



## BOARD OF DIRECTORS

Ashley Sangster, President  
 Ward Roney, Director

Anthony Kalvans, Vice-President  
 Hector Palafox, Director  
 Raynette Gregory, Director

## REGULAR MEETING AGENDA

### 6:30 P.M. Closed Session 7:00 P.M. Opened Session

SMCSD Boardroom 03-25-2021 **Revised**

#### IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the mandates by the Governor in Executive Order 33-20 and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the Corona Virus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not opened to the public at this time, please call 805-467-3388
- The Meeting will be conducted with social distancing observed.
- All members of the public seeking to observe and comment to the local legislative body may do so in person or telephonically/email in the manner described below.

#### HOW TO SUBMIT PUBLIC COMMENT IF NOT ATTENDING MEETING:

**Written / Read Aloud:** Please email your comments to [tamara.parent@sanmiguelcsd.org](mailto:tamara.parent@sanmiguelcsd.org) (Board Clerk), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (keep to three minutes) prominently write "Read Aloud at Meeting" at the top of your email. All comments received before 4:00 PM the day of the meeting will be included as agenda supplement on the District's website under relevant meeting date and will be provided to the Board of Directors.

**Voice Mail:** Leave a message on the District phone line at 805-467-3388 after 4:30pm before 4:30pm District Staff will take down message. Voice "Public Comment" at beginning of message and include agenda item number and title. All comments received before 4:00 PM the day of the meeting will be included as agenda supplement on the District's website under relevant meeting date and will be provided to the Board of Directors.

#### PUBLIC RECORD

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time, they are distributed to all of the members of the Board. The documents may also be obtained by calling the District Board Clerk.

Please see: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

**Public Comment:** please see notice.

Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

**Meeting Schedule:** Regular Board of Director meetings are generally held in the SMCSO Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. Call to Order: 6:30 PM**
- II. Pledge of Allegiance:**
- III. Roll Call:** *Sangster* \_\_\_ *Kalvans* \_\_\_ *Roney* \_\_\_ *Palafos* \_\_\_ *Gregory* \_\_\_
- IV. Approval of Regular Meeting Agenda:**

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

**V. ADJOURN TO CLOSED SESSION:** Public Comment for items on closed session agenda  
**Time:** \_\_\_\_\_

**A. CLOSED SESSION AGENDA:**

- 1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:  
Confidential Complainant
- 2. PUBLIC EMPLOYMENT**  
Title: Director of Utilities; Pursuant to Government Code Section 54954.5
- 3. PUBLIC EMPLOYMENT**  
Title: Board Clerk/Account Clerk Manager; Pursuant to Government Code Section 54954.5
- 4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
Pursuant to Government Code Section 54956.8 Properties: 021-261-017  
Agency negotiator: (Interim General Manager Rob Roberson, and Director of Utilities Kelly Dodds)

Property Negotiator: Tobin J. Shumrick

Under negotiation: Price and Terms

5. **CONFERENCE WITH DISTRICT GENERAL COUNSEL – Existing Litigation** Pursuant to Government Code Section 54956.9 (d)(1) Case: *Steinbeck v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-265039* and Case: *Eidemiller v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-269212*
6. **CONFERENCE WITH DISTRICT GENERAL COUNSEL-ANTICIPATED LITIGATION**  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: White Oak

#### VI. **Call to Order for Regular Board Meeting/Report out of Closed Session**

**Time:** \_\_\_\_\_

1. Report out of closed session by District General Counsel Dervin

#### **VII. Public Comment and Communications for items not on the Agenda:**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

#### VIII. **Special Presentations/Public Hearings/Other:** None

#### IX. **Staff & Committee Reports – Receive & File:**

##### **Non-District Reports:**

- |    |   |        |
|----|---|--------|
| 1. | San Luis Obispo County                    | Verbal |
| 2. | Camp Roberts—Army National Guard (Mitten) | Verbal |
| 3. | Community Service Organizations           | Verbal |

##### **District Staff & Committee Reports:**

- |    |                          |                  |                 |
|----|--------------------------|------------------|-----------------|
| 4. | Interim General Manager  | (Mr. Roberson)   | Verbal          |
| 5. | District General Counsel | (Mr. White)      | Verbal          |
| 6. | District Engineer        | (Dr. Reely)      | Report Attached |
| 7. | Director of Utilities    | (Mr. Dodds)      | Report Attached |
| 8. | Fire Chief               | (Chief Roberson) | Report Attached |

#### X. **CONSENT CALENDAR:**

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

##### **1. Review and Approve Board Meeting Minutes**

- a) 1-28-2021 Regular Board Meeting
- b) 3-4-2021 Special Board Meeting

**XI. BOARD ACTION ITEMS:**

**1. Review, Discuss, Receive and File the Enumeration of Financial Report for January 2021**

- A. Claims Detail Report
- B. Statement of Revenue Budget vs Actuals
- C. Rev Budget vs Actual Summary
- D. Statement of Expenditures Budget vs Actual
- E. Cash Report

**Public Comments:** (Hear public comments prior to Board Action)

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

**2. Review, Discuss, Receive and File the Enumeration of Financial Report for February 2021 (Dodds)**

- A. Claims Detail Report
- B. Statement of Revenue Budget vs Actuals
- C. Rev Budget vs Actual Summary
- D. Statement of Expenditures Budget vs Actual

**Public Comments:** (Hear public comments prior to Board Action)

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

**3. Discuss and authorize the Director of Utilities to Release an RFP for 4 generators to be purchased and installed under CAL OES PSPS Grant by RESOLUTION 2021-06.**

**Recommendation: Approve Resolution 2021-06**

**Public Comments:** (Hear public comments prior to Board Action)

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

**4. Review and provide direction regarding sending a response letter to SLO County Integrated Waste Management Authority (IWMA)**

**Recommendation:** Review, Discuss and provide Direction to staff.

**Public Comments:** (Hear public comments prior to Board Action)

**5. Review and Approve of RESOLUTION 2021-07 establishing the dates for applications and sales of "Safe and Sane" fireworks, for the 2021 calendar year.**

**Recommendation:** Approve Resolution 2021-07

**Public Comments:** (Hear public comments prior to Board Action)

M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

**6. Discussion and consideration to establish fireworks fees for the 2021 calendar year and adopt Resolution 2021-08**

**Recommendation:** Approve Resolution 2021-08

**Public Comments:** (Hear public comments prior to Board Action)

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**7. Continued discussion on the Fire Department Temporary Housing unit (Young)**

**Recommendation:** Enter into the lease agreement. Proceed with an RFP / bid process for the procurement and installation of a double-wide mobile home, including the required permit documents.

**Public Comments:** (Hear public comments prior to Board Action)

**8. Discussion on status of Machado Wastewater Treatment Facility expansion and aeration upgrade project (Dodds)**

**Recommendation:** Discuss the status and next steps of the Machado Wastewater Treatment Facility expansion and aeration upgrade projects.

**Public Comments:** (Hear public comments prior to Board Action)

**XII. BOARD COMMENT:**

This section is intended as an opportunity for Board members to make brief announcements, request information from staff request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

**XIII. ADJOURNMENT TO NEXT REGULAR MEETING**

ATTEST:

STATE OF CALIFORNIA )  
COUNTY OF SAN LUIS OBISPO ) ss.  
COMMUNITY OF SAN MIGUEL )

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office on March 18, 2021.

Date: March 18, 2021

Rob Roberson Rob Roberson, Fire Chief/Interim General Manager

Ashley Sangster, SMCSO Board President

Tamara Parent Board Clerk/ Accounts Manager

**MONSOON CONSULTANTS**

P.O. Box 151 San Luis Obispo, CA 93406  
(805) 476-6168 [www.monsoonconsultants.com](http://www.monsoonconsultants.com)

**SAN MIGUEL COMMUNITY SERVICES DISTRICT**

Rob Roberson, Interim General Manager  
Post Office Box 180  
San Miguel, CA 93451  
(805) 467-3300

**BOARD OF DIRECTORS**

Ashley Sangster, President  
Anthony Kalvans, Vice President  
Hector Palafox  
Raynette Gregory  
Ward Roney

**Re: DISTRICT ENGINEER REPORT - MARCH 2021**

Board Members:

The following is a summary of the activities performed and the status of relevant issues which pertain to the duties and responsibilities of this position:

**OVERVIEW**

The District produced approximately 5.95 MGAL (7,949 CCF) of water during the month of February 2021. This represents an increase of approximately 42.2% from the prior month. Compared to 1-year ago, the volume of water produced in February 2020 was approximately 5.96 MGAL, which represents a decreased production of 0.2%. There are no significant problems with the District's infrastructure at the time this report was prepared.

**MEETING PARTICIPATION**

A summary of relevant issues that were discussed during meetings attended by the DE during the previous month are summarized below. (Note that routine meetings with SMCS staff are not included):

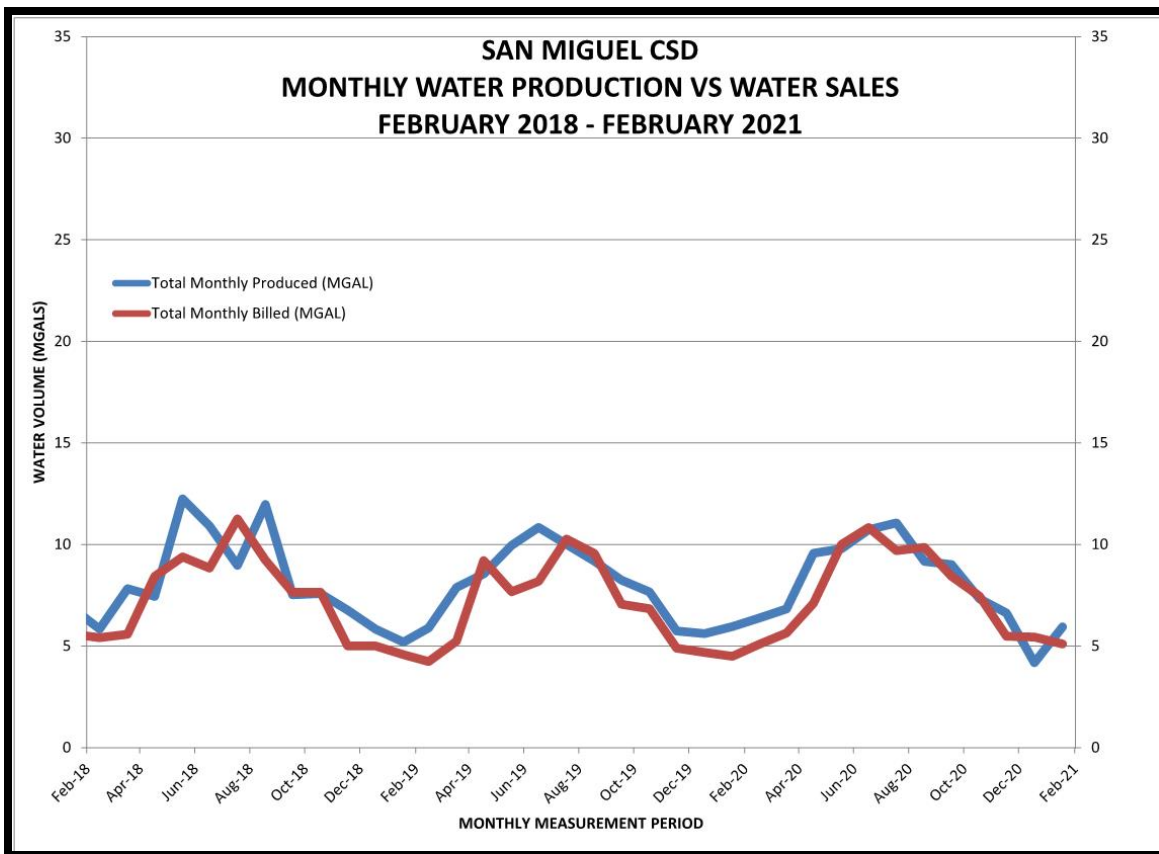
1. February 23, 2021: The DE participated in a ZOOM meeting with members of the GSA Cooperative Committee staff and GSI Water Solutions, Inc staff to discuss the Paso Robles GW Basin GSP 2nd Annual Report.
2. March 1, 2021: The DE and Director of Utilities participated in a ZOOM meeting with Dudek to discuss the status of the CEQA / NEPA Initial Study and the presence and protection of cultural resources.

**CIVIL ENGINEERING / HYDROLOGY**

3. March 3, 2021: The DE and Director of Utilities participated in a ZOOM meeting with USDA to discuss the status of the CEQA / NEPA Initial Study and their recommended revisions / clarifications to the Preliminary Engineering Report (PER).
4. March 3, 2021: The DE and Director of Utilities participated in a ZOOM meeting with SLO County to discuss the completion of the 10<sup>th</sup> / 11<sup>th</sup> Street Waterline Replacement Project and the close-out of the 2019 CDBG grant.
5. March 4, 2021: The DE participated in a ZOOM meeting with members of the GSA Cooperative Committee staff and GSI Water Solutions, Inc staff to discuss the Paso Robles GW Basin GSP 2<sup>nd</sup> Annual Report.

**WATER PRODUCTION HISTORY**

The following graph depicts the water production and sales for the proceeding 36-months.



**CAPITAL IMPROVEMENT PROGRAM**

The following is a summary of the principal activities that were related to the Capital Improvements Program during the previous month:

1. Wastewater Treatment Plant Renovation / Upgrade & Recharge Basin Design Phase: The District has received and executed an agreement with the DWR Waterboard for funding in the amount of \$250,000 for Planning & Design for the Wastewater Treatment Plant renovation. The Board approved an agreement with

Monsoon Consultants to provide project management and design services for this project at their October 2019 Board meeting. On April 13, 2020, the DE and the Director of Utilities met with representatives of the USDA to discuss the project and potential financing terms. Based on comments received from the USDA, the DE and staff have been diligently working on the preparation of the documents required to apply for project financing to the USDA. The revised Preliminary Engineering Report (PER) was completed and sent to the USDA and Waterboard on November 5, 2020. The USDA application documents will include, among other items, the CEQA / NEPA documentation currently being prepared by Dudek.

On April 23, 2020, the District awarded a contract to Dudek to provide environmental services to address the NEPA / CEQA requirements of the project. Dudek has initiated the work and performed the initial biological field survey on June 11, 2020. As of the date of this report, Dudek has completed rare plant field survey and San Joaquin kit fox habitat assessment and incorporated into GIS dataset to support preparation of technical report and initial study/mitigated negative declaration. On October 24, 2020 Dudek submitted the DRAFT Archeological Report to the District for review. A DRAFT CEQA/NEPA Environmental Document is currently scheduled to be delivered in March 2021.

In addition, the Director of Utilities submitted a Funding Inquiry Form to the CALIFORNIA FINANCING COORDINATING COMMITTEE (CFCC). This submittal represents the initial step in soliciting additional grant and loan funding from a variety of agencies and programs within the State. On May 5, 2020, the DE submitted a Pre-Application to the DWR for \$14,500,000 in funding through the Small Community Funding Program.

In early January 2021, the District submitted an application to the DWR for Prop 68 GSP Implementation Round 1 grant funding for the amount of \$5,000,000. The DRAFT list of funded projects is scheduled to be released in March 2021 with final awards to occur in May 2021. **On March 5, 2021, the District received notification from DWR that its grant application was not successful. The DWR recommended grant awards that will provide \$26 million in Proposition 68 grant funding to 6 Awardees. DWR received 15 applications requesting a total of approximately \$70 million in grant funds and approximately \$36.5 million in Local Cost Share. All 6 grant awards were to agencies in the Central Valley for groundwater recharge projects.**

2. 10th & 11th Street Waterline Replacement Project: Raminha Construction, Inc. initiated work on this project in November 2020. The project is complete and District staff and the DE are preparing the final documentation for close-out of the construction contract and CDBG grant.

## **DEVELOPMENT**

The following is a summary of private development projects that are either in-progress or planned that staff is currently reviewing or inspecting during construction:



- a) People's Self Help (Tract 2527, formerly Mission Garden Estates): All sixty (60) lots in this subdivision have been built on and all residences are occupied.
- b) Tract 2779 (Nino - 34 lots) – All underground utilities have been installed and paving operations have been completed. New home construction has been completed on the initial fifteen (15) homes and an additional nine (9) homes are currently under construction by Nino Development.
- c) Tract 2647 Hastings The Bluffs - The developer has completed construction on the initial four (4) residences, of which three (3) are sold.
- d) Tract 2723 Mountain View - The developer has applied to the District for this development which will include thirty-eight (38) lots. The Director of Utilities and the DE have reviewed the initial submittal of the improvement plans for the project and have provide the plan check comments back the Developer.

### **GROUNDWATER SUSTAINABILITY AGENCY**

At the November 19, 2020 SMCSD GSA meeting, the Board authorized a not to exceed expenditure of \$2,700 for its share of the preparation of the Paso Robles Subbasin Water Year 2020 Annual Report. The report has been completed and was presented to the Paso Robles Cooperative Committee at their March 17, 2021 meeting, at which time it was approved for submittal to the DWR. It is recommended that the SMCSD GSA Board receive and file the Paso Robles Subbasin Water Year 2020 Annual Report at the March 25, 2021 GSA meeting.

I would like to take this opportunity to thank each of you and District staff that will review the information contained in this report. If there are any questions or you wish to discuss, please do not hesitate to contact me.

Respectfully Submitted,  
**MONSOON CONSULTANTS**

*Blaine T. Reely*

Blaine T. Reely, Ph.D., P.E.  
 President, Monsoon Consultants

March 17, 2021  
 Date



## San Miguel Community Services District

### UTILITY STATUS REPORT

2-20-2021 Thru 3-19-2021

AGENDA ITEM# IX.7

#### **Well Status:**

- Well 4 is partially operational – Well Level 72.7 3/15/2021
- Well 3 is fully operational – Well Level 63.5 3/15/2021
- SLT well is in service – Well Level

#### **Water System status:**

Water leaks this month: 0 This calendar year: 0

Water related calls through the alarm company after hours this month: 0 This Year: 4

#### **Sewer System status:**

Sewer overflows this month: 0 this year: 0

Sewer related calls through the alarm company this month: 0 This Year: 0

#### **WWTF status:**

- A weather station was installed at the WWTF. It is online at [www.ambientweather.net](http://www.ambientweather.net) – Machado WWTF

#### **State Water Resources Control Board (SWRCB):**

- .

#### **Billing related activity:**

- **Total active accounts (at the time of this report)**
  - 921 water accounts
  - 795 wastewater accounts
- **Overdue accounts (at the time of this report)**
  - 15 accounts 60 days past due
- **Service orders (for prior month)**
  - 9 service orders issued and completed

#### **Lighting status:**

- Working with PGE Rep to get the remainder of the PGE owned streetlights converted to LED.
- A replacement light pole and lamp are on order to replace the one destroyed by a hit and run driver at 11<sup>th</sup> and Mission.

#### **Landscaping:**

- Additional maintenance is being performed throughout the landscape areas to compensate for damage from persons walking through the planters, loss of plants to weather, and theft.

**Solid Waste:**

Mattress recycling

- Mattresses are accepted by appointment only, and only on Fridays between 8 am and 11 am.

E-Waste collection

- E-waste is accepted on Fridays between 8 am and 11 am also.

Working with IWMA on Household Hazardous waste collection in San Miguel

**Project status:**

- CRWA is providing Technical Assistance (thru a grant) to perform an I&I study and prepare grant applications for lining and/or repairs to sewer lines and manholes
- Well arsenic treatment
  - Working with Awalt Engineering and Monsoon Consultants to identify a viable option for treating arsenic at the District wells.
  - Working to determine a funding mechanism for arsenic treatment.
- The District was awarded a \$230,000 grant allocation from CALOES for purchase of backup generators for the three wells and the tanks/ repeater site. The project must be completed by October so we will be moving expeditiously to get it done.

**Board requested information:**

- .

**Community Development Block Grant (CDBG)**

- 10<sup>th</sup> and 11<sup>th</sup> street water line replacement – A CDBG funded project
  - This project is nearly complete, we will be working with the contractor to complete closeout documents and punch list items
- Applied for the next round of CDBG funding.

**WWTP expansion and Aerator Upgrade**

- .

**Staffing**

- One vacant position.
  - WWTF Operator Lead, which will remain vacant until we are closer to WWTF construction.

**SLO County in San Miguel:**

- .

**Caltrans in San Miguel:**

- .

**Rain in San Miguel:**

2018	9”
2019	12.5”
11/7-8	.25”

12/27	.25''
<u>2020</u>	<u>.50''</u>
<u>2021</u>	<u>.47''</u>

*Kelly Dodds*

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Kelly Dodds  
Director of Utilities  
Date: March 25, 2021

## San Miguel Community Services District Board of Directors Meeting



### Staff Report

March 25, 2021

AGENDA ITEM: IX 8

**SUBJECT: Fire Chief & Asst Fire Chief Report for February 2021**

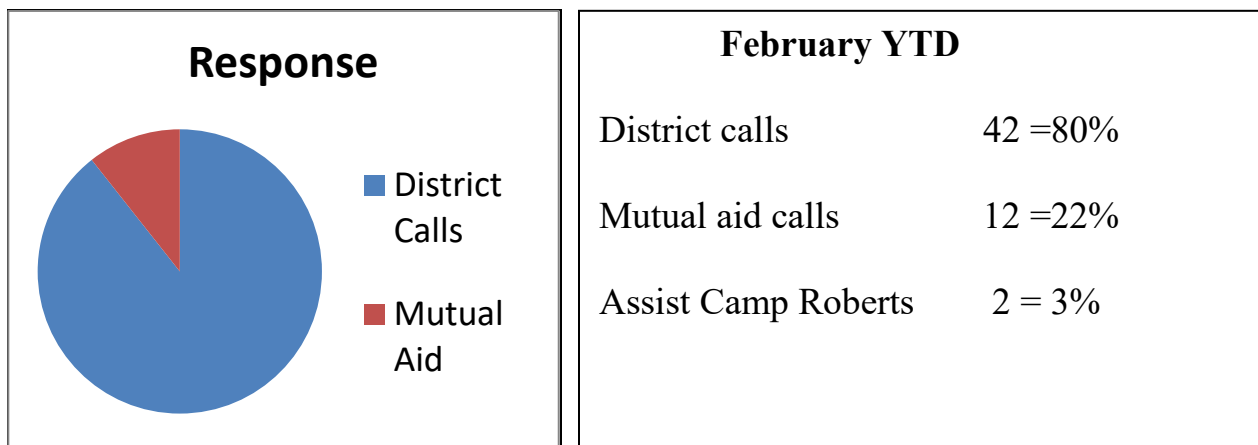
**STAFF RECOMMENDATION:** Receive and File Monthly Reports for the Fire Department

**INCIDENT RESPONSE:**

- Total Incidents for February 2021 **24**
- Average Calls for per 2 Months in 2021 **27**
- Total calls for the year to date **54**

Emergency Response Man Hours in February = 59	Total	164
Stand-By Man Hours for february = 22	Total	87
<b>Total hr.</b>		<b>251</b>

Emergency Response Man Hours =	2.4 hr. Per call for February	3.1 Per call for the year
Stand-By Average per Call =	.9 Per call for, February	1.6 Per call for the year





## **Equipment:**

- All equipment is in service.
- Working on getting MDC's installed in E8696 and E8668
- Working on the plan for the portable housing unit project

## **Activities:**

- Actively working within the COVID standards
- We are back to training in person using COVID precautions.
- Training and getting ready for the WUI dill and wildland fire season.
- Community Fuel Management Projects

## **January 2021**

<u>Date</u>	<u>Subject matter</u>
5	Station Christmas Cleanup
12	Equipment checks.
19	Fire Behavior
26	Association Meeting

## **February 2021**

2	Auto fire attack training, Scene size up
6	Auto fire attack training, Fire Attack
16	Auto fire attack training, Fire Attack

## **Information:**

- Fire Prevention Report.
- Preparing for Fuel Management Projects

Prepared By:

*Rob Roberson | Scott Young*

**Rob Roberson, Fire Chief & Scott Young, Assistant Fire Chief**

# FIRE EQUIPMENT

## 2021 MILEAGE / FUEL REPORT

IX-8

Mileage/ Fuel	January		February		March		April		May		June		Total		Avg. MPG
Diesel	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	
E-8696	32	17	115	17									147	34	4.3
E-8668	67	40.2	30	11									97	51.2	1.9
P-8651	67	0	47	24									114	24	4.8
<b>6 Month Total</b>												<b>358</b>	<b>109</b>	<b>3.3</b>	
Gas	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	
U-8630	7.7	0	920	70									997.7	70	14.3
C-8601	663	63	389	36									1052	99	10.6
C-8600	368	37	216	22									584	59	9.9
<b>6 Month Total</b>												<b>2633.7</b>	<b>228</b>	<b>11.6</b>	

Mileage / Fuel	July		August		September		October		November		December		Total		Avg. MPG
Diesel	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	
E-8696													147	34	4.3
E-8687/68													97	51.2	1.9
P-8651													114	24	4.8
<b>12 Month Total</b>												<b>358</b>	<b>109</b>	<b>3.3</b>	
Gas	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	
U-8630													997.7	70	14.3
C-8601													1052	99	10.6
C-8600													584	59	9.9
<b>12 Month Total</b>												<b>2633.7</b>	<b>228</b>	<b>11.6</b>	

YTD 2021 Total	mi.	gal.	Avg. MPG
<b>Diesel</b>	<b>358</b>	<b>109</b>	<b>3.3</b>
<b>Gas</b>	<b>2633.7</b>	<b>228</b>	<b>11.6</b>

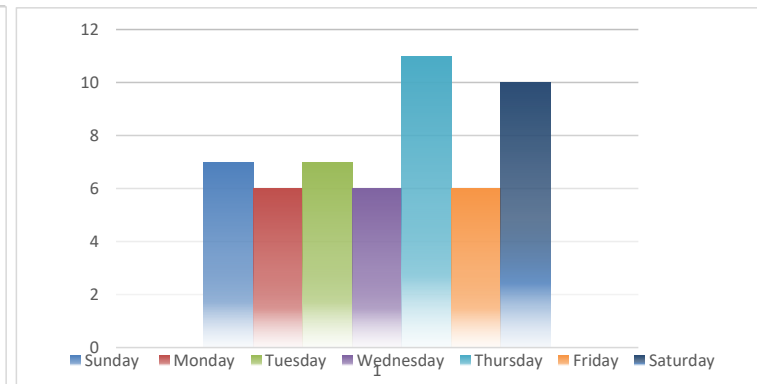
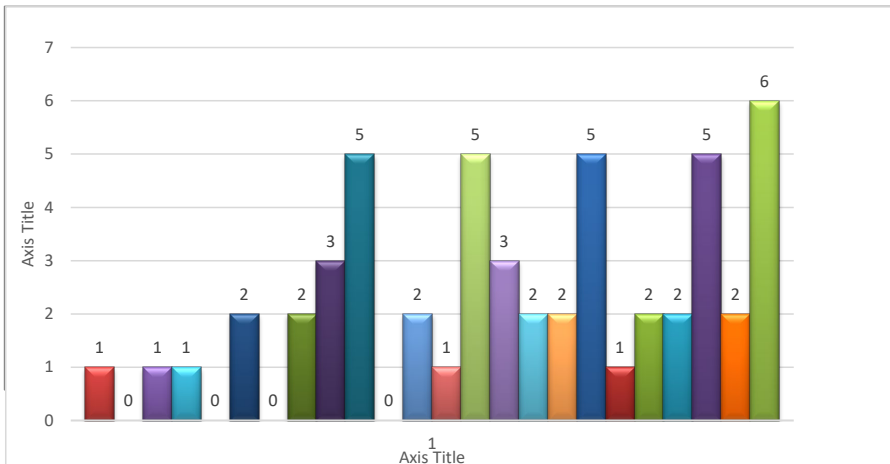


## Call per time of day and day of the week 2021

	After Hours					CSD Work Hours											Off Hours					Total					
	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00			21:00	22:00	23:00	
Sunday						1				1				1				3				1			7	13%	
Monday			1							3				1				1								6	11%
Tuesday				1						1		1			1						1	1				7	13%
Wednesday														2				1	1		1	1				6	11%
Thursday									1			1	1	1	1								2	1	2	11	21%
Friday						1													1	1				1	2	6	10%
Saturday	1							2	2						1	1		1					1		1	10	19%
Hour Total	1	0	1	1	0	2	0	2	3	5	0	2	1	5	3	2	2	5	1	2	2	5	2	6	53		
	1%	0%	1%	1%	0%	3%	0%	3%	5%	9%	0%	3%	1%	9%	5%	3%	3%	9%	1%	3%	3%	9%	3%	11%			

Total calls during CSD Work Hours	15	28%
Total calls during Off time and weekends	38	73%
After Hours calls 22:00 to 06:00	13	25%
Total Weekend Calls	17	32%
Total Calls Monday thru Friday	36	69%

8am to 8pm     
 10     
 19%





	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		TOTAL			
	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid		
Structure Fires	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2		
Veg. Fires	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
Vehicle Fires	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Misc. Fires	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Illegal Burning	3	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0	
Vehicle Accidents	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	1	
False Alarms	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	
Hazardous Condition	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	
Hazardous Materials	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Standby	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Pub.Svc.Asst.	2	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	0	
Medical Aids	12	3	12	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24	8	
<b>Call TOTALS</b>	25	5	17	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	42	12	
	<b>30</b>		<b>24</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>54</b>			
<i>CPR</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mutual Aid SLO/Mon.	3	0	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10	
Camp Bob Asst.	1		1		0		0		0		0		0		0		0		0		0		0		0	0	2	
Average Calls Per	<i>Month</i>		27.0	<i>Day</i>	1	<i>SLO Co. MA</i>					10	<i>Montrey Co. MA</i>					0	<i>CPR TOTAL</i>					0					

# San Miguel Fire Department

San Miguel, CA

This report was generated on 3/9/2021 3:23:39 PM



## Daily Log Items per Personnel for Activity Code for Personnel

Activity Codes: All Activity Codes | Personnel: Young, Scott P | Start Time: 00:00 | End Time: 23:00 | Start Date: 02/01/2021 | End Date: 02/28/2021

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
<b>Young, Scott P</b>					
02/01/2021 08:30:00	02/02/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/02/2021 08:30:00	02/02/2021 22:30:00	DAYBOOK	SMF 1		14.00
02/02/2021 18:00:00	02/02/2021 22:00:00	DAYBOOK		Firefighter Training: Live Fire Training Lead Instructor:	4.00
02/03/2021 08:30:00	02/03/2021 17:30:00	DAYBOOK	SMF 1		9.00
02/03/2021 09:00:00	02/03/2021 09:45:00	DAYBOOK	8601	CS Ninio lot 18 fire final reinspection. Passed	0.75
02/04/2021 08:30:00	02/04/2021 16:30:00	DAYBOOK	SMF 1		8.00
02/04/2021 12:30:00	02/04/2021 12:45:00	DAYBOOK	SMF 1	Phone conversation with Tom Nunn 71084 Indian Valley Road, regarding San Miguel Fire's response availability to Southern Monterey County.	0.25
02/04/2021 13:00:00	02/04/2021 13:00:00	DAYBOOK	SMF 1	Locatelli Fire, Life & Safety / Fire Sprinkler plan review complete.	0.00
02/07/2021 08:30:00	02/08/2021 08:30:00	DAYBOOK	8601		24.00
02/08/2021 08:30:00	02/09/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/09/2021 08:30:00	02/10/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/09/2021 09:00:00	02/09/2021 09:30:00	DAYBOOK	8601	CS Nino Lot 23 Fire Final	0.50
02/09/2021 18:00:00	02/09/2021 22:00:00	DAYBOOK		Firefighter Training: Live Fire Training Lead Instructor: Young, Scott P	4.00
02/10/2021 08:30:00	02/10/2021 16:30:00	DAYBOOK	SMF 1		8.00
02/11/2021 08:30:00	02/11/2021 16:30:00	DAYBOOK	SMF 1		8.00
02/11/2021 10:00:00	02/11/2021 12:00:00	DAYBOOK	8601	Inspection for FVA Church	2.00
02/14/2021 08:30:00	02/15/2021 08:30:00	DAYBOOK	8601		24.00
02/15/2021 08:30:00	02/16/2021 08:30:00	DAYBOOK	8601		24.00
02/15/2021 09:00:00	02/15/2021 10:00:00	DAYBOOK	8601	New tires on 8601	1.00
02/16/2021 08:30:00	02/17/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/16/2021 09:00:00	02/16/2021 09:45:00	DAYBOOK	SMF 1	Zoom meeting with Camp Roberts regarding the Annual WUI Drill	0.75
02/16/2021 10:00:00	02/16/2021 10:45:00	DAYBOOK	8601	On site meeting for hazmat clearance 9756 North River Road	0.75
02/16/2021 11:00:00	02/16/2021 11:30:00	DAYBOOK	8601	Locatelli Winery project fire service underground inspection, Passed	0.50
02/16/2021 11:30:00	02/16/2021 12:00:00	DAYBOOK	8601	8691 Martinez Drive VanNote Fire Final Inspection, Passed	0.50
02/16/2021 12:00:00	02/16/2021 12:15:00	DAYBOOK	8601	1601 16th Street Lilian Larson School Solar project site access drive by inspection.	0.25
02/16/2021 18:00:00	02/16/2021 22:00:00	DAYBOOK		Firefighter Training: Scene Size up Lead Instructor: Young, Scott P	4.00
02/17/2021 08:30:00	02/18/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/17/2021 12:00:00	02/17/2021 13:00:00	DAYBOOK	8601	Meeting with Wilson Creek regarding District wide wifi and security cameras	1.00
02/18/2021 08:30:00	02/19/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/18/2021 09:00:00	02/18/2021 16:00:00	DAYBOOK	E8668	Fuel management at 13th and L Street	7.00
02/19/2021 08:30:00	02/20/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/19/2021 09:00:00	02/19/2021 14:30:00	DAYBOOK	E8668	Continue with fuel reduction project at 13th & L Street	5.50

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.



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START	END	LOG TYPE	APPARATUS	NOTES	HOURS
02/20/2021 08:30:00	02/21/2021 08:30:00	DAYBOOK	8601		24.00
02/21/2021 08:30:00	02/22/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/21/2021 09:00:00	02/21/2021 14:00:00	DAYBOOK	8601	Graffiti Removal	5.00
02/21/2021 09:00:00	02/21/2021 11:30:00	DAYBOOK	SMF 1	Mission Street Clean up with the FVA Church	2.50
02/22/2021 08:30:00	02/23/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/23/2021 08:30:00	02/24/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/24/2021 08:30:00	02/25/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/24/2021 09:00:00	02/24/2021 16:30:00	DAYBOOK	E8668	Fuels Management along Mission Street	7.50
02/25/2021 08:30:00	02/26/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/25/2021 09:00:00	02/25/2021 14:00:00	DAYBOOK	E8668	Continue with fuels management project along Mission Street.	5.00
02/26/2021 08:30:00	02/27/2021 08:30:00	DAYBOOK	8601		24.00
02/27/2021 15:30:00	02/28/2021 08:30:00	DAYBOOK	8601		17.00
02/28/2021 08:30:00	03/01/2021 08:30:00	DAYBOOK	8601		24.00
<b>Total Hours for: Young, Scott P</b>					<b>548.75</b>
<b>Total of all Personnel Hours</b>					<b>548.75</b>

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.



# San Miguel Fire Department

San Miguel, CA

This report was generated on 3/17/2021 3:08:02 PM



## Daily Log Items per Personnel for Activity Code for Personnel

Activity Codes: All Activity Codes | Personnel: Young, Scott P | Start Time: 00:00 | End Time: 23:00 | Start Date: 02/01/2021 | End Date: 02/28/2021

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
<b>Young, Scott P</b>					
02/01/2021 08:30:00	02/02/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/02/2021 08:30:00	02/02/2021 22:30:00	DAYBOOK	SMF 1		14.00
02/02/2021 18:00:00	02/02/2021 22:00:00	DAYBOOK		Firefighter Training: Live Fire Training Lead Instructor:	4.00
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02/03/2021 09:00:00	02/03/2021 09:45:00	DAYBOOK	8601	CS Ninio lot 18 fire final reinspection. Passed	0.75
02/04/2021 08:30:00	02/04/2021 16:30:00	DAYBOOK	SMF 1		8.00
02/04/2021 12:30:00	02/04/2021 12:45:00	DAYBOOK	SMF 1	Phone conversation with Tom Nunn 71084 Indian Valley Road, regarding San Miguel Fire's response availability to Southern Monterey County.	0.25
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02/07/2021 08:30:00	02/08/2021 08:30:00	DAYBOOK	8601		24.00
02/08/2021 08:30:00	02/09/2021 08:30:00	DAYBOOK	SMF 1		24.00
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02/14/2021 08:30:00	02/15/2021 08:30:00	DAYBOOK	8601		24.00
02/15/2021 08:30:00	02/16/2021 08:30:00	DAYBOOK	8601		24.00
02/15/2021 09:00:00	02/15/2021 10:00:00	DAYBOOK	8601	New tires on 8601	1.00
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START	END	LOG TYPE	APPARATUS	NOTES	HOURS
02/20/2021 08:30:00	02/21/2021 08:30:00	DAYBOOK	8601		24.00
02/21/2021 08:30:00	02/22/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/21/2021 09:00:00	02/21/2021 14:00:00	DAYBOOK	8601	Graffiti Removal	5.00
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02/23/2021 08:30:00	02/24/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/24/2021 08:30:00	02/25/2021 08:30:00	DAYBOOK	SMF 1		24.00
02/24/2021 09:00:00	02/24/2021 16:30:00	DAYBOOK	E8668	Fuels Management along Mission Street	7.50
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02/27/2021 15:30:00	02/28/2021 08:30:00	DAYBOOK	8601		17.00
02/28/2021 08:30:00	03/01/2021 08:30:00	DAYBOOK	8601		24.00
<b>Total Hours for: Young, Scott P</b>					<b>548.75</b>
<b>Total of all Personnel Hours</b>					<b>548.75</b>

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.



SAN MIGUEL COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
January 28, 2021, REGULAR MEETING MINUTES

MEETING HELD AT DISTRICT  
1150 MISSION STREET  
SAN MIGUEL, CA 93451

- I. Call to Order:** Meeting Called to Order by President Sangster – 6:30 P.M.
- II. Pledge of Allegiance:** Pledge of Allegiance lead by Director Kalvans
- III. Roll Call:** Directors Present: Sangster, Kalvans, Palafox, Roney, Gregory (Arrived @ 6:34 P.M)
- IV. Approval of Regular Meeting Agenda:**  
Motion by Director Sangster to approve agenda for January 28, 2021
- Seconded by Director Palafox. Motion was approved by Vote of 4 AYES and 0 NOES and 1 ABSENT and 0 ABSTAINED.
- V. ADJOURN TO CLOSED SESSION: 6:32 P.M.**
- A. CLOSED SESSION AGENDA:**
- 1. CONFERENCE WITH DISTRICT GENERAL COUNSEL-ANTICIPATED LITIGATION** Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:
- VI. Call to Order for Regular Board Meeting/Report out of Closed Session: 7:02 P.M.** Report out of closed session by District General Counsel Doug White, the direction was given to staff, no reportable action
- VII. Public Comment and Communications for items not on the Agenda:** None.
- VIII. Special Presentations/Public Hearings/Other:**
- 1. Project information on the Machado Wastewater Facility Expansion** report given by District Engineer Dr. Blaine Reely. District Engineer Dr. Blaine Reely gave an overall summary regarding the Wastewater Treatment Plant and the recycled water purple pipe distribution. He discussed how the sewer system in San Miguel works with the Salinas River. The east side is currently hooked up with the Wastewater Treatment Plant and the west side of the river is completely hooked up with the sewer. During the dry weather when it is not raining approximately 190,000 gallons per day are used. When it rains, you have some places where approximately one-half million gallons per day are used. With our population, we have 780 sewer connections right now. Per connection/per business that is about 192 gallons per day and that equates to about an average of around 65 gallons per day which is really low. Our

pumps at ponds 1 and 2 breaks down biological matter. Ponds 3 and 4 are basically settling ponds and they eventually find their way into the Salinas River and find their way to the sub-surface.

District Engineer Dr. Blaine Reely discussed the treatment plant, which was built in the 1980s and upgraded in the 2000s. There is a bit of fluctuation and with every kind of case there is a cost and on average how many gallons are used per day. There are days where we exceed the capacity of the plant. I wouldn't be surprised with the wet weather we are having if we spike over the projection. When the master plan was updated this year we looked at the potential population growth for the year. Again, based on our analysis of how it could be developed within the District boundaries, and urban renewal lines it is possible and even probable that we could be finished by 2050. By 2025 the maximum dry weather flow would probably be a little bit over three-hundred thousand gallons per day. By 2035 we could be at four-hundred and fifty thousand gallons per day and in 2040 four-hundred and sixty-thousand gallons per day and by 2050 over half a million gallons per day. That is our projection. It is impossible to see in the scale presented. We are going to keep going and keep reusing what we have. We will remove a lot of things going into the plant right now and especially removing grit. Primary treatment is what is called Membrane Bioreactor Treatment. The tertiary treatment level process will be able to take all wastewater to a point where we can recycle, reclaim, and use it for a number of different purposes but primarily making it an available resource to vineyards for an irrigation supply in their pump and groundwater. Actually two things, also in reducing the groundwater basin in our area. There is a lot to that and can provide information if needed That was the plant component of the presentation and the other component is recycled water and the purple pipe system. We want to provide water for landscape areas including the schools, parks, homes, and other associations. Dr. Reely explained that the District received notice from The Water Board in June 2018 that 75% of our treatment capacity and that we needed to start planning for the plant expansion. We submitted applications for grant funding and now we are in the process of doing the environmental work and they will want the final design and we are anticipating getting that done and permits secured and ready to go to construction late this year or sometime between June of this year but might be a month or so later. I am hoping by late summer we could go to construction. We are hoping that Phase I would be completed by the end of this year. Director Ashley Sangster inquired if you complete Phase I what kind of capacity would you be talking about? District Engineer Dr. Blaine Reely advised we would have about three-hundred and twenty-five thousand gallons per day. District Engineer Dr. Blaine Reely This is the painful part of the presentation, the cost estimate. Mr. Reely explained that he has put the project, in three phases, because we do not know for sure how much time it will take or whether or not we will get funding. Phase I, Phase II, and Phase III and explained that he did not go into detail about what is included in each one, in sequence but we need our permit requirements to do the things we want and can. Some of the projects in Phase I, II, and III will be done by District Staff (soft cost), and the capital cost of the project does not include the soft costs which are really about \$15.5 Million. Dr. Reely explained This is the cost estimate that includes everything and some of these things have already been paid for, referring to his presentation slides. These include the soft costs, the legal cost, the engineering, the environmental, the cost associated during construction for Phase I and II only, not including Phase III, the total cost is about \$10,764. Million Dollars. So, we are looking at



a total project cost of Phase I and II of \$11.8 Million and I think that is the number you should have in your mind that you may write a check for someday.

Director Ashley Sangster stated there was a big difference in the overall total here, Director Sangster explained that the normal contingency is 7% and we are at 10%? District Engineer Dr. Blaine Reely stated that he thinks at this point there is still funding up in the air and feels that 10% is appropriate.

Dr. Reely Explained that in the next portion of the presentation will explain the things we are doing to try to pay for this. We have already been awarded and used the PROP 1 IRWM DAC Involvement grant and we have been also awarded a Clean Water State Revolving Fund Planning Grant of \$250,000. We have a pre-application for the DWR Small Community Wastewater Program Grant for \$14,500,000 and that application is in. We have submitted just last month the Prop 68 Grant and we should hear about that in late spring or early summer. We have been in contact and submitted loan documents to the USDA Rural Utilities Services Grant and Loan program but the amount is still to be determined. We have the engineering report and we are waiting for the environmental report before they make a decision. We applied twice for the 2020/2021 Community Development Block Grant though we were unsuccessful in that funding cycle. We are pushing to find ways to pay for this.

Director Raynette Gregory asked about the purple pipe and she asked District Engineer Dr. Blaine Reely if he was talking about selling access to the Vinyards and would the District be selling that? District Engineer Dr. Blaine Reely replied yes, we see that as a sufficient revenue source. Director Raynette Gregory asked how that would work, and if people are pumping treated water would it be metered? District Engineer Dr. Blaine Reely replied yes, it would be metered at the point of connection. Director Raynette Gregory asked if the meter would be directly metered to the vineyards? District Engineer Dr. Blaine Reely stated that the way we see it working is they are working is that for example J.Lohr would put into a reservoir and the way it would work best would be to blend our water with their groundwater. They would use a blended source of groundwater and recycled water. Director Raynette Gregory asked what kind of blend would they use? District Engineer Dr. Blaine Reely stated that it would probably be 80/20; 80% groundwater and 20% recycled water. That seems to be suitable for vineyards.

Director Raynette Gregory asked District Engineer Dr. Blaine Reely if this would be cost-effective. District Engineer Dr. Blaine Reely said that it would be best. The GSAs are going to have pumping restrictions and when that happens they will be able to use recycled water in lieu of as much groundwater to make up that difference. There is a backbone there something like 11 large vineyards that are looking into a supply line and could use that blended supply exclusively. They could then use something that we propose which is the development of the groundwater replenishment program, for credits. The idea would be for the backside users, curtail their groundwater use. Dr. Reely explained that he thinks it's about 4,000 acres a year and says they were asked by the GSA to curtail their groundwater per year by 20% and they curtailed 100%. They could curtail that percent per year. They could then make it available for sale and we could do the same. They could purchase those replenish credits and offset the percentage. Director Raynette Gregory stated that before that comes into play this purple pipe, purple water, however you say that; it needs to be cheaper than the groundwater. Discussion ensued about the cost-effectiveness for the vineyards. . Dr. Reely explained that the purple pipe is in Phase III. The District would not build it until curtailment requirements by the GSA's are in place.

Director Anthony Kalvans asked did you hear what happened a few days ago at The Board of Supervisors? So to keep everyone up to speed the Board of Supervisors land use ordinance that will affect the unincorporated GSA's with a whole new tier system, new everything. Director Raynette Gregory asked Director Anthony Kalvans to please translate. Director of Utilities Kelly Dodds stated that basically there is a neutrality ordinance the county has and basically, you must offset any new planting. The current plan expires next year in January. They are working at a feverish pace to come up with in their words to fix the problem. It becomes under their current direction and their staff as a tier system and I will not go into it all because I do not know all of it that well. Basically, it is going to become better for some and worse for some, just like everything else. The benefit is that the worse for some is better for us and better for recycled water. Director of Utilities Kelly Dodds explained that at any rate that creates another option for people to buy into recycled water. The new ordinance suggests that it is going to allow for more water use for personal than the current one does which should allow some to use but in the long run it is still going to be some sort of an offset and people are going to want to see some way to get around that.

Director Raynette Gregory asked offset meaning water offset that you are concerned with? Director of Utilities Kelly Dodds said if your offset is a 1 to 1 then you could use one part of recycled water to offset your groundwater. In the curtailment aspect across the basin, there is curtailed percent of 20%. If it is 20% curtailment it would have to be surface water of some sort, and those options are severely limited. The example that District Engineer Dr. Blaine Reely gave is offsetting 100% of the usage and could sell 80% to other vineyards that don't have access to recycled water or surface water. Dr. Reely stated housing developments in the District then those credits become valuable.

Director Anthony Kalvans stated that correct me if I'm wrong but isn't there is a \$5,000 offset fee? We are looking at 100 homes that were built in the last two years. Where is that money going? District Engineer Dr. Blaine Reely stated that the money is going into an account with the County and it is the same account that the county has the "Cash for Grass" program and it has accumulated thousands of dollars. We have tried to find projects that meet their requirements but they have never given us the money. We have not found projects that fit those criteria. They have this program, and they are collecting a lot of money, and they do not have anything right now that makes sense to use that money. Director of Utilities Kelly Dodds stated that it has been a year since we have had a meaningful discussion with them. We know what our plans are with the District and part of that is that the District's GSA is going to have to come up with a water conservation ordinance and our own water offset. If that comes around then the county, at least on the staff level, was interested in helping to fund that; the water offsets that were already paid in San Miguel. Because there are not enough houses in the basin to use all of that money they have got. Potentially is that if that comes around as far as our GSA is concerned with providing seed money to the programs then the District itself would collect some offset fee to use that kind of water or if we couldn't provide enough reduction to cover their offset. Director Anthony Kalvans stated that he did not want to keep going down off the subject but asked if recycled water is considered wastewater its own enterprise function. Director of Utilities Kelly Dodds stated that it is wastewater. To go off into the weeds El Pomar Creston District. Out of our boundaries. Director of Utilities Kelly Dodds stated that in most cases recycled water or surface water is not the same as groundwater. We cannot legally provide groundwater as a District on a regular basis you have more flexibility basically when it is a byproduct. Director Anthony Kalvans inquired if there may be a fee. Director of

Utilities Kelly Dodds stated that there may be a fee. The purple pipe system will likely have some sort of connection fee, like water and wastewater. Director Anthony Kalvans if IWMA would still be helping with funding for the recycling station? The Director of Utilities stated they are still interested in funding the recycling Station, not related to the purple pipe. Director Kalvans asked why the District missed the CBDG funding for the last couple of years? District Engineer Dr. Blaine Reely explained that the County Board of supervisors prioritized housing. The one thing they did say though is that they are interested in helping with funding. Their initial hang-up was we didn't have the funding or the majority of the purple pipe funding. Discussion ensued regarding Randolph Road and fence line, and if Gallo would help fund improvement of that road. Director of utilities Kelly Dodds explained that Gallo has a legal easement on the property and on the new property. Discussion about phase III, and a District rate study ensued. Director Raynette Gregory asked District Engineer Dr. Blaine Reely if water was going to be used for vineyards or for landscaping? Dr. Blaine Reely stated there are a lot of cities that use recycled water for golf courses, parks, and schools. Director Raynette Gregory asked about the DWR Grant and when District Engineer Dr. Blaine Reely would know about the outcome of the grant. District Engineer Dr. Blaine Reely replied that in late spring they are supposed to announce an Award and the final Award would be in early summer. Director Raynette Gregory asked District Engineer Dr. Blaine Reely if having the purple pipe wouldn't make us pretty eligible? District Engineer Dr. Blaine Reely stated that he believes we have a pretty good shot and that we are the only applicant in the Paso Robles groundwater basin. No other GSAs wanted to put in an application. I think we are a high-profile basin. We have a really good project and I think we have a good shot.

Director Anthony Kalvans asked District Engineer Dr. Blaine Reely if we are talking about the entire Paso Robles ground basin or the Atascadero and SLO County basin? District Engineer Dr. Blaine Reely stated that the boundary as far as our Paso Robles boundary is county line, and as far as Monterey that portion includes in their GSA. Director Anthony Kalvans stated I just didn't know if they looked at our entire county.

**Board Comments:** Director Ashley Sangster inquired to District Engineer Dr. Blaine Reely regarding if the cost estimates included the solar project and about if it could be done at the same time as the Treatment Facility upgrade. However, Dr. Reely stated that the projected cost is not with the Solar and he cannot answer the grant question at this time but that they can run the project concurrently and that is exactly what Cayucos is doing. Discussion ensued.

**Public Comment:** None

**Staff Comment:** Director of Utilities Kelly Dodds stated that he is trying to work with PG&E for grants and with the solar he is trying to offset and there is potential with all our other sites and in the future, we can be at zero energy cost.

Director Anthony Kalvans inquired how much of a cost are we talking about? Director of Utilities Kelly Dodds stated that he did not want to misquote. Director Anthony Kalvans asked if he could assume that we are talking more than \$500,000. He further asked if he could throw one more monkey wrench in this and ask what is the cost comparison from the solar update to the original master plan update? Director of Utilities Kelly Dodds began to explain the aspects of the cost of solar power. Director Anthony Kalvans asked can I get a blurb? You are supposed to have it in writing. Director of Utilities Kelly Dodds stated that the solar itself would have its own in-house and that you might initially have the same investment, but it would be a much, much higher element in cost as opposed to just the solar needs. At least initially in manpower, the manpower aspects drive up the element of costs. Direct Anthony

Kalvans asked if the master plan would be bigger. Director of Utilities Kelly Dodds replied yes. Director Ashley Sangster asked if there were any further comments from the Board. There were no further comments.

**Board Comments:** None.

#### IX. **Staff & Committee Reports:**

1. **San Luis Obispo County** - No Report.
2. **Camp Roberts-Army National Guard** - No Report or Email.
3. **Community Service Organizations.**

The report was given by Secretary/Treasurer of the San Miguel Fire Fighter's Association, Michelle Hido. Ms. Hido stated that rather than going over the new projects for the year she would like to go over an article that was published in the Paso Robles Daily News, by Director Sangster and Director Kalvans. No response was received to an email sent to the CSD taking credit for the article. Secretary/Treasurer Michelle Hido wanted to know why the article had not been corrected. Director Ashley Sangster replied that he feels that the CSD actually did not take credit and that actually the "Firefighters" took credit for the article the word Association was left out. Director Ashley Sangster asked Director Anthony Kalvans if he would like to comment. Director Anthony Kalvans stated that this matter was simply an accident that happened, he apologized for it, and he did see Ms. Hido's email. Secretary/Treasurer Michelle Hido stated that the Fire Department is a service of the Community Service District. The Firefighter Association is primarily used for accomplishing projects that the CSD is limited from doing, due to funding. By crediting the Firefighter you are crediting that service under the umbrella. That is where the problem comes in. You guys are saying that you are funding the projects that you have done. Director Ashley Sangster stated that it was not intentional; the article was read by Director Kalvans and no one from inside the organization was trying to do something to an outside entity. Secretary/Treasurer Michelle Hido asked why the article has not been corrected in the last two weeks. She has published with the Paso Robles Press in the past. A lot of information is given and a timeline is given. It is not a hardship to make a change to an article and like she said, in order to close this situation a correction needs to be made. Director Ashley Sangster stated that he appreciates how Secretary/Treasurer Michelle Hido has advised the Board regarding the article. He asked if Director Anthony Kalvans had anything to add. Director Anthony Kalvans stated that he is happy to correct the error. He stated that he is not sure if anyone else saw the article and there was a one-word error. He did not want the issue to get blown up or for anyone's feelings to get hurt. Secretary/Treasurer Michelle Hido stated that feelings are not the issue, rather than the article having misleading information between the CSD and the San Miguel Firefighter's Association. The article is misleading with regards to who is funding programs. Specifically keeping separate the funding we have so that we do not have the CSD funding confused legally and financially. Director Ashley Sangster stated that Ms. Hido has brought up the issue and perhaps she should move on. Secretary/Treasurer Michelle Hido stated that the issue is the correction and asked if a correction was going to be made. Director Anthony Kalvans stated that perhaps the matter could be discussed after the meeting because now was not the time. Director Ashley Sangster stated that the issue was for Secretary/Treasurer Michelle Hido to give the Board a community service report but she did not want to do that. Instead, there was a fairly unhealthy email sent to the board and the tone of the email sent to two represented officials who represent this community was inappropriate. Director Ashley Sangster went on

to say again, your concerns were addressed and if you would like to discuss it further you may do so.

**4. Interim General Manager/ Fire Chief -**

Interim General Manager/Fire Chief Rob Roberson gave a Covid 19 update. Currently, there have been 420 cases reported in San Miguel. At this time there are only 33 hospitalized. 16 people are in ICU. In San Miguel 3 were added to the list in the last 24 hours. No deaths have been reported in San Miguel. The city of Arroyo Grande claims to have no beds available. The stay-at-home order has been released. The stay-at-home order lifted Monday. You can go wine tasting in the rain. You can go to hair salons and nail salons.

**Public Comment:** Citizen Mr. Owen Davis stated that you have a 99.9% chance of survival if you get Covid-19.

Interim General Manager/Fire Chief Rob Roberson stated ok, let's move on. The staff has been working on reports for our items this evening, for our budget adjustment, and we are also in our final steps of finding someone for the position for the front office. I want to thank Tamara Parent for all the work she has put in and Paola Freeman for picking up the slack. She has had to do a lot with the workload. We have completed our second strategic planning informal work session and our schedule for tentatively March 4<sup>th</sup>. . W2s have been sent out to all employees. Information for LAFCO is still being put together and we will have reports to them by February. Tamara Parent Board Clerk has been working on that. San Luis Obispo County tax-delinquent properties are going up for auction on March 19<sup>th</sup>. We have filed the paperwork expressing our interest. The properties are \$11,500.00 cost to the District. We will be moving forward with that and then we will be coming back to discuss this with the Board of Directors. Board Clerk/Accounts Manager Tamara Parent stated that the date for the auction is June 1<sup>st</sup> 2021. Interim General Manager/Fire Chief Rob Roberson stated now that we have our sworn in new members we need to do our bank signatures cards again. Board Clerk/Accounts Manager Tamara Parent stated that we need the Board Members to sign the resolutions tonight. Director Ashley Sangster asked if the bank could send the new signature cards to the District. Board Clerk/Account Manager Tamara Parent stated she did not know. It will depend on Covid.

**Board Comment:** Director Anthony Kalvans asked about delinquent taxes and if there were more from delinquent taxes or if that was on pause? General Interim Manager/Fire Chief Rob Roberson stated that it was not on pause. Board Clerk/Accounts Manager Tamara Parent stated we will bring any other properties to them. General Manager/Fire Chief Rob Roberson stated there is the Mission Street property on 9<sup>th</sup> and 10<sup>th</sup> as well as 11<sup>th</sup> and 12<sup>th</sup> Streets. Director Ashley Sangster said thank you.

**Public Comments:** None.

**5. Report of District General Counsel Doug White –**

District General Counsel Doug White stated that he had no report to give.

**6. Report of District Engineer Dr. Blaine Reely –**

Director Anthony Kalvans stated that he had a question. He wanted to know if the Board will see a copy of the proposed offset ordinance from the County. District Engineer Dr. Blaine Reely stated that he can certainly send one to the Board. Director Anthony Kalvans stated I would like to see it and have the Board review it. The Director of Utilities Kelly Dodds explained that the District can see it but will have no say in the Ordinance. District Engineer

Dr. Blaine Reely stated that he will send one tomorrow. Director Anthony Kalvans said thank you so much. Discussion ensued regarding water purveyors and managing the water basin, and questions why the District would not have a say. Director Anthony Kalvans stated that he would send District Engineer Dr. Blaine Reely a Memo on the matter but he would like to see what we can do before we shake the tree too much.

**Board Comment:** None

Director Ashley Sangster asked if there were any public comments or questions.

**Public Comment:** Mary Szlavik asked District Engineer Dr. Blaine Reely his first name and he spelled it for her.

#### 7. Report of Director of Utilities Kelly Dodds-

Mr. Dodds stated that we had a main break in the Dollar General right before Christmas. Some planters were removed from the CHC. Some nice individuals decided to take out some irrigation and destroyed some picnic benches. The benches were not the property of the District so they will not be replaced but the irrigation has been replaced. The 10<sup>th</sup> Street waterline project is moving along, and we are making progress with the railroad. They are under the tracks and next week I will make a connection on the other side of the tracks and will test it and start the process of re-paving. Everything is going pretty well. Luckily we were able to get almost everything done before the rain. Nothing was found by our Archaeologist and Native American monitors.

**Board Comment:** Director Anthony Kalvans asked are you ready to move with the steel culvert now? Director of Utilities Kelly Dodds stated we put in a new casing. Director Anthony Kalvans stated I know the picnic benches were there and they were really nice. Are we not putting them back because they are just a liability? Director of Utilities Kelly Dodds stated the apartment put them in and the people at CHC us them. It is really not a good spot, especially with parking.

Director Raynette Gregory asked so they have been destroyed because somebody took them out? Director of Utilities Kelly Dodds stated someone was screwing around and took them out. Director Raynette Gregory asked in a vehicle? Director of Utilities Kelly Dodds stated yes, in a vehicle. They destroyed the two benches. Director Raynette Gregory stated obviously, they caused a lot of damage to their vehicle. Director of Utilities Kelly Dodds stated they lost a lot of oil and I'm assuming they have a problem with their car now. They went as far as they could. Director Raynette Gregory asked do we know who they are? Director of Utilities Kelly Dodds stated that he does not know who they are except for reports on Facebook about the type of car it was. He was told about it on Sunday and it happened on a Saturday night. One of the people that live in the apartment cleaned up the mess. Director Anthony Kalvans asked did we file a report with the Sheriff or what is going on with that? Director of Utilities Kelly Dodds stated that we did not file a report. Director Anthony Kalvans asked if there was any news about our damaged streetlight? Director of Utilities Kelly Dodds stated we are not going to get anything out of that. There is not enough video evidence to bring anything. Director Ashley Sangster asked if we know what the Sheriff has on his video and if Director of Utilities Kelly Dodds saw the vehicle on the camera down to where it stopped? Director of Utilities Kelly Dodds stated that he did not go through the camera to look. Discussion ensued regarding the camera, who the camera belongs to, and the fact the vehicle could not be seen well enough to identify the vehicle.

**Public Comment:** Citizen Owen Davis asked who paid for the electric car charging station for someone to hit? Director of Utilities Kelly Dodds replied that it belongs to a solar power company. Citizen Owen Davidson stated that someone is going to hit it. Director of Utilities Kelly Dodds stated that to use it you have to pay with a credit card. Citizen Owen Davis stated, ok, you answered my question we didn't have to pay anything right? But in order to use one of those you have to pay someone. Discussion ensued regarding the electric car charging station.

Director Kalvans thanked Director Sangster for his time helping with the clean-up in the flower beds.

Director Ashley Sangster asked if there were any other public comments.

**Public Comment:** Mary Szlavik asked for Owen Davis's name and he provided it to her and spelled his name for her.

**8. Report of Fire Chief Rob Roberson –**

Submitted as written. The changes in the vehicles Milage are as close as I could get them. I started a whole new log beginning January first.

Director Ashley Sangster asked if there were any Board comments or questions on the Fire Chief's Report?

**Board Comment:** None

**Public Comment:** None

**X. CONSENT CALENDAR**

**1. Review and Approve Board Meeting Minutes**

- a) 12-17-2020 Special Board Meeting.
- b) 01-07-2021 GSA Board Meeting
- c) 01-07-2021 2<sup>nd</sup> Strategic Planning Informal Work Session Minutes

**Board Comment:** Director Ashley Sangster discussed with Board Clerk/Accounts Manager Tamara Parent the grammatical errors he found in the above listed Board Meeting Minutes typed by Mary C. Szlavik.

**Public Comment:** None

Motion by Director Sangster to approve consent item 1. (a) and (c) as amended.

Seconded by Director Roney. Motion was approved by Vote of 5 AYES and 0 NOES and 0 ABSENT and 0 ABSTAINED

**2. Approving RESOLUTION 2021-01, assignment of banking powers for Anthony Kalvans, Ashley Sangster, Hector Palafox, Raynette Gregory, and Ward Roney for District Bank accounts.**

Board Clerk/Accounts Manager Tamara Parent stated that the above is pretty simple.

**Board Comment:** None

**Public Comments:** Citizen Owen Davis asked what happens if someone comes up and says that they need a \$5,000 check. Can anyone ask why you need a \$5,000 check? What is this

for? Who decides what is necessary? Interim General Manager/Fire Chief Rob Roberson stated yes, he signs the check. Citizen Owen Davis said ok, so for any expenses, they have to go through you? Interim General Manager/Fire Chief Rob Roberson explained that the check goes through him, and it goes through another person as well. Citizen Owen Davis stated ok, that is fine. General Manager/Fire Chief Rob Roberson stated that the check comes to him and he authorizes it. District Financial Officer Paola Freeman stated that she gets invoices prepared, makes sure everything balances, and prepares a report. Citizen Owen Davis asked so we aren't going to buy any more \$25 digging bars? Mary Szlavik stated that it would be helpful if she could receive the Board packet so that she could better prepare her Minutes of Meetings.

Motion by Director Sangster to approve Resolution 2021-01, assignment of banking powers for Anthony Kalvans, Ashley Sangster, Hector Palafox, Raynette Gregory, and Ward Roney for District Bank accounts.

Seconded by Director Kalvans. Motion was approved by Vote of 5 AYES and 0 NOES and 0 ABSENT and 0 ABSTAINED.

## **XI. BOARD ACTION ITEMS:**

### **1. Review, Discuss, Receive and File the Enumeration of Financial Report for November 2020 (Tabled from December 2020)**

Director Ashley Sangster asked if there were any board comments or questions on the item. He stated that he had a question about the first page of the expenditures. In November 2020 we have a payment for District Legal Counsel Churchwellwhite for Nineteen thousand and I thought I saw somewhere in December 2020 report that we had another fairly significant payment. District Financial Officer Paola Freeman stated that this is correct, and they have brought it to our attention. It was in June and July 2020, so I went back to check our records and in fact, we had to work to catch up. Basically, the bill was overlooked. We are now all caught up. Director Ashley Sangster stated ok, so it wasn't for the previous three months? District Financial Officer Paola Freeman stated that there were a lot of things going on and they are getting caught up. Director Ashley Sangster stated ok, it just didn't make sense. District Financial Officer Paola Freeman stated that we are still waiting for December though. Director Ashley Sangster stated he had a general question for all staff. Do we know if we have a contract with JB Dewar? Director of Utilities Kelly Dodds stated that we just buy from them and they have been the cheapest so far. Director Ashley Sangster asked do we know what they are charging us for as far as transportation mark up? Director of Utilities Kelly Dodds stated that he did not know.

Director Raynette Gregory asked do you buy diesel down there? Do they have water in their diesel? Director of Utilities Kelly Dodds stated that it has not been a problem for them. Director Raynette Gregory advised that she has had a problem with that and it has been going on for a while. She has an account with them, she always fills there when she buys red diesel



and she has a problem when running tractors. Director of Utilities Kelly Dodds explained that the District does not use Red Diesel.

Director Ashley Sangster asked Director of Utilities Kelly Dodds if he would find out who we have our contract with at JB Dewar.

**Public Comment:** Citizen Owen Davison stated that he deals with fuel deliveries and he would see if he could get the CSD a better price. He asked how many gallons were purchased per month. Discussion ensued regarding Golden Eagle's rates in Santa Margarita, California vs. JB Dewar's rates in Paso Robles, California. Director Ashley Sangster asked if the board had any comments. **Board Comment:** Director Raynette Gregory made a comment about the Financial Report for December, and it was explained that that is the next item.

Motion by Director Sangster to Receive and File the Enumeration of Financial Report for November 2020

Seconded by Director Roney. Motion was approved by Vote of 5 AYES and 0 NOES and 0 ABSENT and 0 ABSTAINED.

## 2. Review, Discuss, Receive and File the Enumeration of Financial Report for December 2020.

Item presented by District Financial Officer Paola Freeman.

**Board Comment:** Director Raynette Gregory asked if an item on the December 2020 report is for a truck or a Jeep? It says truck but it looks like a Jeep. Director of Utilities Kelly Dodds stated that at the end of the report it states utility vehicle. Director Raynette Gregory stated that for appearances it should say Jeep or something instead of "MY". Director of Utilities Kelly Dodds stated that MY means Mullahey for Mullahey Jeep Chrysler Dodge. Director Raynette Gregory asked if we can at least add the word truck, pickup, or something like that in there? Her other question concerned "general counsel" is that from the meetings? Interim General Manager/Fire Chief Rob Roberson stated this is for any district meetings and for clarifications. District Counsel White explained that this is for basic day-to-day legal questions.

Director Ashley Sangster asked if there were any other board comments or questions.

**Public Comment:** Citizen Owen Davis said that he had a question. On that truck, didn't we already have a utility truck? Director of Utilities Kelly Dodds stated that we have three utility trucks. Citizen Owen Davis asked why do we need another truck? Director of Utilities Kelly Dodds stated that we have a handful of activities that are going on and we have workers going out to handle the jobs. Citizen Owen Davis stated that you can only drive one truck at a time. Director of Utilities Kelly Dodds stated that we are hiring another employee. Citizen Owen Davis stated that he cannot see why we want to purchase another utility truck or why we need three utility trucks. Director of Utilities Kelly Dodds stated that there will be four utility trucks and that with the Utility Department there will be a different well site. Citizen Owen Davis interrupted and said normally if you are going to go out on a job you will have three people go out on a job. Anytime I have seen any work done out here there are usually three or four guys working where one guy is shoveling and three guys are watching. Why does each guy need a truck? I could understand maybe two trucks, but to me, with the area, we have here I just can't see the cost of buying new trucks.

Director Ashley Sangster stated that there are different equipment operations. Citizen Owen Davis stated that he believes it is a waste of a lot of money. We should not do this right now, especially with the coronavirus pandemic and businesses are shutting down. Businesses all over the county are hurting. Restaurants are hurting and are open at only 25% capacity and you guys are up here spending our money like it's a normal day. Citizen Owen Davidson went on to say that we are going to lose, that Governor Gavin Newsome cut over 11,000 jobs just the other day on the Keystone pipeline, and that he is going to cut fracking. He further went on to say that there will no longer be any oil in California and what he is trying to say is that you have to have a little bit of mercy and watch your spending. If you have two utility trucks, you do not need the third one.

Director Ashley Sangster stated that the purchase of the utility truck came from an identified need from the Utility Department, it was reviewed by the board, and speaking for himself he reviews all the financials. Director Ashley Sangster further stated that the board collectively reviews the budget. The Board of Directors is more than careful, they are really conscientious, and they made sure that the truck is essential.

Director Raynette Gregory stated that purchasing a new utility vehicle was voted on months ago. Citizen Owen Davis stated that the board should take the current situation into consideration and that things are going to change. Your fuel and gas bill will skyrocket to about \$5 to \$6 per gallon. He further stated that you really have to take into consideration of the people. Director Ashley Sangster asked if there were any public or board comments or questions.

**Board Comment:** Director Anthony Kalvans asked for clarification if Core and Main expense is for the new housing development? Director of Utilities Kelly Dodds advised that was for the new development.

Director Sangster asked about the RCD- License. Director of Utilities Kelly Dodds explained that the property license was up and that was for our annual license, for the treatment facility.

Motion by Director Sangster to Receive and File the Enumeration of Financial Report for December 2020

Seconded by Director Kalvans. Motion was approved by Vote of 5 AYES and 0 NOES and 0 ABSENT and 0 ABSTAINED.

3. **Review and approve Resolution 2021-02 approving budget adjustments to the Fiscal year 2020-2021 approved budget.** The report was given by Interim General Manager/Fire Chief Rob Roberson – If you have a chance to read it there is an explanation for each fund and I will open up to questions.

**Board Comment:** Director Ashley Sangster stated that some things seem to be unsubstantial items. Item 315 was \$300 and now it is \$600 so that has gone up 100%. The accounting services have gone up 50%. There is an increase in liability insurance, so what is that all about? Interim General Manager/Fire Chief Rob Roberson explained that the increase in liability insurance came about because of the new rates when the first budget was prepared. Those increases were given to us based on previous performances and those rates were considerably higher. We reviewed our liability and were given our insurance rate regarding workers' compensation and our vehicle insurance. Overall, some of the things did come down a little bit. The Firefighters Association pulled the 1937, and 1940, and the ladder fire

equipment that was on there; off because it was cheaper and because they were charging us for the everyday equipment we roll every day on the street. I also think as far as how many volunteers you have on the truck and the workers' compensation portions of it. We had sixteen members and we get so much per year per member. We discussed it with them and basically, per operation, it breaks down to how many respond per call. We end up paying on average for the full body. Director Ashley Sangster asked so we are only paying when they are responding to a call? Interim General Manager/Fire Chief Rob Roberson stated yes does that make sense? It is good for us because we have that breakdown of how many we get per call. We are paying more per person but we are paying only for the person who responds. If there are only twenty-five responders we are paying the rate for people who responded. It is weird how it works out. Assistant Fire Chief Scott Young is the one helping me break this down. We were looking everywhere and then when we presented the budget these rates came out. Director Ashley Sangster asked if we have shopped for insurance? Interim General Manager/Fire Chief Rob Roberson said this is where we are right now and the problem is that they are all going up. Director Ashley Sangster stated that the 80% increase is ludicrous. Director Anthony Kalvans asked who is the insurance company the District used, it was explained that the District uses SDRMA.

Director Ashley Sangster stated that the listings are "under review", and wanted to know if they have been reviewed. Interim General Manager Rob Roberson stated that under legal have a percentage of breakdown because everyone has a percentage of liability like general counsel. Discussion ensued. Also, some items may for instance be logged under fire. Some things may seem a little high and that would have to do with our breakdown but that would not really be the cost of it, so it would be more specific probably more for what it is about. How it is broken down in a percentage. It does not mean that it is wrong. There is an adjustment there that was not originally budgeted. Director Ashley Sangster stated that with our ever-changing legal needs I can certainly see the increase in those services and in the accounting services. Interim General Manager/Fire Chief Rob Roberson stated that while looking at the report you can see the permit fee and it's 100% what we budgeted for it. We paid 100% of our dues and our membership. Then we have our monthly ongoing expenses and then you base the percentages on the years, what you spent, and what you budgeted for. Then you have the rate increases. When we looked at everything and where we were at, what we budgeted for, we made adjustments where needed. We saw where we were at and some of these costs you will not see again throughout the year. We had some revenue and our revenue had to go into our adjustment. Our expenses went up, there was a stipend and there was a considerable amount spent there but again our stipend was there. Some of that was sent to the operational reserve.

Director Raynette Gregory asked do you have a blank page on pages 121 and 122. Another question she had was in regard to wastewater and utilities. Director Ashley Sangster had the same questions.

Director of Utilities Kelly Dodds stated that is a projection of where we are currently and we are going to change the rate structure yet again. Director Raynette Gregory asked so that has nothing to do with solar? Director of Utilities Kelly Dodds stated that we are not using solar. Interim General Manager/Fire Chief Rob Roberson stated that overall all of our funds are performing within our reserves and at the end of the year there is nothing over. Some of these adjustments are being made within the original proposed budget. Director of Utilities Kelly Dodds stated that the waterline replacement was added just to show it in the budget.

Director Anthony Kalvans asked for balancing purposes if the funding that will come will be this fiscal year or the next fiscal year? Director of Utilities Kelly Dodds answered with the county you can never really tell but the fiscal year we will most likely have it by this fiscal year. The county has to approve it and then they can send it off to the county treasurer to pay us.

Director Ashley Sangster asked if there were any board comments or public comments.

**Public Comment:** None

Motion by Director Sangster approve Resolution 2021-02 approving budget adjustments to the Fiscal year 2020-2021 approved budget.

Seconded by Director Kalvans. Motion was approved by Vote of 5 AYES and 0 NOES and 0 ABSENT and 0 ABSTAINED

**4. Review and approve the hiring of a Field Operator at step 2 of the approved pay scale.**

Director of Utilities Kelly Dodds stated as we discussed a little bit previously we have had the desire to hire a person for the better part of a year. We had two qualified applicants. The leading applicant was offered a position at the step 1 range but unfortunately, because he is coming from another agency, and he is making considerably more he cannot really swing a drastic pay cut. We had a discussion with this candidate and he is willing to start at step 2 which overall amounts to a \$2,400 increase in their base pay so it is not a drastic amount. They are willing to start at step 2 and starting the process of building back up from there. He would be taking a \$7 an hour pay cut to come here even at step 2. They are willing to do that for the opportunity, but they still have to make ends meet at home. Basically, what we are asking you is to authorize me to make the offer of step two formally so we can start the process of hiring.

**Public Comment:** Citizen Owen Davidson interrupted and asked how much money are we talking about because the steps mean nothing to him?

Director of Utilities Kelly Dodds replied step 2 is \$25 per hour.

**Board Comment:** Director Anthony Kalvans asked so why is the person is willing to take a massive pay cut to come work for us? Director of Utilities Kelly Dodds replied some people would think it is surprising but yes, it is possible.

Interim General Manager/Fire Chief Rob Roberson stated that this person is coming in with 10 years of experience in the field and that is considerably different than hiring someone who has no experience.

Director Ashley Sangster said absolutely and asked what the step 1 rate is. Director of Utilities Kelly Dodds replied \$23.32. It is not a drastic difference, but it is enough to make a difference. Director Ashley Sangster asked when would the person be starting? Director of Utilities Kelly Dodds replied if we were to offer it to them, they would like to start by the end of February. Director Ashley Sangster asked does that fit in with the timeline for the treatment plant? I'm assuming this is what is generating the need? Director of Utilities Kelly Dodds replied this is the other position for the water site. We would still be waiting for the wastewater operator which most likely would be next year. Discussion ensued regarding the position for a utility worker. Director of Utilities Kelly Dodds stated that there is a 12-month probationary period. The person would be at step 2 for one year and then they would be

eligible for an increase but that would be subject to a satisfactory review of their performance. Director Ashley Sangster asked about the pay difference between a utility operator and what we budgeted for. Director of Utilities Kelly Dodds replied that originally we budgeted for an operator and the current budget allows for a full year at the step 1 position for several months this year but we are asking for the step 2 position. Director Ashley Sangster asked if there were any board comments or questions. There were none.

Director of Utilities Kelly Dodds stated we are just looking for a consensus.

**Public Comment:** Citizen Owen Davis stated that he has a comment. Discussion ensued about what he feels the District should do.

**Board Comment:** Director Gregory asked about the other candidate, Discussion ensued.

**Public Comment:** Mr. Davis voiced that he was ok, I will go along with this you know hiring this guy but I think we should put a freeze on the hiring of anybody except for the Fire Department for the C.S.D until we get out of this mess that we are in because you can't spend it if you don't got it. Where is it going to come from? California doesn't have any money. There are 12,000 to 15,000 immigrants coming up here right now seeing as how Biden opened the border up. They are going to be guaranteed welfare, housing, and medical.

San Miguel resident Michelle Hido asked Mr. Davidson if he could get to the point.

Citizen Owen Davis said the point I am trying to make is that we have to watch how much money we spend young lady.

Director Anthony Kalvans called Point of Order.

Citizen Owen Davis said that he was just trying to explain and hopefully everybody already knows and that is my point. We need to cut down on our expenses. "That is my point fat girl". Eruption ensued.

Interim General Manager/Fire Chief Rob Roberson said that was uncalled for.

Citizen Owen Davis said it was uncalled for when she tried to shut me up.

Director Anthony Kalvans said "Point of Order".

Director Ashley Sangster said thank you to everybody for your comments. Does anybody care to make a motion? Director Anthony Kalvans said that he believes we need to approve the item as recommended. Director Raynette Gregory seconded the motion. Board Clerk/Account Manager Tamara Parent said that she is going to call this out which she did to all of the Board of Directors and they approved.

*Consensus of the Board Approved as Written.*

##### **5. Continued discussion on the Fire Department Temporary Housing Unit –**

Interim General Manager/Fire Chief Rob Roberson stated that Assistant Fire Chief Scott Young put a lot of time into this and prepared his report.

Assistant Fire Chief Scott Young stated that he was having difficulty with his computer at the time but that Mr. Keller sent us a draft Lease with a bunch of redline marks on it so he wanted to get more of his comments. He is the landowner, and I was hoping to have it and send it to legal for review before anything was forwarded. The terms got pushed out. I was looking for the Lease to start this month but getting the lease to start in March sounds more feasible. I will ask that an easement be included in the Lease Agreement. Director of Utilities Dr. Blaine Reely did provide some drawings for us for conversation which can be brought forward to the County of San Luis Obispo. Those are attached to the staff report. If you scroll down you will see the red line of the Lease Agreement which will be consolidated into something very

manageable, tolerable, and legible. That is basically where the structure would sit and that is the parking area. You can kind of see what is out there now. We are going to have some soils from the 11<sup>th</sup> Street boring project and potentially those could be spread from the low points to give it a better pouring under the temporary structure. As we discussed it is a 3 bedroom and the master unit will be available to the Sheriff. It is nothing elaborate. As far as the walk-in closet they will probably utilize that for their equipment and servers. It is very plain Jane, very basic, but it has to conform to the building standards that we use so it is really compliant. The building specifications will include thicker exterior walls for good quality against the railroad tracks and the street because there is quite a bit of noise. The thick walls will raise the price slightly but not by much. The extra insulation will help as well and it will be a durable structure. The hope is that it is a stock unit but if you agree to the concept then we can put that together and out there to different manufacturers and obtain a stock unit. We are looking at energy efficiency and fire protection. The reason that there is a kitchen is so that we can be a housing unit. It looks just like an office building that we try to convert and that is due to the HUD process. The HUD process mandates that you have a kitchen facility in a housing unit so it just made more sense to get a housing unit rather than a modification of something else. The original projected cost of the structure along with the drop on-site and an attachment that goes to the frame on a concrete pad that sits on the ground actually embedded into the soil is kind of a misnomer. If there is a seismic event the foundation tiers prevent the sides from splitting.

**Board Comment:** Director Ashley Sangster asked if the home would go on a concrete pad. Assistant Fire Chief Scott Young said no, it goes straight on the ground. When we vacate the space and when we surplus the building we turn it back to as we found it condition. There will be no extreme obligations to the property. What this means is that you bring in the building, you bring in the waterline. The utilities and sewer are very simple. The electricity would come from the Fire Station. We would have to get a conduit to provide a connection to the building.

Director Raynette Gregory asked what kind of skirt would you get? Assistant Fire Chief Scott Young said that it comes with a skirt and the goal is to present it to the county that it is an essential needs housing. Director Raynette Gregory asked if it comes with a landing and that on that drawing there does not show much of an overhang. Assistant Fire Chief Scott Young stated for cost savings, where we are at the time I think it is a building requirement that we have rain gutters. I hope it is an attractive option. I am waiting for the landowner as to the terms and conditions. Director Ashley Sangster stated that he has some concerns regarding payments made no later than 5 days? The other question Director Ashley Sangster had related to taxes and costs in taxes. Discussion ensued.

Director Raynette Gregory asked when the target date would be. Assistant Fire Chief Scott Young stated that we have some bid documents ready to go by February so probably April or May. It could take six months to get the building delivered but to have him wait on us for six months does not seem very fair. We have to reach an agreement. The trees are a county issue. We will have occupancy by 2021.

Director Ashley Sangster said what I will also do Mr. Young is that I will provide you with a list of sources for providing a dealer. Assistant Fire Chief Scott Young advised that the lease should be back this week. Director Ashley Sangster asked if there were any public comments and there were none.

**Public Comment:** None

**6. Review and provide direction to staff on question proposed at the strategic planning session.**

**Board Comment:** Director Anthony Kalvans asked Director Raynette Gregory to draw some questions back. He further asked what “Quality of Life means”. Director Ashley Sangster asked Director Anthony Kalvans if he wants to ask about 5786 of the Public Resource Code. Director Anthony Kalvans inquired of General Counsel Doug White. District General Counsel Doug White explained 5786(a) of the Public Resource Code regarding a community’s quality of life. The first restriction on that is that it has to be in the scope of the CSD. It could be considered a gift of public funds. It has to be a nexus of the public community. The Board as a whole would have to make that determination. Those bindings are what makes that an example from just giving someone money versus the district giving money such as \$1,000 to the homeless or the needy that would be potentially improving the quality of life. Director Anthony Kalvans inquired if the money could be used for the CSD website since it benefits the community and we are advertising businesses? General Counsel Doug White answered that the CSD has a broader impact and there are some inherent limitations there. Discussion ensued. There are some prominent businesses and cultural items there. The Board should make a list of what they would like to accomplish I will let the Board know if they could get there. Director Ashley Sangster asked if there were any public comments.

**Public Comment:** Citizen Owen Davis stated that people could vote to recall Governor Newsome.

**XII. BOARD COMMENT:**

Director Raynette Gregory stated that it was nice to be in this particular room because it was warmer.

Director Anthony Kalvans stated that he has thoughts regarding “Way Finding” signs and that he will send a memo to the Board Members.

**Staff Comment:** Interim General Manager/Fire Chief Rob Roberson discussed the five things we provide for the District and that one of those things is to try and save the District money. We are for growth, making this place a better place, expanding what the CSD does, letting the right person perform those duties, and not neglecting the five things we do to provide the services that we do. It is a very narrow thing. With the way things are going, we work really hard. Just because we are doing good doesn’t mean we can take on the world.

**Board Comment:** Director Raynette Gregory stated that she does not think we had Doug White at the time, but we had our last meeting where we discussed our wish list of the five things we want to do and we have to keep it really tight. She went on to further say that perhaps what we need is a poster board where we list those five items, and we check them off as we achieve a goal.

Director Anthony Kalvans said that he completely agreed with Director Raynette Gregory on this idea and this way we can stay focused.

**XIII. ADJOURNMENT TO NEXT REGULAR MEETING 9:46 p.m.**

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
MARCH 4, 2021 REGULAR MEETING MINUTES

MEETING HELD AT DISTRICT  
1150 MISSION STREET  
SAN MIGUEL, CA 93451

- I. **Call to Order:** Meeting Called to Order by Director Sangster – 6:12 P.M.
- II. **Pledge of Allegiance:** Pledge of Allegiance lead by Director Kalvans
- III. **Roll Call:** Directors Present: Sangster, Kalvans, Gregory (Arrived @ 6:12 P. M)
- IV. **Approval of Regular Meeting Agenda:**  
Motion by Director Kalvans to approve agenda for March 4, 2021  
Seconded by Director Sangster. Motion was approved by Vote of 3 AYES and 0 NOES and 2 ABSENT and 0 ABSTAINED.
- V. **ADJOURN TO CLOSED SESSION:** Moved to Item XII (last item)
- VI. **Call to Order for Regular Board Meeting/Report out of Closed Session: (None)**
- VII. **Public Comment and Communications for items not on the Agenda:** Board Clerk Tamara Parent read aloud an email from Cynthia Replogle, Director of Oceano Community Services District regarding Integrated Waste Management Authority enacting countywide Ordinance 2019-1 prohibiting the use of polystyrene and EPS products which are not recyclable or biodegradable, such as “styrofoam” take out containers. The email from Cynthia Replogle was emailed to all of the Board of Director on the San Miguel Community Services District. No further comment.  
**Public Comments:** none.  
**Board Comments:** Director Kalvans said I have one comment which I wrote down and I will make as brief and to the point as possible. The email that we received I understand that the lady thinks is a very important issue and there is an underlying issue in that email that could be addressed, and I have already addressed in my opinion. They have one representative one the IWMA Board and there are eleven CSDs who share one representative. The combined coverage are fifty thousand people for all of those CSDs. All of the cities get their own representative. All of the supervisors get their own representative and they all get one vote and we each share one of them. If anything, if we send a letter it should be between Oceano and us and Mr. Enns that we feel that it is more important that we have more representation on the item. Discussion ensued with President Sangster asked are you volunteering? Director Kalvans said no, I’m not volunteering, I’m just saying that we need to have a conversation at some point about representation. I mean one person for eleven agencies and you’ve got places like Pismo Beach and Morro Bay who have ten thousand people or less while here I am, one person. President Sangster said I agree there is a lot to representation but who would you suggest to represent San Miguel? Director Kalvans said that it would have to be a system that the IWMA would have to figure out or it could be two people, one from north county and one from south county and currently the system is selected at the CSD’s annual meeting every three years. Director Sangster said so then are we are halted by a CSD meeting? Director



Kalvans stated so basically at the meeting they ask if there are any nominations for this position and if someone raises their hand, they say ok all the garbage dump CSDs go get in your group and vote for who you want and that's the result. That is how it was done when I was there for one meeting and voted for them. Director Sangster said ok, so we can draft a letter and send it back to Oceano and Mr. Enns? Directors Kalvans said yes, we need to send a letter or an email or some combination. I know how to word it to make it specific. Tamara Parent said I have a document if you want to write up something and check it out. Director Sangster said let him bring it. Tamara Parent asked Director Gregory if she agreed and she did. Director Sangster asked if there were any other comments and there were none.

*Consensus of the Board of Directors is draft a letter to send back to Oceano Director Enns and IWMA.*

**VIII. Special Presentations/Public Hearings/Other:** None.

**IX. Staff & Committee Reports – Receive & File:** None

**X. CONSENT CALENDAR:** None.

**XI. BOARD ACTION ITEMS:**

**1. Review and approve RESOLUTION 2021-04 identifying the Director of Utilities as the “Authorized Representative” to apply to the State Water Resources Control Board for the Planning, Design, and Construction of the Sanitary Sewer Lining and Manhole Rehabilitation Project.** report given by Director of Utilities Kelly Dodds. Mr. Dodds stated this is a project that I mentioned before where we are working with CRWA on their grant. They are putting together at no cost to us, a sub-agreement that they receive from state revolving funds. At this point we need to authorize a representative to be the point of contact and sign the application. Obviously, as with all applications, the board will have the final say on whether we actually accept it or not. I am asking at this time that you approve myself as the Director of Utilities to be the authorized representative for the purposes of this grant.

**Board Comment:** Director Kalvans said no, he did not have any questions. Director Kalvans said refer to the board. Director Sangster asked have we applied for this grant in the past? Mr. Dodds said we have not applied for a grant for this particular project before but this is through Prop 68, the same proposition we applied for the recycled water project. Director Sangster said ok, but this isn't part of that? Mr. Dodds said no, it is totally separate. It has nothing to do with that. Director Sangster asked what is the potential award for the grant? Mr. Dodds said that right now we are asking for approximately \$287,389. Director Sangster said perfect and that is revolving? Mr. Dodds said yes. Director Sangster asked if there were any board comments or questions and there were none.

**Public Comments:** None

Motion by Director Sangster to approve Resolution 2021-04. Seconded by Director Kalvans. Motion was approved by Vote of 3 AYES and 0 NOES and 2 ABSENT and 0 ABSTAINED.

**2. Review and Approve RESOLUTION 2021-05 for the purchase and installation of 2 Mobile Data Computer Systems (MDC) and enter into the County Dispatch Agreement in the amount not to exceed \$20,000 (20-456).** report given by Assistant Fire Chief Scott Young. The staff report is as it is written. I could read the whole thing or if you have any questions you would like me to touch on I could bring you the highlights; however you wish to break this down. We planned on utilizing

funds from the Volunteer Fire Department Grant from the 2020-2021 grant cycle. Unfortunately, San Miguel Fire did not get a grant due to shortage of funding and other projects that had a higher priority. The goal for our last grant cycle was to purchase multiple MDCs and EKKMD10-150 hand-held radios and a couple EKKMD mobile units. The Department has Twenty-Thousand Dollars (\$20,000) allocated in its budget to purchase said products and the other Twenty Thousand Dollars (\$20,000) was going to fill the gap to outfit everything. What we are proposing is to enter into an agreement with the county because the county has the buying power to supply the hardware, the software, and technical installation. The county can buy at a state rate, was stated by Assistant Chief Young. The cost breakdown is for two units. The two units would go into the new type 3 Fire Engine 8663 and our type 1 Fire Engine 8696 leaving Engine 8651 and the command vehicles without the mobile data technology. However, this RFC grant verbiage has been changed in that it is not like the Volunteer Firefighter Assistance Grant. As far as the Rural Fire Services Grant I spoke to the facilitator directly and asked if the communications were not quite a priority and she said absolutely communications are a priority and should be proceeded again this year. I am working on the grant for the next grant cycle currently. It will be ready to submit in May but currently we are hoping to outfit two engines. In 2018 the county went dark in that they were requiring all MDC technology to track response vehicles, response times, and vehicle locations. We have been in the dark since 2018 with all radio communications. Fortunately, I was able to contact the new UCC Battalion Chief and he has been working with me very closely to achieve this goal.

**Board Comments:** Director Sangster asked when we stepped up and bought the initial Toughbooks wasn't it the initial intent to utilize those for the MDC? Assistant Fire Chief Scott Young said no, the Toughbooks could have been utilized as MDCs if necessary and the Toughbook might be an option for the 8600's command vehicle but this Toughbook that I have is strictly utilized for my desktop and for inspection purposes. The MDC technology is not a Toughbook platform. It is basically a video cassette sized processor that is mounted in the unit with a keyboard and string so it reduces the cost considerably from what we previously talked about. We never really had a hard dollar cost but we are looking for hardware at an \$8,000 price tag for two units and currently Toughbook technology that I was seeking that Paso Robles city is using even for the Toughbook alone, was over \$3,000 with the compliment of the components to support the system. Director Sangster asked are these the Panasonic units or the Dells? Assistant Fire Chief Scott Young said this is a Dell platform. Director Sangster said yes, it is my understand with conversations with the county and SLO PD that they really do not favor the Panasonic anyway. Will this allow us to interface with the county? Assistant Fire Chief Scott Young said yes, absolutely, that is the goal. We want to be visible throughout the county and the state and to participate in our own activities, but our activities branch from Oregon to Mexico and over into Nevada; you know, the borders of the state. That way we will be able to see who is coming to us and they will see where we are at in the system. This is part of our required interface. In addition, there is a small buy-in for integration into the emergency recording system software that we have. The emergency recording is a pretty flexible software to where we can have as many users as we want for one buy-in price. I think it is a \$500 annual and that cap would dump into our emergency recording as well. It would make our recording system a lot easier and streamline faster with turnover reports. Director Sangster said ok. Director Kalvans asked does Camp Roberts or Cal Fire across the county line do they use this system as well? Assistant Fire Chief Scott Young said this is a statewide system. We are just using the county as our primary dispatch. Camp Roberts is currently trying to outfit their equipment but since they have that federal/state/naval component and civilian they are kind of tied down. This is by far a much more portable option than I have seen in the past. In that for \$15,277.50 we could be up and running with two units and it is upgradable. It has a small annual buy-in. It looks like its \$1,182 for two units. If we had a third unit we would get 50% off of that annual service agreement and that includes the Wi-Fi cost. We are getting

the Verizon card through the state's buying power, so we are getting a lesser rate. We do not have to augment our Verizon source because we are getting to the end of the rope with the amount of Wi-Fi cards that we have in our computers. Director Sangster asked with the annual fees is that like annual support or maintenance? Assistant Fire Chief Scott Young said it's a software agreement basically. It is a small component for them to manage it but its all licensing that we are looking at. Director Sangster asked is the system itself relatively robust and I'm assuming fairly recent? It's not going to become obsolete anytime soon? Assistant Fire Chief Scott Young said no, I had that conversation with Chief Fowler today as a matter of fact and he said that basically once they are installed and we get some education from his assistant UCC Kevin, then we could do the final download integration link with the county system and the state system to make sure we have the proper mode of communications and then give us the training. He said basically it is just point and shoot and look that it is responding. We will get billed in the report. Its makes it a lot more streamlined and takes a big burden off of the UCC. Director Sangster asked will it enhance operations for strike teams? Assistant Fire Chief Scott Young said yes, it will enhance operations for strike teams because it has a mapping component that comes with it. The county and statewide maps are built into that system so we could use the map and software for some incidents. I have a couple on my phone, but it would be much more beneficial to have that in a laptop converted platform on the unit where you could identify and report back to the GSI unit and they will be able to download it and give a daily report online. Director Sangster said thank you.

**Public Comment:** None

Motion by Director Sangster to approve Resolution 2021-05. Seconded by Director Kalvans. Motion was approved by Vote of 3 AYES and 0 NOES and 2 ABSENT and 0 ABSTAINED.

**XII. ADJOURNED TO CLOSED SESSION – 6:35 P.M. Public Comment:** None

**CLOSED SESSION AGENDA:**

- A. Government Code 54957(b) for the Board to consider the evaluation of performance, discipline, or dismissal of a public employee.

**Report out of Closed Session by District Counsel:** No reportable action; Direction given to staff.

**XIII. Board Comment:** None

Adjournment at 10:32 P.M.



## San Miguel Community Services District Board of Directors

February 25, 2021

AGENDA ITEM: XI - 1

**SUBJECT:** Financial Report for January 2021

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**RECOMMENDATION: Review and File the Enumeration for Financial Reports for January 2021**

**January Payroll Expense:** CSD Payroll \$51,828.77 / Fire Stipend \$2,754.39

**January 2021 Income:** \$459,040.01

**January 2021 Expenses:** \$268,250.44

1. Raminha Construction \$164,387.05 10<sup>th</sup> & 11<sup>th</sup> Street
2. Monsoon Ventures Inc \$10,517.50 November to January
3. PGE \$9,989.18 Facilities and Lighting
4. SWCA Environmental Consultants \$4,590.00 Archaeological Monitoring
5. Container Stop \$3,300.00 For File Storage
6. South Coast Emergency Vehicle \$2,917.90 #8601, P8651
7. Core & Main \$2,275.59
8. Local IT \$1,824.50 Security upgrade WWTP & Repair
9. Mid Coast Geotechnical Inc \$1,730.00 Water Line Observation 10<sup>th</sup> & 11 Street
10. Valli Information Systems \$1,309.53 2 months

**Recommendation:** Review and File the Enumeration for the Financial Reports for January 2021. This item is for information and discussion only.

**PREPARED BY:**

*Paola Freeman*

Paola Freeman,  
Financial Officer

02/18/21  
10:32:51

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Claim Details  
For the Accounting Period: 1/21

Page: 1 of 12  
Report ID: AP100V

Pacific Premier Bank - General Account  
\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6408	18741S	622 BALDWIN ELECTRIC SERVICE	936.57					
		New Receptacle for server, Installed MC cable						
1	278	12/30/20 New Receptacle for server,	936.57			40 64000	582	10200
		<b>Total for Vendor:</b>	<b>936.57</b>					
6437	18758S	573 BURT INDUSTRIAL SUPPLY	15.09					
1	86203	01/07/21 -	15.09			50 65000	353	10200
		<b>Total for Vendor:</b>	<b>15.09</b>					
6446	18762S	67 CHARTER COMMUNICATIONS	314.94					
		Acct# 8245-10-105-0027311						
		Spectrum Business Internet/Voice						
		Service 01/11/21 ~ 02/10/21						
1	27311-0121	01/11/21 Internet/Voice	94.48			20 62000	375	10200
2	27311-0121	01/11/21 Internet/Voice	110.23			40 64000	375	10200
3	27311-0121	01/11/21 Internet/Voice	110.23			50 65000	375	10200
		<b>Total for Vendor:</b>	<b>314.94</b>					
6410	18742S	583 COBLENTZ BIEHLE & CRAMER	1,035.00					
		Payroll Notice from EDD Unemployment Insurance, ACH payment transaction, update payroll template						
1	7743	01/04/20 ACH pmnt transaction, payroll	238.05			20 62000	325	10200
2	7743	01/04/20 ACH pmnt transaction, payroll	20.70			30 63000	325	10200
3	7743	01/04/20 ACH pmnt transaction, payroll	362.25			40 64000	325	10200
4	7743	01/04/20 ACH pmnt transaction, payroll	393.30			50 65000	325	10200
5	7743	01/04/20 ACH pmnt transaction, payroll	20.70			60 66000	325	10200
		<b>Total for Vendor:</b>	<b>1,035.00</b>					
6452	18816S	999999 CONTAINER STOP	3,300.00					
1	10860	02/10/21 Storage Container	759.00*			20 62000	500	10200
2	10860	02/10/21 Storage Container	66.00*			30 63000	500	10200
3	10860	02/10/21 Storage Container	1,155.00*			40 64000	500	10200
4	10860	02/10/21 Storage Container	1,254.00			50 65000	500	10200
5	10860	02/10/21 Storage Container	66.00*			60 66000	500	10200
		<b>Total for Vendor:</b>	<b>3,300.00</b>					

02/18/21  
10:32:51

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Claim Details  
For the Accounting Period: 1/21

Page: 2 of 12  
Report ID: AP100V

Pacific Premier Bank - General Account  
\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6409	18743S	584 CORE & MAIN LP	2,275.59					
1	N328779	12/31/20 8 Meters	2,275.59			50 65000	526	10200
		<b>Total for Vendor:</b>	<b>2,275.59</b>					
6427	18744S	109 FERGUSON ENTERPRISES	39.55					
1	8958978	01/05/21 Pipe and Tape	39.55			50 65000	353	10200
		<b>Total for Vendor:</b>	<b>39.55</b>					
6411	18745S	112 FGL - ENVIRONMENTAL ANALYTICAL	42.00					
Acct# 8000653								
1	084051A	12/31/20 Metals	42.00			50 65000	358	10200
6447	18763S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
1	084127A	01/14/21 Metals	67.00			50 65000	359	10200
		<b>Total for Vendor:</b>	<b>109.00</b>					
6428	18746S	308 FRONTIER COMMUNICATIONS	64.05					
Acct #805-467-2015-051216-5								
		Service from 1/1/21 ~ 1/31/21						
SCADA								
1	Dec 2020	01/01/20 Alarm/SCADA	32.03			40 64000	310	10200
2	Dec 2020	01/01/20 Alarm/SCADA	32.02			50 65000	310	10200
		<b>Total for Vendor:</b>	<b>64.05</b>					
6429	18747S	574 HUTCH HEATING & AIR, INC	525.00					
1	22623	01/11/21 Replaced Inducer Motor	120.75			20 62000	352	10200
2	22623	01/11/21 Replaced Inducer Motor	10.50			30 63000	352	10200
3	22623	01/11/21 Replaced Inducer Motor	183.75			40 64000	352	10200
4	22623	01/11/21 Replaced Inducer Motor	199.50			50 65000	352	10200
5	22623	01/11/21 Replaced Inducer Motor	10.50			60 66000	352	10200
		<b>Total for Vendor:</b>	<b>525.00</b>					
6438	18759S	510 LOCAL IT EXPERTS	1,824.50					
January IT Service,								
1	276	01/13/21 IT Service~Dec 2020	204.70			20 62000	334	10200
2	276	01/13/21 IT Service~ Dec 2020, T-Books	17.80			30 63000	334	10200

02/18/21  
10:32:51

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Claim Details  
For the Accounting Period: 1/21

Pacific Premier Bank - General Account  
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3	276 01/13/21	IT Service~ Dec 2020, T-Books	311.50			40 64000	334	10200
4	276 01/13/21	IT Service~ Dec 2020, T-Books	338.20			50 65000	334	10200
5	276 01/13/21	IT Service~ Dec 2020, T-Books	17.80			60 66000	334	10200
6	276 01/13/21	Security~Upgrade WWTP ISP	55.63			30 63000	350	10200
7	276 01/13/21	Security~Upgrade WWTP ISP	55.62			40 64000	350	10200
8	276 01/13/21	Security~Upgrade WWTP ISP	55.62			50 65000	350	10200
9	276 01/13/21	Security~Upgrade WWTP ISP	55.63			60 66000	350	10200
10	276 01/13/21	Security~ISP~Repair VPN	143.29			20 62000	350	10200
11	276 01/13/21	Security~ISP~Repair VPN	12.46			30 63000	350	10200
12	276 01/13/21	Security~ISP~Repair VPN	218.05			40 64000	350	10200
13	276 01/13/21	Security~ISP~Repair VPN	236.74			50 65000	350	10200
14	276 01/13/21	Security~ISP~Repair VPN	12.46			60 66000	350	10200
15	276 01/13/21	Emergency Reporting	89.00			20 62000	350	10200
<b>Total for Vendor:</b>			<b>1,824.50</b>					
6448	18764S	MID_CO MID-COAST GEOTECHNICAL, INC.	1,730.00					
Water Line Observation 10th & 11 Street								
1	23762 01/12/21	Water Line Observation	1,730.00			50 65000	500	10200
<b>Total for Vendor:</b>			<b>1,730.00</b>					
6439	18760S	646 MISSION UNIFORM SUPPLY	41.06					
Uniforms; Dodds, Sobotka, Pittman,								
1	514008951 01/13/21	Employee Uniforms	0.83			30 63000	495	10200
2	514008951 01/13/21	Employee Uniforms	19.70			40 64000	495	10200
3	514008951 01/13/21	Employee Uniforms	19.70			50 65000	495	10200
4	514008951 01/13/21	Employee Uniforms	0.83			60 66000	495	10200
6440	18760S	646 MISSION UNIFORM SUPPLY	41.06					
Uniforms; Dodds, Sobotka, Pittman,								
1	513967651 01/06/21	Employee Uniforms	0.83			30 63000	495	10200
2	513967651 01/06/21	Employee Uniforms	19.70			40 64000	495	10200
3	513967651 01/06/21	Employee Uniforms	19.70			50 65000	495	10200
4	513967651 01/06/21	Employee Uniforms	0.83			60 66000	495	10200

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6441	18760S	646 MISSION UNIFORM SUPPLY	41.06					
		Uniforms; Dodds, Sobotka, Pittman,						
1	513929390	12/30/20 Employee Uniforms	0.83			30 63000	495	10200
2	513929390	12/30/20 Employee Uniforms	19.70			40 64000	495	10200
3	513929390	12/30/20 Employee Uniforms	19.70			50 65000	495	10200
4	513929390	12/30/20 Employee Uniforms	0.83			60 66000	495	10200
		<b>Total for Vendor:</b>	<b>123.18</b>					
6412	18748S	559 MONSOON VENTURES, INC.	290.00					
		GSA Meeting						
1	2663	01/05/20 GSA Meeting	290.00			50 65000	324	10200
6413	18748S	559 MONSOON VENTURES, INC.	4,500.00					
		Prop 68 Grant Application						
		Resolution 2020-40						
1	2669	01/05/20 Prop 68 Grant Application	4,500.00			40 64000	589	10200
6414	18748S	559 MONSOON VENTURES, INC.	435.00					
		GSA Board Meeting						
1	2662	01/05/20 GSA Board Meeting	217.50*			40 64000	324	10200
2	2662	01/05/20 GSA Board Meeting	217.50			50 65000	324	10200
6415	18748S	559 MONSOON VENTURES, INC.	1,595.00					
		WWTP Project Management Services						
1	2664	01/05/20 WWTP Project Management Servi	1,595.00			40 64000	587	10200
6418	18748S	559 MONSOON VENTURES, INC.	165.00					
		Water & WasteWater masterplan update						
1	2666	01/05/20 Masterplan update	82.50			40 64000	326	10200
2	2666	01/05/20 Masterplan update	82.50			50 65000	326	10200
6420	18748S	559 MONSOON VENTURES, INC.	1,452.50					
		CDBG Waterline Post Design Phase						
1	2665	01/05/20 CDBG Waterline Post Design Pha	1,452.50			50 65000	326	10200



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6421	18748S	559 MONSOON VENTURES, INC.	580.00					
	CWSRF	Planning Grant Admin						
1	2667	01/05/20 CWSRF Planning Grant Admin	580.00			40 64000	587	10200
6422	18748S	559 MONSOON VENTURES, INC.	1,500.00					
	WL	Replacaement 9th St to SLO Road						
1	2668	01/05/20 WL Replacaement 9th St to SLO	1,500.00			50 65000	326	10200
		<b>Total for Vendor:</b>	<b>10,517.50</b>					
6430	18749S	602 MULLAHEY CHRYSLER DODGE JEEP RAM	74.58					
	Truck #8632							
1	98205	01/01/21 #8632 Oil Leak	37.29*			40 64000	354	10200
2	98205	01/01/21 #8632 Oil Leak	37.29*			50 65000	354	10200
		<b>Total for Vendor:</b>	<b>74.58</b>					
6431	18750S	636 OFFICE1	77.45					
	Maintenance Contract #CBM6913-02							
	Samsung/X4250LX							
	Acct No. 013014							
1	AR634356	01/06/21 Maint Contract 1/4/20~2/3/21	25.82			20 62000	334	10200
2	AR634356	01/06/21 Maint Contract 1/4/20~2/3/21	25.82			40 64000	334	10200
3	AR634356	01/06/21 Maint Contract 1/4/20~2/3/21	25.81			50 65000	334	10200
		<b>Total for Vendor:</b>	<b>77.45</b>					
6423	18788S	659 PERFORMANCE ADVANTAGE COMPANY	177.93					
	Short Flexmount HD Black							
1	0103013	10/21/20 Short Flexmount HD Black	177.93			20 62000	460	10200
		<b>Total for Vendor:</b>	<b>177.93</b>					
6462	18765S	208 PG&E #6480-8	1,084.11					
	Acct #8565976480-8							
1	1217~01/15	01/15/21 12th & K 8565976725	8.91			30 63000	381	10200
2	1217~01/15	01/15/21 Tract 2710 - 8562053214	69.14			30 63000	381	10200
3	1217~01/15	01/15/21 Tract 2710 - 8564394360	30.11			30 63000	381	10200
4	1217~01/15	01/15/21 Tract 2710 - 8560673934	75.28			30 63000	381	10200
5	1217~01/15	01/15/21 Mission Heights - 85659764	164.18			30 63000	381	10200

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6	1217~01/15	01/15/21 Tract 2605 - 8565976109	35.17			30 63000	381	10200
7	1217~01/15	01/15/21 9898 River Rd. - 856597600	326.99			30 63000	381	10200
8	1217~01/15	01/15/21 9898 River Rd. - 856597600	42.15			30 63000	381	10200
9	1217~01/15	01/15/21 9898 River Rd. - 856597600	199.06			30 63000	381	10200
10	1217~01/15	01/15/21 9898 River Rd. - 856597601	67.03			30 63000	381	10200
11	1217~01/15	01/15/21 9898 River Rd. - 856597648	46.94			30 63000	381	10200
12	1217~01/15	01/15/21 9898 River Rd. - 856597648	19.15			30 63000	381	10200
		<b>Total for Vendor:</b>	<b>1,084.11</b>					
6456	18766S	209 PG&E #6851-8	8,812.07					
Acct #3675186851-8								
1	1216~0114	01/19/21 Old Fire Station / 1297 L S	25.06			20 62000	381	10200
2	1216~0114	01/19/21 New Fire Station 1150 Missi	9.86			20 62000	381	10200
3	1216~0114	01/19/21 Water Works #1 / Well 3	1,820.77			50 65000	381	10200
4	1216~0114	01/19/21 Bonita Pl & 16th / Well 4	757.29			50 65000	381	10200
5	1216~0114	01/19/21 N St / WWTP	5,811.07			40 64000	381	10200
6	1216~0114	01/19/21 2HP Booster Station	19.25			50 65000	381	10200
7	1216~0114	01/19/21 Mission Heights Booster	9.86			50 65000	381	10200
8	1216~0114	01/19/21 14th St. & K St.	47.31			50 65000	381	10200
9	1216~0114	01/19/21 942 Soka Way lift station	126.12			40 64000	381	10200
10	1216~0114	01/19/21 Missn & 12th Lanscape~St li	111.47			30 63000	381	10200
11	1216~0114	01/19/21 SLT Well	74.01			50 65000	381	10200
		<b>Total for Vendor:</b>	<b>8,812.07</b>					
6436	18751S	665 RAMINHA CONSTRUCTION, INC	164,387.05					
Resolution 2020-38 10th and 11th water main improvement								
1	#1	01/07/21 Resolution2020-38 10th & 11 st	164,387.05			50 65000	500	10200
		<b>Total for Vendor:</b>	<b>164,387.05</b>					
6457	18767S	481 SAN MIGUEL COMMUNITY SERVICES	83.26					
1199 Mission Irrigation Meter								
Acct#27476-00								
1	27476-00	01/15/21 1199 Mission Irrigation Mete	83.26			30 63000	384	10200

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6458	18767S	481 SAN MIGUEL COMMUNITY SERVICES 1203 Mission Irrigation Meter Acct#20547-00	192.06					
1	20547-00	01/15/21 1203 Mission Irrigation Mete	192.06			30 63000	384	10200
6459	18767S	481 SAN MIGUEL COMMUNITY SERVICES 942 Soka Way Acct#20840-00	50.03					
1	20840-01	01/15/21 942 Soka Way #20840	50.03			40 64000	384	10200
6461	18767S	481 SAN MIGUEL COMMUNITY SERVICES 1150 Mission Acct#1004-00	13.47					
1	01004-00	01/15/21 1150 Mission	6.74			40 64000	384	10200
2	01004-00	01/15/21 1150 Mission	6.73			50 65000	384	10200
<b>Total for Vendor:</b>			<b>338.82</b>					
6424	18752S	238 SAN MIGUEL GARBAGE Account # 318694 Service 1/01/21 ~ 1/31/21	103.98					
1	1-2021	01/01/21 Trash Disposal	51.99			40 64000	383	10200
2	1-2021	01/01/21 Trash Disposal	51.99			50 65000	383	10200
<b>Total for Vendor:</b>			<b>103.98</b>					
6455	18768S	247 SDRMA Office Trailer, 22020 Ram 1500	1,097.18					
1	69553	01/07/21 Office Trailer, 22020 Ram 1500	54.86*			30 63000	328	10200
2	69553	01/07/21 Office Trailer, 22020 Ram 1500	493.73*			40 64000	328	10200
3	69553	01/07/21 Office Trailer, 22020 Ram 1500	493.73			50 65000	328	10200
4	69553	01/07/21 Office Trailer, 22020 Ram 1500	54.86			60 66000	328	10200
<b>Total for Vendor:</b>			<b>1,097.18</b>					
6432	18753S	589 SOUTH COAST EMERGENCY VEHICLE Truck #8601	528.57					
2	502115	01/12/21 Fuses worn & Blown	528.57			20 62000	354	10200

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Claim/ Line #	Check #	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6433	18753S	589 SOUTH COAST EMERGENCY VEHICLE	2,389.33					
Truck #P8651								
2	502114	01/12/21 Lack of power	2,389.33			20 62000	354	10200
<b>Total for Vendor:</b>			<b>2,917.90</b>					
6450	18769S	352 STAPLES CREDIT PLAN	353.81					
1	011021	11/09/20 Label Printer, Tape	150.76			20 62000	410	10200
2	011021	11/09/20	4.19*			30 63000	410	10200
3	011021	11/09/20 Sharpies~ Calendars	96.40			40 64000	410	10200
4	011021	11/09/20 Sharpies~ Calendars	98.27			50 65000	410	10200
5	011021	11/09/20 Sharpies~ Calendars	4.19*			60 66000	410	10200
<b>Total for Vendor:</b>			<b>353.81</b>					
6425	18754S	534 STREAMLINE	200.00					
Web Page Hosting Service for January 2020								
1	DA029807-2	01/01/21 Web Page Monthly Fee Janua	46.00			20 62000	376	10200
2	DA029807-2	01/01/21 Web Page Monthly Fee Janua	4.00			30 63000	376	10200
3	DA029807-2	01/01/21 Web Page Monthly Fee Janua	70.00			40 64000	376	10200
4	DA029807-2	01/01/21 Web Page Monthly Fee Janua	76.00			50 65000	376	10200
5	DA029807-2	01/01/21 Web Page Monthly Fee Janua	4.00			60 66000	376	10200
<b>Total for Vendor:</b>			<b>200.00</b>					
6449	18770S	663 SWCA ENVIRONMENTAL CONSULTANTS	4,590.20					
Archaeological Monitoring for the San Miguel Waterline Replacement Project 10th & 11th Street								
Resolution #2020-43								
1	121343	01/15/21 Phase 1	4,590.20			50 65000	500	10200
<b>Total for Vendor:</b>			<b>4,590.20</b>					
6453	18771S	280 TEMPLETON UNIFORMS	173.16					
Belt and Boots R Rojas								
1	133841	11/24/21 Belt and Boots R Rojas	173.16			20 62000	495	10200
<b>Total for Vendor:</b>			<b>173.16</b>					

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6434	18755S	664 UNITED STAFFING ASSOCIATES, LLC	153.00					
Transcriptionist								
2	173383	01/13/21 Transcriptionist	35.19*			20 62000	330	10200
3	173383	01/13/21 Transcriptionist	3.06			30 63000	330	10200
4	173383	01/13/21 Transcriptionist	53.55			40 64000	330	10200
5	173383	01/13/21 Transcriptionist	58.14			50 65000	330	10200
6	173383	01/13/21 Transcriptionist	3.06*			60 66000	330	10200
6442	18761S	664 UNITED STAFFING ASSOCIATES, LLC	200.81					
Transcriptionist								
2	173649	01/13/21 Transcriptionist	46.19*			20 62000	330	10200
3	173649	01/13/21 Transcriptionist	4.02			30 63000	330	10200
4	173649	01/13/21 Transcriptionist	70.28			40 64000	330	10200
5	173649	01/13/21 Transcriptionist	76.30			50 65000	330	10200
6	173649	01/13/21 Transcriptionist	4.02*			60 66000	330	10200
6460	18772S	664 UNITED STAFFING ASSOCIATES, LLC	191.25					
Transcriptionist								
2	173939	01/20/21 Transcriptionist	43.99*			20 62000	330	10200
3	173939	01/20/21 Transcriptionist	3.83			30 63000	330	10200
4	173939	01/20/21 Transcriptionist	66.92			40 64000	330	10200
5	173939	01/20/21 Transcriptionist	72.68			50 65000	330	10200
6	173939	01/20/21 Transcriptionist	3.83*			60 66000	330	10200
<b>Total for Vendor:</b>			<b>545.06</b>					
6403	18740S	301 US BANK	313.82					
1	12/22/20	CampnPack FF Year Gift	75.41			20 62000	455	10200
2	12/22/20	Trophy Hunters	153.31			20 62000	386	10200
3	12/22/20	Fuel	65.50			20 62000	485	10200
4	12/22/20	Walmart	4.61			20 62000	386	10200
5	12/22/20	Adobe	3.45			20 62000	305	10200
6	12/22/20	Adobe	0.30			30 63000	305	10200
7	12/22/20	Adobe	5.24			40 64000	305	10200
8	12/22/20	Adobe	5.70			50 65000	305	10200
9	12/22/20	Adobe	0.30			60 66000	305	10200
<b>Total for Vendor:</b>			<b>313.82</b>					

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6390	18756S	327 VALLI INFORMATION SYSTEMS	607.88					
		Web Posting service for December						
1	62880	12/22/20 Web Posting, Postage	269.30			40 64000	315	10200
2	62880	12/22/20 Web Posting, Postage	269.30			50 65000	315	10200
3	62880	12/22/20 BDS Printed Insert	69.28			50 65000	393	10200
6435	18756S	327 VALLI INFORMATION SYSTEMS	75.00					
		OTC Monthly Maintenance						
1	63181	12/31/20 OTC Monthly Maintenance	37.50			40 64000	315	10200
2	63181	12/31/20 OTC Monthly Maintenance	37.50			50 65000	315	10200
6465	18795S	327 VALLI INFORMATION SYSTEMS	626.65					
		Web Posting service and Postage for January						
1	63366	02/22/21 Web Posting, Postage	270.01			40 64000	315	10200
2	63366	02/22/21 Web Posting, Postage	270.01			50 65000	315	10200
3	63366	02/22/21 Printed Insert Fire Address	86.63			20 62000	320	10200
		<b>Total for Vendor:</b>	<b>1,309.53</b>					
6454	18773S	511 VERIZON	90.14					
		Laptop 805-423-7591,805-591-9233,805-591-9352						
		Laptop 805-369-9703						
01/09/21 ~ 02/08/21								
1	9868680649	12/08/20 Tablets	20.05			20 62000	310	10200
2	9868680649	12/08/20 Tablets	35.05			40 64000	310	10200
3	9868680649	12/08/20 Tablets	35.04			50 65000	310	10200
		<b>Total for Vendor:</b>	<b>90.14</b>					
6426	18757S	612 WEX BANK	329.09					
2	12/07/20	Truck #8600	47.05			20 62000	485	10200
4	12/07/20	Truck #8601	188.41			20 62000	485	10200
5	12/07/20	Truck #8632	46.82			50 65000	485	10200
6	12/07/20	Truck #8632	46.81			40 64000	485	10200
		<b>Total for Vendor:</b>	<b>329.09</b>					
		<b># of Claims</b>	<b>51</b>					
		<b>Total:</b>	<b>209,785.85</b>					



SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Fund Summary for Claims  
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<b>Fund/Account</b>	<b>Amount</b>
20 FIRE PROTECTION DEPARTMENT	
10200 Operating Cash - Premier	\$5,945.55
30 STREET LIGHTING DEPARTMENT	
10200 Operating Cash - Premier	\$1,730.74
40 WASTEWATER DEPARTMENT	
10200 Operating Cash - Premier	\$18,022.95
50 WATER DEPARTMENT	
10200 Operating Cash - Premier	\$183,826.77
60 SOLID WASTE DEPARTMENT	
10200 Operating Cash - Premier	\$259.84
<b>Total:</b>	<b>\$209,785.85</b>



Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
20 FIRE PROTECTION DEPARTMENT						
40000						
40220	Weed Abatement Fees	0.00	0.00	2,000.00	2,000.00	0 %
40310	Fireworks Refundable C/Up Bond	0.00	-1,000.00	2,700.00	3,700.00	-37 %
40410	Mutual Aid Fires ~ OES	0.00	32,680.13	0.00	-32,680.13	** %
40420	Ambulance Reimbursement	0.00	2,498.51	4,400.00	1,901.49	57 %
40500	VFA Assistance Grant	0.00	0.00	20,000.00	20,000.00	0 %
40505	CFF~California Fire Foundation	0.00	15,000.00	0.00	-15,000.00	** %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>49,178.64</b>	<b>29,100.00</b>	<b>-20,078.64</b>	<b>169 %</b>
43000	Property Taxes Collected					
43000	Property Taxes Collected	134,124.25	260,044.00	417,997.00	157,953.00	62 %
	<b>Account Group Total:</b>	<b>134,124.25</b>	<b>260,044.00</b>	<b>417,997.00</b>	<b>157,953.00</b>	<b>62 %</b>
46000	Revenues & Interest					
46000	Revenues & Interest	89.80	650.47	0.00	-650.47	** %
46150	Miscellaneous Income	0.00	9,686.10	0.00	-9,686.10	** %
46151	Refund/Adjustments	0.00	98.23	0.00	-98.23	** %
46153	Plan Check Fees and Inspections	150.00	6,228.72	2,000.00	-4,228.72	311 %
	<b>Account Group Total:</b>	<b>239.80</b>	<b>16,663.52</b>	<b>2,000.00</b>	<b>-14,663.52</b>	<b>833 %</b>
	<b>Fund Total:</b>	<b>134,364.05</b>	<b>325,886.16</b>	<b>449,097.00</b>	<b>123,210.84</b>	<b>73 %</b>
30 STREET LIGHTING DEPARTMENT						
43000	Property Taxes Collected					
43000	Property Taxes Collected	40,902.11	77,077.51	124,439.00	47,361.49	62 %
	<b>Account Group Total:</b>	<b>40,902.11</b>	<b>77,077.51</b>	<b>124,439.00</b>	<b>47,361.49</b>	<b>62 %</b>
46000	Revenues & Interest					
46000	Revenues & Interest	171.04	2,522.35	0.00	-2,522.35	** %
46100	Realized Earnings	-297.95	-1,038.10	0.00	1,038.10	** %
46150	Miscellaneous Income	0.00	11,733.76	0.00	-11,733.76	** %
46151	Refund/Adjustments	0.00	6.71	0.00	-6.71	** %
	<b>Account Group Total:</b>	<b>-126.91</b>	<b>13,224.72</b>	<b>0.00</b>	<b>-13,224.72</b>	<b>** %</b>
	<b>Fund Total:</b>	<b>40,775.20</b>	<b>90,302.23</b>	<b>124,439.00</b>	<b>34,136.77</b>	<b>73 %</b>
40 WASTEWATER DEPARTMENT						
40000						
40850	Wastewater Hook-up Fees	50,712.00	227,552.00	0.00	-227,552.00	** %
40900	Wastewater Sales	89,993.13	628,002.77	954,125.00	326,122.23	66 %
	<b>Account Group Total:</b>	<b>140,705.13</b>	<b>855,554.77</b>	<b>954,125.00</b>	<b>98,570.23</b>	<b>90 %</b>
43000	Property Taxes Collected					
43000	Property Taxes Collected	20,236.20	38,201.86	62,508.00	24,306.14	61 %
	<b>Account Group Total:</b>	<b>20,236.20</b>	<b>38,201.86</b>	<b>62,508.00</b>	<b>24,306.14</b>	<b>61 %</b>

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
40 WASTEWATER DEPARTMENT						
46000	Revenues & Interest					
46000	Revenues & Interest	159.89	1,211.77	0.00	-1,211.77	** %
46006	IRWM Grants	0.00	8,561.77	0.00	-8,561.77	** %
46008	DWR Grants	0.00	39,433.00	250,000.00	210,567.00	16 %
46150	Miscellaneous Income	1,728.00	12,624.39	0.00	-12,624.39	** %
46151	Refund/Adjustments	0.00	118.42	0.00	-118.42	** %
46152	Recycling	0.00	99.50	0.00	-99.50	** %
46155	Will Serve Processing Fees	0.00	750.00	0.00	-750.00	** %
	<b>Account Group Total:</b>	<b>1,887.89</b>	<b>62,798.85</b>	<b>250,000.00</b>	<b>187,201.15</b>	<b>25 %</b>
	<b>Fund Total:</b>	<b>162,829.22</b>	<b>956,555.48</b>	<b>1,266,633.00</b>	<b>310,077.52</b>	<b>76 %</b>
50 WATER DEPARTMENT						
41000	Water Sales					
41000	Water Sales	65,836.13	562,604.94	895,101.00	332,496.06	63 %
41001	Water Connection Fees	51,576.00	231,428.00	0.00	-231,428.00	** %
41010	Water Meter Fees	0.00	6,750.00	0.00	-6,750.00	** %
	<b>Account Group Total:</b>	<b>117,412.13</b>	<b>800,782.94</b>	<b>895,101.00</b>	<b>94,318.06</b>	<b>89 %</b>
46000	Revenues & Interest					
46000	Revenues & Interest	42.89	413.21	0.00	-413.21	** %
46150	Miscellaneous Income	0.00	7,440.39	0.00	-7,440.39	** %
46151	Refund/Adjustments	0.00	123.47	0.00	-123.47	** %
46152	Recycling	0.00	39.50	0.00	-39.50	** %
46155	Will Serve Processing Fees	0.00	2,500.00	0.00	-2,500.00	** %
	<b>Account Group Total:</b>	<b>42.89</b>	<b>10,516.57</b>	<b>0.00</b>	<b>-10,516.57</b>	<b>** %</b>
	<b>Fund Total:</b>	<b>117,455.02</b>	<b>811,299.51</b>	<b>895,101.00</b>	<b>83,801.49</b>	<b>91 %</b>
60 SOLID WASTE DEPARTMENT						
46000	Revenues & Interest					
46000	Revenues & Interest	5.39	74.57	0.00	-74.57	** %
46005	Franchise Fees	3,611.13	23,881.87	32,323.00	8,441.13	74 %
46150	Miscellaneous Income	0.00	199.83	0.00	-199.83	** %
	<b>Account Group Total:</b>	<b>3,616.52</b>	<b>24,156.27</b>	<b>32,323.00</b>	<b>8,166.73</b>	<b>75 %</b>
	<b>Fund Total:</b>	<b>3,616.52</b>	<b>24,156.27</b>	<b>32,323.00</b>	<b>8,166.73</b>	<b>75 %</b>
	<b>Grand Total:</b>	<b>459,040.01</b>	<b>2,208,199.65</b>	<b>2,767,593.00</b>	<b>559,393.35</b>	<b>80 %</b>

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
 Statement of Revenue Budget vs Actuals  
 For the Accounting Period: 1 / 21

Fund	Received			Revenue	
	Current Month	Received YTD	Estimated Revenue	To Be Received	% Received
20 FIRE PROTECTION DEPARTMENT	134,364.05	325,886.16	449,097.00	123,210.84	73 %
30 STREET LIGHTING DEPARTMENT	40,775.20	90,302.23	124,439.00	34,136.77	73 %
40 WASTEWATER DEPARTMENT	162,829.22	956,555.48	1,266,633.00	310,077.52	76 %
50 WATER DEPARTMENT	117,455.02	811,299.51	895,101.00	83,801.49	91 %
60 SOLID WASTE DEPARTMENT	3,616.52	24,156.27	32,323.00	8,166.73	75 %
<b>Grand Total:</b>	<b>459,040.01</b>	<b>2,208,199.65</b>	<b>2,767,593.00</b>	<b>559,393.35</b>	<b>80 %</b>

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 1 / 21

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 FIRE PROTECTION DEPARTMENT							
62000 Fire							
62000 Fire							
	105 Salaries and Wages	10,667.71	77,328.07	150,000.00	150,000.00	72,671.93	52 %
	111 BOD Stipend	110.00	638.00	1,380.00	1,380.00	742.00	46 %
	115 Payroll Expenses	634.34	2,699.48	1,800.00	3,600.00	900.52	75 %
	120 Workers' Compensation	0.00	10,435.74	7,260.00	10,435.00	-0.74	100 %
	121 Physicals	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	125 Volunteer firefighter stipends	2,444.30	28,502.21	45,000.00	45,000.00	16,497.79	63 %
	126 Strike Team Pay - VFF	0.00	114,489.30	0.00	107,352.00	-7,137.30	107 %
	135 Payroll Tax - FICA	166.23	7,735.18	2,800.00	11,318.00	3,582.82	68 %
	140 Payroll Tax - Medicare	153.94	1,439.61	2,800.00	2,800.00	1,360.39	51 %
	155 Payroll Tax - SUI	780.83	1,924.36	3,918.00	3,918.00	1,993.64	49 %
	205 Insurance - Health	520.78	2,695.35	13,884.00	6,942.00	4,246.65	39 %
	210 Insurance - Dental	22.56	331.06	686.00	686.00	354.94	48 %
	215 Insurance - Vision	3.64	54.55	250.00	250.00	195.45	22 %
	225 Retirement - PERS expense	260.15	3,946.88	6,940.00	6,940.00	2,993.12	57 %
	305 Operations and maintenance	-632.84	2,953.35	6,000.00	6,000.00	3,046.65	49 %
	310 Phone and fax expense	20.05	281.60	475.00	475.00	193.40	59 %
	315 Postage, shipping and freight	0.00	459.46	300.00	600.00	140.54	77 %
	320 Printing and reproduction	86.63	183.11	600.00	600.00	416.89	31 %
	325 Professional svcs - Accounting	238.05	4,174.50	5,800.00	8,349.00	4,174.50	50 %
	326 Professional svcs - Engineering	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
	327 Professional svcs - Legal (General)	0.00	5,498.50	8,000.00	10,997.00	5,498.50	50 %
	328 Insurance - prop and liability	0.00	22,508.41	13,000.00	22,509.00	0.59	100 %
	330 Contract labor	125.37	125.37	0.00	0.00	-125.37	*** %
	334 Maintenance Agreements	230.52	4,379.21	4,979.00	4,979.00	599.79	88 %
	335 Meals - Reimbursement	0.00	354.23	600.00	600.00	245.77	59 %
	340 Meetings and conferences	0.00	0.00	1,000.00	500.00	500.00	0 %
	345 Mileage expense reimbursement	1.69	12.27	500.00	500.00	487.73	2 %
	348 Safety Equipment and Supplies	0.00	422.76	0.00	700.00	277.24	60 %
	350 Repairs and maint - computers	232.29	1,300.81	4,500.00	3,500.00	2,199.19	37 %
	351 Repairs and maint - equip	0.00	796.41	10,000.00	5,000.00	4,203.59	16 %
	352 Repairs and maint - structures	120.75	158.70	5,000.00	3,000.00	2,841.30	5 %
	354 Repairs and maint - vehicles	2,917.90	12,183.93	10,000.00	13,000.00	816.07	94 %
	370 Dispatch services (Fire)	0.00	8,999.06	10,000.00	10,000.00	1,000.94	90 %
	375 Internet expenses	94.48	661.36	1,134.00	1,134.00	472.64	58 %
	376 Webpage- Upgrade/Maint	46.00	322.00	552.00	552.00	230.00	58 %
	380 Utilities - alarm service	0.00	0.00	120.00	120.00	120.00	0 %
	381 Utilities - electric	34.92	2,352.38	1,600.00	4,634.92	2,282.54	51 %
	382 Utilities - propane	0.00	123.30	500.00	500.00	376.70	25 %
	385 Dues and subscriptions	0.00	6,459.87	6,272.00	6,572.00	112.13	98 %
	386 Education and training	157.92	301.92	4,000.00	2,000.00	1,698.08	15 %
	393 Advertising and public notices	0.00	0.00	500.00	500.00	500.00	0 %
	394 LAFCO Allocations	0.00	1,483.11	2,250.00	1,550.00	66.89	96 %
	395 Community Outreach	0.00	0.00	1,500.00	750.00	750.00	0 %
	405 Software	0.00	0.00	3,000.00	1,500.00	1,500.00	0 %
	410 Office Supplies	150.76	371.86	2,000.00	1,200.00	828.14	31 %
	450 EMS supplies	0.00	1,933.83	10,000.00	5,000.00	3,066.17	39 %
	455 Fire Safety Gear & Equipment	75.41	964.70	3,500.00	2,500.00	1,535.30	39 %
	456 VFF Assistance Grant	0.00	0.00	40,000.00	20,000.00	20,000.00	0 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 FIRE PROTECTION DEPARTMENT							
457	CFF Grant ~ California Fire Grant	0.00	0.00	0.00	15,000.00	15,000.00	0 %
460	Fire equipment	177.93	24,583.70	0.00	30,000.00	5,416.30	82 %
465	Cell phones, radios and pagers	52.51	403.86	1,171.00	1,171.00	767.14	34 %
470	Communication equipment	0.00	431.70	5,000.00	5,000.00	4,568.30	9 %
475	Computer supplies and upgrades	0.00	0.00	8,000.00	8,000.00	8,000.00	0 %
485	Fuel expense	300.96	2,494.56	6,000.00	6,000.00	3,505.44	42 %
490	Small tools and equipment	0.00	1,919.48	2,500.00	2,500.00	580.52	77 %
495	Uniform expense	173.16	2,554.86	3,000.00	3,000.00	445.14	85 %
500	Capital Outlay	759.00	759.00	0.00	0.00	-759.00	*** %
503	Weed Abatement Costs	0.00	0.00	9,000.00	9,000.00	9,000.00	0 %
505	Fire Training Grounds	0.00	0.00	2,500.00	2,500.00	2,500.00	0 %
510	Fire station addition	0.00	474.36	5,000.00	5,000.00	4,525.64	9 %
710	County hazmat dues	0.00	0.00	4,000.00	2,000.00	2,000.00	0 %
715	Licenses, permits and fees	0.00	579.58	1,000.00	1,000.00	420.42	58 %
960	Property tax expense	0.00	210.62	220.00	220.00	9.38	96 %
	<b>Account Total:</b>	<b>21,127.94</b>	<b>366,397.52</b>	<b>447,791.00</b>	<b>586,833.92</b>	<b>220,436.40</b>	<b>62 %</b>
	<b>Account Group Total:</b>	<b>21,127.94</b>	<b>366,397.52</b>	<b>447,791.00</b>	<b>586,833.92</b>	<b>220,436.40</b>	<b>62 %</b>
	<b>Fund Total:</b>	<b>21,127.94</b>	<b>366,397.52</b>	<b>447,791.00</b>	<b>586,833.92</b>	<b>220,436.40</b>	<b>62 %</b>
30 STREET LIGHTING DEPARTMENT							
63000 Lighting							
63000 Lighting							
105	Salaries and Wages	823.53	6,439.65	12,849.00	12,849.00	6,409.35	50 %
111	BOD Stipend	10.00	58.00	120.00	120.00	62.00	48 %
115	Payroll Expenses	9.16	71.69	180.00	180.00	108.31	40 %
120	Workers' Compensation	0.00	364.64	100.00	400.00	35.36	91 %
135	Payroll Tax - FICA	0.59	9.84	163.00	163.00	153.16	6 %
140	Payroll Tax - Medicare	11.96	92.63	163.00	163.00	70.37	57 %
155	Payroll Tax - SUI	48.91	53.23	91.00	91.00	37.77	58 %
205	Insurance - Health	146.62	697.83	1,638.00	1,728.00	1,030.17	40 %
210	Insurance - Dental	2.45	37.02	65.00	0.00	-37.02	*** %
215	Insurance - Vision	0.41	4.35	24.00	-1.00	-5.35	*** %
225	Retirement - PERS expense	46.80	1,294.98	1,108.00	1,800.00	505.02	72 %
305	Operations and maintenance	0.30	274.55	2,000.00	2,000.00	1,725.45	14 %
315	Postage, shipping and freight	0.00	9.34	0.00	50.00	40.66	19 %
320	Printing and reproduction	0.00	8.39	200.00	200.00	191.61	4 %
325	Professional svcs - Accounting	20.70	363.00	508.00	508.00	145.00	71 %
326	Professional svcs - Engineering	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
327	Professional svcs - Legal (General)	0.00	1,387.33	1,700.00	1,700.00	312.67	82 %
328	Insurance - prop and liability	54.86	944.80	500.00	890.00	-54.80	106 %
330	Contract labor	10.91	10.91	23,000.00	10,000.00	9,989.09	0 %
331	Professional Services - Legal	0.00	0.00	200.00	200.00	200.00	0 %
334	Maintenance Agreements	17.80	266.25	320.00	640.00	373.75	42 %
340	Meetings and conferences	0.00	0.00	350.00	350.00	350.00	0 %
345	Mileage expense reimbursement	0.34	51.66	150.00	150.00	98.34	34 %
348	Safety Equipment and Supplies	0.00	0.00	500.00	500.00	500.00	0 %
350	Repairs and maint - computers	68.09	108.38	250.00	250.00	141.62	43 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
30 STREET LIGHTING DEPARTMENT							
	351 Repairs and maint - equip	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	352 Repairs and maint - structures	10.50	13.80	0.00	100.00	86.20	14 %
	353 Repairs & Maint- Infrastructure	0.00	539.21	10,000.00	10,000.00	9,460.79	5 %
	354 Repairs and maint - vehicles	0.00	58.62	0.00	150.00	91.38	39 %
	376 Webpage- Upgrade/Maint	4.00	28.00	48.00	48.00	20.00	58 %
	381 Utilities - electric	1,195.58	8,318.14	0.00	14,244.00	5,925.86	58 %
	382 Utilities - propane	0.00	10.72	100.00	100.00	89.28	11 %
	384 Utilities - Water/Sewer	275.32	5,044.34	0.00	10,000.00	4,955.66	50 %
	385 Dues and subscriptions	0.00	108.42	132.00	132.00	23.58	82 %
	386 Education and training	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	393 Advertising and public notices	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	394 LAFCO Allocations	0.00	247.19	375.00	375.00	127.81	66 %
	410 Office Supplies	4.19	26.39	125.00	125.00	98.61	21 %
	465 Cell phones, radios and pagers	4.77	38.55	143.00	143.00	104.45	27 %
	475 Computer supplies and upgrades	0.00	0.00	50.00	50.00	50.00	0 %
	485 Fuel expense	0.00	0.00	100.00	100.00	100.00	0 %
	490 Small tools and equipment	0.00	536.20	1,000.00	1,000.00	463.80	54 %
	495 Uniform expense	2.49	25.68	200.00	200.00	174.32	13 %
	500 Capital Outlay	66.00	9,064.70	0.00	8,998.70	-66.00	101 %
	581 WWTP Expansion	0.00	1,840.80	0.00	1,800.00	-40.80	102 %
	715 Licenses, permits and fees	0.00	0.00	50.00	50.00	50.00	0 %
	<b>Account Total:</b>	<b>2,836.28</b>	<b>38,449.23</b>	<b>67,502.00</b>	<b>91,546.70</b>	<b>53,097.47</b>	<b>42 %</b>
	<b>Account Group Total:</b>	<b>2,836.28</b>	<b>38,449.23</b>	<b>67,502.00</b>	<b>91,546.70</b>	<b>53,097.47</b>	<b>42 %</b>
	<b>Fund Total:</b>	<b>2,836.28</b>	<b>38,449.23</b>	<b>67,502.00</b>	<b>91,546.70</b>	<b>53,097.47</b>	<b>42 %</b>
40 WASTEWATER DEPARTMENT							
64000 Sanitary							
	64000 Sanitary						
	105 Salaries and Wages	13,355.09	108,608.57	214,800.00	214,800.00	106,191.43	51 %
	109 Stand-by Hours	411.00	4,339.50	7,500.00	7,500.00	3,160.50	58 %
	111 BOD Stipend	180.00	1,044.00	2,100.00	2,100.00	1,056.00	50 %
	115 Payroll Expenses	160.32	1,254.59	3,420.00	3,420.00	2,165.41	37 %
	120 Workers' Compensation	0.00	7,874.01	8,000.00	8,000.00	125.99	98 %
	135 Payroll Tax - FICA	10.39	170.04	3,052.00	500.00	329.96	34 %
	140 Payroll Tax - Medicare	201.64	1,632.45	3,052.00	3,052.00	1,419.55	53 %
	155 Payroll Tax - SUI	823.04	894.63	2,140.00	306.00	-588.63	292 %
	160 Payroll Tax - ETT	0.00	0.00	4,056.00	0.00	0.00	0 %
	205 Insurance - Health	2,297.98	12,858.21	32,844.00	34,927.00	22,068.79	37 %
	206 Insurance - CalPers Health Retiree	656.52	1,345.69	0.00	1,350.00	4.31	100 %
	210 Insurance - Dental	57.82	777.80	1,526.00	0.00	-777.80	*** %
	215 Insurance - Vision	9.39	55.20	557.00	0.00	-55.20	*** %
	225 Retirement - PERS expense	868.36	15,426.96	15,833.00	15,833.00	406.04	97 %
	305 Operations and maintenance	5.24	1,438.94	8,000.00	8,000.00	6,561.06	18 %
	310 Phone and fax expense	67.08	612.51	1,138.00	1,138.00	525.49	54 %
	315 Postage, shipping and freight	576.81	2,349.39	4,000.00	4,000.00	1,650.61	59 %
	320 Printing and reproduction	0.00	161.41	1,000.00	1,000.00	838.59	16 %
	324 Professional Svcs- GSA-GSP	217.50	217.50	0.00	0.00	-217.50	*** %

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 1 / 21

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
40 WASTEWATER DEPARTMENT							
325	Professional svcs - Accounting	362.25	6,352.50	8,897.00	8,897.00	2,544.50	71 %
326	Professional svcs - Engineering	82.50	14,091.25	12,000.00	18,250.00	4,158.75	77 %
327	Professional svcs - Legal (General)	0.00	10,835.14	29,750.00	29,750.00	18,914.86	36 %
328	Insurance - prop and liability	493.73	12,356.91	12,000.00	12,000.00	-356.91	103 %
329	New Hire Screening	0.00	0.00	100.00	100.00	100.00	0 %
330	Contract labor	190.75	190.75	5,000.00	5,000.00	4,809.25	4 %
331	Professional Services - Legal	0.00	0.00	4,800.00	4,800.00	4,800.00	0 %
334	Maintenance Agreements	337.32	6,259.49	13,161.00	13,161.00	6,901.51	48 %
335	Meals - Reimbursement	0.00	0.00	100.00	100.00	100.00	0 %
340	Meetings and conferences	0.00	0.00	5,000.00	1,000.00	1,000.00	0 %
345	Mileage expense reimbursement	13.55	622.25	1,000.00	1,000.00	377.75	62 %
348	Safety Equipment and Supplies	0.00	961.10	1,000.00	1,500.00	538.90	64 %
349	Repairs & Maintenance Mission Gardens	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
350	Repairs and maint - computers	273.67	1,045.48	1,500.00	1,500.00	454.52	70 %
351	Repairs and maint - equip	0.00	664.03	10,000.00	10,000.00	9,335.97	7 %
352	Repairs and maint - structures	183.75	395.11	1,500.00	1,500.00	1,104.89	26 %
353	Repairs & Maint- Infrastructure	0.00	234.23	5,000.00	5,000.00	4,765.77	5 %
354	Repairs and maint - vehicles	37.29	1,253.63	2,000.00	2,000.00	746.37	63 %
355	Testing & Supplies (WWTP)	0.00	804.00	12,000.00	12,000.00	11,196.00	7 %
375	Internet expenses	110.23	1,581.43	1,863.00	2,863.00	1,281.57	55 %
376	Webpage- Upgrade/Maint	70.00	490.00	840.00	840.00	350.00	58 %
379	Utilities Electric Mission Gardens	0.00	178.13	5,000.00	5,000.00	4,821.87	4 %
380	Utilities - alarm service	0.00	379.15	620.00	620.00	240.85	61 %
381	Utilities - electric	5,937.19	47,002.90	50,000.00	82,000.00	34,997.10	57 %
382	Utilities - propane	0.00	187.63	1,000.00	1,000.00	812.37	19 %
383	Utilities - trash	51.99	363.93	700.00	700.00	336.07	52 %
384	Utilities - Water/Sewer	56.77	363.18	0.00	700.00	336.82	52 %
385	Dues and subscriptions	0.00	2,126.35	4,000.00	4,000.00	1,873.65	53 %
386	Education and training	0.00	-895.00	5,000.00	1,000.00	1,895.00	-90 %
393	Advertising and public notices	0.00	100.00	1,000.00	1,000.00	900.00	10 %
394	LAFCO Allocations	0.00	1,483.11	2,250.00	2,250.00	766.89	66 %
395	Community Outreach	0.00	0.00	1,200.00	1,200.00	1,200.00	0 %
396	Utilities SoCalGas	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
410	Office Supplies	96.40	379.25	1,125.00	1,125.00	745.75	34 %
432	Utility Rate Design Study	0.00	1,755.00	0.00	1,800.00	45.00	98 %
459	Scada - Maintenance Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
465	Cell phones, radios and pagers	81.03	760.72	1,530.00	1,530.00	769.28	50 %
475	Computer supplies and upgrades	0.00	0.00	2,450.00	2,450.00	2,450.00	0 %
485	Fuel expense	46.81	3,343.99	5,000.00	5,000.00	1,656.01	67 %
490	Small tools and equipment	0.00	359.17	6,000.00	6,000.00	5,640.83	6 %
495	Uniform expense	59.10	767.91	1,800.00	1,800.00	1,032.09	43 %
500	Capital Outlay	1,155.00	10,153.70	0.00	8,998.70	-1,155.00	113 %
560	Sewer Line Repairs	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
570	Repairs, Maint. and Video Sewer Lines	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
581	WWTP Expansion	0.00	3,842.19	0.00	54,000.00	50,157.81	7 %
582	WWTP Plant Maintenance	936.57	11,712.45	50,000.00	50,000.00	38,287.55	23 %
585	Sludge Removal Project	0.00	2,419.40	10,000.00	10,000.00	7,580.60	24 %
587	WWTF Final Design/ Construction	2,175.00	74,944.68	250,000.00	250,000.00	175,055.32	30 %
589	Proposition 68 Grant	4,500.00	4,500.00	0.00	4,500.00	0.00	100 %
705	Waste Discharge Fees/Permits	0.00	23,210.00	25,000.00	25,000.00	1,790.00	93 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 1 / 21

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
40 WASTEWATER DEPARTMENT							
	715 Licenses, permits and fees	0.00	1,582.52	1,500.00	1,500.00	-82.52	106 %
	960 Property tax expense	0.00	127.84	150.00	150.00	22.16	85 %
	970 WWTF Long Term maintenance	0.00	0.00	100,000.00	100,000.00	100,000.00	0 %
	<b>Account Total:</b>	<b>37,149.08</b>	<b>410,346.90</b>	<b>991,854.00</b>	<b>1,086,510.70</b>	<b>676,163.80</b>	<b>38 %</b>
	<b>Account Group Total:</b>	<b>37,149.08</b>	<b>410,346.90</b>	<b>991,854.00</b>	<b>1,086,510.70</b>	<b>676,163.80</b>	<b>38 %</b>
	<b>Fund Total:</b>	<b>37,149.08</b>	<b>410,346.90</b>	<b>991,854.00</b>	<b>1,086,510.70</b>	<b>676,163.80</b>	<b>38 %</b>
50 WATER DEPARTMENT							
65000 Water							
65000 Water							
	105 Salaries and Wages	15,480.81	125,408.77	234,901.00	234,901.00	109,492.23	53 %
	109 Stand-by Hours	411.00	4,339.50	7,500.00	7,500.00	3,160.50	58 %
	111 BOD Stipend	190.00	1,102.00	2,280.00	2,280.00	1,178.00	48 %
	115 Payroll Expenses	174.06	1,362.10	3,420.00	3,420.00	2,057.90	40 %
	120 Workers' Compensation	0.00	8,992.09	6,050.00	9,050.00	57.91	99 %
	135 Payroll Tax - FICA	11.73	199.95	3,403.00	564.00	364.05	35 %
	140 Payroll Tax - Medicare	232.94	1,876.12	3,403.00	3,403.00	1,526.88	55 %
	155 Payroll Tax - SUI	951.82	1,039.68	2,166.00	287.00	-752.68	362 %
	160 Payroll Tax - ETT	0.00	0.00	3,967.00	7,934.00	7,934.00	0 %
	205 Insurance - Health	3,121.49	17,819.99	34,896.00	37,104.00	19,284.01	48 %
	206 Insurance - CalPers Health Retiree	656.52	1,345.71	0.00	1,350.00	4.29	100 %
	210 Insurance - Dental	36.99	826.35	1,618.00	0.00	-826.35	*** %
	215 Insurance - Vision	5.98	121.57	590.00	0.00	-121.57	*** %
	225 Retirement - PERS expense	550.86	17,389.86	20,913.00	20,913.00	3,523.14	83 %
	305 Operations and maintenance	5.70	1,299.30	8,000.00	8,000.00	6,700.70	16 %
	310 Phone and fax expense	67.06	612.46	1,138.00	1,138.00	525.54	54 %
	315 Postage, shipping and freight	576.81	2,371.37	4,000.00	4,000.00	1,628.63	59 %
	320 Printing and reproduction	0.00	198.97	1,000.00	1,000.00	801.03	20 %
	324 Professional Svcs- GSA-GSP	507.50	3,552.50	20,000.00	20,000.00	16,447.50	18 %
	325 Professional svcs - Accounting	393.30	6,897.00	9,660.00	9,660.00	2,763.00	71 %
	326 Professional svcs - Engineering	3,035.00	31,923.75	20,000.00	32,750.00	826.25	97 %
	327 Professional svcs - Legal (General)	0.00	15,587.39	32,300.00	32,300.00	16,712.61	48 %
	328 Insurance - prop and liability	493.73	19,425.18	20,000.00	20,000.00	574.82	97 %
	329 New Hire Screening	0.00	0.00	100.00	100.00	100.00	0 %
	330 Contract labor	207.12	207.12	5,000.00	5,000.00	4,792.88	4 %
	331 Professional Services - Legal	0.00	0.00	4,800.00	4,800.00	4,800.00	0 %
	332 Professional Services - Legal	0.00	33,040.13	100,000.00	100,000.00	66,959.87	33 %
	334 Maintenance Agreements	364.01	6,719.21	13,671.00	13,671.00	6,951.79	49 %
	335 Meals - Reimbursement	0.00	0.00	200.00	200.00	200.00	0 %
	340 Meetings and conferences	0.00	0.00	5,000.00	1,000.00	1,000.00	0 %
	345 Mileage expense reimbursement	17.61	701.78	1,000.00	1,000.00	298.22	70 %
	348 Safety Equipment and Supplies	0.00	961.09	1,000.00	1,500.00	538.91	64 %
	350 Repairs and maint - computers	292.36	1,124.59	1,500.00	1,500.00	375.41	75 %
	351 Repairs and maint - equip	0.00	3,123.39	4,000.00	4,000.00	876.61	78 %
	352 Repairs and maint - structures	199.50	657.65	2,000.00	2,000.00	1,342.35	33 %
	353 Repairs & Maint- Infrastructure	54.64	4,074.89	50,000.00	50,000.00	45,925.11	8 %
	354 Repairs and maint - vehicles	37.29	1,253.61	2,000.00	2,000.00	746.39	63 %



SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 1 / 21

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
50 WATER DEPARTMENT							
356	Testing & Supplies - Well #3 (Water)	0.00	621.25	3,500.00	3,500.00	2,878.75	18 %
357	Testing & Supplies - Well #4 (Water)	0.00	546.24	3,500.00	3,500.00	2,953.76	16 %
358	Testing & Supplies- SLT Well (Water)	42.00	2,067.24	6,000.00	6,000.00	3,932.76	34 %
359	Testing & Supplies-Other	67.00	5,364.00	6,000.00	6,000.00	636.00	89 %
362	Cross-Connection Control Srvcs.	0.00	410.40	1,000.00	1,000.00	589.60	41 %
375	Internet expenses	110.23	771.61	1,863.00	2,863.00	2,091.39	27 %
376	Webpage- Upgrade/Maint	76.00	532.00	912.00	912.00	380.00	58 %
380	Utilities - alarm service	0.00	379.15	620.00	620.00	240.85	61 %
381	Utilities - electric	2,728.49	27,865.98	50,000.00	50,000.00	22,134.02	56 %
382	Utilities - propane	0.00	203.71	1,000.00	1,000.00	796.29	20 %
383	Utilities - trash	51.99	363.93	700.00	700.00	336.07	52 %
384	Utilities - Water/Sewer	6.73	6.73	0.00	700.00	693.27	1 %
385	Dues and subscriptions	0.00	2,179.98	4,000.00	4,000.00	1,820.02	54 %
386	Education and training	0.00	25.00	5,000.00	1,000.00	975.00	3 %
393	Advertising and public notices	69.28	169.28	2,000.00	2,000.00	1,830.72	8 %
394	LAFCO Allocations	0.00	1,483.11	2,250.00	2,250.00	766.89	66 %
395	Community Outreach	0.00	0.00	1,200.00	1,200.00	1,200.00	0 %
396	Utilities SoCalGas	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
410	Office Supplies	98.27	397.39	1,125.00	1,125.00	727.61	35 %
432	Utility Rate Design Study	0.00	1,755.00	0.00	1,800.00	45.00	98 %
459	Scada - Maintenance Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
465	Cell phones, radios and pagers	87.68	831.24	1,573.00	1,573.00	741.76	53 %
475	Computer supplies and upgrades	0.00	115.15	2,450.00	2,450.00	2,334.85	5 %
481	Chemicals- Well #3	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
482	Chemicals-Well #4	0.00	1,066.23	4,000.00	4,000.00	2,933.77	27 %
483	Chemicals-SLT Well	0.00	1,501.51	2,000.00	2,000.00	498.49	75 %
485	Fuel expense	46.82	1,161.49	4,000.00	4,000.00	2,838.51	29 %
490	Small tools and equipment	0.00	932.43	6,000.00	6,000.00	5,067.57	16 %
495	Uniform expense	59.10	767.91	1,800.00	1,800.00	1,032.09	43 %
500	Capital Outlay	171,961.25	181,942.24	0.00	406,878.70	224,936.46	45 %
520	Water Main Valves Replacement	0.00	1,210.86	10,000.00	10,000.00	8,789.14	12 %
525	Water meter replacement	0.00	13,598.38	20,000.00	20,000.00	6,401.62	68 %
526	Development Meters	2,275.59	2,860.82	15,000.00	15,000.00	12,139.18	19 %
535	Water Lines Repairs	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
581	WWTP Expansion	0.00	1,841.16	0.00	5,400.00	3,558.84	34 %
582	WWTP Plant Maintenance	0.00	2,126.06	0.00	3,000.00	873.94	71 %
605	USDA Loan Payment	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
715	Licenses, permits and fees	0.00	2,208.59	6,500.00	6,500.00	4,291.41	34 %
930	Interest Fees	0.00	2,282.89	50,000.00	50,000.00	47,717.11	5 %
940	Bank service charges	4.68	27.79	0.00	100.00	72.21	28 %
	<b>Account Total:</b>	<b>205,760.94</b>	<b>575,171.82</b>	<b>894,469.00</b>	<b>1,322,196.70</b>	<b>747,024.88</b>	<b>44 %</b>
	<b>Account Group Total:</b>	<b>205,760.94</b>	<b>575,171.82</b>	<b>894,469.00</b>	<b>1,322,196.70</b>	<b>747,024.88</b>	<b>44 %</b>
	<b>Fund Total:</b>	<b>205,760.94</b>	<b>575,171.82</b>	<b>894,469.00</b>	<b>1,322,196.70</b>	<b>747,024.88</b>	<b>44 %</b>

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
60 SOLID WASTE DEPARTMENT							
66000 SOLID WASTE							
66000 SOLID WASTE							
	105 Salaries and Wages	830.32	6,495.33	12,849.00	12,849.00	6,353.67	51 %
	111 BOD Stipend	10.00	57.99	120.00	120.00	62.01	48 %
	115 Payroll Expenses	9.15	71.68	180.00	180.00	108.32	40 %
	120 Workers' Compensation	0.00	364.64	100.00	400.00	35.36	91 %
	135 Payroll Tax - FICA	0.61	9.98	163.00	163.00	153.02	6 %
	140 Payroll Tax - Medicare	12.13	93.86	163.00	163.00	69.14	58 %
	155 Payroll Tax - SUI	49.59	53.98	91.00	91.00	37.02	59 %
	205 Insurance - Health	149.31	729.99	1,638.00	1,728.00	998.01	42 %
	206 Insurance - CalPers Health Retiree	0.00	0.02	0.00	0.00	-0.02	*** %
	210 Insurance - Dental	2.42	37.16	65.00	0.00	-37.16	*** %
	215 Insurance - Vision	0.35	4.29	24.00	-1.00	-5.29	*** %
	225 Retirement - PERS expense	47.05	1,324.47	1,108.00	1,800.00	475.53	74 %
	305 Operations and maintenance	0.30	274.56	2,000.00	2,000.00	1,725.44	14 %
	315 Postage, shipping and freight	0.00	9.34	500.00	500.00	490.66	2 %
	320 Printing and reproduction	0.00	8.39	500.00	500.00	491.61	2 %
	325 Professional svcs - Accounting	20.70	363.00	508.00	508.00	145.00	71 %
	327 Professional svcs - Legal (General)	0.00	1,387.33	1,700.00	1,700.00	312.67	82 %
	328 Insurance - prop and liability	54.86	727.61	500.00	890.00	162.39	82 %
	330 Contract labor	10.91	10.91	0.00	0.00	-10.91	*** %
	331 Professional Services - Legal	0.00	0.00	200.00	200.00	200.00	0 %
	334 Maintenance Agreements	17.80	292.05	320.00	640.00	347.95	46 %
	340 Meetings and conferences	0.00	0.00	200.00	200.00	200.00	0 %
	345 Mileage expense reimbursement	0.68	53.74	100.00	100.00	46.26	54 %
	348 Safety Equipment and Supplies	0.00	0.00	500.00	500.00	500.00	0 %
	350 Repairs and maint - computers	68.09	82.57	0.00	100.00	17.43	83 %
	352 Repairs and maint - structures	10.50	13.80	0.00	100.00	86.20	14 %
	354 Repairs and maint - vehicles	0.00	58.62	0.00	150.00	91.38	39 %
	376 Webpage- Upgrade/Maint	4.00	28.00	48.00	48.00	20.00	58 %
	382 Utilities - propane	0.00	10.72	0.00	100.00	89.28	11 %
	384 Utilities - Water/Sewer	0.00	0.00	2,000.00	500.00	500.00	0 %
	385 Dues and subscriptions	0.00	108.42	132.00	132.00	23.58	82 %
	386 Education and training	0.00	0.00	500.00	500.00	500.00	0 %
	393 Advertising and public notices	0.00	0.00	500.00	500.00	500.00	0 %
	394 LAFCO Allocations	0.00	247.19	375.00	375.00	127.81	66 %
	395 Community Outreach	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	410 Office Supplies	4.19	26.39	125.00	125.00	98.61	21 %
	465 Cell phones, radios and pagers	4.75	40.00	143.00	143.00	103.00	28 %
	475 Computer supplies and upgrades	0.00	0.00	50.00	50.00	50.00	0 %
	495 Uniform expense	2.49	25.68	200.00	200.00	174.32	13 %
	500 Capital Outlay	66.00	9,064.70	0.00	8,998.70	-66.00	101 %
	581 WWTP Expansion	0.00	1,840.88	0.00	1,800.00	-40.88	102 %
	<b>Account Total:</b>	<b>1,376.20</b>	<b>23,917.29</b>	<b>28,602.00</b>	<b>40,052.70</b>	<b>16,135.41</b>	<b>60 %</b>
	<b>Account Group Total:</b>	<b>1,376.20</b>	<b>23,917.29</b>	<b>28,602.00</b>	<b>40,052.70</b>	<b>16,135.41</b>	<b>60 %</b>
	<b>Fund Total:</b>	<b>1,376.20</b>	<b>23,917.29</b>	<b>28,602.00</b>	<b>40,052.70</b>	<b>16,135.41</b>	<b>60 %</b>
	<b>Grand Total:</b>	<b>268,250.44</b>	<b>1,414,282.76</b>	<b>2,430,218.00</b>	<b>3,127,140.72</b>	<b>1,712,857.96</b>	<b>45 %</b>



SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Cash Report  
For the Accounting Period: 1/21

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>20 FIRE PROTECTION DEPARTMENT</b>						
10200 Operating Cash - Premier	166,897.41	636.29	0.00	3,388.73	17,214.18	146,930.79
10250 Pac Premier - Payroll	1,986.94	3,388.73	12,292.19	14,327.24	2,206.87	1,133.75
10340 Pac Premier Operational Reserve	256,997.44	134,317.70	0.00	0.00	0.00	391,315.14
10350 Pac Premier- Capital Reserve	272,222.84	46.35	0.00	0.00	0.00	272,269.19
<b>Total Fund</b>	<b>698,104.63</b>	<b>138,389.07</b>	<b>12,292.19</b>	<b>17,715.97</b>	<b>19,421.05</b>	<b>811,648.87</b>
<b>30 STREET LIGHTING DEPARTMENT</b>						
10200 Operating Cash - Premier	108,701.65	49,900.81	0.00	9.16	2,717.95	155,875.35
10250 Pac Premier - Payroll	455.03	9.16	1,053.21	787.79	407.44	322.17
10340 Pac Premier Operational Reserve	150,122.78	16.67	0.00	0.00	0.00	150,139.45
10350 Pac Premier- Capital Reserve	170,394.11	27.48	0.00	8,998.70	0.00	161,422.89
10460 Cantella & Co. Investment Acct.	160,210.81	151.89	0.00	322.95	0.00	160,039.75
<b>Total Fund</b>	<b>589,884.38</b>	<b>50,106.01</b>	<b>1,053.21</b>	<b>10,118.60</b>	<b>3,125.39</b>	<b>627,799.61</b>
<b>40 WASTEWATER DEPARTMENT</b>						
10200 Operating Cash - Premier	350,268.95	127,297.05	0.00	1,085.98	34,568.20	441,911.82
10250 Pac Premier - Payroll	12,482.01	160.32	17,846.00	13,233.05	6,336.78	10,918.50
10260 Pac Western Bank --Long Term	100,024.54	2.55	0.00	0.00	0.00	100,027.09
10340 Pac Premier Operational Reserve	180,146.76	20.01	0.00	0.00	0.00	180,166.77
10350 Pac Premier- Capital Reserve	775,655.72	50,849.33	0.00	19,248.70	0.00	807,256.35
<b>Total Fund</b>	<b>1,418,577.98</b>	<b>178,329.26</b>	<b>17,846.00</b>	<b>33,567.73</b>	<b>40,904.98</b>	<b>1,540,280.53</b>
<b>50 WATER DEPARTMENT</b>						
10150 Cash in SLO County	76,655.36	0.00	0.00	0.00	0.00	76,655.36
10200 Operating Cash - Premier	209,114.18	90,056.72	124.26	1,096.66	201,875.86	96,322.64
10250 Pac Premier - Payroll	-4,467.55	174.06	19,573.10	15,082.34	8,614.60	-8,417.33
10340 Pac Premier Operational Reserve	25,244.20	2.80	0.00	0.00	0.00	25,247.00
10350 Pac Premier- Capital Reserve	202,340.45	51,615.52	0.00	21,748.69	0.00	232,207.28
10400 HOB - USDA Reserve	66,965.06	0.57	0.00	0.00	0.00	66,965.63
<b>Total Fund</b>	<b>575,851.70</b>	<b>141,849.67</b>	<b>19,697.36</b>	<b>37,927.69</b>	<b>210,490.46</b>	<b>488,980.58</b>
<b>60 SOLID WASTE DEPARTMENT</b>						
10200 Operating Cash - Premier	59,934.54	12,609.83	0.00	9.15	1,258.11	71,277.11
10250 Pac Premier - Payroll	713.22	9.15	1,064.27	786.53	429.82	570.29
10340 Pac Premier Operational Reserve	62,220.80	6.91	0.00	0.00	0.00	62,227.71
10350 Pac Premier- Capital Reserve	50.52	0.00	0.00	9,000.22	0.00	-8,949.70
<b>Total Fund</b>	<b>122,919.08</b>	<b>12,625.89</b>	<b>1,064.27</b>	<b>9,795.90</b>	<b>1,687.93</b>	<b>125,125.41</b>
<b>73 CLAIMS CLEARING FUND</b>						
10200 Operating Cash - Premier	57,400.21	0.00	205,681.27	233,911.95	0.00	29,169.53
10250 Pac Premier - Payroll	1,885.04	0.00	17,995.51	15,506.31	0.00	4,374.24
<b>Total Fund</b>	<b>59,285.25</b>		<b>223,676.78</b>	<b>249,418.26</b>		<b>33,543.77</b>
<b>Totals</b>	<b>3,464,623.02</b>	<b>521,299.90</b>	<b>275,629.81</b>	<b>358,544.15</b>	<b>275,629.81</b>	<b>3,627,378.77</b>

\*\*\* Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.



## San Miguel Community Services District Board of Directors

March 25, 2021

AGENDA ITEM: XI - 2

**SUBJECT:** Financial Report for February 2021

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**RECOMMENDATION: Review and File the Enumeration for Financial Reports for February 2021**

**February 2021 Income:** \$394,140.53

**February 2021 Expenses:** \$223,673.53

1. Raminha Construction \$145,400.42 10<sup>th</sup> and 11<sup>th</sup> Street waterline replacement
2. RailPros Field Services \$19,350.00 10<sup>th</sup> and 11<sup>th</sup> street waterline replacement
3. Churchwell White LLP \$14,612.45 Legal Services
4. PG&E \$9,216.40 Facilities
5. Core & Main \$4,487.40 Water meters
6. Mid Coast Geotechnical Inc \$2,335.00 10<sup>th</sup> and 11<sup>th</sup> street waterline replacement
7. State Water Resources Control Board \$1,852.40 Annual Water Permit fee
8. Mullahey Chrysler Dodge Jeep Ram \$1,688.69 GMC Utility replace radiator and water pump
9. Fruit Growers Laboratory (FGL) \$1,546.00 Water and wastewater sample analysis
10. City of Paso Robles \$1,157.54 Paso Basin GSP 2<sup>nd</sup> annual report

**Recommendation:** Review and File the Enumeration for the Financial Reports for February 2021.  
This item is for information and discussion only.

**PREPARED BY:**

**REVIEWED BY:**

*Kelly Dodds*

*Rob Roberson*

Kelly Dodds,  
Director of Utilities

Rob Roberson  
Interim General Manager/Fire Chief

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SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Claim Details  
For the Accounting Period: 2/21

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Report ID: AP100V

Pacific Premier Bank - General Account  
\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6518	18813S 666	RAILPROS FIELD SERVICES, INC	19,350.00					
		Services from 1-19 ~ 1-30-21 Task order # 27732						
10th & 11th waterline project								
1	SM27732202 02/08/21	Watchman Lookout/Train War	19,350.00			50 65000	500	10200
		<b>Total for Vendor:</b>	<b>19,350.00</b>					
6471	18774S 8	AIRGAS	171.90					
		Oxygen						
1	9109005231 01/14/21 3	CL Oxygen	171.90			20 62000	450	10200
		<b>Total for Vendor:</b>	<b>171.90</b>					
6526	18830S 394	AMERICAN WATER WORKS ASSOCIATION	105.00					
		Customer ID No. 02658720 Order No. 7001763852						
Membership 05/01/21 - 04/30/22								
1	7001892941 02/22/21	Membership Renewal	52.50			40 64000	385	10200
2	7001892941 02/22/21	Membership Renewal	52.50			50 65000	385	10200
		<b>Total for Vendor:</b>	<b>105.00</b>					
6504	18814S 573	BURT INDUSTRIAL SUPPLY	26.88					
		Polyester 3 PC suit						
1	87011 01/27/21	Polyester 3 PC suit	13.44			40 64000	305	10200
2	87011 01/07/21		13.44			50 65000	305	10200
6505	18814S 573	BURT INDUSTRIAL SUPPLY	135.60					
		Hard Hat ~ ORG Vest						
1	86638 01/19/21	Hard Hat ~ ORG Vest	135.60			50 65000	348	10200
6528	18831S 573	BURT INDUSTRIAL SUPPLY	81.37					
		Pipe & Tread charge						
1	87899 02/17/21	Pipe & Tread charge	81.37			50 65000	353	10200
		<b>Total for Vendor:</b>	<b>243.85</b>					

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Pacific Premier Bank - General Account  
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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6472	18775S	340 C&N TRACTORS	1,166.03					
		STL Trimmer						
1	49654P	01/14/21 2 STL Trimmers	1,166.03			20 62000	457	10200
6534	18832S	340 C&N TRACTORS	57.26					
		Sharpening Chains						
1	50383P	02/23/21 Sharpening Chains	57.26			20 62000	457	10200
<b>Total for Vendor:</b>			<b>1,223.29</b>					
6485	18776S	67 CHARTER COMMUNICATIONS	134.97					
		Acct# 8245101050040553						
		1765 Bonita Treatment Plant						
		Service from 01/18/2021 ~ 02/17/2021						
1	11821	01/18/21 Internet/Voice	134.97			40 64000	375	10200
6529	18833S	67 CHARTER COMMUNICATIONS	314.94					
		Acct# 8245-10-105-0027311						
		Spectrum Business Internet/Voice						
		Service 02/11/21 ~ 03/10/21						
1	27311-0221	02/11/21 Internet/Voice	94.48			20 62000	375	10200
2	27311-0221	02/11/21 Internet/Voice	110.23			40 64000	375	10200
3	27311-0221	02/11/21 Internet/Voice	110.23			50 65000	375	10200
<b>Total for Vendor:</b>			<b>449.91</b>					
6532	18834S	473 CHURCHWELL WHITE LLP	5,485.95					
		Professional Services Rendered through December 31, 2020						
1	41138	02/04/21 General Counsel	582.42			20 62000	327	10200
2	41138	02/04/21 General Counsel	52.95			30 63000	327	10200
3	41138	02/04/21 General Counsel	953.05			40 64000	327	10200
4	41138	02/04/21 General Counsel	1,005.99			50 65000	327	10200
5	41138	02/04/21 General Counsel	52.94			60 66000	327	10200
13	41142	02/04/21 Steinbeck	1,718.90			50 65000	332	10200
18	41140	02/04/21 White Oaks	289.00			50 65000	332	10200
19	41141	02/04/21 HR	41.53			30 63000	327	10200
20	41141	02/04/21 HR	373.82			40 64000	327	10200
21	41141	02/04/21 HR	373.82			50 65000	327	10200

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23	41141	02/04/21 HR	41.53			60 66000	327	10200
6533	18834S	473 CHURCHWELL WHITE LLP Professional Services Rendered through January 31, 2021	9,126.50					
1	41239	02/11/21 General Counsel	973.15			20 62000	327	10200
2	41239	02/11/21 General Counsel	88.47			30 63000	327	10200
3	41239	02/11/21 General Counsel	1,592.42			40 64000	327	10200
4	41239	02/11/21 General Counsel	1,680.89			50 65000	327	10200
5	41239	02/11/21 General Counsel	88.47			60 66000	327	10200
6	41240	02/11/21 Steinbeck	2,176.60			50 65000	332	10200
7	41241	02/11/21 White Oaks	2,233.10			50 65000	332	10200
8	41242	02/11/21 HR	64.55			20 62000	327	10200
9	41242	02/11/21 HR	5.87			30 63000	327	10200
10	41242	02/11/21 HR	105.62			40 64000	327	10200
11	41242	02/11/21 HR	111.49			50 65000	327	10200
12	41242	02/11/21 HR	5.87			60 66000	327	10200
<b>Total for Vendor:</b>			<b>14,612.45</b>					
6509	18815S	199 CITY OF EL PASO DE ROBLES Proportional share of the Paso Robles Sub Basin 2nd Annual RPT	327.24					
1	SM-2021011	01/11/21 Paso Robles Sub Basin RPT	327.24			50 65000	324	10200
6530	18835S	199 CITY OF EL PASO DE ROBLES Proportional share of the Paso Robles Sub Basin 2nd Annual RPT	830.30					
1	SM20210216	02/16/21 Paso Robles Sub Basin RPT	830.30			50 65000	324	10200
<b>Total for Vendor:</b>			<b>1,157.54</b>					
6562	18836S	583 COBLENTZ BIEHLE & CRAMER Payroll Notice from EDD Unemployment Insurance, Update JV's Research UB Acct Pmt	900.00					
1	7872	01/31/21 JV's Research UB Acct Pmt	207.00			20 62000	325	10200
2	7872	01/31/21 JV's Research UB Acct Pmt	18.00			30 63000	325	10200
3	7872	01/31/21 JV's Research UB Acct Pmt	315.00			40 64000	325	10200
4	7872	01/31/21 JV's Research UB Acct Pmt	342.00			50 65000	325	10200
5	7872	01/31/21 JV's Research UB Acct Pmt	18.00			60 66000	325	10200
<b>Total for Vendor:</b>			<b>900.00</b>					



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Pacific Premier Bank - General Account  
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6466 1	18777S N566649	584 CORE & MAIN LP 01/18/21 10 Meters	1,185.77 1,185.77			50 65000	525	10200
6473 1	18777S N541613	584 CORE & MAIN LP 01/11/21 2 Meters	363.24 363.24			50 65000	525	10200
6506 1	18817S N232042	584 CORE & MAIN LP 01/29/21 10 Meters	2,906.94 2,906.94			50 65000	525	10200
6531 1	18837S N663319	584 CORE & MAIN LP 01/02/21 Shroud stop PIN	31.45 31.45			50 65000	525	10200
		<b>Total for Vendor:</b>	<b>4,487.40</b>					
6535 ACCT# Matthew	18838S AR0011381 Giuffrida	429 COUNTY OF SAN LUIS OBISPO - EH	298.70					
1	IN0131583	02/08/21 Cross Connection ~ Report	298.70			50 65000	362	10200
		<b>Total for Vendor:</b>	<b>298.70</b>					
6474 Phase 3 Prep of Draft	18778S 202009942	660 DUDEK 01/21/21 Tasks completed	2,757.50 2,757.50			40 64000	587	10200
		<b>Total for Vendor:</b>	<b>2,757.50</b>					
6527 Battery for wood chipper	18839S 6417609	651 DUSTIN PITTMAN 02/18/21 Battery for wood chipper	98.44 98.44			20 62000	457	10200
		<b>Total for Vendor:</b>	<b>98.44</b>					
6475 Acct#	18779S 8000653	112 FGL - ENVIRONMENTAL ANALYTICAL	225.00					
1	084209A	01/27/21 Coloform~Colilert	225.00*			50 65000	359	10200

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SAN MIGUEL COMMUNITY SERVICES DISTRICT  
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Pacific Premier Bank - General Account  
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6476	18779S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
Acct#	8000653							
1	084210A	01/27/21 Metals	67.00			50 65000	358	10200
6477	18779S	112 FGL - ENVIRONMENTAL ANALYTICAL	60.00					
Acct#	8000653							
1	180201A	01/27/21 Coliform Colilert	60.00*			50 65000	359	10200
6478	18779S	112 FGL - ENVIRONMENTAL ANALYTICAL	100.00					
Acct#	8000653							
1	180008A	01/27/21 Coliform Colilert	100.00*			50 65000	359	10200
6479	18779S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
Acct#	8000653							
1	180009A	01/27/21 Metals	67.00			50 65000	358	10200
6480	18779S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
Acct#	8000653							
1	084242A	01/20/21 Metals	67.00			50 65000	358	10200
6481	18779S	112 FGL - ENVIRONMENTAL ANALYTICAL	205.00					
Acct#	8000654							
1	180011A	01/25/21 Metals, Wet Chemistry	205.00			40 64000	355	10200
6482	18779S	112 FGL - ENVIRONMENTAL ANALYTICAL	81.00					
Acct#	8000654							
1	180010A	01/25/21 Metals, Wet Chemistry	81.00			40 64000	355	10200
6483	18779S	112 FGL - ENVIRONMENTAL ANALYTICAL	81.00					
Acct#	8000654							
1	180012A	01/25/21 Metals, Wet Chemistry	81.00			40 64000	355	10200
6537	18840S	112 FGL - ENVIRONMENTAL ANALYTICAL	225.00					
Acct#	8000653							
1	180215A	02/10/21 Coliform, Wet Chemistry	225.00*			50 65000	359	10200

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Claim/ Line #	Check #	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6538	18840S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
Acct#	8000653							
1	180141A	01/11/21 Metals	67.00			50 65000	358	10200
6539	18840S	112 FGL - ENVIRONMENTAL ANALYTICAL	125.00					
Acct#	8000653							
1	180381A	02/22/21 Coliform	125.00*			50 65000	359	10200
6557	18840S	112 FGL - ENVIRONMENTAL ANALYTICAL	20.00					
Acct#	8000653							
1	180458A	02/08/21 Coliform	20.00*			50 65000	359	10200
6558	18840S	112 FGL - ENVIRONMENTAL ANALYTICAL	156.00					
Acct#	8000653							
1	180383A	02/02/21 Coliform	52.00*			50 65000	326	10200
2	180383A	02/02/21 Coliform	52.00			50 65000	327	10200
3	180383A	02/02/21 Coliform	52.00			50 65000	328	10200
<b>Total for Vendor:</b>			<b>1,546.00</b>					
6484	18780S	308 FRONTIER COMMUNICATIONS	1.31					
Acct #	805-467-2818	010412-5						
Service from 01/22/21 ~ 02/21/21								
1150 Mission Street								
1	Jan~2021	01/22/21 Building Alarm	0.44			40 64000	310	10200
2	Jan~2021	01/22/21 Building Alarm	0.43			50 65000	310	10200
3	Jan~2021	01/22/21 Building Alarm	0.44			20 62000	310	10200
6510	18818S	308 FRONTIER COMMUNICATIONS	64.05					
Acct #	805-467-2015-051216-5							
Service from 2/1/21 ~ 2/28/21								
SCADA								
1	Feb 2021	02/01/20 Alarm/SCADA	32.03			40 64000	310	10200
2	Feb 2021	02/01/20 Alarm/SCADA	32.02			50 65000	310	10200
<b>Total for Vendor:</b>			<b>65.36</b>					

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SAN MIGUEL COMMUNITY SERVICES DISTRICT  
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Pacific Premier Bank - General Account  
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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6463	18781S	125 GREAT WESTERN ALARM	32.00					
GW-661 Service Period: 02/1/21 ~ 02/28/21								
1	2101005	02/01/21 Alarm Monitoring	16.00			40 64000	380	10200
2	2101005	02/01/21 Alarm Monitoring	16.00			50 65000	380	10200
6464	18781S	125 GREAT WESTERN ALARM	75.60					
A0702 Service Period: 2/01/21 ~ 2/28/21								
1	2101022421	02/01/21 Answering Service	37.80			40 64000	380	10200
2	2101022421	02/01/21 Answering Service	37.80			50 65000	380	10200
<b>Total for Vendor:</b>			<b>107.60</b>					
6540	18841S	129 HACH	627.73					
Acct#292463								
1	12309209	02/03/21 Chlorine	209.25			50 65000	356	10200
2	12309209	02/03/21 Chlorine	209.24			50 65000	357	10200
3	12309209	02/03/21 Chlorine	209.24			50 65000	358	10200
<b>Total for Vendor:</b>			<b>627.73</b>					
6499	18782S	147 JB DEWAR	1,132.48					
1	146969	01/27/21 Clear Diesel	339.00			20 62000	485	10200
2	146969	01/27/21 Clear Diesel	396.74			40 64000	485	10200
3	146969	01/27/21 Clear Diesel	396.74			50 65000	485	10200
<b>Total for Vendor:</b>			<b>1,132.48</b>					
6536	18842S	474 L.N. CURTIS & SONS	450.91					
Wolfpack~Wildland progressive hose pack								
1	INV462919	02/09/21 Wildland progressive hose p	450.91			20 62000	457	10200
<b>Total for Vendor:</b>			<b>450.91</b>					
6508	18819S	510 LOCAL IT EXPERTS	979.00					
February IT Service,								
1	283	02/08/21 IT Service~Dec 2020	204.70*			20 62000	334	10200
2	283	02/08/21 IT Service~ Dec 2020, T-Books	17.80			30 63000	334	10200
3	283	02/08/21 IT Service~ Dec 2020, T-Books	311.50			40 64000	334	10200

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4	283 02/08/21	IT Service~ Dec 2020, T-Books	338.20			50 65000	334	10200
5	283 02/08/21	IT Service~ Dec 2020, T-Books	17.80			60 66000	334	10200
6	350 02/08/21	Repair DVR	44.50			40 64000	350	10200
7	350 02/08/21	Repair DVR	44.50			50 65000	350	10200
<b>Total for Vendor:</b>			<b>979.00</b>					
6541 18843S MID_CO MID-COAST GEOTECHNICAL, INC. Water Line Observation 10th & 11 Street 1-7-21 ~ 1-26-21			2,335.00					
1	23846 01/12/21	Water Line Observation	2,335.00			50 65000	500	10200
<b>Total for Vendor:</b>			<b>2,335.00</b>					
6493 18783S 646 MISSION UNIFORM SUPPLY Uniforms; Dodds, Sobotka, Pittman,			41.06					
1	514091692 01/27/21	Employee Uniforms	0.83			30 63000	495	10200
2	514091692 01/27/21	Employee Uniforms	19.70			40 64000	495	10200
3	514091692 01/27/21	Employee Uniforms	19.70			50 65000	495	10200
4	514091692 01/27/21	Employee Uniforms	0.83			60 66000	495	10200
6494 18783S 646 MISSION UNIFORM SUPPLY Uniforms; Dodds, Sobotka, Pittman,			41.06					
1	514049978 01/20/21	Employee Uniforms	0.83			30 63000	495	10200
2	514049978 01/20/21	Employee Uniforms	19.70			40 64000	495	10200
3	514049978 01/20/21	Employee Uniforms	19.70			50 65000	495	10200
4	514049978 01/20/21	Employee Uniforms	0.83			60 66000	495	10200
6495 18783S 646 MISSION UNIFORM SUPPLY Uniforms; Dodds, Sobotka, Pittman,			41.06					
1	514133944 02/03/21	Employee Uniforms	0.83			30 63000	495	10200
2	514133944 02/03/21	Employee Uniforms	19.70			40 64000	495	10200
3	514133944 02/03/21	Employee Uniforms	19.70			50 65000	495	10200
4	514133944 02/03/21	Employee Uniforms	0.83			60 66000	495	10200
<b>Total for Vendor:</b>			<b>123.18</b>					

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6512	18820S	602 MULLAHEY CHRYSLER DODGE JEEP RAM	1,688.69					
Truck #8632								
1	99091	01/19/21 Radiator and hoses	844.35*			40 64000	354	10200
2	99091	01/19/21 Radiator and hoses	844.34*			50 65000	354	10200
<b>Total for Vendor:</b>			<b>1,688.69</b>					
6500	18784S	17 N REX AWALT CORPORATION	94.62					
2	19687	02/03/21 Gal Pipe	94.62			50 65000	353	10200
<b>Total for Vendor:</b>			<b>94.62</b>					
6502	18785S	182 NAPA	81.54					
1	032009	01/04/21 Battery #8630	81.54*			20 62000	354	10200
<b>Total for Vendor:</b>			<b>81.54</b>					
6496	18786S	636 OFFICE1	78.78					
Maintenance Contract #CBM6913-02 Samsung/X4250LX								
Acct No. 013014								
1	AR643919	02/01/21 Maint Contract 2/4/21~3/3/21	26.26*			20 62000	334	10200
2	AR643919	02/01/21 Maint Contract 1/4/21~2/3/21	26.26			40 64000	334	10200
3	AR643919	02/01/21 Maint Contract 1/4/21~2/3/21	26.26			50 65000	334	10200
<b>Total for Vendor:</b>			<b>78.78</b>					
6486	18821S	638 ONE BEAT CPR	420.00					
CPR Pads, AED Pediatrics Electrode Pads								
1	176096	10/06/20 CPR Pads, AED Pediatrics PAD	420.00			20 62000	450	10200
6487	18787S	638 ONE BEAT CPR	232.00					
Resuscitator W/Value and Mask								
1	176553	10/14/20 Resuscitator W/Value and Mask	232.00			20 62000	450	10200
6519	18821S	638 ONE BEAT CPR	205.00					
Infrared cable~download rescue data from heartstart								
1	177186	10/27/20 Infrared cable	205.00			20 62000	450	10200
<b>Total for Vendor:</b>			<b>857.00</b>					

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6542	18844S	208 PG&E #6480-8	1,081.67					
Acct #8565976480-8								
1	0116~02/17	01/15/21 12th & K 8565976725	8.89			30 63000	381	10200
2	0116~02/17	01/15/21 Tract 2710 - 8562053214	68.83			30 63000	381	10200
3	0116~02/17	01/15/21 Tract 2710 - 8564394360	30.00			30 63000	381	10200
4	0116~02/17	01/15/21 Tract 2710 - 8560673934	75.01			30 63000	381	10200
5	0116~02/17	01/15/21 Mission Heights - 85659764	163.89			30 63000	381	10200
6	0116~02/17	01/15/21 Tract 2605 - 8565976109	35.12			30 63000	381	10200
7	0116~02/17	01/15/21 9898 River Rd. - 856597600	326.32			30 63000	381	10200
8	0116~02/17	01/15/21 9898 River Rd. - 856597600	42.06			30 63000	381	10200
9	0116~02/17	01/15/21 9898 River Rd. - 856597600	198.70			30 63000	381	10200
10	0116~02/17	01/15/21 9898 River Rd. - 856597601	66.91			30 63000	381	10200
11	0116~02/17	01/15/21 9898 River Rd. - 856597648	46.82			30 63000	381	10200
12	0116~02/17	01/15/21 9898 River Rd. - 856597648	19.12			30 63000	381	10200
<b>Total for Vendor:</b>			<b>1,081.67</b>					
6543	18845S	209 PG&E #6851-8	9,216.40					
Acct #3675186851-8								
1	0115~0216	01/19/21 Old Fire Station / 1297 L S	27.55			20 62000	381	10200
2	0115~0216	01/19/21 New Fire Station 1150 Missi	10.84			20 62000	381	10200
3	0115~0216	01/19/21 Water Works #1 / Well 3	1,248.31			50 65000	381	10200
4	0115~0216	01/19/21 Bonita Pl & 16th / Well 4	1,391.34			50 65000	381	10200
5	0115~0216	01/19/21 N St / WWTP	6,123.87			40 64000	381	10200
6	0115~0216	01/19/21 2HP Booster Station	20.64			50 65000	381	10200
7	0115~0216	01/19/21 Mission Heights Booster	10.84			50 65000	381	10200
8	0115~0216	01/19/21 14th St. & K St.	51.99			50 65000	381	10200
9	0115~0216	01/19/21 942 Soka Way lift station	133.39			40 64000	381	10200
10	0115~0216	01/19/21 Missn & 12th Lanscape~St li	120.12			30 63000	381	10200
11	0115~0216	01/19/21 SLT Well	77.51			50 65000	381	10200
<b>Total for Vendor:</b>			<b>9,216.40</b>					
6488	18789S	585 PRW Steel Supply	69.21					
Alum Flat								
1	381192	01/14/21 Alum Flat	69.21			20 62000	460	10200

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6498	18789S	585 PRW Steel Supply	121.90					
1	381776	01/27/21 Steel	121.90			50 65000	353	10200
		<b>Total for Vendor:</b>	<b>191.11</b>					
6517	18822S	665 RAMINHA CONSTRUCTION, INC	141,093.99					
Resolution 2020-38		10th and 11th water main improvement						
1	#2	01/31/21 water main improvement	141,093.99			50 65000	500	10200
6544	18846S	665 RAMINHA CONSTRUCTION, INC	4,306.43					
10th Street Access Road Slid								
1	1416	02/22/21 3 AC Patches & 1 Valve Collar	4,306.43			50 65000	353	10200
		<b>Total for Vendor:</b>	<b>145,400.42</b>					
6545	18847S	481 SAN MIGUEL COMMUNITY SERVICES	83.26					
1199 Mission Irrigation Meter								
Acct#27476-00								
02-15-21								
1	02/15/21	1199 Mission Irrig 27476-00	83.26			30 63000	384	10200
6546	18847S	481 SAN MIGUEL COMMUNITY SERVICES	50.03					
942 Soka Way								
Acct#20840-00								
02-15-21								
1	02/15/21	942 Soka Way #20840-00	50.03			40 64000	384	10200
6547	18847S	481 SAN MIGUEL COMMUNITY SERVICES	252.06					
1203 Mission Irrigation Meter								
Acct#20547-00								
02-15-21								
1	02/15/21	1203 Mission Irrig 20547-00	252.06			30 63000	384	10200
6548	18847S	481 SAN MIGUEL COMMUNITY SERVICES	8.98					
1199 Mission Irrigation Meter								
Acct#01004-00								
02-15-21								
1	02/15/21	1150 Mission 01004-00	4.49			40 64000	384	10200



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Claim/ Line #	Check #	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2	02/15/21 1150	Mission 01004-00	4.49			50 65000	384	10200
<b>Total for Vendor:</b>			<b>394.33</b>					
6507	18823S 238	SAN MIGUEL GARBAGE	103.98					
Account # 318694 Service 02/01/21 ~ 2/28/21								
1	2-2021 02/01/21	Trash Disposal	51.99			40 64000	383	10200
2	2-2021 02/01/21	Trash Disposal	51.99			50 65000	383	10200
<b>Total for Vendor:</b>			<b>103.98</b>					
6554	18848S 382	STATE WATER RESOURCES CONTROL	1,852.40					
Division of water quality Billing Period 07/01/20 ~ 06/30/21								
System No. 4010010								
1	SM-1030022 12/18/20	Annual Permit Fee	1,852.40			50 65000	715	10200
<b>Total for Vendor:</b>			<b>1,852.40</b>					
6489	18790S 534	STREAMLINE	200.00					
Web Page Hosting Service for Feb ~ March 2020								
1	02/21 02/01/21	Web Page Monthly Fee November	46.00			20 62000	376	10200
2	02/21 02/01/21	Web Page Monthly Fee November	4.00			30 63000	376	10200
3	02/21 02/01/21	Web Page Monthly Fee November	70.00			40 64000	376	10200
4	02/21 02/01/21	Web Page Monthly Fee November	76.00			50 65000	376	10200
5	02/21 02/01/21	Web Page Monthly Fee November	4.00			60 66000	376	10200
<b>Total for Vendor:</b>			<b>200.00</b>					
6513	18824S 280	TEMPLETON UNIFORMS	126.33					
NOMEX Shirt ~N Taylor								
1	135334 02/02/21	NOMEX Shirt	126.33			20 62000	495	10200
<b>Total for Vendor:</b>			<b>126.33</b>					
6514	18825S 282	THE BLUEPRINTER	107.75					
Medical Forms								
1	20-976 11/20/21	Medical Forms	107.75			20 62000	320	10200

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6515	18825S	282 THE BLUEPRINTER	10.37					
		SM Well #9						
1	80367	01/31/21 SM Well #9	9.03*			50 65000	326	10200
2	20-970	12/31/20 J Green	1.34			40 64000	320	10200
		<b>Total for Vendor:</b>	<b>118.12</b>					
6522	18826S	391 TROPHY HUNTERS	30.38					
1	23423	02/09/21 Name Plate- W Roney	6.99			20 62000	305	10200
2	23423	02/09/21 Name Plate- W Roney	0.61			30 63000	305	10200
3	23423	02/09/21 Name Plate- W Roney	10.63			40 64000	305	10200
4	23423	02/09/21 Name Plate- W Roney	11.54			50 65000	305	10200
5	23423	02/09/21 Name Plate- W Roney	0.61*			60 66000	410	10200
		<b>Total for Vendor:</b>	<b>30.38</b>					
6467	18791S	491 ULINE	174.61					
1	129006812	01/15/21 Moving Collar w/hinge	174.61*			60 66000	353	10200
6560	18849S	491 ULINE	335.11					
1	129927890	01/15/21 Moving Collar w/hinge	335.11*			60 66000	353	10200
		<b>Total for Vendor:</b>	<b>509.72</b>					
6559	18850S	642 UNDER GROUND SERVICE ALERT	138.46					
		California State Fee for Regulatory Costs						
1	21DIG16522	02/25/21 295 tickets	69.23			40 64000	385	10200
2	21DIG16522	02/25/21 295 tickets	69.23			50 65000	385	10200
		<b>Total for Vendor:</b>	<b>138.46</b>					
6491	18792S	664 UNITED STAFFING ASSOCIATES, LLC	181.69					
		Transcriptionist						
2	174499	01/27/21 Transcriptionist	41.79*			20 62000	330	10200
3	174499	01/27/21 Transcriptionist	3.63			30 63000	330	10200
4	174499	01/27/21 Transcriptionist	63.59			40 64000	330	10200
5	174499	01/27/21 Transcriptionist	69.05			50 65000	330	10200
6	174499	01/27/21 Transcriptionist	3.63*			60 66000	330	10200

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6497	18792S	664 UNITED STAFFING ASSOCIATES, LLC	114.75					
Jan Board Meeting								
1	174745	02/03/21 Transcription	26.39*			20 62000	330	10200
2	174745	02/03/21 Transcription	2.30			30 63000	330	10200
3	174745	02/03/21 Transcription	40.16			40 64000	330	10200
4	174745	02/03/21 Transcription	43.60			50 65000	330	10200
5	174745	02/03/21 Transcription	2.30*			60 66000	330	10200
6549	18851S	664 UNITED STAFFING ASSOCIATES, LLC	153.00					
Transcriptionist 1-28-21 meeting								
2	175206	02/10/21 Transcriptionist	35.19*			20 62000	330	10200
3	175206	02/10/21 Transcriptionist	3.06			30 63000	330	10200
4	175206	02/10/21 Transcriptionist	53.55			40 64000	330	10200
5	175206	02/10/21 Transcriptionist	58.14			50 65000	330	10200
6	175206	02/10/21 Transcriptionist	3.06*			60 66000	330	10200
6550	18851S	664 UNITED STAFFING ASSOCIATES, LLC	306.00					
Transcriptionist 1-28-21 meeting								
2	175414	02/17/21 Transcriptionist	70.38*			20 62000	330	10200
3	175414	02/17/21 Transcriptionist	6.12			30 63000	330	10200
4	175414	02/17/21 Transcriptionist	107.10			40 64000	330	10200
5	175414	02/17/21 Transcriptionist	116.28			50 65000	330	10200
6	175414	02/17/21 Transcriptionist	6.12*			60 66000	330	10200
<b>Total for Vendor:</b>			<b>755.44</b>					
6492	18793S	301 US BANK	4,410.50					
1	01/22/21	Blakes,wire, tape	22.56			20 62000	305	10200
2	01/22/21	lite bulbs	9.65			20 62000	305	10200
3	01/22/21	Lowes, Electrical wire, tape	253.43			20 62000	455	10200
4	01/22/21	Lowes, sprayer	636.29			20 62000	305	10200
5	01/22/21	Wolfpack wildland hose pack	192.38			20 62000	490	10200
6	01/22/21	Wolfpack wildland hose pack	1,978.16			20 62000	457	10200
7	01/22/21	Postage	8.28			20 62000	315	10200
8	01/22/21	Postage	0.02			30 63000	315	10200
9	01/22/21	Postage	0.42			40 64000	315	10200
10	01/22/21	Postage	0.46			50 65000	315	10200

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11	01/22/21	Postage	0.02			60 66000	315	10200
12	01/22/21	Zoom, Adobe	10.35			20 62000	305	10200
13	01/22/21	Zoom, Adobe	0.90			30 63000	305	10200
14	01/22/21	Zoom, Adobe	15.73			40 64000	305	10200
15	01/22/21	Zoom, Adobe	17.10			50 65000	305	10200
16	01/22/21	Zoom, Adobe	0.90			60 66000	305	10200
17	01/22/21	Amazon, stapler, stamp	105.65*			30 63000	410	10200
18	01/22/21	Amazon, stapler, stamp	128.43			40 64000	410	10200
19	01/22/21	Amazon, stapler, stamp	128.43			50 65000	410	10200
20	01/22/21	Amazon, stapler, stamp	105.41*			60 66000	410	10200
21	01/22/21	Dollar General	3.59			20 62000	410	10200
22	01/22/21	Dollar General	0.32*			30 63000	410	10200
23	01/22/21	Dollar General	5.46			40 64000	410	10200
24	01/22/21	Dollar General	5.93			50 65000	410	10200
25	01/22/21	Dollar General	0.32*			60 66000	410	10200
26	01/22/21	New Egg	27.33			20 62000	410	10200
27	01/22/21	New Egg	2.38*			30 63000	410	10200
28	01/22/21	New Egg	41.58			40 64000	410	10200
29	01/22/21	New Egg	45.15			50 65000	410	10200
30	01/22/21	New Egg	2.38*			60 66000	410	10200
31	01/22/21	Big Creek Lumber	12.73			40 64000	352	10200
32	01/22/21	Big Creek Lumber	12.72			50 65000	352	10200
33	01/22/21	Lowe's, Build material	119.00			40 64000	305	10200
34	01/22/21	Lowe's, Build material	119.00			50 65000	305	10200
35	01/22/21	Fuel	32.12			50 65000	485	10200
36	01/22/21	Fuel	32.12			40 64000	485	10200
37	01/22/21	NAPA core deposit refund #8632	-9.00*			40 64000	354	10200
38	01/22/21	NAPA core deposit refund #8632	-9.00*			50 65000	354	10200
39	01/22/21	NAPA Battery #8632	99.78*			40 64000	354	10200
40	01/22/21	NAPA Battery #8632	99.78*			50 65000	354	10200
41	01/22/21	Amazon cables	10.44			30 63000	305	10200
42	01/22/21	Amazon cables	10.44			40 64000	305	10200
43	01/22/21	Amazon cables	10.44			50 65000	305	10200
44	01/22/21	Amazon cables	10.44			60 66000	305	10200
45	01/22/21	Lowe's	110.48			50 65000	353	10200
		<b>Total for Vendor:</b>	<b>4,410.50</b>					

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6490	18794S	295 USA NORTH 811 ~ DIG SAFE BOARD	150.00					
1	1652262021	01/29/21 Membership	75.00			40 64000	385	10200
2	1652262021	01/29/21 Membership	75.00			50 65000	385	10200
<b>Total for Vendor:</b>			<b>150.00</b>					
6520	18827S	327 VALLI INFORMATION SYSTEMS	75.00					
OTC Monthly Maintenance								
1	63682	01/31/21 OTC Monthly Maintenance	37.50			40 64000	315	10200
2	63682	01/31/21 OTC Monthly Maintenance	37.50			50 65000	315	10200
6551	18852S	327 VALLI INFORMATION SYSTEMS	637.93					
Web Posting service and Postage for February								
1	63898	02/23/21 Web Posting, Postage	171.03			40 64000	315	10200
2	63898	02/23/21 Web Posting, Postage	171.02			50 65000	315	10200
3	63898	02/23/21 Printed insert ~ Recycle	86.63			60 66000	320	10200
4	63898	02/23/21 Printing	104.63			40 64000	320	10200
5	63898	02/23/21 Printing	104.62			50 65000	320	10200
<b>Total for Vendor:</b>			<b>712.93</b>					
6552	18853S	511 VERIZON	90.14					
Laptop 805-423-7591, 805-591-9233, 805-591-9352								
Laptop 805-369-9703								
02/09/21 ~ 03/08/21								
1	9872911105	02/28/21 Tablets	20.05			20 62000	310	10200
2	9872911105	02/28/21 Tablets	35.05			40 64000	310	10200
3	9872911105	02/28/21 Tablets	35.04			50 65000	310	10200
<b>Total for Vendor:</b>			<b>90.14</b>					
6553	18854S	310 VIBORG SAND & GRAVEL, INC.	119.00					
1	41711	02/11/21 Hot Plant Rock	119.00			40 64000	582	10200
<b>Total for Vendor:</b>			<b>119.00</b>					
6556	18855S	395 WATER ENVIRONMENTAL FEDERATION	332.00					
WEF Membership- Local Membership Association California WEA								
Member ID: 17790250								
1	RE30BE	02/28/21 WEF Membership: PRO	140.00			40 64000	385	10200

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2	RE30BE 02/28/21	Local MA: CA	192.00			40 64000	385	10200
<b>Total for Vendor:</b>			<b>332.00</b>					
6555	18856S 667 WEST COAST SAFETY CONSULTANTS 9756 N River Road		689.00					
1	2021016 02/19/21	Inspection & Report	689.00			20 62000	505	10200
<b>Total for Vendor:</b>			<b>689.00</b>					
6516	18828S 612 WEX BANK		399.62					
2	69580468 01/07/21	Truck #8600	59.39			20 62000	485	10200
4	69580468 01/07/21	Truck #8601	198.85			20 62000	485	10200
5	69580468 01/07/21	Truck #8632	50.72			50 65000	485	10200
6	69580468 01/07/21	Truck #8632	50.72			40 64000	485	10200
7	69580468 01/07/21	Truck #8638	19.97			40 64000	485	10200
8	69580468 01/07/21	Truck #8638	19.97			50 65000	485	10200
<b>Total for Vendor:</b>			<b>399.62</b>					
6521	18829S 318 WILDHORSE PROPANE ACCT #SANMI1		627.71					
1	U0065451 02/02/21	Propane	144.37			20 62000	382	10200
2	U0065451 02/02/21	Propane	12.55			30 63000	382	10200
3	U0065451 02/02/21	Propane	219.70			40 64000	382	10200
4	U0065451 02/02/21	Propane	238.54			50 65000	382	10200
5	U0065451 02/02/21	Propane	12.55			60 66000	382	10200
<b>Total for Vendor:</b>			<b>627.71</b>					
<b># of Claims</b>			<b>89</b>					
			<b>Total:</b>	<b>223,673.53</b>				

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<b>Fund/Account</b>	<b>Amount</b>
20 FIRE PROTECTION DEPARTMENT	
10200 Operating Cash - Premier	\$10,197.18
30 STREET LIGHTING DEPARTMENT	
10200 Operating Cash - Premier	\$1,916.20
40 WASTEWATER DEPARTMENT	
10200 Operating Cash - Premier	\$16,944.93
50 WATER DEPARTMENT	
10200 Operating Cash - Premier	\$193,640.03
60 SOLID WASTE DEPARTMENT	
10200 Operating Cash - Premier	\$975.19
<b>Total:</b>	<b>\$223,673.53</b>

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
20 FIRE PROTECTION DEPARTMENT						
40000						
	40220 Weed Abatement Fees	0.00	0.00	2,000.00	2,000.00	0 %
	40310 Fireworks Refundable C/Up Bond	0.00	-1,000.00	2,700.00	3,700.00	-37 %
	40410 Mutual Aid Fires ~ OES	14,566.34	47,246.47	0.00	-47,246.47	** %
	40420 Ambulance Reimbursement	0.00	2,498.51	4,400.00	1,901.49	57 %
	40500 VFA Assistance Grant	0.00	0.00	20,000.00	20,000.00	0 %
	40505 CFF~California Fire Foundation	0.00	15,000.00	0.00	-15,000.00	** %
	<b>Account Group Total:</b>	<b>14,566.34</b>	<b>63,744.98</b>	<b>29,100.00</b>	<b>-34,644.98</b>	<b>219 %</b>
43000 Property Taxes Collected						
	43000 Property Taxes Collected	6,453.98	266,497.98	417,997.00	151,499.02	64 %
	<b>Account Group Total:</b>	<b>6,453.98</b>	<b>266,497.98</b>	<b>417,997.00</b>	<b>151,499.02</b>	<b>64 %</b>
46000 Revenues & Interest						
	46000 Revenues & Interest	86.77	737.24	0.00	-737.24	** %
	46150 Miscellaneous Income	0.00	9,686.10	0.00	-9,686.10	** %
	46151 Refund/Adjustments	0.00	98.23	0.00	-98.23	** %
	46153 Plan Check Fees and Inspections	1,775.00	8,003.72	2,000.00	-6,003.72	400 %
	<b>Account Group Total:</b>	<b>1,861.77</b>	<b>18,525.29</b>	<b>2,000.00</b>	<b>-16,525.29</b>	<b>926 %</b>
	<b>Fund Total:</b>	<b>22,882.09</b>	<b>348,768.25</b>	<b>449,097.00</b>	<b>100,328.75</b>	<b>78 %</b>
30 STREET LIGHTING DEPARTMENT						
43000 Property Taxes Collected						
	43000 Property Taxes Collected	1,979.31	79,056.82	124,439.00	45,382.18	64 %
	<b>Account Group Total:</b>	<b>1,979.31</b>	<b>79,056.82</b>	<b>124,439.00</b>	<b>45,382.18</b>	<b>64 %</b>
46000 Revenues & Interest						
	46000 Revenues & Interest	1,345.32	3,867.67	0.00	-3,867.67	** %
	46100 Realized Earnings	-293.30	-1,331.40	0.00	1,331.40	** %
	46150 Miscellaneous Income	0.00	11,733.76	0.00	-11,733.76	** %
	46151 Refund/Adjustments	0.00	6.71	0.00	-6.71	** %
	<b>Account Group Total:</b>	<b>1,052.02</b>	<b>14,276.74</b>	<b>0.00</b>	<b>-14,276.74</b>	<b>** %</b>
	<b>Fund Total:</b>	<b>3,031.33</b>	<b>93,333.56</b>	<b>124,439.00</b>	<b>31,105.44</b>	<b>75 %</b>
40 WASTEWATER DEPARTMENT						
40000						
	40850 Wastewater Hook-up Fees	103,152.00	330,704.00	0.00	-330,704.00	** %
	40900 Wastewater Sales	89,529.45	717,532.22	954,125.00	236,592.78	75 %
	<b>Account Group Total:</b>	<b>192,681.45</b>	<b>1,048,236.22</b>	<b>954,125.00</b>	<b>-94,111.22</b>	<b>110 %</b>
43000 Property Taxes Collected						
	43000 Property Taxes Collected	1,234.97	39,436.83	62,508.00	23,071.17	63 %
	<b>Account Group Total:</b>	<b>1,234.97</b>	<b>39,436.83</b>	<b>62,508.00</b>	<b>23,071.17</b>	<b>63 %</b>



Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
40 WASTEWATER DEPARTMENT						
46000	Revenues & Interest					
46000	Revenues & Interest	153.16	1,364.93	0.00	-1,364.93	** %
46006	IRWM Grants	0.00	8,561.77	0.00	-8,561.77	** %
46008	DWR Grants	0.00	39,433.00	250,000.00	210,567.00	16 %
46150	Miscellaneous Income	2,240.00	14,864.39	0.00	-14,864.39	** %
46151	Refund/Adjustments	0.00	118.42	0.00	-118.42	** %
46152	Recycling	0.00	99.50	0.00	-99.50	** %
46155	Will Serve Processing Fees	0.00	750.00	0.00	-750.00	** %
	<b>Account Group Total:</b>	<b>2,393.16</b>	<b>65,192.01</b>	<b>250,000.00</b>	<b>184,807.99</b>	<b>26 %</b>
	<b>Fund Total:</b>	<b>196,309.58</b>	<b>1,152,865.06</b>	<b>1,266,633.00</b>	<b>113,767.94</b>	<b>91 %</b>
50 WATER DEPARTMENT						
41000	Water Sales					
41000	Water Sales	61,664.11	624,269.05	895,101.00	270,831.95	70 %
41001	Water Connection Fees	101,424.00	332,852.00	0.00	-332,852.00	** %
41010	Water Meter Fees	5,400.00	12,150.00	0.00	-12,150.00	** %
	<b>Account Group Total:</b>	<b>168,488.11</b>	<b>969,271.05</b>	<b>895,101.00</b>	<b>-74,170.05</b>	<b>108 %</b>
46000	Revenues & Interest					
46000	Revenues & Interest	48.05	461.26	0.00	-461.26	** %
46150	Miscellaneous Income	0.00	7,440.39	0.00	-7,440.39	** %
46151	Refund/Adjustments	0.00	123.47	0.00	-123.47	** %
46152	Recycling	0.00	39.50	0.00	-39.50	** %
46155	Will Serve Processing Fees	0.00	2,500.00	0.00	-2,500.00	** %
	<b>Account Group Total:</b>	<b>48.05</b>	<b>10,564.62</b>	<b>0.00</b>	<b>-10,564.62</b>	<b>** %</b>
	<b>Fund Total:</b>	<b>168,536.16</b>	<b>979,835.67</b>	<b>895,101.00</b>	<b>-84,734.67</b>	<b>109 %</b>
60 SOLID WASTE DEPARTMENT						
46000	Revenues & Interest					
46000	Revenues & Interest	5.84	80.41	0.00	-80.41	** %
46005	Franchise Fees	3,375.53	27,257.40	32,323.00	5,065.60	84 %
46150	Miscellaneous Income	0.00	199.83	0.00	-199.83	** %
	<b>Account Group Total:</b>	<b>3,381.37</b>	<b>27,537.64</b>	<b>32,323.00</b>	<b>4,785.36</b>	<b>85 %</b>
	<b>Fund Total:</b>	<b>3,381.37</b>	<b>27,537.64</b>	<b>32,323.00</b>	<b>4,785.36</b>	<b>85 %</b>
	<b>Grand Total:</b>	<b>394,140.53</b>	<b>2,602,340.18</b>	<b>2,767,593.00</b>	<b>165,252.82</b>	<b>94 %</b>

Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
20 FIRE PROTECTION DEPARTMENT	22,882.09	348,768.25	449,097.00	100,328.75	78 %
30 STREET LIGHTING DEPARTMENT	3,031.33	93,333.56	124,439.00	31,105.44	75 %
40 WASTEWATER DEPARTMENT	196,309.58	1,152,865.06	1,266,633.00	113,767.94	91 %
50 WATER DEPARTMENT	168,536.16	979,835.67	895,101.00	-84,734.67	109 %
60 SOLID WASTE DEPARTMENT	3,381.37	27,537.64	32,323.00	4,785.36	85 %
<b>Grand Total:</b>	<b>394,140.53</b>	<b>2,602,340.18</b>	<b>2,767,593.00</b>	<b>165,252.82</b>	<b>94 %</b>

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 FIRE PROTECTION DEPARTMENT							
62000 Fire							
62000 Fire							
	105 Salaries and Wages	10,153.16	87,481.23	150,000.00	150,000.00	62,518.77	58 %
	111 BOD Stipend	110.00	748.00	1,380.00	1,380.00	632.00	54 %
	112 OES Payroll Tax Expense	0.00	0.00	1.00	1.00	1.00	0 %
	113 OES Payroll Tax FICA	0.00	0.00	1.00	1.00	1.00	0 %
	114 OES Tax Medicare	0.00	0.00	1.00	1.00	1.00	0 %
	115 Payroll Expenses	362.42	3,061.90	1,800.00	3,600.00	538.10	85 %
	116 OES Payroll Expense	0.00	0.00	1.00	1.00	1.00	0 %
	117 OES Backfill Coverage	0.00	0.00	1.00	1.00	1.00	0 %
	119 OES Payroll Tax Fed W/H	0.00	0.00	1.00	1.00	1.00	0 %
	120 Workers' Compensation	0.00	10,435.74	7,260.00	10,435.00	-0.74	100 %
	121 Physicals	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
	125 Volunteer firefighter stipends	2,715.20	31,217.41	45,000.00	45,000.00	13,782.59	69 %
	126 Strike Team Pay - VFF	0.00	114,489.30	0.00	107,352.00	-7,137.30	107 %
	135 Payroll Tax - FICA	187.83	7,923.01	2,800.00	11,318.00	3,394.99	70 %
	140 Payroll Tax - Medicare	144.18	1,583.79	2,800.00	2,800.00	1,216.21	57 %
	155 Payroll Tax - SUI	282.74	2,207.10	3,918.00	3,918.00	1,710.90	56 %
	205 Insurance - Health	634.22	3,329.57	13,884.00	6,942.00	3,612.43	48 %
	210 Insurance - Dental	45.12	376.18	686.00	686.00	309.82	55 %
	215 Insurance - Vision	7.28	61.83	250.00	250.00	188.17	25 %
	225 Retirement - PERS expense	520.47	4,467.35	6,940.00	6,940.00	2,472.65	64 %
	305 Operations and maintenance	685.84	3,639.19	6,000.00	6,000.00	2,360.81	61 %
	310 Phone and fax expense	20.49	302.09	475.00	475.00	172.91	64 %
	315 Postage, shipping and freight	8.28	467.74	300.00	600.00	132.26	78 %
	320 Printing and reproduction	107.75	290.86	600.00	600.00	309.14	48 %
	325 Professional svcs - Accounting	207.00	4,381.50	5,800.00	8,349.00	3,967.50	52 %
	326 Professional svcs - Engineering	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
	327 Professional svcs - Legal (General)	1,620.12	7,118.62	8,000.00	10,997.00	3,878.38	65 %
	328 Insurance - prop and liability	0.00	22,508.41	13,000.00	22,509.00	0.59	100 %
	330 Contract labor	173.75	299.12	0.00	0.00	-299.12	*** %
	334 Maintenance Agreements	230.96	4,610.17	4,979.00	4,979.00	368.83	93 %
	335 Meals - Reimbursement	0.00	354.23	600.00	600.00	245.77	59 %
	340 Meetings and conferences	0.00	0.00	1,000.00	500.00	500.00	0 %
	345 Mileage expense reimbursement	2.23	14.50	500.00	500.00	485.50	3 %
	348 Safety Equipment and Supplies	0.00	422.76	0.00	700.00	277.24	60 %
	350 Repairs and maint - computers	0.00	1,300.81	4,500.00	3,500.00	2,199.19	37 %
	351 Repairs and maint - equip	0.00	796.41	10,000.00	5,000.00	4,203.59	16 %
	352 Repairs and maint - structures	0.00	158.70	5,000.00	3,000.00	2,841.30	5 %
	354 Repairs and maint - vehicles	81.54	12,265.47	10,000.00	13,000.00	734.53	94 %
	370 Dispatch services (Fire)	0.00	8,999.06	10,000.00	10,000.00	1,000.94	90 %
	375 Internet expenses	94.48	755.84	1,134.00	1,134.00	378.16	67 %
	376 Webpage- Upgrade/Maint	46.00	368.00	552.00	552.00	184.00	67 %
	380 Utilities - alarm service	0.00	0.00	120.00	120.00	120.00	0 %
	381 Utilities - electric	38.39	2,390.77	1,600.00	4,634.92	2,244.15	52 %
	382 Utilities - propane	144.37	267.67	500.00	500.00	232.33	54 %
	385 Dues and subscriptions	0.00	6,459.87	6,272.00	6,572.00	112.13	98 %
	386 Education and training	0.00	301.92	4,000.00	2,000.00	1,698.08	15 %
	393 Advertising and public notices	0.00	0.00	500.00	500.00	500.00	0 %
	394 LAFCO Allocations	0.00	1,483.11	2,250.00	1,550.00	66.89	96 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 2 / 21

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 FIRE PROTECTION DEPARTMENT							
395	Community Outreach	0.00	0.00	1,500.00	750.00	750.00	0 %
405	Software	0.00	0.00	3,000.00	1,500.00	1,500.00	0 %
410	Office Supplies	30.92	402.78	2,000.00	1,200.00	797.22	34 %
450	EMS supplies	1,028.90	2,962.73	10,000.00	5,000.00	2,037.27	59 %
455	Fire Safety Gear & Equipment	253.43	1,218.13	3,500.00	2,500.00	1,281.87	49 %
456	VFF Assistance Grant	0.00	0.00	40,000.00	20,000.00	20,000.00	0 %
457	CFF Grant ~ California Fire Grant	3,750.80	3,750.80	0.00	15,000.00	11,249.20	25 %
460	OES Vehicle Repairs	69.21	24,652.91	0.00	30,000.00	5,347.09	82 %
465	Cell phones, radios and pagers	52.51	456.37	1,171.00	1,171.00	714.63	39 %
470	Communication equipment	0.00	431.70	5,000.00	5,000.00	4,568.30	9 %
475	Computer supplies and upgrades	0.00	0.00	8,000.00	8,000.00	8,000.00	0 %
485	Fuel expense	597.24	3,091.80	6,000.00	6,000.00	2,908.20	52 %
490	Small tools and equipment	192.38	2,111.86	2,500.00	2,500.00	388.14	84 %
495	Uniform expense	126.33	2,681.19	3,000.00	3,000.00	318.81	89 %
500	Capital Outlay	0.00	759.00	0.00	0.00	-759.00	*** %
503	Weed Abatement Costs	0.00	0.00	9,000.00	9,000.00	9,000.00	0 %
505	Fire Training Grounds	689.00	689.00	2,500.00	2,500.00	1,811.00	28 %
510	Fire station addition	0.00	474.36	5,000.00	5,000.00	4,525.64	9 %
710	County hazmat dues	0.00	0.00	4,000.00	2,000.00	2,000.00	0 %
715	Licenses, permits and fees	0.00	579.58	1,000.00	1,000.00	420.42	58 %
960	Property tax expense	0.00	210.62	220.00	220.00	9.38	96 %
	<b>Account Total:</b>	<b>25,414.54</b>	<b>391,812.06</b>	<b>447,797.00</b>	<b>586,839.92</b>	<b>195,027.86</b>	<b>67 %</b>
	<b>Account Group Total:</b>	<b>25,414.54</b>	<b>391,812.06</b>	<b>447,797.00</b>	<b>586,839.92</b>	<b>195,027.86</b>	<b>67 %</b>
	<b>Fund Total:</b>	<b>25,414.54</b>	<b>391,812.06</b>	<b>447,797.00</b>	<b>586,839.92</b>	<b>195,027.86</b>	<b>67 %</b>
30 STREET LIGHTING DEPARTMENT							
63000 Lighting							
105	Salaries and Wages	824.79	7,264.44	12,849.00	12,849.00	5,584.56	57 %
111	BOD Stipend	10.00	68.00	120.00	120.00	52.00	57 %
115	Payroll Expenses	9.61	81.30	180.00	180.00	98.70	45 %
120	Workers' Compensation	0.00	364.64	100.00	400.00	35.36	91 %
135	Payroll Tax - FICA	0.61	10.45	163.00	163.00	152.55	6 %
140	Payroll Tax - Medicare	11.77	104.40	163.00	163.00	58.60	64 %
155	Payroll Tax - SUI	10.68	63.91	91.00	91.00	27.09	70 %
205	Insurance - Health	198.41	896.24	1,638.00	1,728.00	831.76	52 %
210	Insurance - Dental	4.96	41.98	65.00	0.00	-41.98	*** %
215	Insurance - Vision	0.82	5.17	24.00	-1.00	-6.17	*** %
225	Retirement - PERS expense	93.80	1,388.78	1,108.00	1,800.00	411.22	77 %
305	Operations and maintenance	11.95	286.50	2,000.00	2,000.00	1,713.50	14 %
315	Postage, shipping and freight	0.02	9.36	0.00	50.00	40.64	19 %
320	Printing and reproduction	0.00	8.39	200.00	200.00	191.61	4 %
325	Professional svcs - Accounting	18.00	381.00	508.00	508.00	127.00	75 %
326	Professional svcs - Engineering	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
327	Professional svcs - Legal (General)	188.82	1,576.15	1,700.00	1,700.00	123.85	93 %
328	Insurance - prop and liability	0.00	944.80	500.00	890.00	-54.80	106 %
330	Contract labor	15.11	26.02	23,000.00	10,000.00	9,973.98	0 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 2 / 21

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
30 STREET LIGHTING DEPARTMENT							
331	Professional Services - Legal	0.00	0.00	200.00	200.00	200.00	0 %
334	Maintenance Agreements	17.80	284.05	320.00	640.00	355.95	44 %
340	Meetings and conferences	0.00	0.00	350.00	350.00	350.00	0 %
345	Mileage expense reimbursement	0.45	52.11	150.00	150.00	97.89	35 %
348	Safety Equipment and Supplies	0.00	0.00	500.00	500.00	500.00	0 %
350	Repairs and maint - computers	0.00	108.38	250.00	250.00	141.62	43 %
351	Repairs and maint - equip	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
352	Repairs and maint - structures	0.00	13.80	0.00	100.00	86.20	14 %
353	Repairs & Maint- Infrastructure	0.00	539.21	10,000.00	10,000.00	9,460.79	5 %
354	Repairs and maint - vehicles	0.00	58.62	0.00	150.00	91.38	39 %
376	Webpage- Upgrade/Maint	4.00	32.00	48.00	48.00	16.00	67 %
381	Utilities - electric	1,201.79	9,519.93	0.00	14,244.00	4,724.07	67 %
382	Utilities - propane	12.55	23.27	100.00	100.00	76.73	23 %
384	Utilities - Water/Sewer	335.32	5,379.66	0.00	10,000.00	4,620.34	54 %
385	Dues and subscriptions	0.00	108.42	132.00	132.00	23.58	82 %
386	Education and training	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
393	Advertising and public notices	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
394	LAFCO Allocations	0.00	247.19	375.00	375.00	127.81	66 %
410	Office Supplies	108.35	134.74	125.00	125.00	-9.74	108 %
465	Cell phones, radios and pagers	4.77	43.32	143.00	143.00	99.68	30 %
475	Computer supplies and upgrades	0.00	0.00	50.00	50.00	50.00	0 %
485	Fuel expense	0.00	0.00	100.00	100.00	100.00	0 %
490	Small tools and equipment	0.00	536.20	1,000.00	1,000.00	463.80	54 %
495	Uniform expense	2.49	28.17	200.00	200.00	171.83	14 %
500	Capital Outlay	0.00	9,064.70	0.00	8,998.70	-66.00	101 %
581	WWTP Expansion	0.00	1,840.80	0.00	1,800.00	-40.80	102 %
715	Licenses, permits and fees	0.00	0.00	50.00	50.00	50.00	0 %
	<b>Account Total:</b>	<b>3,086.87</b>	<b>41,536.10</b>	<b>67,502.00</b>	<b>91,546.70</b>	<b>50,010.60</b>	<b>45 %</b>
	<b>Account Group Total:</b>	<b>3,086.87</b>	<b>41,536.10</b>	<b>67,502.00</b>	<b>91,546.70</b>	<b>50,010.60</b>	<b>45 %</b>
	<b>Fund Total:</b>	<b>3,086.87</b>	<b>41,536.10</b>	<b>67,502.00</b>	<b>91,546.70</b>	<b>50,010.60</b>	<b>45 %</b>
40 WASTEWATER DEPARTMENT							
64000 Sanitary							
64000 Sanitary							
105	Salaries and Wages	13,482.52	122,091.09	214,800.00	214,800.00	92,708.91	57 %
109	Stand-by Hours	480.00	4,819.50	7,500.00	7,500.00	2,680.50	64 %
111	BOD Stipend	180.00	1,224.00	2,100.00	2,100.00	876.00	58 %
115	Payroll Expenses	168.19	1,422.78	3,420.00	3,420.00	1,997.22	42 %
120	Workers' Compensation	0.00	7,874.01	8,000.00	8,000.00	125.99	98 %
135	Payroll Tax - FICA	10.47	180.51	3,052.00	500.00	319.49	36 %
140	Payroll Tax - Medicare	201.14	1,833.59	3,052.00	3,052.00	1,218.41	60 %
155	Payroll Tax - SUI	181.87	1,076.50	2,140.00	306.00	-770.50	352 %
160	Payroll Tax - ETT	0.00	0.00	4,056.00	0.00	0.00	0 %
205	Insurance - Health	3,249.86	16,108.07	32,844.00	34,927.00	18,818.93	46 %
206	Insurance - CalPers Health Retiree	109.42	1,455.11	0.00	1,350.00	-105.11	108 %
210	Insurance - Dental	117.47	895.27	1,526.00	0.00	-895.27	*** %
215	Insurance - Vision	18.84	74.04	557.00	0.00	-74.04	*** %

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 2 / 21

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
40 WASTEWATER DEPARTMENT							
	225 Retirement - PERS expense	1,744.42	17,171.38	15,833.00	15,833.00	-1,338.38	108 %
	305 Operations and maintenance	169.24	1,608.18	8,000.00	8,000.00	6,391.82	20 %
	310 Phone and fax expense	67.52	680.03	1,138.00	1,138.00	457.97	60 %
	315 Postage, shipping and freight	208.95	2,558.34	4,000.00	4,000.00	1,441.66	64 %
	320 Printing and reproduction	105.97	267.38	1,000.00	1,000.00	732.62	27 %
	324 Professional Svcs- GSA-GSP	0.00	217.50	0.00	0.00	-217.50	*** %
	325 Professional svcs - Accounting	315.00	6,667.50	8,897.00	8,897.00	2,229.50	75 %
	326 Professional svcs - Engineering	0.00	14,091.25	12,000.00	18,250.00	4,158.75	77 %
	327 Professional svcs - Legal (General)	3,024.91	13,860.05	29,750.00	29,750.00	15,889.95	47 %
	328 Insurance - prop and liability	0.00	12,356.91	12,000.00	12,000.00	-356.91	103 %
	329 New Hire Screening	0.00	0.00	100.00	100.00	100.00	0 %
	330 Contract labor	264.40	455.15	5,000.00	5,000.00	4,544.85	9 %
	331 Professional Services - Legal	0.00	0.00	4,800.00	4,800.00	4,800.00	0 %
	334 Maintenance Agreements	337.76	6,597.25	13,161.00	13,161.00	6,563.75	50 %
	335 Meals - Reimbursement	0.00	0.00	100.00	100.00	100.00	0 %
	340 Meetings and conferences	0.00	0.00	5,000.00	1,000.00	1,000.00	0 %
	345 Mileage expense reimbursement	17.86	640.11	1,000.00	1,000.00	359.89	64 %
	348 Safety Equipment and Supplies	0.00	961.10	1,000.00	1,500.00	538.90	64 %
	349 Repairs & Maintenance Mission Gardens	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
	350 Repairs and maint - computers	44.50	1,089.98	1,500.00	1,500.00	410.02	73 %
	351 Repairs and maint - equip	0.00	664.03	10,000.00	10,000.00	9,335.97	7 %
	352 Repairs and maint - structures	12.73	407.84	1,500.00	1,500.00	1,092.16	27 %
	353 Repairs & Maint- Infrastructure	0.00	234.23	5,000.00	5,000.00	4,765.77	5 %
	354 Repairs and maint - vehicles	935.13	2,188.76	2,000.00	2,000.00	-188.76	109 %
	355 Testing & Supplies (WWTP)	367.00	1,171.00	12,000.00	12,000.00	10,829.00	10 %
	375 Internet expenses	245.20	1,826.63	1,863.00	2,863.00	1,036.37	64 %
	376 Webpage- Upgrade/Maint	70.00	560.00	840.00	840.00	280.00	67 %
	379 Utilities Electric Mission Gardens	0.00	178.13	5,000.00	5,000.00	4,821.87	4 %
	380 Utilities - alarm service	53.80	432.95	620.00	620.00	187.05	70 %
	381 Utilities - electric	6,257.26	53,260.16	50,000.00	82,000.00	28,739.84	65 %
	382 Utilities - propane	219.70	407.33	1,000.00	1,000.00	592.67	41 %
	383 Utilities - trash	51.99	415.92	700.00	700.00	284.08	59 %
	384 Utilities - Water/Sewer	54.52	417.70	0.00	700.00	282.30	60 %
	385 Dues and subscriptions	528.73	2,655.08	4,000.00	4,000.00	1,344.92	66 %
	386 Education and training	0.00	-895.00	5,000.00	1,000.00	1,895.00	-90 %
	393 Advertising and public notices	0.00	100.00	1,000.00	1,000.00	900.00	10 %
	394 LAFCO Allocations	0.00	1,483.11	2,250.00	2,250.00	766.89	66 %
	395 Community Outreach	0.00	0.00	1,200.00	1,200.00	1,200.00	0 %
	396 Utilities SoCalGas	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
	410 Office Supplies	175.47	554.72	1,125.00	1,125.00	570.28	49 %
	432 Utility Rate Design Study	0.00	1,755.00	0.00	1,800.00	45.00	98 %
	459 Scada - Maintenance Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	465 Cell phones, radios and pagers	81.03	841.75	1,530.00	1,530.00	688.25	55 %
	475 Computer supplies and upgrades	0.00	0.00	2,450.00	2,450.00	2,450.00	0 %
	485 Fuel expense	499.55	3,843.54	5,000.00	5,000.00	1,156.46	77 %
	490 Small tools and equipment	0.00	359.17	6,000.00	6,000.00	5,640.83	6 %
	495 Uniform expense	59.10	827.01	1,800.00	1,800.00	972.99	46 %
	500 Capital Outlay	0.00	10,153.70	0.00	8,998.70	-1,155.00	113 %
	560 Sewer Line Repairs	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
	570 Repairs, Maint. and Video Sewer Lines	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
40 WASTEWATER DEPARTMENT							
	581 WWTP Expansion	0.00	3,842.19	0.00	54,000.00	50,157.81	7 %
	582 WWTP Plant Maintenance	119.00	11,831.45	50,000.00	50,000.00	38,168.55	24 %
	585 Sludge Removal Project	0.00	2,419.40	10,000.00	10,000.00	7,580.60	24 %
	587 WWTF Final Design/ Construction	2,757.50	77,702.18	250,000.00	250,000.00	172,297.82	31 %
	589 Proposition 68 Grant	0.00	4,500.00	0.00	4,500.00	0.00	100 %
	705 Waste Discharge Fees/Permits	0.00	23,210.00	25,000.00	25,000.00	1,790.00	93 %
	715 Licenses, permits and fees	0.00	1,582.52	1,500.00	1,500.00	-82.52	106 %
	960 Property tax expense	0.00	127.84	150.00	150.00	22.16	85 %
	970 WWTF Long Term maintenance	0.00	0.00	100,000.00	100,000.00	100,000.00	0 %
	<b>Account Total:</b>	<b>36,988.02</b>	<b>447,334.92</b>	<b>991,854.00</b>	<b>1,086,510.70</b>	<b>639,175.78</b>	<b>41 %</b>
	<b>Account Group Total:</b>	<b>36,988.02</b>	<b>447,334.92</b>	<b>991,854.00</b>	<b>1,086,510.70</b>	<b>639,175.78</b>	<b>41 %</b>
	<b>Fund Total:</b>	<b>36,988.02</b>	<b>447,334.92</b>	<b>991,854.00</b>	<b>1,086,510.70</b>	<b>639,175.78</b>	<b>41 %</b>
50 WATER DEPARTMENT							
65000 Water							
	65000 Water						
	105 Salaries and Wages	15,411.78	140,820.55	234,901.00	234,901.00	94,080.45	60 %
	109 Stand-by Hours	480.00	4,819.50	7,500.00	7,500.00	2,680.50	64 %
	111 BOD Stipend	190.00	1,292.00	2,280.00	2,280.00	988.00	57 %
	115 Payroll Expenses	182.61	1,544.71	3,420.00	3,420.00	1,875.29	45 %
	120 Workers' Compensation	0.00	8,992.09	6,050.00	9,050.00	57.91	99 %
	135 Payroll Tax - FICA	11.96	211.91	3,403.00	564.00	352.09	38 %
	140 Payroll Tax - Medicare	229.12	2,105.24	3,403.00	3,403.00	1,297.76	62 %
	155 Payroll Tax - SUI	207.72	1,247.40	2,166.00	287.00	-960.40	435 %
	160 Payroll Tax - ETT	0.00	0.00	3,967.00	7,934.00	7,934.00	0 %
	205 Insurance - Health	4,102.48	21,922.47	34,896.00	37,104.00	15,181.53	59 %
	206 Insurance - CalPers Health Retiree	109.42	1,455.13	0.00	1,350.00	-105.13	108 %
	210 Insurance - Dental	74.34	900.69	1,618.00	0.00	-900.69	*** %
	215 Insurance - Vision	11.98	133.55	590.00	0.00	-133.55	*** %
	225 Retirement - PERS expense	1,104.73	18,494.59	20,913.00	20,913.00	2,418.41	88 %
	305 Operations and maintenance	171.52	1,470.82	8,000.00	8,000.00	6,529.18	18 %
	310 Phone and fax expense	67.49	679.95	1,138.00	1,138.00	458.05	60 %
	315 Postage, shipping and freight	208.98	2,580.35	4,000.00	4,000.00	1,419.65	65 %
	320 Printing and reproduction	104.62	303.59	1,000.00	1,000.00	696.41	30 %
	324 Professional Svcs- GSA-GSP	1,157.54	4,710.04	20,000.00	20,000.00	15,289.96	24 %
	325 Professional svcs - Accounting	342.00	7,239.00	9,660.00	9,660.00	2,421.00	75 %
	326 Professional svcs - Engineering	61.03	31,984.78	20,000.00	32,750.00	765.22	98 %
	327 Professional svcs - Legal (General)	3,224.19	18,811.58	32,300.00	32,300.00	13,488.42	58 %
	328 Insurance - prop and liability	52.00	19,477.18	20,000.00	20,000.00	522.82	97 %
	329 New Hire Screening	0.00	0.00	100.00	100.00	100.00	0 %
	330 Contract labor	287.07	494.19	5,000.00	5,000.00	4,505.81	10 %
	331 Professional Services - Legal	0.00	0.00	4,800.00	4,800.00	4,800.00	0 %
	332 Professional Services - Legal	6,417.60	39,457.73	100,000.00	100,000.00	60,542.27	39 %
	334 Maintenance Agreements	364.46	7,083.67	13,671.00	13,671.00	6,587.33	52 %
	335 Meals - Reimbursement	0.00	0.00	200.00	200.00	200.00	0 %
	340 Meetings and conferences	0.00	0.00	5,000.00	1,000.00	1,000.00	0 %
	345 Mileage expense reimbursement	23.22	725.00	1,000.00	1,000.00	275.00	73 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
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Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
50 WATER DEPARTMENT							
348	Safety Equipment and Supplies	135.60	1,096.69	1,000.00	1,500.00	403.31	73 %
350	Repairs and maint - computers	44.50	1,169.09	1,500.00	1,500.00	330.91	78 %
351	Repairs and maint - equip	0.00	3,123.39	4,000.00	4,000.00	876.61	78 %
352	Repairs and maint - structures	12.72	670.37	2,000.00	2,000.00	1,329.63	34 %
353	Repairs & Maint- Infrastructure	4,714.80	8,789.69	50,000.00	50,000.00	41,210.31	18 %
354	Repairs and maint - vehicles	935.12	2,188.73	2,000.00	2,000.00	-188.73	109 %
356	Testing & Supplies - Well #3 (Water)	209.25	830.50	3,500.00	3,500.00	2,669.50	24 %
357	Testing & Supplies - Well #4 (Water)	209.24	755.48	3,500.00	3,500.00	2,744.52	22 %
358	Testing & Supplies- SLT Well (Water)	477.24	2,544.48	6,000.00	6,000.00	3,455.52	42 %
359	Testing & Supplies-Other	755.00	6,119.00	6,000.00	6,000.00	-119.00	102 %
362	Cross-Connection Control Srvcs.	298.70	709.10	1,000.00	1,000.00	290.90	71 %
375	Internet expenses	110.23	881.84	1,863.00	2,863.00	1,981.16	31 %
376	Webpage- Upgrade/Maint	76.00	608.00	912.00	912.00	304.00	67 %
380	Utilities - alarm service	53.80	432.95	620.00	620.00	187.05	70 %
381	Utilities - electric	2,800.63	30,666.61	50,000.00	50,000.00	19,333.39	61 %
382	Utilities - propane	238.54	442.25	1,000.00	1,000.00	557.75	44 %
383	Utilities - trash	51.99	415.92	700.00	700.00	284.08	59 %
384	Utilities - Water/Sewer	4.49	11.22	0.00	700.00	688.78	2 %
385	Dues and subscriptions	196.73	2,376.71	4,000.00	4,000.00	1,623.29	59 %
386	Education and training	0.00	25.00	5,000.00	1,000.00	975.00	3 %
393	Advertising and public notices	0.00	169.28	2,000.00	2,000.00	1,830.72	8 %
394	LAFCO Allocations	0.00	1,483.11	2,250.00	2,250.00	766.89	66 %
395	Community Outreach	0.00	0.00	1,200.00	1,200.00	1,200.00	0 %
396	Utilities SoCalGas	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
410	Office Supplies	179.51	576.90	1,125.00	1,125.00	548.10	51 %
432	Utility Rate Design Study	0.00	1,755.00	0.00	1,800.00	45.00	98 %
459	Scada - Maintenance Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
465	Cell phones, radios and pagers	87.68	918.92	1,573.00	1,573.00	654.08	58 %
475	Computer supplies and upgrades	0.00	115.15	2,450.00	2,450.00	2,334.85	5 %
481	Chemicals- Well #3	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
482	Chemicals-Well #4	0.00	1,066.23	4,000.00	4,000.00	2,933.77	27 %
483	Chemicals-SLT Well	0.00	1,501.51	2,000.00	2,000.00	498.49	75 %
485	Fuel expense	499.55	1,661.04	4,000.00	4,000.00	2,338.96	42 %
490	Small tools and equipment	0.00	932.43	6,000.00	6,000.00	5,067.57	16 %
495	Uniform expense	59.10	827.01	1,800.00	1,800.00	972.99	46 %
500	Capital Outlay	162,778.99	344,721.23	0.00	406,878.70	62,157.47	85 %
520	Water Main Valves Replacement	0.00	1,210.86	10,000.00	10,000.00	8,789.14	12 %
525	Water meter replacement	4,487.40	18,085.78	20,000.00	20,000.00	1,914.22	90 %
526	Development Meters	0.00	2,860.82	15,000.00	15,000.00	12,139.18	19 %
535	Water Lines Repairs	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
581	WWTP Expansion	0.00	1,841.16	0.00	5,400.00	3,558.84	34 %
582	WWTP Plant Maintenance	0.00	2,126.06	0.00	3,000.00	873.94	71 %
605	USDA Loan Payment	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
715	Licenses, permits and fees	1,852.40	4,060.99	6,500.00	6,500.00	2,439.01	62 %
930	Interest Fees	23,302.18	25,585.07	50,000.00	50,000.00	24,414.93	51 %
940	Bank service charges	11.34	39.13	0.00	100.00	60.87	39 %
	<b>Account Total:</b>	<b>239,180.59</b>	<b>814,352.41</b>	<b>894,469.00</b>	<b>1,322,196.70</b>	<b>507,844.29</b>	<b>62 %</b>
	<b>Account Group Total:</b>	<b>239,180.59</b>	<b>814,352.41</b>	<b>894,469.00</b>	<b>1,322,196.70</b>	<b>507,844.29</b>	<b>62 %</b>



SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 2 / 21

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
<b>Fund Total:</b>		<b>239,180.59</b>	<b>814,352.41</b>	<b>894,469.00</b>	<b>1,322,196.70</b>	<b>507,844.29</b>	<b>62 %</b>
60 SOLID WASTE DEPARTMENT							
66000 SOLID WASTE							
66000 SOLID WASTE							
	105 Salaries and Wages	831.14	7,326.47	12,849.00	12,849.00	5,522.53	57 %
	111 BOD Stipend	10.00	67.99	120.00	120.00	52.01	57 %
	115 Payroll Expenses	9.61	81.29	180.00	180.00	98.71	45 %
	120 Workers' Compensation	0.00	364.64	100.00	400.00	35.36	91 %
	135 Payroll Tax - FICA	0.63	10.61	163.00	163.00	152.39	7 %
	140 Payroll Tax - Medicare	11.94	105.80	163.00	163.00	57.20	65 %
	155 Payroll Tax - SUI	10.81	64.79	91.00	91.00	26.21	71 %
	205 Insurance - Health	199.19	929.18	1,638.00	1,728.00	798.82	54 %
	206 Insurance - CalPers Health Retiree	0.00	0.02	0.00	0.00	-0.02	*** %
	210 Insurance - Dental	4.87	42.03	65.00	0.00	-42.03	*** %
	215 Insurance - Vision	0.71	5.00	24.00	-1.00	-6.00	*** %
	225 Retirement - PERS expense	94.33	1,418.80	1,108.00	1,800.00	381.20	79 %
	305 Operations and maintenance	11.34	285.90	2,000.00	2,000.00	1,714.10	14 %
	315 Postage, shipping and freight	0.02	9.36	500.00	500.00	490.64	2 %
	320 Printing and reproduction	86.63	95.02	500.00	500.00	404.98	19 %
	325 Professional svcs - Accounting	18.00	381.00	508.00	508.00	127.00	75 %
	327 Professional svcs - Legal (General)	188.81	1,576.14	1,700.00	1,700.00	123.86	93 %
	328 Insurance - prop and liability	0.00	727.61	500.00	890.00	162.39	82 %
	330 Contract labor	15.11	26.02	0.00	0.00	-26.02	*** %
	331 Professional Services - Legal	0.00	0.00	200.00	200.00	200.00	0 %
	334 Maintenance Agreements	17.80	309.85	320.00	640.00	330.15	48 %
	340 Meetings and conferences	0.00	0.00	200.00	200.00	200.00	0 %
	345 Mileage expense reimbursement	0.90	54.64	100.00	100.00	45.36	55 %
	348 Safety Equipment and Supplies	0.00	0.00	500.00	500.00	500.00	0 %
	350 Repairs and maint - computers	0.00	82.57	0.00	100.00	17.43	83 %
	352 Repairs and maint - structures	0.00	13.80	0.00	100.00	86.20	14 %
	353 Repairs & Maint- Infrastructure	509.72	509.72	0.00	0.00	-509.72	*** %
	354 Repairs and maint - vehicles	0.00	58.62	0.00	150.00	91.38	39 %
	376 Webpage- Upgrade/Maint	4.00	32.00	48.00	48.00	16.00	67 %
	382 Utilities - propane	12.55	23.27	0.00	100.00	76.73	23 %
	384 Utilities - Water/Sewer	0.00	0.00	2,000.00	500.00	500.00	0 %
	385 Dues and subscriptions	0.00	108.42	132.00	132.00	23.58	82 %
	386 Education and training	0.00	0.00	500.00	500.00	500.00	0 %
	393 Advertising and public notices	0.00	0.00	500.00	500.00	500.00	0 %
	394 LAFCO Allocations	0.00	247.19	375.00	375.00	127.81	66 %
	395 Community Outreach	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	410 Office Supplies	108.72	135.11	125.00	125.00	-10.11	108 %
	465 Cell phones, radios and pagers	4.75	44.75	143.00	143.00	98.25	31 %
	475 Computer supplies and upgrades	0.00	0.00	50.00	50.00	50.00	0 %
	495 Uniform expense	2.49	28.17	200.00	200.00	171.83	14 %
	500 Capital Outlay	0.00	9,064.70	0.00	8,998.70	-66.00	101 %
	581 WWTP Expansion	0.00	1,840.88	0.00	1,800.00	-40.88	102 %
	<b>Account Total:</b>	<b>2,154.07</b>	<b>26,071.36</b>	<b>28,602.00</b>	<b>40,052.70</b>	<b>13,981.34</b>	<b>65 %</b>
	<b>Account Group Total:</b>	<b>2,154.07</b>	<b>26,071.36</b>	<b>28,602.00</b>	<b>40,052.70</b>	<b>13,981.34</b>	<b>65 %</b>

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 2 / 21

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
	<b>Fund Total:</b>	2,154.07	26,071.36	28,602.00	40,052.70	13,981.34	65 %
	<b>Grand Total:</b>	306,824.09	1,721,106.85	2,430,224.00	3,127,146.72	1,406,039.87	55 %



## San Miguel Community Services District

### Board of Directors Staff Report

March 25th, 2021

**AGENDA ITEM: XI-3**

**SUBJECT:** Discuss and authorize the Director of Utilities to accept the CALOES Community Power Resiliency Allocation to Special District Program grant of \$230,000 and release an RFP to purchase four backup generators for this grant.

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**RECOMMENDATION:**

Authorize Director of Utilities to accept grant allocation from CALOES and to release an RFP for the purchase of four backup generators by RESOLUTION 2021-06.

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In October of 2020, an application was submitted to CALOES Community Power Resiliency Allocation to Special Districts for the purchase and installation of backup generators at the three well sites.

The District has been allocated \$230,000 dollars through this grant.

The project for this grant is to replace the aging diesel generator at Well 3 with a new natural Gas generator, install 2 new natural gas generators at Well 4 and SLT Well, as well as install an LP backup generator at the SM Tank/ Repeater site. After these generators are installed and operational all District facilities will have backup power and be protected from low power or power outage conditions, allowing continuity of service during a power safety shutoff or emergency.

We are requesting that the Board authorize the Director of Utilities to sign for the grant and release an RFP for the purchase of four (4) backup generators. A separate RFP for electrical contractor services to install the generators will be brought later. Due to the expected long lead time for delivery of the generators, it is necessary to get this RFP out as soon as possible.

In addition to electrical contractor services, there will also be a separate RFP to install natural gas services to three of the four generator sites, and fees from Southern California Gas for the required gas connections.

The separate RFPs for contractors and costs for SO CAL Gas is projected to be brought to the Board in April with the Proposal for the purchase of the generators for approval.

**FISCAL IMPACT**

Though there is an upfront cost, this grant is proposed to convert 100% of the hard cost, in the Grant we identify \$20,000 of in-kind contributions which is essentially labor to source and mount the generators and other work that the District can perform to reduce contract labor cost.

PREPARED BY:

Kelly Dodds

Director of Utilities

Attachment:

1. RFP
2. RESOLUTION 2021-06

**RESOLUTION NO. 2021-06**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN MIGUEL COMMUNITY SERVICES DISTRICT AUTHORIZING THE DIRECTOR OF  
UTILITIES TO ACCEPT THE CALOES COMMUNITY POWER RESILIENCY ALLOCATION  
FOR SPECIAL DISTRICTS.**

**WHEREAS**, San Miguel Community Services District (“District”) has the responsibility to maintain the communities public potable water system; and

**WHEREAS**, the Board recognizes that reliable backup power is necessary in the event of a power emergency or public safety power shutoff; and

**WHEREAS**, the District applied for and has been allocated \$230,000 in funding through the Community Resiliency Allocation for special districts for the purpose of establishing backup power at the existing well sites and tank/ repeater site; and

**WHEREAS**, The Board of Directors authorizes the Director of Utilities as the authorized representative for acceptance and management of this grant.

**NOW THEREFORE, BE IT RESOLVED**, the Board does, hereby, adopt this Resolution for purposes specified herein.

On the motion of Director \_\_\_\_\_ seconded by Director \_\_\_\_\_ and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**

the foregoing Resolution is hereby passed and adopted this 25<sup>th</sup> day of March 2021.

\_\_\_\_\_  
Ashley Sangster, Board President

**ATTEST:**

**APPROVED AS TO FORM AND CONTENT:**

\_\_\_\_\_  
Rob Roberson, Interim General Manager

\_\_\_\_\_  
Douglas L. White, District General Counsel

San Miguel Community Services District

Request for Proposal for purchase of four (4) backup generators. Page 1

---

## **REQUEST FOR PROPOSAL**

San Miguel Community Service District (hereinafter called "the District") is requesting proposals from qualified contractors to supply four backup generators to the San Miguel CSD.

### **DESCRIPTION OF THE DISTRICT:**

The District, founded in 2000, provides fire protection, lighting, solid waste collection, water and wastewater services to approximately 2,400 community residents. The District's Board of Directors consists of five members elected by the public served by the District.

The District is located 7 miles north of the City of Paso Robles along Highway 101 in San Luis Obispo County.

### **SCOPE OF THE PROPOSAL:**

This proposal is for the purchase of four (4) backup generators and automatic transfer switches.

#### **General Requirements**

- Generators must be provided with an appropriately sized automatic transfer switch to be provided with each generator.
  - Generator and transfer switch must be equipped with an 'exercise' mode that is programmable by the District.
  - All equipment must be outdoor rated, automatic transfer switch enclosure to be minimum NEMA 3R rated.
- Generators must be equipped with aluminum sound attenuating enclosures
- Generators must be liquid-cooled.
- Generators must meet the most current tier emission standards.
- Must be able to provide 4-20ma signal to existing SCADA system with running, stopped, power fail, generator fail conditions.
- Must be able to connect to the internet via ethernet cable for routine updates, monitoring, and troubleshooting.
- All equipment is to be current model year unless expressly approved by the District
- All freight is to be FOB the District

#### **Site specific requirements**

##### **Well #3, Well #4, SLT Well (Three typical units)**

- Generator size (generator and ATS will be typical at all three sites)
  - 150 kw/ 3 phase/ 480 volt/ 200 amp
  - Correctly sized Automatic transfer switch
- Generator fuel
  - (NG) Natural Gas

San Miguel Community Services District

Request for Proposal for purchase of four (4) backup generators. Page 2

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**Tank Site (one unit)**

- Generator size
  - 12 KW/ 1 phase/ 120-240 volt/ 100 amp
  - Correctly sized Automatic transfer switch
- Generator fuel
  - (LP) Liquefied Petroleum Gas

**PROPOSAL REQUIREMENTS:**

The proposal must be received **no later than 3:00 p.m. Wednesday, April 14<sup>th</sup>, 2021.**

The following information is required by the deadline to be considered:

**A COPY OF THE PROPOSAL TO INCLUDE:**

1. Transmittal letter

On Company letterhead provide the following information.

- Full company contact information
- Name, contact number, and email for a person(s) to contact regarding this proposal
- Contractor license number and expiration date (if applicable)
- If registered with SAMS, provide your Dun number.
- If registered with DIR, provide your DIR number.
- Provide acknowledgment that the proposal will be valid for 60 days from the date of the RFP deadline.

Note: The District may not contract or purchase from any entity or person who is debarred or considered for debarment.

2. Detailed proposal as outlined below

3. Estimated lead time for delivery from time of order

4. Sign and return a copy of this RFP with your proposal.

**GENERAL REQUIREMENTS OF THE PROPOSAL:**

The submitted proposal shall identify all parts of the RFP that the proposal covers, if a part or parts of the RFP are outside the scope of the contractor and will be provided by a sub-contractor that must be identified.

Enough information shall be included for each item on the RFP to clearly indicate what is

## San Miguel Community Services District

Request for Proposal for purchase of four (4) backup generators. Page 3

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being proposed.

The District prefers to purchase parts and equipment manufactured and sold in the United States by businesses based in the United States. Please indicate if the proposed materials will be purchased from companies based in the US.

Requests for information will be accepted and responded to up to April 12<sup>th</sup>, 2021

Any RFPs received after April 14<sup>th</sup>, 2021 at 3:00 PM will be considered disqualified and not eligible to continue in the District's Proposal process.

**PROPOSAL:**

The proposal shall list costs by the site as follows:

- Generator (make, model, fuel type)
- Automatic Transfer Switch (make, model)
- All associated costs (i.e.: tax and freight)
- Total cost of all equipment and associated costs

The proposal shall list cost in total as follows:

- All Generators and automatic transfer switches
- All associated costs (i.e.: tax and freight)
- Total cost of all equipment and associated costs

**DISTRICT OBLIGATION:**

Progress payments will be made on the basis of the percentage of work completed.

The District reserves the right to retain all proposals submitted and use any idea in a proposal regardless of whether that proposal is selected.

The final selection will be based on the firm's qualifications, experience, and proposal. Proposing firms should note that the lowest proposal price will not be the sole deciding factor in the final selection.

Submission of a proposal constitutes acceptance by the firm of the conditions contained in this Request for Proposal and the District's Standard Terms and Conditions, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the District and the firm selected.

The District, at its discretion, may elect to not complete one or more items in the proposal.



San Miguel Community Services District

Request for Proposal for purchase of four (4) backup generators. Page 4

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The District reserves the right to reject any and all proposals. The District also reserves the right to cancel the contract, due to unsatisfactory performance of services.

For additional information and inquiries, contact:

Kelly Dodds, Director of Utilities  
San Miguel Community Services District  
1150 Mission Street  
San Miguel, California 93451  
kelly.dodds@sanmiguelcsd.org  
805.467.3388

On behalf of proposing firm:

---

Authorized Representative

Date



## San Miguel Community Services District

### Board of Directors Staff Report

March 25, 2021

AGENDA ITEM: XI - 4

**SUBJECT:**

**Review and provide direction regarding sending a response letter to SLO County Integrated Waste Management Authority (IWMA)**

---

**RECOMMENDATION:**

Review, Discuss and provide Direction to staff.

---

**DISCUSSION:**

Over the past few weeks, several board members have received multiple communications from Oceano CSD Director Cynthia Replogle. The communications discussed the IWMA's lone Special District Representative, Robert Enns', vote to repeal the ban on the countywide polystyrene, which is a form of Styrofoam. The repeal passed on 7-6 vote split. She asked for her comment to be read at the San Miguel CSDs March 4<sup>th</sup> Meeting and entered into the record.

Subsequent communications from Ms. Replogle have escalated now, calling for the removal of Mr. Robert Enns. In that email Ms. Replogle incorrectly stated that Mr. Enns has served as our representative for the past 20 years. For topic clarification, Mr. Enns was voted in by the county wide CSDs in 2013. The previous Special District Representative, Greg O'sullivan of the Templeton CSD was a swing vote in favor the plastic bag ban. While the issue appears to be driven by ideological differences, it has raised an important underlying issue.

Currently, there are 11 CSDs with Solid Waste Authority sharing one representative. Combined, we have a population of over 50,000. This was the agreement stemming from a Memorandum of Agreement in the 1990s. Under those terms, all 5 supervisors get one vote, as does each individual city, and the CSDs get one combined vote. When the agreement was made in the 90s, the CSDs were significantly smaller, now there are a few that are bigger than the incorporated cities.

At that March 4<sup>th</sup> meeting, the board agreed to send a response letter. We have three options from here.

**Option A:** Send a response letter to Oceano CSD and the IWMA Board.

**Option B:** In addition to the Option A letters, send a letter to the other CSDs with solid waste authority, with a generic template for them to sign and send.

**Option C:** Provide other direction.

The letters mentioned in options A and B are attached for review.

**FISCAL IMPACT:**

Staff time to transfer the letter to district letterhead and formatting, plus postage to send out letters.

**ATTACHMENTS:**

Communications from Oceano CSD Director Cynthia Replogle, and response letters to the Oceano CSD, The IWMA, Other CSDs, and example template.

**PREPARED BY:**

*Anthony Kalvans* \_\_\_\_\_

Anthony Kalvans, Director


108

**Support for the countywide polystyrene ordinance**

Cynthia Replogle &lt;directorreplogle@oceanocsd.org&gt;

Wed 2/17/2021 5:51 PM

To: Ashley Sangster <ashley.sangster@sanmiguelcsd.org>; Anthony Kalvans <anthony.kalvans@sanmiguelcsd.org>; john.green@sanmiguelcsd.org <john.green@sanmiguelcsd.org>; Hector Palafox <hector.palafox@sanmiguelcsd.org>; Raynette Gregory <raynette.gregory@sanmiguelcsd.org>

 1 attachments (401 KB)

10082019 Letter of Support on IWMA Polystyrene Ordinance.pdf;

Dear San Miguel CSD Board:

As a special district participating in the Integrated Waste Management Authority, I want to make sure you are in the loop on an important current issue and have the opportunity to weigh in.

Over a year ago, with substantial public support, the IWMA enacted countywide Ordinance 2019-1 prohibiting use of polystyrene and EPS products which are not recyclable or biodegradable, such as "styrofoam" takeout containers. See <https://iwma.com/poly>. Last week, the Board voted to move forward with repealing this ordinance.

The Oceano CSD supported the ordinance when it was under consideration (see attached letter which was recently resubmitted), so I was dismayed that the sole special districts representative on the IWMA Board, Robert Enns, voted in favor of repeal.

If your Board supports Ordinance 2019-1 and opposes repealing it, but Mr. Enns has not sought your district's input on this, please let him and the rest of the IWMA leadership know soon. The repeal ordinance may have its first reading as soon as the IWMA's March 10th meeting but would not be finalized until after the second reading likely a month later.

You can email the entire Board by clicking the link on this page: <https://iwma.com/about/board-of-directors/>

Please feel free to call me at the number below.

Best,  
Cynthia Replogle, Director  
[Oceano Community Services District](#)  
805-321-0073

109

**Re: Support for the countywide polystyrene ordinance**

Cynthia Replogle &lt;directorreplogle@oceanocsd.org&gt;

Thu 3/4/2021 4:58 PM

To: Ashley Sangster <ashley.sangster@sanmiguelcsd.org>; Anthony Kalvans <anthony.kalvans@sanmiguelcsd.org>; John Green <john.green@sanmiguelcsd.org>; Hector Palafox <hector.palafox@sanmiguelcsd.org>; Raynette Gregory <raynette.gregory@sanmiguelcsd.org>

📎 1 attachments (670 KB)

02242021 Letter to IWMA.pdf;

Dear San Miguel CSD Board:

Ord. 2019-1 was discussed at last week's Oceano CSD meeting, and the IWMA executive director gave a presentation. Watch from 30:40 here: <https://cal-span.org/unipage/index.php?site=slo-span&owner=OCSD&date=2021-02-24>

Our Board then approved the attached letter supporting the polystyrene ordinance and opposing repeal.

There are a lot of behind-the-scenes politics on this issue, as the Tribune discussed in an editorial: <https://www.sanluisobispo.com/opinion/editorials/article249290815.html>

Your Board's input is still important, with a public hearing on the repeal ordinance planned for April 14th. Based on his public comments yesterday, the Authorized Districts representative, Robert Enns ([rbeci3421@gmail.com](mailto:rbeci3421@gmail.com)), still plans to vote to kill the popular ordinance.

Feel free to contact me if you have questions or would like to discuss further.

Best,

Cynthia Replogle, Director

[Oceano Community Services District](#)

805-321-0073

February 17, 2021 5:51 PM, "Cynthia Replogle" &lt;directorreplogle@oceanocsd.org&gt; wrote:

Dear San Miguel CSD Board:

As a special district participating in the Integrated Waste Management Authority, I want to make sure you are in the loop on an important current issue and have the opportunity to weigh in.

Over a year ago, with substantial public support, the IWMA enacted countywide Ordinance 2019-1 prohibiting use of polystyrene and EPS products which are not recyclable or biodegradable, such as "styrofoam" takeout containers. See <https://iwma.com/poly>. Last week, the Board voted to move forward with repealing this ordinance.

The Oceano CSD supported the ordinance when it was under consideration (see attached letter which was recently resubmitted), so I was dismayed that the sole special districts representative on the IWMA Board, Robert Enns, voted in favor of repeal.

If your Board supports Ordinance 2019-1 and opposes repealing it, but Mr. Enns has not sought your district's input on this, please let him and the rest of the IWMA leadership know soon. The repeal ordinance may have its first reading as soon as the IWMA's March 10th meeting but would not be finalized until after the second reading likely a month later.

You can email the entire Board by clicking the link on this page: <https://iwma.com/about/board-of-directors/>

Please feel free to call me at the number below.

Best,

Cynthia Replogle, Director

[Oceano Community Services District](#)

805-321-0073

110

**IWMA Authorized Districts Representative**

Cynthia Replogle &lt;directorreplogle@oceanocsd.org&gt;

Thu 3/11/2021 7:34 AM

To: Ashley Sangster <ashley.sangster@sanmiguelcsd.org>; Anthony Kalvans <anthony.kalvans@sanmiguelcsd.org>; Hector Palafox <hector.palafox@sanmiguelcsd.org>; Raynette Gregory <raynette.gregory@sanmiguelcsd.org>; Ward Roney <ward.roney@sanmiguelcsd.org>

Dear San Miguel Board:

I'm writing again to inform you about yesterday's IWMA meeting and to request your support.

The IWMA Board voted 7-6 to approve Ord. 2021-3-1 which will repeal the countywide polystyrene ordinance. Special districts representative Robert Enns, who represents the nine SLO County Authorized Districts that provide solid waste services, voted in favor of repeal. At a hearing on April 14, the final vote will be taken, so your Board still has time to weigh in.

Based on my inquiries, it appears that for many years Mr. Enns has been acting on his own without keeping the Districts informed or seeking feedback on important matters before the IWMA.

See the MOU here, particularly section 2:

<https://www.iwma.com/wp-content/uploads/2019/07/MOU-Between-Member-Jurisdictions.pdf>

Mr. Enns has served as the Districts' IWMA representative for 20 years and there is no alternate. It is clear that due to his lack of consultation with the Districts and recent unrepresentative vote, Mr. Enns is not adequately fulfilling his duties.

I respectfully request that you agendize discussion of removing Mr. Enns and appointing me as the Authorized Districts representative to the IWMA. You have my pledge that I will provide real representation and restore accountability to this role.

Thank you for your consideration.

Best,

Cynthia Replogle, Director

[Oceano Community Services District](#)

805-321-0073

Dear SLO County Integrated Waste Management Authority,

The San Miguel Community Services District (SMCSD) as party to the Memorandum of Agreement (MOA) between the San Luis Obispo County IWMA (IWMA) and authorized districts has received communications from another CSD regarding IWMA Ordinance 2021-3-1. Subsequently SMCSD received communication regarding removing Robert Enns as the Special District Representative and appointing an alternative. SMCSD does not feel comfortable supporting any action regarding replacing Mr. Enns without a formal process. In addition, SMCSD does not have a formal position regarding Ordinance 2021-3-1. However, the communications we received underscores a lingering issue at hand.

There are currently 11 CSDs spread across San Luis Obispo County that are authorized to provide solid waste services to their respective communities. Combined they represent over 50,000 people and have one representative to the board. Our one representative must balance their own personal values with the widely different values of all the CSDs in the county.

Our 11 CSDs are all unique in nature representing a wide range of demographics and community profiles. Some of our communities are retirement communities, some are resort communities, others are working class. Each inherently unique with their own set of solid waste challenges and opportunities to support the mission of the IWMA. We understand that when the original MOA was drafted, that our districts were smaller and less in number. However, several districts have since developed robust solid waste programs, and some have even gone as far as to hire staff. In addition, the populations of our communities have grown. Some are now bigger than our city counterparts, which each have their own representative. Continued growth trends suggest even more population growth in the CSD areas.

We humbly request that the SLO IWMA board consider developing a potentially more equitable representation system. We are open to new ideas that help increase the voices of the people in our communities. We look forward to continued cooperation with all on the IWMA board and doing our part to help support its mission and meet state mandates.

Sincerely,

The San Miguel CSD Board of Directors.

Dear Oceano CSD,

One of your board members has reached out to our agency regarding Ordinance 2021-3-1 from the San Luis Obispo County Integrated Waste Management Authority (IWMA). While the San Miguel CSD appreciates the efforts that were made to notify us of high-profile issues before the IWMA. We strongly believe that there is a bigger issue at hand.

There are currently 11 CSDs spread across San Luis Obispo County that are authorized to provide solid waste services to their respective communities. Combined, we represent over 50,000 people and share one representative to the board. Our one representative must balance their own personal values with the widely different values of all the CSDs in the county.

Our 11 CSDs are all unique in nature representing a wide range of demographics and community profiles. Some of our communities are retirement communities, some are resort communities, others are working class. Each inherently unique with their own set of solid waste challenges and opportunities to support the mission of the IWMA. We understand that when the original MOA was drafted, that our districts were smaller and less in number. However, several districts have since developed robust solid waste programs, and some have even gone as far as to hire staff. In addition, the populations of our communities have grown. Some are now bigger than our city counterparts, which each have their own representative. Continued growth trends suggest even more population growth in the CSD areas.

We humbly request that your CSD consider signing and supporting a letter to the IWMA Board in support of expanded representation. We have attached an example letter that you can use as a template for your organization.

Sincerely,

The San Miguel CSD Board of Directors.



Dear Fellow Community Service District,

The San Miguel CSD has recently received communications regarding the San Luis Obispo County Integrated Waste Management Authority (IWMA) and recent ordinance 2021-3-1. While we understand that there might be strong passions regarding the ordinance, we believe that there is potentially a bigger issue at hand.

There are currently 11 CSDs spread across San Luis Obispo County that are authorized to provide solid waste services to their respective communities. Combined they represent over 50,000 people and have one representative to the board. Our one representative must balance their own personal values with the widely different values of all the CSDs in the county.

Our 11 CSDs are all unique in nature representing a wide range of demographics and community profiles. Some of our communities are retirement communities, some are resort communities, others are working class. Each inherently unique with their own set of solid waste challenges and opportunities to support the mission of the IWMA. We understand that when the original MOA was drafted, that our districts were smaller and less in number. However, several districts have since developed robust solid waste programs, and some have even gone as far as to hire staff. In addition, the populations of our communities have grown. Some are now bigger than our city counterparts, which each have their own representative. Continued growth trends suggest even more population growth in the CSD areas.

We humbly request that your CSD consider signing and supporting a letter to the IWMA Board in support of expanded representation. We have attached an example letter that you can use as a template for your organization.

Sincerely,

The San Miguel CSD Board of Directors.

## Example Letter

Dear SLO County Integrated Waste Management Authority

CC Robert Enns, Authorized Special District Representative

The \_\_\_\_\_, as party to the Memorandum of Agreement (MOA) between the San Luis Obispo County IWMA (IWMA) and authorized districts, has noticed a potential issue that we humbly request your organization to review.

There are currently 11 CSDs spread across San Luis Obispo County that are authorized to provide solid waste services to their respective communities. Combined they represent over 50,000 people and have one representative to the board. Our one representative must balance their own personal values with the widely different values of all the CSDs in the county.

Our 11 CSDs are all unique in nature representing a wide range of demographics and community profiles. Some of our communities are retirement communities, some are resort communities, others are working class. Each inherently unique with their own set of solid waste challenges and opportunities to support the mission of the IWMA. We understand that when the original MOA was drafted, that our districts were smaller and less in number. However, several districts have since developed robust solid waste programs, and some have even gone as far as to hire staff. In addition, the populations of our communities have grown. Some are now bigger than our city counterparts, which each have their own representative. Continued growth trends suggest even more population growth in the CSD areas.

We humbly request that the SLO IWMA board consider developing a potentially more equitable representation system. We are open to new ideas that help increase the voices of the people in our communities. We look forward to continued cooperation with all on the IWMA board and doing our part to help support its mission and meet state mandates.

Sincerely,

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## San Miguel Community Services District Board of Directors

### Staff Report

March 25, 2021

AGENDA ITEM: XI - 5

**SUBJECT: Review and Approve of RESOLUTION 2021-07 establishing the dates for applications and sales of “Safe and Sane” fireworks, for the 2021 calendar year.**

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**RECOMMENDATION:**

Staff recommends that the Board adopt Resolution 2021-07 establishing the dates for applications and sale duration of “Safe and Sane” fireworks can be sold during the 2021 calendar year.

---

**DISCUSSION:**

The District's adopted Fire Code allows for the sale of “Safe and Sane” fireworks from 12:00 PM July 1<sup>st</sup> to July 4<sup>th</sup> at 11:59 PM, as defined in Ordinance No. 02-2010.

As in the past year the filing period for the acceptance of permits for firework sales applications of “Safe and Sane Fireworks, shall be Monday, March 29<sup>th</sup>, 2021 at 8:30 am through Friday, April 30<sup>th</sup>, 2021 at 4:30 pm as the permit filing period for fireworks applications. Only complete applications will be accepted by the Board Clerk during business hours 8:30 am through 4:30 pm. Mon-Fri. No incomplete applications will be accepted. **ALL** fireworks applications that are received after that time will be rejected. The State Fire Code limits the use of fireworks to July 4<sup>th</sup> only.

**FISCAL IMPACT:**

None – fees collected offset the actual cost to provide additional staffing of the fire department during the selling period

**PREPARED BY:**

*Scott Young*

---

Assistant Fire Chief

**ATTACHMENT: Resolution 2021-07**

**RESOLUTION NO. 2021-07**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN MIGUEL COMMUNITY SERVICES DISTRICT  
ESTABLISHING THE DATES TO SELL “SAFE AND SANE” FIREWORKS,  
AND THE APPLICATION PERIOD FOR CALENDAR YEAR 2021**

**WHEREAS**, the San Miguel Community Services District was initially formed and established on the first day of February 2000, and

**WHEREAS**, the Board of Directors, adopted Ordinance 01-2020 establishing a “Safe and Sane” Fireworks Program and authorizing the sale and use of “Safe and Sane” fireworks in San Miguel, and

**WHEREAS**, Ordinance 01-2020 established the period to use or discharge “Safe and Sane” fireworks as only on July 4 in each year, and

**WHEREAS**, the Board of Directors desires to establish the period to sell “Safe and Sane” fireworks as 12:00 PM Thursday, July 1st through 11:59 PM Sunday, July 4<sup>th</sup> for the 2021 calendar year only.

**WHEREAS**, the Board of Directors desires to establish the period to apply to sell “Safe and Sane Fireworks” commencing application period from 08:30 am Monday, March 29<sup>th</sup> through Friday, April 30<sup>th</sup> 4:30 pm for the 2021 calendar year only.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT DOES HEREBY ASSERT, DECLARE AND PROCLAIM** that the period to sell “Safe and Sane Fireworks” in San Miguel is, Thursday 12:00 PM July 1st through 11:59 PM Sunday, July 4<sup>th</sup> for the calendar year 2021 and the application period for the sale of “Safe and Sane Fireworks” is Monday, March 29<sup>th</sup> 08:30 am through Friday, April 30<sup>th</sup> 4:30 pm for the calendar year 2021.

On an amended motion to approve this resolution made by \_\_\_\_\_, seconded by \_\_\_\_\_, and by following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINING:**

The foregoing Resolution is hereby passed by a roll call vote and adopted this 25th day of March 2021.

\_\_\_\_\_  
Ashley Sangster, President  
Board of Directors

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Rob Roberson,  
Interim General Manager

\_\_\_\_\_  
Douglas L. White,  
District General Counsel



**San Miguel Community Services District  
Board of Directors**

**Staff Report**

**March 25<sup>th</sup>, 2021**

**AGENDA ITEM: XI -6**

**SUBJECT: Discussion and consideration to establish fireworks fees for the 2021 calendar year and adopt Resolution 2021-08**

---

**RECOMMENDATION:**

Staff recommends the Board adopt Resolution 2021-08 establishing fireworks fees for 2021.

---

**BACKGROUND:**

The District receives annual requests from the non-profit groups that want to sell fireworks in San Miguel as fundraising events for their various community programs.

Based on past increases in fireworks sales, participation, and activity it is recommended that each permit fee be set at \$1,560.00 per booth in order to recover administrative and staffing costs for the four days of sales.

This year, the Staff is recommending that the Board set permit fees as follows:

1. A \$1,560.00 non-refundable permit fee per permit to cover District costs for enforcing and administering the provisions of District Ordinance No. 01-2020. This will provide coverage with a three-person crew, 10 hours a day, for four days.
2. A \$500.00 clean-up fee may be refunded in whole or in part if the sale location and public areas where fireworks are used are free of used and spent fireworks and related materials by July 5<sup>th</sup>, as determined by Fire Chief.

The permittee shall also furnish to the Fire Chief a copy of liability and property damage insurance with no deductible with limits of \$1,000,000 bodily injury for one person OR \$3,000,000 for each occurrence with property damage liability of not less than \$1,000,000 for each occurrence. The District shall be named as additional insured under such liability policy.

**FISCAL IMPACT:**

The \$1,560.00 permit fee per booth will cover all administrative and staffing costs associated with standby coverage for fireworks sales. There will be no additional cost for coverage to the District.

PREPARED BY:

*Scott Young*

---

Assistant Fire Chief

Attachment: Resolution No 2021-08

**RESOLUTION NO. 2021-08****A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN MIGUEL COMMUNITY SERVICES DISTRICT  
ESTABLISHING FEES FOR THE SALE AND USE OF  
“SAFE AND SANE” FIREWORKS IN SAN MIGUEL**

**WHEREAS**, the San Miguel Community Services District was initially formed and established on February 1, 2000; and

**WHEREAS**, the Board of Directors, adopted Ordinance 01-2020 establishing a “Safe and Sane” Fireworks Program and authorizing the sale and use of “Safe and Sane” fireworks in San Miguel, and

**WHEREAS**, it is necessary to establish a fee schedule for the sale of “Safe and Sane” fireworks in San Miguel.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT AS FOLLOWS:**

- 1) A fifteen hundred and sixty dollar (\$1,560.00) a non-refundable permit fee per permit, due and payable upon submittal of the permit application, is to be charged to those organizations that desire to sell “Safe and Sane” fireworks, in order to cover the District’s reasonable costs in administering and enforcing the provisions of Ordinance 01-2020. These fees shall be non-refundable.
- 2) A \$500 clean-up fee is to be charged, which may be refunded in whole or in part if the sale location and public areas where “Safe and Sane” fireworks are used are free of used and spent fireworks and related materials by July 5, as determined by the Fire Chief.
- 3) The permittee shall furnish to the Fire Chief a policy of public liability and property damage insurance, with no deductible, with limits of bodily injury of not less than one million dollars (\$1,000,000) for one person or three million dollars (\$3,000,000) for each occurrence annually and with a limit of property damage liability of not less than one million dollars (\$1,000,000) for each occurrence as payment for damages to persons or property which may result from, or be caused by, any negligence on the part of the permittee or his or its agents, servants, employees, or subcontractors.

The District and its officers, directors, and employees shall be named as additional insured under such public liability policy. A certificate of insurance consistent with the above shall

be presented prior to sale and shall provide that the insurer will not cancel or reduce the coverage without thirty (30) days prior written notice to the District.

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, and on the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINING:**

The foregoing Resolution is hereby passed by a roll call vote and adopted this 25<sup>th</sup> day of March 2021.

\_\_\_\_\_  
Ashley Sangster, President  
Board of Directors

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Rob Roberson  
Interim General Manager

\_\_\_\_\_  
Douglas L. White,  
District General Counsel





**San Miguel Community Services District  
Board of Directors  
Staff Report**

March 25, 2021

AGENDA ITEM: XI- 7

**SUBJECT: Fire Department Temporary Housing Unit Continuation.**

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**RECOMMENDATION: Continue with the process required to provide a Temporary Fire Department Staffing Housing Unit including space for a Sheriff's Beat Station.**

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**Background:**

The San Miguel Fire Department currently shares space with the CSD Staff and is beyond workspace capacity. Additionally, the Fire Department currently lacks the ability to provide accommodations for Department Members to provide 24-hour District coverage when required. The project shall include a "Sheriff's Beat Station" within the temporary housing unit.

**Followup:**

Assistant Chief Scott Young received a draft lease agreement from the property owner/representative Scott Keller on December 9, 2020. The lease was reviewed, modified, and returned to Mr. Keller on January 12, 2021, for review and approval on the modifications. Mr. Keller returned the agreement on February 9, 2021. The final agreement was sent to Legal and the General Manager on February 9, 2021, for review. No additional modifications were required and all modifications were approved by Legal and the District Manager.

**STAFF RECOMMENDATION.**

Enter into the lease agreement.

Proceed with an RFP / bid process for the procurement and installation of a double-wide mobile home, including the required permit documents.

**FISCAL IMPACT:**

The current financial impact is limited to Staff time relating to project documentation required to prepare, circulate, and receive information related to the leasing terms, County permitting process, the bidding process, and design documentation prepared by Monsoon Consulting.

**PREPARED BY: Scott Young**

**APPROVED BY: Rob Roberson**

# LEASE AGREEMENT

San Miguel Vacant Lot 11<sup>th</sup> and Mission Street  
San Miguel CA. 93451

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## LEASE

This Lease is made and entered into this \_\_\_\_\_ day of April, 2021 by and between Scott Keller hereinafter referred to as "Lessor", and San Miguel Community Services District hereinafter referred to as Lessee.

For and in consideration of the covenants and agreements hereinafter set forth to be kept and performed by the parties, Lessor hereby leases to Lessee, and Lessee does hereby take, accept, and hire from Lessor, the Premises hereinafter described for the term, at the rental as adjusted and subject to and upon the terms, conditions and covenants herein set forth as follows:

1. DESCRIPTION OF PROPERTY. Lessee leases the property commonly known as Assessor Parcel numbers 021-221-013, 021-221-014, 021-221-015 021-221-016 & 021-221-018 (hereinafter referred to as the "Premises") which are 4 vacant lots and an easement with no improvements.

2. TERM. The term of the lease shall be three (3) years and shall commence May 1, 2021 ending midnight on April 30, 2023. Lessee will have an option to extend the lease for two (2) additional years.

3. RENT - SECURITY DEPOSIT. Rent shall be paid annually per the following:

May 1, 2021 to April 30, 2021	\$4,800.00
May 1, 2022 to April 30, 2022	\$4,800.00
May 1, 2023 to April 30, 2023	\$4,800.00
Options	
May 1, 2024 to April 30, 2024	\$5,760.00
May 1, 2025 to April 30, 2025	\$5,760.00

In the event that any payment is paid later than five [5] days after its due date, said annual payment shall accrue a penalty equal to five percent [5%] of said annual payment and shall become additional rent on said property. Any amount owed by Lessee to Lessor which is not paid when due shall bear interest at the rate of eight percent [8%] per annum from the due date of such amount. However, interest shall not be payable on late charges to be paid by Lessee under this Lease. The payment of interest on such amounts shall not excuse or cure any default by Lessee under this Lease. If the interest rate specified in this Lease is higher than the rate permitted by law, the interest rate is hereby decreased to the maximum legal interest rate permitted by law.

4. ADDITIONAL RENTS. In addition to the basic rent stated in paragraph 3 above Lessee agrees to pay Additional Rents including but not limited to any increase in property taxes due to any improvements made to the Premises

5. TAXES. Lessor agrees to pay all property taxes and assessments, on the real property during the term of this Lease except as stated in paragraph 4 above. Lessee shall pay any and all personal property taxes assessed against its personal property during the term of this lease and that may be assessed due to Tenant improvements made by the Lessee.

6. PERMITTED USES. Lessee shall use the Premises for any legal purpose permitted by law, notwithstanding the permitted zoning regulations by the County of San Luis Obispo and the San Miguel District Boundaries. Lessee agrees to restrict its use to such purposes, and not use or permit the use of the Premises for any other. Lessee shall comply with all laws concerning the Premises and Lessee's use thereof, and Lessee shall not use the Premises in any manner that shall cause or constitute waste, damage, nuisance, or unreasonable annoyance.

7. CONDITION OF PREMISES. Lessee hereby accepts the Premises in the condition existing as of the date of the execution hereof, subject to all applicable zoning, municipal, county, and state laws, ordinances and regulations governing and regulating the use of the Premises and accepts the Lease subject thereto and all matters disclosed thereby, and by any exhibits attached hereto. Lessee acknowledges that neither Lessor nor any of Lessor's agents have made any representation or warranty as to the suitability of the Premises for the conduct of Lessee's business.

8. APPROVAL AND POSTING OF SIGNS. Lessor reserves the right to place "For Sale", "For Rent", or "For Lease" signs regarding the Premises on the Premises at any time Lessee waives the Option to Purchase the subject property and/or within 120 days of the end of the lease term. Any signs Lessee desires to hang on the Premises shall conform to County of San Luis Obispo sign ordinances.

9. MAINTENANCE. Lessee shall be responsible for all improvements they have made with regard to the Premises and shall further be responsible for maintaining those improvements. Lessee shall also be responsible for any soil contamination due to improvements Lessee makes on the Premises. Lessee's responsibility shall include but not limited to fines assessed, contamination removal, and soil replacement.

10. MECHANICS' LIENS. Lessee shall pay all costs of the construction done by it or caused or permitted to be done on the Premises. Lessee shall keep the property free and clear of any mechanics' liens resulting from construction done by or for Lessee; provided, however, that Lessee shall have the right to contest the correctness or validity of any such lien if Lessee notifies Lessor immediately of any action taken to impose a lien on the property or the Premises and if, immediately upon demand by

Lessor, Lessee shall provide payment of any sum that claimant may recover together with costs of suit and attorneys' fees.

11. UTILITIES. Lessee shall make all arrangements for all the utilities and services furnished to or used by it, including, but without limitation, the following: water, gas, electricity, telephone, garbage, janitorial services, and sewer.

12. LIABILITY INSURANCE. Lessee shall, at Lessee's expense, obtain and keep in force during the term of this Lease a policy of comprehensive public liability insuring Lessor and Lessee against any liability arising out of the ownership, use, occupancy or maintenance of the Premises and all areas appurtenant thereto including but not limited to damage or injury to property or persons [including death] arising directly or indirectly from any act or omission of Lessee, its employees, agents, representatives, assigns or licensees. Such insurance shall be in the amount of not less than One Million Dollars [\$1,000,000.00] Combined Single Limit for bodily injury [including death] and property damage and Lessee shall deliver to Lessor the certificate of each insurance carrier as to each such insurance policy prior to commencement of the term hereof and thereafter at least thirty [30] days prior to the expiration of any such policy All insurance carried by Lessee shall be issued as a primary policy by an insurance company authorized to do business in the State of California, with a financial rating of at least an A+ AAA status as rated in the most recent edition of Best's Insurance Reports or as otherwise approved by Lessor.

With respect to all Lessee improvements, before commencing any construction or works of improvement on the Premises either prior to or after commencement of the term of this Lease, Lessee shall obtain Lessor's written consent [in addition to having secured all insurance required by this Lease] and shall maintain in force until completion and acceptance of the work on said new construction "all risk" builder's risk insurance, including vandalism and malicious mischief, in a form and with a company acceptable to Lessor, covering improvements in place and all material and equipment at the job site furnished under contract, but excluding contractors, subcontractors, and construction managers' tools and equipment and property owned by contractors' or subcontractors' employees, with limits of at least One Million Dollars [\$1,000,000.00] per loss for all work at the job site. Lessor shall be named as an additional insured, to the extent of their interest, at no expense to Lessor. Lessor's right, with respect to notice of cancellation, to certificates of insurance, and to Lessee's duty to apply proceeds to repair or reconstruction, shall be the same as provided for other casualty insurance under this Lease.

13. INDEMNITY. Lessee shall indemnify and hold harmless Lessor from and against any and all claims arising from Lessee's use of the Premises or from the conduct of Lessee's business or any activity, work or things done, permitted or suffered by Lessee in or about the Premises or elsewhere and shall further indemnify and hold

harmless Lessor from and against any and all claims arising from any breach or default in the performance of any obligation on lessee's part to be performed under the terms of this Lease, or arising from any negligence of the Lessee, or any of Lessee's agents, contractors, or employees, and from and against all costs, attorneys' fees, expenses and liabilities incurred in the defense of any such claims or action or proceeding brought therefor; and in case any action or proceeding be brought against Lessor, by reason of such claims, Lessee upon notice from Lessor shall defend the same at Lessee's expense by counsel satisfactory to Lessor. Lessee, as a material part of the consideration to Lessor, hereby assumes all risk of damage to property or injuries to person in or upon the Premises arising from any cause and Lessee hereby waives all claims in respect thereof against Lessor.

14. DESTRUCTION OF PREMISES.

If, during the term of this Lease, the Premises are totally or partially destroyed rendering the Premises totally or partially inaccessible or unusable, Lessee shall at its option either:

[A] Repair such damage and restore the Premises to as near their former condition as practical at Lessee's expense, in which event this Lease shall continue in full force and effect; or

[B] Cancel and terminate this Lease as of the date of the occurrence of such damage by giving Lessor written notice of its election to do so within thirty [30] days after the date of occurrence of such damage.

15. CONDEMNATION.

If the Premises are totally taken by condemnation, this Lease shall terminate on the date of taking.

16. THIRD PARTY REPRESENTATION.

Lessor and Lessee agree that neither party was represented by a real estate agent and no commissions are due to a third party in connection with this lease or the attached purchase option which is made apart of this lease by way of exhibit A.

17. ASSIGNMENT.

Lessee shall not voluntarily or by operation of law assign, transfer, mortgage, subject, or otherwise transfer or encumber all or any part of Lessee's interest in this Lease or in the Premises. Any attempted assignment, transfer, mortgage, encumbrance, or subletting shall constitute a breach of this Lease. Lessee shall pay to Lessor any legal fees incurred by Lessor.

18. DEFAULT. If occurrence of any default by Lessee:

Notice given under this paragraph shall specify the alleged default and shall

demand that Lessee perform the provisions or pay the rent in arrears, as the case may be, within the applicable period of time. No such notice shall be deemed a forfeiture or termination of this Lease unless the Lessor so elects in giving notice.

19. LESSOR'S REMEDIES. Lessor shall have all remedies available to it as a matter of law if Lessee commits a default, which shall include but by no way be limited to the following:

[A] Terminate Lessee's right to possession of the Premises by any lawful means, and have Lessee surrender immediately possession of the Premises to Lessor. Such action shall enable Lessor to be entitled to recover from Lessee all damages incurred by Lessor by reason of Lessee's default including, but not limited to the cost of recovering possession of the Premises, expenses of reletting, including reasonable attorneys' fees, and any real estate commissions actually paid. Unpaid installments of rent or other sums shall bear interest from the date due at the rate of eight percent [8%] per annum.

20. LESSOR'S ENTRY ON PREMISES. Lessor and its authorized representative shall have the right to enter the Lessee's portion of the Premises at all reasonable times with forty-eight (48) hours' notice for any of the following purposes.

[A] To determine whether the Premises are in good condition and whether Lessee is in compliance with the obligations of this Lease;

[B] To serve, post, or keep posted any notices required or permitted under this Lease;

[C] To post signs advertising the property and Premises for sale, rent or for lease;

[D] To show the Premises to prospective brokers, agents, buyers or lessees.

In case of emergency Lessor shall have the right to enter the Premises with out prior notice.

21. NOTICES. All notices, requests, demands and other communications under this Lease shall be in writing and shall be deemed to have been duly given on the date of serving if served personally on the party to whom service is to be given, or on the second [2nd] day after mailing if mailed to the party to whom notice is to be given, by first class mail, registered or certified, postage prepaid and properly addressed as follows:

IF TO LESSOR: Scott Keller  
9681 Nacimiento Lake Drive  
Paso Robles, CA 93446

IF TO LESSEE: San Miguel Community Services District  
PO Box 180  
San Miguel CA. 93451

or to any other address that has been designated by like notice to the parties.

22. ATTORNEYS' FEES. If either party commences an action against the other arising out of or in connection with this Lease, the prevailing party shall be entitled to have and recover from the losing party reasonable attorneys' fees and court costs.

23. COUNTERPARTS. This lease may be executed in two or more counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

24. SEVERABILITY. The invalidity of any provision of this Lease as determined by a court of competent jurisdiction shall in no way affect the validity of any other provision hereof.

25. PRIOR AGREEMENTS, AMENDMENTS. This Lease contains all agreements of the parties with respect to any matter herein. No prior agreement or understanding pertaining to any such matter shall be effective. This Lease may be modified in writing only, signed by the parties in interest at the time of the modification.

26. BINDING EFFECT; CHOICE OF LAW. Subject to any provisions hereof restricting assignment or subletting by Lessee, this Lease shall bind the parties, their personal representatives, successors and assigns. This Lease shall be governed by the laws of the State of California.

LESSOR: Scott Keller et al

By \_\_\_\_\_  
Scott Keller

LESSEE: San Miguel Community Services District. California Department of Forestry

By \_\_\_\_\_  
Rob Roberson Interim General Manager / Fire Chief





## San Miguel Community Services District

### Board of Directors Staff Report

March 25<sup>th</sup>, 2021

**AGENDA ITEM: XI-8**

**SUBJECT:** Continued Discussion on the status of the Machado Wastewater Treatment Facility expansion and the aerator upgrade project.

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**RECOMMENDATION:** Discuss status of the Machado Wastewater Treatment Facility expansion and the aerator upgrade project.

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#### **CURRENT STATUS:**

##### *WWTF*

The existing plant upgrade was completed in 2001, at that time it was upgraded to a maximum capacity of 200,000 gallons per day.

**COMPLIANCE** – Based on the 1<sup>st</sup> quarter 2021 testing the plant is out of compliance for a single sample and is out of compliance for the 6-sample average in regard to TDS, Sodium and Chloride

**FLOW** – In *February* the plant averaged 144,901 gallons per day (72% of hydraulic design capacity) with a max day of 177,127 gallons (89% of hydraulic design capacity)

On 6/18/18 the District received a letter from SWRCB outlining the status of the plant and setting a timeline of approximately 2.9 years before the plant reaches capacity. This is the window to complete the expansion to prevent potential overflows and potential violations.

Monsoon Consultants is currently working on design requirements and options to meet current/future and proposed regulatory requirements.

- August 2018 WWTP Expansion engineering report.
- November 2018 DE presented options to the Board and discussed the engineering study and alternatives
- December 2018 DOU and Engineer from Monsoon Consultants toured SBR and MBR plants and talked to operators about process benefits and issues
- January 2019 the DE delivered the Final engineering report to the Board at the regular Board Meeting and the Board subsequently approved the report.

- January 2019 the District submitted the Final Engineering Report to the CCWQCB for their review and comment.
- February 2019 DE and Director of Utilities met with CCWQCB staff to discuss the engineering report and future project phases, requirements, funding, permitting, and schedules.
- February 2019 the District submitted the Final Engineering Report to PG&E for their review in advance of a meeting to discuss future WWTF electrical service requirements and the potential for technical/financial assistance for the WWTF expansion/renovation.
  - The District also applied for a service change to PG&E to begin the process of determining the extent of improvements needed to service the new power requirements.
- February 2019 the District applied to SoCal Gas for service and is in the process of determining costs to bring gas to the plant.
- August 2019 DE and DOU toured manufacturing plant and installations MBR package plants
- October 2019 the Board approved a contract with Monsoon Consultants to prepare the construction plans for the WWTF expansion
- November 2019 District received an agreement for a \$250,000 planning grant for the WWTF expansion.
- March 2020 RFP was released for an environmental consultant for the WWTF
- April 2020 Submitted Preliminary Engineering Report to USDA for review for Grant/ Loan funding. Comments were received back from the USDA which are being addressed by the DE
- April 23, 2020, the Board approved DUDEK proposal to perform environmental consultation for the District in relation to the WWTF and Recycled Water distribution system (purple pipe)
- May 2020 the District received the signed agreement back for the planning grant and submitted the initial invoice for reimbursement.
- June 2020 DE completed an analysis of the flooding risk to the WWTF site from Salinas River flood flows. The results of the study will be incorporated into the final design.
- June 2020 the DE completed the revisions of the USDA Preliminary Engineering Report (PER) and will resubmit to the USDA for funding consideration.
- On September 25, 2020, The Central Coast Regional Water Quality Control Board approved and adopted General Waste Discharge Requirements (Order No. R3-2020-0020) for Discharges from Domestic Wastewater Systems with Flows >100,000 GPD. The District WWTP, including the planned expansion/renovation, will be subject to the requirements in this order.
- November 2020 the DE submitted the FINAL USDA Preliminary Engineering Report (PER) to the USDA and Waterboard for review.
- January 2021 the DE submitted an application to the California Department of Water Resources for the amount of \$5,000,000 to obtain a grant under the 2019 Sustainable Groundwater Management (SGM) Grant Program Implementation – Round 1 for the upgrade and expansion of the District’s Machado Wastewater Treatment Facility (WWTF) and the construction of a new recycled water (“purple pipe”) distribution system (or a component thereof).
- February 2021 Dudek submitted the initial DRAFT of the CEQA / NEPA Initial Study and Mitigated Negative Declaration to the District for review and comment.

#### TEMPORARY OFFICE TRAILER

- The temporary office trailer has been renovated and is now in service at the Machado WWTP. The Director of Utilities has relocated offices to this facility.

#### *AERATOR PROJECT*

5/17/18 WSC issued the Final Technical Memorandum outlining some of the options for the replacement of the existing surface aerators with bubbler aeration in the ponds. Part of the recommendation is to install a headworks to prevent fouling the diffusers.

The Energy Watch and PG&E are working on preliminary paperwork for On-Bill Financing for this project once it is ready.

The aeration project is being modified as part of the overall expansion of the WWTF. It is possible that the original project will be scrapped in favor of other assistance available from PG&E.

#### *FUNDS EXPENDED*

Total Costs incurred to date

- Property acquisition - \$240,140 (Paid with Capital Funds not covered under any grant FY2016-17)
- Planning - \$177,740 (Reimbursed through the IRWM DAC Grant)
- Engineering / Environmental - \$96,974 (Reimbursable through the DWR CWSRF Grant)

#### *GRANT FUNDING*

Awarded

- Integrated Regional Water Management (IRWM) Prop 1 DAC -- \$177,750 for Wastewater plant upgrade analysis, basin recharge study.
- State Revolving Fund (CWSRF) -- \$250,000 for project design, engineering, and environmental studies – The District received the agreement for this grant in November 2019. The grant is retroactive to 2017. As of December 31, 2020, a total of \$96,974 has been expended.

Applied for/ to

- The District submitted applications to SLO County for the 2020 and 2021 funding cycles for CDBG funds to help pay for construction. No CDBG funds were awarded to the District in either cycle.
- Preparing to apply to DWR and USDA
- Held pre-application meeting with USDA to start application process 1/10/2020
- Met with Cayucos Sanitary District to discuss how they are financing their Wastewater treatment plant currently under construction
- Discussed additional funding with the Department of Financial Assistance at the state about construction financing.
- Submitted a Pre-Application to DWR for \$14.5M in funding through the Small Community Funding Program on May 5, 2020.
- Submitted an application to the California Department of Water Resources for the amount of \$5,000,000 to obtain a grant under the 2019 Sustainable Groundwater Management

(SGM) Grant Program Implementation – Round 1 for the upgrade and expansion of the District’s Machado Wastewater Treatment Facility (WWTF) and the construction of a new recycled water (“purple pipe”) distribution system (or a component thereof) in January 2021.

#### **NEXT STEPS:**

##### *WWTF*

Based on discussions with the DE, we have initiated the final design phase for the recommended WWTP upgrade and expansion design alternative. We have scheduled completion of the final design and the preparation of the Construction / Bidding Documents by end of June 2021. On April 23, 2020, the Board awarded a contract to Dudek for Environmental Studies as required for CEQA/NEPA Compliance for the recommended WWTP upgrade and expansion design alternative. The timing of the environmental compliance & permitting work will coincide with the completion of the final design phase. Under our currently planned schedule, the District should plan on initiating the process of obtaining financing for the WWTP upgrade and expansion project during the third quarter of 2021, with the goal of having financing in place to advertise and award a construction project in 4<sup>th</sup> Quarter 2021.

Although the District staff are aggressively researching and applying for grant funding opportunities, it is likely that, in order to meet our deadline, the District may need to pay out of pocket for some of the construction design work.

##### *AERATOR PROJECT*

Once design criteria are determined for the WWTF and it is determined that the aeration upgrade will be maintained with the plant expansion then staff will bring additional items to the board to facilitate the approval and construction of the aeration upgrade.

#### **COUNT DOWN CLOCK**

**Notice issued – June 2018    Deadline given – March 2021 (2.9 years)**

**Time remaining— 0 month (We have reached out to the Waterboard to discuss the project schedule and anticipate receiving their consent to extend the project schedule)**

#### **FISCAL IMPACT**

No impact resulting from this information.

#### **RECOMMENDATION**

This item is for information and discussion only.

**Due to the limited time frame, this item will be updated monthly, and the Board will likely have additional items for approval in conjunction with this report.**

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PREPARED BY:

*Kelly Dodds* \_\_\_\_\_

Kelly Dodds, Director of Utilities

*Blaine Reely* \_\_\_\_\_

Blaine Reely, Monsoon Consultants