



# Agenda

## San Miguel Community Services District

### BOARD OF DIRECTORS

Anthony Kalvans, Director  
John Green, Director

Gib Buckman, Director

Larry Reuck, Vice President  
Joseph Parent, Director

**THURSDAY, SEPTEMBER 28, 2017**

**6:00 P.M.**

### BOARD OF DIRECTORS SPECIAL MEETING AGENDA

**SMCSD Boardroom  
1150 Mission St.  
San Miguel, CA 93451**

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

**Public Comment:** Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

**Meeting Schedule:** Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. Call to Order: 6:00 PM**
- II. Pledge of Allegiance:**
- III. Roll Call:**
- IV. Adoption Regular Meeting Agenda**
- V. Public Comment and Communications (for items not on the agenda):**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

**VI. ADJOURN TO CLOSED SESSION:**

**A. CLOSED SESSION AGENDA:**

**1. CONFERENCE WITH LABOR AGREEMENT NEGOTIATORS**

Pursuant to Government Code Section 54957.6

District Representatives: District General Counsel, Director Kalvans, and Director Green.

Unrepresented Bargaining Units:

- 1. Non-Management Non-Confidential unit; and
- 2. Non-Management Confidential unit.

**2. CONFERENCE WITH DISTRICT GENERAL COUNSEL-ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) subdivision (d) of Section 54956.9: (1 case)

**3. RECONVENE TO OPEN SESSION: Time: \_\_\_\_\_**

**4. REPORT OUT OF CLOSED SESSION**

- 1. Report out of Closed Session by District General Counsel

**VII. Call to Order for Regular Board Meeting (estimated to be 7:00 pm) Time: \_\_\_\_\_**

**VIII. Public Comment and Communications:**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

**IX. Staff & Committee Reports – Receive & File:**

**Non-District Reports:**

- |   |           |
|---|-----------|
| 1. San Luis Obispo County Sheriff                         | No Report |
| 2. San Luis Obispo County Board of Supervisors            | No Report |
| 3. San Luis Obispo County Planning and/or Public Works    | No Report |
| 4. San Miguel Area Advisory Council                       | No Report |
| 5. Camp Roberts—Army National Guard (Col. Nicole Balliet) | No Report |

**District Staff & Committee Reports:**

6.	Interim General Manager	(Mr. Roberson)	Verbal
7.	District General Counsel	(Mr. White)	Verbal
8.	District Engineer	(Dr. Reely)	Report Attached
9.	Director of Utilities	(Mr Dodds)	Verbal
10.	Fire Chief	(Chief Roberson)	Report Attached
11.	Bookkeeper	(Mrs. Freeman/Roberson)	Report Attached

**X. CONSENT ITEMS:**

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

1. Review, Receive and File the Enumeration of Claims Report for August 2017
  - a) Claims Detail Report 8-2017
  - b) Statement of Revenue Budget vs Actuals 8-2017
  - c) Cash Report for Payrolls from 8-1-2017 to 8-31-2017
  
2. Review and Approve Board Meeting Minutes
  - a) June 29, 2017 Special Meeting Minutes

**XI. PUBLIC HEARINGS:**

1. **Proposition 218—Public Hearing on Proposed Increase to Trash Collection and Disposal Service Charges by San Miguel Garbage Company and approve Resolution No. 2017-47**

**RECOMMENDATION:**

Staff recommends that the Board of Directors approve **Resolution No. 2017-47** granting a 8.91% rate increase to Commercial Solid Waste Collections by San Miguel Garbage Company

**Public Comments:** (Hear public comments prior to Board Action)

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**XII. BOARD ACTION ITEMS:**

2. **Review proposed Amendments to the FY 2017-18 Operational and Capital Budgets and approve Resolution No 2017-44 adopting amendments to the budget (Aguilar)- Dodds**

**RECOMMENDATION:** Review proposed Amendments to the FY 2017-18 Operational and Capital Budgets and approve **RESOLUTION No 2017-44** adopting the proposed budget Amendments

**Public Comments:** (Hear public comments prior to Board Action)

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

3. **Review & Approve Appointment of the SMCSD Groundwater Sustainability Agency (GSA) Member and Alternate Member in accordance with the terms and conditions of the Memorandum of Agreement (MOA) for the Groundwater Sustainability Plan (GSP) preparation among all groundwater sustainability agencies in the Paso Robles Basin.** (Reely)

**RECOMMENDATION:** Appoint Director Parent as the SMCSD GSA Member and Mr. Kelly Dodds, Director of Utilities, as the Alternate Member to the GSP Cooperative Committee in accordance with Section 4 of the Memorandum of Agreement (MOA) for the Groundwater Sustainability Plan (GSP) preparation among all groundwater sustainability agencies in the Paso Robles Basin

**Public Comments:** (Hear public comments prior to Board Action)

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

4. **Review and approve RESOLUTION 2017-50 authorizing the Director of Utilities to purchase a utility truck for Utilities not to exceed \$70,000 to be paid from water and wastewater Capital Reserves.** (Dodds)

**RECOMMENDATION:** Approve RESOLUTION 2017-50 authorizing the Director of Utilities to purchase a utility truck for Utilities not to exceed \$70,000 to be paid from Water and wastewater Capital Reserves. (Dodds)

**Public Comments:** (Hear public comments prior to Board Action)

5. **Review and Approve Resolution 2017-51 authorizing the Fire Chief to purchase replacement Self Contained Breathing Apparatus (SCBA) at a cost not to exceed \$151,021.00 from Bauer Compressors.**

**Recommendation:** Approve **Resolution 2017-51** authorizing the Fire Chief to purchase replacement SCBAs at a cost not to exceed \$151,021 from Bauer Compressors.

**Public Comments:** (Hear public comments prior to Board Action)

## XII. BOARD COMMENT:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

## XIII. ADJOURNMENT

**Time:**\_\_\_\_\_

**ATTEST:**

STATE OF CALIFORNIA            )  
COUNTY OF SAN LUIS OBISPO   ) ss.  
COMMUNITY OF SAN MIGUEL    )

**I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office on September 22, 2017**

**Date: September 22, 2017**

\_\_\_\_\_  
**Tamara Parent, Board Clerk/ Accounts Manager**

**Next Scheduled Regular Board Meeting is October 26, 2017**



## MONSOON CONSULTANTS

P.O. Box 151 San Luis Obispo, CA 93406  
 (805) 476-6168 [www.monsoonconsultants.com](http://www.monsoonconsultants.com)

### **SAN MIGUEL COMMUNITY SERVICES DISTRICT**

Rob Roberson, Interim General Manager  
 Post Office Box 180  
 San Miguel, CA 93451  
 (805) 467-3300

### **BOARD OF DIRECTORS**

Anthony Kalvans  
 Larry Reuck, Vice President  
 John Green  
 Gib Buckman  
 Joseph Parent

**Re: DISTRICT ENGINEER REPORT - SEPTEMBER 2017**

Gentlemen:

The following is a summary of the activities performed and the status of relevant issues which pertain to the duties and responsibilities of this position:

### **OVERVIEW**

The District produced approximately 11.9 MGAL (15,958 CCF) of water during the month of August 2017. This represents an increase of slightly over 10% from the prior month. This represents the largest volume of water produced by the District in the previous 2-years. No major failures or unexpected major expenditures were encountered within the water, wastewater, or street lighting systems during the month.

### **MEETING PARTICIPATION**

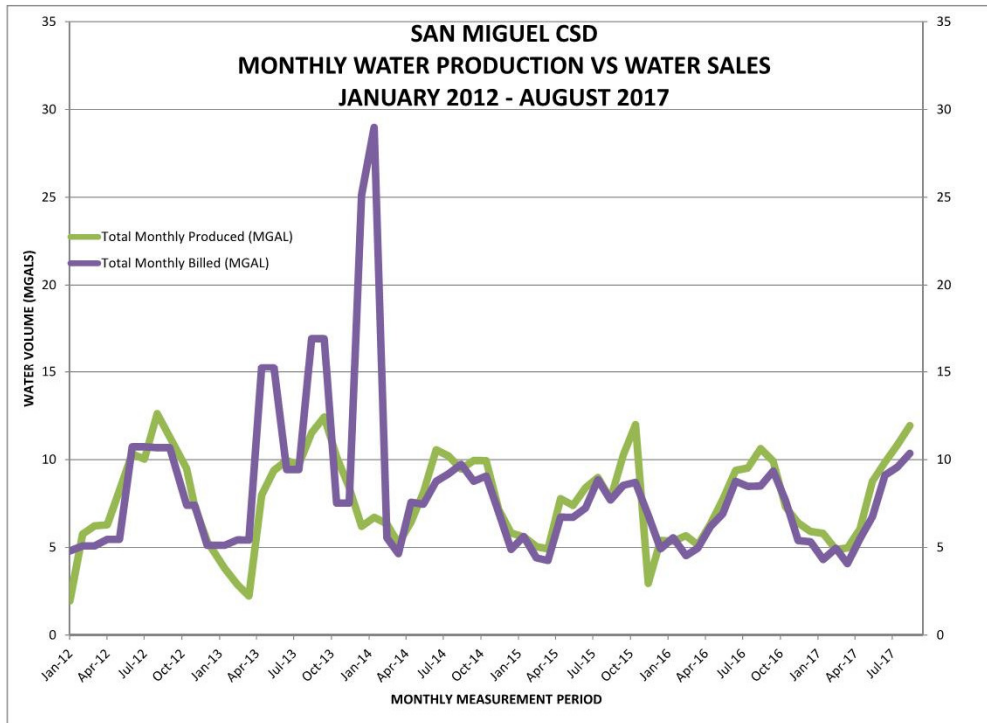
A brief summary of relevant issues that were discussed during meetings attended by the DE during the previous month are summarized below. (Note that routine meetings with SMCS staff are not included):

1. September 19, 2017: The DE attended a meeting of the Paso Robles Groundwater Basin SGMA Implementation –Eligible GSA Entity Working Group to discuss the scope of work to be proposed in an application for grant funding under the DWR PROP 1 Sustainable Groundwater Planning Grant Program.

### **24-MONTH WATER PRODUCTION HISTORY**

**CIVIL ENGINEERING / HYDROLOGY**

The following graph depicts the water production and sales for the proceeding 24-months.



### **CAPITAL IMPROVEMENT PROGRAM**

The following is a summary of the principal activities that were related to the Capital Improvements Program during the previous month:

1. San Lawrence Terrace Arsenic Blending Pipeline & Tank Improvements: A contract to construct this project was executed in September by both the Contractor (Whitaker Construction Group, Inc.) and the District in the amount of \$156,295. The Contractor has submitted his bonds and insurance certificates and pending review and approval of these documents by legal counsel, the Interim General Manager will issue the Notice to Proceed and the DE and Utilities Director will schedule the Pre-Construction Meeting. Work on this project is expected to begin in October 2017.
2. San Miguel Park / "L" Street Improvements: The County's contractor (G Sosa Construction), continues to make progress. The widening of "L" Street is complete and open. "K" Street has been permanently closed at the park. The District Utility staff has completed the replacement of approximately 500-LF of existing 6" C.I. water main replacement within "K" Street in the area of the park. The new waterline will be tied into the existing distribution system when utility staff schedule permits.
3. Waterline Replacement on 11th Street & UPRR and 10th Street & Mission: The DE is in the process of preparing plans, specifications, bidding documents and UPRR/Caltrans ROW encroachment permit applications for this project. The Utility

Director and DE met with the surveyor in the field to walk the alignments and delineate the scope of the topographic survey that is required. Topographic surveying for the project should occur before the end of September. Pending receipt of the survey data, the DE anticipates completion of the project documents within 30-days.

4. **Water / Wastewater System Master Plan Updates:** The DE has initiated the process of updating the Water and Wastewater System Master Plans. Preliminary DRAFTS most sections of the document have been completed. The hydraulic modelling phase of the project has taken longer than anticipated and delayed delivery of the FINAL DRAFT for staff and Board review. The DE is planning to complete the Final Draft of the Master Plan updates and have those available for review by District Staff prior to the October Board meeting.

## **DEVELOPMENT**

The following is a summary of private development projects that are either in-progress or planned that staff is currently reviewing or inspecting during construction:

- a) People's Self Help (Tract 2527, formerly Mission Garden Estates): The contractor continues the installation of the underground utilities. The majority of the sanitary sewer collection system has been installed and the contractor is well underway with the installation of the water distribution system.
- b) People's Self Help (Tract 2710). This is a 24 Lot residential subdivision. Construction of water and sewer lines have been completed, tested and passed inspection. Homes are now under construction and they will be building in groups of 8 at once. The District is providing lateral inspections as needed. To date, more than 50% of the planned homes have been framed.
- c) Tract 2779 (Nino - 34 lots) – The plans and construction documents have been reviewed and approved by the District. The project has reportedly received final approval by the County. Based on conversations with the developers engineer, it is anticipated that site development for this project will begin in the Fall – Winter 2017

## **GROUNDWATER SUSTAINABILITY AGENCY**

The Final Memorandum of Agreement (MOA) has now been approved by all parties, including:

San Miguel CSD  
County of San Luis Obispo  
City of Paso Robles  
Heritage Ranch CSD  
Shandon-San Juan Water District (SSJWD)

The Estrella-El Pomar-Creston Water District (EPCWD) may become a party to the MOA, pending their formation later this year and the concurrence of the County to transfer a portion of their Groundwater Sustainability Agency (GSA) area to them. A portion of the GSA area that the EPCWD intends to include in their GSA includes an area that our District has expressed interest in adding to our GSA. We have initiated dialogue with the County regarding this matter. The DE has discussed this possibility with the County and provided them with a map depicting those parcels that we are interested in adding into the boundaries of the District's GSA boundaries. They are in the process of reviewing our request.



Now that the MOA has been approved, the next step is establishing a Cooperative Committee that will manage the development of a single GSP that is to be adopted by each eligible GSA agency, then submitted for DWR approval. This MOA may also serve as the basis for continued cooperation among the GSA's in the management of the Basin during the period between adoption of the GSP and approval by DWR. The Paso Basin Cooperative Committee ("Cooperative Committee") shall be composed of a member and alternate member from each of the five (5) Parties. The District must select the member and alternate member. There is a Staff Report on tonight's agenda which relates to this selection.

The Shandon-San Juan Water District (SSJWD) retained the services of the Hydrometrics / GEI team, based on concurrence from all of the parties to the MOA to prepare an application for Grant Funding from the DWR regarding their Sustainability Groundwater Planning Grant Program which offers GSA's grant funding to assist with the GSP development. The total Hydrometrics / GEI fee estimate to prepare the application is \$34,478. The District's share of this cost is estimated to be \$1,034.34 (3% of the total). Given the very tight schedule for grant application submittal, which is in October 2017, the GSA Working Group agreed that the consultant will be retained by the SSJWD and each of the parties to the MOA will contribute their prorated share after being invoiced by the SSJWD.

I would like to take this opportunity to thank each of you and District staff that will review the information contained in this report. If there are any questions or you wish to discuss, please do not hesitate to contact me.

Respectfully Submitted,

**MONSOON CONSULTANTS**

*Blaine T. Reely*

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Blaine T. Reely, Ph.D., P.E.  
President, Monsoon Consultants

September 20, 2017

Date





## Activities:

### August

<u>Date</u>	<u>Subject matter</u>
1	ICS Operations / Fire Response
8	Engine Company Operations, Structure Fire Scene set up
15	Ladder Operations
22	Association Meeting
29	No Drill

### September

<u>Date</u>	<u>Subject matter</u>
5	Engine Company Operations, Hose and Ladder Operations
12	Ventilation Operations
19	Engine Company Operations / Training Prop
26	Association Meeting

<u>Date</u>	<u>Other activities</u>	<u>Time</u>
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## Information:

### SRA Fire Prevention Fee

On 7/17/17 AB 398 was passed by the legislature that stopped the collection of the SRA Fee for fire prevention. This bill stops the collection of the Fee and will repeal it in 2031. There will be no refunds for those who have paid their fees already this year.


### Prepared By:

*Rob Roberson*

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**Rob Roberson, Fire Chief**

IX-10

	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		TOTAL		
	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	
Structure Fires	0	0	0	0	0	0	0	0	0	0	0	1	1	0	1	0	0	0	0	0	0	0	0	0	0	2	1
Veg. Fires	0	0	0	0	0	0	1	1	1	5	1	6	0	5	0	2	0	0	0	0	0	0	0	0	0	3	19
Vehicle Fires	0	0	1	0	0	1	0	0	1	1	0	2	0	0	0	1	0	0	0	0	0	0	0	0	0	2	6
Misc. Fires	2	0	0	0	1	0	1	0	0	0	0	0	1	0	3	0	0	0	0	0	0	0	0	0	0	8	0
Illegal Burning	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0
Vehicle Accidents	1	2	2	2	0	3	2	1	0	2	1	3	0	3	0	0	0	0	0	0	0	0	0	0	0	6	18
False Alarms	0	0	2	0	0	0	0	0	1	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	5	2
Hazardous Condition	0	0	1	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	1
Hazardous Materials	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Standby	0	0	0	0	0	0	0	0	0	0	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	0
Pub.Svc.Asst.	0	0	3	0	0	1	0	1	5	0	2	0	2	0	3	0	0	0	0	0	0	0	0	0	0	15	2
Medical Aids	9	2	16	8	6	5	4	6	7	1	14	2	19	17	16	4	0	0	0	0	0	0	0	0	0	91	45
<b>Call TOTALS</b>	12	4	25	10	8	10	9	9	15	9	18	14	28	25	25	7	0	0	0	0	0	0	0	0	0	140	88
	<b>16</b>		<b>35</b>		<b>18</b>		<b>18</b>		<b>24</b>		<b>32</b>		<b>53</b>		<b>32</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>228</b>		
<i>CPR</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mutual Aid SLO/Mon.	4	0	8	2	10	0	9	0	8	1	14	0	24	1	6	0	0	0	0	0	0	0	0	0	0	87	
Camp Bob Asst.	1		1		3		2		3		5		16		2		0		0		0		0		33		
Average Calls Per	<i>Month</i>		22.2	<i>Day</i>		0.9	<i>SLO Co. MA</i>				<b>83</b>		<i>Montrey Co. MA</i>				<b>4</b>		<i>CPR TOTAL</i>				<b>0</b>				

# FIRE EQUIPMENT

## 2017 MILEAGE / FUEL REPORT

IX-10-3

Mileage/ Fuel	January		February		March		April		May		June		Total		Avg. MPG
	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	
<b>Diesel</b>															
E-8696	9	0	64	21.4	46	0	94	21	23	0	63	17.5	299	59.9	5.0
E-8687	0	0	15	0	15	20	82	16.1	142	19	338	64.1	592	119.2	5.0
E-8668	68	0	44	14.6	11	0	15	0	74	0	12	0	224	14.6	15.3
<b>6 Month Total</b>												<b>1115</b>	<b>193.7</b>	<b>5.8</b>	
<b>Gas</b>															
U-8630	647	37	300	10	388	45	191	22	156	11	176	28.54	1858	153.5	12.1
C-8600	694	26.4	466	29.6	135	19	616	20.7	600	46	673	59.5	3184	201.2	15.8
<b>6 Month Total</b>												<b>5042</b>	<b>354.7</b>	<b>14.2</b>	

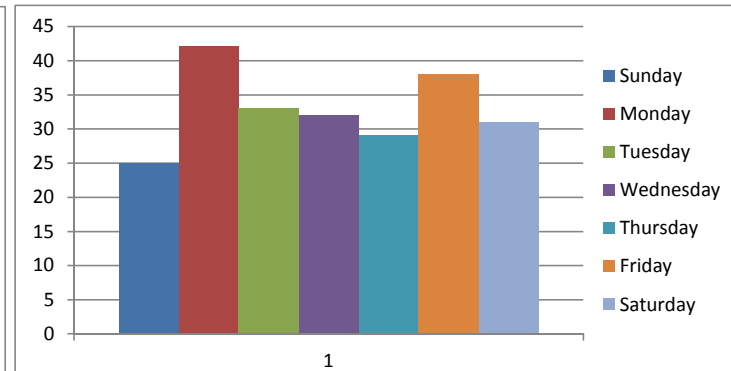
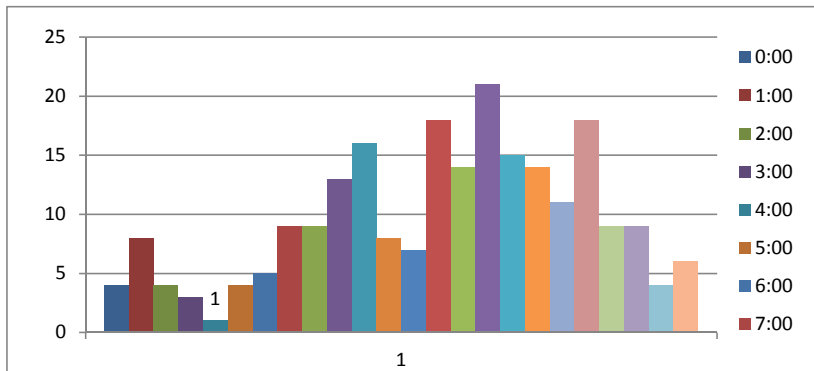
Mileage / Fuel	July		August		September		October		November		December		Total		Avg. MPG
	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	
<b>Diesel</b>															
E-8696	9	15	75	0									383	74.9	5.1
E-8687	328	30.5	70	0									990	149.7	5.8
E-8668	3	11	13	0									240	25.6	12.4
<b>6 Month Total</b>												<b>1613</b>	<b>250.2</b>	<b>6.4</b>	
<b>Gas</b>															
U-8630	587	72	572	53									3017	278.5	11.5
C-8600	209	51	510	0									3903	252.2	15.7
<b>6 Month Total</b>												<b>6920</b>	<b>530.7</b>	<b>13.0</b>	

YTD 2016 Total	mi.	gal.	Avg. MPG
<b>Diesel</b>	<b>2728</b>	<b>443.9</b>	<b>6.1</b>
<b>Gas</b>	<b>11962</b>	<b>885.5</b>	<b>13.5</b>

# Call per time of day and day of the week 2017

	After Hours						CSD Work Hours										Off Hours									
	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total	
Sunday	0	1	2	1	1	0	0	0	1	3	5	0	0	1	0	1	3	3	0	1	0	1	0	1	25	10%
Monday	0	2	2	0	0	2	2	2	0	1	3	2	2	8	2	4	0	3	3	2	0	2	0	0	42	20%
Tuesday	2	1	0	0	0	1	1	2	0	3	0	0	1	3	5	4	1	1	1	2	1	2	1	1	33	16%
Wednesday	0	2	0	1	0	1	2	0	3	2	3	0	1	1	2	2	1	1	3	2	2	1	1	1	32	14%
Thursday	0	2	0	0	0	0	0	1	3	1	1	2	1	1	2	2	2	3	1	3	3	1	0	0	29	12%
Friday	1	0	0	1	0	0	0	3	2	1	2	3	1	2	2	4	4	1	1	6	1	0	1	2	38	16%
Saturday	1	0	0	0	0	0	0	1	0	2	2	1	1	2	1	4	4	2	2	2	2	2	1	1	31	12%
Hour Total	4	8	4	3	1	4	5	9	9	13	16	8	7	18	14	21	15	14	11	18	9	9	4	6	230	
	1%	3%	2%	1%	0%	2%	2%	4%	3%	5%	6%	3%	2%	9%	4%	10%	6%	6%	4%	8%	3%	4%	2%	2%		

Total calls during CSD Work Hours	90	38%
Total calls during Off time and weekends	140	62%
After Hours calls 22:00 to 06:00	34	16%
Total Weekend Calls	56	22%
Total Calls Monday thru Friday	174	77%



	<i>Income</i>	<i>Funds Used For</i>	<i>Balance</i>
<b>Pacific Premier Bank</b>			
<b>General</b> #1060406	Water & Sewer, Fire, Lighting, Waste/ Property taxes	Run faciltiy/payroll/Insurance/Utilities, Attorney fees	1,129,747.30
<b>Capitol Reserves/Connection Fees</b> #14002561	Fire Impact/ OES Reimbursement/Connection Fees	Purchase Equipment/Facility Upgrades/Vehicle/Infrastructure	399,813.53
<b>Water Projects</b> #1456598	From the county/ Bond	Water Projects	94,909.88
<b>USDA Reserve</b> #14002618	Water Tank Reserve	Reserve	66,864.90
<b>Rabo Bank</b> #680144983	From general account property tax/water	Vehicle replacement	10,001.02
<b>Pacific Western Bank/Vehicle Replace</b> #1001082922	Transfer In From General Account	Vehicle Replacement	46,502.10
<b>Cantella</b> #809608	Investment Account		139,096.12



Pacific Premier Bank - General Account  
\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3266	16735S	434 76 FLEET CARD	667.55					
Account Number : 0201-00-108861-6								
1	50719825	07/31/17 Fuel - Truck #8600	157.43			20 62000	485	10200
2	50719825	07/31/17 Fuel - Truck #8601	56.32			20 62000	485	10200
3	50719825	07/31/17 Fuel - Truck #8632	170.58			50 65000	485	10200
4	50719825	07/31/17 Fuel - Truck #8632	170.58			40 64000	485	10200
5	50719825	07/31/17 Fuel - Truck #8601	56.32			40 64000	485	10200
6	50719825	07/31/17 Fuel - Truck #8601	56.32			50 65000	485	10200
<b>Total for Vendor:</b>			<b>667.55</b>					
3303	16747S	999999 AARON KAMPHAUS	182.95					
1	1900118/8-	09/01/17 Navigate 2 Advantage Acces	182.95			20 62000	386	10200
3269	16748S	999999 ACTION PLUMBING	1,000.00					
Re route gas line for furnace								
1	3854	08/13/17 Re route gas line	1,000.00			20 10200		10200
3291	16739S	999999 ADAID PINEDA	44.36					
A Pineda 1526 K Street								
1	1526 K Str	08/21/17 A Pineda 1526 K Street	44.36			50 20550		10200
<b>Total for Vendor:</b>			<b>1,227.31</b>					
3259	16712S	6 AIR RESOURCES BOARD-PERP	570.00					
Renewal Invoice								
1	P406651017	07/28/17 ARB Renew thru 10/31/18	190.00			20 62000	715	10200
4								
2	P406651017	07/28/17 ARB Renew thru 10/31/18	190.00			40 64000	715	10200
3	P406651017	07/28/17 ARB Renew thru 10/31/18	190.00			50 65000	715	10200
<b>Total for Vendor:</b>			<b>570.00</b>					
3304	16749S	548 BARTLE WELLS ASSOCIATES	1,834.00					
Rate Study								
1	1002A	08/24/17 Rate Study	917.00			50 65000	432	10200
2	1002A	08/24/17 Rate Study	917.00			40 64000	432	10200
<b>Total for Vendor:</b>			<b>1,834.00</b>					

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3263	16713S	33 BLACK MOUNTAIN	5,188.00					
		Annual Maintenances for Accounting; Budget prep. Cash Receipting ; UB, ACH						
1	22521 08/01/17	Annual Maintenance	856.02*			20 62000	405	10200
2	22521 08/01/17	Annual Maintenance	181.58*			30 63000	405	10200
3	22521 08/01/17	Annual Maintenance	2,075.20			40 64000	405	10200
4	22521 08/01/17	Annual Maintenance	2,075.20			50 65000	405	10200
3265	16736S	33 BLACK MOUNTAIN	700.00					
		Annual Maintenances for Accounting; Budget prep. Cash Receipting ; UB, ACH						
1	22521 08/01/17	Annual Maintenance	115.50*			20 62000	405	10200
2	22521 08/01/17	Annual Maintenance	24.50*			30 63000	405	10200
3	22521 08/01/17	Annual Maintenance	280.00			40 64000	405	10200
4	22521 08/01/17	Annual Maintenance	280.00			50 65000	405	10200
		<b>Total for Vendor:</b>	<b>5,888.00</b>					
3237	16714S	34 BLAKE'S INC	214.95					
1	1155396 07/02/17	Mask Tape, Bucket, rags	79.21			20 62000	305	10200
2	1157062 07/11/17	Never Kink Hose 5/8x100	67.87			40 64000	305	10200
3	1157062 07/11/17	Never Kink Hose 5/8x100	67.87*			50 65000	305	10200
		<b>Total for Vendor:</b>	<b>214.95</b>					
3239	16715S	535 BRENDLER JANITORIAL SERVICE	275.00					
1	1593C 08/01/17	July 2017 Janitorial Service	275.00			10 61000	305	10200
		<b>Total for Vendor:</b>	<b>275.00</b>					
3240	16716S	340 C&N TRACTORS	2,127.22					
		New Motor for 8668						
1	26432P 07/31/17	350000 VAN	2,127.22			20 62000	354	10200
		<b>Total for Vendor:</b>	<b>2,127.22</b>					
3267	16737S	53 CALPERS 457 SIP Plans	50.00					
		Dodds changed deduction amount 8/4/17						
1	1000001504 08/04/17		50.00			71 21860		10200
		<b>Total for Vendor:</b>	<b>50.00</b>					

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3256	16717S	521 CHAPARRAL BUSINESS MACINES, INC. Maintenance Contract #6913-01 Samsung/X4250LX	61.00					
Acct No. 013014								
1	416592	07/03/17 Maint Contract #6913-01/Copier	30.50			40 64000	320	10200
2	416592	07/03/17 maint Contract #6913-01/Copier	30.50*			50 65000	320	10200
<b>Total for Vendor:</b>			<b>61.00</b>					
3257	16718S	67 CHARTER COMMUNICATIONS Account #8245 10 105 0027311 Spectrum Buiness - Monthly	335.56					
Internet/Voice								
1	0027311080	08/01/17 Internet/Voice	335.56			10 61000	375	10200
<b>Total for Vendor:</b>			<b>335.56</b>					
3236	16690S	473 CHURCHWELL WHITE LLP Professional Services Rendered through June 30, 2017	88,937.03					
1	25098	06/30/17 General Counsel	9,469.44*			10 61000	327	10200
2	25099	06/30/17 Steinbeck v SLO	11,201.60*			50 65000	332	10200
3	25100	06/30/17 Water	9,315.70*			50 65000	327	10200
4	25101	06/30/17 Solid Waste	2,261.60*			60 66000	327	10200
5	25105	06/30/17 HR	39,885.76*			10 61000	327	10200
6	25106	06/30/17 MOU Negotations	3,180.80*			40 64000	331	10200
7	25106	06/30/17 MOU Negotations	3,180.80*			50 65000	331	10200
8	25109	06/30/17 San Miguel-Acting GM	8,893.73*			10 61000	327	10200
9	25108	06/30/17 PRA	20.60*			10 61000	327	10200
10	25110	06/30/17 Fire	770.00*			20 62000	327	10200
11	25102	06/30/17 SLOCEA v SanMiguel CSD MOU	378.50*			40 64000	331	10200
12	25102	06/30/17 SLOCEA v SanMiguel CSD MOU	378.50*			50 65000	331	10200
3270	16750S	473 CHURCHWELL WHITE LLP Professional Services Rendered through July 31, 2017	25,278.12					
1	25289	07/31/17 General Counsel	7,545.60*			10 61000	327	10200
2	25290	07/31/17 Steinbeck v SLO	5,718.82*			50 65000	332	10200
3	25291	07/31/17 Water	3,006.90*			50 65000	327	10200
4	25294	07/31/17 HR	5,096.70*			10 61000	327	10200

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
5	25295	07/31/17 MOU Negotiations	585.20*			40 64000	331	10200
6	25296	07/31/17 PRA	56.60*			10 61000	327	10200
7	25293	07/31/17 SLOCEA v SanMiguel CSD MOU	64.25*			40 64000	331	10200
8	25293	07/31/17 SLOCEA v SanMiguel CSD MOU	64.25*			50 65000	331	10200
9	25298	07/31/17 Farrar Termination	1,021.84*			50 65000	331	10200
10	25298	07/31/17 Farrar Termination	1,021.84*			40 64000	331	10200
11	25298	07/31/17 Farrar Termination	89.42*			30 63000	331	10200
12	25298	07/31/17 Farrar Termination	421.50*			20 62000	331	10200
13	25295	07/31/17 MOU Negotiations	585.20*			50 65000	331	10200
<b>Total for Vendor:</b>			<b>114,215.15</b>					
3310	16751S	583 Coblenz-Biehle& Cramer, CPAs	2,500.00					
General retainer payroll tax return IRS and EDD								
1	3507	08/02/17 Review payroll tax return fili	2,500.00*			10 61000	325	10200
<b>Total for Vendor:</b>			<b>2,500.00</b>					
3309	16752S	87 CWEA	85.00					
CWEA Certification Renewal Fee								
Collection System Maintenance Grade 1 - Dodds, Kelly								
1	0000532491	08/04/17 Dodds/Collection Systems M	85.00			40 64000	715	10200
<b>Total for Vendor:</b>			<b>85.00</b>					
3251	16719S	581 DAVID TRACEY CONTRACT SVS	1,050.00					
SVS Date 7/21/17 to 7/30/17								
1	2017-2	08/04/17 Contract SVS	525.00			40 64000	330	10200
2	2017-3	08/04/17 Contract SVS	525.00			50 65000	330	10200
<b>Total for Vendor:</b>			<b>1,050.00</b>					
3241	16720S	93 DODDS, KELLY	98.44					
Mileage Reimbursement -								
6/19/17-7/14/17								
2	08/02/17	184miles x .535	49.22			50 65000	345	10200
3	08/02/17	Mileage .535	49.22			40 64000	345	10200
<b>Total for Vendor:</b>			<b>98.44</b>					

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3305	16753S	109 FERGUSON ENTERPRISES	505.44					
Acct #725334								
1	4900267-1	08/15/17 O Ring,Grip ring,MJ Bury,BR	505.44			50 65000	353	10200
<b>Total for Vendor:</b>			<b>505.44</b>					
3242	16721S	112 FGL - ENVIRONMENTAL ANALYTICAL	106.00					
Acct #8000653								
1	782792A	08/02/17 Metals	106.00			50 65000	359	10200
3272	16742S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
Acct #8000653								
1	782681A	07/26/17 Metals	67.00			50 65000	359	10200
3273	16754S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
Acct #8000653								
1	782709A	08/11/17 Metals	67.00			50 65000	359	10200
3274	16754S	112 FGL - ENVIRONMENTAL ANALYTICAL	225.00					
Acct #8000653								
1	782923A	08/17/17 Coliform	100.00			50 65000	359	10200
2	782923A	08/17/17 Wet Chem	62.50			50 65000	356	10200
3	782923A	08/17/17 Wet Chem	62.50			50 65000	357	10200
3275	16754S	112 FGL - ENVIRONMENTAL ANALYTICAL	162.00					
Acct #8000653								
1	782954A	08/17/17 Metals	50.00			40 64000	355	10200
2	782954A	08/17/17 Wet Chem	112.00			40 64000	355	10200
3276	16754S	112 FGL - ENVIRONMENTAL ANALYTICAL	81.00					
Acct #8000653								
1	782956A	08/17/17 Metals	25.00			40 64000	355	10200
2	782956A	08/17/17 Wet Chem	56.00			40 64000	355	10200

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3277	16754S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
Acct #8000653								
1	783054A	08/17/17 Metals	67.00			50 65000	358	10200
3278	16754S	112 FGL - ENVIRONMENTAL ANALYTICAL	225.00					
Acct #8000653								
1	783055A	08/17/17 Coliform/Wet Chem	185.00			50 65000	359	10200
2	783055A	08/17/17 Coliform/Wet Chem	20.00			50 65000	356	10200
3	783055A	08/17/17 Coliform/Wet Chem	20.00			50 65000	357	10200
3279	16754S	112 FGL - ENVIRONMENTAL ANALYTICAL	223.00					
Acct #8000653								
1	783056A	08/17/17 Coliform/Heterotrphic/Wet Che	74.33			50 65000	356	10200
2	783056A	08/17/17 Coliform/Heterotrphic/Wet Che	74.33			50 65000	357	10200
3	783056A	08/17/17 Coliform/Heterotrphic/Wet Che	74.34			50 65000	358	10200
3280	16754S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
Acct #8000653								
1	783082A	08/17/17 Metals	67.00			50 65000	358	10200
3297	16754S	112 FGL - ENVIRONMENTAL ANALYTICAL	191.00					
Acct #8000653								
1	782955A	08/21/17 Metals, Wet Chemistry	191.00*			40 64000	358	10200
		<b>Total for Vendor:</b>	<b>1,481.00</b>					
3258	16722S	308 FRONTIER COMMUNICATIONS	70.12					
Acct #805-467-2015-051216-5								
Phone 805-467-2015								
1		08/01/17 Backup for alarm	35.06*			40 64000	310	10200
2		08/01/17 Backup for alarm	35.06*			50 65000	310	10200
3306	16755S	308 FRONTIER COMMUNICATIONS	53.18					
Acct #805-467-2818-010412-5								
Phone 805-467-2818								
1		08/22/17 08/15/17 SCADA	26.59*			40 64000	310	10200
2		08/22/17 08/15/17 SCADA	26.59*			50 65000	310	10200
		<b>Total for Vendor:</b>	<b>123.30</b>					

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3301	16756S	125 GREAT WESTERN ALARM	72.00					
Acct #A0702								
Service Period: 09/01/17 to 09/30/17								
1	802242101	09/01/17 Answering Service	36.00			40 64000	380	10200
2	802242101	09/01/17 Answering Service	36.00			50 65000	380	10200
3302	16756S	125 GREAT WESTERN ALARM	30.00					
Acct #GW-661								
Service Period: 09/01/17 to 09/30/17								
1	800545101	09/01/17 Monthly Alarm	15.00			40 64000	380	10200
2	800545101	09/01/17 Monthly Alarm	15.00			50 65000	380	10200
<b>Total for Vendor:</b>			<b>102.00</b>					
3243	16723S	132 HD SUPPLY WATERWORKS, LTD.	743.24					
Acct #210091								
1	H540192	07/27/17 Hydrant Meter	743.24*			50 65000	305	10200
<b>Total for Vendor:</b>			<b>743.24</b>					
3289	16757S	134 HELPING HAND HEALTH EDUCATION	60.00					
Safety Training (Renewal Course) - CPR								
N.Weir, M Roberson, Raeanne Roberson, A Kamphaus, J Taylor, K Dods								
1	202	08/17/17 CPR Renewal Course	60.00			20 62000	715	10200
<b>Total for Vendor:</b>			<b>60.00</b>					
3260	16724S	574 HUTCH HEATING & AIR, INC	267.50					
Found disconnect melted and burnt up bad 55/5 MFD								
1	14322	08/04/17 Replaced capacitor	267.50			20 62000	352	10200
<b>Total for Vendor:</b>			<b>267.50</b>					
3282	16743S	147 JB DEWAR	1,352.52					
Account #80468								
1	220227	08/09/17 420 gal Diesel #2 Clear	1,352.52			40 64000	485	10200
<b>Total for Vendor:</b>			<b>1,352.52</b>					

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3244 21	16725S 07-17 08/03/17	580 JOAN MICHAELS AGUILAR Review Cash Reports	2,997.50 2,997.50*			10 61000	325	10200
		<b>Total for Vendor:</b>	<b>2,997.50</b>					
3293 Hydrant 9th Street & K Alley 1	16738S 08/21/17	999999 LLC CORSTONE CONTRACTORS C/O R Hydrant 9th Street & K Alley Hydrant 9t	650.00 650.00			50 20550		10200
		<b>Total for Vendor:</b>	<b>650.00</b>					
3245 SMCSD Computer & Network Services 1 2	16726S 08/01/17 08/01/17	510 LOCAL IT EXPERTS Remote IT Services - July 2017 Remote IT Services -Aug 2017	980.00 490.00 490.00			10 61000 10 61000	350 350	10200 10200
		<b>Total for Vendor:</b>	<b>980.00</b>					
3248 Audit to date 7/31/2017 1 2 3 4 5	16727S 07/31/17 07/31/17 07/31/17 07/31/17 07/31/17	553 MOSS, LEVY & HARTZHEIM LLP Audit Services Audit Services Audit Services Audit Services Audit Services	1,000.00 165.00* 30.00 400.00 400.00* 5.00			20 62000 30 63000 40 64000 50 65000 60 66000	325 325 325 325 325	10200 10200 10200 10200 10200
		<b>Total for Vendor:</b>	<b>1,000.00</b>					
3246 Customer #3326 1	16728S 07/14/17	202 PASO ROBLES NEWSPAPERS RFP SLT Blending Line	197.80 197.80			50 65000	431	10200
3247 Customer #3326 1	16728S 07/21/17	202 PASO ROBLES NEWSPAPERS 2017/18 Budget	197.80 197.80			10 61000	393	10200
3283 Customer #3326 1	16758S 07/21/17	202 PASO ROBLES NEWSPAPERS RFP/SLT	197.80 197.80			50 65000	431	10200



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3287	16758S	202 PASO ROBLES NEWSPAPERS	197.80					
		Customer #3326						
1	85735	07/14/17 RFP SLT Blending Line	197.80			50 65000	431	10200
		<b>Total for Vendor:</b>	<b>791.20</b>					
3298	16759S	208 PG&E	1,154.02					
		Acct #8565976480-8						
1	08/17/17	12th & K Street - 8565976725	11.09			30 63000	381	10200
		St						
2	08/17/17	Tract 2605 - 8565976109	45.17			30 63000	381	10200
3	08/17/17	Mission Heights - 8565976482	210.81			30 63000	381	10200
4	08/17/17	9898 River Rd. - 8565976002	411.53			30 63000	381	10200
5	08/17/17	9898 River Rd. - 8565976004	55.45			30 63000	381	10200
6	08/17/17	9898 River Rd. - 8565976008	255.69			30 63000	381	10200
7	08/17/17	9898 River Rd. - 8565976014	85.23			30 63000	381	10200
8	08/17/17	9898 River Rd. - 8565976481	54.69			30 63000	381	10200
9	08/17/17	9898 River Rd. - 8565976483	24.36			30 63000	381	10200
		<b>Total for Vendor:</b>	<b>1,154.02</b>					
3299	16760S	209 PG&E	10,832.45					
		Acct #3675186851-8						
1	08/17/17	Old Fire Station / 1297 L St	20.28			20 62000	381	10200
2	08/17/17	Water Works #1 / Well 3	550.44			50 65000	381	10200
3	08/17/17	Bonita Pl & 16th / Well 4	3,751.40			50 65000	381	10200
4	08/17/17	N St / WWTP	6,166.90			40 64000	381	10200
5	08/17/17	14th St. & K St.	58.50			50 65000	381	10200
6	08/17/17	Landscape/Streetlights	201.06			30 63000	381	10200
7	08/17/17	SLT Well Drink Water	59.59			50 65000	381	10200
8	08/17/17	Mission Heights Booster	9.86			50 65000	381	10200
9	08/17/17	2HP Booster Station	9.86			50 65000	381	10200
10	08/17/17	New Fire Station 1150 Mission	4.56			20 62000	381	10200
		<b>Total for Vendor:</b>	<b>10,832.45</b>					

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3255	16729S	440 SAN LUIS OBISPO COUNTY FIRE	7,543.80					
		Dispatch agreement with San Miguel Fire Department						
1	1251 07/01/17	Fire Dispatch Services CY 2016	7,543.80			20 62000	370	10200
		<b>Total for Vendor:</b>	<b>7,543.80</b>					
3249	16730S	238 SAN MIGUEL GARBAGE	95.47					
		Monthly -August 2017						
		Acct #318691						
1	8-1-17 to 08/01/17	WWTP Monthly trash disposal	47.74			40 64000	383	10200
2	08/01/17	WWTP Monthly trash disposal	47.73			50 65000	383	10200
		<b>Total for Vendor:</b>	<b>95.47</b>					
3238	16706S	572 SCHNIEDER ELECTRICAL USA INC	2,149.29					
		Acct#41498						
1	4017987901 07/17/17	ClearSCADA Support	1,002.00		9	50 27000		10200
2	4017987901 07/17/17	ClearSCADA Service	1,002.00		9	40 27000		10200
3	07/17/17	Tax	72.65			50 65000	459	10200
4	07/17/17	Tax	72.64			40 64000	459	10200
		<b>Total for Vendor:</b>	<b>2,149.29</b>					
3250	16731S	349 SHORE-TEK TRENCH & EXCAVATION	219.36					
		Account #1324						
		K Street Water Line Replacement						
1	2346C 07/31/17	Plate,Trench 4 x 8	219.36			50 65000	433	10200
3307	16761S	349 SHORE-TEK TRENCH & EXCAVATION	97.50					
		Account #1324						
		K Street Water Line Replacement						
1	2346D 08/24/17	Plate,Trench 4 x 8	97.50			50 65000	433	10200
		<b>Total for Vendor:</b>	<b>316.86</b>					
3271	16744S	437 SLOACTTC	6,100.97					
		LAFCO 2017-18						
1	LAFCO17-18 06/27/16	LAFCO 2017-18	6,100.97*			10 61000	394	10200
		<b>Total for Vendor:</b>	<b>6,100.97</b>					

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3284	16745S	352 STAPLES CREDIT PLAN	105.69					
		Office Supplies						
		Acct #6035 5178 6257 8738						
1	08/10/17	Pendaflex,Pencil, Inkjet,	53.57			10 61000	410	10200
2	08/10/17	Paper	24.49			40 64000	320	10200
3	08/10/17	Paper	24.49*			50 65000	320	10200
4	08/10/17	Dry Erase Board	21.44*			50 65000	305	10200
5	08/10/17	Coupon Discount	-8.00			10 61000	410	10200
6	08/10/17	Coupon Discount	-8.00			40 64000	305	10200
7	08/10/17	Coupon Discount	-8.00*			50 65000	305	10200
8	08/10/17	Tax 7.25%	5.70			10 61000	410	10200
		<b>Total for Vendor:</b>	<b>105.69</b>					
3311	16762S	460 STATE WATER RESOURCES CONTROL	60.00					
		Continuing Education Contact Hours						
		K. Dodds Grade T2 16 Hours						
1	OP#30803	08/07/17 Grade T2 Continuing Education	60.00			50 65000	715	10200
		<b>Total for Vendor:</b>	<b>60.00</b>					
3285	16763S	534 STREAMLINE	200.00					
		Streamline Monthly Membership Fee						
1	95647	08/10/17 Webpage Monthly Fee	200.00			10 61000	376	10200
		<b>Total for Vendor:</b>	<b>200.00</b>					
3281	16764S	289 TOTALFUNDS BY HASLER	500.00					
		Acct#7900 0110 0130 2978						
3	08/10/17	Postage	250.00			40 64000	315	10200
4	08/10/17	Postage	250.00*			50 65000	315	10200
		<b>Total for Vendor:</b>	<b>500.00</b>					
3262	16732S	291 TRAILER BARN, INC.	76.24					
		Cust #P50189						
1	85831	08/07/17 Back-up LED Light	76.24			20 62000	354	10200
		<b>Total for Vendor:</b>	<b>76.24</b>					

Pacific Premier Bank - General Account  
\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3290	16741S 999999	TROY RUSSELL	69.93					
		T Russell 1927 L Street						
1	1927 L St 08/21/17	T Russell 1927 L Street	69.93			50 20550		10200
		<b>Total for Vendor:</b>	<b>69.93</b>					
3308	16765S 301	US BANK	3,573.29					
	Acct #4246 0445 5565 2647							
1	08/22/17	Anthony's Tire #8600	811.70			20 62000	354	10200
2	08/22/17	Big Creek Lumber	1,157.30*			20 62000	510	10200
3	08/22/17	Amazon/Pliers/Screwdriver/Wale	124.89			20 62000	305	10200
4	08/22/17	Lowes Screw	149.58*			20 62000	510	10200
5	08/22/17	Cal AG Quikrete	50.43			50 65000	433	10200
6	08/22/17	Lowes Dry wall Lumber	653.53*			20 62000	510	10200
7	08/22/17	Lowes Landry Bsket Riser	97.74*			20 62000	510	10200
8	08/22/17	ENO Scientific	528.12			50 65000	420	10200
		<b>Total for Vendor:</b>	<b>3,573.29</b>					
3300	16766S 303	USA BLUEBOOK	250.57					
	Customer No. 931858							
1	339572 08/14/17	Stenner #7 Pump Tube	125.28			50 65000	356	10200
2	339572 08/14/17	Stenner Duckbill	125.29			50 65000	357	10200
		<b>Total for Vendor:</b>	<b>250.57</b>					
3252	16733S 327	VALLI INFORMATION SYSTEMS	90.79					
	Web Posting							
1	42959 07/31/17	Web Posting, Online Maint.	45.40			40 64000	305	10200
2	42959 07/31/17	Web Posting, Online Maint.	45.39*			50 65000	305	10200
		<b>Total for Vendor:</b>	<b>90.79</b>					
3288	16746S 511	VERIZON	40.08					
	Acct #542095345-00001							
	805-423-7591							
1	9790614048 08/08/17	Laptop 805-423-7591	20.04*			40 64000	310	10200
2	9790614048 08/08/17	Laptop 805-423-7591	20.04*			50 65000	310	10200
		<b>Total for Vendor:</b>	<b>40.08</b>					

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SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Claim Details  
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Pacific Premier Bank - General Account  
\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3253	16734S	313 WALLACE GROUP	665.36					
		Bid Phase Support						
3	44279	08/04/17 Bid Phase Support	665.36			50 65000	431	10200
		<b>Total for Vendor:</b>	<b>665.36</b>					
3292	16740S	999999 ZACKERY & BRANDI BULLOCK	7.09					
		Z Bullock 822 Rio Mesa Circle						
1	822	Rio Me 08/21/17 Z Bullock 822 Rio Mesa Cir	7.09			50 20550		10200
		<b>Total for Vendor:</b>	<b>7.09</b>					
		<b># of Claims</b>	<b>68</b>	<b>Total:</b>				<b>176,084.78</b>

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<b>Fund/Account</b>	<b>Amount</b>
10 ADMINISTRATION DEPARTMENT	
10200 HOB - General	\$84,606.53
20 FIRE PROTECTION DEPARTMENT	
10200 HOB - General	\$17,088.27
30 STREET LIGHTING DEPARTMENT	
10200 HOB - General	\$1,680.58
40 WASTEWATER DEPARTMENT	
10200 HOB - General	\$19,597.66
50 WATER DEPARTMENT	
10200 HOB - General	\$50,795.14
60 SOLID WASTE DEPARTMENT	
10200 HOB - General	\$2,266.60
71 PAYROLL CLEARING FUND	
10200 HOB - General	\$50.00
<b>Total:</b>	<b>\$176,084.78</b>

10 ADMINISTRATION DEPARTMENT

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
46000 Revenues & Interest					
46020 Transfer In -Fire (16.5%)	0.00	0.00	64,782.00	64,782.00	0 %
46030 Transfer In -Lighting (3%)	0.00	0.00	47,120.00	47,120.00	0 %
46040 Transfer In -Sewer (40%)	0.00	0.00	92,495.00	92,495.00	0 %
46050 Transfer In -Water (40%)	0.00	0.00	109,725.00	109,725.00	0 %
46060 Transfer In- Solid Waste (0.5%)	0.00	0.00	15,000.00	15,000.00	0 %
46150 Miscellaneous Income	15.00	15.00	0.00	-15.00	** %
<b>Account Group Total:</b>	<b>15.00</b>	<b>15.00</b>	<b>329,122.00</b>	<b>329,107.00</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>15.00</b>	<b>15.00</b>	<b>329,122.00</b>	<b>329,107.00</b>	<b>0 %</b>

20 FIRE PROTECTION DEPARTMENT

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
40000					
40220 Weed Abatement Fees	0.00	0.00	575.00	575.00	0 %
40300 Fireworks Permit Fees	0.00	0.00	1,000.00	1,000.00	0 %
40320 Fire Impact Fees	0.00	0.00	100.00	100.00	0 %
40420 Ambulance Reimbursement	0.00	0.00	2,500.00	2,500.00	0 %
40500 VFA Assistance Grant	0.00	0.00	10.00	10.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>4,185.00</b>	<b>4,185.00</b>	<b>0 %</b>
42000					
42200 Fire Recovery Program	0.00	0.00	5.00	5.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0 %</b>
43000 Property Taxes Collected					
43000 Property Taxes Collected	0.00	10,744.39	337,351.00	326,606.61	3 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>10,744.39</b>	<b>337,351.00</b>	<b>326,606.61</b>	<b>3 %</b>
44000 Forestry & Fire Protection Reimbursement					
44000 Forestry & Fire Protection Reimbursement	0.00	0.00	5,000.00	5,000.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0 %</b>
46000 Revenues & Interest					
46100 Realized Earnings	0.00	0.00	200.00	200.00	0 %
46151 Refund/Adjustments	15.07	15.07	0.00	-15.07	** %
<b>Account Group Total:</b>	<b>15.07</b>	<b>15.07</b>	<b>200.00</b>	<b>184.93</b>	<b>8 %</b>
<b>Fund Total:</b>	<b>15.07</b>	<b>10,759.46</b>	<b>346,741.00</b>	<b>335,981.54</b>	<b>3 %</b>



30 STREET LIGHTING DEPARTMENT

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
43000 Property Taxes Collected					
43000 Property Taxes Collected	0.00	400.40	93,488.00	93,087.60	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>400.40</b>	<b>93,488.00</b>	<b>93,087.60</b>	<b>0 %</b>
46000 Revenues & Interest					
46100 Realized Earnings	0.00	0.00	40.00	40.00	0 %
46150 Miscellaneous Income	0.00	0.00	100.00	100.00	0 %
46151 Refund/Adjustments	3.20	3.20	0.00	-3.20	** %
<b>Account Group Total:</b>	<b>3.20</b>	<b>3.20</b>	<b>140.00</b>	<b>136.80</b>	<b>2 %</b>
<b>Fund Total:</b>	<b>3.20</b>	<b>403.60</b>	<b>93,628.00</b>	<b>93,224.40</b>	<b>0 %</b>

40 WASTEWATER DEPARTMENT

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
40000					
40850 Wastewater Hook-up Fees	41,660.00	66,656.00	10,000.00	-56,656.00	667 %
40900 Wastewater Sales	29,745.51	59,317.56	375,360.00	316,042.44	16 %
40910 Wastewater Late Charges	497.84	1,102.21	0.00	-1,102.21	** %
<b>Account Group Total:</b>	<b>71,903.35</b>	<b>127,075.77</b>	<b>385,360.00</b>	<b>258,284.23</b>	<b>33 %</b>
43000 Property Taxes Collected					
43000 Property Taxes Collected	0.00	219.54	51,302.00	51,082.46	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>219.54</b>	<b>51,302.00</b>	<b>51,082.46</b>	<b>0 %</b>
46000 Revenues & Interest					
46100 Realized Earnings	0.00	0.00	100.00	100.00	0 %
46151 Refund/Adjustments	36.53	36.53	1,000.00	963.47	4 %
46153 Plan Check Fees	0.00	0.00	100.00	100.00	0 %
<b>Account Group Total:</b>	<b>36.53</b>	<b>36.53</b>	<b>1,200.00</b>	<b>1,163.47</b>	<b>3 %</b>
<b>Fund Total:</b>	<b>71,939.88</b>	<b>127,331.84</b>	<b>437,862.00</b>	<b>310,530.16</b>	<b>29 %</b>

50 WATER DEPARTMENT

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
41000 Water Sales					
41000 Water Sales	44,627.06	83,523.84	385,102.00	301,578.16	22 %
41001 Water Connection Fees	0.00	18,980.00	0.00	-18,980.00	** %
41005 Water Late Charges	4,181.16	8,126.06	0.00	-8,126.06	** %
41010 Water Meter Fees	0.00	615.55	100,786.00	100,170.45	1 %
<b>Account Group Total:</b>	<b>48,808.22</b>	<b>111,245.45</b>	<b>485,888.00</b>	<b>374,642.55</b>	<b>23 %</b>
46000 Revenues & Interest					
46000 Revenues & Interest	0.00	0.00	1,061.00	1,061.00	0 %
46151 Refund/Adjustments	36.53	36.53	0.00	-36.53	** %
46153 Plan Check Fees	0.00	0.00	2,122.00	2,122.00	0 %
46155 Will Serve Processing Fees	0.00	0.00	530.00	530.00	0 %
<b>Account Group Total:</b>	<b>36.53</b>	<b>36.53</b>	<b>3,713.00</b>	<b>3,676.47</b>	<b>1 %</b>
<b>Fund Total:</b>	<b>48,844.75</b>	<b>111,281.98</b>	<b>489,601.00</b>	<b>378,319.02</b>	<b>23 %</b>

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SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Statement of Revenue Budget vs Actuals  
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60 SOLID WASTE DEPARTMENT

<b>Account</b>	<b>Received Current Month</b>	<b>Received YTD</b>	<b>Estimated Revenue</b>	<b>Revenue To Be Received</b>	<b>% Received</b>
46000 Revenues & Interest					
46005 Franchise Fees	2,955.04	5,783.00	29,446.00	23,663.00	20 %
<b>Account Group Total:</b>	<b>2,955.04</b>	<b>5,783.00</b>	<b>29,446.00</b>	<b>23,663.00</b>	<b>20 %</b>
<b>Fund Total:</b>	<b>2,955.04</b>	<b>5,783.00</b>	<b>29,446.00</b>	<b>23,663.00</b>	<b>20 %</b>

73 CLAIMS CLEARING FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
46000 Revenues & Interest					
46151 Refund/Adjustments	0.00	0.00	1,000.00	1,000.00	0 %
<b>Account Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0 %</b>
<b>Grand Total:</b>	<b>123,772.94</b>	<b>255,574.88</b>	<b>1,727,400.00</b>	<b>1,471,825.12</b>	<b>15 %</b>

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<b>Fund</b>	<b>Amount</b>
20 FIRE PROTECTION DEPARTMENT	5,391.66
30 STREET LIGHTING DEPARTMENT	522.47
40 WASTEWATER DEPARTMENT	13,016.37
50 WATER DEPARTMENT	12,930.52
<b>Total for all Funds</b>	<b>31,861.02</b>

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\*\*\*NOTE: Before sending the Payroll Summary Journal voucher to the Finance Application, please verify that the total of each of these three reports match: Cash Report, Payroll Summary (Gross pay + employer contributions), Payroll Expenditure Detail. There are a few exceptions to this: 1. Advances that Cross Periods; 2. WC Discount; 3. Prior Period Checks Cancelled in this Period; 4. Local Deductions with Receipt Accounting set up.

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
**JUNE 29, 2017 SPECIAL MEETING MINUTES**

MEETING HELD AT DISTRICT OFFICES  
1150 MISSION STREET  
SAN MIGUEL, CA 93451

- I.** Meeting Called to Order by President Kalvans – 4:00 p.m.
- II.** Pledge of Allegiance lead by President Kalvans.
- III.** Roll Call: Directors Present: Buckman, Green, Kalvans, and Parent.  
  
Director Absent: Reuck \*Kalvans left 2 hours into reg. meeting  
  
District Staff in attendance: Rob Roberson, Blaine Reely, Kelly Dodds,  
District General Counsel White, Counsel Schweikert
- IV.** Adoption of Special Meeting Agenda:  
Motion by Director Green to adopt Special Meeting Agenda as presented.  
Seconded by Director Buckman Motion was approved by vote of 4 AYES and 0 NOES 1  
ABSENT.
- V.** **Public Comment and Communications (for items not on the agenda):**  
No public comment.
- VI. ADJOURN TO CLOSED SESSION:**  
Closed Session convened
- A. CLOSED SESSION AGENDA:**
- 1. CONFERENCE WITH LABOR NEGOTIATORS**  
Pursuant to Government Code Section 54957.6  
Agency Designated Representatives: District General Counsel, President  
Kalvans and Director Green  
Employee Organization: San Luis Obispo County Employees Association  
Title: Memorandum of Understanding Negotiations with the Association
  - 2. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to paragraph (1) of subdivision (d) of  
Government Code Section 54956.9: (17 cases)

**3. PUBLIC EMPLOYMENT**

Title: Director of Utilities

Pursuant to Government Code Section 54954.5

**4. PUBLIC EMPLOYMENT**

Title: Board Clerk/Account Clerk Manager

Pursuant to Government Code Section 54954.5

**5. PUBLIC EMPLOYMENT**

Title: Account Clerk I

Pursuant to Government Code Section 54954.5

**B. RECONVENE TO OPEN SESSION**

President Kalvans reconvened to Open Session at 6:01 p.m.

**C. REPORT OUT OF CLOSED SESSION**

Report out of Closed Session by District General Counsel, Direction was given to staff

**VII. Call to Order Open Board Meeting:** President Kalvans at 6:05 P.M.

**VIII. Public Comment and Communications:**

No public comment.

**IX. Presentation by San Miguel Garbage:** Aron Kardashian, presented information to the Board for an increase for Commercial Solid Waste rates by 8.91%. The increase in rates is direct relation to the loss of commercial accounts in San Miguel and will bring a zero percent profit. Board gave verbal okay to start Prop 218 process. District staff will send out letters to all property owners and post in local newspaper about Public Hearing Scheduled for September 28, 2017 at the Districts Regular Board Meeting.

**X. District Staff Reports:**

**6. Interim General Manager:** Verbal Report, explaining how District Staff will be giving their own reports and present at board meeting for questions. Financial Department will be looking for outside Accounting firm to work with Paola Freeman on district business.

**7. General Counsel:** Counsel White presented verbal report, spoke of how many Closed Session Items on next agenda, and that the length of meeting will be longer. Trying to schedule a Vision Plan Meeting and trying to keep cost down.

**Board comment:** None

**Public comment:** Laverne Buckman voiced her frustration, felt she's has been in the dark with the financials as the Board has not received any financial reports in months. Counsel White spoke about how we are only few weeks in and that Staff is working on getting up to speed and Budget is a high priority.



Mrs. Buckman wants the Board to understand her frustrations in these financial matters as a resident.

**8. District Engineer:** Written report submitted as is.

**Board comment:** Director Buckman wanted to priorities agenda items, with no finances available he has worries of money going out. Utilities Supervisor Kelly Dodds, explained to Director Buckman why we have prioritized and that the project that are being presented need to move forward. Director Kalvans, asked about the boundaries of the GSA, and discussed specific comments on boundaries.

**Public comment:** None

**9. Utility Supervisor:** Utilities Supervisor Dodds presented a verbal report, most information was included in the Engineer report. Mr. Dodds specified that as of that afternoon they have had a few water leaks in the K & L alley by park. He explained, how in disrepair the water lines are and would ask that we start a program in the future to replace some of these older water line. Explaining that this would have to be in the future budgets.

**Board comment:** Director Buckman, asked about the water line in front of the Communities Center, Utilities Supervisor Kelly Dodds explained how that water line is not as old as most. Construction at the park has had trucks diving over the water line and that the water lines are not deep enough in ground. Director Green asked if the County is aware of this, Mr.Dodds explained that yes, but they would not be replacing the water line or paying for the repairs.

**Public comment:** None

**10. Fire Chief:** Written Report Submitted, Verbal report about the incident June and that San Miguel Fire Department responded to the Parkhill Fire for approximately 24 hours with no medical incident or equipment damage. Fireworks will be going on sale on Saturday at noon for four days, with full coverage at the department during the sale dates.

**Board comment:** Director Green, discussed coverage from Chief's written report and asked about equipment. Chief Roberson, discussed statues of engine 8668, and the repairs that have been done and is looking at other options for repairs. Assistant Fire Chief Dodds, explained how much has been spent on repairs. Director Green, voiced his concern with putting more money into engine for repairs. Discussion ensued about what options for repair that might work to get engine up and running.

## **XI. CONSENT ITEMS**

- 1. Public Surplus Items:** Motion by Director Green to pass Consent Item. Seconded by Director Parent. Motion was approved by vote of 4 AYES and 0 NOES and 1 ABSENT.

## **XII. BOARD ACTION ITEMS:**

### **1. Review and Approve Resolution 2017-23 Creating a Board Clerk/Account Clerk Manager and Authorizing the Interim General Manager to Hire an Individual to Fill the Board Clerk/Account Clerk Manager Position.**

Item presented by Counsel White. Director Parent recused himself due to potential conflict

**Staff Recommendation:** Staff recommends the Board approve Resolution 2017-23 creating the position of Board Clerk/Account Clerk Manager and authorizing the Interim General Manager to hire an individual to fill the Board Clerk/Account Clerk Manager position.

**Board Comment:** None?

**Public Comments:** Laverne Buckman, asked if this was a position that needed to be posted or advertised. Counsel Doug White, explained why it did not fall into that category.

Motion by Director Green to adopt Resolution No. 2017-23 Authorizing the creation of Board Clerk/Account Clerk Manager Position and authorizing the Interim General Manager to hire an individual to fill the Board Clerk/Account Clerk Manager position.

Seconded by Director Buckman. Motion was approved by vote of 3 AYES and 0 NOES and 1 ABSENT and 1 RECUSED.

### **2. Review and Approve Resolution 2017-24 Approving the Interim General Manager's Appointment of Tamara Parent as the District's Board Clerk/Account Clerk Manager and approving an Employment Agreement.**

Item presented by Counsel White, with contract revisions, Section 2 (effective date) and Reviewed contract highlights with Board.

*Director Parent recused himself due to potential conflict*

**Staff Recommendation:** Staff recommends the Board approve Resolution 2017-24 approving the Interim General Manager's appointment of Tamara Parent as the District's Board Clerk/Account Clerk Manager and approving an Employment Agreement.

**Board Comment:** None

**Public Comments:** Laverne Buckman, asked about Administrative Budget in job description for Board Clerk/Accounts Manager. Doug White clarified that Mrs. Parent would only be overseeing Bookkeeper position in regards to the budget not that the position would be doing the administrative Budget.

Motion by Director Green to adopt Resolution No. 2017-24 approving the Interim General Manager's appointment of Tamara Parent as the District's Board Clerk/Account Clerk Manager and approving an Employment Agreement

Seconded by Director Buckman. Motion was approved by vote of 3 AYES and 0 NOES and 1 ABSENT and 1 RECUSED.

*Director Parent returned to meeting*

**3. Review and Approve Resolution 2017-25 Creating the Director of Utilities Position and Authorizing the Interim General Manager to Hire an Individual to Fill the Director of Utilities Position.**

**Staff Recommendation:** Staff recommends the Board approve Resolution 2017-25 creating the Director of Utilities position and authorizing the Interim General Manager to hire an individual to fill the Director of Utilities Position.

**Board Comment:** None

**Public Comments:** None

Motion by Director Buckman to adopt Resolution 2017-25 creating the Director of Utilities position and authorizing the Interim General Manager to hire an individual to fill the Director of Utilities Position.

Seconded by Director Green. Motion was approved by vote of 4 AYES and 0 NOES and 1 ABSENT

**4. Review and Approve Resolution 2017-26 Approving the Interim General Manager's Appointment of Kelly Dodds as the Director of Utilities and Approving the Employment Agreement**

Item presented by Counsel White with changes to contract revisions, Section 2 (effective date) and Section 4.2 (new section) Weekday standby pay, after 6 months will negotiate standby pay.

**Staff Recommendation:** Staff recommends the Board approve Resolution 2017-26 approving the Interim General Manager's appointment of Kelly Dodds as the Director of Utilities and approving the Employment Agreement.

**Board Comment:** None

**Public Comments:** Richard Smithen, resident of San Miguel asked about hiring a person for this position then asking them to work 24/7, feels that this is excessive hours and would

like to know what other agencies do. Counsel Doug White, explained to Mr. Smithen that is why Section 4.2 was added to contract. Kelly Dodds also explained that the district has also raised the pay for Utility Operators for recruitment of qualified operators and relief purposes.

Motion by Director Buckman to approve Resolution 2017-26 approving the Interim General Manager's appointment of Kelly Dodds as the Director of Utilities and approving the Employment Agreement.

Seconded by Director Green. Motion was approved by vote of 4 AYES and 0 NOES and 1 ABSENT

**5. Review and Approve Resolution 2017-27 Authorizing the Interim General Manager to Recruit and Hire an Account Clerk I.**

Item presented by Counsel White.

**Staff Recommendation:** Staff recommends the Board approve Resolution 2017-27 authorizing the Interim General Manager to recruit and hire an Account Clerk I.

**Board Comment:** None

**Public Comments:** No public comment.

Motion by Director Green to adopt Resolution No. 2017-27 authorizing the Interim General Manager to recruit and hire an Account Clerk I.

Seconded by Director Parent. Motion was approved by vote of 4 AYES and 0 NOES and 1 ABSENT

**6. Review and Approve Resolution 2017-28 Revising the District's Compensation Step Schedule for the Utility Operator I, Utility Operator II, and Utility Operator III Positions and Authorizing Staff to Recruit a Utility Operator.**

Item presented by Counsel White

**Staff Recommendation:** Board approve Resolution No. 2017-28 revising the District's compensation step schedule for the Utility Operator I, Utility Operator II, and Utility Operator III positions and authorizing staff to recruit a Utility Operator.

**Board Comment:** Director Parent voiced that this is a long time coming and is glad to see it proceed.

**Public Comments:** Tamara Parent, Resident of San Miguel wants the Board to recognize that San Miguel will be competing against Templeton CSD and that the pay scale is still lower than average for the position.

Motion by Director Green to adopt Resolution 2017-28 Revising the District's Compensation Step Schedule for the Utility Operator I, Utility Operator II, and Utility Operator III Positions and Authorizing Staff to Recruit a Utility Operator.

Seconded by Director Buckman. Motion was approved by vote of 4 AYES and 0 NOES and 1 ABSENT

**7. Authorize Staff to Release the San Lawrence Terrace Arsenic Blending Pipeline and Tank Improvements Project Plans & Specifications and Authorize the Interim General Manager to Direct Staff to Advertise for Bids. RESOLUTION 2017-29**

Item presented by Utilities Supervisor Kelly Dodds and District Engineer Blain Reely gave background on this item

**Staff Recommendation:** Approve Resolution No. 2017-29 Authorize staff to release the Plans & Specifications for the San Lawrence Terrace Arsenic Blending Pipeline and Tank Improvements project and authorize the Interim General Manager to direct the staff to advertise for bids from qualified contractors to complete the construction phase of the project.

**Board Comment:** Director Buckman asked about SLT Well tank not in the correct spot and that we need to leave room on the property. Utilities Supervisor Kelly Dodds responded that we have had previous conversations with the property owner regarding the location of a new tank in the event that the property that the tank sits on is developed. Director Green asked why we are not moving the tank? Utility Supervisor explained that a new tank would be built on the other side of the property, but unless the property is developed or the District builds a new, larger, tank the one that currently exists won't be moved.

**Public Comments:** Richard Smithen asked what pipes will be moved and where? Utilities Supervisor Kelly Dodds explained that a new line will be installed adjacent to the existing line to the SLT Tank, none of the existing mains will be moved.

Motion by Director Green to Release the San Lawrence Terrace Arsenic Blending Pipeline and Tank Improvements Project Plans & Specifications and Authorize the Interim General Manager to Direct Staff to Advertise for Bids. RESOLUTION 2017-29

Seconded by Director Buckman. Motion was approved by vote of 4 AYES and 0 NOES and 1 ABSENT

**8. Discuss and Adopt Resolution 2017-30 Approving the Sub-Recipient Agreement for 2015 Community Development Block Grant Funds in the Amount of \$150,000 Between the County of San Luis Obispo and the San Miguel Community Services District and Directing the President of the Board of Directors to Execute the Agreement.**

Item presented by Utilities Supervisor Kelly Dodds and District Engineer Blain Reely gave background on this item

**Staff Recommendation:** Discuss and adopt Resolution 2017-30 of the Board of Directors approving the Sub Recipient Agreement for 2015 Community Development Block Grant Funds in the amount of \$150,000 between the County of San Luis Obispo and the San Miguel Community Services District and directing the President of the Board of Directors to execute the agreement.

**Board Comment:** Director Parent, asked about how much money has been spent already. District Engineer Reely said less than \$25,000 but that there will be more cost in the future.

**Public Comments:** None

Motion by Director Green to Adopt Resolution 2017-30 Approving the Sub-Recipient Agreement for 2015 Community Development Block Grant Funds in the Amount of \$150,000 Between the County of San Luis Obispo and the San Miguel Community Services District and Directing the President of the Board of Directors to Execute the Agreement.

Seconded by Director Parent. Motion was approved by vote of 4 AYES and 0 NOES and 1 ABSENT

**9. Review and Approve Resolution 2017-31 Approving Monsoon Consulting's Proposal to Provide Plans, Specifications, and Support Services for the Replacement of the 11<sup>th</sup> and 10<sup>th</sup> Street Waterlines at a Cost not to Exceed \$25,000.**

Item presented by Utilities Supervisor Kelly Dodds and District Engineer Blain Reely gave background on this item.

**Staff Recommendation:** Staff recommends the Board approve Resolution 2017-31 approving the proposal by Monsoon Consulting to provide plans, specifications, and support services for the replacement of the 11<sup>th</sup> and 10<sup>th</sup> street waterlines at a cost not to exceed \$25,000.

**Staff Comment** Utilities Supervisor Kelly Dodds explained that permit cost will be additional and will be brought back to the Board at that time for approval.

**Board Comment:** None

**Public Comments:** None

Motion by Director Green to approve Resolution 2017-31 approving the proposal by Monsoon Consulting to provide plans, specifications, and support services for the replacement of the 11<sup>th</sup> and 10<sup>th</sup> street waterlines at a cost not to exceed \$25,000.

Seconded by Director Parent. Motion was approved by vote of 4 AYES and 0 NOES and 1 ABSENT

**10. Review and approve Resolution 2017-32 Authorizing the Interim General Manager to Enter an Agreement with Monsoon Consulting to Update the Water and Wastewater Master Plans at a Cost not to Exceed \$43,300.**

Item presented by Utilities Supervisor Kelly Dodds and District Engineer Blain Reely gave background on this item

**Staff Recommendation:** Staff recommends the Board approve Resolution 2017-32 authorizing the Interim General Manager to enter an agreement with Monsoon Consulting to update the Water and Wastewater Master plans at a cost not to exceed \$43,300.

**Board Comment:** Director Buckman, is concerned with spending money and where the funds are coming from, asked about a grant. Utilities Supervisor Kelly Dodds and District Engineer Blain Reely, explained that a grant for Water and Wastewater Master plan is not readily available that we would qualify for. The rate study is being held up by not having an updated Master Plan. Mr. Reely also explained that the Water and Wastewater Master plan justifies other needs for grants that we can apply for and potentially get.

**Public Comments:** Laverne Buckman, has question about where does this money come from and is it a capital project. Utilities Supervisor Kelly Dodds explained that this project is already included in the budget. It was identified in the Capital projects list for this fiscal year. It is acceptable to use capital reserve money to develop the master plans as they are, generally, the basis for planning infrastructure replacements and upgrades.

Motion by Director Green to approve Resolution 2017-32 authorizing the Interim General Manager to enter an agreement with Monsoon Consulting to update the Water and Wastewater Master plans at a cost not to exceed \$43,300.

Seconded by Director Buckman. Motion was approved by vote of 4 AYES and 0 NOES and 1 ABSENT

**11. Consider Adoption of Resolution 2017-33 Authorizing Continuing Appropriations to Pay Normal Operational Costs for SMCS D and Authorizing Preparation of the Final Budget Document.**

**Staff Recommendation:** Staff recommends that the Board approve Resolution No. 2017-33 authorizing continuing appropriations to pay normal operational costs for the District and Board authorization to prepare the Final Budget Document.

Item presented by Counsel White; Joan Aguilar gave overview via Skype

**Staff Comment:** Joan Aguilar presented a PowerPoint (please ask for copy if needed) Wastewater budget for 2015/16 was double budgeted. Vehicle replacement was also double budgeted.

**Board Comment:** President Kalvans, thanked Joan for her work and explained that on her PowerPoint slide that the “Storm Drain fund” is incorrect and should be “Solid Waste”. President Kalvans also explained that he had different thoughts on lighting and would like the item to be brought back to the Board for approval as a high priority in the next fiscal year. Joan, said she would make changes for this; bring it back to the Board as a budget amendment. Director Parent, asked about street lights and locations in the ally. Utilities Supervisor Kelly Dodds explained about cost and that the street lighting in alleys would need to be studied and at the moment we do not have enough staff to do that. Director Green, was concerned with residents not wanting streetlight to shine into their bedrooms. Discussion ensued. Director Buckman and Parent voiced that they would like more information on the financials as soon as possible.

**Public Comments:** Laverne Buckman, was not sure what to address first, agenda packet items were hard to read and there was so much that needed to be changed. The transfers out are not correct and need to be straighten out. Mrs. Buckman, had questions on the difference between the utility rate study and the rate study, it looked like it is a double entry and would need to be addressed during the budget. Mrs. Buckman is also concerned that the Board had not seen the “Priority List” and that it was discussed in the last Finance and Budget Committee meeting. The Priority list needs to go to the board for approval. Mrs. Buckman agrees with President Kalvans that the street lighting is a priority for the residence of San Miguel.

**Board Comment:** Director Green, asked about the tow trailer 6x12 on the Priority List. Utilities Supervisor Kelly Dodds, explained that the Trailer on the list is mainly for the scissor lift to be able to get it out of the fire bay and take it to the Wastewater Treatment facilities or District wells to help with repairs to the facility. Director Green, asked about why the trailer we have can’t do that job, it was explained that it is too high off the ground even if we used ramps. Director Green, purposed question about the item being presented, asking that he thought that this item was to only be to authorize normal bills that come in to the district. To keep the District running until Budget is finalized, and doesn’t see how the priority list is involved. Counsel Doug White, explained that the item that the Board has in front of them is a continuing authorization and the Board needs to take some action to allow the District to make checks for bills that the District is responsible for. The Priority



list is from the Board or Staff that they feel is high priority and needs to be in the 2017/18 Budget these items still need to be brought in front of the Board for approval. Discussion ensued. Counsel Doug White informed the Board that they would be back on July 27<sup>th</sup> with a full Budget and asked Joan Aguilar if she would be joining and she expressed that “yes” she would.

Motion by Director Green to approve Resolution No. 2017-33 authorizing continuing appropriations to pay normal operational costs for the District and Board authorization to prepare the Final Budget Document.

Seconded by Director Parent. Motion was approved by vote of 4 AYES and 0 NOES and 1 ABSENT

## **12. Review and Discuss Annual Vehicle Replacement Evaluation Report and Recommendations**

*\*President Kalvans excused himself (1:47minute into open session meeting) for family emergency asking Director Green to proceed in his absence.*

**Staff Recommendation:** Staff recommends that the Board review and discuss the assessment of current District vehicles and review recommendations for replacement and new vehicles.

Item presented by Utilities Supervisor Kelly Dodds.

**Staff Comment:** Mr. Dodds, explains that most of the items on the list are in excellent condition because it is new or poor condition because it is old and/or fully depreciated and is being proposed to be replaced. Mr. Dodds, spoke of the Fire Utility Truck 04’ (8601) and that it has approximately \$1500 to \$2000 worth of additional repairs to bring it back to where it should be. Also, explaining that this report is informational.

**Board Comment:** Director Green, asked if the vehicle has stopped running and Utilities Supervisor Kelly Dodds explained the it is still running but will need repair soon. Director Green would also, like information about 8668. Director Parent, asked about grouping vehicle to get a better price. Fire Chief Rob Roberson, explained that he will be bring that information to the Board. Director Green, asked also about water/sewer Utility Vehicle and Utilities Supervisor Kelly Dodds and Director Green discussed options.

**Public Comments:** No public comment.

No Action on Item #12

**13. Discuss Options for Temporary Operator Services to Relieve the Utility Supervisor from 24/7 on Call Status.**

Item presented by Counsel Doug White

**Staff Recommendation:** Discuss options for temporary Operator Services to Relieve the Utility Supervisor from 24/7 on Call Status and provide necessary direction to staff for acquiring temporary Operator services.

**Board Comment:** Director Parent asked about FRM (Fluid Resource Management) and if they need a retainer to be available for the District even if we are not using them. Kelly Dodds, explained that they have never specified that, but would need to give them a schedule. Director Green, asked about resident with Licenses and if they could take call? Mr. Dodds, said he would contact that resident. Fire Chief Roberson, voiced his opinion about not having only one level of protection for the District and that we are not spending any money and this item was for information only. The Board needs to be reminded that this is just creating resources an emergency backup plan. Counsel Doug White, said that these options will be brought back to the board for approval.

**Public Comment:** None

**Counsel Doug White reopens Public Comments:**

Nathen Dawes and Nanette Negrete, residents of San Miguel, explained to the Board that he has created a neighborhood watch program on Facebook and has been working with the SLO County Sheriff Department, and is planning a neighborhood watch program meeting for local residence. Discussion ensued about break-ins, vagrancy in town and what is being done at this time.

**XIII. BOARD COMMENT**

None

**XIV. ADJOURNMENT:** Director Green adjourned meeting

**Time: approximately 8:15pm**

*Recorder was turned off*



# San Miguel Community Services District

## Board of Directors

### Staff Report

September 28, 2017

AGENDA ITEM: XI -1

**SUBJECT: Discuss and consider a proposed increase in commercial solid waste collection rates in the amount of 8.91% by San Miguel Garbage Company.**

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#### **STAFF RECOMMENDATION:**

Conduct a public hearing and consider **Resolution No.2017-47** approving a rate increase of 8.91% for commercial solid waste collection and disposal services pursuant to the requirements of Proposition 218 regulations and making the required Proposition 218 findings.

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#### **BACKGROUND:**

The proposed rate increase for San Miguel Garbage Company ("SMGC") must comply with Proposition 218's ("Prop. 218") provisions because the collection charges are considered property-related fees. Although the San Miguel Community Services District (the "District") has outsourced its solid waste and recycling collection to a franchisee, the District retains the obligation to set rates and assess late fees. Thus, the rate increase must proceed through the District and comply with the requirements of Prop. 218.

The Board of Directors must make the following four findings to increase solid waste collection rates under Prop. 218:

1. The revenues derived from the solid waste collection rates do not exceed the cost of providing the service;
2. The revenues to be derived from the fee are not used for any other purpose;
3. The rate increase does not exceed the proportional cost of providing the service attributable to the parcel on which it is imposed; and
4. The charges are directly tied to the service being used or immediately available to the properties subject to the fee charge.

#### **Public Hearing Notice Requirements:**

Prop. 218 requires notice be sent to all commercial solid waste collection customers at least 45 days prior to the hearing where the rate increase will be considered by the Board of Directors. The

District sent notice to the required parties and published a public hearing notice in the local newspaper at least 45 days prior to the hearing. A copy of the notice is attached to this report.

The notice described the proposed rate increase, the purpose of the hearing, included a statement of justification for the rate increase, the date of the public hearing, and described how to submit written protests in opposition to the proposed rate increase. Customers affected by the rate increase must be afforded the opportunity to object to the rate increase at the public hearing. The District cannot implement the rate increase if a majority of the affected customers protest the rate increase.

Proposed Rate Increase and Justification:

Pursuant to the existing franchise agreement, the SMGC is requesting a rate increase of 8.91% commercial solid waste rates. The proposed rate increase directly relates to the loss of commercial solid waste collection accounts in the District and increased expenses. The rate increase is consistent with other municipal agency methods of determining rates based upon an operating ratio of 92% of actual costs and within 92% of actual cost basis.

SMGC has not requested a rate increase other than interim CPI increases of less than 1% and a landfill increase pass-through in the past four years. The franchise agreement between SMGC and the District permits an annual increase based on a reasonable return on investment with a target of 8%. SMGC has provided the District with their calculation for the requested rate increase and a copy of their most recent financial statement, which are attached to this report.

**FISCAL IMPACT:**

The requested fee increase applies only to SMGC's commercial solid waste customers. Pursuant to the franchise agreement, the increase may result in additional revenue to the District.

**STAFF RECOMMENDATION:**

Staff recommends that the Board of Directors approve **Resolution No 2017-47**, granting the proposed rate increase as requested on the basis of the four Prop. 218 findings being present, and the requested increase on commercial garbage services being reasonable.

PREPARED BY:

Robert Roberson

Interim General Manager

Attachments:

1. Resolution No. 2017-47
2. San Miguel Garbage Company Commercial Rate Comparison
3. Notice of rate increase sent to commercial garbage customers

**RESOLUTION NO. 2017-47**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN MIGUEL COMMUNITY SERVICES DISTRICT APPROVING A RATE  
INCREASE OF 8.91% FOR COMMERCIAL SOLID WASTE COLLECTION AND  
DISPOSAL SERVICES PURSUANT TO THE REQUIREMENTS OF PROPOSITION  
218 REGULATIONS AND MAKING REQUIRED FINDINGS**

**WHEREAS**, San Miguel Garbage Company (“SMGC”) has proposed a rate increase of 8.91% for commercial solid waste collection and disposal service. The proposed rate increase will not affect residential solid waste collection rates; and

**WHEREAS**, the San Miguel Community Services District (“District”) retains the obligation to set solid waste collection rates. Thus, the rate increase must proceed through the District and comply with the requirements of Proposition 218; and

**WHEREAS**, SMGC has demonstrated that the proposed rate increase is needed to account for the loss of commercial solid waste collection accounts in the District and increased expenses; and

**WHEREAS**, the proposed a rate increase of 8.91% will not result in the rates exceeding the cost of providing commercial solid waste collection services; and

**WHEREAS**, solid waste collection rates are used for the sole purpose of providing solid waste collection services and providing a reasonable rate of return to franchisee, SMGC, as provided in the franchise agreement between the District and SMGC; and

**WHEREAS**, the solid waste collection charges are directly tied to commercial solid waste collection and the rate increase does not exceed the proportional cost of providing solid waste collection services; and

**WHEREAS**, the District Board of Directors (“Board”) conducted a public hearing in accordance with Proposition 218 requirements by publicly noticing affected commercial solid waste customers, at least 45 days in advance, of the public hearing held by the Board on September 28, 2017; and

**WHEREAS**, the Board finds that a majority protest of affected customers does not exist; and

**WHEREAS**, the Board made the findings necessary for granting the proposed rate increase of 8.91% and by this resolution, grants the rate increase for immediate implementation by the District’s franchisee, SMGC; and

**WHEREAS**, the Board’s franchise agreement, Section 9.6, with SMGC, specifies that in the event of any legal challenge to the subject rate increase, SMGC is obligated to indemnify the District for any legal challenge to the increase fees granted by the Board.

**NOW THEREFORE, BE IT RESOLVED**, the San Miguel Community Services District grants the San Miguel Garbage Company an 8.91% increase in commercial solid waste collection rates for immediate implementation.

**BE IT FURTHER RESOLVED**, this Resolution shall remain in full force and effect until rescinded or replaced by the Board of Directors resolution or ordinance.

**PASSED AND ADOPTED** by the Board of Directors on a motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ by the following roll call vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**

The foregoing Resolution is hereby passed and adopted this 28<sup>th</sup> day of September, 2017.

\_\_\_\_\_  
\_\_\_\_\_, President  
Board of Directors

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Robert Roberson, Interim General Manager

\_\_\_\_\_  
Douglas L. White, District General Counsel

**San Miguel CSD commercial rate increase**

Proposed Increase for Commercial Customers	8.2000%
Adjust increase for 8% Franchise Fee	1.087 Adjust for franchise fee = 8 / 92
Calculated increase	8.9134%
Rounded % Increase	8.91%
Current Solid Waste Fee (3 yard container as an example) with IWMA 2% AB939 fee	\$127.73
Current Solid Waste Fee (3 yard container as an example) without IWMA 2% AB939 fee	\$125.23
New 3 yard solid waste rate without IWMA	\$136.39
2% AB939 IWMA Fee	\$2.73
<b>New Solid Waste Fee</b>	<b>\$139.12</b>
<b>Total customer Increase in Rates and Fees</b>	<b>\$11.39</b>

The solid waste increase is calculated without IWMA fees so that neither the district nor the franchised hauler receives any revenue from the 2% fee that is added for AB939

## San Miguel Garbage Co Inc.

### 2017 Rate Comparison for Solid Waste Services

	San Miguel Proposed	San Miguel Current	HRCSD	Paso City	Paso Urban	TCSD	Temp Urban
1.5 yd	\$94.46	\$86.73	\$94.47	\$105.97	\$122.39	\$97.26	\$146.75
2yd	\$103.98	\$95.47	\$120.72	\$124.27	\$139.02	\$110.47	\$172.55
3yd	\$139.12	\$127.73	\$138.88	\$160.85	\$172.38	\$137.23	\$204.35

The rate increase is calculated at 8.2% \*1.087 of a percent to compensate for Franchise fee = a total of 8.91%





## **SAN MIGUEL COMMUNITY SERVICES DISTRICT**

# **PROPOSITION 218 NOTICE OF PUBLIC HEARING ON PROPOSED INCREASES TO TRASH COLLECTION AND DISPOSAL SERVICE CHARGES**

**DATE: September 28 2017**

**TIME: At or after 7:00 PM**

**LOCATION: San Miguel Community Services District Board Meeting Room  
1150 Mission Street, San Miguel**

You are receiving this notice because you are either a San Miguel Community Service District trash collection and disposal customer or you own property within District boundaries that is receiving this service provided by the District franchisee, San Miguel Garbage Company.

The Board of Directors will be considering a recommendation from the Equipment & Facilities and Finance & Budget Committees to adopt an increase to the trash collection and disposal service charges at a public hearing on Thursday, September 28, 2017 at the San Miguel Community Services District Board Meeting Room, 1150 Mission Street. The hearing will start at 7:00 PM or after. The new service charges, if adopted, will go into effect on or after October 1, 2017.

Additional information and service charge details are available at District office. Contact the District at 805-467-3388 to obtain further information or make a request for copies.

### **The District's Solid Waste Collection and Disposal Services**

The San Miguel Community Services District provides trash collection and disposal services to customers and/or property owners within the District's boundaries. Trash collection and disposal services are provided by a third party, San Miguel Garbage Company, who is a franchisee to the District for these services.

San Miguel Garbage Company provides collection and disposal services to over 633 residential and 82 non-residential (Commercial) customers of the San Miguel community, an unincorporated community in San Luis Obispo County. The District has adopted a mandatory trash collection ordinance that requires residential and non-residential customers to maintain trash collection services. This requirement applies to both tenants and property owners.

### **How is trash collection and disposal services funded?**

San Miguel Garbage Company pays the San Miguel Community Services District an annual franchise fee for the right to provide a fee-based trash collection and disposal service. The franchise fee paid to District is for the right to provide said trash collection and disposal services.

### **How has San Miguel Garbage Company cut costs?**

San Miguel Garbage Company, requested and received a .79% CPI increase, (Less than 1%) the first one in over the three years prior. They are currently requesting an 8.91% increase to commercial rates only to recoup the lost revenue from the commercial collection within the district.

The District specifies, in the franchise agreement, for CPI (Consumer Price Index) increases for all residential and non-residential solid waste rates and permits an annual increase to solid waste collection rates based on a reasonable return on investment of 8%. San Miguel Garbage has continued to control its costs this year, not asking for a CPI overall, but only the proposed increase for commercial services, as the number of commercial users within the district has dwindled.

### **Reasons for the Proposed Service Charge Increases**

Service charge increase is essentially necessary to cover cost increases for such services, as well as to comply with new, unfunded state or county regulations requiring upgrades or retrofits. There are key reasons for the proposed service charge increase:

- Increase will make up for continued operational cost while commercial user numbers are reduced.
- Rate increase is an 8.91% increase for Commercial services only
- Residential Rates will remain the same.
- San Miguel Garbage Company will continue a free white good removal program through 2017 and has agreed to donate free uncolored woodchips for weed control and water conservation.
- San Miguel Garbage Company has agreed to continuing its support Community Clean Up Program with roll-off box on designated days.

### **How will the service charges change?**

Service charges are comprised of two components: 1) a per ton tipping fee increase at Paso Robles Landfill and at Chicago Grade Landfill, and 2) a fixed monthly charge based on commercial service fees based on size of bins (yard) provided per customer request.

A typical commercial service charge for a 1 yard bin with one pick up per week will increase \$6.91 per month. The current rate is \$77.52 per month. The new rate will be \$84.43 per month.

### **What do you need to do with this information?**

You can, if you are opposed to or in favor of this rate increase, attend the public hearing on September 28<sup>th</sup> 2017 and speak to the Board of Directors about your questions or express your position as a part of the scheduled public hearing.

If you cannot attend the public hearing, but want to provide written comments in opposition, you should send your written comments to the District office at 1150 Mission Street no later than September 28<sup>th</sup> 2017, 4:00pm. Written comments, in opposition or in favor, may also be submitted via email sent to [rob.roberson@sanmiguelcsd.org](mailto:rob.roberson@sanmiguelcsd.org).

If there are any questions, please call or contact the District office at (805) 467-3388.



## San Miguel Community Services District

### Board of Directors Staff Report

September 28, 2017

**AGENDA ITEM: XII-2**

**SUBJECT:** Consider Adoption of Resolution No. 2017-44 Amending the 2017-18 Operations and Maintenance Budget

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#### **STAFF RECOMMENDATION:**

It is recommended that the Board of Directors approve Resolution No. 2017-44 amending the fiscal year 2017-18 operations and maintenance budget.

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#### **BACKGROUND:**

The District operates on a fiscal year basis which is July – June and adopted the annual 2017-18 budget at their July Board meeting. While the Board adopted the budget, direction was given to return with amendments, particularly to reduce the appropriations within the Administration Department Fund 10. Since that time, Interim General Manager, Rob Roberson and Director of Utilities, Kelly Dodds, have had an opportunity to carefully review the first two months of activity, and identify some additional adjustments due to trending for such costs as utilities-electric, fuel-costs.

At the August Board meeting, action was taken that had a fiscal impact that has been included in these amendments. Resolution 2017-43 authorized the purchase of a standby generator and transfer switch at a not-to-exceed cost of \$25,629 from fire impact fees, water and wastewater reserves. Resolution 2017-46 authorized the purchase of a fire utility truck not to exceed \$46,000 from Fire Impact Fees

Also included are purchase of a utility vehicle for the utilities from capital reserves, and purchase of replacement Self Contained Breathing apparatus for the fire department to be paid from Fire Impact Fees. Both of these items, although included in this revision of the budget are still pending final Board approval before any further action can be take on them.

#### **Fiscal Impact:**

The action before the District Board seeks to amend the fiscal year 2017-18 Operations and Maintenance Budget. The amended revenue total stands at \$2,222,454 and the expenditures side at \$2,589,413. The primary changes relate to removal of salary and payroll related expenses from the payroll fund and distributed to the other funds, approved capital purchases (at the August 31 Board meeting) and removal of transfers for legal funds to Administration and vehicle equipment replacement. The necessary budgetary amendments have been entered into the financial system and are attached as part of this report so the Board can see the fiscal impacts.

**Staff Recommendation:**

It is recommended that the Board discuss the budgetary information and amend the 2017-18 Operations and Maintenance Budget.

PREPARED BY:

*Kelly Dodds*

Kelly Dodds

Director of Utilities

*Joan Michaels Aguilar*

Joan Michaels Aguilar

Attachment:

Exhibit A:     Resolution for Budget Amendment  
                  List of amendments  
                  Revenue Budget (Black Mountain format)  
                  Expenditure Budget (Black Mountain format)

**RESOLUTION NO. 2017-44**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN MIGUEL COMMUNITY SERVICES DISTRICT (SMCSD) FOR AMENDING THE  
2017-18 OPERATIONS AND MAINTENANCE BUDGET**

**WHEREAS**, San Miguel Community Services District (“District”) is a community services district formed under California Government Code Section 61000 et. Seq. to provide community services within the District’s service area, including water, sewer, lighting, solid waste, and fire protection services; and

**WHEREAS**, the Board adopted the fiscal year 2017-18 operations and maintenance budget as presented at their July meeting and directed amendments be brought back for Board approval.

**NOW THEREFORE, BE IT RESOLVED**, the Board does, hereby, adopt this Resolution approving and amending the 2017-18 fiscal year operations and maintenance budget.

On the motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and \_\_\_\_\_ on the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINING:**

the foregoing Resolution is hereby passed and adopted this \_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
, Board President

ATTEST:

\_\_\_\_\_  
Tamara Parent, Board Secretary

# San Miguel CSD Budget Amendment changes to the Budget adopted 7-27-2017

## 10 Administration

	Revenue	Expenditures	Net
Total adopted July 27 <sup>th</sup> 2017	\$572,614	\$551,596	\$21,018
Amended total	\$227,267	\$227,267	\$0
Difference	-\$345,347	-\$324,329	

**Description of Change**

**Revenue**

1. Reduction in transfer in to administration from other fund to match expenses
  - a. Net change     -\$345,347

**Expenditures**

2. Removal of salaries and payroll related expenses from the Administration Fund and distributed to the other funds based on hours and or approved pay breakdowns.
  - a. Net change     -\$268,874
3. Removal of professional services engineering from Administration Fund
  - a. Net change     -\$17,500
4. Increase in professional services legal (General)
  - a. Net Change     \$85,000
5. Removal of professional services legal (SLOCEA, PERB) from Administration Fund and distributed to correct funds proportionally
  - a. Net change     -\$120,000
6. Increase in meals, to account for meals bought for the Board during meetings
  - a. Net Change     \$500
7. Reduction of Webpage maintenance to correct annual cost
  - a. Net change     -\$3480
8. Increase in LAFCO Allocation to match the annual payment already made
  - a. Net Change     \$25

## 20 Fire Department

	Revenue	Expenditures	Net
Total adopted July 27 <sup>th</sup> 2017	\$429,251	\$425,218	\$4,033
Amended total	\$606,072	\$555,341	\$50,731
Difference	\$227,552	\$130,123	

### Description of Change

#### Revenues

- 1 Reduction in firework permit fees to match actual revenue
  - a. Net change   -\$1,000
- 2 Increase in Ambulance reimbursement fees
  - a. Net Change   \$1,000
- 3 Increase in VFF assistance Grant for 50% matching funds
  - a. Net Change   \$18,000
- 4 Increase in transfer from Capital Reserve for approved purchases
  - a. Net change   \$163,021
- 5 Remove sale of surplus property
  - a. Net change   -\$4,200

#### Expenditures

- 6 Increase salaries and wages to account for redistributed wages from Administration.
  - a. Net change   \$6,000
- 7 Reduction in Strike team Pay (this is 100% reimbursed, the remaining money is to cover assignments that may not be reimbursed in this fiscal year)
  - a. Net change   -\$18,000
- 8 Increase in Operations and Maintenance
  - a. Net change   \$1,000
- 9 Increase in Repair and Maintenance of equipment
  - a. Net change   \$1,800
- 10 Increase in Repair and Maintenance of structures
  - a. Net Change   \$635
- 11 Reduction of Dispatch services, to match what has already been paid this year. No additional will be paid this fiscal year
  - a. Net Change   -\$867
- 12 Increase in Software
  - a. Net Change   \$1,000
- 13 Increase VFF assistance Grant to account for grant which will be received this fiscal year, 50% (\$18,000) will be reimbursed after grant is complete.
  - a. Net change   \$36,000
- 14 Increase Computer supplies and upgrades to account for new report writing work station which was unintentionally left out of the adopted budget
  - a. Net change   \$4,000
- 15 Increase in Small Tools and Equipment

- a. Net Change \$1,000
- 16 Increase in Capital Outlay for New fire utility Resolution 2017-46, Fires 32% stake in the Generator installation at the fire station per resolution 2017-43, SCBA Replacement
  - a. Net change \$184,988
- 17 Increase in transfer to Administration 16.5% share, wasn't included previously
  - a. Net Change \$37,499
- 18 Removal of transfer to Administration for legal
  - a. Net change -\$94,932
- 19 Removal of transfer to Vehicle Replacement account
  - a. Net Change -\$30,000



## 30 Lighting Department

	Revenue	Expenditures	Net
Total adopted July 27 <sup>th</sup> 2017	\$198,130	\$178,061	\$20,069
Amended total	\$102,263	\$93,122	\$9,141
Difference	-\$95,867	-\$84,939	

### Description of Change

#### Revenue

- 1 Reduction in amount drawn from Lighting reserve held in Capital Reserve.
  - a. Net change     -\$95,867

#### Expenditures

- 2 Increase salaries and wages to account for redistributed wages from Administration.
  - a. Net change     \$8,400
- 3 Increase in Professional Services accounting for CPA Services
  - a. Net Change     \$750
- 4 Increase in Professional services general legal, nothing was initially included for lighting in this item.
  - a. Net change     \$6,000
- 5 Decrease in professional services legal (SLOCEA, PERB)
  - a. Net change     -\$5,000
- 6 Increase in Software
  - a. Net change     \$500
- 7 Decrease in small tools and equipment to be reallocated to Capital outlay
  - a. Net change     -\$6,000
- 8 Increase of capital outlay, for flat trailer and lighting 4% stake in generator at fire station
  - a. Net Change     \$8,525
- 9 Increase in transfer to Administration 3% share, wasn't included previously
  - a. Net Change     \$6,818
- 10 Removal of transfer to Administration for legal
  - a. Net Change     -\$94,932
- 11 Removal of transfer to vehicle replacement account
  - a. Net change     -\$10,000

## 40 Wastewater Department

	Revenue	Expenditures	Net
Total adopted July 27 <sup>th</sup> 2017	\$497,157	\$754,371	-\$257,214
Amended total	\$560,628	\$734,769	-\$174,141
Difference	\$63,471	-\$19,602	

### Description of Change

#### Revenue

- 1 Increase in Wastewater sales match projected revenue
  - a. Net Change \$14,355
- 2 Increase in transfer from Wastewater Capital Reserve for approved projects and purchases
  - a. Net change \$4,116
- 3 Increase in Prop 1 Grant for WWTP expansion
  - a. Net Change \$45,000

#### Expenditures

- 4 Increase salaries and wages to account for redistributed wages from Administration.
  - a. Net change \$59,920
- 5 Decrease in professional services legal (SLOCEA, PERB)
  - a. Net change \$9,200
- 6 Reallocation from Wastewater treatment plant maintenance to repairs and maintenance of equipment
  - a. Net change \$7,000
- 7 Reallocation from Manhole and valve raising to repairs and maintenance of infrastructure
  - a. Net change \$2,000
- 8 Increase in Wastewater treatment plant Sampling for aerator replacement project
  - a. Net Change \$8,000
- 9 Increase in Utilities Electric to align with projected cost based on last 2 months usage
  - a. Net change \$5,000
- 10 Increase in Fuel expense to align with projected cost based on last 2 months usage
  - a. Net change \$1,000
- 11 Increase in capital outlay for new utility vehicle 50% stake, and wastewaters 32% stake in the generator at the fire station resolution 2017-43
  - a. Net change \$45,201
- 12 Reduction from Manhole and valve raising to repairs and reallocated to maintenance of infrastructure
  - a. Net change -\$2,000
- 13 Reduction from Wastewater treatment plant maintenance and reallocated to maintenance of equipment
  - a. Net change -\$7,000
- 14 Increase in transfer to Administration 3% share, wasn't included previously
  - a. Net Change \$90,907
- 15 Removal of transfer to Administration for legal
  - a. Net Change -\$228,830
- 16 Removal of transfer to vehicle replacement account
  - a. Net change -\$10,000

## 50 Water Department

	Revenue	Expenditures	Net
Total adopted July 27 <sup>th</sup> 2017	\$719,200	\$1,031,920	-\$311,720
Amended total	\$693,901	\$962,718	-\$268,817
Difference	-\$25,299	-\$69,202	

### Description of Change

#### Revenue

- 1 Reduction in amount drawn from Capital Reserve to equal approved projects and purchases.
  - a. Net change     -\$25,299

#### Expenditure

- 2 Increase salaries and wages to account for redistributed wages from Administration.
  - a. Net change     \$59,920
- 3 Decrease in professional services legal (SLOCEA, PERB)
  - a. Net change     \$9,400
- 4 Reduction in professional services legal (Steinbeck)
  - a. Net Change     -\$75,000
- 5 Increase in Testing and supplies Well 3
  - a. Net change     \$500
- 6 Increase in Testing and Supplies Well 4
  - a. Net change     \$500
- 7 Increase in Utilities Electric
  - a. Net Change     \$6,000
- 8 Increase in SLT Blending Line(CDBG) resolution 2017-45
  - a. Net change     \$7,000\
- 9 Increase in K Street Waterline replacement to include final costs
  - a. Net change     \$2,500
- 10 Increase in Chemicals Well 3, was not previously budgeted
  - a. Net Change     \$2,500
- 11 Increase in Chemicals SLT Well, was previously under budgeted
  - a. Net Change     \$1,000
- 12 Increase in capital outlay for new utility vehicle 50% stake, and wastewaters 32% stake in the generator at the fire station resolution 2017-43
  - a. Net change     \$45,201
- 13 Increase Water line repairs, for previously approved engineering for 11<sup>th</sup> and 10<sup>th</sup> street replacements
  - a. Net Change     \$21,000
- 14 Increase in Licenses and permits to match last years actual expenses
  - a. Net Change     \$200
- 15 Increase in transfer to Administration 3% share, wasn't included previously
  - a. Net Change     \$90,907
- 16 Removal of transfer to Administration for legal
  - a. Net Change     \$-228,830

17 Removal of transfer to vehicle replacement account

a. Net Change    -\$10,000

## 60 Solid Waste Department

	Revenue	Expenditures	Net
Total adopted July 27 <sup>th</sup> 2017	\$32,323	\$12,250	\$20,073
Amended total	\$32,323	\$6,196	\$26,127
Difference	\$0	\$6,324	

### Description of Change

#### Revenue

- 1 Increase salaries and wages to account for redistributed wages from Administration.
  - a. Net change \$-4,800

#### Expenditure

- 2 Decrease salaries and wages to account for redistributed wages from Administration.
  - a. Net change \$-4,800
- 3 Decrease in professional services general legal
  - a. Net change \$200
- 4 Increase in transfer to Administration .5% share, wasn't included previously
  - a. Net Change \$1,136
- 5 Removal of transfer to Administration for legal
  - a. Net Change \$-2,860

## ALL FUNDS

	Revenue	Expenditures	Net
Total adopted July 27 <sup>th</sup> 2017	\$2,448,675	\$2,953,686	-\$504,741
Amended total	\$2,222,454	\$2,589,413	-\$366,959
Difference	-\$226,221	-\$364,273	

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
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For the Year: 2017 - 2018

10 ADMINISTRATION DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	13-14	14-15	15-16	16-17	Budget 16-17	Rec. 16-17	Budget 17-18	Change 17-18	Budget 17-18	Budget 17-18
40000										
40370 Myers Restitution -					5	0%				0 0%
Group:					5	0%	0	0		0 0%
46000 Revenues & Interest										
46000 Revenues & Interest		295	1,824		5	0%				0 0%
46010 Transfer In				165,500	0	***%				0 0%
46020 Transfer In -Fire (16.5%)				16,775	58,150	29%	94,932	-57,433	37,499	64%
46030 Transfer In -Lighting				3,050	44,425	7%	17,162	-10,344	6,818	15%
46040 Transfer In -Sewer (40%)				40,666	82,041	50%	228,830	-137,923	90,907	110%
46050 Transfer In -Water (40%)				40,666	82,041	50%	228,830	-137,923	90,907	110%
46060 Transfer In- Solid Waste				508	41,883	1%	2,860	-1,724	1,136	2%
46100 Realized Earnings			1,389		0	0%				0 0%
46150 Miscellaneous Income				100	0	***%				0 0%
46151 Refund/Adjustments				96	0	***%				0 0%
46185 Boardroom Rental Fees				100	0	***%				0 0%
Group:		295	3,213	267,461	308,545	87%	572,614	-345,347	227,267	73%
Fund:		295	3,213	267,461	308,550	87%	572,614	-345,347	227,267	73%

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Revenue Budget Report -- MultiYear Actuals  
For the Year: 2017 - 2018

20 FIRE PROTECTION DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	13-14	14-15	15-16	16-17	Budget 16-17	Rec. 16-17	Budget 17-18	Change 17-18	Budget 17-18	Budget 17-18
40000										
40220 Weed Abatement Fees				1,097	450	244%	1,100		1,100	244%
40300 Fireworks Permit Fees			1,800	1,800	800	225%	1,800	-1,000	800	100%
40320 Fire Impact Fees		4,016	55,217	72,090	10	***%			0	0%
40420 Ambulance Reimbursement		4,364	4,431	4,486	3,200	140%	3,400	1,000	4,400	137%
40440 CDBG Grant				105,000	105,000	100%			0	0%
40500 VFA Assistance Grant				8,424	5	***%		18,000	18,000	*****%
42200 Fire Recovery Program					5	0%			0	0%
Group:		8,380	61,448	192,897	109,470	176%	6,300	18,000	24,300	22%
43000 Property Taxes Collected										
43000 Property Taxes Collected		45,034	289,090	327,678	308,300	106%	337,351		337,351	109%
Group:		45,034	289,090	327,678	308,300	106%	337,351	0	337,351	109%
44000 Forestry & Fire Protection Reimbursement										
44000 Forestry & Fire			61,224	9,983	30,000	33%	10,000		10,000	33%
Group:			61,224	9,983	30,000	33%	10,000	0	10,000	33%
46000 Revenues & Interest										
46000 Revenues & Interest		425		304	50	608%	300		300	600%
46010 Transfer In				30,000	90,375	33%	70,000	163,021	233,021	257%
46100 Realized Earnings				208	0	***%			0	0%
46150 Miscellaneous Income				90	5	***%			0	0%
46151 Refund/Adjustments		383	19	1,290	5	***%	1,000		1,000	20000%
46155 Will Serve Processing		117		150	10	***%	100		100	1000%
46156 Reimbursement of State		215			0	0%			0	0%
46175 Sale of Surplus Property		2,058		4,000	5	***%	4,200	-4,200	0	0%
Group:		3,198	19	36,042	90,450	40%	75,600	158,821	234,421	259%



SAN MIGUEL COMMUNITY SERVICES DISTRICT  
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20 FIRE PROTECTION DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	13-14	14-15	15-16	16-17	Budget 16-17	Rec. 16-17	Budget 17-18	Change 17-18	Budget 17-18	Budget 17-18
Fund:		56,612	411,781	566,600	538,220	105%	429,251	176,821	606,072	112%

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
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For the Year: 2017 - 2018

30 STREET LIGHTING DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	13-14	14-15	15-16	16-17	Budget 16-17	Rec. 16-17	Budget 17-18	Change 17-18	Budget 17-18	Budget 17-18
43000 Property Taxes Collected										
43000 Property Taxes Collected		12,741	79,893	93,954	80,000	117%	93,488		93,488	116%
Group:		12,741	79,893	93,954	80,000	117%	93,488	0	93,488	116%
46000 Revenues & Interest										
46000 Revenues & Interest		434		64	25	256%	50		50	200%
46010 Transfer In				10,000	44,425	23%	104,392	-95,867	8,525	19%
46100 Realized Earnings				44	5	880%			0	0%
46150 Miscellaneous Income				400	0	***%			0	0%
46151 Refund/Adjustments		62	19	285	5	***%	200		200	4000%
46180 Public Records Requests					5	0%			0	0%
Group:		496	19	10,793	44,465	24%	104,642	-95,867	8,775	19%
Fund:		13,237	79,912	104,747	124,465	84%	198,130	-95,867	102,263	82%

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
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40 WASTEWATER DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	13-14	14-15	15-16	16-17	Budget 16-17	Rec. 16-17	Budget 17-18	Change 17-18	Budget 17-18	Budget 17-18
40000										
40440 CDBG Grant		187,144			0	0%			0	0%
40750		28,529	15,007		0	0%			0	0%
40850 Wastewater Hook-up Fees		220,298	282,610	124,980	10	***%			0	0%
40900 Wastewater Sales		297,324	308,489	332,582	350,000	95%	341,645	14,355	356,000	101%
40910 Wastewater Late Charges		5,643	3,852	6,582	4,000	165%	5,500		5,500	137%
Group:		738,938	609,958	464,144	354,010	131%	347,145	14,355	361,500	102%
43000 Property Taxes Collected										
43000 Property Taxes Collected		7,320	45,627	50,191	47,200	106%	51,302		51,302	108%
Group:		7,320	45,627	50,191	47,200	106%	51,302	0	51,302	108%
46000 Revenues & Interest										
46000 Revenues & Interest		1,033		736	50	***%	700		700	1400%
46010 Transfer In				3,000	73,815	4%	97,000	4,116	101,116	136%
46100 Realized Earnings				-388	5	***%			0	0%
46150 Miscellaneous Income					0	0%		45,000	45,000	*****%
46151 Refund/Adjustments		-3,041	3,987	3,144	1,000	314%	1,000		1,000	100%
46153 Plan Check Fees					100	0%			0	0%
46155 Will Serve Processing		117			5	0%			0	0%
46175 Sale of Surplus Property		94			20	0%			0	0%
46180 Public Records Requests		2			10	0%	10		10	100%
Group:		-1,795	3,987	6,492	75,005	9%	98,710	49,116	147,826	197%
Fund:		744,463	659,572	520,827	476,215	109%	497,157	63,471	560,628	117%

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Revenue Budget Report -- MultiYear Actuals  
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50 WATER DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	13-14	14-15	15-16	16-17	Budget 16-17	Rec. 16-17	Budget 17-18	Change 17-18	Budget 17-18	Budget 17-18
40000										
40440 CDBG Grant			-910		0	0%	150,000		150,000	*****%
Group:			-910		0	0%	150,000	0	150,000	*****%
41000 Water Sales										
41000 Water Sales		295,011	296,662	328,968	345,000	95%	352,000		352,000	102%
41001 Water Connection Fees		209,614	261,540		10	0%			0	0%
41005 Water Late Charges		7,921	12,716	28,032	2,000	***%	18,000		18,000	900%
41010 Water Meter Fees		62,654	23,030	15,832	20,500	77%	12,250		12,250	59%
Group:		575,200	593,948	372,832	367,510	101%	382,250	0	382,250	104%
46000 Revenues & Interest										
46000 Revenues & Interest		1,464	153	748	150	499%	700		700	466%
46010 Transfer In				3,000	96,815	3%	185,000	-25,299	159,701	164%
46100 Realized Earnings				504	5	***%			0	0%
46150 Miscellaneous Income				40,748	0	***%			0	0%
46151 Refund/Adjustments		-3,237	4,520	3,144	5	***%	1,000		1,000	20000%
46152 Recycling				125	0	***%			0	0%
46153 Plan Check Fees					2,060	0%			0	0%
46155 Will Serve Processing		117	500	250	515	49%	250		250	48%
46175 Sale of Surplus Property		694			20	0%			0	0%
46180 Public Records Requests		4			20	0%			0	0%
Group:		-958	5,173	48,519	99,590	49%	186,950	-25,299	161,651	162%
Fund:		574,242	598,211	421,351	467,100	90%	719,200	-25,299	693,901	148%

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Revenue Budget Report -- MultiYear Actuals  
For the Year: 2017 - 2018

60 SOLID WASTE DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	13-14	14-15	15-16	16-17	Budget 16-17	Rec. 16-17	Budget 17-18	Change 17-18	Budget 17-18	Budget 17-18
46000 Revenues & Interest										
46005 Franchise Fees				34,128	28,714	119%	32,323		32,323	112%
Group:				34,128	28,714	119%	32,323	0	32,323	112%
Fund:				34,128	28,714	119%	32,323	0	32,323	112%
Grand Total:		1,388,849	1,752,689	1,915,114	1,943,264		2,448,675	-226,221	2,222,454	

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2017 - 2018

10 ADMINISTRATION DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		13-14	14-15	15-16	16-17	Budget 16-17	Exp. 16-17	Budget 17-18	Changes 17-18	Budget 17-18	Budget 17-18
61000	Administration										
105	Salaries and Wages					0	0%	228,430	-228,430	0	0%
111	BOD Stipend			5,100	5,600	5,000	112%	6,000		6,000	120%
120	Workers' Compensation					0	0%	1,000	-1,000	0	0%
205	Insurance - Health					0	0%	7,800	-7,800	0	0%
210	Insurance - Dental					0	0%	3,000	-3,000	0	0%
215	Insurance - Vision					0	0%	1,200	-1,200	0	0%
225	Retirement - PERS expense					0	0%	27,444	-27,444	0	0%
305	Operations and maintenanc			945	1,951	0	***%	3,300		3,300	*****%
310	Phone and fax expense				2,862	4,710	61%	3,000		3,000	64%
315	Postage, shipping and fre				32	10	320%	50		50	500%
320	Printing and reproduction			496	352	300	117%	500		500	167%
324	Professional Svcs- Consul					10,000	0%			0	0%
325	Professional svcs - Accou				6,781	0	***%	21,000		21,000	*****%
326	Professional svcs - Engin				192	0	***%	17,500	-17,500	0	0%
327	Professional svcs - Legal			93,546	252,084	52,500	480%	65,000	85,000	150,000	286%
328	Insurance - prop and liab				22,436	24,000	93%	3,000		3,000	13%
330	Contract labor					0	0%	15,000		15,000	*****%
331	Professional Services - L				78,489	69,000	114%	120,000	-120,000	0	0%
332	Professional Services - L				77,505	44,000	176%			0	0%
335	Meals - Reimbursement					0	0%		500	500	*****%
340	Meetings and conferences		20		402	1,200	34%	500		500	42%
345	Mileage expense reimburse		47	13	448	400	112%	500		500	125%
350	Repairs and maint - compu					0	0%	500		500	*****%
351	Repairs and maint - equip				580	0	***%	500		500	*****%

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2017 - 2018

10 ADMINISTRATION DEPARTMENT

Account	Object	Actuals				Current Budget 16-17	% Exp. 16-17	Prelim. Budget 17-18	Budget Changes 17-18	Final Budget 17-18	% Old Budget 17-18
		13-14	14-15	15-16	16-17						
352	Repairs and maint - struc				1,925	2,750	70%	1,000		1,000	36%
375	Internet expenses				127	4,116	3%	3,917		3,917	95%
376	Webpage- Upgrade/Maint				3,800	2,400	158%	5,880	-3,480	2,400	100%
385	Dues and subscriptions				312	5,130	6%	500		500	10%
386	Education and training			5,447		4,800	0%	4,000		4,000	83%
393	Advertising and public no				83	0	***%	500		500	*****%
394	LAFCO Allocations				5,541	5,500	101%	6,075	25	6,100	111%
395	Community Outreach				578	0	***%			0	0%
405	Software				5,344	5,100	105%			0	0%
410	Office Supplies			802	4,133	5,200	79%	4,000		4,000	77%
415	Office Equipment				5,106	5,000	102%			0	0%
465	Cell phones, radios and p				1,330	1,680	79%	500		500	30%
475	Computer supplies and upg				41,638	24,118	173%			0	0%
715	Licenses, permits and fee				50	0	***%			0	0%
910	Tax Penalties & Late Fees				1,398	0	***%			0	0%
911	Finance Charges/Late Fees				40	0	***%			0	0%
920	Credit Card Service Fees				60	0	***%			0	0%
925	Bank service charges				671	0	***%			0	0%
930	Interest Fees				138	0	***%			0	0%
	Account:		67	106,349	521,988	276,914	189%	551,596	-324,329	227,267	82%
	Fund:		67	106,349	521,988	276,914	189%	551,596	-324,329	227,267	82%

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2017 - 2018

20 FIRE PROTECTION DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		13-14	14-15	15-16	16-17	Budget 16-17	Exp. 16-17	Budget 17-18	Changes 17-18	Budget 17-18	Budget 17-18
62000	Fire										
105	Salaries and Wages		88,828	44,471	61,161	75,350	81%	60,000	6,000	66,000	88%
110	Payroll tax expense		2,174		2,111	0	***%			0	0%
115	Payroll Expenses			402		0	0%			0	0%
120	Workers' Compensation		7,730	6,968	4,985	7,474	67%	7,700		7,700	103%
121	Physicals			1,200	890	1,600	56%	2,600		2,600	163%
125	Volunteer firefighter sti		-23,829	21,632	30,267	44,281	68%	34,000		34,000	77%
126	Strike Team Pay - VFF		-37,616	33,379	25,573	37,523	68%	23,000	-18,000	5,000	13%
130	Payroll Tax - Fed W/H		-811		4,221	22,096	19%	4,000		4,000	18%
135	Payroll Tax - FICA		236	3,435	3,967	75	***%	3,910		3,910	5213%
140	Payroll Tax - Medicare		186	1,437	1,701	1,734	98%	1,845		1,845	106%
155	Payroll Tax - SUI		262	1,688	3,370	6,202	54%	3,500		3,500	56%
160	Payroll Tax - ETT		-159	81	117	55	213%	200		200	364%
165	Payroll Tax - FUTA		708	3,799	4,164	5,687	73%	5,000		5,000	88%
205	Insurance - Health		4,043	418	264	5,694	5%			0	0%
210	Insurance - Dental		1,115	36	89	609	15%			0	0%
215	Insurance - Vision		432	6	14	150	9%			0	0%
225	Retirement - PERS expense		1,201	48	958	5,090	19%			0	0%
305	Operations and maintenanc		3,342	1,948	2,600	2,900	90%	3,000	1,000	4,000	138%
310	Phone and fax expense		558	455	275	0	***%			0	0%
315	Postage, shipping and fre		518	604	414	625	66%	500		500	80%
320	Printing and reproduction		118		350	200	175%	350		350	175%
325	Professional svcs - Accou		585		2,855	2,500	114%			0	0%
326	Professional svcs - Engin		41	2,676		0	0%			0	0%
327	Professional svcs - Legal		2,790	4,650		0	0%			0	0%



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20 FIRE PROTECTION DEPARTMENT

Account	Object	Actuals				Current Budget 16-17	% Exp. 16-17	Prelim. Budget 17-18	Budget Changes 17-18	Final Budget 17-18	% Old Budget 17-18
		13-14	14-15	15-16	16-17						
328	Insurance - prop and liab		7,784	2,219		0	0%	8,000		8,000	*****%
330	Contract labor		1,878	3,818		0	0%			0	0%
335	Meals - Reimbursement		132	84	125	500	25%	525		525	105%
340	Meetings and conferences					750	0%	750		750	100%
345	Mileage expense reimburse		66			350	0%	670		670	191%
350	Repairs and maint - compu		888	397		0	0%			0	0%
351	Repairs and maint - equip		4,012	4,526	5,778	1,500	385%	5,200	1,800	7,000	467%
352	Repairs and maint - struc		405	259	5,933	350	***%	365	635	1,000	286%
354	Repairs and maint - vehic		5,760	8,627	9,073	9,500	96%	9,500		9,500	100%
370	Dispatch services (Fire)		5,340	6,414	8,082	8,082	100%	8,410	-867	7,543	93%
375	Internet expenses		122	54		0	0%			0	0%
380	Utilities - alarm service		63	18	6	285	2%	180		180	63%
381	Utilities - electric		2,726	1,585	404	1,850	22%	950		950	51%
382	Utilities - propane		146	164	255	250	102%	300		300	120%
383	Utilities - trash		19			0	0%			0	0%
385	Dues and subscriptions		5,013	1,627	2,901	1,975	147%	2,500		2,500	127%
386	Education and training		1,042	401	4,075	11,526	35%	6,500		6,500	56%
387	Education and training: T					0	0%	4,000		4,000	*****%
393	Advertising and public no		50	88		1,025	0%	200		200	20%
394	LAFCO Allocations		395	467		0	0%			0	0%
395	Community Outreach		907	395	628	923	68%	3,000		3,000	325%
400	Supplies		3	22	502	0	***%			0	0%
405	Software					0	0%		1,000	1,000	*****%
410	Office Supplies		-44	463		0	0%			0	0%

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20 FIRE PROTECTION DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		13-14	14-15	15-16	16-17	Budget 16-17	Exp. 16-17	Budget 17-18	Changes 17-18	Budget 17-18	Budget 17-18
420	Equipt. & Supplies				1,157	0	***%	1,500		1,500	*****%
440	Vehicle Replacement Fund					30,000	0%			0	0%
450	EMS supplies		1,704	1,815	829	2,500	33%	3,000		3,000	120%
455	Fire Safety Gear & Equipm		28,778	4,214	21,918	10,600	207%	10,000		10,000	94%
456	VFF Assistance Grant			14,269		0	0%		36,000	36,000	*****%
465	Cell phones, radios and p		763	713		0	0%	500		500	*****%
470	Communication equipment		2,414	3,189	1,418	15,050	9%	4,500		4,500	30%
475	Computer supplies and upg		13	28		0	0%		4,000	4,000	*****%
485	Fuel expense		5,194	5,089	3,203	6,500	49%	6,765		6,765	104%
490	Small tools and equipment		1,097	394	710	1,500	47%	1,000	1,000	2,000	133%
495	Uniform expense		1,749	4,698	2,363	4,610	51%	3,450		3,450	75%
500	Capital Outlay			4,160		0	0%	40,000	184,988	224,988	*****%
503	Weed Abatement Costs		2,160	2,734	4,935	2,810	176%	3,200		3,200	114%
505	Fire Training Grounds		2,272	1,895	1,055	2,900	36%	3,000		3,000	103%
510	Fire station addition				29,234	49,000	60%	19,766		19,766	40%
710	County hazmat dues		1,000	2,000	2,000	2,000	100%	2,000		2,000	100%
715	Licenses, permits and fee		696	54	128	350	37%	700		700	200%
820	Fireworks Clean Up		-1,400	1,000		1,000	0%			0	0%
905						58,150	0%		37,499	37,499	64%
960	Property tax expense		142	721	268	735	36%	250		250	34%
999						10	0%			0	0%
	Account:		135,741	207,934	257,326	446,426	58%	300,286	255,055	555,341	124%
70000	Transfer Out										
327	Professional svcs - Legal				58,150	58,150	100%	94,932	-94,932	0	0%
440	Vehicle Replacement Fund				30,000	30,000	100%	30,000	-30,000	0	0%
	Account:				88,150	88,150	100%	124,932	-124,932	0	0%



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30 STREET LIGHTING DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		13-14	14-15	15-16	16-17	Budget 16-17	Exp. 16-17	Budget 17-18	Changes 17-18	Budget 17-18	Budget 17-18
63000	Lighting										
105	Salaries and Wages		16,158	6,406	5,011	12,520	40%	6,600	8,400	15,000	120%
110	Payroll tax expense		17		448	0	***%			0	0%
115	Payroll Expenses			329		0	0%			0	0%
120	Workers' Compensation		243	2,363	1,057	750	141%	465		465	62%
130	Payroll Tax - Fed W/H		-811		895	1,625	55%	1,000		1,000	62%
135	Payroll Tax - FICA		45	221	281	664	42%	500		500	75%
140	Payroll Tax - Medicare		16	87	83	182	46%	100		100	55%
155	Payroll Tax - SUI		4	54	54	190	28%	100		100	53%
160	Payroll Tax - ETT			4	6	200	3%	100		100	50%
165	Payroll Tax - FUTA		30	84	111	869	13%	150		150	17%
205	Insurance - Health		1,013	494		1,050	0%	720		720	69%
210	Insurance - Dental		24	33	16	115	14%	36		36	31%
215	Insurance - Vision		4	5	3	25	12%	15		15	60%
225	Retirement - PERS expense		727	1,791	384	1,135	34%	793		793	70%
305	Operations and maintenanc		1,127	222	3,224	3,700	87%	3,900		3,900	105%
310	Phone and fax expense		87	237	58	0	***%			0	0%
320	Printing and reproduction		31	41	13	75	17%	100		100	133%
325	Professional svcs - Accou		585		558	750	74%		750	750	100%
327	Professional svcs - Legal		2,281	4,284		0	0%		6,000	6,000	*****%
328	Insurance - prop and liab		745	2,219		0	0%	500		500	*****%
330	Contract labor		-103	3,818		0	0%			0	0%
331	Professional Services - L					0	0%	6,000	-5,000	1,000	*****%
340	Meetings and conferences					300	0%	350		350	117%
345	Mileage expense reimburse		12			0	0%	150		150	*****%

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30 STREET LIGHTING DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		13-14	14-15	15-16	16-17	Budget 16-17	Exp. 16-17	Budget 17-18	Changes 17-18	Budget 17-18	Budget 17-18
350	Repairs and maint - compu		472			0	0%			0	0%
351	Repairs and maint - equip			663		500	0%	1,000		1,000	200%
353	Repairs & Maint- Infrastr					500	0%	24,000		24,000	4800%
354	Repairs and maint - vehic				368	0	***%			0	0%
375	Internet expenses		35	30		0	0%			0	0%
381	Utilities - electric		15,156	12,628	18,244	15,000	122%	20,000		20,000	133%
382	Utilities - propane		56	42		0	0%			0	0%
383	Utilities - trash		-476			0	0%			0	0%
385	Dues and subscriptions		242		159	0	***%			0	0%
393	Advertising and public no		-200	11		0	0%			0	0%
394	LAFCO Allocations		395	467		0	0%			0	0%
400	Supplies		3			0	0%			0	0%
405	Software		910	533		0	0%		500	500	*****%
410	Office Supplies		-211	294		0	0%			0	0%
415	Office Equipment			1,744		0	0%			0	0%
440	Vehicle Replacement Fund					10,000	0%			0	0%
465	Cell phones, radios and p		7	13		0	0%			0	0%
475	Computer supplies and upg			6		0	0%			0	0%
485	Fuel expense			185	13	0	***%	50		50	*****%
490	Small tools and equipment				393	500	79%	6,500	-6,000	500	100%
500	Capital Outlay			5,655		12,500	0%		8,525	8,525	68%
715	Licenses, permits and fee				70	0	***%			0	0%
905						44,430	0%		6,818	6,818	15%
	Account:		38,624	44,963	31,449	107,580	29%	73,129	19,993	93,122	87%

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30 STREET LIGHTING DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		13-14	14-15	15-16	16-17	Budget 16-17	Exp. 16-17	Budget 17-18	Changes 17-18	Budget 17-18	Budget 17-18
70000	Transfer Out										
327	Professional svcs - Legal				44,425		0 ***%	94,932	-94,932	0	0%
440	Vehicle Replacement Fund				10,000	10,000	100%	10,000	-10,000	0	0%
	Account:				54,425	10,000	544%	104,932	-104,932	0	0%
	Fund:		38,624	44,963	85,874	117,580	73%	178,061	-84,939	93,122	79% %

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40 WASTEWATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		13-14	14-15	15-16	16-17	Budget 16-17	Exp. 16-17	Budget 17-18	Changes 17-18	Budget 17-18	Budget 17-18
64000	Sanitary										
105	Salaries and Wages		96,990	120,233	127,713	141,150	90%	103,400	59,920	163,320	116%
109	Stand-by Hours				3,930	0	***%	7,500		7,500	*****%
110	Payroll tax expense				5,118	0	***%			0	0%
120	Workers' Compensation		9,639	7,000	12,084	8,325	145%	12,000		12,000	144%
130	Payroll Tax - Fed W/H		-3,245		10,233	38,200	27%	11,000		11,000	29%
135	Payroll Tax - FICA		696	3,025	3,923	691	568%	3,800		3,800	550%
140	Payroll Tax - Medicare		514	1,760	1,909	2,050	93%	2,000		2,000	98%
155	Payroll Tax - SUI		62	615	952	12,150	8%	1,000		1,000	8%
160	Payroll Tax - ETT		21	91	132	2,665	5%	200		200	8%
165	Payroll Tax - FUTA		1,010	1,053	1,649	1,710	96%	2,000		2,000	117%
205	Insurance - Health		12,922	8,682	6,144	13,788	45%	11,280		11,280	82%
210	Insurance - Dental		372	822	652	1,476	44%	564		564	38%
215	Insurance - Vision		54	125	101	245	41%	235		235	96%
225	Retirement - PERS expense		9,667	8,625	10,878	12,445	87%	12,422		12,422	100%
305	Operations and maintenanc		9,486	3,631	12,814	5,500	233%	6,000		6,000	109%
306	Water & Sewer Rate Study					32,440	0%			0	0%
310	Phone and fax expense		1,421	1,552	1,499	0	***%	1,450		1,450	*****%
315	Postage, shipping and fre		2,089	1,970	2,606	2,600	100%	3,000		3,000	115%
320	Printing and reproduction		125	279	243	500	49%	600		600	120%
324	Professional Svcs- Consul					1,000	0%			0	0%
325	Professional svcs - Accou		2,340		6,920	2,500	277%			0	0%
326	Professional svcs - Engin		9,321	9,006	6,229	3,000	208%	24,000		24,000	800%
327	Professional svcs - Legal		11,969	19,513		0	0%			0	0%
328	Insurance - prop and liab		5,897	8,840		0	0%	6,000		6,000	*****%

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40 WASTEWATER DEPARTMENT

Account	Object	Actuals				Current Budget 16-17	% Exp. 16-17	Prelim. Budget 17-18	Budget Changes 17-18	Final Budget 17-18	% Old Budget 17-18
		13-14	14-15	15-16	16-17						
329	New Hire Screening				20	0	***%	450		450	*****%
330	Contract labor		10,900	4,698		0	0%	5,000		5,000	*****%
331	Professional Services - L				1,304	0	***%	200	9,200	9,400	*****%
335	Meals - Reimbursement					0	0%	200		200	*****%
340	Meetings and conferences		488			300	0%	750		750	250%
345	Mileage expense reimburse		158	258	387	200	194%	500		500	250%
350	Repairs and maint - compu		966	764		0	0%			0	0%
351	Repairs and maint - equip		947	1,594	20,164	14,000	144%	14,000	7,000	21,000	150%
352	Repairs and maint - struc		89		1,321	925	143%	3,000		3,000	324%
353	Repairs & Maint- Infrastr		1,309	263	315	3,700	9%	6,000	2,000	8,000	216%
354	Repairs and maint - vehic		51	470	1,238	1,500	83%	2,000		2,000	133%
355	Testing & Supplies (WWTP)		2,422	4,749	1,559	3,750	42%	2,500	8,000	10,500	280%
375	Internet expenses		315	168		0	0%			0	0%
380	Utilities - alarm service		906	767	482	1,125	43%	1,000		1,000	89%
381	Utilities - electric		59,464	55,298	70,713	67,000	106%	70,000	5,000	75,000	112%
382	Utilities - propane		281	309	418	350	119%	450		450	129%
383	Utilities - trash		-1,588	567	573	625	92%	600		600	96%
385	Dues and subscriptions		2,455	574	2,265	1,500	151%	2,500		2,500	167%
386	Education and training			395	308	1,250	25%	500		500	40%
393	Advertising and public no		75	45	100	300	33%	200		200	67%
394	LAFCO Allocations		1,578	1,869		0	0%			0	0%
395	Community Outreach			163		0	0%	1,200		1,200	*****%
405	Software		3,564	2,133		0	0%	4,000		4,000	*****%
410	Office Supplies		438	1,307	97	750	13%	150		150	20%



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40 WASTEWATER DEPARTMENT

Account	Object	Actuals				Current Budget 16-17	% Exp. 16-17	Prelim. Budget 17-18	Budget Changes 17-18	Final Budget 17-18	% Old Budget 17-18
		13-14	14-15	15-16	16-17						
415	Office Equipment		214	1,889		0%	3,000		3,000	*****%	
420	Equipt. & Supplies		8,869	6,910	754	27%	4,900		4,900	175%	
432	Utility Rate Design Study				2,085	6%	31,915		31,915	94%	
440	Vehicle Replacement Fund					0%			0	0%	
459	Scada - Maintenance Fees			40,165	3,979	398%	1,000		1,000	100%	
465	Cell phones, radios and p		577	477		0%	1,000		1,000	*****%	
485	Fuel expense		3,364	2,338	2,650	83%	4,000	1,000	5,000	157%	
490	Small tools and equipment		693	647	181	27%	3,000		3,000	444%	
495	Uniform expense		97	458	317	58%	1,575		1,575	286%	
500	Capital Outlay			15,891	37,906	***%		45,201	45,201	*****%	
545	Sewer System Mngmt Plan (		1,930			0%	30,000		30,000	*****%	
553	Manholes and Valve Raisin		1,450			0%	2,000	-2,000	0	0%	
560	Sewer Line Repairs			171		0%			0	0%	
570	Repairs, Maint. and Video		7,800	9,267	11,298	113%	12,000		12,000	120%	
581	WWTP Expansion			1,549		0%	45,000		45,000	*****%	
582	WWTP Plant Maintenance		10,785	9,671	7,755	86%	19,000	-7,000	12,000	133%	
583	WWTP Drying Pond Maintena		170	500		0%			0	0%	
585	Sludge Removal Project			11,358	2,695	***%	3,000		3,000	1200%	
705	Waste Discharge Fees/Perm		17,017		14,929	60%	25,000		25,000	100%	
715	Licenses, permits and fee		2,427	20,502	5,442	218%	5,500		5,500	220%	
805	Refundable Water/Sewer/Hy			6	326	***%			0	0%	
905						0%		90,907	90,907	111%	
920	Credit Card Service Fees				7	***%			0	0%	
925	Bank service charges				177	***%			0	0%	

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40 WASTEWATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		13-14	14-15	15-16	16-17	Budget 16-17	Exp. 16-17	Budget 17-18	Changes 17-18	Budget 17-18	Budget 17-18
960	Property tax expense				31	150	21%			0	0%
	Account:		311,561	395,012	407,525	555,832	73%	515,541	219,228	734,769	132%
70000	Transfer Out										
327	Professional svcs - Legal				82,041	82,470	99%	228,830	-228,830	0	0%
440	Vehicle Replacement Fund				3,000	3,000	100%	10,000	-10,000	0	0%
	Account:				85,041	85,470	99%	238,830	-238,830	0	0%
	Fund:		311,561	395,012	492,566	641,302	77%	754,371	-19,602	734,769	115%

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50 WATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		13-14	14-15	15-16	16-17	Budget 16-17	Exp. 16-17	Budget 17-18	Changes 17-18	Budget 17-18	Budget 17-18
65000	Water										
105	Salaries and Wages		110,300	135,924	145,693	141,150	103%	103,400	59,920	163,320	116%
109	Stand-by Hours				3,930	0	***%	7,500		7,500	*****%
110	Payroll tax expense				5,118	0	***%			0	0%
120	Workers' Compensation		2,595	7,007	12,084	8,270	146%	12,000		12,000	145%
130	Payroll Tax - Fed W/H		-3,245		10,233	38,200	27%	11,000		11,000	29%
135	Payroll Tax - FICA		696	3,030	4,170	6,235	67%	4,500		4,500	72%
140	Payroll Tax - Medicare		543	1,973	2,167	2,050	106%	2,500		2,500	122%
155	Payroll Tax - SUI		62	671	1,048	12,200	9%	1,500		1,500	12%
160	Payroll Tax - ETT		23	106	150	2,670	6%	150		150	6%
165	Payroll Tax - FUTA		1,018	1,149	1,793	1,705	105%	1,800		1,800	106%
205	Insurance - Health		13,069	10,396	8,289	13,788	60%	12,000		12,000	87%
210	Insurance - Dental		380	950	696	1,476	47%	600		600	41%
215	Insurance - Vision		55	145	107	245	44%	250		250	102%
225	Retirement - PERS expense		9,743	9,791	10,880	12,337	88%	12,400		12,400	101%
305	Operations and maintenanc		10,997	5,069	9,076	4,500	202%	8,500		8,500	189%
310	Phone and fax expense		1,880	2,076	1,498	0	***%	1,450		1,450	*****%
315	Postage, shipping and fre		2,505	1,938	2,773	2,108	132%	3,000		3,000	142%
320	Printing and reproduction		381	506	243	575	42%	600		600	104%
325	Professional svcs - Accou		2,340		6,920	2,500	277%			0	0%
326	Professional svcs - Engin		11,570	1,950	5,166	3,500	148%	25,000		25,000	714%
327	Professional svcs - Legal		30,375	71,983	8,924	0	***%			0	0%
328	Insurance - prop and liab		7,120	8,840		0	0%	8,000		8,000	*****%
329	New Hire Screening				20	0	***%	450		450	*****%
330	Contract labor		-63	4,530		0	0%	5,000		5,000	*****%

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2017 - 2018

50 WATER DEPARTMENT

Account	Object	Actuals				Current Budget 16-17	% Exp. 16-17	Prelim. Budget 17-18	Budget Changes 17-18	Final Budget 17-18	% Old Budget 17-18
		13-14	14-15	15-16	16-17						
331	Professional Services - L				1,304	0 ***%		9,400	9,400	*****%	
332	Professional Services - L				2,657	0 ***%	175,000	-75,000	100,000	*****%	
335	Meals - Reimbursement			31		0 0%	200		200	*****%	
340	Meetings and conferences		474			750 0%	750		750	100%	
345	Mileage expense reimburse		387	291	502	300 167%	500		500	167%	
350	Repairs and maint - compu		971	764		0 0%			0	0%	
351	Repairs and maint - equip		6,396	2,957	774	3,500 22%	4,000		4,000	114%	
352	Repairs and maint - struc		405	972	1,164	1,000 116%	1,500		1,500	150%	
353	Repairs & Maint- Infrastr	306	21,115	6,360	14,199	8,000 177%	15,000		15,000	188%	
354	Repairs and maint - vehic		51	589	1,238	1,500 83%	3,500		3,500	233%	
355	Testing & Supplies (WWTP)				25	0 ***%			0	0%	
356	Testing & Supplies - Well		2,280	26,152	2,075	2,000 104%	2,000	500	2,500	125%	
357	Testing & Supplies - Well		2,029	1,205	2,242	2,000 112%	2,000	500	2,500	125%	
358	Testing & Supplies- SLT W		4,843	4,684	4,564	5,000 91%	5,000		5,000	100%	
359	Testing & Supplies-Other		7,522	7,167	5,015	7,800 64%	5,000		5,000	64%	
362	Cross-Connection Control		761	1,145	836	1,200 70%	1,000		1,000	83%	
375	Internet expenses		314	168		0 0%			0	0%	
380	Utilities - alarm service		590	837	752	0 ***%	1,000		1,000	*****%	
381	Utilities - electric		31,796	28,050	36,215	31,000 117%	31,000	6,000	37,000	119%	
382	Utilities - propane		281	309	418	350 119%	450		450	129%	
383	Utilities - trash		-1,588	567	573	650 88%	600		600	92%	
385	Dues and subscriptions		2,884	6,883	3,870	6,875 56%	4,000		4,000	58%	
386	Education and training			1,129	422	1,200 35%	1,000		1,000	83%	
387	Education and training: T				50	0 ***%			0	0%	

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2017 - 2018

50 WATER DEPARTMENT

Account	Object	Actuals				Current Budget 16-17	% Exp. 16-17	Prelim. Budget 17-18	Budget Changes 17-18	Final Budget 17-18	% Old Budget 17-18
		13-14	14-15	15-16	16-17						
393	Advertising and public no		225	200	245	210	117%	250		250	119%
394	LAFCO Allocations		1,578	1,869		0	0%			0	0%
395	Community Outreach		638	163		0	0%	1,200		1,200	*****%
400	Supplies					150	0%			0	0%
405	Software		3,564	2,133		0	0%	4,000		4,000	*****%
410	Office Supplies		438	2,108	97	750	13%	150		150	20%
415	Office Equipment					0	0%	3,000		3,000	*****%
420	Equipt. & Supplies		8,869	7,097	754	8,000	9%	4,900		4,900	61%
425	Well #3 Rehab - Capital				1,179	0	***%			0	0%
431	SLT Blending Line - CDBG				42,073	18,123	232%	150,000	7,000	157,000	866%
432	Utility Rate Design Study				2,085	32,440	6%	31,915		31,915	98%
433	K Street Waterline Replac				18,342	25,200	73%	5,000	2,500	7,500	30%
440	Vehicle Replacement Fund					3,000	0%			0	0%
459	Scada - Maintenance Fees			160,643	1,110	1,000	111%	1,000		1,000	100%
465	Cell phones, radios and p		577	477		0	0%	1,000		1,000	*****%
470	Communication equipment					100	0%			0	0%
475	Computer supplies and upg					0	0%	1,500		1,500	*****%
481	Chemicals- Well #3		1,681	2,370	1,397	2,500	56%		2,500	2,500	100%
482	Chemicals-Well #4		1,922	1,134	2,732	2,500	109%	3,000		3,000	120%
483	Chemicals-SLT Well		219		344	1,550	22%	500	1,000	1,500	97%
485	Fuel expense		3,032	2,127	2,603	3,200	81%	4,000		4,000	125%
490	Small tools and equipment		739	671	226	800	28%	3,000		3,000	375%
495	Uniform expense		97	458	85	550	15%	1,575		1,575	286%
500	Capital Outlay			15,891	86,435	0	***%		45,201	45,201	*****%

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2017 - 2018

50 WATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		13-14	14-15	15-16	16-17	Budget 16-17	Exp. 16-17	Budget 17-18	Changes 17-18	Budget 17-18	Budget 17-18
516	Water Projects Well 3				571	0	***%			0	0%
520	Water Main Valves Replace			3,965		4,250	0%	6,000		6,000	141%
525	Water meter replacement		13,678	7,793	28,522	23,000	124%	14,500		14,500	63%
535	Water Lines Repairs			502	1,582	3,000	53%	6,000	21,000	27,000	900%
553	Manholes and Valve Raisin		1,420	1,062		1,200	0%	2,000	-2,000	0	0%
605	USDA Loan Payment		40,814	66,381	41,481	41,000	101%	67,000		67,000	163%
710	County hazmat dues				981	0	***%			0	0%
715	Licenses, permits and fee		10,909	-915	6,696	7,500	89%	6,500	200	6,700	89%
805	Refundable Water/Sewer/Hy		305	3,248	3,035	200	***%			0	0%
905						82,041	0%		90,907	90,907	111%
920	Credit Card Service Fees				7	0	***%			0	0%
925	Bank service charges				177	0	***%			0	0%
960	Property tax expense				163	100	163%			0	0%
	Account:	306	374,560	637,671	562,795	588,998	96%	793,090	169,628	962,718	163%
70000	Transfer Out										
327	Professional svcs - Legal				82,041	0	***%	228,830	-228,830	0	0%
440	Vehicle Replacement Fund				3,000	0	***%	10,000	-10,000	0	0%
	Account:				85,041	0	***%	238,830	-238,830	0	0%
	Fund:	306	374,560	637,671	647,836	588,998	110%	1,031,920	-69,202	962,718	163%

%

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2017 - 2018

60 SOLID WASTE DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		13-14	14-15	15-16	16-17	Budget 16-17	Exp. 16-17	Budget 17-18	Changes 17-18	Budget 17-18	Budget 17-18
66000	SOLID WASTE										
105	Salaries and Wages					0	0%	6,600	-4,800	1,800	*****%
120	Workers' Compensation					0	0%	465		465	*****%
205	Insurance - Health					0	0%	720		720	*****%
225	Retirement - PERS expense					0	0%	1,275		1,275	*****%
305	Operations and maintenanc			28		0	0%			0	0%
320	Printing and reproduction				2	0	***%			0	0%
325	Professional svcs - Accou				48	2,500	2%			0	0%
327	Professional svcs - Legal			6,642	4,832	0	***%		200	200	*****%
340	Meetings and conferences					500	0%	200		200	40%
384	Trash Recepticles			4,758		900	0%			0	0%
385	Dues and subscriptions					100	0%			0	0%
386	Education and training					0	0%	150		150	*****%
393	Advertising and public no			799		250	0%	250		250	100%
905						508	0%		1,136	1,136	224%
	Account:			12,227	4,882	4,758	103%	9,660	-3,464	6,196	130%
70000	Transfer Out										
327	Professional svcs - Legal				508	508	100%	2,860	-2,860	0	0%
	Account:				508	508	100%	2,860	-2,860	0	0%
	Fund:			12,227	5,390	5,266	102%	12,520	-6,324	6,196	118%
	Grand Total:	306	860,553	1,404,156	2,099,130	2,164,636		2,953,686	-374,273	2,579,413	



## San Miguel Community Services District

### Board of Directors Staff Report

September 19, 2017

AGENDA ITEM: XII.3

**SUBJECT:** Appointment of the SMCSD Groundwater Sustainability Agency (GSA) Member and Alternate Member in accordance with the terms and conditions of the Memorandum of Agreement (MOA) for the Groundwater Sustainability Plan (GSP) preparation among all groundwater sustainability agencies in the Paso Robles Basin.

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#### **STAFF RECOMMENDATION:**

Appoint Director Parent as the SMCSD GSA Member and Mr. Kelly Dodds, Director of Utilities, as the Alternate Member to the GSP Cooperative Committee in accordance with Section 4 of the Memorandum of Agreement (MOA) for the Groundwater Sustainability Plan (GSP) preparation among all groundwater sustainability agencies in the Paso Robles Basin.

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#### **BACKGROUND:**

To assure that some measure of cooperation and collaboration is effective in preparing a Paso Robles Groundwater Basin GSP document, the Board directed the Interim General Manager to execute the Memorandum Agreement (MOA) which sets forth the terms and conditions for determining, among other things, how the allocation of costs for the GSP preparation are to be distributed among the eligible agencies.

The provisions of the MOA also sets forth the mechanism for establishing a Cooperative Committee that will manage the development of a single GSP that is to be adopted by each eligible GSA agency, then submitted for DWR approval. This MOA may also serve as the basis for continued cooperation among the GSA's in the management of the Basin during the period between adoption of the GSP and approval by DWR. This MOA, was signed by the District's Interim General Manager on August 29, 2017 and all other eligible parties (i.e. GSA's) have also executed the agreement.

Under Section 4 of the MOA, the following applies to the Members and Alternative Members of the Cooperative Committee:



4.1 The Parties hereby establish the Paso Basin Cooperative Committee (“Cooperative Committee”) which shall be composed of a member and alternate member from each of the five (5) Parties.

4.2 The governing body of each Party shall promptly appoint a member and alternate member to the Cooperative Committee. Each Cooperative Committee member and alternate member shall serve at the pleasure of the appointing Party, and may be removed from the Cooperative Committee by the appointing Party at any time. Each Cooperative Committee member’s compensation, if any, for his or her service on the Cooperative Committee shall be the responsibility of the appointing Party.

4.3 If and only if the EPCWD becomes a Party to this MOA in accordance with Section 3 of this MOA, the Cooperative Committee shall also include a member and alternate member from the EPCWD appointed by the EPCWD.

4.4 The Cooperative Committee shall conduct activities related to GSP development and SGMA implementation at the pleasure and under the guidance of the Parties, including, but not limited to:

- A. Development of a GSP that achieves the goals and objectives outlined in SGMA;
- B. Review and participation in the selection of consultants related to Cooperative Committee efforts, as more specifically set forth in Section 6 below;
- C. Development of recommended annual budgets and additional funding needs for consideration and approval of the Parties and development of a record of expenditures, in accordance with and subject to Section 5 below. Consistent with Section 7 below, it is expected that each of the Parties will contribute in-kind staff support; therefore, recommended annual budgets shall generally not include the staff or overhead costs of any Party associated with participation in this MOA;
- D. Development of a plan that describes the anticipated tasks to be performed under this MOA and a schedule for performing said tasks;
- E. Implementation of the actions and/or policies undertaken pursuant to this MOA and resolution of any issues related to these actions and/or policies;
- F. Development of measures that may be implemented in the event insufficient or unsatisfactory progress is being made in development of the GSP;
- G. Development of a stakeholder participation plan that includes public outreach and education programs and workshops as appropriate and that involves the interested stakeholders in developing and implementing the

GSP (e.g. workshops at key milestones); if determined necessary by the Cooperative Committee and supported by the Parties, the Cooperative Committee may lead implementation of the stakeholder participation plan or other stakeholder engagement activities;

- H. Establishment from time to time of one or more standing or *ad hoc* committees to assist in carrying out the purposes and objectives of the Cooperative Committee as may be necessary;
- I. Recommendation that each individual Party adopt the GSP developed under this MOA;
- J. Resolution of differences among the Parties;
- K. Coordination with neighboring GSAs in the Salinas Valley Groundwater Basin and with neighboring GSPs as may be required and/or to ensure no adverse effects.

4.5 The Cooperative Committee shall meet at least quarterly to carry out the activities described above. The Cooperative Committee shall prepare and maintain minutes of its meetings, and all meetings of the Cooperative Committee shall be conducted in accordance with the Ralph M. Brown Act (Government Code §§ 54950 *et seq.*). A majority of the members of the Cooperative Committee shall constitute a quorum for purposes of transacting business, except that less than a quorum may vote to adjourn the meeting. Attendance at all Cooperative Committee meetings may be augmented to include Parties' staff or consultants to ensure that the appropriate expertise is available.

4.6 Subject to Section 4.7 below, on all matters considered by the Cooperative Committee, the vote of each member shall be weighted in accordance with the following percentages:

City Member	15%
SMCSD Member	3%
HRCSD Member	1%
SSJWD Member	20%
County Member	61%

4.7 If and only if the EPCWD becomes a Party to this MOA in accordance with Section 3 of this MOA, the voting percentages set forth in Section 4.6 shall be modified as follows:

City Member	15%
SMCSD Member	3%
HRCSD Member	1%
SSJWD Member	20%
County Member	32%
EPCWD Member	29%

4.8 Any action or recommendation considered by the Cooperative Committee shall require the affirmative vote of 67 percent based on the percentages set forth in Section 4.6 or 4.7 above, as applicable. Notwithstanding the foregoing, the following shall require the affirmative vote of 100 percent based on the percentages set forth in Section 4.6 or 4.7 above, as applicable: (A) a recommendation that each of the Parties adopt the GSP or adopt any amendment thereto prepared in response to comments from DWR and (B) a recommendation that the Parties amend this MOA. For purposes of determining whether the requisite voting threshold has been met, the voting percentage of each member must be included in the calculation with the following limited exception: in the event that a member recuses himself or herself (A) said member's voting percentage shall be allocated *pro rata* to the other members for purposes of determining whether the 67 percent threshold has been met and (B) said members' affirmative vote shall not be required to reach the 100 percent threshold (i.e. all members who have not recused themselves must vote in the affirmative). Without limiting the foregoing, an absence by any member(s) shall not result in any *pro rata* distribution for purposes of determining whether the 67 percent threshold has been met or result in elimination of the requirement that said member vote in the affirmative for purposes of determining whether the 100 percent threshold has been met.

4.9 The creation of the Cooperative Committee shall not be construed as a delegation of any powers or authorities, and all powers and authorities of each individual Party shall reside with that Party.

#### **ANALYSIS AND CONCLUSIONS:**

The Board of Directors have approved the MOA and therefore are obligated to designate a Member and Alternate Member to the Cooperative Committee. Director Parent has expressed interest in serving as the SMCS D GSA Member and Kelly Dodds has agreed to serve as the Alternate Member. Both of these individuals have extensive knowledge of the water industry and if designated to serve will make every effort to insure that the District's interests and priorities and considered during the development of the GSP

#### **FUNDING:**

Funding for this project will come from the Water Fund.

#### **FISCAL IMPACT**

The District's portion of GSP development costs during FY 2017-18 are projected to be in the range of \$5,000-7,500, with the full \$15,000 share being paid by December of 2019. These costs would be paid for by the Water Fund and were anticipated during the preparation of the budget. District staff is working with the other GSA's to submit an application for funding under the Prop 1 Sustainable Groundwater Planning Grant Program which may provide grant funds which will offset up to 50% of the District's financial commitment.

**RECOMMENDATION**

Director Parent as the SMCSD GSA Member and Mr. Kelly Dodds, Director of Utilities, as the Alternate Member to the GSP Cooperative Committee.

PREPARED BY:

APPROVED BY:

*Blaine T. Reely*

\_\_\_\_\_

Blaine T. Reely, P.E., District Engineer

Interim General Manager



## San Miguel Community Services District

### Board of Directors Staff Report

September 28, 2017

**AGENDA ITEM: XII.4**

**SUBJECT:** Review and approve Resolution 2017-50 authorizing the Director of Utilities to negotiate and purchase an additional utility vehicle and equipment for the water and wastewater utilities not to exceed \$70,000.

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#### **RECOMMENDATION:**

Review and approve Resolution 2017–50 authorizing the Director of Utilities to negotiate and purchase an additional utility vehicle for water and wastewater departments not to exceed \$70,000.

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#### **BACKGROUND:**

##### **UTILITIES DEPARTMENT**

##### Water and Wastewater Utility Vehicle

In the Utilities Department, with the increase in work load and recent purchase of equipment, there is an immediate need to purchase a 1 ton (or better) pickup, with a contractor bed. This new utility will be used to order to perform normal daily tasks, planned facility and infrastructure repairs, emergency repairs and to move equipment and materials around the district.

This utility vehicle is currently budgeted for \$70,000 in the 2017-18 budget. After initial pricing received we are confident that we can negotiate a price for the vehicle which is low enough that we can also purchase the necessary tools and equipment to outfit the truck. We are requesting that the Board authorize the Director of Utilities to negotiate for this utility vehicle up to a maximum of \$70,000 to be paid from the Water and Wastewater Capital Reserves equally.

This item was brought before the board at the August 31<sup>st</sup> meeting. At that meeting, although the board was in favor of the purchase, there was interest on the part of the board to postpone the final authorization until this month when the budget amendments were reviewed by the board.

#### **FISCAL IMPACT**

Water and Wastewater Capital Reserve \$70,000 for the purchase of the vehicle and required equipment to outfit it.

\$70,000 was budgeted in the FY 17-18 budget from capital reserve (\$35,000 from water and \$35,000 from Wastewater)

**RECOMMENDATION**

We are recommending that the Board approve Resolution 2107-50 authorizing the Director of Utilities to negotiate best price on a utilities vehicle and equipment not to exceed \$70,000.

Having the authority to negotiate a price for these vehicles, potentially as a package may allow the district to purchase these vehicles at a reduced rate.

PREPARED BY:

*Kelly Dodds*

Kelly Dodds, Director of Utilities

Attachment: Resolution 2017-50, Similar truck picture

**RESOLUTION NO. 2017-50**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN MIGUEL COMMUNITY SERVICES DISTRICT AUTHORIZING THE  
DIRECTOR OF UTILITIES TO PURCHASE ONE UTILITY VEHICLE FOR THE  
UTILITIES DEPARTMENT.**

**WHEREAS**, San Miguel Community Services District (“District”) Board of Directors established a Capital Projects list which identified the purchase of a utility as a priority for the 2017-18 fiscal year: and.

**WHEREAS**, the Board of Directors recognizes the need to purchase an additional vehicle in order to effectively and safely carry out utility work; and

**WHEREAS**, the Board of Directors recognizes that the Board approved a FY 2017-18 budget approving \$70,000 for the purchase of a utility vehicle from Water and Wastewater Capital Reserve; and

**WHEREAS**, the District Board of Directors authorizes the Director of Utilities to negotiate and enter into contract for the purchase of one utility vehicle for the Utilities department not to exceed \$70,000 with equipment.

**NOW THEREFORE, BE IT RESOLVED**, the Board does, hereby, adopt this Resolution for purposes specified herein.

On the motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**

the foregoing Resolution is hereby passed and adopted this 28<sup>th</sup> day of September, 2017.

\_\_\_\_\_  
Board President

ATTEST:

\_\_\_\_\_  
Douglas L. White, District General Counsel







## San Miguel Community Services District

### Board of Directors Staff Report

September 28, 2017

**AGENDA ITEM: XII 8**

**SUBJECT:** Review and approve Resolution 2017-51 authorizing the Fire Chief to purchase replacement Self Contained Breathing Apparatus (SCBA) at a cost not to exceed \$151,021 from Bauer Compressor Co. To be paid from Fire Impact/ OES reimbursement reserves.

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#### **STAFF RECOMMENDATION:**

Approve Resolution 2017-51 authorizing the Fire Chief to purchase replacement Self Contained Breathing Apparatus (SCBA) at a cost not to exceed \$151,021 from Bauer Compressor Co. To be paid from Fire Impact/ OES reimbursement reserves.

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#### **BACKGROUND:**

The current Self Contained Breathing Apparatus (SCBAs) have exceeded their recommended life span of 15 years. The SCBA compressed air cylinders also have a life span of 15 years but that life span is set by DOT safety standards regarding hydro testing and ability to transport the cylinders on public roads and highways.

Replacement of the SCBAs is a life safety equipment purchase. Firefighters use these SCBAs for protection during emergency incidents, so they must function properly and reliably 100% of the time.

Normally any purchase of this amount would need to be sent out to bid and the lowest responsive bid accepted. However, since this purchase is a life safety item, and in order to ensure compatibility with the neighboring agencies we do not have to follow those same bidding procedures.

Within the last year our neighboring agencies (Camp Roberts, Paso Robles, Atascadero, Templeton) have purchased, or are in process of purchasing, MSA G1 SCBAs. Because this equipment is vital to the survival of not only our fire personnel but the personnel of our cooperating agencies, it is imperative that our SCBAs be consistent with theirs.

The ability to interconnect packs and a common understanding of how this SCBA works as opposed to other system, allows firefighters to assist each other during an emergency. Changes in the National Fire Protection Association (NFPA) standards for SCBAs all revolve around firefighter safety and survival. Although SCBA manufacturers are making packs more universal to meet NFPA standard, they are still proprietary and with that still operate differently and have different connections.

Because this is life safety equipment and being able to be interchangeable with or cooperating agencies it is recommended that the Board accept the Sole Source Bid from Bauer Compressors, the regional dealer for MSA. There is not enough of a cost savings from using a different brand that would offset the potential threat to life safety of our, or our cooperating agencies, fire personnel.

**FUNDING:**

The replacement cost was estimated at \$175,000 dollars for the all SCBAs and bottles couple years ago, in past years, the Fire Department has made several attempts to secure grant funding to replace the SCBAs but were unsuccessful.

Funding will come from Fire Impact Fees and OES Reimbursement.

- Fire Impact fees – MUST be used for new facilities, new equipment, equipment replacement. Not to be used for general operational or personnel expenses.
- OES Reimbursement – Other than the portion that is paid to the Fire personnel that participated in the individual incidents, the portion that is received for the use of the fire engine MUST be used for purchase of new equipment or facilities. Not for the general operational or personnel expenses or salaries.

**Fiscal Impact:**

Replacement of the SCBAs, bottles, masks, etc, will cost \$151,021 paid from Fire Impact Fees and OES Reimbursement funds.

**Recommendation:**

Approve Resolution 2017-51 authorizing the Fire Chief to purchase replacement SCBAs in an amount not to exceed \$151,021

PREPARED BY:

Kelly Dodds Kelly Dodds, Assistant Fire Chief

Attachment: Quote from Bauer Compressor, MSA bulletin

**RESOLUTION NO. 2017-51**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN MIGUEL COMMUNITY SERVICES DISTRICT AUTHORIZING THE FIRE  
CHIEF TO PURCHASE REPLACEMENT SELF CONTAINED BREATHING  
APPARATUS FOR THE FIRE DEPARTMENT.**

**WHEREAS**, San Miguel Community Services District (“District”) Board of Directors established a Capital Projects list which identified the purchase of Replacement Self Contained Breathing Apparatus in the 2017-18 fiscal year; and.

**WHEREAS**, the Board of Directors recognizes the need to provide modern, compliant, safety equipment for the safety of fire safety personnel; and

**WHEREAS**, the Board of Directors recognizes that the existing Self Contained Breathing Apparatus are out of compliance with recognized industry and NFPA standards; and

**WHEREAS**, the Board of Directors recognizes the need to purchase new Self Contained Breathing Apparatus that meet current industry standards and that are compatible with the neighboring fire agencies; and

**WHEREAS**, the Board of Directors recognizes that the Board approved a FY 2017-18 budget and Capital projects list approving \$151,021 for the purchase of Self Contained breathing apparatus to be paid from Fire Impact Fees and OES Reimbursement; and

**WHEREAS**, the District Board of Directors authorizes the Fire Chief to enter into contract with Bauer Compressors for the purchase of replacement Self Contained Breathing Apparatus for the Fire Department in an amount not to exceed \$151,021.

**NOW THEREFORE, BE IT RESOLVED**, the Board does, hereby, adopt this Resolution for purposes specified herein.

On the motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**

the foregoing Resolution is hereby passed and adopted this 28<sup>th</sup> day of September, 2017.

\_\_\_\_\_  
Board President

ATTEST:

\_\_\_\_\_  
Douglas L. White, District General Counsel



267 East Airway Blvd  
 Livermore, CA 94551  
 Phone: 925-449-7210  
 Fax: 925-449-7201

**To:**  
 Chief Kelly Dodds  
 San Miguel Community Service District  
 Phone: 805-467-3388 x 206  
 Email: kdodds@sanmiguelcsd.org

Date:9/15/2017

**Quotation Valid for Calendar  
 Year 2017**

**RE: Cal State Contract #1-16-42-04A**

ITEM	QTY	DESCRIPTION	PRICE	AMOUNT
1	20	MSA G1 Air Mask P/N A-G1FS-441MA2C2LAR -4500 psi -CGA Q.C. Remote Connection -Standard Harness with Chest Strap -Metal Cylinder Band -Adjustable Swiveling Lumbar Pad -Solid Cover on G1 2 <sup>nd</sup> Stage Regulator Left Shoulder -Continuous Regulator Hose -Extendaire II Buddy Breathing Hose and Pouch -Speaker Module, Left Chest -PASS, Right Shoulder -Rechargeable Battery	\$4,488.60	\$89,772.00
2	40	G1 Facpieces A-G1FP-FM1M4C1 P/N 10161810 -Size Medium -Hycar Rubber -Medium Nosecup -4 Pt. Adjustable Head Harness -Cloth Neckstrap -Push to Connect Regulator Connection	\$230.40	\$9,216.00

3	40	G1 Cylinder, 30 Minute Lightweight Cylinders with Cylinder Valve Retainer and Q.C. Fitting P/N 10175707	\$669.00	\$26,760.00
4	40	MSA Mask Bag P/N 10126741	\$36.00	\$1,440.00
5	3	G1 Quick Connect Fill Adapters P/N 10162403	\$309.00	\$927.00
6	2	MSA G1 RescueAire II Portable Air Supply With Spare G1 Facepiece and True North Rit Bag (Less Cylinder) P/N 10169711	\$3,507.00	\$7,014.00
7	2	G1 Cylinder, 45 Minute Lightweight For Rescue Aire II RIT System P/N 10175708	\$710.00	\$1,420.00
8	3	G1 I-TIC Upgrade Kit P/N 10175010-SP	\$795.00	\$2,385.00
9	1	G1 Battery Charger P/N 10158385		\$468.00
10	6	G1 Rechargeable Battery P/N 10148741-SP	<u>\$235.00</u>	<u>\$1,410.00</u>
		Sub Total		\$140,812.00
		Sales Tax 7.25%		\$10,208.87
		Shipping & Handling		<u>N/C</u>
		Total		\$151,020.87

Prices do not include shipping/handling charges or sales tax unless specified. **Quotation prices are valid for all of calendar year 2017.** Call 925-449-7210 if past expiration date.

Thank you for the opportunity to submit this quotation. If you have any questions please give us a call.

Sincerely,

Tim McGuire

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Livermore, CA 94551

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