



Agenda

San Miguel Groundwater Sustainability Agency

BOARD OF DIRECTORS

Ashley Sangster, President
Ward Roney, Director

Raynette Gregory, Director

Anthony Kalvans, Vice President
Hector Palafox, Director

THURSDAY, JANUARY 7, 2021

6:00 P.M. Opened Session

BOARD OF DIRECTORS MEETING AGENDA

**SMCSD Boardroom
1150 Mission St.
San Miguel, CA 93451**

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

2

- I. **Call to Order:** **6:00 PM**
- II. **Pledge of Allegiance:**
- III. **Roll Call:** *Sangster* ___ *Palafox*___ *Kalvans*___ *Gregory* ___ *Roney*___
- IV. **Approval of GSA Meeting Agenda:**

M_____ S_____ V_____

V. **ADJOURN TO CLOSED SESSION:**

A. **CLOSED SESSION AGENDA:** None

VI. **Call to Order for Regular Board Meeting/Report out of Closed Session:** N/A

VII. **Public Comment and Communications for items not on the Agenda:**

Persons wishing to speak on a matter, not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VIII. **Special Presentations/Public Hearings/Other:** None

IX. **Staff & Committee Reports – Receive & File:** None

X. **CONSENT CALENDAR:**

- 1. **Review and Approve Board Meeting Minutes:**
 - a. 11-19-2020 Draft Meeting Minutes
- 2. **Reapprove Resolution 2020-02 with date correction; authorizing the Interim General Manager, or Designee, to apply to The California Department of Water Resources to obtain a grant under the 2019 Sustainable Groundwater Management (SGM) Grant Program Implementation – Round 1 for the upgrade and expansion of the District's Machado Wastewater Treatment Facility (WWTF) and the construction of a new recycled water ("purple pipe") distribution system (or a component thereof).**

The items listed above are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

XI. **BOARD ACTION ITEMS:** None

XII. **BOARD COMMENT:**

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT TO NEXT GSA MEETING: TBD

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSD office on December 29, 2020

Date: December 29, 2020

Ashley Sangster
Ashley Sangster President, Board of Directors

Rob Roberson
Interim General Manager

Tamara Parent
Tamara Parent, Board Clerk/ Accounts Manager

SAN MIGUEL COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
GROUNDWATER SUSTAINABILITY AGENCY MEETING MINUTES

November 19, 2020

MEETING HELD AT DISTRICT OFFICES
1150 MISSION STREET
SAN MIGUEL, CA 93451

- I. Meeting Called to Order by Director Sangster – 6:02 P.M.
- II. Pledge of Allegiance lead by Director Kalvans
- III. **Roll Call:** Directors Present: Sangster, Palafox, Kalvans
Director Absent: Gregory; One Board Seat Vacant
- IV. **Adoption of Special Meeting Agenda:**
Motion by Director Kalvans to adopt Meeting Agenda as presented.
Seconded by Director Sangster, Motion was approved by vote of 3 AYES and 0 NOES 1 ABSENT.
- V. **Adjourn to closed session:** None
- VI. **Call to order out of the closed session:** None
- VII. **Public Comment and Communications** (for items not on the agenda):
No Public Comment
- VIII. **Special Presentation/Public Hearing/Other:** None
- IX. **Staff & Committee Reports-** Receive & File: None
- X. **Consent Calendar:** 1.a Review and approve 02-27-2020 GSA Meeting Minutes Page 5 motion 5/0 change to 4/0, and item 2 change to they.

Motion by Director Sangster to approve the Consent Calendar, 1.a as amended

Seconded by Director Palafox. Motion was approved by Vote of 3 AYES and 0 NOES and 1 Absent.

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

- 1. Review, Discuss and approve RESOLUTION 2020-01 proposal by GSI Water Solutions to prepare the Water Year 2020 GSP Annual Report for the Paso Robles Sub-basin in a cost-share amount not to exceed \$2,700 and authorize submission of the Annual Report by the SLO County Public Works Director.** Item presented by District Engineer Blaine Reely informed the Board of Directors that this item was to approve the 2020 GSP annual report for a cost-share amount not to exceed \$2,700. The City of Paso Robles has received a proposal from GSI Water Solutions, Inc. to prepare the Water Year 2020 GSP annual report. GSI Water Solutions, Inc. is the consultant that prepared the 2019 GSP annual report and is very familiar with the regulatory requirements associated with this effort. The GSA Cooperative Committee approved a recommended budget for the GSAs that included an amount not to exceed \$80,000 for consultant costs in connection with the next annual report; therefore, it is recommended that the Board authorize the District staff to pay invoices to the City of Paso Robles, in an amount not to exceed \$2,700, provided that the other GSAs similarly agree to pay their percentage share of said costs.

Board Comment: Director Kalvans asked, what purchasing policies would be followed? Dr. Reely Explained that it will have the same Terms and Conditions as the last contract for 2019, with no reimbursement of travel expenses or food expenses.

Public Comment: None

Motion by Director Sangster to approve RESOLUTION 2020-01 proposal by GSI Water Solutions to prepare the Water Year 2020 GSP Annual Report for the Paso Robles Sub-basin in a cost-share amount not to exceed \$2,700 and authorize submission of the Annual Report by the SLO County Public Works Director.

Seconded by Director Kalvans, Motion was approved by Vote of 3 AYES and 0 NOES and 1 ABSENT and 1 VACANCY.

- 2. Authorize the Interim General Manager, or Designee, by RESOLUTION 2020-02 to apply to The California Department of Water Resources to obtain a grant under the 2019 Sustainable Groundwater Management (SGM) Grant Program Implementation – Round 1 for the upgrade and expansion of the District’s Machado Wastewater Treatment Facility (WWTF) and the construction of a new recycled water (“purple pipe”) distribution system (or a component thereof).**

Item was presented by Dr. Reely informing the Board of Directors that The California Department of Water Resources (DWR) has issued a Proposal Solicitation Package (PSP) for the implementation of Groundwater Sustainability Plans (GSPs). Funding for the program will be from the

Sustainable Groundwater Management (SGM) Grant Program Implementation Grants using funds authorized by the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018 (Proposition 68). These funds can be used for eligible projects that address drought and groundwater challenges to achieve regional sustainability for investments in groundwater recharge projects with surface water, stormwater, recycled water, and other conjunctive use projects. On October 22, 2020, the Board authorized the Interim General Manager to execute a contract with Monsoon Consultant, to prepare a grant application for the District that meets the Prop 68 GSP Implementation Grant Program. A requirement of the Proposal Solicitation Package (PSP) is that the applicant must provide an adopted resolution that has been adopted by the applicant's governing body designating an authorized representative to submit the application and execute an agreement with the State of California for the SGM Implementation – Round 1 or SGM Implementation – Round 2 grant application. Dr. Reely asked for approval of the said resolution.

Board Comment: Director Sangster asked if there was a specific place in the grant application to attach support letters? Dr. Reely explained that yes, and the GSA Cooperative Committee is in full support of San Miguel's application.

Director Kalvans asked if it would be a benefit to asks for support letters from wine groups. Discussion ensued. Dr. Reely thanked Director Kalvans for his idea and would reach out to wine groups.

Director Sangster asked when the application was due, and when it would be awarded. Dr. Reely explained that the application is due on January 8, 2021, and should be awarded in spring 2021.

Motion by Director Sangster to approve RESOLUTION 2020-02 to apply to The California Department of Water Resources to obtain a grant under the 2019 Sustainable Groundwater Management (SGM) Grant Program Implementation – Round 1 for the upgrade and expansion of the District's Machado Wastewater Treatment Facility (WWTF) and the construction of a new recycled water ("purple pipe") distribution system (or a component thereof).

Seconded by Director Kalvans, Motion was approved by Vote of 3 AYES and 0 NOES and 1 ABSENT and 1 VACANCY.

XII. BOARD COMMENT: Director Kalvans questioned how the other GSA's are performing to maintain the Groundwater basin. Dr. Reely voiced that at the last meeting on November 18th and is the first time that there has been some pushing for action. The Shandon-San Juan is pushing for water neutrality, Title 22, and want something put in place. They are getting resistance from the County, but they are becoming more proactive. Director Kalvans feels that it would be in the best interest of the District to have their own Title 22 in place. Dr. Reely explained that the Director of Utilities Kelly Dodds has conceptualized the program for groundwater replenishment credits for recycled water. Discussant ensued about how the credits can be used or sold.

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT @ 6:20 P.M.

DRAFT



San Miguel Community Services District

Groundwater Sustainability Agency Staff Report

January 7th, 2021

GSA AGENDA ITEM: X - 2

SUBJECT: Authorize the Interim General Manager, or designee, to make application to the California Department of Water Resources to obtain a grant under the 2019 Sustainable Groundwater Management (SGM) Grant Program Implementation – Round 1 for the upgrade and expansion of the District’s Machado Wastewater Treatment Facility (WWTF) and the construction of a new recycled water (“purple pipe”) distribution system (or a component thereof).

RECOMMENDATION:

Authorize the Interim General Manager, or designee, to make application to the California Department of Water Resources to obtain a grant under the 2019 Sustainable Groundwater Management (SGM) Grant Program Implementation – Round 1 for the upgrade and expansion of the District’s Machado Wastewater Treatment Facility (WWTF) and the construction of a new recycled water (“purple pipe”) distribution system (or a component thereof).

BACKGROUND:

The California Department of Water Resources (DWR) has issued a Proposal Solicitation Package (PSP) for the implementation of Groundwater Sustainability Plans (GSPs). Funding for the program will be from the Sustainable Groundwater Management (SGM) Grant Program Implementation Grants using funds authorized by the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018 (Proposition 68). These funds can be used for eligible projects that address drought and groundwater challenges to achieve regional sustainability for investments in groundwater recharge projects with surface water, stormwater, recycled water, and other conjunctive use projects. Eligible projects include those activities associated with the implementation of an adopted GSP or approved Alternative and must also be listed within an adopted GSP or approved Alternative.

On October 22, 2020, the Board authorized the Interim General Manager to execute a contract with Monsoon Consultants, to prepare a grant application on the District’s behalf for a project which meets the Prop 68 GSP Implementation Grant Program PSP requirements and be prepared to upload the District approved application in accordance with the Round 1 submission guidelines. The grant application will identify the upgrade and expansion of the District’s Machado Wastewater Treatment Facility (WWTF) and the construction of a new recycled water (“purple pipe”) distribution system (or a component thereof) as the specific project to be implemented under the terms of the grant agreement.

A requirement of the Proposal Solicitation Package (PSP) is that the applicant must provide an adopted resolution that has been adopted by the applicant's governing body designating an authorized representative to submit the application and execute an agreement with the State of California for the SGM Implementation – Round 1 or SGM Implementation – Round 2 grant application. The PSP includes an example of the resolution that must be submitted to fulfill this requirement. The DWR highly recommends this language be followed verbatim to ensure that the resolution is sufficient to execute an agreement, execute future amendments (if required), submit invoices, and submit all reporting requirements.

Resolution 2020-02 has been prepared in accordance with the PSP requirements (see attached), which if the Board concurs with staff recommendations, should be adopted.

FUNDING:

There is no funding required should the Board approve the recommendations stated above, including adoption of Resolution 2020-02.

FISCAL IMPACT

None

PREPARED BY:

Blaine T. Reely

Blaine T. Reely, P.E., District Engineer

APPROVED BY:

Kelly Dodds

Director of Utilities

Attachments:

Resolution 2020-02

RESOLUTION NO. 2020-02

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN MIGUEL COMMUNITY SERVICES DISTRICT GROUNDWATER
SUSTAINABILITY AGENCY (GSA) AUTHORIZING THE INTERIM GENERAL
MANAGER, OR DESIGNEE, TO MAKE APPLICATION TO THE CALIFORNIA
DEPARTMENT OF WATER RESOURCES TO OBTAIN A GRANT UNDER THE 2019
SUSTAINABLE GROUNDWATER MANAGEMENT (SGM) GRANT PROGRAM
IMPLEMENTATION – ROUND 1 FOR THE UPGRADE AND EXPANSION OF THE
DISTRICT’S MACHADO WASTEWATER TREATMENT FACILITY (WWTF) AND
THE CONSTRUCTION OF A NEW RECYCLED WATER (“PURPLE PIPE”)
DISTRIBUTION SYSTEM (OR A COMPONENT THEREOF)**

Resolved by the San Miguel Community Services Groundwater Sustainability Agency (GSA), that an application be made to the California Department of Water Resources to obtain a grant under the 2020 Sustainable Groundwater Management (SGM) Grant Program Implementation – Round 1 Grant pursuant to the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018 (Proposition 68) (Pub. Resource Code, § 80000 et seq.), and to enter into an agreement to receive a grant for the: upgrade and expansion of the District’s Machado Wastewater Treatment Facility (WWTF) and the construction of a new recycled water (“purple pipe”) distribution system (or a component thereof). The Interim General Manager of the San Miguel Community Services Groundwater Sustainability Agency (GSA), or designee, is hereby authorized and directed to prepare the necessary data, conduct investigations, file such application, and execute a grant agreement and any future amendments (if required), submit invoices, and submit any reporting requirements with the California Department of Water Resources. Passed and adopted at a meeting of the San Miguel Community Services Groundwater Sustainability Agency on January 7th, 2021.

NOW THEREFORE, BE IT RESOLVED, the Board does, hereby, adopt this Resolution for purposes specified herein.

On the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAINING:

The foregoing Resolution is hereby passed and adopted this 7th day of January 2021.

Ashley Sangster, Board President

ATTEST:

Douglas L. White, District General Counsel