



# San Miguel Groundwater Sustainability Agency

## BOARD OF DIRECTORS

Raynette Gregory, President  
Ward Roney, Director

Crystal Lara, Director

Anthony Kalvans, Vice President  
Hector Palafox, Director

## THURSDAY, JANUARY 27, 2022 5:30 P.M. Opened Session BOARD OF DIRECTORS MEETING AGENDA

SMCSD Boardroom  
1150 Mission St.  
San Miguel, CA 93451

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

**Public Comment:** Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

**Meeting Schedule:** Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. **Call to Order:** **5:30 PM**
- II. **Pledge of Allegiance:**
- III. **Roll Call:** *Gregory*\_\_\_ *Palafox*\_\_\_ *Kalvans*\_\_\_ *Lara* \_\_\_ *Roney*\_\_\_
- IV. **Approval of GSA Meeting Agenda:**  
M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

V. **ADJOURN TO CLOSED SESSION:**

A. **CLOSED SESSION AGENDA:** None

VI. **Call to Order for Regular Board Meeting/Report out of Closed Session:** N/A

VII. **Public Comment and Communications for items not on the Agenda:**

Persons wishing to speak on a matter, not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VIII. **Special Presentations/Public Hearings/Other:** None

IX. **Staff & Committee Reports – Receive & File:**

- 1. Verbal report on Paso Basin Cooperative Committee meeting (last meeting 1-26-22)

X. **CONSENT CALENDAR:**

1. **Approval of Board Meeting Minutes:**

- a. 11-18-2021 Draft Meeting Minutes

2. **Receive and file Invoices for 3<sup>rd</sup> annual GSP audit:** (GSI)

- a. Invoice #1 GSP 3<sup>rd</sup> annual report share of cost \$331.03 12/10/2021
- b. Invoice #2 GSP 3<sup>rd</sup> annual report share of cost \$720.08 01/11/2022

3. **Receive and file Invoices for 3<sup>rd</sup> annual GSP audit:** (Todd Groundwater)

- a. Invoice #1 and 2 GSP deficiency correction share of cost \$1,461.89 11/22/2021
- b. Invoice #3 GSP deficiency correction share of cost \$712,90 12/22/2021

The items listed above are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

XI. **BOARD ACTION ITEMS:**

1. **Review, Approve resolution 2022-01 authorizing the authorizing the County of San Luis Obispo Director of Groundwater Sustainability, or designee, to file an application and execute a grant agreement with the California Department of Water Resources for Funding under the Sustainable Groundwater Management Grant Program for implementation of the Paso Robles Subbasin Groundwater Sustainability Plan on behalf of the District.**

**Public Comments:** (Hear public comments prior to Board Action) **M\_\_\_S\_\_V\_\_\_**

**XII. BOARD COMMENT:**

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

**XIII. ADJOURNMENT TO NEXT GSA MEETING: TBD**

**ATTEST:**

STATE OF CALIFORNIA            )  
COUNTY OF SAN LUIS OBISPO    ) ss.  
COMMUNITY OF SAN MIGUEL        )

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSD office on January 21, 2022

Date: January 21, 2022

Raynette Gregory  
President, Board of Directors

Rob Roberson  
Interim General Manager

Tamara Parent  
Tamara Parent, Board Clerk/ Accounts Manager

SAN MIGUEL COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
GROUNDWATER SUSTAINABILITY AGENCY MEETING MINUTES

**Thursday, November 18, 2021**

MEETING HELD AT DISTRICT OFFICES  
1150 MISSION STREET  
SAN MIGUEL, CA 93451

- I. Call to Order by Director Gregory: 6:34 PM
- II. Pledge of Allegiance led by Director Kalvans.
- III. Roll Call: Directors Present: Roney, Palafox, Kalvans, Gregory, Vacancy  
Directors Absent: None
- IV. Approval of GSA Meeting Agenda:  
Motion by Director Gregory to approve Meeting Agenda as presented.  
Seconded by Director Kalvans  
Motion was approved by Voice Vote of 4 AYES 0 NOES 0 ABSENT 1 Vacancy.
- V. ADJOURN TO CLOSED SESSION
  - A. CLOSED SESSION AGENDA: None
- VI. Call to Order for Regular Board Meeting/Report out of Closed Session: N/A
- VII. Public Comment and Communications for items not on the Agenda: None
- VIII. Special Presentations/Public Hearings/Other: None
- IX. Staff & Committee Reports – Receive & File:
  1. **Verbal report on Paso Basin Cooperative Committee meeting**  
Presented by Interim General Manager Rob Roberson, voiced that he was appointed to Secretary of the Paso Basin Cooperative Committee, replacing Kelly Dodds.

**Board:** Director Kalvans asked about the Shandon-SanJuan GSA, and the allegations against them by the San Luis Obispo District Attorney's office for a Brown Act violation. Director Kalvans asked if the PBCC would be doing anything about this violation. Mr. Dodds explained that the Shandon-SanJuan GSA has been discussed in the past, but the Brown Act violation is not for the PBCC to decide and suspects that it will be left up the San Luis Obispo District Attorney's office. If the Shandon-SanJuan GSA dissolves then that will be an issue for the PBCC to deal with. Discussion ensued and Mr. Roberson and Mr. Dodds will keep the Board advised.

**Public:** None

X. CONSENT CALENDAR:

**Board Comment:** None

**Public Comment:** None

1. **Review and Approve Board Meeting Minutes:**

a. 09-23-2021 Draft Meeting Minutes

Approved by Voice Vote of 5 AYES, 0 NOES, and 0 Absent. HP/WR

XI. BOARD ACTION ITEMS:

1. **Review, Discuss and approve RESOLUTION 2021-01 proposal by GSI Water Solutions to prepare the Water Year 2021 GSP Annual Report for the Paso Robles Sub-basin in a cost share amount not to exceed \$2,212 and authorize submission of the Annual Report by the SLO County Public Works Director.**

Presented by Director of Utilities/Cooperative Committee Member for San Miguel C.S.D Kelly Dodds. Mr. Dodds explained that GSI Water Solutions have been awarded the project to prepare the 2021 GSP Annual Report.

**Board Comments:** None

**Public Comments:** None

Motion by Director Palafox to approve Resolution 2021-01, to approve proposal by GSI Water Solutions.

Seconded by Director Roney.

Motion approved by a Vote of 4 AYES 0 NOES and 0 Absent 1 Vacancy.

XII. **BOARD COMMENT:** None

XIII. **ADJOURNMENT TO NEXT GSA MEETING:** approximately 5:44 P.M.



**City of Paso Robles**  
 Administrative Services Department  
 821 Pine Street, Suite A  
 Paso Robles, CA 93446

# INVOICE

**INVOICE #SM\_20211210**  
**CUSTOMER # 5922**

**DATE: 12-10-2021**

**TO:**  
 San Miguel Community Services District  
 Attn: Rob Roberson, Interim General Mgr.  
 1150 Mission Street  
 San Miguel, CA 93451  
 Email: [rob.roberson@sanmiguelcsd.org](mailto:rob.roberson@sanmiguelcsd.org)  
[Tamara.parent@sanmiguelcsd.org](mailto:Tamara.parent@sanmiguelcsd.org)

**FOR SERVICE PROVIDED BY:**  
 City of Paso Robles  
 Public Works Department  
 1000 Spring Street  
 Paso Robles, CA 93446-7392  
 Phone (805) 237-3861 Fax (805) 237-3904

GL 600-23090

DESCRIPTION	Total Invoice	Share %	AMOUNT
<b>Proportional Share of the "Paso Robles Sub-Basin 3rdAnnual Rpt"</b>			
GSI Water Solutions, Inc. Invoice No. 00824.003-5 Dated 12-09-2021 (copy attached)	<b>10,925.00</b>	<b>3.03%</b>	<b>331.03</b>
<b>TOTAL DUE:</b>			<b>\$331.03</b>

**Make all checks payable to: City of Paso Robles**  
**And return to: City of Paso Robles**  
**Attn: Catherine Piatti, Finance Mgr.**  
**821 Pine Street, Suite A**  
**Paso Robles, CA 93446-2881**

***PLEASE INCLUDE COPY OF INVOICE WITH YOUR PAYMENT***  
***\*\*Remittance Copy\*\****



55 SW Yamhill Street, Suite 300  
 Portland, OR 97204  
 P: 503.239.8799  
 accounting@gsiws.com  
 www.gsiws.com

Christopher Alakel  
 City of El Paso de Robles  
 1000 Spring Street  
 Paso Robles, CA 93446

December 9, 2021  
 Invoice No: 00824.003 - 1

Project 00824.003 Paso Basin 2021 WY Annual Report

**Purchase Order #220190-00**

**Activities this Billing Period:**

- Execute data request
- Data compilation and analysis
- Work on Ag Irrigation Demand analysis
- Work on Admin Draft Annual Report

**Professional Services from November 1, 2021 to November 30, 2021**

Task	.001	Data Compilation			
<b>Labor</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Administration					
McCall, Metria			.50	110.00	55.00
		Totals	.50		55.00
		<b>Total Labor</b>			<b>55.00</b>
				<b>Total this Task</b>	<b>\$55.00</b>

Task	.002	Data Analysis and Representation			
<b>Labor</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Supervising Hydrogeologist					
O'Rourke, David			12.00	235.00	2,820.00
Managing Hydrogeologist					
Page, Nathan			46.00	175.00	8,050.00
		Totals	58.00		10,870.00
		<b>Total Labor</b>			<b>10,870.00</b>
				<b>Total this Task</b>	<b>\$10,870.00</b>

<b>Project Summary</b>	<b>Current Period</b>	<b>Prior Periods</b>	<b>Invoiced to Date</b>
Total Billings	10,925.00	0.00	10,925.00
Authorized Budget			72,980.00
Budget Remaining			62,055.00
		<b>Total this Invoice</b>	<b><u><u>\$10,925.00</u></u></b>







**City of Paso Robles**  
 Administrative Services Department  
 821 Pine Street, Suite A  
 Paso Robles, CA 93446

# INVOICE

**INVOICE #SM\_20220111**  
**CUSTOMER # 5922**

**DATE: 01-11-2022**

**TO:**  
 San Miguel Community Services District  
 Attn: Rob Roberson, Interim General Mgr.  
 1150 Mission Street  
 San Miguel, CA 93451  
 Email: [rob.roberson@sanmiguelcsd.org](mailto:rob.roberson@sanmiguelcsd.org)  
[Tamara.parent@sanmiguelcsd.org](mailto:Tamara.parent@sanmiguelcsd.org)

**FOR SERVICE PROVIDED BY:**  
 City of Paso Robles  
 Public Works Department  
 1000 Spring Street  
 Paso Robles, CA 93446-7392  
 Phone (805) 237-3861 Fax (805) 237-3904

GL 600-23090

DESCRIPTION	Total Invoice	Share %	AMOUNT
<b>Proportional Share of the "Paso Robles Sub-Basin 3rdAnnual Rpt"</b>			
GSI Water Solutions, Inc. Invoice No. 00824.003-2 Dated 01/10/2022 (copy attached)	<b>23,765.00</b>	<b>3.03%</b>	<b>720.08</b>
<b>TOTAL DUE:</b>			<b>\$720.08</b>

**Make all checks payable to: City of Paso Robles**  
**And return to: City of Paso Robles**  
**Attn: Catherine Piatti, Finance Mgr.**  
**821 Pine Street, Suite A**  
**Paso Robles, CA 93446-2881**

***PLEASE INCLUDE COPY OF INVOICE WITH YOUR PAYMENT***  
***\*\*Remittance Copy\*\****



55 SW Yamhill Street, Suite 300  
 Portland, OR 97204  
 P: 503.239.8799  
 accounting@gsiws.com  
 www.gsiws.com

Christopher Alakel  
 City of El Paso de Robles  
 1000 Spring Street  
 Paso Robles, CA 93446

January 10, 2022  
 Invoice No: 00824.003 - 2

Project 00824.003 Paso Basin 2021 WY Annual Report  
**Purchase Order #220190-00**

**Activities this Billing Period:**

- Kickoff meeting
- Perform groundwater extraction and water level analyses for WY 2021
- Work on Admin Draft Annual Report and deliver for review

**Professional Services from December 1, 2021 to December 31, 2021**

Task	.001	Data Compilation			
<b>Labor</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Managing Hydrogeologist					
Page, Nathan			7.50	175.00	1,312.50
Totals			7.50		1,312.50
<b>Total Labor</b>					<b>1,312.50</b>
				<b>Total this Task</b>	<b>\$1,312.50</b>

Task	.002	Data Analysis and Representation			
<b>Labor</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Principal Hydrogeologist					
Sorensen, Paul			1.00	280.00	280.00
Supervising Hydrogeologist					
O'Rourke, David			2.00	235.00	470.00
Managing Hydrogeologist					
Page, Nathan			91.00	175.00	15,925.00
Totals			94.00		16,675.00
<b>Total Labor</b>					<b>16,675.00</b>
				<b>Total this Task</b>	<b>\$16,675.00</b>

Task	.003	Report Preparation			
<b>Labor</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Principal Hydrogeologist					
Sorensen, Paul			10.00	280.00	2,800.00

GIS/Graphics/Database				
	Barry, Andrea	3.75	110.00	412.50
	Totals	13.75		3,212.50
	<b>Total Labor</b>			<b>3,212.50</b>
			<b>Total this Task</b>	<b>\$3,212.50</b>

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Task	.005	Meetings		
<b>Labor</b>				
			<b>Hours</b>	<b>Rate</b>
				<b>Amount</b>
Principal Hydrogeologist				
	Sorensen, Paul	2.00	280.00	560.00
	Totals	2.00		560.00
	<b>Total Labor</b>			<b>560.00</b>
			<b>Total this Task</b>	<b>\$560.00</b>

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Task	.006	Project Management and Administration		
<b>Labor</b>				
			<b>Hours</b>	<b>Rate</b>
				<b>Amount</b>
Principal Hydrogeologist				
	Sorensen, Paul	7.00	280.00	1,960.00
Administration				
	Ma, Tao	.50	90.00	45.00
	Totals	7.50		2,005.00
	<b>Total Labor</b>			<b>2,005.00</b>
			<b>Total this Task</b>	<b>\$2,005.00</b>

<b>Project Summary</b>	<b>Current Period</b>	<b>Prior Periods</b>	<b>Invoiced to Date</b>
Total Billings	23,765.00	10,925.00	34,690.00
Authorized Budget			72,980.00
Budget Remaining			38,290.00
		<b>Total this Invoice</b>	<b><u>\$23,765.00</u></b>



**City of Paso Robles**  
 Administrative Services Department  
 821 Pine Street, Suite A  
 Paso Robles, CA 93446

**INVOICE**  
**INVOICE #SM\_20211122**  
**CUSTOMER # 5922**

**DATE: 11-22-2021**

**TO:**  
 San Miguel Community Services District  
 Attn: Rob Roberson, Interim General Mgr.  
 1150 Mission Street  
 San Miguel, CA 93451  
 Email: [rob.roberson@sanmiguelcsd.org](mailto:rob.roberson@sanmiguelcsd.org)  
[Tamara.parent@sanmiguelcsd.org](mailto:Tamara.parent@sanmiguelcsd.org)

**FOR SERVICE PROVIDED BY:**  
 City of Paso Robles  
 Public Works Department  
 1000 Spring Street  
 Paso Robles, CA 93446-7392  
 Phone (805) 237-3861 Fax (805) 237-3904

GL 600-23090

DESCRIPTION	Total Invoice	Share %	AMOUNT
<b>Proportional Share of the "Paso Robles Corrective Action Plan" with Todd Groundwater (PO No. 220095)</b>			
Todd Groundwater Invoice No. 30741-1021 Dated 10-08-2021 (copy attached)	<b>15,958.55</b>	<b>3.030%</b>	<b>483.54</b>
Todd Groundwater Invoice No. 30741-1121 Dated 11-08-2021 (copy attached)	<b>32,288.75</b>	<b>3.030%</b>	<b>978.35</b>
<b>TOTAL DUE:</b>			<b>\$1,461.89</b>

**Make all checks payable to: City of Paso Robles**  
**And return to: City of Paso Robles**  
**Attn: Catherine Piatti, Finance Mgr.**  
**821 Pine Street, Suite A**  
**Paso Robles, CA 93446-2881**

***PLEASE INCLUDE COPY OF INVOICE WITH YOUR PAYMENT***  
***\*\*Remittance Copy\*\****



DEPARTMENT OF PUBLIC WORKS  
**GSP CORRECTIVE ACTION PLAN**  
 Technical Support  
**Water Division**

**CONSULTANT PROGRESS INVOICE**

Date: October 11, 2021

Consultant: TODD GROUNDWATER

P.O. No: **220095**

vendor # 85079

Invoice # \_\_\_\_\_

Invoice date \_\_\_\_\_

Contract/PO Amount:	\$82,162.00
Approved Increase:	
New Contract Amount:	\$82,162.00
Earned to Date:	\$15,958.55
Previous Payments:	\$0.00
Balance Remaining:	\$66,203.45

**AMOUNT NOW DUE: \$15,958.55**

*Budget No. 600-23090*

SEE ATTACHED FOR Description of work for billing:

WORK APPROVED AND  
 PAYMENT APPROVED BY:

  
 \_\_\_\_\_  
 Kirk Gonzalez  
 Interim Water Resources Manager

  
 \_\_\_\_\_  
 Christopher Alakel  
 Interim Public Works Director

\_\_\_\_\_  
 Ryan Cornell  
 Administrative Services Director

# TODD GROUNDWATER

2490 Mariner Square Loop, Suite 215  
Alameda, CA 94501  
510/747-6920 Federal ID# 94-2490748

## Invoice

DATE INVOICE NO.  
10/8/2021 30741 1021

**BILL TO:**

City of Paso Robles  
1000 Spring Road  
Paso Robles, CA 93446

**Project No:** 30741-Paso Robles GSP 2021

DESCRIPTION	HOURS	RATE	AMOUNT
Professional Services in connection with Paso Robles GSP PO No. 220095			
Iris Priestaf	21	255.00	5,355.00
Chad Taylor	20.75	240.00	4,980.00
Gus Yates	22	240.00	5,280.00
Professional Services Subtotal			15,615.00
Communications Fee @ 2% of Professional Services	15,615	0.02	312.30
Administrative/Secretarial:			
Cynthia Obuchi	0.25	125.00	31.25

Sep 1 - Sep 30

\$15,958.55

This invoice is now due and payable. Balances unpaid over 30 days accrue 1.5% interest per month. If payment for previous charges has been sent, please accept our thanks and disregard our reminder of previous unpaid charges.

# TODD GROUNDWATER

2490 Mariner Square Loop, Suite 215  
 Alameda, CA 94501  
 510/747-6920 Federal ID# 94-2490748

## Invoice

**DATE** 11/8/2021  
**INVOICE NO.** 30741 1121

**BILL TO:**

City of Paso Robles  
 1000 Spring Road  
 Paso Robles, CA 93446

**Project No:** 30741-Paso Robles GSP 2021

DESCRIPTION	HOURS	RATE	AMOUNT
Professional Services in connection with Paso Robles GSP PO No. 220095			
Iris Priestaf	13	255.00	3,315.00
Chad Taylor	50.5	240.00	12,120.00
Gus Yates	59	240.00	14,160.00
Nicole Grimm	14	145.00	2,030.00
Professional Services Subtotal			31,625.00
Communications Fee @ 2% of Professional Services	31,625	0.02	632.50
Administrative/Secretarial:			
Cynthia Obuchi	0.25	125.00	31.25

Oct 1 - Oct 30 \$32,288.75

This invoice is now due and payable. Balances unpaid over 30 days accrue 1.5% interest per month. If payment for previous charges has been sent, please accept our thanks and disregard our reminder of previous unpaid charges.



**City of Paso Robles**  
 Administrative Services Department  
 821 Pine Street, Suite A  
 Paso Robles, CA 93446

# INVOICE

**INVOICE #SM\_20211222**  
**CUSTOMER # 5922**

**DATE: 12-22-2021**

**TO:**  
 San Miguel Community Services District  
 Attn: Rob Roberson, Interim General Mgr.  
 1150 Mission Street  
 San Miguel, CA 93451  
 Email: [rob.roberson@sanmiguelcsd.org](mailto:rob.roberson@sanmiguelcsd.org)  
[Tamara.parent@sanmiguelcsd.org](mailto:Tamara.parent@sanmiguelcsd.org)

**FOR SERVICE PROVIDED BY:**  
 City of Paso Robles  
 Public Works Department  
 1000 Spring Street  
 Paso Robles, CA 93446-7392  
 Phone (805) 237-3861 Fax (805) 237-3904

GL 600-23090

DESCRIPTION	Total Invoice	Share %	AMOUNT
<b>Proportional Share of the "Paso Robles Corrective Action Plan" with Todd Groundwater (PO No. 220095)</b>  Todd Groundwater Invoice No. 30741-1221 Dated 12-08-2021 (copy attached)	<b>23,528.00</b>	<b>3.03%</b>	<b>712.90</b>
<b>TOTAL DUE:</b>			<b>\$712.90</b>

**Make all checks payable to: City of Paso Robles**  
**And return to: City of Paso Robles**  
**Attn: Catherine Piatti, Finance Mgr.**  
**821 Pine Street, Suite A**  
**Paso Robles, CA 93446-2881**

***PLEASE INCLUDE COPY OF INVOICE WITH YOUR PAYMENT***

***\*\*Remittance Copy\*\****



# Budget Summary

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**Project: Technical Support to PBCC on GSP**

**Client: City of Paso Robles**

**Date: 12/08/21**

**Project Number: 30741**

Total	
<b>Total Estimated Cost</b>	<b>\$ 82,186.00</b>
<b>Total Expended</b>	<b>\$ 71,775.30</b>
<b>Total Remaining</b>	<b>\$ 10,410.70</b>
10082021 Invoice for Aug-Sep work	\$ 15,958.55
11082021 Invoice for Oct work	\$ 32,288.75
12082021 Invoice for Nov work	\$ 23,528.00
01082022 Invoice for Dec work	\$ -
02082022 Invoice for Jan work	\$ -
<b>Total Billed</b>	<b>\$ 71,775.30</b>

# TODD

## GROUNDWATER

2490 Mariner Square Loop, Suite 215  
 Alameda, CA 94501  
 510/747-6920 Federal ID# 94-2490748

### Invoice

**DATE** 12/8/2021  
**INVOICE NO.** 30741 1221

**BILL TO:**

City of Paso Robles  
 1000 Spring Road  
 Paso Robles, CA 93446

**Project No:** 30741-Paso Robles GSP 2021

DESCRIPTION	HOURS	RATE	AMOUNT
Professional Services in connection with Paso Robles GSP PO No. 220095			
Iris Priestaf	12	255.00	3,060.00
Chad Taylor	18	240.00	4,320.00
Gus Yates	57	240.00	13,680.00
Nicole Grimm	4.5	145.00	652.50
Professional Services Subtotal			21,712.50
Communications Fee @ 2% of Professional Services	21,712.5	0.02	434.25
Drafting, GIS & Support Services:			
Mike Wottrich	10	135.00	1,350.00
Administrative/Secretarial:			
Cynthia Obuchi	0.25	125.00	31.25

Nov 1 - Nov 30 \$23,528.00

This invoice is now due and payable. Balances unpaid over 30 days accrue 1.5% interest per month. If payment for previous charges has been sent, please accept our thanks and disregard our reminder of previous unpaid charges.



## Board of Directors Staff Report

January 27<sup>th</sup>, 2022

**AGENDA ITEM: XI-1**

**SUBJECT:** Review and approve RESOLUTION 2022-01 authorizing the County of San Luis Obispo Director of Groundwater Sustainability, or designee, to file an application and execute a grant agreement with the California Department of Water Resources for Funding under the Sustainable Groundwater Management Grant Program for implementation of the Paso Robles Subbain Groundwater Sustainability Plan on behalf of the District.

---

**RECOMMENDATION:**

Approve RESOLUTION 2022-04 authorizing the County of San Luis Obispo to file an application and execute a grant agreement with the California Department of Water Resources for Funding under the Sustainable Groundwater Management Grant Program for implementation of the Paso Robles Subbain Groundwater Sustainability Plan on behalf of the District.

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The California Department of Water Resources (DWR) has issued a Proposal Solicitation Package (PSP) for grant funding to be used for the implementation of Groundwater Sustainability Plans (GSPs). Round 1 funding is designated for groundwater basins that are designated in critical overdraft (COD), which includes the Paso Basin. Funding for the program will be from the 2021 Sustainable Groundwater Management (SGM) Grant Program SGMA Implementation – Planning and Projects Grant using funds authorized by the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018 (Proposition 68) (Pub. Resource Code, § 80000 et seq.) and the California Budget Act of 2021 (Stats. 2021, ch. 240, § 80). Eligible activities include projects and programs that encourage sustainable management of groundwater resources that support SGMA and/or invest in groundwater recharge projects with surface water, stormwater, recycled water, and other conjunctive use projects. The grant can also provide funding for planning activities that support SGMA implementation.

Adoption of the resolution would authorize and direct the County of San Luis Obispo Director of Groundwater Sustainability, or designee, to prepare the necessary data, conduct investigations, file such application, and execute a grant agreement and any future amendments (if required), submit invoices, and submit any reporting requirements with the DWR as may be required to comply with the requirements of the PSP on Behalf of the District.

Through pre-determined grant award formulas developed by DWR, the Paso Basin is eligible to receive up to \$7,600,000 in 2021 Sustainable Groundwater Management (SGM) Grant Program funding. Eligible GSP administration and SGMA compliance activities include the following:

- Preparation of GSP Water Year Annual Reports
- Preparation of the GSP 5-Year Update
- Biannual (or Quarterly) GW Level Measurements

In addition to GSP administration, monitoring and reporting, the following are the data gaps, projects and management actions that are generally identified in the Paso Basin GSP which may be considered for grant funding:

- Expand the monitoring well network by including additional existing wells (Paso Robles Formation and Alluvial) into the monitoring well network
- If appropriate, perform supplemental hydrogeologic investigations to sufficiently improve our understanding of the hydrogeologic conceptual model to support the adaptive management of the Paso Basin. Specific attention could be directed towards assessing surface water - groundwater interconnectivity and the impact on surface water from groundwater pumping
- Install new monitoring wells (Paso Robles Formation and Alluvial), stream gages, and climatologic stations, as deemed appropriate, and incorporate these new data sources into the Basin monitoring network to ensure that sufficient data is available to meet monitoring objectives, including Basin groundwater quality, relative to GSP sustainable management criteria (SMC)
- If appropriate, update and recalibrate the GSP hydrogeologic model or replace it with a new open-source model. New data and refinements to the hydrogeologic conceptual model, and possibly the updated numerical model, would be used for the following purposes:
  - Refining the aquifer parameters and model input values
  - Updating the estimated sustainable yield of the Basin
  - Evaluating benefits of alternative sustainability programs or projects

Specific management actions that were identified in the GSP include the following:

- Develop and implement a Basin-wide well verification and registration program.
- Develop and implement a Basin-wide groundwater extraction measurement (i.e., metering / remote sensing) program (subject to the exclusion of de minimis users)
- Develop and implement a Basin-wide pumping fee program (subject to the exclusion of de minimis users)
- Develop and implement a location(s) specific well interference mitigation program (Focus on areas of concentrated shallow domestic wells)
- Develop and implement an irrigated lands best management practices (BMP) program
- Develop and implement a multi-benefit land repurposing program
- Develop and implement a groundwater pumping allocation program

In addition to the programs and management actions listed above, the GSP identified the following projects that could help achieve sustainability throughout the Subbasin. These projects included the following:

- City of Paso Robles recycled water supply in-lieu of groundwater pumping
- San Miguel CSD recycled water supply in-lieu of groundwater pumping
- Projects that use Nacimiento Lake supplies via the Nacimiento Pipeline to be used directly for irrigation in-lieu of groundwater pumping or be blended with recycled water supplies and used for irrigation in-lieu of groundwater pumping
- Expansion of the Salinas Dam to increase storage capacity
- Projects that provide for floodplain expansion to provide storage of supplemental water supplies for in-lieu use of groundwater pumping and / or benefit groundwater recharge or habitat (e.g., basin recharge using peak flows from a river, creek, or stream)
- Use of San Luis Obispo County Flood Control and Water Conservation District (SLOFCWCD) State Water Project (SWP) allocations, and other supplemental water supplies, for the benefit of the Paso Basin.
- Distributed Stormwater Collection and Managed Aquifer Recharge (DSC-MAR) Facilities (Urban, Rural, On-Farm).

DWR has determined that \$7.6 million is available per COD Basin and that each COD Basin will be required to conduct a self-evaluation of their project list using the scoring criteria outlined in the PSP to determine which projects are the most competitive within the basin. These self-evaluations are required to be submitted as backup documentation to a Spending Plan. Only one Spending Plan will be accepted per COD Basin and the applicant must meet the eligibility requirements listed within the PSP and the 2021 Guidelines.

A requirement of the PSP is that the applicant must provide a resolution that has been adopted by the applicant's governing body designating an authorized representative to submit the application and execute an agreement with the State of California for the 2021 Sustainable Groundwater Management (SGM) Grant Program SGMA Implementation – Planning and Projects Grant funding application.

### **OTHER AGENCY INVOLVEMENT/IMPACT**

Only one application will be accepted per basin. Applicants who apply on behalf of a GSA(s) are required to obtain and submit a letter of support from each GSA they represent. The grant applicant is the agency submitting the application (e.g., County) on behalf of the basin. The grant applicant is also the same agency that will enter into an agreement with the state should the application be successful. If there is more than one eligible agency within a basin, an eligible agency may be part of the proposals as a cooperating entity but must identify a single entity that will act as the grant applicant and submit a basin-wide application and receive the grant on behalf of the Basin. Determining the priorities and use of the grant funds will involve coordination with representatives from the four Groundwater Sustainability Agencies (GSAs) working together to recommend the projects and management actions to be funded in the Paso Basin. The GSAs include the following:

- City of Paso Robles GSA
- Paso Basin - County of San Luis Obispo GSA
- San Miguel Community Services District (CSD) GSA
- Shandon - San Juan GSA

The County Department of Public Works Environmental Programs Division Manager has reviewed this action and determined that it is exempt from the requirements of the California Environmental Quality Act (CEQA). Subsequent environmental review will be conducted by the applicable department if and when specific projects are proposed, and project descriptions are developed to an extent that would allow for meaningful analysis.

### **FINANCIAL CONSIDERATIONS**

The Concurrent Drawdown method, in which the Grantee can request reimbursement, will be the only payment method in conjunction with this grant. Under the terms of the PSP, the County, and any other involved local agencies, will be required to expend funds upfront and then be reimbursed through the grant process. Costs associated with the development or management of the GSAs and costs associated with the development and submittal of a grant application are not eligible.

Eligible reimbursable costs are those that were:

- incurred by the Grantee after the date the 2021 Guidelines and PSP were approved: and
- meet the conditions of the “Eligible Costs” as outlined in the PSP.

DWR’s standard method of payment is reimbursement in arrears. Funds are disbursed after DWR approves the submittal of the DWR invoice form and required backup documentation by the Grantee. Grantees will invoice and report on a quarterly basis only. Additionally, DWR reserves the right to withdraw awarded funds due to lack of responsiveness on the part of the Grantee in submitting invoices and reporting and associated deliverables

As part of the funding application process, certain administrative costs will be incurred by the County. These administrative costs will be absorbed within existing budgeted Groundwater Sustainability Department funds. No additional General Fund support is being requested with this Board agenda item.

## **RESULTS**

2021 Sustainable Groundwater Management (SGM) Grant Program SGMA Implementation – Planning and Projects Grant funding in the amount of \$7,600,000 will be used for the implementation of the Paso Basin GSP, and include filling critical data gaps, development and implementation of key programs and management actions, and provide funding for select projects that are identified in the GSP. The requested grant funding will also be used for the administration of the Paso Basin GSP, including monitoring and reporting of basin conditions and for the required 5-year update to the GSP.

## **FISCAL IMPACT**

If approved there would be no initial cost, if grant funds are approved additional work effort from staff and consultants would be necessary to fulfill the grant.

PREPARED BY:

Kelly Dodds

Director of Utilities

Report information provided by Dr Reely, County Director of Groundwater Sustainability.

Attachment:

1. RESOLUTION 2022-01

**RESOLUTION 2022-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN MIGUEL COMMUNITY SERVICES DISTRICT SUPPORTING THE COUNTY  
OF SAN LUIS OBISPO DIRECTOR OF GROUNDWATER SUSTAINABILITY, OR  
DESIGNEE, TO FILE AN APPLICATION AND EXECUTE A GRANT  
AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF WATER  
RESOURCES FOR FUNDING UNDER THE SUSTAINABLE GROUNDWATER  
MANAGEMENT GRANT PROGRAM FOR IMPLEMENTATION OF THE PASO  
ROBLES SUBBASIN GROUNDWATER SUSTAINABILITY PLAN ON BEHALF OF  
THE SAN MIGUEL COMMUNITY SERVICE DISTRICT.**

**WHEREAS**, pursuant to the Sustainable Groundwater Management Grant Program (Program) administered by the California Department of Water Resources (DWR) over \$350 million in grants will be available for planning and implementation projects to help regional water agencies comply with the Sustainable Groundwater Management Act (Water Code §§ 10720 et seq.) (SGMA); and

**WHEREAS**, representatives of basins designated by DWR as subject to conditions of critical overdraft will be eligible for the over \$150 million dollars made available during the first round of Program funding, and DWR has determined that \$7.6 million will be available per basin; and

**WHEREAS**, on November 21<sup>st</sup> 2019, the Board of Directors adopted Resolution 2019-02 whereby the District adopted the Paso Robles Subbasin Groundwater Sustainability Plan (GSP) for the Paso Subbasin; and

**WHEREAS**, DWR has designated the Paso Subbasin as a basin subject to critical conditions overdraft; and

**WHEREAS**, based on the foregoing, the County of San Luis Obispo is eligible for program funding made available during the first round to fund planning and implementation activities under the GSP; and

**WHEREAS**, the County of San Luis Obispo Director of Groundwater Sustainability, or designee, is especially suited to ensure that grant application materials are prepared in a complete, efficient and adequate manner and to coordinate with the other groundwater sustainability agencies within the Paso Subbasin to evaluate and score the projects identified in the GSP.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the **Board of Directors of the San Miguel Community Services District**, State of California as follows:

- Section 1: The DISTRICT supports that an application be made to DWR by the County of San Luis Obispo to obtain a grant under the 2021 Sustainable Groundwater Management Grant Program SGMA Implementation – Planning and Projects Round 1 Grant – pursuant to the California Drought, Water, Parks, Climate, Coastal Protection and Outdoor Access for All Act of 2018 (Proposition 68) (Public Resources Code §§ 80000 et seq.) and the



California Budget Act of 2021 (Stats. 2021, ch. 240, § 80) and to enter into an agreement to receive a grant for the: Paso Robles Groundwater Sustainability Plan Projects and Management Actions Implementation – Phase 1.

Section 2: That the DISTRICT supports that the Director of Groundwater Sustainability, or designee, is hereby authorized and directed to prepare the necessary data, conduct investigations, file such application and execute a grant agreement with DWR, and any future amendments thereto (if required), approved as to form by County Counsel, and submit invoices and any reporting requirements to DWR

On the motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and on the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINING:**

the foregoing Resolution is hereby passed and adopted this 27<sup>th</sup> day of January 2022.

\_\_\_\_\_  
Raynette Gregory, Board President

**ATTEST:**

**APPROVED AS TO FORM AND CONTENT:**

\_\_\_\_\_  
Rob Roberson, Interim General Manager

\_\_\_\_\_  
Douglas L. White, District General Counsel