



Agenda

San Miguel Community Services District

BOARD OF DIRECTORS

John Green, President
Anthony Kalvans, Director

Joseph Parent, Vice President
Gib Buckman, Director

Ashley Sangster, Director

THURSDAY, APRIL 26, 2018 6:30 P.M. closed session 7:00 P.M. opened session BOARD OF DIRECTORS REGULAR MEETING AGENDA

SMCSD Boardroom
1150 Mission St.
San Miguel, CA 93451

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. Call to Order: 6:30 PM**
- II. Pledge of Allegiance:**
- III. Roll Call:**
- IV. Approval of Special Meeting Agenda**
- V. ADJOURN TO CLOSED SESSION: Time: _____**

A. CLOSED SESSION AGENDA:

- 1. CONFERENCE WITH DISTRICT GENERAL COUNSEL – Existing Litigation** Pursuant to Government Code Section 54956.9 (d)(1) Case: *Steinbeck v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-265039* and Case: *Eidemiller v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-269212*
- 2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Pursuant to Government Code section 54957(b)(1)
Title: General Counsel (ChurchwellWhite)
- 3. CONFERENCE WITH DISTRICT GENERAL COUNSEL-ANTICIPATED LITIGATION**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 : (2 case)
- 4. CONFERENCE WITH LABOR NEGOTIATORS** (Pursuant to Government Code Section 54954.5(f) and Government Code Section 54957.6)
District Representatives: District General Counsel, Director Kalvans, and Director Green.
Unrepresented Bargaining Units: Non-Management Non-Confidential Unit and Non-Management Confidential Unit

- VI. Call to Order for Regular Board Meeting/Report out of Closed Session 7:00 PM**
 - 1. Report out of closed session by District General Counsel

VII. Public Comment and Communications:

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VIII. Special Presentations/Public Hearings/Other: None

IX. Staff & Committee Reports – Receive & File:

Non-District Reports:

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> 1. San Luis Obispo County Sheriff (Commander K.Scott) 2. San Luis Obispo County Board of Supervisors 3. San Luis Obispo County Planning and/or Public Works 4. San Miguel Area Advisory Council 5. Camp Roberts—Army National Guard (LTC Kevin Bender) | <ul style="list-style-type: none"> No Report No Report No Report No Report No Report |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|

District Staff & Committee Reports:

6.	Interim General Manager	(Mr. Roberson)	Verbal
7.	District General Counsel	(Mr. White)	Verbal
8.	District Engineer	(Dr. Reely)	Report Attached
9.	Director of Utilities	(Mr Dodds)	Report Attached
10.	Fire Chief	(Chief Roberson)	Report Attached

X. CONSENT CALENDAR:

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

1. Review and Approve Board Meeting Minutes
 - a) 03-09-18 Special Meeting Minutes

XI. BOARD ACTION ITEMS:

1. Review, Discuss, Receive and File the Enumeration of Financial Report for **March 2018**
 - a) Claims Detail Report 3-2018
 - b) Statement of Revenue Budget vs Actuals 3-2018
 - c) Statement of Expenditures Budget vs Actual 3-2018
 - d) Cash Report for Payrolls 3-2018

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

2. Review & Approve **Resolution 2018-16** authorizing the completion of a real property purchase from Grizzle Land and Management LLC, for APN 021-051-016 and 021-051-017, the parcels directly north of the Machado Wastewater Treatment Facility, in an amount of \$239,000.

RECOMMENDATION: Approve Resolution 2018-16 authorizing the completion of a real property purchase from Grizzle Land and Management LLC, for APN 021-051-016 and 021-051-017, the parcels directly north of the Machado Wastewater Treatment Facility, in an amount of \$239,000.

Public Comment: (Hear public comments prior to Board Action)

M_____ S_____ V_____

3. Review the preliminary FY 2018-19 Operations and Maintenance Budget.

RECOMMENDATION: Review and discuss preliminary FY 2018-19 Operations and Maintenance Budget.

4. Receive information regarding the status of the ongoing rate study (**informational only**)

RECOMMENDATION: Receive information on San Miguel rate increase

5. Review and approve an **MOU** with Cambria Fire Department for participation in the joint grant application for mobile and handheld radios from the Assistance to Firefighter Grant (AFG).

RECOMMENDATION: Approve an MOU with Cambria Fire Department for participation in the joint grant application for mobile and handheld radios from the Assistance to Firefighter Grant (AFG).

M_____ S_____ V_____

6. Review and Discuss funding for Steinbeck Lawsuit reviewing researched information. (**informational only**)

RECOMMENDATION: Review and Discuss researched information on funding Steinbeck Lawsuit

7. Review and approve **Resolution 2018-08** authorizing the Director of Utilities to enter into a contract with Monsoon Consulting to provide plans and specifications for the removal and replacement of the deteriorating access road to the SM Reservoir in an amount not to exceed \$7,500. Also authorized Monsoon Consulting to secure a surveyor for this project at a cost not to exceed \$4,500

RECOMMENDATION: Approve **Resolution 2018-08** authorizing the Director of Utilities to enter into a contract with Monsoon Consulting to provide plans and specifications for the removal and replacement of the deteriorating access road to the SM Reservoir in an amount not to exceed \$7,500. Also authorized Monsoon Consulting to secure a surveyor for this project at a cost not to exceed \$4,500

M_____ S_____ V_____

8. Review and Discuss **Resolution No 2018-14** Declaring Hazardous Weeds a Public Nuisance within the District.

Recommendation: Review and Discuss Approving **Resolution No 2018-14** Declaring Hazardous Weeks a Public Nuisance within the District.

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

XII. BOARD COMMENT:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT TO NEXT REGULAR MEETING OF 5-24-2018 Time: _____

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office on April 19, 2018

Date: April 19, 2018

Tamara Parent Approved 4/18/2018

Tamara Parent, Board Clerk/ Accounts Manager

Rob Roberson Approved 4/18/2018

Rob Roberson, Fire Chief/Interim General Manager

John Green Approved 4/18/2018

Approved by: President Green



MONSOON CONSULTANTS

P.O. Box 151 San Luis Obispo, CA 93406
(805) 476-6168 www.monsoonconsultants.com

SAN MIGUEL COMMUNITY SERVICES DISTRICT

Rob Roberson, Interim General Manager
Post Office Box 180
San Miguel, CA 93451
(805) 467-3300

BOARD OF DIRECTORS

John Green, President
Joseph Parent, Vice President
Anthony Kalvans
Gib Buckman
Ashely Sangster

Re: DISTRICT ENGINEER REPORT - APRIL 2018

Gentlemen:

The following is a summary of the activities performed and the status of relevant issues which pertain to the duties and responsibilities of this position:

OVERVIEW

The District produced approximately 5.8 MGAL (7,810 CCF) of water during the month of March 2018. This represents a decrease of approximately 14% from the prior month. During the month, the DE completed the design and preparation of plans & technical specifications for the San Lawrence Terrace Waterline Replacement Project and continued work on the SSMP Audit & Plan Update. No major failures or unexpected major expenditures were encountered within the water, wastewater or street lighting systems during the month.

MEETING PARTICIPATION

A brief summary of relevant issues that were discussed during meetings attended by the DE during the previous month are summarized below. (Note that routine meetings with SMCS staff are not included):

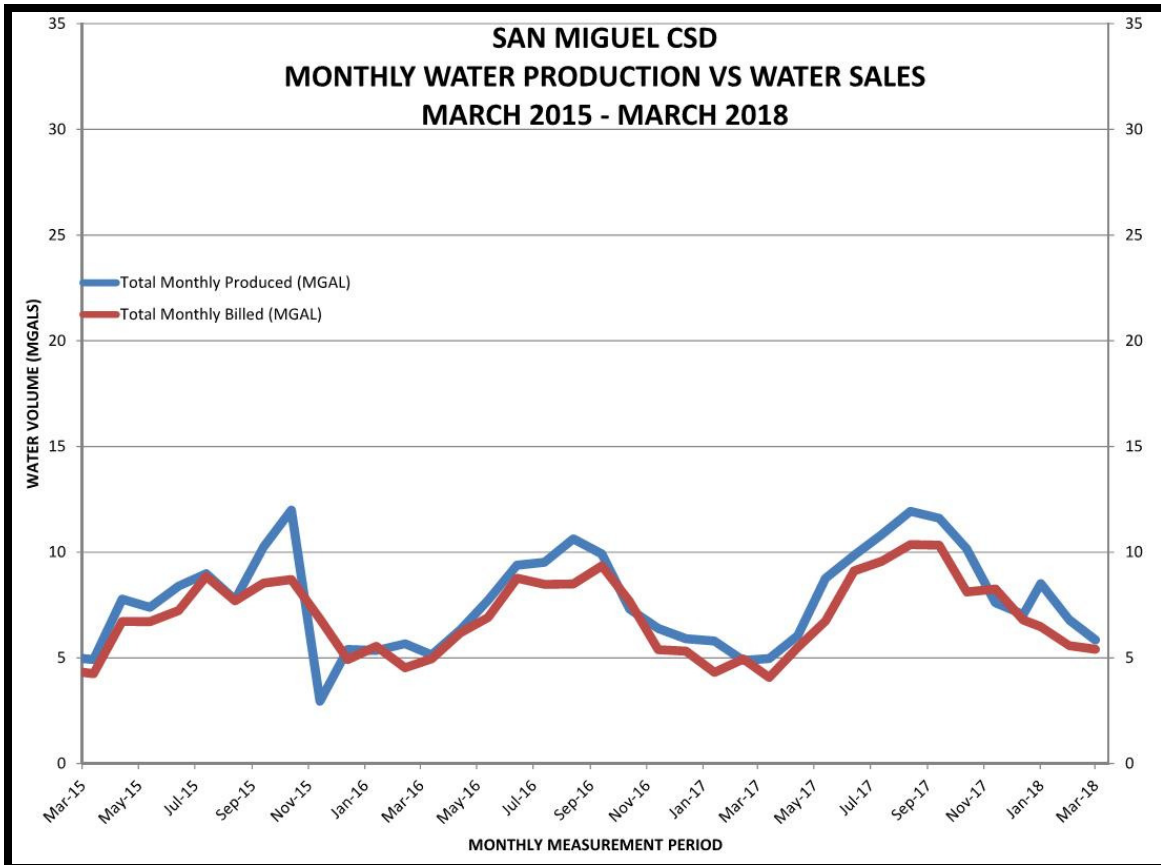
1. March 26, 2018: The DE and the Director of Utilities attended a meeting with Tony Navarro, the SLO County CDBG project liaison for the SLT Tank As Blending Line project. The purpose of the meeting was to coordinate close-out of the project and the CDBG grant.

CIVIL ENGINEERING / HYDROLOGY

2. March 27, 2018: The DE participated in a conference call between all Paso Robles Groundwater Basin GSP coordination committee staff member to discuss scheduling and content for the upcoming informational public meetings..
3. April 6, 2018: The DE attended the SMCSO Utility Rate Study Public Meeting.

WATER PRODUCTION HISTORY

The following graph depicts the water production and sales for the proceeding 36-months.



CAPITAL IMPROVEMENT PROGRAM

The following is a summary of the principal activities that were related to the Capital Improvements Program during the previous month:

1. San Lawrence Terrace Arsenic Blending Pipeline & Tank Improvements: The contractor (Whitaker Construction Group, Inc.) has completed all work on the project and is in the process of preparing the final invoice and project close-out documentation.
2. WWTP Aeration System Upgrade: Under the terms of an agreement between the District and the County, their consultant is nearing the completion of a study to evaluate design alternatives for improvements to the WWTP aeration system. As part of the project, four (4) different aeration systems were evaluated with considerations given to treatment & energy efficiency, installation & operational costs, and compatibility with the existing WWTP. The District has received the preliminary report and provided feedback. The County is now proceeding with

finalizing the report which will include final recommendations for the WWTP Aeration System retrofitting. The engineering phase of this project has been completed at no cost to the District. If the District elects to move forward with the recommendations, the cost of the improvements will be paid for through future energy cost savings.

3. Wastewater Treatment Plant Renovation / Upgrade: We have been notified that the District will be the recipient of \$177,750 Prop 1 IRWM DAC Involvement Grant Funds which will be used to fund a Wastewater Treatment Plant Update and Recharge Basin Study. We're still a few months or more from being able to invoice for reimbursement funds; however, we can request reimbursement for work performed within the scope back to January 22, 2016. Because of the DAC status, no matching funds are required.
4. Wastewater Treatment Plant Renovation / Upgrade: We have submitted a grant application to the DWR for funding in the amount of \$250,000 for Planning & Design for the Wastewater Treatment Plant renovation. We have been assigned a project manager at the DWR and the DWR has reviewed our submittal and found it to be complete with the exception of the 2016 – 2017 audited financials. These will be submitted as soon as they are available.
5. SLT 6-inch A.C. Waterline Replacement: A major break a 6-in asbestos cement pipeline occurred on January 7, 2018. The DE has prepared Engineering Plans & Specifications to allow the District to solicit bids from qualified contractors to replace the existing waterline between Oak Drive and the SLT Water Tank. The DE and Director of Utilities will attend a meeting with the property owners to discuss the acquisition of a utility easement on April 19, 2018.
6. Sanitary Sewer Management Plan Audit & Update: The Board directed the DE to to prepare a required audit and update the District's Sanitary Sewer Management Plan (SSMP). This work is currently in progress and we anticipate that the Audit and Plan Update will be available for District staff and Board review at the May 2018 Board meeting.

DEVELOPMENT

The following is a summary of private development projects that are either in-progress or planned that staff is currently reviewing or inspecting during construction:

- a) People's Self Help (Tract 2527, formerly Mission Garden Estates): The contractor continues the installation of the underground utilities. The the sanitary sewer collection system and the water distribution system have been installed. The sewage lift station is installed. Dry utilities are currently being installed, in advance of final grading operations.
- b) People's Self Help (Tract 2710). This is a 24 Lot residential subdivision. Construction of water and sewer lines have been completed, tested and passed inspection. Homes are now under construction and the District is providing lateral inspections as needed. To date, all of the planned homes have been framed and construction continues to progress.
- c) Tract 2779 (Nino - 34 lots) –Site work on for this development was initiated in October 2017 and the contractor is currently installing water and sanitary sewer infrastructure and site grading is underway.

GROUNDWATER SUSTAINABILITY AGENCY

As part of the HydroMetrics GSP Consultant Team, Ellen Cross with Strategy Driver, Inc. and Maria Pascoal with GEI will be leading the Communications and Engagement Planning and Implementation efforts on behalf of the GSP Cooperative Committee. To initiate this process, a series of "Fast Start" public meetings which will be held from 4:30 pm (set up); 5:30 pm (start time); 8:30 pm (adjournment) at the Kermit King Elementary Multi-Purpose Room as follows:

- April 23: GSP Timeline, GSP requirements, and an introduction to Sustainable Management Criteria
- April 30: Groundwater law and its connection to SGMA. State of the basin
- May 14: Projects and programs for groundwater management
- May 21: Further information on the state of the basin, and follow-up to the first three meetings

In addition to the above referenced public "Fast Start" informational meetings, there will be a meeting of the GSP Cooperative Committee on April 25, 2018 at 4:00PM in Paso Robles

I would like to take this opportunity to thank each of you and District staff that will review the information contained in this report. If there are any questions or you wish to discuss, please do not hesitate to contact me.

Respectfully Submitted,

MONSOON CONSULTANTS

Blaine T. Reely

Blaine T. Reely, Ph.D., P.E.
President, Monsoon Consultants

April 17, 2018

Date

SAN MIGUEL COMMUNITY SERVICES DISTRICT

AGENDA ITEM# IX.9

UTILITY REPORT 3-17-18 Thru 4-20-2018

Well Status:

- Well 4 is fully operational
- Well 3 is fully operational
- SLT well is in service

State Water Resources Control Board (SWRCB):

- .

Water System status:

Water leaks this month:5 This year: 7

Water related calls through the alarm company after hours this month: 0 this Year: 1

- Were advised of and fixed a service line leak off of San Pablo Lane.
-

Sewer System status:

Sewer overflows this month: 0 this year: 0

Sewer related calls through the alarm company this month: 0 this Year: 0

WWTP status:

- Due to an issue with power at the WWTP we experienced a high number of failures at the plant. In order to correct part of the problem starters for the lift pumps had to be replaced. We are working with PG&E to correct the problems.
- An issue was raised on 1/8/18 that the WWTP lights need to be adjusted as they are visible from Homes on Mission street. We will be adjusting them to minimize the impact on the homes on Mission street and still maintain necessary light at the plant once a lift is available to reach them.

Lighting status:

- Some street lights that were installed as part of recent tracts were not added to our billing, we have corrected that with PG&E
- Street light at 11th and N has been turned on

Project status:

- Continuing raising valves and manholes around town.
- SLT Blending line is Complete Staff is working on finalizing the required paperwork to submit for reimbursement from the County and HUD

WWTP Aerator Upgrade

- On 2/9/18 Blaine and I met SLOCO Energy Watch, PG&E and Representatives for an update on the status of the analysis, viable options, and future steps. Potentially be bringing something to the board in May or June 2018

SCADA:

- Recently TESCO made some updates to our software to cut down and track nuisance communication fails that we had been experiencing.

Solid Waste:

- .

SLO County in San Miguel:

- .

Caltrans in San Miguel:

- Caltrans is underway on improvements to the HWY 101 corridor, for what will be a 2-year project. We have received notice of road closures; notices are available in the office. South Mission street onramp is closed and will remain closed for the next few months until the new bridge is built. (1-2018)

Rain in San Miguel:

1-8/9-18	2"
2/28-3/4	1.5"
3/21	3.5

PREPARED BY:

Kelly Dodds

Kelly Dodds

Director of Utilities

Date: April 20th, 2018

San Miguel Community Services District Board of Directors Meeting



Staff Report

April 26th, 2018

AGENDA ITEM: IX 10

SUBJECT: Fire Chief Report for March 2018

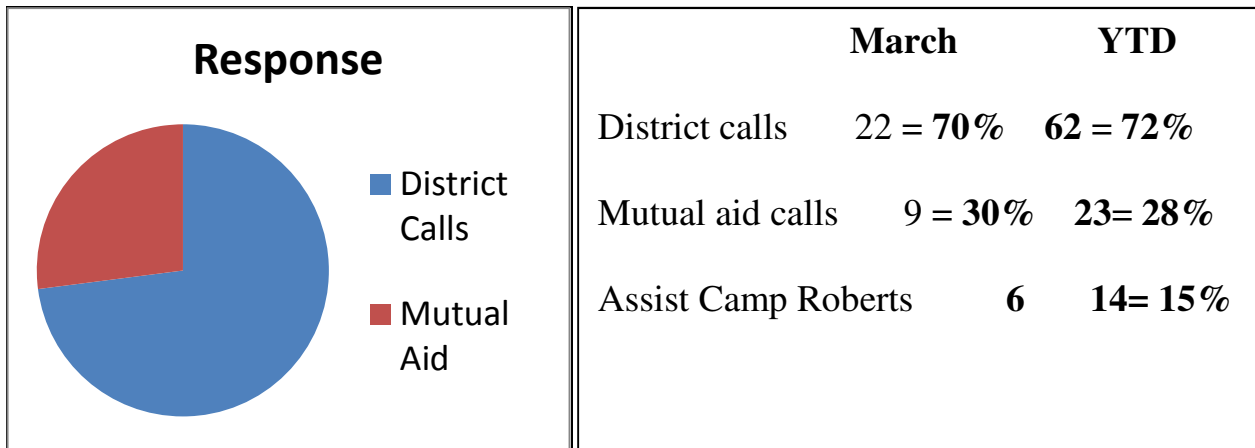
STAFF RECOMMENDATION: Receive and File Monthly Reports for the Fire Department

INCIDENT RESPONSE:

- Total Incidents for March 2018 **31**
- Average Calls for per Month in 2018 **28.3**
- Total calls for the year to date **85**

Emergency Response Man Hours in March = 117 2018	total	270
Stand-By Man Hours for March = 32		<u>90</u>
	Total hr.	360

Emergency Response Man Hours = 3.7 hr. Per call for March		3.1 hr. Per call for the year
Stand-By Average per Call = .9 hr. Per call for, March		1.0 hr. Per call for the year



Activities:

March

<u>Date</u>	<u>Subject Matter</u>
6	Hose Loads and Pulls, Small and Large Lines
13	Auto Extrication/ Patient Removal
20	Vehicle Fires Attack
27	Association Meeting

<u>Date</u>	<u>Other activities</u>	<u>Time</u>
-------------	-------------------------	-------------

April

<u>Date</u>	<u>Subject matter</u>
4	Ropes and Knots / Rescue Systems
11	Search and Rescue
18	Tools and Equipment Set up / Lights, Ventilation, Rescue
25	Association Meeting

<u>Date</u>	<u>Other activities</u>	<u>Time</u>
	Clean up	0800-1200
28 th	Sagebrush Day's Parade	0900-1200

Information:

Prepared By:

Rob Roberson

Rob Roberson, Fire Chief

Attachment: A-report on fire staffing



San Miguel Community Services District

Board of Directors

Report

March 22nd, 2018

AGENDA ITEM: IX 10-1-A

SUBJECT: Fire Department Staffing, Coverage, Response

RECOMMENDATION: Have the Fire Chief create a staff coverage schedule utilizing reserve Firefighter personnel to provide additional coverage during peak hours as needed and recommended by the hourly response report.

BACKGROUND:

The Fire Department Responded to over 200 calls in one year for the first time in 2013 responding to 207 calls. In 2018 only five years later the department responded to 353 calls. That's a 58% increase in 5 years or 12% each year. 2018 the Fire Department is looking at a 18% in just this year alone. What does this mean. The percentage in response has dropped simply because the call volume has increased and the availability of reserve firefighters has not been available.

Second, the ability to get Reserves Firefighters that are qualified and trained where they can respond and provide a useful service is getting more difficult. On average it takes a year to get a firefighter trained where they can respond and perform just the basics. Currently 64% of our emergency responses are medical related. It is vital that the firefighters responding are trained in Emergency Medical Services and that our district always has coverage with medically trained personnel.

During the third quarter of this year January thru march We have not provided a response other than the duty officer 38 % of the time. We are only getting a station response 62% of the time. As fire season picks up and the availability of Camp Robert's and County Fire decreases I fear we are putting ourselves in a position of having an unassured 911 Call and that could be tragic.

I have contacted County Fire and Camp Roberts Fire regarding the Automatic and Mutual aid response. They are faced with the same call volume increase and the lack of qualified reserve firefighters throughout the county the same as we are.

We are currently working on an agreement with County Fire and part of the Master Mutual Aid system that a County Engine will automatically be dispatched if Camp Roberts is unavailable. When We (San Miguel Fire) come up on the radio and acknowledge the response County Fire Response will automatically be cancelled unless requested otherwise.

FISCAL IMPACT

Based on the calls per time of day and day and day of the week I feel that 12hr. cover shifts would be appropriate. \$130 for a 12hr shift to provide coverage for response. Shifts would be scheduled based on the need and the call volume.

Coverage could be provided based on 12-hour shift not to exceed 20 shifts in a calendar month. This would cost

RECOMMENDATION

Authorize the Fire Chief to prepare a coverage schedule based on response needs and foreseen needs due to Emergency Response Activity, the hourly response per hour, day of the week report and availability of automatic and mutual aid response.

PREPARED BY:

Rob Roberson _____

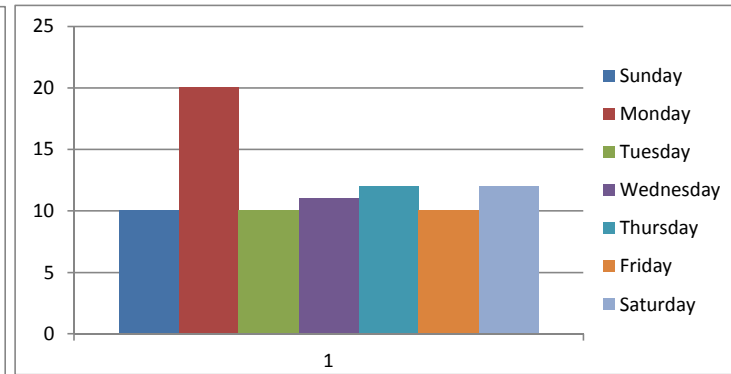
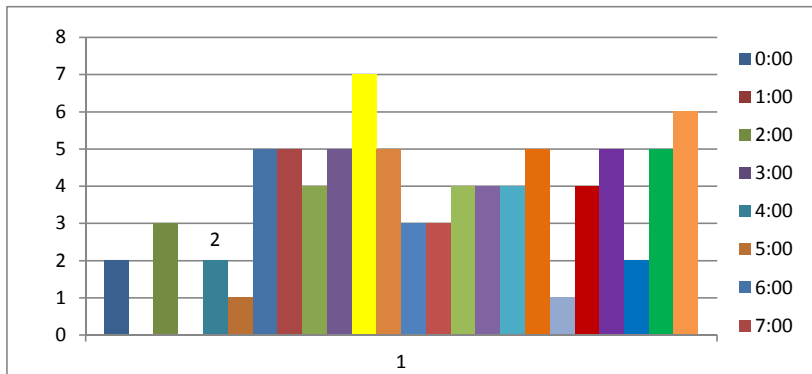
Rob Roberson Fire Chief / Interim General Manager

Call per time of day and day of the week 2018


	After Hours					CSD Work Hours										Off Hours										
	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total	
Sunday							1		1		1				1		1		2	1		1	1	10	10%	
Monday	1		2			1	2		2	3		1				2	1	1		1	1		2	20	20%	
Tuesday				1		1	1	1				1	1		1		1				1		1	10	16%	
Wednesday					1	1		1	1	1	1	1		2		1				1				11	14%	
Thursday			1				1	2	1	1	1		1	1					1				2	12	12%	
Friday				1		1				1	1				2		1					1	1	10	16%	
Saturday	1					1				1	1		1	1			2		1	1		2		12	12%	
Hour Total	2	0	3	0	2	1	5	5	4	5	7	5	3	3	4	4	4	5	1	4	5	2	5	6	85	
	1%	3%	2%	1%	0%	2%	2%	4%	3%	5%	6%	3%	2%	9%	4%	10%	6%	6%	4%	8%	3%	4%	2%	2%		

Total calls during CSD Work Hours	32	38%
Total calls during Off time and weekends	53	62%
After Hours calls 22:00 to 06:00	19	16%
Total Weekend Calls	22	22%
Total Calls Monday thru Friday	63	77%

8am to 8pm 54



IX-10

	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		TOTAL	
	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid
Structure Fires	0	1	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	3
Veg. Fires	0	0	3	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	1
Vehicle Fires	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Misc. Fires	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0
Illegal Burning	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Accidents	0	1	0	1	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	4
False Alarms	2	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	0
Hazardous Condition	1	1	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	2
Hazardous Materials	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Standby	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
Pub.Svc.Asst.	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0
Medical Aids	21	4	8	3	14	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	43	12
Call TOTALS	25	7	15	7	22	9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	62	23
	32		22		31		0		0		0		0		0		0		0		0		0		85	
<i>CPR</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mutual Aid SLO/Mon.	7	0	7	0	7	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22
Camp Bob Asst.	3		5		6		0		0		0		0		0		0		0		0		0		14	
Average Calls Per	<i>Month</i>		29.5	<i>Day</i>		1	<i>SLO Co. MA</i>				21		<i>Montrey Co. MA</i>		1		<i>CPR TOTAL</i>				0					

SAN MIGUEL COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
MARCH 9, 2018 SPECIAL MEETING MINUTES
MEETING HELD AT DISTRICT OFFICES
1150 MISSION STREET
SAN MIGUEL, CA 93451

- I.** Meeting Called to Order by President Green – 6:00 p.m.
- II.** Pledge of Allegiance: Director Kalvans
- III.** Roll Call: Directors Present: Buckman, Green, Parent, Kalvans, Sangster
District Staff in attendance: Rob Roberson, Kelly Dodds, and District General Counsel Schweikert
- IV.** Adoption of Special Meeting Agenda:
Motion by Director Sangster to adopt Special Meeting Agenda as presented.
Seconded by Director Kalvans Motion was approved by vote of 5 AYES and 0 NOES and 0 ABSENT
- V. Public Comment and Communications (for items not on the agenda):**
No public comment.
- VI. ADJOURN TO CLOSED SESSION:** None
- VII. Public Comment and Communications:**
Laverne Buckman, San Miguel resident voiced that the Board of Directors, should send a thank you letter to the county board of supervisors for voting against the Estrella-El Pomar-Creston Water District formation.
- VIII. Special Presentations/Public Hearings/Other:** None
- IX. Staff & Committee Reports – Receive & File:** None
- X. CONSENT ITEMS:** None
- XI. BOARD ACTION ITEMS:**
- 1. Review and adopt resolution 2018-13 authorizing Staff to prepare and deliver a Notice of Public Hearing to consider water and wastewater user fees Pursuant to Proposition 218, and to increase water and wastewater connection fees.**

Item presented by Director of Utilities Kelly Dodds and Eric Helgeson from Bartle Wells. Mr. Dodds was asked by President Green to read the full staff report aloud for the public. Eric explained the process that the rate increase must abide by through PROP 218.

*(Staff Report and Bartle Wells PowerPoint is in meeting 3-9-2018 on District website: sanmiguelcsd.org)

Board Comment: Director Sangster, asked about the Capital Reserves for Water and Sewer differences? District Engineer explained, that the amount the District needs is due to the cost with necessities and time frame that the projects are needed. Example given was that on the Wastewater Treatment side and the treatment facility is in need of upgrade. With a Wastewater plant upgrade there is re-permitting and the District has already spoke with the State Regional Water Quality Control Board and the discharge requirements will need to be improved significantly. The other costly project is pipes in the ground that are well past their service life and are causing significant costs for maintenance. Director Sangster asked about the timing and if these things need to be done all at once? Eric Helgeson explained that, it is an over-time thing because it is hundreds of thousands a year and frankly the District just doesn't have the amount of discretionary dollars that is needed. The District is looking at doing maintenance in a shorter amount of time and looking at a USDA loan with good interest rate, allowing the year by year amount to be spread out and not waiting on the project.

Director Sangster asked about grants and what is being looked at for these projects.

Director of Utilities Kelly Dodds explained that for the Wastewater side the District is looking at a potential grant for around 750k-1M dollars to help pay for a treatment plant. Grants are not guaranteed until they are in hand, so although we are considering that in this rate plan. The District is looking for funding all the time, but the San Miguel Wastewater Treatment Facility needs to be worked on now. Mr. Dodds reminds the Board that these numbers are the maximum that rates can be raised in five years. With Water Capital the District has pulled a couple of projects that can be postponed like the water treatment for this plan and will be relooked at when requirements change.

Director Buckman, asked if some of these increases can be deferred? Eric Helgeson explained that he does have a proposal that is 90% / 25% / 15% the good part of this alternative option is the flexibility the bad part is that the District would not have the reserves built up to start projects. Eric explains, the different plans through his PowerPoint (pg. 25) discussion ensued.

Director Buckman voices he opinion that the increase is too steep. Eric explains his opinion and that this is where the District is at and it is not fun for anyone, and anything less than what is proposed the District will still be in a deficit.

Director Sangster, asked Eric Helgeson to explain what would happen if the District went with this lower proposal and something happened? Mr. Helgeson, explained that if something happed and the District would have to dip into the already low funds or borrow from another fund and that would have to be paid back to that fund with interest or go get a high interest loan. Discussion ensued

Director Kalvans thanked the community for showing up. Mr. Kalvans asked Eric under residential connections why, if district has standard rate why would that be included? It was explained that it was a cleaning up issue and has to do with "residential" doesn't have the same requirements as "nonresident" do for fire line connection requirements.

Director Kalvans asked about the proposed lift stating in the riverbed for the new housing development, it was explained that to offset the cost the District is proposing a zone fee, and that the development that is being discussed is a Peoples Self-Help development and also a private development. Discussion ensued Director Kalvans asked to hear for the Public, before he has anymore comments or questions. Director Kalvans feels that there are other options to finance of the Capital Reserve.

Director Green thanks Eric Helgeson for all his work. Director Green voiced that he feels that the staff should relook at the tiers and how they increase from \$4 to \$8 very quickly.

Public Comment: San Miguel Residence Richard Walker, Teckie Foster, Amber Scangarello, David Murrell, Richard Smithen, Cordelia Perry, Owen Davis, Terry Gore, Jessica Peckham, Aimee Nemke, Sonia Ornelas, Nanette Negrete, and Cindy Vance has public comment on item XI-1.

David Murrell. asked why are we raising the rates, and why we have a 200% raise and can't be a 50% raise.

Richard Smithen asked if we cut back the use of the water and the raise would just be a minimum bill and asked if that would hurt the district. Mr. Smithens voiced that he was concerned with everything is going up, example was given about PG&E. The water tank on the hill was a federal grant and explained that he was on the board at that time, and explained that the board agreed to pay back this loan agreed to raise the water rates \$5 to \$10 a month a year, but the Board felt bad and listened to many people and never raised the rates like they were supposed to. If the Board of Directors had raised the rates like they it was directed the District would not be in this position of having to raise the rates so drastically.

Cordelia Perry asked about PSHH and explained that she feels by her calculations that the district has received \$18,272.00 per house and asked where all that money is that got collected. Currently the resident pays a minimum of \$14.69 for water & \$37.09 for sewer and feels that the new increase is too much. She feels that the District needs to relook at the Budget because residence have done their part. Discussion ensued.

Owen Davis thanked Cordelia Perry and agreed with her statements.

Terry Gore had questions about the grants that were discussed and when the district might know for sure if the grant would be awarded to San Miguel. Mrs. Gore also asked if anyone has considered putting a special assessment on tax bill. Question about \$71.32 being the flat rate plus on Page 25, and is there any new building going on in San Miguel that can be counted on for connection fees.

Teckie Foster, asked for some clarification. She voiced that she would like to know what the minimum bill will be for residence. She also agrees that the rate increase is too high, she voiced her disapproval on how the past Board of Directors did not do their due diligence.

Amber Scangarello, voiced that she has moved here about one year ago. Amber questioned the force of green lawns by the HOA and voiced that she did not agree with the amount the rate increase would be and it would be a hardship for her family.

Jessica Peckman, voiced that she feels that the community doesn't have the same services as the other communities have on the comparison slide, and asks that the Board take that into consideration.

Board Comment: Director Kalvans, thanked the community for coming to the meeting. Director explained that he understands the frustration. He feels that the rate increase is too high and feel that the increase can be done over a few years. He also thinks that a Bond measure would work to help with Capital projects. He has also asked that staff consider looking into forming a AB2 Redevelopment Agency to finance infrastructure. Director Kalvans asked Legal to look into this AB2. District transparency issues need to be looked into by staff. He would also like to look at reestablishing the Finance & Budget Committee.

Director Buckman feels that the increase should be less then proposed.

Director Green thanks the community and voices that the he would be looking at every option.

Public Comment: Cordelia Perry asked for clarification on if both the water and wastewater need to be increase? Director Green explains that yes, the discussion was on both raising water and wastewater rates.

Director Green explains that the sewer plant needs to be upgraded and it is because of the new developments.

Cordelia Perry spoke of the development fees.

Discussion ensued. About fees and developments, and the District infrastructure.

District Counsel explained that all Districts are having problems. Mr. Schweikert, also explained that the state of California has asked everyone to conserve water and it is a catch twenty-two because, if you cut back then not as much money is being collected. All Districts are raising rates because of the debt that has been accumulated during the drought. Discussion ensued about rate studies and usage fees.

Workshops were discussed and agreed too.

Interim General Manager/Fire Chief Rob Roberson explained to the public the efforts that the staff are making in the finances, and welcomes the communities to participate.

Nanette Roe, asked about the 2015-2016 audit on the website. Utilities Director Kelly Dodds explained that it just needs to be put on the website, and that staff runs the site in house and will make sure it gets on their asap.

Cyndi Vance, asked the Board of Directors that have been on the board for more than a few years, on what they are going to do to assure the public that the communities money is being spend correctly? Ms. Vance also would like the finances in order before any rate increase due to transparency issues.

Motion by Director Parent to Approve Resolution 2018-13 authorizing Staff to prepare and deliver a Notice of Public Hearing to consider water and wastewater user fees proposal Pursuant to Proposition 218, and to increase water and wastewater connection fees. Option 1 of 155% initially, and 3% after.

Seconded by Director Sangster. Motion was approved by Vote of 3 AYES and 2 NOES and 0 ABSENT.

XII. BOARD COMMENT:

XIII. ADJOURNMENT: not stated @ PM to next regular meeting on 4-9-2018

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Pacific Premier Bank - General Account
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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3814	17101S	434 76 FLEET CARD	970.51					
Account Number : 0201-00-108861-6								
1	53351150	02/28/18 Fuel - Truck #8600	123.80			20 62000	485	10200
2	53351150	02/28/18 Fuel - Truck #8601	186.56			20 62000	485	10200
7	53351150	02/28/18 Fuel - Truck #U8632	196.75			40 64000	485	10200
8	53351150	02/28/18 Fuel - Truck #U8632	196.75			50 65000	485	10200
9	53351150	02/28/18 Fuel - Truck #8630	266.65			20 62000	485	10200
Total for Vendor:			970.51					
3852	17127S	2 ADVANCE MARKING SYSTEMS	37.39					
Acct #202233								
1	1-612196-1	03/02/18 202233 ~ nametags	37.39*			20 62000	305	10200
Total for Vendor:			37.39					
3881	17128S	999999 AJ EXCAVATION	650.00					
Water Hydrant Refund Booster Station & River								
1	Hydrant	03/19/18 Water Hydrant refund	650.00			50 20550		10200
Total for Vendor:			650.00					
3883	17129S	999999 ALEJANDRA CARRER/ASHLEY ESPINOZA	36.35					
Water & Sewer Refund 379 9th Street								
1	379 9th st	03/19/18 Water& Sewer refund	36.35			50 20550		10200
Total for Vendor:			36.35					
3810	17102S	394 AMERICAN WATER WORKS ASSOCIATION	105.00					
Customer ID No. 02658720 Order No. 7001479423								
1	7001479423	01/26/18 Membership Renewal	105.00*			50 65000	385	10200
Total for Vendor:			105.00					
3811	17103S	576 APEX FIRE CONTROL	471.90					
1	1293	03/07/18 LED Emergency Light w/battery	160.88			20 62000	510	10200
2	1293	03/07/18 LED Combo light w/battery	311.02			20 62000	510	10200

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3849	17130S	576 APEX FIRE CONTROL	155.51					
		Revised invoice						
1	1293-1	03/07/18 LED Combo light w/battery	155.51			20 62000	510	10200
		Total for Vendor:	627.41					
3806	17080S	593 ASHLEY SANGSTER	100.00					
		Board Member Stipend February 22, 2018 meeting						
1	Feb 2018	02/22/18 February 2018 Board Mtg	100.00			10 61000	111	10200
3871	17131S	593 ASHLEY SANGSTER	100.00					
		Board Member Stipend March 22, 2018 meeting						
1	March 2018	03/22/18 March 2018 Board Mtg	100.00			10 61000	111	10200
		Total for Vendor:	200.00					
3839	17104S	569 BANK OF THE WEST	582.37					
		#0087-8458						
3	02/28/18	Microsoft Online Services	63.35*			20 62000	385	10200
4	02/28/18	Microsoft Online Services	11.51*			30 63000	385	10200
5	02/28/18	Microsoft Online Services	153.60*			40 64000	385	10200
6	02/28/18	Microsoft Online Services	153.60*			50 65000	385	10200
7	02/28/18	Microsoft Online Services	1.92*			60 66000	385	10200
8	02/28/18	Dollar General Envelopes	0.72*			20 62000	305	10200
9	02/28/18	Dollar General Envelopes	0.72			40 64000	305	10200
10	02/28/18	Dollar General Envelopes	0.72			50 65000	305	10200
11	02/28/18	Postage	16.29			50 65000	351	10200
12	02/28/18	BuyRolls printer paper	29.98			40 64000	305	10200
13	02/28/18	BuyRolls printer paper	29.98			50 65000	305	10200
14	02/28/18	Go Daddy	19.80*			20 62000	305	10200
15	02/28/18	Go Daddy	3.60			30 63000	305	10200
16	02/28/18	Go Daddy	47.99			40 64000	305	10200
17	02/28/18	Go Daddy	47.99			50 65000	305	10200
18	02/28/18	Go Daddy	0.60*			60 66000	305	10200
		Total for Vendor:	582.37					

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3797	17081S	548 BARTLE WELLS ASSOCIATES	12,531.77					
Rate Study								
1	1006A	02/15/18 Rate Study	6,265.89			40 64000	432	10200
2	1006A	02/15/18 Rate Study	6,265.88			50 65000	432	10200
Total for Vendor:			12,531.77					
3793	17082S	596 BAUER COMPRESSORS Inc.	151,020.88					
MSA Self Contained Breathing Apparatus see Resolution								
1	0000234220	12/12/17 20 SCBA	151,020.88			20 62000	500	10200
Total for Vendor:			151,020.88					
3812	17105S	34 BLAKE'S INC	41.21					
1	1195999	03/29/18 Butt~Bolts	15.80			40 64000	305	10200
2	1195999	03/29/18 Butt~Bolts	15.79			50 65000	305	10200
3	1198850	03/29/18 Pulley~Paint Liner	9.62			50 65000	305	10200
Total for Vendor:			41.21					
3815	17106S	535 BRENDLER JANITORIAL SERVICE	275.00					
Janitorial Service								
1	1734C	03/02/18 February 2018	45.37*			20 62000	305	10200
2	1734C	03/02/18 February 2018	8.25			30 63000	305	10200
3	1734C	03/02/18 February 2018	110.00			40 64000	305	10200
4	1734C	03/02/18 February 2018	110.00			50 65000	305	10200
5	1734C	03/02/18 February 2018	1.38*			60 66000	305	10200
Total for Vendor:			275.00					
3802	17083S	39 BUCKMAN, GIB	100.00					
Board Member Stipend February 22, 2018 meeting								
1	Feb 2018	02/22/18 February 2018 Board Mtg Stip	100.00			10 61000	111	10200
3857	17133S	39 BUCKMAN, GIB	100.00					
Board Member Stipend March 22, 2018 meeting								
1	March 2018	03/22/18 March 22 2018 Board Mtg St	100.00			10 61000	111	10200
Total for Vendor:			200.00					

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3884	-99779E	416 CALPERS	714.61					
		Annual Unfunded Accrued Liability Actuarial Valuation						
1	15216931	03/01/18 Annual Unfunded Accrued Liab	357.30			40 64000	225	10200
2	15216931	03/01/18 Annual Unfunded Accrued Liab	357.31			50 65000	225	10200
3885	-99778E	416 CALPERS	3.89					
		Annual Unfunded Accrued Liability Actuarial Valuation						
1	15216940	03/01/18 Annual Unfunded Accrued Liab	1.94			40 64000	225	10200
2	15216940	03/01/18 Annual Unfunded Accrued Liab	1.95			50 65000	225	10200
		Total for Vendor:	718.50					
3816	17107S	521 CHAPARRAL BUSINESS MACHINES, Maintenance Contract #6913-02 Samsung/X4250LX	61.00					
		Acct No. 013014 Contract #6913-02						
1	423534	02/26/18 Maint Contract 2/4-3/3/18	30.50*			40 64000	320	10200
2	423534	02/26/18 Maint Contract 2/4-3/3/18	30.50*			50 65000	320	10200
		Total for Vendor:	61.00					
3826	17108S	67 CHARTER COMMUNICATIONS Acct# 8245 10 105 0027311 Spectrum Buiness - Monthly	309.94					
		Internet/Voice						
1	7311030118	03/01/18 Internet/Voice	103.31*			20 62000	375	10200
2	7311030118	03/01/18 Internet/Voice	103.31*			40 64000	375	10200
3	7311030118	03/01/18 Internet/Voice	103.32*			50 65000	375	10200
		Total for Vendor:	309.94					
3846	17134S	473 CHURCHWELL WHITE LLP Professional Services Rendered through January 2018	15,272.33					
1	28223	02/28/18 General Counsel	1,179.72*			20 62000	327	10200
2	28223	02/28/18 General Counsel	214.49			30 63000	327	10200
3	28223	02/28/18 General Counsel	2,859.92*			40 64000	327	10200
4	28223	02/28/18 General Counsel	2,859.92*			50 65000	327	10200
7	28223	02/28/18 General Counsel	35.75*			60 66000	327	10200

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
8	28224	02/28/18 Steinbeck v SLO	5,432.20*			50 65000	332	10200
10	28225	02/28/18 SLOCEA v San Miguel CSD MOU	53.20*			50 65000	331	10200
13	28226	02/28/18 HR	386.46*			20 62000	327	10200
14	28226	02/28/18 HR	70.27			30 63000	327	10200
15	28226	02/28/18 HR	936.88*			40 64000	327	10200
16	28226	02/28/18 HR	936.88*			50 65000	327	10200
17	28226	02/28/18 HR	11.71*			60 66000	327	10200
20	28228	02/28/18 HR Investigation	61.45*			20 62000	327	10200
21	28228	02/28/18 HR Investigation	11.17			30 63000	327	10200
22	28228	02/28/18 HR Investigation	148.96*			40 64000	327	10200
23	28228	02/28/18 HR Investigation	148.96*			50 65000	327	10200
24	28228	02/28/18 HR Investigation	1.86*			60 66000	327	10200
25	28225	02/28/18 SLOCEA v San Miguel CSD MOU	53.20*			40 64000	332	10200
26	28224	02/28/18 Less Retainer Applied Steinbec	-130.67*			50 65000	332	10200
		Total for Vendor:	15,272.33					
3807	17084S	999999 CIPRIANO & MERCEDES	30.07					
		Water & Sewer refund 1515 L Street						
1	1515 L St	03/01/18 Water refund 1515 L St	30.07			50 20550		10200
		Total for Vendor:	30.07					
3808	17099S	999999 CLAIR & RONNIE STEVENS	40.06					
		Water refund 810 Sebastian Court						
1	810 Sebast	03/01/18 Water refund	40.06			50 20550	805	10200
		Total for Vendor:	40.06					
3786	17085S	583 COBLENTZ BIEHLE & CRAMER	2,932.00					
		2016 & 2017 IRS & EDD Taxes, 941						
1	4058	02/15/18 2016 & 2017 IRS & EDD Taxes, 9	483.78*			20 62000	325	10200
2	4058	02/15/18 2016 & 2017 IRS & EDD Taxes, 9	87.96			30 63000	325	10200
3	4058	02/15/18 2016 & 2017 IRS & EDD Taxes, 9	1,172.80*			40 64000	325	10200
4	4058	02/15/18 2016 & 2017 IRS & EDD Taxes, 9	1,172.80*			50 65000	325	10200
5	4058	02/15/18 2016 & 2017 IRS & EDD Taxes, 9	14.66*			60 66000	325	10200
		Total for Vendor:	2,932.00					

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3858	17135S	584 CORE & MAIN LP	449.43					
Acct#210091 PO# 8545612								
RMA 121755 Credit invoice I083057								
1	I439931	03/12/18 EVAL/Labor Fee Handheld	228.90			50 65000	351	10200
2	I439931	03/12/18 Repair hand held	428.89			50 65000	351	10200
3	I476287	03/12/18 5/8x3/4 MTR Broken Shell	-208.36			50 65000	525	10200
Total for Vendor:			449.43					
3832	17109S	598 CORRPRO C/O BBVA Compass Bank	675.00					
1	404520	03/06/18 Tank inspect service	675.00*			50 65000	353	10200
Total for Vendor:			675.00					
3859	17136S	429 COUNTY OF SAN LUIS OBISPO - EH	124.30					
ACCT# AR0011381								
1	IN0114425	03/06/18 Cross Connection -Admin Fee	124.30			50 65000	362	10200
Total for Vendor:			124.30					
3798	17086S	529 DELL BUSINESS CREDIT	2,865.13					
Order #329332570,329332562 Account: 6879 4502 0401 6712 964								
1	329332570	02/02/18 3 Lap Top Computers	1,500.00*			50 65000	475	10200
2	329332562	02/02/18 3 Lap Top Computers	1,365.13			20 62000	475	10200
Total for Vendor:			2,865.13					
3861	17137S	109 FERGUSON ENTERPRISES	71.06					
Acct #725334								
1	5546561-1	03/16/18 Beveling Tool	71.06			50 65000	490	10200
Total for Vendor:			71.06					
3771	17087S	112 FGL - ENVIRONMENTAL ANALYTICAL	60.00					
Acct #8000653								
1	880217A	01/31/18 Coliform-Colilert	60.00			50 65000	359	10200

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3772	17087S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
Acct #8000653								
1	880162A	02/01/18 Metals	67.00			50 65000	358	10200
3773	17087S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
Acct #8000653								
1	880100A	02/02/18 Metals	67.00			50 65000	358	10200
3774	17087S	112 FGL - ENVIRONMENTAL ANALYTICAL	830.00					
Acct #8000654								
1	785261A	02/05/18 Wet Chemistry	830.00*			40 64000	355	10200
3775	17087S	112 FGL - ENVIRONMENTAL ANALYTICAL	80.00					
Acct #8000653								
1	880099A	02/14/18 Coliform Colilert	80.00			50 65000	359	10200
3799	17087S	112 FGL - ENVIRONMENTAL ANALYTICAL	105.00					
Acct #8000653								
1	880352A	02/19/18 Coliform-Colilert	105.00			50 65000	359	10200
3800	17087S	112 FGL - ENVIRONMENTAL ANALYTICAL	100.00					
Acct #8000653								
1	784594C	02/20/18 Coliform-Colilert	100.00			50 65000	359	10200
3833	17110S	112 FGL - ENVIRONMENTAL ANALYTICAL	200.00					
Acct #8000653								
1	880215A	03/24/18 Coliform-Colilert-P/A	45.00			50 65000	356	10200
2	880215A	03/24/18 Coliform-Colilert-P/A	45.00			50 65000	357	10200
3	880215A	03/24/18 Coliform-Colilert-P/A	110.00			50 65000	359	10200
3834	17110S	112 FGL - ENVIRONMENTAL ANALYTICAL	53.00					
Acct #8000653								
1	880216A	03/24/18 Metals	53.00			50 65000	358	10200

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3835	17110S	112 FGL - ENVIRONMENTAL ANALYTICAL	132.00					
	Acct #8000653							
1	880351A	02/27/18 Coliform	66.00			50 65000	356	10200
2	880351A	02/27/18 Wet Chemistry	66.00			50 65000	358	10200
3836	17110S	112 FGL - ENVIRONMENTAL ANALYTICAL	173.00					
	Acct #8000653							
1	880175A	03/01/17 CCR20117~Multiple Source Jan	173.00			50 65000	359	10200
3847	17138S	112 FGL - ENVIRONMENTAL ANALYTICAL	200.00					
	Acct #8000653							
1	880487A	03/09/18 Wet Chemistry~Coliform	200.00			50 65000	359	10200
3860	17138S	112 FGL - ENVIRONMENTAL ANALYTICAL	53.00					
	Acct #8000653							
1	880242A	04/14/18 Metals	53.00			50 65000	358	10200
		Total for Vendor:	2,120.00					
3862	17139S	401 FLUID RESOURCE MANAGEMENT	3,526.25					
	Sewer Line hot spot cleaning							
1	W16520	12/13/17 Maintenance Driver & Laborer	3,526.25			40 64000	570	10200
		Total for Vendor:	3,526.25					
3817	17111S	308 FRONTIER COMMUNICATIONS	53.95					
	Acct #805-467-2818-010412-5							
	Phone 805-467-2818							
1	02/22/18	SCADA	26.98			40 64000	310	10200
2	02/22/18	SCADA	26.97			50 65000	310	10200
3844	17140S	308 FRONTIER COMMUNICATIONS	70.76					
	Acct #805-467-2015-051216-5							
	Backup for Alarm							
1	March 2018	03/01/18 Acct #805-467-2015-051216-	35.38			40 64000	310	10200
2	March 2018	03/01/18 Acct #805-467-2015-051216-	35.38			50 65000	310	10200
		Total for Vendor:	124.71					

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3818	17112S	125 GREAT WESTERN ALARM	30.00					
Acct GW-661 Service Period: 3/01/18 to 3/31/18								
1	1802005451	03/01/18 Alarm Monitoring	15.00			40 64000	380	10200
2	1082005451	03/01/18 Alarm Monitoring	15.00			50 65000	380	10200
3819	17112S	125 GREAT WESTERN ALARM	75.60					
Acct A0702 Service Period: 3/01/18 to 3/31/18								
1	1802022421	03/01/18 Answering Service	37.80			40 64000	380	10200
2	1802022421	03/01/18 Answering Service	37.80			50 65000	380	10200
Total for Vendor:			105.60					
3803	17088S	126 GREEN, JOHN	100.00					
Board Member Stipend February 22, 2018 meeting								
1	Feb 2018	02/22/18 February 2018 Board Mtg	100.00			10 61000	111	10200
3863	17141S	126 GREEN, JOHN	100.00					
Board Member Stipend March 22, 2018 meeting								
1	March 2018	03/22/18 March 2018 Board Mtg	100.00			10 61000	111	10200
Total for Vendor:			200.00					
3804	17090S	406 KALVANS, ANTHONY	100.00					
Board Member Stipend February 22, 2018 meeting								
1	Feb 2018	02/22/18 February 2018 Board Mtg	100.00			10 61000	111	10200
3864	17142S	406 KALVANS, ANTHONY	100.00					
Board Member Stipend March 22, 2018 meeting								
1	March 2018	03/22/18 March 2018 Board Mtg	100.00			10 61000	111	10200
Total for Vendor:			200.00					
3820	17113S	510 LOCAL IT EXPERTS	1,757.00					
SMCSD Computer & Network Services								
1	114	03/07/18 Config 3 laptops, SSL Cert, Trai	1,267.00			20 62000	475	10200
2	114	03/07/18 Remote IT Services -March 2018	163.33*			40 64000	350	10200
3	114	03/07/18 Remote IT Services -March 2018	163.33*			50 65000	350	10200

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4	114	03/07/18 Remote IT Services -March 2018	163.34*			20 62000	350	10200
		Total for Vendor:	1,757.00					
3821	17114S	430 MASTER METER, INC. Customer #0212020 April 1, 2018 - March 31, 2019	1,500.00					
1	179352	02/15/18 Masterlink - Support & Maint.	1,500.00*			50 65000	385	10200
		Total for Vendor:	1,500.00					
3822	17115S	MID_CO MID-COAST GEOTECHNICAL, INC.	640.00					
1	20829	02/17/18 Soil Sample, Compact Curve	640.00			50 65000	431	10200
		Total for Vendor:	640.00					
3788	17091S	175 MIKE ROACH ELECTRIC Starter in MCC for Wet Well #2	237.50					
1	4452	02/14/18 Electrician/Service Truck 3Hrs	237.50			40 64000	582	10200
		Total for Vendor:	237.50					
3809	17100S	999999 MISSION PIZZA C/O JUAN Water refund 1425 Mission Street	100.00					
1	1425	Missi 03/01/18 Water refund	100.00			50 20550		10200
		Total for Vendor:	100.00					
3776	17092S	559 MONSOON VENTURES, INC. SMCSDSLT AS Blending Pipeline	550.00					
1	2224	02/15/18 Site Insp trench plugs/anchors	550.00			50 65000	431	10200
3777	17092S	559 MONSOON VENTURES, INC. SMCSD District Engineer/Board & Committee Metting	1,650.00					
1	2225	02/15/18 Prepared DE Report	825.00*			40 64000	326	10200
2	2225	02/15/18 Prepared DE Report	825.00*			50 65000	326	10200
3778	17092S	559 MONSOON VENTURES, INC. WWTP Aeration System Upgrade	220.00					
1	2226	02/15/18 Site Meeting w~CalPoly student	220.00*			40 64000	326	10200

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3779	17092S	559 MONSOON VENTURES, INC. GSP/GSA Meetings, Conference	2,750.00					
1	2227	02/15/18 Meeting GSA/GSP	2,750.00*			50 65000	324	10200
3780	17092S	559 MONSOON VENTURES, INC. WWTP Upgrade Prop 1 funding	2,090.00					
1	2228	02/15/18 Grant Applications	2,090.00*			40 64000	326	10200
3781	17092S	559 MONSOON VENTURES, INC. 10th & 11th Street Waterlines	5,585.00					
1	2229	02/15/18 CAD formatting for waterlines	5,585.00*			50 65000	326	10200
3782	17092S	559 MONSOON VENTURES, INC. WWTP Property Acquisition	440.00					
1	2230	02/15/18 Appraisal proposal	440.00			40 64000	581	10200
3783	17092S	559 MONSOON VENTURES, INC. District office survey & Topo Mapping	2,500.00					
1	2231	02/15/18 Meeting~CAD drawing	2,500.00			20 62000	510	10200
3784	17092S	559 MONSOON VENTURES, INC. SLT AC Waterline Repair ~ See resolution 2018-07	10,180.00					
1	2232	02/15/18 Gathered & Formatted DEM	10,180.00*			50 65000	326	10200
		Total for Vendor:	25,965.00					
3825	17116S	17 N REX AWALT CORPORATION	6.11					
1	10876	02/26/18 Sch 40, Male Adapter, bushing	6.11*			50 65000	353	10200
3853	17143S	17 N REX AWALT CORPORATION Pump Estimaef of January 18, 2018fo 60 HP 7CCHC 3PH 460V with Well Head see Resolution #2018-06	27,798.86					
1	18085	03/07/18 Pump Estimate	27,798.86*			50 65000	353	10200
		Total for Vendor:	27,804.97					

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3841	17117S	182 NAPA	51.09					
Acct #7543								
1	834283	02/22/18 1 Battery Tractor	83.73			40 64000	351	10200
2	834283	02/22/18 1 Battery Tractor	83.73			50 65000	351	10200
3	834494	02/22/18 Core Deposit	-14.55			40 64000	351	10200
4	834494	02/22/18 Core Deposit	-14.54			50 65000	351	10200
5	824628	02/22/18 Credit Invoice 824628	-87.28*			20 62000	354	10200
3843	17117S	182 NAPA	29.71					
Acct #7543								
1	835222	02/27/18 Head lite Bulb	14.86			40 64000	354	10200
2	835822	02/27/18 Head lite Bulb	14.85			50 65000	354	10200
Total for Vendor:			80.80					
3805	17093S	547 PARENT, JOSEPH	100.00					
Board Member Stipend February 22, 2018 meeting								
1	Feb 2018	02/22/18 February 2018 Board Mtg	100.00			10 61000	111	10200
3868	17144S	547 PARENT, JOSEPH	100.00					
Board Member Stipend March 22, 2018 meeting								
1	March 2018	03/22/18 March 2018 Board Mtg	100.00			10 61000	111	10200
Total for Vendor:			200.00					
3823	17118S	203 PASO ROBLES SAFE & LOCK, INC.	90.49					
Customer #24061								
1	138463	03/06/18 Key Lock Box	90.49*			20 62000	354	10200
Total for Vendor:			90.49					
3795	17094S	208 PG&E	1,154.37					
Acct #8565976480-8								
1	02/14/18	12th & K Street - 8565976725	11.09			30 63000	381	10200
2	02/14/18	Tract 2605 - 8565976109	45.18			30 63000	381	10200
3	02/14/18	Mission Heights - 8565976482	210.85			30 63000	381	10200
4	02/14/18	9898 River Rd. - 8565976002	411.68			30 63000	381	10200
5	02/14/18	9898 River Rd. - 8565976004	55.47			30 63000	381	10200
6	02/14/18	9898 River Rd. - 8565976008	255.77			30 63000	381	10200

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7	02/14/18	9898 River Rd. - 8565976014	85.26			30 63000	381	10200
8	02/14/18	9898 River Rd. - 8565976481	54.71			30 63000	381	10200
9	02/14/18	9898 River Rd. - 8565976483	24.36			30 63000	381	10200
Total for Vendor:			1,154.37					
3796 17095S 209 PG&E			6,769.82					
Acct #3675186851-8								
1	02/14/18	Old Fire Station / 1297 L St	19.71*			20 62000	381	10200
2	02/14/18	New Fire Station 1150 Mission	9.53*			20 62000	381	10200
3	02/14/18	Water Works #1 / Well 3	59.15			50 65000	381	10200
4	02/14/18	Bonita Pl & 16th / Well 4	1,940.15			50 65000	381	10200
5	02/14/18	N St / WWTP	4,394.10			40 64000	381	10200
6	02/14/18	2HP Booster Station	9.53			50 65000	381	10200
7	02/14/18	Mission Heights Booster	9.53			50 65000	381	10200
8	02/14/18	14th St. & K St.	35.81			50 65000	381	10200
9	02/14/18	Missn & 12th Lanscape~St light	252.28			30 63000	381	10200
10	02/14/18	SLT Well Drink Water	40.03			50 65000	381	10200
Total for Vendor:			6,769.82					
3866 17145S 208 PG&E			1,157.11					
Acct #8565976480-8								
1	03/16/18	12th & K Street - 8565976725	11.13			30 63000	381	10200
St								
2	03/16/18	Tract 2605 - 8565976109	45.28			30 63000	381	10200
3	03/16/18	Mission Heights - 8565976482	211.30			30 63000	381	10200
4	03/16/18	9898 River Rd. - 8565976002	412.71			30 63000	381	10200
5	03/16/18	9898 River Rd. - 8565976004	55.61			30 63000	381	10200
6	03/16/18	9898 River Rd. - 8565976008	256.31			30 63000	381	10200
7	03/16/18	9898 River Rd. - 8565976014	85.45			30 63000	381	10200
8	03/16/18	9898 River Rd. - 8565976481	54.91			30 63000	381	10200
9	03/16/18	9898 River Rd. - 8565976483	24.41			30 63000	381	10200
Total for Vendor:			1,157.11					
3867 17146S 209 PG&E			6,844.02					
Acct #3675186851-8								
1	03/19/18	Old Fire Station / 1297 L St	20.21*			20 62000	381	10200
2	03/19/18	New Fire Station 1150 Mission	9.86*			20 62000	381	10200

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3	03/19/18	Water Works #1 / Well 3	335.78			50 65000	381	10200
4	03/19/18	Bonita Pl & 16th / Well 4	1,939.93			50 65000	381	10200
5	03/19/18	N St / WWTP	4,201.40			40 64000	381	10200
6	03/19/18	2HP Booster Station	9.86			50 65000	381	10200
7	03/19/18	Mission Heights Booster	9.86			50 65000	381	10200
8	03/19/18	14th St. & K St.	36.53			50 65000	381	10200
9	03/19/18	Missn & 12th Lanscape-St light	237.86			30 63000	381	10200
10	03/19/18	SLT Well Drink Water	42.73			50 65000	381	10200
Total for Vendor:			6,844.02					
3856 17175S 600 RS Communication Consultants 12,682.10								
2017 VFA Grant								
changed from BK Technologies to RS Communications								
cancelled ck#017132								
see check #017175								
1	31218 03/12/18	6 136-174 MHz 5000	12,157.76			20 62000	456	10200
2	31218 03/12/18	6 Antenna VHF 150-17	230.81			20 62000	456	10200
3	31218 06/12/18	6 AA Clam Shell Orange	293.53			20 62000	456	10200
Total for Vendor:			12,682.10					
3827 17119S 238 SAN MIGUEL GARBAGE 103.98								
Monthly Service February 2018								
Acct#318691								
1	03/01/18	WWTP Monthly Trash Disposal	51.99			40 64000	383	10200
2	03/01/18	WWTP Monthly Trash Disposal	51.99			50 65000	383	10200
Total for Vendor:			103.98					
3850 17147S 269 STAPLES & ASSOCIATES 1,705.96								
Installation at 1150 Mission Street								
1	EW-5497 03/12/18	1150 Mission Street	1,705.96			20 62000	510	10200
Total for Vendor:			1,705.96					
3870 17148S 352 STAPLES CREDIT PLAN 90.75								
Office Supplies								
1	March 8738 03/09/18	Office Supplies	7.88*			40 64000	410	10200
2	March 8738 03/09/18	Office Supplies	7.87*			50 65000	410	10200
3	March 8738 03/09/18	Office Supplies	37.50*			40 64000	320	10200

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4	March 8738	03/09/18 Office Supplies	37.50*			50 65000	320	10200
		Total for Vendor:	90.75					
3837	17120S	460 STATE WATER RESOURCES CONTROL	90.00					
1	Renew 2018	03/02/18 Grade D3 Treat Cert Dodds	90.00			50 65000	715	10200
		Total for Vendor:	90.00					
3789	17077S	534 STREAMLINE	200.00					
		Web Page Hosting						
1	96758	02/10/18 Web Page Monthly Fee February	33.00*			20 62000	376	10200
2	96758	02/10/18 Web Page Monthly Fee February	6.00*			30 63000	376	10200
3	96758	02/10/18 Web Page Monthly Fee February	80.00*			40 64000	376	10200
4	96758	02/10/18 Web Page Monthly Fee February	80.00*			50 65000	376	10200
5	96758	02/10/18 Web Page Monthly Fee February	1.00*			60 66000	376	10200
3851	17149S	534 STREAMLINE	200.00					
		Web Page Hosting						
1	96959	03/10/18 Web Page Monthly Fee March	33.00*			20 62000	376	10200
2	96959	03/10/18 Web Page Monthly Fee March	6.00*			30 63000	376	10200
3	96959	03/10/18 Web Page Monthly Fee March	80.00*			40 64000	376	10200
4	96959	03/10/18 Web Page Monthly Fee March	80.00*			50 65000	376	10200
5	96959	03/10/18 Web Page Monthly Fee March	1.00*			60 66000	376	10200
		Total for Vendor:	400.00					
3869	17150S	274 SURFACE PUMPS, INC.	4,482.72					
		WWTP/Chopper Pump/Vaughn						
1	0128035-IN	03/08/18 Machine & Repair	4,482.72			40 64000	351	10200
		Total for Vendor:	4,482.72					
3830	17121S	419 SWRCB ACCOUNTING OFFICE	4,716.00					
		Service connections-						
1	SM 1015732	12/26/17 Community Water System	4,716.00			50 65000	715	10200
		Total for Vendor:	4,716.00					

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3801	17096S	597 THE APPRAISAL OFFICE INC	2,000.00					
17.87		acres off N Street						
1	22200	02/21/18 17.87 acres N Street	2,000.00			40 64000	581	10200
		Total for Vendor:	2,000.00					
3787	17079S	289 TOTALFUNDS BY HASLER	500.00					
		Acct#7900 0110 0130 2978						
1		02/07/18 Postage	250.00			40 64000	315	10200
2		02/07/18 Postage	250.00			50 65000	315	10200
3865	17151S	289 TOTALFUNDS BY HASLER	500.00					
		Acct#7900 0110 0130 2978						
1		03/11/18 Postage	250.00			40 64000	315	10200
2		03/11/18 Postage	250.00			50 65000	315	10200
		Total for Vendor:	1,000.00					
3828	17122S	391 TROPHY HUNTERS	30.18					
2		Name Plates for Director Parent						
1	16687	02/26/18 Name Plate- Dir. Ashley Sangst	4.98*			20 62000	305	10200
2	16687	02/26/18 Name Plate- Dir. Ashley Sangst	0.91			30 63000	305	10200
3	16687	02/26/18 Name Plate- Dir. Ashley Sangst	12.07			40 64000	305	10200
4	16687	02/26/18 Name Plate- Dir. Ashley Sangst	12.07			50 65000	305	10200
5	16687	02/26/18 Name Plate- Dir. Ashley Sangst	0.15*			60 66000	305	10200
		Total for Vendor:	30.18					
3875	17152S	491 ULINE	311.19					
		Customer #11813523						
1	95696418	03/13/18 Collar W/Hinge	162.03*			60 66000	305	10200
2	95696418	03/13/18 Dome	149.16*			60 66000	305	10200
3876	17152S	491 ULINE	1,743.10					
		Customer #11813523						
1	95805381	03/16/18 Bins,Wire Decking,Spill Cont	1,743.10			40 64000	582	10200
		Total for Vendor:	2,054.29					

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3872	17153S	298 UNIVAR USA INC Customer #701341 Well 3	347.95					
1	F0884580	03/12/18 SOD HYPO 12.5 % Liquichlor	347.95			50 65000	482	10200
3873	17153S	298 UNIVAR USA INC Customer #701341 Martinez Drive	593.52					
1	F0884582	03/12/18 SOD HYPO 12.5 % Liquichlor	593.52			50 65000	483	10200
3874	17153S	298 UNIVAR USA INC Customer #701341 Well 4	811.80					
1	F0884581	03/12/18 SOD HYPO 12.5 % Liquichlor	811.80			50 65000	481	10200
		Total for Vendor:	1,753.27					
3829	17123S	301 US BANK Acct #4246044555652647	53.79					
1	02/22/18	Wire GMC 2500 #8632	26.90			40 64000	354	10200
2	02/22/18	Wire GMC 2500 #8632	26.89			50 65000	354	10200
		Total for Vendor:	53.79					
3824	17124S	302 US POSTAL SERVICE PO Box 180 - Annual Fee	116.00					
1	2018 03/31/18	Annual Fee - PO Box 180	38.67*			20 62000	305	10200
2	2018 03/31/18	Annual Fee - PO Box 180	38.67			40 64000	305	10200
3	2018 03/31/18	Annual Fee - PO Box 180	38.66			50 65000	305	10200
		Total for Vendor:	116.00					
3785	17097S	327 VALLI INFORMATION SYSTEMS Web Posting	75.00					
1	45705 03/02/18	Web Posting, Online Maint.	37.50			40 64000	305	10200
2	45705 03/02/18	Web Posting, Online Maint.	37.50			50 65000	305	10200

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3840	17125S	327 VALLI INFORMATION SYSTEMS	75.00					
		Web Posting						
1	46147	03/06/18 Web Posting, Online Maint.	37.50			40 64000	305	10200
2	46147	03/06/18 Web Posting, Online Maint.	37.50			50 65000	305	10200
		Total for Vendor:	150.00					
3790	17078S	511 VERIZON	40.08					
		Acct #542095345-00001 805-423-7591						
1	9801291787	02/08/18 Laptop 805-423-7591	20.04			40 64000	310	10200
2	9801291787	02/08/18 Laptop 805-423-7591	20.04			50 65000	310	10200
3855	17154S	511 VERIZON	40.08					
		Acct #542095345-00001 805-423-7591						
1	8054237591	03/08/18 Laptop 805-423-7591	20.04			40 64000	310	10200
2	8054237591	03/08/18 Laptop 805-423-7591	20.04			50 65000	310	10200
		Total for Vendor:	80.16					
3879	17156S	508 WHITAKER CONSTRUCTION GROUP, SLT Blending Line Payment request #2	12,801.25					
		CDBG Funded						
1	#2	03/21/18 San Lawrence Terrace	12,801.25			50 65000	431	10200
3880	17157S	508 WHITAKER CONSTRUCTION GROUP, SLT Blending Line Payment request #1	135,679.00					
		CDBG Funded						
1	#2	03/21/18 San Lawrence Terrace	135,679.00			50 65000	431	10200
3882	17158S	508 WHITAKER CONSTRUCTION GROUP, Water Hydrant Refund Hydrant 10860774	659.90					
1		Hydrant 03/19/18 Water Hydrant refund	659.90			50 20550		10200
		Total for Vendor:	149,140.15					

04/19/18
12:02:12

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Claim Details
For the Accounting Period: 3/18

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Report ID: AP100V

Pacific Premier Bank - General Account
* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3794	17098S	318 WILDHORSE PROPANE	663.71					
ACCT #SANMI1 Repaired leak								
1	U0018529	01/31/18 Propane	109.51*			20 62000	382	10200
2	U0018529	01/31/18 Propane	19.91*			30 63000	382	10200
3	U0018529	01/31/18 Propane	265.48*			40 64000	382	10200
4	U0018529	01/31/18 Propane	265.48*			50 65000	382	10200
5	U0018529	01/31/18 Propane	3.33*			60 66000	382	10200
3831	17126S	318 WILDHORSE PROPANE	452.44					
ACCT #SANMI1								
1	U0018808	02/28/18 Propane	74.65*			20 62000	382	10200
2	U0018808	02/28/18 Propane	13.57*			30 63000	382	10200
3	U0018808	02/28/18 Propane	180.98*			40 64000	382	10200
4	U0018808	02/28/18 Propane	180.98*			50 65000	382	10200
5	U0018808	02/28/18 Propane	2.26*			60 66000	382	10200
Total for Vendor:			1,116.15					
# of Claims			105	Total:				453,169.85
Total Electronic Claims								718.50
Total Non-Electronic Claims								452451.35

Fund/Account	Amount
10 ADMINISTRATION DEPARTMENT	
10200 Operating Cash - Premier	\$1,000.00
20 FIRE PROTECTION DEPARTMENT	
10200 Operating Cash - Premier	\$174,646.51
30 STREET LIGHTING DEPARTMENT	
10200 Operating Cash - Premier	\$3,255.26
40 WASTEWATER DEPARTMENT	
10200 Operating Cash - Premier	\$39,234.69
50 WATER DEPARTMENT	
10200 Operating Cash - Premier	\$234,646.58
60 SOLID WASTE DEPARTMENT	
10200 Operating Cash - Premier	\$386.81
Total:	\$453,169.85

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
10 ADMINISTRATION DEPARTMENT						
46000 Revenues & Interest						
46020	Transfer In -Fire (16.5%)	0.00	0.00	37,499.00	37,499.00	0 %
46030	Transfer In -Lighting (3%)	0.00	0.00	6,818.00	6,818.00	0 %
46040	Transfer In -Sewer (40%)	0.00	0.00	90,907.00	90,907.00	0 %
46050	Transfer In -Water (40%)	0.00	0.00	90,907.00	90,907.00	0 %
46060	Transfer In- Solid Waste (0.5%)	0.00	0.00	1,136.00	1,136.00	0 %
46150	Miscellaneous Income	0.00	15.00	0.00	-15.00	** %
46151	Refund/Adjustments	0.00	486.20	0.00	-486.20	** %
	Account Group Total:	0.00	501.20	227,267.00	226,765.80	0 %
	Fund Total:	0.00	501.20	227,267.00	226,765.80	0 %
20 FIRE PROTECTION DEPARTMENT						
40000						
40220	Weed Abatement Fees	0.00	0.00	1,100.00	1,100.00	0 %
40300	Fireworks Permit Fees	0.00	0.00	800.00	800.00	0 %
40320	Fire Impact Fees	0.00	11,468.92	0.00	-11,468.92	** %
40420	Ambulance Reimbursement	1,153.08	3,431.11	4,400.00	968.89	78 %
40500	VFA Assistance Grant	0.00	0.00	18,000.00	18,000.00	0 %
	Account Group Total:	1,153.08	14,900.03	24,300.00	9,399.97	61 %
43000 Property Taxes Collected						
43000	Property Taxes Collected	10,725.53	242,535.37	337,351.00	94,815.63	72 %
	Account Group Total:	10,725.53	242,535.37	337,351.00	94,815.63	72 %
44000 Forestry & Fire Protection Reimbursement						
44000	Forestry & Fire Protection Reimbursement	0.00	4,396.92	10,000.00	5,603.08	44 %
	Account Group Total:	0.00	4,396.92	10,000.00	5,603.08	44 %
46000 Revenues & Interest						
46000	Revenues & Interest	0.00	184.92	300.00	115.08	62 %
46010	Transfer In	0.00	0.00	233,021.00	233,021.00	0 %
46150	Miscellaneous Income	0.00	730.00	0.00	-730.00	** %
46151	Refund/Adjustments	61.12	209.64	1,000.00	790.36	21 %
46155	Will Serve Processing Fees	0.00	0.00	100.00	100.00	0 %
46175	Sale of Surplus Property	0.00	229.37	0.00	-229.37	** %
	Account Group Total:	61.12	1,353.93	234,421.00	233,067.07	1 %
	Fund Total:	11,939.73	263,186.25	606,072.00	342,885.75	43 %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
30 STREET LIGHTING DEPARTMENT						
43000	Property Taxes Collected					
43000	Property Taxes Collected	3,059.05	69,017.79	93,488.00	24,470.21	74 %
	Account Group Total:	3,059.05	69,017.79	93,488.00	24,470.21	74 %
46000	Revenues & Interest					
46000	Revenues & Interest	0.00	38.73	50.00	11.27	77 %
46010	Transfer In	0.00	0.00	8,525.00	8,525.00	0 %
46150	Miscellaneous Income	0.00	300.00	0.00	-300.00	** %
46151	Refund/Adjustments	0.00	922.42	200.00	-722.42	461 %
	Account Group Total:	0.00	1,261.15	8,775.00	7,513.85	14 %
	Fund Total:	3,059.05	70,278.94	102,263.00	31,984.06	69 %
40 WASTEWATER DEPARTMENT						
40000						
40850	Wastewater Hook-up Fees	0.00	158,308.00	0.00	-158,308.00	** %
40900	Wastewater Sales	30,432.27	239,448.76	356,000.00	116,551.24	67 %
40910	Wastewater Late Charges	527.31	4,491.78	5,500.00	1,008.22	82 %
	Account Group Total:	30,959.58	402,248.54	361,500.00	-40,748.54	111 %
43000	Property Taxes Collected					
43000	Property Taxes Collected	1,634.58	37,327.98	51,302.00	13,974.02	73 %
	Account Group Total:	1,634.58	37,327.98	51,302.00	13,974.02	73 %
46000	Revenues & Interest					
46000	Revenues & Interest	0.00	442.62	700.00	257.38	63 %
46010	Transfer In	0.00	0.00	101,116.00	101,116.00	0 %
46100	Realized Earnings	0.00	1,017.92	0.00	-1,017.92	** %
46150	Miscellaneous Income	0.00	0.00	45,000.00	45,000.00	0 %
46151	Refund/Adjustments	0.00	626.35	1,000.00	373.65	63 %
46180	Public Records Requests	0.00	0.00	10.00	10.00	0 %
	Account Group Total:	0.00	2,086.89	147,826.00	145,739.11	1 %
	Fund Total:	32,594.16	441,663.41	560,628.00	118,964.59	79 %
50 WATER DEPARTMENT						
40000						
40440	CDBG Grant	0.00	0.00	150,000.00	150,000.00	0 %
	Account Group Total:	0.00	0.00	150,000.00	150,000.00	0 %
41000	Water Sales					
41000	Water Sales	27,021.17	279,065.22	352,000.00	72,934.78	79 %
41001	Water Connection Fees	0.00	75,920.00	0.00	-75,920.00	** %
41005	Water Late Charges	7,323.37	42,893.31	18,000.00	-24,893.31	238 %
41010	Water Meter Fees	0.00	2,198.86	12,250.00	10,051.14	18 %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
50 WATER DEPARTMENT						
	Account Group Total:	34,344.54	400,077.39	382,250.00	-17,827.39	105 %
46000	Revenues & Interest					
46000	Revenues & Interest	0.00	469.70	700.00	230.30	67 %
46010	Transfer In	0.00	0.00	159,701.00	159,701.00	0 %
46150	Miscellaneous Income	0.00	102.13	0.00	-102.13	** %
46151	Refund/Adjustments	0.00	626.35	1,000.00	373.65	63 %
46155	Will Serve Processing Fees	0.00	0.00	250.00	250.00	0 %
	Account Group Total:	0.00	1,198.18	161,651.00	160,452.82	1 %
	Fund Total:	34,344.54	401,275.57	693,901.00	292,625.43	58 %
60 SOLID WASTE DEPARTMENT						
46000	Revenues & Interest					
46005	Franchise Fees	3,136.47	26,227.18	32,323.00	6,095.82	81 %
	Account Group Total:	3,136.47	26,227.18	32,323.00	6,095.82	81 %
	Fund Total:	3,136.47	26,227.18	32,323.00	6,095.82	81 %
	Grand Total:	85,073.95	1,203,132.55	2,222,454.00	1,019,321.45	54 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 ADMINISTRATION DEPARTMENT							
61000 Administration							
61000	Administration						
	111 BOD Stipend	1,000.00	4,300.00	6,000.00	6,000.00	1,700.00	72 %
	120 Workers' Compensation	0.00	1,123.28	0.00	0.00	-1,123.28	*** %
	130 Payroll Tax - Fed W/H	0.00	19,256.05	0.00	0.00	-19,256.05	*** %
	305 Operations and maintenance	0.00	1,794.47	3,300.00	3,300.00	1,505.53	54 %
	310 Phone and fax expense	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
	315 Postage, shipping and freight	0.00	0.00	50.00	50.00	50.00	0 %
	320 Printing and reproduction	0.00	467.96	500.00	500.00	32.04	94 %
	325 Professional svcs - Accounting	0.00	8,522.50	21,000.00	21,000.00	12,477.50	41 %
	327 Professional svcs - Legal (General)	0.00	87,741.23	150,000.00	150,000.00	62,258.77	58 %
	328 Insurance - prop and liability	0.00	18,644.93	3,000.00	3,000.00	-15,644.93	621 %
	330 Contract labor	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
	332 Professional Services - Legal	0.00	-51,501.62	0.00	0.00	51,501.62	*** %
	335 Meals - Reimbursement	0.00	139.38	500.00	500.00	360.62	28 %
	340 Meetings and conferences	0.00	0.00	500.00	500.00	500.00	0 %
	345 Mileage expense reimbursement	0.00	0.00	500.00	500.00	500.00	0 %
	350 Repairs and maint - computers	0.00	1,960.00	500.00	500.00	-1,460.00	392 %
	351 Repairs and maint - equip	0.00	0.00	500.00	500.00	500.00	0 %
	352 Repairs and maint - structures	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	375 Internet expenses	0.00	1,680.00	3,917.00	3,917.00	2,237.00	43 %
	376 Webpage- Upgrade/Maint	0.00	1,000.00	2,400.00	2,400.00	1,400.00	42 %
	385 Dues and subscriptions	0.00	320.00	500.00	500.00	180.00	64 %
	386 Education and training	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
	393 Advertising and public notices	0.00	197.80	500.00	500.00	302.20	40 %
	394 LAFCO Allocations	0.00	6,100.97	6,100.00	6,100.00	-0.97	100 %
	410 Office Supplies	0.00	553.28	4,000.00	4,000.00	3,446.72	14 %
	415 Office Equipment	0.00	145.67	0.00	0.00	-145.67	*** %
	465 Cell phones, radios and pagers	0.00	105.00	500.00	500.00	395.00	21 %
	475 Computer supplies and upgrades	0.00	6.21	0.00	0.00	-6.21	*** %
	Account Total:	1,000.00	102,557.11	227,267.00	227,267.00	124,709.89	45 %
	Account Group Total:	1,000.00	102,557.11	227,267.00	227,267.00	124,709.89	45 %
	Fund Total:	1,000.00	102,557.11	227,267.00	227,267.00	124,709.89	45 %
20 FIRE PROTECTION DEPARTMENT							
62000 Fire							
62000	Fire						
	105 Salaries and Wages	6,633.79	48,704.69	66,000.00	66,000.00	17,295.31	74 %
	120 Workers' Compensation	0.00	5,958.02	7,700.00	7,700.00	1,741.98	77 %
	121 Physicals	0.00	0.00	2,600.00	2,600.00	2,600.00	0 %
	125 Volunteer firefighter stipends	1,818.90	21,784.14	34,000.00	34,000.00	12,215.86	64 %
	126 Strike Team Pay - VFF	0.00	99,034.05	5,000.00	5,000.00	-94,034.05	*** %
	130 Payroll Tax - Fed W/H	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
	135 Payroll Tax - FICA	112.77	7,490.72	3,910.00	3,910.00	-3,580.72	192 %
	140 Payroll Tax - Medicare	125.92	2,470.29	1,845.00	1,845.00	-625.29	134 %
	155 Payroll Tax - SUI	240.61	3,558.09	3,500.00	3,500.00	-58.09	102 %
	160 Payroll Tax - ETT	6.03	166.62	200.00	200.00	33.38	83 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 FIRE PROTECTION DEPARTMENT							
165	Payroll Tax - FUTA	360.95	5,788.85	5,000.00	5,000.00	-788.85	116 %
205	Insurance - Health	81.23	514.46	0.00	0.00	-514.46	*** %
210	Insurance - Dental	22.46	303.72	0.00	0.00	-303.72	*** %
215	Insurance - Vision	3.60	47.57	0.00	0.00	-47.57	*** %
225	Retirement - PERS expense	168.50	1,047.07	0.00	0.00	-1,047.07	*** %
305	Operations and maintenance	146.93	4,302.88	4,000.00	4,000.00	-302.88	108 %
315	Postage, shipping and freight	0.00	24.70	500.00	500.00	475.30	5 %
320	Printing and reproduction	0.00	28.81	350.00	350.00	321.19	8 %
325	Professional svcs - Accounting	483.78	3,324.76	0.00	0.00	-3,324.76	*** %
327	Professional svcs - Legal (General)	1,627.63	10,335.91	0.00	0.00	-10,335.91	*** %
328	Insurance - prop and liability	0.00	5,938.56	8,000.00	8,000.00	2,061.44	74 %
331	Professional Services - Legal	0.00	421.50	0.00	0.00	-421.50	*** %
335	Meals - Reimbursement	0.00	119.41	525.00	525.00	405.59	23 %
340	Meetings and conferences	0.00	0.00	750.00	750.00	750.00	0 %
345	Mileage expense reimbursement	0.00	51.94	670.00	670.00	618.06	8 %
350	Repairs and maint - computers	163.34	1,695.44	0.00	0.00	-1,695.44	*** %
351	Repairs and maint - equip	0.00	1,732.54	7,000.00	7,000.00	5,267.46	25 %
352	Repairs and maint - structures	0.00	368.64	1,000.00	1,000.00	631.36	37 %
354	Repairs and maint - vehicles	3.21	9,170.23	9,500.00	9,500.00	329.77	97 %
370	Dispatch services (Fire)	0.00	7,543.80	7,543.00	7,543.00	-0.80	100 %
375	Internet expenses	103.31	405.29	0.00	0.00	-405.29	*** %
376	Webpage- Upgrade/Maint	66.00	132.00	0.00	0.00	-132.00	*** %
380	Utilities - alarm service	0.00	0.00	180.00	180.00	180.00	0 %
381	Utilities - electric	59.31	3,434.43	950.00	950.00	-2,484.43	362 %
382	Utilities - propane	184.16	481.58	300.00	300.00	-181.58	161 %
385	Dues and subscriptions	63.35	2,783.84	2,500.00	2,500.00	-283.84	111 %
386	Education and training	0.00	618.33	6,500.00	6,500.00	5,881.67	10 %
387	Education and training: Training	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
393	Advertising and public notices	0.00	0.00	200.00	200.00	200.00	0 %
395	Community Outreach	0.00	836.15	3,000.00	3,000.00	2,163.85	28 %
405	Software	0.00	1,444.86	1,000.00	1,000.00	-444.86	144 %
410	Office Supplies	0.00	73.20	0.00	0.00	-73.20	*** %
420	Equipt. & Supplies	0.00	1,465.38	1,500.00	1,500.00	34.62	98 %
450	EMS supplies	0.00	2,920.86	3,000.00	3,000.00	79.14	97 %
455	Fire Safety Gear & Equipment	0.00	7,057.12	10,000.00	10,000.00	2,942.88	71 %
456	VFF Assistance Grant	12,682.10	12,682.10	36,000.00	36,000.00	23,317.90	35 %
465	Cell phones, radios and pagers	0.00	0.00	500.00	500.00	500.00	0 %
470	Communication equipment	0.00	5,651.41	4,500.00	4,500.00	-1,151.41	126 %
475	Computer supplies and upgrades	2,632.13	2,632.13	4,000.00	4,000.00	1,367.87	66 %
485	Fuel expense	577.01	4,142.96	6,765.00	6,765.00	2,622.04	61 %
490	Small tools and equipment	0.00	1,663.43	2,000.00	2,000.00	336.57	83 %
495	Uniform expense	0.00	1,700.17	3,450.00	3,450.00	1,749.83	49 %
500	Capital Outlay	151,020.88	210,509.26	224,988.00	224,988.00	14,478.74	94 %
503	Weed Abatement Costs	0.00	197.80	3,200.00	3,200.00	3,002.20	6 %
505	Fire Training Grounds	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
510	Fire station addition	4,833.37	14,174.98	19,766.00	19,766.00	5,591.02	72 %
710	County hazmat dues	0.00	2,000.00	2,000.00	2,000.00	0.00	100 %
715	Licenses, permits and fees	0.00	320.25	700.00	700.00	379.75	46 %
905	Admin Allocation Transfer	0.00	0.00	37,499.00	37,499.00	37,499.00	0 %
960	Property tax expense	0.00	399.72	250.00	250.00	-149.72	160 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 FIRE PROTECTION DEPARTMENT							
	Account Total:	184,221.27	519,654.66	555,341.00	555,341.00	35,686.34	94 %
	Account Group Total:	184,221.27	519,654.66	555,341.00	555,341.00	35,686.34	94 %
	Fund Total:	184,221.27	519,654.66	555,341.00	555,341.00	35,686.34	94 %
30 STREET LIGHTING DEPARTMENT							
63000 Lighting							
63000 Lighting							
	105 Salaries and Wages	885.28	5,115.80	15,000.00	15,000.00	9,884.20	34 %
	120 Workers' Compensation	0.00	0.00	465.00	465.00	465.00	0 %
	130 Payroll Tax - Fed W/H	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	135 Payroll Tax - FICA	0.00	0.00	500.00	500.00	500.00	0 %
	140 Payroll Tax - Medicare	13.13	75.20	100.00	100.00	24.80	75 %
	155 Payroll Tax - SUI	8.70	67.87	100.00	100.00	32.13	68 %
	160 Payroll Tax - ETT	0.21	4.39	100.00	100.00	95.61	4 %
	165 Payroll Tax - FUTA	13.04	105.82	150.00	150.00	44.18	71 %
	205 Insurance - Health	37.26	225.24	720.00	720.00	494.76	31 %
	210 Insurance - Dental	4.89	39.28	36.00	36.00	-3.28	109 %
	215 Insurance - Vision	0.77	6.00	15.00	15.00	9.00	40 %
	225 Retirement - PERS expense	51.15	301.26	793.00	793.00	491.74	38 %
	305 Operations and maintenance	12.76	58.16	3,900.00	3,900.00	3,841.84	1 %
	320 Printing and reproduction	0.00	0.00	100.00	100.00	100.00	0 %
	325 Professional svcs - Accounting	87.96	642.01	750.00	750.00	107.99	86 %
	327 Professional svcs - Legal (General)	295.93	1,084.58	6,000.00	6,000.00	4,915.42	18 %
	328 Insurance - prop and liability	0.00	0.00	500.00	500.00	500.00	0 %
	331 Professional Services - Legal	0.00	89.42	1,000.00	1,000.00	910.58	9 %
	335 Meals - Reimbursement	0.00	1.35	0.00	0.00	-1.35	*** %
	340 Meetings and conferences	0.00	0.00	350.00	350.00	350.00	0 %
	345 Mileage expense reimbursement	0.00	9.43	150.00	150.00	140.57	6 %
	350 Repairs and maint - computers	0.00	135.50	0.00	0.00	-135.50	*** %
	351 Repairs and maint - equip	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	352 Repairs and maint - structures	0.00	95.97	0.00	0.00	-95.97	*** %
	353 Repairs & Maint- Infrastructure	0.00	0.00	24,000.00	24,000.00	24,000.00	0 %
	376 Webpage- Upgrade/Maint	12.00	24.00	0.00	0.00	-24.00	*** %
	381 Utilities - electric	2,801.62	12,553.75	20,000.00	20,000.00	7,446.25	63 %
	382 Utilities - propane	33.48	61.50	0.00	0.00	-61.50	*** %
	385 Dues and subscriptions	11.51	280.87	0.00	0.00	-280.87	*** %
	386 Education and training	0.00	31.11	0.00	0.00	-31.11	*** %
	405 Software	0.00	292.14	500.00	500.00	207.86	58 %
	485 Fuel expense	0.00	0.00	50.00	50.00	50.00	0 %
	490 Small tools and equipment	0.00	0.00	500.00	500.00	500.00	0 %
	500 Capital Outlay	0.00	1,025.16	8,525.00	8,525.00	7,499.84	12 %
	715 Licenses, permits and fees	0.00	1.75	0.00	0.00	-1.75	*** %
	905 Admin Allocation Transfer	0.00	0.00	6,818.00	6,818.00	6,818.00	0 %
	Account Total:	4,269.69	22,327.56	93,122.00	93,122.00	70,794.44	24 %
	Account Group Total:	4,269.69	22,327.56	93,122.00	93,122.00	70,794.44	24 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
Fund Total:		4,269.69	22,327.56	93,122.00	93,122.00	70,794.44	24 %
40 WASTEWATER DEPARTMENT							
64000 Sanitary							
64000 Sanitary							
105	Salaries and Wages	16,586.60	101,701.26	163,320.00	163,320.00	61,618.74	62 %
109	Stand-by Hours	1,071.25	6,040.87	7,500.00	7,500.00	1,459.13	81 %
120	Workers' Compensation	0.00	3,104.86	12,000.00	12,000.00	8,895.14	26 %
130	Payroll Tax - Fed W/H	0.00	0.00	11,000.00	11,000.00	11,000.00	0 %
135	Payroll Tax - FICA	0.00	0.00	3,800.00	3,800.00	3,800.00	0 %
140	Payroll Tax - Medicare	250.41	1,580.66	2,000.00	2,000.00	419.34	79 %
155	Payroll Tax - SUI	110.90	1,201.45	1,000.00	1,000.00	-201.45	120 %
160	Payroll Tax - ETT	2.77	89.99	200.00	200.00	110.01	45 %
165	Payroll Tax - FUTA	166.33	1,867.39	2,000.00	2,000.00	132.61	93 %
205	Insurance - Health	1,208.67	18,204.95	11,280.00	11,280.00	-6,924.95	161 %
210	Insurance - Dental	92.27	817.94	564.00	564.00	-253.94	145 %
215	Insurance - Vision	14.88	126.95	235.00	235.00	108.05	54 %
225	Retirement - PERS expense	1,589.35	8,998.25	12,422.00	12,422.00	3,423.75	72 %
305	Operations and maintenance	330.23	3,361.57	6,000.00	6,000.00	2,638.43	56 %
310	Phone and fax expense	102.44	743.95	1,450.00	1,450.00	706.05	51 %
315	Postage, shipping and freight	500.00	2,211.24	3,000.00	3,000.00	788.76	74 %
320	Printing and reproduction	68.00	427.57	600.00	600.00	172.43	71 %
325	Professional svcs - Accounting	1,172.80	8,060.00	0.00	0.00	-8,060.00	*** %
326	Professional svcs - Engineering	3,135.00	27,093.75	24,000.00	24,000.00	-3,093.75	113 %
327	Professional svcs - Legal (General)	3,945.76	17,013.29	0.00	0.00	-17,013.29	*** %
328	Insurance - prop and liability	0.00	1,811.45	6,000.00	6,000.00	4,188.55	30 %
329	New Hire Screening	0.00	40.00	450.00	450.00	410.00	9 %
330	Contract labor	0.00	2,525.00	5,000.00	5,000.00	2,475.00	51 %
331	Professional Services - Legal	0.00	12,128.29	9,400.00	9,400.00	-2,728.29	129 %
332	Professional Services - Legal	53.20	53.20	0.00	0.00	-53.20	*** %
335	Meals - Reimbursement	0.00	18.08	200.00	200.00	181.92	9 %
340	Meetings and conferences	0.00	0.00	750.00	750.00	750.00	0 %
345	Mileage expense reimbursement	0.00	181.63	500.00	500.00	318.37	36 %
350	Repairs and maint - computers	163.33	2,623.37	0.00	0.00	-2,623.37	*** %
351	Repairs and maint - equip	4,551.90	4,609.34	21,000.00	21,000.00	16,390.66	22 %
352	Repairs and maint - structures	0.00	188.46	3,000.00	3,000.00	2,811.54	6 %
353	Repairs & Maint- Infrastructure	0.00	442.73	8,000.00	8,000.00	7,557.27	6 %
354	Repairs and maint - vehicles	41.76	619.21	2,000.00	2,000.00	1,380.79	31 %
355	Testing & Supplies (WWTP)	830.00	11,163.72	10,500.00	10,500.00	-663.72	106 %
375	Internet expenses	103.31	405.29	0.00	0.00	-405.29	*** %
376	Webpage- Upgrade/Maint	160.00	320.00	0.00	0.00	-320.00	*** %
380	Utilities - alarm service	52.80	425.30	1,000.00	1,000.00	574.70	43 %
381	Utilities - electric	8,595.50	48,683.29	75,000.00	75,000.00	26,316.71	65 %
382	Utilities - propane	446.46	855.95	450.00	450.00	-405.95	190 %
383	Utilities - trash	51.99	455.14	600.00	600.00	144.86	76 %
385	Dues and subscriptions	153.60	3,898.96	2,500.00	2,500.00	-1,398.96	156 %
386	Education and training	0.00	593.57	500.00	500.00	-93.57	119 %
393	Advertising and public notices	0.00	0.00	200.00	200.00	200.00	0 %
395	Community Outreach	0.00	0.00	1,200.00	1,200.00	1,200.00	0 %
405	Software	0.00	3,577.70	4,000.00	4,000.00	422.30	89 %
410	Office Supplies	7.88	240.15	150.00	150.00	-90.15	160 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
40 WASTEWATER DEPARTMENT							
	415 Office Equipment	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
	420 Equipt. & Supplies	0.00	0.00	4,900.00	4,900.00	4,900.00	0 %
	432 Utility Rate Design Study	6,265.89	17,941.64	31,915.00	31,915.00	13,973.36	56 %
	459 Scada - Maintenance Fees	0.00	72.64	1,000.00	1,000.00	927.36	7 %
	465 Cell phones, radios and pagers	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	485 Fuel expense	196.75	3,990.60	5,000.00	5,000.00	1,009.40	80 %
	490 Small tools and equipment	0.00	1,117.72	3,000.00	3,000.00	1,882.28	37 %
	495 Uniform expense	0.00	756.29	1,575.00	1,575.00	818.71	48 %
	500 Capital Outlay	0.00	42,427.09	45,201.00	45,201.00	2,773.91	94 %
	545 Sewer System Mngmt Plan (SSMP)	0.00	0.00	30,000.00	30,000.00	30,000.00	0 %
	570 Repairs, Maint. and Video Sewer Lines	3,526.25	3,526.25	12,000.00	12,000.00	8,473.75	29 %
	581 WWTP Expansion	2,440.00	2,440.00	45,000.00	45,000.00	42,560.00	5 %
	582 WWTP Plant Maintenance	1,980.60	8,222.22	12,000.00	12,000.00	3,777.78	69 %
	585 Sludge Removal Project	0.00	2,969.62	3,000.00	3,000.00	30.38	99 %
	705 Waste Discharge Fees/Permits	0.00	17,017.00	25,000.00	25,000.00	7,983.00	68 %
	715 Licenses, permits and fees	0.00	405.00	5,500.00	5,500.00	5,095.00	7 %
	805 Refundable Water/Sewer/Hydrant	0.00	375.00	0.00	0.00	-375.00	*** %
	905 Admin Allocation Transfer	0.00	0.00	90,907.00	90,907.00	90,907.00	0 %
	960 Property tax expense	0.00	29.34	0.00	0.00	-29.34	*** %
	Account Total:	59,968.88	399,796.18	734,769.00	734,769.00	334,972.82	54 %
	Account Group Total:	59,968.88	399,796.18	734,769.00	734,769.00	334,972.82	54 %
	Fund Total:	59,968.88	399,796.18	734,769.00	734,769.00	334,972.82	54 %
50 WATER DEPARTMENT							
65000 Water							
65000 Water							
	105 Salaries and Wages	18,012.86	113,060.79	163,320.00	163,320.00	50,259.21	69 %
	109 Stand-by Hours	1,071.25	6,040.88	7,500.00	7,500.00	1,459.12	81 %
	120 Workers' Compensation	0.00	2,445.88	12,000.00	12,000.00	9,554.12	20 %
	130 Payroll Tax - Fed W/H	0.00	0.00	11,000.00	11,000.00	11,000.00	0 %
	135 Payroll Tax - FICA	0.00	0.00	4,500.00	4,500.00	4,500.00	0 %
	140 Payroll Tax - Medicare	269.63	1,734.35	2,500.00	2,500.00	765.65	69 %
	155 Payroll Tax - SUI	115.65	1,235.21	1,500.00	1,500.00	264.79	82 %
	160 Payroll Tax - ETT	2.89	96.73	150.00	150.00	53.27	64 %
	165 Payroll Tax - FUTA	173.46	1,916.13	1,800.00	1,800.00	-116.13	106 %
	205 Insurance - Health	1,450.98	16,871.06	12,000.00	12,000.00	-4,871.06	141 %
	210 Insurance - Dental	103.60	901.02	600.00	600.00	-301.02	150 %
	215 Insurance - Vision	16.67	139.60	250.00	250.00	110.40	56 %
	225 Retirement - PERS expense	1,725.32	10,188.33	12,400.00	12,400.00	2,211.67	82 %
	305 Operations and maintenance	339.83	6,546.84	8,500.00	8,500.00	1,953.16	77 %
	310 Phone and fax expense	102.43	743.86	1,450.00	1,450.00	706.14	51 %
	315 Postage, shipping and freight	500.00	2,358.53	3,000.00	3,000.00	641.47	79 %
	320 Printing and reproduction	68.00	384.01	600.00	600.00	215.99	64 %
	324 Professional Svcs- GSA-GSP	2,750.00	4,950.00	0.00	0.00	-4,950.00	*** %
	325 Professional svcs - Accounting	1,172.80	8,060.00	0.00	0.00	-8,060.00	*** %
	326 Professional svcs - Engineering	16,590.00	48,896.66	25,000.00	25,000.00	-23,896.66	196 %
	327 Professional svcs - Legal (General)	3,945.76	32,546.39	0.00	0.00	-32,546.39	*** %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
50 WATER DEPARTMENT							
	328 Insurance - prop and liability	0.00	628.54	8,000.00	8,000.00	7,371.46	8 %
	329 New Hire Screening	0.00	40.00	450.00	450.00	410.00	9 %
	330 Contract labor	0.00	2,525.00	5,000.00	5,000.00	2,475.00	51 %
	331 Professional Services - Legal	53.20	12,181.49	9,400.00	9,400.00	-2,781.49	130 %
	332 Professional Services - Legal	5,301.53	133,828.91	100,000.00	100,000.00	-33,828.91	134 %
	335 Meals - Reimbursement	0.00	18.08	200.00	200.00	181.92	9 %
	340 Meetings and conferences	0.00	0.00	750.00	750.00	750.00	0 %
	345 Mileage expense reimbursement	0.00	181.62	500.00	500.00	318.38	36 %
	350 Repairs and maint - computers	163.33	2,623.35	0.00	0.00	-2,623.35	*** %
	351 Repairs and maint - equip	743.27	1,510.68	4,000.00	4,000.00	2,489.32	38 %
	352 Repairs and maint - structures	0.00	1,228.23	1,500.00	1,500.00	271.77	82 %
	353 Repairs & Maint- Infrastructure	28,479.97	54,305.76	15,000.00	15,000.00	-39,305.76	362 %
	354 Repairs and maint - vehicles	41.74	619.18	3,500.00	3,500.00	2,880.82	18 %
	356 Testing & Supplies - Well #3 (Water)	111.00	1,759.85	2,500.00	2,500.00	740.15	70 %
	357 Testing & Supplies - Well #4 (Water)	45.00	1,912.02	2,500.00	2,500.00	587.98	76 %
	358 Testing & Supplies- SLT Well (Water)	306.00	3,953.10	5,000.00	5,000.00	1,046.90	79 %
	359 Testing & Supplies-Other	828.00	3,917.72	5,000.00	5,000.00	1,082.28	78 %
	362 Cross-Connection Control Srvcs.	124.30	861.60	1,000.00	1,000.00	138.40	86 %
	375 Internet expenses	103.32	405.30	0.00	0.00	-405.30	*** %
	376 Webpage- Upgrade/Maint	160.00	320.00	0.00	0.00	-320.00	*** %
	380 Utilities - alarm service	52.80	425.30	1,000.00	1,000.00	574.70	43 %
	381 Utilities - electric	4,468.89	30,540.79	37,000.00	37,000.00	6,459.21	83 %
	382 Utilities - propane	446.46	855.95	450.00	450.00	-405.95	190 %
	383 Utilities - trash	51.99	455.15	600.00	600.00	144.85	76 %
	385 Dues and subscriptions	1,758.60	5,503.95	4,000.00	4,000.00	-1,503.95	138 %
	386 Education and training	0.00	715.12	1,000.00	1,000.00	284.88	72 %
	393 Advertising and public notices	0.00	0.00	250.00	250.00	250.00	0 %
	395 Community Outreach	0.00	0.00	1,200.00	1,200.00	1,200.00	0 %
	405 Software	0.00	3,577.70	4,000.00	4,000.00	422.30	89 %
	410 Office Supplies	7.87	239.15	150.00	150.00	-89.15	159 %
	415 Office Equipment	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
	420 Equipt. & Supplies	0.00	528.12	4,900.00	4,900.00	4,371.88	11 %
	425 Well #3 Rehab - Capital Project	0.00	7,700.00	0.00	0.00	-7,700.00	*** %
	431 SLT Blending Line - CDBG Project	149,670.25	156,443.92	157,000.00	157,000.00	556.08	100 %
	432 Utility Rate Design Study	6,265.88	17,941.63	31,915.00	31,915.00	13,973.37	56 %
	433 K Street Waterline Replacement	0.00	7,328.60	7,500.00	7,500.00	171.40	98 %
	459 Scada - Maintenance Fees	0.00	72.65	1,000.00	1,000.00	927.35	7 %
	465 Cell phones, radios and pagers	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	475 Computer supplies and upgrades	1,500.00	1,500.00	1,500.00	1,500.00	0.00	100 %
	481 Chemicals- Well #3	811.80	2,026.12	2,500.00	2,500.00	473.88	81 %
	482 Chemicals-Well #4	347.95	2,435.42	3,000.00	3,000.00	564.58	81 %
	483 Chemicals-SLT Well	593.52	941.47	1,500.00	1,500.00	558.53	63 %
	485 Fuel expense	196.75	2,638.06	4,000.00	4,000.00	1,361.94	66 %
	490 Small tools and equipment	71.06	1,876.75	3,000.00	3,000.00	1,123.25	63 %
	495 Uniform expense	0.00	718.57	1,575.00	1,575.00	856.43	46 %
	500 Capital Outlay	0.00	43,070.47	45,201.00	45,201.00	2,130.53	95 %
	520 Water Main Valves Replacement	0.00	0.00	6,000.00	6,000.00	6,000.00	0 %
	525 Water meter replacement	-208.36	11,195.90	14,500.00	14,500.00	3,304.10	77 %
	535 Water Lines Repairs	0.00	2,827.88	27,000.00	27,000.00	24,172.12	10 %
	605 USDA Loan Payment	0.00	66,350.57	67,000.00	67,000.00	649.43	99 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
50 WATER DEPARTMENT							
	715 Licenses, permits and fees	4,806.00	6,512.00	6,700.00	6,700.00	188.00	97 %
	805 Refundable Water/Sewer/Hydrant	0.00	375.00	0.00	0.00	-375.00	*** %
	905 Admin Allocation Transfer	0.00	0.00	90,907.00	90,907.00	90,907.00	0 %
	Account Total:	255,713.25	856,732.94	962,718.00	962,718.00	105,985.06	89 %
	Account Group Total:	255,713.25	856,732.94	962,718.00	962,718.00	105,985.06	89 %
	Fund Total:	255,713.25	856,732.94	962,718.00	962,718.00	105,985.06	89 %
60 SOLID WASTE DEPARTMENT							
66000 SOLID WASTE							
	66000 SOLID WASTE						
	105 Salaries and Wages	36.61	137.14	1,800.00	1,800.00	1,662.86	8 %
	120 Workers' Compensation	0.00	0.00	465.00	465.00	465.00	0 %
	140 Payroll Tax - Medicare	0.51	1.91	0.00	0.00	-1.91	*** %
	155 Payroll Tax - SUI	0.00	0.36	0.00	0.00	-0.36	*** %
	160 Payroll Tax - ETT	0.00	0.09	0.00	0.00	-0.09	*** %
	165 Payroll Tax - FUTA	0.00	0.54	0.00	0.00	-0.54	*** %
	205 Insurance - Health	2.06	15.08	720.00	720.00	704.92	2 %
	210 Insurance - Dental	0.08	0.58	0.00	0.00	-0.58	*** %
	215 Insurance - Vision	0.01	0.08	0.00	0.00	-0.08	*** %
	225 Retirement - PERS expense	4.35	16.02	1,275.00	1,275.00	1,258.98	1 %
	305 Operations and maintenance	313.32	320.92	0.00	0.00	-320.92	*** %
	325 Professional svcs - Accounting	14.66	63.23	0.00	0.00	-63.23	*** %
	327 Professional svcs - Legal (General)	49.32	4,735.35	200.00	200.00	-4,535.35	*** %
	335 Meals - Reimbursement	0.00	0.25	0.00	0.00	-0.25	*** %
	340 Meetings and conferences	0.00	0.00	200.00	200.00	200.00	0 %
	345 Mileage expense reimbursement	0.00	1.60	0.00	0.00	-1.60	*** %
	350 Repairs and maint - computers	0.00	22.59	0.00	0.00	-22.59	*** %
	376 Webpage- Upgrade/Maint	2.00	4.00	0.00	0.00	-4.00	*** %
	382 Utilities - propane	5.59	7.97	0.00	0.00	-7.97	*** %
	385 Dues and subscriptions	1.92	46.83	0.00	0.00	-46.83	*** %
	386 Education and training	0.00	3.53	150.00	150.00	146.47	2 %
	393 Advertising and public notices	0.00	495.00	250.00	250.00	-245.00	198 %
	405 Software	0.00	14.35	0.00	0.00	-14.35	*** %
	905 Admin Allocation Transfer	0.00	0.00	1,136.00	1,136.00	1,136.00	0 %
	Account Total:	430.43	5,887.42	6,196.00	6,196.00	308.58	95 %
	Account Group Total:	430.43	5,887.42	6,196.00	6,196.00	308.58	95 %
	Fund Total:	430.43	5,887.42	6,196.00	6,196.00	308.58	95 %
	Grand Total:	505,603.52	1,906,955.87	2,579,413.00	2,579,413.00	672,457.13	74 %

Fund	Amount
20 FIRE PROTECTION DEPARTMENT	9,574.76
30 STREET LIGHTING DEPARTMENT	1,014.43
40 WASTEWATER DEPARTMENT	20,734.19
50 WATER DEPARTMENT	22,583.05
60 SOLID WASTE DEPARTMENT	43.62
Total for all Funds	53,950.05

***NOTE: Before sending the Payroll Summary Journal voucher to the Finance Application, please verify that the total of each of these three reports match: Cash Report, Payroll Summary (Gross pay + employer contributions), Payroll Expenditure Detail. There are a few exceptions to this: 1. Advances that Cross Periods; 2. WC Discount; 3. Prior Period Checks Cancelled in this Period; 4. Local Deductions with Receipt Accounting set up.



San Miguel Community Services District

Board of Directors Staff Report

April 26, 2018

AGENDA ITEM: XI.2

SUBJECT: Review & Approve **Resolution 2018-16** authorizing the completion of a real property purchase from Gizzle Land and Management LLC, for APN 021-051-016 and 021-051-017, the parcels directly north of the Machado Wastewater Treatment Facility, in an amount of \$239,000.

STAFF RECOMMENDATION:

Approve **Resolution 2018-16** authorizing the completion of a real property purchase from Gizzle Land and Management LLC, for APN 021-051-016 and 021-051-017, the parcels directly north of the Machado Wastewater Treatment Facility, in an amount of \$239,000.

BACKGROUND:

Approximately fifteen years ago it was determined that to expand our treatment facility, beyond the existing capacity, we would need to acquire parcels to the north of the existing treatment facility.

As part of the current planning and development of the expansion of the wastewater treatment facility (WWTF) it was determined that it would be necessary to purchase additional land for the expansion of the WWTF, and that the parcels directly north of the plant were the only feasible option.

In November 2017 initial discussions with the owners of the land directly north of the Machado Wastewater Treatment Facility were started to determine if the property was still available for purchase. After securing two separate appraisals, determining a fair market price, and negotiating with the owners, the final purchase price was negotiated.

After negotiating with the owners, a purchase price of \$239,000 was agreed upon.

Purchasing these parcels will allow the District to expand the wastewater treatment facility to meet the future regulatory and capacity requirements of the District. Purchasing these parcels now will also put the district in a better state to develop plans for the expansion without the uncertainty of whether the land will be available and at what price in the future.

FISCAL IMPACT:

Purchase of the two parcels will result in an expense of \$239,000 and half of the escrow fees. Funds of this purchase will come from Wastewater Capital reserves.

STAFF RECOMMENDATION:

Approve **Resolution 2018-16** authorizing the completion of a real property purchase from Gizzle Land and Management LLC, for APN 021-051-016 and 021-051-017, the parcels directly north of the Machado Wastewater Treatment Facility, in an amount of \$239,000.

PREPARED BY:

Kelly Dodds

Kelly Dodds
Director of Utilities

RESOLUTION NO. 2018-16

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN MIGUEL COMMUNITY SERVICES DISTRICT AUTHORIZING THE
PURCHASE OF REAL PROPERTY (APN 021-051-016 and 021-051-017) FROM
GRIZZLE LAND AND MANAGEMENT LLC IN THE AMOUNT OF TWO HUNDRED
AND THIRTY-NINE THOUSAND DOLLARS (\$239,000)**

WHEREAS, San Miguel Community Services District (“District”) owns and operates The Machado Wastewater Facility, .2 MGD wastewater treatment facility;

WHEREAS, the Board of Directors recognizes that purchasing the parcels to the north existing plant is necessary for the expansion of the wastewater treatment facility to meet daily demand and regulatory requirements; and

WHEREAS, the Board authorized the District Engineer and Director of Utilities to negotiate with Grizzle Land and Management LLC (“Grizzle”) to purchase the parcels to the north of the existing facility;

WHEREAS, the Board of Directors recognizes purchasing these parcels now will remove the uncertainty of acquiring these parcels in the future; and

WHEREAS, the Board of Directors recognizes that additional appropriations must be authorized from capital reserve to perform this purchase:

WHEREAS, the Board of Directors authorizes an appropriation from Wastewater Capital Reserve in the amount of \$239,000 to WWTP Expansion (40-581); and

WHEREAS, the Board of Directors authorizes the Director of Utilities to complete the purchase of these parcels from Grizzle on behalf of the District;

NOW THEREFORE, BE IT RESOLVED, the Board does, hereby, adopt this Resolution for purposes specified herein.

On the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**

the foregoing Resolution is hereby passed and adopted this 26th day of April 2018.

Rob Roberson, Interim General Manager
ATTEST:

John Green, Board President

Douglas L. White, District General Counsel



San Miguel Community Services District

Board of Directors Staff Report

April 26th, 2018

AGENDA ITEM: XI - 3

SUBJECT: Review preliminary FY2018-19 Operations and Maintenance Budget

STAFF RECOMMENDATION:

Review preliminary FY2018-19 Operations and Maintenance Budget

BACKGROUND:

The budget being presented is based on the most current information available. Additional information will be available within the next two months that will affect almost all the individual funds. As this updated information is made available it will be incorporated into the respective budgets.

The provided budgets are for initial review and comment. They are not for approval at this time.

Fire

The Fire Departments operation funding comes from property taxes. With the new development there has been an increase in property tax revenue over the past few years and will increase with the development over this fiscal year. This preliminary budget is based on the property taxes received over the current and last fiscal year.

General operating expenses for the Fire Department are relatively stable. Though there are some increases do to the rise in cost of equipment and services.

In the coming year there will be significant changes to the way the fire department staffing is handled. Additional staffing will need to be brought on to ensure that the department can meet its obligations regarding responses. The amounts that are being proposed as part of stipends are still being determined and are highly dependent on other factors that have not been finalized.

OVERALL PRELIMINARY FIRE BUDGET

Revenue \$365,234 Expenditure \$403,085 Net \$-37,851

Lighting

The Lighting Departments operation funding comes solely from property taxes. With the new development there has been an increase in property tax revenue over the past few years and will increase with the development over this fiscal year. This preliminary budget is based on the property taxes received over the current and last fiscal year.

General operating expenses for the Lighting Department are relatively stable. Thought there are some increases do to the rise in cost of equipment and services.

This fiscal year there will be additional costs related to the additional street lights within the new tracts.

OVERALL PRELIMINARY LIGHTING BUDGET

Revenue \$96,896 Expenditure \$85,237 Net \$11,659

Wastewater

As the Board is aware the District is currently working through a rate study for the water and wastewater funds. The outcome of this rate study will dramatically affect the ability of these funds to meet the minimum operations and maintenance budget needs. The preliminary budget for the water and wastewater funds is a deficit budget again for the third year in a row.

If rate increases for the water and wastewater funds are unsuccessful then serious cuts will have to be made. Since most of the costs related to the operation of the water and wastewater funds are fixed, or required for the operation of these services. (ie: Electricity, Chlorine, Testing, Permits, etc)

OVERALL PRELIMINARY WASTEWATER BUDGET

Revenue \$411,302 Expenditure \$649,965 Net \$-238,663

Water

As the Board is aware the District is currently working through a rate study for the water and wastewater funds. The outcome of this rate study will dramatically affect the ability of these funds to meet the minimum operations and maintenance budget needs. The preliminary budget for the water and wastewater funds is a deficit budget again for the third year in a row.

If rate increases for the water and wastewater funds are unsuccessful then serious cuts will have to be made. Since most of the costs related to the operation of the water and wastewater funds are

fixed, or required for the operation of these services. (ie: Electricity, Chlorine, Testing, Permits, etc)

OVERALL PRELIMINARY WASTEWATER BUDGET

Revenue \$401,000 Expenditure \$724,825 Net \$-323,825

Solid Waste

The Solid Waste Department operation funding comes from Franchise fees. With the new development there will has been a slight revenue increase over the past few years and will increase slightly with the development over this fiscal year. This preliminary budget is based on the franchise fees received over the current fiscal year.

General operating expenses for the Solid Waste Department are relatively stable. Thought there are some increases do to the rise in cost of equipment and services.

OVERALL PRELIMINARY SOLID WASTE BUDGET

Revenue \$32,323 Expenditure \$8,695 Net \$23,628

All funds

OVERALL PRELIMINARY ALL FUNDS BUDGET

Revenue \$1,306,755 Expenditure \$1,871,807 Net \$-565,052

Fiscal Impact:

There is no cost to review the preliminary budget.

Staff Recommendation:

Review the preliminary FY2018-19 operation and maintenance budget

PREPARED BY:

Kelly Dodds

Kelly Dodds
Director of Utilities

Attachment:

Preliminary Revenue and Expenditure budgets for all funds

10 ADMINISTRATION DEPARTMENT

Account	14-15	15-16	16-17	17-18	Current Budget 17-18	% Rec. 17-18	Prelim. Budget 18-19	Budget Change 18-19	Final Budget 18-19	% Old Budget 18-19
46000 Revenues & Interest	295	1,824			0	0%				0%
46010 Transfer In			165,500		0	0%				0%
46020 Transfer In -Fire (16.5%)			16,775		37,499	0%				0%
46030 Transfer In -Lighting			3,050		6,818	0%				0%
46040 Transfer In -Sewer (40%)			40,666		90,907	0%				0%
46050 Transfer In -Water (40%)			40,666		90,907	0%				0%
46060 Transfer In- Solid Waste			508		1,136	0%				0%
46150 Miscellaneous Income	2,177	427	100	15	0	***%				0%
46151 Refund/Adjustments	1,967	2,524	96	486	0	***%				0%
46185 Boardroom Rental Fees			100		0	0%				0%
Group:	4,439	4,775	267,461	501	227,267	0%	0	0	0	0%
Fund:	4,439	4,775	267,461	501	227,267	0%	0	0	0	0%

20 FIRE PROTECTION DEPARTMENT

Account	14-15	15-16	16-17	17-18	Current Budget 17-18	% Rec. 17-18	Prelim. Budget 18-19	Budget Change 18-19	Final Budget 18-19	% Old Budget 18-19
40000										
40220 Weed Abatement Fees	1,788	1,646	1,097		1,100	0%			0	0%
40300 Fireworks Permit Fees	800	1,800	1,800	1,100	800	138%	1,200		1,200	150%
40320 Fire Impact Fees	4,016	55,217	72,090	23,748	0	***%			0	0%
40410 Mutual Aid Fires	101,974				0	0%			0	0%
40420 Ambulance Reimbursement	4,364	4,431	4,486	3,431	4,400	78%	4,400		4,400	100%
40440 CDBG Grant		105,000			0	0%			0	0%
40500 VFA Assistance Grant		10,000	8,424		18,000	0%	20,000		20,000	111%
Group:	112,942	73,094	192,897	28,279	24,300	116%	25,600	0	25,600	105%
43000 Property Taxes Collected										
43000 Property Taxes Collected	45,034	289,090	327,678	243,278	337,351	72%	339,634		339,634	100%
Group:	45,034	289,090	327,678	243,278	337,351	72%	339,634	0	339,634	100%
44000 Forestry & Fire Protection Reimbursement										
44000 Forestry & Fire	118,156	61,224	9,983	4,397	10,000	44%			0	0%
Group:	118,156	61,224	9,983	4,397	10,000	44%	0	0	0	0%
46000 Revenues & Interest										
46000 Revenues & Interest	425		304	185	300	62%			0	0%
46010 Transfer In		30,000			233,021	0%			0	0%
46100 Realized Earnings		312	208		0	0%			0	0%
46150 Miscellaneous Income	2,410	766	90	730	0	***%			0	0%
46151 Refund/Adjustments	383	19	1,290	210	1,000	21%			0	0%
46155 Will Serve Processing	117		150		100	0%			0	0%
46156 Reimbursement of State	215				0	0%			0	0%
46175 Sale of Surplus Property	2,058		4,000	229	0	***%			0	0%
Group:	5,608	1,097	36,042	1,354	234,421	1%	0	0	0	0%

30 STREET LIGHTING DEPARTMENT

Account	14-15	15-16	Actuals 16-17	17-18	Current Budget 17-18	% Rec. 17-18	Prelim. Budget 18-19	Budget Change 18-19	Final Budget 18-19	% Old Budget 18-19
43000 Property Taxes Collected	12,741	79,893	93,954	69,226	93,488	74%	96,896		96,896	103%
43000 Property Taxes Collected	12,741	79,893	93,954	69,226	93,488	74%	96,896	0	96,896	103%
46000 Revenues & Interest			64	39	50	78%			0	0%
46000 Revenues & Interest	434		10,000	8,525		0%			0	0%
46010 Transfer In										
46100 Realized Earnings		66	44		0	0%			0	0%
46150 Miscellaneous Income	1,310	100	400	300	0	***%			0	0%
46151 Refund/Adjustments	62	19	285	922	200	461%			0	0%
46156 Reimbursement of State	215				0	0%			0	0%
Group:	2,021	185	10,793	1,261	8,775	14%	0	0	0	0%
Fund:	14,762	80,078	104,747	70,487	102,263	69%	96,896	0	96,896	94%

40 WASTEWATER DEPARTMENT

Account	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	% Rec. Budget 17-18	Prelim. Budget 18-19	Budget Change 18-19	Final Budget 18-19	% Old Budget 18-19
40000											
40440 CDBG Grant	187,144					0	0%				0%
40750	28,529	15,007				0	0%				0%
40760 Sludge Bed - Co. of San	150					0	0%				0%
40850 Wastewater Hook-up Fees	220,298	282,610	124,980	191,636		0	***%				0%
40900 Wastewater Sales	297,324	308,489	332,582	239,449	356,000	356,000	67%	356,000		356,000	100%
40910 Wastewater Late Charges	5,643	3,852	6,582	4,492	3,300	5,500	82%	3,300		3,300	60%
Group:	739,088	609,958	464,144	435,577	361,500	361,500	120%	359,300	0	359,300	99%
43000 Property Taxes Collected											
43000 Property Taxes Collected	7,320	45,627	50,191	37,441	51,302	51,302	73%	52,002		52,002	101%
Group:	7,320	45,627	50,191	37,441	51,302	51,302	73%	52,002	0	52,002	101%
46000 Revenues & Interest											
46000 Revenues & Interest	1,033		736	443	700	700	63%				0%
46005 Franchise Fees	15,851				0	0	0%				0%
46010 Transfer In			3,000		101,116	101,116	0%				0%
46100 Realized Earnings		756	-388	1,018	0	0	***%				0%
46150 Miscellaneous Income	4,066				45,000	45,000	0%				0%
46151 Refund/Adjustments	-3,041	3,987	3,144	626	1,000	1,000	63%				0%
46155 Will Serve Processing	117				0	0	0%				0%
46156 Reimbursement of State	859				0	0	0%				0%
46175 Sale of Surplus Property	47				0	0	0%				0%
46180 Public Records Requests	2				10	10	0%				0%
Group:	18,934	4,743	6,492	2,087	147,826	147,826	1%	0	0	0	0%
Fund:	765,342	660,328	520,827	475,105	560,628	560,628	85%	411,302	0	411,302	73%

50 WATER DEPARTMENT

Account	14-15	15-16	Actuals 16-17	17-18	Current Budget 17-18	% Rec. 17-18	Prelim. Budget 18-19	Budget Change 18-19	Final Budget 18-19	% Old Budget 18-19
40000										
40440 CDBG Grant		-910		135,679	150,000	90%				0%
Group:										
41000 Water Sales		-910		135,679	150,000	90%	0	0		0%
41000 Water Sales	295,011	296,662	328,968	279,065	352,000	79%	383,000		383,000	108%
41001 Water Connection Fees	265,720	303,680	307,675	75,920	0	***%				0%
41005 Water Late Charges	7,921	12,716	28,032	42,893	18,000	238%	18,000		18,000	100%
41010 Water Meter Fees	62,654	23,030	15,832	2,199	12,250	18%				0%
Group:										
46000 Revenues & Interest	631,306	636,088	680,507	400,077	382,250	105%	401,000	0	401,000	104%
46000 Revenues & Interest	1,464	153	748	470	700	67%				0%
46010 Transfer In			3,000		159,701	0%				0%
46100 Realized Earnings		756	504		0	0%				0%
46150 Miscellaneous Income	6,124		40,748	102	0	***%				0%
46151 Refund/Adjustments	-3,237	4,520	3,144	626	1,000	63%				0%
46152 Recycling		1,037			0	0%				0%
46155 Will Serve Processing	117	500	250		250	0%				0%
46156 Reimbursement of State	859				0	0%				0%
46175 Sale of Surplus Property	347				0	0%				0%
46180 Public Records Requests	2				0	0%				0%
Group:										
	5,676	6,966	48,519	1,198	161,651	1%	0	0		0%
Fund:										
	636,982	642,144	729,026	536,954	693,901	77%	401,000	0	401,000	57%

60 SOLID WASTE DEPARTMENT

Account	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	% Rec. Budget 17-18	Prelim. Budget 18-19	Budget Change 18-19	Final Budget 18-19	% Old Budget 18-19
40000							0%				0%
40750		2,543					0%				0%
Group:		2,543					0%		0		0%
46000 Revenues & Interest		29,346	34,128	29,132	32,323	32,323	90%	32,323		32,323	100%
46005 Franchise Fees		29,346	34,128	29,132	32,323	32,323	90%	32,323	0	32,323	100%
Fund:		31,889	34,128	29,132	32,323	32,323	90%	32,323	0	32,323	100%
Grand Total:	1,703,265	1,843,719	2,222,789	1,389,487	2,222,454	1,306,755		1,306,755	0	1,306,755	

10 ADMINISTRATION DEPARTMENT

Account Object	14-15	15-16	16-17	17-18	Current Budget 17-18	% Exp. Budget 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
61000 Administration										
105 Salaries and Wages	7,023	32,000				0%				0%
111 BOD Stipend		5,100	5,600	4,300	6,000	72%				0%
115 Payroll Expenses		15,085				0%				0%
120 Workers' Compensation				1,123		0%				0%
130 Payroll Tax - Fed W/H	739			19,256		0%				0%
175 Payroll - Income Withhold	521					0%				0%
205 Insurance - Health	4,478					0%				0%
210 Insurance - Dental	23					0%				0%
215 Insurance - Vision	23					0%				0%
225 Retirement - PERS expense		1,300				0%				0%
305 Operations and maintenanc		945	1,951	1,794	3,300	54%				0%
310 Phone and fax expense			2,862		3,000	0%				0%
315 Postage, shipping and fre			32		50	0%				0%
320 Printing and reproduction		496	352	468	500	94%				0%
325 Professional svcs - Accou			6,781	8,523	21,000	41%				0%
326 Professional svcs - Engin			192		0	0%				0%
327 Professional svcs - Legal		93,546	252,084	87,741	150,000	58%				0%
328 Insurance - prop and liab			22,436	18,645	3,000	622%				0%
330 Contract labor					15,000	0%				0%
331 Professional Services - L			78,489		0	0%				0%
332 Professional Services - L			77,505	-51,502	0	***%				0%
335 Meals - Reimbursement		130		139	500	28%				0%
340 Meetings and conferences	20		402		500	0%				0%
345 Mileage expense reimburse	47	13	448		500	0%				0%

10 ADMINISTRATION DEPARTMENT

Account Object	14-15	15-16	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
350 Repairs and maint - compu		1,960			500	392%				0%
351 Repairs and maint - equip			580		500	0%				0%
352 Repairs and maint - struc			1,925		1,000	0%				0%
375 Internet expenses			127	1,680	3,917	43%				0%
376 Webpage- Upgrade/Maint			3,800	1,000	2,400	42%				0%
385 Dues and subscriptions			312	320	500	64%				0%
386 Education and training	5,447				4,000	0%				0%
393 Advertising and public no	155		83	198	500	40%				0%
394 LAFCO Allocations			5,541	6,101	6,100	100%				0%
395 Community Outreach			578		0	0%				0%
405 Software			5,344		0	0%				0%
410 Office Supplies	802		4,133	553	4,000	14%				0%
415 Office Equipment	730		5,106	146	0	***%				0%
465 Cell phones, radios and p			1,330	105	500	21%				0%
470 Communication equipment	1,120				0	0%				0%
475 Computer supplies and upg	2,024		41,638	6	0	***%				0%
495 Uniform expense	607				0	0%				0%
715 Licenses, permits and fee			50		0	0%				0%
900 Misc		-2,500	94		0	0%				0%
908 Cash Over/ Cash Short		9			0	0%				0%
910 Tax Penalties & Late Fees	1,554		1,398		0	0%				0%
911 Finance Charges/Late Fees	1		40		0	0%				0%
920 Credit Card Service Fees			60		0	0%				0%
925 Bank service charges	893		671		0	0%				0%

10 ADMINISTRATION DEPARTMENT

Account Object	14-15	15-16	Actuals 16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
930 Interest Fees			138		0	0%			0	0%
940 Bank service charges	24				0	0%			0	0%
Account:	10,398	162,051	521,988	102,556	227,267	45%	0	0	0	0%
80000 Administration Allocation	-8,386				0	0%			0	0%
900 Misc	-8,386				0	***%	0	0	0	0%
Account:										
Fund:	2,012	162,051	521,988	102,556	227,267	45%	0	0	0	0%

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2018 - 2019

20 FIRE PROTECTION DEPARTMENT

Account Object	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
6200 Fire											
105 Salaries and Wages	88,828	44,471	61,161	48,705	66,000	74%	66,000	66,000		66,000	100%
106 Vacation Used	1,201					0%					0%
110 Payroll tax expense	2,174		2,111			0%					0%
111 BOD Stipend	1,295				990	0%	990			990	*****
115 Payroll Expenses		402				0%					0%
120 Workers' Compensation	7,730	6,968	4,985	5,958	7,700	77%	12,000			12,000	156%
121 Physicals		1,200	890		2,600	0%	2,500			2,500	96%
125 Volunteer firefighter sti	-23,829	21,632	30,267	21,784	34,000	64%	72,000			72,000	212%
126 Strike Team Pay - VFF	-37,616	33,379	25,573	99,034	5,000	***	5,000			5,000	100%
130 Payroll Tax - Fed W/H	-811		4,221		4,000	0%					0%
135 Payroll Tax - FICA	236	3,435	3,967	7,491	3,910	192%	16,000			16,000	409%
140 Payroll Tax - Medicare	186	1,437	1,701	2,470	1,845	134%	5,000			5,000	271%
155 Payroll Tax - SUI	262	1,688	3,370	3,558	3,500	102%	6,000			6,000	171%
160 Payroll Tax - ETT	-159	81	117	167	200	84%	300			300	150%
165 Payroll Tax - FUTA	708	3,799	4,164	5,789	5,000	116%	10,000			10,000	200%
205 Insurance - Health	4,043	418	264	514	0	***	800			800	*****
210 Insurance - Dental	1,115	36	89	304	0	***	600			600	*****
215 Insurance - Vision	432	6	14	48	0	***	100			100	*****
225 Retirement - PERS expense	1,201	48	958	1,047	0	***	1,600			1,600	*****
305 Operations and maintenanc	3,342	1,948	2,600	4,673	4,000	117%	6,000			6,000	150%
310 Phone and fax expense	558	455	275		0	0%	800			800	*****
315 Postage, shipping and fre	518	604	414	39	500	8%	100			100	20%
320 Printing and reproduction	118		350	29	350	8%	200			200	57%
325 Professional svcs - Accou	585		2,855	3,325	0	***	4,950			4,950	*****

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2018 - 2019

20 FIRE PROTECTION DEPARTMENT

Account Object	14-15	15-16	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
326 Professional svcs - Engin	41	2,676			0	0%			0	0%
327 Professional svcs - Legal	2,790	4,650		10,336	0	***%	25,000		25,000	****%
328 Insurance - prop and liab	7,784	2,219		5,939	8,000	74%	6,000		6,000	75%
330 Contract labor	1,878	3,818			0	0%			0	0%
331 Professional Services - L				422	0	***%	8,250		8,250	****%
335 Meals - Reimbursement	132	84	125	119	525	23%	600		600	114%
340 Meetings and conferences					750	0%	500		500	67%
345 Mileage expense reimburse	66			52	670	8%	500		500	75%
350 Repairs and maint - compu	888	397		1,895	0	***%	3,000		3,000	****%
351 Repairs and maint - equip	4,012	4,526	5,778	1,733	7,000	25%	8,000		8,000	114%
352 Repairs and maint - struc	405	259	5,933	369	1,000	37%	1,000		1,000	100%
353 Repairs & Maint- Infrastr	172	646			0	0%			0	0%
354 Repairs and maint - vehic	5,760	8,627	9,073	11,475	9,500	121%	15,000		15,000	158%
370 Dispatch services (Fire)	5,340	6,414	8,082	7,544	7,543	100%	8,000		8,000	106%
375 Internet expenses	122	54		506	0	***%	660		660	****%
376 Webpage- Upgrade/Maint				165	0	***%	400		400	****%
380 Utilities - alarm service	63	18	6		180	0%	200		200	111%
381 Utilities - electric	2,726	1,585	404	3,434	950	361%	4,000		4,000	421%
382 Utilities - propane	146	164	255	482	300	161%	450		450	150%
383 Utilities - trash	19				0	0%			0	0%
385 Dues and subscriptions	5,013	1,627	2,901	2,784	2,500	111%	3,000		3,000	120%
386 Education and training	1,042	401	4,075	714	6,500	11%	10,000		10,000	154%
387 Education and training: T					4,000	0%			0	0%
388 Education and training: C		280			0	0%			0	0%

20 FIRE PROTECTION DEPARTMENT

Account Object	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
389 Education and training: C	30					0	0%				0%
393 Advertising and public no	50	88				200	0%	400		400	200%
394 LAFCO Allocations	395	467				0	0%	1,010		1,010	*****%
395 Community Outreach	907	395	628	836		3,000	28%	1,500		1,500	50%
400 Supplies	3	22	502			0	0%			0	0%
405 Software	1,178	579		1,445		1,000	145%	1,500		1,500	150%
410 Office Supplies	-44	463		73		0	***%	400		400	*****%
415 Office Equipment	2,681	1,744				0	0%			0	0%
420 Equipt. & Supplies			1,157	1,465		1,500	98%	1,500		1,500	100%
445 CPR/FIRST AID TRAINING MA	895					0	0%			0	0%
450 EMS supplies	1,704	1,815	829	3,183		3,000	106%	3,500		3,500	117%
455 Fire Safety Gear & Equipm	28,778	4,214	21,918	7,399		10,000	74%	10,000		10,000	100%
456 VFF Assistance Grant		14,269		12,682		36,000	35%	36,000		36,000	100%
465 Cell phones, radios and p	763	713				500	0%	500		500	100%
470 Communication equipment	2,414	3,189	1,418	5,651		4,500	126%	6,000		6,000	133%
475 Computer supplies and upg	13	28		2,715		4,000	68%	4,000		4,000	100%
485 Fuel expense	5,194	5,089	3,203	5,301		6,765	78%	6,500		6,500	96%
490 Small tools and equipment	1,097	394	710	1,663		2,000	83%	2,000		2,000	100%
495 Uniform expense	1,749	4,698	2,363	1,700		3,450	49%	3,500		3,500	101%
500 Capital Outlay		4,160		210,509		224,988	94%			0	0%
503 Weed Abatement Costs	2,160	2,734	4,935	198		3,200	6%	3,200		3,200	100%
505 Fire Training Grounds	2,272	1,895	1,055			3,000	0%	3,000		3,000	100%
510 Fire station addition			29,234	14,418		19,766	73%	10,000		10,000	51%
514 Fire Sprinklers - Undergr	207					0	0%			0	0%

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20 FIRE PROTECTION DEPARTMENT

Account	Object	14-15	15-16	16-17	17-18	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
530	Fire hydrant replacement	143,750					0	0%				0%
710	County hazmat dues	1,000	2,000	2,000	2,000	2,000	2,000	100%	2,000		2,000	100%
715	Licenses, permits and fee	696	54	128	320	320	700	46%	800		800	114%
820	Fireworks Clean Up	-1,400	1,000				0	0%				0%
900	Misc	22,702	336				0	0%				0%
905	Admin Allocation Transfer						37,499	0%				0%
915	Returned Checks	2,250					0	0%				0%
920	Credit Card Service Fees	278	54				0	0%				0%
925	Bank service charges	724	834				0	0%				0%
930	Interest Fees	4,648	15				0	0%				0%
960	Property tax expense	142	721	268	400	400	250	160%	275		275	110%
	Account:	174,002	356,172	257,326	524,862	524,862	555,341	95%	403,085	0	403,085	73%
62500	Fire Hydrants						0	0%				0%
326	Professional svcs - Engin		1,446				0	***%				0%
	Account:		1,446				0	***%	0	0	0	0%
65000	Water						0	0%				0%
900	Misc	45					0	0%				0%
	Account:	45					0	***%	0	0	0	0%
70000	Transfer Out						0	0%				0%
327	Professional svcs - Legal			58,150			0	0%				0%
420	Equipmt. & Supplies	70,053					0	0%				0%
440	Vehicle Replacement Fund			30,000			0	0%				0%
	Account:	70,053		88,150			0	***%	0	0	0	0%
80000	Administration Allocation						0	0%				0%
900	Misc	1,342					0	0%				0%
	Account:	1,342					0	***%	0	0	0	0%
	Fund:	245,442	357,618	345,476	524,862	524,862	555,341	95%	403,085	0	403,085	73%

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30 STREET LIGHTING DEPARTMENT

Account Object	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
63000 Lighting											
105 Salaries and Wages	16,158	6,406	5,011	5,116	15,000	34%	15,000			15,000	100%
106 Vacation Used	123					0%				0	0%
110 Payroll tax expense	17		448			0%				0	0%
111 BOD Stipend						0%	180			180	*****%
115 Payroll Expenses		329				0%				0	0%
120 Workers' Compensation	243	2,363	1,057		465	0%	500			500	108%
130 Payroll Tax - Fed W/H	-811		895		1,000	0%	1,000			1,000	100%
135 Payroll Tax - FICA	45	221	281		500	0%	500			500	100%
140 Payroll Tax - Medicare	16	87	83		100	75%	100			100	100%
155 Payroll Tax - SUI	4	54	54		100	68%	100			100	100%
160 Payroll Tax - ETT		4	6		100	4%	100			100	100%
165 Payroll Tax - FUTA	30	84	111		106	71%	150			150	100%
205 Insurance - Health	1,013	494		225	720	31%	500			500	69%
210 Insurance - Dental	24	33	16		39	36%	75			75	208%
215 Insurance - Vision	4	5	3		6	40%	20			20	133%
225 Retirement - PERS expense	727	1,791	384		301	38%	500			500	63%
305 Operations and maintenanc	1,127	222	3,224	68	3,900	2%	4,000			4,000	103%
310 Phone and fax expense	87	237	58			0%	120			120	*****%
320 Printing and reproduction	31	41	13		100	0%	100			100	100%
325 Professional svcs - Accou	585		558		642	86%	900			900	120%
326 Professional svcs - Engin	41	130				0%				0	0%
327 Professional svcs - Legal	2,281	4,284		1,085	6,000	18%	4,500			4,500	75%
328 Insurance - prop and liab	745	2,219			500	0%	900			900	180%
330 Contract labor	-103	3,818				0%				0	0%

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30 STREET LIGHTING DEPARTMENT

Account Object	14-15	15-16	Actuals	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
331 Professional Services - I			89	1,000	9%	1,500			1,500	150%
335 Meals - Reimbursement			1	0	***%				0	0%
340 Meetings and conferences				350	0%	350			350	100%
345 Mileage expense reimburse	12		9	150	6%	150			150	100%
350 Repairs and maint - compu	472		136	0	***%	1,000			1,000	***%
351 Repairs and maint - equip		663		1,000	0%	1,000			1,000	100%
352 Repairs and maint - struc			96	0	***%				0	0%
353 Repairs & Maint- Infrastr		183		24,000	0%	24,000			24,000	100%
354 Repairs and maint - vehic			368	0	0%				0	0%
375 Internet expenses	35		30	0	0%	120			120	***%
376 Webpage- Upgrade/Maint			30	0	***%	72			72	***%
381 Utilities - electric	15,156	12,628	18,244	13,592	20,000	68%	26,000		26,000	130%
382 Utilities - propane	56	42		62	0	***%			0	0%
383 Utilities - trash	-476				0	0%			0	0%
385 Dues and subscriptions	242		159	281	0	***%			0	0%
386 Education and training				31	0	***%			0	0%
393 Advertising and public no	-200	11			0	0%			0	0%
394 LAFCO Allocations	395	467			0	0%	200		200	***%
400 Supplies	3				0	0%			0	0%
405 Software	910	533		292	500	58%	500		500	100%
410 Office Supplies	-211	294			0	0%			0	0%
415 Office Equipment		1,744			0	0%			0	0%
465 Cell phones, radios and p	7	13			0	0%			0	0%
475 Computer supplies and upg		6			0	0%			0	0%

30 STREET LIGHTING DEPARTMENT

Account Object	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
485 Fuel expense		185	13			50	0%	100		100	200%
490 Small tools and equipment			393			500	0%	1,000		1,000	200%
500 Capital Outlay		5,655		1,025		8,525	12%				0%
514 Fire Sprinklers - Undergr	30					0	0%				0%
715 Licenses, permits and fee		54	70	2		0	***%				0%
900 Misc	-21					0	0%				0%
905 Admin Allocation Transfer						6,818	0%				0%
915 Returned Checks	2,172					0	0%				0%
925 Bank service charges	-8	12				0	0%				0%
930 Interest Fees		15				0	0%				0%
960 Property tax expense	20	71				0	0%				0%
Account:	40,981	45,428	31,449	23,381	93,122	25%	85,237	0	85,237	92%	
64000 Sanitary											
315 Postage, shipping and fre	104					0	0%				0%
Account:	104					0	***%	0	0	0	0%
70000 Transfer Out											
327 Professional svcs - Legal			44,425			0	0%				0%
440 Vehicle Replacement Fund			10,000			0	0%				0%
Account:			54,425			0	***%	0	0	0	0%
80000 Administration Allocation											
900 Misc	335					0	0%				0%
Account:	335					0	***%	0	0	0	0%
Fund:	41,420	45,428	85,874	23,381	93,122	25%	85,237	0	85,237	92%	

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40 WASTEWATER DEPARTMENT

Account Object	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
6100 Administration											
380 Utilities - alarm service	122						0 0%				0 0%
	Account:						0 ***%	0	0		0 0%
64000 Sanitary PERSONNEL		96					0 0%				0 0%
104 Paid Time Off	208						0 0%				0 0%
105 Salaries and Wages	96,990	120,233	127,713	101,701	163,320	62%	163,500			163,500	100%
106 Vacation Used	2,092	759					0 0%				0 0%
107 Overtime	1,860	1,525					0 0%				0 0%
108 Sick Leave Used	225	167					0 0%				0 0%
109 Stand-by Hours	858	735	3,930	6,041	7,500	81%	7,500			7,500	100%
110 Payroll tax expense	-3,995		5,118				0 0%				0 0%
111 BOD Stipend							0 0%	2,400		2,400	*****%
115 Payroll Expenses		909					0 0%				0 0%
120 Workers' Compensation	9,639	7,000	12,084	3,105	12,000	26%	7,000			7,000	58%
130 Payroll Tax - Fed W/H	-3,245		10,233				0 0%				0 0%
135 Payroll Tax - FICA	696	3,025	3,923				0 0%				0 0%
140 Payroll Tax - Medicare	514	1,760	1,909	1,581	2,000	79%	2,000			2,000	100%
155 Payroll Tax - SUI	62	615	952	1,201	1,000	120%	1,000			1,000	100%
160 Payroll Tax - ETT	21	91	132	90	200	45%	200			200	100%
165 Payroll Tax - FUTA	1,010	1,053	1,649	1,867	2,000	93%	2,000			2,000	100%
205 Insurance - Health	12,922	8,682	6,144	18,205	11,280	161%	26,000			26,000	230%
210 Insurance - Dental	372	822	652	818	564	145%	1,000			1,000	177%
215 Insurance - Vision	54	125	101	127	235	54%	200			200	85%
225 Retirement - PERS expense	9,667	8,625	10,878	8,998	12,422	72%	12,000			12,000	97%

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40 WASTEWATER DEPARTMENT

Account Object	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
305 Operations and maintenanc	9,486	3,631	12,814	4,257	6,000	71%	6,000	6,000		6,000	100%
310 Phone and fax expense	1,421	1,552	1,499	831	1,450	57%	1,200	1,200		1,200	83%
315 Postage, shipping and fre	2,089	1,970	2,606	2,233	3,000	74%	3,000	3,000		3,000	100%
320 Printing and reproduction	125	279	243	694	600	116%	600	600		600	100%
325 Professional svcs - Accou	2,340		6,920	8,060	0	***%	8,400	8,400		8,400	***%*
326 Professional svcs - Engin	9,321	9,006	6,229	27,094	24,000	113%	24,000	24,000		24,000	100%
327 Professional svcs - Legal	11,969	19,513	17,013	1,811	6,000	30%	6,000	6,000		6,000	100%
328 Insurance - prop and liab	5,897	8,840	20	40	450	9%	450	450		450	100%
329 New Hire Screening											
330 Contract labor	10,900	4,698		2,525	5,000	51%	5,000	5,000		5,000	100%
331 Professional Services - L			1,304	12,128	9,400	129%	20,000	20,000		20,000	213%
332 Professional Services - L				53	0	***%				0	0%
335 Meals - Reimbursement				18	200	9%	200	200		200	100%
340 Meetings and conferences	488				750	0%	750	750		750	100%
345 Mileage expense reimburse	158	258	387	182	500	36%	500	500		500	100%
350 Repairs and maint - compu	966	764		3,135	0	***%	3,000	3,000		3,000	***%*
351 Repairs and maint - equip	947	1,594	20,164	4,915	21,000	23%	21,000	21,000		21,000	100%
352 Repairs and maint - struc	89		1,321	188	3,000	6%	1,500	1,500		1,500	50%
353 Repairs & Maint- Infrastr	1,309	263	315	443	8,000	6%	4,000	4,000		4,000	50%
354 Repairs and maint - vehic	51	470	1,238	848	2,000	42%	2,000	2,000		2,000	100%
355 Testing & Supplies (WWTP)	2,422	4,749	1,559	11,164	10,500	106%	10,500	10,500		10,500	100%
358 Testing & Supplies- SLT W	81				0	0%				0	0%
359 Testing & Supplies-Other	87				0	0%				0	0%
362 Cross-Connection Control			250		0	0%				0	0%

40 WASTEWATER DEPARTMENT

Account Object	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
375 Internet expenses	315	168	506	0	0	1,600	***%	1,600	1,600	1,600	****%
376 Webpage- Upgrade/Maint			400	0	0	0	***%			0	0%
380 Utilities - alarm service	906	767	478	482	478	1,000	48%	1,000		1,000	100%
381 Utilities - electric	59,464	55,298	48,683	70,713	48,683	75,000	65%	75,000		75,000	100%
382 Utilities - propane	281	309	856	418	856	450	190%	450		450	100%
383 Utilities - trash	-1,588	567	507	573	507	600	85%	600		600	100%
385 Dues and subscriptions	2,455	574	4,190	2,265	4,190	2,500	168%	3,200		3,200	128%
386 Education and training		395	594	308	594	500	119%	2,500		2,500	500%
393 Advertising and public no	75	45	100	100	100	200	0%	500		500	250%
394 IAFCO Allocations	1,578	1,869	1,869	2,440	1,869	2,440	0%	2,440		2,440	****%
395 Community Outreach		163	1,200	1,200	1,200	1,200	0%	1,200		1,200	100%
400 Supplies	2,782		0			0	0%			0	0%
405 Software	3,564	2,133	3,578	4,000	3,578	4,000	89%	4,000		4,000	100%
410 Office Supplies	438	1,307	240	97	240	150	160%			0	0%
415 Office Equipment	214	1,889	3,000	3,000	3,000	3,000	0%	3,000		3,000	100%
420 Equipmt. & Supplies	8,869	6,910	4,900	754	4,900	4,000	0%	4,000		4,000	82%
432 Utility Rate Design Study			2,085	20,662	20,662	31,915	65%			0	0%
450 EMS supplies	293		0			0	0%			0	0%
459 Scada - Maintenance Fees		40,165	73	3,979	73	1,000	7%	1,000		1,000	100%
465 Cell phones, radios and p	577	477	1,000	1,000	1,000	1,000	0%	1,000		1,000	100%
475 Computer supplies and upg		6	83	5,000	83	5,000	***%	5,000		5,000	****%
482 Chemicals-Well #4	948		0			0	0%			0	0%
485 Fuel expense	3,364	2,338	4,361	2,650	4,361	5,000	87%	5,000		5,000	100%
490 Small tools and equipment	693	647	1,133	181	1,133	3,000	38%	2,000		2,000	67%

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40 WASTEWATER DEPARTMENT

Account Object	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	Exp. Budget 17-18	%	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
495 Uniform expense	97	458	317	756	1,575	48%	1,575		1,575		1,575	100%
498 Sales Tax Paid		107				0%						0%
500 Capital Outlay		15,891	37,906	42,427	45,201	94%						0%
514 Fire Sprinklers - Undergr	177					0%						0%
535 Water Lines Repairs		438				0%						0%
545 Sewer System Mngmt Plan (1,930				30,000	0%	28,000				28,000	93%
550 Reg. Salt & Nutrient Mgmt	961					0%						0%
553 Manholes and Valve Raisin	1,450					0%						0%
555 16th Street Sewer Replace		9,081				0%						0%
560 Sewer Line Repairs		171				0%						0%
570 Repairs, Maint. and Video	7,800	9,267	11,298	3,526	12,000	29%	16,000				16,000	133%
581 WWTP Expansion		1,549		2,440	45,000	5%	45,000				45,000	100%
582 WWTP Plant Maintenance	10,785	9,671	7,755	8,258	12,000	69%	12,000				12,000	100%
583 WWTP Drying Pond Maintena	170	500				0%						0%
585 Sludge Removal Project		11,358	2,695	2,970	3,000	99%	5,000				5,000	167%
705 Waste Discharge Fees/Perm	17,017		14,929	17,017	25,000	68%	25,000				25,000	100%
715 Licenses, permits and fee	2,427	20,502	5,442	405	5,500	7%	1,000				1,000	18%
800 Deposit/ Liabilities	64	108				0%						0%
805 Refundable Water/Sewer/Hy		6	326	375		***%						0%
900 Misc	-2,123					0%						0%
905 Admin Allocation Transfer			90,907			0%						0%
908 Cash Over/ Cash Short	10	10				0%						0%
910 Tax Penalties & Late Fees		2				0%						0%
911 Finance Charges/Late Fees		32				0%						0%

40 WASTEWATER DEPARTMENT

Account Object	14-15	15-16	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
915 Returned Checks	8,716				0	0%				0%
920 Credit Card Service Fees	390	54	7			0%				0%
925 Bank service charges	-32	140	177			0%				0%
930 Interest Fees	13,735	59				0%				0%
960 Property tax expense	151	71	31	29		***%				0%
Account:	339,049	409,769	407,525	405,913	734,769	55%	649,965	0	649,965	88%
65000 Water										
315 Postage, shipping and fre	416					0%				0%
385 Dues and subscriptions	81					0%				0%
585 Sludge Removal Project	1,853					0%				0%
Account:	2,350					***%	0	0	0	0%
70000 Transfer Out										
327 Professional svcs - Legal			82,041			0%				0%
420 Equipt. & Supplies	44,832					0%				0%
440 Vehicle Replacement Fund			3,000			0%				0%
Account:	44,832		85,041			***%	0	0	0	0%
80000 Administration Allocation										
900 Misc	3,354					0%				0%
Account:	3,354					***%	0	0	0	0%
Fund:	389,707	409,769	492,566	405,913	734,769	55%	649,965	0	649,965	88%

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2018 - 2019

50 WATER DEPARTMENT

Account Object	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
64000 Sanitary											
305 Operations and maintenanc	171		230			0 ***%				0	0%
353 Repairs & Maint- Infrastr	26					0 0%				0	0%
Account:	197		230			0 ***%		0	0	0	0%
65000 Water											
100 PERSONNEL		27				0 0%				0	0%
104 Paid Time Off	208	208				0 0%				0	0%
105 Salaries and Wages	110,300	135,924	145,693	113,061	163,320	69%	163,500	163,500		163,500	100%
106 Vacation Used	2,152	284				0 0%				0	0%
107 Overtime	917	1,179				0 0%				0	0%
108 Sick Leave Used	149	167				0 0%				0	0%
109 Stand-by Hours	857	737	3,930	6,041	7,500	81%	7,500	7,500		7,500	100%
110 Payroll tax expense	-3,224		5,118			0 0%				0	0%
115 Payroll Expenses		909				0 0%				0	0%
120 Workers' Compensation	2,595	7,007	12,084	2,446	12,000	20%	8,000	8,000		8,000	67%
130 Payroll Tax - Fed W/H	-3,245		10,233			11,000	0%			0	0%
135 Payroll Tax - FICA	696	3,030	4,170			4,500	0%			0	0%
140 Payroll Tax - Medicare	543	1,973	2,167	1,734	2,500	69%	2,500	2,500		2,500	100%
155 Payroll Tax - SUI	62	671	1,048	1,235	1,500	82%	1,000	1,000		1,000	67%
160 Payroll Tax - ETT	23	106	150	97	150	65%	200	200		200	133%
165 Payroll Tax - FUTA	1,018	1,149	1,793	1,916	1,800	106%	1,300	1,300		1,300	72%
205 Insurance - Health	13,069	10,396	8,289	16,871	12,000	141%	25,000	25,000		25,000	208%
210 Insurance - Dental	380	950	696	901	600	150%	1,200	1,200		1,200	200%
215 Insurance - Vision	55	145	107	140	250	56%	200	200		200	80%
225 Retirement - PERS expense	9,743	9,791	10,880	10,188	12,400	82%	12,500	12,500		12,500	101%

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2018 - 2019

50 WATER DEPARTMENT

Account Object	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
300		168				0	0%			0	0%
305 Operations and maintenance	10,997	5,069	9,076	7,369	8,500	87%	8,000		8,000	8,000	94%
310 Phone and fax expense	1,880	2,076	1,498	831	1,450	57%	1,200		1,200	1,200	83%
315 Postage, shipping and fre	2,505	1,938	2,773	2,410	3,000	80%	3,000		3,000	3,000	100%
320 Printing and reproduction	381	506	243	650	600	108%	600		600	600	100%
324 Professional Svcs- GSA-GS				4,950	0	****%	10,000		10,000	10,000	****%
325 Professional svcs - Accou	2,340		6,920	8,060	0	****%	8,400		8,400	8,400	****%
326 Professional svcs - Engin	11,570	1,950	5,166	48,897	25,000	196%	40,000		40,000	40,000	160%
327 Professional svcs - Legal	30,375	71,983	8,924	32,546	0	****%	60,000		60,000	60,000	****%
328 Insurance - prop and liab	7,120	8,840		629	8,000	8%	8,000		8,000	8,000	100%
329 New Hire Screening			20	40	450	9%	450		450	450	100%
330 Contract labor	-63	4,530		2,525	5,000	51%	5,000		5,000	5,000	100%
331 Professional Services - L			1,304	12,181	9,400	130%	20,000		20,000	20,000	213%
332 Professional Services - L			2,657	133,829	100,000	134%	100,000		100,000	100,000	100%
335 Meals - Reimbursement		31		18	200	9%	200		200	200	100%
340 Meetings and conferences	474				750	0%	750		750	750	100%
345 Mileage expense reimburse	387	291	502	182	500	36%	500		500	500	100%
350 Repairs and maint - compu	971	764		3,135	0	****%	5,000		5,000	5,000	****%
351 Repairs and maint - equip	6,396	2,957	774	1,511	4,000	38%	4,000		4,000	4,000	100%
352 Repairs and maint - struc	405	972	1,164	1,228	1,500	82%	2,000		2,000	2,000	133%
353 Repairs & Maint- Infrastr	21,115	6,360	14,199	55,051	15,000	367%	30,000		30,000	30,000	200%
354 Repairs and maint - vehic	51	589	1,238	848	3,500	24%	2,000		2,000	2,000	57%
355 Testing & Supplies (WWTP)			25		0	0%				0	0%
356 Testing & Supplies - Well	2,280	26,152	2,075	1,992	2,500	80%	2,500		2,500	2,500	100%

50 WATER DEPARTMENT

Account Object	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	Exp. Budget 17-18	%	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
357 Testing & Supplies - Well	2,029	1,205	2,242	2,242	2,080	2,500	83%	2,500	2,500		2,500	100%
358 Testing & Supplies- SLT W	4,843	4,684	4,564	4,564	4,431	5,000	89%	5,000			5,000	100%
359 Testing & Supplies-Other	7,522	7,167	5,015	5,015	4,023	5,000	80%	5,000			5,000	100%
362 Cross-Connection Control	761	1,145	836	836	977	1,000	98%	1,000			1,000	100%
375 Internet expenses	314	168			506	0	***%	1,600			1,600	***%*
376 Webpage- Upgrade/Maint					400	0	***%	960			960	***%*
380 Utilities - alarm service	590	837	752	752	478	1,000	48%	1,000			1,000	100%
381 Utilities - electric	31,796	28,050	36,215	36,215	30,541	37,000	83%	37,000			37,000	100%
382 Utilities - propane	281	309	418	418	856	450	190%	450			450	100%
383 Utilities - trash	-1,588	567	573	573	507	600	85%	600			600	100%
385 Dues and subscriptions	2,884	6,883	3,870	3,870	5,795	4,000	145%	4,000			4,000	100%
386 Education and training		1,129	422	422	805	1,000	81%	2,500			2,500	250%
387 Education and training: T			50	50		0	0%				0	0%
393 Advertising and public no	225	200	245	245		250	0%	500			500	200%
394 LAFCO Allocations	1,578	1,869				0	0%	2,440			2,440	***%*
395 Community Outreach	638	163				1,200	0%	1,200			1,200	100%
400 Supplies	2,782	322				0	0%				0	0%
405 Software	3,564	2,133	3,578	3,578		4,000	89%	4,000			4,000	100%
410 Office Supplies	438	2,108	97	97	239	150	159%	500			500	333%
415 Office Equipment	214	2,417				3,000	0%				0	0%
420 Equip. & Supplies	8,869	7,097	754	754	528	4,900	11%	4,000			4,000	82%
425 Well #3 Rehab - Capital		74,807	1,179	1,179	7,700	0	***%				0	0%
430 Equip & Supplies-Well #4	253	1,196				0	0%				0	0%
431 SLT Blending Line - CDBG			42,073	42,073	156,444	157,000	100%				0	0%

50 WATER DEPARTMENT

Account Object	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	Exp. 17-18	%	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
432 Utility Rate Design Study			2,085	20,662	31,915	65%					0	0%
433 K Street Waterline Replac			18,342	7,329	7,500	98%					0	0%
459 Scada - Maintenance Fees		160,643	1,110	73	1,000	7%	1,000				1,000	100%
465 Cell phones, radios and p	577	477			1,000	0%	1,000				1,000	100%
475 Computer supplies and upg		6		1,583	1,500	106%	5,000				5,000	333%
480 Chemicals	307				0	0%					0	0%
481 Chemicals- Well #3	1,681	2,370	1,397	2,026	2,500	81%	2,500				2,500	100%
482 Chemicals-Well #4	1,922	1,134	2,732	2,435	3,000	81%	3,000				3,000	100%
483 Chemicals-SLT Well	219		344	941	1,500	63%	1,500				1,500	100%
485 Fuel expense	3,032	2,127	2,603	3,008	4,000	75%	4,000				4,000	100%
490 Small tools and equipment	739	671	226	1,892	3,000	63%	3,000				3,000	100%
495 Uniform expense	97	458	85	719	1,575	46%	1,575				1,575	100%
500 Capital Outlay		15,891	86,435	43,070	45,201	95%					0	0%
514 Fire Sprinklers - Undergr	177				0	0%					0	0%
516 Water Projects Well 3		9,772	571		0	0%					0	0%
517 Water Projects Well 4		479			0	0%					0	0%
518 Water Projects SLT Well		3,780			0	0%					0	0%
520 Water Main Valves Replace		3,965			6,000	0%	5,000				5,000	83%
525 Water meter replacement	13,678	7,793	28,522	11,196	14,500	77%	15,000				15,000	103%
530 Fire hydrant replacement		1,826			0	0%					0	0%
535 Water Lines Repairs		502	1,582	3,955	27,000	15%				30,000	30,000	111%
537 River Road Realignment		171			0	0%					0	0%
553 Manholes and Valve Raisin	1,420	1,062			0	0%					0	0%
560 Sewer Line Repairs		554			0	0%					0	0%

50 WATER DEPARTMENT

Account Object	14-15	15-16	Actuals 16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
570 Repairs, Maint. and Video		3,379			0	0%				0%
582 WWTP Plant Maintenance		3,267			0	0%				0%
605 USDA Loan Payment	40,814	66,381	41,481	66,351	67,000	99%	67,000		67,000	100%
710 County hazmat dues			981			0%				0%
715 Licenses, permits and fee	10,909	-915	6,696	6,512	6,700	97%	6,500		6,500	97%
800 Deposit/ Liabilities	39	-4			0	0%				0%
805 Refundable Water/Sewer/Hy	305	3,248	3,035	375	0	***%				0%
900 Misc	-3,207				0	0%				0%
905 Admin Allocation Transfer					90,907	0%				0%
908 Cash Over/ Cash Short	10	10			0	0%				0%
910 Tax Penalties & Late Fees		23			0	0%				0%
911 Finance Charges/Late Fees		16			0	0%				0%
915 Returned Checks	8,716				0	0%				0%
920 Credit Card Service Fees	390	54	7		0	0%				0%
925 Bank service charges	-40	140	177		0	0%				0%
930 Interest Fees	63,560	59			0	0%				0%
960 Property tax expense	121		163		0	0%				0%
Account:	448,941	743,624	562,795	865,527	962,718	90%	724,825	30,000	754,825	78%
70000 Transfer Out						0%				0%
327 Professional svcs - Legal			82,041		0	0%				0%
420 Equipt. & Supplies	150,199				0	0%				0%
440 Vehicle Replacement Fund			3,000		0	0%				0%
Account:	150,199		85,041		0	***%	0	0	0	0%
80000 Administration Allocation					0	0%				0%
900 Misc	3,354				0	0%				0%
Account:	3,354				0	***%	0	0	0	0%

60 SOLID WASTE DEPARTMENT

Account Object	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
66000 SOLID WASTE											
105 Salaries and Wages		137				1,800	8%	1,800		1,800	100%
110 Payroll tax expense						0	0%	400		400	****%
111 BOD Stipend						0	0%	30		30	****%
120 Workers' Compensation						465	0%	500		500	108%
140 Payroll Tax - Medicare						2	0 ****%	400		400	****%
165 Payroll Tax - FUTA						1	0 ****%			0	0%
205 Insurance - Health						15	720 2%	500		500	69%
210 Insurance - Dental						1	0 ****%			0	0%
225 Retirement - PERS expense						16	1,275 1%	500		500	39%
305 Operations and maintenanc			28			323	0 ****%	200		200	****%
310 Phone and fax expense						0	0%	25		25	****%
320 Printing and reproduction						0	0%			0	0%
325 Professional svcs - Accou				48		63	0 ****%	150		150	****%
327 Professional svcs - Legal			6,642	4,832		4,735	200 ****%	750		750	375%
328 Insurance - prop and liab						0	0%	150		150	****%
331 Professional Services - L						0	0%	250		250	****%
340 Meetings and conferences						200	0%	200		200	100%
345 Mileage expense reimburse						2	0 ****%			0	0%
350 Repairs and maint - compu						23	0 ****%			0	0%
375 Internet expenses						0	0%	25		25	****%
376 Webpage- Upgrade/Maint						5	0 ****%	15		15	****%
382 Utilities - propane						8	0 ****%			0	0%
384 Trash Receipticles			4,758			0	0%	2,000		2,000	****%
385 Dues and subscriptions						47	0 ****%	50		50	****%

60 SOLID WASTE DEPARTMENT

Account Object	14-15	15-16	Actuals	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
386 Education and training			4			150	3%	250		250	167%
393 Advertising and public no			495			250	198%	500		500	200%
405 Software			14			0	***%			0	0%
905 Admin Allocation Transfer			1,136			0	0%			0	0%
Account:			5,891	4,882	5,891	6,196	95%	8,695	0	8,695	140%
70000 Transfer Out											
327 Professional svcs - Legal			508			0	0%			0	0%
Account:			508			0	***%		0	0	0%
Fund:			5,891	5,390	5,891	6,196	95%	8,695	0	8,695	140%
Grand Total:	1,281,272	1,730,717	2,099,130	1,928,360	2,579,413	1,871,807		30,000	1,901,807		



San Miguel Community Services District

Board of Directors Staff Report

April 26th, 2018

AGENDA ITEM: XI-4

SUBJECT: Receive update on the ongoing rate study and informational meetings.

RECOMMENDATION: Receive update on the ongoing rate study and informational meetings.

BACKGROUND:

March 9th, 2018, the Board, by 3-2 vote, authorized the start of the Proposition 218 process allowing potential rate increases to be noticed to the public. These rates were based on the most current information available to keep the District solvent through the next 5 years, as well as build capital to complete required upgrades and needed repairs.

At the March 22nd, 2018 Board Meeting the Board and public were notified of dates and times that Staff anticipated holding public informational meetings to provide information and answer questions regarding the rate study and potential increases.

April 6th the first of four-scheduled public informational meetings was held at the fire station.

- 15 members of the public were in attendance as well as 5 staff members.
- The meeting lasted roughly 3 hours and numerous questions were asked and answered throughout the presentation.
- The general feeling from most who attended was that a rate increase was needed, just not this much and not this fast.

April 16th Water bills were mailed out with the remaining meeting dates printed on them.

Since the March 22nd meeting, staff has been working with Bartle Wells Associates to find a better alternative to the initial rate structure provided. By pushing more of the capital projects for water and wastewater back further it will help lower the initial rate increase however there is always a risk that there won't be enough capital funds available if there is a major infrastructure failure in one or both of the departments.

Below are questions that were asked, and the answers given, during the initial public informational meeting held on April 6th.

1. How much did it cost the District to do a Rate Study, and why did we have too?
 - a. **Per the proposal from Bartle Wells and Associates the Cost to perform the rate study for Wastewater and Water is \$64,880. This also includes the analysis of the Capacity fees for development.**
2. How long can this rate study be used?
 - a. **This rate study is “effective” for 5 years. In 5 years the District should perform another rate study**
3. How did Bartle Wells come up with the proposed amounts?
 - a. **The proposed rates were developed by compiling information such as; current rates, number and type of customers, customer usage, average customer charges, current operational costs, past and forecasted operational costs, current debt, planned debt, reserves, and planned upgrades and repairs.**

All these factors, and more, are calculated to provide an annual operating cost. The difference between this operating cost and the revenue that is being generated from the existing rates is what the proposed rates must make up. The proposed rates are based on the projected operational/ capital costs and projected number of existing and new connections for each year of the rate study.

4. What needs to be fixed within the district?
 - a. **There is a lot of infrastructure that needs to be replaced or repaired. Some of the major projects are listed in the Wastewater and Water master plans passed by Resolution 2017-48 in November 2017, some projects are replacing undersized and failing water lines throughout the district. Lining aging sewer lines throughout the district, and repairing and lining sewer manholes throughout the district. There are constant leaks on water services and water mains that need to be repaired, as well as repairs to sample stations, air reliefs, fire hydrants, valves, well equipment, and buildings.**

We are also at a point where we need to upgrade our treatment plant to maintain the ability to treat the wastewater from the community. The current plant was built in 2000 and we are nearing its capacity.

5. How much does the District need in Reserves?
 - a. **The District does not have a set dollar amount it must have in reserve. However, as a requirement of the current loan that the District has with USDA it must have rates**

that collect at least 110% of its annual operating cost for the water fund. The water rates have not met this requirement since 2009.

A good rule of thumb in any business is to maintain at least the amount of a year's budget in reserve.

6. Why is the district so behind?

- a. **Through the years there have been constant cost increases to the District for material and labor. There have been several issues that have come up over the years that used large amounts of capital and operational funds. There have and continue to be, larger than normal legal expenses to the District.**

Water and wastewater rates have always been low but due to rising operational costs, and costs to repair the aging infrastructure the rates are not keeping up.

The Board declined to raise rates several times over the last decade. If rates had been raised a little bit every year then the large increase we are currently facing may have been reduced.

7. What has the District been using attorneys for and how much is being used, and why does the Community have to pay for these attorney expenses?

- a. **All costs associated with the operation of the District have to be paid through money received from the property owners or rate payers within the District unless the District received grant funding.**

There is no outside funding for operational expenses like attorneys. The money to pay for attorneys has to be paid out of the rates for water and wastewater services.

8. What is the "Steinbeck Lawsuit"?

- a. **The Steinbeck Lawsuit is a water rights lawsuit involving nearly all the public agencies in the north county and hundreds of local landowners.**

9. At what point do we give up on the Steinbeck suit? Can't we cut and run?

- a. **Due to the type of case we would have to be allowed to leave the case by the Presiding Judge. But, since the Steinbeck Lawsuit is a water rights lawsuit if we "Cut and Run", and they win the District would likely be subject to pumping restrictions and penalties for pumping more than the allotted amount which would cost the rate payers more and may lead to mandatory water restrictions with major penalties for all District users.**

10. What is the district doing to tighten their belt?

- a. **The District already is accomplishing a lot with very few employees with most employees working in several areas. However, over the last few years and this last year especially the District has been working to make repairs and operational changes that will allow staff to perform their jobs more efficiently. Over the last decade staff has been working to do more work in house to reduce contracting costs and reduce overall repair costs. However, with limited staff is not feasible to perform all the required work with district staff.**

All the District staff is constantly looking at ways to increase productivity and reduce costs.

11. Why does the district need to replace the Tank Reservoir Road? Its fine.
 - a. **The access road to the SM Reservoir is critical to the ability of the District to service and maintain the water tank. There have been serious failures of this road in the past and the next critical failure may cost the district considerably more to fix than replacing the road to prevent failures in the future.**
Unfortunately, we cannot take the stance that its passable now so let's not worry about it. Because not properly maintaining any infrastructure only leads to a higher cost to fix it later, and usually at a very inopportune time without being able to plan for the expense.

12. Ten yr. Capital Plan 11.2 million, what are these projects and why can't we get grants, or financial help?
 - a. **The projects described in the 10-year capital plan are those plans that are identified as a priority to be completed or started within the next ten years. Most of these projects are extremely expensive and must be planned out well in advance for funding. Some of the projects in the capital plan can be funded or offset by grants. However, those are limited to projects which affect the service of a large section of the community. Projects that would fall in this arena would be those like the Wastewater treatment plant expansion, a new water well, or replacement of water mains that are vital for the transmission of water between the major sections of the District. Projects that only affect a small section of the district are not easily funded through grants. These would-be projects such as single water or sewer line replacements of one or two blocks, or replacement of individual manholes.**
For the purposes of this rate study

13. What is included in "Administration" on FY operating budget slide?
 - a. **Administration encompasses things that are partially paid for by other departments besides either water or sewer. It also includes legal fees**

14. What part of the budget does the Board of Directors have a say on?
 - a. **The Board ultimately approves the annual revenue and expenditure budgets. These approved budgets are what staff use to operate**

15. Why do 5/8" meters get charged the same as 1" meters?
 - a. **The proposed rate structure combines 5/8" thru 1" residential meters because 1" meters are required for fire sprinklers and a single-family residence is not going to use more water with a 1" meter verses a 5/8" meter. One unit of water is 748 gal, no matter if it is coming out of a 5/8" pipe or a 1" pipe.**

16. Rate survey- how can you compare bigger richer cities and CSD to the poor San Miguel community?

- a. **The comparison is just a comparison. It is not to say that we should be billing as much as a larger city. However, there is a base level of staffing and operation cost that need to be accounted for regardless of what town/ city/ county you are in. The fact that San Miguel is small only means that we have fewer customers to spread those costs over.**
17. Why didn't the Board of Directors raise the rates slower and sooner?
- a. **The Board at the time voted not to raise rates, or start a new rate study in prior years. As to their motives, that is not clear. Some statements that were made by former board members elude to the idea that they were trying to help the rate payers in a time of recession**
18. All agreed, rates need increasing but not this much this fast.
- a. **Staff is working diligently to find an alternative to raise rates without such a drastic start. However, at the very least the District must raise rates enough to cover the basic operating costs.**
19. Why should the community have to pay for the mistakes and mismanagement of the district and Board of Directors unwillingness to do the right thing for the community?
- a. **Ultimately the rate payers must bear the burden of the cost related to the decisions of the Board. That is why it is important for the community, rate payers especially, to be aware of what is happening on the board and make their voice heard throughout the year.**
20. Who can protest? Owner or Tenant
- a. **The owner of record, or a tenant who is on the water or sewer bill may protest. Only one protest will be valid per parcel.**
21. How many connections does the District have?
- a. **Water connections – 833
Wastewater connections – 724**
22. If the protest goes through, what happens? How much more does it cost?
- a. **If enough protests are received to halt the Proposition 218 process then the District will need to reassess the rates and start a new Proposition 218 notice period. This process will have to be repeated as many times as necessary until the District can pass a rate that provides enough revenue to sustain the water and wastewater departments.
The cost for each additional 218 process would likely run between \$2,000 and \$10,000 depending on how much time it takes Bartle Wells Associates to recalculate the rates, whether the District's attorneys are needed, printing, postage, and public outreach. That doesn't include the hours that the District Staff will spend preparing the Prop 218 and providing public outreach.**

PUBLIC INFORMATIONAL MEETING DATES AND TIMES

MEETINGS TO BE HELD AT 1150 MISSION STREET

SATURDAY APRIL 28TH 2018 @ 5PM

SATURDAY MAY 5TH 2018 @ 12PM and 5PM

Information regarding these dates have be included in the water/ sewer bills for April

OTHER IMPORTANT DATES AND TIMES

THURSDAY APRIL 26TH 2018 @ 7 PM - REGULAR BOARD MEETING

THURSDAY MAY 24TH 2018 @ 7 PM - REGULAR BOARD MEETING FOR POTENTIAL ADOPTION OF WATER AND WASTEWATER RATES

JULY 1ST 2018 – POTENTIAL EFFECTIVE DATE OF RATE INCREASE ---IF ADOPTED---

FISCAL IMPACT

There is no additional cost to review this information.

PREPARED BY:

Kelly Dodds

Kelly Dodds, Director of Utilities

Attachment: None

APPROVED BY:

Rob Roberson

Interim General Manager/Fire Chief



San Miguel Community Services District

Board of Directors Staff Report

April 26, 2018

AGENDA ITEM: XI.5

SUBJECT: Review & Approve an MOU with Cambria Fire Department for participation in the joint grant application for mobile and handheld radios from the Assistance to Firefighter Grant (AFG).

STAFF RECOMMENDATION:

Approve an MOU with Cambria Fire Department for participation in the joint grant application for mobile and handheld radios from the Assistance to Firefighter Grant (AFG).

BACKGROUND:

The Cambria Fire Department reached out to all the fire agencies within the county asking for participation in an application to the Assistance to Firefighters Grant (AFG) for mobile and handheld radios.

With grants, such as the AFG, there is usually higher priority given to regional projects that provide greater interoperability between agencies.

The application that has been submitted on behalf of the participating departments is the replace older mobile radios and handheld radios that no longer comply, or will soon be uncompliant, with current radio standards. With the new standards which are being implemented there are requirements to be able to store and operate on more frequencies, and to be able to provide unit and radio identification to command or dispatch centers.

This grant is a matching grant, based on the population served for all the participating departments our share would be 10% of our radio cost. The quote for the mobile and handheld radios that we are requesting was for approximately \$37,000. So, our share would be approximately \$3,700.

If the application is successful then updated pricing will be requested which may lead to a different share of cost.

FISCAL IMPACT:

If the grant is successful there would be an approximate district share of \$3,700.

There is no cost to the District for the application process as Cambria Fire Department is absorbing the application costs.

STAFF RECOMMENDATION:

Approve an MOU with Cambria Fire Department for participation in the joint grant application for mobile and handheld radios from the Assistance to Firefighter Grant (AFG).

PREPARED BY:

Kelly Dodds

Kelly Dodds
Assistant Fire Chief

**FY 2017 ASSISTANCE TO FIRE FIGHTERS GRANT PROGRAM
REGIONAL GRANT APPLICATION
MEMORANDUM OF UNDERSTANDING (MOU)**

This Memorandum of Understanding (MOU) is entered into this 19th day of April 2018, between the Cambria Community Services District Fire Department, the Cayucos Fire Protection District, the San Miguel Community Services District, the City of San Luis Obispo , the City of Paso Robles, the Templeton Community Services District , the City of Morro Bay, and the City of Atascadero (all of whom are hereafter referred to as “Participating Agencies”):

WHEREAS, the Department of Homeland Security has issued a Notice of Funding Opportunity for FY 2017 Assistance to Firefighters Grants (AFG or the “Grant”); and

WHEREAS, the Participating Agencies have agreed that the Cambria Community Services District (CCSD) should be the host agency to file a Regional AFG Grant application (the “Application”) on their behalf; and

WHEREAS, the Participating Agencies have formed a working committee and developed a course of action to achieve the goals and objectives of the Assistance to Firefighters Grant Program; and

WHEREAS, the Participating Agencies have been identified as eligible jurisdictions able to collectively implement the objectives and goals of the AFG Grant Program; and

WHEREAS, if the AFG is awarded, the Cambria Community Services District Fire Department will administer the FY 2017 regional AFG Grant Program award and agrees to be the host agency responsible for administration of the Grant including asset accountability and reporting requirements for those assets acquired under the AFG Regional Grant, as well as providing for the procurement and disbursement of all equipment received under Grant.

NOW THEREFORE, in consideration of the mutual terms, conditions, promises, and covenants hereinafter set forth, the Participating Agencies agree as follows:

PURPOSE

This MOU establishes the relationship between the Participating Agencies for participation in the Regional FY 2017 Assistance to Firefighters Grant Program in the event of approval of the Application.

A copy of the Regional FY 2017 AFG Grant Program Application is attached hereto as Exhibit A and incorporated herein by reference and made a part of this Memorandum of Understanding as if fully set forth at this point. In the event the Grant is awarded, the Participating Agencies agree to comply with any and all provisions of any Grant Agreement executed between the CCSD and the Department of Homeland Security in its use and operation of equipment acquired pursuant to the Grant.

PROCEDURES

1. The Cambria Community Services District, through its Fire Department, will serve as the host agency to submit the Application and serve as grant administrator for the Participating Agencies in the event of approval.
2. Pursuant to the AFG program guidelines, all items approved under the Application will be procured and administered through the Cambria Community Services District Fire Department.
3. The CCSD agrees, as host agency, to provide accountability for the assets acquired under the Regional AFG Grant and provide reporting requirement deliverables. As such, the other Participating Agencies agree to provide the CCSD with all required information on a timely basis to remain in compliance with the requirements of the Grant.
4. The CCSD agrees to accept the FY 2017 Regional AFG Grant if it is awarded and the other Participating Agencies agree to accept their respective items as listed in the AFG Grant Application in the event of approval.
5. The Participating Agencies agree to provide the required cash match in the amount of 10% of the total cost of their requested items as detailed in the Grant Application as required under the Regional AFG Grant Program guidelines. The required match shall be paid by the other Participating Agencies upon receipt of an invoice from CCSD, in advance of equipment procurement.
6. In the event of a reduced award, the Participating Agencies agree to accept this reduced amount and provide a 10% cash match on the total reduced award amount of their approved items.
7. Any expenditure beyond the Grant award for a Participating Agency's approved item(s) remain the sole responsibility of that agency.
8. The Participating Agencies agree to allow CCSD to procure and distribute their respective assets if awarded under the Regional AFG Grant Program.
9. The Participating Agencies agree to participate in cooperative training on all equipment procured under this Grant award as appropriate. As host agency, training will be coordinated through CCSD Fire Department.
10. The Participating Agencies agree to maintain/repair all items awarded to them under the Application in accordance with the manufacturer's warranty, and to replace the equipment if it becomes inoperable for a period of three years after official closeout of the Grant Agreement.
11. The other Participating Agencies agree to promptly provide any additional documentation to the CCSD as requested that may be necessary in connection with the Grant.
12. The other Participating Agencies agree to promptly return any equipment or deliverables that are received in error to the CCSD.

13. The equipment to be acquired through the Grant to each agency is as follows:

	Dual band mobile	Single band mobile	Dual band portable	Single band portable
Cambria	2	7	0	31
Cayucos	1	3	0	14
SLO	0	0	13	45
Templeton	0	10	0	21
Sant Miguel	0	4	0	20
Atascadero	14	14	8	0
Morro Bay	5	17	0	38
Paso Robles	9	0	0	0

TERM AND TERMINATION

This MOU shall be effective on the date of last signature of the Participating Agencies herein and shall continue in full force and effect for a period of five years after official closeout of the Grant Agreement.

GUIDELINES

In performing its duties, responsibilities and obligations pursuant to this MOU, each Participating Agency agrees to adhere to the requirement standards set forth in the AFG Grant Program guidance and Federal OMB Circular A-133 as applicable.

EMPLOYER IDENTIFICATION NUMBER

In compliance with the Grant Application requirements, the following are the Employer Identification Numbers for the Participating Agencies:

Cambria Community Services District	95-3085608
Cayucos Fire Protection District	95-2746747
San Miguel Community Services District	77-0538466
City of Paso Robles	95-6000760
City of San Luis Obispo	95-6000781
City of Atascadero	95-3389063
Templeton Community Services District	95-3082968
City of Morro Bay	95-2308629

RECORDS

1. Each Participating Agency understands that any and all records created as a result of participating in this federal grant program are subject to the public disclosure pursuant to the California Public Records Act and shall be responsible for compliance with any public records request served upon it and any resultant award of attorney's fees for noncompliance.
2. Each Participating Agency shall maintain its own respective records and documents associated with this MOU sufficient to demonstrate compliance with the terms of this MOU and the Grant Agreement for a period of five years from the close-out date of the Grant Agreement and shall allow the CCSD and the Department of Homeland Security access to such records upon request.

EXECUTION

This MOU may be executed in counterparts each of which shall be deemed an original and all of which together shall be considered one and the same agreement.

INSURANCE OR SELF-INSURANCE

Each Participating Agency, at its sole cost and expense, shall carry insurance, or self-insure, its activities in connection with this MOU, and obtain, keep in force and maintain, insurance or equivalent programs of self-insurance, for general liability, professional liability, workers compensation, and business automobile liability adequate to cover its potential liabilities hereunder. Each Participating Agency agrees to provide the other forty-five (45) days' advance written notice of any cancellation, termination or lapse of any of the insurance or self-insurance coverage.

INDEPENDENT CONTRACTOR

This MOU does not create an employee/employer relationship between the parties. It is the intent of the parties that each Participating Agency is an independent contractor, and each Participating Agency shall assume responsibility for all personnel costs for its respective employees, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, and California laws related to workers compensation and unemployment insurance. . The Participating Agency's employees shall not be deemed agents or servants of the CCSD and the CCSD's employees shall not be deemed agents or servants of the Participating Agency.

INDEMNIFICATION

Each Participating Agency shall be separately liable and responsible for the actions of their respective officers, agents and employees in the performance of their respective obligations under the MOU.

To the extent permitted by law, each Participating Agency shall indemnify, defend, and hold the CCSD, its officials, agents, servants and employees, harmless from any and all liability, actions, causes of action, suits, trespasses, damages, judgments, executions, claims and demands of any kind whatsoever, in law or in equity, which results from or arises out of the negligent acts or omissions of the Participating Agency or its employees, and the Participating Agency shall indemnify the CCSD, its officials, agents, servants and employees, for damages, judgments, claims, costs, expenses, including reasonable attorney's fees, which the CCSD, its officials, agents, servants and employees, might suffer in connection with or as a result of the negligent acts of the Participating Agency or its employees

MISCELLANEOUS

1. COMPLIANCE WITH LAWS

The Participating Agencies shall comply with all federal, state, and local laws, codes, ordinances, rules, and regulations, which may be applicable in performing its duties, responsibilities, and obligations pursuant to this MOU.

2. JOINT PREPARATION

The Participating Agencies acknowledge that they have sought and received whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this MOU has been their joint effort. The language agreed to express their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3. APPLICABLE LAW AND VENUE

This MOU shall be interpreted and construed in accordance with and governed by the laws of the State of California. Venue in any proceeding or action among the parties arising out of this MOU shall be in San Luis Obispo County, California.

4. INCORPORATION BY REFERENCE

The truth and accuracy of each "Whereas" clause set forth above is acknowledged by the Participating Agencies and each such clause is incorporated herein by this reference.

5. ENTIRE AGREEMENT

This MOU contains the entire understanding of the Participating Agencies relating to the subject matter hereof superseding all prior communications between the parties whether oral or written. This MOU may not be altered, amended, modified, or otherwise changed nor may any of the terms hereof be waived, except by written instrument executed by the Participating Agencies. The failure of a Participating Agency to seek redress for violation of or to insist on strict performance of any of the covenants of this MOU shall not be construed as a waiver or relinquishment for the future of any covenant, term, condition or election but the same shall continue and remain in full force and affect.

6. SEVERABILITY

Should any part, term or provision of this MOU be by the courts decided to be invalid, illegal or in conflict with any law of this State, the validity of the remaining portions or provisions shall not be affected thereby.

7. UNCONTROLLABLE FORCES

Participating Agencies shall not be considered to be in default of this MOU if delays in or failure of performance shall be due to Uncontrollable Forces, the effect of which, by the exercise of reasonable diligence, the non-performing party could not avoid. The term "Uncontrollable Forces" shall mean any event which results in the prevention or delay of performance by a Participating Agency of its obligations under this MOU and which is beyond the reasonable control of the nonperforming Participating Agency. It includes, but is not limited to fire, flood, earthquakes, storms, lightning, epidemic, war, riot, civil disturbance, sabotage, and governmental actions.

No Participating Agency shall, however, be excused from performance if nonperformance is due to forces, which are preventable, removable, or remediable, and which the non-performing Participating Agency could have, with the exercise of reasonable diligence, prevented, removed, or remedied with reasonable dispatch. The nonperforming Participating Agency shall, within a reasonable time of being prevented or delayed from performance by an uncontrollable force, give written notice to the other Participating Agency describing the circumstances and uncontrollable forces preventing continued performance of the obligations of this MOU.

8. ASSIGNMENT

Participating Agencies shall not assign or transfer its rights, title or interests in the MOU.

9. SIGNATORY AUTHORITY

Each Participating Agency shall supply the CCSD with copies of requisite documentation evidencing that the signatory for the Participating Agency has the authority to enter into this MOU.

10. NO THIRD-PARTY BENEFICIARIES.

The Participating Agencies expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this MOU. None of the Participating Agencies intend to directly or substantially benefit a third party by this MOU. The Participating Agencies agree that there are no third-party beneficiaries to this MOU and that no third party shall be entitled to assert a claim against any of the Participating Agencies based upon this MOU. Nothing herein shall be construed as consent by an agency or political subdivision of the State of California to be sued by third parties in any matter arising out of any contract.

11. CAPTIONS

The captions, section designations, section numbers, article numbers, titles and headings appearing in this MOU are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this MOU, nor in any way effect this MOU and shall not be construed to create a conflict with the provisions of this MOU.

12. AMENDMENTS

No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this MOU and executed by each Participating Agency hereto.

13. NO GRANT OF AGENCY

Except as the Participating Agencies may specify in writing, no Participating Agency shall have authority, expressed or implied, to act on behalf of the other Participating Agencies in any capacity whatsoever as an agent. No Participating Agency shall have any authority, express or implied, pursuant to this MOU, to bind the other Participating Agency to any obligation whatsoever.

IN WITNESS WHEREOF, the Participating Agencies execute this instrument on the date(s) shown below:

Cambria Community Services District

Authorized Representative

Date: _____

CCSD District Counsel

Date: _____

City of Atascadero

Authorized Representative

Date: _____

City of Paso Robles

Authorized Representative

Date: _____

Templeton Community Services District

Authorized Representative

Date: _____

Cayucos Fire Protection District

Authorized Representative

Date: _____

San Miguel Community Services District

Authorized Representative

Date: _____

City of San Luis Obispo

Authorized Representative

Date: _____

City of Morro Bay

Authorized Representative

Date: _____



**San Miguel Community Services District
Board of Directors
Staff Report**

April 24th, 2018

AGENDA ITEM: XI – 6

SUBJECT: Review and Discuss funding for Steinbeck Lawsuit reviewing researched information.
(informational only)

RECOMMENDATION: Discuss funding for Steinbeck Lawsuit; regarding Ground Water Rights and review researched information. (informational only)

BACKGROUND: The District has been involved in Steinbeck Litigation regarding Ground Water Rights since 2013. Each City and District has their own Attorney Firm representing them individually in the litigation.

Originally, the funding for our districts litigation came out of the Districts Water Fund. During the time of the previous General Manager, a change was made in the way the funding was allocated do to several factors in the district's legal needs. The formal General Manager created an Administrative Fund 10 for the District and created an account for legal in that fund. The other four funds, Water, Wastewater, Fire, Solid Waste and Lighting were used to support the Administration Fund with a predetermined formula.

Fire 16.5%
Lighting 3%
Waste Water 40%
Water 40%
Solid Waste .5%

Based on the formula each fund would support the Administration Fund. The General Manager would distribute the funds throughout the accounts at his own discretion. During the 15/16, 16/17 FY years the district encountered several legal issues that required the General Manager to use creative financing and manipulation of the districts funds to have money for the legal fees. At some point in late 2016 it was decided by the General Manager and agreed upon by the board to split the Steinbeck Litigation between the four revenue accounts equally, 25% each with the idea this was a lawsuit against the district and not just the water department.

During, the preparation of the 2017/18 Budget it was recommended by the District's Budget advisor that the funding for the Steinbeck Litigation be funded out of the Water Fund 50 solely and not the other funds. The District Auditor and CPA Firm were also consulted regarding this issued and each agreed that the funding should come out of the Water Fund only. Once the budget was passed the funding for Steinbeck litigation was taken out of water only.

Water and Wastewater are revenue accounts that generate funds based on services provided to the district by a pre-determined rate for the service.

Fire and Lighting receive a percentage of funds for a specific service based on a 1% tax on the assessed value of individual properties in the district.

Fire .06613 of 1%

Lighting .01886 of 1% for lighting

Revenues for both funds are generated out of the same 1% tax collected based on the assessed value in the district.

These rates were established in 1978 when Proposition 13 passed, Property values can be reassessed once every three years but the 1% tax on the assessed value can't be changed.

Because, these funds are a tax and based on a specific need, the funds are restricted to what the tax is intended for.

Fire and lighting generate far less funds for the district in comparison to the revenue funds.

When reviewing and correcting several accounting practices in the district financials from the prior management. We have been advised on several accounts from our Bookkeeping, our Auditor, our CPA and Budget advisor that having an administration fund with several accounts, that is solely supported by other funds is highly unusual and not appropriate in accounting practices due to the ability to manipulate funds without true accountability.

When checking with all the other Districts and Cities involved in the Steinbeck Litigation, the funding for the litigation is supported strictly by the Water Departments Funds.

By dividing the cost for the Steinbeck Litigation equally between the four funds, the 25% has a far greater impact in the tax revenue funds because, it's a far larger percent of the annual tax revenue. This will prevent these funds from providing the service in which they were intended for.

FISCAL IMPACT

By dividing the Steinbeck Litigation 25% between each of the four funds, it misleads the true impact the litigation is having on the District. It also takes revenues from the other funds to be used for what it was not intended for.

RECOMMENDATION

As a District, we have a responsibility for all our funds and how the revenues are generated and spent. The Staff recommends that the Steinbeck Litigation remains funded thru Fund 50 and the recommendation from all the Districts supporting Firms, Accounting, Auditing and CPA and Budget Advisor are recognized.

PREPARED BY:

Rob Roberson

Rob Roberson Fire Chief / Interim General Manager



San Miguel Community Services District

Board of Directors Staff Report

April 26th, 2018

AGENDA ITEM: XI-7

SUBJECT: Review and Approve **Resolution No. 2018-08** authorizing the Director of Utilities to contract with Monsoon Consulting to prepare plans and specifications for the removal and replacement of the existing access road to the SM Reservoir at a cost not to exceed \$7,500 and authorize up to \$4,500 for a topographical survey to be conducted in order to prepare the plans.

RECOMMENDATION: Approve Resolution No. 2018-08 authorizing the Director of Utilities to contract with Monsoon Consulting to prepare plans and specifications for the removal and replacement of the existing access road to the SM Reservoir at a cost not to exceed \$7,500 and authorize up to \$4,500 for a topographical survey to be conducted in order to prepare the plans.

BACKGROUND:

The District operates and maintains a 650,000-gallon water tank on the west side of Highway 101. This tank replaced an existing in-ground tank (installed in the 40's) that was failing.

When the original tank was put in an easement was granted by the neighboring property to pass through his property. As part of this easement agreement the district was to maintain the access road from 10th street to the tank site.

Below is an excerpt from the agreement

5. **Maintenance.** For as long as District operates a water tank, facilities and appurtenances in the District Property or in the Water Tank Easement, District shall maintain and keep in good and safe repair the roadway within the Access Easement. District shall bear the costs for the maintenance and repair of the roadway within the Access Easement.

Over the years there has been very little maintenance on this road and it has deteriorated beyond repair. In 2010 when the new tank was completed the District was supposed to replace the road in conjunction with the tank project but funds were not available to do the work.

In 2014 the first half of the road was skim coated with asphalt, this was the only real preventative maintenance that has been done to the road.

As this is the only access to the water tank the District must insure that there is continuous access to the site. Currently the road has deteriorated to the point that we can no longer simply fill pot holes. Over nearly the entire length the road needs to have dikes on both sides rebuilt to channel water and at least 75% of the roadway has deteriorated to the point which the prudent, most cost effective, step would be to remove it and rebuild it.

At the March 22nd regular board meeting, the Board requested that Staff request other bids to perform the proposed engineering and surveying work.

The Director of Utilities contacted three other local engineering firms, two of which declined to provide a quote.

North County Engineering provided a quote after a site walk in the amount of \$51,445 for Plan Preparation, support and Surveying services.

Staff contacted the County Clerk Recorder and received the original recorded easements which do not state anything about repairs or alterations to improvements on the easements.

We are requesting at this time to contract with Monsoon Consulting develop plans and specifications in order to peruse grant opportunities and release this project for competitive bid.

Once plans are complete they will be adopted by the board, staff will continue to look for alternate funding sources. If an alternate source is not identified then capital funds will need to be used to replace the access road to the water tank.

FISCAL IMPACT

The proposal from Monsoon Consulting for preparation of plans and specifications is for \$7,500.

Monsoon Consulting has a Not to Exceed estimate for \$4,500 for the topographical survey of the existing road.

A total of \$12,000 in water capital reserves will be transferred to water engineering to perform the planning and surveying.

RECOMMENDATION

It is recommended that the Board approve Resolution No. 2018-08 authorizing the Director of Utilities to contract with Monsoon Consulting to prepare plans and specifications for the removal and replacement of the existing access road to the SM Reservoir at a cost not to exceed \$7,500 and authorize up to \$4,500 for a topographical survey to be conducted in order to prepare the plans.

PREPARED BY:

Kelly Dodds

Kelly Dodds, Director of Utilities

Attachment: Resolution 2018-08, Proposal from Monsoon Consulting

RESOLUTION NO. 2018-08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN MIGUEL COMMUNITY SERVICES DISTRICT AUTHORIZING THE
DIRECTOR OF UTILITIES TO CONTRACT WITH MONSOON CONSULTING TO
DEVELOP PLANS AND SPECIFICATIONS FOR REMOVAL AND REPLACEMENT
OF THE ACCESS ROAD TO THE SM RESERVOIR.**

WHEREAS, San Miguel Community Services District (“District”) owns and operates a Potable Water Distribution system including water wells and mains within its boundaries;

WHEREAS, the only access road to the SM reservoir has deteriorated to the point of needing replacement; and

WHEREAS, the loss of this access road would be detrimental to the Districts ability maintain the Districts main water storage; and

WHEREAS, the Board of Directors recognizes that repairs such as this are crucial, and that this project was identified in the Water Master Plan and Rate Study;

WHEREAS, the Board of Directors authorizes an appropriation from Water Capital Reserve in the amount of **\$12,000** to professional services engineering (50-326); and

WHEREAS, the Board of Directors authorizes the Director of Utilities to contract with Monsoon Consulting to survey, develop plans and specifications for the replacement of this access road;

NOW THEREFORE, BE IT RESOLVED, the Board does, hereby, adopt this Resolution for purposes specified herein.

On the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**

the foregoing Resolution is hereby passed and adopted this 26th day of April 2018.

Rob Roberson, Interim General Manager
ATTEST:

John Green, Board President

Douglas L. White, District General Counsel



P.O. Box 151
San Luis Obispo, CA 93406
(805) 280-1051
breely@monsoonconsultants.com

No. P2018.01.007



Proposal
Invoice
Change Order No.
Work Authorization

Submitted To:	Project Information:
---------------	----------------------

Client: San Miguel Community Services District	Project Name: Surveying / Design / Engineering, Construction Documentation for Water Tank Access Road Improvements
Attn: Kelly Dodds / Director of Utilities	Project No.: 2018.01.007
Address: 1150 Mission Street San Miguel, California 93451	Proposal Date: January 15, 2018
E-mail: kelly.dodds@sanmiguelcsd.org	
Phone: (805) 467-3388	Location: San Miguel, California
Fax: N/A	Owner: San Miguel CSD

Monsoon Consultants (MONSOON) Hereby Submits: Our fee proposal and work authorization for . . .

Basic Scope of Work

The San Miguel Community Services District Director of Utilities has requested a proposal from MONSOON to provide surveying, design, engineering, construction documentation & construction phase assistance as required to improve the access road that serves the existing 650,000 gallon "Main" water storage tank. The subject access road currently exhibits significant pavement distress, potholes, and localized failures. In addition, there are issues regarding storm water drainage along portions of the access road that require improvements to limit erosion and insure stability & pavement integrity during significant storm events.

The scope of services to be provided shall be generally described as follows:

- Data Collection
 - Initial Data Acquisition: Collect data from existing District records to incorporate protection and/or relocation of potentially affected utilities into the design of the proposed improvements.
 - Topographic Survey: Monsoon will identify the scope of work and coordinate the activities of a surveyor who will perform a topographic survey for the design work, including the following: Establish vertical and horizontal control on established datum's and perform topographic survey as required to develop our design and produce construction and bidding documents. The cost associated with the required surveying services will in included in MONSOON's fee.
- Engineering Preliminary Design
 - MONSOON will utilize topographic mapping, field inspection, "As-Built" construction drawings, District staff institutional knowledge, and applicable regulations, to develop recommendations for design criteria, recommended alignments, constructability, utility avoidance and storm water / erosion control features.
 - MONSOON will perform a drainage analysis to establish the size and location of all drainage features to be incorporated into the project design.

- Engineering Final Design
 - Preparation of Construction Documents: For purposes of this proposal, MONSOON plans on submitting a 50% Design Development set of drawings, and a 90% Construction Document set for District review prior to the Final Bid Documents. The design drawings will be 24"x36" design plan sheets in conformance with District and County design standards, and include the following, at a minimum:
 - A. Cover Sheet
 - B. General Site Plan
 - 1. All topographic features, including utility alignments and appurtenances will be identified, as well as other topographic features deemed appropriate.
 - 2. All street and existing ROW / easements.
 - C. Access Road Plan and Profile
 - 1. Identify existing and proposed roadway geometric configurations and vertical elevation profiles. Provide cross-sections as required to clearly depict design intent.
 - 2. Define existing and proposed drainage features and appurtenances
 - 3. Location of other utilities which may be affected during the construction process.
 - D. Miscellaneous Details
 - 1. Sheets will contain details on items as necessary. Wherever possible, District Standard and/or other San Luis Obispo County Standard details and specifications will be used to minimize the need for specialized equipment detailing.
 - Technical Specifications: MONSOON will prepare technical specifications and combine with the District's upfront general specifications for a complete set of biddable construction documents. This will include reviewing the District's upfront portion and incorporating the appropriate project specific information. Technical specifications will be included at the 50% Design Development submittal, and the complete specifications package will be included at the 90% Construction Document submittal.
 - Bid Schedule and Engineer's Estimate: Along with the final plans and specifications, the MONSOON team will prepare a bid schedule and an accompanying Engineer's Estimate of Probable Cost to give the District an idea of what the project will cost to construct. This estimate will be included in the 50%, 90%, and final submittal packages.
 - Coordination Meetings: The MONSOON design team will meet to review the 50% and 90% submittal drawings with District staff upon review to go over comments, questions, and items to incorporate into the final package.
- Bidding & Construction Support
 - Attend Pre- Bid meeting and respond to bidders questions. Issue Addendums as required. Attend bid opening and prepare a bid tabulation, including a recommendation for contract award. Assist the District in contract award and contract documentation.
 - Respond to RFI's: The MONSOON design team will respond to RFI's during the bidding period and throughout the construction period regarding the design.
 - Preparation of Record Drawings: The MONSOON design team will incorporate mark-ups delivered by the District from the Contractor into the CAD drawings. Final deliverable to the District will include a PDF file, CAD files, and a hard copy set of the drawings.
 - Necessary Redesign based on field conditions: The MONSOON design team will redesign as necessary based on actual field conditions encountered during the project. If necessary, MONSOON will prepare Field Orders and / or Change Orders as appropriate.
 - Additional Construction Support: Other services that may be included are review of submittals, permit compliance, SWPPP compliance, construction management, or construction inspection. For purposes of the proposal, no time is attributed to these services, and they can be performed on a time and materials to a maximum basis or other amount estimated based on services selected by the District.
- Meetings & Reports
 - MONSOON will participate in coordination and progress meetings as may be required to insure that the project is progressing efficiently and that the District staff is satisfied with project progress and quality. Our project manager will attend all meetings, at the request of the District.



P.O. Box 151
San Luis Obispo, CA 93406
(805) 280-1051
breely@monsoonconsultants.com

Items Not Included In Scope of Work

It should be noted that any costs required for any other services not specifically described in the Basic Scope of Work description above are not included in the estimated fee and if requested by the client will be subject to a contract addendum. There will be a requirement for a 3rd Party Surveyor to perform a pre-design topographic survey. Monsoon will provide the scope of work for the survey and procure the services of a surveyor sub-consultant. The cost of the survey shall be included in Monsoon's fee. In addition to the 3rd Party Surveyor, there may be a requirement for environmental review services. Any costs associated with environmental and/or soils investigations or review are not included in the fee estimate presented below.

Fee

MONSOON's fees for the scope of services described herein shall be based on manhours expended by staff, billed at the hourly rates presented below. Under no circumstances will the total cost of services to be provided by MONSOON, which are directly related to this matter, exceed \$7,500.00, without prior authorization from the client.

Labor Rates

Principal Engineer / Hydrologist	\$110.00 / Hr
Staff Engineer / Scientist	\$110.00 / Hr
GIS / CAD Technician	\$90.00 / Hr
Administrative Support Staff	\$45.00 / Hr

Schedule

MONSOON can initiate the scope of work described herein, immediately upon receipt of a Notice to Proceed.

Limit of Liability

Neither MONSOON, its employees, nor MONSOON'S sub-consultants and their agents or employees shall be jointly, severally, or individually liable to the owner in excess of the compensation to be paid pursuant to this agreement or of Twenty Five Thousand Dollars (\$25,000.00), whichever is greater, by any reason of any act or omission, including breach of contract or negligence not amounting to a willful or intentional wrong.

Please return a signed copy of this proposal to authorize us to proceed with the project and authorization of payment.

Blaine T. Reely

Blaine T. Reely, Ph.D., P.E.
Monsoon Consultants

January 15, 2018

Date

Acceptance by Client:

Client's Signature

Date

Printed Name

Firm/Company (Printed)



QUALIFICATIONS

PROPOSAL

1. Proposals are valid for thirty (30) consecutive calendar days from the date of MONSOON's signature, after which MONSOON reserves the right to reevaluate its proposal with respect to, but not limited to, costs, schedules, delays, scope of work, etc.
2. Proposals do not include any overtime charges unless specifically stated.
3. Proposals do not include reimbursable charges unless specifically stated.
4. Proposals do not include costs for permits, fees, taxes, and plan review processes of governing jurisdictions. Such costs will be considered as reimbursable charges.
5. Reimbursable charges are added charges to proposal value indicated.
6. Proposals are based on a defined and agreed upon scope of work and schedule.

INVOICE

1. Invoice payment is due within thirty (30) business days from date of MONSOON'S invoice.
2. Remit payment with a copy of this form for proper processing.
3. Make all checks payable to MONSOON CONSULTANTS.
4. Payments are past due the 31ST business day from the date of MONSOON'S invoice, after which a penalty of one and one-half percent (1 1/2%) of the unpaid balance will be assessed per month until payment in full is received, including penalty assessments.

CHANGE ORDER

1. Change order represents a change in the original scope of work for which MONSOON was contracted.
2. Change order may be due to many reasons such as, but not limited to, change in technical scope, schedule, costs, delays, permits, fees, travel, etc.
3. Change order does not change the basic language of the original contract for which the change order is addressed.
4. Change order may or may not show the associated cost for the work described. If a cost is not shown, it is agreed that both parties will meet to finalize the cost prior to completion of work defined in the change order.
5. Change orders must be signed by MONSOON and the Client or Client's authorized representative.
6. Acceptance by Client or Client's authorized representative constitutes authorization to proceed with the work associated with the change order and Client further agrees to fully compensate MONSOON for the work.
7. Change order date is the date of acceptance by the Client or Client's representative.
8. Acceptance signatures are considered by MONSOON to be binding for the Client.

WORK AUTHORIZATION

1. Work authorization date is the signature date of the Client or Client's authorized representative.
2. Acceptance signatures are considered by MONSOON to be binding for the Client.
3. Work authorization in conjunction with a proposal or change order constitutes acceptance of the proposal or change order.
4. **MONSOON WILL NOT PROCEED WITH THE WORK OR INCUR ANY COSTS ASSOCIATED WITH A PROPOSAL OR CHANGE ORDER WITHOUT AN ACCEPTANCE SIGNATURE FOR WORK AUTHORIZATION.**

**PROPOSAL FOR
PROFESSIONAL SERVICES
WATER TANK ACCESS ROAD
April 12, 2018**

**SAN MIGUEL COMMUNITY SERVICES DISTRICT
850 10TH STREET SAN MIGUEL**

ESTIMATED FEE

I. <u>DATA COLLECTION</u>	\$8,950.00
A. Field Reconnaissance	
1. Field review	
B. Topographic Mapping	
1. Prepare 1' interval contour map	
a. Establish horizontal and vertical control (NAD 83 and NAVD 88)	
b. Locate existing boundary monuments of record	
c. Locate existing surface features	
d. Detail access drives and adjacent roads	
e. Locate visual surface and overhead utilities	
C. Initial Data Collection	
1. Research underground utilities	
2. Review SMCSD utility atlases and as-built drawings	
3. Incorporate utilities on survey base	
II. <u>ENGINEERING PRELIMINARY DESIGN</u>	\$5,840.00
A. Project Initiation	
1. Site visit with SMCSD	
2. Discuss District requirements and pavement section	
3. Prepare meeting minutes	
B. Preliminary Design	
1. Review as-built drawings	
2. Preliminary drainage analysis	
3. Preliminary storm drain erosion control design	
4. Prepare preliminary centerline alignment	
5. Preliminary grading and pavement recommendations	

6. Review with SMCS D

III. ENGINEERING FINAL DESIGN

\$26,700.00

A. 50% Design Development Drawings

1. Setup plan set sheets
2. Prepare grading and pavement design
3. Prepare details
4. Storm drain and erosion control design.
5. Prepare WPCDS
6. Prepare final drainage analysis
7. Prepare drainage report
8. Prepare technical specifications and bid list
9. Prepare earthwork numbers
10. Prepare cost estimate
11. Internal plan check
12. Submit to SMCS D

B. 90% Construction Documents

1. Finalize grading and pavement design
2. Finalize details
3. Finalize storm drain and erosion control design.
4. Finalize WPCDs
5. Finalize drainage analysis and report
6. Review SMCS D specifications and finalize specifications and bid list
7. Finalize earthwork calculations
8. Finalize cost estimate
9. Internal plan check
10. Submit to SMCS D

B. Final Construction Documents

1. Incorporate SMCS D comments
2. Issue final bid package

IV. BIDDING AND CONSTRUCTION SUPPORT

\$7,565.00

A. Bidding Assistance

1. Respond to bidders questions and issue addendums
2. Prepare bid tabulation and recommend award
3. Assist SMCS D with contract award and documentation
4. Respond to RFI's
5. Preparation of record drawings
6. Prepare necessary redesign based on field conditions
7. Prepare field orders/change orders

V. **MEETINGS AND COORDINATION** **\$2,240.00**

A. Meetings

1. Attend kick off meeting
2. Attend 50% and 90% design review meetings
3. Attend Pre-bid meeting
4. Client coordination

VI. **REIMBURSABLE EXPENSES** **\$150.00**

TOTAL ESTIMATED FEE: **\$51,445.00**

CLIENT RESPONSIBILITIES/EXCLUSIONS:

Title reports for boundary information

SWPPP

QSP Services

Geotechnical Reports

Construction Inspection

Construction Management

RWQCB Post Construction Requirements



San Miguel Community Services District Board of Directors

Staff Report

April 26, 2018

ITEM: XI-8

SUBJECT: Declaring Hazardous Weeds a Public Nuisance within the San Miguel Community Services District

STAFF RECOMMENDATION:

Staff recommends that the Board of Directors approve and adopt **Resolution No. 2018-14** declaring hazardous weeds a public nuisance and direct staff to proceed with mailing notices to abate.

DISCUSSION:

District Fire Department conducts a weed abatement program to reduce fuel load and eliminate fire hazards, pursuant to the authority contained in Government Code Section 61100(t) and Health and Safety Code Sections 14875 *et seq.* Abatement is initiated by resolution adoption declaring weeds on identified properties as a public nuisance. Annually, the Fire Department inspects all parcels within its service boundaries for compliance with its weed abatement program. The parcels listed in Exhibit "A" in the attached Resolution were determined to be non-compliant thereon are deemed a public nuisance.

A formal notice is sent to property owners following adoption of the attached Resolution. In accordance with the comprehensive weed abatement procedures set forth in the Health and Safety Code, a public hearing is scheduled for May 24th, 2018, to consider any objections by affected property owners. All parcels not corrected shall be placed on a list for abatement. Costs of abatement plus administrative expenses are placed as an assessment on each parcel's property tax bill.

FISCAL IMPACT:

None. The costs of abatement are paid by the affected property owner. Administrative expenses are recovered by imposing a service charge.

Prepared by:

Jason Taylor

Fire Prevention

Attachment: Resolution No 2018-14

Approved by:

Rob Roberson

Interim General Manager /Fire Chief



RESOLUTION NO. 2018-14

A RESOLUTION OF THE BOARD OF DIRECTORS DECLARING HAZARDOUS WEEDS A PUBLIC NUISANCE WITHIN THE SAN MIGUEL COMMUNITY SERVICES DISTRICT

WHEREAS, the San Miguel Community Services District (“District”) is a duly formed Community Services District under Government Code Section 61100(t), and has the power to provide protection against fire and risks of fire; and

WHEREAS, pursuant to the authority established in Health and Safety Code Section 14875, *et seq.*, the District may declare hazardous weeds a public nuisance for the purposes of proceeding with a weed abatement program; and

WHEREAS, the District Board of Directors finds that it is in the public interest that hazardous weeds within the District be abated as an aid to fire prevention.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the San Miguel Community Services District as follows:

Section 1. That the recitals set forth above are true and correct and are incorporated herein by this reference.

Section 2. That the weeds located on the private properties described in Exhibit “A” attached hereto and incorporated herein by this reference, all of which are located within the District, are hereby declared to be a public nuisance.

Section 3. In accordance with Health and Safety Code Section 14890, the District Fire Chief is hereby designated as the person to give the notice, substantially in the form proscribed by Health and Safety Code Section 14892, to destroy, modify, abate and remove such hazardous weeds.

Section 4. That said nuisance, unless otherwise corrected, shall be abated by the District, and the cost thereof shall be assessed upon the parcels from which said nuisance is abated.

Section 5. That a public hearing shall be held on the proposed abatement of hazardous weeds on May 24th at 7:00 p.m. at the following address: 1150 Mission Street, San Miguel California, 93451, to provide an opportunity for all property owners having any objections to the proposed removal of such weeds to be heard and given due consideration.

Section 6. That the District Clerk is hereby authorized and directed to mail notice of said hearing to the property owners described in Exhibit "A" as their names and addresses appear from the last equalized assessment roll as authorized by Health and Safety Code Section 14896.

On the motion of Director _____ seconded by Director _____, and on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

The foregoing Resolution is hereby passed and adopted this 26th day of April 2018.

John Green, President
Board of Directors
San Miguel Community Services District

ATTEST:

APPROVED AS TO FORM AND CONTENT:

Rob Roberson, General Manager

Doug White, District General Counsel

4/26/2018 Board meeting

Exhibit "A"

	APN	Street	Info
1	021-323-004	252 9TH ST SMIG,	
2	021-341-012	00811 MISSION ST SMIG	
3	021-341-010	00821 MISSION ST SMIG	
4	021-341-009	00851 MISSION SMIG	
5	021-331-028	00365 9TH ST SMIG	
6	021-322-009	00257 9TH ST SMIG	
7	021-322-003	00976 K ST SMIG	
8	021-322-015	00939 L ST SMIG	
9	021-331-034	00968 L ST SMIG	
10	021-331-032	00972 L ST SMIG	
11	021-331-001	00000 L ST SMIG,	
12	021-302-008	01010 L ST SMIG	
13	021-302-010	nourth of 1010 L st	
14	021-302-014	01063 L ST SMIG	
15	021-302-015	01077 L ST SMIG,	
16	021-302-006	01071 L ST SMIG	
17	021-302-016	01040 K ST SMIG	
18	021-301-004	00000 K ST SMIG,	lot by Western Stateslinn
19	021-301-006	01099 K ST SMIG,	
20	021-271-010	01155 K ST SMIG	
21	021-272-025	01109 L ST SMIG,	
22	021-311-003	01042 L ST SMIG,	
23	021-311-013	01017 MISSION ST SMIG,	
24	021-311-016	01063 MISSION ST SMIG	
25	021-281-014	01111 MISSION ST SMIG	
26	021-221-013	11th and Mission	
27	021-281-015	309 12th	
28	021-122-021	1502 15th	
29	021-122-012	01599 L ST SMIG,	
30	021-162-017	01455 L ST SMIG	
31	021-162-011	01415 L ST SMIG	
32	021-171-023	335 14 th st	
33	021-131-020	00349 15TH ST SMIG	
34	021-131-011	01525 MISSION ST SMIG,	
35	021-131-029	01520 L ST SMIG	
36	021-131-006	01540 L ST SMIG	
37	021-131-018	01545 MISSION ST SMIG,	
38	021-131-023	1559 Mission st	
39	021-141-006	01498 MISSION ST SMIG	
40	021-141-011	01480 MISSION ST SMIG	
41	021-141-010	01490 MISSION ST SMIG	

	APN	Street	Info
42	021-141-009	01510 MISSION ST SMIG,	
43	021-141-008	01520 MISSION ST SMIG	
44	021-141-021	n of 1498 Mission	
45	021-141-024	16 th mission w side	
46	021-112-002	00000 16TH ST SMIG	
47	021-092-002	00000 17TH ST SMIG	
48	021-091-008	01703 MISSION ST SMIG	
49	021-071-011	01845 MISSION ST SMIG,	
50	021-071-010	01833 MISSION ST SMIG,	
51	021-071-008	01825 MISSION ST SMIG	
52	021-071-004	01815 MISSION ST SMIG	
53	021-091-016	MISSION ST SMIG,	
54	021-221-001	01390 MISSION ST SMIG	
55	021-291-004	01124 N ST SMIG	
56	021-231-005	00590 14TH ST SMIG	
57	021-231-030	00515 14TH ST SMIG	
58	021-152-041	00 SMIG	
59	021-151-043	00 SMIG	
60	021-152-026	01540 BONITA PL SMIG	
61	021-193-007	01420 BONITA PL SMIG	
62	021-192-024	01409 BONITA PL SMIG	
63	021-193-013	735 river/ 14th	
64	021-193-014	1435Verde	
65	021-194-010	00875 14TH ST SMIG,	
66	027-221-039	08655 MISSION LN SMIG	
67	027-221-058	03495 SAN PABLO LN SMIG	
68	027-221-011	02882 SAN PABLO DR SMIG	
69	027-221-041	08750 OAK DR SMIG	
70	027-221-057	SAN PABLO LN SMIG	
71	027-221-052	08845 OAK DR SMIG	
72	027-241-061	08740 OAK DR SMIG,	
73	027-221-064	8701 Oak	
74	027-221-055	9860mRiver road	
75	027-251-019	09510 RIVER RD SMIG	
76	027-251-004	08742 MAGDALENA DR SMIG	
77	021-281-011	north of 1141 mission	
78	021-211-016	01383 MISSION ST SMIG	
79	027-272-001	RIVER BLUFFS LN SMIG,	
80	027-272-002	RIVER BLUFFS LN SMIG,	
81	027-272-003	RIVER BLUFFS LN SMIG,	
82	027-272-004	RIVER BLUFFS LN SMIG,	
83	027-272-005	RIVER BLUFFS LN SMIG,	
84	027-272-006	RIVER BLUFFS LN SMIG,	
85	027-272-007	RIVER BLUFFS LN SMIG,	
86	027-272-008	RIVER BLUFFS LN SMIG,	
87	027-272-009	RIVER BLUFFS LN SMIG,	
88	027-272-010	RIVER BLUFFS LN SMIG,	
89	027-272-011	RIVER BLUFFS LN SMIG,	
90	027-272-012	RIVER BLUFFS LN SMIG,	