SAN MIGUEL COMMUNITY SERVICES DISTRICT BOARD OF DIRECTOR & GROUNDWATER SUSTAINABILITY AGENCY

Rod Smiley, President Raynette Gregory, Vice-President
Berkley Baker, Director Anthony Kalvans, Director Owen Davis, Director

REGULAR BOARD OF DIRECTORS & GROUNDWATER SUSTAINABILITY AGENCY AGENDA
Open Session 6:00 PM
601 12th Street San Miguel, CA Date: 01-25-2024

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting.

Public Comment: Sign in sheet at podium for public comment. Comments are **limited to three minutes**, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under item "Public Comment and Communications for items not on the agenda". Person(s) who wish to submit written correspondence, may do so at www.sanmiguelcsd.org. All correspondence is distributed to each Board Director and will become part of the record of that board meeting. Any member of the public may address the Board of Directors on items on the consent calendar.

Meeting Schedule: Regular Board of Director meetings are held on the fourth Thursday of each month at 6:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Posting Board/ San Miguel CSD office, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time.

1. **Call to Order**

2. **Roll Call**

3. **Approval of Regular Meeting Agenda**

4. Pledge of Allegiance

5. Public Comment and Communications for items not on the agenda *Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are **limited to three minutes**. Please sign in with name and address at podium.*

6. Special Presentations/Public Hearings/Other

1. San Miguel Community Services District 2022-2027 Strategic plan one year review (Review and provide direction to staff thru consensus)

7. Non- District Reports

1. San Luis Obispo County Organizations

2. Community Service Organizations

3. Camp Roberts—Army National Guard

8. Staff & Committee Reports - Receive & File

1. General Manager

2. District Counsel

3. District Utilities

4. Fire Chief Report

9. Consent Calendar *The items listed below are scheduled for consideration as a group and one vote. Any Director may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion. Public Comment*

1. 12-14-2023 Draft San Miguel CSD Board of Directors meeting minutes

2. Injury and Illness Prevention Policy routine revision to comply with current law and regulation - RESOLUTION 2024-05

3. Receive and file Finalized Financial Reports for June 2023 - November 2023 - returned post Audit

4. Designate listed material and equipment as surplus by RESOLUTION 2024-04 and authorize the disposal of that material and equipment in accordance with the District Surplus Policy

10. Board Action Items

1. Monthly Financial Reports for December 2023 (Recommend receive and file by Board consensus)

2. Adopt Mid-Year Operation and Maintenance (O&M) Budget adjustments by Resolution 2024-03 (Recommend approval by 3/5 vote)

3. Annual Board assessment discussion (general discussion by Board members)

4. Discussion regarding water and sewer services crossing parcel lines.(Discuss and provide direction to Staff)

5. **<u>CONTINUATION</u> OF DISCUSSION AND POTENTIAL ACTION REGARDING THE ADOPTION OF WATER RATES FROM SEPTEMBER 28TH 2023 BOARD MEETING**
Pursuant to Article XIII (D) of the California Constitution that San Miguel Community Services District is continuing the discussion regarding the protest ballots submitted and will consider taking action to update the rate structure and increase its rates for water services. (Resolution 2024-01)

6. Adopt revisions to District water and wastewater Billing policy - RESOLUTION 2024-02 (Recommend review and approve by 3/5 vote)

Adjourn to the San Miguel Community Services District Groundwater Sustainability Agency (GSA)

11. GSA Board Action Items

1. Paso Basin Cooperative Committee MOA amendment #2 (Recommend review and approve by 3/5 vote to approve the amendment at the scheduled PBCC meeting)

Reconvene to the San Miguel Community Services District Board of Directors

12. Board Comment *This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.*

13. Adjourn to Closed Session/Closed Session Agenda *Public comment for items on closed session agenda.*

1. **CONFERENCE WITH LABOR NEGOTIATORS**

Unrepresented employee: Board Clerk/Account Clerk Manager

Pursuant to Government Code Section 54954.6

2. **CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code, § 54957.6)**

Agency designated representatives: District General Manager and General Counsel

Employee Organization: San Miguel Employees' Association

14. Report out of Closed Session

15. Adjournment to Next Regular Meeting

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) SS.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSD office.

Date:

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 6.1**

SUBJECT: San Miguel Community Services District 2022-2027 Strategic plan one year review (Review and provide direction to staff thru consensus)

SUGGESTED ACTION: Review and discuss the 2022-2027 Strategic Plan, provide direction to staff as appropriate for any revisions or updates by the Board. Revisions or updates will be agendized for approval at a future meeting.

DISCUSSION:

In 2021 the District retained the services of BHI Management Consulting (BHI) to facilitate and coordinate the updating of the District's five-year Strategic Plan. BHI first gathered input directly from District staff and individual members of the Board of Directors. This was followed by two Board and staff planning workshops. At each meeting the District Mission and 5-year Vision and implementing actions were discussed.

The Board supported this process to allow participation in the foundation of the Strategic Plan developing new Mission and Vision statements for the District. The Board also identified the six strategic focus areas around which to organize implementation of strategic actions over the next five years.

Following the Board workshops, key staff members worked with BHI to develop the Strategic Element objective and strategy statements, as well as Strategic goals, actions and tactics in support of each focus, to make the Board's Vision reality within the 5-year timeframe. Using this process, this Strategic Plan provides a roadmap for the District and guided by the Board's Vision over the next five years.

The Strategic plan should be reviewed by the Board on an annual basis to give the Board and public a chance to review the progress of the District and enable the Board to make adjustments to the direction of the District if they deem it necessary.

This item is for review and discussion, however if the Board would like to make changes to the Strategic Plan then the Board should discuss the changes and provide direction to Staff to provide a draft and agendize the approval of changes for a future meeting.

Review and update of this plan is exempt from CEQA, section 15309.

FISCAL IMPACT:

Unknown, depends on Board direction

PREPARED BY: Kelly Dodds

SAN MIGUEL COMMUNITY SERVICES DISTRICT

Annual Strategic Plan Review 2024

MISSION:

"THE SAN MIGUEL COMMUNITY SERVICES DISTRICT WAS FORMED AND REMAINS COMMITTED TO EFFICIENTLY SERVING THE COMMUNITY WITH FIRE PROTECTION, WATER, WASTEWATER, STREET LIGHTING/LANDSCAPING AND SOLID WASTE SERVICES IN SAN MIGUEL."

Board's Strategic plan for Fiscal years 2022-2027.

Since 2021, San Miguel CSD and its Board of Directors engaged in a strategic planning process, that provided a map of the next five years.

WATER

(FUND 50)

Our objective is to identify and deliver high-quality, reliable and affordable water for District residents.

*2023 LAFCo SMCSD-MSR Page 20-25

1. PROVIDE WATER SUPPLY STABILIZATION & DIVERSIFICATION

Task: Diversify the Districts water portfolio and reduce groundwater pumping by identifying opportunities to obtain and use recycled and or surface waters

Goal:
1. Identify consultant to perform the analysis
2. Identify & analyze available sources of recycled and surface water
3. Identify & analyze potential users for the recycled surface waters

Estimated Completion: Ongoing, initial source identification should start by 2025
Begin coordination with relevant stakeholders around 2025

Status: In Progress

Description of Progress: Currently in design to build a recycled water line under a SGMA grant for vineyard use. Monitoring opportunities to participate in regional water projects involving recycled, surface and desalinated water.

*2023 LAFCo SMCSD-MSR Page 21-25

2. MAINTAIN A STRONG ROLE ON THE REGIONAL GROUNDWATER SUSTAINABILITY PLANNING

Task: Maintain a strong presence within the Paso Basin Cooperative Committee (PBCC) as a Groundwater Sustainability Agency (GSA) by being proactive & passing forward thinking policies

Goal:
1. Coordinate efforts with other with GSA's and the PBCC
2. Consider and Establish meaningful policy to protect the groundwater basin
3. Consider and implement projects to improve the groundwater basin

Estimated Completion: Ongoing, engagement with the PBCC and other GSA's
FY23/24 Engage in planning for projects that benefit the groundwater basin

Status: In Progress

Description of Progress: Continuing to work as an active member of the PBCC and that common sense/ beneficial projects are moved forward. Through the GSP and PBCC recycled water projects are Being built in Paso and San Miguel. Working with PBCC Staff to bring additional monitoring to San Miguel.

*2023 LAFCo SMCSD-MSR Page 20

3. INCREASE OUR WATER STORAGE ON THE EAST SIDE OF THE RIVER

Task: Design and build a new water storage tank farm and pump station for the San Lawrence Terrace (SLT)

Goal:
1. Identify the scope of the project
2. Identify & apply for funding for the project
3. Board approval of scope & funding
4. Develop plans & specifications
5. Build Project

Estimated Completion: Design & Funding FY 22-2 Project Completion FY 24-25

Status: In Progress **Description of Progress**: A preliminary scope has been identified which was used for an infrastructure improvement grant. Board approved an update to the hydraulic model and an analysis of the prime location of the necessary tank and pump station. Update on funding could be available as soon as June 2024 at which time additional work can move forward.

*2023 LAFCo SMCSD-MSR Page 23

4. COMMENCED WITH A PROACTIVE STUDY FOR LONG-TERM (20yr) WATER NEEDED

Task: Develop a long-term water needs outlook

Goal:
1. Work with the SMCSD Board of Directors to develop scope of work
2. Identify consultant to preform study and analysis
3. Identify costs and funding mechanisms

Estimated Completion: Start by 2025, will be a multiyear process

Status: Not Started

Description of Progress: Initial step would be to review and update the Water/ Wastewater master plan. This was put out for proposals in 2023 and had no response.

*2023 LAFCo SMCSD-MSR Page 24

WASTEWATER

(FUND 40)

Our objective in providing wastewater services for District residents, is to meet all state regulations for the collection and treatment of wastewater.

*2023 LAFCo SMCSD-MSR Page 25-27

1. **Open and Operate the new Wastewater Treatment Facility**

Task: Under Order by the State Regional Water Board, upgrade & expand the Machado Wastewater Treatment Facility

Goal:
1. Determine overall wastewater needs and define the scope of the project
2. Secure Funding for the project
3. Design and construct project

Estimated Completion:
1. Completion of Design, estimated to be early 2023
2. Funding approval anticipated in mid-2022 with additional funding applications completed late 2022-2023
3. Construction to start mid-2023 to be completed in early 2024

Status:
In progress

Description of Progress:

Design estimated to be completed early 2024.
Permitting estimated to be mid 2024 with construction anticipate to start late 2024
Funding is driving factor in construction start time. Since the inception of this project in 2018 the costs have escalated, and contractor and material availability has dwindled.

*2023 LAFCo SMCSD-MSR Page 25-27

FIRE

FUND 20

*2023 LAFCo SMCSD-MSR Page 28-32

1. SUCCESSFULLY COMPLETE THE REDISTRICTING PROCESS WITH LAFCO & SAN LUIS OBISPO COUNTY

Task: The Fire Department has worked through the process with LAFCo & the County Board of Supervisors to finalize the Fire Department District Boundaries

Goal:

1. SMCSD Board approval for redistricting
2. Complete formal application process for redistricting to LAFCo
3. Work with LAFCo to receive approval for redistricting
4. Receive County Board of Supervisors approval

Estimated Completion:

No time Specified - Ongoing

Status:

In October 2023 LAFCO completed the Districts Municipal Services Review, stating the need for the redistricting of the Fire Department. Process shall begin in February 2024.

Description of progress:

Procure consulting services and reengage LAFCO regarding the redistricting process outline and options necessary to move forward.

*2023 LAFCo SMCSD-MSR Page 32

2. INSTALL AND USE OUR TEMPORARY HOUSING UNIT/SHERIFF'S BEATSTATION

Task: Have temporary housing unit (THU) installed to provide housing for Duty Officer on-site & enhance response times

Goal:	**Estimated Completion:**
1. Procure THU	FY 2022
2. Procure SLO County Building Permits	FY2022/23
3. Proceed with site improvement's	FY2022/23
4. Install THU	FY2022/23
5. Fully Operational	FALL 2022/23

Status:

Continue with the final stages of permit acquisition and move to completion.

Description of progress:

Substantial delays prompted by a Code Violation related to the Fire Station and additional design requirements with the County Permitting Process has resulted in a delay in completion.

*2023 LAFCo SMCSD-MSR Page 29

3. FIRE APPARATUS BAY HAS BEEN COMPLETED & ALL EQUIPMENT SHALL BE MODERN & WELL-MAINTAINED

Task: Purchase and Maintain equipment as needed to stay current

Goal:	**Estimated Completion:**
1. Proceed with the planning process required for construction of the proposed apparatus building	1. FY22
2. Complete design around future vehicle/equipment replacement as required per NFPA guidelines	2. FY2022/23
3. Identify and acquire funding	3. FY2022/23
4. Complete new Apparatus Bay	4. FY2022/23

Status:

Pending completion of the THU and procurement of design funding

Description of progress:

Research potential grant funding sources for design and construction

4. REMODEL FIRE STATION

Task: Remodel the current station to contain and facilitate

Goal:

1. Proceed with the planning process required for construction of the proposed apparatus building.
2. Explore funding sources for Design & Construction
3. Complete Design documents
4. Identify & Acquire funding
5. Begin Remodel activities
6. Complete Remodel

Estimated Completion:

1. FY2022/23
2. FY2022/23
3. FY2023/24
4. FY2023/24
5. FY2024/25
6. FY2025/26

Status:

Pending completion of the apparatus bay project.

Description of progress:

Research potential grant funding sources for design and construction

*2023 LAFCo SMCSD-MSR Page 29-30

5. ENHANCE FIRE DEPARTMENT STAFFING

Task: Maintain and provide Duty Officer Coverage

Goal:

1. Respond to new housing by adjusting Fire staffing accordingly.
2. Receive additional funding per redistricting (3.1) to enhance staffing ect.

Estimated Completion:

1. Not stated/Ongoing
2. Not stated/Ongoing

Status:

Duty Officer Coverage is being maintained. Reapplying for grant funding and proceeded with redistricting as required to enhance staffing needs.

Description of progress:

Reapply for the SAFER, & AFG, grants for staffing needs and procure consulting services as required for the LAFCO process.

*2023 LAFCo SMCSD-MSR Page 28-29

GOVERNANCE & ADMINISTRATION

Our objective is to conduct District business in a professional and productive manner at all levels.

*2023 LAFCo SMCSD-MSR Page 13-14

1. We will continue to work on long-term productive Board Culture at San Miguel CSD

Task:

- 1. The Board of Directors currently enjoys a positive relationships with the public at-large, the District staff, other public agencies and each other. As such, it is the intention to maintain this type of each successive Board in the future
- 2. We will develop, maintain, and adhere to a SMCSD Board training schedule
- 3. The Board of Directors will annually review Board Handbook/By-laws

Status: Ongoing

Description of progress: The Board and Staff continue work with the public and outside agencies to foster a positive community.

*2023 LAFCo SMCSD-MSR Page 13 & 44

Staff is working with the Board to maintain require training and perform bylaw reviews on an annual basis.

2. Goal for Board of Directors & Deliverables for the Goal

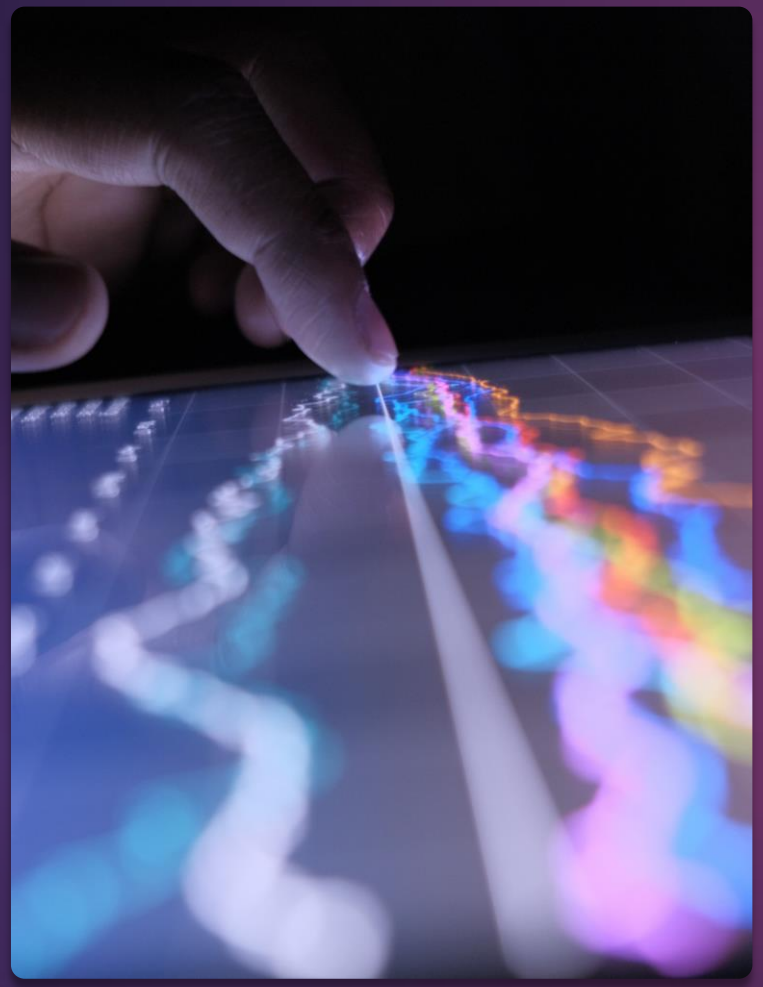
Task:

- 1. Each Board member will complete scheduled training as required
- 2. We will track each Board member to assist in keeping them current with their training

Status: Ongoing

Description of progress: Staff continues to track the required training of Board members and ensure training is completed in a timely manner.

*2023 LAFCo SMCSD-MSR Page 13-14



SMCSD

FINANCE

We will adhere to the highest financial standards and processes for fiscal solvency and transparency.

*2023 LAFCo SMCSD-MSR Page 33-40

1. WE WILL DILIGENTLY WORK TO MAINTAIN FISCALLY RESPONSIBLE WATER AND WASTEWATER RATES

TASK:

- Through good forward planning, utilizing best management practices, and optimizing operations we will strive to eliminate unplanned expenses and implement sustainable water and wastewater rates.
- Engage in a 5-year Cost-of-Service Rate Study to begin in July 2022-23 for FY2023-24 implementation
- Analyze the operations of the District and forecast staffing, equipment, and operational costs.
- Regularly update the water and wastewater masterplans with up-to-date priorities and costs.
- Where possible, complete prework for pending projects to position the District for shovel ready grant opportunities. (when financially possible)
- Work with other agencies to identify and secure funding opportunities. (Ongoing)

Status: Ongoing

Description of progress: Currently working through a proposed water rate increase which may go into effect in 2024. Wastewater rate review will continue once the funding sources of the WWTF are confirmed.

Staff continuously reviews and plans for operational changes to ensure adequate funding and continuity of service to the public.

*2023 LAFCo SMCSD-MSR Page 35-36

2. WE WILL PERFORM A STUDY TO OUTLINE POTENTIAL SOURCES OF REVENUES

TASK: Work with Board to develop the scope of this comprehensive study to identify and analyze existing and potential new mission-related revenue sources for District departments.

1. Determine entity(ies) to perform study
2. Determine funding mechanisms for study.
3. Perform study and report to Board on findings.

Status: Not Started **Description of progress:** Although this item is shown as not started, staff is continually monitoring outside agencies funding activities and other grant availabilities for applicability to the Districts programs.

*2023 LAFCo SMCSD-MSR Page 39-40

3. WE WILL PERFORM A STAFFING ANALYSIS IN SUPPORT OF THE DISTRICT MISSION

TASK: Perform an analysis of current and future staffing needs to ensure adequate ability to support the Districts Mission.

1. Assess current staffing and staff duties in all departments.
2. Determine future staffing needs for next 5 years for planned growth and expansions.
3. Analysis the current and future staffing needs and provide a recommendation based on results.

Status: In progress **Description of progress:** A review of current staffing in utility department, including positions, staffing levels, duties etc. is in progress.

It is projected that changes to current staffing will be made in 2024, with a projected 5-to-10-year outlook alignment.

*2023 LAFCo SMCSD-MSR Page 13

4. WE WILL PERFORM A DISTRICT RATE STUDY THAT ALLOWS FOR MISSION APPROPRIATE COMMUNITY RELATED NEEDS

Task: 1. Conduct a Board workshop to allow for broad discussion, clarity, potential and scope determination of this topic, providing direction to staff.

Status: Not started

Description of progress: Needs to be scheduled

*2023 LAFCo SMCSD-MSR Page 25

COMMUNITY AND STRATEGIC PARTNER RELATIONS

We will be a leading public organization within the San Miguel community. We will facilitate mission related informational workshops, for the overall good of the community.

Status:

Ongoing as appropriate

Description of progress:

When mission related workshops are warranted, they will be scheduled.

WHAT NEXT?

Annual Strategic Plan Review 2024

San Miguel CSD Strategic Plan 2022-2027

Passed by RESOLUTION 2022-56 on 10-27-2022

SMCSD Strategic Planning Team

Board of Directors

Raynette Gregory, President
Anthony Kalvans, Vice-President
Hector Palafox, Director
Ward Roney, Director
Vacancy, Director

District Management

Kelly Dodds, General Manager
Rob Roberson, Fire Chief
Tamara Parent, Board Clerk and Accounts Manager
Scott Young, Assistant Fire Chief

Consultant

Brent H. Ives, Principal, BHI Management Consulting

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Message from the President of the Board of Directors

On behalf of the San Miguel Community Services District Board of Directors, it is my honor and privilege to present the Board's Strategic plan for Fiscal years 2022-2027. I want to thank everyone involved in the plan's development. The Strategic planning process has been a collaborative effort between Board Members, District Staff, and the Public, which has produced a useful tool for shaping the future of the San Miguel CSD.

Since November 18, 2021, San Miguel CSD and its Board of Directors have been engaged in a strategic planning process, that have provided us with a map of the next five years. We have learned a lot and have laid out clear directives.

This Plan advances the Board's goals of increasing the focused on six key strategies:

1. Water Resources
2. Wastewater services
3. Fire Services
4. Governance and Administration
5. Finance
6. Community and Strategic Partners

This is a time of constant environmental and regulatory change, at the local, state and federal levels. With that in mind, the strategic plan was written with the intention to regularly revisit and measure successes and to account for emerging opportunities.

As President of the Board, I welcome input from all interested parties to join in working with the Board over the next five years to achieve the goals as put forward in this plan. The Board publishes advance notices of all its Board meetings and encourages participation from the community.

Raynette Gregory

Message from the General Manager

As General Manager, I recognize the need for the District to establish a Strategic Plan that will focus the Board of Directors and Staff in the planning of the operational needs for the district. In this current economic state of society, it has become more prevalent to develop and implement a plan that can and will prepare the district to meet the challenges we will face now and into the future. The district needs to be in a position to respond and act on the challenges instead of reacting with unplanned actions and limited resource. As we develop and achieve benchmarks with the plan the District needs to stay focused on the overall goal.

The San Miguel CSD Directors and Staff have actively developed this Strategic Plan to outline the future operational needs of the District and to achieve the goals for the vision that of the District. The Plan also identifies the actions and tactics required to lay the foundation that will set the course for the district and the future development. This plan creates a roadmap designed to meet the operational, governance and financial needs of the community for the next five years and into the future.

Robert Roberson General Manager from 2018-2022

Strategic Plan Development Process

In FY 2021/22, the District retained the services of BHI Management Consulting (BHI) to facilitate and coordinate the updating of the District's five-year Strategic Plan. BHI first gathered input directly from District staff and individual members of the Board of Directors. This was followed by two Board and staff planning workshops. At each meeting the District Mission and 5-year Vision and implementing actions were discussed.

The Board supported this process to allow participation in the foundation of the Strategic Plan. The Board developed a new Mission statement a new Vision statement for the District. The Board also identified the six strategic focus areas around which to organize implementation of strategic actions over the next five years.

Following the Board workshops, key staff members, worked with BHI to develop the Strategic Element objective and strategy statements and Strategic goals, actions and tactics in support of each focus to make the Board's Vision reality within the 5-year timeframe. Using this process, this Strategic Plan provides a roadmap for the District and guided by the Board's Vision over the next five years. This Plan was then vetted with the Board a final time prior to approval.

The simple organization of the Plan is outlined first by Mission/Vision. Next come the six, five-year strategic focus areas, then the actions needed to fulfill the vision. Finally, Table 1 provides an overview of the plan with associated dates for actions and goals within the next five years.

Mission –

The San Miguel Community Services District was formed and remains committed to efficiently serving the community with fire protection, water, wastewater, street lighting/landscaping and solid waste services in San Miguel.

Vision –

In next 5 years we plan to:

- move our administration to the new WWTF and successfully opened our new wastewater treatment facility. (Facility, 2022-25)
- remodel the fire station adding an additional apparatus bay, accommodating increased fire staffing, and creating more space for community meetings. This will also allow for a Sheriff's Beat Station. (Facility, 2023-25)
- complete the Fire Department LAFCO redistricting process. (Fire, 2022-24)
- stabilize the water resources portfolio while maintaining fiscally responsible water rates. (Ops/Finance, 2024-25)
- continue with a strong and productive Board culture. (Admin/Governance, 2023-Ongoing)
- have successfully transitioned to a new General Manager. (Admin, 2022-23)
- gain increased influence in county and state regional decisions affecting the District. (Political, 2023-25)
- have deliberately improved staffing and equipment for all facilities. (2023-26)
- implement a proactive public relations program. (2022-ongoing)

STRATEGIC FOCUS AREAS – The board of directors has identified six areas of district operations where time, effort and resources must be focused within the next five years to protect and advance the mission. These are:

1.0 WATER RESOURCES

2.0 WASTEWATER SERVICE

3.0 FIRE SERVICES

4.0 GOVERNANCE AND ADMINISTRATION

5.0 FINANCE MANAGEMENT

6.0 COMMUNITY AND STRATEGIC PARTNER RELATIONS

1.0 WATER RESOURCES

Objective description and general approach: Our objective is to identify and deliver high-quality, reliable and affordable water for District residents.

1.1 PROVIDE WATER SUPPLY STABILIZATION AND DIVERSIFICATION

Objective description and general approach:

- Diversify the Districts water portfolio and reduce groundwater pumping by identifying opportunities to obtain and use recycled and or surface waters.

Objective Goals and Deliverables for the Goal:

- Identify consultant(s) to perform the analysis
- Identify and analyze available sources of recycled and surface waters.
- Identify and analyze potential users for the recycled and surface waters.

Objective estimated completion date:

- Ongoing, initial source identification should start by 2025
- Begin coordination with relevant stakeholders around 2025.

1.2 MAINTAIN A STRONG ROLE ON THE REGIONAL GROUNDWATER SUSTAINABILITY PLANNING

Objective description and general approach:

- Maintain a strong presence within the Paso Basin Cooperative Committee (PBCC) as a Groundwater Sustainability Agency (GSA) by being proactive and passing of forward-thinking policies.

Objective Goals and Deliverables for the Goal:

- Coordinate efforts with other GSAs and the PBCC.
- Consider and establish meaningful policy to protect the groundwater basin.
- Consider and implement projects to improve the groundwater basin.

Objective estimated completion date:

- Ongoing engagement with the PBCC and other GSAs
- Within 1 year engage in planning for projects that benefit the groundwater basin.

1.3 INCREASE OUR WATER STORAGE ON THE EAST SIDE OF THE RIVER

Objective description and general approach:

- Design and build a new water storage tank farm and pump station for the San Lawrence Terrace.

Objective Goals and Deliverables for the Goal:

- Identify the scope of the project
- Identify and apply for funding for the project.
- Board approval of scope and funding
- Develop plans and specifications
- Build project.

Objective estimated completion date:

- Design and funding (FY 2022-23)
- Project completion (FY2023-25)

1.4 COMMENCED WITH A PROACTIVE STUDY FOR THE LONG-TERM (20 YEAR) WATER NEEDS

Objective description and general approach:

- Our objective is to develop a long-term water needs outlook

Objective Goals and Deliverables for the Goal:

- Work with Board of Directors to develop scope of work
- Identify consultant(s) to perform study and analysis.
- Identify costs and funding mechanisms.

Objective estimated completion date:

- Started by 2025, will be a multiyear process.

2.0 WASTEWATER SERVICE

Objective description and general approach: Our objective in providing wastewater services for District residents is to meet all state regulations for the collection and treatment of wastewater.

2.1 OPEN AND OPERATE THE NEW WASTEWATER TREATMENT FACILITY

Objective description and general approach:

- Under order by the State Regional Water Board, upgrade and expand the Machado Wastewater Treatment Facility.

Objective Goals and Deliverables for the Goal:

- Determine overall wastewater needs and define the scope of the project.
- Secure funding for project.
- Design and construct the project.

Objective estimated completion date:

- Currently under design for this project. Completion of design is estimated to be early 2023.
- Funding approval anticipated in mid-2022 with additional funding applications to be completed in late 2022 to 2023.
- Construction to start in mid-2023 to be completed in early 2024

3.0 FIRE SERVICES

Objective description and general approach: We will continually prepare to meet the growing demands for high-quality Fire and Emergency Services for our District service area.

3.1 SUCCESSFULLY COMPLETE THE REDISTRICTING PROCESS WITH LAFCO AND SAN LUIS OBISPO COUNTY.

Objective description and general approach:

- The Fire Department Staff has worked through the process with LAFCO and the County Board of Supervisors to finalize the Fire Department District boundaries

Objective Goals and associated Dates for the Goal:

- SMCSD Board approval for redistricting.
- Complete formal application process for redistricting to LAFCO.
- Work with LAFCO to receive approval for redistricting.
- Receive County Board of Supervisors approval.

3.2 INSTALL AND USE OUR TEMPORARY HOUSING UNIT/SHERIFF'S BEATSTATION

Objective description and general approach:

- Have temporary housing unit (THU) installed to provide housing for a Duty Officer on-site and enhance response times.

Objective Goals and associated Dates for the Goal:

- Procure temporary housing unit (FY2022)
- Procure SLO County building permits (FY2022/23)

  In process (May 2022)
- Proceed with site improvement's (FY2022/23)

  Start improvements as SLO County permits are issued
- Install THU (FY2022/23)
- Fully operational (Fall 2022/23)

3.3 *FIRE APPARATUS BAY HAS BEEN COMPLETED AND ALL EQUIPMENT SHALL BE MODERN AND WELL-MAINTAINED*

Objective Goals and associated Dates for the Goal:

- Proceed with the planning process required for the construction of the proposed apparatus building.
- Complete design around future vehicle/equipment replacement as required per NFPA guidelines. (FY2022-23)
- Identify and acquire funding (FY2022-23)
- Complete new apparatus bay (FY2023-24)

3.4 REMODEL FIRE STATION

Objective Overview:

- Remodel the current station to contain and facilitate;
  - Fire Department Administration
  - Sheriff Beat Station
  - EOC (Emergency Operation Center) and or Meeting Room and or Training Room Public access Meeting Room
  - Fire Staff quarters to accommodate up to 4 staff members

Objective Goals and associated Dates for the Goal:

- Proceed with the planning process required for the construction of the proposed Fire Station remodel (FY2022-23)
- Explore funding sources for design and construction (FY2022-23)
- Complete design documents (FY2023-24)
- Identify and acquire funding (FY2023-24)
- Begin remodel activities (FY2024-25)
- Complete remodel (FY2025-26)

3.5 ENHANCE FIRE DEPARTMENT STAFFING

• Objective description and general approach:

- Maintain and provide duty officer coverage.

• Objective Goals and Deliverables for the Goal:

- Respond to new housing by adjusting fire staffing accordingly.
- Receive additional funding per redistricting (3.1) to enhance staffing, etc.

4.0 GOVERNANCE AND ADMINISTRATION

Objective description and general approach: Our objective is to conduct District business in a professional and productive manner at all levels.

4.1 WE WILL CONTINUIE TO WORK ON A LONG-TERM PRODUCTIVE BOARD CULTURE AT SMCSD

- Objective descriptor:

  - The Board of Directors currently enjoys positive relationships with the public at-large, the District staff, other public agencies and each other. As such, it is the intention to maintain this type culture for each successive Board into the future. This requires a certain dedication to the entire San Miguel public to represent them in a civil and productive way.

  - We will develop, maintain, and adhere to a SMCSD Board training schedule
  - The Board of Directors will annually review Board Handbook/By-laws.

- Objective Goals and Deliverables for the Goal:

  - Each Board member will complete scheduled training as required.
  - We will track each Board member to assist in keeping them current with their training.

5.0 FINANCE

Objective description and general approach: We will adhere to the highest financial standards and processes for fiscal solvency and transparency.

5.1 WE WILL DILIGENTLY WORK TO MAINTAIN FISCALLY RESPONSIBLE WATER AND WASTEWATER RATES

• Objective description and general approach:

• Through good forward planning, utilizing best management practices, and optimizing operations we will strive to eliminate unplanned expenses and implement sustainable water and wastewater rates.

• Engage in a 5-year Cost-of-Service Rate Study to begin in July 2022-23 for FY2023-24 implementation

• Analyze the operations of the District and forecast staffing, equipment, and operational costs.

• Regularly update the water and wastewater masterplans with up-to-date priorities and costs.

• Where possible, complete prework for pending projects to position the District for shovel ready grant opportunities. (when financially possible)

• Work with other agencies to identify and secure funding opportunities. (Ongoing)

5.2 WE WILL PERFORM A STUDY TO OUTLINE POTENTIAL SOURCES OF REVENUES

Objective Description: Work with Board to develop the scope of this comprehensive study to identify and analyze existing and potential new mission-related revenue sources for District departments.

Objective Goals and associated Dates for the Goal:

• Determine entity(ies) to perform study.

- Determine funding mechanisms for study.

- Perform study and report to Board on findings.

5.3 WE WILL PERFORM A STAFFING ANALYSIS IN SUPPORT OF THE DISTRICT MISSION

- Perform an analysis of current and future staffing needs to ensure adequate ability to support the Districts Mission.

- Objective Goals and associated Dates for the Goal:

  - Assess current staffing and staff duties in all departments.

  - Determine future staffing needs for next 5 years for planned growth and expansions.

  - Analysis the current and future staffing needs and provide a recommendation based on results.

5.4 WE WILL PERFORM A DISTRICT RATE STUDY THAT ALLOWS FOR MISSION APPROPRIATE COMMUNITY RELATED NEEDS

- Objective Goals and associated Dates for the Goal:

  - Conduct a Board workshop to allow for broad discussion, clarity, potential and scope determination of this topic, providing direction to staff.

6.0 COMMUNITY AND STRATEGIC PARTNER RELATIONS

Objective description and general approach: We will be a leading public organization within the San Miguel community. We will facilitate mission related informational workshops, for the overall good of the community.

6.1 WE WILL ENHANCE THE CURRENT HIGH-LEVEL OF COMMUNITY ENGAGEMENT

- Objective Goals and associated Dates for the Goal:
    - Increased District interest and attendance at public meetings

6.2 WE WILL INCREASE OUR LEVEL OF PRESENCE AND INFLUENCE WITH COUNTY RELATED PLANNING AND DECISION MAKING

- Objective Goals and associated Dates for the Goal:
    - Establish and maintain relationships with our County Supervisor(s) and County staffers.

6.3 WE WILL ACHIEVE CERTIFICATION FOR TRANSPARENCY FROM CSDA

- Incoming Board of Directors will receive orientation including training expectations to support District Board culture and conduct goals
- Achieve CSDA District of Distinction Certificate
- Achieve CSDA District Transparency Certificate

6.4 WE WILL PARTICIPATE IN OPPORTUNITIES FOR OUR COMMUNITY TO COLLECTIVELY PLAN AND STRATEGIZE FOR A PROSPEROUS FUTURE

- Objective Overview:
    - We will consider ways to help in a bigger way as the community core.
    - We will allow use of our prime location for development of business partnerships and supporting of conditions and planning for growth and overall economic development, including groups like CSD, Chamber, Advisory Council, and other public groups formed for the overall good of San Miguel.

- Objective Goals and associated dates for the Goal:
    - Work with Board of Directors to develop scope of effort and define costs.

6.5 WE WILL TAKE DELIBERATE STEPS TO COMMUNICATE ABOUT DISTRICT ACHIEVEMENTS

- Objective Goals and associated Dates for the Goal: We will begin making more deliberate and formal press releases to a broad media set deliberately getting to word

out of beneficial actions of the District.

Vision to Action Table Strategic Focus	Strategic Goals	Proposed Objective Dates
1.0 Water Resources	**1.1** Water Supply Stabilization and Diversification **1.2** Maintain Strong Role in Groundwater Planning **1.3** Extended Water Storage **1.4** Begun long-term (20 yr.) Water Study	1.1 2025-ongoing 1.2 2023-ongoing 1.3 2023-25 1.4 2025
2.0 Wastewater	**2.1** Opened and Operating New Wastewater Treatment Plant	2.1 2022-24
3.0 Fire Service	**3.1** Complete Redistricting process with LAFCO/County **3.2** Opened and are Staffing new Fire Temporary Housing Unit **3.3** Fire apparatus Bay/Equipment **3.4** Remodel Fire Station **3.5** Enhance Fire Staffing	3.1 2022-24 3.2 2022-23 3.3 2022-24 3.4 2022-26 3.5 2023-24
4.0 Governance/Administration	4.1 We continue to work on maintaining a strong Board culture • Review of Board Handbook/By-laws (2022) • Develop Board training plan (2023) • Track Board training progress (2023-ongoing)	4.1 2022-ongoing
5.0 Finance	5.1 Fiscally responsible water and wastewater rates • Achieve GFOA Budget Transparency certificate (2023/24) 5.2 Revenue Sources Study 5.3 Staffing Analysis 5.4 Rate Study with community consideration	5.1 2022-25 -ongoing 5.2 2023-25 5.3 2022-23 5.4 2023-24
6.0 Community and Partner Relations	6.1 Enhanced Community engagement 6.2 Increased regional engagement, relations and influence 6.3 CSDA Transparency Certification 6.4 Participate in Community Planning 6.5 Proactively communicate the District news	6.1 2022-Ongoing 6.2 2022-Ongoing 6.3 2023/24 6.4 2022-Ongoing 6.5 2022- Ongoing

San Miguel Community Services District

Municipal Service Review and Sphere of Influence Study

Prepared by

the San Luis Obispo Local Agency Formation Commission

Adopted October 19, 2023

Acknowledgments

San Luis Obispo LAFCO gratefully acknowledges the time and effort of officials and staff with the San Miguel Community Services District in assisting in the preparation of this report and includes – but not limited to – the following:

Kelly Dodds, General Manager

Scott Young, Fire Chief

Tamara Parent, Board Clerk & Accounts Manager

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ABOUT LAFCO

Authority and Objectives

Local Agency Formation Commissions (LAFCOs) were established in 1963 and are considered regional subdivisions of the State of California responsible for providing regional growth management services in all 58 counties. LAFCOs' authority is currently codified under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH) with principal oversight provided by the Assembly Committee on Local Government. LAFCOs are comprised of locally elected and appointed officials with regulatory and planning powers delegated by the Legislature to coordinate and oversee the establishment, expansion, and organization of cities, towns, and special districts as well as their municipal service areas.

Regulatory Responsibilities

LAFCOs' principal regulatory responsibility involves approving or disapproving all jurisdictional changes involving the establishment, expansion, and reorganization of cities, towns, and most special districts in California. CKH defines "special district" to mean any agency of the State formed pursuant to general law or special act for the local performance of governmental or proprietary functions within limited boundaries. All special districts in California are subject to LAFCO oversight with the following exceptions: school districts; community college districts; assessment districts; improvement districts; community facilities districts; and air pollution control districts. LAFCOs are also tasked with overseeing the approval process for cities, towns, and special districts to provide new or extended services beyond their jurisdictional boundaries by contracts or agreements or annexation. LAFCOs also oversee special district actions to either activate new service functions and service classes or divest existing services. LAFCOs generally exercise their regulatory authority in response to applications submitted by affected agencies, landowners, or registered voters. Recent amendments to CKH also authorize and encourage LAFCOs to initiate jurisdictional changes to form, consolidate, and dissolve special districts consistent with community needs.

Planning Responsibilities

LAFCOs inform their regulatory actions, in part, through two central planning responsibilities: (a) making sphere of influence determinations and (b) preparing municipal service reviews. With these, and other relevant information in the record, LAFCO makes decisions on a variety of matters, including but not limited to annexations to cities and special districts, city incorporations, activation of powers for special districts, dissolutions of special districts, etc.

Sphere of Influence (SOI)

A SOI is defined by G.C. 56425 as "…a plan for the probable physical boundary and service area of a local agency or municipality…". A SOI is generally considered a 20-year, long-range planning tool. LAFCOs establish, amend, and update spheres for all applicable jurisdictions in California every five years, or as necessary. When updating the SOI, LAFCOs are required to consider and prepare a written statement of its determinations with respect to each of the following 5 factors:

1) The present and planned land uses in the area, including agricultural and open-space lands.
2) The present and probable need for public facilities and services in the area.
3) The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.
4) The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.
5) For an update of a sphere of influence of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection, that occurs pursuant to subdivision (g) on or after July 1, 2012, the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.

SOI determinations have been a core planning function of LAFCOs since 1971. The intent in preparing the written statements is to orient LAFCOs in addressing the core principles underlying the sensible development of local agencies consistent with the anticipated needs of the affected communities.

Municipal Service Reviews (MSR)

MSRs in contrast, are intended to inform, among other activities, SOI determinations. LAFCOs also prepare MSRs regardless of making any specific sphere determinations in order to obtain and furnish information to contribute to the overall orderly development of local communities. When updating a MSR, LAFCOs are required to consider and prepare written statements of its determinations with respect to each of the following 7 factors:

1) Growth and population projections for the affected area.
2) The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence.
3) Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the sphere of influence.
4) Financial ability of agencies to provide services.
5) Status of, and opportunities for, shared facilities.
6) Accountability for community service needs, including governmental structure and operational efficiencies.
7) Any other matter related to effective or efficient service delivery, as required by commission policy.

LAFCO Decision-Making

LAFCO decisions are legislative in nature and therefore are not subject to an outside appeal process; only courts can overturn LAFCO decisions. LAFCOs also have broad powers with respect to conditioning

regulatory and planning approvals so long as not establishing any terms that directly effects land use density or intensity, property development, or subdivision requirements.

LAFCOs are generally governed by a board comprising of county supervisors, city councilmembers, independent special district members, and representatives of the general public and an alternate member for each category. SLO LAFCO is governed by a 7-member board comprising of two county supervisors, two city council members, two independent special district members, one representative of the general public and an alternate member for each category. All members serve four-year terms and must exercise their independent judgment on behalf of the interests of residents, landowners, and the public as a whole. LAFCO members are subject to standard disclosure requirements and must file annual statements of economic interests. All LAFCOs are independent of local government with their own staff. All LAFCOs, nevertheless, must appoint their own Executive Officers to manage agency activities and provide written recommendations on all regulatory and planning actions before the Commission. In addition, all LAFCOs must also appoint their own legal counsel.

SLO LAFCO

Regular Commissioners

Chair Debbie Arnold	County Member
Vice Chair Marshall Ochylski	Special District Member
Jimmy Paulding	County Member
Robert Enns	Special District Member
Steve Gregory	City Member
Ed Waage	City Member
Heather Jensen	Public Member

Alternate Commissioners

Charles Bourbeau	City Member

Dawn Ortiz-Legg	County Member
Ed Eby	Special District Member
David Watson	Public Member

Staff

Rob Fitzroy	Executive Officer
Imelda Marquez-Vawter	Analyst
Morgan Bing	Clerk Analyst
Brian Pierik	Legal Counsel

Contact Information

San Luis Obispo LAFCO's office is located at 1042 Pacific St Suite A in the City of San Luis Obispo. The LAFCO office is open by appointment to discuss proposals or other matters and can be scheduled by calling 805-781-5795. Additional information is also available online by visiting slo.lafco.ca.gov.

DISTRICT MSR & SPHERE STUDY

Overview

This report represents San Luis Obispo LAFCO's scheduled municipal service review for the San Miguel Community Services District (SMCSD), located in northern San Luis Obispo County. The report has been prepared by staff consistent with the requirements of the Cortese, Knox, Hertzberg Act. The purpose of this report is to produce an independent assessment of municipal services in this area over the next five years relative to the Commission's regional growth management duties and responsibilities as established by the State Legislature. This includes evaluating the current and future relationship between the availability, demand, and adequacy of municipal services within the service areas of the SMCSD directly subject to the Commission's oversight. Information generated as part of the report will be used by the Commission in (a) guiding subsequent sphere of influence updates, (b) informing future boundary changes, and – if merited – (c) initiating government reorganizations, such as special district formations, consolidations, and/or dissolutions.

The period for collecting data to inform the Commission's analysis and related projections on population growth and service demands has been set to cover any major updates and changes since the last time the MSR was updated, in 2013. The financial analysis has been set to cover the last five-year budgeted and last five-year audited fiscal year period. The timeframe for the report has been generally oriented to cover the next five to seven-year period with the former (ten years) serving as the analysis anchor as contemplated under State law.

The document outline serves to inform all the state mandated requirements outlined in government code sections 56430 and 56425. Written determinations and recommendations have been included as the concluding chapter of this document.

At A Glance

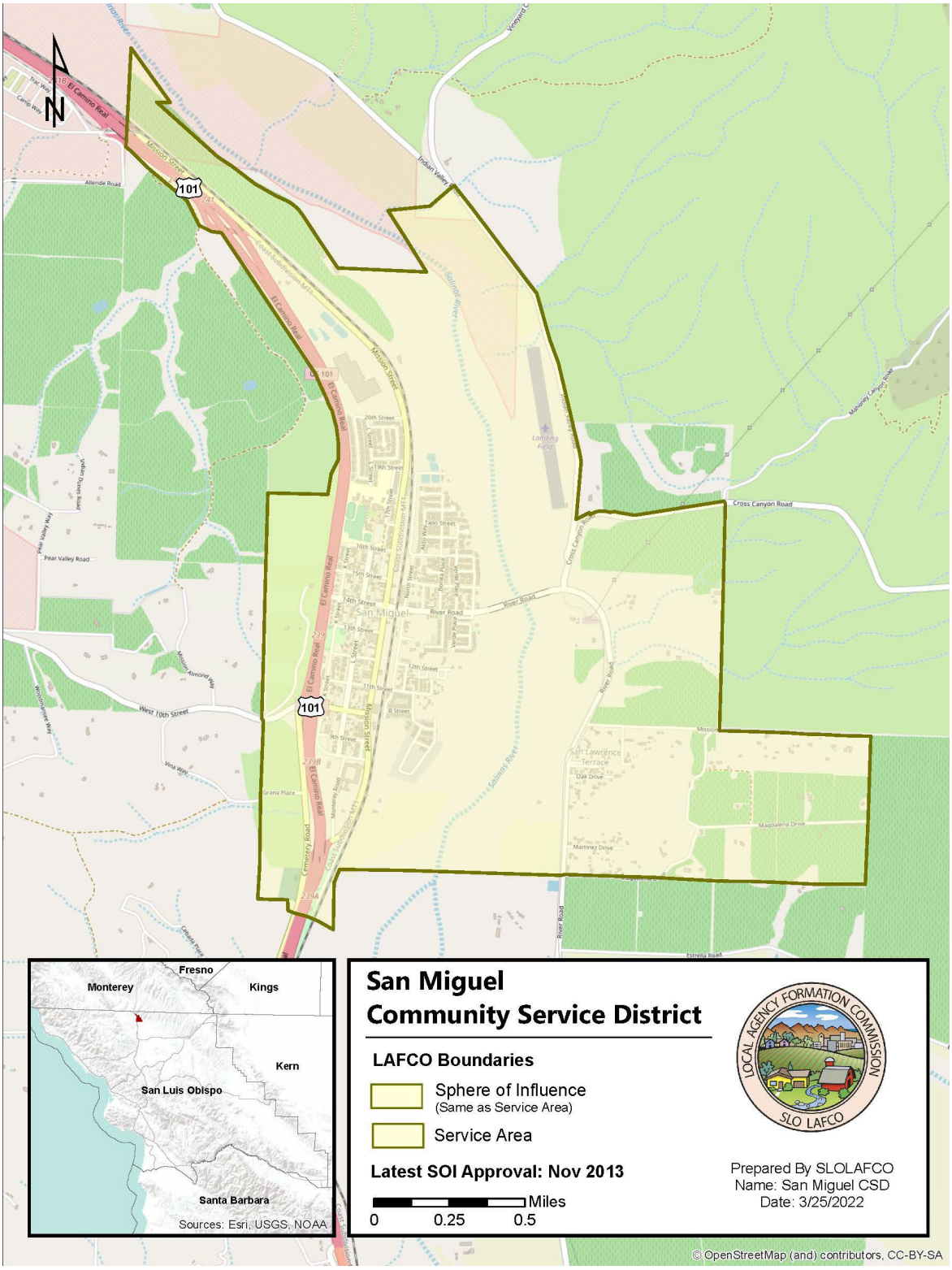
Table 1: District Profile

Agency Name	San Miguel Community Services District
Formation	February 1, 2000
Legal Authority	Government Code §61000- 61850
Office Location	1765 Bonita Place, San Miguel, CA 93451
Website	https://www.sanmiguelcsd.org/
General Manager	Kelly Dodds
Employees	8
Public Meetings	Meeting times shall begin at 6:00 PM, every 4th Thursday of each month, unless otherwise noted.
Board of Directors	Five members elected to four-year terms
Active Powers	Water, Wastewater, Street Lighting, Fire Protection, Solid Waste
District Service Area (size)	5.8 square miles
Population Estimate	3,172[1]
Revenues	$2,837,400[2]

[1] US Census, 2020 Decennial Census, San Miguel CDP.
[2] San Miguel Community Services District Operating Budget FY 2022-2023

Boundary Map

Figure 1: San Miguel Community Services District Boundary Map



Sphere of Influence

Current & Proposed SOI

SMCSD's existing sphere of influence is coterminous to the District's service area boundary. The SMCSD does not wish to make any SOI adjustments at this time; therefore no areas specifically requested by the District are being studied for possible inclusion into the District.

Accountability

SMCSD is an independent special district governed by a five-member Board of Directors that are elected to four-year terms. Board members are authorized to receive up to $100.00 per day of service, limited to six days per month. The Board holds meetings every 4th Thursday of each month at 6:00 PM at the San Miguel Senior Center at 601 12th Street, San Miguel, CA 93451. November and December meeting schedules are adjusted so as not to conflict with the Thanksgiving and Christmas holidays. Agendas are posted on the agenda board at the San Miguel Post Office and at the Fire Department, on the SMCSD website, and other social media outlets. Additionally, full agenda packages are sent via email to a maintained email list. Every agenda for a regular meeting provides an opportunity for members of the public to directly address the board.

Table 2: San Miguel CSD Board of Directors

Board Member	Title	Term Expiration
Rod Smiley	President	December 2022 – December 2026
Raynette Gregory	Vice President	December 2020 – December 2024
Anthony Kalvans	Director	December 2020 – December 2024
Owen Davis	Director	December 2022 – December 2026
Berkely Baker	Director	June 2023 – June 2024

The District currently employs 8 full-time staff and 12 paid call employees. SMCSD considers current staffing levels inadequate to provide services within the District's service area, with anticipated need for additional wastewater treatment facility operators and firefighters within the District. The District

reports that all Form 700 financial disclosures are current and that the District maintains active memberships with several supportive associations including the California Special Districts Association (CSDA), Special Districts Risk Management Authority (SDRMA), National Fire Protection Association (NFPA), International Code Council (ICC), California State Firefighters' Association (CSFA), Fire Chiefs Association of San Luis Obispo County, CalWARN, Rural Community Assistance Corp (RCAC), American Water Works Association (AWWA), California Rural Water Association (CRWA), and American Backflow Prevention Association (ABPA).

SMCSD maintains an up-to-date website in compliance with Senate Bill 929 which contains contact information for the District, the current agenda, financial transaction reports, compensation reports, and an SB 272 Enterprise System catalog. Approved minutes and audio/visual recordings are available for public access.

Population Profile

According to 2020 US Census data, the San Miguel Census Designated Place (CDP), which largely represents SMCSD, had a population of 3,172[3]. Total housing units were estimated to be 967. The estimated build-out population within San Miguel is 6,829 with an approximate build-out year of 2080[4]. Following these projections, SMCSD is currently about 46 percent built-out.

Table 3 shows the historical, current, and projected populations for the District. Historical and current populations are calculated for the service area based on US Census data and data developed by the County, and projected populations are calculated from the San Luis Obispo Council of Governments (SLOCOG) data.

[3] US Census, 2020 Decennial Census, San Miguel CDP.
[4] San Luis Obispo Council of Governments, 2050 Regional Growth Forecast for San Luis Obispo County, Figure 11, Buildout Estimates for Communities and Villages in the Unincorporated Planning Area by Planning Area (2010).

Table 3: San Miguel Community Services District Population[5]

Year	Population	% Change
1990	1,123	-
2000	1,420	26%
2010	2,336	65%
2020	3,172	36%
2030	3,039	-4%
2040	3,420	13%
2050	3,476	2%

Disadvantaged Unincorporated Communities

In 2011, SB 244 (Chapter 513, Statutes of 2011) made changes to the CKH Act related to "disadvantaged unincorporated communities," including the addition of SOI determination number five listed above in the Planning Responsibilities Section. Disadvantaged unincorporated communities, or "DUCs," are inhabited territories (containing 12 or more registered voters) where the annual median household income (MHI) is less than 80 percent of the statewide annual median household income.

CKH Act Section 56375(a)(8)(A) prohibits LAFCO from approving a city annexation of more than 10 acres if a DUC is contiguous to the annexation territory but not included in the proposal, unless an application to annex the DUC has been filed with LAFCO. The legislative intent is to prohibit selective annexations by cities of tax-generating land uses while leaving out underserved, inhabited areas with infrastructure deficiencies and lack of access to reliable potable water and wastewater services.

The estimated 2021 MHI for San Miguel CDP is $66,496[6]. This is 78% of the estimated California MHI of $84,907[7], therefore the District is considered a DUC. While the community of San Miguel qualifies as a disadvantage community, San Miguel does not have a Sphere of Influence outside of its service

[5] US Census Data, San Miguel Community Plan, and San Luis Obispo Council of Governments 2050 Regional Growth Forecast.
[6] American Community Survey 5-Year Estimates, 2021.
[7] American Community Survey, 1 Year Estimates, 2021.

area; therefore the necessity to evaluate the present and probable need for public facilities and services adjacent or contiguous to the sphere of influence is not called for. Should future annexations or service extensions be proposed for the SMCSD, special consideration will be given to any potential DUCs affected by the annexation consistent with GC §56375(8)(A).

Social or Economic Communities of Interest in the Area

There are no District relevant social or economic communities of interest in the area served.

Present and Planned Land Use

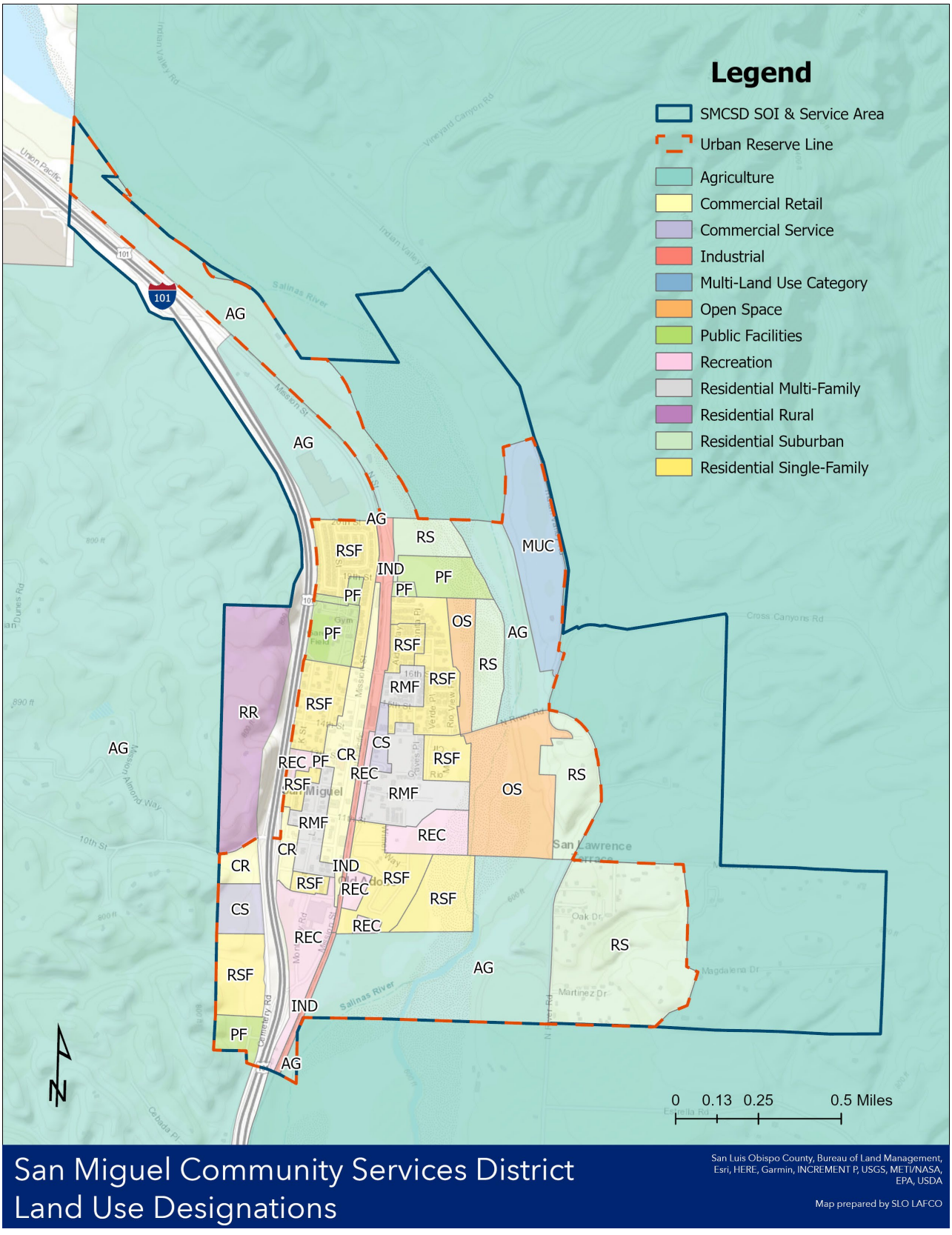
Land use within the District is subject to the San Miguel Community Plan which is part of and consistent with the County of San Luis Obispo's General Plan. Table 4 summarizes the different land use types within San Miguel Urban Reserve Line and the approximate acreage for each land use type. The County's Land Use Element establishes Urban Reserve Lines (URL), which are boundaries separating urban and non-urban areas, and defines the proper levels of service needed for each. Any change to a URL requires an amendment to the Land Use Element. In addition, any proposed expansion of an URL is required to be within the Sphere of Influence of the community and any separate service districts. URL amendment proposals are processed by the County.

Table 4: San Miguel Urban Reserve Line Land Use Category Acreage

Land Use Category	Acreage
Residential Multi Family	67.45
Residential Single Family	186.11
Residential Suburban	95.13
Commercial Retail	26.19
Commercial Service	34.17
Industrial	18.79
Agriculture	102.73
Open Space	81.49
Public Facilities	26.4
Recreation	32.78
Total	671.24

The map on the following page shows the Land Use Categories (zoning) for the community of San Miguel as established by the San Miguel Community Plan.

Figure 2: San Miguel Community Services District Land Use Designations



Services & Capacity

Authorized Services

In January of 2006, Senate Bill (SB) 135 took effect and revised state laws governing community services districts (CSD). SB 135 consolidated the provisions for CSDs into a list of 31 services and facilities and changed the definition of latent powers. The previous CSD Principal Act from 1955 required voter approval of latent powers and predated the statewide creation of LAFCO in 1963. With SB 135, all powers authorized for CSDs, but not being exercised, became latent powers, regardless of the initial formation petition. SB 135 redefined latent powers as those services and facilities authorized by the new CSD Principal Act that a CSD did not provide before January 1, 2006, as determined by LAFCO. Therefore, SB 135 effectively grandfathered in all services and facilities that CSDs provided before January 1, 2006.

Following such legislative changes, SLO LAFCO passed resolution No. 2006-03 to clearly document which powers were being exercised by Districts in SLO County and deemed all other powers, not mentioned in the resolution, as latent. According to LAFCO resolution no. 2006-03, SMCSD's active powers were determined to be as follows: 1) Water, 2) Sewer, 3) Street Lighting, 4) Fire Protection, and 5) Solid Waste.

Government Code § 56425 (i) provides that "[w]hen adopting, amending, or updating a sphere of influence for a special district, the commission shall establish the nature, location, and extent of any functions or classes of services provided by existing districts." Government Code § 56050.5 defines a latent service or power as "those services, facilities, functions, or powers authorized by the principal act under which the district is formed, but that are not being exercised, as determined by the commission pursuant to subdivision (i) of Section 56425." Therefore, once the Commission has established what services are being provided pursuant to § 56425 (i), all other services, functions, and powers become "latent services or powers" by operation of law.

The last time the Commission adopted a SOI and MSR Update for SMCSD was November 2013. In that update, the Commission determined that SMCSD was authorized to provide the following services:

1. Water
2. Wastewater
3. Street Lighting
4. Fire
5. Solid Waste

This "Services and Capacity" section analyzes present and long-term infrastructure demands and resource capabilities of the local agency. LAFCO reviews and evaluates 1) the resources and services that are currently available, and 2) the ability of the CSD to expand such resources and services in line with increasing demands. An adequate supply of services should be documented to support areas in the sphere, envisioned for eventual annexation and service by a jurisdiction. In this case, the SMCSD SOI is coterminous with the District's service area boundary and no changes to the SOI are proposed.

Water

SMCSD is authorized to provide water service as it is described in government code section 61100 (a). In addition, pursuant to California Water Code section 10723.8 of the Sustainable Groundwater Management Act (SGMA) of 2014, SMCSD is considered a Groundwater Sustainability Agency (GSA) for a portion of the Paso Robles Groundwater Sub-basin (PR Basin). SMCSD's role as a GSA allows the District to further continue their efforts in eliminating overdraft in the SMCSD's portion of the PR Basin while protecting water quality and ensuring future water supply sustainability in the San Miguel area in cooperation with the County of San Luis Obispo and other water supply agencies in the PR Basin. For purposes of this MSR, LAFCO staff will only review SMCSD ability to provide water service as it is described in government code section 61100 (a). For more information on SMCSD's role as a GSA, please visit the County of San Luis Obispo's Groundwater Sustainability webpage.

Existing Water Supply

The SMCSD currently derives its water supply from three water supply wells. These wells are designated as follows:

- Well No. 3, which is located off 12th Street
- Well No. 4, which is located off Bonita Place
- San Lawrence Terrace (SLT) Well, which is located off Martinez Drive

Each of these wells produces groundwater from the Paso Robles Formation which is a significant water bearing unit within the PR Basin. There is evidence that the groundwater levels in the SMCSD area have been declining over recent years, although it is noted that a rise in groundwater levels occurred between 2015-2019, which corresponds to a period of increased rainfall.

An analysis was performed of the historic pumping records for each of the SMCSD water supply wells to estimate the current probable annual production yield. Utilizing the monthly pumping records for the period between January 2017 and December 2019, the average historical annual production for each of the wells was determined and summarized in the table below. The average combined annual production from the three wells is 303-acre feet per year (AFY). Based on well production capacities provided by District staff, the total combined pumping capacity is 1,270 gallons per minute (1.83 MGD). Under the assumption that all wells are pumping for 12 hours per day, 365 days per year, the maximum combined production capacity is 1,024 AFY.

Table 5: SMCSD Average Historical Annual Production[8]

Well	Capacity GPM	Historical Production AFY	Maximum Production AFY
Well No. 3	450	108	363
Well No. 4	500	192	403
SLT Well	350	3	258
TOTAL	1,270 (1.83 MGD)	303	1,024

[8] San Miguel Community Services District, Water & Wastewater Masterplan Update, September 2020.

Water Treatment Facility

The only water treatment that the SMCSD performs is disinfection at each of the three well sites. The SMCSD injects liquid sodium hypochlorite solution into the supply prior to discharge into the water distribution system. The three water supply wells show water quality concerns, and the SMCSD continues to monitor the water quality in its supply wells, with specific attention paid to arsenic levels in the SLT Well and radioactive constituents in the ground water supplied by Well No. 3 and 4. The concentration of arsenic is elevated and periodically exceeds the existing EPA Safe Drinking Water Standard. The SMCSD Water and Wastewater Masterplan recommends installation of an arsenic treatment facility at the SLT Well and identifies estimated project costs and potential funding opportunities for this project.

Water Storage

There are two potable water storage facilities within the SMCSD water system, providing a total of 700,000 gallons of storage. The San Miguel tank is located on a hill on the west side of Highway 101. This welded steel tank was constructed in 2008 and has a storage capacity of 650,000 gallons. The SLT tank is located on a hill on the east side of the Salinas River; this welded steel tank has a storage capacity of 50,000 gallons. This volume is adequate to meet both existing and future development scenarios for operational storage, but it is not adequate to meet fire or emergency storage requirements.

Operational storage is the amount of water needed to equalize the daily supply and demand. Table 6 below summarizes the estimated operational storage requirements for the SMCSD water system.

Table 6: Operational Storage Requirements

Scenario	Existing Conditions	2035 Build-out	2050 Build-out
Average Daily Demand (GAL)	67,500	130,000	160,000
Summer Average Daily Demand (GAL)	95,000	180,000	222,500

Fire storage is the volume of water needed to control an anticipated fire in a building or group of buildings. Based on assessment of fire demand scenarios, there is insufficient storage to support a fire suppression scenario where the existing grain mill is involved in a significant event. The designated fire flow requirement for this facility is 4,500 GPM for four hours and the corresponding fire storage requirement is 1.08 million gallons. Assuming the system storage is at maximum capacity at the start of this event, then the water supply for fire suppression would be completely depleted in approximately 3 hours. Additionally, the current storage volume is not adequate for meeting the emergency storage requirement for either the 2035 or 2050 build-out scenarios.

Emergency storage is intended to provide for conditions such as extended power outages, pump failures, and similar problems. With the minimum water supply, an emergency storage volume of 50 gallons per capita per day (gpcd) for three days is accepted as a reasonable value. Table 7 summarizes the estimated emergency storage requirements for the SMCSD water system.

Table 7: Emergency Storage Requirements

Scenario	Existing Conditions	3-Year Build-out	Long Term Build-out
50 gpcd x 3 days	423,150	799,650	986,100

The SMCSD 2022-2027 Strategic Plan identifies plans to design and build a new SLT water storage tank and pump station to address evidence of age and localized corrosion and increase storage capacity. In addition, the site of the 650,000 gallon San Miguel tank has space reserved for an additional 650,000 gallon storage tank to be constructed. As the population of San Miguel increases, it is recommended that the SMCSD proceed with investigations and preliminary design study to increase operational, fire, and emergency storage capacity.

Existing Water Demand

Based on a review of data from the past several years, it was determined that the water demand conditions increased significantly in late 2016, due to completion of several new residential housing developments, then showed no significant changes through June 2020. In 2018, the SMCSD

implemented a rate increase. Water usage has flattened since that time, which is believed to be related to the higher cost of water to the customer.

In September 2023, SMCSD was providing service to 924 water connections. For the purposes of estimating existing demands on the water distribution system, daily flow data from the period of July 2017 through June 2020 was used. In 2020, the combined production capacity of all three wells was approximately 1270 GPM (1.83 MGD). The combined capacity exceeds average daily demand (ADD) by approximately 1.56 MGD, therefore under existing conditions, there is sufficient water production to meet water demands. The table below depicts water demand for existing conditions.

Table 8: Water Demand for Existing Conditions

Water Demand Scenario	Flow (MGAL/Day)
Average Daily Demand	0.27
Summer Average Daily Demand	0.38
Maximum Daily Demand	0.55
Peak Hour Demand	0.96
Production Capacity[9]	1.83
Estimated Population Served	2,821
Estimated Number of Water Meter Connections	924

Future Water Demand

An analysis was performed to estimate the future water demands on the SMCSD water system using two water demand scenarios including high growth probability conditions (2035) and medium growth probability conditions (through 2050)[10]. As previously stated, in 2020 the combined production capacity of all three wells was approximately 1.83 MGD. Under medium probability development (2050) ADD conditions, the combined capacity exceeds demand by approximately 1.2 MGD. Additional capacity may be necessary to meet peak hour demand for future demand. Furthermore, the disruption of service to any of these wells could result in the inability of the District to meet future customer water

[9] San Miguel Community Services District, Water & Wastewater Masterplan Update, September 2020.
[10] San Miguel Community Services District, Water & Wastewater Masterplan Update, September 2020.

requirements. District's Water and Wastewater Master Plan identifies recommended water system capital improvements required to meet future conditions and anticipated growth within the CSD boundary. The SMCSD is currently proposing a water rate increase based off a recently updated water rate study. The proposed water rate increases would support operating and maintenance needs and provide adequate funding for capital improvements that will support safe and reliable service. The following table shows the projected water demand for each respective scenario.

Table 9: Future Water Demand

Water Demand Scenario	Flow (MGAL/Day)	
Build-out Year	**2035**	**2050**
Average Daily Demand	0.52	0.64
Summer Average Daily Demand	0.72	0.89
Maximum Daily Demand	1.04	1.28
Peak Hour Demand	1.82	2.24
Production Capacity	1.83 MGD	
Estimated Population Served	5,331	6,574
Estimated Number of Water Meter Connections	1,647	2,002

Wastewater

Wastewater Treatment Facility

SMCSD is authorized to provide wastewater service as it is described in government code section 61100 (b). Only the main area of the San Miguel community (i.e. the portion of the SMCSD service area that is located on the west side of the Salinas River) is currently served by sanitary sewer collection infrastructure. The parcels within the SMCSD service area, which are located on the east side of the Salinas River, are currently served by on-site wastewater treatment systems (OWTS). In the main zone (i.e. west side of the Salinas River), there are currently six OWTS and in the SLT area there are a total of 65 OWTS. There are provisions to accommodate a carrier pipe for a new sanitary sewer in the River Road bridge crossing of the Salinas River, should the need arise in the future. As for the six OWTS systems in the main zone, it is planned that these will be served by the existing sanitary sewer collection system in the future.

The existing wastewater treatment facility (WWTF) underwent a significant upgrade in the late 1990s, and again in 2000, bringing its current and permitted capacity to 200,000 GPD (0.2 MGD). The current WWTF comprises four partially mixed aerated lagoons in series (though the first two lagoons are piped to also operate in parallel) and three percolation ponds. The SMCSD is nearing the treatment capacity of the existing WWTF. The SMCSD currently treats an average of approximately 150,000 GPD (0.15 MGD), with occasional daily flow volumes which exceed the treatment capacity of the WWTF. The SMCSD acknowledges that the existing WWTF is reaching capacity and requires an expansion and upgrade.

In June 2018, the Central Coast Regional Water Quality Control Board (CCRWQCB) issued a letter to SMCSD in which they informed the District that they should immediately proceed with the planning and engineering of the expansion of the existing WWTF. In addition, the SMCSD Board of Directors understands the expansion or the WWTF must also be in compliance with the requirements of SGMA. The SMCSD is currently in the process of planning and designing the expansion and renovation of the District's WWTF with the goal of meeting all existing and anticipated regulatory requirements and the needs of the District's customers over the next 30-years. According to the 2022-2027 Strategic Plan funding applications are anticipated for completion by late 2023 with construction anticipated to be completed by early 2024.

Existing Wastewater Capacity

As of 2023, the District provided wastewater collection and disposal services to approximately 803 sewer connections[11]. The existing average daily flow was estimated at 0.15 MGD. Table 10 below summarizes the existing wastewater flow design parameters for the existing conditions.

[11] San Miguel Community Services District, Water & Wastewater Masterplan Update, September 2020.

Table 10: Existing Wastewater Flow

Wastewater Flow Scenario	Flow (MGAL/Day)
Average Daily Flow (ADF)	0.150
Maximum Day Dry Weather Flow (MDDWF)	0.188
Maximum Day Wet Weather Flow (MDWWF)	0.225
Peak Hour Wet Weather Flow	0.525
Estimated Population Served	2,621
Estimated Number of Sewer Connections	803

Future Wastewater Capacity

The 2020 SMCSD Water and Wastewater Masterplan Update utilized data from various sources to estimate existing and future WWTF flow conditions for 2025, 2035, 2040, and 2050. A summary of the future WWTF flow projections is provided here.

Table 11: Projected Flow

Flow Condition	Peaking Factor	Existing Flow (MGD)	2025	2035	2040	2050
Average Daily Flow	--	0.150	0.258	0.346	0.372	0.427
Maximum Day Dry Weather Flow	1.25	0.188	0.323	0.433	0.465	0.534
Maximum Day Wet Weather Flow	1.5	0.225	0.387	0.520	0.558	0.641
Peak Hour Wet Weather Flow	3.5	0.525	0.903	1.213	1.301	1.495
Estimated Population Served	--	2,620	3,970	5,330	5,720	6,570
Estimated Number of Sewer Connections	--	803	1,170	1,480	1,600	1,840
Annual Discharge AC-FT	--	170	290	390	420	480
Annual Discharge AC-FT	--	210	330	430	460	520

Street Lighting

SMCSD is authorized to provide street lighting service as it is described in government code section 61100 (g). SMCSD provides street lighting service to the District through a contract with the Pacific Gas and Electric Company (PG&E). With the exception of decorative streetlights along Mission Street, PG&E

installs, maintains, and operates all streetlights in the District, all of which are funded through property tax. The District is interested in establishing a master plan for the lighting department and are currently working towards installation of additional streetlights in high traffic and high crime areas.

As part of their street lighting power, SMCSD is authorized to acquire, construct, maintain, and improve landscaping on public property, public rights-of-way, and public easements. Currently, the District manages landscaping on a three-block section of Mission Street in downtown San Miguel, and for the gateway signs on each end of Highway 101. The SMCSD Board has expressed interest in expanding landscaped areas in the future.

Fire Protection

SMCSD is authorized to provide fire service as it is described in government code section 61100 (d). The San Miguel Fire Department was established on December 24, 1888, and functioned as a Fire Protection District for approximately 113 years utilizing a variety of locations throughout the community as a fire station. In 2000, SMCSD was formed by a reorganization that combined the volunteer San Miguel Fire Protection District, San Miguel Sanitary District, County Waterworks District #1, and San Miguel Lighting District.

San Miguel Fire is an All-Risk Department servicing District residents in addition to providing Automatic Aid to the adjacent County's unrepresented areas, the County as a whole, Camp Roberts, Paso Robles, and other municipalities throughout the County of San Luis Obispo. The San Miguel Fire Department also participates in the Governor's Office of Emergency Services (OES) Master Mutual Aid Agreement throughout the State.

Staffing & Personnel

The fire department currently has a full-time Fire Chief and relies on Paid Call Firefighters (PCFs) for staffing. There are no firefighters currently on duty at the fire station on a regular basis. SMCSD is dependent on community members volunteering for PCF positions. Although the District has been effective at recruiting community members to date, this model may become unsustainable in the

future due to increases in response demand and changes in training requirements. According to SMCSD staff, it is believed that incident activity exceeding 500 calls per year may cause a negative impact on PCF response[12].

The Department is currently planning on enhancing its staffing patterns by utilizing PCFs to fill part-time Company Officer staffing positions and ultimately move to full-time staffing by adding up to 3 Captains, 3 Engineers, and 3 Firefighters into full-time positions. SMCSD's 2022-2027 Strategic Plan outlines plans to enhance fire department staffing in order to respond to new housing development and future demand.

Capital Facilities & Equipment

In 1999, the San Miguel Fire Department began construction on a new fire station located at 1150 Mission Street using grant funding. The project was completed in 2000 and upon completion of the new fire station, the newly formed CSD and its staff moved into the station utilizing most of the available office space originally planned for fire department use[13]. In 2023, CSD Administrative staff were relocated to a temporary office building at 1765 Bonita Place, which allowed for a reconfiguration of the station. The Fire Station as configured lacks the ability to provide housing accommodations for Department members necessary to provide onsite 24-hour Firefighter coverage beyond the provided Duty Officer coverage, as well as lacks proper equipment storage, records storage, plan room, and medical supply storage as necessary.

The San Miguel Fire Department currently maintains one Type 1, one Type 3, and one Type 6 engine, in addition to two command vehicles, and one utility vehicle. The 2019 Pierce Type 3 Fire Engine has a 10-year lease to own financial agreement. SMCSD's 2022-2027 Strategic Plan outlines several objectives to meet the growing demands of the department including installation and use of temporary housing unit/Sheriff's Beatstation, planning and completion of a new apparatus bay, and a remodel of

[12] Special Districts Fire Protection Study for County of San Luis Obispo, November 2018.
[13] San Miguel Fire Department District Expansion Memo, March 31, 2022.

the fire station. Completion of these objectives would enhance response times and improve capacity to accommodate staff.

Service Delivery & Performance

In 2022, the Department responded to 339 calls, for an average of approximately 28 calls per month. Of the 339 calls, 89 of the calls were for service outside of the SMCSD boundary. The County Fire Strategic Plan Level of Service Analysis recommends a minimum of an "Urban Service Level" for San Miguel which equates to a 7-minute response time for 90% of the District. SMCSD can cover 95% of the District in 7-minute response time, and 100% of the District in less than 8-minutes[14]. SMCSD occasionally experiences long response delays or no response from PCFs. Table 12 below illustrates average travel, dispatch, turnout, and response times for areas within the SMCSD boundary in 2022. It is important to note that the District utilizes San Luis Obispo County Emergency Communication Council (ECC) for dispatch services and therefore SMCSD does not have access to data in regards to when the call was received to time of dispatch.

[14] Special Districts Fire Protection Study for County of San Luis Obispo, November 2018

Table 12: 2022 Average (Dispatch-Turnout-Response) Times per Zone

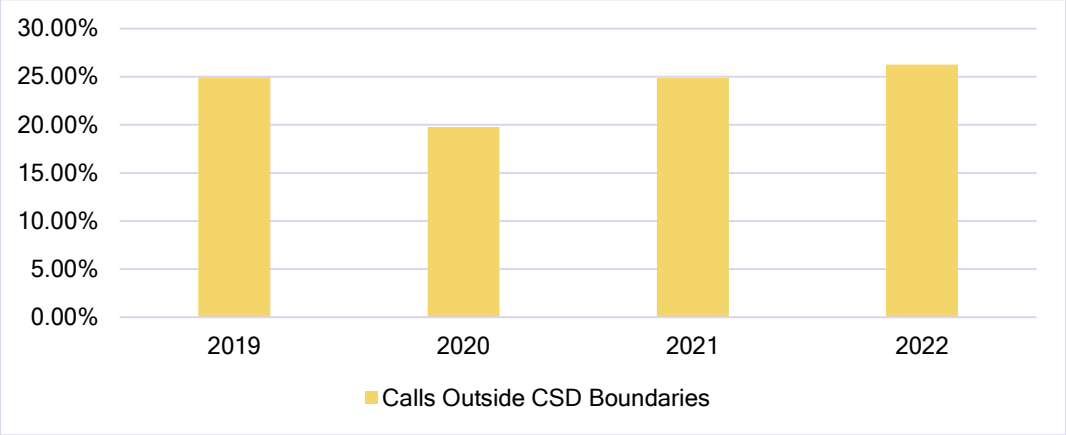
Zone	Average Travel	Average Dispatch	Average Turnout	Average Response
Casa Blanca Mobile Home Park	1:42	0:00	2:57	4:40
Camino Del Rio	2:25	1:50	2:47	7:02
CSD Limits	1:46	0:05	2:08	4:23
Jazzy Town	1:25	0:00	3:10	4:35
Lillian Larson School	2:00	0:00	1:07	3:07
Mission Heights	4:22	2:30	1:52	8:37
Mission Meadows	2:48	0:00	2:58	5:47
Peoples Self Help Housing	2:49	0:22	1:29	4:40
San Miguel Fire	1:00	0:03	0:53	1:56
San Lawrence Terrace	1:37	0:00	1:37	4:52
White Oaks Mobile Home Park	2:15	1:00	1:30	4:45
Overall Average	2:11	0:31	2:02	4:56

San Miguel is an isolated community with no close fire agency neighbors. Automatic aid is provided by Camp Roberts-CA National Guard Fire Department, 5 miles north with a response time of 13 minutes. The next closest mutual aid fire stations are City of Paso Robles, 10 miles south; County Fire Station 30, 12 miles south; and County Fire Station 52, 14 miles away. City of Paso Robles apparatus has a 15 minute response time; Station 30 has a response time of 16 minutes, and Station 52's response time is 19 minutes.

The San Miguel Fire Department currently provides emergency services through automatic aid responses to residents in the surrounding areas outside of SMCSD boundaries. As described above, 89 or 26% of the calls responded to in 2022 were for service outside of the SMCSD boundary. During these responses, San Miguel Fire is typically the first on scene and cancels the Cal Fire incoming resources

prior to arrival. Figure 3 depicts the percentage of calls SMCSD responded to outside of the District's boundaries for the past four years.

Figure 3: Calls Outside SMCSD Boundary



Due to SMCSD's current service area boundaries, the San Miguel Fire Department is unable to collect funding through property tax from the areas they service outside of the District[15]. In response, as part of the 2022-2027 Strategic Plan the District has identified the objective of completion of the redistricting process which would involve divestiture of SMCSD's fire protection services and formation of a new San Miguel Fire District, allowing the proposed Fire District to provide emergency services to SMCSD existing boundary and underserved communities outside of SMCSD boundaries while simultaneously collecting funding from those areas. Further analysis outside of the scope of this MSR would be required to determine the feasibility of this action. If the involved parties choose to proceed, application to LAFCO for both divestiture of fire protection service and formation of the San Miguel Fire District would be required.

Solid Waste

SMCSD is authorized to provide solid waste service as it is described in government code section 61100 (c). SMCSD is the solid waste authority and has a Franchise Agreement with San Miguel Garbage Company to provide solid waste services within the District. The current agreement expires February

[15] San Miguel Fire Department District Expansion Memo, March 31, 2022.

1, 2036. The agreement allows the San Miguel Garbage Company to include the furnishing of all labor, supervision, equipment, materials, supplies, and all other items necessary to perform the services (refuse collection, disposal and recycling activities). Funding for solid waste collection and disposal activities comes primarily from fees charged to residents.

Shared Facilities

There are opportunities for continued shared relationships between agencies for services within the SMCSD boundary. At present, the distinction between District and County services in the area is clear. Opportunities for increased coordination may include:

- Roadway connections and utilities
- Water Supply Projects
- Coordination of water and sewer issues regarding new development
- Additional Automatic Aid support from County Fire
- Cooperation with County Fire for use of a County water tender

Finance

District Budget

The District adopts a budget each year and it is used as the spending plan for the District. The budget provides a framework for the District to address the following issues: reserves, revenues, expenditures, transfer authority, fiscal management, investments, capital improvements, rates, and fees. The SMCSD Budget is divided into the following Fund categories:

1. **Water Fund**: This fund accounts for the operation and maintenance of the District's water distribution system. The water department is responsible for the operation and maintenance of three groundwater supply wells providing treatment, monitoring, and distribution services. All water related revenue and expense is presented in its own section of the budget.
2. **Wastewater Fund**: This fund accounts for the operation and maintenance of the District's wastewater systems. All wastewater related revenue and expense is presented in its own section of the budget.

3. **Fire Fund**: This fund accounts for activities of the Fire Station. All fire related revenue and expense is presented in its own section of the budget.
4. **Streetlights Fund:** This fund accounts for activities for the maintenance of the streetlights in SMCSD. All street lighting related revenue and expense is presented in its own section of the budget.
5. **Solid Waste Fund:** The solid waste department is only funded through franchise fees. All solid waste related revenue and expense is presented in its own section of the budget.

The table below represents the District's operating total expense for the 5 most recent adopted budgets. Data was pulled from the annual District budgets for each corresponding FY.

Table 13: Operating Expense

Category	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Total Operating Expense	$ 2,064,760	$ 2,297,805	$ 2,430,218	$ 3,051,086	$ 2,767,821

Revenues

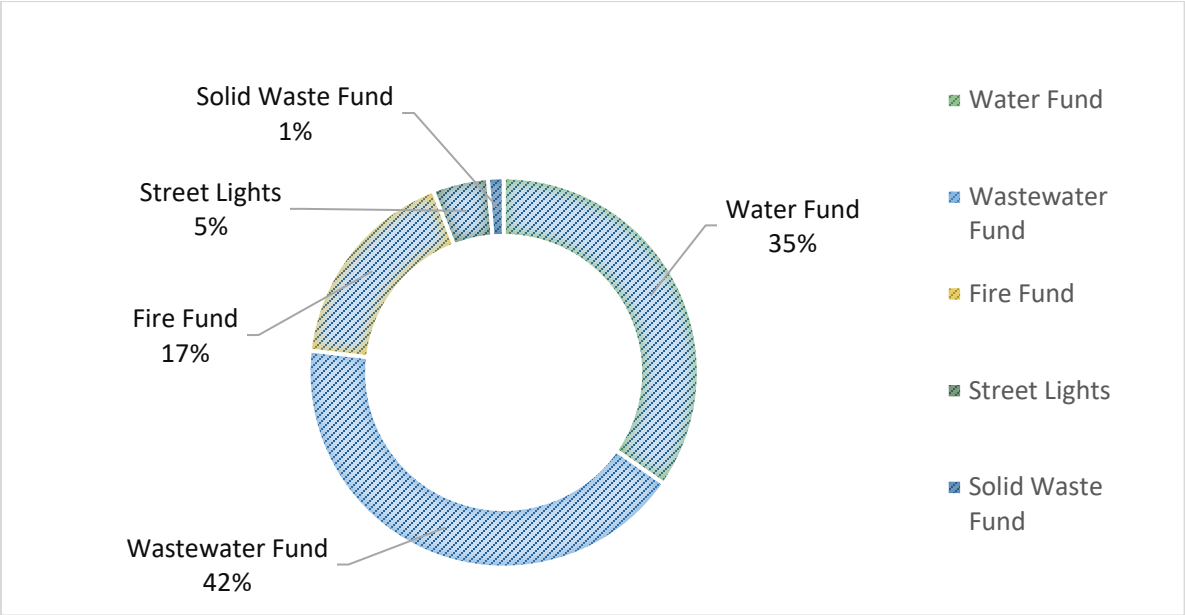
The District is funded by the five Fund categories listed above, each of those categories receives revenue from service fees, inspection fees, property taxes, interest, use of reserves etc. The total revenue amounts for the 5 most recent adopted budgets are documented in the table below:

Table 14: Revenue

Category	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Total Revenue	$ 2,228,376	$ 2,597,374	$ 2,767,593	$ 3,054,834	$ 2,837,400

Overall, SMCSD's operating expenses do not exceed their revenue. LAFCO used SMCSD's most recent adopted budgets to determine the average primary source of revenue over the past 5-years. About 42% of the District's revenue comes from the Wastewater Fund and about 35% from the Water Fund, which combined is 77% of the Districts total revenue source, as seen in the pie chart below.

Figure 4: Revenue Source



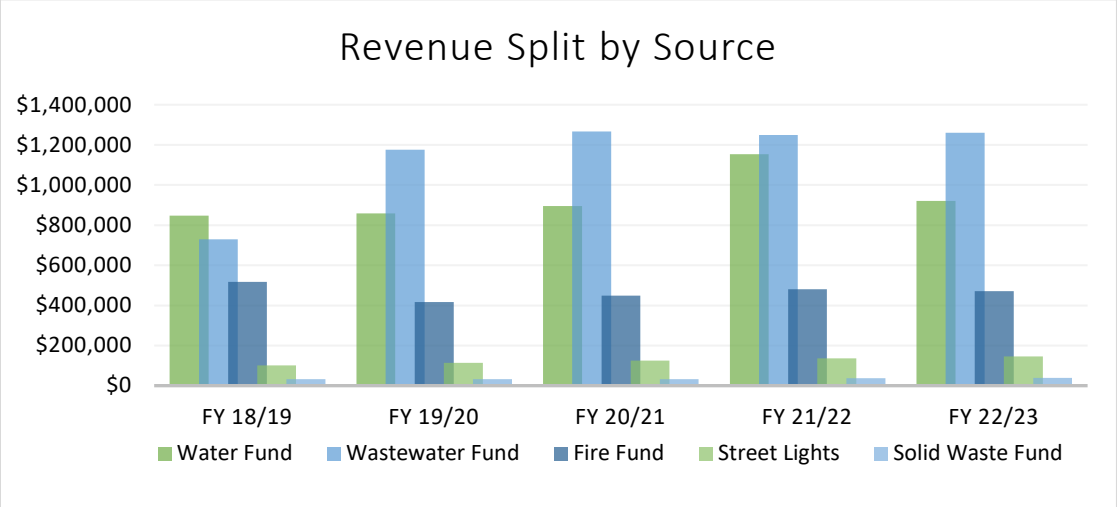
Revenue Trend Analysis

The bar graph below represents revenue sources by year. As depicted, the water fund was the primary source of revenue in FY 18-19 and thereafter the wastewater fund took the lead as primary source of revenue throughout the following 4 years, with a slight increase each year. Similarly, the wastewater fund was the second highest revenue source in FY 18-19 and thereafter the water fund took the lead as second highest revenue, with a slight decrease between FY 21-22 to FY 22-23. Water and wastewater are enterprise funds which receive mostly user fees; however, the wastewater department also receives property tax. The Street Lighting department is solely funded by property tax. The solid waste department is only funded through franchise fees. The Fire department receives most of its funding through property taxes. All of the departments receive funding through federal and state grants, mainly on a project basis.

Annual increases to the user fees are currently adequate to maintain existing services and to cover operating expenses for the water and wastewater departments. The property taxes collected are sufficient to fund current operations in street lighting, however they will not cover any additional services. The Fire Department requires additional funding, aside from the aforementioned property tax, in order to provide full time Firefighter staffing. Franchise fees, water, and wastewater rates were

last revised in 2022. SMCSD completed a new water rate study which is anticipated to be considered by the SMCSD Board mid-2023 and will be followed by Proposition 218 requirements.

Figure 5: Revenue Split by Source



Financial Statements / Audits

SMCSD hires an outside accounting firm to perform the annual audit in accordance with established governmental accounting standards. This includes auditing SMCSD's statements with respect to verifying overall assets, liabilities, and net position. These audited statements provide quantitative measurements in assessing SMCSD's short and long-term fiscal health with specific focus on delivering its active service functions. The five most recent audited budgets were used to conduct an evaluation of the District's Financial Health; separated into three categories (Agency Assets, Agency Liabilities, and Agency Net Position). Financial Conclusions have also been included, based on the most recent audited Fiscal Year ending on June 30, 2021.

Agency Assets

Agency assets provide current, future, or potential economic benefit for the entity. An agency asset is therefore something that is owned by the agency, or something that is owed to the agency. In this section agency assets will be reviewed in two separate categories as defined below:

1) *Current Assets*: cash and other assets that are expected to be converted to cash within a year.

2) *Non-Current Assets*: are long-term investments that are not expected to become cash within an accounting year.

SMCSD's audited assets at the end of FY 2020-2021 totaled $11.961 million and are 22% higher than the average year-end amount of $9.364 million documented during the previous five-year audited period. Assets classified as current, with the expectation they could be liquidated within a year, represented 41% of the total amount for that FY, or $4.903 million, and primarily tied to cash and investments. Assets classified as non-current make up the remainder of the total, $7.057 million, and are primarily attributed to property, plant, and equipment capital. Overall, all assets for SMCSD have increased by 39% over the corresponding 5-year audited period.

Table 15: Audited Assets

Category	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5-yr % Change	5-yr Average
Current Assets	2,256,174	1,774,797	1,883,263	3,076,372	4,903,626	117%	2,778,846
Non-Current Assets	6,335,518	6,711,838	6,548,057	6,272,796	7,057,880	11%	6,585,218
Total Assets	**8,591,692**	**8,486,635**	**8,431,320**	**9,349,168**	**11,961,506**	**39%**	**9,364,064**

Agency Liabilities

An agency liability is something the agency owes, usually a sum of money. Liabilities are settled over time through the transfer of economic benefits including money, goods, or services. In this section agency liabilities will be reviewed in two separate categories as defined below:

1) Current Liabilities: are an agency's short-term financial obligations due to be paid within a year.

2) Other Non-Current Liabilities: are an agency's long-term financial obligations that are due more than a year away.

SMCSD's audited liabilities at the end of FY 2020-2021 totaled $2.312 million and were 12% higher than the average year-end amount of $2.032 million documented during the previous five-year audited period. Liabilities classified as current and representing obligations owed in the near-term account for

8%, or $186 thousand, of the total liabilities in that FY and largely tied to accounts payable fees. Non-current liabilities represent the remaining total, or $2.126 million, and are largely tied to payments on liabilities due in more than one year. Some Long-Term liabilities can be attributed to a Water Department loan through the US Department of Agriculture for a water storage tank that was built in 2009 and Fire Department loans for Fire Engines and Temporary Housing Unit Project loan with Holman Capital Corporation (once the Station Renovation Project is completed the Unit shall be sold providing additional funding for complete loan repayment). Overall, all liabilities have increased by 13% over the corresponding 5-year audited period.

Table 16: Audited Liabilities

Category	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5-yr % Change	5-yr Average
Current liabilities	244,237	246,627	160,490	105,969	186,281	-24%	188,721
Non-Current Liabilities	1,811,189	1,852,346	1,725,320	1,705,868	2,126,318	17%	1,844,208
Total Liabilities	**2,055,426**	**2,098,973**	**1,885,810**	**1,811,837**	**2,312,599**	**13%**	**2,032,929**

Agency Net Position

The agency net position is the difference between (1) total assets, and (2) total liabilities. Net position should be displayed in three categories which focus on the accessibility of the underlying assets:

- Net investment in capital assets
- Restricted for Debt Service
- Unrestricted

SMCSD's audited net position or equity at the end of FY 2020-2021 totaled $9.778 million and represents the difference between the District's total assets and total liabilities. The most recent year-end amount is 24% higher than the average year-end sum of $7.416 million, documented during the previous 5-year audited period. More than half of the ending net investment, 55% or $5.411 million, is tied to capital assets with the remainder categorized as restricted for debt service, at $3.351 million, and $1.014 million as unrestricted. Overall, the net position for SMCSD has increased by 48% through the corresponding 5-year audited period.

Table 17: Audited Net Position

Category	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	5-yr % Change	5-yr Average
Net Investment in Capital Assets	4,726,154	5,198,434	5,177,518	4,962,076	5,411,976	15%	5,095,232
Restricted for Debt Service	2,025,221	2,102,304	1,845,310	2,149,635	3,351,873	66%	2,294,869
Unrestricted	(153,848)	(843,339)	(398,483)	510,878	1,014,318	-759%	25,905
Total Net Position	**6,597,527**	**6,457,399**	**6,624,345**	**7,622,589**	**9,778,167**	**48%**	**7,416,005**

Financial Conclusions

Statements made in this section help explain financial trends that have been identified in the tables above. It is also important to note that the District's audits do not express an opinion or provide any assurance on information because the limited analysis/procedures do not provide sufficient evidence. The District's net position, the difference between assets and liabilities, is one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net position is one indicator of whether its financial health is improving or deteriorating. SMCSD's net position has increased over the last 5-year audited period ending at 9.778 million in FY 2020-2021 with a 5-year average of 7.416 million.

Other nonfinancial factors, such as changes in the District's property tax base (described further in this paragraph) and the condition of the District's assets (described in the "Agency Assets" portion of the Finance Section) should also be considered to assess the overall health of the District. The County levies, bills, and collects property taxes and special assessments for the District. Property taxes levied are recorded as revenue in the fiscal year of levy, due to the adoption of the "alternate method of property tax distribution," known as the Teeter Plan, by the District and the County. The Teeter Plan authorizes the Auditor/Controller of the County to allocate 100% of the secured property taxes billed, excluding unitary tax (whether paid or unpaid). The County remits tax monies to the District every month and twice a month in December and April. The final amount which is "teetered" is remitted in

August each year. The Wastewater, Lighting, and Fire Funds receive funding from District property taxes.

Overall, SMCSD's operating expenses do not exceed their revenue. SMCSD depends on property tax and rate revenue to fund most of its annual operational costs. Capital expenses, such as equipment purchases, facility construction, and infrastructure installation and replacement, are generally dependent on connection fees and grant funding to be completed. All assets have increased by 39%, liabilities have increased by 13%, and the net position for SMCSD has increased by 48% over the last 5-year audited period (FY 16-17 through FY 20-21).

DETERMINATIONS

Service Review Determinations per Government Code Section 56430

As set forth in Section 56430(a) of the CKH Act—In order to prepare and to update the SOI in accordance with Section 56425, the commission shall conduct a service review of the municipal services provided in the county or other appropriate area designated by the commission. The commission shall include in the area designated for a service review the county, the region, the sub-region, or any other geographic area as is appropriate for an analysis of the service or services to be reviewed, and shall prepare a written statement of its determinations with respect to each of the following:

1. **Growth and population projections for the affected area**
    a. Currently, the estimated population of SMCSD is 3,172. With an estimated build-out population of 6,829, SMCSD is currently 46% built out and could reach full build out by 2080.
2. **The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence**
    a. The estimated 2021 Median Household Income for San Miguel CDP is $66,496 which is 78% of the estimated MHI for California. Therefore, SMCSD qualifies as a DUC.
    b. The District may wish to consider conducting a community survey, that could, in part, more accurately determine the MHI and characteristics of the community. This information may be helpful with regard to eligibility for grant funding and other planning efforts.
3. **Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies**
    a. **Water** | SMCSD is authorized to provide water service as it is described in government code section 61100 (a). The SMCSD derives its water supply from three water supply wells. The average combined annual production from the three wells is 303 AFY. The combined production capacity when all three existing wells are in service is adequate to meet the existing and future demands of SMCSD. The three water supply wells show water quality concerns, and the SMCSD continues to monitor the water quality in its

supply wells, with specific attention paid to arsenic levels in the SLT Well and radioactive constituents in the ground water supplied by Well No. 3 and 4. There are two potable water storage facilities within the SMCSD water system, providing a total of 700,000 gallons of storage. This volume is adequate to meet both existing and future development scenarios for operational storage, but it is not adequate to meet fire or emergency storage requirements. The District is currently proposing water rate increases which would support operating and maintenance needs and provide adequate funding for capital improvement projects that would support safe and reliable water service. LAFCO determines that SMCSD has capability and capacity to adequately meet existing water demand and some level of increased future water demand as capital improvement projects are completed.

b. **Wastewater** | SMCSD is authorized to provide wastewater service as it is described in government code section 61100 (a). Only the main area of SMCSD is currently served by sanitary sewer collection infrastructure with parcels on the east side of the Salinas River currently served by on-site wastewater treatment systems. The existing Wastewater Treatment Facility is nearing treatment capacity, and the SMCSD is currently in the process of planning and designing the expansion and renovation of the District's WWTF with the goal of meeting all existing and anticipated regulatory requirements and the needs of the District's customers over the next 30-years. SMCSD's Water and Wastewater Master Plan identifies planned improvements for the WWTF as well as potential funding opportunities for the project. LAFCO determines that SMCSD is nearing the treatment capacity of the existing WWTF and that the existing WWTF requires an expansion and upgrade to meet existing and future wastewater demand.

c. **Street Lighting** | SMCSD is authorized to provide street lighting service as it is described in government code section 61100 (a). SMCSD provides street lighting services to the District through a contract with the Pacific Gas and Electric Company. The District also provides landscaping service to a limited area of the District. LAFCO determines that SMCSD has capability and capacity to adequately provide street lighting service.

d. **Fire Protection** | SMCSD is authorized to provide fire protection service as it is described in government code section 61100 (a). San Miguel Fire is an All-Risk Department servicing District residents in addition to providing Automatic Aid to the adjacent County's unrepresented areas. The Fire Department currently has a full-time Fire Chief and relies on Paid Call Firefighters (PCFs) for staffing. The Fire Department is currently beyond workspace capacity due to limited office space, increased staff, and utilizing a floor plan that was not designed to support the functions currently performed within the space. In 2022, the department responded to 339 calls, 89 of which were for service outside of SMCSD's boundaries. SMCSD can cover 95% of the District in 7-minute response time, and 100% of the District in less than 8-minutes, which is within the County's recommended "Urban Service Level". It is believed that incident activity exceeding 500 calls per year may cause a negative impact on PCF response. To better serve underserved communities outside of SMCSD while collecting funding for service, District staff have expressed interest in exploring the idea of a formation of a new San Miguel Fire District. Further analysis is necessary to determine feasibility. LAFCO determines that SMCSD has capability and capacity to adequately provide fire protection service, however as population grows and utilization rates increase, additional staffing and improvements to capital facilities and equipment may be necessary to improve the delivery of services to the District.

e. **Solid Waste** | SMCSD is authorized to provide solid waste service as it is described in government code section 61100 (a). SMCSD is the solid waste authority and has a Franchise Agreement with San Miguel Garbage Company to provide solid waste services. LAFCO determines that SMCSD has capability and capacity to adequately provide solid waste services.

4. Financial ability of agencies to provide services

a. SMCSD appears to have adequate annual revenue and fund balance to provide the services that it currently provides. At the end of fiscal year 2020-2021, the SMCSD had approximately $11.961 million in cash and long-term investments.

b. SMCSD's net position has increased over the last 5-year audited period ending at $9.778 million in FY 2020-2021 with a 5-year average of $7.416 million. SMCSD is financially stable despite increasing costs and limited revenues. Franchise fees, water, and wastewater rates were last revised in 2022. SMCSD completed a new water rate study and is proposing to gradually phase in water rate increases over the next 5 years to support operating and maintenance needs and to provide funding for capital improvements. LAFCO determines that SMCSD is financially stable.

5. **Status of and, opportunities for, shared facilities**
    a. The development of areas within the SMCSD service boundary may lead to shared infrastructure with the County; (i.e. roads and streets are a County function), Sheriff services, and parks and recreational facilities. The potential to create shared relationships for providing some services is suggested and may be appropriate when providing certain services.
    b. At present, the distinction between District and County services with the service boundary is clear. Opportunities for increased coordination may include additional automatic aid and use of a County water tender from County Fire.
6. **Accountability for community service needs, including governmental structure and operational efficiencies**
    a. SMCSD is governed by a five-member Board of Directors that are elected to four-year terms. Regularly scheduled monthly Board meetings are held and all meetings are open to the public and are publicly posted a minimum of 72 hours prior to the meeting in accordance with the Brown Act.
    b. SMCSD maintains and up-to-date website which contains District information, documents, and updates.
    c. SMCSD considers current staffing levels inadequate to provide services within the District's service area, with anticipated need for additional wastewater treatment facility operators and firefighters within the District.

d. The District has demonstrated accountability and transparency in its disclosure of information and cooperation during the process of this MSR. The District responded to the questionnaires and cooperated with document requests.

e. LAFCO determines that SMCSD is accountable and transparent.

7. **Any other matter related to effective or efficient service delivery**

   a. There are no other matters related to the efficiency of services.

Sphere of Influence Determinations per Government Code Section 56425

In order to carry out its purposes and responsibilities for planning and shaping the logical and orderly development of local governmental agencies to advantageously provide for the present and future needs of the county and its communities, the commission shall develop and determine the sphere of influence of each city, as defined by G.C. Section 56036, and enact policies designed to promote the logical and orderly development of areas within the sphere. In determining the sphere of influence of each local agency, the commission shall consider and prepare a written statement of its determinations with respect to the following:

1. **Present and planned land uses in the area, including agricultural and open-space lands.**
   - The SMCSD SOI is coterminous with the District's service area boundary. The SOI is expected to remain unchanged, with no expansions or reductions for SMCSD.
   - Land uses within the District's SOI are predominantly residential, agricultural, and open space. Other land uses include commercial, industrial, public facilities, and recreational.
   - SMCSD is currently 46% built-out, with a projected build out date of 2080. Therefore, the current District boundaries are sufficient to accommodate growth at this time.
2. **Present and probable need for public facilities and services in the area.**
   - The SMCSD's SOI is coterminous with the District's service area boundary. The SOI is expected to remain unchanged, with no expansions or reductions for SMCSD. The current District boundaries are sufficient to accommodate growth at this time.
3. **Present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.**

- There is a present need and anticipated continued need for the service being provided by the SMCSD in the area.
- The SMCSD SOI is coterminous with the District's service area boundary. The SOI is expected to remain unchanged, with no expansions or reductions for SMCSD. The current District boundaries are sufficient to accommodate growth at this time.

4. **Existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.**
   - The SMCSD SOI is coterminous with the District's service area boundary. The SOI is expected to remain unchanged, with no expansions or reductions for SMCSD. The current District boundaries are sufficient to accommodate growth at this time.
5. **For an update of a sphere of influence of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection, the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere.**
   - The SMCSD SOI is coterminous with the District's service area boundary. The SOI is expected to remain unchanged, with no expansions or reductions for SMCSD.
   - Unincorporated territory surrounding the District may qualify as disadvantaged. Should future annexations or services extensions be proposed, special consideration will be given to any DUCs affected by the annexation consistent with GC §56375(8)(A) and LAFCO policy

APPENDIX

Sources

General

1. Sphere of Influence Update and Municipal Service Review for Templeton CSD, San Miguel CSD and Heritage Ranch CSD, 2013
2. SMCSD Website

Accountability

1. SMCSD Website

Population Profile

1. 2020 Decennial US Census Data
2. San Luis Obispo Council of Governments 2050 Regional Growth Forecast

Present and Planned Land Use

1. San Miguel Community Plan

Water Section

1. Water and Wastewater Master Plan, 2020
2. 2022-2027 Strategic Plan

Wastewater

1. Water and Wastewater Master Plan, 2020
2. 2022-2027 Strategic Plan

Fire

1. Special Districts Fire Protection Study for County of San Luis Obispo, 2018
2. San Miguel Fire Department District Expansion Memo, March 2022
3. 2022-2027 Strategic Plan

Finance

1. SMCSD Approved Fiscal Year 18-19 Budget Report
2. SMCSD Approved Fiscal Year 19-20 Budget Report
3. SMCSD Approved Fiscal Year 20-21 Budget Report
4. SMCSD Approved Fiscal Year 21-22 Budget Report

5. SMCSD Approved Fiscal Year 22-23 Budget Report
6. SMCSD Financial Statements for Fiscal Year Ended June 30, 2021
7. SMCSD Financial Statements for Fiscal Year Ended June 30, 2020
8. SMCSD Financial Statements for Fiscal Year Ended June 30, 2019
9. SMCSD Financial Statements for Fiscal Year Ended June 30, 2018
10. SMCSD Financial Statements for Fiscal Year Ended June 30, 2017

IN THE LOCAL AGENCY FORMATION COMMISSION

COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA

Thursday, October 19, 2023

RESOLUTION NO. 2023-05

RESOLUTION APPROVING THE SAN MIGUEL COMMUNITY SERVICES DISTRICT MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE STUDY

The following resolution is now offered and read:

WHEREAS, the San Luis Obispo Local Agency Formation Commission, hereinafter referred to as the "Commission", is authorized to conduct municipal service reviews and establish, amend, and update spheres of influence for local government agencies whose jurisdictions are within San Luis Obispo County; and

WHEREAS, the Commission conducted a municipal service review to evaluate availability and performance of governmental services provided by San Miguel Community Services District, hereinafter referred to as the "District", pursuant to California Government Code § 56430, hereby incorporated by reference as contained in LAFCO File No. 2-S-22 San Miguel Community Services District Municipal Service Review and Sphere of Influence Study included as Attachment B of the October 19, 2023, LAFCO Staff Report; and

WHEREAS, the Commission conducted a sphere of influence study for the District pursuant to California Government Code § 56425, hereby incorporated by reference as contained in LAFCO File No. 2-S-22 San Miguel Community Services District Municipal Service Review and Sphere of Influence Study included as Attachment B of the October 19, 2023, LAFCO Staff Report; and

WHEREAS, Government Code §56425(i) requires that when adopting, amending, or updating a sphere of influence for a special district, the Commission shall establish the nature, location, and extent of any functions or classes of services provided by those districts; and

WHEREAS, Government Code § 56050.5 provides that once the Commission establishes the functions or services being provided by a district pursuant to Government Code § 56425(i), all services, facilities, functions, or powers authorized by the principal act under which the district is formed, but that are not being exercised, are deemed to be latent services or powers; and

WHEREAS, no change in regulation, land use, or development will occur as a result of the adoption of a sphere of influence for the district; and

WHEREAS, the Executive Officer gave sufficient notice of a public hearing to be conducted by the Commission in the form and manner provided by law; and

WHEREAS, the staff report and recommendations on the municipal service review and sphere of influence study were presented to the Commission in the form and manner prescribed by law; and

WHEREAS, the Commission heard and fully considered all the evidence presented at a public hearing held on the municipal service review and sphere of influence study on October 19, 2023; and

WHEREAS, the Commission considered all of the municipal service review and sphere of influence factors required under California Government Code § 56430 (a) and 56425 (e) and adopts as its written statements of determinations therein, the determinations set in the Public Review Draft of the municipal service review and sphere study titled "Municipal Service Review and Sphere of Influence Study for San Miguel Community Services District", with said determinations being included in Exhibit B of this resolution; and

WHEREAS, the Notice of Exemption, prepared pursuant to § 15062 is adequate as the documentation to comply with the California Environmental Quality Act (CEQA) under the General Rule Exemption § 15061(b)(3) and Categorical Exemption § 15306, for the municipal service review and sphere of influence study for the District; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Local Agency Formation Commission of the County of San Luis Obispo, State of California, as follows:

1. That the recitals set forth hereinabove are true, correct, and valid.
2. The municipal service review and sphere study titled "Municipal Service Review and Sphere of Influence Study for San Miguel Community Services District", includes the related statements of determination, and is determined to be exempt from CEQA pursuant to § 15061(b)(3) and § 15306 of the CEQA Guidelines.
3. That the Notice of Exemption prepared for this proposal is complete and adequate, having been prepared in accordance with the provisions of the CEQA and is hereby determined to be sufficient for the Commission's actions and is incorporated by reference as Exhibit A of this resolution.
4. That the Executive Officer of this Commission is authorized and directed to mail copies of this resolution in the manner provided by law.
5. Pursuant to Government Code § 56430(a), the Commission makes the written statement of determinations for municipal service reviews, included in Exhibit B of this resolution.
6. Pursuant to Government Code § 56425(e), the Commission makes the written statement of determinations for the sphere of influence, included in Exhibit B of this resolution.

7. That the Sphere of Influence for the district be adopted pursuant to the map in Exhibit C of this Resolution.
8. In adopting this sphere of influence for the district, pursuant to Government Code § 56425(i), the Commission establishes that the only function or service provided by the district within its jurisdictional boundaries is water, wastewater, street lighting, fire, and solid waste.
9. Water, wastewater, street lighting, fire, and solid waste are considered general terms used to identify the authorized powers of the district and that the powers are further described in Government Code § 61100.
10. Pursuant to Government Code § 56050.5, all other services, facilities, functions, or powers authorized by the Community Services District principal act that are not being exercised are, by operation of law, determined to be latent services or powers.

Upon a motion of Commissioner Bourbeau, seconded by Commissioner Gregory and on the following roll call vote:

AYES:	**COMMISSIONERS CHARLES BOURBEAU, STEVE GREGORY, ROBERT ENNS, HEATHER JENSEN, JIMMY PAULDING, VICE CHAIR MARSHALL OCHYLSKI, AND CHAIR DEBBIE ARNOLD**
NAYS:	**NONE**
ABSENT:	**COMMISSIONER ED WAAGE**
ABSTAIN:	**NONE**

The foregoing resolution is hereby adopted.

Debbie Arnold 10/20/23

Debbie Arnold Date
LAFCO Chair

ATTEST:

Rob Fitzroy 10/20/2023

Rob Fitzroy Date
LAFCO Executive Officer

APPROVED AS TO FORM AND LEGAL EFFECT:

October 20, 2023

Brian Pierik Date
LAFCO Legal Counsel

Notice of Exemption

To: ☐ Office of Planning and Research
PO Box 3044, 1400 Tenth Street, Room 222
Sacramento, CA 95812-3044

☑ County Clerk
County of San Luis Obispo
County Government Center
San Luis Obispo, CA 93408

From: San Luis Obispo LAFCO
Rob Fitzroy, Executive Officer
1042 Pacific St. Suite A
San Luis Obispo, CA 93401
(805) 781 – 5795
rfitzroy@slo.lafco.ca.gov

Project Title: LAFCO File No. 2-S-22 / San Miguel Community Services District Municipal Service Review and Sphere of Influence Study

Project Location: San Miguel Community Services District (SMCSD) is located in northern San Luis Obispo County, north of the City of Paso Robles.

Description of Nature, Purpose, & Beneficiaries of Project: The Local Agency Formation Commission (LAFCO) has prepared a Sphere of Influence (SOI) Study and Municipal Service Review (MSR) for the San Miguel Community Services District pursuant to Government Code § 56425 and § 56430. The SOI is a 20-year growth boundary that includes areas that may be served by the District in the future. State law requires the MSR to be completed either prior to or concurrent with, the SOI study. The MSR evaluates the public services provided by the District and is used as the basis for any changes to the SOI. The Commission took action to reaffirm the district's SOI as depicted in Exhibit C of Attachment A of the LAFCO October 19, 2023, staff report found on the LAFCO website at https://slo.lafco.ca.gov/, and establishing that the active services provided by the district are water, wastewater, street lighting, fire, and solid waste, and deeming all remaining powers not already mentioned as latent pursuant to government code § 56425 (i).

Name of Public Agency Approving Project: The San Luis Obispo County LAFCO conducted a noticed public hearing on October 19, 2023, at 9:00 a.m. in the Board of Supervisors Chambers in San Luis Obispo at the County Government Center. Additional information is available on the LAFCO website at https://slo.lafco.ca.gov/.

Exemption Status: (check one)

☐ Ministerial (Sec. 21080(b)(1); 15268);	☒ Categorical Exemption: State type and section number
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));	☐ Statutory Exemptions: State code number
☐ Emergency Project (Sec. 21080(b)(4); 15269 (b)(c));	☐ Other: The activity is not a project subject to CEQA.

Reasons Why Project is Exempt: It has been determined with certainty that the MSR is categorically exempt under Class 6, Section 15306 and the MSR & SOI qualifies for a general rule exemption under Section 15061(b)(3). There is no possibility that this MSR and SOI update may have a significant effect on the environment because there are no land use changes associated with the documents; therefore, the SMCSD MSR & SOI Study is found to be exempt from CEQA pursuant to section 15061(b)(3) and section 15306 of the State Guidelines. LAFCO will file this Notice of Exemption upon approval of the MSR and SOI Study.

Rob Fitzroy, Executive Officer

10/23/23
Date

Service Review Determinations per Government Code Section 56430 for the San Miguel Community Services District

1. **Growth and population projections for the affected area**
    a. Currently, the estimated population of SMCSD is 3,172. With an estimated build-out population of 6,829, SMCSD is currently 46% built out and could reach full build out by 2080.
2. **The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence**
    a. The estimated 2021 Median Household Income for San Miguel CDP is $66,496 which is 78% of the estimated MHI for California. Therefore, SMCSD qualifies as a DUC.
    b. The District may wish to consider conducting a community survey, that could, in part, more accurately determine the MHI and characteristics of the community. This information may be helpful with regard to eligibility for grant funding and other planning efforts.
3. **Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies**
    a. **Water |** SMCSD is authorized to provide water service as it is described in government code section 61100 (a). The SMCSD derives its water supply from three water supply wells. The average combined annual production from the three wells is 303 AFY. The combined production capacity when all three existing wells are in service is adequate to meet the existing and future demands of SMCSD. The three water supply wells show water quality concerns, and the SMCSD continues to monitor the water quality in its supply wells, with specific attention paid to arsenic levels in the SLT Well and radioactive constituents in the ground water supplied by Well No. 3 and 4. There are two potable water storage facilities within the SMCSD water system, providing a total of 700,000

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a. SMCSD appears to have adequate annual revenue and fund balance to provide the services that it currently provides. At the end of fiscal year 2020-2021, the SMCSD had approximately $11.961 million in cash and long-term investments.

b. SMCSD's net position has increased over the last 5-year audited period ending at $9.778 million in FY 2020-2021 with a 5-year average of $7.416 million. SMCSD is financially stable despite increasing costs and limited revenues. Franchise fees, water, and wastewater rates were last revised in 2022. SMCSD completed a new water rate study and is proposing to gradually phase in water rate increases over the next 5 years to support operating and maintenance needs and to provide funding for capital improvements. LAFCO determines that SMCSD is financially stable.

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a. SMCSD is governed by a five-member Board of Directors that are elected to four-year terms. Regularly scheduled monthly Board meetings are held and all meetings are open to the public and are publicly posted a minimum of 72 hours prior to the meeting in accordance with the Brown Act.

b. SMCSD maintains and up-to-date website which contains District information, documents, and updates.

c. SMCSD considers current staffing levels inadequate to provide services within the District's service area, with anticipated need for additional wastewater treatment facility operators and firefighters within the District.

d. The District has demonstrated accountability and transparency in its disclosure of information and cooperation during the process of this MSR. The District responded to the questionnaires and cooperated with document requests.
e. LAFCO determines that SMCSD is accountable and transparent.

7. **Any other matter related to effective or efficient service delivery**
    a. There are no other matters related to the efficiency of services.

Sphere of Influence Determinations per Government Code Section 56425 for the San Miguel Community Services District

1. **Present and planned land uses in the area, including agricultural and open-space lands.**
    a. The SMCSD SOI is coterminous with the District's service area boundary. The SOI is expected to remain unchanged, with no expansions or reductions for SMCSD.
    b. Land uses within the District's SOI are predominantly residential, agricultural, and open space. Other land uses include commercial, industrial, public facilities, and recreational.
    c. SMCSD is currently 46% built-out, with a projected build out date of 2080. Therefore, the current District boundaries are sufficient to accommodate growth at this time.
2. **Present and probable need for public facilities and services in the area.**
    a. The SMCSD's SOI is coterminous with the District's service area boundary. The SOI is expected to remain unchanged, with no expansions or reductions for SMCSD. The current District boundaries are sufficient to accommodate growth at this time.
3. **Present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.**
    a. There is a present need and anticipated continued need for the service being provided by the SMCSD in the area.

b. The SMCSD SOI is coterminous with the District's service area boundary. The SOI is expected to remain unchanged, with no expansions or reductions for SMCSD. The current District boundaries are sufficient to accommodate growth at this time.

4. **Existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.**
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5. **For an update of a sphere of influence of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection, the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere.**
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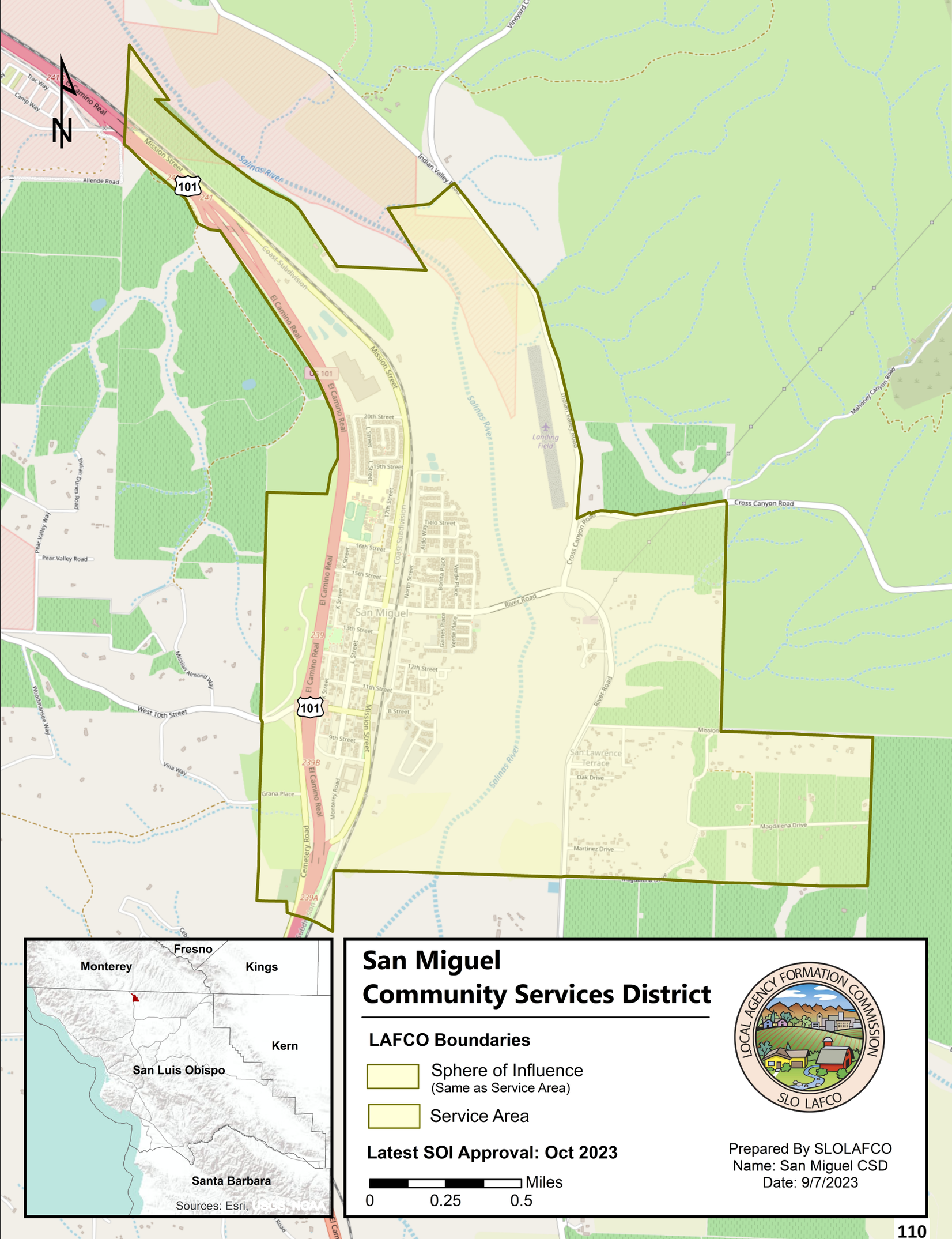
    b. Unincorporated territory surrounding the District may qualify as disadvantaged. Should future annexations or services extensions be proposed, special consideration will be given to any DUCs affected by the annexation consistent with GC §56375(8)(A) and LAFCO policy


N
Fresno
Monterey
Kings
Kern
San Luis Obispo
Santa Barbara
Sources: Esri,
San Miguel
Community Services District
LAFCO Boundaries
Sphere of Influence
(Same as Service Area)
Service Area
Latest SOI Approval: Oct 2023
Miles
0
0.25
0.5
LOCAL AGENCY FORMATION COMMISSION
SLO LAFCO
Prepared By SLOLAFCO
Name: San Miguel CSD
Date: 9/7/2023
110
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San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 7.1**

SUBJECT: San Luis Obispo County Organizations

SUGGESTED ACTION: Verbal/Report

DISCUSSION:

FISCAL IMPACT:
None

PREPARED BY: Tamara Parent

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 7.2**

SUBJECT: Community Service Organizations

SUGGESTED ACTION: Verbal

DISCUSSION:
Verbal/Report.

FISCAL IMPACT:
None

PREPARED BY: Tamara Parent

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 7.3**

SUBJECT: Camp Roberts—Army National Guard

SUGGESTED ACTION: Verbal

DISCUSSION:
Verbal/Report

FISCAL IMPACT:
None

PREPARED BY: Tamara Parent

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 8.1**

SUBJECT: General Manager

SUGGESTED ACTION: Receive report

DISCUSSION:

I encourage any Board member or member of the public with questions, comments, or complaints about the District operations to contact me at the District office or by email.

District Office phone: 805-467-3388
My email: kelly.dodds@sanmiguelcsd.org
If an inquiry is outside of the Districts scope we will usually be able to direct individuals to the responsible organization or department.

General information about the District can also be found on the District website - www.sanmiguelcsd.org

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FISCAL IMPACT:
None

PREPARED BY: Kelly Dodds

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 8.2**

SUBJECT: District Counsel

SUGGESTED ACTION: Receive verbal report

DISCUSSION:

Verbal

FISCAL IMPACT:
None

PREPARED BY: Tamara Parent

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 8.3**

SUBJECT: District Utilities

SUGGESTED ACTION: Receive and file

DISCUSSION:

Well Status:-

- Well 4 is fully operational – Well Level 89.' 1/10/24 (STATIC)
- Well 3 is fully operational – Well Level 78.' 1/10/24 (STATIC)
- SLT well if off line -Well Level 168' 11/1/23(STATIC)

Water System status:

Water leaks this month: 1 This calendar year: 5

Water related calls through the alarm company after hours this month: 0 This Year: 5

- .

Sewer System status:

Sewer overflows this month: 0 this year: 0

Sewer related calls through the alarm company this month: 0 This Year: 0

- .

WWTF status:

- .

California Regional Water Resources Control Board:

- .

State Water Resources Control Board (SWRCB):

- .

Division of Water Resources (DWR):

-

Regional Water Management Group (RWMG)/ Water Resources Advisory Committee (WRAC):

- .

Billing related activity:

- **Total active accounts (at the time of this report)**
- 907 water accounts
- 809 wastewater accounts
- **Overdue accounts (at the time of this report)**
- 25 accounts 60 days past due
- **Accounts on a Payment Arrangement Agreement**
- 3 accounts have started an arrangement.
- **Service orders (for this month at the time of this report)**
- 7 service orders issued and completed

Lighting/ Landscaping status:

- .

Solid Waste:

Mattress recycling

- Mattresses are accepted by appointment only, Monday, Wednesday, Friday between 8 am and 11 am.

E-Waste collection

- E-waste is accepted Monday, Wednesday, Friday between 8 am and 11 am.

SB-1383:

- .

Project status:

- **Replacement water tank and pump station on east side of river/ water line replacement.** (21007) started February 2022
  - **(POTENTIALLY GRANT FUNDED)**
  - Application submitted
- **Recycled water line from WWTF to Vineyard/ Gallo**
  - Survey, boring completed and working on plans and easements
- **Sewer lining and manhole rehabilitation project** (21008) started February 2021
  - **(100% GRANT FUNDED)**
  - APS Environmental started cleaning and CCTV work.
  - Located multiple issues that are being reviewed as they occur to determine appropriate action needed.
- **Cost of Service Rate Study** (22005) started June 2022
  - Board Discussion has been continued

    - Staff reviewed additional possibilities based on board comment.
- **Septic to Sewer conversion grant application** (#) started September 2023
    - **(POTENTIALLY GRANT FUNDED)**
    - Application complete and submitted.

Staffing

- Two vacant positions.
- WWTF Operator Lead and WWTF Operator, both are out for applications.
- Investigating feasibility of hiring an additional person to fill a need for compliance and reporting in the utilities departments.

SLO County in San Miguel:

- .

Caltrans in San Miguel:

- .

FISCAL IMPACT:
None

PREPARED BY: Kelly Dodds

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 8.4**

SUBJECT: Fire Chief Report

SUGGESTED ACTION: Receive and File

DISCUSSION:

Equipment:

1. All SMFD engines are in currently service.
2. SCBA fit testing equipment training has been completed and all Department members have been fir tested.
3. SMF may receive up to 2- new BKR 5000's as part of a County wide Homeland Security. Five Cities Fire Authority is the point for this purchase.
4. 8601 will begin being decommissioned in February 2024.
5. Options for a new command vehicle are being explored.

Cost Recovery:

1. The final documents have been signed and returned.

Code Adoption 2023:

1. Local Ordinance 01-2023 has been forwarded to County Fire for submission to the County Board of Supervisors for ratification as required. County Planning has taken issue with the photovoltaic plan submission requirement well beyond the required review period. The Fire Chief is currently working with Legal to prepare for a presentation before the Board of Supervisors during Public Comment. The BOD signed a letter of support regarding the request for PV plan submission to the District Fire Department for review. The Department is attempting to reengage County Staff prior to presentation to the Board of Supervisors and are still awaiting a response.
2. The HCD has confirmed the assumption of Fire Code Enforcement within State managed parks within the San Miguel District Boundaries on May 4th, 2023. notification was sent via certified mail to the 2 property owners. Return receipts for delivery confirmation were received on May 8th & 10th. The Department shall be contacting outside agencies regarding inspections. A potential inspection date of 26 July has been pushed back due to the ratification issues between the County and SMF. This item is still pending ratification.

Grants:

2023/2024 Grants

1. The award was been finalized on September 6, 2023. All grant funded items have been ordered and awaiting delivery.
2. SMF shall be applying for the 2024 OTS Grant. The grant may provide funding for replacement of necessary Auto Extrication Equipment.
3. SMF shall apply for the AFG grant opening in February 2024, and the SAFER Grant opening in March.
4. SAFER Grant awards were posted on 9/28/2023 only 174 out of 300 awards were approved and all funding expended. A final turndown letter was received in December. The Fire Chief and Consultants are participating in SAFER Grant specific webinars preparing for the upcoming grant cycle.

Training:

1. SMF in conjunction with SLOFIST are hosting a FI210 Course in the Spring of 2024. The dates have been set for May 6-10, 2024. The classroom location will be at Paso Robles Fire EOC. The potential burn plot locations are TBD. SMF C8600 is the primary POC for the training. A cost summary has been received on January 12, 2024 and a final class budget is being formulated.
2. Regular weekly training is continuing adhering to the annual training schedule.
3. Additional outside training shall commences as courses become available.

San Luis Obispo County Fire Chiefs Association.

1. No update, Fire Chief Young was appointed as the County Fire Chiefs Association representative to SLOFIST.

FISCAL IMPACT:
None

PREPARED BY: Scott Young

San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:23:38 AM

Daily Log Items per Personnel for Activity Code for Personnel

Activity Codes: All Activity Codes | Personnel: Young, Scott P | Start Time: 00:00 | End Time: 23:00 | Start Date: 12/01/2023 | End Date: 12/31/2023

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
Young, Scott P					
12/01/2023 08:30:00	12/02/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/02/2023 08:30:00	12/03/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/03/2023 08:30:00	12/04/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/04/2023 08:30:00	12/05/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/04/2023 18:00:00	12/04/2023 18:24:00	INCIDENT	E8668	Incident 2023-311 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 850 Sebastian CT	0.40
12/05/2023 08:30:00	12/06/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/05/2023 18:00:00	12/05/2023 22:00:00	DAYBOOK		EMS : EMS Lead Instructor: Young, Scott P	4.00
12/06/2023 08:30:00	12/07/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/06/2023 14:34:00	12/06/2023 14:57:00	INCIDENT	E8668	Incident 2023-312 - Trash or rubbish fire, contained: Apparatus E8668 responded to 8528 Warren RD	0.38
12/07/2023 07:00:00	12/07/2023 13:00:00	DAYBOOK	8600	Attend Allen Hancock Commencement	6.00
12/07/2023 08:30:00	12/08/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/08/2023 08:14:00	12/08/2023 09:20:00	INCIDENT	8600	Incident 2023-313 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 9871 Vina WAY	1.10
12/08/2023 08:30:00	12/08/2023 12:30:00	DAYBOOK	SMF 1		4.00
12/08/2023 17:00:00	12/09/2023 08:30:00	DAYBOOK	SMF 1		15.50
12/09/2023 15:00:00	12/10/2023 07:00:00	DAYBOOK	8600		16.00
12/10/2023 08:30:00	12/11/2023 08:30:00	DAYBOOK	8600		24.00
12/11/2023 08:30:00	12/12/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/12/2023 08:30:00	12/13/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/13/2023 08:00:00	12/13/2023 12:30:00	DAYBOOK	8600	SLOFIST Meeting San Luis Obispo	4.50
12/13/2023 08:30:00	12/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/14/2023 08:30:00	12/15/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/14/2023 12:30:00	12/14/2023 14:30:00	DAYBOOK	8600	County Fire Chief Association Meeting	2.00
12/14/2023 18:00:00	12/14/2023 22:00:00	DAYBOOK	8600	SMCSD BOD Meeting	4.00
12/15/2023 08:13:00	12/15/2023 08:27:00	INCIDENT	E8668	Incident 2023-320 - Public service assistance, other: Apparatus E8668 responded to 9850 N River RD	0.23
12/15/2023 08:30:00	12/16/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/15/2023 14:29:00	12/15/2023 14:44:00	INCIDENT	E8668	Incident 2023-321 - Smoke detector activation due to malfunction: Apparatus E8668 responded to 635 Catala WAY	0.25
12/16/2023 08:30:00	12/17/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/16/2023 15:29:00	12/16/2023 16:02:00	INCIDENT	E8668	Incident 2023-322 - Emergency medical service, other: Apparatus E8668 responded to 1220 L ST	0.55
12/16/2023 18:00:00	12/16/2023 22:00:00	DAYBOOK	SMF 1	SMFA Christmas Light Parade & Santa Visit	4.00
12/16/2023 23:43:00	12/17/2023 00:07:00	INCIDENT	8600	Incident 2023-323 - Emergency medical service, other: Apparatus 8600 responded to 350 10th ST	0.40
12/17/2023 08:30:00	12/18/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/18/2023 00:30:00	12/18/2023 00:46:00	INCIDENT	E8668	Incident 2023-324 - False alarm or false call, other: Apparatus E8668 responded to 8698 Cross Canyons RD	0.27
12/18/2023 00:46:00	12/18/2023 01:19:00	INCIDENT	E8668	Incident 2023-325 - Emergency medical service, other: Apparatus E8668 responded to 1355 Mission ST	0.55
12/18/2023 08:30:00	12/19/2023 08:30:00	DAYBOOK	SMF 1		24.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
12/19/2023 08:30:00	12/20/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/19/2023 09:43:00	12/19/2023 09:53:00	INCIDENT	E8668	Incident 2023-326 - Public service assistance, other: Apparatus E8668 responded to 1426 Mission ST	0.17
12/19/2023 18:00:00	12/19/2023 22:00:00	DAYBOOK		Firefighter Training: Scene Size up Lead Instructor: Young, Scott P	4.00
12/20/2023 08:30:00	12/21/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/20/2023 13:38:00	12/20/2023 14:05:00	INCIDENT	E8696	Incident 2023-327 - Motor vehicle accident with no injuries.: Apparatus E8696 responded to 7798 N Highway 101 HWY	0.45
12/21/2023 08:30:00	12/22/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/21/2023 10:56:00	12/21/2023 11:19:00	INCIDENT	E8696	Incident 2023-329 - Hazardous condition, other: Apparatus E8696 responded to 1721 Mission ST	0.38
12/22/2023 08:30:00	12/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/23/2023 08:30:00	12/24/2023 08:30:00	DAYBOOK	8600		24.00
12/24/2023 08:30:00	12/25/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/25/2023 08:30:00	12/26/2023 08:30:00	DAYBOOK	8600		24.00
12/26/2023 04:15:00	12/26/2023 04:18:00	INCIDENT	E8696	Incident 2023-330 - Smoke detector activation, no fire - unintentional: Apparatus E8696 responded to 510 11th ST	0.05
12/26/2023 07:20:00	12/26/2023 07:50:00	INCIDENT	E8668	Incident 2023-331 - Emergency medical service, other: Apparatus E8668 responded to 14250 Power RD	0.50
12/26/2023 08:30:00	12/27/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/26/2023 11:54:00	12/26/2023 12:40:00	INCIDENT	E8668	Incident 2023-332 - Emergency medical service, other: Apparatus E8668 responded to 11011 Pear Valley RD	0.77
12/26/2023 12:26:00	12/26/2023 12:40:00	INCIDENT	E8668	Incident 2023-333 - Dispatched & cancelled en route: Apparatus E8668 responded to S Highway 101 HWY	0.23
12/27/2023 08:30:00	12/28/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/28/2023 08:30:00	12/29/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/28/2023 11:40:00	12/28/2023 11:43:00	INCIDENT	E8668	Incident 2023-334 - Dispatched & cancelled en route: Apparatus E8668 responded to 560 12th ST	0.05
12/29/2023 08:30:00	12/29/2023 16:30:00	DAYBOOK	SMF 1		8.00
				Total Hours for: Young, Scott P	**702.73**

Total of all Personnel Hours	**702.73**

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:27:34 AM

Effective Response Force Times by Incident for Date Range

Agencies On Scene: All Agencies | Census Tract(s): All Census Tracts | Cities: All Cities | Map Page(s): All Map Pages | Mutual Aid: All Types and None | Primary Action (s) Taken: All Codes | Property Use(s): All Types and None | Response Mode(s): All Response Modes | Shift(s): All Shifts | Zone(s): All Zones | Incident Type(s): All Incident Types | Station(s): All Stations | Complaints Reported by Dispatch: All Complaints Reported by Dispatch | Start Date: 12/01/2023 | End Date: 12/31/2023

Incident Date	Incident #	Losses - Property	Losses - Contents	Alarm Time	Total Personnel - Effective Response	First On Scene Apparatus	Last On Scene Apparatus	Earliest Turnout	Call Processing Time	First Unit Total Response Time	First Unit Travel Time	Total Travel Time Effective Response	Total Response Time Effective Response
12/02/2023	2023-310	0	0	17:52:00	2	E8668	E8668	04:00	00:00	00:10:00	00:06:00	00:06:00	00:10:00
12/04/2023	2023-311	0	0	18:00:00	2	E8668	E8668	04:00	00:00	00:06:00	00:02:00	00:02:00	00:06:00
12/06/2023	2023-312	0	0	14:34:00	1	E8668	E8668	03:00	00:00	00:15:00	00:12:00	00:12:00	00:15:00
12/08/2023	2023-313	0	0	08:14:00	4	8600	E8668	02:00	00:00	00:05:00	00:03:00	00:06:00	00:08:00
12/12/2023	2023-316	0	0	15:31:00	4	E8696	E8696	00:00	00:00	00:03:00	00:03:00	00:03:00	00:03:00
12/12/2023	2023-317	0	0	15:55:00	4	E8696	E8696	01:00	00:00	00:02:00	00:01:00	00:01:00	00:02:00
12/14/2023	2023-318	0	0	14:01:00	3	P8651	P8651	01:00	00:00	00:09:00	00:08:00	00:08:00	00:09:00
12/14/2023	2023-319	0	0	16:52:00	2	E8696	E8696	06:00	00:00	00:08:00	00:02:00	00:02:00	00:08:00
12/15/2023	2023-320	0	0	08:13:00	3	E8668	E8668	05:00	00:00	00:09:00	00:04:00	00:04:00	00:09:00
12/15/2023	2023-321	0	0	14:29:00	4	E8668	E8668	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
12/16/2023	2023-322	0	0	15:29:00	3	E8668	E8668	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
12/16/2023	2023-323	0	0	23:43:00	3	E8668	E8668	04:00	00:00	00:10:00	00:02:00	00:06:00	00:10:00
12/18/2023	2023-324	0	0	00:30:00	2	E8668	E8668	06:00	00:00	00:15:00	00:09:00	00:09:00	00:15:00
12/18/2023	2023-325	0	0	00:46:00	2	E8668	E8668	00:00	00:00	00:02:00	00:02:00	00:02:00	00:02:00
12/19/2023	2023-326	0	0	09:43:00	3	E8668	E8668	01:00	00:00	00:02:00	00:01:00	00:01:00	00:02:00
12/20/2023	2023-327	0	0	13:38:00	4	E8696	E8696	02:00	00:00	00:11:00	00:09:00	00:09:00	00:11:00
12/20/2023	2023-328	0	0	20:17:00	2	E8696	E8696	05:00	00:00	00:08:00	00:03:00	00:03:00	00:08:00
12/21/2023	2023-329	0	0	10:56:00	4	E8696	E8696	01:00	00:00	00:05:00	00:04:00	00:04:00	00:05:00
12/26/2023	2023-331	0	0	07:20:00	4	E8668	E8668	06:00	00:00	00:08:00	00:02:00	00:02:00	00:08:00
12/26/2023	2023-332	0	0	11:54:00	4	E8668	E8668	01:00	00:00	00:08:00	00:07:00	00:07:00	00:08:00
12/30/2023	2023-335	0	0	08:35:00	3	P8651	P8651	06:00	00:00	00:08:00	00:02:00	00:02:00	00:08:00

This is a custom report. Only Reviewed Incidents are included. Cancelled Apparatus are excluded. Only apparatus and personnel from the earliest Dispatch Time are included in this report. Travel Time is Enroute Time to Arrive Time. Total Travel Time for the Effective Response Force (ERF) is the difference between the apparatus with the earliest Enroute Time and the apparatus with the last Arrived Time. Total Travel Time for the ERF is calculated from units that [illegible]e part of the earliest Dispatch Time. Total Response Time for the ERF is earliest Alarm Time to the last Arrive Time.

San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:31:36 AM

Incidents for Zone for Status for Date Range

Incident Status(s): All Incident Statuses | Zone(s): All Zones | Start Date: 12/01/2023 | End Date: 12/31/2023

INCIDENT NUMBER	INCIDENT TYPE	DATE	INCIDENT STATUS	LOCATION	APPARATUS
Zone: 8600 - 8600 Home					
2023-313	321	12/08/2023	Reviewed	9871 Vina WAY	8600, E8668, SMF 1
					8600 - 8600 Home Incidents: 1
Zone: AAS - Auto Aid South					
2023-327	324	12/20/2023	Reviewed	7798 N Highway 101 HWY	E8696
2023-333	611	12/26/2023	Reviewed	S Highway 101 HWY	E8668
					AAS - Auto Aid South Incidents: 2
Zone: AAW - Auto Aid West					
2023-312	118	12/06/2023	Reviewed	8528 Warren RD	E8668
2023-332	320	12/26/2023	Reviewed	11011 Pear Valley RD	E8668
					AAW - Auto Aid West Incidents: 2
Zone: CBMHP - Casa Blanca Mobile Home Park					
2023-318	320	12/14/2023	Reviewed	560 12th ST	P8651
2023-334	611	12/28/2023	Reviewed	560 12th ST	E8668
					CBMHP - Casa Blanca Mobile Home Park Incidents: 2
Zone: CDR - Camino Del Rio					
2023-319	320	12/14/2023	Reviewed	1193 Velarde CIR	E8696
2023-328	320	12/20/2023	Reviewed	655 11th ST	E8696
					CDR - Camino Del Rio Incidents: 2
Zone: CSD - CSD Limits					
2023-310	321	12/02/2023	Reviewed	581 11th ST	E8668
2023-316	553	12/12/2023	Reviewed	1155 K ST	E8696
2023-317	320	12/12/2023	Reviewed	1075 Mission ST	E8696
2023-322	320	12/16/2023	Reviewed	1220 L ST	E8668
2023-323	320	12/16/2023	Reviewed	350 10th ST	8600, E8668
2023-325	320	12/18/2023	Reviewed	1355 Mission ST	E8668
2023-326	550	12/19/2023	Reviewed	1426 Mission ST	E8668
2023-329	400	12/21/2023	Reviewed	1721 Mission ST	E8696
2023-330	743	12/26/2023	Reviewed	510 11th ST	E8696
					CSD - CSD Limits Incidents: 9
Zone: MM - Mission Meadows					
2023-311	321	12/04/2023	Reviewed	850 Sebastian CT	E8668
2023-314	611	12/08/2023	Reviewed	1596 Rio Vista PL	E8696
2023-315	611	12/09/2023	Reviewed	610 Armand AVE	E8696

Displays incidents for a given zone and incident status over a given date range. Grouped by Zone.

2023-336	611	12/30/2023	Reviewed	1470 Prado PL	SMF 1
					MM - Mission Meadows Incidents: 4
Zone: PSHH - Peoples Self Help Housing					
2023-321	733	12/15/2023	Reviewed	635 Catala WAY	E8668
					PSHH - Peoples Self Help Housing Incidents: 1
Zone: Ter - San Lawerance Terrace					
2023-320	550	12/15/2023	Reviewed	9850 N River RD	E8668
2023-324	700	12/18/2023	Reviewed	8698 Cross Canyons RD	E8668
2023-331	320	12/26/2023	Reviewed	14250 Power RD	E8668
2023-335	321	12/30/2023	Reviewed	14250 Power RD	P8651
					Ter - San Lawerance Terrace Incidents: 4

Total Incidents: 27

Displays incidents for a given zone and incident status over a given date range. Grouped by Zone.

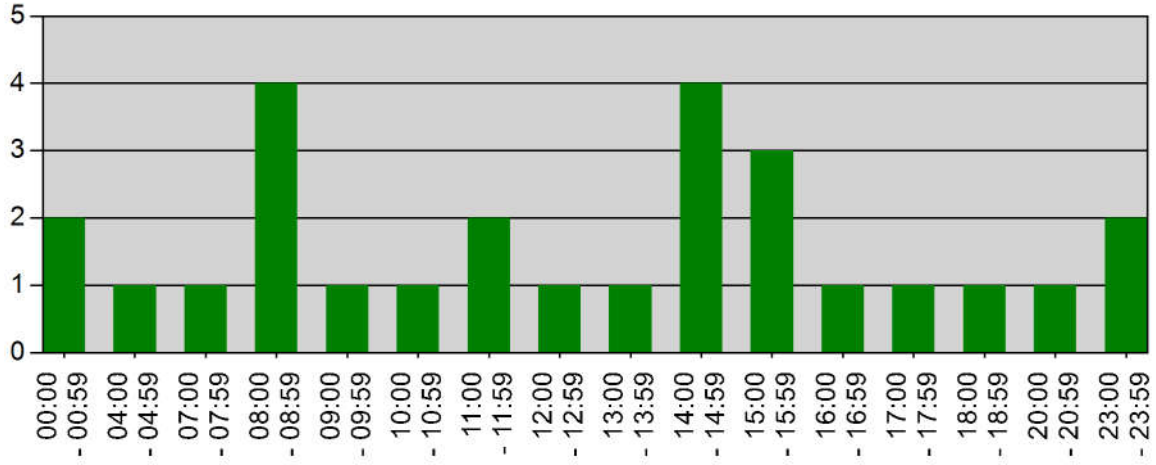
San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:34:53 AM

Incidents by Hour for Zone for Date Range

Zone: All Zones | Start Date: 12/01/2023 | End Date: 12/31/2023



TIME	COUNT
00:00 - 00:59	2
04:00 - 04:59	1
07:00 - 07:59	1
08:00 - 08:59	4
09:00 - 09:59	1
10:00 - 10:59	1
11:00 - 11:59	2
12:00 - 12:59	1
13:00 - 13:59	1
14:00 - 14:59	4
15:00 - 15:59	3
16:00 - 16:59	1
17:00 - 17:59	1
18:00 - 18:59	1
20:00 - 20:59	1
23:00 - 23:59	2

Only REVIEWED incidents included

San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:37:16 AM

Average (Dispatch-Turnout-Response) Times per Zone per Major Incident Type

Start Incident Type: 100 | End Incident Type: 911 | Zone: All Zones | Start Date: 12/01/2023 | End Date: 12/31/2023

Major Incident Type / Response Mode	Avg Travel	Avg Dispatch	Avg TurnOut	Avg Response
Zone: 8600 - 8600 Home				
Rescue & Emergency Medical Service				
Lights and Sirens	3:00	0:00	2:00	5:00
Zone: AAS - Auto Aid South				
Rescue & Emergency Medical Service				
Lights and Sirens	9:00	0:00	2:00	11:00
Zone: AAW - Auto Aid West				
Fires				
Lights and Sirens	12:00	0:00	3:00	15:00
Rescue & Emergency Medical Service				
Lights and Sirens	7:00	0:00	1:00	8:00
Zone: CBMHP - Casa Blanca Mobile Home Park				
Rescue & Emergency Medical Service				
Lights and Sirens	8:00	0:00	1:00	9:00
Zone: CDR - Camino Del Rio				
Rescue & Emergency Medical Service				
Lights and Sirens	2:30	0:00	5:30	8:00
Zone: CSD - CSD Limits				
Rescue & Emergency Medical Service				
Lights and Sirens	3:24	0:00	2:00	5:24
Hazardous Condition (No Fire)				
Initial Lights and Sirens, Downgraded to No Lights or Sirens	4:00	0:00	1:00	5:00
Service Call				
Initial Lights and Sirens, Downgraded to No Lights or Sirens	1:00	0:00	1:00	2:00
No Lights or Sirens	3:00	0:00	0:00	3:00
Zone: MM - Mission Meadows				
Rescue & Emergency Medical Service				
Lights and Sirens	2:00	0:00	4:00	6:00
Zone: PSHH - Peoples Self Help Housing				
False Alarm & False Call				
Initial Lights and Sirens, Downgraded to No Lights or Sirens	0:00	0:00	0:00	0:00
Zone: Ter - San Lawerance Terrace				

CFAI Compliant - Report calculates the average time difference between (ALARM to DISPATCH = Avg Dispatch) and (DISPATCH to ENROUTE = Avg Turnout) and (ALARM to ARRIVAL = Avg Response). Only REVIEWED incidents are included. When no data is provided for ENROUTE times this report makes the assumption it is the same as the Dispatch Time

Major Incident Type	Response Mode	Avg Travel	Avg Dispatch	Avg TurnOut	Avg Response
Rescue & Emergency Medical Service					
	Lights and Sirens	2:00	0:00	6:00	8:00
Service Call					
	No Lights or Sirens	4:00	0:00	5:00	9:00
False Alarm & False Call					
	Lights and Sirens	9:00	0:00	6:00	15:00

CFAI Compliant - Report calculates the average time difference between (ALARM to DISPATCH = Avg Dispatch) and (DISPATCH to ENROUTE = Avg Turnout) and (ALARM to ARRIVAL = Avg Response). Only REVIEWED incidents are included. When no data is provided for ENROUTE times this report makes the assumption it is the same as the Dispatch Time

San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:46:46 AM

Average Number of Responding Personnel per Incident Type for Date Range

StartDate: 12/01/2023 | EndDate: 12/31/2023

INCIDENT TYPE	AVG. # PERSONNEL
118 - Trash or rubbish fire, contained	1
320 - Emergency medical service, other	3
321 - EMS call, excluding vehicle accident with injury	2
324 - Motor vehicle accident with no injuries.	4
400 - Hazardous condition, other	5
550 - Public service assistance, other	3
553 - Public service	5
611 - Dispatched & cancelled en route	3
700 - False alarm or false call, other	2
733 - Smoke detector activation due to malfunction	4
743 - Smoke detector activation, no fire - unintentional	3

Reviewed Incidents only.

San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:49:38 AM

Incident Count by Weekday and Hour for Zone for Shift for Date Range

Personnel: All Personnel | Shift(s): All Shifts | Zone: All Zones | Start Date: 12/01/2023 | End Date: 12/31/2023

Hour	Sun	Mon	Tue	Wed	Thu	Fri	Sat
00:00	0	2	0	0	0	0	0
01:00	0	0	0	0	0	0	0
02:00	0	0	0	0	0	0	0
03:00	0	0	0	0	0	0	0
04:00	0	0	1	0	0	0	0
05:00	0	0	0	0	0	0	0
06:00	0	0	0	0	0	0	0
07:00	0	0	1	0	0	0	0
08:00	0	0	0	0	0	2	2
09:00	0	0	1	0	0	0	0
10:00	0	0	0	0	1	0	0
11:00	0	0	1	0	1	0	0
12:00	0	0	1	0	0	0	0
13:00	0	0	0	1	0	0	0
14:00	0	0	0	1	1	2	0
15:00	0	0	2	0	0	0	1
16:00	0	0	0	0	1	0	0
17:00	0	0	0	0	0	0	1
18:00	0	1	0	0	0	0	0
19:00	0	0	0	0	0	0	0
20:00	0	0	0	1	0	0	0
21:00	0	0	0	0	0	0	0
22:00	0	0	0	0	0	0	0
23:00	0	0	0	0	0	0	2
Total Responses for Day	0	3	7	3	4	4	6
% of Responses for Day	0	66.67%	28.57%	33.33%	25.00%	50.00%	33.33%
% of Responses for Week	0.00%	11.11%	25.93%	11.11%	14.81%	14.81%	22.22%

Hour	Total per Hour	Percent
00:00	2	7.41%
01:00	0	0.00%
02:00	0	0.00%
03:00	0	0.00%
04:00	1	3.70%
05:00	0	0.00%
06:00	0	0.00%
07:00	1	3.70%
08:00	4	14.81%
09:00	1	3.70%
10:00	1	3.70%
11:00	2	7.41%
12:00	1	3.70%
13:00	1	3.70%
14:00	4	14.81%
15:00	3	11.11%
16:00	1	3.70%
17:00	1	3.70%
18:00	1	3.70%
19:00	0	0.00%
20:00	1	3.70%
21:00	0	0.00%
22:00	0	0.00%
23:00	2	7.41%
Total	27	100.00%

Incident Count by Weekday and Hour for Zone, for Shift and Date Range. Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Maximum call volumes for each day are shown with a RED background, and maximum call volumes for each hour are shown with a BLUE background. "% of Responses for Day" indicates the maximum hourly call volume as percentage of total calls for the day of the week. "% of Responses for Week" indicates the total number of calls for the day of the week as a percentage of total calls.

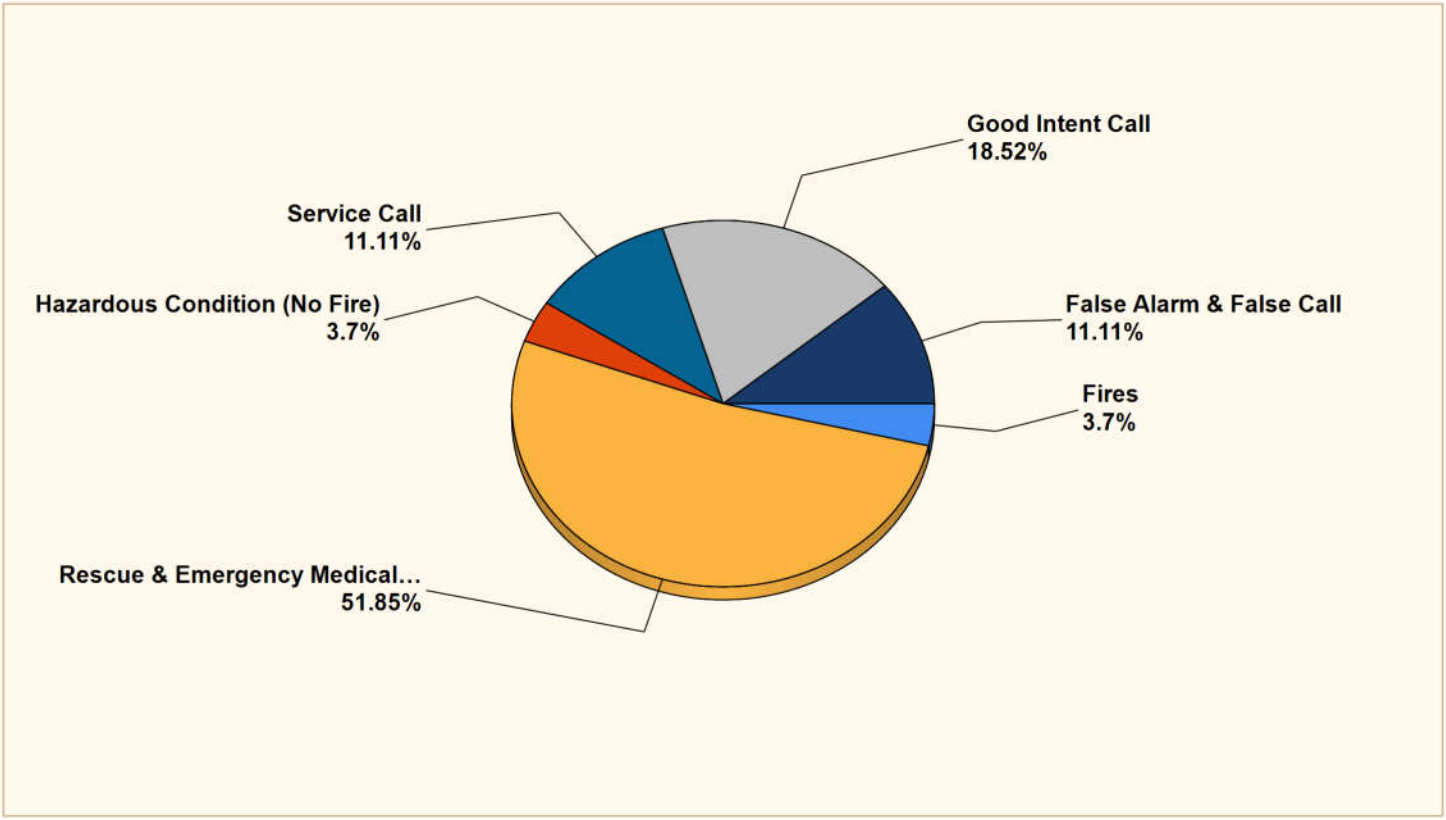
San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:53:17 AM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2023 | End Date: 12/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	3.7%
Rescue & Emergency Medical Service	14	51.85%
Hazardous Condition (No Fire)	1	3.7%
Service Call	3	11.11%
Good Intent Call	5	18.52%
False Alarm & False Call	3	11.11%
TOTAL	27	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	**# INCIDENTS**	**% of TOTAL**
118 - Trash or rubbish fire, contained	1	3.7%
320 - Emergency medical service, other	9	33.33%
321 - EMS call, excluding vehicle accident with injury	4	14.81%
324 - Motor vehicle accident with no injuries.	1	3.7%
400 - Hazardous condition, other	1	3.7%
550 - Public service assistance, other	2	7.41%
553 - Public service	1	3.7%
611 - Dispatched & cancelled en route	5	18.52%
700 - False alarm or false call, other	1	3.7%
733 - Smoke detector activation due to malfunction	1	3.7%
743 - Smoke detector activation, no fire - unintentional	1	3.7%
TOTAL INCIDENTS:	**27**	**100%**

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:59:30 AM

Incident Count per Location Type per Zone per Address for Date Range

StartDate: 12/01/2023 | EndDate: 12/31/2023

LOCATION TYPE	ZONE	ADDRESS / LOCATION	# INCIDENTS
Home/Residence			
	8600 - 8600 Home		
		9871 Vina WAY San Miguel, CA	1
	AAW - Auto Aid West		
		11011 Pear Valley RD San Miguel, CA	1
		8528 Warren RD Paso Robles (corporate name El Paso de Robles), CA	1
	CBMHP - Casa Blanca Mobile Home Park		
		560 12th ST San Miguel, CA	2
	CDR - Camino Del Rio		
		1193 Velarde CIR San Miguel, CA	1
		655 11th ST San Miguel, CA	1
	CSD - CSD Limits		
		1075 Mission ST San Miguel, CA	1
		1155 K ST San Miguel, CA	1
		1220 L ST San Miguel, CA	1
		1355 Mission ST San Miguel, CA	1
		510 11th ST San Miguel, CA	1
		581 11th ST San Miguel, CA	1
	MM - Mission Meadows		
		1470 Prado PL San Miguel, CA	1
		1596 Rio Vista PL San Miguel, CA	1
		610 Armand AVE San Miguel, CA	1
		850 Sebastian CT San Miguel, CA	1

Group by Incident Location Type, then Zone. Completed and Reviewed Incidents

LOCATION TYPE	ZONE	ADDRESS / LOCATION	# INCIDENTS
Home/Residence			
	PSHH - Peoples Self Help Housing		
		635 Catala WAY San Miguel, CA	1
	Ter - San Lawerance Terrace		
		14250 Power RD San Miguel, CA	2
		9850 N River RD San Miguel, CA	1
		Total for Location Type:	**21**
Other Location			
	CSD - CSD Limits		
		350 10th ST / 1000 Mission Street, San Miguel, CA (Intersection)	1
		Total for Location Type:	**1**
Street or Highway			
	AAS - Auto Aid South		
		S Highway 101 HWY / Cemetery Road, San Miguel, CA (Directions)	1
		7798 N Highway 101 HWY / 2 San Marcos Rd, San Miguel, CA (Directions)	1
	CSD - CSD Limits		
		1426 Mission ST San Miguel, CA	1
		1721 Mission ST San Miguel, CA	1
	Ter - San Lawerance Terrace		
		8698 Cross Canyons RD San Miguel, CA	1
		Total for Location Type:	**5**

SAN MIGUEL FIRE DEPARTMENT END OF YEAR REPORTS

1-1-2023 to 12-31-2023

San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:25:30 AM

Daily Log Items per Personnel for Activity Code for Personnel

Activity Codes: All Activity Codes | Personnel: Young, Scott P | Start Time: 00:00 | End Time: 23:00 | Start Date: 01/01/2023 | End Date: 12/31/2023

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
Young, Scott P					
01/01/2023 08:30:00	01/02/2023 08:30:00	DAYBOOK	8600		24.00
01/02/2023 08:30:00	01/03/2023 08:30:00	DAYBOOK	8600		24.00
01/03/2023 08:30:00	01/04/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/03/2023 18:00:00	01/03/2023 22:00:00	DAYBOOK		Firefighter Training: Dawning and Doffing Lead Instructor: Young, Scott P	4.00
01/03/2023 19:33:00	01/03/2023 19:48:00	INCIDENT	E8696	Incident 2023-001 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 8625 N River RD	0.25
01/04/2023 08:30:00	01/05/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/05/2023 14:00:00	01/06/2023 08:30:00	DAYBOOK	8600		18.50
01/05/2023 17:27:00	01/05/2023 17:58:00	INCIDENT	E8696	Incident 2023-002 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 1400 Rio Vista PL	0.52
01/05/2023 22:43:00	01/05/2023 23:06:00	INCIDENT	E8668	Incident 2023-003 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1145 K ST	0.38
01/07/2023 15:30:00	01/08/2023 08:30:00	DAYBOOK	8600		17.00
01/07/2023 20:23:00	01/07/2023 21:04:00	INCIDENT	E8696	Incident 2023-004 - Lock-out: Apparatus E8696 responded to 1963 San Juan Bautista ST	0.68
01/08/2023 08:30:00	01/09/2023 08:30:00	DAYBOOK	8600		24.00
01/09/2023 07:50:00	01/09/2023 12:50:00	INCIDENT	E8696	Incident 2023-005 - Search for person in water: Apparatus E8696 responded to San Marcos RD	5.00
01/09/2023 08:30:00	01/10/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/09/2023 17:00:00	01/10/2023 06:00:00	DAYBOOK	8600	Shelter in place order given to the residents of Mission Garden development specifically Soka Way residents on 1/9/2023 at 1700. Access to Soka way was closed to nonresidents. Accommodations are made for Lillian Larsen School for temporary shelter and long-term shelter is available at the Mid State Fair Grounds. Order temporarily lifted on 1/10/2023 at 0600 and roadway was reopened. No flooding of residents occurred.	13.00
01/10/2023 08:30:00	01/11/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/10/2023 08:59:00	01/10/2023 10:18:00	INCIDENT	E8668	Incident 2023-006 - Hazardous condition, other: Apparatus E8668 responded to 349 15th ST	1.32
01/10/2023 10:18:00	01/10/2023 12:25:00	INCIDENT	E8668	Incident 2023-007 - Hazardous condition, other: Apparatus E8668 responded to 1500 L ST	2.12
01/10/2023 18:00:00	01/10/2023 22:00:00	DAYBOOK		EMS : EMS Lead Instructor: Young, Scott P	4.00
01/11/2023 08:30:00	01/11/2023 08:30:00	DAYBOOK	SMF 1	Central Coast Mechanical beginning HVAC demo on 2nd floor system.	0.00
01/11/2023 08:30:00	01/12/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/11/2023 16:05:00	01/11/2023 16:30:00	INCIDENT	E8668	Incident 2023-009 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1402 Mission ST	0.42
01/12/2023 08:30:00	01/13/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/13/2023 08:30:00	01/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/14/2023 08:30:00	01/15/2023 08:30:00	DAYBOOK	8600		24.00
01/14/2023 09:30:00	01/14/2023 10:00:00	DAYBOOK	SMF 1	OES Storm Meeting	0.50
01/15/2023 08:30:00	01/16/2023 08:30:00	DAYBOOK	8600		24.00
01/16/2023 07:00:00	01/16/2023 15:30:00	DAYBOOK	SMF 1	Bowen Construction, Baldwin electric and Mid Coast Fire Protection began station demolition	8.50
01/16/2023 07:00:00	01/17/2023 13:00:00	DAYBOOK	P8651	P8651 out of service	30.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
01/16/2023 08:30:00	01/17/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/17/2023 07:00:00	01/17/2023 15:30:00	DAYBOOK	SMF 1	Bowen, Baldwin Electric, and Mid Coast Fire Protection Continue with Demolition.	8.50
01/17/2023 08:30:00	01/18/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/17/2023 11:30:00	01/17/2023 13:00:00	DAYBOOK	P8651	P8651 back in service 2- batteries replaced	1.50
01/17/2023 18:00:00	01/17/2023 22:00:00	DAYBOOK		EMS : EMS Lead Instructor: Young, Scott P	4.00
01/18/2023 07:00:00	01/18/2023 15:30:00	DAYBOOK	SMF 1	Bowen continuing with demolition	8.50
01/18/2023 08:30:00	01/19/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/18/2023 19:54:00	01/18/2023 20:04:00	INCIDENT	E8668	Incident 2023-010 - Dispatched & cancelled en route: Apparatus E8668 responded to Bldg # 6313	0.17
01/19/2023 07:00:00	01/19/2023 15:30:00	DAYBOOK	SMF 1	Mid Coast Fire Protection on site removing the fire sprinklers within the demolition area.	8.50
01/19/2023 08:30:00	01/20/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/19/2023 14:44:00	01/19/2023 14:59:00	INCIDENT	E8668	Incident 2023-011 - Public service: Apparatus E8668 responded to 9860 N River RD	0.25
01/20/2023 01:14:00	01/20/2023 01:38:00	INCIDENT	E8668	Incident 2023-012 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 854 15th ST	0.40
01/20/2023 08:30:00	01/20/2023 11:30:00	DAYBOOK	SMF 1		3.00
01/20/2023 08:43:00	01/20/2023 09:23:00	INCIDENT	E8668	Incident 2023-013 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 9860 N River RD	0.67
01/20/2023 14:30:00	01/21/2023 08:30:00	DAYBOOK	8600		18.00
01/21/2023 07:00:00	01/21/2023 17:00:00	DAYBOOK	SMF 1	Search and rescue in the area conducting the search for Kyle Doan. Loaned 6 McLeods, 1 pike pole, & 1-short handled ripper. CRFD loaned 4-McLeods and 1-short handled pike pole	10.00
01/21/2023 08:30:00	01/22/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/21/2023 14:00:00	01/21/2023 16:00:00	DAYBOOK	SMF 1	Setup for K-9 Decon	2.00
01/21/2023 18:58:00	01/21/2023 19:29:00	INCIDENT	E8668	Incident 2023-014 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1323 Verde PL	0.52
01/21/2023 20:10:00	01/21/2023 20:31:00	INCIDENT	E8668	Incident 2023-015 - Smoke scare, odor of smoke: Apparatus E8668 responded to 8898 N River RD	0.35
01/22/2023 08:00:00	01/22/2023 17:00:00	DAYBOOK	SMF 1	Search for Kyle Doan continues	9.00
01/22/2023 08:30:00	01/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/22/2023 22:12:00	01/22/2023 22:34:00	INCIDENT	E8668	Incident 2023-016 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1150 Mission ST	0.37
01/23/2023 01:12:00	01/23/2023 01:41:00	INCIDENT	E8668	Incident 2023-017 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 700 N River RD	0.48
01/23/2023 06:22:00	01/23/2023 06:41:00	INCIDENT	E8668	Incident 2023-018 - Public service assistance, other: Apparatus E8668 responded to 1655 Mission ST	0.32
01/23/2023 08:30:00	01/24/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/24/2023 08:30:00	01/25/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/24/2023 09:30:00	01/24/2023 10:00:00	DAYBOOK	SMF 1	County building inspection of the station OK to cover	0.50
01/25/2023 06:50:00	01/25/2023 07:53:00	INCIDENT	E8696	Incident 2023-019 - Motor vehicle accident with injuries: Apparatus E8696 responded to S Highway 101 HWY	1.05
01/25/2023 08:30:00	01/26/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/25/2023 19:00:00	01/25/2023 22:30:00	DAYBOOK	8600	San Miguel Advisory Counsel meeting regarding THU	3.50
01/26/2023 08:30:00	01/27/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/27/2023 08:30:00	01/27/2023 14:00:00	DAYBOOK	8600		5.50
01/27/2023 13:00:00	01/27/2023 14:00:00	DAYBOOK	8600	Picked up BKM150's for E8696 & P8651	1.00
01/29/2023 09:30:00	01/30/2023 08:30:00	DAYBOOK	8600		23.00
01/30/2023 08:30:00	01/31/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/31/2023 08:30:00	02/01/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/31/2023 17:41:00	01/31/2023 18:20:00	INCIDENT	E8668	Incident 2023-020 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 8283 Cross Canyons RD	0.65
01/31/2023 18:00:00	01/31/2023 22:00:00	DAYBOOK		EMS : EMS Lead Instructor: Young, Scott P	4.00
02/01/2023 08:30:00	02/02/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/01/2023 09:00:00	02/01/2023 12:30:00	DAYBOOK	8600	County Chiefs Meeting at 5 Cities Fire	3.50

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
02/02/2023 17:28:00	02/02/2023 18:17:00	INCIDENT	8600	Incident 2023-021 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 1599 K ST	0.82
02/03/2023 08:30:00	02/03/2023 14:30:00	DAYBOOK	SMF 1		6.00
02/05/2023 14:00:00	02/06/2023 08:30:00	DAYBOOK	8600		18.50
02/06/2023 08:00:00	02/06/2023 08:00:00	DAYBOOK	P8651	Radio replacement on P8651 Nix Communications	0.00
02/06/2023 08:30:00	02/07/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/07/2023 08:30:00	02/08/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/07/2023 18:00:00	02/07/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
02/08/2023 13:43:00	02/08/2023 14:10:00	INCIDENT	E8696	Incident 2023-024 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 655 11th ST	0.45
02/08/2023 18:12:00	02/08/2023 18:53:00	INCIDENT	E8696	Incident 2023-025 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 1615 Verde PL	0.68
02/09/2023 01:57:00	02/09/2023 02:27:00	INCIDENT	E8696	Incident 2023-026 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 860 Sebastian CT	0.50
02/09/2023 08:30:00	02/10/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/09/2023 11:45:00	02/09/2023 11:47:00	INCIDENT	E8696	Incident 2023-027 - Dispatched & cancelled en route: Apparatus E8696 responded to 1601 L ST	0.03
02/09/2023 13:52:00	02/09/2023 14:21:00	INCIDENT	E8696	Incident 2023-028 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 960 Makewe AVE	0.48
02/10/2023 08:30:00	02/13/2023 11:00:00	DAYBOOK	8600		74.50
02/12/2023 14:00:00	02/13/2023 08:30:00	DAYBOOK	8600		18.50
02/13/2023 04:49:00	02/13/2023 05:00:00	INCIDENT	8600	Incident 2023-031 - Smoke scare, odor of smoke: Apparatus 8600 responded to 1185 Mission ST	0.18
02/13/2023 08:30:00	02/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/13/2023 10:26:00	02/13/2023 10:37:00	INCIDENT	E8696	Incident 2023-032 - Motor vehicle accident with injuries: Apparatus E8696 responded to S Highway 101 HWY	0.18
02/13/2023 18:36:00	02/13/2023 19:09:00	INCIDENT	E8696	Incident 2023-033 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 1355 Mission ST	0.55
02/13/2023 20:28:00	02/13/2023 20:32:00	INCIDENT	E8696	Incident 2023-034 - Dispatched & cancelled en route: Apparatus E8696 responded to 1243 L ST	0.07
02/14/2023 08:30:00	02/15/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/15/2023 08:30:00	02/16/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/15/2023 10:22:00	02/15/2023 10:31:00	INCIDENT	E8696	Incident 2023-035 - False alarm or false call, other: Apparatus E8696 responded to 7765 N River RD	0.15
02/16/2023 08:30:00	02/17/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/16/2023 09:21:00	02/16/2023 09:46:00	INCIDENT	E8696	Incident 2023-036 - Municipal alarm system, malicious false alarm: Apparatus E8696 responded to 775 Mission ST	0.42
02/17/2023 06:50:00	02/17/2023 07:09:00	INCIDENT	E8696	Incident 2023-037 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 600 15th ST	0.32
02/17/2023 08:30:00	02/18/2023 07:00:00	DAYBOOK	SMF 1		22.50
02/17/2023 23:03:00	02/17/2023 23:27:00	INCIDENT	E8696	Incident 2023-038 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 560 12th ST	0.40
02/18/2023 18:00:00	02/19/2023 07:00:00	DAYBOOK	SMF 1		13.00
02/19/2023 08:30:00	02/20/2023 08:30:00	DAYBOOK	8600		24.00
02/20/2023 02:26:00	02/20/2023 02:55:00	INCIDENT	E8696	Incident 2023-039 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 620 Benedict ST	0.48
02/20/2023 08:30:00	02/21/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/21/2023 08:30:00	02/22/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/21/2023 16:50:00	02/21/2023 17:13:00	INCIDENT	E8696	Incident 2023-040 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 480 San Marcos RD	0.38
02/21/2023 18:00:00	02/21/2023 22:00:00	DAYBOOK		EMS : CPR Lead Instructor: Roberson, Robert E	4.00
02/22/2023 08:00:00	02/22/2023 08:00:00	DAYBOOK	8600	8600 in for repairs	0.00
02/22/2023 08:30:00	02/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/22/2023 15:40:00	02/22/2023 15:52:00	INCIDENT	E8696	Incident 2023-041 - Lock-out: Apparatus E8696 responded to 331 Pala Mission WAY	0.20
02/22/2023 19:00:00	02/22/2023 22:30:00	DAYBOOK	8600	San Miguel Advisory Council Meeting	3.50
02/23/2023 08:30:00	02/24/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/23/2023 15:32:00	02/23/2023 16:30:00	INCIDENT	E8696	Incident 2023-042 - Emergency medical service, other: Apparatus E8696 responded to 1150 Mission ST	0.97
02/23/2023 20:51:00	02/23/2023 20:54:00	INCIDENT	8600	Incident 2023-043 - Dispatched & cancelled en route: Apparatus 8600 responded to 560 12th ST	0.05
02/24/2023 08:30:00	02/25/2023 08:30:00	DAYBOOK	SMF 1		24.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
02/24/2023 12:43:00	02/24/2023 13:14:00	INCIDENT	E8696	Incident 2023-044 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 1099 K ST	0.52
02/24/2023 15:20:00	02/24/2023 15:49:00	INCIDENT	E8696	Incident 2023-045 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 9860 N River RD	0.48
02/25/2023 08:30:00	02/25/2023 22:00:00	DAYBOOK	8600		13.50
03/05/2023 16:30:00	03/06/2023 08:30:00	DAYBOOK	8600		16.00
03/06/2023 08:30:00	03/07/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/06/2023 15:18:00	03/06/2023 15:40:00	INCIDENT	E8696	Incident 2023-051 - Oil or other combustible liquid spill: Apparatus E8696 responded to S Highway 101 HWY	0.37
03/07/2023 08:30:00	03/08/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/07/2023 18:00:00	03/07/2023 22:00:00	DAYBOOK		EMS : CPR Lead Instructor: Roberson, Rob	4.00
03/08/2023 08:30:00	03/09/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/08/2023 09:16:00	03/08/2023 09:33:00	INCIDENT	E8696	Incident 2023-052 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to S Highway 101 HWY	0.28
03/09/2023 08:30:00	03/10/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/09/2023 13:30:00	03/09/2023 13:30:00	DAYBOOK	SMF 1	SAFER Grant submitted	0.00
03/10/2023 08:30:00	03/11/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/11/2023 08:30:00	03/11/2023 08:30:00	DAYBOOK	8600		0.00
03/12/2023 08:30:00	03/13/2023 08:30:00	DAYBOOK	8600		24.00
03/13/2023 08:30:00	03/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/14/2023 08:30:00	03/15/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/15/2023 08:30:00	03/16/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/15/2023 15:28:00	03/15/2023 15:38:00	INCIDENT	E8696	Incident 2023-053 - Vehicle accident, general cleanup: Apparatus E8696 responded to S Highway 101 HWY	0.17
03/16/2023 07:52:00	03/16/2023 08:31:00	INCIDENT	E8696	Incident 2023-054 - Dispatched & cancelled en route: Apparatus E8696 responded to 6955 Estrella RD	0.65
03/16/2023 08:30:00	03/17/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/16/2023 16:41:00	03/16/2023 17:17:00	INCIDENT	E8668	Incident 2023-055 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1323 Verde PL	0.60
03/17/2023 08:30:00	03/18/2023 07:00:00	DAYBOOK	SMF 1		22.50
03/18/2023 14:30:00	03/18/2023 14:30:00	DAYBOOK	8600		0.00
03/19/2023 08:30:00	03/20/2023 08:30:00	DAYBOOK	8600		24.00
03/19/2023 14:49:00	03/19/2023 15:07:00	INCIDENT	E8668	Incident 2023-056 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 6556 Monterey RD	0.30
03/20/2023 08:30:00	03/21/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/21/2023 08:30:00	03/22/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/21/2023 10:26:00	03/21/2023 11:39:00	INCIDENT	E8668	Incident 2023-057 - Power line down: Apparatus E8668 responded to 1502 K ST	1.22
03/21/2023 13:14:00	03/21/2023 13:37:00	INCIDENT	E8668	Incident 2023-058 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1299 Mission ST	0.38
03/21/2023 18:00:00	03/21/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
03/22/2023 08:30:00	03/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/22/2023 19:00:00	03/22/2023 22:00:00	DAYBOOK	8600	Attended SMAC Meeting	3.00
03/22/2023 20:43:00	03/22/2023 21:17:00	INCIDENT	E8668	Incident 2023-059 - Emergency medical service, other: Apparatus E8668 responded to 587 11th ST	0.57
03/22/2023 22:16:00	03/22/2023 23:02:00	INCIDENT	8600	Incident 2023-060 - Emergency medical service, other: Apparatus 8600 responded to 969 L ST	0.77
03/23/2023 08:30:00	03/24/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/23/2023 17:00:00	03/23/2023 19:30:00	DAYBOOK	8600		2.50
03/23/2023 18:15:00	03/23/2023 19:23:00	INCIDENT	E8668	Incident 2023-061 - Water & ice-related rescue, other: Apparatus E8668 responded to 8715 N River RD	1.13
03/24/2023 08:30:00	03/25/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/24/2023 08:30:00	03/24/2023 14:00:00	DAYBOOK	E8696	Install new BKM 150 and repair headsets in E8696	5.50
03/24/2023 15:00:00	03/24/2023 15:00:00	DAYBOOK	E8668	E8668 radio out for repairs	0.00
03/24/2023 23:42:00	03/25/2023 00:09:00	INCIDENT	E8696	Incident 2023-062 - Emergency medical service, other: Apparatus E8696 responded to 1383 Verde PL	0.45
03/25/2023 08:30:00	03/26/2023 08:30:00	DAYBOOK	8600		24.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
03/25/2023 22:10:00	03/25/2023 23:28:00	INCIDENT	8600	Incident 2023-063 - Motor vehicle accident with injuries: Apparatus 8600 responded to 15th ST	1.30
03/26/2023 08:30:00	03/27/2023 08:30:00	DAYBOOK	8600		24.00
03/27/2023 08:30:00	03/28/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/28/2023 08:30:00	03/29/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/29/2023 08:30:00	03/30/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/29/2023 12:12:00	03/29/2023 12:28:00	INCIDENT	E8696	Incident 2023-064 - Emergency medical service, other: Apparatus E8696 responded to 6556 Monterey RD	0.27
03/29/2023 13:38:00	03/29/2023 14:11:00	INCIDENT	E8668	Incident 2023-065 - Public service assistance, other: Apparatus E8668 responded to 4300 Vineyard Canyon RD	0.55
03/29/2023 14:37:00	03/29/2023 15:05:00	INCIDENT	E8696	Incident 2023-066 - Emergency medical service, other: Apparatus E8696 responded to 650 Armand AVE	0.47
03/29/2023 18:22:00	03/29/2023 18:47:00	INCIDENT	E8696	Incident 2023-067 - Emergency medical service, other: Apparatus E8696 responded to 650 Benidect ST	0.42
03/29/2023 20:15:00	03/29/2023 20:23:00	INCIDENT	E8696	Incident 2023-068 - Dispatched & cancelled en route: Apparatus E8696 responded to Bldg 4205	0.13
03/30/2023 02:25:00	03/30/2023 02:59:00	INCIDENT	E8696	Incident 2023-069 - Emergency medical service, other: Apparatus E8696 responded to 1920 San Juan Bautista ST	0.57
03/30/2023 08:30:00	03/31/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/30/2023 12:40:00	03/30/2023 13:05:00	INCIDENT	E8696	Incident 2023-070 - Emergency medical service, other: Apparatus E8696 responded to 1884 San Buenaventura WAY	0.42
03/30/2023 13:52:00	03/30/2023 14:23:00	INCIDENT	E8696	Incident 2023-071 - Emergency medical service, other: Apparatus E8696 responded to 1220 L ST	0.52
03/31/2023 08:30:00	04/01/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/31/2023 11:04:00	03/31/2023 11:49:00	INCIDENT	8600	Incident 2023-072 - Hazardous condition, other: Apparatus 8600 responded to 1300 N ST	0.75
03/31/2023 14:52:00	03/31/2023 15:26:00	INCIDENT	E8696	Incident 2023-073 - Emergency medical service, other: Apparatus E8696 responded to 8705 Mission Lane	0.57
03/31/2023 23:05:00	04/01/2023 00:33:00	INCIDENT	8600	Incident 2023-074 - Motor vehicle accident with injuries: Apparatus 8600 responded to 775 Mission ST	1.47
04/01/2023 15:30:00	04/02/2023 08:30:00	DAYBOOK	8600		17.00
04/01/2023 17:59:00	04/01/2023 18:24:00	INCIDENT	8600	Incident 2023-075 - Outside rubbish, trash or waste fire: Apparatus 8600 responded to 1185 Mission ST	0.42
04/02/2023 08:30:00	04/03/2023 08:30:00	DAYBOOK	8600		24.00
04/02/2023 16:34:00	04/02/2023 17:11:00	INCIDENT	E8696	Incident 2023-076 - Emergency medical service, other: Apparatus E8696 responded to 560 12th ST	0.62
04/02/2023 19:16:00	04/02/2023 19:36:00	INCIDENT	8600	Incident 2023-077 - Emergency medical service, other: Apparatus 8600 responded to 1400 Mission ST	0.33
04/03/2023 08:30:00	04/04/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/04/2023 08:30:00	04/05/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/04/2023 10:47:00	04/04/2023 10:47:00	INCIDENT	E8696	Incident 2023-078 - Dispatched & cancelled en route: Apparatus E8696 responded to 9867 N River RD	0.00
04/04/2023 14:00:00	04/04/2023 14:57:00	INCIDENT	E8696	Incident 2023-079 - Emergency medical service, other: Apparatus E8696 responded to 8700 Mission Lane	0.95
04/04/2023 18:00:00	04/04/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
04/05/2023 08:30:00	04/06/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/05/2023 10:00:00	04/05/2023 14:00:00	DAYBOOK	E8696	Touch a Truck event	4.00
04/06/2023 08:30:00	04/07/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/06/2023 17:26:00	04/06/2023 17:53:00	INCIDENT	E8696	Incident 2023-080 - Emergency medical service, other: Apparatus E8696 responded to 1188 Cortez CIR	0.45
04/09/2023 13:00:00	04/10/2023 08:30:00	DAYBOOK	8600		19.50
04/09/2023 18:39:00	04/09/2023 19:04:00	INCIDENT	8600	Incident 2023-082 - Emergency medical service, other: Apparatus 8600 responded to 998 K ST	0.42
04/10/2023 08:30:00	04/11/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/11/2023 08:30:00	04/12/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/11/2023 08:30:00	04/11/2023 08:30:00	DAYBOOK	E8696	E8696 & C8600 radio repairs	0.00
04/11/2023 13:24:00	04/11/2023 13:58:00	INCIDENT	E8696	Incident 2023-083 - Emergency medical service, other: Apparatus E8696 responded to 640 11th ST	0.57
04/11/2023 14:00:00	04/11/2023 16:00:00	DAYBOOK	SMF 1	Fail Safe ladder testing	2.00
04/11/2023 18:00:00	04/11/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
04/16/2023 13:00:00	04/17/2023 08:30:00	DAYBOOK	8600		19.50
04/17/2023 08:30:00	04/18/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/17/2023 12:04:00	04/17/2023 12:23:00	INCIDENT	E8696	Incident 2023-085 - Cooking fire, confined to container: Apparatus E8696 responded to 676 Poquita LN	0.32

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
04/18/2023 08:00:00	04/18/2023 08:00:00	DAYBOOK	E8668	Nix Commutations installing radio in E8668	0.00
04/18/2023 08:30:00	04/19/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/18/2023 13:45:00	04/18/2023 14:04:00	INCIDENT	8600	Incident 2023-086 - Emergency medical service, other: Apparatus 8600 responded to 14th ST	0.32
04/18/2023 15:23:00	04/18/2023 15:54:00	INCIDENT	E8696	Incident 2023-087 - Emergency medical service, other: Apparatus E8696 responded to 1440 L ST	0.52
04/18/2023 18:00:00	04/18/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
04/18/2023 22:01:00	04/18/2023 22:22:00	INCIDENT	8600	Incident 2023-088 - Emergency medical service, other: Apparatus 8600 responded to 1043 Mission ST	0.35
04/19/2023 05:36:00	04/19/2023 06:16:00	INCIDENT	E8696	Incident 2023-089 - Emergency medical service, other: Apparatus E8696 responded to 1935 San Buenavenaventura WAY	0.67
04/19/2023 08:30:00	04/20/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/19/2023 15:55:00	04/19/2023 16:21:00	INCIDENT	E8696	Incident 2023-090 - Emergency medical service, other: Apparatus E8696 responded to 640 11th ST	0.43
04/20/2023 08:30:00	04/21/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/21/2023 11:30:00	04/22/2023 08:30:00	DAYBOOK	SMF 1		21.00
04/22/2023 02:33:00	04/22/2023 03:33:00	INCIDENT	E8696	Incident 2023-091 - Emergency medical service, other: Apparatus E8696 responded to 878 Rio Mesa CIR	1.00
04/22/2023 08:00:00	04/22/2023 14:00:00	DAYBOOK	SMF 1	Sagebrush Days Parade	6.00
04/22/2023 08:30:00	04/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/22/2023 09:25:00	04/22/2023 09:31:00	INCIDENT	8600	Incident 2023-092 - Emergency medical service, other: Apparatus 8600 responded to 1150 Mission ST	0.10
04/22/2023 22:54:00	04/22/2023 23:28:00	INCIDENT	8600	Incident 2023-094 - Emergency medical service, other: Apparatus 8600 responded to 700 N River RD	0.57
04/23/2023 08:30:00	04/24/2023 08:30:00	DAYBOOK	8600		24.00
04/24/2023 08:30:00	04/25/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/24/2023 15:38:00	04/24/2023 16:15:00	INCIDENT	E8696	Incident 2023-095 - Emergency medical service, other: Apparatus E8696 responded to 9850 N River RD	0.62
04/25/2023 08:30:00	04/26/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/25/2023 14:58:00	04/25/2023 15:22:00	INCIDENT	E8696	Incident 2023-096 - Emergency medical service, other: Apparatus E8696 responded to 1601 L ST	0.40
04/25/2023 16:54:00	04/25/2023 17:09:00	INCIDENT	8600	Incident 2023-097 - Emergency medical service, other: Apparatus 8600 responded to 1145 K ST	0.25
04/30/2023 17:30:00	05/01/2023 08:30:00	DAYBOOK	8600		15.00
05/01/2023 08:30:00	05/02/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/01/2023 19:41:00	05/01/2023 20:02:00	INCIDENT	E8696	Incident 2023-099 - Emergency medical service, other: Apparatus E8696 responded to 1997 San Buenavenaventura WAY	0.35
05/02/2023 08:30:00	05/03/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/02/2023 18:00:00	05/02/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
05/02/2023 21:28:00	05/02/2023 21:48:00	INCIDENT	E8696	Incident 2023-100 - Emergency medical service, other: Apparatus E8696 responded to 560 12th ST	0.33
05/03/2023 08:30:00	05/04/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/03/2023 09:00:00	05/03/2023 13:00:00	DAYBOOK	8600	County Fire Chiefs at Meeting Diablo Canyon Fire Department	4.00
05/04/2023 08:30:00	05/05/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/04/2023 16:46:00	05/04/2023 17:03:00	INCIDENT	E8696	Incident 2023-101 - Motor vehicle accident with injuries: Apparatus E8696 responded to 100 Wellsona RD	0.28
05/04/2023 23:01:00	05/04/2023 23:10:00	INCIDENT	8600	Incident 2023-102 - Dispatched & cancelled en route: Apparatus 8600 responded to 10th ST	0.15
05/04/2023 23:40:00	05/04/2023 23:53:00	INCIDENT	8600	Incident 2023-103 - Emergency medical service, other: Apparatus 8600 responded to 1141 Mission ST	0.22
05/05/2023 00:51:00	05/05/2023 01:26:00	INCIDENT	8600	Incident 2023-104 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 10150 Mission Almond WAY	0.58
05/05/2023 08:30:00	05/05/2023 10:00:00	DAYBOOK	SMF 1	Cal Paso Electric on site to finish electrical repairs.	1.50
05/05/2023 08:30:00	05/06/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/05/2023 10:06:00	05/05/2023 10:29:00	INCIDENT	E8696	Incident 2023-105 - Emergency medical service, other: Apparatus E8696 responded to 1601 L ST	0.38
05/05/2023 16:31:00	05/05/2023 16:57:00	INCIDENT	E8696	Incident 2023-106 - Emergency medical service, other: Apparatus E8696 responded to 700 N River RD	0.43
05/06/2023 08:30:00	05/07/2023 08:30:00	DAYBOOK	8600		24.00
05/06/2023 19:40:00	05/06/2023 20:04:00	INCIDENT	8600	Incident 2023-107 - Emergency medical service, other: Apparatus 8600 responded to 899 Mission ST	0.40
05/07/2023 00:49:00	05/07/2023 01:16:00	INCIDENT	E8696	Incident 2023-108 - Emergency medical service, other: Apparatus E8696 responded to 1470 Bonita PL	0.45

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
05/07/2023 12:20:00	05/07/2023 12:43:00	INCIDENT	8600	Incident 2023-109 - Emergency medical service, other: Apparatus 8600 responded to Cemetery RD	0.38
05/07/2023 18:28:00	05/07/2023 18:39:00	INCIDENT	8600	Incident 2023-110 - Smoke from barbecue, tar kettle: Apparatus 8600 responded to 1400 Verde PL	0.18
05/08/2023 14:01:00	05/08/2023 14:03:00	INCIDENT	E8696	Incident 2023-111 - False alarm or false call, other: Apparatus E8696 responded to 1601 L ST	0.03
05/08/2023 22:31:00	05/08/2023 23:06:00	INCIDENT	8600	Incident 2023-112 - Public service assistance, other: Apparatus 8600 responded to 1920 San Juan Bautista ST	0.58
05/09/2023 08:30:00	05/10/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/09/2023 18:00:00	05/09/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
05/10/2023 08:30:00	05/11/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/10/2023 12:43:00	05/10/2023 13:35:00	INCIDENT	E8696	Incident 2023-113 - Emergency medical service, other: Apparatus E8696 responded to 1601 L ST	0.87
05/10/2023 20:14:00	05/10/2023 20:36:00	INCIDENT	8600	Incident 2023-114 - Public service assistance, other: Apparatus 8600 responded to 2000 Mission ST	0.37
05/11/2023 08:30:00	05/12/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/15/2023 02:51:00	05/15/2023 03:10:00	INCIDENT	E8696	Incident 2023-117 - False alarm or false call, other: Apparatus E8696 responded to 560 12th ST	0.32
05/16/2023 08:00:00	05/16/2023 17:00:00	DAYBOOK	E8668	Driver Operator 1E	9.00
05/16/2023 08:30:00	05/17/2023 08:30:00	DAYBOOK	E8668		24.00
05/16/2023 18:00:00	05/16/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
05/16/2023 20:19:00	05/16/2023 20:21:00	INCIDENT	8600	Incident 2023-120 - Dispatched & cancelled en route: Apparatus 8600 responded to 611 Poquita LN	0.03
05/17/2023 08:00:00	05/17/2023 17:00:00	DAYBOOK	E8668	Driver Operator 1E	9.00
05/17/2023 08:30:00	05/17/2023 08:30:00	DAYBOOK	E8668		0.00
05/17/2023 17:40:00	05/17/2023 18:30:00	INCIDENT	8600	Incident 2023-121 - Assist police or other governmental agency: Apparatus 8600 responded to 1800 Dallons DR	0.83
05/18/2023 08:00:00	05/18/2023 17:00:00	DAYBOOK	E8668	Driver Operator 1E	9.00
05/18/2023 08:30:00	05/19/2023 08:30:00	DAYBOOK	E8668		24.00
05/18/2023 16:11:00	05/18/2023 16:46:00	INCIDENT	E8696	Incident 2023-122 - Dispatched & cancelled en route: Apparatus E8696 responded to Satcom	0.58
05/19/2023 08:30:00	05/20/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/19/2023 11:47:00	05/19/2023 12:17:00	INCIDENT	E8696	Incident 2023-123 - Emergency medical service, other: Apparatus E8696 responded to 1920 San Juan Bautista ST	0.50
05/19/2023 14:05:00	05/19/2023 14:38:00	INCIDENT	E8696	Incident 2023-124 - Emergency medical service, other: Apparatus E8696 responded to 1601 L ST	0.55
05/19/2023 16:21:00	05/19/2023 17:19:00	INCIDENT	E8696	Incident 2023-125 - Grass fire: Apparatus E8696 responded to 1385 Mission ST	0.97
05/19/2023 17:57:00	05/19/2023 18:25:00	INCIDENT	E8696	Incident 2023-126 - Emergency medical service, other: Apparatus E8696 responded to 9898 N River RD	0.47
05/20/2023 08:30:00	05/21/2023 08:30:00	DAYBOOK	8600		24.00
05/21/2023 06:50:00	05/21/2023 08:15:00	INCIDENT	8600	Incident 2023-127 - Arcing, shorted electrical equipment: Apparatus 8600 responded to 16th ST	1.42
05/21/2023 08:30:00	05/22/2023 08:30:00	DAYBOOK	8600		24.00
05/22/2023 08:30:00	05/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/22/2023 09:30:00	05/22/2023 10:30:00	DAYBOOK	8600	8657 Mission Lane final fire inspection. Passed	1.00
05/22/2023 14:00:00	05/22/2023 19:00:00	DAYBOOK	SMF 1	Vitalant Bloodmobile at station for blood drive	5.00
05/23/2023 05:08:00	05/23/2023 05:36:00	INCIDENT	E8696	Incident 2023-128 - Emergency medical service, other: Apparatus E8696 responded to 1445 L ST	0.47
05/23/2023 08:30:00	05/24/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/23/2023 09:00:00	05/23/2023 14:30:00	DAYBOOK	8600	SLOFIST training at Camp Roberts	5.50
05/24/2023 08:30:00	05/25/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/24/2023 19:00:00	05/24/2023 20:00:00	DAYBOOK	8600	San Miguel Advisory Council Meeting	1.00
05/25/2023 08:30:00	05/26/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/25/2023 18:00:00	05/25/2023 21:00:00	DAYBOOK	8600	CSD BOD Meeting	3.00
05/25/2023 21:05:00	05/25/2023 21:24:00	INCIDENT	E8668	Incident 2023-129 - Emergency medical service, other: Apparatus E8668 responded to 700 N River RD	0.32
05/26/2023 08:30:00	05/27/2023 08:30:00	DAYBOOK	8600		24.00
05/26/2023 21:02:00	05/26/2023 21:31:00	INCIDENT	E8668	Incident 2023-130 - Natural vegetation fire, other: Apparatus E8668 responded to 1095 Indian Dunes RD	0.48
05/27/2023 08:30:00	05/28/2023 08:30:00	DAYBOOK	8600		24.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
05/27/2023 08:58:00	05/27/2023 10:12:00	INCIDENT	8600	Incident 2023-131 - Outside rubbish fire, other: Apparatus 8600 responded to 1355 Mission ST	1.23
05/28/2023 08:30:00	05/29/2023 08:30:00	DAYBOOK	8600		24.00
05/29/2023 08:30:00	05/30/2023 08:30:00	DAYBOOK	8600		24.00
05/30/2023 08:30:00	05/31/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/31/2023 07:00:00	05/31/2023 15:00:00	DAYBOOK	E8668	WUI Drill at Camp Roberts	8.00
05/31/2023 08:30:00	06/01/2023 08:30:00	DAYBOOK	E8668		24.00
05/31/2023 12:50:00	05/31/2023 13:17:00	INCIDENT	E8668	Incident 2023-133 - Emergency medical service, other: Apparatus E8668 responded to 294 ST Francis WAY	0.45
05/31/2023 18:02:00	05/31/2023 18:11:00	INCIDENT	8600	Incident 2023-134 - Smoke scare, odor of smoke: Apparatus 8600 responded to 12th ST	0.15
06/01/2023 07:00:00	06/01/2023 18:00:00	DAYBOOK	E8668	Impact area burn at Camp Roberts	11.00
06/01/2023 08:30:00	06/02/2023 08:30:00	DAYBOOK	E8668		24.00
06/01/2023 15:15:00	06/01/2023 15:24:00	INCIDENT	E8668	Incident 2023-135 - Dispatched & cancelled en route: Apparatus E8668 responded to Camp Roberts	0.15
06/03/2023 14:00:00	06/04/2023 08:30:00	DAYBOOK	8600		18.50
06/03/2023 20:18:00	06/03/2023 20:32:00	INCIDENT	8600	Incident 2023-137 - Emergency medical service, other: Apparatus 8600 responded to 560 12th ST	0.23
06/04/2023 08:30:00	06/05/2023 08:30:00	DAYBOOK	8600		24.00
06/04/2023 15:20:00	06/04/2023 15:44:00	INCIDENT	8600	Incident 2023-138 - Emergency medical service, other: Apparatus 8600 responded to 1150 Mission ST	0.40
06/04/2023 19:01:00	06/04/2023 19:31:00	INCIDENT	8600	Incident 2023-139 - Emergency medical service, other: Apparatus 8600 responded to 9560 N River RD	0.50
06/05/2023 08:30:00	06/06/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/06/2023 08:30:00	06/07/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/06/2023 09:00:00	06/06/2023 09:00:00	DAYBOOK	E8696	E8696 batteries need replacement Out of service	0.00
06/06/2023 11:26:00	06/06/2023 11:34:00	INCIDENT	E8668	Incident 2023-140 - Dispatched & cancelled en route: Apparatus E8668 responded to Bldg 914	0.13
06/06/2023 18:00:00	06/06/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
06/07/2023 08:30:00	06/08/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/07/2023 09:00:00	06/07/2023 13:00:00	DAYBOOK	8600	County Chief Meeting	4.00
06/07/2023 14:00:00	06/07/2023 14:00:00	DAYBOOK	E8696	E8696 back from South Coast. Parts on order	0.00
06/08/2023 08:30:00	06/09/2023 08:30:00	DAYBOOK	E8696		24.00
06/08/2023 08:47:00	06/08/2023 09:09:00	INCIDENT	E8668	Incident 2023-142 - Emergency medical service, other: Apparatus E8668 responded to 1355 Mission ST	0.37
06/08/2023 15:01:00	06/08/2023 15:18:00	INCIDENT	E8668	Incident 2023-143 - Dispatched & cancelled en route: Apparatus E8668 responded to 10255 Mission Almond WAY	0.28
06/11/2023 18:00:00	06/12/2023 08:30:00	DAYBOOK	8600		14.50
06/12/2023 07:22:00	06/12/2023 07:37:00	INCIDENT	E8668	Incident 2023-145 - Motor vehicle accident with injuries: Apparatus E8668 responded to Mission ST	0.25
06/12/2023 08:30:00	06/13/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/13/2023 04:18:00	06/13/2023 04:59:00	INCIDENT	E8668	Incident 2023-146 - Emergency medical service, other: Apparatus E8668 responded to 1798 W 10th ST	0.68
06/13/2023 08:30:00	06/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/13/2023 08:30:00	06/13/2023 08:30:00	DAYBOOK	SMF 1	Bauer service and repair to breathing air station	0.00
06/13/2023 18:00:00	06/13/2023 22:00:00	DAYBOOK		Firefighter Training: Wildland Lead Instructor: Young, Scott P	4.00
06/14/2023 08:30:00	06/15/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/15/2023 08:05:00	06/15/2023 08:48:00	INCIDENT	E8696	Incident 2023-147 - Motor vehicle accident with injuries: Apparatus E8696 responded to 1895 San Marcos RD	0.72
06/15/2023 08:30:00	06/16/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/16/2023 08:30:00	06/17/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/16/2023 10:00:00	06/16/2023 11:03:00	INCIDENT	E8668	Incident 2023-148 - Natural vegetation fire, other: Apparatus E8668 responded to Camp Roberts	1.05
06/16/2023 11:02:00	06/16/2023 11:39:00	INCIDENT	E8668	Incident 2023-149 - Emergency medical service, other: Apparatus E8668 responded to Camp Roberts	0.62
06/16/2023 19:03:00	06/16/2023 19:36:00	INCIDENT	E8668	Incident 2023-151 - Emergency medical service, other: Apparatus E8668 responded to Camp Roberts	0.55
06/16/2023 19:36:00	06/16/2023 19:48:00	INCIDENT	E8668	Incident 2023-152 - Water problem, other: Apparatus E8668 responded to 325 Ladrillos WAY	0.20

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
06/17/2023 05:11:00	06/17/2023 05:40:00	INCIDENT	E8668	Incident 2023-153 - Emergency medical service, other: Apparatus E8668 responded to Camp Roberts	0.48
06/17/2023 08:30:00	06/18/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/17/2023 18:50:00	06/17/2023 18:57:00	INCIDENT	E8668	Incident 2023-154 - Dispatched & cancelled en route: Apparatus E8668 responded to Arizona	0.12
06/18/2023 08:30:00	06/19/2023 08:30:00	DAYBOOK	8600		24.00
06/18/2023 10:02:00	06/18/2023 10:36:00	INCIDENT	E8668	Incident 2023-155 - Emergency medical service, other: Apparatus E8668 responded to 1920 San Juan Bautista ST	0.57
06/18/2023 23:05:00	06/18/2023 23:18:00	INCIDENT	E8668	Incident 2023-156 - Dispatched & cancelled en route: Apparatus E8668 responded to Arizona BLVD	0.22
06/18/2023 23:24:00	06/18/2023 23:49:00	INCIDENT	E8668	Incident 2023-157 - Emergency medical service, other: Apparatus E8668 responded to 1480 K ST	0.42
06/19/2023 08:30:00	06/20/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/19/2023 22:54:00	06/19/2023 23:18:00	INCIDENT	E8668	Incident 2023-158 - Emergency medical service, other: Apparatus E8668 responded to 1402 Mission ST	0.40
06/20/2023 03:07:00	06/20/2023 03:44:00	INCIDENT	E8668	Incident 2023-159 - Emergency medical service, other: Apparatus E8668 responded to 9560 N River RD	0.62
06/21/2023 08:30:00	06/22/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/21/2023 12:01:00	06/21/2023 12:36:00	INCIDENT	E8668	Incident 2023-161 - Emergency medical service, other: Apparatus E8668 responded to Nacimiento BLVD	0.58
06/21/2023 21:31:00	06/21/2023 22:02:00	INCIDENT	E8668	Incident 2023-162 - Emergency medical service, other: Apparatus E8668 responded to 14250 Power RD	0.52
06/22/2023 08:30:00	06/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/22/2023 09:00:00	06/22/2023 09:30:00	DAYBOOK	SMF 1	Operational area meeting regarding events scheduled for 7/7-8/2023	0.50
06/22/2023 17:00:00	06/22/2023 22:00:00	DAYBOOK	8600	BOD Meeting	5.00
06/22/2023 23:03:00	06/22/2023 23:30:00	INCIDENT	E8668	Incident 2023-163 - Emergency medical service, other: Apparatus E8668 responded to 1283 Verde PL	0.45
06/23/2023 08:30:00	06/24/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/23/2023 11:00:00	06/23/2023 13:00:00	DAYBOOK	E8696		2.00
06/23/2023 20:17:00	06/23/2023 20:26:00	INCIDENT	E8696	Incident 2023-164 - Dispatched & cancelled en route: Apparatus E8696 responded to Camp Roberts	0.15
06/24/2023 03:05:00	06/24/2023 03:59:00	INCIDENT	E8696	Incident 2023-165 - Emergency medical service, other: Apparatus E8696 responded to CCP 1	0.90
06/24/2023 08:30:00	06/25/2023 08:30:00	DAYBOOK	8600		24.00
06/24/2023 22:42:00	06/24/2023 23:00:00	INCIDENT	8600	Incident 2023-166 - Public service: Apparatus 8600 responded to 1150 Mission ST	0.30
06/25/2023 08:30:00	06/25/2023 08:30:00	DAYBOOK	8600		0.00
06/25/2023 10:00:00	06/25/2023 10:14:00	INCIDENT	E8696	Incident 2023-167 - Emergency medical service, other: Apparatus E8696 responded to 2000 Mission ST	0.23
06/26/2023 05:14:00	06/26/2023 06:10:00	INCIDENT	E8668	Incident 2023-168 - Emergency medical service, other: Apparatus E8668 responded to Arizona BLVD	0.93
06/26/2023 08:30:00	06/27/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/26/2023 18:00:00	06/26/2023 22:00:00	DAYBOOK	8600	Fire Death Investigation Course	4.00
06/27/2023 01:06:00	06/27/2023 01:21:00	INCIDENT	E8668	Incident 2023-169 - Dispatched & cancelled en route: Apparatus E8668 responded to 4119 Arizona BLVD	0.25
06/27/2023 08:30:00	06/28/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/27/2023 09:00:00	06/27/2023 13:00:00	DAYBOOK	8600	Assist with Forensic Fire Death Investigator Course	4.00
06/28/2023 08:30:00	06/29/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/28/2023 10:00:00	06/28/2023 13:00:00	DAYBOOK	8600	Assist with the Forensic Fire Death Investigation Course	3.00
06/29/2023 08:30:00	06/30/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/29/2023 12:00:00	06/29/2023 13:00:00	DAYBOOK	8600	Staff lunch meeting	1.00
06/29/2023 13:30:00	06/29/2023 15:00:00	DAYBOOK	8600	Assist with the Forensic Fire Death Investigation Course	1.50
06/29/2023 18:00:00	06/29/2023 20:30:00	DAYBOOK	8600	Special Board Meeting	2.50
06/29/2023 22:31:00	06/30/2023 00:44:00	INCIDENT	E8668	Incident 2023-172 - Emergency medical service, other: Apparatus E8668 responded to 560 12th ST	2.22
06/30/2023 08:30:00	07/01/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/30/2023 21:58:00	06/30/2023 22:17:00	INCIDENT	8600	Incident 2023-174 - Emergency medical service, other: Apparatus 8600 responded to 1300 Mission ST	0.32
07/01/2023 08:30:00	07/02/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/02/2023 07:44:00	07/02/2023 08:02:00	INCIDENT	E8668	Incident 2023-175 - Public service: Apparatus E8668 responded to 1416 Verde PL	0.30
07/02/2023 08:30:00	07/03/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/02/2023 10:06:00	07/02/2023 10:34:00	INCIDENT	E8668	Incident 2023-176 - Emergency medical service, other: Apparatus E8668 responded to 1920 San Juan Bautista ST	0.47

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
07/03/2023 08:30:00	07/04/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/04/2023 08:30:00	07/05/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/05/2023 12:46:00	07/05/2023 13:55:00	INCIDENT	8600	Incident 2023-177 - Dispatched & cancelled en route: Apparatus 8600 responded to 1415 Verde PL	1.15
07/05/2023 21:49:00	07/05/2023 22:18:00	INCIDENT	E8668	Incident 2023-178 - Emergency medical service, other: Apparatus E8668 responded to 2920 San Marcos RD	0.48
07/06/2023 08:30:00	07/07/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/06/2023 09:06:00	07/06/2023 09:28:00	INCIDENT	E8668	Incident 2023-179 - Emergency medical service, other: Apparatus E8668 responded to 1075 Mission ST	0.37
07/06/2023 12:19:00	07/06/2023 12:31:00	INCIDENT	E8696	Incident 2023-180 - Dispatched & cancelled en route: Apparatus E8696 responded to East Garrison	0.20
07/09/2023 13:00:00	07/10/2023 08:30:00	DAYBOOK	8600		19.50
07/10/2023 08:30:00	07/11/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/10/2023 09:27:00	07/10/2023 09:48:00	INCIDENT	E8668	Incident 2023-183 - Emergency medical service, other: Apparatus E8668 responded to 1145 K ST	0.35
07/11/2023 08:30:00	07/12/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/11/2023 18:00:00	07/11/2023 22:00:00	DAYBOOK		Firefighter Training: Scene Size up Lead Instructor: Young, Scott P	4.00
07/12/2023 08:30:00	07/13/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/12/2023 13:44:00	07/12/2023 13:55:00	INCIDENT	E8668	Incident 2023-184 - Emergency medical service, other: Apparatus E8668 responded to 995 Makewe AVE	0.18
07/12/2023 17:42:00	07/12/2023 17:50:00	INCIDENT	E8668	Incident 2023-185 - Dispatched & cancelled en route: Apparatus E8668 responded to Arizona AVE	0.13
07/12/2023 18:28:00	07/12/2023 18:59:00	INCIDENT	E8668	Incident 2023-186 - Emergency medical service, other: Apparatus E8668 responded to 1555 Mission ST	0.52
07/13/2023 08:30:00	07/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/14/2023 08:30:00	07/15/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/15/2023 08:30:00	07/15/2023 22:00:00	DAYBOOK	SMF 1		13.50
07/15/2023 12:33:00	07/15/2023 15:23:00	INCIDENT	E8668	Incident 2023-187 - Brush or brush-and-grass mixture fire: Apparatus E8668 responded to 6070 San Anselmo RD	2.83
07/15/2023 16:32:00	07/15/2023 16:57:00	INCIDENT	E8668	Incident 2023-188 - Emergency medical service, other: Apparatus E8668 responded to 6811 Monterey RD	0.42
07/15/2023 22:00:00	07/20/2023 14:00:00	INCIDENT	E8668	Incident 2023-190 - Forest, woods or wildland fire: Apparatus E8668 responded to 33800 Gillman Springs RD	112.00
07/15/2023 22:00:00	07/20/2023 20:00:00	DAYBOOK	E8668	XSL1472C Rabbit Fire	118.00
07/15/2023 22:22:00	07/15/2023 22:43:00	INCIDENT	E8668	Incident 2023-189 - Emergency medical service, other: Apparatus E8668 responded to 8707 Magdalena ST	0.35
07/20/2023 20:00:00	07/21/2023 08:30:00	DAYBOOK	8600		12.50
07/21/2023 08:30:00	07/22/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/22/2023 00:23:00	07/22/2023 00:45:00	INCIDENT	E8668	Incident 2023-195 - Emergency medical service, other: Apparatus E8668 responded to 699 N River RD	0.37
07/22/2023 08:30:00	07/23/2023 08:30:00	DAYBOOK	8600		24.00
07/22/2023 12:07:00	07/22/2023 12:14:00	INCIDENT	E8668	Incident 2023-196 - Dispatched & cancelled en route: Apparatus E8668 responded to Washington BLVD	0.12
07/23/2023 02:05:00	07/23/2023 02:28:00	INCIDENT	E8668	Incident 2023-197 - Emergency medical service, other: Apparatus E8668 responded to 1075 Mission Street	0.38
07/23/2023 08:30:00	07/24/2023 08:30:00	DAYBOOK	8600		24.00
07/23/2023 23:00:00	07/23/2023 23:25:00	INCIDENT	E8696	Incident 2023-198 - Motor vehicle accident with no injuries.: Apparatus E8696 responded to 2000 Mission ST	0.42
07/24/2023 08:30:00	07/25/2023 08:30:00	DAYBOOK	8600		24.00
07/25/2023 08:30:00	07/26/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/26/2023 08:30:00	07/27/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/26/2023 19:00:00	07/26/2023 21:00:00	DAYBOOK	8600	Advisory Counsel Meeting	2.00
07/27/2023 08:30:00	07/28/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/27/2023 18:00:00	07/27/2023 22:00:00	DAYBOOK	8600	BOD Meeting	4.00
07/28/2023 13:30:00	07/29/2023 08:30:00	DAYBOOK	SMF 1		19.00
07/29/2023 14:30:00	07/30/2023 08:30:00	DAYBOOK	8600		18.00
07/29/2023 16:49:00	07/29/2023 17:42:00	INCIDENT	E8668	Incident 2023-200 - Emergency medical service, other: Apparatus E8668 responded to 1084 Wellsona RD	0.88
07/29/2023 17:12:00	07/29/2023 17:42:00	INCIDENT	E8668	Incident 2023-201 - Motor vehicle accident with no injuries.: Apparatus E8668 responded to 200 14th ST	0.50
07/30/2023 08:30:00	07/31/2023 08:30:00	DAYBOOK	8600		24.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:25:30 AM

Daily Log Items per Personnel for Activity Code for Personnel

Activity Codes: All Activity Codes | Personnel: Young, Scott P | Start Time: 00:00 | End Time: 23:00 | Start Date: 01/01/2023 | End Date: 12/31/2023

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
Young, Scott P					
01/01/2023 08:30:00	01/02/2023 08:30:00	DAYBOOK	8600		24.00
01/02/2023 08:30:00	01/03/2023 08:30:00	DAYBOOK	8600		24.00
01/03/2023 08:30:00	01/04/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/03/2023 18:00:00	01/03/2023 22:00:00	DAYBOOK		Firefighter Training: Dawning and Doffing Lead Instructor: Young, Scott P	4.00
01/03/2023 19:33:00	01/03/2023 19:48:00	INCIDENT	E8696	Incident 2023-001 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 8625 N River RD	0.25
01/04/2023 08:30:00	01/05/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/05/2023 14:00:00	01/06/2023 08:30:00	DAYBOOK	8600		18.50
01/05/2023 17:27:00	01/05/2023 17:58:00	INCIDENT	E8696	Incident 2023-002 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 1400 Rio Vista PL	0.52
01/05/2023 22:43:00	01/05/2023 23:06:00	INCIDENT	E8668	Incident 2023-003 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1145 K ST	0.38
01/07/2023 15:30:00	01/08/2023 08:30:00	DAYBOOK	8600		17.00
01/07/2023 20:23:00	01/07/2023 21:04:00	INCIDENT	E8696	Incident 2023-004 - Lock-out: Apparatus E8696 responded to 1963 San Juan Bautista ST	0.68
01/08/2023 08:30:00	01/09/2023 08:30:00	DAYBOOK	8600		24.00
01/09/2023 07:50:00	01/09/2023 12:50:00	INCIDENT	E8696	Incident 2023-005 - Search for person in water: Apparatus E8696 responded to San Marcos RD	5.00
01/09/2023 08:30:00	01/10/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/09/2023 17:00:00	01/10/2023 06:00:00	DAYBOOK	8600	Shelter in place order given to the residents of Mission Garden development specifically Soka Way residents on 1/9/2023 at 1700. Access to Soka way was closed to nonresidents. Accommodations are made for Lillian Larsen School for temporary shelter and long-term shelter is available at the Mid State Fair Grounds. Order temporarily lifted on 1/10/2023 at 0600 and roadway was reopened. No flooding of residents occurred.	13.00
01/10/2023 08:30:00	01/11/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/10/2023 08:59:00	01/10/2023 10:18:00	INCIDENT	E8668	Incident 2023-006 - Hazardous condition, other: Apparatus E8668 responded to 349 15th ST	1.32
01/10/2023 10:18:00	01/10/2023 12:25:00	INCIDENT	E8668	Incident 2023-007 - Hazardous condition, other: Apparatus E8668 responded to 1500 L ST	2.12
01/10/2023 18:00:00	01/10/2023 22:00:00	DAYBOOK		EMS : EMS Lead Instructor: Young, Scott P	4.00
01/11/2023 08:30:00	01/11/2023 08:30:00	DAYBOOK	SMF 1	Central Coast Mechanical beginning HVAC demo on 2nd floor system.	0.00
01/11/2023 08:30:00	01/12/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/11/2023 16:05:00	01/11/2023 16:30:00	INCIDENT	E8668	Incident 2023-009 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1402 Mission ST	0.42
01/12/2023 08:30:00	01/13/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/13/2023 08:30:00	01/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/14/2023 08:30:00	01/15/2023 08:30:00	DAYBOOK	8600		24.00
01/14/2023 09:30:00	01/14/2023 10:00:00	DAYBOOK	SMF 1	OES Storm Meeting	0.50
01/15/2023 08:30:00	01/16/2023 08:30:00	DAYBOOK	8600		24.00
01/16/2023 07:00:00	01/16/2023 15:30:00	DAYBOOK	SMF 1	Bowen Construction, Baldwin electric and Mid Coast Fire Protection began station demolition	8.50
01/16/2023 07:00:00	01/17/2023 13:00:00	DAYBOOK	P8651	P8651 out of service	30.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
01/16/2023 08:30:00	01/17/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/17/2023 07:00:00	01/17/2023 15:30:00	DAYBOOK	SMF 1	Bowen, Baldwin Electric, and Mid Coast Fire Protection Continue with Demolition.	8.50
01/17/2023 08:30:00	01/18/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/17/2023 11:30:00	01/17/2023 13:00:00	DAYBOOK	P8651	P8651 back in service 2- batteries replaced	1.50
01/17/2023 18:00:00	01/17/2023 22:00:00	DAYBOOK		EMS : EMS Lead Instructor: Young, Scott P	4.00
01/18/2023 07:00:00	01/18/2023 15:30:00	DAYBOOK	SMF 1	Bowen continuing with demolition	8.50
01/18/2023 08:30:00	01/19/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/18/2023 19:54:00	01/18/2023 20:04:00	INCIDENT	E8668	Incident 2023-010 - Dispatched & cancelled en route: Apparatus E8668 responded to Bldg # 6313	0.17
01/19/2023 07:00:00	01/19/2023 15:30:00	DAYBOOK	SMF 1	Mid Coast Fire Protection on site removing the fire sprinklers within the demolition area.	8.50
01/19/2023 08:30:00	01/20/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/19/2023 14:44:00	01/19/2023 14:59:00	INCIDENT	E8668	Incident 2023-011 - Public service: Apparatus E8668 responded to 9860 N River RD	0.25
01/20/2023 01:14:00	01/20/2023 01:38:00	INCIDENT	E8668	Incident 2023-012 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 854 15th ST	0.40
01/20/2023 08:30:00	01/20/2023 11:30:00	DAYBOOK	SMF 1		3.00
01/20/2023 08:43:00	01/20/2023 09:23:00	INCIDENT	E8668	Incident 2023-013 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 9860 N River RD	0.67
01/20/2023 14:30:00	01/21/2023 08:30:00	DAYBOOK	8600		18.00
01/21/2023 07:00:00	01/21/2023 17:00:00	DAYBOOK	SMF 1	Search and rescue in the area conducting the search for Kyle Doan. Loaned 6 McLeods, 1 pike pole, & 1-short handled ripper. CRFD loaned 4-McLeods and 1-short handled pike pole	10.00
01/21/2023 08:30:00	01/22/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/21/2023 14:00:00	01/21/2023 16:00:00	DAYBOOK	SMF 1	Setup for K-9 Decon	2.00
01/21/2023 18:58:00	01/21/2023 19:29:00	INCIDENT	E8668	Incident 2023-014 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1323 Verde PL	0.52
01/21/2023 20:10:00	01/21/2023 20:31:00	INCIDENT	E8668	Incident 2023-015 - Smoke scare, odor of smoke: Apparatus E8668 responded to 8898 N River RD	0.35
01/22/2023 08:00:00	01/22/2023 17:00:00	DAYBOOK	SMF 1	Search for Kyle Doan continues	9.00
01/22/2023 08:30:00	01/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/22/2023 22:12:00	01/22/2023 22:34:00	INCIDENT	E8668	Incident 2023-016 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1150 Mission ST	0.37
01/23/2023 01:12:00	01/23/2023 01:41:00	INCIDENT	E8668	Incident 2023-017 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 700 N River RD	0.48
01/23/2023 06:22:00	01/23/2023 06:41:00	INCIDENT	E8668	Incident 2023-018 - Public service assistance, other: Apparatus E8668 responded to 1655 Mission ST	0.32
01/23/2023 08:30:00	01/24/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/24/2023 08:30:00	01/25/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/24/2023 09:30:00	01/24/2023 10:00:00	DAYBOOK	SMF 1	County building inspection of the station OK to cover	0.50
01/25/2023 06:50:00	01/25/2023 07:53:00	INCIDENT	E8696	Incident 2023-019 - Motor vehicle accident with injuries: Apparatus E8696 responded to S Highway 101 HWY	1.05
01/25/2023 08:30:00	01/26/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/25/2023 19:00:00	01/25/2023 22:30:00	DAYBOOK	8600	San Miguel Advisory Counsel meeting regarding THU	3.50
01/26/2023 08:30:00	01/27/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/27/2023 08:30:00	01/27/2023 14:00:00	DAYBOOK	8600		5.50
01/27/2023 13:00:00	01/27/2023 14:00:00	DAYBOOK	8600	Picked up BKM150's for E8696 & P8651	1.00
01/29/2023 09:30:00	01/30/2023 08:30:00	DAYBOOK	8600		23.00
01/30/2023 08:30:00	01/31/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/31/2023 08:30:00	02/01/2023 08:30:00	DAYBOOK	SMF 1		24.00
01/31/2023 17:41:00	01/31/2023 18:20:00	INCIDENT	E8668	Incident 2023-020 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 8283 Cross Canyons RD	0.65
01/31/2023 18:00:00	01/31/2023 22:00:00	DAYBOOK		EMS : EMS Lead Instructor: Young, Scott P	4.00
02/01/2023 08:30:00	02/02/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/01/2023 09:00:00	02/01/2023 12:30:00	DAYBOOK	8600	County Chiefs Meeting at 5 Cities Fire	3.50

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
02/02/2023 17:28:00	02/02/2023 18:17:00	INCIDENT	8600	Incident 2023-021 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 1599 K ST	0.82
02/03/2023 08:30:00	02/03/2023 14:30:00	DAYBOOK	SMF 1		6.00
02/05/2023 14:00:00	02/06/2023 08:30:00	DAYBOOK	8600		18.50
02/06/2023 08:00:00	02/06/2023 08:00:00	DAYBOOK	P8651	Radio replacement on P8651 Nix Communications	0.00
02/06/2023 08:30:00	02/07/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/07/2023 08:30:00	02/08/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/07/2023 18:00:00	02/07/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
02/08/2023 13:43:00	02/08/2023 14:10:00	INCIDENT	E8696	Incident 2023-024 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 655 11th ST	0.45
02/08/2023 18:12:00	02/08/2023 18:53:00	INCIDENT	E8696	Incident 2023-025 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 1615 Verde PL	0.68
02/09/2023 01:57:00	02/09/2023 02:27:00	INCIDENT	E8696	Incident 2023-026 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 860 Sebastian CT	0.50
02/09/2023 08:30:00	02/10/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/09/2023 11:45:00	02/09/2023 11:47:00	INCIDENT	E8696	Incident 2023-027 - Dispatched & cancelled en route: Apparatus E8696 responded to 1601 L ST	0.03
02/09/2023 13:52:00	02/09/2023 14:21:00	INCIDENT	E8696	Incident 2023-028 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 960 Makewe AVE	0.48
02/10/2023 08:30:00	02/13/2023 11:00:00	DAYBOOK	8600		74.50
02/12/2023 14:00:00	02/13/2023 08:30:00	DAYBOOK	8600		18.50
02/13/2023 04:49:00	02/13/2023 05:00:00	INCIDENT	8600	Incident 2023-031 - Smoke scare, odor of smoke: Apparatus 8600 responded to 1185 Mission ST	0.18
02/13/2023 08:30:00	02/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/13/2023 10:26:00	02/13/2023 10:37:00	INCIDENT	E8696	Incident 2023-032 - Motor vehicle accident with injuries: Apparatus E8696 responded to S Highway 101 HWY	0.18
02/13/2023 18:36:00	02/13/2023 19:09:00	INCIDENT	E8696	Incident 2023-033 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 1355 Mission ST	0.55
02/13/2023 20:28:00	02/13/2023 20:32:00	INCIDENT	E8696	Incident 2023-034 - Dispatched & cancelled en route: Apparatus E8696 responded to 1243 L ST	0.07
02/14/2023 08:30:00	02/15/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/15/2023 08:30:00	02/16/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/15/2023 10:22:00	02/15/2023 10:31:00	INCIDENT	E8696	Incident 2023-035 - False alarm or false call, other: Apparatus E8696 responded to 7765 N River RD	0.15
02/16/2023 08:30:00	02/17/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/16/2023 09:21:00	02/16/2023 09:46:00	INCIDENT	E8696	Incident 2023-036 - Municipal alarm system, malicious false alarm: Apparatus E8696 responded to 775 Mission ST	0.42
02/17/2023 06:50:00	02/17/2023 07:09:00	INCIDENT	E8696	Incident 2023-037 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 600 15th ST	0.32
02/17/2023 08:30:00	02/18/2023 07:00:00	DAYBOOK	SMF 1		22.50
02/17/2023 23:03:00	02/17/2023 23:27:00	INCIDENT	E8696	Incident 2023-038 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 560 12th ST	0.40
02/18/2023 18:00:00	02/19/2023 07:00:00	DAYBOOK	SMF 1		13.00
02/19/2023 08:30:00	02/20/2023 08:30:00	DAYBOOK	8600		24.00
02/20/2023 02:26:00	02/20/2023 02:55:00	INCIDENT	E8696	Incident 2023-039 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 620 Benedict ST	0.48
02/20/2023 08:30:00	02/21/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/21/2023 08:30:00	02/22/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/21/2023 16:50:00	02/21/2023 17:13:00	INCIDENT	E8696	Incident 2023-040 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 480 San Marcos RD	0.38
02/21/2023 18:00:00	02/21/2023 22:00:00	DAYBOOK		EMS : CPR Lead Instructor: Roberson, Robert E	4.00
02/22/2023 08:00:00	02/22/2023 08:00:00	DAYBOOK	8600	8600 in for repairs	0.00
02/22/2023 08:30:00	02/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/22/2023 15:40:00	02/22/2023 15:52:00	INCIDENT	E8696	Incident 2023-041 - Lock-out: Apparatus E8696 responded to 331 Pala Mission WAY	0.20
02/22/2023 19:00:00	02/22/2023 22:30:00	DAYBOOK	8600	San Miguel Advisory Council Meeting	3.50
02/23/2023 08:30:00	02/24/2023 08:30:00	DAYBOOK	SMF 1		24.00
02/23/2023 15:32:00	02/23/2023 16:30:00	INCIDENT	E8696	Incident 2023-042 - Emergency medical service, other: Apparatus E8696 responded to 1150 Mission ST	0.97
02/23/2023 20:51:00	02/23/2023 20:54:00	INCIDENT	8600	Incident 2023-043 - Dispatched & cancelled en route: Apparatus 8600 responded to 560 12th ST	0.05
02/24/2023 08:30:00	02/25/2023 08:30:00	DAYBOOK	SMF 1		24.00

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START	END	LOG TYPE	APPARATUS	NOTES	HOURS
02/24/2023 12:43:00	02/24/2023 13:14:00	INCIDENT	E8696	Incident 2023-044 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 1099 K ST	0.52
02/24/2023 15:20:00	02/24/2023 15:49:00	INCIDENT	E8696	Incident 2023-045 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 9860 N River RD	0.48
02/25/2023 08:30:00	02/25/2023 22:00:00	DAYBOOK	8600		13.50
03/05/2023 16:30:00	03/06/2023 08:30:00	DAYBOOK	8600		16.00
03/06/2023 08:30:00	03/07/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/06/2023 15:18:00	03/06/2023 15:40:00	INCIDENT	E8696	Incident 2023-051 - Oil or other combustible liquid spill: Apparatus E8696 responded to S Highway 101 HWY	0.37
03/07/2023 08:30:00	03/08/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/07/2023 18:00:00	03/07/2023 22:00:00	DAYBOOK		EMS : CPR Lead Instructor: Roberson, Rob	4.00
03/08/2023 08:30:00	03/09/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/08/2023 09:16:00	03/08/2023 09:33:00	INCIDENT	E8696	Incident 2023-052 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to S Highway 101 HWY	0.28
03/09/2023 08:30:00	03/10/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/09/2023 13:30:00	03/09/2023 13:30:00	DAYBOOK	SMF 1	SAFER Grant submitted	0.00
03/10/2023 08:30:00	03/11/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/11/2023 08:30:00	03/11/2023 08:30:00	DAYBOOK	8600		0.00
03/12/2023 08:30:00	03/13/2023 08:30:00	DAYBOOK	8600		24.00
03/13/2023 08:30:00	03/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/14/2023 08:30:00	03/15/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/15/2023 08:30:00	03/16/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/15/2023 15:28:00	03/15/2023 15:38:00	INCIDENT	E8696	Incident 2023-053 - Vehicle accident, general cleanup: Apparatus E8696 responded to S Highway 101 HWY	0.17
03/16/2023 07:52:00	03/16/2023 08:31:00	INCIDENT	E8696	Incident 2023-054 - Dispatched & cancelled en route: Apparatus E8696 responded to 6955 Estrella RD	0.65
03/16/2023 08:30:00	03/17/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/16/2023 16:41:00	03/16/2023 17:17:00	INCIDENT	E8668	Incident 2023-055 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1323 Verde PL	0.60
03/17/2023 08:30:00	03/18/2023 07:00:00	DAYBOOK	SMF 1		22.50
03/18/2023 14:30:00	03/18/2023 14:30:00	DAYBOOK	8600		0.00
03/19/2023 08:30:00	03/20/2023 08:30:00	DAYBOOK	8600		24.00
03/19/2023 14:49:00	03/19/2023 15:07:00	INCIDENT	E8668	Incident 2023-056 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 6556 Monterey RD	0.30
03/20/2023 08:30:00	03/21/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/21/2023 08:30:00	03/22/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/21/2023 10:26:00	03/21/2023 11:39:00	INCIDENT	E8668	Incident 2023-057 - Power line down: Apparatus E8668 responded to 1502 K ST	1.22
03/21/2023 13:14:00	03/21/2023 13:37:00	INCIDENT	E8668	Incident 2023-058 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1299 Mission ST	0.38
03/21/2023 18:00:00	03/21/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
03/22/2023 08:30:00	03/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/22/2023 19:00:00	03/22/2023 22:00:00	DAYBOOK	8600	Attended SMAC Meeting	3.00
03/22/2023 20:43:00	03/22/2023 21:17:00	INCIDENT	E8668	Incident 2023-059 - Emergency medical service, other: Apparatus E8668 responded to 587 11th ST	0.57
03/22/2023 22:16:00	03/22/2023 23:02:00	INCIDENT	8600	Incident 2023-060 - Emergency medical service, other: Apparatus 8600 responded to 969 L ST	0.77
03/23/2023 08:30:00	03/24/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/23/2023 17:00:00	03/23/2023 19:30:00	DAYBOOK	8600		2.50
03/23/2023 18:15:00	03/23/2023 19:23:00	INCIDENT	E8668	Incident 2023-061 - Water & ice-related rescue, other: Apparatus E8668 responded to 8715 N River RD	1.13
03/24/2023 08:30:00	03/25/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/24/2023 08:30:00	03/24/2023 14:00:00	DAYBOOK	E8696	Install new BKM 150 and repair headsets in E8696	5.50
03/24/2023 15:00:00	03/24/2023 15:00:00	DAYBOOK	E8668	E8668 radio out for repairs	0.00
03/24/2023 23:42:00	03/25/2023 00:09:00	INCIDENT	E8696	Incident 2023-062 - Emergency medical service, other: Apparatus E8696 responded to 1383 Verde PL	0.45
03/25/2023 08:30:00	03/26/2023 08:30:00	DAYBOOK	8600		24.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
03/25/2023 22:10:00	03/25/2023 23:28:00	INCIDENT	8600	Incident 2023-063 - Motor vehicle accident with injuries: Apparatus 8600 responded to 15th ST	1.30
03/26/2023 08:30:00	03/27/2023 08:30:00	DAYBOOK	8600		24.00
03/27/2023 08:30:00	03/28/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/28/2023 08:30:00	03/29/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/29/2023 08:30:00	03/30/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/29/2023 12:12:00	03/29/2023 12:28:00	INCIDENT	E8696	Incident 2023-064 - Emergency medical service, other: Apparatus E8696 responded to 6556 Monterey RD	0.27
03/29/2023 13:38:00	03/29/2023 14:11:00	INCIDENT	E8668	Incident 2023-065 - Public service assistance, other: Apparatus E8668 responded to 4300 Vineyard Canyon RD	0.55
03/29/2023 14:37:00	03/29/2023 15:05:00	INCIDENT	E8696	Incident 2023-066 - Emergency medical service, other: Apparatus E8696 responded to 650 Armand AVE	0.47
03/29/2023 18:22:00	03/29/2023 18:47:00	INCIDENT	E8696	Incident 2023-067 - Emergency medical service, other: Apparatus E8696 responded to 650 Benidect ST	0.42
03/29/2023 20:15:00	03/29/2023 20:23:00	INCIDENT	E8696	Incident 2023-068 - Dispatched & cancelled en route: Apparatus E8696 responded to Bldg 4205	0.13
03/30/2023 02:25:00	03/30/2023 02:59:00	INCIDENT	E8696	Incident 2023-069 - Emergency medical service, other: Apparatus E8696 responded to 1920 San Juan Bautista ST	0.57
03/30/2023 08:30:00	03/31/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/30/2023 12:40:00	03/30/2023 13:05:00	INCIDENT	E8696	Incident 2023-070 - Emergency medical service, other: Apparatus E8696 responded to 1884 San Buenaventura WAY	0.42
03/30/2023 13:52:00	03/30/2023 14:23:00	INCIDENT	E8696	Incident 2023-071 - Emergency medical service, other: Apparatus E8696 responded to 1220 L ST	0.52
03/31/2023 08:30:00	04/01/2023 08:30:00	DAYBOOK	SMF 1		24.00
03/31/2023 11:04:00	03/31/2023 11:49:00	INCIDENT	8600	Incident 2023-072 - Hazardous condition, other: Apparatus 8600 responded to 1300 N ST	0.75
03/31/2023 14:52:00	03/31/2023 15:26:00	INCIDENT	E8696	Incident 2023-073 - Emergency medical service, other: Apparatus E8696 responded to 8705 Mission Lane	0.57
03/31/2023 23:05:00	04/01/2023 00:33:00	INCIDENT	8600	Incident 2023-074 - Motor vehicle accident with injuries: Apparatus 8600 responded to 775 Mission ST	1.47
04/01/2023 15:30:00	04/02/2023 08:30:00	DAYBOOK	8600		17.00
04/01/2023 17:59:00	04/01/2023 18:24:00	INCIDENT	8600	Incident 2023-075 - Outside rubbish, trash or waste fire: Apparatus 8600 responded to 1185 Mission ST	0.42
04/02/2023 08:30:00	04/03/2023 08:30:00	DAYBOOK	8600		24.00
04/02/2023 16:34:00	04/02/2023 17:11:00	INCIDENT	E8696	Incident 2023-076 - Emergency medical service, other: Apparatus E8696 responded to 560 12th ST	0.62
04/02/2023 19:16:00	04/02/2023 19:36:00	INCIDENT	8600	Incident 2023-077 - Emergency medical service, other: Apparatus 8600 responded to 1400 Mission ST	0.33
04/03/2023 08:30:00	04/04/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/04/2023 08:30:00	04/05/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/04/2023 10:47:00	04/04/2023 10:47:00	INCIDENT	E8696	Incident 2023-078 - Dispatched & cancelled en route: Apparatus E8696 responded to 9867 N River RD	0.00
04/04/2023 14:00:00	04/04/2023 14:57:00	INCIDENT	E8696	Incident 2023-079 - Emergency medical service, other: Apparatus E8696 responded to 8700 Mission Lane	0.95
04/04/2023 18:00:00	04/04/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
04/05/2023 08:30:00	04/06/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/05/2023 10:00:00	04/05/2023 14:00:00	DAYBOOK	E8696	Touch a Truck event	4.00
04/06/2023 08:30:00	04/07/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/06/2023 17:26:00	04/06/2023 17:53:00	INCIDENT	E8696	Incident 2023-080 - Emergency medical service, other: Apparatus E8696 responded to 1188 Cortez CIR	0.45
04/09/2023 13:00:00	04/10/2023 08:30:00	DAYBOOK	8600		19.50
04/09/2023 18:39:00	04/09/2023 19:04:00	INCIDENT	8600	Incident 2023-082 - Emergency medical service, other: Apparatus 8600 responded to 998 K ST	0.42
04/10/2023 08:30:00	04/11/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/11/2023 08:30:00	04/12/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/11/2023 08:30:00	04/11/2023 08:30:00	DAYBOOK	E8696	E8696 & C8600 radio repairs	0.00
04/11/2023 13:24:00	04/11/2023 13:58:00	INCIDENT	E8696	Incident 2023-083 - Emergency medical service, other: Apparatus E8696 responded to 640 11th ST	0.57
04/11/2023 14:00:00	04/11/2023 16:00:00	DAYBOOK	SMF 1	Fail Safe ladder testing	2.00
04/11/2023 18:00:00	04/11/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
04/16/2023 13:00:00	04/17/2023 08:30:00	DAYBOOK	8600		19.50
04/17/2023 08:30:00	04/18/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/17/2023 12:04:00	04/17/2023 12:23:00	INCIDENT	E8696	Incident 2023-085 - Cooking fire, confined to container: Apparatus E8696 responded to 676 Poquita LN	0.32

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
04/18/2023 08:00:00	04/18/2023 08:00:00	DAYBOOK	E8668	Nix Commutations installing radio in E8668	0.00
04/18/2023 08:30:00	04/19/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/18/2023 13:45:00	04/18/2023 14:04:00	INCIDENT	8600	Incident 2023-086 - Emergency medical service, other: Apparatus 8600 responded to 14th ST	0.32
04/18/2023 15:23:00	04/18/2023 15:54:00	INCIDENT	E8696	Incident 2023-087 - Emergency medical service, other: Apparatus E8696 responded to 1440 L ST	0.52
04/18/2023 18:00:00	04/18/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
04/18/2023 22:01:00	04/18/2023 22:22:00	INCIDENT	8600	Incident 2023-088 - Emergency medical service, other: Apparatus 8600 responded to 1043 Mission ST	0.35
04/19/2023 05:36:00	04/19/2023 06:16:00	INCIDENT	E8696	Incident 2023-089 - Emergency medical service, other: Apparatus E8696 responded to 1935 San Buenavenaventura WAY	0.67
04/19/2023 08:30:00	04/20/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/19/2023 15:55:00	04/19/2023 16:21:00	INCIDENT	E8696	Incident 2023-090 - Emergency medical service, other: Apparatus E8696 responded to 640 11th ST	0.43
04/20/2023 08:30:00	04/21/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/21/2023 11:30:00	04/22/2023 08:30:00	DAYBOOK	SMF 1		21.00
04/22/2023 02:33:00	04/22/2023 03:33:00	INCIDENT	E8696	Incident 2023-091 - Emergency medical service, other: Apparatus E8696 responded to 878 Rio Mesa CIR	1.00
04/22/2023 08:00:00	04/22/2023 14:00:00	DAYBOOK	SMF 1	Sagebrush Days Parade	6.00
04/22/2023 08:30:00	04/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/22/2023 09:25:00	04/22/2023 09:31:00	INCIDENT	8600	Incident 2023-092 - Emergency medical service, other: Apparatus 8600 responded to 1150 Mission ST	0.10
04/22/2023 22:54:00	04/22/2023 23:28:00	INCIDENT	8600	Incident 2023-094 - Emergency medical service, other: Apparatus 8600 responded to 700 N River RD	0.57
04/23/2023 08:30:00	04/24/2023 08:30:00	DAYBOOK	8600		24.00
04/24/2023 08:30:00	04/25/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/24/2023 15:38:00	04/24/2023 16:15:00	INCIDENT	E8696	Incident 2023-095 - Emergency medical service, other: Apparatus E8696 responded to 9850 N River RD	0.62
04/25/2023 08:30:00	04/26/2023 08:30:00	DAYBOOK	SMF 1		24.00
04/25/2023 14:58:00	04/25/2023 15:22:00	INCIDENT	E8696	Incident 2023-096 - Emergency medical service, other: Apparatus E8696 responded to 1601 L ST	0.40
04/25/2023 16:54:00	04/25/2023 17:09:00	INCIDENT	8600	Incident 2023-097 - Emergency medical service, other: Apparatus 8600 responded to 1145 K ST	0.25
04/30/2023 17:30:00	05/01/2023 08:30:00	DAYBOOK	8600		15.00
05/01/2023 08:30:00	05/02/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/01/2023 19:41:00	05/01/2023 20:02:00	INCIDENT	E8696	Incident 2023-099 - Emergency medical service, other: Apparatus E8696 responded to 1997 San Buenavenaventura WAY	0.35
05/02/2023 08:30:00	05/03/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/02/2023 18:00:00	05/02/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
05/02/2023 21:28:00	05/02/2023 21:48:00	INCIDENT	E8696	Incident 2023-100 - Emergency medical service, other: Apparatus E8696 responded to 560 12th ST	0.33
05/03/2023 08:30:00	05/04/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/03/2023 09:00:00	05/03/2023 13:00:00	DAYBOOK	8600	County Fire Chiefs at Meeting Diablo Canyon Fire Department	4.00
05/04/2023 08:30:00	05/05/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/04/2023 16:46:00	05/04/2023 17:03:00	INCIDENT	E8696	Incident 2023-101 - Motor vehicle accident with injuries: Apparatus E8696 responded to 100 Wellsona RD	0.28
05/04/2023 23:01:00	05/04/2023 23:10:00	INCIDENT	8600	Incident 2023-102 - Dispatched & cancelled en route: Apparatus 8600 responded to 10th ST	0.15
05/04/2023 23:40:00	05/04/2023 23:53:00	INCIDENT	8600	Incident 2023-103 - Emergency medical service, other: Apparatus 8600 responded to 1141 Mission ST	0.22
05/05/2023 00:51:00	05/05/2023 01:26:00	INCIDENT	8600	Incident 2023-104 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 10150 Mission Almond WAY	0.58
05/05/2023 08:30:00	05/05/2023 10:00:00	DAYBOOK	SMF 1	Cal Paso Electric on site to finish electrical repairs.	1.50
05/05/2023 08:30:00	05/06/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/05/2023 10:06:00	05/05/2023 10:29:00	INCIDENT	E8696	Incident 2023-105 - Emergency medical service, other: Apparatus E8696 responded to 1601 L ST	0.38
05/05/2023 16:31:00	05/05/2023 16:57:00	INCIDENT	E8696	Incident 2023-106 - Emergency medical service, other: Apparatus E8696 responded to 700 N River RD	0.43
05/06/2023 08:30:00	05/07/2023 08:30:00	DAYBOOK	8600		24.00
05/06/2023 19:40:00	05/06/2023 20:04:00	INCIDENT	8600	Incident 2023-107 - Emergency medical service, other: Apparatus 8600 responded to 899 Mission ST	0.40
05/07/2023 00:49:00	05/07/2023 01:16:00	INCIDENT	E8696	Incident 2023-108 - Emergency medical service, other: Apparatus E8696 responded to 1470 Bonita PL	0.45

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
05/07/2023 12:20:00	05/07/2023 12:43:00	INCIDENT	8600	Incident 2023-109 - Emergency medical service, other: Apparatus 8600 responded to Cemetery RD	0.38
05/07/2023 18:28:00	05/07/2023 18:39:00	INCIDENT	8600	Incident 2023-110 - Smoke from barbecue, tar kettle: Apparatus 8600 responded to 1400 Verde PL	0.18
05/08/2023 14:01:00	05/08/2023 14:03:00	INCIDENT	E8696	Incident 2023-111 - False alarm or false call, other: Apparatus E8696 responded to 1601 L ST	0.03
05/08/2023 22:31:00	05/08/2023 23:06:00	INCIDENT	8600	Incident 2023-112 - Public service assistance, other: Apparatus 8600 responded to 1920 San Juan Bautista ST	0.58
05/09/2023 08:30:00	05/10/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/09/2023 18:00:00	05/09/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
05/10/2023 08:30:00	05/11/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/10/2023 12:43:00	05/10/2023 13:35:00	INCIDENT	E8696	Incident 2023-113 - Emergency medical service, other: Apparatus E8696 responded to 1601 L ST	0.87
05/10/2023 20:14:00	05/10/2023 20:36:00	INCIDENT	8600	Incident 2023-114 - Public service assistance, other: Apparatus 8600 responded to 2000 Mission ST	0.37
05/11/2023 08:30:00	05/12/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/15/2023 02:51:00	05/15/2023 03:10:00	INCIDENT	E8696	Incident 2023-117 - False alarm or false call, other: Apparatus E8696 responded to 560 12th ST	0.32
05/16/2023 08:00:00	05/16/2023 17:00:00	DAYBOOK	E8668	Driver Operator 1E	9.00
05/16/2023 08:30:00	05/17/2023 08:30:00	DAYBOOK	E8668		24.00
05/16/2023 18:00:00	05/16/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
05/16/2023 20:19:00	05/16/2023 20:21:00	INCIDENT	8600	Incident 2023-120 - Dispatched & cancelled en route: Apparatus 8600 responded to 611 Poquita LN	0.03
05/17/2023 08:00:00	05/17/2023 17:00:00	DAYBOOK	E8668	Driver Operator 1E	9.00
05/17/2023 08:30:00	05/17/2023 08:30:00	DAYBOOK	E8668		0.00
05/17/2023 17:40:00	05/17/2023 18:30:00	INCIDENT	8600	Incident 2023-121 - Assist police or other governmental agency: Apparatus 8600 responded to 1800 Dallons DR	0.83
05/18/2023 08:00:00	05/18/2023 17:00:00	DAYBOOK	E8668	Driver Operator 1E	9.00
05/18/2023 08:30:00	05/19/2023 08:30:00	DAYBOOK	E8668		24.00
05/18/2023 16:11:00	05/18/2023 16:46:00	INCIDENT	E8696	Incident 2023-122 - Dispatched & cancelled en route: Apparatus E8696 responded to Satcom	0.58
05/19/2023 08:30:00	05/20/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/19/2023 11:47:00	05/19/2023 12:17:00	INCIDENT	E8696	Incident 2023-123 - Emergency medical service, other: Apparatus E8696 responded to 1920 San Juan Bautista ST	0.50
05/19/2023 14:05:00	05/19/2023 14:38:00	INCIDENT	E8696	Incident 2023-124 - Emergency medical service, other: Apparatus E8696 responded to 1601 L ST	0.55
05/19/2023 16:21:00	05/19/2023 17:19:00	INCIDENT	E8696	Incident 2023-125 - Grass fire: Apparatus E8696 responded to 1385 Mission ST	0.97
05/19/2023 17:57:00	05/19/2023 18:25:00	INCIDENT	E8696	Incident 2023-126 - Emergency medical service, other: Apparatus E8696 responded to 9898 N River RD	0.47
05/20/2023 08:30:00	05/21/2023 08:30:00	DAYBOOK	8600		24.00
05/21/2023 06:50:00	05/21/2023 08:15:00	INCIDENT	8600	Incident 2023-127 - Arcing, shorted electrical equipment: Apparatus 8600 responded to 16th ST	1.42
05/21/2023 08:30:00	05/22/2023 08:30:00	DAYBOOK	8600		24.00
05/22/2023 08:30:00	05/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/22/2023 09:30:00	05/22/2023 10:30:00	DAYBOOK	8600	8657 Mission Lane final fire inspection. Passed	1.00
05/22/2023 14:00:00	05/22/2023 19:00:00	DAYBOOK	SMF 1	Vitalant Bloodmobile at station for blood drive	5.00
05/23/2023 05:08:00	05/23/2023 05:36:00	INCIDENT	E8696	Incident 2023-128 - Emergency medical service, other: Apparatus E8696 responded to 1445 L ST	0.47
05/23/2023 08:30:00	05/24/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/23/2023 09:00:00	05/23/2023 14:30:00	DAYBOOK	8600	SLOFIST training at Camp Roberts	5.50
05/24/2023 08:30:00	05/25/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/24/2023 19:00:00	05/24/2023 20:00:00	DAYBOOK	8600	San Miguel Advisory Council Meeting	1.00
05/25/2023 08:30:00	05/26/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/25/2023 18:00:00	05/25/2023 21:00:00	DAYBOOK	8600	CSD BOD Meeting	3.00
05/25/2023 21:05:00	05/25/2023 21:24:00	INCIDENT	E8668	Incident 2023-129 - Emergency medical service, other: Apparatus E8668 responded to 700 N River RD	0.32
05/26/2023 08:30:00	05/27/2023 08:30:00	DAYBOOK	8600		24.00
05/26/2023 21:02:00	05/26/2023 21:31:00	INCIDENT	E8668	Incident 2023-130 - Natural vegetation fire, other: Apparatus E8668 responded to 1095 Indian Dunes RD	0.48
05/27/2023 08:30:00	05/28/2023 08:30:00	DAYBOOK	8600		24.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
05/27/2023 08:58:00	05/27/2023 10:12:00	INCIDENT	8600	Incident 2023-131 - Outside rubbish fire, other: Apparatus 8600 responded to 1355 Mission ST	1.23
05/28/2023 08:30:00	05/29/2023 08:30:00	DAYBOOK	8600		24.00
05/29/2023 08:30:00	05/30/2023 08:30:00	DAYBOOK	8600		24.00
05/30/2023 08:30:00	05/31/2023 08:30:00	DAYBOOK	SMF 1		24.00
05/31/2023 07:00:00	05/31/2023 15:00:00	DAYBOOK	E8668	WUI Drill at Camp Roberts	8.00
05/31/2023 08:30:00	06/01/2023 08:30:00	DAYBOOK	E8668		24.00
05/31/2023 12:50:00	05/31/2023 13:17:00	INCIDENT	E8668	Incident 2023-133 - Emergency medical service, other: Apparatus E8668 responded to 294 ST Francis WAY	0.45
05/31/2023 18:02:00	05/31/2023 18:11:00	INCIDENT	8600	Incident 2023-134 - Smoke scare, odor of smoke: Apparatus 8600 responded to 12th ST	0.15
06/01/2023 07:00:00	06/01/2023 18:00:00	DAYBOOK	E8668	Impact area burn at Camp Roberts	11.00
06/01/2023 08:30:00	06/02/2023 08:30:00	DAYBOOK	E8668		24.00
06/01/2023 15:15:00	06/01/2023 15:24:00	INCIDENT	E8668	Incident 2023-135 - Dispatched & cancelled en route: Apparatus E8668 responded to Camp Roberts	0.15
06/03/2023 14:00:00	06/04/2023 08:30:00	DAYBOOK	8600		18.50
06/03/2023 20:18:00	06/03/2023 20:32:00	INCIDENT	8600	Incident 2023-137 - Emergency medical service, other: Apparatus 8600 responded to 560 12th ST	0.23
06/04/2023 08:30:00	06/05/2023 08:30:00	DAYBOOK	8600		24.00
06/04/2023 15:20:00	06/04/2023 15:44:00	INCIDENT	8600	Incident 2023-138 - Emergency medical service, other: Apparatus 8600 responded to 1150 Mission ST	0.40
06/04/2023 19:01:00	06/04/2023 19:31:00	INCIDENT	8600	Incident 2023-139 - Emergency medical service, other: Apparatus 8600 responded to 9560 N River RD	0.50
06/05/2023 08:30:00	06/06/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/06/2023 08:30:00	06/07/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/06/2023 09:00:00	06/06/2023 09:00:00	DAYBOOK	E8696	E8696 batteries need replacement Out of service	0.00
06/06/2023 11:26:00	06/06/2023 11:34:00	INCIDENT	E8668	Incident 2023-140 - Dispatched & cancelled en route: Apparatus E8668 responded to Bldg 914	0.13
06/06/2023 18:00:00	06/06/2023 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
06/07/2023 08:30:00	06/08/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/07/2023 09:00:00	06/07/2023 13:00:00	DAYBOOK	8600	County Chief Meeting	4.00
06/07/2023 14:00:00	06/07/2023 14:00:00	DAYBOOK	E8696	E8696 back from South Coast. Parts on order	0.00
06/08/2023 08:30:00	06/09/2023 08:30:00	DAYBOOK	E8696		24.00
06/08/2023 08:47:00	06/08/2023 09:09:00	INCIDENT	E8668	Incident 2023-142 - Emergency medical service, other: Apparatus E8668 responded to 1355 Mission ST	0.37
06/08/2023 15:01:00	06/08/2023 15:18:00	INCIDENT	E8668	Incident 2023-143 - Dispatched & cancelled en route: Apparatus E8668 responded to 10255 Mission Almond WAY	0.28
06/11/2023 18:00:00	06/12/2023 08:30:00	DAYBOOK	8600		14.50
06/12/2023 07:22:00	06/12/2023 07:37:00	INCIDENT	E8668	Incident 2023-145 - Motor vehicle accident with injuries: Apparatus E8668 responded to Mission ST	0.25
06/12/2023 08:30:00	06/13/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/13/2023 04:18:00	06/13/2023 04:59:00	INCIDENT	E8668	Incident 2023-146 - Emergency medical service, other: Apparatus E8668 responded to 1798 W 10th ST	0.68
06/13/2023 08:30:00	06/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/13/2023 08:30:00	06/13/2023 08:30:00	DAYBOOK	SMF 1	Bauer service and repair to breathing air station	0.00
06/13/2023 18:00:00	06/13/2023 22:00:00	DAYBOOK		Firefighter Training: Wildland Lead Instructor: Young, Scott P	4.00
06/14/2023 08:30:00	06/15/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/15/2023 08:05:00	06/15/2023 08:48:00	INCIDENT	E8696	Incident 2023-147 - Motor vehicle accident with injuries: Apparatus E8696 responded to 1895 San Marcos RD	0.72
06/15/2023 08:30:00	06/16/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/16/2023 08:30:00	06/17/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/16/2023 10:00:00	06/16/2023 11:03:00	INCIDENT	E8668	Incident 2023-148 - Natural vegetation fire, other: Apparatus E8668 responded to Camp Roberts	1.05
06/16/2023 11:02:00	06/16/2023 11:39:00	INCIDENT	E8668	Incident 2023-149 - Emergency medical service, other: Apparatus E8668 responded to Camp Roberts	0.62
06/16/2023 19:03:00	06/16/2023 19:36:00	INCIDENT	E8668	Incident 2023-151 - Emergency medical service, other: Apparatus E8668 responded to Camp Roberts	0.55
06/16/2023 19:36:00	06/16/2023 19:48:00	INCIDENT	E8668	Incident 2023-152 - Water problem, other: Apparatus E8668 responded to 325 Ladrillos WAY	0.20

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
06/17/2023 05:11:00	06/17/2023 05:40:00	INCIDENT	E8668	Incident 2023-153 - Emergency medical service, other: Apparatus E8668 responded to Camp Roberts	0.48
06/17/2023 08:30:00	06/18/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/17/2023 18:50:00	06/17/2023 18:57:00	INCIDENT	E8668	Incident 2023-154 - Dispatched & cancelled en route: Apparatus E8668 responded to Arizona	0.12
06/18/2023 08:30:00	06/19/2023 08:30:00	DAYBOOK	8600		24.00
06/18/2023 10:02:00	06/18/2023 10:36:00	INCIDENT	E8668	Incident 2023-155 - Emergency medical service, other: Apparatus E8668 responded to 1920 San Juan Bautista ST	0.57
06/18/2023 23:05:00	06/18/2023 23:18:00	INCIDENT	E8668	Incident 2023-156 - Dispatched & cancelled en route: Apparatus E8668 responded to Arizona BLVD	0.22
06/18/2023 23:24:00	06/18/2023 23:49:00	INCIDENT	E8668	Incident 2023-157 - Emergency medical service, other: Apparatus E8668 responded to 1480 K ST	0.42
06/19/2023 08:30:00	06/20/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/19/2023 22:54:00	06/19/2023 23:18:00	INCIDENT	E8668	Incident 2023-158 - Emergency medical service, other: Apparatus E8668 responded to 1402 Mission ST	0.40
06/20/2023 03:07:00	06/20/2023 03:44:00	INCIDENT	E8668	Incident 2023-159 - Emergency medical service, other: Apparatus E8668 responded to 9560 N River RD	0.62
06/21/2023 08:30:00	06/22/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/21/2023 12:01:00	06/21/2023 12:36:00	INCIDENT	E8668	Incident 2023-161 - Emergency medical service, other: Apparatus E8668 responded to Nacimiento BLVD	0.58
06/21/2023 21:31:00	06/21/2023 22:02:00	INCIDENT	E8668	Incident 2023-162 - Emergency medical service, other: Apparatus E8668 responded to 14250 Power RD	0.52
06/22/2023 08:30:00	06/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/22/2023 09:00:00	06/22/2023 09:30:00	DAYBOOK	SMF 1	Operational area meeting regarding events scheduled for 7/7-8/2023	0.50
06/22/2023 17:00:00	06/22/2023 22:00:00	DAYBOOK	8600	BOD Meeting	5.00
06/22/2023 23:03:00	06/22/2023 23:30:00	INCIDENT	E8668	Incident 2023-163 - Emergency medical service, other: Apparatus E8668 responded to 1283 Verde PL	0.45
06/23/2023 08:30:00	06/24/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/23/2023 11:00:00	06/23/2023 13:00:00	DAYBOOK	E8696		2.00
06/23/2023 20:17:00	06/23/2023 20:26:00	INCIDENT	E8696	Incident 2023-164 - Dispatched & cancelled en route: Apparatus E8696 responded to Camp Roberts	0.15
06/24/2023 03:05:00	06/24/2023 03:59:00	INCIDENT	E8696	Incident 2023-165 - Emergency medical service, other: Apparatus E8696 responded to CCP 1	0.90
06/24/2023 08:30:00	06/25/2023 08:30:00	DAYBOOK	8600		24.00
06/24/2023 22:42:00	06/24/2023 23:00:00	INCIDENT	8600	Incident 2023-166 - Public service: Apparatus 8600 responded to 1150 Mission ST	0.30
06/25/2023 08:30:00	06/25/2023 08:30:00	DAYBOOK	8600		0.00
06/25/2023 10:00:00	06/25/2023 10:14:00	INCIDENT	E8696	Incident 2023-167 - Emergency medical service, other: Apparatus E8696 responded to 2000 Mission ST	0.23
06/26/2023 05:14:00	06/26/2023 06:10:00	INCIDENT	E8668	Incident 2023-168 - Emergency medical service, other: Apparatus E8668 responded to Arizona BLVD	0.93
06/26/2023 08:30:00	06/27/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/26/2023 18:00:00	06/26/2023 22:00:00	DAYBOOK	8600	Fire Death Investigation Course	4.00
06/27/2023 01:06:00	06/27/2023 01:21:00	INCIDENT	E8668	Incident 2023-169 - Dispatched & cancelled en route: Apparatus E8668 responded to 4119 Arizona BLVD	0.25
06/27/2023 08:30:00	06/28/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/27/2023 09:00:00	06/27/2023 13:00:00	DAYBOOK	8600	Assist with Forensic Fire Death Investigator Course	4.00
06/28/2023 08:30:00	06/29/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/28/2023 10:00:00	06/28/2023 13:00:00	DAYBOOK	8600	Assist with the Forensic Fire Death Investigation Course	3.00
06/29/2023 08:30:00	06/30/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/29/2023 12:00:00	06/29/2023 13:00:00	DAYBOOK	8600	Staff lunch meeting	1.00
06/29/2023 13:30:00	06/29/2023 15:00:00	DAYBOOK	8600	Assist with the Forensic Fire Death Investigation Course	1.50
06/29/2023 18:00:00	06/29/2023 20:30:00	DAYBOOK	8600	Special Board Meeting	2.50
06/29/2023 22:31:00	06/30/2023 00:44:00	INCIDENT	E8668	Incident 2023-172 - Emergency medical service, other: Apparatus E8668 responded to 560 12th ST	2.22
06/30/2023 08:30:00	07/01/2023 08:30:00	DAYBOOK	SMF 1		24.00
06/30/2023 21:58:00	06/30/2023 22:17:00	INCIDENT	8600	Incident 2023-174 - Emergency medical service, other: Apparatus 8600 responded to 1300 Mission ST	0.32
07/01/2023 08:30:00	07/02/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/02/2023 07:44:00	07/02/2023 08:02:00	INCIDENT	E8668	Incident 2023-175 - Public service: Apparatus E8668 responded to 1416 Verde PL	0.30
07/02/2023 08:30:00	07/03/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/02/2023 10:06:00	07/02/2023 10:34:00	INCIDENT	E8668	Incident 2023-176 - Emergency medical service, other: Apparatus E8668 responded to 1920 San Juan Bautista ST	0.47

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
07/03/2023 08:30:00	07/04/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/04/2023 08:30:00	07/05/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/05/2023 12:46:00	07/05/2023 13:55:00	INCIDENT	8600	Incident 2023-177 - Dispatched & cancelled en route: Apparatus 8600 responded to 1415 Verde PL	1.15
07/05/2023 21:49:00	07/05/2023 22:18:00	INCIDENT	E8668	Incident 2023-178 - Emergency medical service, other: Apparatus E8668 responded to 2920 San Marcos RD	0.48
07/06/2023 08:30:00	07/07/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/06/2023 09:06:00	07/06/2023 09:28:00	INCIDENT	E8668	Incident 2023-179 - Emergency medical service, other: Apparatus E8668 responded to 1075 Mission ST	0.37
07/06/2023 12:19:00	07/06/2023 12:31:00	INCIDENT	E8696	Incident 2023-180 - Dispatched & cancelled en route: Apparatus E8696 responded to East Garrison	0.20
07/09/2023 13:00:00	07/10/2023 08:30:00	DAYBOOK	8600		19.50
07/10/2023 08:30:00	07/11/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/10/2023 09:27:00	07/10/2023 09:48:00	INCIDENT	E8668	Incident 2023-183 - Emergency medical service, other: Apparatus E8668 responded to 1145 K ST	0.35
07/11/2023 08:30:00	07/12/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/11/2023 18:00:00	07/11/2023 22:00:00	DAYBOOK		Firefighter Training: Scene Size up Lead Instructor: Young, Scott P	4.00
07/12/2023 08:30:00	07/13/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/12/2023 13:44:00	07/12/2023 13:55:00	INCIDENT	E8668	Incident 2023-184 - Emergency medical service, other: Apparatus E8668 responded to 995 Makewe AVE	0.18
07/12/2023 17:42:00	07/12/2023 17:50:00	INCIDENT	E8668	Incident 2023-185 - Dispatched & cancelled en route: Apparatus E8668 responded to Arizona AVE	0.13
07/12/2023 18:28:00	07/12/2023 18:59:00	INCIDENT	E8668	Incident 2023-186 - Emergency medical service, other: Apparatus E8668 responded to 1555 Mission ST	0.52
07/13/2023 08:30:00	07/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/14/2023 08:30:00	07/15/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/15/2023 08:30:00	07/15/2023 22:00:00	DAYBOOK	SMF 1		13.50
07/15/2023 12:33:00	07/15/2023 15:23:00	INCIDENT	E8668	Incident 2023-187 - Brush or brush-and-grass mixture fire: Apparatus E8668 responded to 6070 San Anselmo RD	2.83
07/15/2023 16:32:00	07/15/2023 16:57:00	INCIDENT	E8668	Incident 2023-188 - Emergency medical service, other: Apparatus E8668 responded to 6811 Monterey RD	0.42
07/15/2023 22:00:00	07/20/2023 14:00:00	INCIDENT	E8668	Incident 2023-190 - Forest, woods or wildland fire: Apparatus E8668 responded to 33800 Gillman Springs RD	112.00
07/15/2023 22:00:00	07/20/2023 20:00:00	DAYBOOK	E8668	XSL1472C Rabbit Fire	118.00
07/15/2023 22:22:00	07/15/2023 22:43:00	INCIDENT	E8668	Incident 2023-189 - Emergency medical service, other: Apparatus E8668 responded to 8707 Magdalena ST	0.35
07/20/2023 20:00:00	07/21/2023 08:30:00	DAYBOOK	8600		12.50
07/21/2023 08:30:00	07/22/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/22/2023 00:23:00	07/22/2023 00:45:00	INCIDENT	E8668	Incident 2023-195 - Emergency medical service, other: Apparatus E8668 responded to 699 N River RD	0.37
07/22/2023 08:30:00	07/23/2023 08:30:00	DAYBOOK	8600		24.00
07/22/2023 12:07:00	07/22/2023 12:14:00	INCIDENT	E8668	Incident 2023-196 - Dispatched & cancelled en route: Apparatus E8668 responded to Washington BLVD	0.12
07/23/2023 02:05:00	07/23/2023 02:28:00	INCIDENT	E8668	Incident 2023-197 - Emergency medical service, other: Apparatus E8668 responded to 1075 Mission Street	0.38
07/23/2023 08:30:00	07/24/2023 08:30:00	DAYBOOK	8600		24.00
07/23/2023 23:00:00	07/23/2023 23:25:00	INCIDENT	E8696	Incident 2023-198 - Motor vehicle accident with no injuries.: Apparatus E8696 responded to 2000 Mission ST	0.42
07/24/2023 08:30:00	07/25/2023 08:30:00	DAYBOOK	8600		24.00
07/25/2023 08:30:00	07/26/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/26/2023 08:30:00	07/27/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/26/2023 19:00:00	07/26/2023 21:00:00	DAYBOOK	8600	Advisory Counsel Meeting	2.00
07/27/2023 08:30:00	07/28/2023 08:30:00	DAYBOOK	SMF 1		24.00
07/27/2023 18:00:00	07/27/2023 22:00:00	DAYBOOK	8600	BOD Meeting	4.00
07/28/2023 13:30:00	07/29/2023 08:30:00	DAYBOOK	SMF 1		19.00
07/29/2023 14:30:00	07/30/2023 08:30:00	DAYBOOK	8600		18.00
07/29/2023 16:49:00	07/29/2023 17:42:00	INCIDENT	E8668	Incident 2023-200 - Emergency medical service, other: Apparatus E8668 responded to 1084 Wellsona RD	0.88
07/29/2023 17:12:00	07/29/2023 17:42:00	INCIDENT	E8668	Incident 2023-201 - Motor vehicle accident with no injuries.: Apparatus E8668 responded to 200 14th ST	0.50
07/30/2023 08:30:00	07/31/2023 08:30:00	DAYBOOK	8600		24.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
07/30/2023 08:37:00	07/30/2023 09:21:00	INCIDENT	E8668	Incident 2023-202 - Natural vegetation fire, other: Apparatus E8668 responded to Cemetery RD	0.73
07/31/2023 08:30:00	08/01/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/01/2023 11:00:00	08/02/2023 08:30:00	DAYBOOK	SMF 1		21.50
08/02/2023 08:30:00	08/03/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/02/2023 09:00:00	08/02/2023 12:00:00	DAYBOOK	8600	County Chiefs Meeting in Atascadero	3.00
08/02/2023 20:05:00	08/02/2023 20:37:00	INCIDENT	E8668	Incident 2023-203 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1496 Rio Vista PL	0.53
08/03/2023 08:30:00	08/04/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/03/2023 09:30:00	08/03/2023 11:00:00	DAYBOOK	8600	Budget review meeting	1.50
08/03/2023 16:36:00	08/03/2023 17:11:00	INCIDENT	E8668	Incident 2023-204 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 10150 Mission Almond WAY	0.58
08/04/2023 08:30:00	08/05/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/04/2023 14:00:00	08/04/2023 14:00:00	DAYBOOK	E8696	E8696 charging system problems	0.00
08/05/2023 08:30:00	08/06/2023 08:30:00	DAYBOOK	8600		24.00
08/05/2023 19:22:00	08/05/2023 19:36:00	INCIDENT	E8668	Incident 2023-205 - False alarm or false call, other: Apparatus E8668 responded to 1500 N ST	0.23
08/06/2023 08:30:00	08/07/2023 08:30:00	DAYBOOK	8600		24.00
08/07/2023 08:30:00	08/08/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/08/2023 08:30:00	08/08/2023 17:00:00	DAYBOOK	SMF 1		8.50
08/08/2023 08:30:00	08/08/2023 10:00:00	DAYBOOK	8600	Gary Nix working on radio programs	1.50
08/08/2023 10:12:00	08/08/2023 10:41:00	INCIDENT	E8668	Incident 2023-206 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1401 Prado PL	0.48
08/13/2023 16:30:00	08/14/2023 08:30:00	DAYBOOK	8600		16.00
08/14/2023 03:17:00	08/14/2023 03:31:00	INCIDENT	E8668	Incident 2023-212 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1440 K ST	0.23
08/14/2023 08:30:00	08/15/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/14/2023 17:54:00	08/14/2023 18:24:00	INCIDENT	E8668	Incident 2023-213 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 700 N River RD 6	0.50
08/15/2023 08:30:00	08/16/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/15/2023 18:00:00	08/15/2023 22:00:00	DAYBOOK		Firefighter Training: Scene Size up Lead Instructor: Young, Scott P	4.00
08/16/2023 08:30:00	08/17/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/16/2023 10:30:00	08/16/2023 11:30:00	DAYBOOK	8600	ADU 8250 Magdalena	1.00
08/16/2023 11:49:00	08/16/2023 12:13:00	INCIDENT	E8668	Incident 2023-214 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1695 Aldo WAY	0.40
08/17/2023 08:30:00	08/18/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/18/2023 04:25:00	08/18/2023 06:19:00	INCIDENT	E8696	Incident 2023-215 - Motor vehicle accident with no injuries.: Apparatus E8696 responded to Mission ST	1.90
08/18/2023 08:30:00	08/19/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/18/2023 21:23:00	08/18/2023 21:55:00	INCIDENT	E8668	Incident 2023-216 - Motor vehicle accident with no injuries.: Apparatus E8668 responded to 2280 San Marcos RD	0.53
08/19/2023 08:30:00	08/20/2023 08:30:00	DAYBOOK	8600		24.00
08/19/2023 20:09:00	08/19/2023 20:51:00	INCIDENT	E8668	Incident 2023-218 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 560 12th ST	0.70
08/20/2023 02:33:00	08/20/2023 03:16:00	INCIDENT	E8668	Incident 2023-219 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1451 Mission ST	0.72
08/20/2023 10:12:00	08/20/2023 10:28:00	INCIDENT	E8668	Incident 2023-220 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 70 Laddy LN	0.27
08/20/2023 13:17:00	08/20/2023 13:37:00	INCIDENT	E8668	Incident 2023-221 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 560 12th ST	0.33
08/20/2023 22:55:00	08/20/2023 23:25:00	INCIDENT	E8668	Incident 2023-222 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 700 N River RD	0.50
08/22/2023 08:30:00	08/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/22/2023 08:30:00	08/22/2023 08:30:00	DAYBOOK	8600	Gary Nix up to program Kenwood radios	0.00
08/22/2023 11:46:00	08/22/2023 12:05:00	INCIDENT	E8668	Incident 2023-223 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1355 Mission ST	0.32
08/23/2023 08:30:00	08/24/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/23/2023 19:00:00	08/23/2023 21:00:00	DAYBOOK	8600	SMAC Meeting	2.00
08/24/2023 00:35:00	08/24/2023 01:03:00	INCIDENT	E8668	Incident 2023-224 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 340 15th ST	0.47

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
07/30/2023 08:37:00	07/30/2023 09:21:00	INCIDENT	E8668	Incident 2023-202 - Natural vegetation fire, other: Apparatus E8668 responded to Cemetery RD	0.73
07/31/2023 08:30:00	08/01/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/01/2023 11:00:00	08/02/2023 08:30:00	DAYBOOK	SMF 1		21.50
08/02/2023 08:30:00	08/03/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/02/2023 09:00:00	08/02/2023 12:00:00	DAYBOOK	8600	County Chiefs Meeting in Atascadero	3.00
08/02/2023 20:05:00	08/02/2023 20:37:00	INCIDENT	E8668	Incident 2023-203 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1496 Rio Vista PL	0.53
08/03/2023 08:30:00	08/04/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/03/2023 09:30:00	08/03/2023 11:00:00	DAYBOOK	8600	Budget review meeting	1.50
08/03/2023 16:36:00	08/03/2023 17:11:00	INCIDENT	E8668	Incident 2023-204 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 10150 Mission Almond WAY	0.58
08/04/2023 08:30:00	08/05/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/04/2023 14:00:00	08/04/2023 14:00:00	DAYBOOK	E8696	E8696 charging system problems	0.00
08/05/2023 08:30:00	08/06/2023 08:30:00	DAYBOOK	8600		24.00
08/05/2023 19:22:00	08/05/2023 19:36:00	INCIDENT	E8668	Incident 2023-205 - False alarm or false call, other: Apparatus E8668 responded to 1500 N ST	0.23
08/06/2023 08:30:00	08/07/2023 08:30:00	DAYBOOK	8600		24.00
08/07/2023 08:30:00	08/08/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/08/2023 08:30:00	08/08/2023 17:00:00	DAYBOOK	SMF 1		8.50
08/08/2023 08:30:00	08/08/2023 10:00:00	DAYBOOK	8600	Gary Nix working on radio programs	1.50
08/08/2023 10:12:00	08/08/2023 10:41:00	INCIDENT	E8668	Incident 2023-206 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1401 Prado PL	0.48
08/13/2023 16:30:00	08/14/2023 08:30:00	DAYBOOK	8600		16.00
08/14/2023 03:17:00	08/14/2023 03:31:00	INCIDENT	E8668	Incident 2023-212 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1440 K ST	0.23
08/14/2023 08:30:00	08/15/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/14/2023 17:54:00	08/14/2023 18:24:00	INCIDENT	E8668	Incident 2023-213 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 700 N River RD 6	0.50
08/15/2023 08:30:00	08/16/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/15/2023 18:00:00	08/15/2023 22:00:00	DAYBOOK		Firefighter Training: Scene Size up Lead Instructor: Young, Scott P	4.00
08/16/2023 08:30:00	08/17/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/16/2023 10:30:00	08/16/2023 11:30:00	DAYBOOK	8600	ADU 8250 Magdalena	1.00
08/16/2023 11:49:00	08/16/2023 12:13:00	INCIDENT	E8668	Incident 2023-214 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1695 Aldo WAY	0.40
08/17/2023 08:30:00	08/18/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/18/2023 04:25:00	08/18/2023 06:19:00	INCIDENT	E8696	Incident 2023-215 - Motor vehicle accident with no injuries.: Apparatus E8696 responded to Mission ST	1.90
08/18/2023 08:30:00	08/19/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/18/2023 21:23:00	08/18/2023 21:55:00	INCIDENT	E8668	Incident 2023-216 - Motor vehicle accident with no injuries.: Apparatus E8668 responded to 2280 San Marcos RD	0.53
08/19/2023 08:30:00	08/20/2023 08:30:00	DAYBOOK	8600		24.00
08/19/2023 20:09:00	08/19/2023 20:51:00	INCIDENT	E8668	Incident 2023-218 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 560 12th ST	0.70
08/20/2023 02:33:00	08/20/2023 03:16:00	INCIDENT	E8668	Incident 2023-219 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1451 Mission ST	0.72
08/20/2023 10:12:00	08/20/2023 10:28:00	INCIDENT	E8668	Incident 2023-220 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 70 Laddy LN	0.27
08/20/2023 13:17:00	08/20/2023 13:37:00	INCIDENT	E8668	Incident 2023-221 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 560 12th ST	0.33
08/20/2023 22:55:00	08/20/2023 23:25:00	INCIDENT	E8668	Incident 2023-222 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 700 N River RD	0.50
08/22/2023 08:30:00	08/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/22/2023 08:30:00	08/22/2023 08:30:00	DAYBOOK	8600	Gary Nix up to program Kenwood radios	0.00
08/22/2023 11:46:00	08/22/2023 12:05:00	INCIDENT	E8668	Incident 2023-223 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1355 Mission ST	0.32
08/23/2023 08:30:00	08/24/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/23/2023 19:00:00	08/23/2023 21:00:00	DAYBOOK	8600	SMAC Meeting	2.00
08/24/2023 00:35:00	08/24/2023 01:03:00	INCIDENT	E8668	Incident 2023-224 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 340 15th ST	0.47

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
08/24/2023 08:30:00	08/25/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/24/2023 14:37:00	08/24/2023 14:52:00	INCIDENT	E8668	Incident 2023-225 - Dispatched & cancelled en route: Apparatus E8668 responded to BLDG 1800	0.25
08/24/2023 18:00:00	08/24/2023 21:30:00	DAYBOOK	8600	BOD Meeting	3.50
08/24/2023 20:00:00	08/24/2023 21:00:00	DAYBOOK	8600	Closed session evaluation review	1.00
08/25/2023 16:54:00	08/25/2023 17:56:00	INCIDENT	E8696	Incident 2023-226 - Motor vehicle accident with no injuries.: Apparatus E8696 responded to 7300 N River RD	1.03
08/27/2023 01:23:00	08/27/2023 01:49:00	INCIDENT	8600	Incident 2023-227 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 11th x Mission St.	0.43
08/28/2023 08:30:00	08/29/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/29/2023 09:33:00	08/29/2023 09:36:00	INCIDENT	E8696	Incident 2023-229 - Alarm system activation, no fire - unintentional: Apparatus E8696 responded to 1601 L ST	0.05
08/29/2023 12:37:00	08/29/2023 14:11:00	INCIDENT	E8668	Incident 2023-228 - Brush or brush-and-grass mixture fire: Apparatus E8668 responded to 8330 N Barns RD	1.57
08/29/2023 13:03:00	08/29/2023 13:37:00	INCIDENT	E8668	Incident 2023-230 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 790 Armand AVE	0.57
08/30/2023 08:30:00	08/31/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/30/2023 17:29:00	08/30/2023 17:39:00	INCIDENT	E8668	Incident 2023-231 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 7300 BLK Monterey Rd.	0.17
08/31/2023 08:30:00	09/01/2023 08:30:00	DAYBOOK	SMF 1		24.00
08/31/2023 20:39:00	08/31/2023 20:55:00	INCIDENT	8600	Incident 2023-232 - Fire, other: Apparatus 8600 responded to 1115 L Street	0.27
09/01/2023 00:02:00	09/01/2023 03:35:00	INCIDENT	8600	Incident 2023-233 - Fire in motor home, camper, recreational vehicle: Apparatus 8600 responded to 1010 K ST	3.55
09/01/2023 08:30:00	09/01/2023 16:30:00	DAYBOOK	SMF 1		8.00
09/03/2023 14:00:00	09/04/2023 08:30:00	DAYBOOK	8600		18.50
09/03/2023 20:06:00	09/03/2023 20:23:00	INCIDENT	E8668	Incident 2023-236 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 850 Sebastian CT	0.28
09/04/2023 08:30:00	09/05/2023 08:30:00	DAYBOOK	8600		24.00
09/05/2023 08:30:00	09/06/2023 08:30:00	DAYBOOK	SMF 1		24.00
09/05/2023 18:00:00	09/05/2023 22:00:00	DAYBOOK		Firefighter Training: Tools and Equipment Lead Instructor: Young, Scott P	4.00
09/06/2023 08:30:00	09/07/2023 08:30:00	DAYBOOK	SMF 1		24.00
09/06/2023 09:00:00	09/06/2023 12:00:00	DAYBOOK	8600	County Chiefs Meeting SLO Station 1	3.00
09/06/2023 12:10:00	09/06/2023 12:23:00	INCIDENT	8600	Incident 2023-237 - Motor vehicle accident with no injuries.: Apparatus 8600 responded to S Highway 101 HWY	0.22
09/07/2023 06:35:00	09/07/2023 06:47:00	INCIDENT	P8651	Incident 2023-238 - False alarm or false call, other: Apparatus P8651 responded to 101 Highway 101 HWY	0.20
09/07/2023 08:30:00	09/08/2023 08:30:00	DAYBOOK	SMF 1		24.00
09/07/2023 11:39:00	09/07/2023 11:56:00	INCIDENT	E8668	Incident 2023-239 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 6578 North Star	0.28
09/07/2023 21:26:00	09/07/2023 22:16:00	INCIDENT	E8668	Incident 2023-240 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1402 Mission ST	0.83
09/07/2023 23:06:00	09/07/2023 23:27:00	INCIDENT	8600	Incident 2023-241 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 560 12th ST	0.35
09/08/2023 02:39:00	09/08/2023 05:57:00	INCIDENT	E8668	Incident 2023-242 - Rescue or EMS standby: Apparatus E8668 responded to 271 San Marcos Road RD	3.30
09/08/2023 08:30:00	09/08/2023 14:30:00	DAYBOOK	SMF 1		6.00
09/08/2023 10:34:00	09/08/2023 10:50:00	INCIDENT	E8668	Incident 2023-243 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 9th ST	0.27
09/10/2023 13:30:00	09/11/2023 08:30:00	DAYBOOK	8600		19.00
09/11/2023 08:30:00	09/12/2023 08:30:00	DAYBOOK	SMF 1		24.00
09/11/2023 09:00:00	09/11/2023 11:00:00	DAYBOOK	U8630	911 Memorial Stair Climb Mid State Fair Grounds	2.00
09/11/2023 14:30:00	09/11/2023 19:00:00	DAYBOOK	SMF 1	9/11 Memorial Blood Drive	4.50
09/11/2023 17:24:00	09/11/2023 17:41:00	INCIDENT	E8668	Incident 2023-244 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 560 12th ST #17	0.28
09/12/2023 06:15:00	09/12/2023 06:33:00	INCIDENT	E8668	Incident 2023-245 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1440 K ST 2	0.30
09/12/2023 07:54:00	09/12/2023 07:57:00	INCIDENT	E8668	Incident 2023-246 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 670 Crispin AVE	0.05
09/12/2023 08:30:00	09/13/2023 08:30:00	DAYBOOK	SMF 1		24.00
09/12/2023 17:08:00	09/12/2023 17:23:00	INCIDENT	E8668	Incident 2023-247 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 560 12th ST	0.25
09/12/2023 18:00:00	09/12/2023 22:00:00	DAYBOOK		Firefighter Training: Water Supply Lead Instructor: Navarro, Wyatt P	4.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
09/13/2023 08:30:00	09/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
09/13/2023 09:06:00	09/13/2023 09:35:00	INCIDENT	E8668	Incident 2023-248 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1601 Prado PL	0.48
09/14/2023 08:30:00	09/15/2023 08:30:00	DAYBOOK	SMF 1		24.00
09/14/2023 10:15:00	09/14/2023 10:50:00	INCIDENT	E8668	Incident 2023-249 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 8715 N River RD	0.58
09/15/2023 08:30:00	09/16/2023 05:30:00	DAYBOOK	SMF 1		21.00
09/15/2023 18:16:00	09/15/2023 18:41:00	INCIDENT	E8668	Incident 2023-250 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1935 San Buenavenaventura WAY	0.42
09/16/2023 08:30:00	09/17/2023 08:30:00	DAYBOOK	8600		24.00
09/17/2023 00:00:00	09/17/2023 00:11:00	INCIDENT	E8668	Incident 2023-251 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 560 12th ST	0.18
09/17/2023 08:30:00	09/18/2023 08:30:00	DAYBOOK	8600		24.00
09/18/2023 08:30:00	09/19/2023 08:30:00	DAYBOOK	SMF 1		24.00
09/19/2023 08:30:00	09/20/2023 08:30:00	DAYBOOK	SMF 1		24.00
09/19/2023 18:00:00	09/20/2023 00:00:00	DAYBOOK		Firefighter Training: Scene Size up Lead Instructor: Young, Scott P	6.00
09/20/2023 08:30:00	09/21/2023 08:30:00	DAYBOOK	SMF 1		24.00
09/20/2023 18:48:00	09/20/2023 19:32:00	INCIDENT	E8668	Incident 2023-252 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 8525 Centra AVE	0.73
09/20/2023 22:19:00	09/20/2023 22:44:00	INCIDENT	E8668	Incident 2023-253 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 560 12th ST	0.42
09/21/2023 08:30:00	09/22/2023 08:30:00	DAYBOOK	SMF 1		24.00
09/21/2023 09:21:00	09/21/2023 10:02:00	INCIDENT	E8668	Incident 2023-254 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1150 Mission ST	0.68
09/21/2023 16:19:00	09/21/2023 16:25:00	INCIDENT	E8668	Incident 2023-255 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1150 Mission ST	0.10
09/22/2023 08:30:00	09/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
09/22/2023 10:30:00	09/22/2023 13:00:00	DAYBOOK	E8668	Attended memorial services for Supervisor Harry Ovitt	2.50
09/22/2023 19:33:00	09/22/2023 19:51:00	INCIDENT	E8668	Incident 2023-256 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1575 Verde PL	0.30
09/23/2023 08:30:00	09/24/2023 08:30:00	DAYBOOK	8600		24.00
09/24/2023 08:30:00	09/25/2023 05:00:00	DAYBOOK	8600		20.50
09/24/2023 12:30:00	09/24/2023 12:50:00	INCIDENT	8600	Incident 2023-257 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 1150 Mission ST	0.33
09/25/2023 13:00:00	09/25/2023 17:00:00	DAYBOOK	8600	Remote working	4.00
09/26/2023 13:30:00	09/26/2023 18:00:00	DAYBOOK	8600	Remote working	4.50
09/27/2023 11:00:00	09/27/2023 15:30:00	DAYBOOK	8600	Remote Working	4.50
09/28/2023 08:00:00	09/28/2023 10:00:00	DAYBOOK		Working Remote	2.00
09/28/2023 17:30:00	09/28/2023 23:00:00	DAYBOOK	8600	BOD Meeting	5.50
10/01/2023 17:00:00	10/02/2023 08:30:00	DAYBOOK	SMF 1		15.50
10/02/2023 08:30:00	10/03/2023 08:30:00	DAYBOOK	SMF 1		24.00
10/03/2023 08:30:00	10/04/2023 08:30:00	DAYBOOK	SMF 1		24.00
10/03/2023 18:00:00	10/03/2023 22:00:00	DAYBOOK		Firefighter Training: Tools and Equipment Lead Instructor: Young, Scott P	4.00
10/04/2023 08:30:00	10/05/2023 08:30:00	DAYBOOK	SMF 1		24.00
10/04/2023 09:00:00	10/04/2023 12:30:00	DAYBOOK	8600	County Fire Chiefs Association Meeting Morro Bay	3.50
10/04/2023 21:44:00	10/04/2023 21:58:00	INCIDENT	E8696	Incident 2023-269 - Smoke scare, odor of smoke: Apparatus E8696 responded to 250 11th ST	0.23
10/05/2023 08:23:00	10/05/2023 09:07:00	INCIDENT	E8668	Incident 2023-270 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 8283 Cross Canyons RD	0.73
10/05/2023 08:30:00	10/06/2023 08:30:00	DAYBOOK	SMF 1		24.00
10/05/2023 10:05:00	10/05/2023 10:37:00	INCIDENT	E8696	Incident 2023-271 - Cooking fire, confined to container: Apparatus E8696 responded to 775 Mission ST	0.53
10/06/2023 08:30:00	10/06/2023 12:00:00	DAYBOOK	SMF 1		3.50
10/06/2023 16:30:00	10/07/2023 08:00:00	DAYBOOK	8600		15.50
10/07/2023 17:00:00	10/08/2023 08:30:00	DAYBOOK	8600		15.50

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START	END	LOG TYPE	APPARATUS	NOTES	HOURS
10/08/2023 08:30:00	10/09/2023 08:30:00	DAYBOOK	8600		24.00
10/09/2023 08:30:00	10/10/2023 08:30:00	DAYBOOK	SMF 1		24.00
10/09/2023 20:09:00	10/09/2023 20:41:00	INCIDENT	E8668	Incident 2023-272 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1941 San Juan Bautista ST	0.53
10/10/2023 08:30:00	10/11/2023 08:30:00	DAYBOOK	SMF 1		24.00
10/10/2023 10:00:00	10/10/2023 10:30:00	DAYBOOK	8600	Meeting with Stephany Hunter relating to fire at her residence	0.50
10/10/2023 18:00:00	10/10/2023 22:00:00	DAYBOOK		Firefighter Training: Dawning and Doffing Lead Instructor: Young, Scott P	4.00
10/11/2023 08:30:00	10/12/2023 08:30:00	DAYBOOK	SMF 1		24.00
10/11/2023 15:38:00	10/11/2023 16:01:00	INCIDENT	E8668	Incident 2023-273 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 3170 San Pablo DR	0.38
10/12/2023 07:30:00	10/12/2023 09:00:00	DAYBOOK	E8668	Alicia Ann Ruch Burn Relay	1.50
10/12/2023 08:30:00	10/13/2023 08:30:00	DAYBOOK	8600		24.00
10/13/2023 08:30:00	10/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
10/13/2023 11:00:00	10/13/2023 12:00:00	DAYBOOK	SMF 1	Meeting with grant writer	1.00
10/14/2023 08:30:00	10/15/2023 08:30:00	DAYBOOK	8600		24.00
10/15/2023 08:30:00	10/16/2023 08:30:00	DAYBOOK	SMF 1		24.00
10/16/2023 08:30:00	10/17/2023 08:30:00	DAYBOOK	SMF 1		24.00
10/16/2023 09:30:00	10/16/2023 11:30:00	DAYBOOK	8600	Meeting with RGS Chris Sliz & SMCSD Michelle Hido	2.00
10/16/2023 11:30:00	10/16/2023 13:30:00	DAYBOOK	8600	Meeting with RGS Chris Sliz & SMCSD Kelly Dodds	2.00
10/16/2023 14:45:00	10/16/2023 15:45:00	DAYBOOK	E8668	Drove E8668 through town on backroads and on highway 101.	1.00
10/17/2023 08:30:00	10/18/2023 08:30:00	DAYBOOK	SMF 1		24.00
10/17/2023 18:00:00	10/17/2023 22:00:00	DAYBOOK		Firefighter Training: Water Supply Lead Instructor: Young, Scott P	4.00
10/17/2023 23:42:00	10/17/2023 23:48:00	INCIDENT	8600	Incident 2023-274 - Motor vehicle accident with no injuries.: Apparatus 8600 responded to 810 Cemetery RD	0.10
10/18/2023 09:00:00	10/18/2023 13:00:00	DAYBOOK	8600	SLOFIST Meeting Morro Bay Fire	4.00
10/18/2023 17:00:00	10/18/2023 19:30:00	DAYBOOK	8600	Community plan update meeting with SMAC	2.50
10/18/2023 18:00:00	10/18/2023 19:00:00	DAYBOOK	8600	Community support meeting at the County Park	1.00
10/19/2023 08:30:00	10/20/2023 08:30:00	DAYBOOK	SMF 1		24.00
10/19/2023 09:00:00	10/19/2023 10:00:00	DAYBOOK	8600	Meeting with Bryan Matherly at 1141 Mission	1.00
10/20/2023 05:50:00	10/20/2023 06:00:00	INCIDENT	8600	Incident 2023-275 - Alarm system activation, no fire - unintentional: Apparatus 8600 responded to 775 Mission ST	0.17
10/20/2023 08:30:00	10/21/2023 08:30:00	DAYBOOK	SMF 1		24.00
10/20/2023 18:46:00	10/20/2023 19:22:00	INCIDENT	E8696	Incident 2023-276 - Motor vehicle accident with no injuries.: Apparatus E8696 responded to 7800 Estrella RD	0.60
10/30/2023 18:00:00	10/31/2023 08:30:00	DAYBOOK	8600		14.50
10/31/2023 08:30:00	11/01/2023 08:30:00	DAYBOOK	SMF 1		24.00
10/31/2023 21:26:00	10/31/2023 21:37:00	INCIDENT	8600	Incident 2023-286 - Citizen complaint: Apparatus 8600 responded to 1145 K ST	0.18
10/31/2023 21:46:00	10/31/2023 22:01:00	INCIDENT	E8696	Incident 2023-287 - Emergency medical service, other: Apparatus E8696 responded to 50-80 Wellsona RIV	0.25
10/31/2023 23:51:00	11/01/2023 00:10:00	INCIDENT	8600	Incident 2023-288 - Motor vehicle accident with no injuries.: Apparatus 8600 responded to N Highway 101 HWY	0.32
11/01/2023 08:30:00	11/02/2023 08:30:00	DAYBOOK	SMF 1		24.00
11/01/2023 09:00:00	11/01/2023 12:00:00	DAYBOOK	8600	SLO County Fire Chiefs Meeting Paso Robles Station	3.00
11/01/2023 11:00:00	11/01/2023 11:00:00	DAYBOOK	SMF 1	Received plans for 9600 North River Road ADU	0.00
11/02/2023 08:30:00	11/03/2023 08:30:00	DAYBOOK	SMF 1		24.00
11/03/2023 08:30:00	11/04/2023 08:30:00	DAYBOOK	SMF 1		24.00
11/04/2023 08:30:00	11/05/2023 08:30:00	DAYBOOK	8600		24.00
11/05/2023 08:30:00	11/06/2023 08:30:00	DAYBOOK	8600		24.00
11/06/2023 08:30:00	11/07/2023 08:30:00	DAYBOOK	SMF 1		24.00

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START	END	LOG TYPE	APPARATUS	NOTES	HOURS
11/06/2023 15:22:00	11/06/2023 15:51:00	INCIDENT	E8668	Incident 2023-289 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1010 K Street	0.48
11/07/2023 08:30:00	11/08/2023 08:30:00	DAYBOOK	SMF 1		24.00
11/07/2023 14:41:00	11/07/2023 15:20:00	INCIDENT	E8668	Incident 2023-290 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 9999 Woodmansee WAY	0.65
11/07/2023 23:20:00	11/08/2023 00:54:00	INCIDENT	E8696	Incident 2023-291 - Motor vehicle accident with no injuries.: Apparatus E8696 responded to N Highway 101 HWY	1.57
11/08/2023 08:30:00	11/09/2023 08:30:00	DAYBOOK	SMF 1		24.00
11/08/2023 12:34:00	11/08/2023 13:06:00	INCIDENT	E8668	Incident 2023-292 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 9850 N River RD	0.53
11/08/2023 16:37:00	11/08/2023 16:39:00	INCIDENT	E8668	Incident 2023-293 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1141 Mission ST	0.03
11/09/2023 08:30:00	11/10/2023 08:30:00	DAYBOOK	SMF 1		24.00
11/10/2023 08:30:00	11/11/2023 08:30:00	DAYBOOK	SMF 1		24.00
11/11/2023 14:30:00	11/12/2023 08:30:00	DAYBOOK	8600		18.00
11/11/2023 22:45:00	11/11/2023 23:08:00	INCIDENT	8600	Incident 2023-295 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 972 K ST	0.38
11/12/2023 08:30:00	11/13/2023 08:30:00	DAYBOOK	8600		24.00
11/12/2023 13:12:00	11/12/2023 13:45:00	INCIDENT	E8668	Incident 2023-296 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to Boston WAY 12	0.55
11/13/2023 08:30:00	11/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
11/13/2023 14:31:00	11/13/2023 14:45:00	INCIDENT	E8696	Incident 2023-297 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to S Highway 101 HWY	0.23
11/14/2023 08:00:00	11/14/2023 17:00:00	DAYBOOK	8600	Chief Officer Series Fire Labor Management at Paso City Hall	9.00
11/14/2023 08:30:00	11/15/2023 08:30:00	DAYBOOK	8600		24.00
11/14/2023 18:00:00	11/14/2023 22:00:00	DAYBOOK		Firefighter Training: Tools and Equipment Lead Instructor: Roberson, Robert E	4.00
11/15/2023 08:30:00	11/15/2023 17:00:00	DAYBOOK	8600	Chief Officer Series Fire Labor Management at Paso City Hall	8.50
11/15/2023 08:30:00	11/16/2023 08:30:00	DAYBOOK	8600		24.00
11/16/2023 08:30:00	11/16/2023 15:00:00	DAYBOOK	8600	Chief Officer Series Fire Labor Management at Paso Fire EOC	6.50
11/16/2023 08:30:00	11/16/2023 23:00:00	DAYBOOK	8600		14.50
11/18/2023 20:30:00	11/19/2023 08:30:00	DAYBOOK	8600		12.00
11/19/2023 08:30:00	11/20/2023 08:30:00	DAYBOOK	8600		24.00
11/20/2023 08:30:00	11/21/2023 08:30:00	DAYBOOK	SMF 1		24.00
11/21/2023 08:30:00	11/22/2023 08:30:00	DAYBOOK	SMF 1		24.00
11/21/2023 09:01:00	11/21/2023 09:26:00	INCIDENT	E8668	Incident 2023-302 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1355 Mission ST B	0.42
11/22/2023 08:30:00	11/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
11/23/2023 08:30:00	11/23/2023 08:30:00	DAYBOOK	8600		0.00
11/23/2023 11:39:00	11/23/2023 11:59:00	INCIDENT	E8668	Incident 2023-303 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1372 K ST	0.33
11/24/2023 08:30:00	11/25/2023 08:30:00	DAYBOOK	8600		24.00
11/24/2023 14:56:00	11/24/2023 15:20:00	INCIDENT	8600	Incident 2023-304 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 1470 Mission ST	0.40
11/24/2023 21:58:00	11/24/2023 22:28:00	INCIDENT	E8668	Incident 2023-305 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 14250 Power RD	0.50
11/25/2023 14:30:00	11/26/2023 08:30:00	DAYBOOK	8600		18.00
11/26/2023 08:30:00	11/27/2023 08:30:00	DAYBOOK	8600		24.00
11/27/2023 08:30:00	11/28/2023 08:30:00	DAYBOOK	SMF 1		24.00
11/27/2023 16:59:00	11/27/2023 17:36:00	INCIDENT	E8668	Incident 2023-306 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 963 Makewe AVE	0.62
11/28/2023 08:30:00	11/29/2023 08:30:00	DAYBOOK	SMF 1		24.00
11/28/2023 10:27:00	11/28/2023 10:45:00	INCIDENT	E8668	Incident 2023-307 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1355 Mission ST	0.30
11/28/2023 12:48:00	11/28/2023 13:19:00	INCIDENT	E8668	Incident 2023-308 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 1617 Mission ST	0.52
11/29/2023 08:30:00	11/30/2023 08:30:00	DAYBOOK	SMF 1		24.00
11/29/2023 16:09:00	11/29/2023 16:16:00	INCIDENT	E8668	Incident 2023-309 - Grass fire: Apparatus E8668 responded to S Highway 101 HWY	0.12
12/01/2023 08:30:00	12/02/2023 08:30:00	DAYBOOK	SMF 1		24.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
12/02/2023 08:30:00	12/03/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/03/2023 08:30:00	12/04/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/04/2023 08:30:00	12/05/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/04/2023 18:00:00	12/04/2023 18:24:00	INCIDENT	E8668	Incident 2023-311 - EMS call, excluding vehicle accident with injury: Apparatus E8668 responded to 850 Sebastian CT	0.40
12/05/2023 08:30:00	12/06/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/05/2023 18:00:00	12/05/2023 22:00:00	DAYBOOK		EMS : EMS Lead Instructor: Young, Scott P	4.00
12/06/2023 08:30:00	12/07/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/06/2023 14:34:00	12/06/2023 14:57:00	INCIDENT	E8668	Incident 2023-312 - Trash or rubbish fire, contained: Apparatus E8668 responded to 8528 Warren RD	0.38
12/07/2023 07:00:00	12/07/2023 13:00:00	DAYBOOK	8600	Attend Allen Hancock Commencement	6.00
12/07/2023 08:30:00	12/08/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/08/2023 08:14:00	12/08/2023 09:20:00	INCIDENT	8600	Incident 2023-313 - EMS call, excluding vehicle accident with injury: Apparatus 8600 responded to 9871 Vina WAY	1.10
12/08/2023 08:30:00	12/08/2023 12:30:00	DAYBOOK	SMF 1		4.00
12/08/2023 17:00:00	12/09/2023 08:30:00	DAYBOOK	SMF 1		15.50
12/09/2023 15:00:00	12/10/2023 07:00:00	DAYBOOK	8600		16.00
12/10/2023 08:30:00	12/11/2023 08:30:00	DAYBOOK	8600		24.00
12/11/2023 08:30:00	12/12/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/12/2023 08:30:00	12/13/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/13/2023 08:00:00	12/13/2023 12:30:00	DAYBOOK	8600	SLOFIST Meeting San Luis Obispo	4.50
12/13/2023 08:30:00	12/14/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/14/2023 08:30:00	12/15/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/14/2023 12:30:00	12/14/2023 14:30:00	DAYBOOK	8600	County Fire Chief Association Meeting	2.00
12/14/2023 18:00:00	12/14/2023 22:00:00	DAYBOOK	8600	SMCSD BOD Meeting	4.00
12/15/2023 08:13:00	12/15/2023 08:27:00	INCIDENT	E8668	Incident 2023-320 - Public service assistance, other: Apparatus E8668 responded to 9850 N River RD	0.23
12/15/2023 08:30:00	12/16/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/15/2023 14:29:00	12/15/2023 14:44:00	INCIDENT	E8668	Incident 2023-321 - Smoke detector activation due to malfunction: Apparatus E8668 responded to 635 Catala WAY	0.25
12/16/2023 08:30:00	12/17/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/16/2023 15:29:00	12/16/2023 16:02:00	INCIDENT	E8668	Incident 2023-322 - Emergency medical service, other: Apparatus E8668 responded to 1220 L ST	0.55
12/16/2023 18:00:00	12/16/2023 22:00:00	DAYBOOK	SMF 1	SMFA Christmas Light Parade & Santa Visit	4.00
12/16/2023 23:43:00	12/17/2023 00:07:00	INCIDENT	8600	Incident 2023-323 - Emergency medical service, other: Apparatus 8600 responded to 350 10th ST	0.40
12/17/2023 08:30:00	12/18/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/18/2023 00:30:00	12/18/2023 00:46:00	INCIDENT	E8668	Incident 2023-324 - False alarm or false call, other: Apparatus E8668 responded to 8698 Cross Canyons RD	0.27
12/18/2023 00:46:00	12/18/2023 01:19:00	INCIDENT	E8668	Incident 2023-325 - Emergency medical service, other: Apparatus E8668 responded to 1355 Mission ST	0.55
12/18/2023 08:30:00	12/19/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/19/2023 08:30:00	12/20/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/19/2023 09:43:00	12/19/2023 09:53:00	INCIDENT	E8668	Incident 2023-326 - Public service assistance, other: Apparatus E8668 responded to 1426 Mission ST	0.17
12/19/2023 18:00:00	12/19/2023 22:00:00	DAYBOOK		Firefighter Training: Scene Size up Lead Instructor: Young, Scott P	4.00
12/20/2023 08:30:00	12/21/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/20/2023 13:38:00	12/20/2023 14:05:00	INCIDENT	E8696	Incident 2023-327 - Motor vehicle accident with no injuries.: Apparatus E8696 responded to 7798 N Highway 101 HWY	0.45
12/21/2023 08:30:00	12/22/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/21/2023 10:56:00	12/21/2023 11:19:00	INCIDENT	E8696	Incident 2023-329 - Hazardous condition, other: Apparatus E8696 responded to 1721 Mission ST	0.38
12/22/2023 08:30:00	12/23/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/23/2023 08:30:00	12/24/2023 08:30:00	DAYBOOK	8600		24.00
12/24/2023 08:30:00	12/25/2023 08:30:00	DAYBOOK	SMF 1		24.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
12/25/2023 08:30:00	12/26/2023 08:30:00	DAYBOOK	8600		24.00
12/26/2023 04:15:00	12/26/2023 04:18:00	INCIDENT	E8696	Incident 2023-330 - Smoke detector activation, no fire - unintentional: Apparatus E8696 responded to 510 11th ST	0.05
12/26/2023 07:20:00	12/26/2023 07:50:00	INCIDENT	E8668	Incident 2023-331 - Emergency medical service, other: Apparatus E8668 responded to 14250 Power RD	0.50
12/26/2023 08:30:00	12/27/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/26/2023 11:54:00	12/26/2023 12:40:00	INCIDENT	E8668	Incident 2023-332 - Emergency medical service, other: Apparatus E8668 responded to 11011 Pear Valley RD	0.77
12/26/2023 12:26:00	12/26/2023 12:40:00	INCIDENT	E8668	Incident 2023-333 - Dispatched & cancelled en route: Apparatus E8668 responded to S Highway 101 HWY	0.23
12/27/2023 08:30:00	12/28/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/28/2023 08:30:00	12/29/2023 08:30:00	DAYBOOK	SMF 1		24.00
12/28/2023 11:40:00	12/28/2023 11:43:00	INCIDENT	E8668	Incident 2023-334 - Dispatched & cancelled en route: Apparatus E8668 responded to 560 12th ST	0.05
12/29/2023 08:30:00	12/29/2023 16:30:00	DAYBOOK	SMF 1		8.00
				Total Hours for: Young, Scott P	**7439.37**

Total of all Personnel Hours	**7439.37**

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.

San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:29:31 AM

Effective Response Force Times by Incident for Date Range

Agencies On Scene: All Agencies | Census Tract(s): All Census Tracts | Cities: All Cities | Map Page(s): All Map Pages | Mutual Aid: All Types and None | Primary Action (s) Taken: All Codes | Property Use(s): All Types and None | Response Mode(s): All Response Modes | Shift(s): All Shifts | Zone(s): All Zones | Incident Type(s): All Incident Types | Station(s): All Stations | Complaints Reported by Dispatch: All Complaints Reported by Dispatch | Start Date: 01/01/2023 | End Date: 12/31/2023

Incident Date	Incident #	Losses - Property	Losses - Contents	Alarm Time	Total Personnel - Effective Response	First On Scene Apparatus	Last On Scene Apparatus	Earliest Turnout	Call Processing Time	First Unit Total Response Time	First Unit Travel Time	Total Travel Time Effective Response	Total Response Time Effective Response
01/03/2023	2023-001	0	0	19:33:00	6	E8696	E8696	00:00	00:00	00:06:00	00:06:00	00:06:00	00:06:00
01/05/2023	2023-002	0	0	17:27:00	3	E8696	E8696	01:00	00:00	00:05:00	00:04:00	00:04:00	00:05:00
01/05/2023	2023-003	0	0	22:43:00	2	E8668	E8668	05:00	00:00	00:07:00	00:02:00	00:02:00	00:07:00
01/07/2023	2023-004	0	0	20:23:00	4	E8696	E8696	04:00	00:00	00:08:00	00:04:00	00:04:00	00:08:00
01/09/2023	2023-005	0	0	07:50:00	6	E8696	E8696	05:00	00:00	00:29:00	00:24:00	00:24:00	00:29:00
01/10/2023	2023-006	0	0	08:59:00	5	E8668	E8668	02:00	00:00	00:04:00	00:02:00	00:02:00	00:04:00
01/10/2023	2023-007	0	0	10:18:00	6	E8668	E8668	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
01/10/2023	2023-008	0	0	17:14:00	3	P8651	P8651	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
01/11/2023	2023-009	0	0	16:05:00	4	E8668	E8668	01:00	00:00	00:02:00	00:01:00	00:01:00	00:02:00
01/19/2023	2023-011	0	0	14:44:00	2	E8668	E8668	01:00	00:00	00:06:00	00:05:00	00:05:00	00:06:00
01/20/2023	2023-012	0	0	01:14:00	2	E8668	E8668	05:00	00:00	00:08:00	00:03:00	00:03:00	00:08:00
01/20/2023	2023-013	0	0	08:43:00	2	E8668	E8668	14:00	00:00	00:17:00	00:03:00	00:03:00	00:17:00
01/21/2023	2023-014	0	0	18:58:00	3	E8668	E8668	04:00	00:00	00:06:00	00:02:00	00:02:00	00:06:00
01/21/2023	2023-015	0	0	20:10:00	2	E8668	E8668	03:00	00:00	00:11:00	00:08:00	00:08:00	00:11:00
01/22/2023	2023-016	0	0	22:12:00	4	E8668	E8668	04:00	00:00	00:04:00	00:00:00	00:00:00	00:04:00
01/23/2023	2023-017	0	0	01:12:00	2	E8668	E8668	05:00	00:00	00:07:00	00:02:00	00:02:00	00:07:00
01/23/2023	2023-018	0	0	06:22:00	2	E8668	E8668	05:00	00:00	00:07:00	00:02:00	00:02:00	00:07:00
01/25/2023	2023-019	0	0	06:50:00	4	E8696	E8696	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
01/31/2023	2023-020	0	0	17:41:00	3	E8668	E8668	02:00	00:00	00:10:00	00:08:00	00:08:00	00:10:00
02/02/2023	2023-021	0	0	17:28:00	4	8600	8600	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
02/03/2023	2023-022	0	0	14:21:00	2	8601	8601	03:00	00:00	00:06:00	00:03:00	00:03:00	00:06:00
02/06/2023	2023-023	0	0	01:37:00	2	E8696	E8696	06:00	00:00	00:19:00	00:13:00	00:13:00	00:19:00
02/08/2023	2023-024	0	0	13:43:00	2	E8696	E8696	01:00	00:00	00:06:00	00:05:00	00:05:00	00:06:00

This is a custom report. Only Reviewed Incidents are included. Cancelled Apparatus are excluded. Only apparatus and personnel from the earliest Dispatch Time are included in this report. Travel Time is Enroute Time to Arrive Time. Total Travel Time for the Effective Response Force (ERF) is the difference between the apparatus with the earliest Enroute Time and the apparatus with the last Arrived Time. Total Travel Time for the ERF is calculated from units that e part of the earliest Dispatch Time. Total Response Time for the ERF is earliest Alarm Time to the last Arrive Time.

Incident Date	Incident #	Losses - Property	Losses - Contents	Alarm Time	Total Personnel - Effective Response	First On Scene Apparatus	Last On Scene Apparatus	Earliest Turnout	Call Processing Time	First Unit Total Response Time	First Unit Travel Time	Total Travel Time Effective Response	Total Response Time Effective Response
02/08/2023	2023-025	0	0	18:12:00	2	E8696	E8696	03:00	00:00	00:06:00	00:03:00	00:03:00	00:06:00
02/09/2023	2023-026	0	0	01:57:00	2	E8696	E8696	04:00	00:00	00:08:00	00:04:00	00:04:00	00:08:00
02/09/2023	2023-028	0	0	13:52:00	2	E8696	E8696	01:00	00:00	00:05:00	00:04:00	00:04:00	00:05:00
02/11/2023	2023-029	0	0	09:00:00	3	E8696	E8696	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
02/12/2023	2023-030	0	0	12:37:00	2	8601	8601	05:00	00:00	00:06:00	00:01:00	00:01:00	00:06:00
02/13/2023	2023-031	0	0	04:49:00	2	8600	8600	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
02/13/2023	2023-033	0	0	18:36:00	3	E8696	E8696	04:00	00:00	00:05:00	00:01:00	00:01:00	00:05:00
02/15/2023	2023-035	0	0	10:22:00	2	E8696	E8696	01:00	00:00	00:07:00	00:06:00	00:06:00	00:07:00
02/16/2023	2023-036	0	0	09:21:00	2	E8696	E8696	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
02/17/2023	2023-037	0	0	06:50:00	2	E8696	E8696	06:00	00:00	00:09:00	00:03:00	00:03:00	00:09:00
02/17/2023	2023-038	0	0	23:03:00	3	E8696	E8696	03:00	00:00	00:13:00	00:10:00	00:10:00	00:13:00
02/20/2023	2023-039	0	0	02:26:00	3	E8696	E8696	05:00	00:00	00:08:00	00:03:00	00:03:00	00:08:00
02/21/2023	2023-040	0	0	16:50:00	3	E8696	E8696	01:00	00:00	00:08:00	00:07:00	00:07:00	00:08:00
02/22/2023	2023-041	0	0	15:40:00	3	E8696	E8696	00:00	00:00	00:03:00	00:03:00	00:03:00	00:03:00
02/23/2023	2023-042	0	0	15:32:00	3	E8696	E8696	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
02/24/2023	2023-044	0	0	12:43:00	3	E8696	E8696	01:00	00:00	00:04:00	00:03:00	00:03:00	00:04:00
02/24/2023	2023-045	0	0	15:20:00	4	E8696	E8696	01:00	00:00	00:04:00	00:03:00	00:03:00	00:04:00
02/25/2023	2023-046	0	0	22:52:00	4	E8696	E8696	04:00	00:00	00:08:00	00:04:00	00:04:00	00:08:00
02/26/2023	2023-047	0	0	00:28:00	4	E8696	E8696	04:00	00:00	00:15:00	00:11:00	00:11:00	00:15:00
02/26/2023	2023-048	0	0	12:43:00	5	8601	8601	05:00	00:00	00:11:00	00:06:00	00:06:00	00:11:00
03/04/2023	2023-049	0	0	19:34:00	2	8601	8601	04:00	00:00	00:10:00	00:06:00	00:06:00	00:10:00
03/06/2023	2023-051	0	0	15:18:00	3	E8696	E8696	00:00	00:00	00:06:00	00:06:00	00:06:00	00:06:00
03/08/2023	2023-052	0	0	09:16:00	2	E8696	E8696	01:00	00:00	00:07:00	00:06:00	00:06:00	00:07:00
03/15/2023	2023-053	0	0	15:28:00	3	E8696	E8696	03:00	00:00	00:05:00	00:02:00	00:02:00	00:05:00
03/16/2023	2023-055	0	0	16:41:00	2	E8668	E8668	01:00	00:00	00:02:00	00:01:00	00:01:00	00:02:00
03/19/2023	2023-056	0	0	14:49:00	2	E8668	E8668	05:00	00:00	00:10:00	00:05:00	00:05:00	00:10:00
03/21/2023	2023-057	0	0	10:26:00	3	E8668	E8668	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
03/21/2023	2023-058	0	0	13:14:00	3	E8668	E8668	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
03/22/2023	2023-059	0	0	20:43:00	4	E8668	E8668	03:00	00:00	00:05:00	00:02:00	00:02:00	00:05:00
03/22/2023	2023-060	0	0	22:16:00	3	8600	8600	03:00	00:00	00:05:00	00:02:00	00:02:00	00:05:00
03/23/2023	2023-061	0	0	08:15:00	4	E8668	E8668	04:00	00:00	10:09:00	00:05:00	00:05:00	10:09:00

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03/24/2023	2023-062	0	0	23:42:00	2	E8696	E8696	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
03/25/2023	2023-063	0	0	22:10:00	4	8600	8600	02:00	00:00	00:06:00	00:04:00	00:04:00	00:06:00
03/29/2023	2023-064	0	0	12:12:00	3	E8696	E8696	02:00	00:00	00:08:00	00:06:00	00:06:00	00:08:00
03/29/2023	2023-065	0	0	13:38:00	3	E8668	E8668	00:00	00:00	00:07:00	00:07:00	00:07:00	00:07:00
03/29/2023	2023-066	0	0	14:37:00	3	E8696	E8696	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
03/29/2023	2023-067	0	0	18:22:00	5	E8696	E8696	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
03/30/2023	2023-069	0	0	02:25:00	3	E8696	E8696	06:00	00:00	00:10:00	00:04:00	00:04:00	00:10:00
03/30/2023	2023-070	0	0	12:40:00	2	E8696	E8696	02:00	00:00	00:04:00	00:02:00	00:02:00	00:04:00
03/30/2023	2023-071	0	0	13:52:00	3	E8696	E8696	01:00	00:00	00:02:00	00:01:00	00:01:00	00:02:00
03/31/2023	2023-072	0	0	11:04:00	3	P8651	P8651	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
03/31/2023	2023-073	0	0	14:52:00	3	E8696	E8696	02:00	00:00	00:05:00	00:03:00	00:03:00	00:05:00
03/31/2023	2023-074	0	0	23:05:00	5	8600	8600	03:00	00:00	00:05:00	00:02:00	00:02:00	00:05:00
04/01/2023	2023-075	0	0	17:59:00	3	8600	8600	04:00	00:00	00:05:00	00:01:00	00:01:00	00:05:00
04/02/2023	2023-076	0	0	16:34:00	3	E8696	E8696	04:00	00:00	00:06:00	00:02:00	00:02:00	00:06:00
04/02/2023	2023-077	0	0	19:16:00	4	8600	8600	03:00	00:00	00:04:00	00:01:00	00:01:00	00:04:00
04/04/2023	2023-079	0	0	14:00:00	3	8601	8601	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
04/06/2023	2023-080	0	0	17:26:00	2	E8696	E8696	03:00	00:00	00:06:00	00:03:00	00:03:00	00:06:00
04/09/2023	2023-082	0	0	18:39:00	4	E8696	E8696	04:00	00:00	00:05:00	00:01:00	00:01:00	00:05:00
04/11/2023	2023-083	0	0	13:24:00	2	E8696	E8696	02:00	00:00	00:03:00	00:01:00	00:01:00	00:03:00
04/14/2023	2023-084	0	0	21:07:00	3	8601	8601	05:00	00:00	00:22:00	00:17:00	00:17:00	00:22:00
04/17/2023	2023-085	0	0	12:04:00	2	E8696	E8696	02:00	00:00	00:06:00	00:04:00	00:04:00	00:06:00
04/18/2023	2023-086	0	0	13:45:00	1	8600	8600	01:00	00:00	00:01:00	00:00:00	00:00:00	00:01:00
04/18/2023	2023-087	0	0	15:23:00	2	E8696	E8696	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
04/18/2023	2023-088	0	0	22:01:00	4	E8696	E8696	02:00	00:00	00:06:00	00:04:00	00:04:00	00:06:00
04/19/2023	2023-089	0	0	05:36:00	2	E8696	E8696	05:00	00:00	00:09:00	00:04:00	00:04:00	00:09:00
04/19/2023	2023-090	0	0	15:55:00	2	E8696	E8696	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
04/22/2023	2023-091	0	0	02:33:00	4	E8696	E8696	05:00	00:00	00:08:00	00:03:00	00:03:00	00:08:00
04/22/2023	2023-092	0	0	09:25:00	7	8600	8600	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
04/22/2023	2023-093	0	0	18:03:00	2	E8696	E8696	04:00	00:00	00:06:00	00:02:00	00:02:00	00:06:00
04/22/2023	2023-094	0	0	22:54:00	3	8600	8600	05:00	00:00	00:08:00	00:03:00	00:03:00	00:08:00
04/24/2023	2023-095	0	0	15:38:00	2	E8696	E8696	01:00	00:00	00:05:00	00:04:00	00:04:00	00:05:00

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04/25/2023	2023-096	0	0	14:58:00	3	E8696	E8696	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
04/25/2023	2023-097	0	0	16:54:00	2	8600	8600	04:00	00:00	00:04:00	00:00:00	00:00:00	00:04:00
04/28/2023	2023-098	0	0	11:56:00	1	E8696	E8696	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
05/01/2023	2023-099	0	0	19:41:00	4	E8696	E8696	03:00	00:00	00:07:00	00:04:00	00:04:00	00:07:00
05/02/2023	2023-100	0	0	21:28:00	6	E8696	E8696	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
05/04/2023	2023-101	0	0	16:46:00	2	E8696	E8696	05:00	00:00	00:10:00	00:05:00	00:05:00	00:10:00
05/04/2023	2023-103	0	0	23:40:00	4	E8696	E8696	02:00	00:00	00:04:00	00:02:00	00:02:00	00:04:00
05/05/2023	2023-104	0	0	00:51:00	4	8600	8600	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
05/05/2023	2023-105	0	0	10:06:00	2	E8696	E8696	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
05/05/2023	2023-106	0	0	16:31:00	3	E8696	E8696	01:00	00:00	00:04:00	00:03:00	00:03:00	00:04:00
05/06/2023	2023-107	0	0	19:40:00	3	8600	8600	03:00	00:00	00:21:00	00:18:00	00:18:00	00:21:00
05/07/2023	2023-108	0	0	00:49:00	2	E8696	E8696	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
05/07/2023	2023-109	0	0	12:20:00	3	8600	8600	03:00	00:00	00:05:00	00:02:00	00:02:00	00:05:00
05/07/2023	2023-110	0	0	18:28:00	2	8600	8600	01:00	00:00	00:06:00	00:05:00	00:05:00	00:06:00
05/08/2023	2023-112	0	0	22:31:00	4	8600	8600	05:00	00:00	00:09:00	00:04:00	00:04:00	00:09:00
05/10/2023	2023-113	0	0	12:43:00	2	E8696	E8696	03:00	00:00	00:05:00	00:02:00	00:02:00	00:05:00
05/10/2023	2023-114	0	0	20:14:00	6	8600	8600	04:00	00:00	00:06:00	00:02:00	00:02:00	00:06:00
05/12/2023	2023-115	0	0	19:25:00	3	E8696	E8696	04:00	00:00	00:05:00	00:01:00	00:01:00	00:05:00
05/13/2023	2023-116	0	0	12:32:00	2	E8696	E8696	04:00	00:00	00:06:00	00:02:00	00:02:00	00:06:00
05/15/2023	2023-117	0	0	02:51:00	4	E8696	E8696	05:00	00:00	00:07:00	00:02:00	00:02:00	00:07:00
05/15/2023	2023-118	0	0	13:42:00	3	E8696	E8696	03:00	00:00	00:07:00	00:04:00	00:04:00	00:07:00
05/15/2023	2023-119	0	0	21:03:00	2	8601	8601	07:00	00:00	00:16:00	00:09:00	00:09:00	00:16:00
05/17/2023	2023-121	0	0	17:40:00	1	8600	8600	00:00	00:00	00:18:00	00:18:00	00:18:00	00:18:00
05/19/2023	2023-123	0	0	11:47:00	2	E8696	E8696	02:00	00:00	00:05:00	00:03:00	00:03:00	00:05:00
05/19/2023	2023-124	0	0	14:05:00	2	E8696	E8696	02:00	00:00	00:04:00	00:02:00	00:02:00	00:04:00
05/19/2023	2023-125	0	0	16:21:00	2	E8696	E8696	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
05/19/2023	2023-126	0	0	17:57:00	2	E8696	E8696	01:00	00:00	00:04:00	00:03:00	00:03:00	00:04:00
05/21/2023	2023-127	0	0	06:50:00	2	8600	8600	02:00	00:00	00:06:00	00:04:00	00:04:00	00:06:00
05/23/2023	2023-128	0	0	05:08:00	3	E8696	E8696	06:00	00:00	00:08:00	00:02:00	00:02:00	00:08:00
05/25/2023	2023-129	0	0	21:05:00	4	E8668	E8668	03:00	00:00	00:16:00	00:13:00	00:13:00	00:16:00
05/26/2023	2023-130	0	0	21:02:00	3	E8668	E8668	05:00	00:00	00:11:00	00:06:00	00:06:00	00:11:00

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05/27/2023	2023-131	0	0	08:58:00	2	8600	8600	03:00	00:00	00:06:00	00:03:00	00:03:00	00:06:00
05/27/2023	2023-132	0	0	13:30:00	3	E8668	E8668	04:00	00:00	00:08:00	00:04:00	00:04:00	00:08:00
05/31/2023	2023-133	0	0	12:50:00	3	E8668	E8668	00:00	00:00	00:11:00	00:11:00	00:11:00	00:11:00
05/31/2023	2023-134	0	0	18:02:00	6	8600	8600	00:00	00:00	00:02:00	00:02:00	00:02:00	00:02:00
06/02/2023	2023-136	0	0	04:29:00	1	P8651	P8651	10:00	00:00	00:20:00	00:10:00	00:10:00	00:20:00
06/03/2023	2023-137	0	0	20:18:00	3	8600	8600	04:00	00:00	00:05:00	00:01:00	00:01:00	00:05:00
06/04/2023	2023-138	0	0	15:20:00	5	8600	8600	05:00	00:00	00:05:00	00:00:00	00:00:00	00:05:00
06/04/2023	2023-139	0	0	19:01:00	3	8600	8600	01:00	00:00	00:07:00	00:06:00	00:06:00	00:07:00
06/07/2023	2023-141	0	0	09:41:00	1	P8651	P8651	00:00	00:00	00:03:00	00:03:00	00:03:00	00:03:00
06/08/2023	2023-142	0	0	08:47:00	3	E8668	E8668	02:00	00:00	00:05:00	00:03:00	00:03:00	00:05:00
06/10/2023	2023-144	0	0	04:03:00	3	E8668	E8668	05:00	00:00	00:07:00	00:02:00	00:02:00	00:07:00
06/12/2023	2023-145	0	0	07:22:00	2	E8668	E8668	06:00	00:00	00:15:00	00:09:00	00:09:00	00:15:00
06/13/2023	2023-146	0	0	04:18:00	2	E8668	E8668	05:00	00:00	00:18:00	00:13:00	00:13:00	00:18:00
06/15/2023	2023-147	0	0	08:05:00	2	E8696	E8696	04:00	00:00	00:14:00	00:10:00	00:10:00	00:14:00
06/16/2023	2023-148	0	0	10:00:00	2	E8668	E8668	01:00	00:00	00:19:00	00:18:00	00:18:00	00:19:00
06/16/2023	2023-149	0	0	11:02:00	2	E8668	E8668	00:00	00:00	00:00:30	00:00:30	00:00:30	00:00:30
06/16/2023	2023-150	0	0	13:55:00	1	E8668	E8668	02:00	00:00	00:11:00	00:09:00	00:09:00	00:11:00
06/16/2023	2023-151	0	0	19:03:00	3	E8668	E8668	03:00	00:00	00:17:00	00:14:00	00:14:00	00:17:00
06/16/2023	2023-152	0	0	19:36:00	3	E8668	E8668	00:00	00:00	00:04:00	00:04:00	00:04:00	00:04:00
06/17/2023	2023-153	0	0	05:11:00	2	E8668	E8668	06:00	00:00	00:14:00	00:08:00	00:08:00	00:14:00
06/18/2023	2023-155	0	0	10:02:00	3	E8668	E8668	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
06/18/2023	2023-157	0	0	23:24:00	2	E8668	E8668	01:00	00:00	00:02:00	00:01:00	00:01:00	00:02:00
06/19/2023	2023-158	0	0	22:54:00	3	E8668	E8668	05:00	00:00	00:06:00	00:01:00	00:01:00	00:06:00
06/20/2023	2023-159	0	0	03:07:00	3	E8668	E8668	05:00	00:00	00:09:00	00:04:00	00:04:00	00:09:00
06/20/2023	2023-160	0	0	10:21:00	2	E8668	E8668	01:00	00:00	00:08:00	00:07:00	00:07:00	00:08:00
06/21/2023	2023-161	0	0	12:01:00	2	E8668	E8668	01:00	00:00	00:10:00	00:09:00	00:09:00	00:10:00
06/21/2023	2023-162	0	0	21:31:00	4	E8668	E8668	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
06/22/2023	2023-163	0	0	23:03:00	4	E8668	E8668	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
06/24/2023	2023-165	0	0	03:05:00	2	E8696	E8696	05:00	00:00	00:14:00	00:09:00	00:09:00	00:14:00
06/24/2023	2023-166	0	0	22:42:00	4	8600	8600	04:00	00:00	00:04:00	00:00:00	00:00:00	00:04:00
06/25/2023	2023-167	0	0	10:00:00	1	E8696	E8696	07:00	00:00	00:14:00	00:07:00	00:07:00	00:14:00

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06/26/2023	2023-168	0	0	05:14:00	1	E8668	E8668	05:00	00:00	00:14:00	00:09:00	00:09:00	00:14:00
06/27/2023	2023-170	0	0	08:16:00	2	E8668	E8668	05:00	00:00	00:07:00	00:02:00	00:02:00	00:07:00
06/29/2023	2023-171	0	0	14:56:00	2	E8668	E8668	01:00	00:00	00:02:00	00:01:00	00:01:00	00:02:00
06/29/2023	2023-172	0	0	22:31:00	4	E8668	E8668	04:00	00:00	00:06:00	00:02:00	00:02:00	00:06:00
06/30/2023	2023-173	0	0	13:52:00	3	E8668	E8668	01:00	00:00	00:06:00	00:05:00	00:05:00	00:06:00
06/30/2023	2023-174	0	0	21:58:00	4	E8668	E8668	01:00	00:00	00:04:00	00:03:00	00:03:00	00:04:00
07/02/2023	2023-175	0	0	07:44:00	3	E8668	E8668	03:00	00:00	00:05:00	00:02:00	00:02:00	00:05:00
07/02/2023	2023-176	0	0	10:06:00	3	E8668	E8668	00:00	00:00	00:02:00	00:02:00	00:02:00	00:02:00
07/05/2023	2023-178	0	0	21:49:00	3	E8668	E8668	05:00	00:00	00:17:00	00:12:00	00:12:00	00:17:00
07/06/2023	2023-179	0	0	09:06:00	3	E8668	E8668	00:00	00:00	00:01:00	00:01:00	00:01:00	00:01:00
07/08/2023	2023-181	0	0	14:55:00	3	E8696	E8696	04:00	00:00	00:06:00	00:02:00	00:02:00	00:06:00
07/10/2023	2023-183	0	0	09:27:00	1	E8668	E8668	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
07/12/2023	2023-184	0	0	13:44:00	2	E8668	E8668	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
07/12/2023	2023-186	0	0	18:28:00	2	E8668	E8668	03:00	00:00	00:05:00	00:02:00	00:02:00	00:05:00
07/15/2023	2023-187	0	0	12:33:00	2	E8668	E8668	05:00	00:00	00:29:00	00:24:00	00:24:00	00:29:00
07/15/2023	2023-188	0	0	16:32:00	2	E8668	E8668	01:00	00:00	00:06:00	00:05:00	00:05:00	00:06:00
07/15/2023	2023-189	0	0	22:22:00	3	E8668	E8668	00:00	00:00	00:03:00	00:03:00	00:03:00	00:03:00
07/15/2023	2023-190	0	0	22:00:00	3	E8668	E8668	00:00	00:00	09:00:00	08:00:00	08:00:00	09:00:00
07/17/2023	2023-191	0	0	16:56:00	3	8601	8601	03:00	00:00	00:08:00	00:05:00	00:05:00	00:08:00
07/18/2023	2023-192	0	0	17:02:00	4	8601	8601	06:00	00:00	00:12:00	00:06:00	00:06:00	00:12:00
07/19/2023	2023-194	0	0	17:37:00	2	8601	8601	04:00	00:00	00:08:00	00:04:00	00:04:00	00:08:00
07/22/2023	2023-195	0	0	00:23:00	2	E8668	E8668	04:00	00:00	00:06:00	00:02:00	00:02:00	00:06:00
07/23/2023	2023-197	0	0	02:05:00	1	E8668	E8668	06:00	00:00	00:07:00	00:01:00	00:01:00	00:07:00
07/23/2023	2023-198	0	0	23:00:00	2	E8696	E8696	04:00	00:00	00:06:00	00:02:00	00:02:00	00:06:00
07/29/2023	2023-199	0	0	12:20:00	3	8601	8601	09:00	00:00	00:13:00	00:04:00	00:04:00	00:13:00
07/29/2023	2023-200	0	0	16:49:00	2	E8668	E8668	05:00	00:00	00:13:00	00:08:00	00:08:00	00:13:00
07/29/2023	2023-201	0	0	17:12:00	4	E8668	E8668	00:00	00:00	00:07:00	00:07:00	00:07:00	00:07:00
07/30/2023	2023-202	0	0	08:37:00	3	E8668	E8668	02:00	00:00	00:06:00	00:04:00	00:04:00	00:06:00
08/02/2023	2023-203	0	0	20:05:00	2	E8668	E8668	04:00	00:00	00:06:00	00:02:00	00:02:00	00:06:00
08/03/2023	2023-204	0	0	16:35:00	2	E8668	E8668	06:00	01:00	00:10:00	00:03:00	00:03:00	00:10:00
08/05/2023	2023-205	0	0	19:22:00	4	E8668	E8668	06:00	00:00	00:09:00	00:03:00	00:03:00	00:09:00

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08/08/2023	2023-206	0	0	10:12:00	2	E8668	E8668	03:00	00:00	00:04:00	00:01:00	00:01:00	00:04:00
08/09/2023	2023-207	0	0	15:45:00	2	E8668	E8668	02:00	00:00	00:09:00	00:07:00	00:07:00	00:09:00
08/10/2023	2023-208	0	0	10:27:00	3	8601	8601	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
08/10/2023	2023-209	0	0	14:53:00	2	E8668	E8668	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
08/13/2023	2023-211	0	0	09:58:00	1	E8668	E8668	06:00	00:00	00:10:00	00:04:00	00:04:00	00:10:00
08/14/2023	2023-212	0	0	03:17:00	1	E8668	E8668	06:00	00:00	00:10:00	00:04:00	00:04:00	00:10:00
08/14/2023	2023-213	0	0	17:54:00	3	E8668	E8668	04:00	00:00	00:06:00	00:02:00	00:02:00	00:06:00
08/16/2023	2023-214	0	0	11:49:00	1	E8668	E8668	02:00	00:00	00:05:00	00:03:00	00:03:00	00:05:00
08/18/2023	2023-215	0	0	04:25:00	1	E8696	E8696	09:00	00:00	00:20:00	00:11:00	00:11:00	00:20:00
08/18/2023	2023-216	0	0	21:23:00	3	E8668	E8668	05:00	00:00	00:16:00	00:11:00	00:11:00	00:16:00
08/19/2023	2023-218	0	0	20:09:00	2	E8668	E8668	02:00	00:00	00:04:00	00:02:00	00:02:00	00:04:00
08/20/2023	2023-219	0	0	02:33:00	2	E8668	E8668	05:00	00:00	00:09:00	00:04:00	00:04:00	00:09:00
08/20/2023	2023-220	0	0	10:12:00	2	E8668	E8668	03:00	00:00	00:13:00	00:10:00	00:10:00	00:13:00
08/20/2023	2023-221	0	0	13:17:00	2	E8668	E8668	03:00	00:00	00:06:00	00:03:00	00:03:00	00:06:00
08/20/2023	2023-222	0	0	22:55:00	3	E8668	E8668	05:00	00:00	00:07:00	00:02:00	00:02:00	00:07:00
08/22/2023	2023-223	0	0	11:46:00	2	E8668	E8668	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
08/24/2023	2023-224	0	0	00:35:00	1	E8668	E8668	05:00	00:00	00:09:00	00:04:00	00:04:00	00:09:00
08/25/2023	2023-226	0	0	16:54:00	2	E8696	E8696	04:00	00:00	00:10:00	00:06:00	00:06:00	00:10:00
08/27/2023	2023-228	0	0	12:37:00	2	E8668	E8668	04:00	00:00	00:13:00	00:09:00	00:09:00	00:13:00
08/29/2023	2023-230	0	0	13:03:00	2	E8668	E8668	01:00	00:00	00:04:00	00:03:00	00:03:00	00:04:00
08/30/2023	2023-231	0	0	17:29:00	4	E8668	E8668	05:00	00:00	00:08:00	00:03:00	00:03:00	00:08:00
08/31/2023	2023-232	0	0	20:39:00	5	E8668	E8668	05:00	00:00	00:08:00	00:03:00	00:03:00	00:08:00
09/01/2023	2023-233	15000	1500	00:02:00	6	E8668	E8668	03:00	00:00	00:06:00	00:03:00	00:03:00	00:06:00
09/01/2023	2023-234	0	0	15:37:00	2	E8668	E8668	03:00	00:00	00:34:00	00:31:00	00:31:00	00:34:00
09/02/2023	2023-235	0	0	23:25:00	1	P8651	P8651	03:00	00:00	00:05:00	00:02:00	00:02:00	00:05:00
09/03/2023	2023-236	0	0	20:06:00	3	E8668	E8668	05:00	00:00	00:08:00	00:03:00	00:03:00	00:08:00
09/06/2023	2023-237	0	0	12:10:00	1	8600	8600	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
09/07/2023	2023-240	0	0	21:26:00	3	E8668	E8668	04:00	00:00	00:05:00	00:01:00	00:01:00	00:05:00
09/07/2023	2023-241	0	0	23:06:00	5	8600	8600	01:00	00:00	00:04:00	00:03:00	00:03:00	00:04:00
09/08/2023	2023-243	0	0	10:34:00	2	E8668	E8668	02:00	00:00	00:03:00	00:01:00	00:01:00	00:03:00
09/11/2023	2023-244	0	0	17:22:00	3	E8668	E8668	00:00	02:00	00:04:00	00:02:00	00:02:00	00:04:00

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09/12/2023	2023-245	0	0	06:15:00	4	E8668	E8668	06:00	00:00	00:08:00	00:02:00	00:02:00	00:08:00
09/12/2023	2023-247	0	0	17:07:00	4	E8668	E8668	00:00	01:00	00:03:00	00:02:00	00:02:00	00:03:00
09/13/2023	2023-248	0	0	09:05:00	3	E8668	E8668	00:00	01:00	00:03:00	00:02:00	00:02:00	00:03:00
09/14/2023	2023-249	0	0	10:15:00	2	E8668	E8668	01:00	00:00	00:08:00	00:07:00	00:07:00	00:08:00
09/15/2023	2023-250	0	0	18:16:00	2	E8668	E8668	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
09/20/2023	2023-252	0	0	18:47:00	3	E8668	E8668	03:00	01:00	00:09:00	00:05:00	00:05:00	00:09:00
09/20/2023	2023-253	0	0	22:18:00	5	E8668	E8668	04:00	01:00	00:07:00	00:02:00	00:02:00	00:07:00
09/21/2023	2023-254	0	0	09:21:00	3	E8668	E8668	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
09/21/2023	2023-255	0	0	16:18:00	1	E8668	E8668	00:00	01:00	00:01:00	00:00:00	00:00:00	00:01:00
09/24/2023	2023-257	0	0	12:28:00	2	8600	8600	00:00	02:00	00:04:00	00:02:00	00:02:00	00:04:00
09/25/2023	2023-258	0	0	09:37:00	2	E8668	E8668	01:00	01:00	00:09:00	00:07:00	00:07:00	00:09:00
09/25/2023	2023-259	0	0	13:04:00	1	E8668	E8668	00:00	01:00	00:03:00	00:02:00	00:02:00	00:03:00
09/26/2023	2023-260	0	0	07:38:00	2	E8668	E8668	05:00	01:00	00:08:00	00:02:00	00:02:00	00:08:00
09/26/2023	2023-261	0	0	13:29:00	2	E8668	E8668	00:00	01:00	00:05:00	00:04:00	00:04:00	00:05:00
09/26/2023	2023-262	0	0	18:04:00	3	E8668	E8668	03:00	01:00	00:07:00	00:03:00	00:03:00	00:07:00
09/29/2023	2023-264	0	0	09:32:00	2	E8696	E8696	02:00	01:00	00:06:00	00:03:00	00:03:00	00:06:00
09/30/2023	2023-266	0	0	17:55:00	3	E8668	E8668	03:00	01:00	00:07:00	00:03:00	00:03:00	00:07:00
10/01/2023	2023-267	0	0	13:57:00	3	E8668	E8668	02:00	01:00	00:08:00	00:05:00	00:05:00	00:08:00
10/02/2023	2023-268	0	0	17:05:00	3	E8696	E8696	01:00	01:00	00:10:00	00:08:00	00:08:00	00:10:00
10/04/2023	2023-269	0	0	21:43:00	4	E8696	E8696	03:00	01:00	00:15:00	00:11:00	00:11:00	00:15:00
10/05/2023	2023-270	0	0	08:19:00	3	E8668	E8668	00:00	04:00	00:26:00	00:22:00	00:22:00	00:26:00
10/05/2023	2023-271	0	0	10:04:00	3	E8696	E8696	00:00	01:00	00:06:00	00:05:00	00:05:00	00:06:00
10/09/2023	2023-272	0	0	20:09:00	2	E8668	E8668	05:00	00:00	00:08:00	00:03:00	00:03:00	00:08:00
10/11/2023	2023-273	0	0	15:38:00	3	E8668	E8668	01:00	00:00	00:06:00	00:05:00	00:05:00	00:06:00
10/17/2023	2023-274	0	0	23:42:00	4	8600	8600	02:00	00:00	00:05:00	00:03:00	00:03:00	00:05:00
10/20/2023	2023-275	0	0	05:50:00	3	E8696	E8696	07:00	00:00	00:08:00	00:01:00	00:01:00	00:08:00
10/20/2023	2023-276	0	0	18:46:00	3	E8696	E8696	06:00	00:00	00:12:00	00:06:00	00:06:00	00:12:00
10/21/2023	2023-277	0	0	14:45:00	2	E8668	E8668	02:00	00:00	00:07:00	00:05:00	00:05:00	00:07:00
10/21/2023	2023-278	0	0	23:35:00	2	E8668	E8668	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
10/24/2023	2023-281	0	0	16:15:00	2	P8651	P8651	02:00	00:00	00:03:00	00:01:00	00:01:00	00:03:00
10/26/2023	2023-282	0	0	06:12:00	1	P8651	P8651	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00

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10/28/2023	2023-283	0	0	17:10:00	3	E8668	E8668	00:00	00:00	00:03:00	00:03:00	00:03:00	00:03:00
10/28/2023	2023-284	0	0	19:54:00	2	E8668	E8668	00:00	02:00	00:13:00	00:11:00	00:11:00	00:13:00
10/30/2023	2023-285	0	0	23:39:00	1	P8651	P8651	00:00	02:00	00:05:00	00:03:00	00:03:00	00:05:00
10/31/2023	2023-286	0	0	21:26:00	2	8600	8600	03:00	00:00	00:05:00	00:02:00	00:02:00	00:05:00
10/31/2023	2023-287	0	0	21:46:00	2	E8696	E8696	03:00	00:00	00:11:00	00:08:00	00:08:00	00:11:00
10/31/2023	2023-288	0	0	23:51:00	2	8600	8600	02:00	00:00	00:05:00	00:03:00	00:03:00	00:05:00
11/06/2023	2023-289	0	0	15:22:00	3	E8668	E8668	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
11/07/2023	2023-290	0	0	14:41:00	3	E8668	E8668	01:00	00:00	00:06:00	00:05:00	00:05:00	00:06:00
11/08/2023	2023-292	0	0	12:34:00	3	E8668	E8668	03:00	00:00	00:07:00	00:04:00	00:04:00	00:07:00
11/11/2023	2023-295	0	0	22:45:00	2	8600	8600	02:00	00:00	00:05:00	00:03:00	00:03:00	00:05:00
11/12/2023	2023-296	0	0	13:12:00	2	E8668	E8668	03:00	00:00	00:15:00	00:12:00	00:12:00	00:15:00
11/13/2023	2023-297	0	0	14:31:00	2	E8696	E8696	05:00	00:00	00:09:00	00:04:00	00:04:00	00:09:00
11/17/2023	2023-299	0	0	21:56:00	2	P8651	P8651	00:00	00:00	00:07:00	00:07:00	00:07:00	00:07:00
11/17/2023	2023-300	0	0	22:29:00	2	P8651	P8651	00:00	00:00	00:04:00	00:04:00	00:04:00	00:04:00
11/18/2023	2023-301	0	0	11:45:00	2	P8651	P8651	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
11/21/2023	2023-302	0	0	09:01:00	2	E8668	E8668	02:00	00:00	00:04:00	00:02:00	00:02:00	00:04:00
11/23/2023	2023-303	0	0	11:39:00	3	E8668	E8668	04:00	00:00	00:09:00	00:05:00	00:05:00	00:09:00
11/24/2023	2023-304	0	0	14:56:00	3	P8651	P8651	00:00	00:00	00:04:00	00:04:00	00:04:00	00:04:00
11/24/2023	2023-305	0	0	21:55:00	3	E8668	E8668	00:00	03:00	00:06:00	00:03:00	00:03:00	00:06:00
11/27/2023	2023-306	0	0	16:59:00	3	E8668	E8668	00:00	00:00	00:06:00	00:06:00	00:06:00	00:06:00
11/28/2023	2023-307	0	0	10:26:00	3	E8668	E8668	00:00	01:00	00:03:00	00:02:00	00:02:00	00:03:00
11/28/2023	2023-308	0	0	12:48:00	3	E8668	E8668	03:00	00:00	00:05:00	00:02:00	00:02:00	00:05:00
12/02/2023	2023-310	0	0	17:52:00	2	E8668	E8668	04:00	00:00	00:10:00	00:06:00	00:06:00	00:10:00
12/04/2023	2023-311	0	0	18:00:00	2	E8668	E8668	04:00	00:00	00:06:00	00:02:00	00:02:00	00:06:00
12/06/2023	2023-312	0	0	14:34:00	1	E8668	E8668	03:00	00:00	00:15:00	00:12:00	00:12:00	00:15:00
12/08/2023	2023-313	0	0	08:14:00	4	8600	E8668	02:00	00:00	00:05:00	00:03:00	00:06:00	00:08:00
12/12/2023	2023-316	0	0	15:31:00	4	E8696	E8696	00:00	00:00	00:03:00	00:03:00	00:03:00	00:03:00
12/12/2023	2023-317	0	0	15:55:00	4	E8696	E8696	01:00	00:00	00:02:00	00:01:00	00:01:00	00:02:00
12/14/2023	2023-318	0	0	14:01:00	3	P8651	P8651	01:00	00:00	00:09:00	00:08:00	00:08:00	00:09:00
12/14/2023	2023-319	0	0	16:52:00	2	E8696	E8696	06:00	00:00	00:08:00	00:02:00	00:02:00	00:08:00
12/15/2023	2023-320	0	0	08:13:00	3	E8668	E8668	05:00	00:00	00:09:00	00:04:00	00:04:00	00:09:00

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Incident Date	Incident #	Losses - Property	Losses - Contents	Alarm Time	Total Personnel - Effective Response	First On Scene Apparatus	Last On Scene Apparatus	Earliest Turnout	Call Processing Time	First Unit Total Response Time	First Unit Travel Time	Total Travel Time Effective Response	Total Response Time Effective Response
12/15/2023	2023-321	0	0	14:29:00	4	E8668	E8668	00:00	00:00	00:00:00	00:00:00	00:00:00	00:00:00
12/16/2023	2023-322	0	0	15:29:00	3	E8668	E8668	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
12/16/2023	2023-323	0	0	23:43:00	3	E8668	E8668	04:00	00:00	00:10:00	00:02:00	00:06:00	00:10:00
12/18/2023	2023-324	0	0	00:30:00	2	E8668	E8668	06:00	00:00	00:15:00	00:09:00	00:09:00	00:15:00
12/18/2023	2023-325	0	0	00:46:00	2	E8668	E8668	00:00	00:00	00:02:00	00:02:00	00:02:00	00:02:00
12/19/2023	2023-326	0	0	09:43:00	3	E8668	E8668	01:00	00:00	00:02:00	00:01:00	00:01:00	00:02:00
12/20/2023	2023-327	0	0	13:38:00	4	E8696	E8696	02:00	00:00	00:11:00	00:09:00	00:09:00	00:11:00
12/20/2023	2023-328	0	0	20:17:00	2	E8696	E8696	05:00	00:00	00:08:00	00:03:00	00:03:00	00:08:00
12/21/2023	2023-329	0	0	10:56:00	4	E8696	E8696	01:00	00:00	00:05:00	00:04:00	00:04:00	00:05:00
12/26/2023	2023-331	0	0	07:20:00	4	E8668	E8668	06:00	00:00	00:08:00	00:02:00	00:02:00	00:08:00
12/26/2023	2023-332	0	0	11:54:00	4	E8668	E8668	01:00	00:00	00:08:00	00:07:00	00:07:00	00:08:00
12/30/2023	2023-335	0	0	08:35:00	3	P8651	P8651	06:00	00:00	00:08:00	00:02:00	00:02:00	00:08:00

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San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:32:53 AM

Incidents for Zone for Status for Date Range

Incident Status(s): All Incident Statuses | Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 12/31/2023

INCIDENT NUMBER	INCIDENT TYPE	DATE	INCIDENT STATUS	LOCATION	APPARATUS
Zone: 8600 - 8600 Home					
2023-313	321	12/08/2023	Reviewed	9871 Vina WAY	8600, E8668, SMF 1
					8600 - 8600 Home Incidents: 1
Zone: AAE - Auto Aid East					
2023-001	321	01/03/2023	Reviewed	8625 N River RD	E8696
2023-020	321	01/31/2023	Reviewed	8283 Cross Canyons RD	E8668
2023-035	700	02/15/2023	Reviewed	7765 N River RD	E8696
2023-054	611	03/16/2023	Reviewed	6955 Estrella RD	E8696
2023-061	360	03/23/2023	Reviewed	8715 N River RD	E8668, P8651
2023-220	321	08/20/2023	Reviewed	70 Laddy LN	E8668
2023-249	321	09/14/2023	Reviewed	8715 N River RD	E8668
2023-270	321	10/05/2023	Reviewed	8283 Cross Canyons RD	E8668
2023-276	324	10/20/2023	Reviewed	7800 Estrella RD	E8696
2023-284	321	10/28/2023	Reviewed	6385 Cross Canyons RD	E8668
					AAE - Auto Aid East Incidents: 10
Zone: AAN - Auto Aid North					
2023-032	322	02/13/2023	Reviewed	S Highway 101 HWY	E8696
2023-051	413	03/06/2023	Reviewed	S Highway 101 HWY	E8696
2023-180	611	07/06/2023	Reviewed	East Garrison	E8696
2023-287	320	10/31/2023	Reviewed	50-80 Wellsona RIV	E8696
2023-291	324	11/07/2023	Reviewed	N Highway 101 HWY	E8696
2023-300	510	11/17/2023	Reviewed	4900 Indian Valley RD	P8651
2023-309	143	11/29/2023	Reviewed	S Highway 101 HWY	E8668
					AAN - Auto Aid North Incidents: 7
Zone: AAS - Auto Aid South					
2023-048	363	02/26/2023	Reviewed	N River RD	8601, E8696
2023-052	321	03/08/2023	Reviewed	S Highway 101 HWY	E8696
2023-056	321	03/19/2023	Reviewed	6556 Monterey RD	E8668
2023-064	320	03/29/2023	Reviewed	6556 Monterey RD	E8696
2023-121	551	05/17/2023	Reviewed	1800 Dallons DR	8600
2023-187	142	07/15/2023	Reviewed	6070 San Anselmo RD	E8668
2023-200	320	07/29/2023	Reviewed	1084 Wellsona RD	E8668
2023-202	140	07/30/2023	Reviewed	Cemetery RD	E8668
2023-263	132	09/27/2023	Reviewed	S Highway 101 HWY	E8696
2023-265	321	09/30/2023	Reviewed	1880 Wellsona RD	E8668
2023-268	324	10/02/2023	Reviewed	300 San Marcos RD	E8696
2023-297	321	11/13/2023	Reviewed	S Highway 101 HWY	E8696

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2023-327	324	12/20/2023	Reviewed	7798 N Highway 101 HWY	E8696
2023-333	611	12/26/2023	Reviewed	S Highway 101 HWY	E8668
					AAS - Auto Aid South Incidents: 14
Zone: AAW - Auto Aid West					
2023-005	342	01/09/2023	Reviewed	San Marcos RD	8601, E8696
2023-040	321	02/21/2023	Reviewed	480 San Marcos RD	E8696
2023-130	140	05/26/2023	Reviewed	1095 Indian Dunes RD	E8668
2023-132	143	05/27/2023	Reviewed	9999 Woodmansee WAY	E8668, P8651
2023-143	611	06/08/2023	Reviewed	10255 Mission Almond WAY	E8668
2023-147	322	06/15/2023	Reviewed	1895 San Marcos RD	E8696
2023-178	320	07/05/2023	Reviewed	2920 San Marcos RD	E8668
2023-204	321	08/03/2023	Reviewed	10150 Mission Almond WAY	E8668
2023-211	321	08/13/2023	Reviewed	10150 Mission Almond WAY	E8668
2023-216	324	08/18/2023	Reviewed	2280 San Marcos RD	8601, E8668
2023-228	142	08/27/2023	Reviewed	8330 N Barns RD	E8668
2023-252	321	09/20/2023	Reviewed	8525 Centra AVE	E8668
2023-290	321	11/07/2023	Reviewed	9999 Woodmansee WAY	E8668
2023-312	118	12/06/2023	Reviewed	8528 Warren RD	E8668
2023-332	320	12/26/2023	Reviewed	11011 Pear Valley RD	E8668
					AAW - Auto Aid West Incidents: 15
Zone: BOB - Camp Roberts					
2023-010	611	01/18/2023	Reviewed	Bldg # 6313	E8668
2023-068	611	03/29/2023	Reviewed	Bldg 4205	E8696
2023-081	611	04/09/2023	Reviewed	Camp Roberts	E8696
2023-122	611	05/18/2023	Reviewed	Satcom	E8696
2023-135	611	06/01/2023	Reviewed	Camp Roberts	E8668
2023-140	611	06/06/2023	Reviewed	Bldg 914	E8668
2023-146	320	06/13/2023	Reviewed	1798 W 10th ST	E8668
2023-148	140	06/16/2023	Reviewed	Camp Roberts	E8668
2023-149	320	06/16/2023	Reviewed	Camp Roberts	E8668
2023-150	320	06/16/2023	Reviewed	Camp Roberts	E8668
2023-151	320	06/16/2023	Reviewed	Camp Roberts	E8668
2023-153	320	06/17/2023	Reviewed	Camp Roberts	E8668
2023-154	611	06/17/2023	Reviewed	Arizona	E8668
2023-156	611	06/18/2023	Reviewed	Arizona BLVD	E8668
2023-160	320	06/20/2023	Reviewed	Arizona BLVD	E8668
2023-161	320	06/21/2023	Reviewed	Nacimiento BLVD	E8668
2023-164	611	06/23/2023	Reviewed	Camp Roberts	E8696
2023-165	320	06/24/2023	Reviewed	CCP 1	E8696
2023-168	320	06/26/2023	Reviewed	Arizona BLVD	E8668
2023-169	611	06/27/2023	Reviewed	4119 Arizona BLVD	E8668
2023-185	611	07/12/2023	Reviewed	Arizona AVE	E8668
2023-193	611	07/19/2023	Reviewed	California BLVD	8601, E8696
2023-196	611	07/22/2023	Reviewed	Washington BLVD	E8668
2023-225	611	08/24/2023	Reviewed	BLDG 1800	E8668

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2023-294	321	11/11/2023	Reviewed	Arizona BLVD	P8651
2023-296	321	11/12/2023	Reviewed	Boston WAY	E8668
2023-298	142	11/17/2023	Reviewed	Tower RD	P8651
					BOB - Camp Roberts Incidents: 27
Zone: CBMHP - Casa Blanca Mobile Home Park					
2023-038	321	02/17/2023	Reviewed	560 12th ST	8601, E8696
2023-043	611	02/23/2023	Reviewed	560 12th ST	8600, E8696
2023-050	611	03/05/2023	Reviewed	1166 Cortez CIR	E8696
2023-076	320	04/02/2023	Reviewed	560 12th ST	E8696
2023-100	320	05/02/2023	Reviewed	560 12th ST	E8668, E8696
2023-117	700	05/15/2023	Reviewed	560 12th ST	E8696
2023-137	320	06/03/2023	Reviewed	560 12th ST	8600, E8668
2023-172	320	06/29/2023	Reviewed	560 12th ST	E8668
2023-218	321	08/19/2023	Reviewed	560 12th ST	E8668
2023-221	321	08/20/2023	Reviewed	560 12th ST	E8668
2023-241	321	09/07/2023	Reviewed	560 12th ST	8600, E8668
2023-244	321	09/11/2023	Reviewed	560 12th ST	E8668, SMF 1
2023-247	321	09/12/2023	Reviewed	560 12th ST	E8668, SMF 1
2023-251	321	09/16/2023	Reviewed	560 12th ST	E8668
2023-253	321	09/20/2023	Reviewed	560 12th ST	E8668
2023-318	320	12/14/2023	Reviewed	560 12th ST	P8651
2023-334	611	12/28/2023	Reviewed	560 12th ST	E8668
					CBMHP - Casa Blanca Mobile Home Park Incidents: 17
Zone: CDR - Camino Del Rio					
2023-080	320	04/06/2023	Reviewed	1188 Cortez CIR	E8696
2023-319	320	12/14/2023	Reviewed	1193 Velarde CIR	E8696
2023-328	320	12/20/2023	Reviewed	655 11th ST	E8696
					CDR - Camino Del Rio Incidents: 3
Zone: CSD - CSD Limits					
2023-002	321	01/05/2023	Reviewed	1400 Rio Vista PL	E8696
2023-003	321	01/05/2023	Reviewed	1145 K ST	E8668
2023-006	400	01/10/2023	Reviewed	349 15th ST	E8668, P8651
2023-007	400	01/10/2023	Reviewed	1500 L ST	8601, E8668, P8651
2023-008	511	01/10/2023	Reviewed	1185 Mission ST	P8651
2023-009	321	01/11/2023	Reviewed	1402 Mission ST	E8668
2023-011	553	01/19/2023	Reviewed	9860 N River RD	E8668
2023-018	550	01/23/2023	Reviewed	1655 Mission ST	E8668
2023-019	322	01/25/2023	Reviewed	S Highway 101 HWY	E8696, P8651
2023-021	321	02/02/2023	Reviewed	1599 K ST	8600, E8696, P8651
2023-024	321	02/08/2023	Reviewed	655 11th ST	E8696
2023-029	321	02/11/2023	Reviewed	1420 K ST	8601, E8696
2023-033	321	02/13/2023	Reviewed	1355 Mission ST	E8696
2023-034	611	02/13/2023	Reviewed	1243 L ST	E8696
2023-036	711	02/16/2023	Reviewed	775 Mission ST	E8696
2023-044	321	02/24/2023	Reviewed	1099 K ST	E8696

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2023-053	463	03/15/2023	Reviewed	S Highway 101 HWY	E8696
2023-057	444	03/21/2023	Reviewed	1502 K ST	E8668
2023-058	321	03/21/2023	Reviewed	1299 Mission ST	E8668
2023-059	320	03/22/2023	Reviewed	587 11th ST	E8668
2023-060	320	03/22/2023	Reviewed	969 L ST	8600, E8668
2023-063	322	03/25/2023	Reviewed	15th ST	8600, E8696
2023-065	550	03/29/2023	Reviewed	4300 Vineyard Canyon RD	E8668
2023-071	320	03/30/2023	Reviewed	1220 L ST	E8696
2023-072	400	03/31/2023	Reviewed	1300 N ST	8600, E8668, P8651
2023-074	322	03/31/2023	Reviewed	775 Mission ST	8600, E8696
2023-075	151	04/01/2023	Reviewed	1185 Mission ST	8600, 8601, E8696
2023-077	320	04/02/2023	Reviewed	1400 Mission ST	8600, 8601, E8668
2023-079	320	04/04/2023	Reviewed	8700 Mission Lane	8601, E8696
2023-082	320	04/09/2023	Reviewed	998 K ST	8600, E8696
2023-083	320	04/11/2023	Reviewed	640 11th ST	E8696
2023-084	322	04/14/2023	Reviewed	Allende RD	8601, E8696
2023-086	320	04/18/2023	Reviewed	14th ST	8600
2023-087	320	04/18/2023	Reviewed	1440 L ST	E8696
2023-088	320	04/18/2023	Reviewed	1043 Mission ST	8600, E8696
2023-090	320	04/19/2023	Reviewed	640 11th ST	E8696
2023-093	320	04/22/2023	Reviewed	1402 Mission ST	E8696
2023-097	320	04/25/2023	Reviewed	1145 K ST	8600, E8696
2023-101	322	05/04/2023	Reviewed	100 Wellsona RD	E8696
2023-102	611	05/04/2023	Reviewed	10th ST	8600, E8696
2023-103	320	05/04/2023	Reviewed	1141 Mission ST	8600, E8696
2023-104	321	05/05/2023	Reviewed	10150 Mission Almond WAY	8600, E8696
2023-107	320	05/06/2023	Reviewed	899 Mission ST	8600, E8696
2023-109	320	05/07/2023	Reviewed	Cemetery RD	8600, E8696
2023-115	320	05/12/2023	Reviewed	1402 Mission ST	E8696
2023-116	700	05/13/2023	Reviewed	350 10th ST	E8696
2023-119	735	05/15/2023	Reviewed	1585 K ST	8601, P8651
2023-125	143	05/19/2023	Reviewed	1385 Mission ST	E8696
2023-127	445	05/21/2023	Reviewed	16th ST	8600, E8668
2023-128	320	05/23/2023	Reviewed	1445 L ST	E8696
2023-131	150	05/27/2023	Reviewed	1355 Mission ST	8600, E8668
2023-134	651	05/31/2023	Reviewed	12th ST	8600, E8668
2023-142	320	06/08/2023	Reviewed	1355 Mission ST	E8668
2023-145	322	06/12/2023	Reviewed	Mission ST	E8668
2023-157	320	06/18/2023	Reviewed	1480 K ST	E8668
2023-158	320	06/19/2023	Reviewed	1402 Mission ST	E8668
2023-167	320	06/25/2023	Reviewed	2000 Mission ST	E8696
2023-170	320	06/27/2023	Reviewed	1145 K ST	E8668
2023-171	320	06/29/2023	Reviewed	755 Mission ST	E8668
2023-174	320	06/30/2023	Reviewed	1300 Mission ST	8600, E8668
2023-179	320	07/06/2023	Reviewed	1075 Mission ST	E8668
2023-182	611	07/08/2023	Reviewed	10th ST	8601, E8696

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2023-183	320	07/10/2023	Reviewed	1145 K ST	E8668
2023-186	320	07/12/2023	Reviewed	1555 Mission ST	E8668
2023-188	320	07/15/2023	Reviewed	6811 Monterey RD	E8668
2023-194	320	07/19/2023	Reviewed	10150 Mission Almond WAY	8601, E8696
2023-197	320	07/23/2023	Reviewed	1075 Mission Street	E8668
2023-198	324	07/23/2023	Reviewed	2000 Mission ST	E8696
2023-199	320	07/29/2023	Reviewed	Mission ST	8601, P8651
2023-201	324	07/29/2023	Reviewed	200 14th ST	8601, E8668, E8696
2023-206	321	08/08/2023	Reviewed	1401 Prado PL	E8668
2023-208	321	08/10/2023	Reviewed	346 12th ST	8601, E8668
2023-209	553	08/10/2023	Reviewed	1150 Mission ST	E8668
2023-212	321	08/14/2023	Reviewed	1440 K ST	E8668
2023-215	324	08/18/2023	Reviewed	Mission ST	E8696
2023-217	611	08/19/2023	Reviewed	1116 L ST	SMF 1
2023-219	321	08/20/2023	Reviewed	1451 Mission ST	E8668
2023-223	321	08/22/2023	Reviewed	1355 Mission ST	E8668
2023-224	321	08/24/2023	Reviewed	340 15th ST	E8668
2023-227	321	08/27/2023	Reviewed	11th x Mission St.	8600, E8668
2023-232	100	08/31/2023	Reviewed	1115 L Street	8600, E8668
2023-233	122	09/01/2023	Reviewed	1010 K ST	8600, 8601, E8668
2023-235	321	09/02/2023	Reviewed	1942 L Street	P8651
2023-238	700	09/07/2023	Reviewed	101 Highway 101 HWY	P8651
2023-240	321	09/07/2023	Reviewed	1402 Mission ST	E8668
2023-243	321	09/08/2023	Reviewed	9th ST	E8668
2023-245	321	09/12/2023	Reviewed	1440 K ST	E8668
2023-256	321	09/22/2023	Reviewed	1575 Verde PL	E8668
2023-262	321	09/26/2023	Reviewed	1584 K ST	E8668, P8651
2023-266	321	09/30/2023	Reviewed	1440 L ST	E8668
2023-269	651	10/04/2023	Reviewed	250 11th ST	E8696
2023-271	113	10/05/2023	Reviewed	775 Mission ST	E8696
2023-274	324	10/17/2023	Reviewed	810 Cemetery RD	8600, E8696
2023-275	745	10/20/2023	Reviewed	775 Mission ST	8600, E8696
2023-279	321	10/22/2023	Reviewed	810-910 10th ST	E8668
2023-280	321	10/23/2023	Reviewed	1815 Mission ST	E8668
2023-282	321	10/26/2023	Reviewed	858 10th ST	P8651
2023-285	321	10/30/2023	Reviewed	1402 Mission ST	P8651
2023-286	911	10/31/2023	Reviewed	1145 K ST	8600
2023-288	324	10/31/2023	Reviewed	N Highway 101 HWY	8600
2023-289	321	11/06/2023	Reviewed	1010 K Street	E8668
2023-293	321	11/08/2023	Reviewed	1141 Mission ST	E8668
2023-295	321	11/11/2023	Reviewed	972 K ST	8600, P8651
2023-299	324	11/17/2023	Reviewed	1150 Mission ST	P8651
2023-301	520	11/18/2023	Reviewed	1501 K ST	P8651
2023-302	321	11/21/2023	Reviewed	1355 Mission ST	E8668
2023-303	321	11/23/2023	Reviewed	1372 K ST	E8668, SMF 1
2023-304	321	11/24/2023	Reviewed	1470 Mission ST	8600, P8651

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2023-305	321	11/24/2023	Reviewed	14250 Power RD	E8668
2023-307	321	11/28/2023	Reviewed	1355 Mission ST	E8668
2023-308	321	11/28/2023	Reviewed	1617 Mission ST	E8668
2023-310	321	12/02/2023	Reviewed	581 11th ST	E8668
2023-316	553	12/12/2023	Reviewed	1155 K ST	E8696
2023-317	320	12/12/2023	Reviewed	1075 Mission ST	E8696
2023-322	320	12/16/2023	Reviewed	1220 L ST	E8668
2023-323	320	12/16/2023	Reviewed	350 10th ST	8600, E8668
2023-325	320	12/18/2023	Reviewed	1355 Mission ST	E8668
2023-326	550	12/19/2023	Reviewed	1426 Mission ST	E8668
2023-329	400	12/21/2023	Reviewed	1721 Mission ST	E8696
2023-330	743	12/26/2023	Reviewed	510 11th ST	E8696
					CSD - CSD Limits Incidents: 120
Zone: JZT - Jazzy Town					
2023-055	321	03/16/2023	Reviewed	1323 Verde PL	E8668
2023-091	320	04/22/2023	Reviewed	878 Rio Mesa CIR	E8696
2023-163	320	06/22/2023	Reviewed	1283 Verde PL	E8668
					JZT - Jazzy Town Incidents: 3
Zone: LLS - Lillian Larson School					
2023-027	611	02/09/2023	Reviewed	1601 L ST	E8696
2023-096	320	04/25/2023	Reviewed	1601 L ST	E8696
2023-105	320	05/05/2023	Reviewed	1601 L ST	E8696
2023-111	700	05/08/2023	Reviewed	1601 L ST	E8696
2023-113	320	05/10/2023	Reviewed	1601 L ST	E8696
2023-124	320	05/19/2023	Reviewed	1601 L ST	E8696
2023-229	745	08/29/2023	Reviewed	1601 L ST	E8696
2023-259	321	09/25/2023	Reviewed	1601 L ST	E8668
2023-264	622	09/29/2023	Reviewed	1601 L ST	E8696, SMF 1
					LLS - Lillian Larson School Incidents: 9
Zone: MAE - Mutual Aid East					
2023-226	324	08/25/2023	Reviewed	7300 N River RD	E8696
					MAE - Mutual Aid East Incidents: 1
Zone: MAN - Mutial Aid North					
2023-234	142	09/01/2023	Reviewed	4363 Interlake RD	E8668
					MAN - Mutial Aid North Incidents: 1
Zone: MAS - Mutual Aide South					
2023-190	141	07/15/2023	Reviewed	33800 Gillman Springs RD	E8668
2023-210	321	08/12/2023	Reviewed	6845 Monterey RD	E8668
2023-231	321	08/30/2023	Reviewed	7300 BLK Monterey Rd.	E8668
2023-239	321	09/07/2023	Reviewed	6578 North Star	E8668
2023-242	381	09/08/2023	Reviewed	271 San Marcos Road RD	E8668
					MAS - Mutual Aide South Incidents: 5

Displays incidents for a given zone and incident status over a given date range. Grouped by Zone.

Zone: MH - Mission Heights					
2023-004	511	01/07/2023	Reviewed	1963 San Juan Bautista ST	E8696
2023-041	511	02/22/2023	Reviewed	331 Pala Mission WAY	E8696
2023-069	320	03/30/2023	Reviewed	1920 San Juan Bautista ST	E8696
2023-070	320	03/30/2023	Reviewed	1884 San Buenaventura WAY	E8696
2023-089	320	04/19/2023	Reviewed	1935 San Buenavenaventura WAY	E8696
2023-099	320	05/01/2023	Reviewed	1997 San Buenavenaventura WAY	E8696
2023-112	550	05/08/2023	Reviewed	1920 San Juan Bautista ST	8600, E8696
2023-114	550	05/10/2023	Reviewed	2000 Mission ST	8600, E8696
2023-118	320	05/15/2023	Reviewed	1963 San Juan Bautista ST	E8696
2023-123	320	05/19/2023	Reviewed	1920 San Juan Bautista ST	E8696
2023-133	320	05/31/2023	Reviewed	294 ST Francis WAY	E8668
2023-152	520	06/16/2023	Reviewed	325 Ladrillos WAY	E8668
2023-155	320	06/18/2023	Reviewed	1920 San Juan Bautista ST	E8668
2023-176	320	07/02/2023	Reviewed	1920 San Juan Bautista ST	E8668
2023-250	321	09/15/2023	Reviewed	1935 San Buenavenaventura WAY	E8668
2023-272	321	10/09/2023	Reviewed	1941 San Juan Bautista ST	E8668, SMF 1
					MH - Mission Heights Incidents: 16
Zone: MM - Mission Meadows					
2023-012	321	01/20/2023	Reviewed	854 15th ST	E8668
2023-014	321	01/21/2023	Reviewed	1323 Verde PL	E8668
2023-022	321	02/03/2023	Reviewed	790 Armand AVE	8601, E8696
2023-025	321	02/08/2023	Reviewed	1615 Verde PL	E8696
2023-026	321	02/09/2023	Reviewed	860 Sebastian CT	E8696
2023-030	321	02/12/2023	Reviewed	1510 Rio Vista PL	8601, E8696
2023-031	651	02/13/2023	Reviewed	1185 Mission ST	8600, E8696
2023-037	321	02/17/2023	Reviewed	600 15th ST	E8696
2023-039	321	02/20/2023	Reviewed	620 Benedict ST	E8696
2023-046	321	02/25/2023	Reviewed	850 Sebastian CT	E8696
2023-062	320	03/24/2023	Reviewed	1383 Verde PL	E8696
2023-066	320	03/29/2023	Reviewed	650 Armand AVE	E8696
2023-067	320	03/29/2023	Reviewed	650 Benidect ST	E8696
2023-085	113	04/17/2023	Reviewed	676 Poquita LN	E8696
2023-108	320	05/07/2023	Reviewed	1470 Bonita PL	E8696
2023-110	653	05/07/2023	Reviewed	1400 Verde PL	8600, E8696
2023-120	611	05/16/2023	Reviewed	611 Poquita LN	8600, E8668, P8651
2023-144	320	06/10/2023	Reviewed	699 N River RD	E8668
2023-175	553	07/02/2023	Reviewed	1416 Verde PL	E8668
2023-177	611	07/05/2023	Reviewed	1415 Verde PL	8600
2023-181	322	07/08/2023	Reviewed	698 N River RD	8601, E8696
2023-195	320	07/22/2023	Reviewed	699 N River RD	E8668
2023-203	321	08/02/2023	Reviewed	1496 Rio Vista PL	E8668
2023-205	700	08/05/2023	Reviewed	1500 N ST	E8668

Displays incidents for a given zone and incident status over a given date range. Grouped by Zone.

2023-214	321	08/16/2023	Reviewed	1695 Aldo WAY	E8668
2023-230	321	08/29/2023	Reviewed	790 Armand AVE	E8668
2023-236	321	09/03/2023	Reviewed	850 Sebastian CT	E8668
2023-246	321	09/12/2023	Reviewed	670 Crispin AVE	E8668
2023-248	321	09/13/2023	Reviewed	1601 Prado PL	E8668, SMF 1
2023-278	321	10/21/2023	Reviewed	850 Sebastian CT	E8668
2023-281	321	10/24/2023	Reviewed	850 Sebastian CT	P8651
2023-311	321	12/04/2023	Reviewed	850 Sebastian CT	E8668
2023-314	611	12/08/2023	Reviewed	1596 Rio Vista PL	E8696
2023-315	611	12/09/2023	Reviewed	610 Armand AVE	E8696
2023-336	611	12/30/2023	Reviewed	1470 Prado PL	SMF 1
					MM - Mission Meadows Incidents: 35
Zone: PSHH - Peoples Self Help Housing					
2023-028	321	02/09/2023	Reviewed	960 Makewe AVE	E8696
2023-184	320	07/12/2023	Reviewed	995 Makewe AVE	E8668
2023-306	321	11/27/2023	Reviewed	963 Makewe AVE	E8668, SMF 1
2023-321	733	12/15/2023	Reviewed	635 Catala WAY	E8668
					PSHH - Peoples Self Help Housing Incidents: 4
Zone: SMF - San Miguel Fire					
2023-016	321	01/22/2023	Reviewed	1150 Mission ST	E8668
2023-042	320	02/23/2023	Reviewed	1150 Mission ST	E8696
2023-092	320	04/22/2023	Reviewed	1150 Mission ST	8600
2023-098	320	04/28/2023	Reviewed	1150 Mission ST	E8696
2023-138	320	06/04/2023	Reviewed	1150 Mission ST	8600, E8668
2023-166	553	06/24/2023	Reviewed	1150 Mission ST	8600
2023-237	324	09/06/2023	Reviewed	S Highway 101 HWY	8600
2023-254	321	09/21/2023	Reviewed	1150 Mission ST	E8668
2023-255	321	09/21/2023	Reviewed	1150 Mission ST	E8668
2023-257	321	09/24/2023	Reviewed	1150 Mission ST	8600, E8668
					SMF - San Miguel Fire Incidents: 10
Zone: Ter - San Lawerance Terrace					
2023-013	321	01/20/2023	Reviewed	9860 N River RD	E8668
2023-015	651	01/21/2023	Reviewed	8898 N River RD	E8668
2023-023	311	02/06/2023	Reviewed	8707 Magdalena ST	E8696
2023-045	321	02/24/2023	Reviewed	9860 N River RD	E8696
2023-047	745	02/26/2023	Reviewed	13180 N Bluffs CT	E8696
2023-049	736	03/04/2023	Reviewed	8733 Magdalena ST	8601, E8696
2023-073	320	03/31/2023	Reviewed	8705 Mission Lane	E8696
2023-078	611	04/04/2023	Reviewed	9867 N River RD	E8696
2023-095	320	04/24/2023	Reviewed	9850 N River RD	E8696
2023-126	320	05/19/2023	Reviewed	9898 N River RD	E8696
2023-136	320	06/02/2023	Reviewed	8810 Oak DR	P8651
2023-139	320	06/04/2023	Reviewed	9560 N River RD	8600, E8668
2023-141	320	06/07/2023	Reviewed	9560 N River RD	P8651
2023-159	320	06/20/2023	Reviewed	9560 N River RD	E8668

Displays incidents for a given zone and incident status over a given date range. Grouped by Zone.

2023-162	320	06/21/2023	Reviewed	14250 Power RD	E8668
2023-173	320	06/30/2023	Reviewed	8810 Oak DR	E8668
2023-189	320	07/15/2023	Reviewed	8707 Magdalena ST	E8668
2023-192	320	07/18/2023	Reviewed	8707 Magdalena ST	8601, E8696
2023-207	321	08/09/2023	Reviewed	8535 Mission Lane	8601, E8668
2023-258	321	09/25/2023	Reviewed	8375 Magdalena ST	E8668
2023-261	321	09/26/2023	Reviewed	9850 N River RD	E8668
2023-267	321	10/01/2023	Reviewed	9560 N River RD	E8668
2023-273	321	10/11/2023	Reviewed	3170 San Pablo DR	E8668
2023-277	321	10/21/2023	Reviewed	8795 Mission Lane	E8668
2023-292	321	11/08/2023	Reviewed	9850 N River RD	E8668
2023-320	550	12/15/2023	Reviewed	9850 N River RD	E8668
2023-324	700	12/18/2023	Reviewed	8698 Cross Canyons RD	E8668
2023-331	320	12/26/2023	Reviewed	14250 Power RD	E8668
2023-335	321	12/30/2023	Reviewed	14250 Power RD	P8651
					Ter - San Lawerance Terrace Incidents: 29
Zone: WOMHP - White Oaks Mobile Home Park					
2023-017	321	01/23/2023	Reviewed	700 N River RD	E8668
2023-094	320	04/22/2023	Reviewed	700 N River RD	8600, E8696
2023-106	320	05/05/2023	Reviewed	700 N River RD	E8696
2023-129	320	05/25/2023	Reviewed	700 N River RD	E8668
2023-191	441	07/17/2023	Reviewed	700 N River RD	8601, E8696
2023-213	321	08/14/2023	Reviewed	700 N River RD	E8668
2023-222	321	08/20/2023	Reviewed	700 N River RD	E8668
2023-260	321	09/26/2023	Reviewed	700 N River RD	E8668
2023-283	321	10/28/2023	Reviewed	700 River RD	E8668
					WOMHP - White Oaks Mobile Home Park Incidents: 9

Total Incidents: 336

Displays incidents for a given zone and incident status over a given date range. Grouped by Zone.

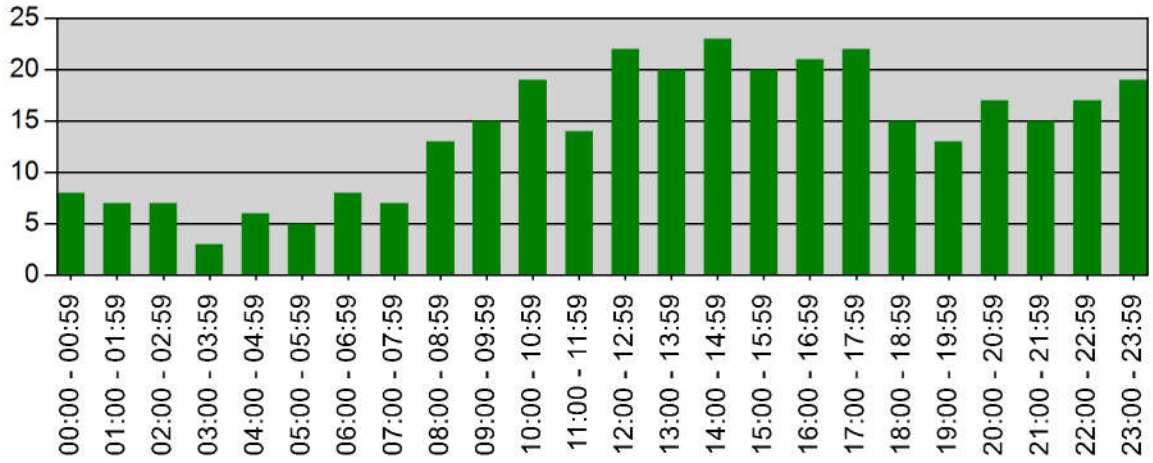
San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:35:57 AM

Incidents by Hour for Zone for Date Range

Zone: All Zones | Start Date: 01/01/2023 | End Date: 12/31/2023



TIME	COUNT
00:00 - 00:59	8
01:00 - 01:59	7
02:00 - 02:59	7
03:00 - 03:59	3
04:00 - 04:59	6
05:00 - 05:59	5
06:00 - 06:59	8
07:00 - 07:59	7
08:00 - 08:59	13
09:00 - 09:59	15
10:00 - 10:59	19
11:00 - 11:59	14
12:00 - 12:59	22
13:00 - 13:59	20
14:00 - 14:59	23
15:00 - 15:59	20
16:00 - 16:59	21
17:00 - 17:59	22
18:00 - 18:59	15

Only REVIEWED incidents included

TIME	COUNT
19:00 - 19:59	13
20:00 - 20:59	17
21:00 - 21:59	15
22:00 - 22:59	17
23:00 - 23:59	19

Only REVIEWED incidents included

San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:44:38 AM

Average (Dispatch-Turnout-Response) Times per Zone per Major Incident Type

Start Incident Type: 100 | End Incident Type: 911 | Zone: All Zones | Start Date: 01/01/2023 | End Date: 12/31/2023

Major Incident Type / Response Mode	Avg Travel	Avg Dispatch	Avg TurnOut	Avg Response
Zone: 8600 - 8600 Home				
Rescue & Emergency Medical Service				
Lights and Sirens	3:00	0:00	2:00	5:00
Zone: AAE - Auto Aid East				
Rescue & Emergency Medical Service				
Lights and Sirens	9:23	75:45	2:00	87:08
False Alarm & False Call				
Lights and Sirens	6:00	0:00	1:00	7:00
Zone: AAN - Auto Aid North				
Rescue & Emergency Medical Service				
Lights and Sirens	8:00	0:00	3:00	11:00
Hazardous Condition (No Fire)				
Lights and Sirens	6:00	0:00	0:00	6:00
Service Call				
Lights and Sirens	4:00	0:00	0:00	4:00
Zone: AAS - Auto Aid South				
Fires				
Lights and Sirens	14:00	0:00	3:30	17:30
Rescue & Emergency Medical Service				
Lights and Sirens	6:30	0:08	3:15	9:53
Service Call				
Lights and Sirens	18:00	0:00	0:00	18:00
Zone: AAW - Auto Aid West				
Fires				
Lights and Sirens	7:45	0:00	4:00	11:45
Rescue & Emergency Medical Service				
Lights and Sirens	8:48	0:12	3:42	12:42
Zone: BOB - Camp Roberts				
Fires				
Lights and Sirens	18:00	0:00	1:00	19:00
Rescue & Emergency Medical Service				
Lights and Sirens	9:03	0:00	3:06	12:09

CFAI Compliant - Report calculates the average time difference between (ALARM to DISPATCH = Avg Dispatch) and (DISPATCH to ENROUTE = Avg Turnout) and (ALARM to ARRIVAL = Avg Response). Only REVIEWED incidents are included. When no data is provided for ENROUTE times this report makes the assumption it is the same as the Dispatch Time

Major Incident Type / Response Mode	Avg Travel	Avg Dispatch	Avg TurnOut	Avg Response
Zone: CBMHP - Casa Blanca Mobile Home Park				
Rescue & Emergency Medical Service				
Lights and Sirens	3:15	0:20	2:15	5:50
False Alarm & False Call				
Lights and Sirens	2:00	0:00	5:00	7:00
Zone: CDR - Camino Del Rio				
Rescue & Emergency Medical Service				
Lights and Sirens	2:40	0:00	4:40	7:20
Zone: CSD - CSD Limits				
Fires				
Lights and Sirens	2:30	0:10	2:30	5:10
Rescue & Emergency Medical Service				
Lights and Sirens	3:09	0:06	2:46	6:01
No Lights or Sirens	0:30	0:00	3:00	3:30
Hazardous Condition (No Fire)				
Initial Lights and Sirens, Downgraded to No Lights or Sirens	4:00	0:00	1:00	5:00
Lights and Sirens	1:20	0:00	1:10	2:30
Service Call				
Initial Lights and Sirens, Downgraded to No Lights or Sirens	1:00	0:00	1:00	2:00
Lights and Sirens	2:20	0:00	2:00	4:20
No Lights or Sirens	2:30	0:00	0:00	2:30
Good Intent Call				
Lights and Sirens	6:30	0:30	1:30	8:30
False Alarm & False Call				
Lights and Sirens	3:30	0:00	4:45	8:15
Special Incident Type				
Lights and Sirens	2:00	0:00	3:00	5:00
Zone: JZT - Jazzy Town				
Rescue & Emergency Medical Service				
Lights and Sirens	2:20	0:00	3:20	5:40
Zone: LLS - Lillian Larson School				
Rescue & Emergency Medical Service				
Lights and Sirens	2:00	0:12	1:24	3:36
Good Intent Call				
Lights and Sirens	3:00	1:00	2:00	6:00
Zone: MAE - Mutual Aid East				

CFAI Compliant - Report calculates the average time difference between (ALARM to DISPATCH = Avg Dispatch) and (DISPATCH to ENROUTE = Avg Turnout) and (ALARM to ARRIVAL = Avg Response). Only REVIEWED incidents are included. When no data is provided for ENROUTE times this report makes the assumption it is the same as the Dispatch Time

Major Incident Type	Response Mode	Avg Travel	Avg Dispatch	Avg TurnOut	Avg Response
Rescue & Emergency Medical Service					
	Lights and Sirens	6:00	0:00	4:00	10:00
Zone: MAN - Mutial Aid North					
Fires					
	Lights and Sirens	31:00	0:00	3:00	34:00
Zone: MAS - Mutual Aide South					
Fires					
	Lights and Sirens	480:00	0:00	60:00	540:00
Rescue & Emergency Medical Service					
	Lights and Sirens	3:00	0:00	5:00	8:00
Zone: MH - Mission Heights					
Rescue & Emergency Medical Service					
	Lights and Sirens	3:12	0:00	3:24	6:36
	No Lights or Sirens	11:00	0:00	0:00	11:00
Service Call					
	Initial Lights and Sirens, Downgraded to No Lights or Sirens	2:00	0:00	4:00	6:00
	Lights and Sirens	3:30	0:00	0:00	3:30
	No Lights or Sirens	4:00	0:00	4:30	8:30
Zone: MM - Mission Meadows					
Fires					
	Lights and Sirens	4:00	0:00	2:00	6:00
Rescue & Emergency Medical Service					
	Initial No Lights or Sirens, Upgraded to Lights and Sirens	1:00	0:00	2:00	3:00
	Lights and Sirens	2:39	0:03	3:42	6:23
Service Call					
	Lights and Sirens	2:00	0:00	3:00	5:00
Good Intent Call					
	Lights and Sirens	4:00	0:00	2:30	6:30
False Alarm & False Call					
	Lights and Sirens	3:00	0:00	6:00	9:00
Zone: PSHH - Peoples Self Help Housing					
Rescue & Emergency Medical Service					
	Lights and Sirens	4:00	0:00	0:40	4:40
False Alarm & False Call					
	Initial Lights and Sirens, Downgraded to No Lights or Sirens	0:00	0:00	0:00	0:00
Zone: SMF - San Miguel Fire					

CFAI Compliant - Report calculates the average time difference between (ALARM to DISPATCH = Avg Dispatch) and (DISPATCH to ENROUTE = Avg Turnout) and (ALARM to ARRIVAL = Avg Response). Only REVIEWED incidents are included. When no data is provided for ENROUTE times this report makes the assumption it is the same as the Dispatch Time

Major Incident Type	Response Mode	Avg Travel	Avg Dispatch	Avg TurnOut	Avg Response
Rescue & Emergency Medical Service					
	Lights and Sirens	0:15	0:23	1:08	1:45
	No Lights or Sirens	0:00	0:00	0:00	0:00
Service Call					
	Lights and Sirens	0:00	0:00	4:00	4:00
Zone: Ter - San Lawerance Terrace					
Rescue & Emergency Medical Service					
	Lights and Sirens	4:47	0:08	3:16	8:10
Service Call					
	No Lights or Sirens	4:00	0:00	5:00	9:00
Good Intent Call					
	Lights and Sirens	8:00	0:00	3:00	11:00
False Alarm & False Call					
	Lights and Sirens	8:40	0:00	4:40	13:20
Zone: WOMHP - White Oaks Mobile Home Park					
Rescue & Emergency Medical Service					
	Lights and Sirens	3:45	0:08	3:30	7:23
Hazardous Condition (No Fire)					
	Lights and Sirens	5:00	0:00	3:00	8:00

CFAI Compliant - Report calculates the average time difference between (ALARM to DISPATCH = Avg Dispatch) and (DISPATCH to ENROUTE = Avg Turnout) and (ALARM to ARRIVAL = Avg Response). Only REVIEWED incidents are included. When no data is provided for ENROUTE times this report makes the assumption it is the same as the Dispatch Time

San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:47:49 AM

Average Number of Responding Personnel per Incident Type for Date Range

StartDate: 01/01/2023 | EndDate: 12/31/2023

INCIDENT TYPE	AVG. # PERSONNEL
100 - Fire, other	5
113 - Cooking fire, confined to container	2
118 - Trash or rubbish fire, contained	1
122 - Fire in motor home, camper, recreational vehicle	6
132 - Road freight or transport vehicle fire	2
140 - Natural vegetation fire, other	2
141 - Forest, woods or wildland fire	3
142 - Brush or brush-and-grass mixture fire	2
143 - Grass fire	2
150 - Outside rubbish fire, other	2
151 - Outside rubbish, trash or waste fire	3
311 - Medical assist, assist EMS crew	2
320 - Emergency medical service, other	2
321 - EMS call, excluding vehicle accident with injury	2
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	2
342 - Search for person in water	6
360 - Water & ice-related rescue, other	4
363 - Swift water rescue	5
381 - Rescue or EMS standby	5
400 - Hazardous condition, other	5
413 - Oil or other combustible liquid spill	3
441 - Heat from short circuit (wiring), defective/worn	3
444 - Power line down	3
445 - Arcing, shorted electrical equipment	2
463 - Vehicle accident, general cleanup	3
510 - Person in distress, other	2
511 - Lock-out	4
520 - Water problem, other	2
550 - Public service assistance, other	3
551 - Assist police or other governmental agency	1
553 - Public service	3
611 - Dispatched & cancelled en route	3
622 - No incident found on arrival at dispatch address	2
651 - Smoke scare, odor of smoke	3
653 - Smoke from barbecue, tar kettle	2
700 - False alarm or false call, other	2
711 - Municipal alarm system, malicious false alarm	2

Reviewed Incidents only.

INCIDENT TYPE	AVG. # PERSONNEL
733 - Smoke detector activation due to malfunction	4
735 - Alarm system sounded due to malfunction	3
736 - CO detector activation due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	3
745 - Alarm system activation, no fire - unintentional	3
911 - Citizen complaint	2

Reviewed Incidents only.

San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:51:09 AM

Incident Count by Weekday and Hour for Zone for Shift for Date Range

Personnel: All Personnel | Shift(s): All Shifts | Zone: All Zones | Start Date: 01/01/2023 | End Date: 12/31/2023

Hour	Sun	Mon	Tue	Wed	Thu	Fri	Sat
00:00	2	2	0	0	1	2	1
01:00	1	3	1	0	1	1	0
02:00	2	2	0	0	1	1	1
03:00	0	1	1	0	0	0	1
04:00	0	1	2	0	0	2	1
05:00	0	1	1	1	0	1	1
06:00	1	1	1	2	2	1	0
07:00	1	2	3	0	1	0	0
08:00	1	0	2	0	4	3	3
09:00	1	2	3	3	3	1	2
10:00	4	1	6	1	4	3	0
11:00	0	0	3	1	4	4	2
12:00	5	1	2	7	2	1	4
13:00	3	2	5	4	2	2	1
14:00	1	2	3	2	5	6	4
15:00	2	3	3	5	3	2	2
16:00	1	2	3	3	6	4	2
17:00	1	3	4	5	3	1	5
18:00	2	2	1	5	0	2	3
19:00	2	1	1	1	0	4	4
20:00	1	2	1	5	2	1	5
21:00	0	1	3	3	2	6	0
22:00	2	2	1	2	2	1	7
23:00	3	1	3	0	4	3	5
Total Responses for Day	36	38	53	50	52	52	54
% of Responses for Day	13.89%	7.89%	11.32%	14.00%	11.54%	11.54%	12.96%
% of Responses for Week	10.75%	11.34%	15.82%	14.93%	15.52%	15.52%	16.12%

Hour	Total per Hour	Percent
00:00	8	2.39%
01:00	7	2.09%
02:00	7	2.09%
03:00	3	0.90%
04:00	6	1.79%
05:00	5	1.49%
06:00	8	2.39%
07:00	7	2.09%
08:00	13	3.88%
09:00	15	4.48%
10:00	19	5.67%
11:00	14	4.18%
12:00	22	6.57%
13:00	19	5.67%
14:00	23	6.87%
15:00	20	5.97%
16:00	21	6.27%
17:00	22	6.57%
18:00	15	4.48%
19:00	13	3.88%
20:00	17	5.07%
21:00	15	4.48%
22:00	17	5.07%
23:00	19	5.67%
Total	335	100.00%

Incident Count by Weekday and Hour for Zone, for Shift and Date Range. Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Maximum call volumes for each day are shown with a RED background, and maximum call volumes for each hour are shown with a BLUE background. "% of Responses for Day" indicates the maximum hourly call volume as percentage of total calls for the day of the week. "% of Responses for Week" indicates the total number of calls for the day of the week as a percentage of total calls.

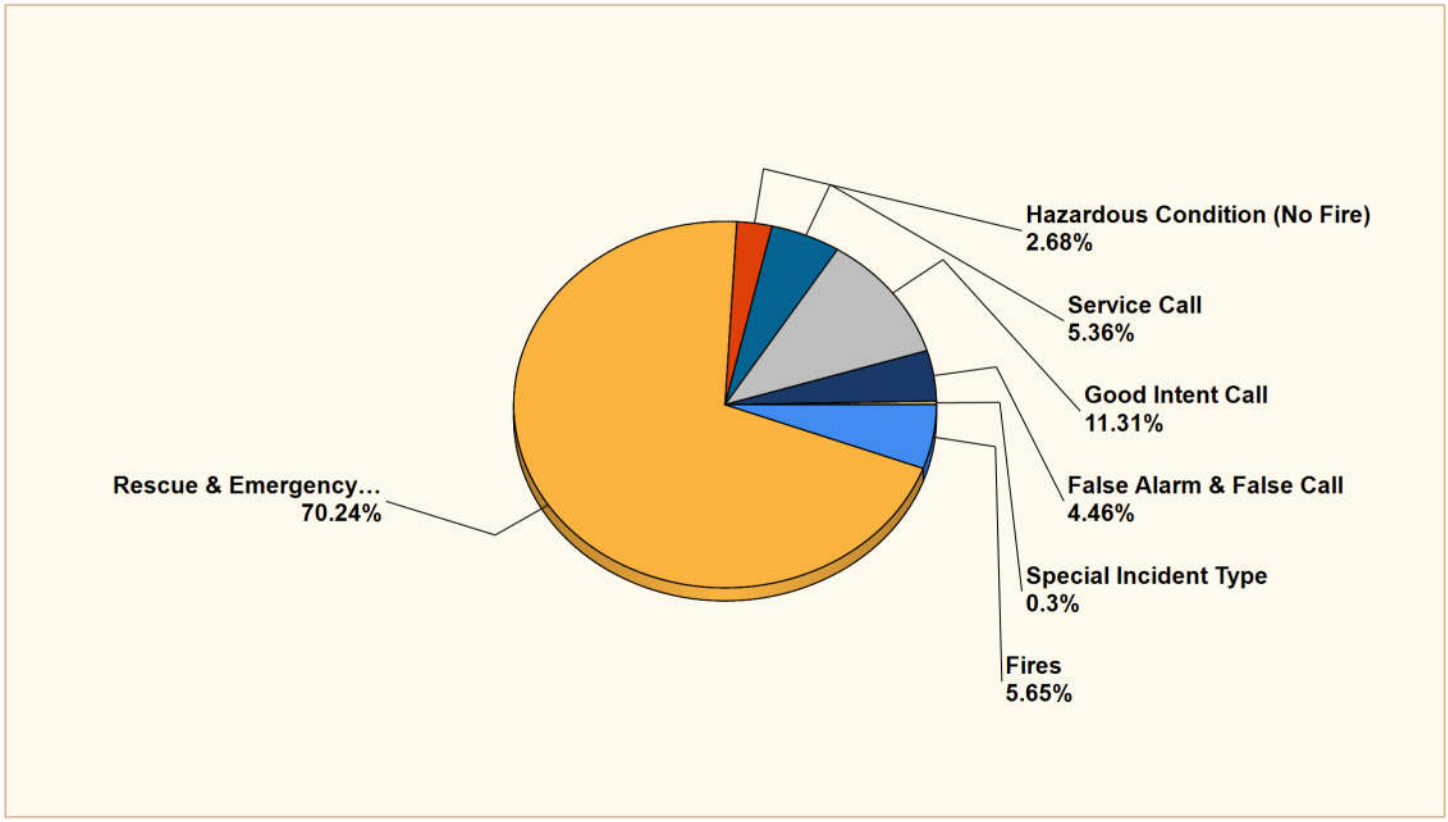
San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 9:56:31 AM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 12/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	19	5.65%
Rescue & Emergency Medical Service	236	70.24%
Hazardous Condition (No Fire)	9	2.68%
Service Call	18	5.36%
Good Intent Call	38	11.31%
False Alarm & False Call	15	4.46%
Special Incident Type	1	0.3%
TOTAL	336	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	**# INCIDENTS**	**% of TOTAL**
100 - Fire, other	1	0.3%
113 - Cooking fire, confined to container	2	0.6%
118 - Trash or rubbish fire, contained	1	0.3%
122 - Fire in motor home, camper, recreational vehicle	1	0.3%
132 - Road freight or transport vehicle fire	1	0.3%
140 - Natural vegetation fire, other	3	0.89%
141 - Forest, woods or wildland fire	1	0.3%
142 - Brush or brush-and-grass mixture fire	4	1.19%
143 - Grass fire	3	0.89%
150 - Outside rubbish fire, other	1	0.3%
151 - Outside rubbish, trash or waste fire	1	0.3%
311 - Medical assist, assist EMS crew	1	0.3%
320 - Emergency medical service, other	99	29.46%
321 - EMS call, excluding vehicle accident with injury	110	32.74%
322 - Motor vehicle accident with injuries	9	2.68%
324 - Motor vehicle accident with no injuries.	13	3.87%
342 - Search for person in water	1	0.3%
360 - Water & ice-related rescue, other	1	0.3%
363 - Swift water rescue	1	0.3%
381 - Rescue or EMS standby	1	0.3%
400 - Hazardous condition, other	4	1.19%
413 - Oil or other combustible liquid spill	1	0.3%
441 - Heat from short circuit (wiring), defective/worn	1	0.3%
444 - Power line down	1	0.3%
445 - Arcing, shorted electrical equipment	1	0.3%
463 - Vehicle accident, general cleanup	1	0.3%
510 - Person in distress, other	1	0.3%
511 - Lock-out	3	0.89%
520 - Water problem, other	2	0.6%
550 - Public service assistance, other	6	1.79%
551 - Assist police or other governmental agency	1	0.3%
553 - Public service	5	1.49%
611 - Dispatched & cancelled en route	32	9.52%
622 - No incident found on arrival at dispatch address	1	0.3%
651 - Smoke scare, odor of smoke	4	1.19%
653 - Smoke from barbecue, tar kettle	1	0.3%
700 - False alarm or false call, other	7	2.08%
711 - Municipal alarm system, malicious false alarm	1	0.3%
733 - Smoke detector activation due to malfunction	1	0.3%
735 - Alarm system sounded due to malfunction	1	0.3%
736 - CO detector activation due to malfunction	1	0.3%
743 - Smoke detector activation, no fire - unintentional	1	0.3%
745 - Alarm system activation, no fire - unintentional	3	0.89%
911 - Citizen complaint	1	0.3%
TOTAL INCIDENTS:	**336**	**100%**

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

San Miguel Fire Department

San Miguel, CA

This report was generated on 1/16/2024 10:03:52 AM

Incident Count per Location Type per Zone per Address for Date Range

StartDate: 01/01/2023 | EndDate: 12/31/2023

LOCATION TYPE	ZONE	ADDRESS / LOCATION	# INCIDENTS
Farm			
	CSD - CSD Limits		
		Allende RD / Allende Rd, San Miguel, CA (Directions)	1
	MAN - Mutial Aid North		
		4363 Interlake RD San Luis Obispo (County), CA	1
		Total for Location Type:	**2**
Home/Residence			
	8600 - 8600 Home		
		9871 Vina WAY San Miguel, CA	1
	AAE - Auto Aid East		
		6955 Estrella RD Paso Robles (CCD), CA	1
		70 Laddy LN Paso Robles (CCD), CA	1
		8283 Cross Canyons RD San Miguel, CA	2
		8625 N River RD Paso Robles (CCD), CA	1
	AAS - Auto Aid South		
		1084 Wellsona RD San Luis Obispo (County), CA	1
		1880 Wellsona RD El Paso de Robles (corporate name for Paso Robles), CA	1
		6556 Monterey RD San Miguel, CA	2
	AAW - Auto Aid West		
		10150 Mission Almond WAY San Miguel, CA	2
		10255 Mission Almond WAY San Miguel, CA	1
		11011 Pear Valley RD San Miguel, CA	1
		2920 San Marcos RD Paso Robles (CCD), CA	1
		480 San Marcos RD Paso Robles (CCD), CA	1

Group by Incident Location Type, then Zone. Completed and Reviewed Incidents

LOCATION TYPE	ZONE	ADDRESS / LOCATION	# INCIDENTS
Home/Residence			
	AAW - Auto Aid West		
		8330 N Barns RD Paso Robles (corporate name El Paso de Robles), CA	1
		8525 Centra AVE El Paso de Robles (corporate name for Paso Robles), CA	1
		8528 Warren RD Paso Robles (corporate name El Paso de Robles), CA	1
		9999 Woodmansee WAY San Miguel, CA	1
	CBMHP - Casa Blanca Mobile Home Park		
		560 12th ST San Miguel, CA	15
		560 12th ST #17 San Miguel, CA	1
	CDR - Camino Del Rio		
		1188 Cortez CIR San Miguel, CA	1
		1193 Velarde CIR San Miguel, CA	1
		655 11th ST San Miguel, CA	1
	CSD - CSD Limits		
		1010 K ST San Miguel, CA	1
		10150 Mission Almond WAY San Miguel, CA	2
		1043 Mission ST San Miguel, CA	1
		1075 Mission ST San Miguel, CA	2
		1075 Mission Street San Miguel, CA	1
		1115 L Street San Miguel, CA	1
		1116 L ST San Miguel, CA	1
		1145 K ST San Miguel, CA	5
		1155 K ST San Miguel, CA	1
		1220 L ST San Miguel, CA	2
		1243 L ST San Miguel, CA	1
		1355 Mission ST San Miguel, CA	5
		1355 Mission ST B San Miguel, CA	1
		1372 K ST San Miguel, CA	1
		1401 Prado PL San Miguel, CA	1
		1402 Mission ST San Miguel, CA	2

Group by Incident Location Type, then Zone. Completed and Reviewed Incidents

LOCATION TYPE	ZONE	ADDRESS / LOCATION	# INCIDENTS
Home/Residence			
	CSD - CSD Limits		
		1420 K ST San Miguel, CA	1
		14250 Power RD San Miguel, CA	1
		1440 K ST San Miguel, CA	1
		1440 K ST 2 San Miguel, CA	1
		1440 L ST San Miguel, CA	2
		1445 L ST San Miguel, CA	1
		1451 Mission ST San Miguel, CA	1
		1480 K ST San Miguel, CA	1
		1501 K ST San Miguel, CA	1
		1502 K ST San Miguel, CA	1
		1555 Mission ST San Miguel, CA	1
		1575 Verde PL San Miguel, CA	1
		1584 K ST San Miguel, CA	1
		1585 K ST San Miguel, CA	1
		1599 K ST San Miguel, CA	1
		1617 Mission ST San Miguel, CA	1
		1655 Mission ST San Miguel, CA	1
		1815 Mission ST San Miguel, CA	1
		200 14th ST San Miguel, CA	1
		340 15th ST San Miguel, CA	1
		346 12th ST San Miguel, CA	1
		349 15th ST San Miguel, CA	1
		510 11th ST San Miguel, CA	1
		581 11th ST San Miguel, CA	1
		587 11th ST San Miguel, CA	1
		640 11th ST San Miguel, CA	2
		655 11th ST San Miguel, CA	1
		6811 Monterey RD San Miguel, CA	1
		858 10th ST San Miguel, CA	1
		969 L ST San Miguel, CA	1
		9860 N River RD San Miguel, CA	1

Group by Incident Location Type, then Zone. Completed and Reviewed Incidents

LOCATION TYPE	ZONE	ADDRESS / LOCATION	# INCIDENTS
Home/Residence			
	JZT - Jazzy Town		
		1283 Verde PL San Miguel, CA	1
		1323 Verde PL San Miguel, CA	1
		878 Rio Mesa CIR San Miguel, CA	1
	MH - Mission Heights		
		1884 San Buenaventura WAY San Miguel, CA	1
		1920 San Juan Bautista ST San Miguel, CA	4
		1935 San Buenavenaventura WAY San Miguel, CA	2
		1941 San Juan Bautista ST San Miguel, CA	1
		1963 San Juan Bautista ST San Miguel, CA	2
		1997 San Buenavenaventura WAY San Miguel, CA	1
		294 ST Francis WAY San Miguel, CA	1
		325 Ladrillos WAY San Miguel, CA	1
		331 Pala Mission WAY San Miguel, CA	1
	MM - Mission Meadows		
		1323 Verde PL San Miguel, CA	1
		1383 Verde PL San Miguel, CA	1
		1400 Verde PL San Miguel, CA	1
		1415 Verde PL San Miguel, CA	1
		1416 Verde PL San Miguel, CA	1
		1470 Bonita PL San Miguel, CA	1
		1470 Prado PL San Miguel, CA	1
		1496 Rio Vista PL San Miguel, CA	1
		1510 Rio Vista PL San Miguel, CA	1
		1596 Rio Vista PL San Miguel, CA	1
		1601 Prado PL San Miguel, CA	1
		1615 Verde PL San Miguel, CA	1
		1695 Aldo WAY San Miguel, CA	1
		600 15th ST San Miguel, CA	1
		610 Armand AVE San Miguel, CA	1
		611 Poquita LN San Miguel, CA	1

Group by Incident Location Type, then Zone. Completed and Reviewed Incidents

LOCATION TYPE	ZONE	ADDRESS / LOCATION	# INCIDENTS
Home/Residence			
	MM - Mission Meadows		
		620 Benedict ST San Miguel, CA	1
		650 Armand AVE San Miguel, CA	1
		650 Benidect ST San Miguel, CA	1
		670 Crispin AVE San Miguel, CA	1
		676 Poquita LN San Miguel, CA	1
		699 N River RD San Miguel, CA	2
		790 Armand AVE San Miguel, CA	2
		850 Sebastian CT San Miguel, CA	5
		854 15th ST San Miguel, CA	1
		860 Sebastian CT San Miguel, CA	1
	PSHH - Peoples Self Help Housing		
		635 Catala WAY San Miguel, CA	1
		960 Makewe AVE San Miguel, CA	1
		963 Makewe AVE San Miguel, CA	1
		995 Makewe AVE San Miguel, CA	1
	Ter - San Lawerance Terrace		
		13180 N Bluffs CT San Miguel, CA	1
		14250 Power RD San Miguel, CA	3
		3170 San Pablo DR San Miguel, CA	1
		8375 Magdalena ST San Miguel, CA	1
		8535 Mission Lane San Miguel, CA	1
		8705 Mission Lane San Miguel, CA	1
		8707 Magdalena ST San Miguel, CA	3
		8733 Magdalena ST San Miguel, CA	1
		8795 Mission Lane San Miguel, CA	1
		8810 Oak DR San Miguel, CA	2
		9560 N River RD San Miguel, CA	4
		9850 N River RD San Miguel, CA	4
		9860 N River RD San Miguel, CA	2
		9867 N River RD San Miguel, CA	1

Group by Incident Location Type, then Zone. Completed and Reviewed Incidents

LOCATION TYPE	ZONE	ADDRESS / LOCATION	# INCIDENTS
Home/Residence			
	Ter - San Lawerance Terrace		
		9898 N River RD San Miguel, CA	1
	WOMHP - White Oaks Mobile Home Park		
		700 N River RD San Miguel, CA	7
		700 N River RD 6 San Miguel, CA	1
		700 River RD San Miguel, CA	1
		Total for Location Type:	**189**
Industrial Place and Premises			
	MM - Mission Meadows		
		1185 Mission ST San Miguel, CA	1
		Total for Location Type:	**1**
Lake, River, Ocean			
	AAE - Auto Aid East		
		8715 N River RD San Miguel, CA	1
	AAS - Auto Aid South		
		N River RD / Estrella River Crossing, San Miguel, CA (Directions)	1
	AAW - Auto Aid West		
		San Marcos RD / East River Crossing, San Miguel, CA (Directions)	1
		Total for Location Type:	**3**
Not Specified			
	AAE - Auto Aid East		
		7800 Estrella RD San Miguel, CA	1
	AAN - Auto Aid North		
		N Highway 101 HWY San Miguel, CA	1
		S Highway 101 HWY San Miguel, CA	1
		4900 Indian Valley RD San Miguel, CA	1
	AAS - Auto Aid South		
		S Highway 101 HWY San Miguel, CA	1

Group by Incident Location Type, then Zone. Completed and Reviewed Incidents

LOCATION TYPE	ZONE	ADDRESS / LOCATION	# INCIDENTS
Not Specified			
	CSD - CSD Limits		
		1942 L Street San Miguel, CA	1
		810 Cemetery RD San Miguel, CA	1
		810-910 10th ST San Miguel, CA	1
	MAS - Mutual Aide South		
		271 San Marcos Road RD San Miguel, CA	1
		6578 North Star Paso Robles (corporate name El Paso de Robles), CA	1
		Total for Location Type:	**10**
Other Location			
	AAS - Auto Aid South		
		1800 Dallons DR / 2900 Buena Vista Drive, Paso Robles (CCD), CA (Intersection)	1
	AAW - Auto Aid West		
		1095 Indian Dunes RD San Miguel, CA	1
		9999 Woodmansee WAY San Miguel, CA	1
	BOB - Camp Roberts		
		Camp Roberts / Y-4, San Miguel, CA (Directions)	1
	CSD - CSD Limits		
		12th ST / L Street, San Miguel, CA (Intersection)	1
		1300 Mission ST San Miguel, CA	1
		1385 Mission ST San Miguel, CA	1
		1400 Mission ST / 350 14th street, San Miguel, CA (Intersection)	1
		2000 Mission ST San Miguel, CA	1
		350 10th ST / 1000 Mission Street, San Miguel, CA (Intersection)	1
		998 K ST San Miguel, CA	1
	MAS - Mutual Aide South		
		33800 Gillman Springs RD Beaumont, CA	1

LOCATION TYPE	ZONE	ADDRESS / LOCATION	# INCIDENTS
Other Location			
	Ter - San Lawerance Terrace		
		8898 N River RD San Miguel, CA	1
		Total for Location Type:	**13**
Place of Recreation or Sport			
	AAE - Auto Aid East		
		6385 Cross Canyons RD San Miguel, CA	1
	CSD - CSD Limits		
		755 Mission ST San Miguel, CA	1
		775 Mission ST San Miguel, CA	3
		Total for Location Type:	**5**
Public Building (schools, gov. offices)			
	AAN - Auto Aid North		
		East Garrison / East Garrison, San Miguel, CA (Directions)	1
	BOB - Camp Roberts		
		Arizona / BLDG 5002, San Miguel, CA (US National Grid)	1
		Arizona AVE / Camp Roberts, San Miguel, CA (US National Grid)	1
		Arizona BLVD San Miguel, CA	1
		Arizona BLVD / BLDG 4202, San Miguel, CA (Directions)	1
		Arizona BLVD / BLDG 5002, San Miguel, CA (Directions)	2
		Bldg # 6313 / BLDG 6313, San Miguel, CA (Directions)	1
		BLDG 1800 San Miguel, CA	1
		Bldg 4205 / Bldg 4205, San Miguel, CA (Directions)	1
		Bldg 914 / Bldg 914, San Miguel, CA (US National Grid)	1
		Boston WAY 12 San Miguel, CA	1
		California BLVD / Camp Roberts, San Miguel, CA (Directions)	1
		Camp Roberts / BLDG 4115, San Miguel, CA (Directions)	1
		Camp Roberts / Bldg 4306, San Miguel, CA (Directions)	1
		Camp Roberts / BOB, San Miguel, CA (Directions)	1
		Camp Roberts / Camp Roberts, San Miguel, CA (Directions)	1

LOCATION TYPE	ZONE	ADDRESS / LOCATION	# INCIDENTS
Public Building (schools, gov. offices)			
	BOB - Camp Roberts		
		Camp Roberts / Drop point, San Miguel, CA (Directions)	1
		Camp Roberts / Y-4, San Miguel, CA (US National Grid)	1
		CCP 1 / CCP 1, San Miguel, CA (Directions)	1
		Nacimiento BLVD / Sherwood Rd, San Miguel, CA (Directions)	1
		Satcom / Satcom, San Miguel, CA (Directions)	1
		Tower RD San Miguel, CA	1
		Washington BLVD / Avenue 8, San Miguel, CA (Directions)	1
		4119 Arizona BLVD / BLDG 4119, San Miguel, CA (Directions)	1
	LLS - Lillian Larson School		
		1601 L ST San Miguel, CA	9
	SMF - San Miguel Fire		
		1150 Mission ST San Miguel, CA	9
		Total for Location Type:	**43**
Street or Highway			
	AAE - Auto Aid East		
		7765 N River RD / North River Rd, San Miguel, CA (Directions)	1
	AAN - Auto Aid North		
		S Highway 101 HWY / Camp Roberts On Ramp, San Miguel, CA (Directions)	1
		S Highway 101 HWY / Mission street off ramp, San Miguel, CA (Directions)	1
		50-80 Wellsona RIV El Paso de Robles (corporate name for Paso Robles), CA	1
	AAS - Auto Aid South		
		Cemetery RD / South Bound HWY 101, San Miguel, CA (Directions)	1
		S Highway 101 HWY San Miguel, CA	1
		S Highway 101 HWY / 10th Street, San Miguel, CA (Directions)	1
		S Highway 101 HWY / Cemetery Road, San Miguel, CA (Directions)	1
		300 San Marcos RD El Paso de Robles (corporate name for Paso Robles), CA	1

Group by Incident Location Type, then Zone. Completed and Reviewed Incidents

LOCATION TYPE	ZONE	ADDRESS / LOCATION	# INCIDENTS
Street or Highway			
	AAS - Auto Aid South		
		6070 San Anselmo RD / S HWY 101, Atascadero, CA (Directions)	1
		7798 N Highway 101 HWY / 2 San Marcos Rd, San Miguel, CA (Directions)	1
	AAW - Auto Aid West		
		1895 San Marcos RD San Miguel, CA	1
		2280 San Marcos RD Paso Robles (CCD), CA	1
	BOB - Camp Roberts		
		Camp Roberts / BLDG 5002, San Miguel, CA (Directions)	1
		1798 W 10th ST / Perimeter Road, San Miguel, CA (Intersection)	1
	CBMHP - Casa Blanca Mobile Home Park		
		1166 Cortez CIR San Miguel, CA (In front of)	1
	CSD - CSD Limits		
		10th ST / Highway 101 SB, San Miguel, CA (Directions)	1
		10th ST / S HWY 101, San Miguel, CA (Directions)	1
		11th x Mission St. San Miguel, CA	1
		14th ST / 11th street, San Miguel, CA (Intersection)	1
		15th ST / L street / 1515 L street, San Miguel, CA (Intersection)	1
		16th ST / Between L&K, San Miguel, CA (Intersection)	1
		9th ST / L Street, San Miguel, CA (Intersection)	1
		Cemetery RD / SB Highway 101, San Miguel, CA (Directions)	1
		Mission ST San Miguel, CA	1
		Mission ST / Highway 101 N, San Miguel, CA (Directions)	1
		Mission ST / N Highway 101, San Miguel, CA (Directions)	1
		N Highway 101 HWY San Miguel, CA	1
		S Highway 101 HWY / Mission Street, San Miguel, CA (Directions)	1
		S Highway 101 HWY / South Mission on ramp, San Miguel, CA (Intersection)	1
		100 Wellsona RD San Miguel, CA	1
		101 Highway 101 HWY / Mission Street, San Miguel, CA (Directions)	1
		1141 Mission ST San Miguel, CA	1

Group by Incident Location Type, then Zone. Completed and Reviewed Incidents

LOCATION TYPE	ZONE	ADDRESS / LOCATION	# INCIDENTS
Street or Highway			
	CSD - CSD Limits		
		1150 Mission ST San Miguel, CA	1
		1185 Mission ST San Miguel, CA	1
		1185 Mission ST San Miguel, CA (In front of)	1
		1300 N ST San Miguel, CA	1
		1355 Mission ST / 1352 L Street, San Miguel, CA (Intersection)	1
		1400 Rio Vista PL San Miguel, CA (In front of)	1
		1402 Mission ST San Miguel, CA	2
		1426 Mission ST San Miguel, CA	1
		1470 Mission ST San Miguel, CA	1
		1500 L ST San Miguel, CA	1
		1721 Mission ST San Miguel, CA	1
		2000 Mission ST / 398 20th Street, San Miguel, CA (Directions)	1
		250 11th ST San Miguel, CA (Adjacent to)	1
		350 10th ST / 1000 Mission Street, San Miguel, CA (Directions)	1
		4300 Vineyard Canyon RD / 4900 Indian Valley Road, San Miguel, CA (Directions)	1
		775 Mission ST San Miguel, CA	1
		8700 Mission Lane San Miguel, CA (In front of)	1
		899 Mission ST San Miguel, CA	1
	MAE - Mutual Aid East		
		7300 N River RD San Miguel, CA	1
	MAS - Mutual Aide South		
		7300 BLK Monterey Rd. Paso Robles, CA	1
		6845 Monterey RD Paso Robles (corporate name El Paso de Robles), CA	1
	MH - Mission Heights		
		1920 San Juan Bautista ST San Miguel, CA	1
		2000 Mission ST / 398 20th Street, San Miguel, CA (Intersection)	1
	MM - Mission Meadows		
		1500 N ST San Miguel, CA	1
		698 N River RD / 1400 Prado Place, San Miguel, CA (Intersection)	1

Group by Incident Location Type, then Zone. Completed and Reviewed Incidents

LOCATION TYPE	ZONE	ADDRESS / LOCATION	# INCIDENTS
Street or Highway			
	SMF - San Miguel Fire		
		S Highway 101 HWY / 58, Santa Margarita, CA (Directions)	1
	Ter - San Lawerance Terrace		
		8698 Cross Canyons RD San Miguel, CA	1
		Total for Location Type:	**61**
Trade or service (business, bars, restaurants, etc)			
	AAE - Auto Aid East		
		8715 N River RD El Paso de Robles (corporate name for Paso Robles), CA	1
	CSD - CSD Limits		
		1010 K Street San Miguel, CA	1
		1099 K ST San Miguel, CA	1
		1141 Mission ST San Miguel, CA	1
		1150 Mission ST San Miguel, CA	1
		1299 Mission ST San Miguel, CA	1
		1402 Mission ST San Miguel, CA	2
		972 K ST San Miguel, CA	1
		Total for Location Type:	**9**

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 9.1**

SUBJECT: 12-14-2023 Draft San Miguel CSD Board of Directors meeting minutes

SUGGESTED ACTION: Receive and file

DISCUSSION:

FISCAL IMPACT:
None

PREPARED BY: Tamara Parent

BOARD OF DIRECTORS

Rod Smiley, President Raynette Gregory, Vice-President
Berkley Baker, Director Anthony Kalvans, Director Owen Davis, Director

REGULAR MEETING MINUTES
6:00 P.M. Opened Session
SMCSD Boardroom 12-14-2023

1. **Call to Order:**
   At: 6:00 P.M.

2. **Roll Call:** *Rod Smiley, Raynette Gregory, Anthony Kalvans, Owen Davis, Berkley Baker*

3. **Approval of Regular Meeting Agenda:**

   Motion By: Berkley Baker

   Second By: Raynette Gregory

   Motion: To Approve

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis	X			

4. **Pledge of Allegiance:**
   Lead by Director Kalvans

5. **Public Comment and Communications for items not on the agenda:**
   Brandon Patterson, San Miguel Resident spoke about the crime and speeding near his home on Mission Street. Mr. Patterson voiced his concern about the neighbor allegedly stealing water from his property.

6. **Special Presentations/Public Hearings/Other:**

   1. **Hear presentation of the San Miguel CSD Fiscal Year 2022-23 financial audit report by Adam Guise with Moss, Levy & Hartzheim, LLP (Recommend audit approval after presentation and discussion)**
      Hear presentation by Adam Guise with Moss, Levy & Hartzheim, LLP regarding FY 2022-23 audit and accept audit report.

Item was presented by Adam Guise from Moss, Levy & Hartzheim for the San Miguel CSD FY2022-23 Financial Audit. Mr. Guise went through the Audit asking Directors for any questions or comments. Each section was explained, and Mr. Guise updated the Board of Directors that there is a District Management's Discussion and Analysis (MD&A) included for their review. Mr. Guise thanked the District Staff for all of the work that they put in to help facilitate the completion of the Fiscal Year 2022-23 financial audit.

Board Comment: Director Baker asked about the transfer in to Fire of forty-six thousand five-hundred dollars, and asked why the District would do that.

General Manager Kelly Dodds explained to Director Baker that at the time this occurred it was to rectify the code enforcement violation at the Fire Department, and during that time all the departments' offices were at the 1150 Mission Street location.

Director Baker voiced that he understood.

Fire Chief Scott Young voiced that the transfer was done by Resolution 2022-31 in May of 2022, if Director Baker chooses to see the history, and explained that the Code Violation rectification came in under budget.

Director Baker asked about page 19, the District shows a depreciation in operating expense and being a government entity, was curious because it's not outgoing cash and in the business world you would be able to write that off, and wanted to know why it's recorded as an operating expense.

Mr. Guise, Auditor from Moss, Levy & Hartzheim explained that it is one of the main differences between governmental funds and that proprietary funds are driven primarily by service fees/user fees they are recorded similar to how a business records Accrual, Capital Assets and are fully recorded in the assets of funds; that are not Fire or Lighting funds. That line is recognizing that these assets, there is a large expense to get these assets but you are not getting the benefit of them in just that one year, those are long-term assets that are going to last for quite awhile.

Director Baker voiced that he sees that the expense is coming back in the cash and thanked Mr. Guise for his explanation.

Director Gregory, asked if there was any way that this could have been done any sooner, speak about the Final Audit. Discussion on timeline and proofing ensued.

Director Kalvans asked about internal controls and if in Mr. Guise professional opinion, did he see any maleficence on the part of the District. Mr. Guise replied that his findings are that there is no maleficence, and that all internal controls are being followed. Mr. Guise voiced that there was one finding of an employee who was underpaid by $17.00, but nothing other than that.

Director Kalvans thanked Mr. Guise and voiced that this is a financial audit but that there is another one called a "Program Audit" and wanted clarification on the differences.

Mr. Guise voiced that for a government agency a Program Audit would be required for something like a specific Grant, Federal funds over seven-hundred and fifty thousand dollars. Discussion ensued on the specifics, and higher cost of a specific program audits.

Director Davis thanked Mr. Guise for his time explaining the audit.

Director Smiley voiced that as part of the Audit, as Board President he sat with Mr. Guise and all his questions were answered then, and then thanked him for his time.

Public Comment: None

Motion By:	Berkley Baker
Second By:	Anthony Kalvans
Motion:	To Approve Resolution 2023-23

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis	X			

7. Non- District Reports:

1. San Luis Obispo County Organizations

Verbal/Report

Commander Manuele from the San Luis Obispo County Sheriff Department updated the Board of Directors that San Miguel had 175 calls for service for November 2023.

Board Comment: Director Baker asked about the policies in San Luis Obispo County on releasing people that have committed crimes. Commander Manuele explained that the policies are State policies and explained that holding people is exceedingly difficult. Discussion ensued about judicial discretion of the San Luis Obispo County District Attorneys (DA) office.

Commander Manuele explained that they could have a discussion, about the ongoing crime on Mission Street.

Public Comment: Brandon Patterson San Miguel resident spoke about calling the Sheriff Department and being directed to the California Highway Patrol. Discussion ensued with Commander Manuele explaining the jurisdiction of the SLO County Sheriff department.

Board Comment: Director Smiley voiced that he has called the SLO County Sheriff Department and that they have been very responsive, he explained that taking pictures and videos are helpful.

Director Baker asked Commander Manuele how many officers they had in the force and how many where needed.

Director Smiley voiced that the numbers and patrolling areas have not changed and asked why.

Commander Manuele explained that there is around 170 Miles of area to patrol and has an average of 26 officers.

Director Kalvans spoke about the progress in having a place for the Sheriff at the San Miguel Fire Departments Temporary Housing Unit (THU), and how that is part of the plan. Director Kalvans also explained that in discussion lighting/landscaping it would be for safety measures, and explained the limited scope the CSD has but would like to collaborate with the Sheriff in any way possible.

Public Comment: Brandon Patterson San Miguel resident asked if the Sheriff Department had an auxiliary officer in San Miguel. Sheriff Manuele explained that they do have an auxiliary volunteer officer and discussed what they can do.

2. Community Service Organizations

Verbal

Scott Young from the San Miguel Firefighter's Association updated the Board of Directors that the association is currently working on the 33rd Annual Christmas Lights Parade and Santa Visit that is being held on Saturday, December 16th at 6 P.M. Chief Young explained that the Toy Drive at the El Chorro Valley Regulators, and Gallo/Courtside Cellars was a great success and that every kid should be getting a toy for Christmas.

Rod Smiley from the North County Masonic Lodge explained that the lodge is working

with the County and the Rios-Caledonia Adobe for the new Signage and has had word from the County Parks that they will be bringing heavy equipment to help with the clean up in March.
Anthony Kalvans updated the Board of Directors that the San Miguel Lion's Club Santa visits are happening in the next couple of week and that the Lion's will be having BBQ for sale at noon at the San Miguel Christmas Lights Parade on the 16th.
Board Comment: None
Public Comment: None

3. **Camp Roberts—Army National Guard**
Verbal
None

8. Staff & Committee Reports - Receive & File:

1. **General Manager**
Receive report
Item presented by General Manager Kelly Dodds, informing the Board of Directors that their Board Assessment is due and to please fill out and send back to the District Counsel.
Board Comment: None
Public Comment: None

2. **District Counsel**
Receive verbal report
District General Counsel Doug White had nothing to report.

3. **District Utilities**
Receive and File
Item presented by General Manager Kelly Dodds explaining to the Board that there was a broken water main between 11th and K Street alley, and that it was fixed as an emergency repair. Mr. Dodds thanked the businesses and homeowners in the area for their understanding. The District is moving forward with the IRWM grant for waterline replacement project Mission and L Street alley, construction should start in May, or June of 2024. Discussion ensued about the funding and agreement with County for this project.
Board Comment: None
Public Comment: None

4. **Fire Chief Report**
Receive and File
Item presented by Fire Chief Scott Young and submitted report as written and asked for any questions.
Board Comment: Director Kalvans asked what the main hold up is for the Temporary Housing Unit (THU).
Fire Chief Scott Young explained that there is a lot of red tape, but is working on the final curb cutter waiver, and explained the build or bond that the County uses. Fire Chief Scott Young explained that the Bond would be used for the future build out of an apparatus bay. Discussion on the Community Design Plan from 2015, and its revisions ensued.
Director Kalvans asked about the Fire Code, Discussion ensued about working with the County to move this forward and being at the forefront of safety with photovoltaic projects.
Director Davis voiced that the District owns the property to the North of the Fire Station

and asked why that was not being utilized, and asked about the Keller lease. Director Davis also asked if there was any cost to store the THU.
Fire Chief Scott Young explained that the District did own around seventy-five feet of land to the North of the Fire Station, but is being used for the next phase of the project and would not be practical for the THU. The lease terms were discussed and that there are no fees for storage.
Public Comment: Brandon Patterson San Miguel Resident asked questions about the "Keller Site" that was being discussed and where it was located.

9. Consent Calendar:
Public Comment: None
Board Comment: None

Motion By: Raynette Gregory

Second By: Berkley Baker

Motion: To Approve

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis	X			

1. **11-16-2023 Draft San Miguel CSD Board of Directors meeting minutes**
Receive and File

2. **Adoption of San Miguel CSD Board of Director regular meeting dates for calendar year 2024 - RESOLUTION 2023-53 (Recommend review and approve)**
Review and approve RESOLUTION 2024-53 establishing regular board meeting dates for calendar year 2024

10. Board Action Items:

1. **Monthly Financial Reports for November 2023 (Recommendation: review and comment)**
**** Once the FY2022-23 Audit is approved- formal approval of monthly reports will be presented****

Please *Review* the November 2023 SMCSD Financial Reports.

After the SMCSD Audit is completed, all adjusting journal entries are processed, and the 22/23 FY is closed- all Financial Reports that were presented for Review Only will be finalized. Those reports will then be presented to the Board for *Receive and File* approvals. Financial Officer Michelle Hido voiced that financials are on page 101-141 of the Board packet, and report is submitted as written. Mrs. Hido thanked Adam Guise from Moss, Levy & Hartzheim and asked for any questions. Financial Officer Michelle Hido explained that the previous Receive and File months will be brought back for Approval. Discussion on Government Financial Officers Association (GFOA) Distinguished Budget Award

(DBA) and Popular Annual Financial Reporting award (PAFR) ensued.
Board Comment: Director Kalvans thank District Financial Officer Michelle Hido for working on the GFOA national standards, and voiced appreciation of her hard work.
Director Baker asked about the budget process, and the final budget. General Manager Kelly Dodds explained that the final budget is usually approved around May of each year, and that all Budget Adjustments are done by resolutions.
Public Comment: None

2. **Authorize the District Fire Chief to provide a monthly report the San Miguel Advisory Council (SMAC).**
Approve the San Miguel Advisory Council's request to receive monthly Fire Department reports.
Item presented by Fire Chief explaining that he was asked to give a verbal report monthly to the Advisory Council to answer any Fire related questions and wanted to discuss with the Board of Directors before accepting.
Board Comment: Director Gregory asked if the Firefighter's Association (FFA) makes a report? Chief Young explained that the FFA does make a report but is not the same thing as the Fire Chief report.
Director Kalvans voiced that he likes that the Fire Chief is attending the Advisory Council meetings and understands that it will be only a Fire Department report. Director Kalvans feels that it would be good to have a report other than just Fire.
General Manager Kelly Dodds explained that if the Board would like, he could produce a report but all the comments on projects from the utility side, goes directly to the County.
Public Comment: None
Consensus of the Board is to have Fire Chief Young to provide the Advisory Council with an emergency response report as requested.

3. **Authorize a Cost Recovery Agreement between Fire Recovery USA, LLC and the San Miguel Fire Department - RESOLUTION 2023-45 Tabled from September 28th Board Meeting and again at the November 16th Board Meeting (Recommend review and approve)**
Approve Resolution 2023-45 authorizing the Fire Chief to enter into an Agreement between Fire Recovery USA, LLC and the San Miguel Fire Department for cost recovery services.
Item was presented by Scott Young, that it was tabled for full Board of Directors.
Background was given by Scott Young and explained that at the last Board Meeting the Board asked for examples of calls that would be sent for Cost Recovery. Chief Young provided examples in his report, and asked for any questions.
Board Comment: Director Baker asked if he understands that this is limited to law breaking incidence. Fire Chief Scott Young explained that with this there is no real limit to only law-breaking incidents, or in or out of the District; it is limited to beyond standard Emergency Medical Services (EMS) calls. Discussion ensued about emergencies being unpredictable.
Director Baker voiced that his personal feeling is that he already pays taxes for this service, and this will only raise insurance rates. Director Baker voiced that if the Fire Department can not afford to go outside the District, then they should not be leaving the District boundaries.
Fire Chief Scott Young voiced that all emergency services are in a budget shortfall and is only looking to help the Department sustain a level of serviceability.
Director Smiley voiced that he has personally contacted four other fire agencies in the

state, and all those agencies participate in this kind of Cost Recovery. Director Smiley gave examples of criminal activities that cost the Department resources and funds.
Director Kalvans spoke on the Fire Department Strategic Plan, and adding service personnel to the Department that would change our Public Protection Classification (PPC) by the Insurance Service Office (ISO) rating; and that it would lower insurance premiums for the community. ISO ratings discussion ensued.
Fire Chief Scott Young voiced that in no way this Cost Recovery would become a windfall of funds and feels that getting six reports a year will be difficult.
Director Davis voiced that he agreed with Director Baker, that the community pays plenty of taxes for this service.
Public Comment: Dan Hido San Miguel resident spoke about seeing both sides of the argument. Mr. Hido expressed that it could benefit the community and that small changes add up.

Motion By: Owen Davis

Second By: Berkley Baker

Motion: To Deny Resolution 2023-45

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Owen Davis	X			
Raynette Gregory		X		
Rod Smiley		X		
Anthony Kalvans		X		

Motion By: Raynette Gregory

Second By: Anthony Kalvans

Motion: To Approve Resolution 2023-45

Board Members	Ayes	Noes	Abstain	Absent
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Berkley Baker		X		
Owen Davis		X		

4. **Authorize the General Manager to enter into a contract with Water System Consultants for updating the District hydraulic water model and performing an alternatives analysis for the SLT Booster pump station, and approve related budget adjustment - RESOLUTION 2023-55 (Recommend review and approve)**
Approve RESOLUTION 2023-55 authorizing a budget adjustment to update the District hydraulic water model and authorize the General Manage to enter into a contract with Water System Consultants to prepare an alternatives analysis for the SLT Booster pump station.
Item was presented by General Manager Kelly Dodds explained that back in 2018 a Water and Wastewater models were started, with the Water model being completed. Due to changes in District Engineers the Wastewater model were not completed and final revisions to the Water model were not made. The Water Hydraulic model is essential in accurately

determining flows throughout the system and impacts of changes on those flows from operational and infrastructure changes. The models are also used to simulate projected flows on the system for new developments, to determine changes to the systems in order to accommodate the development. General Manager Kelly Dodds updated the Board that in addition to updating the models, an alternatives analysis needs to be completed as part of the grant that was applied for to design a booster station and replacement SLT Tank. The alternatives analysis may be reimbursable under the grant, and is necessary to move forward with the design work under the grant.

Board Comment: Director Baker asked if this was currently not budgeted. General Manager Kelly Dodds explained that he was correct that the resolution is to Authorize and Approve related budget adjustments, with cost being reimbursed through a grant, if awarded. Director Baker asked for clarification on why now and why it was not budgeted. General Manager Kelly Dodds explained that the District put out an Request For a Proposal (RFP) to update the District Water Master Plan, and received no response. That Master Plan update would have included this part, and the last time this Hydraulic Water Model was done for the District was in 2020. Discussion ensued about updating the old information. Mr. Dodds explained that this kind of thing we try and bundle into larger projects; like the Master Plan update and is being brought back at this time because it is necessary in order to do the Alternatives Analysis to get an accurate representation of the San Lawrence Terrace, and where that booster pump should be located.

Director Baker asked about the timeline to get this Booster Pump. General Manager Kelly Dodds explained that he is actively working on grants for that project, and assuming that the grants are approved early next year, then that analysis would be one of the first things that is required. Construction could start by the middle of the next year. Discussion on property ensued.

Director Baker spoke about waiting and the State of California's budget deficit. Discussion ensued on the grant process, and how this would provide the State of California accurate information on how this is a viable project.

Director Davis voiced that the District has spend around ten-thousand dollars to have the San Lawrence Terrace (SLT) tank inspected and asked about the results.

The General Manager updated the Board that the SLT tank results are that the entire thing needs to be re-coated and there are a lot of structural problems. Discussion ensued about current safety standards, and that Director Davis should schedule time to discuss with the General Manager if he wanted more in depth information.

Director Davis spoke about arsenic and pressure at the SLT tank.

General Manager Kelly Dodds spoke about the two proposed locations for the future booster pump for the SLT, and how this analysis would tell us where the best place would be through facts and modeling.

Discussion on water pressure and grants ensued.

Public Comment: Brandon Patterson, San Miguel resident asked about the funding. General Manager Kelly Dodds explained that it would come from Water Capital Reserves, and hopefully reimbursed by the grant.

Dan Hido, San Miguel resident voiced his concern with the cost, if project is postponed by the Board of Directors since everything only cost more in the long term.

Motion By: Raynette Gregory

Second By: Anthony Kalvans

Motion: To Approve Resolution 2023-55

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis		X		

5. Authorize the District General Manager to enter into a contract with Avila and Associates Consulting Engineers Inc. to analysis of hydrology and hydraulic modeling related to the construction of percolation ponds in the Salinas River flood plain - RESOLUTION 2023-54 (Recommend review and approve)

Review and approve RESOLUTION 2023-54 authorizing the General Manager to enter into a contract, in a form approved by the General Counsel, with Avila Associates Consulting Engineers to perform necessary hydrology analysis and hydraulic modeling in relation to the Machado WWTF expansion in an amount of $28,756 as well as approve a budget adjustment in the same amount to 40-587

Item was presented by General Manager Kelly Dodds updated the Board of Directors that this item has come up after consultation with San Luis Obispo County Public Works-flood control, FEMA, and USDA. Mr. Dodds explained that originally in the environmental analysis the District identified the lower tier of the treatment plant as solar, but it has become where additional percolation ponds are needed for "full build out" at the new treatment facility; explaining that the ponds will not be needed in the initial phase of the new treatment facility expansion. Discussion ensued about FEMA and the flood plain ensued, regarding the environmental impact. The design portion is grant funded, and hopefully this can be folded into that grant.

Board Comment: Director Baker voiced that it sounds like this item is required.

Director Gregory voiced that all construction has unforeseen cost changes. General Manager Kelly Dodds explained that he has been fighting to not have to do this project for a few months, but it is required and if we don't do it, then we will not get a permit.

Director Davis asked how many percolation ponds in total will be needed with the new treatment facility. General Manager Kelly Dodds explained that currently we have three and will add three, making six percolation ponds that will be needed for total build out. Discussion ensued.

Public Comment: None

Motion By: Berkley Baker

Second By: Rod Smiley

Motion: To Approve

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis	X			

6. <u>CONTINUATION</u> OF DISCUSSION AND POTENTIAL ACTION REGARDING THE ADOPTION OF WATER RATES FROM SEPTEMBER 28TH 2023 BOARD

MEETING

Pursuant to Article XIII (D) of the California Constitution that San Miguel Community Services District is continuing the discussion regarding the protest ballots submitted and will consider taking action to update the rate structure and increase its rates for water services.

Receive report from General Manager regarding protest verification and continue Board discussion and potential approval of water rate structure change and increase.

Item was presented by Kelly Dodds, and explained that per the last meeting he had a meeting with Director Baker about financials and the fixed charge. Information is in report submitted. Discussion on reserves ensued.

Board Comment: Director Baker voiced that proposing most of the fees in the fixed charge need to be recalculated with Bartel Wells, and feels that something went wrong with the calculations. Discussion on expenses and reserves ensued. Director Baker voiced that he likes the rate structure, but would like to get some questions answered about the calculations.

Director Gregory voiced that the request was to lower the base rate to help the customers that only use one or two units of water, and wanted Director Baker to understand how important that issue is. Discussion on Commercial Meters ensued.

Director Smiley thanked the General Manager for the additional information. Director Smiley asked about the lower users and the cost. General Manager Kelly Dodds informed the Board that at the current rate you get five units of water in the base fee, and you pay for each unit after five units, with increasing tiers. It was explained that the new proposal is a base fee, and each unit has a set cost with no tiers. Discussion ensued on the rate structure, and how the proposed structure would give more control to the customer.

Director Kalvans thanked Mr. Dodds for the additional information and said that he has never liked the tiered rate structure. Director Kalvans voiced that he would like to fund our Capital Improvement Projects (CIP), and explained that he has done his own analysis, and the General Manager is correct on his analysis. Director Kalvans voiced that he would like to keep the structure but keep looking at the cost.

Director Gregory voiced that she likes the structure change, but discussed the base and lowering the per unit cost. Discussion ensued, with Director Baker and Director Kalvans on the analysis.

Director Baker voiced that he would like to get together with the General Manager and another Director to run some more numbers. Director Baker voiced that families will be hit harder, and the reserves have grown and would like to look at lowering the per unit cost, that way customers could use more water. General Manager Kelly Dodds explained that over the years he has not noticed people using less water, and explained that it needs to be appropriate. Mr. Dodds explained that his main concern is that the base cost gets too low, and the State gets into some sort of a drought and people are required to cut back, then the District gets into a position that there is not enough money to actually function. It was explained that the District is not in the same financial position it was in back in 2018, and we can take the time to analyze, discussion ensued on USDA funding and grant requirements.

Director Baker voiced that the District has enough in reserves, and would like to discuss and revisit some of the costs.

Director Kalvans asked about Prop 218 requirements. Discussion ensued about the Prop 218 requirements and the 4.5% increase ensued.

Director Davis discussed the rate structure and the current rates, and proposed rates. Director Davis voiced that he was reading the flyer. General Manager Kelly Dodds explained the flyer Director Davis was referencing, was to help customers see what the cost

would be for specific water units used, and not part of the official Prop 218 notice. Mr. Dodds gave an example that at the current structure you get five units of water for the base cost of fifty-three dollars and nine cents, and with the new structure you would be paying thirty-two dollars and thirty cents base cost and five dollars and seventy-five cents for each unit.
Director Davis voiced that he requested the Prop 218 protests numbers, and said that the letter he was given had that three-hundred and thirty-four had been rejected. Director Davis voiced that Director Baker was given a letter that only rejected ninety-two protests.
General Manager Kelly Dodds explained to Director Davis that the letter he is referring to has been in the Board packet for the last few months, and was the same one given to all the Directors. Discussion ensued, all number are verified as correct in the letter to the San Miguel Board of Directors regarding the official Prop 218 protest count report.
Public Comment: Brandon Patterson San Miguel resident spoke about water usage and cost with the proposed rates.
Board Comment: Director Baker voiced that he would like to look into a few more costs, and keep the consulting cost down as much as possible.
Director Gregory asked resident Mr. Patterson how much his household uses. San Miguel Resident Mr. Patterson spoke about his neighbor stealing water, discussion ensued.
Director Kalvans voiced that he has some experience in water conservation and explained that most single person households only use one or two units a month, and average is 2.5 units per person, is standard.
Director Smiley voiced that the Board needs to come to a consensus on moving forward.
Director Gregory voiced that she would like to give time for other directors, but would like to see the structure stay the same and look at the costs.
Director Kalvans volunteered to be part of the two Director discussion. Mr. Kalvans thanked staff.
Director Gregory asked Director Baker and Director Kalvans if they could take the time for this issue in their schedules. They agreed.
Consensus of the Board is to continue this item to January 25th 2024, to have Director Baker and Director Kalvans meet and discuss proposed rates cost while keeping the proposed rate structure.

Motion By: Rod Smiley

Second By: Berkley Baker

Motion: To Continue to January 25th 2024

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis	X			

7. Adopt revisions to District water and wastewater Billing policy - RESOLUTION 2023-47 (Recommend review and approve)
Review and approve RESOLUTION 2023-47 adopting revisions to the District water and wastewater billing policy.
Item tabled to January 25, 2024
Board Comment: None

Public Comment: None

Motion By: Berkley Baker

Second By: Anthony Kalvans

Motion: To Table

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis	X			

8. Discussion on priorities for Streetlighting and Landscaping Masterplan <u>Tabled from November 16th 2023</u> (Discuss and provide feedback to General Manager)

Discuss priorities for a Streetlighting and Landscaping Masterplan

Item presented by General Manager Kelly Dodds explaining that this item has been brought forth by Director Kalvans and Director Smiley. The Board should discuss what it sees for the future of the Streetlighting and Landscaping (S&L) department. This will be used to develop the Masterplan for the Streetlighting and Landscaping department. This Masterplan will be used to help guide department projects as well as to help ensure that developments include elements that help the District achieve what is outlined in the Masterplan. General Manager Kelly Dodds explained what should be included and excluded in the S&L Masterplan, and that the staff is looking for direction.

Board Comment: Director Smiley voiced that he thinks the items in the report are acceptable, and things can be added or deleted as needed. General Manager explained that the Masterplan would be brought back to the board for review, and listed items in the report that are acceptable for a S&L Masterplan.

Director Kalvans thanked Director Smiley for working on this project. Director Kalvans explained that he was excited about this project and feels that if done right can cool the San Miguel area down.

Director Baker asked if this would need a consultant. General Manager Kelly Dodds explained that he would be doing this in house, because this will not have a lot of engineering involved. The District's engineering firm WSC will be consulted with any questions on industry standards but very minimal.

Director Gregory asked to add, not just installing trees but removing the dead trees within the community to the list.

Public Comment: None

Consensus of the Board is to authorize the General Manager to move forward with developing a Masterplan for the Streetlighting and Landscaping department S&L.

9. Annual election of Board President and Vice President for calendar year 2024. (Discuss and appoint president and vice president)

Nominate and Elect Board of Director Officers for 2024:

A.1. President

A.2 Vice-President

General Manager Kelly Dodds presented item and explained this is the annual election for Board President and Vice-President for 2024.
Public Comment: None
Board Comment: Director Smiley opened nominations for President.
Director Davis nominated Director Baker as Board President. Director Baker did not accept the nomination, due to schedule.
Director Gregory nominated Director Smiley as Board President. Director Smiley accepted the nomination.
Motion and Vote. Director Smiley accepted as President for 2024.
Director Smiley opened nominations for Vice-President.
Director Davis nominated Director Baker as Board Vice-President. Director Baker did not accept the nomination, due to schedule.
Director Smiley nominated Director Gregory for Vice-President. Director Gregory accepted the nomination.
Motion and Vote. Director Gregory accepted as Vice-President for 2024.

Motion By: Raynette Gregory

Second By: Rod Smiley

Motion: To Approve Appoint Director Smiley as Board President for 2024

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis		X		

Motion By: Rod Smiley

Second By: Raynette Gregory

Motion: To Approve Appoint Director Gregory as Board Vice-President for 2024

Board Members	Ayes	Noes	Abstain	Absent
Berkley Baker	X			
Raynette Gregory	X			
Rod Smiley	X			
Anthony Kalvans	X			
Owen Davis	X			

11. Board Comment:

Director Davis spoke about Mr. Patterson 1097 Mission Street complaint about neighbor and wants to discuss why the District can not help with that problem at the January 25th Meeting, seconded by Director Baker.
Director Gregory asked if Mr. Patterson could do anything in the meantime. General Manager Kelly Dodds explained that this issue is not agendized and discussion needs to happen in January.
Director Kalvans reminded the Board that the CSDA Conference will be held in San Luis Obispo.
Director Kalvans asked to discuss the IWMA- JPA and that CSD's have only one representation,

seconded by Director Smiley.
Director Kalvans voiced that the Citizens Transportation Advisory Commission has a vacancy for District One, and would citizens advisory for SLOCOG. If interested contact Supervisor Peschong office.

12. Adjourn to Closed Session/Closed Session Agenda:
Public Comment: None
At 9:12 PM

1.

Threat to Public Services or Facilities (Gov. Code, § 54957)

Consultation with: General Manager and General Counsel

Direction to staff

13. Report out of Closed Session:
Nothing to report

14. Adjournment to Next Regular Meeting - January 25th 2024:
At: 10:05 P.M.

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 9.2**

SUBJECT: Injury and Illness Prevention Policy routine revision to comply with current law and regulation - RESOLUTION 2024-05

SUGGESTED ACTION: Review and approve RESOLUTION 2024-05 adopting revisions to the District Injury and Illness Prevention Policy.

DISCUSSION:

In November 2014 the District updated the District Injury & Illness Prevention Plan to incorporate changes in State and Federal laws and regulations. This proposed Draft Injury & Illness Prevention Plan (IIPP) will, ultimately with Board approval and adoption, rescind and replace the currently adopted IIPP and associated resolution.

The minor revisions to the IIPP provided correct grammatical errors as well as update the policy with current District procedure. Additional changes have also been made to align the policy with current state and federal labor laws currently in effect.

The purpose of an Injury & Illness Prevention Plan is to:

1. Establish guidelines and procedures for maintaining an on-going Injury and Illness Prevention Plan in compliance with State and Federal laws and regulations;
2. Provide safe working conditions for all employees;
3. Reduce or decrease the number of safety and health related injuries, property damage and losses to the District; and
4. Give prime consideration to safety in the design and operation of District equipment, vehicles and facilities.
5. To conform and comply with State and Federal laws and regulations many of which have been in place since 1991.

Updating policies, such as the Injury and Illness Prevention Policy, on a regular schedule ensures that the District remains compliant with state and federal laws as well as provides up to date information to employees regarding safe working practices as well as what to do in the case of an on the job incident.

FISCAL IMPACT:
No additional cost other than staff and legal time already expended.

PREPARED BY: Christina Pritchard

RESOLUTION NO. 2024-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT ADOPTING A REVISION TO THE DISTRICT INJURY & ILLNESS PREVENTION PLAN

WHEREAS, San Miguel Community Services District ("District") has authority over fire protection, water, wastewater, and street lighting and solid waste within the District;

WHEREAS, the District Board of Directors ("Board") desires to revise the established guidelines and procedures for an on-going injury and illness prevention program and plan consistent with State and Federal laws and regulations and decrease safety and health related accidents, injuries, property damage and losses throughout the District;

WHEREAS, the Board recognizes that a safety and health program and prevention plan is a key to meeting goals and responsibilities of the District for safe working conditions for its employees and give prime consideration to safety in the design and operation of buildings, facilities and equipment;

NOW THEREFORE, BE IT RESOLVED, that Board hereby adopts revisions to the District Injury & Illness Prevention Plan rescinding Resolution 2014-22.

BE IT FURTHER RESOLVED, this Resolution shall remain in full force and effect until rescinded by the Board by resolution.

On the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby passed and adopted this 25th day of January 2024.

_____
Kelly Dodds, General Manager

_____
Rod Smiley, President Board of Directors

ATTEST:

APPROVED AS TO FORM:

_____
Tamara Parent, Board Clerk

_____
Douglas L. White, District General Counsel

SAN MIGUEL COMMUNITY SERVICES DISTRICT

INJURY AND ILLNESS PREVENTION PLAN

"NO JOB IS SO CRITICAL THAT TIME CANNOT BE TAKEN TO DO IT SAFELY"

SECTION I: POLICY STATEMENT

It is the goal of the San Miguel Community Services District ("District") to:

A. Establish guidelines and procedures for the maintenance of an on-going Injury and Illness Prevention Plan in compliance with State and Federal laws and regulations;

B. Decrease the number of safety and health related accidents, injuries, property damage and losses throughout the District thereby reducing the pain, suffering and associated costs of employee injury and illnesses and reducing the liability exposure due to harm of members of the public; and

C. Decrease operating costs through conservation of District property, equipment and facilities.

The District hereby recognizes that a good safety and health program is the key to meeting this goal and that it is the responsibility of the District, department heads and officials, supervisors and employees, to maintain a good safety and health program to control economic losses.

SECTION II: RESPONSIBILITIES

A. District: It shall be the responsibility of the District to:

1. Provide safe working conditions for its employees. Under no circumstances will the risk of serious injury or death of employees be considered an acceptable risk.

2. Give prime consideration to safety in the design of buildings, facilities and the specifications for equipment.

B. Risk Manager:

1. The District's General Manager shall be named Risk Manager and shall have the authority to, and be responsible for, implementing the Injury and Illness Prevention Program.

2. The Risk Manager shall assist departments in developing safety and accident prevention programs and training designed to meet the specific needs throughout the District departments.

C. Department Heads: It shall be the responsibility of Department Heads to:

1. Ensure departmental compliance with District policies and procedures, including those set forth in the Injury and Illness Prevention Program;

2. Ensure that safety training within their department is developed and carried through;

3. Ensure that materials, equipment and machines to be used in their department are hazard free or that adequate control measures have been provided. They must make certain that equipment, tools and machinery are being used as designed and are properly maintained; and

4. Ensure departmental compliance with applicable Federal, State or OSHA regulations.

D. Supervisors: It shall be the responsibility of Supervisors to:

1. Keep abreast of safety and health regulations affecting the operations they supervise;

2. Encourage the proper attitudes toward safe job performance in themselves and in their subordinates;

3. Train and instruct employees under their direction in general safe and healthy work practices and provide specific instructions with respect to hazards specific to each employee's job assignment;

4. Require all employees to comply with the Occupational Safety and Health Standards and all rules, regulations and orders applicable to their own actions and conduct;

5. Set an example that employees can follow;

6. Make sure appropriate protective equipment and clothing is utilized by employees under their direction;

7. Give clear and concise job instructions;

8. Conduct frequent inspections (at least semi-monthly) to detect equipment in need of repair, replacement, lubrication and cleaning;

9. Correct unsafe and unhealthful conditions within their power;

10. Cooperate with District's Risk Management in investigating promptly and thoroughly every accident to determine cause and to prevent recurrence; and

11. Report immediately to the Fresno District Office, of the Division of Occupational Safety and Health, (559) 445-5302, or contact DOSHFRE2@dir.ca.gov for instructions on how to file reportable injures in accordance with subsection A.2. of Section IV: Incident/Loss Reporting and Investigation.

E. Employees: It shall be the responsibility of all employees to:

1. Develop and exercise safe work habits in the course of their work to prevent injuries to themselves, their co-workers, and to preserve and protect the District's materials, equipment and facilities;

2. Discontinue any specific activity that the employee feels or knows could lead to injury, illness or damage to property, and promptly seek guidance from their supervisor regarding the operation;

3. Keep work areas clean and orderly at all times;

4. Use and/or wear all personal protective clothing and equipment needed for a particular job;

5. Observe safe operating procedures for all equipment;

6. Follow proper lifting procedures at all times;

7. Make sure all guards and other protective devices are in proper condition and in their proper place prior to operating any equipment or machinery;

8. Complete any training programs the District deems appropriate and maintain current certification in mandatory training programs required for their job class;

9. Report to their supervisor the existence of any activity, behavior or unsafe condition that could cause injury or illness to others or damage property;

10. In accordance with Section VI: Employee Hazard Report Program, report previously unrecognized hazards that could cause employee injury/illness or death, damage to District property or injury/accident to members of the public on District property;

11. Promptly report any occupational injury, illness or property damage to the Risk Manager and their supervisor; and

12. Comply with the reporting and investigations requirements set forth in Section IV: Incident/Loss Reporting and Investigations.

SECTION III: HEALTH, SAFETY AND LOSS CONTROL INSPECTIONS

A. Purpose: The purpose of periodic health, safety and loss control inspections is to identify any risks or occupational health and safety concerns and to correct them, thereby reducing the risk of accident, injury and other forms of loss.

B. Policies:

1. The Risk Manager shall inspect, or cause to be inspected, on an annual basis, all District facilities.

2. Each Department shall conduct an in-house self-inspection and evaluation of their facilities and equipment on a semi-annual basis.

3. The District cooperates with the Federal or State government in any Occupational Safety and Health Administration (OSHA) related inspections of the District. The Risk Manager or their designee shall accompany OSHA personnel on any inspections.

4. Employees shall assist and cooperate in all inspections to ensure that all areas are reviewed and that all hazards are identified.

C. Procedures:

1. Risk Manager Inspections: Inspections shall be conducted in a manner designated by the Risk Manager, drawing upon the assistance of staff or consultants, as needed. Risk Manager's inspections may address any area of loss control. Upon written notice to correct from the Risk Manager, responsible department heads will have two weeks from receipt to advise the Risk Manager of what action has been taken or will be taken to remove identified hazard.

2. Semi-Annual Department Inspections: On a semi-annual basis, each Department Head or their designee will conduct an in-house self-inspection and evaluation of their facilities and equipment, utilizing applicable inspection forms (attached hereto as **Exhibit 1**). Each item will be completed with a corrective date noted for any "No" answers.

(a) The individual completing the inspection must sign and date said form. The department shall maintain a copy of the report and the original shall be sent to the Risk Manager.

(b) The necessary actions shall then be taken to remove all "No" responses by the corrective date.

3. OSHA Inspections: In the event a State or Federal OSHA inspector visits a District facility or job site, the Risk Manager shall be notified as soon as possible. In accordance with law, these inspections may be made on a "no notice" basis. The affected District department head or supervisor shall:

(a) Notify the Risk Manager and invite him/her to accompany the State or Federal Inspector on the inspection tour when any District building or other facility is being inspected;

(b) Record violations detected by the Inspector for advance planning purposes;

(c) In the event of receipt of a citation, ensure that it is posted on a bulletin board nearest to the violation site until it has been abated;

(1) If the violation is a minor housekeeping problem, the General Manager will have the area cleared or otherwise modified to comply with standards;

(2) If abatement of the citation will require more extensive work, the General Manager will coordinate with appropriate personnel to determine if the job can be done within the abatement period or if an extension of time will be needed.

(d) Ensure that when correction of a violation can be accomplished within the abatement period, it is done without delay;

(e) Notify the Risk Manager when modifications require the expenditure of funds so that appropriate action can be taken;

(f) Prepare any requests for extensions needed, indicating why it is needed and how long the delay will be, with a copy to the Risk Manager;

(g) Prepare timely requests for a variance or for a hearing when the citation is questionable and should be aggrieved; and

(h) Upon actual completion of corrective action, certify by date and signature at the bottom of the citation form that each violation has been abated. Mail form to the State with a copy to the Risk Manager.

SECTION IV: INCIDENT/LOSS REPORTING AND INVESTIGATION

This policy shall govern general and specific procedures to be followed in incidents resulting in bodily injury or property damage from: 1) industrial accidents; 2) vehicular accidents; 3) incidents involving property; and 4) liability claims.

A. General Procedures For All Incidents:

1. Any time an incident causes injury that requires treatment by a physician, an Incident Report (attached hereto as **Exhibit 2**) shall be filed with the Risk Manager.

2. In the case of a fatality, or if two or more employees are hospitalized, or if an injury or illness requires inpatient hospitalization for a period in excess of 24 hours for other than medical observation or in which an employee suffers a loss of any member of the body or suffers any serious degree of permanent disfigurement, the immediate Supervisor shall be responsible for immediately reporting the accident to the Risk Manager and the nearest District Office of the Division of Occupational Safety and Health, (559) 445-5302. The report shall include the following information, if available:

(a) Time and date of accident;

(b) Employer's name, address and telephone number;

(c) Name and job title of person reporting the accident;

(d) Address of site of accident or event;

(e) Name of person to contact at site of accident;

(f) Name and address of injured employee;

(g) Nature of injury;

(h) Location where injured employee was moved;

(i) List and identity of law enforcement agencies present at incident site; and

(j) Description of accident and whether accident scene or instrumentality has been altered.

A written memorandum confirming the report shall be provided Risk Management.

3. Upon request of the District Counsel, through a form that preserves attorney/client privilege, the Risk Manager or their designee shall investigate serious incidents as soon as possible after the incident has occurred. The depth of the investigation shall be commensurate with the severity of the incident.

4. All employees shall fully cooperate and assist in the investigation as needed.

5. Fact finding, not fault finding, shall be emphasized in all investigative proceedings. However, discipline may be a necessary part of corrective action.

6. District employees involved in the incident and/or investigation shall not discuss details with anyone other than the immediate supervisor, Risk Manager, District Counsel, or law enforcement agency.

7. District employees shall refer any request for information, whether oral or written, regarding an incident that may result in liability to the District to Risk Management.

8. District employees shall not admit liability or state the District will take care of damages.

9. District employees shall report to their immediate supervisor(s) and Risk Management all incidents involving bodily injury or property damage as soon as possible and in no event later than the end of the immediate shift.

B. Specific Procedures:

1. Industrial Injury - In the event of an on-the-job injury to an employee of the District:

(a) The injured employee shall be provided with an Employee's Claim for Workers' Compensation Benefits within one (l) working day of notice or knowledge of the injury. Employee Claim Forms may be obtained from the District General Manager.

It shall be the responsibility of the immediate supervisor to see that this form is provided in a timely manner. This form need not be provided to an employee with a first aid only injury, defined as a one-time treatment of minor scratches, cuts, burns or splinters.

(b) The immediate supervisor shall be responsible for notifying Risk Management as soon as possible and in no event later than the end of the immediate shift. If the supervisor is unable to reach Risk Management, they shall report the injury to the District General Manager.

(c) A Supervisor's Report of Accident (attached hereto as **Exhibit 3**) shall be completed by the injured employee's immediate supervisor and forwarded to Risk Management within 48 hours of the incident.

(d) The immediate supervisor shall be responsible for having employees who witnessed the injury complete the Employee Witness Report (attached hereto as **Exhibit 4**) and forward to Risk Management within 48 hours of the accident.

(e) An employee injured on the job shall receive full wages for the date of the injury.

(f) The immediate supervisor shall be responsible for reporting to the nearest District Office of the Division of Occupational Safety and Health any reportable injury in accordance with Section V, subsection A. 2.

2. Vehicle Accident - In the event of a vehicle accident:

(a) The driver of the vehicle shall complete the Vehicle Accident Report (attached hereto as **Exhibit 5**). Copies of this form shall be kept in all District vehicles. This form shall be forwarded to Risk Management within 48 hours of the accident.

(b) All minor vehicular collisions (defined as collisions not resulting in bodily injury or serious property damage) involving District vehicles, or personal vehicles used on District business, shall be reported by the involved employee to their immediate supervisor as soon as physically able and in no event later than the end of the immediate shift. The immediate supervisor shall be responsible for notifying Risk Management within 48 hours of the incident.

(c) In the event of an accident that results in bodily injury or serious property damage, the driver of the vehicle shall notify Risk Management as soon as possible and in no event later than the end of the immediate shift.

(d) All collisions involving District vehicles, or personal vehicles on official business, will be reported to and investigated by the appropriate police agency.

(e) The involved employee, if physically able, shall call for a police officer. The employee shall also request that all parties and properties concerned remain at the scene of the accident if possible until a law enforcement representative has released them.

3. Property Damage - In the event of an incident which results in property damage to District property or property owned by third parties:

(a) The employee shall complete the Incident Report (Exhibit 2) and forward to Risk Management within 48 hours of the incident. If the incident results in serious property damage (over $5,000), the employee shall notify Risk Management by telephone as soon as possible and in no event later than the end of the immediate shift.

4. Liability Claims - In the event of an incident, which may result in litigation against the District:

(a) The employee shall complete the Incident Report (Exhibit 2) and forward to Risk Management within 48 hours of the incident. In the event of a serious incident (death or serious injury to third party), Risk Management shall be contacted immediately by telephone.

SECTION V: EMPLOYEE HAZARD REPORT PROGRAM

This policy is established to provide a means for individual employees to report (without fear of reprisal) previously unrecognized hazards, which could cause employee injury/illness death, damage to District property or injury/accident to members of the public on District property.

Responsibilities:

1. The Risk Manager shall maintain a supply of Employee Hazard Report forms (attached hereto as **Exhibit 6**) for use by employees.

2. Each Department Head shall be responsible for keeping an adequate supply of Employee Hazard Report forms in their departments.

3. Department Heads shall be responsible to initiate all necessary action to correct hazards reported in their area of responsibility.

Procedure:

1. **Employees** who report a hazard shall do so in accordance with the following:

   (a) Complete the form by describing the hazard and your recommended corrective action.

   (b) Give the completed forms to your supervisor for corrective action.

   (c) If corrective action is not considered satisfactory when the report is returned, request that it be elevated to the Risk Manager for review (appeal procedure).

2. **Supervisors** shall be responsible for all hazard reports submitted to them. Your responsibilities are:

   (a) Within 5 workdays, record on the form your analysis of the reported hazard and the corrective action taken.

   (b) If necessary, involve upper level supervisors and department management in hazard analysis or corrective action. Notify the reporting employee if response will be delayed and document the reason for the delay and the method of notification.

   (c) After action is completed, return a copy of the form to the reporting employee and forward the original to the Risk Manager. A copy should be retained in the department's file to be made available upon request.

SECTION VI: HAZARDOUS MATERIALS

A hazardous material is one which by reason of being explosive, flammable, toxic, poisonous, corrosive, oxidative, irritative, radioactive, infectious or otherwise harmful is likely to cause illness, disease, impairment, disfigurement or loss of function of any part of the body, as well as symptoms and signs of significant adverse effects or damage to employees.

A. The Department Head or Supervisor shall be responsible for obtaining from manufacturers, producers or sellers all Safety Data Sheets (SDS) on hazardous materials acquired by and used in their Department. The Department Head is also responsible to ensure that copies of SDS received by their departments are immediately forwarded to the Risk Manager for recordation and retention in the master file in accordance with OSHA regulations.

Safety Data Sheets (SDS): No hazardous substance will be placed in use until Safety Data Sheets have been received and employee training has been conducted. The employee training must be documented by completing the Safety Training Certificate (attached hereto as **Exhibit 7**). Copies of the Safety Data Sheets shall be retained by the user department for reference and display in the work areas.

(a) List Posted - A list of hazardous substances in use in the work area, specifying the location and manner in which the SDS's are available, will be prominently posted on a bulletin board in major work areas.

(b) Reference Binders - Binders containing the SDS's for hazardous substances shall be maintained by each department and prominently displayed in major work areas so that employees have access to them.

B. Labeling: The Department Head or their designee shall be responsible for ensuring that any hazardous substance placed in use is properly labeled with:

1. Identity of the hazardous substance;

2. Chemical and physical warnings;

3. Name and address of the manufacturer or supplier. If the hazardous substance is placed in another container, e.g., transfer container for use by your employees, the "new" container must be labeled with:

(a) Identity of the hazardous substance; and

(b) Chemical and physical warnings.

C. Medical Records and Exposure Records: In accordance with State regulations, the District shall retain exposure and medical records of employees exposed to toxic substances or harmful physical agents.

1. Access -- A present employee, a former employee, or an employee who has been assigned or transferred to a work area where exposure will or may take place, or the designated representative, are entitled to access all information relating to hazardous substances.

2. Medical Records Retention -- Each exposed employee's medical records shall be preserved and maintained by the District for the duration of employment plus thirty (30) years.

3. Exposure Reporting -- The immediate supervisor of an employee exposed to a hazardous substance shall be responsible for immediately notifying by telephone the Risk Manager. The supervisor shall prepare a written report within two (2) working days after occurrence.

4. Definition of exposure or exposed -- Employee subjection to a toxic substance or harmful physical agent in the course of employment through any route of entry (inhalation, ingestion, skin contact or absorption, etc.) includes past exposure and potential exposure, but does not include situations where the toxic substance or harmful physical agent is not used, handled, stored, generated, or present in the workplace in any manner different from typical non-occupational situations.

D. Information and Training: The Department Head or their designee shall initiate employee training and information programs on specific hazardous substances used in District workplaces.

1. Information: The source document for identification of substances shall be the list of hazardous substances published by the State Director of Industrial Relations. Copies of the hazardous substance list shall be maintained by the Risk Manager and available to employees upon request. The source document

for training and education shall be the Safety Data Sheets. When SDS's are not available for a substance, the Department Head or their designee shall immediately request a SDS from the manufacturer. The Department Head, at his discretion, may direct that training be conducted using the information on the label.

2. Training: All employees shall be trained by the Department Head or their designee within ten days of assignment to a job where hazardous substances are used or where new substances are introduced. Employees shall be informed of:

- •operations in their work area where hazardous substances are present;
- •location and availability of the Injury and Illness Prevention Programs which contains the hazard communication program;
- •methods and observations that may be used to detect the presence or release of a hazardous substance in the work area;
- •physical and health hazards of substances in the work area and the measures employees can take to protect themselves from these hazards, including specific procedures the department has implemented to protect employees such as appropriate work practices, emergency procedures and personal protective equipment;
- •explanation of the labeling system and SDS and how employees can obtain and use the appropriate hazard information;
- •emergency procedures for accidental spills, fire disposal and first aid; the right to personally receive information, if exposures occurs; and,
- •the right of the designated representatives or physicians to receive information.

3. Request for Information: Employees and their designated representatives have the right to access relevant exposure and medical records. A written request for such access shall be provided to employee's department head which shall coordinate with Risk Management in providing the information. Nothing in this section shall affect existing legal and ethical obligations concerning the maintenance and confidentiality of employee medical information.

SECTION VII: TRAINING

A. Appropriate training benefits far outweigh the time and cost and are essential to maximize the skills and knowledge of employees. The Department Head shall be responsible for assessing the training needs of all employees under their direction. Training shall be provided:

1) To all new departmental employees;

2) To all employees given a job assignment for which they have not previously received training. If the position is supervisory, such training shall include a familiarization with hazards and risks faced by employees under their direction;

3) To all employees whenever new substances, processes, procedures or equipment are introduced to the workplace and represent a new hazard;

4) Whenever the Department receives notification of a new or previously unrecognized hazard; and

5) Periodically to all employees in general workplace safety, job specific hazards and/or hazardous materials as applicable.

B. In addition to on-going job specific training provided by a department head or their designee, additional training programs provided include, but are not limited to:

1) Adult CPR, Infant and Child CPR, and Community CPR courses provide training in how to deal with respiratory emergencies such as choking that can lead to cardiac arrest and how to give first aid for a cardiac emergency.

2) Standard First Aid courses provide training in helping people in emergencies; including, but not limited to: rescue breathing for adults, CPR for adults, how to control bleeding and give first aid for shock, burns, eye and nose injuries, bites, stings, fractures and diabetic emergencies.

3) Back Safe Program provides training in proper lifting, twisting, bending and carrying techniques.

4) "Tailgate" Safety Sessions: Cal/OSHA regulations require "tailgate" safety sessions for specified employees. In accordance with these regulations, "tailgate" safety sessions shall be conducted every ten (l0) days. The topics for such sessions shall be pertinent to the risks the employees face.

5) Driver Awareness instruction is designed to build employees' and volunteers' safety awareness of safe driving habits, both on and off the job.

C. The District requires employees to successfully complete, and maintain certification in, any training program mandated by Federal or State statutes or regulations. It is the department head's responsibility to ensure compliance with applicable Federal or State statutes or regulations. The District through the Risk Manager may require employees to successfully complete any additional training deemed appropriate.

D. All training programs provided shall be documented by completion of the Safety Training Certificates (Exhibit 7). The Risk Manager shall retain copies of each Safety Training Certificate for each employee.

SECTION VIII: PERSONAL PROTECTIVE EQUIPMENT AND CLOTHING

Effective personal protection is essential for employees who may be exposed to potentially hazardous substances or operations, or who perform jobs that have an inherent injury potential. Employees shall utilize proper personal protective equipment and clothing as deemed appropriate by their supervisor. The District shall supply the following items:

1. Hard hats;
2. Reflective clothing;
3. Sound suppressors;
4. Face shields and goggles;
5. Respirators;
6. Gloves;
7. Rubber boots; and
8. Safety shoes - Employees who are required to wear safety shoes and who have been reimbursed for the cost of such safety shoes shall wear them at all times. Failure to wear safety shoes may result in discipline.

SECTION IX: VEHICLE FLEET SAFETY POLICY

The operation of vehicles is required in many aspects of local government employment. The purpose of the Vehicle Fleet Safety Policy is to ensure that acceptable standards of proficiency and safety are maintained by each public official, department head, and employee who operates a vehicle on District business. For the purposes of Section X, the term "employee" shall include any public official, department head or employee.

A. Responsibilities:

1. Selection of employees who will be required to drive full or part-time shall be done with care and coordinated between the District General Manager and department head.

2. Motor Vehicle Records Check: The District General Manager may run a Motor Vehicle Records Check on any employee or volunteer driving a vehicle on District business. Vehicle Operator Records shall be maintained by the District General Manager.

3. The District General Manager or their designee shall coordinate District Vehicle Fleet Safety and Loss Control programs.

4. The District General Manager or their designee shall be responsible for the maintenance and repair of motor pool vehicles and shall coordinate the maintenance and repair of vehicles with the department head or their designee.

B. Guidelines for Use of Vehicles by Employees:

1. Only District officials and employees may operate or ride in District vehicles.

2. All vehicles used for District business shall be operated in a safe and economical manner and District vehicles shall not be used for activities that may damage the vehicles.

3. Driver's License: All drivers shall have a valid California Driver's license for the vehicle operated and personal vehicle insurance coverage policy in force and effect.

4. Motor Vehicle Laws: All applicable motor vehicle laws shall be adhered to. The driver shall pay fines or penalties levied for violations for which the driver is directly responsible.

5. Authorized Persons: No unauthorized person shall be allowed to either operate or ride in District vehicles. Transporting family members in District vehicles shall be allowed only when an immediate family member is accompanying an employee on official out-of- District business and only upon the prior written approval of the Department Head and District General Manager.

This provision does not prevent the transportation of independent contractors or members of the public in District vehicles when such transportation is provided in accordance with a specific District program and for a public purpose (e.g., water, wastewater, fire and/or lighting transporting members of the public to medical appointments).

6. Seat Belt Use: All District-owned vehicles shall be equipped with seat belts and restraint systems. Private vehicles being used on District business shall also be equipped with seat belts. All persons in a District vehicle or in a private vehicle being used on District business must use seat belts any time the vehicle is in motion. The driver of the vehicle is responsible for ensuring that all occupants of the vehicle are wearing seat belts before the vehicle is put into motion.

7. Personal Liability: Employees may be held personally liable for damage to District equipment and other penalties may be assessed if damage occurs to a District vehicle through negligence or illegal

activity. Employees may also be held personally liable when, outside the course and scope of their employment, they cause damage to other persons or property while driving a District vehicle.

8. Keys shall not be left in unattended vehicles, even when parked in secured enclosures.

9. Personal property such as radios or air conditioners shall not be attached to a District vehicle.

10. All vehicle collisions or property damage accidents will be reported and investigated as per policy.

11. District vehicles shall be used for official use only.

12. Vehicles will be operated only when they are in safe operating condition. Each employee driving a vehicle on business shall inspect the vehicle to ensure that the vehicle is in sound operating condition. A checklist (attached hereto as Exhibit **8**) is included in each vehicle.

13. Any employee performing work which requires the operation of a District vehicle or piece of equipment must notify their immediate supervisor in those cases where their license is expired, suspended or revoked; and/or is unable to obtain an operational permit from an appropriate State department or agency. Failure to report an expired, suspended or revoked license shall be cause for disciplinary action.

14. No employee shall drive a District vehicle or piece of equipment unless certified to operate it by the employee's supervisor.

15. Insurance Requirements for Personal Vehicle Use: Any employee using a personal vehicle on District business shall be required to maintain auto liability insurance with minimum coverage levels of $300,000 combined single limit or $100,000/person $300,000/occurrence for bodily injury liability and property liability. In the event of a non-preventable vehicle accident or an accident in which the District employee is not at fault, the District will reimburse the employee's personal deductible to a maximum of $250.00.

C. General Vehicle Policies:

1. Driver's Awareness Training: The District may require that employees or volunteers driving vehicles on District business satisfactorily complete a driver's awareness class.

2. Hearing and Vision Test: The District may require that employees or volunteers driving vehicles on District business satisfactorily complete a yearly hearing and vision test and answer a medical questionnaire.

3. Storage of Vehicles: Except upon prior written approval of the District General Manager and Department Head, District vehicles shall be stored at District yard(s) as designated by District General Manager. An employee may be granted permission to take a District vehicle home overnight when attendance at official District business takes place late at night after normal working hours or early in the morning prior to normal working hours. This policy shall not apply to those departments where alternative storage arrangements are necessary to promote public health and safety.

4. Each driver's privilege to operate a vehicle on official business extends only as long as the driver operates the vehicle in a safe and efficient manner. A record of "preventable" accidents shall be cause for appropriate disciplinary action.

5. Vehicles shall contain appropriate warning and safety devices as needed.

6. All vehicular accidents involving District vehicles or personal vehicles used on District business, no matter how minor, shall be investigated and reported promptly in accordance with Section V: Incident/Loss Investigations.

SECTION X: VIOLENCE IN THE WORKPLACE - ANTI-VIOLENCE POLICY

The District is committed to providing a safe and secure working environment to its public officials and employees, and has established this anti-violence policy.

A. DEFINITIONS:

- Workplace violence: any assault or battery, or stalking as prohibited by Penal Code section 646.9 at the workplace. Workplace violence does not include lawful acts of self-defense or defense of others.
- Abuse: language that condemns or vilifies usually unjustly, intemperately, and angrily; or physical maltreatment.
- Battery: the unlawful touching of another without their consent.
- Assault: Any willful attempt or threat to inflict injury upon another person, when coupled with an apparent present ability so to do, and any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm. An assault may be committed without actually touching, or striking, or doing bodily harm to the person of another (e.g., lifting a fist in a threatening manner).
- Threat: a knowing and willful statement or course of conduct that would place a reasonable person in fear for their safety, or the safety of their immediate family, and that serves no legitimate purpose.
- Intimidation: to make timid or fearful; frighten; to compel or deter by or as if by threats. Such fear must arise from the willful conduct of the accused, rather than from some mere temperamental timidity of the victim; however, the fear of the victim need not be so great as to result in terror, panic or hysteria.

B. GENERAL POLICIES:

Any form of violence is not tolerated, whether obvious and overt, such as physical assault and verbal abuse; or subtle, such as intimidation and threatening body language that are more difficult to quantify. It is mandatory that employees report any instances or threats of workplace violence. Examples include, but are not limited to:

1. Hitting or shoving an individual, or threatening to do so.
2. Verbal abuse in person or by telephone, including voice mail.
3. Written abuse by U.S. mail, intra- or inter-office mail, or by e-mail.
4. Harassing surveillance or stalking.
5. Unauthorized possession or implied use of firearms or any type of weapon.
6. Destruction or threat of destruction of District property.
7. Making either direct or veiled verbal threats of harm (i.e., predicting that bad things are going to happen to a co-employee or supervisor).
8. Words or actions that are extremely unusual, disruptive and/or completely inconsistent with the workplace.

Any violent act or threat against a person's life, health, family, or property, directly or indirectly, regardless of intent, made by or to any District employee is unacceptable. Such act, if caused by a District employee, will result in discipline, up to and including separation from District employment. This policy applies to all

threats or acts of violence made on District property, owned or leased, or which arise out of District employment.

If a violent act results in an injury to a District employee, the District may report the incident to the appropriate law enforcement agency. Nothing in this policy shall be construed as prohibiting an employee from reporting an incident to a law enforcement agency.

C. PROCEDURE: In the event of an incident, the target employee shall, if possible:

1. IMMEDIATE DANGER: Dial 9-1-1 or 9-9-1-1 for emergency assistance. The District is responsible for training employees on how to summon emergency help from their particular offices or work sites.

2. POTENTIALLY VIOLENT SITUATION:

   (a) Stay calm;

   (b) Speak in a calm voice, businesslike, and clearly;

   (c) Be careful of your language - do not be verbally abusive;

   (d) Be non-threatening;

   (e) Keep a distance;

   (f) Attempt to position yourself so that office furniture or other objects separate you and the perpetrator;

   (g) Position yourself so that an exit route is accessible;

   (h) Do not touch the perpetrator;

   (i) Do not attempt to physically disarm a perpetrator holding a weapon;

   (j) Obey the perpetrator's orders when you are physically in danger.

3. POST INCIDENT:

   (a) The target employee shall immediately notify their department head and Risk Manager. If the employee's department head is the perpetrator, the notification shall be made only to Risk Manager.

   (b) A "Workplace Violence Report" (attached as **Exhibit 9**) shall be completed by the target employee and forwarded to Risk Management within twenty-four hours of the incident.

   (c) Upon notification from the target employee and receipt of the "Workplace Violence Report", the Risk Manager shall conduct an investigation. The depth of the investigation shall be commensurate with the severity of the incident.

   (d) The Risk Manager shall make a decision whether to convene the Threat Management Team for review and appropriate action. The Risk Manager may request assistance from one or more members of the Threat Management Team without convening the entire Team.

   (e) The Risk Manager's findings shall be put in writing. Copies of said findings shall be provided to affected employees.

   (f) To the extent possible, confidentiality of the facts and circumstances surrounding an incident of workplace violence will be maintained. All employees involved in the incident and/or

investigation, whether the target employee, perpetrator or witnesses, shall not discuss the incident with anyone other than the Risk Manager, District Counsel, or Threat Management Team. Any requests for information, whether verbal or written, shall be referred to Risk Management.

SECTION XI: ERGONOMICS

Ergonomics is the science of fitting workplace conditions and job demands to the capabilities of employees. Ergonomics principles are used to improve the "fit" between the worker and workplace using worksite evaluation, engineering controls, administrative controls and training.

A. DEFINITIONS:

Administrative Controls: Policies or work practices that prevent or minimize exposure to risk factors (i.e., job rotation, mini-breaks, varying work tasks, limiting overtime).

Engineering Controls: Improving the physical design of the workstation or work area, providing necessary equipment and accessories, changing the way a job is done, or adjusting the workstation layout and equipment.

Musculoskeletal Disorders, Repetitive Motion Injuries (RMIs): Clinically diagnosed repetitive injury of the muscles, tendons, ligaments, peripheral nerves, joints, cartilage, bones and/or supporting vessels in either the upper/lower extremities or back, which are associated with ergonomic risk factors and which are not the result of acute or instantaneous events.

Worksite Evaluation: Safety and health review that identifies jobs and workstations that may contain musculoskeletal hazards, the risk factors that pose the hazards, and the causes of the risk factors.

B. RESPONSIBILITIES:

Department Heads and Supervisors:

1. Ensure implementation of the ergonomics program within their Department;
2. Provide corrective action as necessary and practical to modify or replace equipment, machinery and tools which are found to create RMIs;
3. To the extent feasible, ensure employees are provided with and use appropriate tools, equipment and materials that minimize the risk of RMIs;
4. Implement to the extent possible administrative controls to limit the risk of RMIs within their department;
5. Implement to the extent possible engineering controls to limit the risk of RMIs within their department.

Employees:

1. Follow procedure to ensure equipment is properly maintained in good condition;
2. Attend ergonomic training as required and apply the knowledge and skills acquired to actual job tasks or work activities;
3. Utilizing the Injury or Illness Incident Report (Exhibit 2), report signs and symptoms of RMIs and perceived work related hazards to supervision.
4. Report damaged, malfunctioning tools and equipment or materials to supervision.

C. WORKSITE EVALUATION:

1. Worksite evaluations shall be conducted when a job, process or operation has caused a RMI diagnosed by a licensed physician to more than one employee performing a job process or operation of identical work activity (e.g., word processing), and occurring within a twelve-month period.

2. Worksite evaluations shall be conducted when employees have reported signs and symptoms of RMIs to supervision.

3. Department Heads shall designate a supervisor responsible for conducting worksite evaluations within their department. Such supervisor shall work with the Risk Manager or their designee in conducting such evaluation.

D. TRAINING:

Employees shall receive training that includes:

1. The Ergonomics Program;
2. Exposures that have been associated with RMIs;
3. The symptoms and consequences of injuries caused by repetitive motion;
4. The importance of reporting symptoms and injuries to their supervisor;
5. Methods used to minimize RMIs.

E. RECORDKEEPING:

Accurate records will be maintained by Risk Management of:

1. Reports from employees of symptoms of RMIs and any perceived work related ergonomic risks;
2. Ergonomic worksite evaluations conducted in the workplace;
3. Prevention or control measures implemented to prevent or minimize exposure to work related ergonomic risk factors; and
4. Training records.

SECTION XII: EMERGENCY EVACUATION PROCEDURES

The following evacuation procedures can be used for a variety of events such as fire, bomb threat, and earthquake. It is the responsibility of all District personnel to be familiar with the general evacuation procedure for their location. During an evacuation, all District personnel must assist members of the public, visitors and contractors to exit the premises. The San Miguel Fire Department and Facilities have implemented specific evacuation procedures for their facilities and personnel of those facilities must be familiar with those procedures.

A. Responsibilities (Department Head):

1. Department Heads shall be responsible for appointing an Evacuation Coordinator at each separate location. Department Heads and Evacuation Coordinators shall oversee the evacuation of their own department.

2. Department Heads shall be responsible for assessing whether any employee requires assistance in an evacuation. If an employee requires assistance, the Department Head shall assign at least two employees to assist in the event of an evacuation or other emergency that may occur.

3. Department Heads and/or the departmental Evacuation Coordinator are responsible for making sure all employees are accounted for at the assembly area. The assembly areas are set forth on **Exhibit 10**

4. Department Heads are responsible for conducting emergency evacuation drills on an annual basis.

B. Responsibilities (Employees):

1. If an evacuation alarm sounds or it becomes necessary to evacuate due to smoke, a bomb threat, or other emergency, evacuate immediately in a safe and orderly manner and walk to your assembly area (Exhibit 10).

2. Know the location of the nearest emergency exit in all areas you may enter.

3. Assist any employee who is disabled.

4. Assist visitors who are on District property during emergencies.

5. Do not use elevators.

6. Stay assembled by department until further instructions are received.

SECTION XIII: BOMB THREAT PROCEDURE

A. Receiving a Bomb Threat by Telephone:

1. Remain calm and be courteous. Listen, do not interrupt the caller. Keep the caller talking. If the caller seems agreeable to conversation, ask questions like the following and write down their responses.

   a. What kind of bomb or device is it?

   b. How many devices did you place?

   c. When will it/they go off? At a certain hour?

   d. How much time remains until it goes off?

   e. Where is it located?

2. Use the Threatening Call Checklist (attached hereto as **Exhibit 11**) to record information concerning the bomb threat. Provide this checklist to law enforcement when they arrive.

3. If possible, pass a note to another employee asking them to contact law enforcement while on the telephone with the individual making the bomb threat. If not possible, the employee receiving the bomb threat shall immediately contact law enforcement by dialing 9-911 or 911.

4. Evacuate the building in accordance with the Evacuation Procedure.

5. Re-enter the building ONLY AFTER clearance from law enforcement.

B. Receiving or Discovering a Suspicious Object or Package:

1. Letters and Parcel Bomb Recognition Points:

   • Foreign mail, airmail, and/or special delivery.
   • Excessive postage.

• Handwritten or poorly typed address.
• Incorrect titles or title but no name.
• Misspellings of common words.
• Oily stains, discolorations or odors.
• No return address.
• Excessive weight.
• Lopsided or uneven envelope.
• Protruding wires or aluminum foil.
• Excessive security material such as masking tape, string, etc.
• Visual distractions or ticking sound.
• Marked with restricted endorsements such as “Personal” or “Confidential.”
• Parcel or letter that is left outside the door or placed in an office that cannot be identified and nobody knows where it came from.

2. Protocol:

• Do not attempt to touch or move the object.
• Notify law enforcement by dialing 9-911 or 911.
• Do not change your environment (e.g., do not answer the telephone or turn lights off).
• Evacuate the building in accordance with the Evacuation Procedure.
• Re-enter the building ONLY AFTER clearance from law enforcement.

SECTION XIV: ANTHRAX AND OTHER BIOLOGICAL AGENT THREATS:

A. Handling of Suspicious Packages or Envelopes

1. Identifying Suspicious Package or Envelope: Inappropriate or Unusual Labeling:

- Excessive postage.
- Handwritten or poorly typed addresses.
- Misspellings of common words.
- Strange return address or no return address.
- Incorrect titles or title without a name.
- Not addressed to a specific person.
- Marked with restrictions, such as “Personal,” “Confidential, or “Do not x-ray.”
- Marked with any threatening language.
- Postmarked from a city or state that does not match the return address.

Appearance:

- Powdery substance felt through or appearing on the package or envelope.
- Oily stains, discolorations, or odor.
- Lopsided or uneven envelope.
- Excessive packaging material such as masking tape, string, etc.

Other Suspicious Signs:

- Excessive weight.

- Ticking sound.
- Protruding wires or aluminum foil.

If a package or envelope appears suspicious, DO NOT OPEN IT.

2. Protocol for Handling Suspicious Packages or Envelopes:

   • Do not shake or empty the contents of any suspicious envelope or package.

   • Do not carry the package or envelope, show it to others or allow other to examine it.

   • Put the package or envelope down on a stable surface; do not sniff, touch, taste, or look closely at it or at any contents that may have spilled.

   • Cover the envelope or package with anything (e.g., clothing, paper, trash can, etc.) and do not remove the cover.

   • Alert others in the area about the suspicious package or envelope. Leave the area, close any doors, and take actions to prevent others from entering the area. If possible, shut off the ventilation system.

   • WASH hands with soap and water to prevent spreading potentially infectious material to face or skin. Seek additional instructions for exposed or potentially exposed persons.

   • Notify law enforcement, your supervisor, and the Risk Manager.

   • If possible, create a list of persons who were in the room or area when this suspicious letter or package was recognized and a list of persons who also may have handled this package or letter. Give this list to your supervisor, Risk Manager and law enforcement agency.

3. Envelope or Package with Powder and Powder Spills Out onto Surface:

   • DO NOT try to clean up the powder. COVER the spilled contents immediately with anything (e.g., clothing, paper, trash can, etc.) and do not remove this cover.

   • Leave the room and close the door, or section off the area to prevent others from entering.

   • Wash your hands with soap and water to prevent spreading any powder to your face.

   • Report the incident to law enforcement, your supervisor and Risk Management.

   • Remove heavily contaminated clothing as soon as possible and place in a plastic bag or other container that can be sealed. This bag should be given to the emergency responders for proper handling.

   • Shower with soap and water as soon as possible.

   • If possible, list all people who were in the room or area, especially those who had actual contact with the powder. Give this list to Risk Management and law enforcement.

4. Evacuation Procedure:

   • All employees shall in a safe and orderly manner exit the building. However, employees shall remain in the vicinity of the building until released by Public Health and Law Enforcement.

   • The employee(s) who handled the envelope or package or were in the immediate vicinity of the envelope or package shall exit the building in a safe and orderly manner, but shall separate themselves from other employees who were not in the immediate vicinity of the envelope or package. All employees shall not leave until released by Public Health and Law Enforcement.

SECTION XV: HEAT ILLNESS PREVENTION

These guidelines apply to employees that are exposed to environmental risk factors for heat illness.

A. DEFINITIONS:

• Acclimatization: Temporary adaptation of the body to work in the heat that occurs gradually when a person is exposed to it. Acclimatization peaks in most people within four to fourteen days of regular work for at least two hours per day in the heat

• Heat Illness: A serious medical condition resulting from the body's inability to cope with a particular heat load, and includes heat cramps, heat exhaustion, heat syncope and heat stroke. Environmental Risk Factors for Heat Illness: Working conditions that create the possibility that heat illness could occur, including air temperature, relative humidity, radiant heat from the sun and other sources, conductive heat sources such as the ground, air movement, workload severity and duration, protective clothing and personal protective equipment worn by employees.

• Personal Risk Factors for Heat Illness: Factors such as an individual's age, degree of acclimatization, health, water consumption, alcohol consumption, caffeine consumption, and use of prescription medication that affect the body's water retention or other physiological responses to heat

• Preventative Recovery Period: A period of time to recover from the heat in order to prevent heat illness

• Shade: Blockage of direct sunlight. Canopies, umbrellas and other temporary structures or devices may be used to provide shade. One indicator that blockage is sufficient is when objects do not cast a shadow in the area of blocked sunlight. Shade is not adequate when heat in the area of shade defeats the purpose of shade, which is to allow the body to cool. For example, a car sitting in the sun does not provide acceptable shade to a person inside it, unless the car is running with air conditioning.

B. ACCLIMATIZATION: The ability to acclimatize varies among workers. Generally, individuals in good physical condition acclimatize more rapidly than those in poor condition. Approximately one week of gradually increasing the workload and time spent in the hot environment will usually lead to full acclimatization. On the first day the individual performs 50 percent of the normal workload and spends 50 percent of the time in the hot environment. Each day, an additional 10 percent of the normal workload and time is added; so that by day six, the worker is performing the full workload for an entire day. The exposure time should be at least two hours per day for acclimatization to occur.

C. PROVISION OF WATER: The District will provide access to potable drinking water for employees. When environmental risk factors for heat illness exist, water shall be provided in sufficient quantity at the beginning of the work shift to provide one quart per employee per hour for drinking for the entire shift (one gallon every four hours). Employees may begin the shift with smaller quantities of water if they have effective procedures for replenishment during the shift as needed to allow employees to drink one quart or more per hour. The frequent drinking of water shall be encouraged. Employees are also encouraged to begin drinking water prior to work.

D. ACCESS TO SHADE: Employees suffering from heat illness, or believing a preventative recovery period is needed, shall be provided access to an area with shade that is either open to the air or provided with

ventilation or cooling for a period of no less than five minutes. Such access to shade shall be permitted at all times. Examples of shade areas are offices or shop buildings or vehicles with air conditioning.

When working in remote areas where shade is not readily available, supervisors shall ensure that vehicles with operative air conditioners are available at the remote worksite or an alternative device (canopy, umbrella) is available at the remote worksite.

E. HEAT ILLNESS SYMPTOMS AND FIRST AID:

1. Heat Cramps:

   • Symptoms: Painful spasms, usually in leg and abdominal muscles; heavy sweating.

   • First Aid: Get the victim to a cooler location. Lightly stretch and gently massage affected muscles to relieve spasms. Give sips of up to a half glass of cool water every 15 minutes (do not give liquids with caffeine or alcohol). Discontinue liquids if victim is nauseated.

2. Heat Syncope:

   • Symptoms: Faintness, dizziness, headache, increased pulse rate, restlessness, nausea, vomiting, brief loss of consciousness.

   • First Aid: Get the victim to lie down in the shade or cool area, elevate the feet, drink fluids, and refrain from vigorous activities.

3. Heat Exhaustion:

   • Symptoms: Heavy sweating, but skin may be cool, pale or flushed; weak pulse. Normal body temperature is possible, but temperature will likely rise. Fainting or dizziness, nausea, vomiting, exhaustion and headaches are possible.

   • First Aid: Get victim to lie down in a cool place. Loosen or remove clothing. Apply cool, wet clothes. Fan, or move victim to air-conditioned place. Give sips of water if victim is conscious. Be sure water is consumed slowly. Give half a glass of cool water every 15 minutes. Discontinue water if victim is nauseated. Seek immediate medical attention if vomiting occurs.

4. Heat Stroke:

   • Symptoms: High body temperature (105+); hot, red, dry skin; rapid, weak pulse; and rapid shallow breathing. Victim will probably not sweat unless victim was sweating from recent strenuous activity; possible unconsciousness.

   • First Aid: Call 911 or emergency medical services immediately or immediately get the victim to a hospital. Delay can be fatal. Move victim to a cooler environment. Remove clothing. Try a cool bath, sponging, or wet sheet to reduce body temperature. Watch for breathing problems.

F. TRAINING: Training in the following topics shall be provided to all supervisory and non- supervisory employees who have exposure to environmental risk factors for heat illness.

- Environmental and personal risk factors for heat illness;
- The District’s policy for dealing with heat illness;

• The importance of frequent consumption of small quantities or water, up to 4 cups per hour under extreme conditions of work and heat;

• The importance of acclimatization;

• The different types of heat illness and the common signs and symptoms of heat illness;

• The importance of immediately reporting to the employer, directly or through the employee's supervisor, symptoms or signs of heat illness in themselves or in co-workers;

• The procedures for responding to symptoms of possible heat illness;

• Procedures for contacting emergency medical services and if necessary for transporting employees to a point where they can be reached by emergency medical services;

• How to provide clear and precise directions to the worksite.

In addition to the training set forth above, supervisors who are assigned to the supervision of employees working in the heat, shall be trained regarding the procedures necessary to implement the heat illness policy and the procedures the supervisor is to follow when an employee exhibits symptoms consistent with possible heat illness including emergency response procedures.

SECTION XVI: DISCIPLINE

Appropriate disciplinary action may be imposed upon an employee whenever reasonable cause exists justifying such disciplinary action. Any disciplinary action warranted shall be in accordance with the Personnel Policies, Rules and Regulations of the San Miguel Community Service District. The employee retains the right to challenge the disciplinary action through the regular grievance procedure.

EXHIBIT 1
Department Inspection Form

Use this checklist to help you identify and prevent workspace and surface hazards in your workplace. Once all items have passed final inspection, keep the final checklist (with the latest date) as a record of passed inspection for five years after the completion date. If any of the inspection options do not apply, cross them off the list.

Inspection Date: _____

Inspection Type: ☐ Initial ☐ Post-Incident
☐ Periodic ☐ Change in Process
☐ Final (upon completion of correction action – **keep only this copy in the file**)

General Safe Work Practices

Pass	Fail	
☐	☐	Are office work sites clean and orderly?
☐	☐	Are work surfaces kept dry or are appropriate means taken to ensure the surfaces are slip-resistant?
☐	☐	Are covered metal waste cans used for oily and paint-soaked waste?
☐	☐	Are all work areas adequately illuminated?
☐	☐	Are all spilled materials or liquids cleaned up immediately?
☐	☐	Are combustible scrap, debris and waste stored safely and removed promptly from the work areas?
☐	☐	Are all oil- and gas-fired devices equipped with flame failure controls that will prevent flow of fuel if pilots or main burners are not working?
☐	☐	Are all floor openings covered or otherwise guarded?

Corrective Action Required (list action to be taken, by whom and by what date)

_____

_____

_____

Walkways

Pass	Fail	
☐	☐	Are aisles and passageways kept clear?
☐	☐	Is there safe clearance for walking in aisles where motorized or mechanical handling equipment is operating?
☐	☐	Are aisles or walkways that pass near moving or operating machinery arranged so employees will not be subjected to potential hazards?
☐	☐	Is adequate headroom provided for the entire length of any aisle or walkway?
☐	☐	Are bridges provided over conveyors and similar hazards?
☐	☐	Are aisles and walkways marked as appropriate?
☐	☐	Are materials or equipment stored in such a way that sharp projections will not interfere with the walkway?
☐	☐	Are standard guardrails provided wherever aisle or walkway surfaces are elevated more than 30-inches above any adjacent floor or the ground?
☐	☐	Are changes of direction or elevation readily identifiable?

Corrective Action Required (list action to be taken, by whom and by what date)

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Floor and Wall Openings

Pass	Fail	
☐	☐	Are floor openings guarded by a cover, guardrail or equivalent on all sides (except at entrances to stairways and ladders)?
☐	☐	Are skylight screens of such construction and mounting that they will withstand a load of at least 200 pounds?
☐	☐	Are grates or similar type covers over floor openings of such design that foot traffic or rolling equipment will not be affected by the grate spacing?
☐	☐	Is the glass in windows, doors and glass walls of sufficient thickness and type for the condition of use?
☐	☐	Are toeboards installed around the edges of permanent floor openings (where persons may pass below the opening)?

Corrective Action Required (list action to be taken, by whom and by what date)

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Stairs and Stairways

Pass	Fail	
☐	☐	Are standard handrails used on all stairways having four or more risers?
☐	☐	Do stairs have at least a 6'6" overhead clearance?
☐	☐	Are step risers on stairs uniform from top to bottom, with no riser spacing greater than 7.5 inches?
☐	☐	Where stairs or stairways exit directly into any areas where vehicles may be operated, are adequate barriers and warnings provided to prevent employees stepping into the path of traffic?
☐	☐	Are stairway handrails located between 30 and 34 inches above the leading edge of stair treads?
☐	☐	Is the vertical distance between stairway landings limited to 12 feet or less?
☐	☐	Are all stairways at least 22 inches wide?
☐	☐	Do stairs angle no more than 50 and no less than 30 degrees?
☐	☐	Are steps on stairs and stairways designed with a surface that renders them slip-resistant?
☐	☐	Do stairway handrails have at least 1.5 inches of clearance between the handrail and the wall or surface they are mounted on and capable of withstanding a load of 300 pounds applied in any direction?
☐	☐	Do stairway landings have a dimension measured in the direction of travel, at least equal to the width of the stairway?

Corrective Action Required (list action to be taken, by whom and by what date)

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Elevated Surfaces

Pass	Fail	
☐	☐	Are signs posted, when appropriate, showing the elevated surface load capacity?
☐	☐	Are dock boards or bridge plates used when transferring materials between docks and trucks or rail cars?
☐	☐	Are surfaces elevated more than 30 inches above the floor or ground provided with standard guardrails?

Pass	Fail	
☐	☐	Is a permanent means of access and egress provided to elevated storage and work surfaces?
☐	☐	Are all elevated surfaces (beneath which people or machinery could be exposed to falling objects) provided with standard 4-inch toeboards?
☐	☐	Is required headroom provided where necessary?
☐	☐	Is material on elevated surfaces piled, stacked or racked in a manner to prevent it from tipping, falling, collapsing, rolling or spreading?
☐	☐	Is there a means (i.e., crossover) to allow employees to safely cross over a horizontal belted or live roller conveyer without the employees' feet coming into contact with moving or movable elements of the conveyer?
☐	☐	Is there a means (i.e. crossover) to allow employees to safely crossover or cross a horizontal belted or live roller conveyor without the employee's feet coming into contact with moving or movable elements of the conveyor?

Corrective Action Required (list action to be taken, by whom and by what date)

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Workstations

Pass	Fail	
☐	☐	Are computer video display terminals (VDTs) positioned and movable to afford operator comfort?
☐	☐	Is there excessive screen glare due to background lighting on VDT screens? Are filters available if requested by employees?
☐	☐	Do employees complain of eyestrain or fatigue?
☐	☐	Are keyboards moveable to allow operators to find comfortable positions?
☐	☐	Are wrist rests and other protective devices available?
☐	☐	Are chairs and other work station furniture capable of being adjusted to accommodate person dimensions and comfort preferences?
☐	☐	Are any employees complaining of physical discomfort due to a workstation or repetitive task problem?

Corrective Action Required (list action to be taken, by whom and by what date)

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Exiting or Egress

Pass	Fail	
☐	☐	Are all exits kept free of obstructions?
☐	☐	Are all exits marked with an exit sign and illuminated by a reliable light source?
☐	☐	Are doors, passageways or stairways that are neither exits nor access to exits and which could be mistaken for exits appropriately marked "NOT AN EXIT," "STOREROOM" and the like?
☐	☐	Are exit signs provided with the word "EXIT" in lettering at least 5-inches high and the stroke of the lettering at least 1/2 inch wide?

Pass	Fail	
☐	☐	Is the number of exits from each floor of a building, and the number of exits from the building itself appropriate for the building occupancy load?
☐	☐	When ramps are used as part of required exiting from a building, is the ramp slope limited to 1 foot vertical and 12 feet horizontal?
☐	☐	Are there sufficient exits to permit prompt escape in case of emergency?
☐	☐	Are the directions to exits, when not immediately apparent, marked with visible signs?
☐	☐	Are exit stairways that are required to be separated from other parts of a building enclosed by at least two-hour fire-resistive construction in buildings more than four stories tall, and not less than one-hour fire-resistive construction elsewhere?
☐	☐	Are there at least two means of egress provided from elevated platforms, pits or rooms where the absence of a second exit would increase the risk of injury from hazardous substances?
☐	☐	Are special precautions taken to protect employees during construction and repair operations?
☐	☐	When exiting will be through frameless glass doors, glass exit doors, storm doors and such, are the doors fully tempered and designed to meet the safety requirements for human impact?

Corrective Action Required (list action to be taken, by whom and by what date)

_____

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Exit Doors

Pass	Fail	
☐	☐	Are doors that are required to serve as exits designed and constructed so that the way of exit travel is obvious and direct?
☐	☐	Can exit doors be opened from the direction of exit travel without use of a key or any special knowledge or effort when the building is occupied?
☐	☐	Are windows that could be mistaken for exit doors made inaccessible by means of barriers or railings?
☐	☐	Is a revolving, sliding or overhead door prohibited from serving as a required exit door?
☐	☐	Where exit doors open directly onto any street, alley or other area where vehicles may be operated, are adequate barriers and warnings provided to prevent employees from stepping into the path of traffic?
☐	☐	Where panic hardware is installed on a required exit door, will it allow the door to open by applying a force of 15 pounds or less in the direction of exit traffic?
☐	☐	Are doors on cold storage rooms provided with an inside release mechanism that will release the latch and open the door even if it's padlocked or otherwise locked on the outside?
☐	☐	Are doors that swing in both directions and located between rooms where there is frequent traffic provided with viewing panels in each door?

Corrective Action Required (list action to be taken, by whom and by what date)

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Environmental Controls

Pass	Fail	
☐	☐	Are all work areas properly illuminated?
☐	☐	Does the HVAC system provide at least the quantity of outdoor air required by the state Building Standards Code, Title 24, Part 2 at the time the building was constructed?
☐	☐	Are inspection records retained for at least 5 years?
☐	☐	Is the work area's ventilation system appropriate for the work being performed? Is the
☐	☐	HVAC system inspected at least annually, and problems corrected?

Corrective Action Required (list action to be taken, by whom and by what date)

_____

_____

_____

EXHIBIT 2
Report of Occupational Injury or Illness

[See CalOSHA Form on the Following Page]

State of California

EMPLOYER'S REPORT OF OCCUPATIONAL INJURY OR ILLNESS

Please complete in triplicate (type if possible) Mail two copies to:

OSHA CASE NO.

FATALITY ☐

Any person who makes or causes to be made any knowingly false or fraudulent material statement or material representation for the purpose of obtaining or denying workers compensation benefits or payments is guilty of a felony.

California law requires employers to report within **five days** of knowledge every occupational injury or illness which results in lost time beyond the date of the incident **OR** requires medical treatment beyond first aid. If an employee subsequently dies as a result of a previously reported injury or illness, the employer must file within **five days** of knowledge an amended report indicating death. In addition, every serious injury, illness, or death must be **reported immediately** by telephone or telegraph to the nearest office of the California Division of Occupational Safety and Health.

EMPLOYER

1. FIRM NAME
1a. Policy Number
2. MAILING ADDRESS: (Number, Street, City, Zip)
2a. Phone Number
3. LOCATION if different from Mailing Address (Number, Street, City and Zip)
3a. Location Code
4. NATURE OF BUSINESS; e.g.. Painting contractor, wholesale grocer, sawmill, hotel, etc.
5. State unemployment insurance acct.no
6. TYPE OF EMPLOYER: ☐ Private ☐ State ☐ County ☐ City ☐ School District ☐ Other Gov't, Specify: _____

INJURY OR ILLNESS

7. DATE OF INJURY / ONSET OF ILLNESS (mm/dd/yy)
8. TIME INJURY/ILLNESS OCCURRED _____ AM _____ PM
9. TIME EMPLOYEE BEGAN WORK _____ AM _____ PM
10. IF EMPLOYEE DIED, DATE OF DEATH (mm/dd/yy)
11. UNABLE TO WORK FOR AT LEAST ONE FULL DAY AFTER DATE OF INJURY? ☐ Yes ☐ No
12. DATE LAST WORKED (mm/dd/yy)
13. DATE RETURNED TO WORK (mm/dd/yy)
14. IF STILL OFF WORK, CHECK THIS BOX: ☐
15. PAID FULL DAYS WAGES FOR DATE OF NJURY OR LAST DAY WORKED? ☐ Yes ☐ No
16. SALARY BEING CONTINUED? ☐ Yes ☐ No
17. DATE OF EMPLOYER'S KNOWLEDGE /NOTICE OF INJURY/ILLNESS (mm/dd/yy)
18. DATE EMPLOYEE WAS PROVIDED CLAIM FORM FORM (mm/dd/yy)
19. SPECIFIC INJURY/ILLNESS AND PART OF BODY AFFECTED, MEDICAL DIAGNOSIS if available, e.g.. Second degree burns on right arm, tendonitis on left elbow, lead poisoning
20. LOCATION WHERE EVENT OR EXPOSURE OCCURRED (Number, Street, City, Zip)
20a. COUNTY
21. ON EMPLOYER'S PREMISES? ☐ Yes ☐ No
22. DEPARTMENT WHERE EVENT OR EXPOSURE OCCURRED, e.g.. Shipping department, machine shop.
23. Other Workers injured or ill in this event? ☐ Yes ☐ No
24. EQUIPMENT, MATERIALS AND CHEMICALS THE EMPLOYEE WAS USING WHEN EVENT OR EXPOSURE OCCURRED, e.g.. Acetylene, welding torch, farm tractor, scaffold
25. SPECIFIC ACTIVITY THE EMPLOYEE WAS PERFORMING WHEN EVENT OR EXPOSURE OCCURRED, e.g.. Welding seams of metal forms, loading boxes onto truck.
26. HOW INJURY/ILLNESS OCCURRED. DESCRIBE SEQUENCE OF EVENTS. SPECIFY OBJECT OR EXPOSURE WHICH DIRECTLY PRODUCED THE INJURYIILLNESS, e.g.. Worker stepped back to inspect work and slipped on scrap material. As he fell, he brushed against fresh weld, and burned right hand. USE SEPARATE SHEET IF NECESSARY
27. Name and address of physician (number, street, city, zip)
27a. Phone Number
28. Hospitalized as an inpatient overnight? ☐ No ☐ Yes If yes then, name and address of hospital (number, street, city, zip)
28a. Phone Number
29. Employee treated in emergency room? ☐ Yes ☐ No

ATTENTION This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes. See CCR Title 8 14300.29 (b)(6)-(10) & 14300.35(b)(2)(E)2.

Note: Shaded boxes indicate confidential employee information as listed in CCR Title 8 14300.35(b)(2)(E)2*.

EMPLOYEE

30. EMPLOYEE NAME
31. SOCIAL SECURITY NUMBER
32. DATE OF BIRTH (mm/dd/yy)
33. HOME ADDRESS (Number, Street, City,Zip)
33a. PHONE NUMBER
34. SEX ☐ Male ☐ Female
35. OCCUPATION (Regular job title, NO initials, abbreviations or numbers)
36. DATE OF HIRE (mm/dd/yy)
37. EMPLOYEE USUALLY WORKS _____ hours per day, _____ days per week, _____ total weekly hours
37a. EMPLOYMENT STATUS ☐ regular, full-time ☐ part-time ☐ temporary ☐ seasonal
37b. UNDER WHAT CLASS CODE OF YOUR POLICY WHERE WAGES ASSIGNED
38. GROSS WAGES/SALARY $ _____ per _____
39. OTHER PAYMENTS NOT REPORTED AS WAGESISALARY (e.g. tips, meals, overtime, bonuses, etc.)? ☐ Yes ☐ No

Completed By (type or print)

Signature & Title

Date (mm/dd/yy)

Please do not use this column

CASE NUMBER

OWNERSHIP

INDUSTRY

OCCUPATION

SEX

AGE

DAILY HOURS

DAYS PER WEEK

WEEKLY HOURS

WEEKLY WAGE

COUNTY

NATURE OF INJURY

PART OF BODY

SOURCE

EVENT

SECONDARY SOURCE

EXTENT OF INJURY

• Confidential information may be disclosed only to the employee, former employee, or their personal representative (CCR Title 8 14300.35), to others for the purpose of processing a workers' compensation or other insurance claim; and under certain circumstances to a public health or law enforcement agency or to a consultant hired by the employer (CCR Title 8 14300.30). CCR Title 8 14300.40 requires provision upon request to certain sta federal workplace safety agencies.

FILING OF THIS FORM IS NOT AN ADMISSION OF LIABILITY

EXHIBIT 3
Supervisor's Report of Accident

I. INJURED/ILL EMPLOYEE

Name:	**Job Title:**
Address:	**City:** **State:** **Zip:**
Home Phone No: ( )	**Department:** **Ext:**
Work Phone No: ( )	**Usual schedule:** **am / pm.** TO: **am / pm**
# hrs Usually works:	**Work days:** **Mon** **Tues** **Wed** **Thu** **Fri** **Sat** **Sun**
Direct Supervisor: **Ext:**	

II. FACTS RELATED TO INJURY/ILLNESS

Date/time of injury or onset of illness: / / at : am / pm	**Any witness(es)? No Yes***	
Date/time the employee began work: / / at : am / pm	***Witness Name(s)**	**Phone No.**
Date of supervisor's knowledge or notice of injury/illness: / /		
Where on campus did injury/illness occur (department/room/location outside):		
Were other employees injured? Yes No If yes, who?	**Was an outside agency/person responsible? Yes No If so, who?**	
Did injury/illness result in First Aid? Yes No	**If employee died, date/time of death:**	

Specific injury/illness and part(s) of body affected: (i.e., broken finger on right hand, tendonitis in left elbow, etc.)

What was employee doing when event occurred? (i.e., lifting, keyboarding, loading boxes on truck, cleaning classroom, driving tractor, etc.)

What office equipment, chemicals, or tools was employee using when the event occurred (i.e., computer equipment, tools, machinery)?

Describe how injury/illness occurred. If more space is needed, please attach separate sheet of paper:

Could anything be done to prevent injuries/illnesses of this type? What course of action do you propose?

Signature of Supervisor **Date**

EXHIBIT 4
Employee Witness Report

[See CalOSHA Form on the Following Page]

State of California
DEPARTMENT OF INDUSTRIAL RELATIONS
DIVISION OF OCCUPATIONAL SAFETY AND HEALTH

INSPECTION NUMBER_____

EMPLOYEE/WITNESS STATEMENT

My Name is _____

My home address is _____

I am employed by _____

as a _____

Do I have your permission to record this interview? ◯ Yes ◯ No
Would you please write what you know with regards to the accident/violate condition on this form? ◯ Yes ◯ No
Do you wish for me (_____) to write your statement? ◯ Yes ◯ No

I offer the following statement recorded in the presence of _____,
Division of Occupational Safety and Health, Department of Industrial Relations, State of California.

I have given this statement freely and without coercion; it represents the facts pertaining to the above referred accident to the best of my knowledge and belief.

Signed, this _____ day of _____, 2017 _____
(Signature)

_____ _____
Witnessed by Title

State of California
DEPARTMENT OF INDUSTRIAL RELATIONS
DIVISION OF OCCUPATIONAL SAFETY AND HEALTH

INSPECTION NUMBER_____

EMPLOYEE/WITNESS STATEMENT

Initial_____

EXHIBIT 5
Vehicle Accident Report

This report is to be completed if you are in an accident while driving a District vehicle or while driving your personal vehicle on District business.		
1. Date Report Prepared	2. Information Supplied By	3. Employer Name
4. Employer Phone Number	5. Date of Accident	6. Time of Accident
7. Location of Accident (city, state, cross streets, etc.)		

DRIVER AND VEHICLE INFORMATION

DISTRICT VEHICLE	
8. Name of Driver	9. Driver's DOB
10. Driver's Address	
11. Driver's Telephone No.	12. Driver's License No.
13. District Vehicle Number (if applicable)	
14. Purpose for which vehicle was being used	
15. Year, Make, and Model of Vehicle	16. License Plane No. and State
17. Vehicle Identification No.	18. □ District Vehicle □ Personal Vehicle
19. Describe the Damage to the Vehicle	

OTHER VEHICLE OR PROPERTY	
20. Name of Driver	21. Driver's DOB
22. Driver's Address	
23. Driver's Telephone No.	24. Driver's License No.
25. Vehicle owner's name and address (if different) Insurance company Insurance agent name address and phone number	
26. Year, Make, and Model of Vehicle	27. License Plane No. and State
28. Describe the Damage to the Vehicle	

INJURED

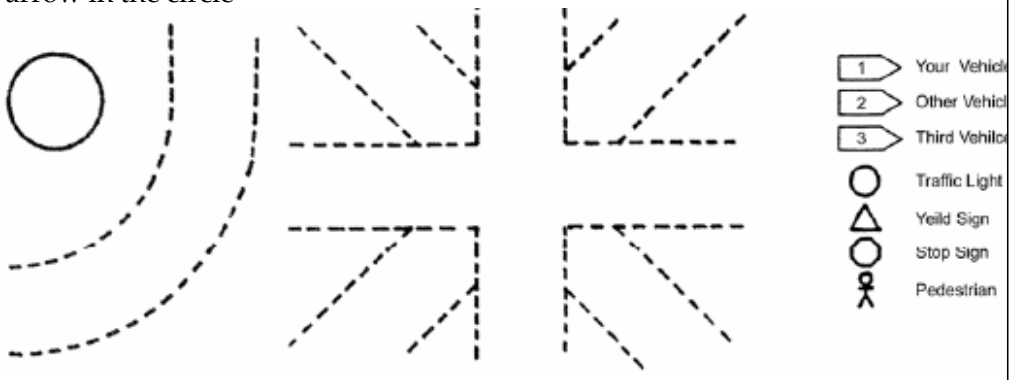
Name	Address	Phone Number
29.		
30.		
31.		

WITNESSES OR PASSENGERS

Name	Address	Phone Number
32.		
33.		
34.		

Use one of these outlines to sketch the scene of your accident. Show names of streets, direction and position of the automobiles, and point of contact. Use a solid line to show the path before the accident and a dotted line to show the path after the accident.

Indicate North with an arrow in the circle



LIGHT
(check one)
□ Dawn □ Daylight
□ Darkness- street lights
□ Darkness-no street lights
□ Dusk

ROAD CHARACTER
(check one)
□ Level □ Curve
□ Hillcrest □ Straight
□ On grade

WEATHER
(check one)
□ Clear □ Raining
□ Snowing □ Fog

ROAD SURFACE
(check one)
□ Dry □ Muddy
□ Wet □ Icy
□ Snowy

35. Law enforcement agency notified	36. Case number

37. Citation issued, to whom and for what reason

38. Brief description of accident (give speeds, violations, etc.)	
I authorize the release to my employer of all records relevant to this accident. It is understood that my employer will use the information to verify who was at fault and determine my eligibility for appropriate benefits. This authorization also applies to insurance companies, workers' compensation carriers, and organizations administering benefit programs. This authorization will remain in effect throughout the investigation of this accident. A photocopy of this authorization will be as valid as the original.	
Employee Name	Date
Employee Signature	

EXHIBIT 6
Employee Hazard Report

Employee Hazard Information

1. Date of Hazard Report:	2. Location of Hazard:
3. Employee Name: (Optional)	**4. Name of Supervisor Hazard Report Submitted to:**

5. Describe the hazard: (Attach additional pages, details, documents, photos, etc.)

6. Corrective action: (Propose a solution to remove or reduce the hazard)

Supervisor Use Only

For Supervisor Use

7. Review the Employee Hazard Report procedure to obtain applicable timelines and complete this form. Investigate and analyze the reported hazard. Review your conclusions with your manager and Risk Manager or designee. Record your analysis and response below:

8. Manager's Name:	9. Date reviewed with Manager:
10. Department Safety Coordinator's Name:	**11. Date reviewed with Safety**
12. Responding Supervisor:	**13. Date response to employee: (if not**

EXHIBIT 7
Safety Training Certificate

Name of Trainer: _____

Company Name: _____

Training Subject: _____

Training Materials Used:

_____

_____

_____

_____

Name of Employee: _____ Date of Hire: _____

I, the undersigned employee, hereby certify that I have received training in the following areas:

- ☐ The potential occupational hazards in general in the work area and associated with my job assignment.
- ☐ The Hazardous Materials Policy, which indicate the safe work conditions, safe work practices and personal protective equipment required for my work.
- ☐ The hazards of any chemicals to which I may be exposed and my right to information contained on safety data sheets for those chemicals, and how to understand this information.
- ☐ My right to ask any questions, or provide any information to the employer on safety either directly or anonymously, without any fear of reprisal.
- ☐ Disciplinary procedures the employer will use to enforce compliance with Hazardous Materials Policy.

I understand this training and agree to comply with the Hazardous Materials Policy for my work area.

_____ _____
Signature Date

EXHIBIT 8
Vehicle Inspection Checklist

VEHICLE INSPECTION					
Exterior Inspection (360 Walk-around)	**Yes**	**No**	**N/A**	**Date Corrected**	**Comments**
Is the vehicle exterior free of visible damage?					
Are there any signs of fluid leakage underneath vehicle?					
Is the vehicle clean in appearance?					
Are all four tires properly inflated to proper PSI?					
Is the tire tread depth and tread wearing acceptable?					
Are wiper blades adequate?					
Interior Inspection	**Yes**	**No**	**N/A**	**Date Corrected**	**Comments**
Is the vehicle's interior clean of debris?					
Is the interior of the vehicle free of visible damage?					
Are safety belts working properly?					
Is a first aid kit available?					
Is an emergency/accident kit available?					
Is the vehicle registration easily accessible?					
Is the vehicle insurance information accessible?					
Is a spare tire available and inflated?					
Is there a jack system available?					
Is the owner's manual available?					
Operating Inspection	**Yes**	**No**	**N/A**	**Date Corrected**	**Comments**
Are the headlights working?					
Are the taillights working?					
Are the brake lights working?					
Are the back-up lights working?					
Are the interior lights working?					
Are the windshield wipers working properly?					
Is the horn working?					
Are the proper mirrors available? (Rearview, side, instructor)					
Is the parking brake working?					
Do the turn signals work?					
Is the sun visor operable?					
Does the heating/cooling system work properly?					

Under-the-hood Inspection	Yes	No	N/A	Date Corrected	Comments
Is the engine oil within range?					
Is the windshield wiper fluid within range?					
Is the power steering fluid within range?					
Is the transmission fluid within range?					
Is the brake fluid within proper levels?					
Is the coolant within proper levels?					
Do all belts appear in good condition?					

List any discrepancies during inspection:

Additional Comments:

EXHIBIT 9
Workplace Violence Incident Report

If you have experienced an incident you believe to be threatening or violent, complete the following and give this form to your supervisor.

Employer: _____

Name of individual completing form: _____

1. Date of incident: _____

2. Time of incident: _____

3. Who was involved in the incident?

_____

_____

_____

4. What specific violent behaviors were observed and what action was taken (if any)?

_____

_____

_____

5. Where did the incident occur (for example, in a particular office or common area of building, on the grounds or away from company premises, but on company business)?

_____

_____

_____

6. Why do you think the incident occurred (historical problems, personal differences, etc.)?

_____

_____

_____

7. Please list all others that may have observed the incident:

_____

_____

_____

EXHIBIT 10
Assembly Area Maps/Diagrams

EXHIBIT 11
Threatening Call Checklist

Instructions:

1. Be calm and courteous
2. Let the caller speak.
3. Keep the caller on the line as long as you can.
4. Record as much of the caller's conversation verbatim, as possible.
5. Notify your supervisor (or, if your supervisor is unavailable, the Risk Manager) immediately after the call.
6. Don't tell anyone else about the call or caller.

Ask:

1. Who are you?
2. Where are you?
3. What do you want from us?
4. What are you going to do?
5. Why are you doing this?

Threatening Caller Profile Checklist

Date: _____ Time of call _____a.m./p.m.

Your name: _____

Caller's Exact Words:

_____

_____

_____

_____

Male _____ Female_____

Try to estimate the following while speaking to the caller:

Adult _____ Teen ____ Child _____
Approx. Age. _____

Circle any and all characteristics that apply to the caller:

Voice:
Loud
Highly pitched
Raspy
Soft
Deep
Pleasant
Monotone

Speech:
Fast
Distinct
Stutter
Slurred
Slow
Distorted
Nasal
Lisp

Accent:
Local
Foreign
Race
Region

Word Choice:
Very educated
Average
Poor
Foul
Other _____

Manner:
Calm
Rational
Coherent
Deliberate
Righteous
Angry
Irrational
Incoherent
Laughing
Crying

Background Noise:
Talking
Laughing
Music (describe _____)
Machinery
Typing
Traffic
Trains
Planes
Boats
Restaurant/Bar
Party
Quiet

Building Knowledge:
Very familiar
Some familiarity
No familiarity

SAN MIGUEL COMMUNITY SERVICES DISTRICT

INJURY AND ILLNESS PREVENTION PLAN

"NO JOB IS SO CRITICAL THAT TIME CANNOT BE TAKEN TO DO IT SAFELY"

SECTION I: POLICY STATEMENT

It is the goal of the San Miguel Community Services District ("District") to:

A. Establish guidelines and procedures for the maintenance of an on-going Injury and Illness Prevention Plan in compliance with State and Federal laws and regulations;

B. Decrease the number of safety and health related accidents, injuries, property damage and losses throughout the District thereby reducing the pain, suffering and associated costs of employee injury and illnesses and reducing the liability exposure due to harm of members of the public; and

C. Decrease operating costs through conservation of District property, equipment and facilities.

The District hereby recognizes that a good safety and health program is the key to meeting this goal and that it is the responsibility of the District, department heads and officials, supervisors and employees, to maintain a good safety and health program to control economic losses.

SECTION II: RESPONSIBILITIES

A. District: It shall be the responsibility of the District to:

1. Provide safe working conditions for its employees. Under no circumstances will the risk of serious injury or death of employees be considered an acceptable risk.

2. Give prime consideration to safety in the design of buildings, facilities and the specifications for equipment.

B. Risk Manager:

1. The District's General Manager shall be named Risk Manager and shall have the authority to, and be responsible for, implementing the Injury and Illness Prevention Program.

2. The Risk Manager shall assist departments in developing safety and accident prevention programs and training designed to meet the specific needs throughout the District departments.

C. Department Heads: It shall be the responsibility of Department Heads to:

1. Ensure departmental compliance with District policies and procedures, including those set forth in the Injury and Illness Prevention Program;

2. Ensure that safety training within their department is developed and carried through;

3. Ensure that materials, equipment and machines to be used in their department are hazard free or that adequate control measures have been provided. They must make certain that equipment, tools and machinery are being used as designed and are properly maintained; and

4. Ensure departmental compliance with applicable Federal, State or OSHA regulations.

D. Supervisors: It shall be the responsibility of Supervisors to:

1. Keep abreast of safety and health regulations affecting the operations they supervise;

2. Encourage the proper attitudes toward safe job performance in themselves and in their subordinates;

3. Train and instruct employees under their direction in general safe and healthy work practices and provide specific instructions with respect to hazards specific to each employee's job assignment;

4. Require all employees to comply with the Occupational Safety and Health Standards and all rules, regulations and orders applicable to ~~his/her~~their own actions and conduct;

5. Set an example that employees can follow;

6. Make sure appropriate protective equipment and clothing is utilized by employees under their direction;

7. Give clear and concise job instructions;

8. Conduct frequent inspections (at least semi-monthly) to detect equipment in need of repair, replacement, lubrication and cleaning;

9. Correct unsafe and unhealthful conditions within their power;

10. Cooperate with District's Risk Management in investigating promptly and thoroughly every accident to determine cause and to prevent recurrence; and

11. Report immediately to the Fresno District Office, of the Division of Occupational Safety and Health, (559) 445-5302, or contact DOSHFRE2@dir.ca.gov for instructions on how to file reportable injures in accordance with subsection A.2. of Section IV: Incident/Loss Reporting and Investigation.

E. Employees: It shall be the responsibility of all employees to:

1. Develop and exercise safe work habits in the course of their work to prevent injuries to themselves, their co-workers, and to preserve and protect the District's materials, equipment and facilities;

2. Discontinue any specific activity that the employee feels or knows could lead to injury, illness or damage to property, and promptly seek guidance from ~~his/her~~their supervisor regarding the operation;

3. Keep work areas clean and orderly at all times;

4. Use and/or wear all personal protective clothing and equipment needed for a particular job;

5. Observe safe operating procedures for all equipment;

6. Follow proper lifting procedures at all times;

7. Make sure all guards and other protective devices are in proper condition and in their proper place prior to operating any equipment or machinery;

8. Complete any training programs the District deems appropriate and maintain current certification in mandatory training programs required for ~~his/her~~their job class;

9. Report to ~~his/her~~their supervisor the existence of any activity, behavior or unsafe condition that could cause injury or illness to others or damage property;

10. In accordance with Section VI: Employee Hazard Report Program, report previously unrecognized hazards that could cause employee injury/illness or death, damage to ~~County~~District property or injury/accident to members of the public on ~~County~~District property;

11. Promptly report any occupational injury, illness or property damage to the Risk Manager and ~~his/her~~their supervisor; and

12. Comply with the reporting and investigations requirements set forth in Section IV: Incident/Loss Reporting and Investigations.

SECTION III: HEALTH, SAFETY AND LOSS CONTROL INSPECTIONS

A. Purpose: The purpose of periodic health, safety and loss control inspections is to identify any risks or occupational health and safety concerns and to correct them, thereby reducing the risk of accident, injury and other forms of loss.

B. Policies:

1. The Risk Manager shall inspect, or cause to be inspected, on an annual basis, all District facilities.

2. Each Department shall conduct an in-house self-inspection and evaluation of their facilities and equipment on a semi-annual basis.

3. The District cooperates with the Federal or State government in any Occupational Safety and Health Administration (OSHA) related inspections of the District. The Risk Manager or ~~his/her~~their designee shall accompany OSHA personnel on any inspections.

4. Employees shall assist and cooperate in all inspections to ensure that all areas are reviewed and that all hazards are identified.

C. Procedures:

1. Risk Manager Inspections: Inspections shall be conducted in a manner designated by the Risk Manager, drawing upon the assistance of staff or consultants, as needed. Risk Manager's inspections may address any area of loss control. Upon written notice to correct from the Risk Manager, responsible department heads will have two weeks from receipt to advise the Risk Manager of what action has been taken or will be taken to remove identified hazard.

2. Semi-Annual Department Inspections: On a semi-annual basis, each Department Head or ~~his/her~~their designee will conduct an in-house self-inspection and evaluation of their facilities and equipment, utilizing applicable inspection forms (attached hereto as **Exhibit 1**). Each item will be completed with a corrective date noted for any "No" answers.

(a) The individual completing the inspection must sign and date said form. The department shall maintain a copy of the report and the original shall be sent to the Risk Manager.

(b) The necessary actions shall then be taken to remove all "No" responses by the corrective date.

3. OSHA Inspections: In the event a State or Federal OSHA inspector visits a District facility or job site, the Risk Manager shall be notified as soon as possible. In accordance with law, these inspections may be made on a "no notice" basis. The affected District department head or supervisor shall:

(a) Notify the Risk Manager and invite him/her to accompany the State or Federal Inspector on the inspection tour when any District building or other facility is being inspected;

(b) Record violations detected by the Inspector for advance planning purposes;

(c) In the event of receipt of a citation, ensure that it is posted on a bulletin board nearest to the violation site until it has been abated;

(1) If the violation is a minor housekeeping problem, the General Manager will have the area cleared or otherwise modified to comply with standards;

(2) If abatement of the citation will require more extensive work, the General Manager will coordinate with appropriate personnel to determine if the job can be done within the abatement period or if an extension of time will be needed.

(d) Ensure that when correction of a violation can be accomplished within the abatement period, it is done without delay;

(e) Notify the Risk Manager when modifications require the expenditure of funds so that appropriate action can be taken;

(f) Prepare any requests for extensions needed, indicating why it is needed and how long the delay will be, with a copy to the Risk Manager;

(g) Prepare timely requests for a variance or for a hearing when the citation is questionable and should be aggrieved; and

(h) Upon actual completion of corrective action, certify by date and signature at the bottom of the citation form that each violation has been abated. Mail form to the State with a copy to the Risk Manager.

SECTION IV~~: JOINT LABOR/MANAGMENT SAFETY COMMITTEE~~

~~The District shall provide a safe and healthful workplace for the District and its employees and establish a Health and Safety Committee, which shall consist of:~~

~~**A.** One employee shall be chosen by the San Luis Obispo County Employees Association ("Association") from District employees who are members of Association.~~

~~**B.** One management representative selected by the District from the safety sensitive departments, which~~

~~representatives shall also be designated the departmental safety representatives for their respective departments, and~~

~~C. The Risk Manager.~~

~~The Committee shall:~~

~~(a) Meet not less than quarterly.~~

~~(b) Coordinate the meetings with the Risk Manager.~~

~~(c) Consider safety and health hazards that have been brought to its' attention and make recommendations to reduce or eliminate those hazards to the Risk Manager. The Risk Manager may direct those recommendations that cannot be addressed by the Risk Manager to the San Miguel Community Service District Board of Supervisors, if necessary.~~

~~SECTION V~~: INCIDENT/LOSS REPORTING AND INVESTIGATION

This policy shall govern general and specific procedures to be followed in incidents resulting in bodily injury or property damage from: 1) industrial accidents; 2) vehicular accidents; 3) incidents involving property; and 4) liability claims.

A. General Procedures For All Incidents:

1. Any time an incident causes injury that requires treatment by a physician, an Incident Report (attached hereto as **Exhibit** ~~—~~2) shall be filed with the Risk Manager.

2. In the case of a fatality, or if two or more employees are hospitalized, or if an injury or illness requires inpatient hospitalization for a period in excess of 24 hours for other than medical observation or in which an employee suffers a loss of any member of the body or suffers any serious degree of permanent disfigurement, the immediate Supervisor shall be responsible for immediately reporting the accident to the Risk Manager and the nearest District Office of the Division of Occupational Safety and Health, ~~(———) ——— ———~~.(559) 445-5302. The report shall include the following information, if available:

(a) Time and date of accident;

(b) Employer's name, address and telephone number;

(c) Name and job title of person reporting the accident;

(d) Address of site of accident or event;

(e) Name of person to contact at site of accident;

(f) Name and address of injured employee;

(g) Nature of injury;

(h) Location where injured employee was moved;

(i) List and identity of law enforcement agencies present at incident site; and

(j) Description of accident and whether accident scene or instrumentality has been altered.

A written memorandum confirming the report shall be provided Risk Management.

3. Upon request of the District Counsel, through a form that preserves attorney/client privilege, the Risk Manager or ~~his/her~~their designee shall investigate serious incidents as soon as possible after the incident has occurred. The depth of the investigation shall be commensurate with the severity of the incident.

4. All employees shall fully cooperate and assist in the investigation as needed.

5. Fact finding, not fault finding, shall be emphasized in all investigative proceedings. However, discipline may be a necessary part of corrective action.

6. District employees involved in the incident and/or investigation shall not discuss details with anyone other than the immediate supervisor, Risk Manager, District Counsel, or law enforcement agency.

7. District employees shall refer any request for information, whether oral or written, regarding an incident that may result in liability to the District to Risk Management.

8. District employees shall not admit liability or state the District will take care of damages.

9. District employees shall report to ~~his/her~~their immediate supervisor(s) and Risk Management all incidents involving bodily injury or property damage as soon as possible and in no event later than the end of the immediate shift.

B. Specific Procedures:

1. Industrial Injury - In the event of an on-the-job injury to an employee of the District:

(a) The injured employee shall be provided with an Employee's Claim for Workers' Compensation Benefits within one (l) working day of notice or knowledge of the injury. Employee Claim Forms ~~are available at~~may be obtained from the ~~following locations:~~District General Manager.

~~(LOCATIONS TO BE INSERTED)~~

It shall be the responsibility of the immediate supervisor to see that this form is provided in a timely manner. This form need not be provided to an employee with a first aid only injury, defined as a one-time treatment of minor scratches, cuts, burns or splinters.

(b) The immediate supervisor shall be responsible for notifying Risk Management as soon as possible and in no event later than the end of the immediate shift. If the supervisor is unable to reach Risk Management, ~~he/she~~they shall report the injury to the ~~Personnel Department~~District General Manager.

(c) A Supervisor's Report of Accident (attached hereto as **Exhibit** ~~___)~~**3)** shall be completed by the injured employee's immediate supervisor and forwarded to Risk Management within 48 hours of the incident.

(d) The immediate supervisor shall be responsible for having employees who witnessed the injury complete the Employee Witness Report (attached hereto as **Exhibit** ~~___)~~**4)** and forward to Risk Management within 48 hours of the accident.

(e) An employee injured on the job shall receive full wages for the date of the injury.

(f) The immediate supervisor shall be responsible for reporting to the nearest District Office of the Division of Occupational Safety and Health any reportable injury in accordance with Section V, subsection A. 2.

2. Vehicle Accident - In the event of a vehicle accident:

(a) The driver of the vehicle shall complete the Vehicle Accident Report (attached hereto as **Exhibit ~~___~~).~~5~~5).** Copies of this form shall be kept in all District vehicles. This form shall be forwarded to Risk Management within 48 hours of the accident.

(b) All minor vehicular collisions (defined as collisions not resulting in bodily injury or serious property damage) involving District vehicles, or personal vehicles used on District business, shall be reported by the involved employee to ~~his/her~~their immediate supervisor as soon as physically able and in no event later than the end of the immediate shift. The immediate supervisor shall be responsible for notifying Risk Management within 48 hours of the incident.

(c) In the event of an accident that results in bodily injury or serious property damage, the driver of the vehicle shall notify Risk Management as soon as possible and in no event later than the end of the immediate shift.

(d) All collisions involving District vehicles, or personal vehicles on official business, will be reported to and investigated by the appropriate police agency.

(e) The involved employee, if physically able, shall call for a police officer. The employee shall also request that all parties and properties concerned remain at the scene of the accident if possible until a law enforcement representative has released them.

3. Property Damage - In the event of an incident which results in property damage to District property or property owned by third parties:

(a) The employee shall complete the Incident Report (Exhibit ~~___~~)2) and forward to Risk Management within 48 hours of the incident. If the incident results in serious property damage (over $5,000), the employee shall notify Risk Management by telephone as soon as possible and in no event later than the end of the immediate shift.

4. Liability Claims - In the event of an incident, which may result in litigation against the District:

(a) The employee shall complete the Incident Report (Exhibit ~~___~~)2) and forward to Risk Management within 48 hours of the incident. In the event of a serious incident (death or serious injury to third party), Risk Management shall be contacted immediately by telephone.

SECTION ~~VI~~V: EMPLOYEE HAZARD REPORT PROGRAM

This policy is established to provide a means for individual employees to report (without fear of reprisal) previously unrecognized hazards, which could cause employee injury/illness death, damage to District property or injury/accident to members of the public on District property.

Responsibilities:

1. The Risk Manager shall maintain a supply of Employee Hazard Report forms (attached hereto as **Exhibit ~~___~~)6)** for use by employees.

2. Each Department Head shall be responsible for keeping an adequate supply of Employee Hazard Report forms in their departments.

3. Department Heads shall be responsible to initiate all necessary action to correct hazards reported in their area of responsibility.

Procedure:

1. **Employees** who report a hazard shall do so in accordance with the following:

   (a) Complete the form by describing the hazard and your recommended corrective action.

   (b) Give the completed forms to your supervisor for corrective action.

   (c) If corrective action is not considered satisfactory when the report is returned, request that it be elevated to the Risk Manager for review (appeal procedure).

2. **Supervisors** shall be responsible for all hazard reports submitted to them. Your responsibilities are:

   (a) Within 5 workdays, record on the form your analysis of the reported hazard and the corrective action taken.

   (b) If necessary, involve upper level supervisors and department management in hazard analysis or corrective action. Notify the reporting employee if response will be delayed and document the reason for the delay and the method of notification.

   (c) After action is completed, return a copy of the form to the reporting employee and forward the original to the Risk Manager. A copy should be retained in the department's file to be made available upon request.

SECTION ~~VII~~VI: HAZARDOUS MATERIALS

A hazardous material is one which by reason of being explosive, flammable, toxic, poisonous, corrosive, oxidative, irritative, radioactive, infectious or otherwise harmful is likely to cause illness, disease, impairment, disfigurement or loss of function of any part of the body, as well as symptoms and signs of significant adverse effects or damage to employees.

A. The Department Head or Supervisor shall be responsible for obtaining from manufacturers, producers or sellers all Safety Data Sheets (SDS) on hazardous materials acquired by and used in their Department. The Department Head is also responsible to ensure that copies of SDS received by their departments are immediately forwarded to the Risk Manager for recordation and retention in the master file in accordance with OSHA regulations.

~~1.~~ Safety Data Sheets (SDS): No hazardous substance will be placed in use until Safety Data Sheets have been received and employee training has been conducted. The employee training must be documented by completing the Safety Training ~~Report~~ Certificate (attached hereto as **Exhibit** ~~___~~7). Copies of the Safety Data Sheets shall be retained by the user department for reference and display in the work areas.

(a) List Posted - A list of hazardous substances in use in the work area, specifying the location and manner in which the SDS's are available, will be prominently posted on a bulletin board in major work areas.

(b) Reference Binders - Binders containing the SDS's for hazardous substances shall be maintained by each department and prominently displayed in major work areas so that employees have access to them.

B. Labeling: The Department Head or ~~his/her~~their designee shall be responsible for ensuring that any hazardous substance placed in use is properly labeled with:

1. Identity of the hazardous substance;

2. Chemical and physical warnings;

3. Name and address of the manufacturer or supplier. If the hazardous substance is placed in another container, e.g., transfer container for use by your employees, the "new" container must be labeled with:

(a) Identity of the hazardous substance; and

(b) Chemical and physical warnings.

C. Medical Records and Exposure Records: In accordance with State regulations, the District shall retain exposure and medical records of employees exposed to toxic substances or harmful physical agents.

1. Access -- A present employee, a former employee, or an employee who has been assigned or transferred to a work area where exposure will or may take place, or the designated representative, are entitled to access all information relating to hazardous substances.

2. Medical Records Retention -- Each exposed employee's medical records shall be preserved and maintained by the District for the duration of employment plus thirty (30) years.

3. Exposure Reporting -- The immediate supervisor of an employee exposed to a hazardous substance shall be responsible for immediately notifying by telephone the Risk Manager. The supervisor shall prepare a written report within two (2) working days after occurrence.

4. Definition of exposure or exposed -- Employee subjection to a toxic substance or harmful physical agent in the course of employment through any route of entry (inhalation, ingestion, skin contact or absorption, etc.) includes past exposure and potential exposure, but does not include situations where the toxic substance or harmful physical agent is not used, handled, stored, generated, or present in the workplace in any manner different from typical non-occupational situations.

D. Information and Training: The Department Head or ~~his/her~~their designee shall initiate employee training and information programs on specific hazardous substances used in ~~County work places~~District workplaces.

1. Information: The source document for identification of substances shall be the list of hazardous substances published by the State Director of Industrial Relations ~~(attached hereto as Exhibit ___)~~.. Copies of the hazardous substance list shall be maintained by the Risk Manager and available to employees upon request. The source document for training and education shall be the Safety Data Sheets. When SDS's are not available for a substance, the Department Head or ~~his/her~~their designee shall immediately request a SDS from the manufacturer ~~(sample letter attached hereto as Exhibit ___)~~.. The Department Head, at his discretion, may direct that training be conducted using the information on the label.

2. Training: All employees shall be trained by the Department Head or ~~his/her~~their designee within ten days of assignment to a job where hazardous substances are used or where new substances are introduced. Employees shall be informed of:

•operations in their work area where hazardous substances are present;

•location and availability of the Injury and Illness Prevention Programs which contains the hazard communication program;

•methods and observations that may be used to detect the presence or release of a hazardous substance in the work area;

•physical and health hazards of substances in the work area and the measures employees can take to protect themselves from these hazards, including specific procedures the department has

implemented to protect employees such as appropriate work practices, emergency procedures and personal protective equipment;

•explanation of the labeling system and SDS and how employees can obtain and use the appropriate hazard information;

•emergency procedures for accidental spills, fire disposal and first aid; the right to personally receive information, if exposures occurs; and,

•the right of the designated representatives or physicians to receive information.

3. Request for Information: Employees and their designated representatives have the right to access relevant exposure and medical records. A written request for such access shall be provided to employee's department head which shall coordinate with Risk Management in providing the information. Nothing in this section shall affect existing legal and ethical obligations concerning the maintenance and confidentiality of employee medical information.

SECTION ~~VIII~~VII: TRAINING

A. Appropriate training benefits far outweigh the time and cost and are essential to maximize the skills and knowledge of employees. The Department Head shall be responsible for assessing the training needs of all employees under ~~his/her~~their direction. Training shall be provided:

1) To all new departmental employees;

2) To all employees given a job assignment for which they have not previously received training. If the position is supervisory, such training shall include a familiarization with hazards and risks faced by employees under their direction;

3) To all employees whenever new substances, processes, procedures or equipment are introduced to the workplace and represent a new hazard;

4) Whenever the Department receives notification of a new or previously unrecognized hazard; and

5) Periodically to all employees in general workplace safety, job specific hazards and/or hazardous materials as applicable.

B. In addition to on-going job specific training provided by a department head or ~~his/her~~their designee, additional training programs provided include, but are not limited to:

1) Adult CPR, Infant and Child CPR, and Community CPR courses provide training in how to deal with respiratory emergencies such as choking that can lead to cardiac arrest and how to give first aid for a cardiac emergency.

2) Standard First Aid courses provide training in helping people in emergencies; including, but not limited to: rescue breathing for adults, CPR for adults, how to control bleeding and give first aid for shock, burns, eye and nose injuries, bites, stings, fractures and diabetic emergencies.

3) Back Safe Program provides training in proper lifting, twisting, bending and carrying techniques.

4) "Tailgate" Safety Sessions: Cal/OSHA regulations require "tailgate" safety sessions for specified employees. In accordance with these regulations, "tailgate" safety sessions shall be conducted every ten (l0) days. The topics for such sessions shall be pertinent to the risks the employees face.

5) Driver Awareness instruction is designed to build employees' and volunteers' safety awareness of safe driving habits, both on and off the job.

C. The District requires employees to successfully complete, and maintain certification in, any training program mandated by Federal or State statutes or regulations. It is the department head's responsibility to ensure compliance with applicable Federal or State statutes or regulations. The District through the Risk Manager may require employees to successfully complete any additional training deemed appropriate.

D. All training programs provided shall be documented by completion of the Safety Training ~~Report~~Certificates (Exhibit ~~___).~~7). The ~~Department~~Risk Manager shall retain ~~the original~~copies of ~~the~~each Safety Training ~~Report and a copy provided to Risk Management~~Certificate for each employee.

SECTION ~~IX~~VIII: PERSONAL PROTECTIVE EQUIPMENT AND CLOTHING

~~A.~~ Effective personal protection is essential for employees who may be exposed to potentially hazardous substances or operations, or who perform jobs that have an inherent injury potential. Employees shall utilize proper personal protective equipment and clothing as deemed appropriate by their supervisor. The District shall supply the following items:

1. Hard hats;
2. Reflective clothing;
3. Sound suppressors;
4. Face shields and goggles;
5. Respirators;
6. Gloves;
7. Rubber boots; and
8. Safety shoes - Employees who are required to wear safety shoes ~~as set forth in Exhibit ___~~and who have been reimbursed for the cost of such safety shoes shall wear them at all times. Failure to wear safety shoes may result in discipline.

~~**B.** The Sheriff's Department provides personal protective equipment for its employees as set forth in the current Memorandum of Understanding between the County and Deputy Sheriff's Association.~~

SECTION ~~X~~IX: VEHICLE FLEET SAFETY POLICY

The operation of vehicles is required in many aspects of local government employment. The purpose of the Vehicle Fleet Safety Policy is to ensure that acceptable standards of proficiency and safety are maintained by each public official, department head, and employee who operates a vehicle on District business. For the purposes of Section X, the term "employee" shall include any public official, department head or employee.

A. Responsibilities:

1. Selection of employees who will be required to drive full or part-time shall be done with care and coordinated between the District General Manager and department head.
2. Motor Vehicle Records Check: The District General Manager ~~Personnel Department~~ may run a Motor Vehicle Records Check on any employee or volunteer driving a vehicle on District business. Vehicle Operator Records shall be maintained by the ~~Personnel Department~~District General Manager.
3. The District General Manager or ~~his/her~~their designee shall coordinate District Vehicle Fleet Safety and Loss Control programs.

4. The District General Manager or ~~his/her~~their designee shall be responsible for the maintenance and repair of motor pool vehicles and shall coordinate the maintenance and repair of vehicles with the department head or ~~his/her~~their designee.

B. Guidelines for Use of Vehicles by Employees:

1. Only District officials and employees may operate or ride in District vehicles.

2. All vehicles used for District business shall be operated in a safe and economical manner and District vehicles shall not be used for activities that may damage the vehicles.

3. Driver's License: All drivers shall have a valid California Driver's license for the vehicle operated and personal vehicle insurance coverage policy in force and effect.

4. Motor Vehicle Laws: All applicable motor vehicle laws shall be adhered to. The driver shall pay fines or penalties levied for violations for which the driver is directly responsible.

5. Authorized Persons: No unauthorized person shall be allowed to either operate or ride in District vehicles. Transporting family members in District vehicles shall be allowed only when an immediate family member is accompanying an employee on official out-of- District business and only upon the prior written approval of the Department Head and District General Manager.

This provision does not prevent the transportation of independent contractors or members of the public in District vehicles when such transportation is provided in accordance with a specific District program and for a public purpose (e.g., water, wastewater, fire and/or lighting transporting members of the public to medical appointments).

6. Seat Belt Use: All District-owned vehicles shall be equipped with seat belts and restraint systems. Private vehicles being used on District business shall also be equipped with seat belts. All persons in a District vehicle or in a private vehicle being used on District business must use seat belts any time the vehicle is in motion. The driver of the vehicle is responsible for ensuring that all occupants of the vehicle are wearing seat belts before the vehicle is put into motion.

7. Personal Liability: Employees may be held personally liable for damage to District equipment and other penalties may be assessed if damage occurs to a District vehicle through negligence or illegal activity. Employees may also be held personally liable when, outside the course and scope of their employment, they cause damage to other persons or property while driving a District vehicle.

8. Keys shall not be left in unattended vehicles, even when parked in secured enclosures.

9. Personal property such as radios or air conditioners shall not be attached to a District vehicle.

10. All vehicle collisions or property damage accidents will be reported and investigated as per policy.

11. District vehicles shall be used for official use only.

12. Vehicles will be operated only when they are in safe operating condition. Each employee driving a vehicle on business shall inspect the vehicle to ensure that the vehicle is in sound operating condition. A checklist (attached hereto as Exhibit ~~___)~~**8)** is included in each vehicle.

13. Any employee performing work which requires the operation of a District vehicle or piece of equipment must notify ~~his/her~~their immediate supervisor in those cases where ~~his/her~~their license is expired, suspended or revoked; and/or is unable to obtain an operational permit from an appropriate State department or agency. Failure to report an expired, suspended or revoked license shall be cause for disciplinary action.

14. No employee shall drive a District vehicle or piece of equipment unless certified to operate it by the employee's supervisor.

15. Insurance Requirements for Personal Vehicle Use: Any employee using a personal vehicle on District business shall be required to maintain auto liability insurance with minimum coverage levels of $300,000 combined single limit or $100,000/person $300,000/occurrence for bodily injury liability and property liability. In the event of a non-preventable vehicle accident or an accident in which the District employee is not at fault, the District will reimburse the employee's personal deductible to a maximum of $250.00.

C. General Vehicle Policies:

1. Driver's Awareness Training: The District may require that employees or volunteers driving vehicles on District business satisfactorily complete a driver's awareness class.

2. Hearing and Vision Test: The District may require that employees or volunteers driving vehicles on District business satisfactorily complete a yearly hearing and vision test and answer a medical questionnaire.

3. Storage of Vehicles: Except upon prior written approval of the District General Manager and Department Head, District vehicles shall be stored at District yard(s) as designated by District General Manager. An employee may be granted permission to take a District vehicle home overnight when attendance at official District business takes place late at night after normal working hours or early in the morning prior to normal working hours. This policy shall not apply to those departments where alternative storage arrangements are necessary to promote public health and safety.

4. Each driver's privilege to operate a vehicle on official business extends only as long as the driver operates the vehicle in a safe and efficient manner. A record of "preventable" accidents shall be cause for appropriate disciplinary action.

5. Vehicles shall contain appropriate warning and safety devices as needed.

6. All vehicular accidents involving District vehicles or personal vehicles used on District business, no matter how minor, shall be investigated and reported promptly in accordance with Section V: Incident/Loss Investigations.

SECTION ~~XI~~X: VIOLENCE IN THE WORKPLACE - ANTI-VIOLENCE POLICY

The District is committed to providing a safe and secure working environment to its public officials and employees, and has established this anti-violence policy.

A. DEFINITIONS:

- Workplace violence: any ~~incident in which any employee is abused, threatened, battered~~assault or ~~assaulted~~battery, or stalking as prohibited by Penal Code section 646.9 at the workplace. Workplace violence does not include lawful acts of self-defense or defense of others.
- Abuse: language that condemns or vilifies usually unjustly, intemperately, and angrily; or physical maltreatment.
- Battery: the unlawful touching of another without ~~his/her~~their consent.

• Assault: Any willful attempt or threat to inflict injury upon another person, when coupled with an apparent present ability so to do, and any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm. An assault may be committed without actually touching, or striking, or doing bodily harm to the person of another (e.g., lifting a fist in a threatening manner).

~~• Threat: a communicated intent to inflict physical or other harm on any person or on property.~~

• Threat: a knowing and willful statement or course of conduct that would place a reasonable person in fear for their safety, or the safety of their immediate family, and that serves no legitimate purpose.

• Intimidation: to make timid or fearful; frighten; to compel or deter by or as if by threats. Such fear must arise from the willful conduct of the accused, rather than from some mere temperamental timidity of the victim; however, the fear of the victim need not be so great as to result in terror, panic or hysteria.

B. GENERAL POLICIES:

Any form of violence is not tolerated, whether obvious and overt, such as physical assault and verbal abuse; or subtle, such as intimidation and threatening body language that are more difficult to quantify. It is mandatory that employees report any instances or threats of workplace violence. Examples include, but are not limited to:

1. Hitting or shoving an individual, or threatening to do so.
2. Verbal abuse in person or by telephone, including voice mail.
3. Written abuse by U.S. mail, intra- or inter-office mail, or by e-mail.
4. Harassing surveillance or stalking.
5. Unauthorized possession or implied use of firearms or any type of weapon.
6. Destruction or threat of destruction of District property.
7. Making either direct or veiled verbal threats of harm (i.e., predicting that bad things are going to happen to a co-employee or supervisor).
8. Words or actions that are extremely unusual, disruptive and/or completely inconsistent with the workplace.

Any violent act or threat against a person's life, health, family, or property, directly or indirectly, regardless of intent, made by or to any District employee is unacceptable. Such act, if caused by a District employee, will result in discipline, up to and including separation from District employment. This policy applies to all threats or acts of violence made on District property, owned or leased, or which arise out of District employment.

If a violent act results in an injury to a District employee, the District may report the incident to the appropriate law enforcement agency. Nothing in this policy shall be construed as prohibiting an employee from reporting an incident to a law enforcement agency.

C. PROCEDURE: In the event of an incident, the target employee shall, if possible:

1. IMMEDIATE DANGER: Dial 9-1-1 or 9-9-1-1 for emergency assistance. ~~Employees are~~The District is responsible for ~~knowing~~training employees on how to summon emergency help from their particular offices or work sites.

2. POTENTIALLY VIOLENT SITUATION:

(a) Stay calm;

(b) Speak in a calm voice, businesslike, and clearly;

(c) Be careful of your language - do not be verbally abusive;

(d) Be non-threatening;

(e) Keep a distance;

(f) Attempt to position yourself so that office furniture or other objects separate you and the perpetrator;

(g) Position yourself so that an exit route is accessible;

(h) Do not touch the perpetrator;

(i) Do not attempt to physically disarm a perpetrator holding a weapon;

(j) Obey the perpetrator's orders when you are physically in danger.

3. POST INCIDENT:

(a) The target employee shall immediately notify their department head and Risk Manager. If the employee's department head is the perpetrator, the notification shall be made only to Risk Manager.

(b) A "Workplace Violence Report" (attached as **Exhibit ~~___~~9)** shall be completed by the target employee and forwarded to Risk Management within twenty-four hours of the incident.

(c) Upon notification from the target employee and receipt of the "Workplace Violence Report", the Risk Manager shall conduct an investigation. The depth of the investigation shall be commensurate with the severity of the incident.

(d) The Risk Manager shall make a decision whether to convene the Threat Management Team for review and appropriate action. The Risk Manager may request assistance from one or more members of the Threat Management Team without convening the entire Team.

(e) The Risk Manager's findings shall be put in writing. Copies of said findings shall be provided to affected employees.

(f) To the extent possible, confidentiality of the facts and circumstances surrounding an incident of workplace violence will be maintained. All employees involved in the incident and/or investigation, whether the target employee, perpetrator or witnesses, shall not discuss the incident with anyone other than the Risk Manager, District Counsel, or Threat Management Team. Any requests for information, whether verbal or written, shall be referred to Risk Management.

~~**D.** THREAT MANAGEMENT TEAM:~~

~~The Threat Management Team shall be comprised of the Risk Manager, Personnel Director and representatives from the District Counsel's Office, Sheriff's Department and Mental Health shall provide input into management, legal, security and psychological issues and shall make recommendations regarding~~

~~discipline, counseling, fitness for duty exams and special security measures.~~

SECTION ~~XII~~ XI: ERGONOMICS

Ergonomics is the science of fitting workplace conditions and job demands to the capabilities of employees. Ergonomics principles are used to improve the "fit" between the worker and workplace using worksite evaluation, engineering controls, administrative controls and training.

A. DEFINITIONS:

Administrative Controls: Policies or work practices that prevent or minimize exposure to risk factors (i.e., job rotation, mini-breaks, varying work tasks, limiting overtime).

Engineering Controls: Improving the physical design of the workstation or work area, providing necessary equipment and accessories, changing the way a job is done, or adjusting the workstation layout and equipment.

Musculoskeletal Disorders, Repetitive Motion Injuries (RMIs): Clinically diagnosed repetitive injury of the muscles, tendons, ligaments, peripheral nerves, joints, cartilage, bones and/or supporting vessels in either the upper/lower extremities or back, which are associated with ergonomic risk factors and which are not the result of acute or instantaneous events.

Worksite Evaluation: Safety and health review that identifies jobs and workstations that may contain musculoskeletal hazards, the risk factors that pose the hazards, and the causes of the risk factors.

B. RESPONSIBILITIES:

Department Heads and Supervisors:

1. Ensure implementation of the ergonomics program within their Department;
2. Provide corrective action as necessary and practical to modify or replace equipment, machinery and tools which are found to create RMIs;
3. To the extent feasible, ensure employees are provided with and use appropriate tools, equipment and materials that minimize the risk of RMIs;
4. Implement to the extent possible administrative controls to limit the risk of RMIs within their department;
5. Implement to the extent possible engineering controls to limit the risk of RMIs within their department.

Employees:

1. Follow procedure to ensure equipment is properly maintained in good condition;
2. Attend ergonomic training as required and apply the knowledge and skills acquired to actual job tasks or work activities;
3. Utilizing the ~~Self~~Injury or Illness Incident Report ~~of Pain and Discomfort form (attached as (~~Exhibit ~~___),2),~~ report signs and symptoms of RMIs and perceived work related hazards to supervision.
4. Report damaged, malfunctioning tools and equipment or materials to supervision.

C. WORKSITE EVALUATION:

1. Worksite evaluations shall be conducted when a job, process or operation has caused a RMI diagnosed by a licensed physician to more than one employee performing a job process or operation of identical work activity (e.g., word processing), and occurring within a twelve-month period.

2. Worksite evaluations shall be conducted when employees have reported signs and symptoms of RMIs to supervision.

3. Department Heads shall designate a supervisor responsible for conducting worksite evaluations within their department. Such supervisor shall work with the Risk Manager or ~~his/her~~their designee in conducting such evaluation.

D. TRAINING:

Employees shall receive training that includes:

1. The Ergonomics Program;
2. Exposures that have been associated with RMIs;
3. The symptoms and consequences of injuries caused by repetitive motion;
4. The importance of reporting symptoms and injuries to ~~his/her~~their supervisor;
5. Methods used to minimize RMIs.

E. RECORDKEEPING:

Accurate records will be maintained by Risk Management of:

1. Reports from employees of symptoms of RMIs and any perceived work related ergonomic risks;
2. Ergonomic worksite evaluations conducted in the workplace;
3. Prevention or control measures implemented to prevent or minimize exposure to work related ergonomic risk factors; and
4. Training records.

SECTION ~~XIII~~XII: EMERGENCY EVACUATION PROCEDURES

The following evacuation procedures can be used for a variety of events such as fire, bomb threat, and earthquake. It is the responsibility of all District personnel to be familiar with the general evacuation procedure for their location. During an evacuation, all District personnel must assist members of the public, visitors and contractors to exit the premises. The San Miguel Fire Department and Facilities have implemented specific evacuation procedures for their facilities and personnel of those facilities must be familiar with those procedures.

A. Responsibilities (Department Head):

1. Department Heads shall be responsible for appointing an Evacuation Coordinator at each separate location. Department Heads and Evacuation Coordinators shall oversee the evacuation of their own department.

2. Department Heads shall be responsible for assessing whether any employee requires assistance in an evacuation. If an employee requires assistance, the Department Head shall assign at least two employees to assist in the event of an evacuation or other emergency that may occur.

3. Department Heads and/or the departmental Evacuation Coordinator are responsible for making sure all employees are accounted for at the assembly area. The assembly areas are set forth on **Exhibit ~~—~~10**

4. Department Heads are responsible for conducting emergency evacuation drills on an annual basis.

B. Responsibilities (Employees):

1. If an evacuation alarm sounds or it becomes necessary to evacuate due to smoke, a bomb threat, or other emergency, evacuate immediately in a safe and orderly manner and walk to your assembly area (Exhibit ~~—~~).10).

2. Know the location of the nearest emergency exit in all areas you may enter.

3. Assist any employee who is disabled.

4. Assist visitors who are on District property during emergencies.

5. Do not use elevators.

6. Stay assembled by department until further instructions are received.

SECTION ~~XIV~~XIII: BOMB THREAT PROCEDURE

A. Receiving a Bomb Threat by Telephone:

1. Remain calm and be courteous. Listen, do not interrupt the caller. Keep the caller talking. If the caller seems agreeable to conversation, ask questions like the following and write down ~~his/her~~their responses.

   a. What kind of bomb or device is it?

   b. How many devices did you place?

   c. When will it/they go off? At a certain hour?

   d. How much time remains until it goes off?

   e. Where is it located?

2. Use the ~~telephone checklist (~~Threatening Call Checklist (attached hereto as **Exhibit ~~—~~)11)** to record information concerning the bomb threat. Provide this checklist to law enforcement when they arrive.

3. If possible, pass a note to another employee asking them to contact law enforcement while on the telephone with the individual making the bomb threat. If not possible, the employee receiving the bomb threat shall immediately contact law enforcement by dialing 9-911 or 911.

4. Evacuate the building in accordance with the Evacuation Procedure.

5. Re-enter the building ONLY AFTER clearance from law enforcement.

B. Receiving or Discovering a Suspicious Object or Package:

1. Letters and Parcel Bomb Recognition Points:

   • Foreign mail, airmail, and/or special delivery.
   • Excessive postage.
   • Handwritten or poorly typed address.
   • Incorrect titles or title but no name.
   • Misspellings of common words.

• Oily stains, discolorations or odors.
• No return address.
• Excessive weight.
• Lopsided or uneven envelope.
• Protruding wires or aluminum foil.
• Excessive security material such as masking tape, string, etc.
• Visual distractions or ticking sound.
• Marked with restricted endorsements such as “Personal” or “Confidential.”
• Parcel or letter that is left outside the door or placed in an office that cannot be identified and nobody knows where it came from.

2. Protocol:

• Do not attempt to touch or move the object.
• Notify law enforcement by dialing 9-911 or 911.
• Do not change your environment (e.g., do not answer the telephone or turn lights off).
• Evacuate the building in accordance with the Evacuation Procedure.
• Re-enter the building ONLY AFTER clearance from law enforcement.

SECTION ~~XV~~XIV: ANTHRAX AND OTHER BIOLOGICAL AGENT THREATS:

A. Handling of Suspicious Packages or Envelopes

1. Identifying Suspicious Package or Envelope: Inappropriate or Unusual Labeling:

- Excessive postage.
- Handwritten or poorly typed addresses.
- Misspellings of common words.
- Strange return address or no return address.
- Incorrect titles or title without a name.
- Not addressed to a specific person.
- Marked with restrictions, such as “Personal,” “Confidential, or “Do not x-ray.”
- Marked with any threatening language.
- Postmarked from a city or state that does not match the return address.

Appearance:

- Powdery substance felt through or appearing on the package or envelope.
- Oily stains, discolorations, or odor.
- Lopsided or uneven envelope.
- Excessive packaging material such as masking tape, string, etc.

Other Suspicious Signs:

- Excessive weight.
- Ticking sound.
- Protruding wires or aluminum foil.

If a package or envelope appears suspicious, DO NOT OPEN IT.

2. Protocol for Handling Suspicious Packages or Envelopes:

   • Do not shake or empty the contents of any suspicious envelope or package.

   • Do not carry the package or envelope, show it to others or allow other to examine it.

   • Put the package or envelope down on a stable surface; do not sniff, touch, taste, or look closely at it or at any contents that may have spilled.

   • Cover the envelope or package with anything (e.g., clothing, paper, trash can, etc.) and do not remove the cover.

   • Alert others in the area about the suspicious package or envelope. Leave the area, close any doors, and take actions to prevent others from entering the area. If possible, shut off the ventilation system.

   • WASH hands with soap and water to prevent spreading potentially infectious material to face or skin. Seek additional instructions for exposed or potentially exposed persons.

   • Notify law enforcement, your supervisor, and the Risk Manager.

   • If possible, create a list of persons who were in the room or area when this suspicious letter or package was recognized and a list of persons who also may have handled this package or letter. Give this list to your supervisor, Risk Manager and law enforcement agency.

3. Envelope or Package with Powder and Powder Spills Out onto Surface:

   • DO NOT try to clean up the powder. COVER the spilled contents immediately with anything (e.g., clothing, paper, trash can, etc.) and do not remove this cover.

   • Leave the room and close the door, or section off the area to prevent others from entering.

   • Wash your hands with soap and water to prevent spreading any powder to your face.

   • Report the incident to law enforcement, your supervisor and Risk Management.

   • Remove heavily contaminated clothing as soon as possible and place in a plastic bag or other container that can be sealed. This bag should be given to the emergency responders for proper handling.

   • Shower with soap and water as soon as possible.

   • If possible, list all people who were in the room or area, especially those who had actual contact with the powder. Give this list to Risk Management and law enforcement.

4. Evacuation Procedure:

   • All employees shall in a safe and orderly manner exit the building. However, employees shall remain in the vicinity of the building until released by Public Health and Law Enforcement.

   • The employee(s) who handled the envelope or package or were in the immediate vicinity of the envelope or package shall exit the building in a safe and orderly manner, but shall separate themselves from other employees who were not in the immediate vicinity of the envelope or package. All employees shall not leave until released by Public Health and Law Enforcement.

SECTION ~~XVI~~XV: HEAT ILLNESS PREVENTION

These guidelines apply to employees that are exposed to environmental risk factors for heat illness.

A. DEFINITIONS:

• Acclimatization: Temporary adaptation of the body to work in the heat that occurs gradually when a person is exposed to it. Acclimatization peaks in most people within four to fourteen days of regular work for at least two hours per day in the heat
• Heat Illness: A serious medical condition resulting from the body's inability to cope with a particular heat load, and includes heat cramps, heat exhaustion, heat syncope and heat stroke. Environmental Risk Factors for Heat Illness: Working conditions that create the possibility that heat illness could occur, including air temperature, relative humidity, radiant heat from the sun and other sources, conductive heat sources such as the ground, air movement, workload severity and duration, protective clothing and personal protective equipment worn by employees.

• Personal Risk Factors for Heat Illness: Factors such as an individual's age, degree of acclimatization, health, water consumption, alcohol consumption, caffeine consumption, and use of prescription medication that affect the body's water retention or other physiological responses to heat

• Preventative Recovery Period: A period of time to recover from the heat in order to prevent heat illness

• Shade: Blockage of direct sunlight. Canopies, umbrellas and other temporary structures or devices may be used to provide shade. One indicator that blockage is sufficient is when objects do not cast a shadow in the area of blocked sunlight. Shade is not adequate when heat in the area of shade defeats the purpose of shade, which is to allow the body to cool. For example, a car sitting in the sun does not provide acceptable shade to a person inside it, unless the car is running with air conditioning.

B. ACCLIMATIZATION: The ability to acclimatize varies among workers. Generally, individuals in good physical condition acclimatize more rapidly than those in poor condition. Approximately one week of gradually increasing the workload and time spent in the hot environment will usually lead to full acclimatization. On the first day the individual performs 50 percent of the normal workload and spends 50 percent of the time in the hot environment. Each day, an additional 10 percent of the normal workload and time is added; so that by day six, the worker is performing the full workload for an entire day. The exposure time should be at least two hours per day for acclimatization to occur.

C. PROVISION OF WATER: The District will provide access to potable drinking water for employees. When environmental risk factors for heat illness exist, water shall be provided in sufficient quantity at the beginning of the work shift to provide one quart per employee per hour for drinking for the entire shift (one gallon every four hours). Employees may begin the shift with smaller quantities of water if they have effective procedures for replenishment during the shift as needed to allow employees to drink one quart or more per hour. The frequent drinking of water shall be encouraged. Employees are also encouraged to begin drinking water prior to work.

D. ACCESS TO SHADE: Employees suffering from heat illness, or believing a preventative recovery period is needed, shall be provided access to an area with shade that is either open to the air or provided with ventilation or cooling for a period of no less than five minutes. Such access to shade shall be permitted at all times. Examples of shade areas are offices or shop buildings or vehicles with air conditioning.

When working in remote areas where shade is not readily available, supervisors shall ensure that vehicles with operative air conditioners are available at the remote worksite or an alternative device (canopy, umbrella) is available at the remote worksite.

E. HEAT ILLNESS SYMPTOMS AND FIRST AID:

1. Heat Cramps:

• Symptoms: Painful spasms, usually in leg and abdominal muscles; heavy sweating.

• First Aid: Get the victim to a cooler location. Lightly stretch and gently massage affected muscles to relieve spasms. Give sips of up to a half glass of cool water every 15 minutes (do not give liquids with caffeine or alcohol). Discontinue liquids if victim is nauseated.

2. Heat Syncope:

• Symptoms: Faintness, dizziness, headache, increased pulse rate, restlessness, nausea, vomiting, brief loss of consciousness.

• First Aid: Get the victim to lie down in the shade or cool area, elevate the feet, drink fluids, and refrain from vigorous activities.

3. Heat Exhaustion:

• Symptoms: Heavy sweating, but skin may be cool, pale or flushed; weak pulse. Normal body temperature is possible, but temperature will likely rise. Fainting or dizziness, nausea, vomiting, exhaustion and headaches are possible.

• First Aid: Get victim to lie down in a cool place. Loosen or remove clothing. Apply cool, wet clothes. Fan, or move victim to air-conditioned place. Give sips of water if victim is conscious. Be sure water is consumed slowly. Give half a glass of cool water every 15 minutes. Discontinue water if victim is nauseated. Seek immediate medical attention if vomiting occurs.

4. Heat Stroke:

• Symptoms: High body temperature (105+); hot, red, dry skin; rapid, weak pulse; and rapid shallow breathing. Victim will probably not sweat unless victim was sweating from recent strenuous activity; possible unconsciousness.

• First Aid: Call 911 or emergency medical services immediately or immediately get the victim to a hospital. Delay can be fatal. Move victim to a cooler environment. Remove clothing. Try a cool bath, sponging, or wet sheet to reduce body temperature. Watch for breathing problems.

F. TRAINING: Training in the following topics shall be provided to all supervisory and non- supervisory employees who have exposure to environmental risk factors for heat illness.

• Environmental and personal risk factors for heat illness;

• The District's policy for dealing with heat illness;

• The importance of frequent consumption of small quantities or water, up to 4 cups per hour under extreme conditions of work and heat;

• The importance of acclimatization;

• The different types of heat illness and the common signs and symptoms of heat illness;

• The importance of immediately reporting to the employer, directly or through the employee's supervisor, symptoms or signs of heat illness in themselves or in co-workers;

• The procedures for responding to symptoms of possible heat illness;

• Procedures for contacting emergency medical services and if necessary for transporting employees to a point where they can be reached by emergency medical services;

• How to provide clear and precise directions to the worksite.

In addition to the training set forth above, supervisors who are assigned to the supervision of employees working in the heat, shall be trained regarding the procedures necessary to implement the heat illness policy and the procedures the supervisor is to follow when an employee exhibits symptoms consistent with possible heat illness including emergency response procedures.

SECTION ~~XVII~~XVI: DISCIPLINE

Appropriate disciplinary action may be imposed upon an employee whenever reasonable cause exists justifying such disciplinary action. Any disciplinary action warranted shall be in accordance with the Personnel Policies, Rules and Regulations of the San Miguel Community Service District. The employee retains the right to challenge the disciplinary action through the regular grievance procedure.

EXHIBIT 1
Department Inspection Form

Use this checklist to help you identify and prevent workspace and surface hazards in your workplace. Once all items have passed final inspection, keep the final checklist (with the latest date) as a record of passed inspection for five years after the completion date. If any of the inspection options do not apply, cross them off the list.

Inspection Date: _____

Inspection Type:

☐ Initial ☐ Post-Incident

☐ Periodic ☐ Change in Process

☐ Final (upon completion of correction action – **keep only this copy in the file**)

General Safe Work Practices

Pass	Fail	
☐	☐	Are office work sites clean and orderly?
☐	☐	Are work surfaces kept dry or are appropriate means taken to ensure the surfaces are slip-resistant?
☐	☐	Are covered metal waste cans used for oily and paint-soaked waste?
☐	☐	Are all work areas adequately illuminated?
☐	☐	Are all spilled materials or liquids cleaned up immediately?
☐	☐	Are combustible scrap, debris and waste stored safely and removed promptly from the work areas?
☐	☐	Are all oil- and gas-fired devices equipped with flame failure controls that will prevent flow of fuel if pilots or main burners are not working?
☐	☐	Are all floor openings covered or otherwise guarded?

Corrective Action Required (list action to be taken, by whom and by what date)

_____

_____

_____

Walkways

Pass	Fail	
☐	☐	Are aisles and passageways kept clear?
☐	☐	Is there safe clearance for walking in aisles where motorized or mechanical handling equipment is operating?
☐	☐	Are aisles or walkways that pass near moving or operating machinery arranged so employees will not be subjected to potential hazards?
☐	☐	Is adequate headroom provided for the entire length of any aisle or walkway?
☐	☐	Are bridges provided over conveyors and similar hazards?
☐	☐	Are aisles and walkways marked as appropriate?
☐	☐	Are materials or equipment stored in such a way that sharp projections will not interfere with the walkway?
☐	☐	Are standard guardrails provided wherever aisle or walkway surfaces are elevated more than 30-inches above any adjacent floor or the ground?
☐	☐	Are changes of direction or elevation readily identifiable?

Corrective Action Required (list action to be taken, by whom and by what date)

_____

_____

Floor and Wall Openings

Pass	Fail	
☐	☐	Are floor openings guarded by a cover, guardrail or equivalent on all sides (except at entrances to stairways and ladders)?
☐	☐	Are skylight screens of such construction and mounting that they will withstand a load of at least 200 pounds?
☐	☐	Are grates or similar type covers over floor openings of such design that foot traffic or rolling equipment will not be affected by the grate spacing?
☐	☐	Is the glass in windows, doors and glass walls of sufficient thickness and type for the condition of use?
☐	☐	Are toeboards installed around the edges of permanent floor openings (where persons may pass below the opening)?

Corrective Action Required (list action to be taken, by whom and by what date)

_____

_____

_____

Stairs and Stairways

Pass	Fail	
☐	☐	Are standard handrails used on all stairways having four or more risers?
☐	☐	Do stairs have at least a 6'6" overhead clearance?
☐	☐	Are step risers on stairs uniform from top to bottom, with no riser spacing greater than 7.5 inches?
☐	☐	Where stairs or stairways exit directly into any areas where vehicles may be operated, are adequate barriers and warnings provided to prevent employees stepping into the path of traffic?
☐	☐	Are stairway handrails located between 30 and 34 inches above the leading edge of stair treads?
☐	☐	Is the vertical distance between stairway landings limited to 12 feet or less?
☐	☐	Are all stairways at least 22 inches wide?
☐	☐	Do stairs angle no more than 50 and no less than 30 degrees?
☐	☐	Are steps on stairs and stairways designed with a surface that renders them slip-resistant?
☐	☐	Do stairway handrails have at least 1.5 inches of clearance between the handrail and the wall or surface they are mounted on and capable of withstanding a load of 300 pounds applied in any direction?
☐	☐	Do stairway landings have a dimension measured in the direction of travel, at least equal to the width of the stairway?

Corrective Action Required (list action to be taken, by whom and by what date)

_____

_____

_____

Elevated Surfaces

Pass	Fail	
☐	☐	Are signs posted, when appropriate, showing the elevated surface load capacity?
☐	☐	Are dock boards or bridge plates used when transferring materials between docks and trucks or rail cars?
☐	☐	Are surfaces elevated more than 30 inches above the floor or ground provided with standard guardrails?

Pass	Fail	
☐	☐	Is a permanent means of access and egress provided to elevated storage and work surfaces?
☐	☐	Are all elevated surfaces (beneath which people or machinery could be exposed to falling objects) provided with standard 4-inch toeboards?
☐	☐	Is required headroom provided where necessary?
☐	☐	Is material on elevated surfaces piled, stacked or racked in a manner to prevent it from tipping, falling, collapsing, rolling or spreading?
☐	☐	Is there a means (i.e., crossover) to allow employees to safely cross over a horizontal belted or live roller conveyer without the employees' feet coming into contact with moving or movable elements of the conveyer?
☐	☐	Is there a means (i.e. crossover) to allow employees to safely crossover or cross a horizontal belted or live roller conveyor without the employee's feet coming into contact with moving or movable elements of the conveyor?

Corrective Action Required (list action to be taken, by whom and by what date)

_____

_____

_____

Workstations

Pass	Fail	
☐	☐	Are computer video display terminals (VDTs) positioned and movable to afford operator comfort?
☐	☐	Is there excessive screen glare due to background lighting on VDT screens? Are filters available if requested by employees?
☐	☐	Do employees complain of eyestrain or fatigue?
☐	☐	Are keyboards moveable to allow operators to find comfortable positions?
☐	☐	Are wrist rests and other protective devices available?
☐	☐	Are chairs and other work station furniture capable of being adjusted to accommodate person dimensions and comfort preferences?
☐	☐	Are any employees complaining of physical discomfort due to a workstation or repetitive task problem?

Corrective Action Required (list action to be taken, by whom and by what date)

_____

_____

_____

Exiting or Egress

Pass	Fail	
☐	☐	Are all exits kept free of obstructions?
☐	☐	Are all exits marked with an exit sign and illuminated by a reliable light source?
☐	☐	Are doors, passageways or stairways that are neither exits nor access to exits and which could be mistaken for exits appropriately marked "NOT AN EXIT," "STOREROOM" and the like?
☐	☐	Are exit signs provided with the word "EXIT" in lettering at least 5-inches high and the stroke of the lettering at least 1/2 inch wide?

Pass Fail

- ☐ ☐ Is the number of exits from each floor of a building, and the number of exits from the building itself appropriate for the building occupancy load?
- ☐ ☐ When ramps are used as part of required exiting from a building, is the ramp slope limited to 1 foot vertical and 12 feet horizontal?
- ☐ ☐ Are there sufficient exits to permit prompt escape in case of emergency?
- ☐ ☐ Are the directions to exits, when not immediately apparent, marked with visible signs?
- ☐ ☐ Are exit stairways that are required to be separated from other parts of a building enclosed by at least two-hour fire-resistive construction in buildings more than four stories tall, and not less than one-hour fire-resistive construction elsewhere?
- ☐ ☐ Are there at least two means of egress provided from elevated platforms, pits or rooms where the absence of a second exit would increase the risk of injury from hazardous substances?
- ☐ ☐ Are special precautions taken to protect employees during construction and repair operations?
- ☐ ☐ When exiting will be through frameless glass doors, glass exit doors, storm doors and such, are the doors fully tempered and designed to meet the safety requirements for human impact?

Corrective Action Required (list action to be taken, by whom and by what date)

_____

_____

_____

Exit Doors

Pass Fail

- ☐ ☐ Are doors that are required to serve as exits designed and constructed so that the way of exit travel is obvious and direct?
- ☐ ☐ Can exit doors be opened from the direction of exit travel without use of a key or any special knowledge or effort when the building is occupied?
- ☐ ☐ Are windows that could be mistaken for exit doors made inaccessible by means of barriers or railings?
- ☐ ☐ Is a revolving, sliding or overhead door prohibited from serving as a required exit door?
- ☐ ☐ Where exit doors open directly onto any street, alley or other area where vehicles may be operated, are adequate barriers and warnings provided to prevent employees from stepping into the path of traffic?
- ☐ ☐ Where panic hardware is installed on a required exit door, will it allow the door to open by applying a force of 15 pounds or less in the direction of exit traffic?
- ☐ ☐ Are doors on cold storage rooms provided with an inside release mechanism that will release the latch and open the door even if it's padlocked or otherwise locked on the outside?
- ☐ ☐ Are doors that swing in both directions and located between rooms where there is frequent traffic provided with viewing panels in each door?

Corrective Action Required (list action to be taken, by whom and by what date)

_____

_____

_____

Environmental Controls

Pass	Fail	
☐	☐	Are all work areas properly illuminated?
☐	☐	Does the HVAC system provide at least the quantity of outdoor air required by the state Building Standards Code, Title 24, Part 2 at the time the building was constructed?
☐	☐	Are inspection records retained for at least 5 years?
☐	☐	Is the work area's ventilation system appropriate for the work being performed? Is the
☐	☐	HVAC system inspected at least annually, and problems corrected?

Corrective Action Required (list action to be taken, by whom and by what date)

EXHIBIT 2
Report of Occupational Injury or Illness

[See CalOSHA Form on the Following Page]

EXHIBIT 3
Supervisor's Report of Accident

I. INJURED/ILL EMPLOYEE

Name:	**Job Title:**
Address:	**City:** **State:** **Zip:**
Home Phone No: ( )	**Department:** **Ext:**
Work Phone No: ( )	**Usual schedule:** **am / pm.** TO: **am / pm**
# hrs Usually works:	**Work days: Mon Tues Wed Thu Fri Sat Sun**
Direct Supervisor:	**Ext:**

II. FACTS RELATED TO INJURY/ILLNESS

Date/time of injury or onset of illness: / / at : am / pm	**Any witness(es)? No Yes***	
Date/time the employee began work: / / at : am / pm	***Witness Name(s)**	**Phone No.**
Date of supervisor's knowledge or notice of injury/illness: / /		
Where on campus did injury/illness occur (department/room/location outside):		
Were other employees injured? Yes No If yes, who?	**Was an outside agency/person responsible? Yes No If so, who?**	
Did injury/illness result in First Aid? Yes No	**If employee died, date/time of death:**	

Specific injury/illness and part(s) of body affected: (i.e., broken finger on right hand, tendonitis in left elbow, etc.)

What was employee doing when event occurred? (i.e., lifting, keyboarding, loading boxes on truck, cleaning classroom, driving tractor, etc.)

What office equipment, chemicals, or tools was employee using when the event occurred (i.e., computer equipment, tools, machinery)?

Describe how injury/illness occurred. If more space is needed, please attach separate sheet of paper:

Could anything be done to prevent injuries/illnesses of this type? What course of action do you propose?

Signature of Supervisor **Date**

EXHIBIT 4
Employee Witness Report

[See CalOSHA Form on the Following Page]

EXHIBIT 5
Vehicle Accident Report

This report is to be completed if you are in an accident while driving a District vehicle or while driving your personal vehicle on District business.

1. Date Report Prepared	2. Information Supplied By	3. Employer Name
4. Employer Phone Number	5. Date of Accident	6. Time of Accident
7. Location of Accident (city, state, cross streets, etc.)		

DRIVER AND VEHICLE INFORMATION

DISTRICT VEHICLE		OTHER VEHICLE OR PROPERTY	
8. Name of Driver	9. Driver's DOB	20. Name of Driver	21. Driver's DOB
10. Driver's Address		22. Driver's Address	
11. Driver's Telephone No.	12. Driver's License No.	23. Driver's Telephone No.	24. Driver's License No.
13. District Vehicle Number (if applicable)		25. Vehicle owner's name and address (if different) Insurance company Insurance agent name address and phone number	
14. Purpose for which vehicle was being used			
15. Year, Make, and Model of Vehicle	16. License Plane No. and State	26. Year, Make, and Model of Vehicle	27. License Plane No. and State
17. Vehicle Identification No.	18. ☐ District Vehicle ☐ Personal Vehicle	28. Describe the Damage to the Vehicle	
19. Describe the Damage to the Vehicle			

INJURED

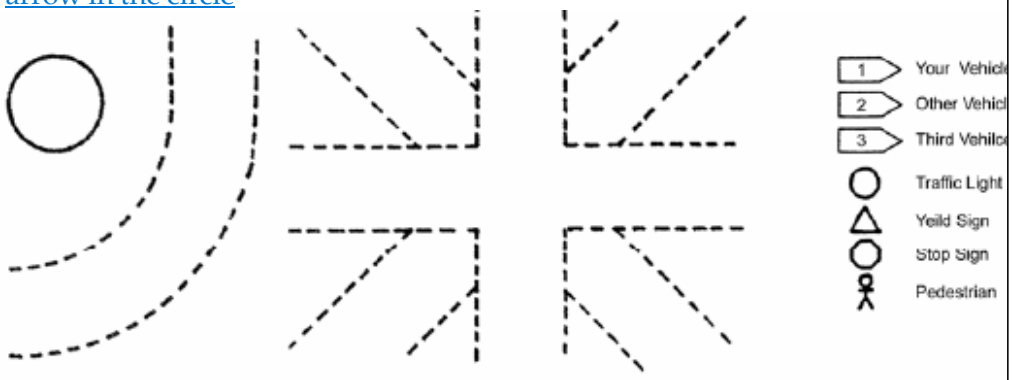
Name	Address	Phone Number
29.		
30.		
31.		

WITNESSES OR PASSENGERS

Name	Address	Phone Number
32.		
33.		
34.		

Use one of these outlines to sketch the scene of your accident. Show names of streets, direction and position of the automobiles, and point of contact. Use a solid line to show the path before the accident and a dotted line to show the path after the accident.

Indicate North with an arrow in the circle



LIGHT
(check one)
☐ Dawn ☐ Daylight
☐ Darkness- street lights
☐ Darkness-no street lights
☐ Dusk

ROAD CHARACTER
(check one)
☐ Level ☐ Curve
☐ Hillcrest ☐ Straight
☐ On grade

WEATHER
(check one)
☐ Clear ☐ Raining
☐ Snowing ☐ Fog

ROAD SURFACE
(check one)
☐ Dry ☐ Muddy
☐ Wet ☐ Icy
☐ Snowy

35. Law enforcement agency notified	36. Case number

37. Citation issued, to whom and for what reason

38. Brief description of accident (give speeds, violations, etc.)	
I authorize the release to my employer of all records relevant to this accident. It is understood that my employer will use the information to verify who was at fault and determine my eligibility for appropriate benefits. This authorization also applies to insurance companies, workers' compensation carriers, and organizations administering benefit programs. This authorization will remain in effect throughout the investigation of this accident. A photocopy of this authorization will be as valid as the original.	
Employee Name	Date
Employee Signature	

EXHIBIT 6
Employee Hazard Report

Employee Hazard Information

1. Date of Hazard Report:	2. Location of Hazard:
3. Employee Name: (Optional)	**4. Name of Supervisor Hazard Report Submitted to:**

5. Describe the hazard: (Attach additional pages, details, documents, photos, etc.)

6. Corrective action: (Propose a solution to remove or reduce the hazard)

Supervisor Use Only

For Supervisor Use

7. Review the Employee Hazard Report procedure to obtain applicable timelines and complete this form. Investigate and analyze the reported hazard. Review your conclusions with your manager and Risk Manager or designee. Record your analysis and response below:

8. Manager's Name:	9. Date reviewed with Manager:
10. Department Safety Coordinator's Name:	**11. Date reviewed with Safety**
12. Responding Supervisor:	**13. Date response to employee: (if not**

EXHIBIT 7
Safety Training Certificate

Name of Trainer: _____

Company Name: _____

Training Subject: _____

Training Materials Used:

_____

_____

_____

_____

Name of Employee: _____ Date of Hire: _____

I, the undersigned employee, hereby certify that I have received training in the following areas:

- ☐ The potential occupational hazards in general in the work area and associated with my job assignment.
- ☐ The Hazardous Materials Policy, which indicate the safe work conditions, safe work practices and personal protective equipment required for my work.
- ☐ The hazards of any chemicals to which I may be exposed and my right to information contained on safety data sheets for those chemicals, and how to understand this information.
- ☐ My right to ask any questions, or provide any information to the employer on safety either directly or anonymously, without any fear of reprisal.
- ☐ Disciplinary procedures the employer will use to enforce compliance with Hazardous Materials Policy.

I understand this training and agree to comply with the Hazardous Materials Policy for my work area.

_____ _____

Signature Date

_____

EXHIBIT 8
Vehicle Inspection Checklist

VEHICLE INSPECTION					
Exterior Inspection (360 Walk-around)	Yes	No	N/A	Date Corrected	Comments
Is the vehicle exterior free of visible damage?					
Are there any signs of fluid leakage underneath vehicle?					
Is the vehicle clean in appearance?					
Are all four tires properly inflated to proper PSI?					
Is the tire tread depth and tread wearing acceptable?					
Are wiper blades adequate?					
Interior Inspection	Yes	No	N/A	Date Corrected	Comments
Is the vehicle's interior clean of debris?					
Is the interior of the vehicle free of visible damage?					
Are safety belts working properly?					
Is a first aid kit available?					
Is an emergency/accident kit available?					
Is the vehicle registration easily accessible?					
Is the vehicle insurance information accessible?					
Is a spare tire available and inflated?					
Is there a jack system available?					
Is the owner's manual available?					
Operating Inspection	Yes	No	N/A	Date Corrected	Comments
Are the headlights working?					
Are the taillights working?					
Are the brake lights working?					
Are the back-up lights working?					
Are the interior lights working?					
Are the windshield wipers working properly?					
Is the horn working?					
Are the proper mirrors available? (Rearview, side, instructor)					
Is the parking brake working?					
Do the turn signals work?					
Is the sun visor operable?					
Does the heating/cooling system work properly?					

Under-the-hood Inspection	Yes	No	N/A	Date Corrected	Comments
Is the engine oil within range?					
Is the windshield wiper fluid within range?					
Is the power steering fluid within range?					
Is the transmission fluid within range?					
Is the brake fluid within proper levels?					
Is the coolant within proper levels?					
Do all belts appear in good condition?					

List any discrepancies during inspection:

Additional Comments:

EXHIBIT 9
Workplace Violence Incident Report

If you have experienced an incident you believe to be threatening or violent, complete the following and give this form to your supervisor.

Employer: _____

Name of individual completing form: _____

1. Date of incident: _____

2. Time of incident: _____

3. Who was involved in the incident?

_____

_____

_____

4. What specific violent behaviors were observed and what action was taken (if any)?

_____

_____

_____

5. Where did the incident occur (for example, in a particular office or common area of building, on the grounds or away from company premises, but on company business)?

_____

_____

_____

6. Why do you think the incident occurred (historical problems, personal differences, etc.)?

_____

_____

_____

7. Please list all others that may have observed the incident:

_____

_____

_____

_____

EXHIBIT 10
Assembly Area Maps/Diagrams

EXHIBIT 11
Threatening Call Checklist

Instructions:

1. Be calm and courteous
2. Let the caller speak.
3. Keep the caller on the line as long as you can.
4. Record as much of the caller's conversation verbatim, as possible.
5. Notify your supervisor (or, if your supervisor is unavailable, the Risk Manager) immediately after the call.
6. Don't tell anyone else about the call or caller.

Ask:

1. Who are you?
2. Where are you?
3. What do you want from us?
4. What are you going to do?
5. Why are you doing this?

Threatening Caller Profile Checklist

Date: _____ Time of call _____ a.m./p.m.

Your name: _____

Caller's Exact Words:

_____

_____

_____

_____

Male _____ Female _____

Try to estimate the following while speaking to the caller:

Adult _____ Teen _____ Child _____
Approx. Age. _____

Circle any and all characteristics that apply to the caller:

Voice:
Loud
Highly pitched
Raspy
Soft
Deep
Pleasant
Monotone

Speech:
Fast
Distinct
Stutter
Slurred
Slow
Distorted
Nasal
Lisp

Accent:
Local
Foreign
Race
Region

Word Choice:
Very educated
Average
Poor
Foul
Other _____

Manner:
Calm
Rational
Coherent
Deliberate
Righteous
Angry
Irrational
Incoherent
Laughing
Crying

Background Noise:
Talking
Laughing
Music (describe _____)
Machinery
Typing
Traffic
Trains
Planes
Boats
Restaurant/Bar
Party
Quiet

Building Knowledge:
Very familiar
Some familiarity
No familiarity

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 9.3**

SUBJECT: Receive and file Finalized Financial Reports for June 2023 - November 2023 - returned post Audit

---

SUGGESTED ACTION: Receive and file the enumeration of Financial Reports held for the adoption of the District Audit; June 2023 - November 2023.

DISCUSSION:
The following reports include a summary of changes, and detail the final financial reports for each month from June 2023 - November 2023. The monthly financial reports were reviewed by the Board but not filed pending the adoption of the Fiscal Year 2022-23 Audit.
The Board should receive and file the presented reports for the record.

FISCAL IMPACT:

There is no fiscal impact to file these reports.

PREPARED BY: Michelle Hido

Final Financial Reports on hold for the SMCSD Audit; June 2023 - November 2023.

The following reports were waiting for the Audit by Moss, Levy & Hartzheim to be completed, before presenting to the Board to be filed. At the December 2023 Board Meeting Adam Guise, Auditor, presented the 2022/2023 Fiscal Year Audit and it was recieved, in good standing and approved by the Board. The Audit required certain Adjusting Journal Entries to close out the 2022/23 fiscal year and start the 2023/24 fiscal year. Those entries were completed in November 2023, after these monthly reports were submitted in the Board Meeting packets for review. During this process regular CSD business, revenue deposits, USDA and loan payments were made and also altered the period reports since being brought to the Board. The final reports are submitted within this Board Packet and are now ready for the Board to "Receive and File".

Here is a summary of the changes in the reported numbers and a description of the variance cause, if any. More details are easily available upon request.

REVENUE:	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023
Amount at time of reporting:	$208,442.02	$277,184.97	$214,853.01	$218,069.99	$260,813.77	$295,508.35
Finalized Financials:	**$269,585.61**	**$255,879.01**	**$214,853.01**	**$227,455.45**	**$260,813.77**	**$295,508.35**
Variance Information/Cause:	$61,143.59	-$21,305.96	$0.00	$9,385.46	$0.00	$0.00
	EOY Property Taxes received- accrual JV.	CBSM Frauduent Charges- resolved.		Investment Split interest revenue (30-46000, 60-46000)		

EXPENSES:	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023
Amount at time of reporting:	$206,402.57	$411,612.62	$413,676.37	$222,324.80	$289,290.55	$238,224.33
Finalized Financials:	**$45,366.44**	**$411,600.71**	**$413,676.37**	**$222,321.80**	**$289,290.55**	**$238,224.33**
Variance Information/Cause:	-$161,036.13	-$11.91	$0.00	-$3.00	$0.00	$0.00
	EOY JV's for Fixed Asset Adj, CIP, Depreciations etc	AP Credit Memo		AP Credit Memo		

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
20 FIRE PROTECTION DEPARTMENT						
10200 OPERATING CASH - PREMIER	46.72	0.00	612,242.41	0.00	153,453.96	458,835.17
10250 PAC PREMIER - PAYROLL	-3,299.53	0.00	35,040.64	0.00	26,264.80	5,476.31
10340 PAC PREMIER OPERATIONAL	660,659.28	24,373.07	0.00	0.00	532,373.00	152,659.35
10350 PAC PREMIER - CAPITAL	356,809.51	38.05	3,956.00	0.00	80,730.00	280,073.56
10461 COMMUNITY BANK OF SANTA	125,055.82	21,245.20	0.00	11.91	0.00	146,289.11
Total Fund	**1,139,271.80**	**45,656.32**	**651,239.05**	**11.91**	**792,821.76**	**1,043,333.50**
30 STREET LIGHTING DEPARTMENT						
10200 OPERATING CASH - PREMIER	186,324.51	10,821.02	322.44	0.00	8,717.10	188,750.87
10250 PAC PREMIER - PAYROLL	81.94	0.00	1,518.18	0.00	1,518.18	81.94
10340 PAC PREMIER OPERATIONAL	60,575.25	15.37	0.00	0.00	0.00	60,590.62
10350 PAC PREMIER - CAPITAL	45,416.91	6.26	0.00	0.00	0.00	45,423.17
10460 CAMBRIDGE INV- LIGHT CAP	494,866.03	1,546.17	0.00	0.00	0.00	496,412.20
Total Fund	**787,264.64**	**12,388.82**	**1,840.62**		**10,235.28**	**791,258.80**
40 WASTEWATER DEPARTMENT						
10000 CASH DRAWER	150.00	0.00	0.00	0.00	0.00	150.00
10200 OPERATING CASH - PREMIER	1,486,403.91	121,467.36	6,179.17	0.00	145,491.74	1,468,558.70
10250 PAC PREMIER - PAYROLL	2,032.08	0.00	25,193.40	0.00	25,193.40	2,032.08
10260 PAC WESTERN BANK - LONG	201,570.95	51.36	0.00	0.00	0.00	201,622.31
10340 PAC PREMIER OPERATIONAL	330,975.31	83.96	0.00	0.00	0.00	331,059.27
10350 PAC PREMIER - CAPITAL	370,258.69	51.03	0.00	0.00	0.00	370,309.72
10460 CAMBRIDGE INV- LIGHT CAP	596,646.66	1,864.17	0.00	0.00	0.00	598,510.83
Total Fund	**2,988,037.60**	**123,517.88**	**31,372.57**		**170,685.14**	**2,972,242.91**
50 WATER DEPARTMENT						
10000 CASH DRAWER	150.00	0.00	0.00	0.00	0.00	150.00
10150 Cash in SLO County	79,227.50	0.00	0.00	0.00	0.00	79,227.50
10200 OPERATING CASH - PREMIER	333,652.07	88,576.27	4,578.66	54.09	129,115.14	297,637.77
10250 PAC PREMIER - PAYROLL	1,980.47	0.00	39,361.38	0.00	39,361.38	1,980.47
10340 PAC PREMIER OPERATIONAL	155,596.53	39.47	0.00	0.00	0.00	155,636.00
10350 PAC PREMIER - CAPITAL	81,947.27	11.29	0.00	0.00	0.00	81,958.56
10400 HOB - USDA RESERVE	70,009.17	0.59	0.00	0.00	0.00	70,009.76
10460 CAMBRIDGE INV- LIGHT CAP	149,161.67	466.04	0.00	0.00	0.00	149,627.71
Total Fund	**871,724.68**	**89,093.66**	**43,940.04**	**54.09**	**168,476.52**	**836,227.77**
60 SOLID WASTE DEPARTMENT						
10200 OPERATING CASH - PREMIER	47,046.95	5,230.52	257.95	0.00	11,713.49	40,821.93
10250 PAC PREMIER - PAYROLL	0.00	0.00	1,441.44	0.00	1,441.44	0.00
10340 PAC PREMIER OPERATIONAL	72,409.50	18.37	0.00	0.00	0.00	72,427.87
10350 PAC PREMIER - CAPITAL	22,906.24	3.16	0.00	0.00	0.00	22,909.40
Total Fund	**142,362.69**	**5,252.05**	**1,699.39**		**13,154.93**	**136,159.20**
71 PAYROLL CLEARING FUND						
10250 PAC PREMIER - PAYROLL	1,123.05	0.00	76,023.20	78,032.69	0.00	-886.44
73 CLAIMS CLEARING FUND						
10200 OPERATING CASH - PREMIER	68,272.10	0.00	331,502.76	319,158.33	0.00	80,616.53
10250 PAC PREMIER - PAYROLL	0.00	0.00	17,756.00	17,756.00	0.00	0.00
Total Fund	**68,272.10**		**349,258.76**	**336,914.33**		**80,616.53**
Totals	**5,998,056.56**	**275,908.73**	**1,155,373.63**	**415,013.02**	**1,155,373.63**	**5,858,952.27**

*** Transfers In and Transfers Out columns should match, with the following exceptions:

1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9398	20355S	639 ACCURATE MAILING SERVICE	1,111.59								
SMCSD PROP 218 RATE INCREASE											
1	15621	07/10/23 PROP 218 WATER RATE INCREASE	1,111.59*			50	65000		432		10200
		Total for Vendor:	**1,111.59**								
9412	20356S	689 AMAZON CAPITOL SERVICES	183.65								
139M-PT7P-MDFN											
1	139M-PT7P	07/01/23 GLOVES DOUBLE DIPPED	49.60			40	64000		348		10200
2	139M-PT7P	07/01/23 HIGH PRESSURE WASHER HOSE	134.05			40	64000		490		10200
9413	20356S	689 AMAZON CAPITOL SERVICES	124.40								
1KDW-7PHX-N6KV											
1	1KDW-7PHX	07/01/23 PARTICULATE FILTER	62.20			40	64000		348		10200
2	1KDW-7PHX	07/01/23 PARTICULATE FILTER	62.20			50	65000		348		10200
9414	20356S	689 AMAZON CAPITOL SERVICES	100.18								
1KXY-CD1W-L6QD											
1	1KXY-CD1W	07/01/23 NEW FY SUPPLIES, PENS, FAST	5.01			30	63000		410		10200
2	1KXY-CD1W	07/01/23 NEW FY SUPPLIES, PENS, FAST	45.08			40	64000		410		10200
3	1KXY-CD1W	07/01/23 NEW FY SUPPLIES, PENS, FAST	45.08			50	65000		410		10200
4	1KXY-CD1W	07/01/23 NEW FY SUPPLIES, PENS, FAST	5.01*			60	66000		410		10200
		Total for Vendor:	**408.23**								
9407	20357S	743 API ATLAS PERFORMANCE	2,200.00								
1	RI141687	07/06/23 JULY CSD OFFICE TRAILER RENT	110.00			30	63000		949		10200
2	RI141687	07/06/23 JULY CSD OFFICE TRAILER RENT	990.00			40	64000		949		10200
3	RI141687	07/06/23 JULY CSD OFFICE TRAILER RENT	990.00			50	65000		949		10200
4	RI141687	07/06/23 JULY CSD OFFICE TRAILER RENT	110.00			60	66000		949		10200
		Total for Vendor:	**2,200.00**								
9399	-99153E	714 AT&T MOBILITY	95.65								
FIRE CELL PHONES											
1	07102023	07/02/23 JUNE FIRE CELL PHONE - ROBER	50.34			20	62000		465		10200
2	07102023	07/02/23 JUNE FIRE CELL PHONE - YOUNG	45.31			20	62000		465		10200
		Total for Vendor:	**95.65**								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice	Vendor #/Name/ Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9449	20378S		548 BARTLE WELLS ASSOCIATES	13,262.40								
2022 Rate Study RES 2022-37												
2		565B-1008	07/12/23 RATE STUDY 2022-37 MAY HRS	13,262.40*			50	65000		432	22005	10200
			Total for Vendor:	**13,262.40**								
9444	20379S		631 CALIFORNIA SCHOOL BOARDS	1,500.00								
GASB AMM REPORT												
1			07/19/23 GASB Report 22/23	450.00			20	62000		325		10200
68227-Q3L0W9												
2			07/19/23 GASB Report 22/23	45.00			30	63000		325		10200
68227-Q3L0W9												
3			07/19/23 GASB Report 22/23	480.00			40	64000		325		10200
68227-Q3L0W9												
4			07/19/23 GASB Report 22/23	480.00			50	65000		325		10200
68227-Q3L0W9												
5			07/19/23 GASB Report 22/23	45.00			60	66000		325		10200
68227-Q3L0W9												
			Total for Vendor:	**1,500.00**								
9446	20380S		87 CALIFORNIA WATER ENVIRONMENT	95.00								
ID: 396350 T. PASLAY												
CWEA MEMBERSHIP Renewal Fees												
1		396350	07/31/23 CSM-G1 RENEWAL PASLAY	95.00			40	64000		386		10200
			Total for Vendor:	**95.00**								
9470	-99141E		416 CALPERS	17,556.00								
Annual Unfunded Accrued Liability Actuarial Valuation for HOLMES & MAULE												
2		17214555	07/01/23 Annual UAL 2023/24	8,778.00			40	64000		225		10250
3		17214555	07/01/23 Annual UAL 2023/24	8,778.00			50	65000		225		10250
9472	-99140E		416 CALPERS	200.00								
TX FOR CALPERS MS LATE FEE												
1		17203329	07/01/23 TX FOR CALPERS MS LATE FEE	200.00			40	64000		225		10250
			Total for Vendor:	**17,756.00**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9389	-99154E	67 CHARTER COMMUNICATIONS	648.98								
Acct# 212691601											
Spectrum Enterprise Internet											
Service 7/01/23 - 7/30/23											
1		07/01/23 JULY INTERNET LIFT STATION	119.98			40	64000		375		10200
2		07/01/23 JULY WWTF FIBER	10.58			30	63000		375		10200
3		07/01/23 JULY WWTF FIBER	253.92			40	64000		375		10200
4		07/01/23 JULY WWTF FIBER	253.92			50	65000		375		10200
5		07/01/23 JULY WWTF FIBER	10.58			60	66000		375		10200
9427	-99149E	67 CHARTER COMMUNICATIONS	129.98								
Acct# 8245 10 105 0027311											
Spectrum Business Internet/Voice											
Service 7/11/23 - 8/10/23											
1	7311071123	07/11/23 JULY Internet/Voice FIRE	129.98			20	62000		375		10200
		Total for Vendor:	**778.96**								
9394	20358S	712 CIO SOLUTIONS	1,751.00								
3	103250-123	06/30/23 SURFACE GO, CASE, PEN	875.50*			40	64000		475		10200
4	103250-123	06/30/23 SURFACE GO, CASE, PEN	875.50*			50	65000		475		10200
		Total for Vendor:	**1,751.00**								
9445	20381S	753 COUNTY OF SAN LUIS OBISPO	234.53								
1	2023-002-A	07/19/23 GSP WY 2022 RPT- GSI00667.	234.53			50	65000		324		10200
		Total for Vendor:	**234.53**								
9403	20359S	252 COUNTY OF SLO PUBLIC WORKS	323.90								
COUNTY RIGHT OF WAY REVIEW											
1	2931	06/30/23 RIGHT OF WAY REVIEW	323.90			50	65000		961		10200
		Total for Vendor:	**323.90**								
9410	20360S	654 CULLIGAN WATER	41.87								
1		06/30/23 JUNE WATER DELIVERY	20.94			40	64000		305		10200
2		06/30/23 JUNE WATER DELIVERY	20.93			50	65000		305		10200
		Total for Vendor:	**41.87**								

* ... Over spent expenditure

Claim/ Line #	Check / Invoice	Vendor #/Name/ #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9390	20361S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	381952A	07/07/23 WASTEWATER INFLUENT WET CHEM	189.00			40		64000	355		10200
9391	20361S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	381951A	07/07/23 WWTF LIFT STATION WET CHEM	89.00			40		64000	355		10200
9392	20361S	112 FGL - ENVIRONMENTAL ANALYTICAL	123.00								
1	382097A	07/06/23 ARSENIC MONITORING METALS	123.00			50		65000	358		10200
9458	20382S	112 FGL - ENVIRONMENTAL ANALYTICAL	368.00								
1	382199A	07/17/23 ROUTINE MONITORING	368.00			50		65000	359		10200
9459	20382S	112 FGL - ENVIRONMENTAL ANALYTICAL	154.00								
1	382050A	07/17/23 WASTEWATER INFLUENT WET CHEM	154.00			40		64000	355		10200
9460	20382S	112 FGL - ENVIRONMENTAL ANALYTICAL	88.00								
1	382051A	07/17/23 WATER SUPPLY MONITORING	88.00			40		64000	355		10200
9461	20382S	112 FGL - ENVIRONMENTAL ANALYTICAL	247.00								
1	382049A	07/17/23 EFFLUENT MONITORING METALS	247.00			40		64000	355		10200
9462	20382S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	382048A	07/17/23 WWTF LIFT STATION WET CHEM	89.00			40		64000	355		10200
9463	20382S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	382153A	07/18/23 WWTF LIFT STATION WET CHEM	89.00			40		64000	355		10200
9464	20382S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	382152A	07/18/23 WASTEWATER INFLUENT WET CHEM	189.00			40		64000	355		10200
9465	20382S	112 FGL - ENVIRONMENTAL ANALYTICAL	163.00								
1	382256A	07/20/23 GROUP A MONITORING	163.00			50		65000	359		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9466	20382S	112 FGL - ENVIRONMENTAL ANALYTICAL	123.00								
1	382198A	07/25/23 ARSENIC MONITORING METALS	123.00			50	65000		358		10200
		Total for Vendor:	**1,911.00**								
9451	20383S	114 FIRE CHIEFS ASSOC OF SLO COUNTY	275.00								
2022/2023 CISM MEMBERSHIP FEE											
1	2023-CISM	07/12/23 23/24 CISM MEMBERSHIP	275.00			20	62000		385		10200
9452	20383S	114 FIRE CHIEFS ASSOC OF SLO COUNTY	2,000.00								
2023-2024 HAZ MAT Membership Fee											
1	2023-HM	07/12/23 Haz Mat Membership Fee 2023/2	2,000.00			20	62000		710		10200
9453	20383S	114 FIRE CHIEFS ASSOC OF SLO COUNTY	50.00								
2023/2024 Membership Fee											
1	2023-M	07/01/22 2023/2024 Membership Fee	50.00			20	62000		385		10200
		Total for Vendor:	**2,325.00**								
9386	-99155E	308 FRONTIER COMMUNICATIONS (412-5)	64.40								
Acct #8054672818010412-5											
Service from 06/22/23-07/21/23											
FS/CSD ALARM											
1	06/22/23	JULY FIRE STATION ALARM	64.40			20	62000		375		10200
		Total for Vendor:	**64.40**								
9420	20362S	125 GREAT WESTERN ALARM	35.00								
GW-661											
Service Period: 7/2023											
1	2306005451	07/01/23 JULY Alarm Monitoring	35.00			20	62000		380		10200
9425	20384S	125 GREAT WESTERN ALARM	100.00								
A0702 UTILITIES EMERGENCY											
Service Period: 8/2023											
1	230702242	08/01/23 AUG Answering Service	50.00			40	64000		380		10200
2	230702242	08/01/23 AUG Answering Service	50.00			50	65000		380		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9426	20384S	125 GREAT WESTERN ALARM	35.00								
GW-661											
Service Period: 8/2023											
1	2307005451	08/01/23 AUG Alarm Monitoring	35.00			20		62000	380		10200
		Total for Vendor:	**170.00**								
9401	20363S	626 JOHN DEER FINANCIAL	12.80								
1	838005	06/22/23 HARDWARE	6.40			40		64000	351		10200
2	838005	06/22/23 HARDWARE	6.40			50		65000	351		10200
		Total for Vendor:	**12.80**								
9409	20364S	722 JOSE VENTURA	5,150.00								
2023 WEED ABATEMENT											
1		07/04/22 2023 WEED ABATEMENT	5,150.00*			20		62000	503		10200
		Total for Vendor:	**5,150.00**								
9396	20365S	633 KELLY-MOORE PAINTS	126.54								
1	169148	07/07/23 KEL-GUARD PAINT	126.54			50		65000	353		10200
9397	20365S	633 KELLY-MOORE PAINTS	118.69								
1	130278	07/11/23 ZERO RUST PAINT	118.69			50		65000	353		10200
9448	20385S	633 KELLY-MOORE PAINTS	289.81								
1	129348	06/02/23 PAINT	289.81			50		65000	353		10200
		Total for Vendor:	**535.04**								
9457	20386S	649 MBS LAND SURVEYS	595.00								
1	18-284.1-4	07/12/23 SLT REVISIONS,CAL EASEMENT	595.00			50		65000	961		10200
		Total for Vendor:	**595.00**								
9406	20366S	602 MULLAHEY CHRYSLER DODGE JEEP RAM	118.35								
Truck #U8632											
1	69065	06/15/23 U-8632 OIL CHANGE & INSPECTION	59.18*			40		64000	354		10200
2	69065	06/15/23 U-8632 OIL CHANGE & INSPECTION	59.17*			50		65000	354		10200
		Total for Vendor:	**118.35**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9443	20387S	17 N. REX AWALT CORPORATION	141.07								
1	21056 07/21/23	PVC FITTINGS	141.07			40	64000		582		10200
		Total for Vendor:	**141.07**								
9404	20367S	182 NAPA AUTO PARTS	30.74								
1	194184 07/03/23	8634 ANTIFREEZE	15.37*			40	64000		354		10200
2	194184 07/03/23	8634 ANTIFREEZE	15.37*			50	65000		354		10200
9405	20367S	182 NAPA AUTO PARTS	41.31								
1	194188 07/03/23	DIESEL TANK FUEL PUMP	20.65			40	64000		351		10200
2	194188 07/03/23	DIESEL TANK FUEL PUMP	20.66			50	65000		351		10200
		Total for Vendor:	**72.05**								
9419	20368S	701 NICK'S TELECOM	1,044.80								
1	7184 06/28/23	8696 RADIO REPAIRS	1,044.80			20	62000		351		10200
9450	20388S	701 NICK'S TELECOM	170.00								
1	7201 07/10/23	8696 RADIO REPAIRS	170.00			20	62000		351		10200
		Total for Vendor:	**1,214.80**								
9455	-99145E	208 PG&E #6480-8	1,138.55								
Acct #8565976480-8											
1	07/18/23	12th & K 8565976725	10.12			30	63000		381		10200
2	07/18/23	11TH STREET - 8562053214	49.36			30	63000		381		10200
3	07/18/23	RIO MESA CIR - 8564394360	24.44			30	63000		381		10200
4	07/18/23	VERDE/RIO MESA - 8560673934	61.12			30	63000		381		10200
5	07/18/23	Mission Heights - 8565976482	177.53			30	63000		381		10200
6	07/18/23	Tract 2605 - 8565976109	38.04			30	63000		381		10200
7	07/18/23	9898 River Rd. - 8565976002	367.61			30	63000		381		10200
8	07/18/23	9898 River Rd. - 8565976004	45.81			30	63000		381		10200
9	07/18/23	9898 River Rd. - 8565976008	215.11			30	63000		381		10200
10	07/18/23	9898 River Rd. - 8565976014	74.19			30	63000		381		10200
11	07/18/23	9898 River Rd. - 8565976481	54.03			30	63000		381		10200
12	07/18/23	9898 River Rd. - 8565976483	21.19			30	63000		381		10200
		Total for Vendor:	**1,138.55**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9454	-99146E	209 PG&E #6851-8	17,503.33								
Acct #3675186851-8											
1		07/19/23 Old Fire Station/1297 L St	28.16			20		62000	381		10200
2		07/19/23 Fire Station/1150 Mission	10.85			20		62000	381		10200
3		07/19/23 Water Works #1/Well 3	3,629.67			50		65000	381		10200
4		07/19/23 Bonita Pl & 16th/Well 4	2,565.81			50		65000	381		10200
5		07/19/23 N St/WWTF	10,612.79			40		64000	381		10200
6		07/19/23 2HP Booster Station	10.85			50		65000	381		10200
7		07/19/23 Mission Heights Booster	10.85			50		65000	381		10200
8		07/19/23 14th St. & K St.	114.33			50		65000	381		10200
9		07/19/23 942 Soka Way lift station	103.94			40		64000	379		10200
10		07/19/23 Missn&12th Landscape-St light	142.65			30		63000	381		10200
11		07/19/23 SLT Well	273.43			50		65000	381		10200
		Total for Vendor:	**17,503.33**								
9368	20353S	685 PNC EQUIPMENT FINANCE	47,082.69								
7/24/2022-7/23/2023											
CONTRACT# 98992197-1											
1	1707427	05/25/23 8668 ENGINE PAYMT FY 22/23	36,397.19			20		62000	981		10200
2	1707427	05/25/23 8668 ENGINE PAYMT FY 22/23	10,685.50			20		62000	982		10200
		Total for Vendor:	**47,082.69**								
9369	20351S	450 SAN LUIS OBISPO COUNTY	2,168.00								
2023-24 Annual encroachment permit											
1		07/01/23 2023-24 Encroachment permit	1,084.00			40		64000	715		10200
2		07/01/23 2023-24 Encroachment permit	1,084.00			50		65000	715		10200
		Total for Vendor:	**2,168.00**								
9433	20389S	481 SAN MIGUEL COMMUNITY SERVICES	858.42								
20547-00											
1		07/15/23 1203 Mission Irrig Mtr 20547-0	858.42			30		63000	384		10200
9434	20389S	481 SAN MIGUEL COMMUNITY SERVICES	54.09								
1		07/15/23 942 Soka Way 20840-00	54.09			40		64000	384		10200

* ... Over spent expenditure

Claim/ Line #	Check	Invoice	Vendor #/Name/ Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9435	20389S	481	SAN MIGUEL COMMUNITY SERVICES	138.64								
Acct#27475-00												
1	07/15/23	1765	Bonita 27475-00	138.64			40	64000		384		10200
9436	20389S	481	SAN MIGUEL COMMUNITY SERVICES	103.65								
ACCT# 27476-00												
1	07/15/23	1199	Mission Irrig Mtr 27476-0	103.65			30	63000		384		10200
9437	20389S	481	SAN MIGUEL COMMUNITY SERVICES	153.95								
01004-00												
1	07/15/23	1150	Mission Street 1004-00	153.95*			20	62000		384		10200
9438	20389S	481	SAN MIGUEL COMMUNITY SERVICES	4.77								
01004-00												
1	07/15/23	1144	Mission Street 1001-00	4.77*			20	62000		384		10200
9439	20389S	481	SAN MIGUEL COMMUNITY SERVICES	2.00								
01004B-00												
1	07/15/23	1150	Mission Street 1004B-00	2.00*			20	62000		384		10200
			Total for Vendor:	**1,315.52**								
9400	20369S	238	SAN MIGUEL GARBAGE	124.12								
ACCT# 318691												
1	070123	07/01/23	JULY 2023	62.06			40	64000		383		10200
2	070123	07/01/23	JULY 2023	62.06			50	65000		383		10200
			Total for Vendor:	**124.12**								
9408	20370S	731	SAN MIGUEL SENIORS CENTER	150.00								
JUNE BOARD MEETING												
1	07-2023	07/13/23	JULY 27ND BOARD MEETING	30.75			20	62000		341		10200
2	07-2023	07/13/23	JULY 27ND BOARD MEETING	3.00*			30	63000		341		10200
3	07-2023	07/13/23	JULY 27ND BOARD MEETING	57.00*			40	64000		341		10200
4	07-2023	07/13/23	JULY 27ND BOARD MEETING	56.25*			50	65000		341		10200
5	07-2023	07/13/23	JULY 27ND BOARD MEETING	3.00*			60	66000		341		10200
			Total for Vendor:	**150.00**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9374	20352S	247 SDRMA	44,174.76								
Workers' Compensation Program Year 2023-24											
MEMBER# 5142											
1	73603	05/25/23 WC WATERWORKS OPERATIONS	6,499.54			50	65000		120		10200
2	73603	05/25/23 WC SANITATION OPERATIONS	9,076.04			40	64000		120		10200
3	73603	05/25/23 WC FIREFIGHTER,CHIEF,VFF,OES F	10,942.60			20	62000		120		10200
4	73603	05/25/23 WC CSD BOARD	22.70			20	62000		120		10200
5	73603	05/25/23 WC CSD BOARD	3.78			30	63000		120		10200
6	73603	05/25/23 WC CSD BOARD	22.68			40	64000		120		10200
7	73603	05/25/23 WC CSD BOARD	22.68			50	65000		120		10200
8	73603	05/25/23 WC CSD BOARD	3.78			60	66000		120		10200
9	73603	05/25/23 WC CSD OFFICE	486.17			40	64000		120		10200
10	73603	05/25/23 WC CSD OFFICE	486.17			50	65000		120		10200
11	73603	05/25/23 WC CSD GM	124.23			30	63000		120		10200
12	73603	05/25/23 WC CSD GM	1,118.09			40	64000		120		10200
13	73603	05/25/23 WC CSD GM	1,118.09			50	65000		120		10200
14	73603	05/25/23 WC CSD GM	124.23			60	66000		120		10200
15	73603	05/25/23 FIRE EMF ADJUSTMENT 22/23	19,833.51			20	62000		120		10200
16	73603	05/25/23 CIP & MULTIPRG DISCOUNTS	-1,370.28			20	62000		120		10200
17	73603	05/25/23 CIP & MULTIPRG DISCOUNTS	-142.74			30	63000		120		10200
18	73603	05/25/23 CIP & MULTIPRG DISCOUNTS	-2,055.44			40	64000		120		10200
19	73603	05/25/23 CIP & MULTIPRG DISCOUNTS	-2,026.88			50	65000		120		10200
20	73603	05/25/23 CIP & MULTIPRG DISCOUNTS	-114.19			60	66000		120		10200
9382	20377S	247 SDRMA	73,929.66								
Property/Liability Package Program, Annual Invoice 2023-24											
1	74040	06/19/23 Property/Liability 2023/2024	21,900.18*			20	62000		328		10200
2	74040	06/19/23 Property/Liability 2023/2024	2,194.12			30	63000		328		10200
3	74040	06/19/23 Property/Liability 2023/2024	20,196.56			40	64000		328		10200
4	74040	06/19/23 Property/Liability 2023/2024	35,036.78*			50	65000		328		10200
5	74040	06/19/23 Property/Liability 2023/2024	1,790.11			60	66000		328		10200
6	74040	06/19/23 CIP CREDIT FOR PROP/LIAB 23/24	-791.29*			20	62000		328		10200
7	74040	06/19/23 CIP CREDIT FOR PROP/LIAB 23/24	-82.43			30	63000		328		10200
8	74040	06/19/23 CIP CREDIT FOR PROP/LIAB 23/24	-1,186.95			40	64000		328		10200
9	74040	06/19/23 CIP CREDIT FOR PROP/LIAB 23/24	-1,170.46*			50	65000		328		10200
10	74040	06/19/23 CIP CREDIT FOR PROP/LIAB 23/24	-65.94			60	66000		328		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
11	74040	06/19/23 MULTI PRG DISC PROP/LIAB 23/24	-933.84*			20	62000		328		10200
12	74040	06/19/23 MULTI PRG DISC PROP/LIAB 23/24	-97.27			30	63000		328		10200
13	74040	06/19/23 MULTI PRG DISC PROP/LIAB 23/24	-1,400.77			40	64000		328		10200
14	74040	06/19/23 MULTI PRG DISC PROP/LIAB 23/24	-1,381.32*			50	65000		328		10200
15	74040	06/19/23 MULTI PRG DISC PROP/LIAB 23/24	-77.82			60	66000		328		10200
		Total for Vendor:	**118,104.42**								
9415	20371S	437 SLO ACTTC	9,662.62								
LAFCO 2023-24											
1		07/01/23 LAFCO 2023-24	1,932.52			20	62000		394		10200
LAFCO 2023-24											
2		07/01/23 LAFCO 2023-24	1,932.52*			30	63000		394		10200
LAFCO 2023-24											
3		07/01/23 LAFCO 2023-24	1,932.53*			40	64000		394		10200
LAFCO 2023-24											
4		07/01/23 LAFCO 2023-24	1,932.53*			50	65000		394		10200
LAFCO 2023-24											
5		07/01/23 LAFCO 2023-24	1,932.52*			60	66000		394		10200
LAFCO 2023-24											
		Total for Vendor:	**9,662.62**								
9385	-99156E	657 SOCALGAS	50.93								
1		06/30/23 JUN WELL 3 NAT.GAS 610 12thSLT	17.51			50	65000		396		10200
6309852306											
2		06/30/23 JUN LIFT STATION 942 SOKA WAY	17.51			40	64000		396		10200
19327007118											
3		06/30/23 JUN SLT WELL NATGAS 8687 MARTN	15.91			50	65000		396		10200
6307077625											
		Total for Vendor:	**50.93**								
9411	20372S	534 STREAMLINE	2,988.00								
Web Page Hosting- Annual											
Service for July 2023- June 2024											
DA029807-0011											
1		29807-0012 07/01/23 WEB PAGE ANNUAL 23/24	717.12			20	62000		376		10200
2		29807-0012 07/01/23 WEB PAGE ANNUAL 23/24	74.70			30	63000		376		10200
3		29807-0012 07/01/23 WEB PAGE ANNUAL 23/24	1,075.68*			40	64000		376		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
4		29807-0012 07/01/23 WEB PAGE ANNUAL 23/24	1,060.74*			50		65000	376		10200
5		29807-0012 07/01/23 WEB PAGE ANNUAL 23/24	59.76			60		66000	376		10200
		Total for Vendor:	**2,988.00**								
9456	20390S	276 SWRCB-DWOCP	60.00								
DODDS, KELLY - T2											
Certification #30803											
1		30803 07/27/23 T2 DODDS RENEWAL CERT	60.00			50		65000	715		10200
		Total for Vendor:	**60.00**								
9440	20391S	492 TIMECLOCK PLUS, LLC	2,463.95								
Customer #A00017228											
1		284414 08/23/23 SETUP, LICENSE, SUPPORT/MAINT	123.20*			30		63000	101		10200
2		284414 08/23/23 SETUP, LICENSE, SUPPORT/MAINT	1,108.77*			40		64000	101		10200
3		284414 08/23/23 SETUP, LICENSE, SUPPORT/MAINT	1,108.78*			50		65000	101		10200
4		284414 08/23/23 SETUP, LICENSE, SUPPORT/MAINT	123.20*			60		66000	101		10200
		Total for Vendor:	**2,463.95**								
9431	20392S	629 TNT FIREWORKS	500.00								
Refundable Clean up bond 1130 Mission Street 7-2021											
1		2023 07/25/23 1130 Mission Street	500.00*			20		62000	820		10200
		Total for Vendor:	**500.00**								
9432	20393S	391 TROPHY HUNTERS	22.41								
1		28632 07/25/23 Board Name Plate- BB	6.73			20		62000	305		10200
2		28632 07/25/23 Board Name Plate- BB	1.12			30		63000	305		10200
3		28632 07/25/23 Board Name Plate- BB	6.72			40		64000	305		10200
4		28632 07/25/23 Board Name Plate- BB	6.72			50		65000	305		10200
5		28632 07/25/23 Board Name Plate- BB	1.12			60		66000	305		10200
		Total for Vendor:	**22.41**								
9428	20394S	298 UNIVAR USA INC	1,229.53								
1		51317472 07/17/23 SOD HYPO 12.5%Liquichlor	1,229.53			50		65000	481		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9429	20394S	298 UNIVAR USA INC	1,638.78								
1	51317474	07/17/23 SOD HYPO 12.5%Liquichlor	1,638.78			50	65000	482			10200
9430	20394S	298 UNIVAR USA INC	918.93								
1	51317473	07/17/23 SOD HYPO 12.5%Liquichlor	918.93			50	65000	483			10200
		Total for Vendor:	**3,787.24**								
9467	-99144E	301 US BANK	2,155.59								
KD STATEMENT DATE 7/22/2023											
1	KD JULY 23	06/22/23 LOWES- E BOX COVER, WDG AC	66.79			50	65000	353			10200
3	KD JULY 23	06/25/23 CSDA GM SUMMIT	12.50			30	63000	386			10200
4	KD JULY 23	06/25/23 CSDA GM SUMMIT	112.50			40	64000	386			10200
5	KD JULY 23	06/25/23 CSDA GM SUMMIT	112.50			50	65000	386			10200
6	KD JULY 23	06/25/23 CSDA GM SUMMIT	12.50			60	66000	386			10200
7	KD JULY 23	06/28/23 CSDA GM SUMMIT HYATT	2.50			30	63000	386			10200
8	KD JULY 23	06/28/23 CSDA GM SUMMIT HYATT	22.50			40	64000	386			10200
10	KD JULY 23	06/28/23 CSDA GM SUMMIT HYATT	22.50			50	65000	386			10200
11	KD JULY 23	06/28/23 CSDA GM SUMMIT HYATT	2.50			60	66000	386			10200
12	KD JULY 23	06/26/23 BORJON E8632 MULTISWITCH H	722.86*			40	64000	354			10200
13	KD JULY 23	06/26/23 BORJON E8632 MULTISWITCH H	722.87*			50	65000	354			10200
14	KD JULY 23	07/03/23 WESTECH EQT MECH METER REP	202.82			40	64000	490			10200
15	KD JULY 23	07/10/23 LOWES- ASPHALT SEALER,BRUS	89.31			40	64000	582			10200
16	KD JULY 23	07/13/23 LOWES- CONCRETE	46.00			40	64000	582			10200
17	KD JULY 23	07/13/23 LOWES- HARDWARE	4.94			40	64000	490			10200
9468	-99143E	301 US BANK	771.38								
TP STATEMENT DATE 7/22/2023											
1	TP JULY 23	07/03/23 RINGCENTRAL JULY PHONE	78.57			20	62000	310			10200
2	TP JULY 23	07/03/23 RINGCENTRAL JULY PHONE	8.18			30	63000	310			10200
3	TP JULY 23	07/03/23 RINGCENTRAL JULY PHONE	117.86			40	64000	310			10200
4	TP JULY 23	07/03/23 RINGCENTRAL JULY PHONE	116.20			50	65000	310			10200
5	TP JULY 23	07/03/23 RINGCENTRAL JULY PHONE	6.55			60	66000	310			10200
6	TP JULY 23	06/26/23 SITEONE- LANDSCAPING CNTRL	83.10			30	63000	353			10200
7	TP JULY 23	06/29/23 GODADDY CSD DOMAIN RENEWAL	7.48			20	62000	385			10200
8	TP JULY 23	06/29/23 GODADDY CSD DOMAIN RENEWAL	0.78			30	63000	385			10200
9	TP JULY 23	06/29/23 GODADDY CSD DOMAIN RENEWAL	11.22			40	64000	385			10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
10	TP JULY 23	06/29/23 GODADDY CSD DOMAIN RENEWAL	11.06			50	65000		385		10200
11	TP JULY 23	06/29/23 GODADDY CSD DOMAIN RENEWAL	0.63			60	66000		385		10200
12	TP JULY 23	07/14/23 STAPLES- PAPER, TAPE	39.13			40	64000		410		10200
13	TP JULY 23	07/14/23 STAPLES- PAPER, TAPE	39.13			50	65000		410		10200
14	TP JULY 23	07/14/23 SLO COUNTY CLERK- SLT TANK	51.49			50	65000		961		10200
15	TP JULY 23	07/19/23 CSDA- WORKSHOP ORG DEV	46.00			20	62000		386		10200
16	TP JULY 23	07/19/23 CSDA- WORKSHOP ORG DEV	4.00			30	63000		386		10200
17	TP JULY 23	07/19/23 CSDA- WORKSHOP ORG DEV	70.00			40	64000		386		10200
18	TP JULY 23	07/19/23 CSDA- WORKSHOP ORG DEV	76.00			50	65000		386		10200
19	TP JULY 23	07/19/23 CSDA- WORKSHOP ORG DEV	4.00			60	66000		386		10200
9469	-99142E	301 US BANK	1,559.01								
SY STATEMENT DATE 7/22/23											
1	SY JULY 23	07/01/23 DG- TRASH BAGS	11.53			20	62000		305		10200
2	SY JULY 23	07/10/23 LEOS CAFE- COMS	45.18			20	62000		335		10200
3	SY JULY 23	07/17/23 SLO CNY WAIVER TX FEE	577.12			20	62000		511		10200
4	SY JULY 23	07/17/23 SLO CNY WAIVER TX FEE	13.56			20	62000		511		10200
5	SY JULY 23	07/13/23 APPLE ICLOUD STORAGE	2.99			20	62000		465		10200
6	SY JULY 23	07/19/23 OREILLY - CLRN, TOWELS	41.75*			20	62000		346		10200
7	SY JULY 23	07/19/23 BIG 5- COTS X3	174.52*			20	62000		307		10200
8	SY JULY 23	07/18/23 AMZ- GAUZE, VOMIT BAGS	124.15			20	62000		450		10200
9	SY JULY 23	07/18/23 AMZ- BINOCULARS	77.20			20	62000		348		10200
10	SY JULY 23	07/18/23 AMZ- BATTERY, ANCHORS	91.98			20	62000		305		10200
11	SY JULY 23	07/18/23 AMZ- STETHOSCOPE	257.29			20	62000		450		10200
12	SY JULY 23	07/19/23 RITEAID- CREAM, TIDE	32.71*			20	62000		307		10200
14	SY JULY 23	07/19/23 ROCKING K- MEAL	109.03*			20	62000		307		10200
		Total for Vendor:	**4,485.98**								
9402	20373S	327 VALLI INFORMATION SYSTEMS	142.45								
JUNE BILLING											
1		Web Posting, Postage	0.00			40	64000		374		10200
2		Web Posting, Postage	0.00			50	65000		374		10200
3		Printing	0.00			40	64000		374		10200
4		Printing	0.00			50	65000		374		10200
5	89251	06/30/23 JUNE OTC/Online Monthly Mainte	37.50			40	64000		334		10200
6	89251	06/30/23 JUNE OTC/Online Monthly Mainte	37.50			50	65000		334		10200
7		Printed insert WEED ABATEMENT	0.00*			20	62000		503		10200

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
10	89251 06/30/23	JUNE IVR SERVICE FEE/ALERT	33.72			40	64000		374		10200
11	89251 06/30/23	JUNE IVR SERVICE FEE/ALERT	33.73			50	65000		374		10200
		Total for Vendor:	**142.45**								
9442	-99148E	511 VERIZON	50.04								
TABLETS: FIRE x2											
7/09/23 - 8/08/23											
1	9939117876 07/08/23	JULY RR DATA PLAN	25.02			20	62000		465		10200
2	9939117876 07/08/23	JULY SY DATA PLAN	25.02			20	62000		465		10200
9447	-99147E	511 VERIZON	329.48								
TABLETS: UTILITIES x4											
CELL PHONE: TMP, MS, TP, KD, DP											
07/09/23 - 8/08/23											
1	9939117875 07/08/23	JULY UTILITIES CELL PHONES	12.37			30	63000		465		10200
2	9939117875 07/08/23	JULY UTILITIES CELL PHONES	111.42			40	64000		465		10200
3	9939117875 07/08/23	JULY UTILITIES CELL PHONES	111.42			50	65000		465		10200
4	9939117875 07/08/23	JULY UTILITIES CELL PHONES	12.38			60	66000		465		10200
6	9939117875 07/08/23	JULY T PARENT CELL PHONE	2.60			30	63000		465		10200
7	9939117875 07/08/23	JULY T PARENT CELL PHONE	23.35			40	64000		465		10200
8	9939117875 07/08/23	JULY T PARENT CELL PHONE	23.35			50	65000		465		10200
9	9939117875 07/08/23	JULY T PARENT CELL PHONE	2.59			60	66000		465		10200
10	9939117875 07/08/23	JULY 4GB DATA PLAN	1.50			30	63000		465		10200
11	9939117875 07/08/23	JULY 4GB DATA PLAN	13.50			40	64000		465		10200
12	9939117875 07/08/23	JULY 4GB DATA PLAN	13.50			50	65000		465		10200
13	9939117875 07/08/23	JULY 4GB DATA PLAN	1.50			60	66000		465		10200
		Total for Vendor:	**379.52**								
9441	20395S	732 WALLACE GROUP	50,263.31								
PROJ# 0406-0031-00											
1	59996 06/21/23	WWTF ENGINEERING 2022-43	50,263.31			40	64000		587	20001	10200
		Total for Vendor:	**50,263.31**								
9421	-99152E	612 WEX BANK	1,079.36								
FUEL BILL CLOSING DATE: 7/07/23											
1	90467164 07/07/23	Fuel 8600 JULY	286.19			20	62000		485		10200
2	90467164 07/07/23	Fuel 8601 JULY	0.00			20	62000		485		10200

* ... Over spent expenditure

Claim/ Line #	Check	Invoice	Vendor #/Name/ Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
3	90467164	07/07/23	Fuel 8630 JULY	55.96			20		62000	485		10200
4	90467164	07/07/23	FUEL OES	0.00*			20		62000	307		10200
5	90467164	07/07/23	Fuel U8632 JULY	138.62			40		64000	485		10200
8	90467164	07/07/23	Fuel U8632 JULY	138.62			50		65000	485		10200
9	90467164	07/07/23	Fuel U8634 JULY	2.99			40		64000	485		10200
10	90467164	07/07/23	Fuel U8634 JULY	2.99			50		65000	485		10200
11	90467164	07/07/23	Fuel U8636 JULY	226.99			50		65000	485		10200
12	90467164	07/07/23	Fuel U8636 JULY	227.00			40		64000	485		10200
13	90467164	07/07/23	REBATE ADJUSTMENT	0.00			20		62000	485		10200
14	90467164	07/07/23	REBATE ADJUSTMENT	0.00			40		64000	485		10200
15	90467164	07/07/23	REBATE ADJUSTMENT	0.00			50		65000	485		10200
			Total for Vendor:	**1,079.36**								
9388	20375S		473 WHITE BRENNER LLP	17,402.50								
FOR LEGAL SERVICES MAY 2023												
2	48015	JULY 07/12/23	SOLID WASTE LEGAL MAY	5,860.40*			60		66000	327		10200
3			SOLID WASTE LEGAL SB1383	0.00*			60		66000	327		10200
4	48014	JULY 07/12/23	WATER LEGAL MAY	119.60			50		65000	327		10200
5	48018	JULY 07/12/23	FIRE LEGAL MAY	216.00			20		62000	327		10200
6	48019	JULY 07/12/23	SEWER LEGAL MAY	508.30			40		64000	327		10200
7	48017	JULY 07/12/23	SMEA LEGAL MAY	594.00			40		64000	331		10200
8	48017	JULY 07/12/23	SMEA LEGAL MAY	594.00			50		65000	331		10200
9	48016	JULY 07/12/23	HR LEGAL MAY	2,046.43			20		62000	333		10200
10	48016	JULY 07/12/23	HR LEGAL MAY	175.67*			30		63000	333		10200
11	48016	JULY 07/12/23	HR LEGAL MAY	2,529.65*			40		64000	333		10200
12	48016	JULY 07/12/23	HR LEGAL MAY	2,494.51*			50		65000	333		10200
13	48016	JULY 07/12/23	HR LEGAL MAY	140.54*			60		66000	333		10200
14	48012	JULY 07/12/23	General Legal - ADMIN MAY	241.78			20		62000	327		10200
15	48012	JULY 07/12/23	General Legal - ADMIN MAY	25.19			30		63000	327		10200
16	48012	JULY 07/12/23	General Legal - ADMIN MAY	362.65			40		64000	327		10200
17	48012	JULY 07/12/23	General Legal - ADMIN MAY	1,473.63			50		65000	327		10200
18	48012	JULY 07/12/23	General Legal - ADMIN MAY	20.15*			60		66000	327		10200
			Total for Vendor:	**17,402.50**								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice	Vendor #/Name/ Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9471	20396S	674	WILBER CONSTRUCTION	2,777.50								
1	51290	07/28/23	DIKE REMOVAL @ WWTF	2,777.50			40		64000	582		10200
			Total for Vendor:	**2,777.50**								
9395	20376S	318	WILDHORSE PROPANE	56.47								
1	U006F684	07/10/23	FORKLIFT- PROPANE	28.23			40		64000	382		10200
2	U006F684	07/10/23	FORKLIFT- PROPANE	28.24			50		65000	382		10200
			Total for Vendor:	**56.47**								
			# of Claims 84	**Total:**	**335,577.51**	**# of Vendors 39**						
			Total Electronic Claims		**43,332.68**							
			Total Non-Electronic Claims		**292244.83**							

Fund/Account		Amount
20 FIRE PROTECTION DEPARTMENT		
10200 OPERATING CASH - PREMIER		114,160.41
30 STREET LIGHTING DEPARTMENT		
10200 OPERATING CASH - PREMIER		6,876.48
40 WASTEWATER DEPARTMENT		
10200 OPERATING CASH - PREMIER		106,153.93
10250 PAC PREMIER - PAYROLL		8,978.00
50 WATER DEPARTMENT		
10200 OPERATING CASH - PREMIER		80,616.59
10250 PAC PREMIER - PAYROLL		8,778.00
60 SOLID WASTE DEPARTMENT		
10200 OPERATING CASH - PREMIER		10,014.10
	Total:	**335,577.51**

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9478	20398S	639 ACCURATE MAILING SERVICE	1,112.30								
SMCSD PROP 218 RATE INCREASE REPRINT											
1	15632	08/04/23 REPRINT PROP 218 WATER RATE IN	1,112.30*			50	65000		432		10200
		Total for Vendor:	**1,112.30**								
9553	20430S	694 ADVANTAGE TECHNICAL SERVICES,	32,970.00								
1	10087	08/24/23 TECH SPEC 0.65MG RES2022-64	32,970.00			50	65000		962	22012	10200
		Total for Vendor:	**32,970.00**								
9496	20399S	689 AMAZON CAPITOL SERVICES	102.05								
1HJM-JWW6-GLK3											
1	JWW6-GLK3	08/01/23 PLEATED AIR FILTER	5.10			30	63000		305		10200
2	JWW6-GLK3	08/01/23 PLEATED AIR FILTER	45.93			40	64000		305		10200
3	JWW6-GLK3	08/01/23 PLEATED AIR FILTER	45.92			50	65000		305		10200
4	JWW6-GLK3	08/01/23 PLEATED AIR FILTER	5.10			60	66000		305		10200
		Total for Vendor:	**102.05**								
9490	20400S	743 API ATLAS PERFORMANCE	2,200.00								
1	RI142238	08/06/23 AUG CSD OFFICE TRAILER RENTA	110.00			30	63000		949		10200
2	RI142238	08/06/23 AUG CSD OFFICE TRAILER RENTA	990.00			40	64000		949		10200
3	RI142238	08/06/23 AUG CSD OFFICE TRAILER RENTA	990.00			50	65000		949		10200
4	RI142238	08/06/23 AUG CSD OFFICE TRAILER RENTA	110.00			60	66000		949		10200
		Total for Vendor:	**2,200.00**								
9505	-99130E	714 AT&T MOBILITY	95.65								
FIRE CELL PHONES											
1	08102023	08/02/23 JULY FIRE CELL PHONE - ROBER	50.34			20	62000		465		10200
2	08102023	08/02/23 JULY FIRE CELL PHONE - YOUNG	45.31			20	62000		465		10200
		Total for Vendor:	**95.65**								
9503	20414S	548 BARTLE WELLS ASSOCIATES	5,615.00								
2022 Rate Study RES 2022-37											
2	565B-1010	08/17/23 RATE STUDY 2022-37 JULY HRS	5,615.00*			50	65000		432	22005	10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9522	20414S	548 BARTLE WELLS ASSOCIATES	8,850.00								
2022 Rate Study RES 2022-37											
2		565B-1009 08/09/23 RATE STUDY 2022-37 JUNE HRS	8,850.00*			50	65000		432	22005	10200
		Total for Vendor:	**14,465.00**								
9520	20415S	33 BLACK MOUNTAIN SOFTWARE	10,103.00								
Annual Maintenances											
Cloud, Accounting, Budget Prep., Permitting, CR, UB, SO, ACH, BILL EMAILS,											
PAYROLL											
2023/2024											
1		29457 08/01/23 23/24 CSD SERVICE/SUPPORT	2,471.82			20	62000		334		10200
2		29457 08/01/23 23/24 CSD SERVICE/SUPPORT	232.95			30	63000		334		10200
3		29457 08/01/23 23/24 CSD SERVICE/SUPPORT	3,629.23			40	64000		334		10200
4		29457 08/01/23 23/24 CSD SERVICE/SUPPORT	3,582.64			50	65000		334		10200
5		29457 08/01/23 23/24 CSD SERVICE/SUPPORT	186.36			60	66000		334		10200
9521	20415S	33 BLACK MOUNTAIN SOFTWARE	250.00								
TIME CLOCK INTERFACE SUPPORT											
2023/2024											
1		29483 08/09/23 23/24 TIME CLOCK INTERFACE SUP	12.50*			30	63000		101		10200
2		29483 08/09/23 23/24 TIME CLOCK INTERFACE SUP	112.50*			40	64000		101		10200
3		29483 08/09/23 23/24 TIME CLOCK INTERFACE SUP	112.50*			50	65000		101		10200
4		29483 08/09/23 23/24 TIME CLOCK INTERFACE SUP	12.50*			60	66000		101		10200
		Total for Vendor:	**10,353.00**								
9518	20416S	573 BURT INDUSTRIAL SUPPLY	48.25								
1		127968 08/03/23 CAUTION TAPE	15.49			40	64000		305		10200
2		127968 08/03/23 CAUTION TAPE	15.50			50	65000		305		10200
3		127968 08/03/23 FAST-LOK CLAMP & HOSE LABOR	17.26			40	64000		351		10200
		Total for Vendor:	**48.25**								
9555	-99122E	416 CALPERS	700.00								
Fees for GASB-68 1900 Reports & Schedules											
Customer ID: 5069981886											
1		17250385 08/07/23 GASB-68 1900 Fees 2022/23	153.00			20	62000		325		10250
2		17250385 08/07/23 GASB-68 1900 Fees 2022/23	11.75			30	63000		325		10250

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3	17250385	08/07/23 GASB-68 1900 Fees 2022/23	198.50			40	64000		325		10250
4	17250385	08/07/23 GASB-68 1900 Fees 2022/23	325.25			50	65000		325		10250
5	17250385	08/07/23 GASB-68 1900 Fees 2022/23	11.50			60	66000		325		10250
		Total for Vendor:	**700.00**								
9475	-99139E	67 CHARTER COMMUNICATIONS	648.98								
Acct# 212691601											
Spectrum Enterprise Internet											
Service 8/01/23 - 8/30/23											
1		08/01/23 AUG INTERNET LIFT STATION	119.98			40	64000		375		10200
2		08/01/23 AUG WWTF FIBER	10.58			30	63000		375		10200
3		08/01/23 AUG WWTF FIBER	253.92			40	64000		375		10200
4		08/01/23 AUG WWTF FIBER	253.92			50	65000		375		10200
5		08/01/23 AUG WWTF FIBER	10.58			60	66000		375		10200
9550	-99124E	67 CHARTER COMMUNICATIONS	129.98								
Acct# 8245 10 105 0027311											
Spectrum Business Internet/Voice											
Service 8/11/23 - 9/10/23											
1	7311081123	08/11/23 AUG Internet/Voice FIRE	129.98			20	62000		375		10200
		Total for Vendor:	**778.96**								
9499	-99133E	712 CIO SOLUTIONS	3,402.60								
1	103377-123	07/12/23 JULY IT SUPPORT	816.00			20	62000		321		10200
2	103377-123	07/12/23 JULY IT SUPPORT	85.00			30	63000		321		10200
3	103377-123	07/12/23 JULY IT SUPPORT	1,226.60			40	64000		321		10200
4	103377-123	07/12/23 JULY IT SUPPORT	1,207.00			50	65000		321		10200
5	103377-123	07/12/23 JULY IT SUPPORT	68.00			60	66000		321		10200
9500	-99132E	712 CIO SOLUTIONS	3,402.60								
1	104030-123	08/11/23 AUG IT SUPPORT	816.00			20	62000		321		10200
2	104030-123	08/11/23 AUG IT SUPPORT	85.00			30	63000		321		10200
3	104030-123	08/11/23 AUG IT SUPPORT	1,226.60			40	64000		321		10200
4	104030-123	08/11/23 AUG IT SUPPORT	1,207.00			50	65000		321		10200
5	104030-123	08/11/23 AUG IT SUPPORT	68.00			60	66000		321		10200
		Total for Vendor:	**6,805.20**								

* ... Over spent expenditure

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9482	20401S	429 COUNTY OF SAN LUIS OBISPO - EH	290.30								
1	IN0144528	07/28/23 CROSS CONN-REPORT WRITING	290.30			50	65000		362		10200
		Total for Vendor:	**290.30**								
9517	20417S	252 COUNTY OF SLO PUBLIC WORKS	894.76								
1	2938	07/31/23 MAP CHECK- PROP ACQUISITION	894.76			50	65000		961		10200
		Total for Vendor:	**894.76**								
9487	20402S	654 CULLIGAN WATER	49.54								
1		07/31/23 AUG WATER DELIVERY	24.77			40	64000		305		10200
2		07/31/23 AUG WATER DELIVERY	24.77			50	65000		305		10200
		Total for Vendor:	**49.54**								
9526	20418S	109 FERGUSON ENTERPRISES	305.66								
1	0754755	08/15/23 AIR VLV POTABLE WTR	305.66			50	65000		353		10200
		Total for Vendor:	**305.66**								
9492	20403S	112 FGL - ENVIRONMENTAL ANALYTICAL	88.00								
1	382320A	07/28/23 WATER SUPPLY MONITOR	88.00			40	64000		355		10200
9493	20403S	112 FGL - ENVIRONMENTAL ANALYTICAL	123.00								
1	382258A	07/28/23 ARSENIC MONITORING METALS	123.00			50	65000		358		10200
9494	20403S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	382196A	07/28/23 WASTEWATER INFLUENT WET CHEM	189.00			40	64000		355		10200
9495	20403S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	382197A	07/28/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9531	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	123.00								
1	382011A	06/27/23 ARSENIC MONITORING METALS	123.00			50	65000		358		10200
9532	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	123.00								
1	382365A	08/02/23 ARSENIC MONITORING METALS	123.00			50	65000		358		10200

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9533	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	123.00								
1	382447A	08/03/23 ARSENIC MONITORING METALS	123.00			50	65000		358		10200
9534	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	201.00								
1	382052A	07/17/23 GROUNDWATER MONITORING	201.00			40	64000		355		10200
9535	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	201.00								
1	382324A	08/01/23 GROUNDWATER MONITORING	201.00			40	64000		355		10200
9536	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	57.00								
1	382322A	08/01/23 WWTF LIFT STATION WET CHEM	57.00			40	64000		355		10200
9537	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	382405A	08/07/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9538	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	382505A	08/11/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9539	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	247.00								
1	382323A	08/07/23 EFFLUENT MONITORING METALS	247.00			40	64000		355		10200
9540	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	382321A	08/07/23 WASTEWATER INFLUENT WET CHEM	189.00			40	64000		355		10200
9541	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	382407A	08/11/23 WASTEWATER INFLUENT WET CHEM	189.00			40	64000		355		10200
9542	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	20.00								
1	382561A	08/17/23 WELL 4 WATER QUALITY	20.00			50	65000		357		10200
9543	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	20.00								
1	382559A	08/17/23 TERRACE WELL WATER QULTY META	20.00			50	65000		358		10200

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9544	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	20.00								
1	382560A	08/17/23 WELL3 WATER QUALITY	20.00			50	65000		356		10200
9545	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	382406A	08/01/23 TSS & SS MONITORING	65.00			40	64000		355		10200
9546	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	382503A	08/11/23 TSS & SS MONITORING	65.00			40	64000		355		10200
9547	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	368.00								
1	382562A	08/17/23 ROUTINE MONITORING	368.00			50	65000		359		10200
9548	20419S	112 FGL - ENVIRONMENTAL ANALYTICAL	230.00								
1	382563A	08/17/23 SOURCE MONITORING	76.66			50	65000		356		10200
2	382563A	08/17/23 SOURCE MONITORING	76.67			50	65000		357		10200
3	382563A	08/17/23 SOURCE MONITORING	76.67			50	65000		358		10200
		Total for Vendor:	**2,908.00**								
9489	20404S	401 FLUID RESOURCE MANAGEMENT	165,281.55								
1	C23182	07/31/23 2021-33 DESIGN PRGRSS PYMT	165,281.55*			40	64000		950	21003	10200
		Total for Vendor:	**165,281.55**								
9486	-99136E	308 FRONTIER COMMUNICATIONS (412-5)	64.42								
Acct #8054672818010412-5											
Service from 06/22/23-07/21/23											
FS/CSD ALARM											
1		07/22/23 AUG FIRE STATION ALARM	64.42			20	62000		375		10200
		Total for Vendor:	**64.42**								
9549	20440S	125 GREAT WESTERN ALARM	100.00								
A0702 UTILITIES EMERGENCY											
Service Period: 9/2023											
1	230802242	09/01/23 SEPT Answering Service	50.00			40	64000		380		10200
2	230802242	09/01/23 SEPT Answering Service	50.00			50	65000		380		10200
		Total for Vendor:	**100.00**								

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9488	20405S	147 JB DEWAR	1,262.19								
1	256103 07/27/23	Clear Diesel- 166.2 GAL	912.07			20	62000		485		10200
2	256103 07/27/23	Clear Diesel- 31.9 GAL	175.06			40	64000		485		10200
3	256103 07/27/23	Clear Diesel- 31.9 GAL	175.06			50	65000		485		10200
		Total for Vendor:	**1,262.19**								
9523	20420S	553 MOSS, LEVY & HARTZHEIM LLP	5,000.00								
Audit 2022/23											
$5,000/11,385											
30/3/32/32/3											
1	I-206 07/31/23	Audit 22-23 1 OF 2 PAYMENT	1,500.00			20	62000		323		10200
2	I-206 07/31/23	Audit 22-23 1 OF 2 PAYMENT	150.00			30	63000		323		10200
3	I-206 07/31/23	Audit 22-23 1 OF 2 PAYMENT	1,600.00*			40	64000		323		10200
4	I-206 07/31/23	Audit 22-23 1 OF 2 PAYMENT	1,600.00*			50	65000		323		10200
5	I-206 07/31/23	Audit 22-23 1 OF 2 PAYMENT	150.00			60	66000		323		10200
		Total for Vendor:	**5,000.00**								
9481	20406S	17 N. REX AWALT CORPORATION	20.33								
1	21081 08/03/23	PVC FITTINGS	20.33			30	63000		353		10200
		Total for Vendor:	**20.33**								
9507	20421S	701 NICK'S TELECOM	240.00								
1	7208 08/09/23	8600 RADIO & BASE UNIT REPAIRS	240.00			20	62000		470		10200
		Total for Vendor:	**240.00**								
9497	-99135E	208 PG&E #6480-8	1,149.26								
Acct #8565976480-8											
1	08/16/23	12th & K 8565976725	10.23			30	63000		381		10200
2	08/16/23	11TH STREET - 8562053214	49.75			30	63000		381		10200
3	08/16/23	RIO MESA CIR - 8564394360	24.64			30	63000		381		10200
4	08/16/23	VERDE/RIO MESA - 8560673934	61.59			30	63000		381		10200
5	08/16/23	Mission Heights - 8565976482	179.11			30	63000		381		10200
6	08/16/23	Tract 2605 - 8565976109	38.38			30	63000		381		10200
7	08/16/23	9898 River Rd. - 8565976002	371.27			30	63000		381		10200
8	08/16/23	9898 River Rd. - 8565976004	46.29			30	63000		381		10200
9	08/16/23	9898 River Rd. - 8565976008	217.01			30	63000		381		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
10	08/16/23	9898 River Rd. - 8565976014	74.86			30	63000		381		10200
11	08/16/23	9898 River Rd. - 8565976481	54.74			30	63000		381		10200
12	08/16/23	9898 River Rd. - 8565976483	21.39			30	63000		381		10200
		Total for Vendor:	**1,149.26**								
9498	-99134E	209 PG&E #6851-8	17,185.15								
Acct #3675186851-8											
1	08/17/23	Old Fire Station/1297 L St	24.50			20	62000		381		10200
2	08/17/23	Fire Station/1150 Mission	9.53			20	62000		381		10200
3	08/17/23	Water Works #1/Well 3	2,053.57			50	65000		381		10200
4	08/17/23	Bonita Pl & 16th/Well 4	3,613.20			50	65000		381		10200
5	08/17/23	N St/WWTF	10,801.93			40	64000		381		10200
6	08/17/23	2HP Booster Station	9.53			50	65000		381		10200
7	08/17/23	Mission Heights Booster	9.53			50	65000		381		10200
8	08/17/23	14th St. & K St.	107.18			50	65000		381		10200
9	08/17/23	942 Soka Way lift station	90.98			40	64000		379		10200
10	08/17/23	Missn&12th Landscape-St light	133.75			30	63000		381		10200
11	08/17/23	SLT Well	331.45			50	65000		381		10200
		Total for Vendor:	**17,185.15**								
9479	20407S	25 QUEST PLANNING, INC	1,020.00								
1	1577 07/31/23	PERMIT ASSISTANCE	1,020.00			40	64000		587	20001	10200
		Total for Vendor:	**1,020.00**								
9554	20449S	110 ROCKSTEADY PLUMBING	931.81								
1	12273 08/21/23	BACKFLOW TESTING	170.00			20	62000		351		10200
2	12273 08/21/23	BACKFLOW TESTING	761.81			50	65000		353		10200
		Total for Vendor:	**931.81**								
9508	20422S	481 SAN MIGUEL COMMUNITY SERVICES	160.39								
01004-00											
1	08/15/23	1150 Mission Street 1004-00	160.39*			20	62000		384		10200
9509	20422S	481 SAN MIGUEL COMMUNITY SERVICES	2.00								
01004B-00											
1	08/15/23	1150 Mission Street 1004B-00	2.00*			20	62000		384		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9510	20422S	481 SAN MIGUEL COMMUNITY SERVICES	356.31								
20547-00											
1	08/15/23	1203 Mission Irrig Mtr 20547-0	356.31			30	63000		384		10200
9511	20422S	481 SAN MIGUEL COMMUNITY SERVICES	54.09								
1	08/15/23	942 Soka Way 20840-00	54.09			40	64000		384		10200
9512	20422S	481 SAN MIGUEL COMMUNITY SERVICES	138.64								
Acct#27475-00											
1	08/15/23	1765 Bonita 27475-00	138.64			40	64000		384		10200
9513	20422S	481 SAN MIGUEL COMMUNITY SERVICES	103.65								
ACCT# 27476-00											
1	08/15/23	1199 Mission Irrig Mtr 27476-0	103.65			30	63000		384		10200
		Total for Vendor:	**815.08**								
9484	20408S	238 SAN MIGUEL GARBAGE	124.12								
ACCT# 318691											
1	080123	08/01/23 AUG 2023	62.06			40	64000		383		10200
2	080123	08/01/23 AUG 2023	62.06			50	65000		383		10200
		Total for Vendor:	**124.12**								
9474	20409S	731 SAN MIGUEL SENIORS CENTER	150.00								
AUGUST BOARD MEETING											
1	08-2023	08/09/23 AUG 24TH BOARD MEETING	30.75			20	62000		341		10200
2	08-2023	08/09/23 AUG 24TH BOARD MEETING	3.00*			30	63000		341		10200
3	08-2023	08/09/23 AUG 24TH BOARD MEETING	57.00*			40	64000		341		10200
4	08-2023	08/09/23 AUG 24TH BOARD MEETING	56.25*			50	65000		341		10200
5	08-2023	08/09/23 AUG 24TH BOARD MEETING	3.00*			60	66000		341		10200
		Total for Vendor:	**150.00**								
9491	20410S	735 SECRETARY OF STATE	5.00								
1	08/02/23	2023 UPDATED FILING PUB AGENCY	1.20			20	62000		305		10200
2	08/02/23	2023 UPDATED FILING PUB AGENCY	0.12			30	63000		305		10200
3	08/02/23	2023 UPDATED FILING PUB AGENCY	1.80			40	64000		305		10200
4	08/02/23	2023 UPDATED FILING PUB AGENCY	1.78			50	65000		305		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
5		08/02/23 2023 UPDATED FILING PUB AGENCY	0.10			60		66000	305		10200
		Total for Vendor:	**5.00**								
9552	20451S	440 SLO COUNTY FIRE	14,936.04								
Dispatch agreement with San Miguel Fire Department FY 23/24											
1	1672	08/22/23 FIRE DISPATCH AGREEMENT 23/24	14,936.04			20		62000	370		10200
		Total for Vendor:	**14,936.04**								
9485	-99137E	657 SOCALGAS	47.73								
1		08/01/23 JUL WELL 3 NAT.GAS610 12th SLT 6309852306	16.47			50		65000	396		10200
2		08/01/23 JUL LIFT STATION 942 SOKA WAY 19327007118	16.47			40		64000	396		10200
3		08/01/23 JUL SLT WELL PROPN 8687 MARTNZ 6307077625	14.79			50		65000	396		10200
		Total for Vendor:	**47.73**								
9551	20452S	280 TEMPLETON UNIFORMS	579.69								
1	1463	08/17/23 CLASS A JACKET - YOUNG	579.69			20		62000	495		10200
		Total for Vendor:	**579.69**								
9519	20423S	281 TESCO CONTROLS INC	475.00								
Cust Number: SAN/MI Job Number: 9000WW											
1		0080390-IN 08/07/23 TRANSDUCOR REPAIR	475.00			50		65000	351		10200
		Total for Vendor:	**475.00**								
9483	20411S	282 THE BLUEPRINTER	26.10								
1	123-3745	07/20/23 MACHADO PLANS	26.10			40		64000	587	20001	10200
		Total for Vendor:	**26.10**								
9527	-99128E	301 US BANK	29.49								
RR STATEMENT DATE 8/22/2023											
1		RR AUG 23 08/08/23 DG- 8651 AUX PUMP OIL	29.49			20		62000	354		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9528	-99127E	301 US BANK	337.69								
TP STATEMENT DATE 8/22/2023											
1		TP AUG 23 08/03/23 RINGCENTRAL AUG PHONE	78.60			20	62000		310		10200
2		TP AUG 23 08/03/23 RINGCENTRAL AUG PHONE	8.19			30	63000		310		10200
3		TP AUG 23 08/03/23 RINGCENTRAL AUG PHONE	117.90			40	64000		310		10200
4		TP AUG 23 08/03/23 RINGCENTRAL AUG PHONE	116.25			50	65000		310		10200
5		TP AUG 23 08/03/23 RINGCENTRAL AUG PHONE	6.56			60	66000		310		10200
6		TP AUG 23 08/02/23 USPS	2.45			20	62000		315		10200
7		TP AUG 23 08/02/23 USPS	0.25			30	63000		315		10200
8		TP AUG 23 08/02/23 USPS	3.67			40	64000		315		10200
9		TP AUG 23 08/02/23 USPS	3.62			50	65000		315		10200
10		TP AUG 23 08/02/23 USPS	0.20			60	66000		315		10200
9529	-99126E	301 US BANK	751.84								
KD STATEMENT DATE 8/22/2023											
1		KD AUG 23 07/26/23 LOWES- WRAP TAPE	53.39			50	65000		353		10200
2		KD AUG 23 07/26/23 LOWES- CONCRETE	259.20			30	63000		353		10200
3		KD AUG 23 08/03/23 LOWES- CONCRETE	-27.20			30	63000		353		10200
4		KD AUG 23 08/09/23 USPS- AUDIT LETTERS	0.38			20	62000		315		10200
5		KD AUG 23 08/09/23 USPS- AUDIT LETTERS	0.04			30	63000		315		10200
6		KD AUG 23 08/09/23 USPS- AUDIT LETTERS	0.57			40	64000		315		10200
7		KD AUG 23 08/09/23 USPS- AUDIT LETTERS	0.56			50	65000		315		10200
8		KD AUG 23 08/09/23 USPS- AUDIT LETTERS	0.03			60	66000		315		10200
9		KD AUG 23 08/10/23 LOWES- ACETONE GAL	43.46			50	65000		353		10200
10		KD AUG 23 08/11/23 ANNUAL DMV PHYSICAL	16.20			20	62000		121		10200
11		KD AUG 23 08/11/23 ANNUAL DMV PHYSICAL	5.06			30	63000		121		10200
12		KD AUG 23 08/11/23 ANNUAL DMV PHYSICAL	54.68			40	64000		121		10200
13		KD AUG 23 08/11/23 ANNUAL DMV PHYSICAL	54.34			50	65000		121		10200
14		KD AUG 23 08/11/23 ANNUAL DMV PHYSICAL	4.73			60	66000		121		10200
15		KD AUG 23 08/11/23 ANTHONY TIRE- TRAILER TIRE	143.20			40	64000		351		10200
16		KD AUG 23 08/11/23 ANTHONY TIRE- TRAILER TIRE	143.20			50	65000		351		10200
9530	-99125E	301 US BANK	249.73								
SY STATEMENT DATE 8/22/23											
1		SY AUG 23 07/25/23 WEST. JANITOR- PAPER TWL	67.70			20	62000		305		10200
2		SY AUG 23 08/15/23 LUBE & GO- 8600	137.64			20	62000		354		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
3	SY AUG 23 07/17/23	DG- BOTTLED WATER	41.40			20	62000		305		10200
14	SY AUG 23 08/12/23	APPLE ICLOUD 200 GB STORAGE	2.99			20	62000		465		10200
		Total for Vendor:	**1,368.75**								
9477	20412S	327 VALLI INFORMATION SYSTEMS	943.94								
JULY BILLING											
1	89558 07/31/23	JULY Web Posting, Postage	212.69			40	64000		374		10200
2	89558 07/31/23	JULY Web Posting, Postage	212.70			50	65000		374		10200
3	89558 07/31/23	JULY Printing	107.25			40	64000		374		10200
4	89558 07/31/23	JULY Printing	107.25			50	65000		374		10200
5	89558 07/31/23	JULY OTC/Online Monthly Mainte	37.50			40	64000		334		10200
6	89558 07/31/23	JULY OTC/Online Monthly Mainte	37.50			50	65000		334		10200
7	89558 07/31/23	Printed insert WATER CONSERV	164.00			50	65000		395		10200
10	89558 07/31/23	JULY IVR SERVICE FEE/ALERT	32.52			40	64000		374		10200
11	89558 07/31/23	JULY IVR SERVICE FEE/ALERT	32.53			50	65000		374		10200
9501	20424S	327 VALLI INFORMATION SYSTEMS	801.93								
AUGUST BILLING											
1	89968 08/18/23	AUG Web Posting, Postage	212.07			40	64000		374		10200
2	89968 08/18/23	AUG Web Posting, Postage	212.08			50	65000		374		10200
3	89968 08/18/23	AUG Printing	106.89			40	64000		374		10200
4	89968 08/18/23	AUG Printing	106.89			50	65000		374		10200
5	89968 08/18/23	AUG OTC/Online Monthly Mainte	0.00			40	64000		334		10200
6	89968 08/18/23	AUG OTC/Online Monthly Mainte	0.00			50	65000		334		10200
7	89968 08/18/23	Printed insert EWASTE MSG	164.00			60	66000		395		10200
		Total for Vendor:	**1,745.87**								
9504	-99131E	511 VERIZON	329.53								
TABLETS: UTILITIES x4											
CELL PHONE: TMP, MS, TP, KD, DP											
08/09/23 - 9/08/23											
1	9941506117 08/08/23	AUG UTILITIES CELL PHONES	12.37			30	63000		465		10200
2	9941506117 08/08/23	AUG UTILITIES CELL PHONES	111.42			40	64000		465		10200
3	9941506117 08/08/23	AUG UTILITIES CELL PHONES	111.42			50	65000		465		10200
4	9941506117 08/08/23	AUG UTILITIES CELL PHONES	12.38			60	66000		465		10200
6	9941506117 08/08/23	AUG T PARENT CELL PHONE	2.60			30	63000		465		10200
7	9941506117 08/08/23	AUG T PARENT CELL PHONE	23.40			40	64000		465		10200

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
8	9941506117	08/08/23 AUG T PARENT CELL PHONE	23.35			50		65000	465		10200
9	9941506117	08/08/23 AUG T PARENT CELL PHONE	2.59			60		66000	465		10200
10	9941506117	08/08/23 AUG 4GB DATA PLAN	1.50			30		63000	465		10200
11	9941506117	08/08/23 AUG 4GB DATA PLAN	13.50			40		64000	465		10200
12	9941506117	08/08/23 AUG 4GB DATA PLAN	13.50			50		65000	465		10200
13	9941506117	08/08/23 AUG 4GB DATA PLAN	1.50			60		66000	465		10200
9506	-99129E	511 VERIZON	50.04								
TABLETS: FIRE x2											
7/09/23 - 8/08/23											
1	9941506118	08/08/23 AUG RR DATA PLAN	25.02			20		62000	465		10200
2	9941506118	08/08/23 AUG SY DATA PLAN	25.02			20		62000	465		10200
		Total for Vendor:	**379.57**								
9514	20425S	717 WATER SYSTEMS CONSULTING, INC	5,852.50								
1	8262	07/31/23 DISTRICT ENGINEERING 22-23	1,107.50			40		64000	326		10200
2	8262	07/31/23 DISTRICT ENGINEERING 22-23	1,107.50			50		65000	326		10200
3	8262	07/31/23 FIRE THU RES2022-21,22	90.00*			20		62000	326	21006	10200
4	8262	07/31/23 TANK REHAB RES2022-64	655.00			50		65000	326		10200
5	8262	07/31/23 SLT TANK/BOOSTER RES2022-66	315.00			50		65000	326	21007	10200
6	8262	07/31/23 INDIAN VALLEY TRACT	840.00			40		64000	326		10200
7	8262	07/31/23 INDIAN VALLEY TRACT	840.00			50		65000	326		10200
8	8262	07/31/23 ALLEY WATERLINE REPLACEMENT	90.00			50		65000	326		10200
9	8262	07/31/23 PASO BASIN COOP COMMITTEE	430.00			50		65000	324		10200
10	8262	07/31/23 3W COORDINATION	90.00			40		64000	955	22010	10200
11	8262	07/31/23 DWSRF GRANT COORD	287.50			50		65000	326		10200
9515	20425S	717 WATER SYSTEMS CONSULTING, INC	1,497.00								
PROJECTS 2295-11332											
PRJ# 22010											
1	8263	07/31/23 3W ENGINEERING	1,497.00			40		64000	955	22010	10200
9516	20425S	717 WATER SYSTEMS CONSULTING, INC	5,572.50								
WWTF PROJECT											
PRJ 20001											
1	8264	07/31/23 WWTF PROJECT DESIGN	5,572.50			40		64000	587	20001	10200
		Total for Vendor:	**12,922.00**								

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9502	20426S	317 WESTERN JANITOR SUPPLY INC	55.17								
1	206560	08/11/23 BLEACH, TOILET BRUSH	27.58			40	64000		305		10200
2	206560	08/11/23 BLEACH, TOILET BRUSH	27.59			50	65000		305		10200
9524	20426S	317 WESTERN JANITOR SUPPLY INC	92.49								
1	206115	07/26/23 RECYCLED TOILET PAPER, DAWN	4.62			30	63000		305		10200
2	206115	07/26/23 RECYCLED TOILET PAPER, DAWN	41.62			40	64000		305		10200
3	206115	07/26/23 RECYCLED TOILET PAPER, DAWN	41.62			50	65000		305		10200
4	206115	07/26/23 RECYCLED TOILET PAPER, DAWN	4.63			60	66000		305		10200
		Total for Vendor:	**147.66**								
9476	-99138E	612 WEX BANK	1,320.51								
FUEL BILL CLOSING DATE: 8/07/23											
1	91084047	08/07/23 Fuel 8600 AUG	201.28			20	62000		485		10200
2	91084047	08/07/23 Fuel 8601 AUG	149.20			20	62000		485		10200
3	91084047	08/07/23 Fuel 8630 AUG	0.00			20	62000		485		10200
4	91084047	08/07/23 FUEL OES- RABBIT XSL1472C	238.83*			20	62000		307		10200
5	91084047	08/07/23 Fuel U8632 AUG	195.29			40	64000		485		10200
8	91084047	08/07/23 Fuel U8632 AUG	195.30			50	65000		485		10200
9	91084047	08/07/23 Fuel U8634 AUG	0.00			40	64000		485		10200
10	91084047	08/07/23 Fuel U8634 AUG	0.00			50	65000		485		10200
11	91084047	08/07/23 Fuel U8636 AUG	176.22			50	65000		485		10200
12	91084047	08/07/23 Fuel U8636 AUG	176.22			40	64000		485		10200
13	91084047	08/07/23 REBATE ADJUSTMENT	-5.23			20	62000		485		10200
14	91084047	08/07/23 REBATE ADJUSTMENT	-3.47			40	64000		485		10200
15	91084047	08/07/23 REBATE ADJUSTMENT	-3.13			50	65000		485		10200
		Total for Vendor:	**1,320.51**								
9480	20413S	473 WHITE BRENNER LLP	18,346.10								
FOR LEGAL SERVICES JUNE 2023											
1	48136	AUG 08/08/23 JUNE SOLID WASTE LEGAL	1,764.10*			60	66000		327		10200
2		08/08/23 SOLID WASTE LEGAL SB1383	0.00*			60	66000		327		10200
3	48135	AUG 08/08/23 JUNE WATER LEGAL	598.00			50	65000		327		10200
[redacted]											
5		08/08/23 JUNE FIRE LEGAL	0.00			20	62000		327		10200
6	48141	AUG 08/08/23 JUNE SEWER LEGAL	149.50			40	64000		327		10200

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
7		08/08/23 JUNE SMEA LEGAL	0.00			40	64000		331		10200
8		08/08/23 JUNE SMEA LEGAL	0.00			50	65000		331		10200
9		08/08/23 JUNE HR LEGAL	0.00			20	62000		333		10200
10	48137	AUG 08/08/23 JUNE HR LEGAL	279.24*			30	63000		333		10200
11	48137	AUG 08/08/23 JUNE HR LEGAL	2,513.16*			40	64000		333		10200
12	48137	AUG 08/08/23 JUNE HR LEGAL	2,513.16*			50	65000		333		10200
13	48137	AUG 08/08/23 JUNE HR LEGAL	279.24*			60	66000		333		10200
14	48133	AUG 08/08/23 JUNE General Legal - ADMIN	1,816.08			20	62000		327		10200
15	48133	AUG 08/08/23 JUNE General Legal - ADMIN	1,047.55			30	63000		327		10200
16	48133	AUG 08/08/23 JUNE General Legal - ADMIN	3,294.12			40	64000		327		10200
17	48133	AUG 08/08/23 JUNE General Legal - ADMIN	3,257.41			50	65000		327		10200
18	48133	AUG 08/08/23 JUNE General Legal - ADMIN	146.84*			60	66000		327		10200
9525	20427S	473 WHITE BRENNER LLP	9,281.50								
FOR LEGAL SERVICES JULY 2023											
1		JULY SOLID WASTE LEGAL	0.00*			60	66000		327		10200
2		SOLID WASTE LEGAL SB1383	0.00*			60	66000		327		10200
3	48387	AUG 08/16/23 JULY WATER LEGAL	209.30			50	65000		327		10200
[redacted]											
5	48390	AUG 08/16/23 JULY FIRE LEGAL	54.00			20	62000		327		10200
6	48391	AUG 08/16/23 JULY SEWER LEGAL	627.90			40	64000		327		10200
7		JULY SMEA LEGAL	0.00			40	64000		331		10200
8		JULY SMEA LEGAL	0.00			50	65000		331		10200
9		JULY HR LEGAL	0.00			20	62000		333		10200
10	48388	AUG 08/16/23 JULY HR LEGAL	18.90*			30	63000		333		10200
11	48388	AUG 08/16/23 JULY HR LEGAL	170.10*			40	64000		333		10200
12	48388	AUG 08/16/23 JULY HR LEGAL	170.10*			50	65000		333		10200
13	48388	AUG 08/16/23 JULY HR LEGAL	18.90*			60	66000		333		10200
14	48385	AUG 08/16/23 JULY General Legal - ADMIN	1,653.12			20	62000		327		10200
15	48385	AUG 08/16/23 JULY General Legal - ADMIN	172.20			30	63000		327		10200
16	48385	AUG 08/16/23 JULY General Legal - ADMIN	2,479.68			40	64000		327		10200
17	48385	AUG 08/16/23 JULY General Legal - ADMIN	2,445.24			50	65000		327		10200
18	48385	AUG 08/16/23 JULY General Legal - ADMIN	137.76*			60	66000		327		10200
19	48389	AUG 08/16/23 JULY PRA	4.32			20	62000		327		10200
20	48389	AUG 08/16/23 JULY PRA	0.45			30	63000		327		10200
21	48389	AUG 08/16/23 JULY PRA	6.48			40	64000		327		10200
22	48389	AUG 08/16/23 JULY PRA	6.39			50	65000		327		10200

* ... Over spent expenditure

Claim/ Line #	Check Invoice	Vendor #/Name/ #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
23	48389	AUG 08/16/23 JULY PRA	0.36*			60		66000	327		10200
		Total for Vendor:	**27,627.60**								
		# of Claims 82	**Total:**	**329,004.10**	**# of Vendors 32**						
		Total Electronic Claims		**29,895.20**							
		Total Non-Electronic Claims		**299108.90**							

Fund/Account	Amount
20 FIRE PROTECTION DEPARTMENT	
10200 OPERATING CASH - PREMIER	27,588.53
10250 PAC PREMIER - PAYROLL	153.00
30 STREET LIGHTING DEPARTMENT	
10200 OPERATING CASH - PREMIER	4,242.52
10250 PAC PREMIER - PAYROLL	11.75
40 WASTEWATER DEPARTMENT	
10200 OPERATING CASH - PREMIER	208,758.40
10250 PAC PREMIER - PAYROLL	198.50
50 WATER DEPARTMENT	
10200 OPERATING CASH - PREMIER	84,557.19
10250 PAC PREMIER - PAYROLL	325.25
60 SOLID WASTE DEPARTMENT	
10200 OPERATING CASH - PREMIER	3,157.46
10250 PAC PREMIER - PAYROLL	11.50
Total:	**329,004.10**

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9586	20429S	650 13 STARS MEDIA	525.00								
1	2023CI3241	08/29/23 PROP 218 PUBLIC HEARING NO	525.00			50	65000		393		10200
9587	20429S	650 13 STARS MEDIA	320.98								
1	2023CI3233	08/28/23 SEWER LINING/REHAB BID ADV	320.98			40	64000		393		10200
		Total for Vendor:	**845.98**								
9567	20431S	689 AMAZON CAPITOL SERVICES	63.22								
1HKY-V414-6FPR											
1	1HKY-V414	09/01/23 CHANNELLOCK PLIERS	31.61			40	64000		490		10200
2	1HKY-V414	09/01/23 CHANNELLOCK PLIERS	31.61			50	65000		490		10200
9568	20431S	689 AMAZON CAPITOL SERVICES	18.29								
1LJP-1JJG-6GJM											
1	1LJP-1JJG	09/01/23 HEADLIGHT RESTORATION KIT	9.14*			40	64000		354		10200
2	1LJP-1JJG	09/01/23 HEADLIGHT RESTORATION KIT	9.15*			50	65000		354		10200
9569	20431S	689 AMAZON CAPITOL SERVICES	126.98								
1MDX-DK99-41Y4											
1	1MDX-DK99	09/01/23 TONER	63.49			40	64000		410		10200
2	1MDX-DK99	09/01/23 TONER	63.49			50	65000		410		10200
9573	20431S	689 AMAZON CAPITOL SERVICES	41.79								
1YLN-3F9Y-64QQ											
1	1YLN-3F9Y	09/01/23 SAMSUNG FAST CHARGER	20.89			40	64000		305		10200
2	1YLN-3F9Y	09/01/23 SAMSUNG FAST CHARGER	20.90			50	65000		305		10200
9574	20431S	689 AMAZON CAPITOL SERVICES	825.23								
1PQ1-9T3T-7QT6											
1	1PQ1-9T3T	09/01/23 DISPOSABLE GLOVES	391.19			40	64000		348		10200
2	1PQ1-9T3T	09/01/23 DISPOSABLE GLOVES	391.20			50	65000		348		10200
3	1PQ1-9T3T	09/01/23 WARNING SIGNS	21.42			40	64000		305		10200
4	1PQ1-9T3T	09/01/23 WARNING SIGNS	21.42			50	65000		305		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9575	20431S	689 AMAZON CAPITOL SERVICES	46.98								
1XLR-94TN-9NQY											
1		1XLR-94TN 09/01/23 FILE PRONGS	4.82			40	64000		410		10200
2		1XLR-94TN 09/01/23 FILE PRONGS	4.82			50	65000		410		10200
3		1XLR-94TN 09/01/23 AP FILES, TAB DIVIDERS	9.35			20	62000		410		10200
4		1XLR-94TN 09/01/23 AP FILES, TAB DIVIDERS	0.92			30	63000		410		10200
5		1XLR-94TN 09/01/23 AP FILES, TAB DIVIDERS	13.26			40	64000		410		10200
6		1XLR-94TN 09/01/23 AP FILES, TAB DIVIDERS	13.07			50	65000		410		10200
7		1XLR-94TN 09/01/23 AP FILES, TAB DIVIDERS	0.74*			60	66000		410		10200
		Total for Vendor:	**1,122.49**								
9564	20432S	743 API ATLAS PERFORMANCE	2,200.00								
1		RI142761 09/06/23 SEPT CSD OFFICE TRAILER RENT	110.00			30	63000		949		10200
2		RI142761 09/06/23 SEPT CSD OFFICE TRAILER RENT	990.00			40	64000		949		10200
3		RI142761 09/06/23 SEPT CSD OFFICE TRAILER RENT	990.00			50	65000		949		10200
4		RI142761 09/06/23 SEPT CSD OFFICE TRAILER RENT	110.00			60	66000		949		10200
		Total for Vendor:	**2,200.00**								
9627	-99111E	714 AT&T MOBILITY	95.65								
FIRE CELL PHONES											
1		09022023 09/02/23 AUG FIRE CELL PHONE - ROBERS	50.34			20	62000		465		10200
2		09022023 09/02/23 AUG FIRE CELL PHONE - YOUNG	45.31			20	62000		465		10200
		Total for Vendor:	**95.65**								
9585	20433S	622 BALDWIN ELECTRIC SERVICE	187.50								
LIGHT POLE REPAIR											
1		587 08/21/23 WWTF LIGHT POLE REPAIR	187.50			40	64000		582		10200
		Total for Vendor:	**187.50**								
9560	20434S	34 BLAKE'S INC	39.14								
1		1570310 09/05/23 BYPASS LOPPER 25"	19.57			40	64000		490		10200
2		1570310 09/05/23 BYPASS LOPPER 25"	19.57			50	65000		490		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9570	20434S	34 BLAKE'S INC	15.63								
1	1568208	08/22/23 WASP/HORNET KILLER	7.81			40	64000		305		10200
2	1568208	08/22/23 WASP/HORNET KILLER	7.82			50	65000		305		10200
9624	20456S	34 BLAKE'S INC	43.80								
1	1571151	09/11/23 TAPE, PAINT PLASTIC	43.80			40	64000		582		10200
		Total for Vendor:	**98.57**								
9611	-99118E	67 CHARTER COMMUNICATIONS	129.98								
Acct# 8245 10 105 0027311											
Spectrum Business Internet/Voice											
Service 9/11/23 - 10/10/23											
1	101090723	09/07/23 SEPT Internet/Voice FIRE	129.98			20	62000		375		10200
9621	-99112E	67 CHARTER COMMUNICATIONS	648.98								
Acct# 212691601											
Spectrum Enterprise Internet											
Service 9/01/23 - 9/30/23											
1		09/01/23 SEPT INTERNET LIFT STATION	119.98			40	64000		375		10200
2		09/01/23 SEPT WWTF FIBER	10.58			30	63000		375		10200
3		09/01/23 SEPT WWTF FIBER	253.92			40	64000		375		10200
4		09/01/23 SEPT WWTF FIBER	253.92			50	65000		375		10200
5		09/01/23 SEPT WWTF FIBER	10.58			60	66000		375		10200
		Total for Vendor:	**778.96**								
9620	-99113E	712 CIO SOLUTIONS	3,387.60								
1	104891-123	09/13/23 SEPT IT SUPPORT	813.02			20	62000		321		10200
2	104891-123	09/13/23 SEPT IT SUPPORT	84.69			30	63000		321		10200
3	104891-123	09/13/23 SEPT IT SUPPORT	1,219.54			40	64000		321		10200
4	104891-123	09/13/23 SEPT IT SUPPORT	1,202.60			50	65000		321		10200
5	104891-123	09/13/23 SEPT IT SUPPORT	67.75			60	66000		321		10200
		Total for Vendor:	**3,387.60**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9622	20457S	583 COBLENTZ, BIEHLE & CRAMER	1,620.00								
1	11173 08/31/23	FY 22/23 AUDIT PREP WORK	486.00			20	62000		325		10200
2	11173 08/31/23	FY 22/23 AUDIT PREP WORK	48.60			30	63000		325		10200
3	11173 08/31/23	FY 22/23 AUDIT PREP WORK	518.40			40	64000		325		10200
4	11173 08/31/23	FY 22/23 AUDIT PREP WORK	518.40			50	65000		325		10200
5	11173 08/31/23	FY 22/23 AUDIT PREP WORK	48.60			60	66000		325		10200
		Total for Vendor:	**1,620.00**								
9623	20458S	429 COUNTY OF SAN LUIS OBISPO - EH	283.40								
1	IN0144820 09/07/23	REPORT WRITING	283.40			50	65000		362		10200
		Total for Vendor:	**283.40**								
9561	20435S	252 COUNTY OF SLO PUBLIC WORKS	325.70								
COUNTY MAP CHECK & RIGHT OF WAY REVIEW											
1	2946 08/31/23	MAP CK & RIGHT OF WAY REVIEW	325.70			50	65000		961		10200
		Total for Vendor:	**325.70**								
9571	20436S	277 CSC OF SALINAS	32.21								
REMIT PAYMENT TO CSC OF SALINAS											
1	000960904 09/07/23	PIPE & HOSE	32.21			40	64000		351		10200
		Total for Vendor:	**32.21**								
9578	20437S	654 CULLIGAN WATER	34.12								
1	204621 08/31/23	AUG WATER DELIVERY	17.06			40	64000		305		10200
2	204621 08/31/23	AUG WATER DELIVERY	17.06			50	65000		305		10200
		Total for Vendor:	**34.12**								
9559	20438S	109 FERGUSON ENTERPRISES	916.99								
1	0762267 08/30/23	LF AIR VLV POTABLE WTR X3	916.99			50	65000		353		10200
		Total for Vendor:	**916.99**								
9592	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	663.00								
1	382259A 08/28/23	WELL 4 PFAS MONITORING	663.00			50	65000		357		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9593	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	663.00								
1	382260A	08/28/23 WELL3 PFAS MONITORING	663.00			50		65000	356		10200
9594	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	163.00								
1	382744A	09/01/23 GROUP A MONITORING	163.00			50		65000	359		10200
9595	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	382620A	08/31/23 WASTEWATER INFLUENT WET CHEM	189.00			40		64000	355		10200
9596	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	382504A	08/28/23 WASTEWATER INFLUENT WET CHEM	189.00			40		64000	355		10200
9598	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	123.00								
1	382584A	08/28/23 ARSENIC MONITORING METALS	123.00			50		65000	358		10200
9599	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	88.00								
1	382622A	08/28/23 WATER SUPPLY MONITOR	88.00			40		64000	355		10200
9600	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	201.00								
1	382619A	08/28/23 GROUNDWATER MONITORING	201.00			40		64000	355		10200
9601	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	382623A	08/28/23 TSS & SS MONITORING	65.00			40		64000	355		10200
9602	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	123.00								
1	382658A	08/28/23 ARSENIC MONITORING METALS	123.00			50		65000	358		10200
9603	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	382621A	08/28/23 WWTF LIFT STATION WET CHEM	89.00			40		64000	355		10200
9604	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	382694A	08/28/23 TSS & SS MONITORING	65.00			40		64000	355		10200

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9605	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	71.00								
1	382743A	08/28/23 ARSENIC MONITORING METALS	71.00			50	65000		358		10200
9606	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	382693A	09/07/23 WASTEWATER INFLUENT WET CHEM	189.00			40	64000		355		10200
9607	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	382695A	09/07/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9608	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	123.00								
1	382925A	09/07/23 ARSENIC MONITORING METALS	123.00			50	65000		358		10200
9609	20439S	112 FGL - ENVIRONMENTAL ANALYTICAL	123.00								
1	382816A	09/07/23 ARSENIC MONITORING METALS	123.00			50	65000		358		10200
9648	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	106.00								
1	382999A	09/23/23 ARSENIC MONITORING METALS	106.00			50	65000		358		10200
9649	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	368.00								
1	383000A	09/27/23 ROUTINE MONITORING	368.00			50	65000		359		10200
9650	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	106.00								
1	383105A	09/27/23 ARSENIC MONITORING METALS	106.00			50	65000		358		10200
9651	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	201.00								
1	383054A	09/22/23 GROUNDWATER MONITORING	201.00			40	64000		355		10200
9652	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	383056A	09/22/23 TSS & SS MONITORING	65.00			40	64000		355		10200
9653	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	382782A	09/27/23 TSS & SS MONITORING	65.00			40	64000		355		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9654	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	382783A	09/27/23 WASTEWATER INFLUENT WET CHEM	189.00			40	64000		355		10200
9655	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	382784A	09/27/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9656	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	382873A	09/27/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9657	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	382874A	09/27/23 WASTEWATER INFLUENT WET CHEM	189.00			40	64000		355		10200
9658	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	382877A	09/27/23 TSS & SS MONITORING	65.00			40	64000		355		10200
9659	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	382961A	09/27/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9660	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	382962A	09/27/23 WASTEWATER INFLUENT WET CHEM	189.00			40	64000		355		10200
9661	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	382963A	09/27/23 TSS & SS MONITORING	65.00			40	64000		355		10200
9662	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	247.00								
1	383055A	09/27/23 EFFLUENT MONITORING METALS	247.00			40	64000		355		10200
9663	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	383057A	09/27/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
		Total for Vendor:	**5,427.00**								
9579	-99120E	308 FRONTIER COMMUNICATIONS (412-5)	64.42								
Acct #8054672818010412-5											
Service from 07/22/23-08/21/23											
FS/CSD ALARM											
1		08/22/23 SEPT FIRE STATION ALARM	64.42			20	62000		375		10200
		Total for Vendor:	**64.42**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9588	20440S	125 GREAT WESTERN ALARM	35.00								
GW-661											
Service Period: 9/2023											
1	2308005451	09/01/23 AUG Alarm Monitoring	35.00			20	62000		380		10200
		Total for Vendor:	**35.00**								
9557	20441S	720 HERC RENTALS INC	1,819.79								
1	08/23/23	SLUDGE PUMP VAC	1,819.79			40	64000		582		10200
33853849-005											
9558	20441S	720 HERC RENTALS INC	5,148.41								
1	08/07/23	SLUDGE PUMP VAC	5,148.41			40	64000		582		10200
33853849-004											
9566	20441S	720 HERC RENTALS INC	54.38								
1	09/01/23	GAS MONITOR CALIBRATION	27.19			40	64000		351		10200
34002173-001											
2	09/01/23	GAS MONITOR CALIBRATION	27.19			50	65000		351		10200
34002173-001											
9572	20441S	720 HERC RENTALS INC	1,132.03								
1	09/01/23	LIFTING STRAPS	566.01			40	64000		348		10200
34003557-001											
2	09/01/23	LIFTING STRAPS	566.02			50	65000		348		10200
34003557-001											
		Total for Vendor:	**8,154.61**								
9580	20442S	147 JB DEWAR	465.73								
1	261765	08/23/23 Clear Diesel- 43.25 GAL	257.91			20	62000		485		10200
2	261765	08/23/23 Clear Diesel- 17.425 GAL	103.91			40	64000		485		10200
3	261765	08/23/23 Clear Diesel- 17.425 GAL	103.91			50	65000		485		10200
		Total for Vendor:	**465.73**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9576	20443S	633 KELLY-MOORE PAINTS	262.62								
1	131352	09/01/23 PAINT	262.62			40	64000		582		10200
		Total for Vendor:	**262.62**								
9584	20444S	17 N. REX AWALT CORPORATION	2.96								
1	21107	08/30/23 SCH40 PVC FITTINGS	2.96			30	63000		353		10200
		Total for Vendor:	**2.96**								
9616	20459S	182 NAPA AUTO PARTS	33.09								
1	205695	09/07/23 U8696 CONN, TUBING	33.09			20	62000		354		10200
9617	20459S	182 NAPA AUTO PARTS	35.32								
1	207382	09/18/23 BELT, TAPE	35.32			20	62000		305		10200
9688	20475S	182 NAPA AUTO PARTS	20.56								
1	208565	09/25/23 8632 FUEL CAP	10.28*			40	64000		354		10200
2	208565	09/25/23 8632 FUEL CAP	10.28*			50	65000		354		10200
		Total for Vendor:	**88.97**								
9589	20445S	701 NICK'S TELECOM	240.00								
1	7215	08/23/23 REPROG KENWOOD RADIOS, TESTNG	240.00			20	62000		470		10200
		Total for Vendor:	**240.00**								
9614	-99115E	208 PG&E #6480-8	1,152.82								
Acct #8565976480-8											
1		09/15/23 12th & K 8565976725	10.26			30	63000		381		10200
2		09/15/23 11TH STREET - 8562053214	49.89			30	63000		381		10200
3		09/15/23 RIO MESA CIR - 8564394360	24.70			30	63000		381		10200
4		09/15/23 VERDE/RIO MESA - 8560673934	61.76			30	63000		381		10200
5		09/15/23 Mission Heights - 8565976482	179.63			30	63000		381		10200
6		09/15/23 Tract 2605 - 8565976109	38.49			30	63000		381		10200
7		09/15/23 9898 River Rd. - 8565976002	372.48			30	63000		381		10200
8		09/15/23 9898 River Rd. - 8565976004	46.46			30	63000		381		10200
9		09/15/23 9898 River Rd. - 8565976008	217.65			30	63000		381		10200
10		09/15/23 9898 River Rd. - 8565976014	75.09			30	63000		381		10200
11		09/15/23 9898 River Rd. - 8565976481	54.96			30	63000		381		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
12	09/15/23	9898 River Rd. - 8565976483	21.45			30	63000		381		10200
		Total for Vendor:	**1,152.82**								
9613	-99116E	209 PG&E #6851-8	16,586.12								
Acct #3675186851-8											
1	09/18/23	Old Fire Station/1297 L St	25.43			20	62000		381		10200
2	09/18/23	Fire Station/1150 Mission	9.86			20	62000		381		10200
3	09/18/23	Water Works #1/Well 3	2,139.79			50	65000		381		10200
4	09/18/23	Bonita Pl & 16th/Well 4	3,750.24			50	65000		381		10200
5	09/18/23	N St/WWTF	10,221.20			40	64000		381		10200
6	09/18/23	2HP Booster Station	9.86			50	65000		381		10200
7	09/18/23	Mission Heights Booster	9.86			50	65000		381		10200
8	09/18/23	14th St. & K St.	101.66			50	65000		381		10200
9	09/18/23	942 Soka Way lift station	92.25			40	64000		379		10200
10	09/18/23	Missn&12th Landscape-St light	141.23			30	63000		381		10200
11	09/18/23	SLT Well	84.74			50	65000		381		10200
		Total for Vendor:	**16,586.12**								
9563	20446S	651 PITTMAN, DUSTIN	190.26								
1	09/06/23	UNIFORM PANTS	3.81			30	63000		495		10200
2	09/06/22	UNIFORM PANTS	30.43			40	64000		495		10200
3	09/06/23	UNIFORM PANTS	152.21			50	65000		495		10200
4	09/06/23	UNIFORM PANTS	3.81			60	66000		495		10200
		Total for Vendor:	**190.26**								
9577	20447S	25 QUEST PLANNING, INC	1,020.00								
1	1588 08/31/23	WWTF PERMIT ASSISTANCE	1,020.00			40	64000		587	20001	10200
		Total for Vendor:	**1,020.00**								
9590	20448S	111 REGIONAL GOVERNMENT SERVICES	366.32								
1	15445 07/31/23	JULY MEETING W GM	183.16			40	64000		305		10200
2	15445 07/31/23	JULY MEETING W GM	183.16			50	65000		305		10200
9591	20448S	111 REGIONAL GOVERNMENT SERVICES	285.20								
1	15470 07/31/23	JULY KICK OFF/PROJECT MEETING	142.60			40	64000		305		10200
2	15470 07/31/23	JULY KICK OFF/PROJECT MEETING	142.60			50	65000		305		10200
		Total for Vendor:	**651.52**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9565	20450S	600 RS COMMUNICATIONS CONSULTANTS	269.40								
1	SMF83123 09/01/23	BKR5000 DESK TOP CHARGER	269.40			20	62000		470		10200
		Total for Vendor:	**269.40**								
9626	20460S	238 SAN MIGUEL GARBAGE	124.12								
ACCT# 318691											
1	090123 09/01/23	SEPT 2023	62.06			40	64000		383		10200
2	090123 09/01/23	SEPT 2023	62.06			50	65000		383		10200
		Total for Vendor:	**124.12**								
9615	20461S	731 SAN MIGUEL SENIORS CENTER	150.00								
SEPTEMBER BOARD MEETING											
1	09-2023 09/21/23	SEPT 28TH BOARD MEETING	30.75			20	62000		341		10200
2	09-2023 09/21/23	SEPT 28TH BOARD MEETING	3.00*			30	63000		341		10200
3	09-2023 09/21/23	SEPT 28TH BOARD MEETING	57.00*			40	64000		341		10200
4	09-2023 09/21/23	SEPT 28TH BOARD MEETING	56.25*			50	65000		341		10200
5	09-2023 09/21/23	SEPT 28TH BOARD MEETING	3.00*			60	66000		341		10200
		Total for Vendor:	**150.00**								
9628	20462S	761 SBRPSTC	500.00								
1	160192 09/20/23	EXEC CHIEF OFF. 4A COURSE	500.00			20	62000		386		10200
9629	20462S	761 SBRPSTC	400.00								
1	160193 09/20/23	EXEC CHIEF OFF. 4B COURSE	400.00			20	62000		386		10200
9630	20462S	761 SBRPSTC	500.00								
1	160194 09/20/23	EXEC CHIEF OFF. 4C COURSE	500.00			20	62000		386		10200
9631	20462S	761 SBRPSTC	650.00								
1	160195 09/20/23	EXEC CHIEF OFF. 4D COURSE	650.00			20	62000		386		10200
9632	20462S	761 SBRPSTC	500.00								
1	160197 09/20/23	LABOR MGMT RELATIONS COURSE	500.00			20	62000		386		10200
		Total for Vendor:	**2,550.00**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9583	-99121E	657 SOCALGAS	53.00								
1	2420019	09/01/23 AUG LIFT STATION 942 SOKA WAY	18.86			40	64000		396		10200
2	2420029	09/01/23 AUG SLT WELL PROPN 8687 MARTN	17.07			50	65000		396		10200
3	2420009	09/01/02 AUG WELL 3 NAT.GAS610 12th SL	17.07			50	65000		396		10200
		Total for Vendor:	**53.00**								
9625	20463S	589 SOUTH COAST EMERGENCY VEHICLE	4,568.54								
E8696											
1	515339	09/08/23 E8696 BATTERY, CHRG SYSTEM	4,568.54			20	62000		351		10200
		Total for Vendor:	**4,568.54**								
9700	-99102E	301 US BANK	459.49								
TP STATEMENT DATE 9/22/2023											
1	TP SEPT 23	08/03/23 RINGCENTRAL SEPT PHONE	78.60			20	62000		310		10200
2	TP SEPT 23	08/03/23 RINGCENTRAL SEPT PHONE	8.19			30	63000		310		10200
3	TP SEPT 23	08/03/23 RINGCENTRAL SEPT PHONE	117.90			40	64000		310		10200
4	TP SEPT 23	08/03/23 RINGCENTRAL SEPT PHONE	116.24			50	65000		310		10200
5	TP SEPT 23	08/03/23 RINGCENTRAL SEPT PHONE	6.56			60	66000		310		10200
6	TP SEPT 23	08/29/23 USPS- STAMPS	31.68			20	62000		315		10200
7	TP SEPT 23	08/29/23 USPS- STAMPS	3.30			30	63000		315		10200
8	TP SEPT 23	08/29/23 USPS- STAMPS	47.52			40	64000		315		10200
9	TP SEPT 23	08/29/23 USPS- STAMPS	46.86			50	65000		315		10200
10	TP SEPT 23	08/29/23 USPS- STAMPS	2.64			60	66000		315		10200
9701	-99101E	301 US BANK	1,241.42								
KD STATEMENT DATE 9/22/2023											
1	KD SEPT 23	09/13/23 LOWES- HARDWARE	128.26			50	65000		353		10200
2	KD SEPT 23	09/17/23 CWEA WORKSHOP DP & TP	70.00			40	64000		386		10200
3	KD SEPT 23	09/24/23 AWC- WATER TREAT. REVIEW	179.95			50	65000		386		10200
4	KD SEPT 23	08/23/23 ANTHONY TIRE- BALANCING	431.60*			40	64000		354		10200
5	KD SEPT 23	08/23/23 ANTHONY TIRE- BALANCING	431.61*			50	65000		354		10200
9702	-99100E	301 US BANK	651.76								
SY STATEMENT DATE 9/22/23											
1	SY SEPT 23	09/01/23 AMZ- CHARGE IN ERROR	16.08			20	62000		305		10200
2	SY SEPT 23	09/04/23 AMZ- CHARGE IN ERROR	128.65			20	62000		305		10200

* ... Over spent expenditure

Claim/ Line #	Check	Invoice	Vendor #/Name/ Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
3	SY SEPT 23 09/04/23		AMZ- CHARGE IN ERROR	268.11			20	62000		305		10200
4	SY SEPT 23 09/04/23		AMZ- 8696 BACK UP CAMERA	193.04			20	62000		351		10200
5	SY SEPT 23 09/06/23		AMZ- CHARGE IN ERROR	42.89			20	62000		305		10200
6	SY SEPT 23 09/13/23		APPLE ICLOUD 200 GB STORAG	2.99			20	62000		465		10200
			Total for Vendor:	**2,352.67**								
9562	20453S	327	VALLI INFORMATION SYSTEMS	139.15								
1	90105 08/31/23		AUG OTC/Online Monthly Mainte	37.50			40	64000		334		10200
2	90105 08/31/23		AUG OTC/Online Monthly Mainte	37.50			50	65000		334		10200
3	90105 08/31/23		AUG IVR SERVICE FEE/ALERT	32.07			40	64000		374		10200
4	90105 08/31/23		AUG IVR SERVICE FEE/ALERT	32.08			50	65000		374		10200
9633	20464S	327	VALLI INFORMATION SYSTEMS	793.74								
SEPTEMBER BILLING												
1	90423 09/21/23		SEPT Web Posting, Postage	209.95			40	64000		374		10200
2	90423 09/21/23		SEPT Web Posting, Postage	209.95			50	65000		374		10200
3	90423 09/21/23		SEPT Printing	106.92			40	64000		374		10200
4	90423 09/21/23		SEPT Printing	106.92			50	65000		374		10200
5	90423 09/21/23		SEPT OTC/Online Monthly Mainte	0.00			40	64000		334		10200
6	90423 09/21/23		SEPT OTC/Online Monthly Mainte	0.00			50	65000		334		10200
7	90423 09/21/23		Printed insert LIHWAP CAPSLO	160.00			50	65000		395		10200
10	90423 09/21/23		SEPT IVR SERVICE FEE/ALERT	0.00			40	64000		374		10200
11	90423 09/21/23		SEPT IVR SERVICE FEE/ALERT	0.00			50	65000		374		10200
9671	20487S	327	VALLI INFORMATION SYSTEMS	141.90								
SEPTEMBER BILLING												
1	90610 09/30/23		SEPT Web Posting, Postage	0.00			40	64000		374		10200
2	90610 09/30/23		SEPT Web Posting, Postage	0.00			50	65000		374		10200
3	90610 09/30/23		SEPT Printing	0.00			40	64000		374		10200
4	90610 09/30/23		SEPT Printing	0.00			50	65000		374		10200
5	90610 09/30/23		SEPT OTC/Online Monthly Mainte	37.50			40	64000		334		10200
6	90610 09/30/23		SEPT OTC/Online Monthly Mainte	37.50			50	65000		334		10200
7	90610 09/30/23		Printed insert	0.00			50	65000		395		10200
10	90610 09/30/23		SEPT IVR SERVICE FEE/ALERT	33.45			40	64000		374		10200
11	90610 09/30/23		SEPT IVR SERVICE FEE/ALERT	33.45			50	65000		374		10200
			Total for Vendor:	**1,074.79**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9612	-99117E	511 VERIZON	50.04								
TABLETS: FIRE x2											
8/09/23 - 9/08/23											
1	9943906364	09/08/23 SEPT RR DATA PLAN	25.02			20	62000		465		10200
2	9943906364	09/08/23 SEPT SY DATA PLAN	25.02			20	62000		465		10200
9619	-99114E	511 VERIZON	329.88								
TABLETS: UTILITIES x4											
CELL PHONE: TMP, MS, TP, KD, DP											
08/09/23 - 9/08/23											
1	9941506117	08/08/23 AUG UTILITIES CELL PHONES	12.40			30	63000		465		10200
2	9941506117	08/08/23 AUG UTILITIES CELL PHONES	111.56			40	64000		465		10200
3	9941506117	08/08/23 AUG UTILITIES CELL PHONES	111.56			50	65000		465		10200
4	9941506117	08/08/23 AUG UTILITIES CELL PHONES	12.40			60	66000		465		10200
6	9941506117	08/08/23 AUG T PARENT CELL PHONE	2.60			30	63000		465		10200
7	9941506117	08/08/23 AUG T PARENT CELL PHONE	23.40			40	64000		465		10200
8	9941506117	08/08/23 AUG T PARENT CELL PHONE	23.37			50	65000		465		10200
9	9941506117	08/08/23 AUG T PARENT CELL PHONE	2.59			60	66000		465		10200
10	9941506117	08/08/23 AUG 4GB DATA PLAN	1.50			30	63000		465		10200
11	9941506117	08/08/23 AUG 4GB DATA PLAN	13.50			40	64000		465		10200
12	9941506117	08/08/23 AUG 4GB DATA PLAN	13.50			50	65000		465		10200
13	9941506117	08/08/23 AUG 4GB DATA PLAN	1.50			60	66000		465		10200
		Total for Vendor:	**379.92**								
9581	20454S	732 WALLACE GROUP	49,024.53								
PROJ# 0406-0031-00											
1	60093	08/29/23 WWTF ENGINEERING 2022-43	49,024.53			40	64000		587	20001	10200
		Total for Vendor:	**49,024.53**								
9582	20455S	717 WATER SYSTEMS CONSULTING, INC	3,110.00								
PROJECTS 2295-11366											
PRJ# 21008											
2023-44											
1	8309	07/31/23 SEWER LINING & MANHOLE REHAB	3,110.00			40	64000		963	21008	10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9684	20489S	717 WATER SYSTEMS CONSULTING, INC	11,610.00								
WWTF PROJECT											
PRJ 20001											
1	8429	08/31/23 WWTF PROJECT DESIGN	11,610.00			40	64000		587	20001	10200
9685	20489S	717 WATER SYSTEMS CONSULTING, INC	10,657.50								
PROJECTS 2295-11366											
PRJ# 21008											
1	8406	08/31/23 SEWER LINING & MANHOLE REHAB	10,657.50			40	64000		963	21008	10200
9686	20489S	717 WATER SYSTEMS CONSULTING, INC	6,258.75								
1	8407	08/31/23 DISTRICT ENGINEERING 22-23	1,116.87			40	64000		326		10200
2	8407	08/31/23 DISTRICT ENGINEERING 22-23	1,116.88			50	65000		326		10200
3	8407	08/31/23 FIRE THU RES2022-21,22	1,170.00*			20	62000		326	21006	10200
4	8407	08/31/23 TANK REHAB RES2022-64	1,250.00			50	65000		326		10200
5	8407	08/31/23 SLT TANK/BOOSTER RES2022-66	270.00			50	65000		326	21007	10200
6	8407	08/31/23 INDIAN VALLEY TRACT	251.25			40	64000		326		10200
7	8407	08/31/23 INDIAN VALLEY TRACT	251.25			50	65000		326		10200
8		ALLEY WATERLINE REPLACEMENT	0.00			50	65000		326		10200
9	8407	08/31/23 PASO BASIN COOP COMMITTEE	322.50			50	65000		324		10200
10		3W COORDINATION	0.00			40	64000		955	22010	10200
11		DWSRF GRANT COORD	0.00			50	65000		326		10200
12	8407	08/31/23 FIRE FLOW ANALYSIS L ST	510.00			50	65000		326		10200
9687	20489S	717 WATER SYSTEMS CONSULTING, INC	4,346.03								
PROJECTS 2295-11332											
PRJ# 22010											
1	8408	08/31/23 3W ENGINEERNG	4,346.03			40	64000		955	22010	10200
		Total for Vendor:	**35,982.28**								
9556	20428S	744 WESTERN FENCE	2,000.00								
1		08/30/23 CSD OFFICE INSTALL GATE	2,000.00			40	64000		582		10200
		Total for Vendor:	**2,000.00**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9610	-99119E	612 WEX BANK	966.45								
FUEL BILL CLOSING DATE: 09/07/23											
1	91740575	09/07/23 Fuel 8600 SEPT	158.21			20	62000		485		10200
2	91740575	09/07/23 Fuel 8601 SEPT	83.57			20	62000		485		10200
3	91740575	09/07/23 Fuel 8630 SEPT	41.41			20	62000		485		10200
4	91740575	09/07/23 FUEL OES	0.00*			20	62000		307		10200
5	91740575	09/07/23 Fuel U8632 SEPT	233.48			40	64000		485		10200
8	91740575	09/07/23 Fuel U8632 SEPT	233.49			50	65000		485		10200
9	91740575	09/07/23 Fuel U8634 SEPT	0.00			40	64000		485		10200
10	91740575	09/07/23 Fuel U8634 SEPT	0.00			50	65000		485		10200
11	91740575	09/07/23 Fuel U8636 SEPT	114.53			50	65000		485		10200
12	91740575	09/07/23 Fuel U8636 SEPT	114.53			40	64000		485		10200
13	91740575	09/07/23 REBATE ADJUSTMENT	-3.69			20	62000		485		10200
14	91740575	09/07/23 REBATE ADJUSTMENT	-4.54			40	64000		485		10200
15	91740575	09/07/23 REBATE ADJUSTMENT	-4.54			50	65000		485		10200
		Total for Vendor:	**966.45**								
9618	20465S	473 WHITE BRENNER LLP	6,479.20								
FOR LEGAL SERVICES AUGUST 2023											
1		AUG SOLID WASTE LEGAL	0.00*			60	66000		327		10200
2		SOLID WASTE LEGAL SB1383	0.00*			60	66000		327		10200
3	48557	SEPT 08/08/23 AUG WATER LEGAL	1,524.90			50	65000		327		10200
5	48559	SEPT 08/08/23 AUG FIRE LEGAL	972.00			20	62000		327		10200
6	48560	SEPT 08/08/23 AUG SEWER LEGAL	508.30			40	64000		327		10200
7	48558	SEPT 08/08/23 AUG SMEA LEGAL	279.00			40	64000		331		10200
8	48558	SEPT 08/08/23 AUG SMEA LEGAL	279.00			50	65000		331		10200
9	48558	SEPT 08/08/23 AUG HR LEGAL	558.00			20	62000		333		10200
10		AUG HR LEGAL	0.00*			30	63000		333		10200
11		AUG HR LEGAL	0.00*			40	64000		333		10200
12		AUG HR LEGAL	0.00*			50	65000		333		10200
13		AUG HR LEGAL	0.00*			60	66000		333		10200
14	48556	SEPT 08/08/23 AUG General Legal - ADMIN	276.48			20	62000		327		10200
15	48556	SEPT 08/08/23 AUG General Legal - ADMIN	28.80			30	63000		327		10200
16	48556	SEPT 08/08/23 AUG General Legal - ADMIN	936.72			40	64000		327		10200
17	48556	SEPT 08/08/23 AUG General Legal - ADMIN	1,092.96			50	65000		327		10200

* ... Over spent expenditure

Claim/ Line #	Check / Invoice	Vendor #/Name/ #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
18	48556	SEPT 08/08/23 AUG General Legal - ADMIN	23.04*			60		66000	327		10200
		Total for Vendor:	**6,479.20**								
		# of Claims 102	**Total:**	**152,246.10**	**# of Vendors 32**						
		Total Electronic Claims		**25,817.61**							
		Total Non-Electronic Claims		**126428.49**							

Fund/Account	Amount
20 FIRE PROTECTION DEPARTMENT	
10200 OPERATING CASH - PREMIER	13,721.78
30 STREET LIGHTING DEPARTMENT	
10200 OPERATING CASH - PREMIER	1,615.40
40 WASTEWATER DEPARTMENT	
10200 OPERATING CASH - PREMIER	112,303.90
50 WATER DEPARTMENT	
10200 OPERATING CASH - PREMIER	24,311.81
60 SOLID WASTE DEPARTMENT	
10200 OPERATING CASH - PREMIER	293.21
Total:	**152,246.10**

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9755	20502S	694 ADVANTAGE TECHNICAL SERVICES, RES 2023-35	9,163.00								
1	10106	10/26/23 RES 2023-35 SLT CLEAN/INSPECT	9,163.00			50	65000		353		10200
		Total for Vendor:	**9,163.00**								
9681	20466S	689 AMAZON CAPITOL SERVICES 1DJM-NXC4-3NT4	182.31								
1	1DJM-NXC4	10/01/23 PALLET FORK EXTENSION	182.31			60	66000		351		10200
9682	20466S	689 AMAZON CAPITOL SERVICES 1H4R-YNFF-YPMC	306.32								
1	1H4R-YNFF	10/01/23 AIR FILTERS	153.16			40	64000		305		10200
2	1H4R-YNFF	10/01/23 AIR FILTERS	153.16			50	65000		305		10200
9683	20466S	689 AMAZON CAPITOL SERVICES 16JD-D66T-X7MP	46.11								
1	16JD-D66T	10/01/23 COPY PAPER	23.05			40	64000		410		10200
2	16JD-D66T	10/01/23 COPY PAPER	23.06			50	65000		410		10200
		Total for Vendor:	**534.74**								
9676	20467S	743 API ATLAS PERFORMANCE	2,200.00								
1	RI143281	10/06/23 OCT CSD OFFICE TRAILER RENTA	110.00			30	63000		949		10200
2	RI143281	10/06/23 OCT CSD OFFICE TRAILER RENTA	990.00			40	64000		949		10200
3	RI143281	10/06/23 OCT CSD OFFICE TRAILER RENTA	990.00			50	65000		949		10200
4	RI143281	10/06/23 OCT CSD OFFICE TRAILER RENTA	110.00			60	66000		949		10200
		Total for Vendor:	**2,200.00**								
9667	-99108E	714 AT&T MOBILITY FIRE CELL PHONES	95.86								
1	10102023	10/02/23 SEPT FIRE CELL PHONE - ROBER	50.45			20	62000		465		10200
2	10102023	10/02/23 SEPT FIRE CELL PHONE - YOUNG	45.41			20	62000		465		10200
		Total for Vendor:	**95.86**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9712	20491S	548 BARTLE WELLS ASSOCIATES	787.50								
2022 Rate Study RES 2022-37											
2		565B-1011 10/16/23 RATE STUDY 2022-37 AUG-SEPT	787.50*			50	65000		432	22005	10200
		Total for Vendor:	**787.50**								
9677	20468S	33 BLACK MOUNTAIN SOFTWARE	208.00								
POSITIVE PAY											
2023/2024											
1		29598 09/29/23 23/24 CSD POSITIVE PAY	49.92			20	62000		334		10200
2		29598 09/29/23 23/24 CSD POSITIVE PAY	5.20			30	63000		334		10200
3		29598 09/29/23 23/24 CSD POSITIVE PAY	74.88			40	64000		334		10200
4		29598 09/29/23 23/24 CSD POSITIVE PAY	73.84			50	65000		334		10200
5		29598 09/29/23 23/24 CSD POSITIVE PAY	4.16			60	66000		334		10200
		Total for Vendor:	**208.00**								
9644	20469S	34 BLAKE'S INC	26.48								
1		1574211 09/29/23 WASP/HORNET KILLER, KEY RINGS	13.24			40	64000		305		10200
2		1574211 09/29/23 WASP/HORNET KILLER, KEY RINGS	13.24			50	65000		305		10200
		Total for Vendor:	**26.48**								
9647	20470S	573 BURT INDUSTRIAL SUPPLY	14.24								
1		131795 10/11/23 SCH40 NIPPLE	14.24			40	64000		582		10200
		Total for Vendor:	**14.24**								
9711	20492S	340 C&N TRACTORS	94.51								
1		68768P 10/19/23 SYNTHETIC OIL	47.25			40	64000		351		10200
2		68768P 10/19/23 SYNTHETIC OIL	47.26			50	65000		351		10200
		Total for Vendor:	**94.51**								
9721	20493S	466 CALIFORNIA SPECIAL DISTRICTS	8,600.00								
Membership Renewal											
Membership ID: 6172											
1		6172-2024 10/01/23 2024 Membership Renewal	2,064.00			20	62000		385		10200
2		6172-2024 10/01/23 2024 Membership Renewal	215.00			30	63000		385		10200
3		6172-2024 10/01/23 2024 Membership Renewal	3,096.00			40	64000		385		10200
4		6172-2024 10/01/23 2024 Membership Renewal	3,053.00			50	65000		385		10200

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5	6172-2024	10/01/23 2024 Membership Renewal	172.00			60	66000		385		10200
		Total for Vendor:	**8,600.00**								
9637	20471S	87 CALIFORNIA WATER ENVIRONMENT	98.00								
ID: 53249											
Collection System Maintenance Grade											
Certification Renewal Fees											
1	53249	10/04/23 KD COLLECTION SYST MAINT GRD 1	98.00			40	64000		715		10200
		Total for Vendor:	**98.00**								
9638	-99109E	67 CHARTER COMMUNICATIONS	648.98								
Acct# 212691601											
Spectrum Enterprise Internet											
Service 10/01/23 - 10/30/23											
1		10/01/23 OCT INTERNET LIFT STATION	119.98			40	64000		375		10200
2		10/01/23 OCT WWTF FIBER	10.58			30	63000		375		10200
3		10/01/23 OCT WWTF FIBER	253.92			40	64000		375		10200
4		10/01/23 OCT WWTF FIBER	253.92			50	65000		375		10200
5		10/01/23 OCT WWTF FIBER	10.58			60	66000		375		10200
9708	-99095E	67 CHARTER COMMUNICATIONS	129.98								
Acct# 8245 10 105 0027311											
Spectrum Business Internet/Voice											
Service 10/11/23 - 11/10/23											
1	101100623	10/07/23 OCT Internet/Voice FIRE	129.98			20	62000		375		10200
		Total for Vendor:	**778.96**								
9709	-99094E	712 CIO SOLUTIONS	3,422.60								
1	105648-123	10/13/23 OCT IT SUPPORT	821.43			20	62000		321		10200
2	105648-123	10/13/23 OCT IT SUPPORT	85.56			30	63000		321		10200
3	105648-123	10/13/23 OCT IT SUPPORT	1,232.14			40	64000		321		10200
4	105648-123	10/13/23 OCT IT SUPPORT	1,215.02			50	65000		321		10200
5	105648-123	10/13/23 OCT IT SUPPORT	68.45			60	66000		321		10200
		Total for Vendor:	**3,422.60**								

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9731	-99091E	252 COUNTY OF SLO PUBLIC WORKS	1,000.00								
THU CURB/GUTTER/SIDEWALK											
1		10/16/23 THU CURB/GUTTER/SIDEWALK	1,000.00*			20	62000		512		10461
9759	20505S	252 COUNTY OF SLO PUBLIC WORKS	163.63								
COUNTY MAP CHECK & RIGHT OF WAY REVIEW											
1	2958	09/30/23 MAP CK & RIGHT OF WAY REVIEW	163.63			50	65000		961		10200
		Total for Vendor:	**1,163.63**								
9680	20472S	654 CULLIGAN WATER	49.82								
1	218024	09/30/23 SEPT WATER DELIVERY	24.91			40	64000		305		10200
2	218024	09/30/23 SEPT WATER DELIVERY	24.91			50	65000		305		10200
		Total for Vendor:	**49.82**								
9664	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	154.00								
1	383058A	09/27/23 WASTEWATER INFLUENT WET CHEM	154.00			40	64000		355		10200
9665	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	383161A	09/27/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9669	20473S	112 FGL - ENVIRONMENTAL ANALYTICAL	264.00								
1	382624A	10/04/23 EFFLUENT MONITORING METALS	264.00			40	64000		355		10200
9718	20494S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	383376A	10/13/23 TSS & SS MONITORING	65.00			40	64000		355		10200
9719	20494S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	383375A	10/13/23 WASTEWATER INFLUENT WET CHEM	189.00			40	64000		355		10200
9756	20507S	112 FGL - ENVIRONMENTAL ANALYTICAL	71.00								
1	383581A	10/25/23 ARSENIC MONITORING METALS	71.00			50	65000		358		10200
9757	20507S	112 FGL - ENVIRONMENTAL ANALYTICAL	368.00								
1	383453A	10/25/23 ROUTINE MONITORING	368.00			50	65000		359		10200

* ... Over spent expenditure

Claim/ Line #	Check / Invoice	Vendor #/Name/ #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9758	20507S	112 FGL - ENVIRONMENTAL ANALYTICAL	106.00								
1	383452A	10/25/23 ARSENIC MONITORING METALS	106.00			50	65000		358		10200
		Total for Vendor:	**1,306.00**								
9635	-99110E	308 FRONTIER COMMUNICATIONS (412-5)	64.42								
Acct #8054672818010412-5											
Service from 09/22/23-10/21/23											
FS/CSD ALARM											
1		09/22/23 OCT FIRE STATION ALARM	64.42			20	62000		375		10200
9737	20508S	308 FRONTIER COMMUNICATIONS (412-5)	65.26								
Acct #8054672818010412-5											
Service from 10/22/23-11/21/23											
FS/CSD ALARM											
1		10/22/23 NOV FIRE STATION ALARM	65.26			20	62000		375		10200
		Total for Vendor:	**129.68**								
9689	20474S	125 GREAT WESTERN ALARM	100.00								
A0702 UTILITIES EMERGENCY											
Service Period: 9/2023											
1	230902242	10/01/23 OCT Answering Service	50.00			40	64000		380		10200
2	230902242	10/01/23 OCT Answering Service	50.00			50	65000		380		10200
9690	20474S	125 GREAT WESTERN ALARM	35.00								
GW-661											
Service Period: 10/2023											
1	2309005451	10/01/23 OCT Alarm Monitoring	35.00			20	62000		380		10200
9752	20509S	125 GREAT WESTERN ALARM	100.00								
A0702 UTILITIES EMERGENCY											
Service Period: 9/2023											
1	231002242	11/01/23 NOV Answering Service	50.00			40	64000		380		10200
2	231002242	11/01/23 NOV Answering Service	50.00			50	65000		380		10200
		Total for Vendor:	**235.00**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9748	20510S	602 MULLAHEY CHRYSLER DODGE JEEP RAM	2,713.94								
Truck #U8634											
1	72084	10/30/23 U-8634 TURBO ACTUATOR RPR	1,356.97*			40	64000		354		10200
2	72084	10/30/23 U-8634 TURBO ACTUATOR RPR	1,356.97*			50	65000		354		10200
		Total for Vendor:	**2,713.94**								
9746	20511S	17 N. REX AWALT CORPORATION	11.34								
1	21184	11/01/23 1/2 PT 795 GLUE	11.34			30	63000		353		10200
9754	20511S	17 N. REX AWALT CORPORATION	2,261.25								
1	21161	10/26/23 LABOR CRANE AERATOR	2,261.25			40	64000		582		10200
		Total for Vendor:	**2,272.59**								
9645	20475S	182 NAPA AUTO PARTS	22.23								
1	209397	09/29/23 WAX & CLEANER	11.12*			40	64000		354		10200
2	209397	09/29/23 WAX & CLEANER	11.11*			50	65000		354		10200
		Total for Vendor:	**22.23**								
9716	-99093E	725 NRB DRAFTING SERVICES, INC	940.00								
1		10/03/23 THU STREET IMPR PLAN SLOCO	940.00*			20	62000		512	21006	10461
23-10/03-094											
9717	-99092E	725 NRB DRAFTING SERVICES, INC	1,475.00								
1		06/08/23 THU PLAN CHECK CORR SLOCO PW	1,475.00*			20	62000		512	21006	10461
23-05/05-043											
		Total for Vendor:	**2,415.00**								
9720	20495S	203 PASO ROBLES SAFE & LOCK, INC.	403.25								
1	178714	10/16/23 24 PADLOCKS	403.25			50	65000		305		10200
		Total for Vendor:	**403.25**								
9704	-99099E	208 PG&E #6480-8	1,199.10								
Acct #8565976480-8											
1		10/17/23 12th & K 8565976725	10.30			30	63000		381		10200
2		10/17/23 11TH STREET - 8562053214	50.02			30	63000		381		10200
3		10/17/23 RIO MESA CIR - 8564394360	24.77			30	63000		381		10200

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5	10/17/23		MISSION/14TH - 8569413449	28.45			30	63000		381		10200
6	10/17/23		VERDE/RIO MESA - 8560673934	61.92			30	63000		381		10200
7	10/17/23		Mission Heights - 8565976482	180.16			30	63000		381		10200
8	10/17/23		MISSION S. 14TH - 8561483265	14.23			30	63000		381		10200
9	10/17/23		Tract 2605 - 8565976109	38.61			30	63000		381		10200
10	10/17/23		9898 River Rd. - 8565976002	373.71			30	63000		381		10200
11	10/17/23		9898 River Rd. - 8565976004	46.62			30	63000		381		10200
12	10/17/23		9898 River Rd. - 8565976008	218.28			30	63000		381		10200
13	10/17/23		9898 River Rd. - 8565976014	75.31			30	63000		381		10200
14	10/17/23		9898 River Rd. - 8565976481	55.20			30	63000		381		10200
15	10/17/23		9898 River Rd. - 8565976483	21.52			30	63000		381		10200
			Total for Vendor:	**1,199.10**								
9705	-99098E	209	PG&E #6851-8	13,191.26								
Acct #3675186851-8												
1	10/18/23		Old Fire Station/1297 L St	-11.19			20	62000		381		10200
2	10/18/23		Fire Station/1150 Mission	-27.73			20	62000		381		10200
3	10/18/23		Water Works #1/Well 3	1,945.01			50	65000		381		10200
4	10/18/23		Bonita Pl & 16th/Well 4	3,477.71			50	65000		381		10200
5	10/18/23		N St/WWTF	7,588.84			40	64000		381		10200
6	10/18/23		2HP Booster Station	-27.87			50	65000		381		10200
7	10/18/23		Mission Heights Booster	-27.87			50	65000		381		10200
8	10/18/23		14th St. & K St.	53.34			50	65000		381		10200
9	10/18/23		942 Soka Way lift station	56.57			40	64000		379		10200
10	10/18/23		Missn&12th Landscape-St light	91.75			30	63000		381		10200
11	10/18/23		SLT Well	72.70			50	65000		381		10200
			Total for Vendor:	**13,191.26**								
9675	20476S	25	QUEST PLANNING, INC	2,055.00								
1	1599	09/30/23	WWTF PERMIT ASSISTANCE	2,055.00			40	64000		587	20001	10200
			Total for Vendor:	**2,055.00**								
9692	20477S	111	REGIONAL GOVERNMENT SERVICES	494.00								
1	15613	08/31/23	AUG MEETING	247.00			40	64000		305		10200
2	15613	08/31/23	AUG MEETING	247.00			50	65000		305		10200

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9714	20496S	111	REGIONAL GOVERNMENT SERVICES	60.80								
1	15765	09/30/23	9/29 MEETING	30.40			40	64000		305		10200
2	15765	09/30/23	9/29 MEETING	30.40			50	65000		305		10200
9715	20496S	111	REGIONAL GOVERNMENT SERVICES	346.50								
1	15766	09/30/23	SEPT MEETING	173.25			40	64000		305		10200
2	15766	09/30/23	SEPT MEETING	173.25			50	65000		305		10200
			Total for Vendor:	**901.30**								
9673	20478S	68	REPSS, INC	10,910.80								
RES 2023-46												
1	43360	10/03/23	SCBA FIT TESTER RES 2023-46	10,910.80			20	62000		502		10200
			Total for Vendor:	**10,910.80**								
9674	20479S	600	RS COMMUNICATIONS CONSULTANTS	1,052.46								
1	SMF10223	10/02/23	RADIO CASE & STRAP X7	1,052.46			20	62000		456		10200
			Total for Vendor:	**1,052.46**								
9694	20480S	481	SAN MIGUEL COMMUNITY SERVICES	141.07								
01004-00												
1		09/15/23	1150 Mission Street 1004-00	141.07*			20	62000		384		10200
9695	20480S	481	SAN MIGUEL COMMUNITY SERVICES	2.00								
01004B-00												
1		09/15/23	1150 Mission Street 1004B-00	2.00*			20	62000		384		10200
9696	20480S	481	SAN MIGUEL COMMUNITY SERVICES	922.18								
20547-00												
1		09/15/23	1203 Mission Irrig Mtr 20547-0	922.18			30	63000		384		10200
9697	20480S	481	SAN MIGUEL COMMUNITY SERVICES	54.09								
1		09/15/23	942 Soka Way 20840-00	54.09			40	64000		384		10200

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9698	20480S	481 SAN MIGUEL COMMUNITY SERVICES	138.64								
Acct#27475-00											
1	09/15/23	1765 Bonita 27475-00	138.64			40	64000		384		10200
9699	20480S	481 SAN MIGUEL COMMUNITY SERVICES	103.65								
ACCT# 27476-00											
1	09/15/23	1199 Mission Irrig Mtr 27476-0	103.65			30	63000		384		10200
9722	20497S	481 SAN MIGUEL COMMUNITY SERVICES	1,288.80								
20547-00											
1	10/15/23	1203 Mission Irrig Mtr 20547-0	1,288.80			30	63000		384		10200
9723	20497S	481 SAN MIGUEL COMMUNITY SERVICES	54.09								
1	10/15/23	942 Soka Way 20840-00	54.09			40	64000		384		10200
9724	20497S	481 SAN MIGUEL COMMUNITY SERVICES	138.64								
Acct#27475-00											
1	10/15/23	1765 Bonita 27475-00	138.64			40	64000		384		10200
9725	20497S	481 SAN MIGUEL COMMUNITY SERVICES	108.42								
ACCT# 27476-00											
1	10/15/23	1199 Mission Irrig Mtr 27476-0	108.42			30	63000		384		10200
9750	20514S	481 SAN MIGUEL COMMUNITY SERVICES	147.51								
01004-00											
1	10/15/23	1150 Mission Street 1004-00	147.51*			20	62000		384		10200
9751	20514S	481 SAN MIGUEL COMMUNITY SERVICES	2.00								
01004B-00											
1	10/15/23	1150 Mission Street 1004B-00	2.00*			20	62000		384		10200
		Total for Vendor:	**3,101.09**								
9672	20481S	238 SAN MIGUEL GARBAGE	124.12								
ACCT# 318691											
1	100123	10/01/23 SEPT 2023	62.06			40	64000		383		10200
2	100123	10/01/23 SEPT 2023	62.06			50	65000		383		10200
		Total for Vendor:	**124.12**								

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9703	20498S		731 SAN MIGUEL SENIORS CENTER	150.00								
RGS MEETING												
1		10-2023	10/16/23 10/16 RGS MEETING	30.75			20	62000		341		10200
2		10-2023	10/16/23 10/16 RGS MEETING	3.00*			30	63000		341		10200
3		10-2023	10/16/23 10/16 RGS MEETING	57.00*			40	64000		341		10200
4		10-2023	10/16/23 10/16 RGS MEETING	56.25*			50	65000		341		10200
5		10-2023	10/16/23 10/16 RGS MEETING	3.00*			60	66000		341		10200
			Total for Vendor:	**150.00**								
9639	20482S		533 SLO COUNTY TAX COLLECTOR	58.88								
2023/24 Annual Secured Property Tax Bill												
Assessment 021-221-010												
SMIG MISSION ST												
1		21-221-010	10/10/23 Assessment 021-221-010 202	58.88*			20	62000		960		10200
9640	20482S		533 SLO COUNTY TAX COLLECTOR	94.80								
2023/24 Annual Secured Property Tax Bill												
Assessment 021-221-012												
Fire Station												
1		21-221-012	10/03/23 Assessment 021-221-012 202	94.80*			20	62000		960		10200
9641	20482S		533 SLO COUNTY TAX COLLECTOR	13.98								
2023/24 Annual Secured Property Tax Bill												
Assessment 021-051-015												
WWTF												
1		21-051-015	10/03/23 Assessment 021-051-015 202	13.98			40	64000		960		10200
9642	20482S		533 SLO COUNTY TAX COLLECTOR	9.54								
Bill Number 2023/24 021-051-016												
Assessment 021-051-016												
WWTP												
1		21-051-016	10/03/23 Assessment 021-051-016 202	9.54			40	64000		960		10200

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9643	20482S	533 SLO COUNTY TAX COLLECTOR	72.30								
Bill Number 2023/24 021-051-017											
Assessment 021-051-017											
WWTP											
1		21-051-017 10/03/23 Assessment 021-051-017 202	72.30			40	64000		960		10200
		Total for Vendor:	**249.50**								
9646	20483S	628 SLO COUNTY TRAINING OFFICERS	200.00								
Annual Dues 2023-24											
1		2023/24/01 07/17/23 Annual Dues 2023/24	200.00			20	62000		385		10200
		Total for Vendor:	**200.00**								
9668	-99107E	657 SOCALGAS	54.41								
1		2830019 10/01/23 SEPT LIFT STATION 942 SOKA WA	18.71			40	64000		396		10200
2		2830009 10/01/23 SEPT SLT WELL PROPN 8687 MART	16.99			50	65000		396		10200
3		2830029 10/01/23 SEPT WELL 3 NAT.GAS610 12TH	18.71			50	65000		396		10200
		Total for Vendor:	**54.41**								
9679	20484S	460 STATE WATER RESOURCES CONTROL	110.00								
Dodds Grade level 3 Waste Water Exam											
1		28693 10/02/23 DODDS DUAL RENEWAL	110.00			40	64000		715		10200
		Total for Vendor:	**110.00**								
9678	20485S	281 TESCO CONTROLS INC	370.00								
Cust Number: SAN/MI											
Job Number: 45073R											
1		0080940-IN 09/27/23 SCADA SERVICE	185.00			40	64000		305		10200
2		0080940-IN 09/27/23 SCADA SERVICE	185.00			50	65000		305		10200
		Total for Vendor:	**370.00**								
9732	-99090E	301 US BANK	514.32								
TP STATEMENT DATE 10/22/2023											
1		TP OCT 23 09/30/23 RINGCENTRAL OCT PHONE	78.60			20	62000		310		10200
2		TP OCT 23 09/30/23 RINGCENTRAL OCT PHONE	8.19			30	63000		310		10200
3		TP OCT 23 09/30/23 RINGCENTRAL OCT PHONE	117.90			40	64000		310		10200
4		TP OCT 23 09/30/23 RINGCENTRAL OCT PHONE	116.24			50	65000		310		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
5	TP OCT 23	09/30/23 RINGCENTRAL OCT PHONE	6.56			60		66000	310		10200
6	TP OCT 23	09/27/23 CSDA MH WORKSHOP	31.25			20		62000	386		10200
7	TP OCT 23	09/27/23 CSDA MH WORKSHOP	6.25			30		63000	386		10200
8	TP OCT 23	09/27/23 CSDA MH WORKSHOP	41.25			40		64000	386		10200
9	TP OCT 23	09/27/23 CSDA MH WORKSHOP	41.25			50		65000	386		10200
10	TP OCT 23	09/27/23 CSDA MH WORKSHOP	5.00			60		66000	386		10200
11	TP OCT 23	10/09/23 RINGCENTRAL CALL PACKAGE	5.54			20		62000	310		10200
12	TP OCT 23	10/09/23 RINGCENTRAL CALL PACKAGE	0.57			30		63000	310		10200
13	TP OCT 23	10/09/23 RINGCENTRAL CALL PACKAGE	8.30			40		64000	310		10200
14	TP OCT 23	10/09/23 RINGCENTRAL CALL PACKAGE	8.18			50		65000	310		10200
15	TP OCT 23	10/09/23 RINGCENTRAL CALL PACKAGE	0.46			60		66000	310		10200
16	TP OCT 23	10/09/23 WALMT- CLEANERS	16.41			40		64000	305		10200
17	TP OCT 23	10/09/23 WALMT- CLEANERS	16.41			50		65000	305		10200
18	TP OCT 23	10/09/23 WALMT- QTIPS	5.96			50		65000	351		10200
9733	-99089E	301 US BANK	125.02								
KD STATEMENT DATE 10/22/2023											
1	KD OCT 23	10/13/23 LOWES- HARDWARE	37.38			40		64000	582		10200
2	KD OCT 23	10/19/23 RITE AID - COTTON SWABS	8.47			50		65000	351		10200
3	KD OCT 23	09/26/23 POWDERCOATING- ELEC BOX	79.17			40		64000	582		10200
9734	-99088E	301 US BANK	250.84								
SY STATEMENT DATE 10/22/23											
1	SY OCT 23	09/30/23 AMZ- MEMBERSHIP	16.08			20		62000	305		10200
2	SY OCT 23	10/06/23 AMZ- GLOVES	80.43			20		62000	450		10200
3	SY OCT 23	09/04/23 AMZ- GLOVES	95.85			20		62000	450		10200
4	SY OCT 23	10/11/23 AMZ- TIE DOWNS	40.29			20		62000	470		10200
6	SY OCT 23	09/13/23 APPLE ICLOUD 200 GB STORAGE	2.99			20		62000	465		10200
7	SY OCT 23	10/21/23 DLLR GEN- BTL WATER	15.20			20		62000	305		10200
		Total for Vendor:	**890.18**								
9636	20486S	303 USA BLUEBOOK	944.98								
1	143746	09/25/23 LEVEL TRANSMITTER	944.98			40		64000	349		10200
		Total for Vendor:	**944.98**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9760	20516S	327 VALLI INFORMATION SYSTEMS	792.40								
OCTOBER BILLING											
1	91010	10/25/23 OCT Web Posting, Postage	208.88			40	64000		374		10200
2	91010	10/25/23 OCT Web Posting, Postage	208.88			50	65000		374		10200
3	91010	10/25/23 OCT Printing	106.32			40	64000		374		10200
4	91010	10/25/23 OCT Printing	106.32			50	65000		374		10200
5	91010	10/25/23 OCT OTC/Online Monthly Mainte	0.00			40	64000		334		10200
6	91010	10/25/23 OCT OTC/Online Monthly Mainte	0.00			50	65000		334		10200
7	91010	10/25/23 Printed insert FIRE	162.00			50	65000		395		10200
10	91010	10/25/23 OCT IVR SERVICE FEE/ALERT	0.00			40	64000		374		10200
11	91010	10/25/23 OCT IVR SERVICE FEE/ALERT	0.00			50	65000		374		10200
		Total for Vendor:	**792.40**								
9706	-99097E	511 VERIZON	50.04								
TABLETS: FIRE x2											
9/09/23 - 10/08/23											
1	9946328225	10/08/23 SEPT RR DATA PLAN	25.02			20	62000		465		10200
2	9946328225	10/08/23 SEPT SY DATA PLAN	25.02			20	62000		465		10200
9707	-99096E	511 VERIZON	330.13								
TABLETS: UTILITIES x4											
CELL PHONE: TMP, MS, TP, KD, DP											
09/09/23 - 10/08/23											
1	9941506117	08/08/23 SEPT UTILITIES CELL PHONES	12.40			30	63000		465		10200
2	9941506117	08/08/23 SEPT UTILITIES CELL PHONES	111.56			40	64000		465		10200
3	9941506117	08/08/23 SEPT UTILITIES CELL PHONES	111.56			50	65000		465		10200
4	9941506117	08/08/23 SEPT UTILITIES CELL PHONES	12.40			60	66000		465		10200
6	9941506117	08/08/23 SEPT T PARENT CELL PHONE	2.65			30	63000		465		10200
7	9941506117	08/08/23 SEPT T PARENT CELL PHONE	23.50			40	64000		465		10200
8	9941506117	08/08/23 SEPT T PARENT CELL PHONE	23.47			50	65000		465		10200
9	9941506117	08/08/23 SEPT T PARENT CELL PHONE	2.59			60	66000		465		10200
10	9941506117	08/08/23 SEPT 4GB DATA PLAN	1.50			30	63000		465		10200
11	9941506117	08/08/23 SEPT 4GB DATA PLAN	13.50			40	64000		465		10200
12	9941506117	08/08/23 SEPT 4GB DATA PLAN	13.50			50	65000		465		10200
13	9941506117	08/08/23 SEPT 4GB DATA PLAN	1.50			60	66000		465		10200
		Total for Vendor:	**380.17**								

* ... Over spent expenditure

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9693	20488S	732 WALLACE GROUP	44,044.25								
PROJ# 0406-0031-00											
1	60402	09/25/23 WWTF ENGINEERING 2022-43	44,044.25			40	64000		587	20001	10200
9710	20499S	732 WALLACE GROUP	65,662.06								
PROJ# 0406-0031-00											
1	60649	10/20/23 WWTF ENGINEERING 2022-43	65,662.06			40	64000		587	20001	10200
		Total for Vendor:	**109,706.31**								
9726	20500S	717 WATER SYSTEMS CONSULTING, INC	5,510.56								
PROJECTS 2295-11332											
PRJ# 22010											
2022-67											
1	8491	09/30/23 RCYCL WATER PIPELNE ENG2022-67	5,510.56			40	64000		955	22010	10200
9727	20500S	717 WATER SYSTEMS CONSULTING, INC	2,225.00								
PROJECTS 2295-11366											
PRJ# 21008											
2023-44											
1	8492	09/30/23 SEWER LINING & MANHOLE REHAB	2,225.00			40	64000		963	21008	10200
9728	20500S	717 WATER SYSTEMS CONSULTING, INC	2,358.75								
2022-04											
1	8506	09/30/23 NOI/PERMIT PRJ MGMT	2,358.75*			40	64000		705		10200
9729	20500S	717 WATER SYSTEMS CONSULTING, INC	14,113.23								
WWTF PROJECT											
PRJ 20001											
1	8508	09/30/23 WWTF PROJECT DESIGN	14,113.23			40	64000		587	20001	10200
9730	20500S	717 WATER SYSTEMS CONSULTING, INC	5,872.50								
1	8507	09/30/23 DISTRICT ENGINEERING 22-23	1,088.75			40	64000		326		10200
2	8507	09/30/23 DISTRICT ENGINEERING 22-23	1,088.75			50	65000		326		10200
3		FIRE THU RES2022-21,22	0.00*			20	62000		326	21006	10200
4	8507	09/30/23 TANK REHAB RES2022-64	1,295.00			50	65000		326		10200
5		SLT TANK/BOOSTER RES2022-66	0.00			50	65000		326	21007	10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
6		INDIAN VALLEY TRACT	0.00			40	64000		326		10200
7		INDIAN VALLEY TRACT	0.00			50	65000		326		10200
8		8507 09/30/23 ALLEY WATERLINE REPLACEMENT	1,970.00			50	65000		326		10200
9		8507 09/30/23 PASO BASIN COOP COMMITTEE	430.00			50	65000		324		10200
10		3W COORDINATION	0.00			40	64000		955	22010	10200
11		DWSRF GRANT COORD	0.00			50	65000		326		10200
12		FIRE FLOW ANALYSIS L ST	0.00			50	65000		326		10200
		Total for Vendor:	**30,080.04**								
9666	20490S	317 WESTERN JANITOR SUPPLY INC	147.56								
1		207831 09/29/23 CLEANERS, PPR TWL ROLL	73.78			40	64000		305		10200
2		207831 09/29/23 CLEANERS, PPR TWL ROLL	73.78			50	65000		305		10200
		Total for Vendor:	**147.56**								
9670	-99106E	612 WEX BANK	757.82								
FUEL BILL CLOSING DATE: 10/07/23											
1		92442756 10/07/23 Fuel 8600 OCT	175.63			20	62000		485		10200
2		92442756 10/07/23 Fuel 8601 OCT	0.00			20	62000		485		10200
3		92442756 10/07/23 Fuel 8630 OCT	0.00			20	62000		485		10200
4		92442756 10/07/23 FUEL OES	0.00*			20	62000		307		10200
5		92442756 10/07/23 Fuel U8632 OCT	169.58			40	64000		485		10200
8		92442756 10/07/23 Fuel U8632 OCT	169.58			50	65000		485		10200
9		92442756 10/07/23 Fuel U8634 OCT	0.00			40	64000		485		10200
10		92442756 10/07/23 Fuel U8634 OCT	0.00			50	65000		485		10200
11		92442756 10/07/23 Fuel U8636 OCT	128.00			50	65000		485		10200
12		92442756 10/07/23 Fuel U8636 OCT	128.00			40	64000		485		10200
13		92442756 10/07/23 REBATE ADJUSTMENT	-2.96			20	62000		485		10200
14		92442756 10/07/23 REBATE ADJUSTMENT	-5.00			40	64000		485		10200
15		92442756 10/07/23 REBATE ADJUSTMENT	-5.01			50	65000		485		10200
		Total for Vendor:	**757.82**								
9713	20501S	473 WHITE BRENNER LLP	6,855.90								
FOR LEGAL SERVICES SEPT 2023											
1		SEPT SOLID WASTE LEGAL	0.00*			60	66000		327		10200
2		SOLID WASTE LEGAL SB1383	0.00*			60	66000		327		10200
3		48706 OCT 10/16/23 SEPT WATER LEGAL	328.90			50	65000		327		10200

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5	48708	OCT 10/16/23 SEPT FIRE LEGAL	342.00			20		62000	327		10200
6	48709	OCT 10/16/23 SEPT SEWER LEGAL	59.80			40		64000	327		10200
7		SEPT SMEA LEGAL	0.00			40		64000	331		10200
8		SEPT SMEA LEGAL	0.00			50		65000	331		10200
9	48707	OCT 10/16/23 SEPT HR LEGAL	221.76			20		62000	333		10200
10	48707	OCT 10/16/23 SEPT HR LEGAL	8.10*			30		63000	333		10200
11	48707	OCT 10/16/23 SEPT HR LEGAL	404.64*			40		64000	333		10200
12	48707	OCT 10/16/23 SEPT HR LEGAL	403.02*			50		65000	333		10200
13	48707	OCT 10/16/23 SEPT HR LEGAL	6.48*			60		66000	333		10200
14	48704	OCT 10/16/23 SEPT General Legal - ADMIN	1,101.89			20		62000	327		10200
15	48704	OCT 10/16/23 SEPT General Legal - ADMIN	100.28			30		63000	327		10200
16	48704	OCT 10/16/23 SEPT General Legal - ADMIN	1,184.83			40		64000	327		10200
17	48704	OCT 10/16/23 SEPT General Legal - ADMIN	2,628.38			50		65000	327		10200
18	48704	OCT 10/16/23 SEPT General Legal - ADMIN	65.82*			60		66000	327		10200
		Total for Vendor:	**6,855.90**								
9736	20517S	318 WILDHORSE PROPANE	263.47								
1	U006G564	10/21/23 SMF PROPANE	263.47			20		62000	382		10200
		Total for Vendor:	**263.47**								
		# of Claims 88	**Total:**	**221,222.90**	**# of Vendors 37**						
		Total Electronic Claims		**24,249.78**							
		Total Non-Electronic Claims		**196973.12**							

Fund/Account	Amount
20 FIRE PROTECTION DEPARTMENT	
10200 OPERATING CASH - PREMIER	18,445.28
10461 COMMUNITY BANK OF SANTA MARIA	3,415.00
30 STREET LIGHTING DEPARTMENT	
10200 OPERATING CASH - PREMIER	4,294.52
40 WASTEWATER DEPARTMENT	
10200 OPERATING CASH - PREMIER	160,423.60
50 WATER DEPARTMENT	
10200 OPERATING CASH - PREMIER	33,993.19
60 SOLID WASTE DEPARTMENT	
10200 OPERATING CASH - PREMIER	651.31
Total:	**221,222.90**

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9846	-99067E	8 AIRGAS USA, LLC	378.80								
Oxygen											
1		9143845764 11/07/23 Oxygen USPDA	378.80			20	62000		450		10200
		Total for Vendor:	**378.80**								
9842	20533S	671 ALAMEDA ELECTRICAL DIST	639.19								
1		S5704421 11/20/23 REP AERATOR POWER CORD	639.19			40	64000		582		10200
		Total for Vendor:	**639.19**								
9738	20503S	689 AMAZON CAPITOL SERVICES	53.58								
1MF6-1C9Q-4NXM											
1		1MF6-1C9Q 11/01/23 MARINE ADHESIVE SEALANT	53.58			40	64000		582		10200
9739	20503S	689 AMAZON CAPITOL SERVICES	229.28								
1NKN-CYLN-7QTV											
1		1NKN-CYLN 11/01/23 TONER X2	114.64			40	64000		410		10200
2		1NKN-CYLN 11/01/23 TONER X2	114.64			50	65000		410		10200
9740	20503S	689 AMAZON CAPITOL SERVICES	82.36								
1VPP-7NH3-7WCM											
1		1VPP-7NH3 11/01/23 BOARD TIMERS	19.77			20	62000		305		10200
2		1VPP-7NH3 11/01/23 BOARD TIMERS	2.06			30	63000		305		10200
3		1VPP-7NH3 11/01/23 BOARD TIMERS	29.65			40	64000		305		10200
4		1VPP-7NH3 11/01/23 BOARD TIMERS	29.23			50	65000		305		10200
5		1VPP-7NH3 11/01/23 BOARD TIMERS	1.65			60	66000		305		10200
9741	20503S	689 AMAZON CAPITOL SERVICES	125.27								
1YJQ-XMNL-479G											
1		1YJQ-XMNL 11/01/23 EE FILE MANILLA JACKETS	4.67			20	62000		410		10200
2		1YJQ-XMNL 11/01/23 EE FILE MANILLA JACKETS	0.48			30	63000		410		10200
3		1YJQ-XMNL 11/01/23 EE FILE MANILLA JACKETS	6.99			40	64000		410		10200
4		1YJQ-XMNL 11/01/23 EE FILE MANILLA JACKETS	6.91			50	65000		410		10200
5		1YJQ-XMNL 11/01/23 EE FILE MANILLA JACKETS	0.39*			60	66000		410		10200
6		1YJQ-XMNL 11/01/23 HEADLINER ADHESIVE	9.07*			40	64000		354		10200
7		1YJQ-XMNL 11/01/23 HEADLINER ADHESIVE	9.08*			50	65000		354		10200
8		1YJQ-XMNL 11/01/23 ERGO PADS, KEY RING	43.84			40	64000		305		10200

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9	1YJQ-XMNL	11/01/23 ERGO PADS, KEY RING	43.84			50	65000		305		10200
9742	20503S	689 AMAZON CAPITOL SERVICES	207.15								
11LF-7M1M-DGRL											
1	11LF-7M1M	11/01/23 CERM SPRAY COATING KIT	103.58*			40	64000		354		10200
2	11LF-7M1M	11/01/23 CERM SPRAY COATING KIT	103.57*			50	65000		354		10200
		Total for Vendor:	**697.64**								
9743	20504S	743 API ATLAS PERFORMANCE	2,200.00								
1	RI143823	11/02/23 NOV CSD OFFICE TRAILER RENTA	110.00			30	63000		949		10200
2	RI143823	11/02/23 NOV CSD OFFICE TRAILER RENTA	990.00			40	64000		949		10200
3	RI143823	11/02/23 NOV CSD OFFICE TRAILER RENTA	990.00			50	65000		949		10200
4	RI143823	11/02/23 NOV CSD OFFICE TRAILER RENTA	110.00			60	66000		949		10200
		Total for Vendor:	**2,200.00**								
9775	-99081E	714 AT&T MOBILITY	95.86								
FIRE CELL PHONES											
1	11102023	11/02/23 OCT FIRE CELL PHONE - ROBERS	50.45			20	62000		465		10200
2	11102023	11/02/23 OCT FIRE CELL PHONE - YOUNG	45.41			20	62000		465		10200
		Total for Vendor:	**95.86**								
9858	20535S	622 BALDWIN ELECTRIC SERVICE	437.50								
AERATOR PUMP REPAIR- POWER CABLE											
1	626	11/12/23 AERATOR PUMP POWER CABLE	437.50			40	64000		351		10200
9859	20535S	622 BALDWIN ELECTRIC SERVICE	461.99								
AERATOR PUMP REPAIR- POWER RELAY											
1	623	11/12/23 AERATOR PUMP POWER RELAY	461.99			40	64000		351		10200
		Total for Vendor:	**899.49**								
9852	20536S	33 BLACK MOUNTAIN SOFTWARE	59.00								
POSITIVE PAY 2023/2024											
1	29778	11/13/23 23/24 CSD AUDITOR CPA ACCESS	14.16			20	62000		334		10200
2	29778	11/13/23 23/24 CSD AUDITOR CPA ACCESS	1.47			30	63000		334		10200
3	29778	11/13/23 23/24 CSD AUDITOR CPA ACCESS	21.24			40	64000		334		10200
4	29778	11/13/23 23/24 CSD AUDITOR CPA ACCESS	20.95			50	65000		334		10200

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5	29778 11/13/23	23/24 CSD AUDITOR CPA ACCESS	1.18			60		66000	334		10200
		Total for Vendor:	**59.00**								
9815	20530S	573 BURT INDUSTRIAL SUPPLY	108.03								
1	133568 11/14/23	BLUE HYD REFLECT,FLO MRK PAINT	108.03			50		65000	353		10200
		Total for Vendor:	**108.03**								
9762	-99086E	67 CHARTER COMMUNICATIONS	129.98								
Acct# 8245 10 105 0027311											
Spectrum Business Internet/Voice											
Service 11/11/23 - 12/10/23											
1	101110723 11/07/23	NOV Internet/Voice FIRE	129.98			20		62000	375		10200
9763	-99085E	67 CHARTER COMMUNICATIONS	648.98								
Acct# 212691601											
Spectrum Enterprise Internet											
Service 11/01/23 - 12/30/23											
1	11/01/23	NOV INTERNET LIFT STATION	119.98			40		64000	375		10200
2	11/01/23	NOV WWTF FIBER	10.58			30		63000	375		10200
3	11/01/23	NOV WWTF FIBER	253.92			40		64000	375		10200
4	11/01/23	NOV WWTF FIBER	253.92			50		65000	375		10200
5	11/01/23	NOV WWTF FIBER	10.58			60		66000	375		10200
		Total for Vendor:	**778.96**								
9766	-99083E	712 CIO SOLUTIONS	3,422.60								
1	106428-123 11/15/23	NOV IT SUPPORT	821.43			20		62000	321		10200
2	106428-123 11/15/23	NOV IT SUPPORT	85.56			30		63000	321		10200
3	106428-123 11/15/23	NOV IT SUPPORT	1,232.14			40		64000	321		10200
4	106428-123 11/15/23	NOV IT SUPPORT	1,215.02			50		65000	321		10200
5	106428-123 11/15/23	NOV IT SUPPORT	68.45			60		66000	321		10200
9767	-99082E	712 CIO SOLUTIONS	3,460.27								
1	106311-123 10/31/23	FP LAPTOP REPLACEMENT	3,460.27*			20		62000	475		10200
		Total for Vendor:	**6,882.87**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9771	20519S	429 COUNTY OF SAN LUIS OBISPO - EH	557.00								
ACCT# AR0023326											
1765 Bonita Place											
1		INO148070 11/07/23 WWTF Hazmat BUSINESS PLAN	557.00			40	64000		715		10200
9772	20519S	429 COUNTY OF SAN LUIS OBISPO - EH	557.00								
ACCT# AR0023547											
Well 4 Bonita Ave											
1		INO148081 11/07/23 WELL4 Hazmat BUSINESS PLAN	557.00			50	65000		715		10200
9773	20519S	429 COUNTY OF SAN LUIS OBISPO - EH	557.00								
ACCT# AR0023548											
620 12th Street											
1		INO148082 11/07/23 WELL 3 Hazmat BUSINESS PLAN	557.00			50	65000		715		10200
9774	20519S	429 COUNTY OF SAN LUIS OBISPO - EH	557.00								
ACCT# AR0023550											
8687 Martinez Drive											
1		INO148083 11/07/23 SLT WELL Hazmat BUSINESS PL	557.00			50	65000		715		10200
		Total for Vendor:	**2,228.00**								
9779	20520S	252 COUNTY OF SLO PUBLIC WORKS	81.81								
COUNTY MAP CHECK & RIGHT OF WAY REVIEW											
1		2967 10/31/23 MAP CK & RIGHT OF WAY REVIEW	81.81			50	65000		961		10200
		Total for Vendor:	**81.81**								
9744	20506S	654 CULLIGAN WATER	67.68								
1		238200 10/31/23 OCT WATER DELIVERY	33.84			40	64000		305		10200
2		238200 10/31/23 OCT WATER DELIVERY	33.84			50	65000		305		10200
		Total for Vendor:	**67.68**								
9782	20521S	112 FGL - ENVIRONMENTAL ANALYTICAL	71.00								
1		383672A 11/02/23 ARSENIC MONITORING METALS	71.00			50	65000		358		10200

* ... Over spent expenditure

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9783	20521S	112 FGL - ENVIRONMENTAL ANALYTICAL	212.00								
1	383532A	11/01/23 EFFLUENT MONITORING METALS	212.00			40		64000	355		10200
9784	20521S	112 FGL - ENVIRONMENTAL ANALYTICAL	35.00								
1	383541A	11/02/23 CSD WW	35.00			40		64000	355		10200
9785	20521S	112 FGL - ENVIRONMENTAL ANALYTICAL	201.00								
1	383531A	11/01/23 GROUNDWATER MONITORING	201.00			40		64000	355		10200
9786	20521S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	383529A	11/01/23 WWTF LIFT STATION WET CHEM	89.00			40		64000	355		10200
9787	20521S	112 FGL - ENVIRONMENTAL ANALYTICAL	88.00								
1	383530A	11/01/23 WATER SUPPLY MONITOR	88.00			40		64000	355		10200
9788	20521S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	383527A	11/01/23 WASTEWATER INFLUENT WET CHEM	189.00			40		64000	355		10200
9789	20521S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	383528A	11/01/23 TSS & SS MONITORING	65.00			40		64000	355		10200
9793	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	163.00								
1	383193A	10/06/23 GROUP A MONITORING	163.00			50		65000	359		10200
9794	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	106.00								
1	383281A	10/06/23 ARSENIC MONITORING METALS	106.00			50		65000	358		10200
9795	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	106.00								
1	383192A	10/10/23 ARSENIC MONITORING METALS	106.00			50		65000	358		10200
9796	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	348.00								
1	383248A	10/10/23 PFAS MONITORING	174.00			50		65000	357		10200
2	383248A	10/10/23 PFAS MONITORING	174.00			50		65000	356		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9797	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	163.00								
1	383582A	10/31/23 GROUP A MONITORING	163.00			50		65000	359		10200
9798	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	383162A	10/10/23 TSS & SS MONITORING	65.00			40		64000	355		10200
9799	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	383163A	10/10/23 WASTEWATER INFLUENT WET CHEM	189.00			40		64000	355		10200
9800	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	383236A	10/10/23 WASTEWATER INFLUENT WET CHEM	189.00			40		64000	355		10200
9801	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	383237A	10/10/23 TSS & SS MONITORING	65.00			40		64000	355		10200
9802	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	383238A	10/10/23 WWTF LIFT STATION WET CHEM	89.00			40		64000	355		10200
9803	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	88.00								
1	383239A	10/10/23 WATER SUPPLY MONITOR	88.00			40		64000	355		10200
9804	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	57.00								
1	383374A	10/10/23 WWTF LIFT STATION WET CHEM	57.00			40		64000	355		10200
9805	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	383787A	11/16/23 WWTF LIFT STATION WET CHEM	89.00			40		64000	355		10200
9806	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	383788A	11/16/23 TSS & SS MONITORING	65.00			40		64000	355		10200
9807	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	383786A	11/16/23 WASTEWATER INFLUENT WET CHEM	189.00			40		64000	355		10200

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9808	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	71.00								
1	383750A	11/16/23 ARSENIC MONITORING METALS	71.00			50	65000		358		10200
9809	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	383719A	11/16/23 TSS & SS MONITORING	65.00			40	64000		355		10200
9810	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	383720A	11/16/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9811	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	383718A	11/16/23 WASTEWATER INFLUENT WET CHEM	189.00			40	64000		355		10200
9812	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	383630A	11/16/23 WASTEWATER INFLUENT WET CHEM	189.00			40	64000		355		10200
9813	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	383628A	11/16/23 TSS & SS MONITORING	65.00			40	64000		355		10200
9814	20531S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	383629A	11/16/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9823	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	71.00								
1	384065A	11/28/23 ARSENIC MONITORING METALS	71.00			50	65000		358		10200
9824	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	384025A	11/28/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9825	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	384026A	11/28/23 TSS & SS MONITORING	65.00			40	64000		355		10200
9826	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	368.00								
1	383973A	11/28/23 ROUTINE MONITORING	368.00			50	65000		359		10200

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9827	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	20.00								
1	383969A	11/28/23 WELL3 SOCS MONITORING	20.00			50		65000	356		10200
9828	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	71.00								
1	383971A	11/28/23 ARSENIC MONITORING METALS	71.00			50		65000	358		10200
9829	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	20.00								
1	383970A	11/28/23 WELL 4 WATER QUALITY MONITORI	20.00			50		65000	357		10200
9830	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	663.00								
1	383584A	11/27/23 PFAS MONITORING	663.00			50		65000	357		10200
9831	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	106.00								
1	383858A	11/20/23 ARSENIC MONITORING METALS	106.00			50		65000	358		10200
9832	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	154.00								
1	383912A	11/17/23 WASTEWATER INFLUENT WET CHEM	154.00			40		64000	355		10200
9833	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	383913A	11/17/23 TSS & SS MONITORING	65.00			40		64000	355		10200
9834	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	247.00								
1	383911A	11/17/23 EFFLUENT MONITORING METALS	247.00			40		64000	355		10200
		Total for Vendor:	**5,617.00**								
9753	20509S	125 GREAT WESTERN ALARM	35.00								
GW-661											
Service Period: 11/2023											
1	2310005451	11/01/23 NOV Alarm Monitoring	35.00			20		62000	380		10200
		Total for Vendor:	**35.00**								
9816	20532S	602 MULLAHEY CHRYSLER DODGE JEEP RAM	2,224.81								
Truck #U8632											
1	72159	11/09/23 U-8632 COOLANT LEAK/SERVICE	1,112.41*			40		64000	354		10200
2	72159	11/09/23 U-8632 COOLANT LEAK/SERVICE	1,112.40*			50		65000	354		10200
		Total for Vendor:	**2,224.81**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9747	20512S	182 NAPA AUTO PARTS	54.33								
1	214083	10/30/23 8632 ANTIFREEZE	27.16*			40	64000		354		10200
2	214083	10/30/23 8632 ANTIFREEZE	27.17*			50	65000		354		10200
9776	20522S	182 NAPA AUTO PARTS	30.98								
1	215620	11/08/23 BOOSTER 19TH ST 3A CHARGER	30.98			50	65000		351		10200
		Total for Vendor:	**85.31**								
9835	20542S	681 PASLAY, TREVOR	175.00								
1		11/30/23 BOOTS PER MOU	87.50			40	64000		495		10200
2		11/30/23 BOOTS PER MOU	87.50			50	65000		495		10200
		Total for Vendor:	**175.00**								
9818	-99074E	208 PG&E #6480-8	1,199.03								
Acct #8565976480-8											
1		11/17/23 12th & K 8565976725	10.30			30	63000		381		10200
2		11/17/23 11TH STREET - 8562053214	50.02			30	63000		381		10200
3		11/17/23 RIO MESA CIR - 8564394360	24.76			30	63000		381		10200
5		11/17/23 MISSION/14TH - 8569413449	28.46			30	63000		381		10200
6		11/17/23 VERDE/RIO MESA - 8560673934	61.92			30	63000		381		10200
7		11/17/23 Mission Heights - 8565976482	180.15			30	63000		381		10200
8		11/17/23 MISSION S. 14TH - 8561483265	14.21			30	63000		381		10200
9		11/17/23 Tract 2605 - 8565976109	38.59			30	63000		381		10200
10		11/17/23 9898 River Rd. - 8565976002	373.71			30	63000		381		10200
11		11/17/23 9898 River Rd. - 8565976004	46.61			30	63000		381		10200
12		11/17/23 9898 River Rd. - 8565976008	218.28			30	63000		381		10200
13		11/17/23 9898 River Rd. - 8565976014	75.31			30	63000		381		10200
14		11/17/23 9898 River Rd. - 8565976481	55.19			30	63000		381		10200
15		11/17/23 9898 River Rd. - 8565976483	21.52			30	63000		381		10200
		Total for Vendor:	**1,199.03**								
9819	-99073E	209 PG&E #6851-8	11,174.69								
Acct #3675186851-8											
1		11/16/23 Old Fire Station/1297 L St	37.04			20	62000		381		10200
2		11/16/23 Fire Station/1150 Mission	9.53			20	62000		381		10200
3		11/16/23 Water Works #1/Well 3	1,526.81			50	65000		381		10200

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Claim/ Line #	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
4	11/16/23		Bonita Pl & 16th/Well 4	2,808.00			50		65000	381		10200
5	11/16/23		N St/WWTF	6,397.63			40		64000	381		10200
6	11/16/23		2HP Booster Station	9.53			50		65000	381		10200
7	11/16/23		Mission Heights Booster	9.76			50		65000	381		10200
8	11/16/23		14th St. & K St.	73.54			50		65000	381		10200
9	11/16/23		942 Soka Way lift station	86.09			40		64000	379		10200
10	11/16/23		Missn&12th Landscape-St light	141.11			30		63000	381		10200
11	11/16/23		SLT Well	75.65			50		65000	381		10200
			Total for Vendor:	**11,174.69**								
9847	20543S		651 PITTMAN, DUSTIN	295.00								
1	11/27/23		WW SWRCB G3 CERT	295.00			40		64000	715		10200
9848	20543S		651 PITTMAN, DUSTIN	175.00								
1	11/27/23		BOOT PER MOU	87.50			40		64000	495		10200
2	11/27/23		BOOT PER MOU	87.50			50		65000	495		10200
			Total for Vendor:	**470.00**								
9745	20513S		25 QUEST PLANNING, INC	630.00								
1	1617	10/31/23	WWTF PERMIT ASSISTANCE	630.00			40		64000	587	20001	10200
			Total for Vendor:	**630.00**								
9791	20523S		111 REGIONAL GOVERNMENT SERVICES	1,062.48								
1	15887	10/31/23	OCT MEETING	531.24			40		64000	305		10200
2	15887	10/31/23	OCT MEETING	531.24			50		65000	305		10200
9792	20523S		111 REGIONAL GOVERNMENT SERVICES	241.50								
1	15888	10/31/23	OCT MEETING LEGAL	120.75			40		64000	305		10200
2	15888	10/31/23	OCT MEETING LEGAL	120.75			50		65000	305		10200
9849	20545S		111 REGIONAL GOVERNMENT SERVICES	563.32								
1	15951	10/31/23	OCT MEETING	281.66			40		64000	305		10200
2	15951	10/31/23	OCT MEETING	281.66			50		65000	305		10200
			Total for Vendor:	**1,867.30**								

* ... Over spent expenditure

Claim/ Line #	Check / Invoice	Vendor #/Name/ #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9845	20546S	233 SAFEGUARD BUSINESS SYSTEMS	482.52								
0406 Checks											
1	3174386	11/25/23 0406 Checks	115.81			20	62000		305		10200
2	3174386	11/25/23 0406 Checks	12.06			30	63000		305		10200
3	3174386	11/25/23 0406 Checks	173.71			40	64000		305		10200
4	3174386	11/25/23 0406 Checks	171.29			50	65000		305		10200
5	3174386	11/25/23 0406 Checks	9.65			60	66000		305		10200
		Total for Vendor:	**482.52**								
9777	20524S	609 SAN LUIS POWERHOUSE	225.00								
MG TANK GENERATOR SERVICE											
1	50232	11/06/23 MG TANK GEN SERVICE	225.00			50	65000		351		10200
9778	20524S	609 SAN LUIS POWERHOUSE	369.67								
MISSION GARDEN LIFT STATION GENERATOR SERVICE											
1	50231	11/06/23 MG LIFT ST GEN SERVICE	369.67			40	64000		349		10200
9853	20547S	609 SAN LUIS POWERHOUSE	709.11								
FIRE STATION GENERATOR ANNUAL SERVICE & TESTING											
1	50254	11/13/23 FIRE STATION GENERATOR SERVICE	709.11			20	62000		351		10200
9854	20547S	609 SAN LUIS POWERHOUSE	670.00								
WWTF GENERATOR ANNUAL SERV											
1	50253	11/13/23 WWTF GENERATOR ANNUAL SERVICE	670.00			40	64000		351		10200
9855	20547S	609 SAN LUIS POWERHOUSE	594.71								
WELL 3 GENERATOR ANNUAL SERV											
1	50255	11/13/23 WELL 3 GENERATOR ANNUAL SERVIC	594.71			50	65000		351		10200
9856	20547S	609 SAN LUIS POWERHOUSE	594.71								
WELL 4 GENERATOR ANNUAL SERV											
1	50256	11/13/23 WELL 4 GENERATOR ANNUAL SERVIC	594.71			50	65000		351		10200

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9857	20547S	609 SAN LUIS POWERHOUSE	225.00								
SLT WELL GENERATOR ANNUAL SERV											
1	50257 11/13/23	SLT WELL GENERATOR ANNUAL SERV	225.00			50	65000		351		10200
		Total for Vendor:	**3,388.20**								
9836	20548S	481 SAN MIGUEL COMMUNITY SERVICES	2.00								
01004B-00											
1	11/15/23 1150	MISSION ST SMFD 1004B-00	2.00*			20	62000		384		10200
9837	20548S	481 SAN MIGUEL COMMUNITY SERVICES	160.39								
01004-00											
1	11/15/23 1150	MISSION ST SMFD 1004-00	160.39*			20	62000		384		10200
9838	20548S	481 SAN MIGUEL COMMUNITY SERVICES	1,432.26								
20547-00											
1	11/15/23 1203	MISSION IRIG MTR 20547-0	1,432.26			30	63000		384		10200
9839	20548S	481 SAN MIGUEL COMMUNITY SERVICES	54.09								
1	11/15/23 942	SOKA WAY 20840-00	54.09			40	64000		384		10200
9840	20548S	481 SAN MIGUEL COMMUNITY SERVICES	138.64								
Acct#27475-00											
1	11/15/23 1765	BONITA 27475-00	138.64			40	64000		384		10200
9841	20548S	481 SAN MIGUEL COMMUNITY SERVICES	170.55								
ACCT# 27476-00											
1	11/15/23 1199	MISSION IRRIG MTR 27476-0	170.55			30	63000		384		10200
		Total for Vendor:	**1,957.93**								
9735	20515S	238 SAN MIGUEL GARBAGE	124.12								
ACCT# 318691											
1	110123 11/01/23	OCT 2023	62.06			40	64000		383		10200
2	110123 11/01/23	OCT 2023	62.06			50	65000		383		10200
		Total for Vendor:	**124.12**								

* ... Over spent expenditure

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9780	20525S	731 SAN MIGUEL SENIORS CENTER	150.00								
OCTOBER BOARD MEETING											
1	10-2023	11/17/23 OCT 26TH BOARD MEETING	30.75			20	62000		341		10200
2	10-2023	11/17/23 OCT 26TH BOARD MEETING	3.00*			30	63000		341		10200
3	10-2023	11/17/23 OCT 26TH BOARD MEETING	57.00*			40	64000		341		10200
4	10-2023	11/17/23 OCT 26TH BOARD MEETING	56.25*			50	65000		341		10200
5	10-2023	11/17/23 OCT 26TH BOARD MEETING	3.00*			60	66000		341		10200
9781	20525S	731 SAN MIGUEL SENIORS CENTER	150.00								
SEPTBER BOARD MEETING											
1	11-2023	11/17/23 NOV 16TH BOARD MEETING	30.75			20	62000		341		10200
2	11-2023	11/17/23 NOV 16TH BOARD MEETING	3.00*			30	63000		341		10200
3	11-2023	11/17/23 NOV 16TH BOARD MEETING	57.00*			40	64000		341		10200
4	11-2023	11/17/23 NOV 16TH BOARD MEETING	56.25*			50	65000		341		10200
5	11-2023	11/17/23 NOV 16TH BOARD MEETING	3.00*			60	66000		341		10200
		Total for Vendor:	**300.00**								
9749	-99087E	657 SOCALGAS	47.70								
1	2830019	11/01/23 OCT LIFT STATION 942 SOKA WAY	15.90			40	64000		396		10200
2	2830009	11/01/23 OCT SLT WELL PROPN 8687 MARTN	15.90			50	65000		396		10200
3	2830029	11/01/23 OCT WELL 3 NAT.GAS610 12TH	15.90			50	65000		396		10200
		Total for Vendor:	**47.70**								
9765	20526S	281 TESCO CONTROLS INC	1,202.50								
Cust Number: SAN/MI											
Job Number: 0081400-IN											
1	0081400-IN	11/14/23 COMM LOSS REPAIR/SERVICE	1,202.50			50	65000		351		10200
		Total for Vendor:	**1,202.50**								
9820	-99072E	301 US BANK	1,411.47								
KD STATEMENT DATE 11/22/2023											
1	KD NOV 23	10/30/23 LOWES- BATTERY	8.09			40	64000		305		10200
2	KD NOV 23	10/30/23 LOWES- BATTERY	8.08			50	65000		305		10200
3	KD NOV 23	10/31/23 MATTS SMOG - U8632	21.71*			40	64000		354		10200
4	KD NOV 23	10/31/23 MATTS SMOG - U8632	21.71*			50	65000		354		10200
5	KD NOV 23	10/31/23 AMER WATER COLLEGE	149.95			40	64000		386		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
6	KD NOV 23	11/08/23 BILLBOARD VINYLS	73.34			40	64000		352		10200
7	KD NOV 23	11/08/23 BILLBOARD VINYLS	73.34			50	65000		352		10200
8	KD NOV 23	11/08/23 LOWES- ASPHALT	261.60			50	65000		353		10200
9	KD NOV 23	11/08/23 LOWES- LUMBER OSB SLT WELL	53.47			50	65000		352		10200
10	KD NOV 23	11/16/23 LOWES- 20V POWER COMBO KIT	244.15			40	64000		490		10200
11	KD NOV 23	11/16/23 LOWES- 20V POWER COMBO KIT	244.15			50	65000		490		10200
12	KD NOV 23	11/21/23 CED- 1" CONN, PLASTIC TAPE	38.45			40	64000		582		10200
13	KD NOV 23	11/22/23 HOMEDPT- BATTERIES/BLOWER	106.71			40	64000		490		10200
14	KD NOV 23	11/22/23 HOMEDPT- BATTERIES/BLOWER	106.72			50	65000		490		10200
9821	-99071E	301 US BANK	582.56								
TP STATEMENT DATE 11/22/2023											
1	TP NOV 23	11/01/23 RINGCENTRAL NOV PHONE	79.34			20	62000		310		10200
2	TP NOV 23	11/01/23 RINGCENTRAL NOV PHONE	8.26			30	63000		310		10200
3	TP NOV 23	11/01/23 RINGCENTRAL NOV PHONE	119.00			40	64000		310		10200
4	TP NOV 23	11/01/23 RINGCENTRAL NOV PHONE	117.35			50	65000		310		10200
5	TP NOV 23	11/01/23 RINGCENTRAL NOV PHONE	6.61			60	66000		310		10200
6	TP NOV 23	10/30/23 PAYPAL- WATER LMS	120.00			50	65000		386		10200
7	TP NOV 23	11/15/23 USPS- POSTAGE	31.68			20	62000		315		10200
8	TP NOV 23	11/15/23 USPS- POSTAGE	3.30			30	63000		315		10200
9	TP NOV 23	11/15/23 USPS- POSTAGE	47.52			40	64000		315		10200
10	TP NOV 23	11/15/23 USPS- POSTAGE	46.86			50	65000		315		10200
11	TP NOV 23	11/15/23 USPS- POSTAGE	2.64			60	66000		315		10200
9822	-99070E	301 US BANK	75.79								
SY STATEMENT DATE 10/22/23											
1	SY NOV 23	11/02/23 AMZ- WINDSHIELD COVER 8600	32.16			20	62000		305		10200
2	SY NOV 23	11/06/23 AMZ- HELMET HOLDER	40.64			20	62000		305		10200
3	SY NOV 23	09/13/23 APPLE ICLOUD 200 GB STORAGE	2.99			20	62000		465		10200
		Total for Vendor:	**2,069.82**								
9790	20527S	327 VALLI INFORMATION SYSTEMS	143.95								
1	91143 10/31/23	OCT OTC/Online Monthly Mainte	37.50			40	64000		334		10200
2	91143 10/31/23	OCT OTC/Online Monthly Mainte	37.50			50	65000		334		10200
3	91143 10/31/23	OCT IVR SERVICE FEE/ALERT	34.47			40	64000		374		10200
4	91143 10/31/23	OCT IVR SERVICE FEE/ALERT	34.48			50	65000		374		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9851	20550S	327 VALLI INFORMATION SYSTEMS	792.23								
OCTOBER BILLING											
1	91518	11/21/23 NOV Web Posting, Postage	208.66			40	64000		374		10200
2	91518	11/21/23 NOV Web Posting, Postage	208.67			50	65000		374		10200
3	91518	11/21/23 NOV Printing	105.70			40	64000		374		10200
4	91518	11/21/23 NOV Printing	105.70			50	65000		374		10200
5	91518	11/21/23 NOV OTC/Online Monthly Maint	0.00			40	64000		334		10200
6	91518	11/21/23 NOV OTC/Online Monthly Maint	0.00			50	65000		334		10200
7	91518	11/21/23 Printed insert FROZEN PIPES	162.00			50	65000		395		10200
10	91518	11/21/23 NOV IVR SERVICE FEE/ALERT	0.75			40	64000		374		10200
11	91518	11/21/23 NOV IVR SERVICE FEE/ALERT	0.75			50	65000		374		10200
		Total for Vendor:	**936.18**								
9843	-99069E	511 VERIZON	50.04								
TABLETS: FIRE x2											
11/09/23 - 12/08/23											
1	9948767402	11/08/23 SEPT RR DATA PLAN	25.02			20	62000		465		10200
2	9948767402	11/08/23 SEPT SY DATA PLAN	25.02			20	62000		465		10200
9844	-99068E	511 VERIZON	330.13								
TABLETS: UTILITIES x4											
CELL PHONE: TMP, MS, TP, KD, DP											
11/09/23 - 12/08/23											
1	9948767401	11/08/23 NOV UTILITIES CELL PHONES	12.40			30	63000		465		10200
2	9948767401	11/08/23 NOV UTILITIES CELL PHONES	111.56			40	64000		465		10200
3	9948767401	11/08/23 NOV UTILITIES CELL PHONES	111.56			50	65000		465		10200
4	9948767401	11/08/23 NOV UTILITIES CELL PHONES	12.40			60	66000		465		10200
6	9948767401	11/08/23 NOV T PARENT CELL PHONE	2.65			30	63000		465		10200
7	9948767401	11/08/23 NOV T PARENT CELL PHONE	23.50			40	64000		465		10200
8	9948767401	11/08/23 NOV T PARENT CELL PHONE	23.47			50	65000		465		10200
9	9948767401	11/08/23 NOV T PARENT CELL PHONE	2.59			60	66000		465		10200
10	9948767401	11/08/23 NOV 4GB DATA PLAN	1.50			30	63000		465		10200
11	9948767401	11/08/23 NOV 4GB DATA PLAN	13.50			40	64000		465		10200
12	9948767401	11/08/23 NOV 4GB DATA PLAN	13.50			50	65000		465		10200
13	9948767401	11/08/23 NOV 4GB DATA PLAN	1.50			60	66000		465		10200
		Total for Vendor:	**380.17**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9850	20551S	732 WALLACE GROUP	80,900.13								
PROJ# 0406-0031-00											
1	60803	11/22/23 WWTF ENGINEERING 2022-43	80,900.13			40	64000		587	20001	10200
		Total for Vendor:	**80,900.13**								
9768	20528S	717 WATER SYSTEMS CONSULTING, INC	3,968.75								
1	8580	07/31/23 DISTRICT ENGINEERING 22-23	1,034.37			40	64000		326		10200
2	8580	07/31/23 DISTRICT ENGINEERING 22-23	1,034.38			50	65000		326		10200
3		07/31/23 FIRE THU RES2022-21,22	0.00*			20	62000		326	21006	10200
4		07/31/23 TANK REHAB RES2022-64	0.00			50	65000		326		10200
5		07/31/23 SLT TANK/BOOSTER RES2022-66	0.00			50	65000		326	21007	10200
6		07/31/23 INDIAN VALLEY TRACT	0.00			40	64000		326		10200
7		07/31/23 INDIAN VALLEY TRACT	0.00			50	65000		326		10200
8	8580	07/31/23 ALLEY WATERLINE REPLACEMENT	1,290.00			50	65000		326		10200
9	8580	07/31/23 PASO BASIN COOP COMMITTEE	430.00			50	65000		324		10200
10	8580	07/31/23 3W COORDINATION	180.00			40	64000		955	22010	10200
11		07/31/23 DWSRF GRANT COORD	0.00			50	65000		326		10200
9769	20528S	717 WATER SYSTEMS CONSULTING, INC	16,379.20								
PROJECTS 2295-11332											
PRJ# 22010											
2022-67											
1	8581	10/31/23 RCYCL WATER PIPELNE ENG2022-67	16,379.20			40	64000		955	22010	10200
9770	20528S	717 WATER SYSTEMS CONSULTING, INC	7,466.20								
WWTF PROJECT											
PRJ 20001											
1	8582	10/31/23 WWTF PROJECT DESIGN	7,466.20			40	64000		587	20001	10200
9817	-99080E	717 WATER SYSTEMS CONSULTING, INC	580.00								
1		10/31/23 FIRE THU RES2022-21,22	580.00*			20	62000		326	21006	10461
		Total for Vendor:	**28,394.15**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9764	-99084E	612 WEX BANK	681.13								
FUEL BILL CLOSING DATE: 11/07/23											
1		93075200 11/07/23 Fuel 8600 NOV	171.60			20	62000		485		10200
2		93075200 11/07/23 Fuel 8601 NOV	0.00			20	62000		485		10200
3		93075200 11/07/23 Fuel 8630 NOV	0.00			20	62000		485		10200
4		93075200 11/07/23 FUEL OES	0.00*			20	62000		307		10200
5		93075200 11/07/23 Fuel U8632 NOV	149.87			40	64000		485		10200
8		93075200 11/07/23 Fuel U8632 NOV	149.88			50	65000		485		10200
9		93075200 11/07/23 Fuel U8634 NOV	0.00			40	64000		485		10200
10		93075200 11/07/23 Fuel U8634 NOV	0.00			50	65000		485		10200
11		93075200 11/07/23 Fuel U8636 NOV	118.94			50	65000		485		10200
12		93075200 11/07/23 Fuel U8636 NOV	118.95			40	64000		485		10200
13		93075200 11/07/23 REBATE ADJUSTMENT	-6.80			20	62000		485		10200
14		93075200 11/07/23 REBATE ADJUSTMENT	-11.88			40	64000		485		10200
15		93075200 11/07/23 REBATE ADJUSTMENT	-9.43			50	65000		485		10200
		Total for Vendor:	**681.13**								
9761	20529S	473 WHITE BRENNER LLP	6,252.00								
FOR LEGAL SERVICES OCT 2023											
1		OCT SOLID WASTE LEGAL	0.00*			60	66000		327		10200
2		SOLID WASTE LEGAL SB1383	0.00*			60	66000		327		10200
3		48890 NOV 11/15/23 OCT WATER LEGAL	985.60			50	65000		327		10200
[redacted]											
5		OCT FIRE LEGAL	0.00			20	62000		327		10200
6		OCT SEWER LEGAL	0.00			40	64000		327		10200
7		48891 NOV 11/15/23 OCT SMEA LEGAL	395.60			40	64000		331		10200
8		48891 NOV 11/15/23 OCT SMEA LEGAL	395.60			50	65000		331		10200
9		48891 NOV 11/15/23 OCT HR LEGAL	186.48			20	62000		333		10200
10		48891 NOV 11/15/23 OCT HR LEGAL	19.43*			30	63000		333		10200
11		48891 NOV 11/15/23 OCT HR LEGAL	279.72*			40	64000		333		10200
12		48891 NOV 11/15/23 OCT HR LEGAL	275.84*			50	65000		333		10200
13		48891 NOV 11/15/23 OCT HR LEGAL	15.54*			60	66000		333		10200
14		48888 NOV 11/15/23 OCT General Legal - ADMIN	520.90			20	62000		327		10200
15		48888 NOV 11/15/23 OCT General Legal - ADMIN	54.26			30	63000		327		10200
16		48888 NOV 11/15/23 OCT General Legal - ADMIN	818.33			40	64000		327		10200
17		48888 NOV 11/15/23 OCT General Legal - ADMIN	844.49			50	65000		327		10200

* ... Over spent expenditure

Claim/ Line #	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
18	48888	NOV 11/15/23	OCT General Legal - ADMIN	43.41*			60		66000	327		10200
			Total for Vendor:	**6,252.00**								
			# of Claims 111	**Total:**	**165,712.02**	**# of Vendors**	**27**					
			Total Electronic Claims		**24,269.03**							
			Total Non-Electronic Claims		**141442.99**							

Fund/Account	Amount
20 FIRE PROTECTION DEPARTMENT	
10200 OPERATING CASH - PREMIER	7,164.35
10461 COMMUNITY BANK OF SANTA MARIA	580.00
30 STREET LIGHTING DEPARTMENT	
10200 OPERATING CASH - PREMIER	3,272.96
40 WASTEWATER DEPARTMENT	
10200 OPERATING CASH - PREMIER	128,688.21
50 WATER DEPARTMENT	
10200 OPERATING CASH - PREMIER	25,713.91
60 SOLID WASTE DEPARTMENT	
10200 OPERATING CASH - PREMIER	292.59
Total:	**165,712.02**

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 9.4**

SUBJECT: Designate listed material and equipment as surplus by RESOLUTION 2024-04 and authorize the disposal of that material and equipment in accordance with the District Surplus Policy

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SUGGESTED ACTION: Approve RESOLUTION 2024-04 designating listed property as surplus and authorize the General Manager to dispose of that property in accordance with the District's Surplus policy.

DISCUSSION:
In accord with the District's Surplus Equipment policy the Board must identify District property as surplus in order for it to be disposed of. The equipment and materials listed below have been deemed by department heads, General Manager and/or Fire Chief as; no longer necessary for the operation of the District, or through mileage exceeds replacement policy standards.

- 3- Dell Monitors
- 1- APC 43U server rack with various brackets
- 1- Marathon Power 1500T UPS
- 2 - APC 1500R UPS (Rack mount)
- 1- Dell Laptop Model PPL (no hard drive)
- 1- Dell tower Optiplex 960 (no hard drive)
- 1- Sherwood sound equipment RX4109

FISCAL IMPACT:
Proceeds from the sale of Surplus District property will be accounted for under the department(s) which originally held the property.

PREPARED BY: Kelly Dodds

RESOLUTION NO. 2024-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT DESIGNATING SPECIFIC EQUIPMENT AND MATERIALS AS SURPLUS AND AUTHORIZING THE GENERAL MANAGER TO DISPOSE OF THE SPECIFIC EQUIPMENT AND MATERIALS IN ACCORDANCE WITH DISTRICT POLICY.

WHEREAS, the San Miguel Community Services District ("District") has equipment and materials that are no longer necessary for the operation of the District or exceed the mileage for replacement as stated in the vehicle replacement policy; and

WHEREAS, the equipment and materials to be designated as surplus are as follows

- 3- Dell Monitors
- 1- APC 43U server rack with various brackets
- 1- Marathon Power 1500T UPS
- 2 - APC 1500R UPS (Rack mount)
- 1- Dell Laptop Model PPL (no hard drive)
- 1- Dell tower Optiplex 960 (no hard drive)
- 1- Sherwood sound equipment RX4109

WHEREAS, the San Miguel Community Services District Board of Directors ("Board") finds that the listed equipment are no longer necessary for the operation of the District and authorizes the General Manager to dispose of the listed equipment in accordance with District Policy; and

NOW THEREFORE, BE IT RESOLVED, the Board does hereby resolve, determine, and order as follows:

1. The Board designates the listed equipment as surplus.
2. The Board authorizes the General Manager to dispose of the designated equipment in accordance with District Policy
3. Any proceeds from the sale of any equipment or materials will be credited back to the department(s) which held the equipment or materials.

On the motion of Director_____, seconded by Director _____, and on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAINING:

the foregoing Resolution is hereby passed and adopted this 25th day of January 2024.

_____
Kelly Dodds, General Manager

_____
Rod Smiley, President Board of Directors

ATTEST:

APPROVED AS TO FORM:

_____
Tamara Parent, Board Clerk

_____
Douglas L. White, District General Counsel

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 10.1**

SUBJECT: Monthly Financial Reports for December 2023 (Recommend receive and file by Board consensus)

SUGGESTED ACTION:

Please review, receive and file the December 2023 SMCSD Financial Reports.

DISCUSSION:

FISCAL IMPACT:
None

PREPARED BY: Michelle Hido

San Miguel Community Services District
DECEMBER 2023 Financial Report

January 17th, 2024

BOARD ACTION: Review the enumeration of Financial Reports for December 2023

DECEMBER 2023 Revenue: $337,070.50
Sales Revenue 51.6%, Property Taxes 29.6%, Franchise Fees 1.4%, Other 17.5%

DECEMBER 2023 Expenses: $240,445.77

FIRE DEPT PROJECTS:

Resolution 2021-05: MDCs- Budget: $20,000.00
DECEMBER costs: $0
Project costs to date: $7,944.34 (40% spent)
Status: In Process

Fire Temporary Housing Unit
DECEMBER costs: $0
Resolution 2022-21, 22: Budget: $274,378.95 Escrow amount used: $133,153.58 (48.53% spent)
Costs not paid through Escrow to date: $4,238.02
Status: In Process
Total THU Project costs to date: $137,391.60

Fire Station Remodel- Budget: none
DECEMBER costs: $0
Project costs to date: $3,545.34
Status: In Process

Resolution 2023-36: 23-24 Volunteer Fire Capacity Program Grant- Budget: $34,246.76
DECEMBER costs: $0
Project costs to date: $1,052.46 (3% spent)
Status: In Process

UTILITY DEPT PROJECTS:

WWTF Expansion Resolution 2021-20, 32, 2022-43, 2023-21- by SWRCB Order June 2018
DECEMBER costs: Wallace, WSC, Quest – Permitting, Engineering $42,663.59
Project costs to date: $1,213,921.25
Status: In Process

WWTF Resolution 2021-33,34, 2023-21: MBR- Budget: $287,590.58/$8,309,288.94
DECEMBER costs: – $0
Project costs to date: $333,247.20 (116% spent)
Status: In Process

WWTF Resolution 2022-04: WSC – NOI for Permit- Budget: $50,000.00
DECEMBER costs: WSC – $685.00
Project costs to date: $21,118.75 (42% spent)
Status: In Process

WWTF Resolution 2022-67: Recycled Water Pipeline- Budget: $217,355.00
DECEMBER costs: WSC Engineering – Engineering $7,751.25
Project costs to date: $54,280.79 (25% spent)
Project costs reimbursed by grant to date: $29,880.34
Status: In Process

WWTF Resolution 2023-43: Septic to Sewer- Budget: $15,700.00
DECEMBER costs: 0
Project costs to date: $0 (0% spent)
Status: Started

WWTF Resolution 2022-59,2023-44,48,50: Sewer Lining & Manhole- Budget: $396,500.00
DECEMBER costs: WSC – $1,572.50
Project costs to date: $17,565.00 (4% spent)
Status: In Process

WWTF Resolution 2022-64: 0.65M Tank Inspection & Coating Repair- Budget: $67,660.00
DECEMBER costs: $0
Project costs to date: $44,330.00 (66% spent)
Status: In Process

LEGAL SERVICES

Legal bills: NOVEMBER 2023

2023/24 LEGAL EXPENSES TO DATE:

BOARD MEETINGS:	$ 11,255.00
CSD BOARD REQUESTS:	$ 2,106.00
FIRE:	$ 2,104.00
GENERAL CSD/ADMIN:	$ 10,495.30
GENERAL HR AND HR CONTRACTS:	$ 16,125.60
HR INVESTIGATION/ARBITRATION:	$ -
PUBLIC RECORDS REQUESTS:	$ 18.00
SEWER:	$ 2,555.50
SOLID WASTE:	$ 1,838.00
WATER:	$ 6,904.20

TOP 5 GENERAL OPERATING EXPENSES (at the time of this report)**:**

- SWRCB $30,531.00 – 2023 WWTF Permit & Collection System Permit
- Ferguson Enterprises $8,443.69 – 11th/K St Main repairs
- Moss, Levy, Hartzheim $6,385.00 – 2022-23 Audit (final payment, Res 2022-24)
- CIO Solutions $4,200.10 – Monthly IT Service, Fire Laptop replacement
- State Water Resource Control $2,996.38 – Water System Permit FY 23-24

MONTHLY RECURRING EXPENSES (at the time of this report)**:**

CalPERS (Employer costs only)	$11,442.54
PG&E (Facilities & Lighting)	$11,783.21
US Bank SMCSD Credit Cards	$2,889.44
WEX Bank SMCSD District Vehicle Fuel	$720.79

The information provided is current as of the time of this report.

RECOMMENDATION:

Please Review and File these December 2023 SMCSD Financial Reports.

PREPARED BY:

Michelle Hido, Financial Officer

REVIEWED BY:

Kelly Dodds, General Manager

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9869	20534S	689 AMAZON CAPITOL SERVICES	53.37								
1T6T-PFYM-97PY											
1		1T6T-PFYM 12/01/23 CHAIR MAT, LEGAL PAPER	26.68			40	64000		410		10200
2		1T6T-PFYM 12/01/23 CHAIR MAT, LEGAL PAPER	26.69			50	65000		410		10200
9870	20534S	689 AMAZON CAPITOL SERVICES	24.46								
1HX9-3RQQ-G7D1											
1		1HX9-3RQQ 12/01/23 CALC RIBBON, CALENDARS, TAP	32.82			40	64000		410		10200
2		1HX9-3RQQ 12/01/23 CALC RIBBON, CALENDARS, TAP	32.82			50	65000		410		10200
9900		CM: 1LH6-K 12/01/23 BOARD MEETING TIMER	-9.89			20	62000		305		10200
CI	26										
9901		CM: 1LH6-K 12/01/23 BOARD MEETING TIMER	-1.03			30	63000		305		10200
CI	26										
9902		CM: 1LH6-K 12/01/23 BOARD MEETING TIMER	-14.82			40	64000		305		10200
CI	26										
9903		CM: 1LH6-K 12/01/23 BOARD MEETING TIMER	-14.62			50	65000		305		10200
CI	26										
9904		CM: 1LH6-K 12/01/23 BOARD MEETING TIMER	-0.82			60	66000		305		10200
CI	26										
9871	20534S	689 AMAZON CAPITOL SERVICES	66.82								
1XCT-L7DP-9TJ6											
1		1XCT-L7DP 12/01/23 FRAME, CALENDARS	33.41			40	64000		410		10200
2		1XCT-L7DP 12/01/23 FRAME, CALENDARS	33.41			50	65000		410		10200
9872	20534S	689 AMAZON CAPITOL SERVICES	130.84								
1WQJ-CCMY-9N1C											
1		1WQJ-CCMY 12/01/23 NO 7 PUMP TUBE	130.84			50	65000		351		10200
9873	20534S	689 AMAZON CAPITOL SERVICES	126.92								
1W6L-Q3R4-D9M9											
1		1W6L-Q3R4 12/01/23 DIESEL TREATMENT	63.46*			40	64000		354		10200
2		1W6L-Q3R4 12/01/23 DIESEL TREATMENT	63.46*			50	65000		354		10200
		Total for Vendor:	**402.41**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9910	-99058E	714 AT&T MOBILITY	95.86								
FIRE CELL PHONES											
1		12102023 12/02/23 NOV FIRE CELL PHONE - ROBERS	50.45			20		62000	465		10200
2		12102023 12/02/23 NOV FIRE CELL PHONE - YOUNG	45.41			20		62000	465		10200
		Total for Vendor:	**95.86**								
9882	20552S	999999 CENTRAL ENVIRONMENTAL INC C/O M.	36.67								
Water & Sewer deposit refund											
323 LADRILLOS WAY											
20277-04											
1		20277-04 12/15/23 W&S DEPOSIT REFUND 323 LADRI	22.60			50		20550			10200
2		20277-04 12/15/23 W&S DEPOSIT REFUND 323 LADRI	14.07			40		20550			10200
		Total for Vendor:	**36.67**								
9902	-99061E	67 CHARTER COMMUNICATIONS	648.98								
Acct# 212691601											
Spectrum Enterprise Internet											
Service 12/01/23 - 1/30/24											
1		12/01/23 DEC INTERNET LIFT STATION	119.98			40		64000	375		10200
2		12/01/23 DEC WWTF FIBER	10.58			30		63000	375		10200
3		12/01/23 DEC WWTF FIBER	253.92			40		64000	375		10200
4		12/01/23 DEC WWTF FIBER	253.92			50		65000	375		10200
5		12/01/23 DEC WWTF FIBER	10.58			60		66000	375		10200
9903	-99060E	67 CHARTER COMMUNICATIONS	129.98								
Acct# 8245 10 105 0027311											
Spectrum Business Internet/Voice											
Service 12/11/23 - 1/10/24											
1		101120723 12/07/23 DEC Internet/Voice FIRE	129.98			20		62000	375		10200
		Total for Vendor:	**778.96**								
9884	-99062E	712 CIO SOLUTIONS	3,412.60								
1		107167-123 12/15/23 DEC IT SUPPORT	821.43			20		62000	321		10200
2		107167-123 12/15/23 DEC IT SUPPORT	85.56			30		63000	321		10200
3		107167-123 12/15/23 DEC IT SUPPORT	1,227.14			40		64000	321		10200
4		107167-123 12/15/23 DEC IT SUPPORT	1,210.02			50		65000	321		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
5	107167-123	12/15/23 DEC IT SUPPORT	68.45			60	66000		321		10200
9911	-99057E	712 CIO SOLUTIONS	787.50								
1	107014-123	11/30/23 FP LAPTOP SET UP	787.50*			20	62000		475		10200
		Total for Vendor:	**4,200.10**								
9919	20553S	429 COUNTY OF SAN LUIS OBISPO - EH	235.90								
1	IN0149680	12/06/23 REPORT WRITING	235.90			50	65000		362		10200
		Total for Vendor:	**235.90**								
9923	20554S	252 COUNTY OF SLO PUBLIC WORKS	488.33								
COUNTY MAP CHECK & RIGHT OF WAY REVIEW											
1	2980	11/30/23 MAP CK & RIGHT OF WAY REVIEW	488.33			50	65000		961		10200
		Total for Vendor:	**488.33**								
9862	20537S	654 CULLIGAN WATER	24.97								
1	250602	11/30/23 NOV WATER DELIVERY	12.49			40	64000		305		10200
2	250602	11/30/23 NOV WATER DELIVERY	12.48			50	65000		305		10200
		Total for Vendor:	**24.97**								
9912	20555S	109 FERGUSON ENTERPRISES	8,379.48								
1	4732337	12/04/23 11TH/K ALLEY EMERGENCY REPAIR	8,379.48			50	65000		353		10200
9970	20579S	109 FERGUSON ENTERPRISES	64.21								
1	4754866	12/11/23 6 MJ C153 SLD CAP	64.21			50	65000		353		10200
		Total for Vendor:	**8,443.69**								
9863	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	131.00								
1	383972A	11/29/23 SOURCE MONITORING- CLORIFORM	65.50			50	65000		356		10200
2	383972A	11/29/23 SOURCE MONITORING- CLORIFORM	65.50			50	65000		357		10200
9864	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	663.00								
1	383583A	11/30/23 PFAS MONITORING - WELL3	663.00			50	65000		356		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9865	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	106.00								
1	384148A	11/30/23 ARSENIC MONITORING METALS	106.00			50	65000		358		10200
9866	20538S	112 FGL - ENVIRONMENTAL ANALYTICAL	102.00								
1	383914A	11/30/23 GROUNDWATER MONITORING	102.00			40	64000		355		10200
9889	20556S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	383915A	11/21/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9890	20556S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	384149A	12/06/23 TSS & SS MONITORING	65.00			40	64000		355		10200
9891	20556S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	384151A	12/06/23 WASTEWATER INFLUENT WET CHEM	189.00			40	64000		355		10200
9892	20556S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	384027A	12/05/23 WASTEWATER INFLUENT WET CHEM	189.00			40	64000		355		10200
9893	20556S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	384109A	12/05/23 WASTEWATER INFLUENT WET CHEM	189.00			40	64000		355		10200
9894	20556S	112 FGL - ENVIRONMENTAL ANALYTICAL	88.00								
1	384111A	12/05/23 WATER SUPPLY MONITOR	88.00			40	64000		355		10200
9895	20556S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	384110A	12/05/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9896	20556S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	384150A	12/05/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9897	20556S	112 FGL - ENVIRONMENTAL ANALYTICAL	65.00								
1	384234A	12/12/23 TSS & SS MONITORING	65.00			40	64000		355		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9898	20556S	112 FGL - ENVIRONMENTAL ANALYTICAL	89.00								
1	384236A	12/12/23 WWTF LIFT STATION WET CHEM	89.00			40	64000		355		10200
9899	20556S	112 FGL - ENVIRONMENTAL ANALYTICAL	106.00								
1	384196A	12/12/23 ARSENIC MONITORING METALS	106.00			50	65000		358		10200
9900	20556S	112 FGL - ENVIRONMENTAL ANALYTICAL	163.00								
1	384066A	12/15/23 GROUP A MONITORING	163.00			50	65000		359		10200
9951	20580S	112 FGL - ENVIRONMENTAL ANALYTICAL	189.00								
1	384235A	12/19/23 WASTEWATER INFLUENT WET CHEM	189.00			40	64000		355		10200
		Total for Vendor:	**2,601.00**								
9877	-99065E	308 FRONTIER COMMUNICATIONS (412-5)	65.26								
Acct #8054672818010412-5											
Service from 11/22/23-12/21/23											
FS/CSD ALARM											
1		11/22/23 DEC FIRE STATION ALARM	65.26			20	62000		375		10200
		Total for Vendor:	**65.26**								
9867	20540S	125 GREAT WESTERN ALARM	100.00								
A0702 UTILITIES EMERGENCY											
Service Period: 11/2023											
1	231102242	12/01/23 NOV Answering Service	50.00			40	64000		380		10200
2	231102242	12/01/23 NOV Answering Service	50.00			50	65000		380		10200
9926	20557S	125 GREAT WESTERN ALARM	35.00								
GW-661											
Service Period: 12/2023											
1	231100545	12/01/23 DEC Alarm Monitoring	35.00			20	62000		380		10200
		Total for Vendor:	**135.00**								
9913	20558S	129 HACH COMPANY	821.54								
Acct #292463											
REF 320133710-1											
1	13839786	12/06/23 REGENT SET- CHLORINE	273.84			50	65000		356		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
2	13839786	12/06/23 REGENT SET- CHLORINE	273.85			50	65000		357		10200
3	13839786	12/06/23 REGENT SET- CHLORINE	273.85			50	65000		358		10200
		Total for Vendor:	**821.54**								
9925	20559S	720 HERC RENTALS INC	54.38								
1		12/04/23 AIR MONITOR CALIBRATION	27.19			40	64000		351		10200
34225534-001											
2		12/04/23 AIR MONITOR CALIBRATION	27.19			50	65000		351		10200
34225534-001											
		Total for Vendor:	**54.38**								
9868	20541S	147 JB DEWAR	1,251.63								
1	279538	11/27/23 Clear Diesel- 91.4 GAL	478.06			20	62000		485		10200
2	279538	11/27/23 Clear Diesel- 73.95 GAL	386.78			40	64000		485		10200
3	279538	11/27/23 Clear Diesel- 73.95 GAL	386.79			50	65000		485		10200
		Total for Vendor:	**1,251.63**								
9881	20560S	999999 JOHN SEMSEN LANDSCAPING CO	550.00								
Water HYDRANT METER deposit refund											
METER 8428274											
27487-16											
2	27487-16	12/19/23 WATER HY METER 8428274 REFUN	550.00			50	20550				10200
		Total for Vendor:	**550.00**								
9914	20561S	553 MOSS, LEVY & HARTZHEIM LLP	6,385.00								
Audit 2022/23											
$6,385/11,385											
30/3/32/32/3											
1	I-617	11/09/23 Audit 22-23 2 OF 2 PAYMENT	1,915.50			20	62000		323		10200
2	I-617	11/09/23 Audit 22-23 2 OF 2 PAYMENT	191.55			30	63000		323		10200
3	I-617	11/09/23 Audit 22-23 2 OF 2 PAYMENT	2,043.20*			40	64000		323		10200
4	I-617	11/09/23 Audit 22-23 2 OF 2 PAYMENT	2,043.20*			50	65000		323		10200
5	I-617	11/09/23 Audit 22-23 2 OF 2 PAYMENT	191.55			60	66000		323		10200
		Total for Vendor:	**6,385.00**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9888	20562S	602 MULLAHEY CHRYSLER DODGE JEEP RAM	117.15								
Truck #U8636											
1	73106	12/14/23 U-8636 OIL & SERVICE	58.57*			40	64000		354		10200
2	73106	12/14/23 U-8636 OIL & SERVICE	58.58*			50	65000		354		10200
9975	20584S	602 MULLAHEY CHRYSLER DODGE JEEP RAM	793.75								
Truck #U8632											
1	73348	12/28/23 U-8632 PULLEY REPAIR	396.87*			40	64000		354		10200
2	73348	12/28/23 U-8632 PULLEY REPAIR	396.88*			50	65000		354		10200
		Total for Vendor:	**910.90**								
9883	20563S	182 NAPA AUTO PARTS	123.38								
1	221513	12/18/23 GATE BATTERY	123.38			40	64000		582		10200
9887	20563S	182 NAPA AUTO PARTS	25.12								
1	220808	12/13/23 8632 DOOR HANDLE	12.56*			40	64000		354		10200
2	220808	12/13/23 8632 DOOR HANDLE	12.56*			50	65000		354		10200
9901	20563S	182 NAPA AUTO PARTS	8.25								
1	219402	12/04/23 WINDSHIELD FLUID	4.12*			40	64000		354		10200
2	219402	12/04/23 WINDSHIELD FLUID	4.13*			50	65000		354		10200
		Total for Vendor:	**156.75**								
9915	20564S	681 PASLAY, TREVOR	194.95								
1		12/12/23 UNIFORM PANTS	97.47			40	64000		495		10200
2		12/12/23 UNIFORM PANTS	97.48			50	65000		495		10200
		Total for Vendor:	**194.95**								
9878	-99064E	208 PG&E #6480-8	1,199.07								
Acct #8565976480-8											
1		12/15/23 12th & K 8565976725	10.30			30	63000		381		10200
2		12/15/23 11TH STREET - 8562053214	50.02			30	63000		381		10200
3		12/15/23 RIO MESA CIR - 8564394360	24.77			30	63000		381		10200
5		12/15/23 MISSION/14TH - 8569413449	28.44			30	63000		381		10200
6		12/15/23 VERDE/RIO MESA - 8560673934	61.91			30	63000		381		10200
7		12/15/23 Mission Heights - 8565976482	180.16			30	63000		381		10200

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
8	12/15/23	MISSION S. 14TH - 8561483265	14.23			30	63000		381		10200
9	12/15/23	Tract 2605 - 8565976109	38.61			30	63000		381		10200
10	12/15/23	9898 River Rd. - 8565976002	373.71			30	63000		381		10200
11	12/15/23	9898 River Rd. - 8565976004	46.61			30	63000		381		10200
12	12/15/23	9898 River Rd. - 8565976008	218.28			30	63000		381		10200
13	12/15/23	9898 River Rd. - 8565976014	75.31			30	63000		381		10200
14	12/15/23	9898 River Rd. - 8565976481	55.20			30	63000		381		10200
15	12/15/23	9898 River Rd. - 8565976483	21.52			30	63000		381		10200
		Total for Vendor:	**1,199.07**								
9928	-99056E	209 PG&E #6851-8	10,584.14								
Acct #3675186851-8											
1	12/18/23	Old Fire Station/1297 L St	62.39			20	62000		381		10200
2	12/18/23	Fire Station/1150 Mission	9.86			20	62000		381		10200
3	12/18/23	Water Works #1/Well 3	1,306.26			50	65000		381		10200
4	12/18/23	Bonita Pl & 16th/Well 4	2,363.49			50	65000		381		10200
5	12/18/23	N St/WWTF	6,448.52			40	64000		381		10200
6	12/18/23	2HP Booster Station	9.86			50	65000		381		10200
7	12/18/23	Mission Heights Booster	9.86			50	65000		381		10200
8	12/18/23	14th St. & K St.	69.31			50	65000		381		10200
9	12/18/23	942 Soka Way lift station	91.46			40	64000		379		10200
10	12/18/23	Missn&12th Landscape-St light	118.91			30	63000		381		10200
11	12/18/23	SLT Well	94.22			50	65000		381		10200
		Total for Vendor:	**10,584.14**								
9927	20574S	651 PITTMAN, DUSTIN	105.00								
1	12/20/23	D4 LICENSE RENEWAL	105.00			50	65000		715		10200
		Total for Vendor:	**105.00**								
9861	20544S	25 QUEST PLANNING, INC	1,395.00								
1	1641 11/30/23	WWTF PERMIT ASSISTANCE	1,395.00			40	64000		587	20001	10200
9934	20587S	25 QUEST PLANNING, INC	1,050.00								
1	1662 12/31/23	WWTF PERMIT ASSISTANCE	1,050.00			40	64000		587	20001	10200
		Total for Vendor:	**2,445.00**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9885	20565S	111 REGIONAL GOVERNMENT SERVICES	2,534.90								
1	16031	11/30/23 NOV CLASS STUDY & MEETING	1,267.45			40	64000		305		10200
2	16031	11/30/23 NOV CLASS STUDY & MEETING	1,267.45			50	65000		305		10200
		Total for Vendor:	**2,534.90**								
9959	20588S	481 SAN MIGUEL COMMUNITY SERVICES	141.07								
01004-00											
1		12/15/23 1150 MISSION ST SMFD 1004-00	141.07*			20	62000		384		10200
9960	20588S	481 SAN MIGUEL COMMUNITY SERVICES	2.00								
01004B-00											
1		12/15/23 1150 MISSION ST SMFD 1004B-00	2.00*			20	62000		384		10200
9961	20588S	481 SAN MIGUEL COMMUNITY SERVICES	113.19								
ACCT# 27476-00											
1		12/15/23 1199 MISSION IRRIG MTR 27476-0	113.19			30	63000		384		10200
9962	20588S	481 SAN MIGUEL COMMUNITY SERVICES	54.09								
1		12/15/23 942 SOKA WAY 20840-00	54.09			40	64000		384		10200
9963	20588S	481 SAN MIGUEL COMMUNITY SERVICES	138.64								
Acct#27475-00											
1		12/15/23 1765 BONITA 27475-00	138.64			40	64000		384		10200
9964	20588S	481 SAN MIGUEL COMMUNITY SERVICES	810.60								
20547-00											
1		12/15/23 1203 MISSION IRIG MTR 20547-0	810.60			30	63000		384		10200
		Total for Vendor:	**1,259.59**								
9920	20566S	238 SAN MIGUEL GARBAGE	124.12								
ACCT# 318691											
1	120123	12/01/23 NOV 2023	62.06			40	64000		383		10200
2	120123	12/01/23 NOV 2023	62.06			50	65000		383		10200
		Total for Vendor:	**124.12**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9886	20567S	731 SAN MIGUEL SENIORS CENTER	150.00								
DECEMBER BOARD MEETING											
1		12-2023 12/14/23 DEC 14TH BOARD MEETING	30.75			20	62000		341		10200
2		12-2023 12/14/23 DEC 14TH BOARD MEETING	3.00*			30	63000		341		10200
3		12-2023 12/14/23 DEC 14TH BOARD MEETING	57.00*			40	64000		341		10200
4		12-2023 12/14/23 DEC 14TH BOARD MEETING	56.25*			50	65000		341		10200
5		12-2023 12/14/23 DEC 14TH BOARD MEETING	3.00*			60	66000		341		10200
		Total for Vendor:	**150.00**								
9874	-99066E	657 SOCALGAS	78.41								
1		12/01/23 NOV LIFT STATION 942 SOKA WAY	21.83			40	64000		396		10200
2		12/01/23 NOV SLT WELL NAT GAS 8687 MART	27.37			50	65000		396		10200
3		12/01/23 NOV WELL 3 NAT GAS 610 12TH	29.21			50	65000		396		10200
		Total for Vendor:	**78.41**								
9968	20589S	382 STATE WATER RESOURCES CONTROL	2,996.38								
COMMUNITY WATER SYSTEM											
Billing Period 07/01/23-06/30/24											
System No. 4010010											
1		SM-1045104 12/20/23 DISADVANTAGE COMM CONNECTI	2,996.38*			50	65000		705		10200
		Total for Vendor:	**2,996.38**								
9875	20549S	275 SWRCB ACCOUNTING OFFICE	26,785.00								
San Miguel Community WWTP											
Billing Period: 07/01/23 - 6/30/2024											
Facility ID #3 400109001											
1		WD-0230645 11/29/23 WWTP ANNUAL PERMIT	26,785.00*			40	64000		705		10200
9876	20549S	275 SWRCB ACCOUNTING OFFICE	3,746.00								
San Miguel Community Waste Water Collection System											
Period: 7/01/23- 6/30/24											
FAC ID#3SSO1321											
1		WD-0230535 11/29/23 ANNUAL COLLECT SYS PERMIT	3,746.00*			40	64000		705		10200
		Total for Vendor:	**30,531.00**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9933	20590S	280 TEMPLETON UNIFORMS	576.16								
AREBALO, REESE											
1	4228	12/28/23 WILDLAND PANTS X2, TAG, BELT	576.16			20	62000		495		10200
		Total for Vendor:	**576.16**								
9929	-99055E	301 US BANK	300.00								
RR STATEMENT DATE 12/22/2023											
1	RR DEC 23	12/09/23 ACTIVE911 ROBERSON	300.00			20	62000		385		10200
9930	-99054E	301 US BANK	922.78								
KD STATEMENT DATE 12/22/2023											
1	KD DEC 23	11/28/23 SECURITY MAILBOX	244.99			40	64000		305		10200
2	KD DEC 23	11/28/23 SECURITY MAILBOX	245.00			50	65000		305		10200
3	KD DEC 23	11/30/23 OWP - MEMBRANE BIOREACTOR	127.39			40	64000		386		10200
4	KD DEC 23	11/30/23 OWP- MBR TEST BOOK/EXAM	25.00			40	64000		386		10200
5	KD DEC 23	12/04/23 HARBOR FREIGHT- NUTSETTER	5.43			40	64000		490		10200
6	KD DEC 23	12/04/23 HARBOR FREIGHT- NUTSETTER	5.43			50	65000		490		10200
7	KD DEC 23	12/06/23 LOWES-QUICK LINK SS	131.54			30	63000		353		10200
8	KD DEC 23	12/08/23 CITY OF SLO PARKING	6.00			50	65000		305		10200
9	KD DEC 23	12/20/23 USPS STAMPS X2	39.60			20	62000		315		10200
10	KD DEC 23	12/20/23 USPS STAMPS X2	3.96			30	63000		315		10200
11	KD DEC 23	12/20/23 USPS STAMPS X2	42.24			40	64000		315		10200
12	KD DEC 23	12/20/23 USPS STAMPS X2	42.24			50	65000		315		10200
13	KD DEC 23	12/20/23 USPS STAMPS X2	3.96			60	66000		315		10200
9931	-99053E	301 US BANK	649.14								
TP STATEMENT DATE 12/22/2023											
1	TP DEC 23	12/01/23 RINGCENTRAL DEC PHONE	99.17			20	62000		310		10200
2	TP DEC 23	12/01/23 RINGCENTRAL DEC PHONE	9.91			30	63000		310		10200
3	TP DEC 23	12/01/23 RINGCENTRAL DEC PHONE	105.78			40	64000		310		10200
4	TP DEC 23	12/01/23 RINGCENTRAL DEC PHONE	105.78			50	65000		310		10200
5	TP DEC 23	12/01/23 RINGCENTRAL DEC PHONE	9.91			60	66000		310		10200
6	TP DEC 23	12/04/23 CSDA SP DIST LAWS	69.00			20	62000		386		10200
7	TP DEC 23	12/04/23 CSDA SP DIST LAWS	6.90			30	63000		386		10200
8	TP DEC 23	12/04/23 CSDA SP DIST LAWS	73.60			40	64000		386		10200
9	TP DEC 23	12/04/23 CSDA SP DIST LAWS	73.60			50	65000		386		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
10	TP DEC 23 12/04/23	CSDA SP DIST LAWS	6.90			60	66000		386		10200
11	TP DEC 23 12/06/23	USPS- WATER ARREARAGE	8.99			50	65000		315		10200
12	TP DEC 23 12/19/23	DEPOSIT SLIPS 0406	23.88			20	62000		410		10200
13	TP DEC 23 12/19/23	DEPOSIT SLIPS 0406	2.39			30	63000		410		10200
14	TP DEC 23 12/19/23	DEPOSIT SLIPS 0406	25.47			40	64000		410		10200
15	TP DEC 23 12/19/23	DEPOSIT SLIPS 0406	25.47			50	65000		410		10200
16	TP DEC 23 12/19/23	DEPOSIT SLIPS 0406	2.39*			60	66000		410		10200
9932	-99052E	301 US BANK	1,017.52								
SY STATEMENT DATE 12/22/23											
1	SY DEC 23 11/21/23	SAN PASO TRUCK STP- DEF E86	34.00			20	62000		485		10200
2	SY DEC 23 11/29/23	DOLLAR GNR- BOTTLED WATER	38.20			20	62000		305		10200
3	SY DEC 23 12/13/23	APPLE ICLOUD 200 GB STORAGE	2.99			20	62000		465		10200
4	SY DEC 23 11/29/23	AMZN- CAVICIDE	44.99			20	62000		450		10200
5	SY DEC 23 11/29/23	AMZN- CAVICIDE	32.16			20	62000		450		10200
6	SY DEC 23 12/06/23	MATTS SMOG- 8601	43.42			20	62000		354		10200
7	SY DEC 23 12/07/23	RHYTHM DESIGN	232.21			20	62000		495		10200
8	SY DEC 23 12/18/23	SS FIRE TRAINING- NAVARRO	340.00			20	62000		386		10200
9	SY DEC 23 12/22/23	CAL COAST SAFETY- REESE,ARE	249.55			20	62000		495		10200
		Total for Vendor:	**2,889.44**								
9924	20568S	327 VALLI INFORMATION SYSTEMS	112.35								
NOVEMBER BILLING											
1	91680 11/30/23	NOV Web Posting, Postage	0.00			40	64000		374		10200
2	91680 11/30/23	NOV Web Posting, Postage	0.00			50	65000		374		10200
3	91680 11/30/23	NOV Printing	0.00			40	64000		374		10200
4	91680 11/30/23	NOV Printing	0.00			50	65000		374		10200
5	91680 11/30/23	NOV OTC/Online Monthly Maint	37.50			40	64000		334		10200
6	91680 11/30/23	NOV OTC/Online Monthly Maint	37.50			50	65000		334		10200
7	91680 11/30/23	Printed insert FROZEN PIPES	0.00			50	65000		395		10200
10	91680 11/30/23	NOV IVR SERVICE FEE/ALERT	18.67			40	64000		374		10200
11	91680 11/30/23	NOV IVR SERVICE FEE/ALERT	18.68			50	65000		374		10200
9972	20594S	327 VALLI INFORMATION SYSTEMS	809.23								
DEC 23 BILLING											
1	92028 12/20/23	DEC Web Posting, Postage	208.78			40	64000		374		10200
2	92028 12/20/23	DEC Web Posting, Postage	208.79			50	65000		374		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
3	92028	12/20/23 DEC Printing	105.83			40	64000		374		10200
4	92028	12/20/23 DEC Printing	105.83			50	65000		374		10200
5	92028	12/20/23 DEC OTC/Online Monthly Maint	0.00			40	64000		334		10200
6	92028	12/20/23 DEC OTC/Online Monthly Maint	0.00			50	65000		334		10200
7	92028	12/20/23 PRINTED INSERT- AUTO BILL PAY	60.00			40	64000		395		10200
8	92028	12/20/23 PRINTED INSERT- AUTO BILL PAY	60.00			50	65000		395		10200
9	92028	12/20/23 PRINTED INSERT-XMAS TREES	60.00			60	66000		395		10200
12	92028	12/20/23 DEC IVR SERVICE FEE/ALERT	0.00			40	64000		374		10200
13	92028	12/20/23 DEC IVR SERVICE FEE/ALERT	0.00			50	65000		374		10200
		Total for Vendor:	**921.58**								
9880	-99063E	511 VERIZON	330.13								
TABLETS: UTILITIES x4											
CELL PHONE: TMP, MS, TP, KD, DP											
12/09/23 - 1/08/24											
1	9951219456	12/08/23 DEC UTILITIES CELL PHONES	12.40			30	63000		465		10200
2	9951219456	12/08/23 DEC UTILITIES CELL PHONES	111.56			40	64000		465		10200
3	9951219456	12/08/23 DEC UTILITIES CELL PHONES	111.56			50	65000		465		10200
4	9951219456	12/08/23 DEC UTILITIES CELL PHONES	12.40			60	66000		465		10200
6	9951219456	12/08/23 DEC T PARENT CELL PHONE	2.65			30	63000		465		10200
7	9951219456	12/08/23 DEC T PARENT CELL PHONE	23.50			40	64000		465		10200
8	9951219456	12/08/23 DEC T PARENT CELL PHONE	23.47			50	65000		465		10200
9	9951219456	12/08/23 DEC T PARENT CELL PHONE	2.59			60	66000		465		10200
10	9951219456	12/08/23 DEC 4GB DATA PLAN	1.50			30	63000		465		10200
11	9951219456	12/08/23 DEC 4GB DATA PLAN	13.50			40	64000		465		10200
12	9951219456	12/08/23 DEC 4GB DATA PLAN	13.50			50	65000		465		10200
13	9951219456	12/08/23 DEC 4GB DATA PLAN	1.50			60	66000		465		10200
		Total for Vendor:	**330.13**								
9969	20595S	732 WALLACE GROUP	25,643.25								
PROJ# 0406-0031-00											
1	61017	12/20/23 WWTF ENGINEERING 2022-43	25,643.25			40	64000		587	20001	10200
		Total for Vendor:	**25,643.25**								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9904	20569S	717 WATER SYSTEMS CONSULTING, INC	685.00								
2022-04											
1	8697	11/30/23 NOI SUPPORT	685.00*			40	64000		705		10200
9905	20569S	717 WATER SYSTEMS CONSULTING, INC	5,657.50								
1	8698	11/30/23 DISTRICT ENGINEERING 22-23	868.75			40	64000		326		10200
2	8698	11/30/23 DISTRICT ENGINEERING 22-23	868.75			50	65000		326		10200
3		FIRE THU RES2022-21,22	0.00*			20	62000		326	21006	10200
4	8698	11/30/23 TANK REHAB RES2022-64	175.00			50	65000		326		10200
5		SLT TANK/BOOSTER RES2022-66	0.00			50	65000		326	21007	10200
6	8698	11/30/23 INDIAN VALLEY TRACT	932.50			40	64000		326		10200
7	8698	11/30/23 INDIAN VALLEY TRACT	932.50			50	65000		326		10200
8	8698	11/30/23 ALLEY WATERLINE REPLACEMENT	1,127.50			50	65000		326		10200
9	8698	11/30/23 PASO BASIN COOP COMMITTEE	752.50			50	65000		324		10200
10		3W COORDINATION	0.00			40	64000		955	22010	10200
11		DWSRF GRANT COORD	0.00			50	65000		326		10200
9906	20569S	717 WATER SYSTEMS CONSULTING, INC	7,751.25								
PROJECTS 2295-11332											
PRJ# 22010											
2022-67											
1	8699	11/30/23 RCYCL WATER PIPELNE ENG2022-67	7,751.25			40	64000		955	22010	10200
9907	20569S	717 WATER SYSTEMS CONSULTING, INC	14,575.34								
WWTF PROJECT											
PRJ 20001											
1	8700	11/30/23 WWTF PROJECT DESIGN	14,575.34			40	64000		587	20001	10200
9908	20569S	717 WATER SYSTEMS CONSULTING, INC	1,572.50								
PROJECTS 2295-11366											
PRJ# 21008											
2023-44											
1	8701	11/30/23 SEWER LINING & MANHOLE REHAB	1,572.50			40	64000		963	21008	10200
		Total for Vendor:	**30,241.59**								

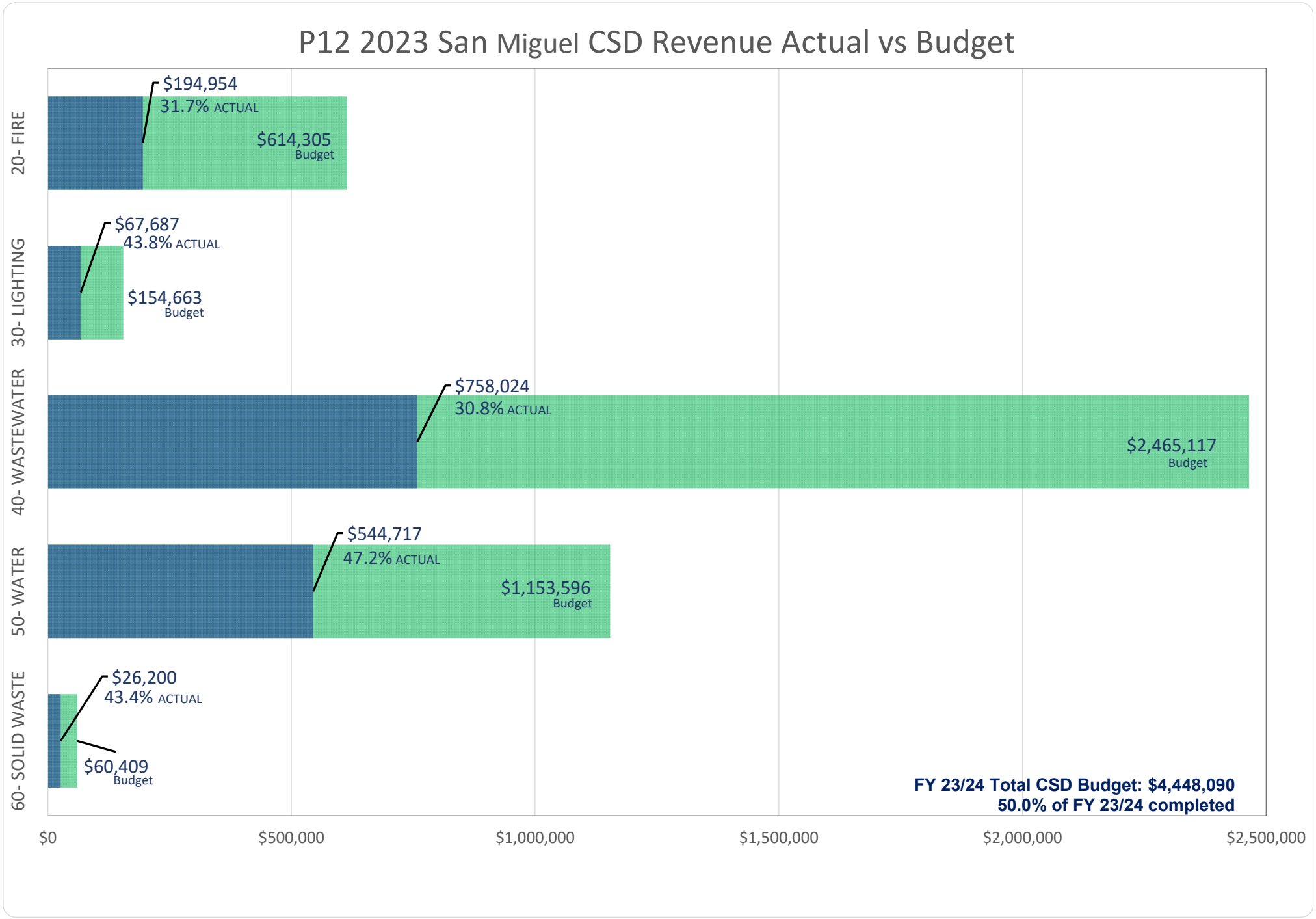
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9922	20570S	317 WESTERN JANITOR SUPPLY INC	42.21								
1	209422	12/04/23 SOAP, DISINFECT CLNR	21.10			40	64000		305		10200
2	209422	12/04/23 SOAP, DISINFECT CLNR	21.11			50	65000		305		10200
		Total for Vendor:	**42.21**								
9909	-99059E	612 WEX BANK	720.79								
FUEL BILL CLOSING DATE: 12/07/23											
1	93806345	12/07/23 Fuel 8600 DEC	131.12			20	62000		485		10200
2	93806345	12/07/23 Fuel 8601 DEC	0.00			20	62000		485		10200
3	93806345	12/07/23 Fuel 8630 DEC	0.00			20	62000		485		10200
4	93806345	12/07/23 FUEL OES	0.00*			20	62000		307		10200
5	93806345	12/07/23 Fuel U8632 DEC	126.40			40	64000		485		10200
8	93806345	12/07/23 Fuel U8632 DEC	126.40			50	65000		485		10200
9	93806345	12/07/23 Fuel U8634 DEC	0.00			40	64000		485		10200
10	93806345	12/07/23 Fuel U8634 DEC	0.00			50	65000		485		10200
11	93806345	12/07/23 Fuel U8636 DEC	173.10			50	65000		485		10200
12	93806345	12/07/23 Fuel U8636 DEC	173.11			40	64000		485		10200
13	93806345	12/07/23 REBATE ADJUSTMENT	-1.68			20	62000		485		10200
14	93806345	12/07/23 REBATE ADJUSTMENT	-3.23			40	64000		485		10200
15	93806345	12/07/23 REBATE ADJUSTMENT	-4.43			50	65000		485		10200
		Total for Vendor:	**720.79**								
9921	20571S	473 WHITE BRENNER LLP	8,847.40								
FOR LEGAL SERVICES NOV 2023											
1		NOV SOLID WASTE LEGAL	0.00*			60	66000		327		10200
2		SOLID WASTE LEGAL SB1383	0.00*			60	66000		327		10200
3		NOV WATER LEGAL	0.00			50	65000		327		10200
[redacted]											
5	49048	DEC 12/07/23 NOV FIRE LEGAL	370.00			20	62000		327		10200
6		NOV SEWER LEGAL	0.00			40	64000		327		10200
7		NOV SMEA LEGAL	0.00			40	64000		331		10200
8		NOV SMEA LEGAL	0.00			50	65000		331		10200
9	49047	DEC 12/07/23 NOV HR LEGAL	1,544.30			20	62000		333		10200
10	49047	DEC 12/07/23 NOV HR LEGAL	160.87*			30	63000		333		10200
11	49047	DEC 12/07/23 NOV HR LEGAL	2,316.46*			40	64000		333		10200
12	49047	DEC 12/07/23 NOV HR LEGAL	2,284.28*			50	65000		333		10200

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
13	49047	DEC 12/07/23 NOV HR LEGAL	128.69*			60	66000		333		10200
14	49045	DEC 12/07/23 NOV General Legal - ADMIN	364.49			20	62000		327		10200
15	49045	DEC 12/07/23 NOV General Legal - ADMIN	37.97			30	63000		327		10200
16	49045	DEC 12/07/23 NOV General Legal - ADMIN	546.73			40	64000		327		10200
17	49045	DEC 12/07/23 NOV General Legal - ADMIN	927.64			50	65000		327		10200
18	49045	DEC 12/07/23 NOV General Legal - ADMIN	104.37*			60	66000		327		10200
		Total for Vendor:	**8,847.40**								
9916	20572S	318 WILDHORSE PROPANE	373.33								
1	U006H124	12/05/23 SMF PROPANE	373.33			20	62000		382		10200
9917	20572S	318 WILDHORSE PROPANE	414.47								
1	U006H123	12/05/23 FORKLIFT+ WELL4 PROPANE	414.47			50	65000		382		10200
9918	20572S	318 WILDHORSE PROPANE	178.97								
1	U006H126	12/05/23 MG TANK PROPANE	178.97			50	65000		382		10200
		Total for Vendor:	**966.77**								
		# of Claims 85	**Total:**	**151,020.23**	**# of Vendors 31**						
		Total Electronic Claims		**20,942.16**							
		Total Non-Electronic Claims		**130078.07**							

Fund/Account		Amount
20 FIRE PROTECTION DEPARTMENT		
10200 OPERATING CASH - PREMIER		9,471.66
30 STREET LIGHTING DEPARTMENT		
10200 OPERATING CASH - PREMIER		2,901.52
40 WASTEWATER DEPARTMENT		
10200 OPERATING CASH - PREMIER		103,956.74
50 WATER DEPARTMENT		
10200 OPERATING CASH - PREMIER		34,084.84
60 SOLID WASTE DEPARTMENT		
10200 OPERATING CASH - PREMIER		605.47
	Total:	**151,020.23**


P12 2023 San Miguel CSD Revenue Actual vs Budget
20- FIRE
$194,954
31.7% ACTUAL
$614,305
Budget
30- LIGHTING
$67,687
43.8% ACTUAL
$154,663
Budget
40- WASTEWATER
$758,024
30.8% ACTUAL
$2,465,117
Budget
50- WATER
$544,717
47.2% ACTUAL
$1,153,596
Budget
60- SOLID WASTE
$26,200
43.4% ACTUAL
$60,409
Budget
FY 23/24 Total CSD Budget: $4,448,090
50.0% of FY 23/24 completed
$0
$500,000
$1,000,000
$1,500,000
$2,000,000
$2,500,000

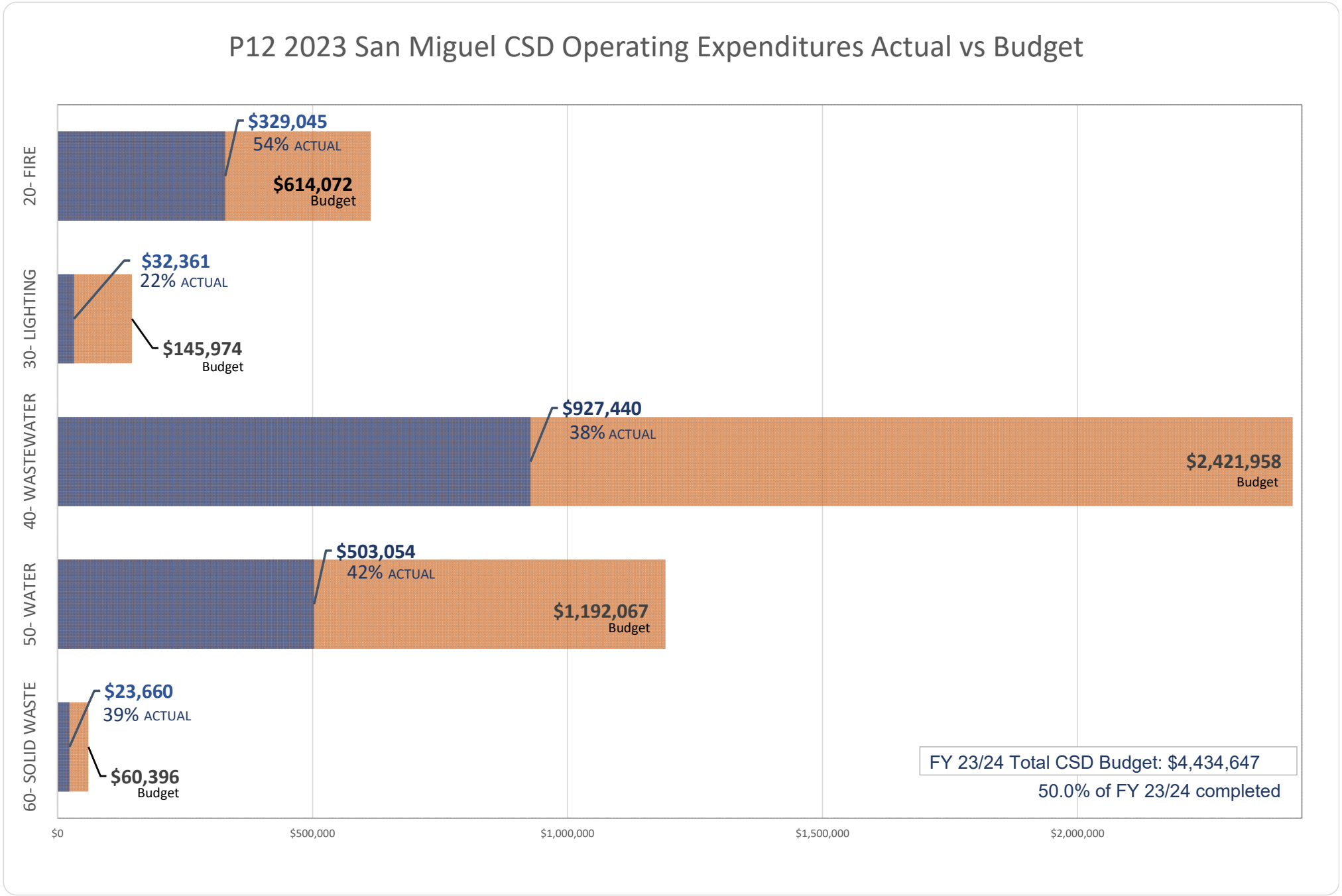
Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
20 FIRE PROTECTION DEPARTMENT						
40000						
40300	Fireworks Permit Fees	0.00	0.00	3,450.00	3,450.00	0 %
40320	Fire Impact Fees	0.00	13,506.77	3,000.00	-10,506.77	450 %
40410	Mutual Aid Fires ~ OES	0.00	27,510.16	0.00	-27,510.16	%
40420	Ambulance Reimbursement	1,386.50	2,736.55	3,000.00	263.45	91 %
40500	State Fire Grants	0.00	0.00	20,000.00	20,000.00	0 %
	Account Group Total:	**1,386.50**	**43,753.48**	**29,450.00**	**-14,303.48**	**149 %**
43000	Property Taxes Collected					
43000	Property Taxes Collected	68,277.42	145,433.28	497,467.00	352,033.72	29 %
	Account Group Total:	**68,277.42**	**145,433.28**	**497,467.00**	**352,033.72**	**29 %**
46000	Interest Revenue					
46000	Interest Revenue	68.94	381.59	0.00	-381.59	%
46010	Transfer In	0.00	-1,953.36	0.00	1,953.36	%
46012	Fire Transfers from Cap Reserve	0.00	0.00	85,887.56	85,887.56	0 %
46150	Miscellaneous Income	15.00	15.00	0.00	-15.00	%
46151	Refund/Adjustments	39.79	590.14	0.00	-590.14	%
46153	Plan Check Fees and Inspections	0.00	1,108.50	1,500.00	391.50	74 %
46175	Sale of Surplus Property	0.00	5,625.00	0.00	-5,625.00	%
	Account Group Total:	**123.73**	**5,766.87**	**87,387.56**	**81,620.69**	**7 %**
	Fund Total:	**69,787.65**	**194,953.63**	**614,304.56**	**419,350.93**	**32 %**
30 STREET LIGHTING DEPARTMENT						
43000	Property Taxes Collected					
43000	Property Taxes Collected	20,862.87	44,581.60	154,663.00	110,081.40	29 %
	Account Group Total:	**20,862.87**	**44,581.60**	**154,663.00**	**110,081.40**	**29 %**
46000	Interest Revenue					
46000	Interest Revenue	104.84	10,523.76	0.00	-10,523.76	%
46100	Realized Earnings	8,826.52	6,987.25	0.00	-6,987.25	%
46150	Miscellaneous Income	151.50	301.50	0.00	-301.50	%
46151	Refund/Adjustments	3.98	5,292.44	0.00	-5,292.44	%
	Account Group Total:	**9,086.84**	**23,104.95**	**0.00**	**-23,104.95**	**%**
	Fund Total:	**29,949.71**	**67,686.55**	**154,663.00**	**86,976.45**	**44 %**
40 WASTEWATER DEPARTMENT						
40000						
40900	Wastewater Sales	99,047.58	604,350.76	1,099,618.00	495,267.24	55 %
40901	Riverzone Surcharge	1,551.70	9,311.07	18,388.00	9,076.93	51 %
40910	Wastewater Late Charges	1,820.44	10,890.83	0.00	-10,890.83	%
	Account Group Total:	**102,419.72**	**624,552.66**	**1,118,006.00**	**493,453.34**	**56 %**
43000	Property Taxes Collected					

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
40 WASTEWATER DEPARTMENT						
43000	Property Taxes Collected	10,511.16	22,843.25	77,556.00	54,712.75	29 %
	Account Group Total:	**10,511.16**	**22,843.25**	**77,556.00**	**54,712.75**	**29 %**
46000 Interest Revenue						
46000	Interest Revenue	169.37	13,129.12	0.00	-13,129.12	%
46003	CWSRF Grants	0.00	1,671.00	1,026,500.00	1,024,829.00	0 %
46009	Grants - Other	29,880.34	29,880.34	217,355.00	187,474.66	14 %
46014	Wastewater Transfers from Cap Reserve	0.00	0.00	15,700.00	15,700.00	0 %
46100	Realized Earnings	6,224.88	12,630.37	0.00	-12,630.37	%
46150	Miscellaneous Income	9,320.00	48,974.39	10,000.00	-38,974.39	490 %
46151	Refund/Adjustments	42.45	2,542.40	0.00	-2,542.40	%
46155	Will Serve Processing Fees	150.00	1,800.00	0.00	-1,800.00	%
	Account Group Total:	**45,787.04**	**110,627.62**	**1,269,555.00**	**1,158,927.38**	**9 %**
	Fund Total:	**158,717.92**	**758,023.53**	**2,465,117.00**	**1,707,093.47**	**31 %**
50 WATER DEPARTMENT						
41000 Water Sales						
41000	Water Sales	69,878.04	526,111.70	984,276.00	458,164.30	53 %
41003	Water Surcharge	44.00	264.00	350.00	86.00	75 %
41005	Water Late Charges	1,516.05	9,814.14	0.00	-9,814.14	%
	Account Group Total:	**71,438.09**	**536,189.84**	**984,626.00**	**448,436.16**	**54 %**
46000 Interest Revenue						
46000	Interest Revenue	36.84	3,239.66	0.00	-3,239.66	%
46002	DWSRF Grants	0.00	0.00	45,920.00	45,920.00	0 %
46010	Transfer In	0.00	0.00	87,660.00	87,660.00	0 %
46050	Transfer In -Water (40%)	0.00	0.00	35,390.00	35,390.00	0 %
46100	Realized Earnings	2,434.50	1,982.33	0.00	-1,982.33	%
46150	Miscellaneous Income	16.00	516.00	0.00	-516.00	%
46151	Refund/Adjustments	42.45	1,072.47	0.00	-1,072.47	%
46155	Will Serve Processing Fees	50.00	1,700.00	0.00	-1,700.00	%
46175	Sale of Surplus Property	0.00	16.25	0.00	-16.25	%
	Account Group Total:	**2,579.79**	**8,526.71**	**168,970.00**	**160,443.29**	**5 %**
	Fund Total:	**74,017.88**	**544,716.55**	**1,153,596.00**	**608,879.45**	**47 %**
60 SOLID WASTE DEPARTMENT						
46000 Interest Revenue						
46000	Interest Revenue	12.15	81.18	0.00	-81.18	%
46005	Franchise Fees	4,579.71	25,838.19	43,936.00	18,097.81	59 %
46010	Transfer In	0.00	0.00	16,473.00	16,473.00	0 %
46150	Miscellaneous Income	1.50	237.10	0.00	-237.10	%
46151	Refund/Adjustments	3.98	43.36	0.00	-43.36	%
	Account Group Total:	**4,597.34**	**26,199.83**	**60,409.00**	**34,209.17**	**43 %**

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
	Fund Total:	**4,597.34**	**26,199.83**	**60,409.00**	**34,209.17**	**43 %**
	Grand Total:	**337,070.50**	**1,591,580.09**	**4,448,089.56**	**2,856,509.47**	**36 %**

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 12 / 23

Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
20 FIRE PROTECTION DEPARTMENT	69,787.65	194,953.63	614,304.56	419,350.93	32 %
30 STREET LIGHTING DEPARTMENT	29,949.71	67,686.55	154,663.00	86,976.45	44 %
40 WASTEWATER DEPARTMENT	158,717.92	758,023.53	2,465,117.00	1,707,093.47	31 %
50 WATER DEPARTMENT	74,017.88	544,716.55	1,153,596.00	608,879.45	47 %
60 SOLID WASTE DEPARTMENT	4,597.34	26,199.83	60,409.00	34,209.17	43 %
Grand Total:	**337,070.50**	**1,591,580.09**	**4,448,089.56**	**2,856,509.47**	**36 %**


P12 2023 San Miguel CSD Operating Expenditures Actual vs Budget
20- FIRE
$329,045
54% ACTUAL
$614,072
Budget
30- LIGHTING
$32,361
22% ACTUAL
$145,974
Budget
40- WASTEWATER
$927,440
38% ACTUAL
$2,421,958
Budget
50- WATER
$503,054
42% ACTUAL
$1,192,067
Budget
60- SOLID WASTE
$23,660
39% ACTUAL
$60,396
Budget
FY 23/24 Total CSD Budget: $4,434,647
50.0% of FY 23/24 completed
$0
$500,000
$1,000,000
$1,500,000
$2,000,000

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 FIRE PROTECTION DEPARTMENT						
62000 Fire						
62000 Fire						
105 Salaries and Wages	16,386.80	70,786.99	128,416.00	128,416.00	57,629.01	55%
111 BOD Stipend	216.00	792.00	1,704.00	1,704.00	912.00	46%
120 Workers' Compensation	0.00	29,428.53	35,000.00	35,000.00	5,571.47	84%
121 Physicals	0.00	16.20	2,000.00	2,000.00	1,983.80	1%
125 Volunteer Firefighter Stipends	2,830.50	28,590.50	60,000.00	60,000.00	31,409.50	48%
126 OES Strike Team Payroll	0.00	14,747.64	0.00	0.00	-14,747.64	0%
135 Payroll Tax - FICA/SS	176.11	2,284.63	106.00	106.00	-2,178.63	2155%
140 Payroll Tax - Medicare	281.98	1,625.03	1,887.00	1,887.00	261.97	86%
155 Payroll Tax - SUI	38.16	715.27	1,789.00	1,789.00	1,073.73	40%
160 Payroll Tax - ETT	0.78	15.15	33.00	33.00	17.85	46%
205 Insurance - Health	1,103.29	6,099.75	11,342.00	11,342.00	5,242.25	54%
210 Insurance - Dental	57.03	348.00	674.00	674.00	326.00	52%
215 Insurance - Vision	9.38	56.11	108.00	108.00	51.89	52%
225 Retirement - PERS Expense	2,006.51	8,283.72	15,085.00	15,085.00	6,801.28	55%
305 Operations & Maintenance	28.31	979.56	10,900.00	10,900.00	9,920.44	9%
307 OES Strike Team Expenses	0.00	555.09	0.00	0.00	-555.09	0%
310 Phone & Fax Expense	99.17	498.42	1,500.00	1,500.00	1,001.58	33%
315 Postage, Shipping & Freight	39.60	105.79	300.00	300.00	194.21	35%
319 Legal: P.R.A.s - Professional Svcs	0.00	0.00	500.00	500.00	500.00	0%
320 Printing & Reproduction	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
321 IT Services - Professional Svcs	821.43	4,909.31	8,000.00	8,000.00	3,090.69	61%
323 Auditor - Professional Svcs	1,915.50	3,415.50	4,000.00	4,000.00	584.50	85%
325 Accounting - Professional Svcs	0.00	1,089.00	2,500.00	2,500.00	1,411.00	44%
326 Engineering - Professional Svcs	0.00	1,840.00	0.00	0.00	-1,840.00	0%
327 Legal: General - Professional Svcs	734.49	7,933.06	18,000.00	18,000.00	10,066.94	44%
328 Insurance - Prop & Liability	0.00	20,175.05	16,000.00	16,000.00	-4,175.05	126%
333 Legal: HR - Professional Svcs	1,544.30	4,556.97	10,000.00	10,000.00	5,443.03	46%
334 Maintenance Agreements	0.00	2,535.90	5,000.00	5,000.00	2,464.10	51%
335 Meals	0.00	45.18	500.00	500.00	454.82	9%
340 Meetings and Conferences	0.00	0.00	500.00	500.00	500.00	0%
341 Space Rental	30.75	215.25	1,000.00	1,000.00	784.75	22%
345 Mileage Expense Reimbursement	0.00	0.00	500.00	500.00	500.00	0%
346 OES Equipt Repairs & Maint	0.00	41.75	0.00	0.00	-41.75	0%
348 Safety Equipment and Supplies	0.00	77.20	5,000.00	5,000.00	4,922.80	2%
350 Repairs & Maint - Computers	0.00	0.00	4,000.00	4,000.00	4,000.00	0%
351 Repairs & Maint - Equip	0.00	6,855.49	10,000.00	10,000.00	3,144.51	69%
352 Repairs & Maint - Structures	0.00	0.00	8,000.00	8,000.00	8,000.00	0%
354 Repairs & Maint - Vehicles	43.42	243.64	8,000.00	8,000.00	7,756.36	3%
359 Testing & Supplies - Other	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
370 Dispatch Services (Fire)	0.00	14,936.04	17,000.00	17,000.00	2,063.96	88%
375 Internet Expenses	195.24	1,168.06	2,000.00	2,000.00	831.94	58%
376 Web Page - Upgrade/Maint	0.00	717.12	2,000.00	2,000.00	1,282.88	36%
380 Utilities - Alarm Service	35.00	210.00	1,000.00	1,000.00	790.00	21%
381 Utilities - Electric	72.25	188.23	6,000.00	6,000.00	5,811.77	3%
382 Utilities - Propane	373.33	636.80	2,000.00	2,000.00	1,363.20	32%
384 Utilities - Water/Sewer	143.07	921.15	800.00	800.00	-121.15	115%
385 Dues and Subscriptions	300.00	2,896.48	6,000.00	6,000.00	3,103.52	48%
386 Education and Training	409.00	3,036.25	8,000.00	8,000.00	4,963.75	38%

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 FIRE PROTECTION DEPARTMENT						
388 Education and training: CPR/FIRST	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
393 Advertising and Public Notices	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
394 LAFCO Allocations	0.00	1,932.52	2,000.00	2,000.00	67.48	97%
395 Community Outreach	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
405 Software	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
410 Office Supplies	23.88	37.90	2,000.00	2,000.00	1,962.10	2%
445 CPR/FIRST AID TRAINING MATERIAL	0.00	0.00	500.00	500.00	500.00	0%
450 EMS Supplies	77.15	1,013.67	5,000.00	5,000.00	3,986.33	20%
455 Fire Safety Gear & Equipment	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
456 State Fire Grants	0.00	1,052.46	34,247.00	34,247.00	33,194.54	3%
458 Grants- Professional Services	0.00	0.00	4,000.00	4,000.00	4,000.00	0%
465 Cell phones, Radios and Pagers	98.85	842.67	2,000.00	2,000.00	1,157.33	42%
470 Communication Equipment	0.00	789.69	5,000.00	5,000.00	4,210.31	16%
475 Computer Supplies & Upgrades	787.50	4,247.77	2,000.00	2,000.00	-2,247.77	212%
485 Fuel Expense	641.50	3,115.85	9,000.00	9,000.00	5,884.15	35%
490 Small Tools & Equipment	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
495 Uniform Expense	1,057.92	1,637.61	5,000.00	5,000.00	3,362.39	33%
502 Capital Outlay- Fire	0.00	10,910.80	10,911.00	10,911.00	0.20	100%
503 Weed Abatement Costs	0.00	5,150.00	3,500.00	3,500.00	-1,650.00	147%
505 Fire Training Grounds	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
510 Fire Station Renovation	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
511 Fire- Temp Housing Unit	-590.68	0.00	4,240.00	4,240.00	4,240.00	0%
512 Fire- Escrow Temp Housing Unit	590.68	4,005.68	0.00	0.00	-4,005.68	0%
710 County Hazmat Dues	0.00	2,000.00	2,500.00	2,500.00	500.00	80%
820 Fireworks Clean Up	0.00	500.00	0.00	0.00	-500.00	0%
949 Lease agreements	0.00	0.00	5,760.00	5,760.00	5,760.00	0%
960 Property Tax Expense	0.00	153.68	0.00	0.00	-153.68	0%
981 Debt Svcs Equipt - Principle	0.00	36,397.19	36,482.00	36,482.00	84.81	100%
982 Debt Svcs Equipt - Interest	0.00	10,685.50	10,711.00	10,711.00	25.50	100%
983 Debt Svcs Structure- Principle	0.00	0.00	23,899.00	23,899.00	23,899.00	0%
984 Debt Svcs Structure - Interest	0.00	0.00	9,678.00	9,678.00	9,678.00	0%
Account Total:	**32,578.20**	**329,044.80**	**614,072.00**	**614,072.00**	**285,027.20**	**54%**
Account Group Total:	**32,578.20**	**329,044.80**	**614,072.00**	**614,072.00**	**285,027.20**	**54%**
Fund Total:	**32,578.20**	**329,044.80**	**614,072.00**	**614,072.00**	**285,027.20**	**54%**
30 STREET LIGHTING DEPARTMENT						
63000 Lighting						
63000 Lighting						
101 EE Timekeeping Costs	0.00	135.70	0.00	0.00	-135.70	0%
105 Salaries and Wages	1,580.15	7,229.92	16,745.00	16,745.00	9,515.08	43%
111 BOD Stipend	27.00	94.00	264.00	264.00	170.00	36%
120 Workers' Compensation	0.00	-14.73	100.00	100.00	114.73	-15%
121 Physicals	0.00	5.06	50.00	50.00	44.94	10%
135 Payroll Tax - FICA/SS	1.71	5.92	60.00	60.00	54.08	10%
140 Payroll Tax - Medicare	23.62	103.83	247.00	247.00	143.17	42%
155 Payroll Tax - SUI	1.26	4.42	82.00	82.00	77.58	5%
160 Payroll Tax - ETT	0.00	0.05	1.00	1.00	0.95	5%

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
30 STREET LIGHTING DEPARTMENT						
205 Insurance - Health	159.19	932.57	1,783.00	1,783.00	850.43	52%
210 Insurance - Dental	5.76	34.26	66.00	66.00	31.74	52%
215 Insurance - Vision	0.92	5.58	12.00	12.00	6.42	47%
225 Retirement - PERS Expense	192.68	833.74	1,389.00	1,389.00	555.26	60%
305 Operations & Maintenance	-1.03	24.05	1,500.00	1,500.00	1,475.95	2%
310 Phone & Fax Expense	9.91	51.49	100.00	100.00	48.51	51%
315 Postage, Shipping & Freight	3.96	10.85	100.00	100.00	89.15	11%
319 Legal: P.R.A.s - Professional Svcs	0.00	0.00	150.00	150.00	150.00	0%
320 Printing & Reproduction	0.00	0.00	150.00	150.00	150.00	0%
321 IT Services - Professional Svcs	85.56	511.37	3,300.00	3,300.00	2,788.63	15%
323 Auditor - Professional Svcs	191.55	341.55	600.00	600.00	258.45	57%
325 Accounting - Professional Svcs	0.00	105.35	750.00	750.00	644.65	14%
326 Engineering - Professional Svcs	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
327 Legal: General - Professional Svcs	37.97	1,466.70	2,000.00	2,000.00	533.30	73%
328 Insurance - Prop & Liability	0.00	2,014.42	3,400.00	3,400.00	1,385.58	59%
329 New Hire Screening	0.00	0.00	50.00	50.00	50.00	0%
330 Contract Labor	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
331 Legal: SMEA - Professional Svcs	0.00	0.00	300.00	300.00	300.00	0%
333 Legal: HR - Professional Svcs	160.87	662.21	500.00	500.00	-162.21	132%
334 Maintenance Agreements	0.00	239.62	600.00	600.00	360.38	40%
335 Meals	0.00	0.00	150.00	150.00	150.00	0%
340 Meetings and Conferences	0.00	0.00	350.00	350.00	350.00	0%
341 Space Rental	3.00	21.00	0.00	0.00	-21.00	0%
345 Mileage Expense Reimbursement	0.00	0.00	150.00	150.00	150.00	0%
348 Safety Equipment and Supplies	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
350 Repairs & Maint - Computers	0.00	0.00	150.00	150.00	150.00	0%
351 Repairs & Maint - Equip	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
352 Repairs & Maint - Structures	0.00	0.00	500.00	500.00	500.00	0%
353 Repairs & Maint - Infrastructure	131.54	481.27	10,000.00	10,000.00	9,518.73	5%
354 Repairs & Maint - Vehicles	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
375 Internet Expenses	10.58	63.48	150.00	150.00	86.52	42%
376 Web Page - Upgrade/Maint	0.00	74.70	425.00	425.00	350.30	18%
381 Utilities - Electric	1,317.98	7,807.23	20,000.00	20,000.00	12,192.77	39%
384 Utilities - Water/Sewer	923.79	6,371.68	15,500.00	15,500.00	9,128.32	41%
385 Dues and Subscriptions	0.00	215.78	1,500.00	1,500.00	1,284.22	14%
386 Education and Training	6.90	32.15	2,000.00	2,000.00	1,967.85	2%
393 Advertising and Public Notices	0.00	0.00	500.00	500.00	500.00	0%
394 LAFCO Allocations	0.00	1,932.52	1,500.00	1,500.00	-432.52	129%
395 Community Outreach	0.00	0.00	150.00	150.00	150.00	0%
410 Office Supplies	2.39	8.80	500.00	500.00	491.20	2%
432 Utility Rate Design Study	0.00	0.00	30,000.00	30,000.00	30,000.00	0%
465 Cell phones, Radios and Pagers	16.55	99.09	100.00	100.00	0.91	99%
485 Fuel Expense	0.00	0.00	200.00	200.00	200.00	0%
490 Small Tools & Equipment	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
495 Uniform Expense	0.00	3.81	100.00	100.00	96.19	4%
715 Licenses, Permits and Fees	0.00	0.00	100.00	100.00	100.00	0%
908 Cash Over/Cash Short	0.00	-0.02	0.00	0.00	0.02	0%
925 Bank Fees	0.00	-1.20	0.00	0.00	1.20	0%
940 Bank Service Charges	0.00	0.00	50.00	50.00	50.00	0%
949 Lease agreements	0.00	550.00	600.00	600.00	50.00	92%

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
30 STREET LIGHTING DEPARTMENT						
Account Total:	**4,893.81**	**32,458.22**	**145,974.00**	**145,974.00**	**113,515.78**	**22%**
Account Group Total:	**4,893.81**	**32,458.22**	**145,974.00**	**145,974.00**	**113,515.78**	**22%**
70000 Transfers						
70000 Transfers						
352 Repairs & Maint - Structures	0.00	-97.67	0.00	0.00	97.67	0%
Account Total:	**0.00**	**-97.67**	**0.00**	**0.00**	**97.67**	**0%**
Account Group Total:	**0.00**	**-97.67**	**0.00**	**0.00**	**97.67**	**0%**
Fund Total:	**4,893.81**	**32,360.55**	**145,974.00**	**145,974.00**	**113,613.45**	**22%**
40 WASTEWATER DEPARTMENT						
64000 Sanitary						
64000 Sanitary						
101 EE Timekeeping Costs	0.00	1,221.27	0.00	0.00	-1,221.27	0%
105 Salaries and Wages	17,140.52	77,804.56	330,338.00	330,338.00	252,533.44	24%
110 Payroll Tax Expense	0.00	218.98	0.00	0.00	-218.98	0%
111 BOD Stipend	324.00	1,188.00	1,872.00	1,872.00	684.00	63%
120 Workers' Compensation	0.00	8,647.54	12,500.00	12,500.00	3,852.46	69%
121 Physicals	0.00	54.68	150.00	150.00	95.32	36%
135 Payroll Tax - FICA/SS	20.07	73.59	1,167.00	1,167.00	1,093.41	6%
140 Payroll Tax - Medicare	253.10	1,123.78	4,817.00	4,817.00	3,693.22	23%
155 Payroll Tax - SUI	15.21	55.77	1,425.00	1,425.00	1,369.23	4%
160 Payroll Tax - ETT	0.36	1.27	25.00	25.00	23.73	5%
205 Insurance - Health	1,624.25	9,484.38	54,582.00	54,582.00	45,097.62	17%
210 Insurance - Dental	73.51	448.67	2,234.00	2,234.00	1,785.33	20%
215 Insurance - Vision	12.08	72.48	309.00	309.00	236.52	23%
225 Retirement - PERS Expense	1,940.91	17,379.87	20,463.00	20,463.00	3,083.13	85%
305 Operations & Maintenance	1,531.21	4,248.93	8,000.00	8,000.00	3,751.07	53%
310 Phone & Fax Expense	105.78	704.64	1,500.00	1,500.00	795.36	47%
315 Postage, Shipping & Freight	42.24	141.52	1,000.00	1,000.00	858.48	14%
319 Legal: P.R.A.s - Professional Svcs	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
320 Printing & Reproduction	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
321 IT Services - Professional Svcs	1,227.14	7,364.16	10,800.00	10,800.00	3,435.84	68%
323 Auditor - Professional Svcs	2,043.20	3,643.20	3,600.00	3,600.00	-43.20	101%
325 Accounting - Professional Svcs	0.00	1,196.90	4,500.00	4,500.00	3,303.10	27%
326 Engineering - Professional Svcs	1,801.25	7,239.99	20,000.00	20,000.00	12,760.01	36%
327 Legal: General - Professional Svcs	546.73	11,483.34	30,000.00	30,000.00	18,516.66	38%
328 Insurance - Prop & Liability	0.00	17,608.84	19,350.00	19,350.00	1,741.16	91%
329 New Hire Screening	0.00	0.00	100.00	100.00	100.00	0%
330 Contract Labor	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
331 Legal: SMEA - Professional Svcs	0.00	1,268.60	3,500.00	3,500.00	2,231.40	36%
333 Legal: HR - Professional Svcs	2,316.46	8,213.73	7,500.00	7,500.00	-713.73	110%
334 Maintenance Agreements	37.50	3,950.35	8,000.00	8,000.00	4,049.65	49%
335 Meals	0.00	0.00	100.00	100.00	100.00	0%
340 Meetings and Conferences	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
341 Space Rental	57.00	399.00	0.00	0.00	-399.00	0%
345 Mileage Expense Reimbursement	0.00	0.00	1,000.00	1,000.00	1,000.00	0%

Fund Account Object		Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
40 WASTEWATER DEPARTMENT							
348	Safety Equipment and Supplies	0.00	1,069.00	2,000.00	2,000.00	931.00	53%
349	Repairs & Maint - Mission Gardens	0.00	1,314.65	7,500.00	7,500.00	6,185.35	18%
350	Repairs & Maint - Computers	0.00	0.00	1,600.00	1,600.00	1,600.00	0%
351	Repairs & Maint - Equip	27.19	1,890.84	8,000.00	8,000.00	6,109.16	24%
352	Repairs & Maint - Structures	0.00	73.34	1,500.00	1,500.00	1,426.66	5%
353	Repairs & Maint - Infrastructure	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
354	Repairs & Maint - Vehicles	535.58	4,426.03	3,000.00	3,000.00	-1,426.03	148%
355	Testing & Supplies (WWTP)	1,432.00	11,150.00	15,000.00	15,000.00	3,850.00	74%
374	CSD Utilities - Billing Services	333.28	2,085.59	4,000.00	4,000.00	1,914.41	52%
375	Internet Expenses	373.90	2,243.40	4,500.00	4,500.00	2,256.60	50%
376	Web Page - Upgrade/Maint	0.00	1,075.68	800.00	800.00	-275.68	134%
379	Utilities - Electric Mission	91.46	521.29	2,000.00	2,000.00	1,478.71	26%
380	Utilities - Alarm Service	50.00	250.00	2,000.00	2,000.00	1,750.00	13%
381	Utilities - Electric	6,448.52	52,070.91	80,000.00	80,000.00	27,929.09	65%
382	Utilities - Propane	0.00	28.23	600.00	600.00	571.77	5%
383	Utilities - Trash	62.06	372.36	700.00	700.00	327.64	53%
384	Utilities - Water/Sewer	192.73	1,156.38	3,500.00	3,500.00	2,343.62	33%
385	Dues and Subscriptions	0.00	3,107.22	6,000.00	6,000.00	2,892.78	52%
386	Education and Training	225.99	787.19	2,500.00	2,500.00	1,712.81	31%
393	Advertising and Public Notices	0.00	320.98	1,000.00	1,000.00	679.02	32%
394	LAFCO Allocations	0.00	1,932.53	1,500.00	1,500.00	-432.53	129%
395	Community Outreach	60.00	60.00	1,200.00	1,200.00	1,140.00	5%
396	Utilities - SoCal Gas	21.83	109.28	500.00	500.00	390.72	22%
410	Office Supplies	118.38	428.84	2,000.00	2,000.00	1,571.16	21%
432	Utility Rate Design Study	0.00	0.00	20,000.00	20,000.00	20,000.00	0%
459	SCADA - Maintenance Fees	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
465	Cell phones, Radios and Pagers	148.56	890.73	1,920.00	1,920.00	1,029.27	46%
475	Computer Supplies & Upgrades	0.00	875.50	0.00	0.00	-875.50	0%
485	Fuel Expense	683.06	2,591.67	6,000.00	6,000.00	3,408.33	43%
490	Small Tools & Equipment	5.43	749.28	5,500.00	5,500.00	4,750.72	14%
495	Uniform Expense	97.47	302.90	2,500.00	2,500.00	2,197.10	12%
545	Sewer System Mgmt Plan (SSMP)	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
546	Master Plans	0.00	0.00	6,000.00	6,000.00	6,000.00	0%
560	Sewer Line Repairs	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
570	Repairs, Maint. & Video Sewer	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
580	Mission Gardens Lift Station	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
582	WWTP Plant Maintenance	123.38	15,762.64	40,000.00	40,000.00	24,237.36	39%
583	WWTF Drying Pond Maintenance	0.00	0.00	25,000.00	25,000.00	25,000.00	0%
585	Sludge Removal Project	0.00	0.00	25,000.00	25,000.00	25,000.00	0%
587	WWTF Final Design/Construction	42,663.59	376,070.90	450,000.00	478,756.00	102,685.10	79%
705	Waste Discharge Fees/Permits	31,216.00	33,574.75	30,000.00	30,000.00	-3,574.75	112%
715	Licenses, Permits and Fees	0.00	2,144.00	4,000.00	4,000.00	1,856.00	54%
805	Refundable Water/Sewer/Hydrant	0.00	0.00	100.00	100.00	100.00	0%
908	Cash Over/Cash Short	0.00	0.06	0.00	0.00	-0.06	0%
925	Bank Fees	0.00	-1.44	0.00	0.00	1.44	0%
940	Bank Service Charges	0.00	0.00	100.00	100.00	100.00	0%
949	Lease agreements	0.00	4,950.00	14,000.00	14,000.00	9,050.00	35%
950	WWTF Exp MBR	0.00	165,281.55	0.00	0.00	-165,281.55	0%
955	3W Water Line SGMA	7,751.25	35,754.04	200,000.00	200,000.00	164,245.96	18%
960	Property Tax Expense	0.00	95.82	150.00	150.00	54.18	64%

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
40 WASTEWATER DEPARTMENT						
963 Collection System Projects	1,572.50	17,565.00	396,500.00	396,500.00	378,935.00	4%
964 SEPTIC TO SEWER PRJ	0.00	0.00	15,700.00	15,700.00	15,700.00	0%
970 WWTF Long Term Maintenance	0.00	0.00	100,000.00	100,000.00	100,000.00	0%
971 Loan Principal Payment	0.00	0.00	150,000.00	150,000.00	150,000.00	0%
972 Loan Interest Payment	0.00	0.00	150,000.00	150,000.00	150,000.00	0%
Account Total:	**125,346.68**	**928,319.18**	**2,393,202.00**	**2,421,958.00**	**1,493,638.82**	**38%**
Account Group Total:	**125,346.68**	**928,319.18**	**2,393,202.00**	**2,421,958.00**	**1,493,638.82**	**38%**
70000 Transfers						
70000 Transfers						
352 Repairs & Maint - Structures	0.00	-879.01	0.00	0.00	879.01	0%
Account Total:	**0.00**	**-879.01**	**0.00**	**0.00**	**879.01**	**0%**
Account Group Total:	**0.00**	**-879.01**	**0.00**	**0.00**	**879.01**	**0%**
Fund Total:	**125,346.68**	**927,440.17**	**2,393,202.00**	**2,421,958.00**	**1,494,517.83**	**38%**
50 WATER DEPARTMENT						
65000 Water						
65000 Water						
101 EE Timekeeping Costs	0.00	1,221.28	0.00	0.00	-1,221.28	0%
105 Salaries and Wages	32,990.41	146,185.17	318,856.00	318,856.00	172,670.83	46%
111 BOD Stipend	324.00	1,183.00	1,896.00	1,896.00	713.00	62%
120 Workers' Compensation	0.00	6,099.60	18,000.00	18,000.00	11,900.40	34%
121 Physicals	0.00	54.34	150.00	150.00	95.66	36%
135 Payroll Tax - FICA/SS	20.07	73.29	1,169.00	1,169.00	1,095.71	6%
140 Payroll Tax - Medicare	482.30	2,114.83	4,932.00	4,932.00	2,817.17	43%
155 Payroll Tax - SUI	15.21	55.57	1,710.00	1,710.00	1,654.43	3%
160 Payroll Tax - ETT	0.36	1.27	30.00	30.00	28.73	4%
205 Insurance - Health	3,838.51	22,634.04	46,122.00	46,122.00	23,487.96	49%
210 Insurance - Dental	139.64	852.97	1,854.00	1,854.00	1,001.03	46%
215 Insurance - Vision	22.90	137.60	310.00	310.00	172.40	44%
225 Retirement - PERS Expense	3,807.26	25,262.51	30,869.00	30,869.00	5,606.49	82%
305 Operations & Maintenance	1,537.42	4,655.54	8,000.00	8,000.00	3,344.46	58%
310 Phone & Fax Expense	105.78	696.24	1,500.00	1,500.00	803.76	46%
315 Postage, Shipping & Freight	51.23	149.13	1,000.00	1,000.00	850.87	15%
319 Legal: P.R.A.s - Professional Svcs	0.00	0.00	600.00	600.00	600.00	0%
320 Printing & Reproduction	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
321 IT Services - Professional Svcs	1,210.02	7,256.66	12,800.00	12,800.00	5,543.34	57%
323 Auditor - Professional Svcs	2,043.20	3,643.20	3,600.00	3,600.00	-43.20	101%
324 GSA-GSP - Professional Svcs	752.50	2,599.53	15,000.00	15,000.00	12,400.47	17%
325 Accounting - Professional Svcs	0.00	1,323.65	4,500.00	4,500.00	3,176.35	29%
326 Engineering - Professional Svcs	3,103.75	16,475.01	25,000.00	52,310.00	35,834.99	31%
327 Legal: General - Professional Svcs	927.64	16,442.44	27,000.00	27,000.00	10,557.56	61%
328 Insurance - Prop & Liability	0.00	32,485.00	32,000.00	32,000.00	-485.00	102%
329 New Hire Screening	0.00	0.00	100.00	100.00	100.00	0%
330 Contract Labor	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
331 Legal: SMEA - Professional Svcs	0.00	1,268.60	3,500.00	3,500.00	2,231.40	36%

Fund Account Object		Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
50 WATER DEPARTMENT							
333	Legal: HR - Professional Svcs	2,284.28	8,140.91	7,500.00	7,500.00	-640.91	109%
334	Maintenance Agreements	37.50	3,902.43	9,000.00	9,000.00	5,097.57	43%
335	Meals	0.00	0.00	100.00	100.00	100.00	0%
340	Meetings and Conferences	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
341	Space Rental	56.25	393.75	0.00	0.00	-393.75	0%
345	Mileage Expense Reimbursement	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
348	Safety Equipment and Supplies	0.00	1,019.42	2,000.00	2,000.00	980.58	51%
350	Repairs & Maint - Computers	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
351	Repairs & Maint - Equip	158.03	3,765.07	5,000.00	5,000.00	1,234.93	75%
352	Repairs & Maint - Structures	0.00	126.81	2,000.00	2,000.00	1,873.19	6%
353	Repairs & Maint - Infrastructure	8,443.69	20,787.72	50,000.00	59,163.00	38,375.28	35%
354	Repairs & Maint - Vehicles	535.61	4,426.07	3,000.00	3,000.00	-1,426.07	148%
356	Testing & Supplies - Well #3	1,002.34	1,956.00	3,500.00	3,500.00	1,544.00	56%
357	Testing & Supplies - Well #4	339.35	1,956.02	3,500.00	3,500.00	1,543.98	56%
358	Testing & Supplies - SLT Well	485.85	2,874.52	6,000.00	6,000.00	3,125.48	48%
359	Testing & Supplies - Other	163.00	2,655.00	6,000.00	6,000.00	3,345.00	44%
362	Cross-Connection Control Srvcs.	235.90	809.60	1,500.00	1,500.00	690.40	54%
374	CSD Utilities - Billing Services	333.30	2,085.68	4,000.00	4,000.00	1,914.32	52%
375	Internet Expenses	253.92	1,523.52	3,500.00	3,500.00	1,976.48	44%
376	Web Page - Upgrade/Maint	0.00	1,060.74	800.00	800.00	-260.74	133%
380	Utilities - Alarm Service	50.00	250.00	2,000.00	2,000.00	1,750.00	13%
381	Utilities - Electric	3,853.00	32,674.86	46,000.00	46,000.00	13,325.14	71%
382	Utilities - Propane	593.44	621.68	1,000.00	1,000.00	378.32	62%
383	Utilities - Trash	62.06	372.36	700.00	700.00	327.64	53%
384	Utilities - Water/Sewer	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
385	Dues and Subscriptions	0.00	3,064.06	4,500.00	4,500.00	1,435.94	68%
386	Education and Training	73.60	625.80	5,000.00	5,000.00	4,374.20	13%
393	Advertising and Public Notices	0.00	525.00	2,000.00	2,000.00	1,475.00	26%
394	LAFCO Allocations	0.00	1,932.53	1,500.00	1,500.00	-432.53	129%
395	Community Outreach	60.00	708.00	1,200.00	1,200.00	492.00	59%
396	Utilities - SoCal Gas	56.58	222.90	2,000.00	2,000.00	1,777.10	11%
410	Office Supplies	118.39	428.59	2,000.00	2,000.00	1,571.41	21%
432	Utility Rate Design Study	0.00	30,738.79	20,000.00	20,000.00	-10,738.79	154%
459	SCADA - Maintenance Fees	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
465	Cell phones, Radios and Pagers	148.53	890.56	1,920.00	1,920.00	1,029.44	46%
475	Computer Supplies & Upgrades	0.00	875.50	0.00	0.00	-875.50	0%
481	Chemicals- Well #3	0.00	1,229.53	4,000.00	4,000.00	2,770.47	31%
482	Chemicals- Well #4	0.00	1,638.78	4,000.00	4,000.00	2,361.22	41%
483	Chemicals- SLT Well	0.00	918.93	3,000.00	3,000.00	2,081.07	31%
485	Fuel Expense	681.86	2,593.26	6,000.00	6,000.00	3,406.74	43%
490	Small Tools & Equipment	5.43	407.48	6,000.00	6,000.00	5,592.52	7%
495	Uniform Expense	97.48	424.69	2,500.00	2,500.00	2,075.31	17%
518	Water Projects SLT Well	0.00	0.00	0.00	35,390.00	35,390.00	0%
520	Water Main Valves Replacement	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
525	Water Meter Replacement	0.00	0.00	20,000.00	20,000.00	20,000.00	0%
535	Water Lines Repairs	0.00	0.00	20,000.00	20,000.00	20,000.00	0%
546	Master Plans	0.00	0.00	6,000.00	6,000.00	6,000.00	0%
605	USDA Loan Payment	0.00	0.00	20,000.00	20,000.00	20,000.00	0%
705	Waste Discharge Fees/Permits	2,996.38	2,996.38	0.00	0.00	-2,996.38	0%
715	Licenses, Permits and Fees	105.00	2,920.00	7,000.00	7,000.00	4,080.00	42%

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
50 WATER DEPARTMENT						
805 Refundable Water/Sewer/Hydrant	0.00	0.00	100.00	100.00	100.00	0%
925 Bank Fees	0.00	-0.36	0.00	0.00	0.36	0%
930 Interest Fees	0.00	22,402.81	60,000.00	60,000.00	37,597.19	37%
940 Bank Service Charges	0.00	0.00	100.00	100.00	100.00	0%
949 Lease agreements	0.00	4,950.00	14,000.00	14,000.00	9,050.00	35%
961 SLT Tank and Booster Pump Project	488.33	2,924.62	38,726.00	49,626.00	46,701.38	6%
962 0.65 MG Tank	0.00	32,970.00	67,660.00	67,660.00	34,690.00	49%
Account Total:	**75,152.90**	**503,932.88**	**1,109,304.00**	**1,192,067.00**	**688,134.12**	**42%**
Account Group Total:	**75,152.90**	**503,932.88**	**1,109,304.00**	**1,192,067.00**	**688,134.12**	**42%**
70000 Transfers						
70000 Transfers						
352 Repairs & Maint - Structures	0.00	-879.01	0.00	0.00	879.01	0%
Account Total:	**0.00**	**-879.01**	**0.00**	**0.00**	**879.01**	**0%**
Account Group Total:	**0.00**	**-879.01**	**0.00**	**0.00**	**879.01**	**0%**
Fund Total:	**75,152.90**	**503,053.87**	**1,109,304.00**	**1,192,067.00**	**689,013.13**	**42%**
60 SOLID WASTE DEPARTMENT						
66000 SOLID WASTE						
66000 SOLID WASTE						
101 EE Timekeeping Costs	0.00	135.70	0.00	0.00	-135.70	0%
105 Salaries and Wages	1,501.66	6,887.82	16,745.00	16,745.00	9,857.18	41%
111 BOD Stipend	9.00	43.00	264.00	264.00	221.00	16%
120 Workers' Compensation	0.00	13.82	100.00	100.00	86.18	14%
121 Physicals	0.00	4.73	50.00	50.00	45.27	9%
135 Payroll Tax - FICA/SS	0.54	2.63	60.00	60.00	57.37	4%
140 Payroll Tax - Medicare	21.86	98.08	246.00	246.00	147.92	40%
155 Payroll Tax - SUI	0.45	2.10	75.00	75.00	72.90	3%
160 Payroll Tax - ETT	0.00	0.00	1.00	1.00	1.00	0%
205 Insurance - Health	142.58	854.78	1,783.00	1,783.00	928.22	48%
210 Insurance - Dental	5.22	31.76	66.00	66.00	34.24	48%
215 Insurance - Vision	0.85	5.01	12.00	12.00	6.99	42%
225 Retirement - PERS Expense	186.55	806.99	1,389.00	1,389.00	582.01	58%
305 Operations & Maintenance	-0.82	21.43	2,000.00	2,000.00	1,978.57	1%
310 Phone & Fax Expense	9.91	43.21	50.00	50.00	6.79	86%
315 Postage, Shipping & Freight	3.96	9.47	50.00	50.00	40.53	19%
319 Legal: P.R.A.s - Professional Svcs	0.00	0.00	50.00	50.00	50.00	0%
320 Printing & Reproduction	0.00	0.00	50.00	50.00	50.00	0%
321 IT Services - Professional Svcs	68.45	409.10	3,300.00	3,300.00	2,890.90	12%
323 Auditor - Professional Svcs	191.55	341.55	600.00	600.00	258.45	57%
325 Accounting - Professional Svcs	0.00	105.10	750.00	750.00	644.90	14%
327 Legal: General - Professional Svcs	104.37	8,166.25	1,500.00	1,500.00	-6,666.25	544%
328 Insurance - Prop & Liability	0.00	1,646.35	1,800.00	1,800.00	153.65	91%
329 New Hire Screening	0.00	0.00	50.00	50.00	50.00	0%
330 Contract Labor	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
331 Legal: SMEA - Professional Svcs	0.00	0.00	250.00	250.00	250.00	0%
333 Legal: HR - Professional Svcs	128.69	589.39	400.00	400.00	-189.39	147%

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
60 SOLID WASTE DEPARTMENT						
334 Maintenance Agreements	0.00	191.70	600.00	600.00	408.30	32%
335 Meals	0.00	0.00	100.00	100.00	100.00	0%
340 Meetings and Conferences	0.00	0.00	100.00	100.00	100.00	0%
341 Space Rental	3.00	21.00	0.00	0.00	-21.00	0%
345 Mileage Expense Reimbursement	0.00	0.00	50.00	50.00	50.00	0%
348 Safety Equipment and Supplies	0.00	0.00	500.00	500.00	500.00	0%
350 Repairs & Maint - Computers	0.00	0.00	150.00	150.00	150.00	0%
351 Repairs & Maint - Equip	0.00	182.31	500.00	500.00	317.69	36%
352 Repairs & Maint - Structures	0.00	0.00	100.00	100.00	100.00	0%
353 Repairs & Maint - Infrastructure	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
354 Repairs & Maint - Vehicles	0.00	0.00	150.00	150.00	150.00	0%
375 Internet Expenses	10.58	63.48	150.00	150.00	86.52	42%
376 Web Page - Upgrade/Maint	0.00	59.76	132.00	132.00	72.24	45%
382 Utilities - Propane	0.00	0.00	150.00	150.00	150.00	0%
385 Dues and Subscriptions	0.00	172.63	1,000.00	1,000.00	827.37	17%
386 Education and Training	6.90	30.90	500.00	500.00	469.10	6%
393 Advertising and Public Notices	0.00	0.00	500.00	500.00	500.00	0%
394 LAFCO Allocations	0.00	1,932.52	1,500.00	1,500.00	-432.52	129%
395 Community Outreach	60.00	224.00	500.00	500.00	276.00	45%
410 Office Supplies	2.39	8.53	0.00	0.00	-8.53	0%
432 Utility Rate Design Study	0.00	0.00	16,473.00	16,473.00	16,473.00	0%
465 Cell phones, Radios and Pagers	16.49	98.90	100.00	100.00	1.10	99%
485 Fuel Expense	0.00	0.00	200.00	200.00	200.00	0%
490 Small Tools & Equipment	0.00	0.00	500.00	500.00	500.00	0%
495 Uniform Expense	0.00	3.81	150.00	150.00	146.19	3%
650 SB1383 Compliance	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
940 Bank Service Charges	0.00	0.00	50.00	50.00	50.00	0%
949 Lease agreements	0.00	550.00	600.00	600.00	50.00	92%
Account Total:	**2,474.18**	**23,757.81**	**60,396.00**	**60,396.00**	**36,638.19**	**39%**
Account Group Total:	**2,474.18**	**23,757.81**	**60,396.00**	**60,396.00**	**36,638.19**	**39%**
70000 Transfers						
70000 Transfers						
352 Repairs & Maint - Structures	0.00	-97.67	0.00	0.00	97.67	0%
Account Total:	**0.00**	**-97.67**	**0.00**	**0.00**	**97.67**	**0%**
Account Group Total:	**0.00**	**-97.67**	**0.00**	**0.00**	**97.67**	**0%**
Fund Total:	**2,474.18**	**23,660.14**	**60,396.00**	**60,396.00**	**36,735.86**	**39%**
Grand Total:	**240,445.77**	**1,815,559.53**	**4,322,948.00**	**4,434,467.00**	**2,618,907.47**	**41%**

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
20 FIRE PROTECTION DEPARTMENT						
10200 OPERATING CASH - PREMIER	305,470.20	68,332.21	11.57	0.00	26,132.01	347,681.97
10250 PAC PREMIER - PAYROLL	12,841.87	0.00	15,740.98	0.00	23,106.54	5,476.31
10340 PAC PREMIER OPERATIONAL	221,871.98	1,414.96	150.00	0.00	0.00	223,436.94
10350 PAC PREMIER - CAPITAL	317,750.42	40.48	0.00	0.00	0.00	317,790.90
10461 COMMUNITY BANK OF SANTA	141,034.11	0.00	0.00	0.00	0.00	141,034.11
Total Fund	**998,968.58**	**69,787.65**	**15,902.55**		**49,238.55**	**1,035,420.23**
30 STREET LIGHTING DEPARTMENT						
10200 OPERATING CASH - PREMIER	191,872.32	21,018.35	1.03	0.00	4,919.12	207,972.58
10250 PAC PREMIER - PAYROLL	766.76	0.00	1,307.47	0.00	1,992.29	81.94
10340 PAC PREMIER OPERATIONAL	60,620.83	7.72	0.00	0.00	0.00	60,628.55
10350 PAC PREMIER - CAPITAL	45,445.78	5.79	0.00	0.00	0.00	45,451.57
10459 CAMBRIDGE INV- LIGHT RESV	151,649.11	2,242.04	0.00	0.00	0.00	153,891.15
10460 CAMBRIDGE INV- LIGHT CAP	351,723.34	6,675.81	0.00	0.00	0.00	358,399.15
Total Fund	**802,078.14**	**29,949.71**	**1,308.50**		**6,911.41**	**826,424.94**
40 WASTEWATER DEPARTMENT						
10000 CASH DRAWER	150.00	0.00	0.00	0.00	0.00	150.00
10200 OPERATING CASH - PREMIER	1,332,859.24	142,990.10	3,729.10	227.56	175,537.56	1,303,813.32
10250 PAC PREMIER - PAYROLL	9,579.07	0.00	14,077.41	0.00	21,404.01	2,252.47
10260 PAC WESTERN BANK - LONG	201,824.56	51.42	0.00	0.00	0.00	201,875.98
10340 PAC PREMIER OPERATIONAL	331,224.30	42.19	0.00	0.00	0.00	331,266.49
10350 PAC PREMIER - CAPITAL	370,493.99	47.20	0.00	0.00	0.00	370,541.19
10457 CAMBRIDGE INV- WW CAPITAL	310,327.30	4,787.88	0.00	0.00	0.00	315,115.18
10458 CAMBRIDGE INV- WW LT MAINT	305,122.51	1,465.56	0.00	0.00	0.00	306,588.07
10460 CAMBRIDGE INV- LIGHT CAP	-174.37	0.00	0.00	0.00	0.00	-174.37
Total Fund	**2,861,406.60**	**149,384.35**	**17,806.51**	**227.56**	**196,941.57**	**2,831,428.33**
50 WATER DEPARTMENT						
10000 CASH DRAWER	150.00	0.00	0.00	0.00	0.00	150.00
10150 Cash in SLO County	79,227.50	0.00	0.00	0.00	0.00	79,227.50
10200 OPERATING CASH - PREMIER	403,963.67	79,183.80	19.05	395.94	64,971.26	417,799.32
10250 PAC PREMIER - PAYROLL	16,640.69	0.00	26,980.44	0.00	41,640.66	1,980.47
10340 PAC PREMIER OPERATIONAL	155,713.58	19.83	0.00	0.00	0.00	155,733.41
10350 PAC PREMIER - CAPITAL	14,740.23	1.88	0.00	0.00	0.00	14,742.11
10400 HOB - USDA RESERVE	70,012.10	0.59	0.00	0.00	0.00	70,012.69
10456 CAMBRIDGE INV- W CAPITAL	151,430.11	2,449.04	0.00	0.00	0.00	153,879.15
10460 CAMBRIDGE INV- LIGHT CAP	341.06	0.00	0.00	0.00	0.00	341.06
Total Fund	**892,218.94**	**81,655.14**	**26,999.49**	**395.94**	**106,611.92**	**893,865.71**
60 SOLID WASTE DEPARTMENT						
10200 OPERATING CASH - PREMIER	48,231.78	4,585.19	0.82	0.00	1,805.64	51,012.15
10250 PAC PREMIER - PAYROLL	636.68	0.00	1,232.03	0.00	1,868.71	0.00
10340 PAC PREMIER OPERATIONAL	72,463.98	9.23	0.00	0.00	0.00	72,473.21
10350 PAC PREMIER - CAPITAL	22,920.79	2.92	0.00	0.00	0.00	22,923.71
Total Fund	**144,253.23**	**4,597.34**	**1,232.85**		**3,674.35**	**146,409.07**
71 PAYROLL CLEARING FUND						
10250 PAC PREMIER - PAYROLL	-794.99	0.00	90,012.21	90,012.21	0.00	-794.99
73 CLAIMS CLEARING FUND						

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
10200 OPERATING CASH - PREMIER	55,487.70	0.00	210,115.69	237,634.36	0.00	27,969.03
Totals	**5,753,618.20**	**335,374.19**	**363,377.80**	**328,270.07**	**363,377.80**	**5,760,722.32**

*** Transfers In and Transfers Out columns should match, with the following exceptions:
1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

SAN MIGUEL CSD Investment Portfolio Report - MONTHLY
12/31/2024

KING CAPITAL ADVISORS

	SECURITY	TYPE	PRICE	COUPON	AMOUNT	YIELDS AVG YIELD	ANNUAL CASH FLOW	MATURITY DATE	FDIC CERT #	SETTLE DATE	MARKET VALUE AS OF REPORT	PORTFOLIO %
Lighting - Capital	Fidelity Govt MMKT	CASH	$ 1.00	4.47%	$ 20,305.22	4.47%	$ 907.64				$ 20,305.22	1.6%
	JP Morgan Chase NA	CD	$ 100.00	5.25%	$ 138,000.00	5.25%	$ 7,245.00	8/15/2028	628	8/15/2023	$ 138,550.62	10.7%
	BMW Bank NA	CD	$ 100.00	4.60%	$ 200,000.00	4.60%	$ 9,200.00	3/10/2028	35141	3/10/2028	$ 199,710.00	15.5%
										total:	$ 358,565.84	
Lighting- Reserve	Fidelity Govt MMKT	CASH	$ 1.00	4.47%	$ 3,844.65	4.47%	$ 171.86				$ 3,844.65	0.3%
	Morgan Stanley Bank NA	CD	$ 100.00	5.05%	$ 150,000.00	5.05%	$ 7,575.00	3/10/2028	32992	3/10/2028	$ 150,046.50	11.6%
										total:	$ 153,891.15	
Wastewater- LT Mnt	Fidelity Govt MMKT	CASH	$ 1.00	4.47%	$ 7,551.07	4.47%	$ 337.53				$ 7,551.07	0.6%
	Freddie Mac	AGCY	$ 99.78	5.00%	$ 300,000.00	5.05%	$ 15,000.00	2/7/2028	N/A	3/8/2023	$ 299,037.00	23.3%
										total:	$ 306,588.07	
Wastewater - Capital	Fidelity Govt MMKT	CASH	$ 1.00	4.47%	$ 11,883.29	4.47%	$ 531.18				$ 11,883.29	0.9%
	BMO HARRIS BANK NA	CD	$ 100.00	5.00%	$ 200,000.00	5.00%	$ 10,000.00	5/18/2028	16571	5/18/2023	$ 200,064.00	15.5%
	MEDALLION BANK	CD	$ 100.00	5.00%	$ 103,000.00	5.00%	$ 5,150.00	5/24/2028	57449	3/8/2023	$ 103,167.89	8.0%
										total:	$ 315,115.18	
Water - Capital	Fidelity Govt MMKT	CASH	$ 1.00	4.47%	$ 3,844.65	4.47%	$ 171.86				$ 3,844.65	0.3%
	Morgan Stanley Private Bk	CD	$ 100.00	5.05%	$ 150,000.00	5.05%	$ 7,575.00	3/10/2028	34221	3/10/2023	$ 150,034.50	11.6%
										total:	$ 153,879.15	
	Total & Average:				**$ 1,288,428.88**	**4.97%**	**$ 63,865.07**				**$ 1,288,039.39**	**100%**

Disclosure

Registered Representative Securities offered through Cambridge Investment Research, Inc., a broker-dealer, member FINRA/SIPC. Investment Advisor Representative Cambridge Investment Research Advisors, Inc., a Registered Investment

SMCSD STATEMENTS OF INFORMATION:

As of this report date the District is in compliance with the SMCSD Investment Policy.

As of this report date the District has the ability to meet it's expenditure requirements through: June 30, 2025

Kelly Dodds, General Manager SMCSD

Michelle Hido, Financial Officer SMCSD

SAN MIGUEL CSD Investment Portfolio Report - QUARTERLY

QUARTER 4 2023

KING CAPITAL ADVISORS

	SECURITY	TYPE	PRICE	COUPON	AMOUNT	YIELDS AVG YIELD	ANNUAL CASH FLOW	MATURITY DATE	FDIC CERT #	SETTLE DATE	Q3 MARKET VALUE	MARKET VALUE AS OF REPORT	PORTFOLIO %
Lighting - Capital	Fidelity Govt MMKT	CASH	$ 1.00	4.47%	$ 20,305.22	4.47%	$ 907.64				$ 43,157.00	$ 20,305.22	1.6%
	JP Morgan Chase NA	CD	$ 100.00	5.25%	$ 138,000.00	5.25%	$ 7,245.00	8/15/2028	628	8/15/2023	$ 137,471.46	$ 138,550.62	10.7%
	BMW Bank NA	CD	$ 100.00	4.60%	$ 200,000.00	4.60%	$ 9,200.00	3/10/2028	35141	3/10/2028	$ 194,720.00	$ 199,710.00	15.5%
										total:	$ 375,348.46	$ 358,565.84	
Lighting- Reserve	Fidelity Govt MMKT	CASH	$ 1.00	4.47%	$ 3,844.65	4.47%	$ 171.86				Fund's portion of 30's Org MMKT	$ 3,844.65	0.3%
	Morgan Stanley Bank NA	CD	$ 100.00	5.05%	$ 150,000.00	5.05%	$ 7,575.00	3/10/2028	32992	3/10/2028	$ 148,003.50	$ 150,046.50	11.6%
										total:	$ 148,003.50	$ 153,891.15	
Wastewater- LT Mnt	Fidelity Govt MMKT	CASH	$ 1.00	4.47%	$ 7,551.07	4.47%	$ 337.53				Fund's portion of 30's Org MMKT	$ 7,551.07	0.6%
	Freddie Mac	AGCY	$ 99.78	5.00%	$ 300,000.00	5.05%	$ 15,000.00	2/7/2028	N/A	3/8/2023	$ 292,569.00	$ 299,037.00	23.3%
										total:	$ 292,569.00	$ 306,588.07	
Wastewater - Capital	Fidelity Govt MMKT	CASH	$ 1.00	4.47%	$ 11,883.29	4.47%	$ 531.18				Fund's portion of 30's Org MMKT	$ 11,883.29	0.9%
	BMO HARRIS BANK NA	CD	$ 100.00	5.00%	$ 200,000.00	5.00%	$ 10,000.00	5/18/2028	16571	5/18/2023	$ 197,758.00	$ 200,064.00	15.5%
	MEDALLION BANK	CD	$ 100.00	5.00%	$ 103,000.00	5.00%	$ 5,150.00	5/24/2028	57449	3/8/2023	$ 101,836.10	$ 103,167.89	8.0%
										total:	$ 299,594.10	$ 315,115.18	
Water - Capital	Fidelity Govt MMKT	CASH	$ 1.00	4.47%	$ 3,844.65	4.47%	$ 171.86				Fund's portion of 30's Org MMKT	$ 3,844.65	0.3%
	Morgan Stanley Private Bk	CD	$ 100.00	5.05%	$ 150,000.00	5.05%	$ 7,575.00	3/10/2028	34221	3/10/2023	$ 147,714.00	$ 150,034.50	11.6%
										total:	$ 147,714.00	$ 153,879.15	
	Total & Average:				**$ 1,288,428.88**	**4.97%**	**$ 63,865.07**				**$ 1,263,229.06**	**$ 1,288,039.39**	**100%**

SMCSD STATEMENTS OF INFORMATION:

As of this report date the District is in compliance with the SMCSD Investment Policy.

As of this report date the District has the ability to meet it's expenditure requirements.

Kelly Dodds, General Manager SMCSD

Michelle Hido, Financial Officer SMCSD

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 10.2**

SUBJECT: Adopt Mid-Year Operation and Maintenance (O&M) Budget adjustments by Resolution 2024-03 (Recommend approval by 3/5 vote)

SUGGESTED ACTION: Review and approve Mid-Year Budget adjustments for FY2023/24

DISCUSSION:

Annually, the Board is asked to review a mid-year budget adjustment for the current fiscal year budget. This mid-year budget review is an essential element in maintaining an accurate Operation and Maintenance (O&M) budget. It provides the Board of Directors, other agencies, stakeholders and the public with an overview of the projections of revenues, expenditures, and total budget positions of each department for the remainder of Fiscal Year (FY) 2023-24.

Mid-year budget adjustments provide an opportunity to make adjustments to achieve a more accurate budget for the current fiscal year (resulting in greater budget transparency), and helps shape future budgets. The current budget was reviewed by the General Manager, Fire Chief and the Financial Officer. From that review a recommendation for these mid-year adjustments is being submitted to the Board of Directors for review and approval.

For this mid-year budget adjustment, revenues and expenses were reviewed based on 50% of the year being complete. Although the entire budget was reviewed, expenses that were near or exceeded 50% were specifically reviewed for adjustment.

Attached is a summary of each Fund and the whole District, followed by a list of each Fund's specific adjustments.

Previous Board action

On May 25, 2023 through Resolution 2023-22, the Board adopted the FY2023-24 O&M Budget. This Budget was conservatively developed and included modest anticipation of expense and revenue changes, consistent with the economic conditions, at the time of budget development.

Since July, several budget adjustments have been approved by the Board for specific spending needs. Those adjustments were made at the time of the approval and are included in the "current budget" as outlined in the attached reports.

This action is exempt from CEQA, section 15309.

FISCAL IMPACT:
If approved the proposed adjustments will increase the overall revenue budget by $256,271.65 and increase the overall Expense budget by $230,000.85 as outlined in the exhibits provided.

San Miguel Community Services District
FY 2023-24 MIDYEAR BUDGET ADJUSTMENT SUMMARY

20 FIRE DEPARTMENT

Revenue:

- FY 23-24 Approved Revenue Budget: $609,147.00 with approved Adjustments: $614,304.56
- Revenue at the time of this report: $194,953.63 (**31.7%)**
- Proposed Revenue Budget $0
    - $0 change from approved FY 23-24 Budget

Note: Current FY Fire Revenue is deposited into Fire's Operational Reserve, then used to fund Fire's Expenses in the following FY.

Expenses:

- FY 23-24 Approved Expense Budget: $608,914.00 with approved Adjustments: $614,072.00
- Expenses at time of this report: $329,044.80 **(53.58%)**
- Proposed Expenses Budget $629,492.85
    - $15,420.85 **(2.51%)** increase from approved FY 23-24 Budget (Note: These are reimbursed OES Rabbit Fire expenditures, OES payment received $27,510.16)

30 LIGHTING DEPARTMENT

Revenue:

- FY 23-24 FY Approved Revenue Budget: $154,663.00 with approved Adjustments: $154,663.00
- Revenue at the time of this report: $67,686.55 (**43.7%)**
- Proposed Revenue Budget $168,680.65
    - $14,017.65 **(9.06%)** increase from approved FY 23-24 Budget

Expenses:

- FY 23-24 Approved Expense Budget: $145,974.00 with approved Adjustments: $145,974.00
- Expenses at time of this report: $32,360.55 **(22.17%)**
- Proposed Expenses Budget $148,262.00
    - $2,288.00 **(1.56%)** increase from approved FY 23-24 Budget

40 WASTEWATER DEPARTMENT

Revenue:

- FY 23-24 FY Approved Revenue Budget: $2,052,917.00 with approved Adjustments: $2,465,117.00
- Revenue at the time of this report: $758,023.53 (**30.7%)**
- Proposed Revenue Budget $2,692,786.00
    - $227,669.00 **(9.23%)** increase from approved FY 23-24 Budget

Expenses:

- FY 23-24 Approved Expense Budget: $1,981,002.00 with approved Adjustments: $2,421,958.00
- Expenses at time of this report: $927,440.17 **(38.29%)**
- Proposed Expenses Budget $2,615,834.00
    - $193,876.00 **(8.0%)** increase from approved FY 23-24 Budget

50 WATER DEPARTMENT

Revenue:

- FY 23-24 Approved Revenue Budget: $1,118,206.00 with approved Adjustments: $1,153,596.00
- Revenue at the time of this report: $544,716.55 (**47.2%)**
- Proposed Revenue Budget $1,167,837.00
    - $14,241.00 **(1.23%)** increase from approved FY 23-24 Budget

Expenses:

- FY 23-24 Approved Expense Budget: $,1,109,304.00 with approved Adjustments: $1,192,067.00
- Expenses at time of this report: $503,053.87 **(42.20%)**
- Proposed Expenses Budget $1,204,362.00
    - $12,295.00 **(1.03%)** increase from approved FY 23-24 Budget

60 SOLID WASTE DEPARTMENT

Revenue:

- FY 23-24 Approved Revenue Budget: $60,409.00 with approved Adjustments: $60,409.00
- Revenue at the time of this report: $26,199.83 (**43.3%)**
- Proposed Revenue Budget $60,753.00
    - $344.00 **(0.56%)** increase from approved FY 23-24 Budget

Expenses:

- FY 23-24 Approved Expense Budget: $60,396.00 with approved Adjustments: $60,396.00
- Expenses at time of this report: $23,660.14 **(39.17%)**
- Proposed Expenses Budget $66,517.00
    - $6,121.00 **(10.13%)** increase from approved FY 23-24 Budget

TOTAL DISTRICT BUDGET

Revenue:

- FY 23-24 Revenue Budget $3,995,342.00; with Adjustments through December 2023: $4,448,089.56
- Revenue at the time of this report: $1,591,580.09 (**35.7%)**
- Proposed Revenue Budget $4,704,361.21
    - $256,271.65 **(5.76%)** increase from approved FY 23-24 Budget

Expenses:

- FY 23-24 Expense Budget $3,905,590.00; with Adjustments through December 2023: $4,434,467.00
- Expenses at the time of this report: $1,815,559.53 **(40.94%)**
- Proposed Expense budget $4,664,467.85
    - $230,000.85 **(5.18%)** increase from approved FY 23-24 Budget

SAN MIGUEL COMMUNITY SERVICES DISTRICT FY 2023-24 MID-YEAR BUDGET ADJUSTMENTS

Fund	Account	Object	Object Description	Year to Date Amount	Original Budget	Current Budget	FY 23-24 Available	Mid-Year Budget Adjustment (reduce $) add $
	FIRE DEPARTMENT- Revenue							
20			No Revenue Budget Adjustments at this time	$ -	$ -	$ -	0.00	0
				$ -		**$ -**	**$ -**	**$ -**
	FIRE PROTECTION DEPARTMENT- Expenses							
20	62000	120	Workers' Compensation	$ 29,428.53	$ 35,000.00	$ 35,000.00	5,571.47	(5571)
20	62000	121	Physicals	$ 16.20	$ 2,000.00	$ 2,000.00	1,983.80	(1000)
20	62000	126	OES Strike Team Payroll	$ 14,747.64	$ -	$ -	(14,747.64)	14748
20	62000	135	Payroll Tax - FICA/SS	$ 2,277.18	$ 106.00	$ 106.00	(2,171.18)	2172
20	62000	140	Payroll Tax - Medicare	$ 1,471.22	$ 1,887.00	$ 1,887.00	415.78	200
20	62000	225	Retirement - PERS Expense	$ 7,008.07	$ 15,085.00	$ 15,085.00	8,076.93	1500
20	62000	307	OES Strike Team Expenses	$ 555.09	$ -	$ -	(555.09)	555
20	62000	326	Engineering - Professional Svcs	$ 1,840.00	$ -	$ -	(1,840.00)	3000
20	62000	328	Insurance - Prop & Liability	$ 20,175.05	$ 16,000.00	$ 16,000.00	(4,175.05)	4175
20	62000	346	OES Equipt Repairs & Maint	$ 41.75	$ -	$ -	(41.75)	42
20	62000	350	Repairs & Maint - Computers	$ -	$ 4,000.00	$ 4,000.00	4,000.00	(2000)
20	62000	352	Repairs & Maint - Structures	$ -	$ 8,000.00	$ 8,000.00	8,000.00	(4000)
20	62000	384	Utilities - Water/Sewer	$ 778.08	$ 800.00	$ 800.00	21.92	900
20	62000	470	Communication Equipment	$ 789.69	$ 5,000.00	$ 5,000.00	4,210.31	(4000)
20	62000	475	Computer Supplies & Upgrades	$ 3,460.27	$ 2,000.00	$ 2,000.00	(1,460.27)	2396
20	62000	503	Weed Abatement Costs	$ 5,150.00	$ 3,500.00	$ 3,500.00	(1,650.00)	1650
20	62000	511	Fire- Temp Housing Unit	$ -	$ 4,240.00	$ 4,240.00	4,240.00	(4240)
20	62000	512	Fire- Escrow Temp Housing Unit	$ 4,005.68	$ -	$ -	(4,005.68)	4240
20	62000	820	Fireworks Clean Up	$ 500.00	$ -	$ -	(500.00)	500
20	62000	960	Property Tax Expense	$ 153.68	$ -	$ -	(153.68)	154
								$ 15,420.85

SAN MIGUEL COMMUNITY SERVICES DISTRICT FY 2023-24 MID-YEAR BUDGET ADJUSTMENTS

Fund	Account	Object	Object Description	Year to Date Amount	Original Budget	Current Budget	FY 23-24 Available	Mid-Year Budget Adjustment (reduce $) add $
	STREET LIGHTING DEPARTMENT- Revenue							
30	46000		Interest Revenue	$ 10,418.92	$ -	$ -	(10,418.92)	10419
30	46100		Realized Earnings	$ (1,839.27)	$ -	$ -	1,839.27	(1839)
30	46150		Miscellaneous Income	$ 150.00	$ -	$ -	(150.00)	150
30	46151		Refund/Adjustments	$ 5,288.46	$ -	$ -	(5,288.46)	5288
								$ 14,017.65
	STREET LIGHTING DEPARTMENT- Expenses							
30	63000	101	EE Timekeeping Costs	$ 135.70	$ -	$ -	(135.70)	300
30	63000	120	Workers' Compensation	$ (14.73)	$ 100.00	$ 100.00	114.73	(100)
30	63000	327	Legal: General - Professional Svcs	$ 1,428.73	$ 2,000.00	$ 2,000.00	571.27	1000
30	63000	328	Insurance - Prop & Liability	$ 2,014.42	$ 3,400.00	$ 3,400.00	1,385.58	(1300)
30	63000	333	Legal: HR - Professional Svcs	$ 501.34	$ 500.00	$ 500.00	(1.34)	1000
30	63000	341	Space Rental	$ 18.00	$ -	$ -	(18.00)	150
30	63000	394	LAFCO Allocations	$ 1,932.52	$ 1,500.00	$ 1,500.00	(432.52)	433
30	63000	465	Cell phones, Radios and Pagers	$ 82.54	$ 100.00	$ 100.00	17.46	100
30	63000	925	Bank Fees	$ (1.20)	$ -	$ -	1.20	5
30	63000	949	Lease agreements	$ 550.00	$ 600.00	$ 600.00	50.00	600
30	70000	352	Repairs & Maint - Structures	$ (97.67)	$ -	$ -	97.67	100
								$ 2,288.00

SAN MIGUEL COMMUNITY SERVICES DISTRICT FY 2023-24 MID-YEAR BUDGET ADJUSTMENTS

Fund	Account	Object	Object Description	Year to Date Amount	Original Budget	Current Budget	FY 23-24 Available	Mid-Year Budget Adjustment (reduce $) add $
	WASTEWATER DEPARTMENT- Revenue							
40	40910		Wastewater Late Charges	$ 9,070.39	$ -	$ -	(9,070.39)	9,070
40	46000		Interest Revenue	$ 12,959.75	$ -	$ -	(12,959.75)	12,959
40	46050		Transfer In -Water (40%)	$ -	$ -	$ -	0.00	165,282
40	46100		Realized Earnings	$ 6,405.49	$ -	$ -	(6,405.49)	6,405
40	46150		Miscellaneous Income	$ 39,654.39	$ 10,000.00	$ 10,000.00	(29,654.39)	29,654
40	46151		Refund/Adjustments	$ 2,499.95	$ -	$ -	(2,499.95)	2,499
40	46155		Will Serve Processing Fees	$ 1,800.00	$ -	$ -	(1,800.00)	1,800
								$ 227,669.00
	WASTEWATER DEPARTMENT- Expenses							
40	64000	101	EE Timekeeping Costs	$ 1,221.27	$ -	$ -	(1,221.27)	2400
40	64000	110	Payroll Tax Expense	$ 218.98	$ -	$ -	(218.98)	500
40	64000	120	Workers' Compensation	$ 8,647.54	$ 12,500.00	$ 12,500.00	3,852.46	(3000)
40	64000	225	Retirement - PERS Expense	$ 16,085.00	$ 20,463.00	$ 20,463.00	4,378.00	15000
40	64000	321	IT Services - Professional Svcs	$ 6,137.02	$ 10,800.00	$ 10,800.00	4,662.98	4000
40	64000	323	Auditor - Professional Svcs	$ 1,600.00	$ 3,600.00	$ 3,600.00	2,000.00	44
40	64000	328	Insurance - Prop & Liability	$ 17,608.84	$ 19,350.00	$ 19,350.00	1,741.16	(1700)
40	64000	333	Legal: HR - Professional Svcs	$ 5,897.27	$ 7,500.00	$ 7,500.00	1,602.73	2000
40	64000	341	Space Rental	$ 342.00	$ -	$ -	(342.00)	1000
40	64000	354	Repairs & Maint - Vehicles	$ 3,953.91	$ 3,000.00	$ 3,000.00	(953.91)	2000
40	64000	355	Testing & Supplies (WWTP)	$ 9,820.00	$ 15,000.00	$ 15,000.00	5,180.00	2000
40	64000	376	Web Page - Upgrade/Maint	$ 1,075.68	$ 800.00	$ 800.00	(275.68)	276
40	64000	394	LAFCO Allocations	$ 1,932.53	$ 1,500.00	$ 1,500.00	(432.53)	433
40	64000	475	Computer Supplies & Upgrades	$ 875.50	$ -	$ -	(875.50)	1000
40	64000	705	Waste Discharge Fees/Permits	$ 32,889.75	$ 30,000.00	$ 30,000.00	(2,889.75)	3575
40	64000	908	Cash Over/Cash Short	$ 0.06	$ -	$ -	(0.06)	1
40	64000	925	Bank Fees	$ (1.44)	$ -	$ -	1.44	(2)
40	64000	950	WWTF Exp MBR	$ 165,281.55	$ -	$ -	(165,281.55)	165282
40	64000	960	Property Tax Expense	$ 95.82	$ 150.00	$ 150.00	54.18	(54)
40	70000	352	Repairs & Maint - Structures	$ (879.01)	$ -	$ -	879.01	(879)
								$ 193,876.00

SAN MIGUEL COMMUNITY SERVICES DISTRICT FY 2023-24 MID-YEAR BUDGET ADJUSTMENTS

Fund	Account	Object	Object Description	Year to Date Amount	Original Budget	Current Budget	FY 23-24 Available	Mid-Year Budget Adjustment (reduce $) add $
	WATER DEPARTMENT- Revenue							
50	41005		Water Late Charges	$ 8,298.09	$ -	$ -	(8,298.09)	8298
50	46000		Interest Revenue	$ 3,202.82	$ -	$ -	(3,202.82)	3202
50	46100		Realized Earnings	$ (452.17)	$ -	$ -	452.17	(455)
50	46150		Miscellaneous Income	$ 500.00	$ -	$ -	(500.00)	500
50	46151		Refund/Adjustments	$ 1,030.02	$ -	$ -	(1,030.02)	1030
50	46155		Will Serve Processing Fees	$ 1,650.00	$ -	$ -	(1,650.00)	1650
50	46175		Sale of Surplus Property	$ 16.25	$ -	$ -	(16.25)	16
								$ 14,241.00
	WATER DEPARTMENT- Expenses							
50	65000	101	EE Timekeeping Costs	$ 1,221.28	$ -	$ -	(1,221.28)	2400
50	65000	120	Workers' Compensation	$ 6,099.60	$ 18,000.00	$ 18,000.00	11,900.40	(10000)
50	65000	225	Retirement - PERS Expense	$ 22,723.44	$ 30,869.00	$ 30,869.00	8,145.56	15000
50	65000	328	Insurance - Prop & Liability	$ 32,485.00	$ 32,000.00	$ 32,000.00	(485.00)	485
50	65000	323	Auditor - Professional Svcs	$ 1,600.00	$ 3,600.00	$ 3,600.00	2,000.00	44
50	65000	333	Legal: HR - Professional Svcs	$ 5,856.63	$ 7,500.00	$ 7,500.00	1,643.37	2000
50	65000	341	Space Rental	$ 337.50	$ -	$ -	(337.50)	800
50	65000	345	Mileage Expense Reimbursement	$ -	$ 1,000.00	$ 1,000.00	1,000.00	(750)
50	65000	354	Repairs & Maint - Vehicles	$ 3,953.92	$ 3,000.00	$ 3,000.00	(953.92)	1500
50	65000	376	Web Page - Upgrade/Maint	$ 1,060.74	$ 800.00	$ 800.00	(260.74)	261
50	65000	394	LAFCO Allocations	$ 1,932.53	$ 1,500.00	$ 1,500.00	(432.53)	433
50	65000	432	Utility Rate Design Study	$ 30,738.79	$ 20,000.00	$ 20,000.00	(10,738.79)	
50	65000	475	Computer Supplies & Upgrades	$ 875.50	$ -	$ -	(875.50)	1000
50	65000	925	Bank Fees	$ (0.36)	$ -	$ -	0.36	1
50	70000	352	Repairs & Maint - Structures	$ (879.01)	$ -	$ -	879.01	(879)
								$ 12,295.00

SAN MIGUEL COMMUNITY SERVICES DISTRICT FY 2023-24 MID-YEAR BUDGET ADJUSTMENTS

Fund	Account	Object	Object Description	Year to Date Amount	Original Budget	Current Budget	FY 23-24 Available	Mid-Year Budget Adjustment (reduce $) add $
	SOLID WASTE DEPARTMENT- Revenue							
60	46000		Interest Revenue	$ 69.03	$ -	$ -	(69.03)	70
60	46150		Miscellaneous Income	$ 235.60	$ -	$ -	(235.60)	235
60	46151		Refund/Adjustments	$ 39.38	$ -	$ -	(39.38)	39
								$ 344.00
	SOLID WASTE DEPARTMENT- Expenses							
60	66000	101	EE Timekeeping Costs	$ 135.70	$ -	$ -	(135.70)	300
60	66000	310	Phone & Fax Expense	$ 33.30	$ 50.00	$ 50.00	16.70	15
60	66000	327	Legal: General - Professional Svcs	$ 8,061.88	$ 1,500.00	$ 1,500.00	(6,561.88)	8000
60	66000	328	Insurance - Prop & Liability	$ 1,646.35	$ 1,800.00	$ 1,800.00	153.65	(154)
60	66000	330	Contract Labor	$ -	$ 1,000.00	$ 1,000.00	1,000.00	(1000)
60	66000	333	Legal: HR - Professional Svcs	$ 460.70	$ 400.00	$ 400.00	(60.70)	200
60	66000	335	Meals	$ -	$ 100.00	$ 100.00	100.00	(100)
60	66000	340	Meetings and Conferences	$ -	$ 100.00	$ 100.00	100.00	(100)
60	66000	341	Space Rental	$ 18.00	$ -	$ -	(18.00)	100
60	66000	353	Repairs & Maint - Infrastructure	$ -	$ 2,000.00	$ 2,000.00	2,000.00	(1000)
60	66000	394	LAFCO Allocations	$ 1,932.52	$ 1,500.00	$ 1,500.00	(432.52)	433
60	66000	410	Office Supplies	$ 6.14	$ -	$ -	(6.14)	25
60	66000	465	Cell phones, Radios and Pagers	$ 82.41	$ 100.00	$ 100.00	17.59	50
60	66000	490	Small Tools & Equipment	$ -	$ 500.00	$ 500.00	500.00	(400)
60	66000	650	SB1383 Compliance	$ -	$ 1,000.00	$ 1,000.00	1,000.00	(750)
60	66000	949	Lease agreements	$ 550.00	$ 600.00	$ 600.00	50.00	600
60	70000	352	Repairs & Maint - Structures	$ (97.67)	$ -	$ -	97.67	(98)
								$ 6,121.00

Current SMCSD Revenue Budget with all Adjustments:	$ 4,448,089.56
Current SMCSD Expense Budget with all Adjustments:	$ 4,434,467.00
Total Proposed Revenue Adjustments:	$ 256,271.65
Total Proposed Expense Adjustments:	$ 230,000.85
Proposed FY 2023-24 Revenue Budget:	**$ 4,704,361.21**
Proposed FY 2023-24 Expense Budget:	**$ 4,664,467.85**

RESOLUTION NO. 2024-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT APPROVING AND AUTHORIZING MID-YEAR BUDGET ADJUSTMENTS TO FISCAL YEAR 2023-24 OPERATION AND MAINTENANCE BUDGET

WHEREAS, the San Miguel Community Services District ("District") has established an annual fiscal year Operation and Maintenance budget for FY 2023-24; and

WHEREAS, the Board of Directors ("Board") has determined to meet the fiscal responsibility to the District, adjusts are warranted the adopted FY 2023-24 Operation and Maintenance budget in order to maintain budgeting consistent with District's financial policies and procedures; and;

WHEREAS, the Board has considered recommendations for adjustments to the FY 2023-24 Operation and Maintenance budget as shown in the attached Exhibit.

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the San Miguel Community Services District hereby authorizes a mid-year budget adjustment for FY 2023-24.

PASSED AND ADOPTED by the Board of Directors on a motion to approve Mid-Year budget adjustments by Director _____**,** seconded by Director _____, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

the foregoing Resolution is hereby passed and adopted this 25th day of January 2024.

_____
Kelly Dodds, General Manager

_____
Rod Smiley, President Board of Directors

ATTEST:

APPROVED AS TO FORM:

_____
Tamara Parent, Board Clerk

_____
Douglas L. White, District General Counsel

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 10.3**

SUBJECT: Annual Board assessment discussion (general discussion by Board members)

SUGGESTED ACTION: The Board should assess the functionality and performance of the Board.

DISCUSSION:
This item is to assess the functionality and performance of the Board. Although the discussion should focus on the performance and functionality of the whole Board, each Director should reflect on their contribution the Board dynamic and whether there is anything that can improve the Board as a whole.

This is intended to be a discussion item only and is a stipulation in the Board Handbook for the Board to perform an assessment of the Board on an annual basis.

FISCAL IMPACT:
Expected to be minimal cost resulting from staff and legal time.

PREPARED BY: Christina Pritchard

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 10.4**

SUBJECT: Discussion regarding water and sewer services crossing parcel lines.(Discuss and provide direction to Staff)

SUGGESTED ACTION: Discuss District responsibility and property owner responsibility

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DISCUSSION:

During the December 14th, 2023, San Miguel Community Services District Board meeting, during public comment, the Board was provided information regarding a property on Mission Street and 11th Street. At this property, the water line crosses another property after it goes through the water meter which is located in the alley. The occupant of property on Mission and 11th is asserting that the occupant of the property directly behind his (the property that the water line crosses) is stealing his water.

From this public comment, Director Davis, with support from Director Baker, requested an item be placed on the agenda to discuss the situation at this property and properties throughout the District with similar issues.

Specific instance:

At the center of this discussion is a property which fronts Mission Street but receives water from the Mission Street / L Street alley water main. This was the closest water main available when the home was connected to the water system. However, this meant that the water service was run across the neighboring parcel with the meter on the Mission Street property. When replacing meters with radio read meters, the District installed a new meter and service in the alley. This was discussed with the prior owner of the Mission Street property prior to moving the meter. However, after the home was recently sold it was found by the new owners that the neighboring parcel was allegedly accessing their water somehow.

At the December Board meeting the occupant of the property indicated that he witnessed the neighbor using his water and that he confirmed that it was going through his meter. He stated that this was a regular occurrence.

The General Manager had previously discussed some options with the current owners regarding this parcel prior to the Board meeting, which included; investigating where the water was being taken from to prevent additional theft, contacting the Sheriff Department to file a report, pursue civil action against the neighbor, and replacing the service with a water service to the water line in 11th street.

After the meeting the General Manager asked the occupant if they had or could get any dates, times, or videos of when this water theft was occurring. They indicated that they should not have to and were not going to provide or gather that information. As of the time of this report the occupant has not contacted the District or provided any additional information about this issue.

Services crossing parcel lines as a District wide issue:

Although water and sewer services crossing parcel lines is a known issue throughout the District, there is no way to know for sure how many instances there are of water or sewer services crossing one or more parcels before they reach the user parcel.

Every year the District is made aware of issues with services crossing parcel lines, most frequently sewer lines. In most cases the parcel owners are able to come to an agreement on what they will accept and how the issue will be resolved. In other cases, the parcel owners can't, or won't, work together for a common solution. These cases usually end up involving the Sheriff, Code Enforcement and the District.

Although current standards preclude water and sewer lines from crossing parcel lines (without recorded easements), this was not the case for most of the development of the community. For the large majority of the community's history, the various entities that oversaw the installation and construction of the water and sewer lines allowed lines to be installed where they were the cheapest or easiest. Coupled with the limited options to connect to water and sewer mains in the beginning, led to many laterals being installed across parcel lines.

Where the District responsibilities ends:

For water service the Districts responsibility ends at the water meter. This means that the District maintains the water mains, water services to the water meter, and the water meter. If the water main, service, or meter need repair or replacement then the District is responsible for that cost. If repairs need to be made for anything on the customer side of the water meter, then that is the responsibility of the property owner.

This does not extend to the relocation and re-connection of service lines that are requested by property owners. If a service is requested to be relocated (and reconnected to the customers system) by a property owner, it is at the property owner's cost.

For sewer service the Districts responsibility ends at the sewer main. This means that the District maintains the sewer mains only. If repairs need to be made to the sewer lateral (including the Wye) then that is the responsibility of the property owner.

In instances where there is a public health hazard, the District can take necessary action to mitigate the health hazard. However, generally the District requires the property owner to make arrangements with licensed contractors to make repairs to their water and sewer lines.

Current standard - applies to all new construction.

Water and sewer laterals must be on the property that they serve, services cannot cross property lines without recorded easements.

Pre-existing conditions

Water and sewer lines were often run across property lines to take the most direct route from the served parcel to the existing mains. These services were rarely recorded.

FISCAL IMPACT:

Cost depends on Board action

PREPARED BY: Kelly Dodds

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 10.5**

SUBJECT: CONTINUATION OF DISCUSSION AND POTENTIAL ACTION REGARDING THE ADOPTION OF WATER RATES FROM SEPTEMBER 28TH 2023 BOARD MEETING
Pursuant to Article XIII (D) of the California Constitution that San Miguel Community Services District is continuing the discussion regarding the protest ballots submitted and will consider taking action to update the rate structure and increase its rates for water services. (Resolution 2024-01)

SUGGESTED ACTION: Discussion and potential approval of water rate structure change and increase.

DISCUSSION:
Directors Kalvans and Baker met with the General Manager to discuss other options for rate changes on two occasions since the December Board meeting. Some of what was discussed will be discussed at the January 25th Board meeting for the entire board to determine a course of action to move forward.

Information provided at the December 14th 2023 Board meeting:

- If the Fixed charge were to cover 100% of fixed costs, the Fixed fee would be $83.51 and the Variable rate would be $.50 per unit (748 gallons)
- Given that the District was able to save ~$98,000 from the FY 22-23 budget, if that is factored into the five year rate calculation it wouldn't appreciably affect the first four years of the rate but could save ~$.64 per service per month in the fifth year. (This is contingent on spending at or below the budgeted amount annually years 1-4. Baring any unforeseen expenditures)
- Attached is the November cash report for showing the reserves for all funds as of October 31st 2023.
    - Water Operational cash was $400,666 as of October 31st 2023 compared to $-$178,500 October 31st 2018
    - Water Operational reserve was $155,695 as of October 31st 2023 compared to $53,249 October 31st 2018 (cash and investments)
    - Water Capital reserve was $165,693 as of October 31st 2023 compared to $56,657 October 31st 2018 (cash and investments)

Prior meeting information:
A Public Hearing was held on September 28th 2023 at which public testimony was heard, protests were received, and at the conclusion of receiving all public comment, the public hearing was closed. After the close of the public hearing the General Manager, in front of the Board and Public, counted the protests received. 538 protests were counted at the Board meeting and, following established procedure, Board President Smiley requested that the item be continued to the October 26th Board meeting in order for the protests to be verified prior to moving forward. A motion and second were received and the item was continued to the October 26th Board meeting.
As stated in the September 28th meeting, pursuant to Government Code section 53755 the threshold for a successful protest is 50% plus one of the existing property owners/ customers. This number is established as 453 protests.

Following the September 28th Board meeting, under the direction of the General Manager, the protests received were logged, inspected for the required information, per the notice supplied to customers and owners, and the provided information was verified against information available from San Miguel Community Service District water billing records as well as the County of San Luis Obispo Assessor records.

Protests were logged and classified into one of five categories: (1) accepted, (2) unable to verify, (3) incomplete, (4) duplicate, or (5) out of district.

Notifications mailed to customers and property owners required protests to contain the following information:

- a service address or Assessor Parcel Number (APN)
- customer or owner name
- statement that they oppose the water rate increase.
- signature of the customer or owner.

Category Descriptions:

Accepted –For a protest to be accepted, the required information must have been legible and able to be verified through District billing records or County of San Luis Obispo Assessor Records.

Unable to Verify – If a protest contained information that was not able to be verified through District or County records, or if the address or name were illegible, then it was marked as '*Unable to Verify.'*

Incomplete – If a protest was missing any of the required information, then the protest was marked as '*incomplete'*.

Duplicate – If multiple protests were received for the same service address or APN, then they were marked as '*duplicate'*. Only one protest was accepted for each verified service address or APN.

Out of District – If a protest was received with a service address or APN which was outside the District water service area, then it was marked as '*out of district'*.

After all the protests were logged and categorized, they were reviewed, and verified by the General Manager. Of the original 538 protests, all were reviewed and the totals for the classification are as follows:
334 were classified as accepted
92 were classified as unable to verify
15 were classified as incomplete
83 were classified as duplicate
14 were classified as out of district

Additional information relating to 'unable to verify'.

- 12 of the "unable to verify" protests were ultimately covered by a protest submitted by the actual owner/customer. Most appear to be members of the same household (by family name) protesting in addition to the family-member owner.

Additional information relating to 'duplicates'

- 23 protests were true duplicates, meaning the same owner/customer submitted multiple protests. These do not appear to be instances where individual tenants protested in addition to the primary property owner/customer.
- 10 of the duplicates share a family name with the owner/customer who also submitted a validated protest. This could be categorized as "true duplicates" as well, as these do not appear to be tenants.

At this time the Board should continue Board deliberation and determine whether the proposed rate structure and rates are appropriate and take one of the following proposed actions;

- Approve the proposed structure and rates as presented in the presented financial plan, with initial implementation on November 16th or later.
- Approve the proposed structure with a lesser rate increase than is presented in the financial plan, with initial implementation on November 16th or later.
- Deny the proposed structure and rate increase.

Background information from prior meetings.

During the June Board meeting several options were presented in order to provide adequate revenue for current and future district expenses necessary to continue to provide quality water to the District community. At that meeting the Board approved proceeding with 'Scenario 1' and starting the mandatory public hearing period as prescribed by Proposition 218.

Due to a clerical error, new notices were mailed extending the public hearing period from August 24th to September 28th 2023.

During the public hearing period staff spoke with numerous customers regarding the rates.

The proposed rate increase will increase revenues by 4.5% in the first year and increases of 5% are proposed for each of the other 4 years.

The proposed rate increase will also modify the rate structure, the existing structure includes five units of water in the fixed charge where as the proposed rate structure does not include any units in the fixed charge. The proposed structure will reduce the overall cost for users using less than 4 units of water compared to the current fixed charge.

The proposed structure and rates are attached.

CEQA does not apply to this rate setting per section 15273(a)(1), (3), and (4)

FISCAL IMPACT:

Net increase in water revenue if the increase is passed.

Does not increase expenses without further Board action.

If the increase is not passed the District could experience budget shortfalls due to underfunded costs related to water service.

If the increase is not passed the District will not be able meet its obligation under current grants and loans. Potentially hindering the District's ability to secure additional grants and loans.

PREPARED BY: Kelly Dodds

RESOLUTION NO. 2024-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF
SAM MIGUEL COMMUNITY SERVICES DISTRICT
ADOPTING NEW PROPERTY-RELATED FEES
FOR WATER SERVICE

WHEREAS, San Miguel Community Services District ("District") provides water services to residents and businesses of the District; and

WHEREAS, a Water Rate Study, dated June 13 2023, prepared by Bartle Wells Associates ("Water Rate Study"), establishes various rates proposed therein, which the District Board of Directors ("Board") finds are reasonably related and proportional to the cost of providing water service to District customers; and

WHEREAS, in preparing the Water Rate Study , staff and Bartle Wells Associates recommended several alternatives that the District could adopt regarding the revised water rates, which the Board has reviewed; and

WHEREAS, at its June 22, 2023 regular meeting, the Board considered and approved the Water Rate Study and, at that same meeting, the Board instructed staff to set a public hearing pursuant to Article XIIID, Section 6 of the California Constitution (a portion of "Proposition 218") with respect to the water rate increase described in the Water Rate Study; and

WHEREAS, on July 10, 2023 and August 4, 2023, notice of public hearing, including all information required by applicable law, was mailed to (i) the record owner of each parcel served by the District and (ii) any other person to whom the District customarily sends a bill for water service at the address shown on District records; and

WHEREAS, the Board finds that the revenues derived from the proposed rates, as provided in the notice, are in reasonable proportion for each customer to the funds required to continue District operations and water services; and

WHEREAS, under Proposition 218, the District shall not impose the proposed water rates if written, valid protests against the proposed rates are presented to the District for a majority of the affected parcels prior to the close of the public hearing; and

WHEREAS, on September 28, 2023, at the time and date set forth in the mailed notice, the Board held a public hearing at which all interested persons had an opportunity

to present oral and written testimony, written materials, and written protests concerning the rate increase; and

WHEREAS, a majority protest requires receipt of protests from 50% plus one of the parcels within the District's water service area, or 453 protests; and

WHEREAS, the District has counted the protests and determined that the total protests received did not meet the majority protest threshold of 453 protests.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT HEREBY RESOLVES AS FOLLOWS:

1. The Board does hereby accept and close the Proposition 218 public notification and protest process with receipt of less than a majority protest vote.
2. The Board does hereby approve and adopt the rate increase for water customers, in accordance with the rate schedule attached hereto as Exhibit A, which shall be effective on February 16, 2024.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the San Miguel Community Services District at a regular meeting held on the 25th day of January 2023; motioned by _____, seconded by_____, and upon roll call was carried by the following vote of:

AYES:
NAYS:
ABSENT:
ABSTAIN:

ATTEST:

_____ _____
Kelly Dodds, General Manager Rod Smiley, President Board of Directors

_____
Tamara Parent, Board Clerk

APPROVED AS TO FORM:

_____
Douglas L. White, District General Counsel

EXHIBIT A

Water Rate Schedule

Volumetric Rates	Current Rates		Proposed February 16, 2024	Proposed July 16, 2024	Proposed July 16 2025	Proposed July 16, 2026	Proposed July 16, 2027
Single-Family Residential							
Existing Structure		*Proposed Structure*					
(0-5 CCF)	$0.00	(All Use)	$5.75	$6.04	$6.35	$6.67	$7.01
(6-12 CCF)	$4.77						
(>12 CCF)	$7.97						
Non-Residential							
Existing Structure		*Proposed Structure*					
(0-5 CCF)	$0.00	(All Use)	$5.75	$6.04	$6.35	$6.67	$7.01
(>5 CCF)	$5.55						

Monthly Fixed Rates All Customers	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
Meter Size	*Existing*	*Proposed*	*Proposed*	*Proposed*	*Proposed*	*Proposed*
5/8"	$53.09	$32.30	$33.92	$35.62	$37.41	$39.29
3/4"	$53.09	$32.30	$33.92	$35.62	$37.41	$39.29
1"	$53.09	$32.30	$33.92	$35.62	$37.41	$39.29
1 1/2"	$88.34	$64.60	$67.83	$71.23	$74.80	$78.54
2"	$130.64	$103.36	$108.53	$113.96	$119.66	$125.65
6"	$722.87	$646.00	$678.30	$712.22	$747.84	$785.24

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
20 FIRE PROTECTION DEPARTMENT						
10200 OPERATING CASH - PREMIER	373,717.80	455.73	5,199.44	0.00	40,548.56	338,824.41
10250 PAC PREMIER - PAYROLL	5,476.31	0.00	21,735.87	0.00	21,735.87	5,476.31
10340 PAC PREMIER OPERATIONAL	155,466.31	17,071.96	0.00	0.00	0.00	172,538.27
10350 PAC PREMIER - CAPITAL	280,144.40	37,099.61	0.00	0.00	5,157.56	312,086.45
10461 COMMUNITY BANK OF SANTA	146,289.11	0.00	0.00	0.00	3,415.00	142,874.11
Total Fund	**961,093.93**	**54,627.30**	**26,935.31**		**70,856.99**	**971,799.55**
30 STREET LIGHTING DEPARTMENT						
10200 OPERATING CASH - PREMIER	180,781.76	5,193.22	0.00	0.00	5,636.42	180,338.56
10250 PAC PREMIER - PAYROLL	81.94	0.00	1,368.25	0.00	1,368.25	81.94
10340 PAC PREMIER OPERATIONAL	60,605.81	7.66	0.00	0.00	0.00	60,613.47
10350 PAC PREMIER - CAPITAL	45,434.66	5.54	0.00	0.00	0.00	45,440.20
10459 CAMBRIDGE INV- LIGHT RESV	0.00	0.38	151,822.13	630.00	0.00	151,192.51
10460 CAMBRIDGE INV- LIGHT CAP	503,860.60	140.72	0.02	1,534.94	151,822.13	350,644.27
Total Fund	**790,764.77**	**5,347.52**	**153,190.40**	**2,164.94**	**158,826.80**	**788,310.95**
40 WASTEWATER DEPARTMENT						
10000 CASH DRAWER	150.00	0.00	0.00	0.00	0.00	150.00
10200 OPERATING CASH - PREMIER	1,361,990.19	122,032.90	1,111.02	247.33	200,534.84	1,284,351.94
10250 PAC PREMIER - PAYROLL	2,252.47	0.00	14,696.19	0.00	14,696.19	2,252.47
10260 PAC WESTERN BANK - LONG	201,723.41	51.40	0.00	0.00	0.00	201,774.81
10340 PAC PREMIER OPERATIONAL	331,142.25	41.86	0.00	0.00	0.00	331,184.11
10350 PAC PREMIER - CAPITAL	370,403.39	45.16	0.00	0.00	0.00	370,448.55
10457 CAMBRIDGE INV- WW CAPITAL	0.00	424.12	307,600.14	1,580.33	0.00	306,443.93
10458 CAMBRIDGE INV- WW LT MAINT	0.00	0.74	300,069.00	93.00	0.00	299,976.74
10460 CAMBRIDGE INV- LIGHT CAP	607,494.77	0.00	0.00	0.00	607,669.14	-174.37
Total Fund	**2,875,156.48**	**122,596.18**	**623,476.35**	**1,920.66**	**822,900.17**	**2,796,408.18**
50 WATER DEPARTMENT						
10000 CASH DRAWER	150.00	0.00	0.00	0.00	0.00	150.00
10150 Cash in SLO County	79,227.50	0.00	0.00	0.00	0.00	79,227.50
10200 OPERATING CASH - PREMIER	340,117.19	117,228.60	60.75	172.00	56,568.96	400,665.58
10250 PAC PREMIER - PAYROLL	1,980.47	0.00	28,979.45	0.00	28,979.45	1,980.47
10340 PAC PREMIER OPERATIONAL	155,675.01	19.68	0.00	0.00	0.00	155,694.69
10350 PAC PREMIER - CAPITAL	14,720.38	1.79	0.00	0.00	0.00	14,722.17
10400 HOB - USDA RESERVE	70,010.93	0.59	0.00	0.00	0.00	70,011.52
10456 CAMBRIDGE INV- W CAPITAL	0.00	0.38	151,532.63	562.50	0.00	150,970.51
10460 CAMBRIDGE INV- LIGHT CAP	151,873.69	0.00	0.00	0.00	151,532.63	341.06
Total Fund	**813,755.17**	**117,251.04**	**180,572.83**	**734.50**	**237,081.04**	**873,763.50**
60 SOLID WASTE DEPARTMENT						
10200 OPERATING CASH - PREMIER	45,408.19	4,516.86	0.00	0.00	1,927.19	47,997.86
10250 PAC PREMIER - PAYROLL	0.00	0.00	1,287.90	0.00	1,287.90	0.00
10340 PAC PREMIER OPERATIONAL	72,446.03	9.16	0.00	0.00	0.00	72,455.19
10350 PAC PREMIER - CAPITAL	22,915.19	2.79	0.00	0.00	0.00	22,917.98
Total Fund	**140,769.41**	**4,528.81**	**1,287.90**		**3,215.09**	**143,371.03**
71 PAYROLL CLEARING FUND						
10250 PAC PREMIER - PAYROLL	-794.99	0.00	68,067.66	68,067.66	0.00	-794.99
73 CLAIMS CLEARING FUND						

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
10200 OPERATING CASH - PREMIER	33,981.60	0.00	235,934.66	218,104.11	0.00	51,812.15
10461 COMMUNITY BANK OF SANTA	0.00	0.00	3,415.00	3,415.00	0.00	0.00
Total Fund	**33,981.60**		**239,349.66**	**221,519.11**		**51,812.15**
Totals	**5,614,726.37**	**304,350.85**	**1,292,880.11**	**294,406.87**	**1,292,880.09**	**5,624,670.37**

*** Transfers In and Transfers Out columns should match, with the following exceptions:
1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

San Miguel CSD

DRAFT Water Rate Study 2023
Scenario 1: Baseline Recommendation

June 12, 2023

BARTLE WELLS ASSOCIATES
Independent Public Finance Advisors

Table A
San Miguel CSD - Water
Recommended Water Rates
Scenario 1: Baseline Recommendation

Volumetric Rates	Current Rates		Proposed August 16, 2023	Proposed July 16, 2024	Proposed July 16 2025	Proposed July 16, 2026	Proposed July 16, 2027
Single-Family Residential							
Existing Structure		***Proposed Structure***					
(0-5 CCF)	$0.00	(All Use)	$5.75	$6.04	$6.35	$6.67	$7.01
(6-12 CCF)	$4.77						
(>12 CCF)	$7.97						
Non-Residential							
Existing Structure		***Proposed Structure***					
(0-5 CCF)	$0.00	(All Use)	$5.75	$6.04	$6.35	$6.67	$7.01
(>5 CCF)	$5.55						
Monthly Fixed Rates All Customers	**FY 22-23**		**FY 23-24**	**FY 24-25**	**FY 25-26**	**FY 26-27**	**FY 27-28**
Meter Size	*Existing*		*Proposed*	*Proposed*	*Proposed*	*Proposed*	*Proposed*
5/8"	$53.09		$32.30	$33.92	$35.62	$37.41	$39.29
3/4"	$53.09		$32.30	$33.92	$35.62	$37.41	$39.29
1"	$53.09		$32.30	$33.92	$35.62	$37.41	$39.29
1 1/2"	$88.34		$64.60	$67.83	$71.23	$74.80	$78.54
2"	$130.64		$103.36	$108.53	$113.96	$119.66	$125.65
6"	$722.87		$646.00	$678.30	$712.22	$747.84	$785.24

Table 1
San Miguel CSD - Water
Customer Data*
Scenario 1: Baseline Recommendation

All Customers Meter Size	Customers	Capacity Factor**	Equivalent Demand Units
1" or below***	889	1.0	889.0
1 1/2"	4	2.0	8.0
2"	10	3.2	32.0
6"	2	20.0	40.0
Total	**905.0**		**969.0**

* Customer data as of June 2022 provided by City staff

** Capacity factors based on AWWA operating capacity standards by meter size

*** Meters 1" or below reflect the varying meter sizes in single family homes

Residential			
1" or below***	847	1.0	847.0
1 1/2"	1	2.0	2.0
2"	1	3.2	3.2
6"		20.0	0.0
Total	**849.0**		**852.2**

Non-Residential	Customers	Capacity Factor**	Equivalent Demand Units
1" or below***	42	1.0	42.0
1 1/2"	3	2.0	6.0
2"	9	3.2	28.8
6"	2	20.0	40.0
Total	**56.0**		**116.8**

Table 2 Draft

San Miguel CSD - Water

Growth Calculations

Scenario 1: Baseline Recommendation

Metered Water Demand	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33
Demand (CCF)	107,816	106,810	123,180	117,347	114,030	114,030	117,810	121,590	126,630	126,630	126,630	126,630	126,630	126,630	126,630
Customers	862	891	913	905	913	905	905	935	965	1,005	1,005	1,005	1,005	1,005	1,005
Additional Customers[1]							30	30	40						
Total Customers	862	891	925	913	905	905	935	965	1,005	1,005	1,005	1,005	1,005	1,005	1,005
Consumption per Customer	125	120	133	129	126	126	126	126	126	126	126	126	126	126	126
Growth [2]						***0.00%***	***3.31%***	***3.21%***	***4.15%***	***0.00%***	***0.00%***	***0.00%***	***0.00%***	***0.00%***	***0.00%***

[1]Assumption based on District's estimate

[2]Escalation factor used to escalate revenue (demand growth with no inflation)

Table 3
San Miguel CSD - Water
Projected Operating Expenses

Draft

Expenses[1]		FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33
		Estimated	*Budgeted*	*Budgeted*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*
General Inflation Factor				*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*
Salaries and Wages	All Volume	$268,240	$303,673	$318,856	$334,799	$351,539	$369,116	$387,571	$406,950	$427,298	$448,662	$471,096	$494,650
Stand-by Hours	Administration	$3,015	$12,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
BOD Stipend	Administration	$3,458	$4,260	$1,896	$1,991	$2,090	$2,195	$2,305	$2,420	$2,541	$2,668	$2,801	$2,941
Payroll Expenses	Administration	$1,634	$3,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Workers' Compensation	All Volume	$8,131	$13,323	$18,000	$18,900	$19,845	$20,837	$21,879	$22,973	$24,122	$25,328	$26,594	$27,924
Physicals	Administration	$139	$150	$150	$158	$165	$174	$182	$191	$201	$211	$222	$233
Payroll Tax - FICA/SS	All Volume	$1,025	$2,000	$1,169	$1,227	$1,289	$1,353	$1,421	$1,492	$1,567	$1,645	$1,727	$1,814
Payroll Tax	All Volume	$3,889	$4,403	$4,932	$5,179	$5,438	$5,709	$5,995	$6,295	$6,609	$6,940	$7,287	$7,651
Payroll Tax	All Volume	$1,710	$4,273	$1,710	$1,796	$1,885	$1,980	$2,079	$2,182	$2,292	$2,406	$2,526	$2,653
Payroll Tax	All Volume	$3	$20	$30	$32	$33	$35	$36	$38	$40	$42	$44	$47
Insurance -	Administration	$33,959	$28,444	$46,122	$48,428	$50,850	$53,392	$56,062	$58,865	$61,808	$64,898	$68,143	$71,550
Insurance -	Administration	$19,984	$1,700	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Insurance -	Administration	$2,474	$1,987	$1,854	$1,947	$2,044	$2,146	$2,254	$2,366	$2,485	$2,609	$2,739	$2,876
Insurance -	Administration	$447	$326	$310	$326	$342	$359	$377	$396	$415	$436	$458	$481
Retirement - PERS Expense	Administration	$32,421	$32,000	$30,869	$32,412	$34,033	$35,735	$37,521	$39,398	$41,367	$43,436	$45,608	$47,888
Operations & Maintenance	All Volume	$5,459	$8,000	$8,000	$8,400	$8,820	$9,261	$9,724	$10,210	$10,721	$11,257	$11,820	$12,411
Phone & Fax Expense	Administration	$3,158	$2,000	$1,500	$1,575	$1,654	$1,736	$1,823	$1,914	$2,010	$2,111	$2,216	$2,327
Postage, Shipping & Freig	Administration	$594	$1,000	$1,000	$1,050	$1,103	$1,158	$1,216	$1,276	$1,340	$1,407	$1,477	$1,551
Legal: P.R.A.s - Professi	Administration	$1,232	$532	$600	$630	$662	$695	$729	$766	$804	$844	$886	$931
Printing & Reproduction	Administration	$1,083	$1,000	$1,000	$1,050	$1,103	$1,158	$1,216	$1,276	$1,340	$1,407	$1,477	$1,551
IT Services - Professiona	Administration	$6,818	$9,895	$12,800	$13,440	$14,112	$14,818	$15,558	$16,336	$17,153	$18,011	$18,911	$19,857
Auditor - Professional Sv	Administration	$4,283	$4,480	$3,600	$3,780	$3,969	$4,167	$4,376	$4,595	$4,824	$5,066	$5,319	$5,585
GSA-GSP - Professional Sv	All Volume	$8,842	$15,000	$15,000	$15,750	$16,538	$17,364	$18,233	$19,144	$20,101	$21,107	$22,162	$23,270
Accounting - Professional	Administration	$3,700	$7,680	$4,500	$4,725	$4,961	$5,209	$5,470	$5,743	$6,030	$6,332	$6,649	$6,981
Engineering - Professiona	Maintenance	$2,960	$27,500	$25,000	$26,250	$27,563	$28,941	$30,388	$31,907	$33,502	$35,178	$36,936	$38,783
Legal: General - Professi	Administration	$37,599	$26,625	$27,000	$28,350	$29,768	$31,256	$32,819	$34,460	$36,183	$37,992	$39,891	$41,886
Insurance - Prop & Liabil	Administration	$21,032	$29,375	$32,000	$33,600	$35,280	$37,044	$38,896	$40,841	$42,883	$45,027	$47,279	$49,643
New Hire Screening	Administration	$23	$100	$100	$105	$110	$116	$122	$128	$134	$141	$148	$155
Contract Labor	Administration		$5,000	$5,000	$5,250	$5,513	$5,788	$6,078	$6,381	$6,700	$7,036	$7,387	$7,757
Legal: SMEA - Professiona	Administration		$3,500	$3,500	$3,675	$3,859	$4,052	$4,254	$4,467	$4,690	$4,925	$5,171	$5,430
Legal: Steinbeck & Water	Administration	$48,060	$50,000	$50,000	$52,500	$55,125	$57,881	$60,775	$63,814	$67,005	$70,355	$73,873	$77,566
Legal: HR - Professional	Administration	$11,407	$6,000	$7,500	$7,875	$8,269	$8,682	$9,116	$9,572	$10,051	$10,553	$11,081	$11,635
Maintenance Agreements	All Volume	$6,414	$9,260	$9,000	$9,450	$9,923	$10,419	$10,940	$11,487	$12,061	$12,664	$13,297	$13,962
Meals	Administration		$100	$100	$105	$110	$116	$122	$128	$134	$141	$148	$155
Meetings and Conferences	Administration	$920	$1,000	$1,000	$1,050	$1,103	$1,158	$1,216	$1,276	$1,340	$1,407	$1,477	$1,551
Mileage Expense Reimburse	Administration	$283	$1,000	$1,000	$1,050	$1,103	$1,158	$1,216	$1,276	$1,340	$1,407	$1,477	$1,551
Safety Equipment and Supp	Administration	$358	$2,000	$2,000	$2,100	$2,205	$2,315	$2,431	$2,553	$2,680	$2,814	$2,955	$3,103
Repairs & Maint - Compute	All Volume	$101	$1,500	$1,500	$1,575	$1,654	$1,736	$1,823	$1,914	$2,010	$2,111	$2,216	$2,327
Repairs & Maint - Equip	All Volume	$12,528	$5,000	$5,000	$5,250	$5,513	$5,788	$6,078	$6,381	$6,700	$7,036	$7,387	$7,757
Repairs & Maint - Structu	All Volume	$109	$2,000	$2,000	$2,100	$2,205	$2,315	$2,431	$2,553	$2,680	$2,814	$2,955	$3,103
Repairs & Maint - Infrast	All Volume	$37,089	$50,000	$50,000	$52,500	$55,125	$57,881	$60,775	$63,814	$67,005	$70,355	$73,873	$77,566
Repairs & Maint - Vehicle	All Volume	$1,809	$3,000	$3,000	$3,150	$3,308	$3,473	$3,647	$3,829	$4,020	$4,221	$4,432	$4,654
Testing & Supplies (WWTP)	All Volume	$162	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Testing & Supplies - Well	All Volume	$2,662	$3,500	$3,500	$3,675	$3,859	$4,052	$4,254	$4,467	$4,690	$4,925	$5,171	$5,430
Testing & Supplies - Well	All Volume	$2,460	$3,500	$3,500	$3,675	$3,859	$4,052	$4,254	$4,467	$4,690	$4,925	$5,171	$5,430
Testing & Supplies - SLT	All Volume	$6,448	$6,000	$6,000	$6,300	$6,615	$6,946	$7,293	$7,658	$8,041	$8,443	$8,865	$9,308
Testing & Supplies - Othe	All Volume	$3,692	$6,000	$6,000	$6,300	$6,615	$6,946	$7,293	$7,658	$8,041	$8,443	$8,865	$9,308

Table 3
San Miguel CSD - Water
Projected Operating Expenses

Draft

Expenses[1]		FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33
		Estimated	*Budgeted*	*Budgeted*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*
General Inflation Factor				*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*
Cross-Connection Control	All Volume	$884	$1,200	$1,500	$1,575	$1,654	$1,736	$1,823	$1,914	$2,010	$2,111	$2,216	$2,327
CSD Utilities - Billing S	Administration	$3,655	$3,500	$4,000	$4,200	$4,410	$4,631	$4,862	$5,105	$5,360	$5,628	$5,910	$6,205
Internet Expenses	Administration	$1,688	$1,187	$3,500	$3,675	$3,859	$4,052	$4,254	$4,467	$4,690	$4,925	$5,171	$5,430
Web Page - Upgrade/Maint	Administration	$900	$768	$800	$840	$882	$926	$972	$1,021	$1,072	$1,126	$1,182	$1,241
Utilities - Alarm Service	Administration	$727	$1,320	$2,000	$2,100	$2,205	$2,315	$2,431	$2,553	$2,680	$2,814	$2,955	$3,103
Utilities - Electric	All Volume	$45,418	$46,000	$46,000	$48,300	$50,715	$53,251	$55,913	$58,709	$61,644	$64,727	$67,963	$71,361
Utilities - Propane	All Volume	$1,147	$2,010	$1,000	$1,050	$1,103	$1,158	$1,216	$1,276	$1,340	$1,407	$1,477	$1,551
Utilities - Trash	Administration	$626	$504	$700	$735	$772	$810	$851	$893	$938	$985	$1,034	$1,086
Utilities - Water/Sewer	Administration	$389	$1,200	$1,500	$1,575	$1,654	$1,736	$1,823	$1,914	$2,010	$2,111	$2,216	$2,327
Dues and Subscriptions	Administration	$4,295	$4,500	$4,500	$4,725	$4,961	$5,209	$5,470	$5,743	$6,030	$6,332	$6,649	$6,981
Education and Training	Administration	$591	$5,000	$5,000	$5,250	$5,513	$5,788	$6,078	$6,381	$6,700	$7,036	$7,387	$7,757
Advertising and Public No	Administration	$298	$1,500	$2,000	$2,100	$2,205	$2,315	$2,431	$2,553	$2,680	$2,814	$2,955	$3,103
LAFCO Allocations	Administration	$1,211	$1,613	$1,500	$1,575	$1,654	$1,736	$1,823	$1,914	$2,010	$2,111	$2,216	$2,327
Community Outreach	Administration	$554	$1,200	$1,200	$1,260	$1,323	$1,389	$1,459	$1,532	$1,608	$1,689	$1,773	$1,862
Utilities - SoCal Gas	All Volume		$2,000	$2,000	$2,100	$2,205	$2,315	$2,431	$2,553	$2,680	$2,814	$2,955	$3,103
Office Supplies	Administration	$1,166	$2,000	$2,000	$2,100	$2,205	$2,315	$2,431	$2,553	$2,680	$2,814	$2,955	$3,103
Utility Rate Design Study	Administration		$28,808	$20,000					$30,000		$0	$0	$0
SCADA - Maintenance Fees	Administration		$1,500	$1,500	$1,575	$1,654	$1,736	$1,823	$1,914	$2,010	$2,111	$2,216	$2,327
Cell phones, Radios and P	Administration	$1,653	$1,398	$1,920	$2,016	$2,117	$2,223	$2,334	$2,450	$2,573	$2,702	$2,837	$2,979
Computer Supplies & Upgra	Capital	$4,589	$11,116	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Chemicals- Well #3	All Volume	$2,377	$4,000	$4,000	$0	$0	$0	$0	$0	$0	$0	$0	$0
Chemicals- Well #4	All Volume	$2,496	$4,000	$4,000	$4,200	$4,410	$4,631	$4,862	$5,105	$5,360	$5,628	$5,910	$6,205
Chemicals- SLT Well	All Volume	$1,039	$3,000	$3,000	$3,150	$3,308	$3,473	$3,647	$3,829	$4,020	$4,221	$4,432	$4,654
Fuel Expense	All Volume	$6,541	$6,000	$6,000	$6,300	$6,615	$6,946	$7,293	$7,658	$8,041	$8,443	$8,865	$9,308
Small Tools & Equipment	All Volume	$3,642	$6,000	$6,000	$6,300	$6,615	$6,946	$7,293	$7,658	$8,041	$8,443	$8,865	$9,308
Uniform Expense	Administration	$2,779	$1,600	$2,500	$2,625	$2,756	$2,894	$3,039	$3,191	$3,350	$3,518	$3,694	$3,878
Capital Outlay	Capital	$23,853	$3,584	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Water Main Valves Replace	Capital		$10,000	$10,000	$10,500	$11,025	$11,576	$12,155	$12,763	$13,401	$14,071	$14,775	$15,513
Water Meter Replacement	Capital	$27,215	$0	$20,000	$21,000	$22,050	$23,153	$24,310	$25,526	$26,802	$28,142	$29,549	$31,027
Development Meters	Capital		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Water Lines Repairs	Capital	$105	$20,000	$20,000	$21,000	$22,050	$23,153	$24,310	$25,526	$26,802	$28,142	$29,549	$31,027
Master Plans	Capital		$6,140	$6,000		$0	$0	$0	$0	$0	$0	$0	$0
PROPOSITION 1 GRANT	Capital	$9,458	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
WWTP Expansion	Capital		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
WWTP Plant Maintenance	Capital	$554	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
WWTF Final Design/Constru	Capital	$10	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
CALOES Resiliency Grant	Capital		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Licenses, Permits and Fee	All Volume	$6,590	$7,000	$7,000	$7,350	$7,718	$8,103	$8,509	$8,934	$9,381	$9,850	$10,342	$10,859
Refundable Water/Sewer/Hy	Capital		$100	$100	$105	$110	$116	$122	$128	$134	$141	$148	$155
District Strategic Plan	Capital	$12,422	$479	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Bank Service Charges	Capital	$31	$100	$100	$105	$110	$116	$122	$128	$134	$141	$148	$155
Lease agreements	Capital		$19,584	$14,000	$14,700	$15,435	$16,207	$17,017	$17,868	$18,761	$19,699	$20,684	$21,719
Total Operating Expenses		**$780,717**	**$913,517**	**$922,918**	**$937,564**	**$984,442**	**$1,033,664**	**$1,085,347**	**$1,169,615**	**$1,196,596**	**$1,256,425**	**$1,319,247**	**$1,385,209**

[1] Based on San Miguel FY 23-24 budget

Table 4
San Miguel CSD - Water
Projected Operating Revenues
Scenario 1: Baseline Recommendation

Revenue		FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33
		Actual	*Estimated*	*Budgeted*	*Budgeted*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*
Rate Revenue	**Demand**	**$951,263**	**$963,815**	**$986,799**	**$986,799**	**$1,031,205**	**$1,118,658**	**$1,212,279**	**$1,325,655**	**$1,391,938**	**$1,468,494**	**$1,549,262**	**$1,634,471**	**$1,724,367**
Additional Rate Revenue[1,2]					**$44,406**	**$51,560**	**$55,933**	**$60,614**	**$66,283**	**$76,557**	**$80,767**	**$85,209**	**$89,896**	**$94,840**
Other Revenue														
Johnson Restitution - Unrealized	None		$7,886	$0										
CDBG Grant	None	164,388		0	0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Water Surcharge	None		91	0	0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Water Late Charges	None		$9,661	$0										
Water Meter Fees	None	12,150	450	0	0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Property Taxes Collected	None	48,991	48,971	-	-	$0	$0	$0	$0	$0	$0	$0	$0	$0
Revenues & Interest	None	945	219	-	-	$0	$0	$0			$0	$0	$0	$0
State/Federal Grants	None		4,290	-										
Grants - Other	None		228	-	-	$0	$0	$0			$0	$0	$0	$0
CALOES Resiliency Grant	None	230,000		-	-	$0	$0	$0	$0	$0	$0	$0	$0	$0
Miscellaneous Income	None	14,351	2,716	-	-	$0	$0	$0	$0	$0	$0	$0	$0	$0
Refund/Adjustments	None	987	340	-	-	$0	$0	$0	$0	$0	$0	$0	$0	$0
Recycling	None	1,977		-	-	$0	$0	$0	$0	$0	$0	$0	$0	$0
Will Serve Processing Fees	None	2,700	500	-	-	$0	$0	$0	$0	$0	$0	$0	$0	$0
Total Other Revenue		$809,341	$88,607	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Total Operating Revenue		**$1,760,604**	**$1,052,422**	**$986,799**	**$1,031,205**	**$1,082,766**	**$1,174,591**	**$1,272,893**	**$1,391,938**	**$1,468,494**	**$1,549,262**	**$1,634,471**	**$1,724,367**	**$1,819,207**

[1]Additional revenue based on recommended increase

[2]Additional adjusted if adopted mid-fiscal year

Table 5
San Miguel CSD - Water
Capital Improvement Costs - Draft
Scenario 1: Baseline Recommendation

Project Description	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33
	Budget	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*
CIP (Current Dollars)										
4 inch C.I. and 3 inch A.C. Waterline Replacement Project (Alley Between "L" &	$19,000									
New SLT Tank and Booster Pump Station										
4 inch C.I. Waterline Replacement Project (Alley Between "L" & "K" Streets)					$1,525,000					
0.65 MG Tank Access Road Reconstruction / Rehabilitation				$756,000						
New 0.65 MG Steel Tank										
Groundwater Quality Study and Well Head Treatment Evaluation										
Water Meter Replacement (Annual Cost to be Expended Each Year)	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000
4 inch C.I. Waterline Replacement Project(Alley East of "N" Street)						$302,000				
New Water Supply Well on West Side ofRiver										
New Water Supply Well on East Side of River										
Paso Groundwater Sustainability Plan Implementation								$150,000		
Replace SLT Water Distribution Pipeline System										$2,138,000
Total CIP (Current Dollars)	**$39,000**	**$20,000**	**$20,000**	**$776,000**	**$1,545,000**	**$322,000**	**$20,000**	**$170,000**	**$20,000**	**$2,158,000**
CIP (Inflated Dollars)										
Total CIP (Inflated Dollars)	**$39,000**	**$21,000**	**$22,050**	**$898,317**	**$1,877,957**	**$410,963**	**$26,802**	**$239,207**	**$29,549**	**$3,347,766**
Projected Annual Inflation Rate		*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*	*5.0%*

Table 6
San Miguel CSD - Water
Existing and Proposed Debt
Scenario 1: Baseline Recommendation

Description	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33
	Budgeted	*Budgeted*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*	*Projected*
Existing Debt											
USDA Loan Payment	$67,000	$67,000	$67,000	$67,000	$67,000	$67,000	$67,000	$67,000	$67,000	$67,000	$67,000
Total Current Debt Service	$67,000	$67,000	$67,000	$67,000	$67,000	$67,000	$67,000	$67,000	$67,000	$67,000	$67,000
Proposed Borrowing											
Net Proceeds Needed					$2,200,000						$2,900,000
Repayment Term (yrs)					30						30
Coupon Rate					5.0%						5.0%
Month of Issue					6						6
Issuance Cost					$200,000						$200,000
Debt Service Reserve											
Total Debt Issue Size					$2,400,000						$3,100,000
Prorated Debt Service Payment - Current Yr. Only					$78,000						$101,000
Annual Debt Service Payment (rounded)					$156,000						$202,000
Total Proposed Annual Water Debt Service	**$0**	**$0**	**$0**	**$0**	**$78,000**	**$156,000**	**$156,000**	**$156,000**	**$156,000**	**$156,000**	**$257,000**

Table 7
San Miguel CSD - Water
Cash Flow Projections
Scenario 1: Baseline Recommendation

Water Fund	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33
Beginning Reserves	*$681,310*	$689,295	$693,306	$752,241	$855,221	$838,682	$747,124	$826,532	$932,095	$1,090,105	$1,245,436
Revenues											
Rate Revenue Increase		***4.5%***	***5.0%***	***5.0%***	***5.0%***	***5.0%***	*5.5%*	*5.5%*	*5.5%*	*5.5%*	*5.5%*
Rate Revenue	$986,799	$986,799	$1,031,205	$1,118,658	$1,212,279	$1,325,655	$1,391,938	$1,468,494	$1,549,262	$1,634,471	$1,724,367
Additional Rate Revenue	0	44,406	51,560	55,933	60,614	66,283	76,557	80,767	85,209	89,896	94,840
Other Revenue	0	0	0	0	0	0	0	0	0	0	0
Interest on Reserves	$1,703	$1,723	$1,733	$1,881	$2,850	$2,808	$3,529	$2,700	$2,964	$2,761	$3,149
Total Revenue	$988,503	$1,032,929	$1,084,499	$1,176,472	$1,275,742	$1,394,746	$1,472,023	$1,551,961	$1,637,434	$1,727,127	$1,822,356
Expenses											
Operating Expenses	$913,517	$922,918	$937,564	$984,442	$1,033,664	$1,085,347	$1,169,615	$1,196,596	$1,256,425	$1,319,247	$1,385,209
Existing Debt Service	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000
New Debt Service	$0	$0	$0	$0	$78,000	$156,000	$156,000	$156,000	$156,000	$156,000	$257,000
Rate Funded Capital	$0	$39,000	$21,000	$22,050	$113,617	$177,957	$0	$26,802	$0	$29,549	$433,636
Total Expenses	$980,517	$1,028,918	$1,025,564	$1,073,492	$1,292,281	$1,486,304	$1,392,615	$1,446,398	$1,479,425	$1,571,796	$2,142,845
Net Revenues	**$7,986**	**$4,011**	**$58,935**	**$102,980**	**-$16,539**	**-$91,558**	**$79,408**	**$105,563**	**$158,009**	**$155,331**	**-$320,489**
Ending Reserves	**$689,295**	**$693,306**	**$752,241**	**$855,221**	**$838,682**	**$747,124**	**$826,532**	**$932,095**	**$1,090,105**	**$1,245,436**	**$924,947**
Debt Coverage (Target 1.3)	**1.12**	**1.64**	**2.19**	**7.12**	**3.63**	**3.09**	**1.36**	**1.59**	**1.71**	**1.83**	**1.35**

Table 8
San Miguel CSD - Water
Cost Allocation
Scenario 1: Baseline Recommendation

Functional Allocation

Allocation Category	Amount	Capacity	All Volume	Total
Maintenance	$26,250		100%	100%
Administration	$283,522	90%	10%	100%
All Volume	$560,382		100%	100%
Debt	$113,800	75%	25%	100%
Capital	$131,665	50%	50%	100%
Functional Allocation $		$406,352	$709,266	$1,115,619
Functional Allocation %		36.42%	63.58%	100%
Revenue Requirement		**$375,565**	**$655,640**	**$1,031,205**

Table 9
San Miguel CSD - Water
2023 Water Rates
Scenario 1: Baseline Recommendation

Allocation Units	Capacity	All Volume
	EDU	*CCF*
Allocation Units	969	114,030
Revenue Requirement	$375,565	$655,640
Charge	**$387.60**	**$5.75**

Fixed Charge Calculation	Capacity Factor	Meter Charge	Annual Charge	Monthly Charge
Meter Size				
1"	1.0	$387.60	$387.60	**$32.30**
1 1/2"	2.0	$775.20	$775.20	**$64.60**
2"	3.2	$1,240.32	$1,240.32	**$103.36**
3"	6.4	$2,480.64	$2,480.64	**$206.72**
4"	10.0	$3,876.00	$3,876.00	**$323.00**
6"	20.0	$7,752.00	$7,752.00	**$646.00**

Board of Directors

President
Rod Smiley

Vice President
Raynette Gregory

Board Members
Anthony Kalvans
Owen Davis
Berkley Baker

General Manager
Kelly Dodds

Fire Chief
Scott Young

Mission Statement

The San Miguel Community Services District was formed and remains committed to efficiently serving the community with fire protection, water, wastewater, streetlighting/landscaping and solid waste services in San Miguel

P.O. Box 180
1765 Bonita Place
San Miguel, CA 93451

Tel. 805-467-3388
Fax 805-467-9212

Date: 10/12/2023

San Miguel Board of Directors

On September 28th 2023, at a regularly scheduled meeting of the San Miguel Community Service District Board of Directors, the Board held a Public Hearing to consider a potential water rate increase.

At the conclusion of the public hearing period, all the protest ballots that were presented prior to the close of the public hearing were counted by the General Manager in full view of the Board and Public. At the conclusion of the initial count, there were 538 protests collected, of which nine were collected by mail or dropped off at the District Office, and 529 were presented by Mr. Ashley Sangster during the protest hearing, neatly stacked in boxes. Additionally, as stated at the September 28th meeting, the threshold to meet the necessary 50% plus one, pursuant to Government Code section 53755, is 453 protests.

Following the Board Meeting, District staff were instructed by the General Manager on the handling and processing of the protest verification. Protests were to be logged and classified into one of five categories: (1) accepted, (2) unable to verify, (3) incomplete, (4) duplicate, or (5) out of district.

Notifications mailed to customers and property owners required protests to contain the following information:

- a service address or Assessor Parcel Number (APN)
- customer or owner name
- statement that they oppose the water rate increase.
- signature of the customer or owner.

Category Descriptions:

Accepted –For a protest to be accepted, the required information must have been legible and able to be verified through District billing records or County of San Luis Obispo Assessor Records.

Unable to Verify – If a protest contained information that was not able to be verified through District or County records, or if the address or name were illegible, then it was marked as '*Unable to Verify.*'

Incomplete – If a protest was missing any of the required information, then the protest was marked as '*incomplete*'.

Duplicate – If multiple protests were received for the same service address or APN, then they were marked as '*duplicate*'. Only one protest was accepted for each verified service address or APN.

Out of District – If a protest was received with a service address or APN which was outside the District water service area, then it was marked as '*out of district*'.

After all the protests were logged and initially categorized, every protest was reviewed and confirmed by the General Manager and Board Clerk.

Through the verification process, the 538 protests were classified as follows:

- Accepted - 334
- Unable to Verify - 92
- Incomplete - 15
- Duplicate - 83
- Out of District – 14

Based on the threshold of 453 protests required to meet the 50% plus one, and having 334 accepted protests, the protest effort is 119 accepted protests short of this threshold. The Board, at its discretion, may move forward with discussion and or approval of a rate structure change and increase.

_____

Kelly Dodds, General Manager

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 10.6**

SUBJECT: Adopt revisions to District water and wastewater Billing policy - RESOLUTION 2024-02 (Recommend review and approve by 3/5 vote)

SUGGESTED ACTION: Review and approve RESOLUTION 2024-02 adopting revisions to the District water and wastewater billing policy.

DISCUSSION:
Changes to the Billing Policy are contingent on the approval of the proposed rate structure. If the proposition 218 rate hearing and adoption fails, or is continued then this item should be tabled to a future meeting.

Approval of RESOLUTION 2024-02 will adopt and implement changes to the existing Billing Policy. The proposed revisions pertain to changes in the rate structure that are proposed in the proposition 218 hearing, predominantly removing language referring to the inclusion of water units within the flat rate fees.

No changes are proposed for specific wastewater sections at this time, those sections will be brought back as appropriate after the wastewater rate study is completed.

FISCAL IMPACT:
Staff time to review and revise customer accounts to comply with policy changes.

PREPARED BY: Kelly Dodds

RESOLUTION NO. 2024-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT ADOPTING REVISIONS TO THE UTILITY BILLING POLICY

WHEREAS, the San Miguel Community Services District ("District") established governing policies and procedures for water and wastewater utility billing through resolution 2018-35 ("Policies"); and

WHEREAS, the District Board of Directors ("Board") has determined that these governing policies and procedures should be established with formal processes to appeal a utility billing statement, and to allow the District to recover appropriate late fee charges through a public hearing; and

WHEREAS, thru regular review of District Policies and procedures it was determined that revisions were needed to the Utility Billing Policy to maintain currency and applicability with current practice; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of the San Miguel Community Services District hereby approve and adopt the revised Utility Billing policy as shown as Exhibit "A" attached hereto.

BE IT FURTHER RESOLVED, this Resolution shall be in effect upon adoption of this resolution by the Board and remain in full force and effect until rescinded or replaced by a Board resolution or ordinance.

PASSED AND ADOPTED by the Board of Directors on a motion with amendments of Director _____, seconded by Director _____ by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

the foregoing Resolution is hereby passed and adopted this 25th day of January 2024.

_____
Kelly Dodds, General Manager

_____
Rod Smiley, President Board of Directors

ATTEST:

APPROVED AS TO FORM:

_____
Tamara Parent, Board Clerk

_____
Douglas L. White, District General Counsel

San Miguel Utility Billing Policy

~~October 2020~~June ~~September~~December 2023

Effective as of January 16th 2024

Section 1. Policy Purpose and Application

The Board of Directors adopts this policy to:

a. Provide procedures for billing of varied occupancies based on the approved rate structure;
b. Provide a fair and impartial procedure for customers to dispute fees assessed by the District;
c. Establish a comprehensive policy for District billing practices and provide customers notice of their payment duties and obligations;
d. Facilitate timely payment from District customers to meet the District's financial obligations;
e. Ensure that customers that meet their obligation of timely payment do not bear the additional cost of those who do not;
f. Establish enforcement mechanisms to obtain payment when a customer refuses to pay or cannot be found;
g. Establish procedures for District customers to dispute the accuracy of any utility bill, late fee, or other enforcement mechanism used by the District for the collection of utility charges.

Section 2. Payment Due

Payment for services shall be due upon receipt and are deemed past due by the 1~~4~~0th of the following month. Accounts are subject to discontinuation of services, per Section 6 of this Policy,60 ~~60~~ days after the billing date shown on the bill ("~~Discontinuation of Services~~Amount Due After Date").[1]

[1] This provision is a requirement of SB 998, and the District shall be compliant with this provision on or before April 1, 2020.

Section 3: Late Fees

a. Payments received after the due date (Penalty Date) will be assessed a ten percent (10%) penalty of any unpaid balance, in compliance with California Government Code section 61115, subdivision (A)(3)(c). For every month a balance remains unpaid, the District will assess an additional one percent (1%) penalty for each month the balance remains unpaid. The additional 1% penalty each month is in addition to the initial ten percent (10%) penalty.

b. The District will waive interest charges on a delinquent bill~~s~~ once every 12 months for a residential customer who can demonstrate to that his or her household income is below 200 percent of the federal poverty line.[2]

c. Each customer shall be responsible for paying reasonable expenses of collection, including, but not limited to, attorney's fees and costs should it become necessary to use such measures to collect the charges on the customer's account.

Section 4 application of monthly water and wastewater rates based on occupancy

a. Water Billing

i. *Meters 1 ½" and larger*

All services with water meters 1 1/2" and larger in size, regardless of occupancy, will be considered commercial and charged according to the size of the meter in addition to the non-residential usage tier rates for actual usage. ~~Within the initial fixed charge, which is indicated on the customer's water bill, the service will be granted 5 hundred cubic feet ("HCF"). Actual usage fees will apply after the initial 5 HCF.~~

ii. *Meters 1" and smaller (single family)*

All water meters 1" and smaller in size which serve single-family residences will be charged one (1) 1" meter fixed rate per separate residence and usage based on the Single-Family Residential Tier structure. ~~Within the initial fixed charge, which is indicated on the customer's water bill, the service will be granted 5 HCF per separate residence. Actual usage fees will apply after the initial 5 HCF per separate residence.~~

-ADUs sharing a service with a ~~single family~~Single-Family residence are not considered a separate residence and not billed a separate fixed rate.

-ADUs with separate services are considered S~~s~~single--F~~f~~family for the purposes of this policy.

iii. *Meters 1" and smaller (multifamily)*

All water meters 1" and smaller in size which serve properties with multi-family residential units will be charged one (1) 1" meter fixed rate per separate residential building and usage based on the Single-Family ~~Tier~~Residential Tier structure.

[2] This provision is a requirement of SB 998, and the District shall be compliant with this provision on or before April 1, 2020.

~~Within the initial fixed charge, which is indicated on the customer's water bill, the service will be granted 5 HCF per separate residential building within the fixed rate. Actual usage fees will apply after the initial 5 HCF per residential building.~~

iv. *Meters 1" and smaller (commercial and mixed use)*

All water meters 1" and smaller in size which serve properties with commercial or mixed-use occupancies will be classified as commercial and charged one (1) 1" meter fixed rate per separate building and usage based on the non-residential Tier structure. ~~The service will be granted 5 HCF per separate building within the fixed rate. Actual usage fees will apply the initial 5 units per building.~~

Wastewater Billing

i. *Single Family Residential*

All water meters 1" and smaller in size that serve single-family residence(s) will be charged one (1) single family fixed charge per residence.

ii. *Multifamily residential*

All water meters 1" and smaller in size that serve multifamily dwelling units will be charged one (1) multifamily fixed charge per dwelling unit.

iii. *Multiple Unit residential*

Properties with multiple single-family residential buildings which are each 500 square feet or less in size and served by a single meter will be considered commercial in nature and charged one (1) commercial fixed charge and usage rate based on their volumetric strength as determined by the strength listing.

Properties with multiple single-family residential buildings which are each in excess of 500 square feet in size and served by a single meter will be considered single-family residences and be charged one (1) single family fixed charge per separate residence.

iv. *Commercial and Mixed use*

Commercial and mixed-use services will be charged one (1) commercial fixed charge per separate building and a usage rate based on their volumetric strength, as determined by the current strength listing adopted by board resolution.

The volumetric rate will be based on the predominant building usage based on square footage within the building. If a building has two occupancies of equal square footage within the building, then the usage rate will be the higher of the two.

Section 5: Long term Suspension of service

a. Upon written request to the District General Manager, a customer can request that their water and sewer service be suspended for a period of no less than six (6) months.

b. A written request must be made at least 15 days prior to the requested suspension date indicating the reason for the suspension, date of shutoff, and date of restart. The written request must contain the name of a contact, and that person's contact information for the customer while they are out of the area or an alternate contact for someone able to make financial commitments on behalf of the current customer.
c. If the customer is not the property owner, written authorization from the property owner must also be provided prior to approval of the suspension.
d. In order to process the request for suspension the account must be paid in full at the time of suspension.
e. Only one suspension will be allowed per year per account.
f. On the day of the suspension the water meter will be turned off and locked.
g. The District is not responsible for damage to piping or personal property past the water meter due to the long-term suspension of water and sewer service.
h. If the service to be suspended also provide water to residential or commercial fire sprinklers, then the suspension of that service will cause the fire sprinklers to not work. The District is not responsible for damage to the building, fire sprinkler system, or any other property as a result of the water being turned off at the account holders request.

Section 6: Discontinuance of Service

Notice to Residential Owner

Prior to the Discontinuation of Services Date, the District will take the following steps:

a. The District will make a good faith effort to contact the account holder or other responsible party by telephone, personal contact, and if possible, by text or email regarding the outstanding charges.
b. The District must provide notice to the customer of delinquency and pending termination at least fifteen (15) days prior to the Discontinuation of Services Date.
    - This notice must be sent by mail, postage prepaid to customer whom the service is billed.
    - This notice will include the following information:
        1. Name and address of the delinquent customer;
        2. The amount of the delinquency;
        3. Date by which payments or arrangements for payment is required to avoid discontinuation of service or charges;
        4. Procedure by which the customer may initiate a complaint or request an investigation concerning service or charges;
        5. Procedure by which the customer may request the implementation of a payment plan for the unpaid charges;

6. Procedure for the customer to obtain information on the availability of financial assistance (including private, local, state, or federal sources, if applicable); and
7. The telephone number of a District employee who can provide additional information or institute arrangements for payment.

c. If the District is unable collect the delinquent amount, or unable to contact the account holder or other responsible party the District shall deliver a "48-hour Disconnection Notice", in the form of a door hanger placed at the service address, informing the delinquent customer that their service will be disconnected on a specified date if the account remains unpaid.

d. Once a 48-hour disconnection notice has been delivered, the District shall make a good faith effort to contact the account holder, property owner, or other responsible adult residing at the residence by telephone, text or email at least 24 hours prior to the Discontinuation of Service Date.

e. If the District is unable to make contact with a responsible party, a 24-hour shut of notice will be delivered to the service address in the form of a door hanger, indicating the shut off reason, date, amount owed and approximate shut off time.

f. Should a customer's service be disconnected, at the time of disconnection a "Notice of Service Disconnection" will be posted via door hanger at that time.

g. Services shall not be disconnected pending an appeal, as outlined in Section 9 of this Policy below, or pending a request for relief, until the Board of Directors rules on the appeal.

h. The Board of Directors has previously established a service disconnection and reconnection fee by resolution. The Board of Directors may amend the service disconnection and reconnection fee at any time by resolution.

Notice to Landlord/Tenant Individual Meter

For residential occupants receiving services through an individual meter in a detached single-family dwelling, a multi-unit residential structure, mobile home park, or a permanent residential structure in a labor camp, and the owner, manager, or operator is listed as the customer of record, and the District will provide notice to the residential occupant(s) that account is delinquent.

Prior to the Discontinuation of Services Date, the District will take the following steps:

a. The District will make a good faith effort to contact the account holder or other responsible party by telephone, personal contact, and if possible, by text or email regarding the outstanding charges. Additionally, the District must provide notice to the customer of delinquency and pending termination at least ten (10) days prior to the Discontinuation of Services Date.

- This notice must be sent by mail, postage prepaid to customer whom the service is billed.
- This notice will include the following information:
  1. Name and address of the delinquent customer;

2. The amount of the delinquency;
3. Date by which payments or arrangements for payment is required to avoid discontinuation of service or charges;
4. Procedure by which the customer may initiate a complaint or request an investigation concerning service or charges;
5. Procedure by which the customer may request the implementation of a payment plan for the unpaid charges;
6. Procedure for the customer to obtain information on the availability of financial assistance (including private, local, state, or federal sources, if applicable);
7. The telephone number of a District employee who can provide additional information or institute arrangements for payment;
8. The date that the District will discontinue services; and
9. Information that the residential occupants have the right to become customers of the public utility without being required to pay the amount due on the delinquent account.

b. If the District is unable collect the delinquent amount, or unable to contact the account holder or other responsible party the District shall deliver a "48-hour Disconnection Notice", in the form of a door hanger placed at the service address, informing the delinquent customer that their service will be disconnected on a specified date if the account remains unpaid.
c. Once a 48-hour disconnection notice has been delivered, the District shall make a good faith effort to contact the account holder, property owner, or other responsible adult residing at the residence by telephone, text or email at least 24 hours prior to any termination of service.
d. If the District is unable to make contact with a responsible party, a 24-hour shut of notice will be delivered to the service address in the form of a door hanger, indicating the shut off reason, date, amount owed and approximate shut off time.
e. Should a customer's service be disconnected, at the time of disconnection a "Notice of Service Disconnection" will be posted via door hanger at that time.
f. Services not disconnected prior to an appeal, as outlined in Section 9 of this Policy below, or request for relief shall not be disconnected until the Board of Directors rules on the appeal.
g. The Board of Directors has previously established a service disconnection and reconnection fee by resolution. The Board of Directors may amend the service disconnection and reconnection fee at any time by resolution.

Notice to Landlord/Tenant Master Meter

For residential occupants receiving services through a master meter in a multi-unit residential structure, mobile home park, or permanent residential structures in a labor camp, and the owner, manager, or operator is listed as the customer of record, provide notice to each residential unit that account is delinquent.

Prior to the Discontinuation of Services Date, the District will take the following steps:

a. The District will make a good faith effort to contact the account holder or other responsible party by telephone, personal contact, and if possible, by text or email regarding the outstanding charges. Additionally, the District must provide notice to the customer of delinquency and pending termination at least fifteen (15) days prior to the Discontinuation of Services Date.

- This notice must be sent by mail, postage prepaid to customer whom the service is billed.
- This notice will include the following information:
    1. Name and address of the delinquent customer;
    2. The amount of the delinquency;
    3. Date by which payments or arrangements for payment is required to avoid discontinuation of service or charges;
    4. Procedure by which the customer may initiate a complaint or request an investigation concerning service or charges;
    5. Procedure by which the customer may request the implementation of a payment plan for the unpaid charges;
    6. Procedure for the customer to obtain information on the availability of financial assistance (including private, local, state, or federal sources, if applicable);
    7. The telephone number of a District employee who can provide additional information or institute arrangements for payment;
    8. The date that the District will discontinue services;
    9. Information that the residential occupants have the right to become customers of the public utility without being required to pay the amount due on the delinquent account; and
    10. Must specify, in plain language, what the residential occupants are required to do in order to prevent discontinuation of service, or to reestablish service; and
    11. The telephone number of a qualified legal services project, which has been recommended by the local county bar association.

Notice to Elderly or Dependent Adult

If a customer if 65 years of age or older, or a dependent adult, the following must apply:

a. The District must provide an option to these customers for third-party notification services. For example, a qualified customer may designate his or her adult child as the designated third-party to be notified about a delinquent payment.

b. The qualified customer shall make a request to designate a third-party to be notified on a form provided by the District and shall include the written consent of the designated third-party.
c. The third-party notification does not obligate the third-party to pay the overdue charges, nor shall it prevent or delay the termination of services.
d. If a qualified customer requests third-party notification, the District must attempt to notify the designated third-party to receive notification when the qualified customer's account is past due and subject to discontinuation of services.
e. Notification shall include information on requirements to prevent discontinuation of services.

Exceptions to Discontinuation of Services

The District will not discontinue services in the following instances:

a. On Saturday, Sunday, legal holiday, or hours during which business offices of the District's Utility Department are not open to the public;

b. If the customer disputes the bill and during the pendency of an investigation into the customer's dispute or complaint, as outlined in Section 7 of this Policy;

c. When the customer has been granted an extension of the period to pay the bill (however, termination may be applicable if the extension period expires);

d. If the customer is compliant with an amortization agreement and the customer also keeps the account current as charges accrue in each subsequent billing period; and

e. A licensed physician or surgeon has certified that termination of services will be life threatening to the customer, and the customer is financially unable to pay for service in the normal payment period, and the customer is willing to enter into an amortization agreement for all charges that the customer is unable to pay prior to delinquency.

Section 7: Request for Relief

a. Any customer of the District may file a written request with the General Manager disputing any fee or charge assessed by the District or water service disconnection within five (5) days of the fee becoming due or water service becoming disconnected. Time limitations prescribed by this subsection shall not apply within the first ninety (90) days of this policy's adoption.
b. Within thirteen (13) days of submitting the request in writing, the customer may make a request for an extension of the payment period of a bill asserted to be beyond the means of the customer to pay in full during the normal period for payment.
c. The General Manager shall review all written requests for relief and either deny the request or grant the relief requested or a portion thereof. Factors for consideration shall include:
    1. Billing errors;

2. Faulty meter or a misread meter;
3. A water leak was present necessitating a leak adjustment;
4. Consideration of whether the customer shall be permitted to amortize the unpaid balance of the account over a reasonable period of time; and
5. Any other factor deemed relevant by the General Manager.

Section 8: Request for Relief, leak adjustments

a. Any customer of the District may file a written request for a leak adjustment.
    i. The written request must include the following information: account number, name on the account, date leak was fixed, cause of the leak, supporting information of the leak repair (receipts, pictures, etc.).
b. To apply for a leak adjustment, the following conditions must be met:
    i. The customer's account must be current, the customer must have taken immediate action to repair the leak once the leak was identified, and the customer must not have had any other leak adjustment within 12 months of the current request.
c. If approved by the General Manager, the amount of the credit will be determined by subtracting the average of the previous 12 months' bills from the bill for the period in which the leak occurred and dividing that amount by two.

Section 9: Appeals

a. Any customer of the District who disputes the General Manager's final decision under section 7 and 8 of this policy, may appeal the decision by filing a "Notice of Appeal" no later than fifteen (15) days from the date of the General Manager's final decision. Appeals of the General Manager's decision shall be heard by the Board of Directors.
b. No customer shall be entitled to a hearing before the Board of Directors without first requesting relief pursuant to Section 7 or Section 8.
c. The Notice of Appeal shall set forth the basis for the appeal and all facts upon which the appeal is based.
d. Within fifteen (15) days of receiving the Notice of Appeal, the General Manager shall notify the appellant of the time and place for the hearing. The General Manager shall provide notice of the hearing to the appellant no later than fourteen (14) days prior to the hearing.
e. The customer may present evidence demonstrating that the utility bill is inaccurate, or the amount owed is improper. The General Manager may present evidence that demonstrates the accuracy of the utility bill and evidence that justifies the amount of the utility bill.
f. The Board of Directors may affirm the amounts assessed by the General Manager, reduce any portion of the delinquent amount or penalties, or find that the imposition of the penalty is not warranted. When reducing the amount sought by the utility bill, the Board shall make a finding on the record that the reduction is in the public interest.

g. The Board of Directors' decision shall be final, and outstanding balances shall be due immediately, unless otherwise extended by the Board of Directors.

h. The Board of Directors, in its sole discretion, may refuse to hear an appeal and instead have the appeal heard by a neutral arbitrator. Costs of arbitration prescribed by this subsection shall be split evenly by the District and the customer.

Section 10. Collection Via Tax Roll

Any amount that remains outstanding thirty (30) days after the appeal hearing or any amount that becomes final and unappealable may be collected on the tax roll in the same manner as property taxes, pursuant to Government Code section 61115. The General Manager shall prepare and file a report with the Board of Directors that describes the affected property and the amount of charges and delinquencies for the year. The General Manager shall publish notice of the filing of the report and of the time and place for a public hearing in a newspaper of general circulation once a week for two weeks at least fourteen (14) days prior to the public hearing.

At the public hearing, the Board of Directors shall hear and consider any objections or protests to the report. At the conclusion of the public hearing, the Board of Directors may adopt or revise the charges and penalties prior to adopting the final report. The Board of Directors determination on each affected parcel and its determinations shall be final.

After the Board of Directors adopts the final report, the General Manager shall submit the final report to the County of San Luis Obispo Clerk Recorder on or before June 1st of each year, and the delinquent charges shall become an assessment against each affected parcel and collected in the same manner as property taxes.

Section 11. Severability

If any part of this policy, or the application thereof to any person or circumstance, is held invalid, the remainder of the policy, including the application of such part or provision to other persons or circumstances, shall not be affected thereby and shall continue in full force and effect. To this end, the sections of this policy are severable.

San Miguel Utility Billing Policy
December 2023
Effective as of January 16th 2024

Section 1. Policy Purpose and Application

The Board of Directors adopts this policy to:

a. Provide procedures for billing of varied occupancies based on the approved rate structure;
b. Provide a fair and impartial procedure for customers to dispute fees assessed by the District;
c. Establish a comprehensive policy for District billing practices and provide customers notice of their payment duties and obligations;
d. Facilitate timely payment from District customers to meet the District's financial obligations;
e. Ensure that customers that meet their obligation of timely payment do not bear the additional cost of those who do not;
f. Establish enforcement mechanisms to obtain payment when a customer refuses to pay or cannot be found;
g. Establish procedures for District customers to dispute the accuracy of any utility bill, late fee, or other enforcement mechanism used by the District for the collection of utility charges.

Section 2. Payment Due

Payment for services shall be due upon receipt and are deemed past due by the 14th of the following month. Accounts are subject to discontinuation of services, per Section 6 of this Policy,60 days after the billing date shown on the bill ("Amount Due After Date").[1]

[1] This provision is a requirement of SB 998, and the District shall be compliant with this provision on or before April 1, 2020.

Section 3: Late Fees

a. Payments received after the due date (Penalty Date) will be assessed a ten percent (10%) penalty of any unpaid balance, in compliance with California Government Code section 61115, subdivision (A)(3)(c). For every month a balance remains unpaid, the District will assess an additional one percent (1%) penalty for each month the balance remains unpaid. The additional 1% penalty each month is in addition to the initial ten percent (10%) penalty.

b. The District will waive interest charges on a delinquent bill once every 12 months for a residential customer who can demonstrate to that his or her household income is below 200 percent of the federal poverty line.[2]

c. Each customer shall be responsible for paying reasonable expenses of collection, including, but not limited to, attorney's fees and costs should it become necessary to use such measures to collect the charges on the customer's account.

Section 4 application of monthly water and wastewater rates based on occupancy

a. Water Billing

i. *Meters 1 ½" and larger*

All services with water meters 1 1/2" and larger in size, regardless of occupancy, will be considered commercial and charged according to the size of the meter in addition to the non-residential usage tier rates for actual usage.

ii. *Meters 1" and smaller (single family)*

All water meters 1" and smaller in size which serve single-family residences will be charged one (1) 1" meter fixed rate per separate residence and usage based on the Single-Family Residential Tier structure.

-ADUs sharing a service with a Single-Family residence are not considered a separate residence and not billed a separate fixed rate.

-ADUs with separate services are considered Single-Family for the purposes of this policy.

iii. *Meters 1" and smaller (multifamily)*

All water meters 1" and smaller in size which serve properties with multi-family residential units will be charged one (1) 1" meter fixed rate per separate residential building and usage based on the Single-Family Residential Tier structure.

iv. *Meters 1" and smaller (commercial and mixed use)*

All water meters 1" and smaller in size which serve properties with commercial or mixed-use occupancies will be classified as commercial and charged one (1) 1" meter fixed rate per separate building and usage based on the non-residential Tier structure.

[2] This provision is a requirement of SB 998, and the District shall be compliant with this provision on or before April 1, 2020.

Wastewater Billing

i. *Single Family Residential*
All water meters 1" and smaller in size that serve single-family residence(s) will be charged one (1) single family fixed charge per residence.

ii. *Multifamily residential*
All water meters 1" and smaller in size that serve multifamily dwelling units will be charged one (1) multifamily fixed charge per dwelling unit.

iii. *Multiple Unit residential*
Properties with multiple single-family residential buildings which are each 500 square feet or less in size and served by a single meter will be considered commercial in nature and charged one (1) commercial fixed charge and usage rate based on their volumetric strength as determined by the strength listing.

Properties with multiple single-family residential buildings which are each in excess of 500 square feet in size and served by a single meter will be considered single-family residences and be charged one (1) single family fixed charge per separate residence.

iv. *Commercial and Mixed use*
Commercial and mixed-use services will be charged one (1) commercial fixed charge per separate building and a usage rate based on their volumetric strength, as determined by the current strength listing adopted by board resolution.

The volumetric rate will be based on the predominant building usage based on square footage within the building. If a building has two occupancies of equal square footage within the building, then the usage rate will be the higher of the two.

Section 5: Long term Suspension of service

a. Upon written request to the District General Manager, a customer can request that their water and sewer service be suspended for a period of no less than six (6) months.
b. A written request must be made at least 15 days prior to the requested suspension date indicating the reason for the suspension, date of shutoff, and date of restart. The written request must contain the name of a contact, and that person's contact information for the customer while they are out of the area or an alternate contact for someone able to make financial commitments on behalf of the current customer.
c. If the customer is not the property owner, written authorization from the property owner must also be provided prior to approval of the suspension.
d. In order to process the request for suspension the account must be paid in full at the time of suspension.
e. Only one suspension will be allowed per year per account.

f. On the day of the suspension the water meter will be turned off and locked.
g. The District is not responsible for damage to piping or personal property past the water meter due to the long-term suspension of water and sewer service.
h. If the service to be suspended also provide water to residential or commercial fire sprinklers, then the suspension of that service will cause the fire sprinklers to not work. The District is not responsible for damage to the building, fire sprinkler system, or any other property as a result of the water being turned off at the account holders request.

Section 6: Discontinuance of Service

Notice to Residential Owner

Prior to the Discontinuation of Services Date, the District will take the following steps:

a. The District will make a good faith effort to contact the account holder or other responsible party by telephone, personal contact, and if possible, by text or email regarding the outstanding charges.
b. The District must provide notice to the customer of delinquency and pending termination at least fifteen (15) days prior to the Discontinuation of Services Date.
    - This notice must be sent by mail, postage prepaid to customer whom the service is billed.
    - This notice will include the following information:
        1. Name and address of the delinquent customer;
        2. The amount of the delinquency;
        3. Date by which payments or arrangements for payment is required to avoid discontinuation of service or charges;
        4. Procedure by which the customer may initiate a complaint or request an investigation concerning service or charges;
        5. Procedure by which the customer may request the implementation of a payment plan for the unpaid charges;
        6. Procedure for the customer to obtain information on the availability of financial assistance (including private, local, state, or federal sources, if applicable); and
        7. The telephone number of a District employee who can provide additional information or institute arrangements for payment.
c. If the District is unable collect the delinquent amount, or unable to contact the account holder or other responsible party the District shall deliver a “48-hour Disconnection Notice”, in the form of a door hanger placed at the service address, informing the delinquent customer that their service will be disconnected on a specified date if the account remains unpaid.
d. Once a 48-hour disconnection notice has been delivered, the District shall make a good faith effort to contact the account holder, property owner, or other responsible adult

residing at the residence by telephone, text or email at least 24 hours prior to the Discontinuation of Service Date.

e. If the District is unable to make contact with a responsible party, a 24-hour shut of notice will be delivered to the service address in the form of a door hanger, indicating the shut off reason, date, amount owed and approximate shut off time.
f. Should a customer's service be disconnected, at the time of disconnection a "Notice of Service Disconnection" will be posted via door hanger at that time.
g. Services shall not be disconnected pending an appeal, as outlined in Section 9 of this Policy below, or pending a request for relief, until the Board of Directors rules on the appeal.
h. The Board of Directors has previously established a service disconnection and reconnection fee by resolution. The Board of Directors may amend the service disconnection and reconnection fee at any time by resolution.

Notice to Landlord/Tenant Individual Meter

For residential occupants receiving services through an individual meter in a detached single-family dwelling, a multi-unit residential structure, mobile home park, or a permanent residential structure in a labor camp, and the owner, manager, or operator is listed as the customer of record, and the District will provide notice to the residential occupant(s) that account is delinquent.

Prior to the Discontinuation of Services Date, the District will take the following steps:

a. The District will make a good faith effort to contact the account holder or other responsible party by telephone, personal contact, and if possible, by text or email regarding the outstanding charges. Additionally, the District must provide notice to the customer of delinquency and pending termination at least ten (10) days prior to the Discontinuation of Services Date.

- This notice must be sent by mail, postage prepaid to customer whom the service is billed.
- This notice will include the following information:
    1. Name and address of the delinquent customer;
    2. The amount of the delinquency;
    3. Date by which payments or arrangements for payment is required to avoid discontinuation of service or charges;
    4. Procedure by which the customer may initiate a complaint or request an investigation concerning service or charges;
    5. Procedure by which the customer may request the implementation of a payment plan for the unpaid charges;
    6. Procedure for the customer to obtain information on the availability of financial assistance (including private, local, state, or federal sources, if applicable);

7. The telephone number of a District employee who can provide additional information or institute arrangements for payment;
8. The date that the District will discontinue services; and
9. Information that the residential occupants have the right to become customers of the public utility without being required to pay the amount due on the delinquent account.

b. If the District is unable collect the delinquent amount, or unable to contact the account holder or other responsible party the District shall deliver a "48-hour Disconnection Notice", in the form of a door hanger placed at the service address, informing the delinquent customer that their service will be disconnected on a specified date if the account remains unpaid.

c. Once a 48-hour disconnection notice has been delivered, the District shall make a good faith effort to contact the account holder, property owner, or other responsible adult residing at the residence by telephone, text or email at least 24 hours prior to any termination of service.

d. If the District is unable to make contact with a responsible party, a 24-hour shut of notice will be delivered to the service address in the form of a door hanger, indicating the shut off reason, date, amount owed and approximate shut off time.

e. Should a customer's service be disconnected, at the time of disconnection a "Notice of Service Disconnection" will be posted via door hanger at that time.

f. Services not disconnected prior to an appeal, as outlined in Section 9 of this Policy below, or request for relief shall not be disconnected until the Board of Directors rules on the appeal.

g. The Board of Directors has previously established a service disconnection and reconnection fee by resolution. The Board of Directors may amend the service disconnection and reconnection fee at any time by resolution.

Notice to Landlord/Tenant Master Meter

For residential occupants receiving services through a master meter in a multi-unit residential structure, mobile home park, or permanent residential structures in a labor camp, and the owner, manager, or operator is listed as the customer of record, provide notice to each residential unit that account is delinquent.

Prior to the Discontinuation of Services Date, the District will take the following steps:

a. The District will make a good faith effort to contact the account holder or other responsible party by telephone, personal contact, and if possible, by text or email regarding the outstanding charges. Additionally, the District must provide notice to the customer of delinquency and pending termination at least fifteen (15) days prior to the Discontinuation of Services Date.

- This notice must be sent by mail, postage prepaid to customer whom the service is billed.

- This notice will include the following information:
    1. Name and address of the delinquent customer;
    2. The amount of the delinquency;
    3. Date by which payments or arrangements for payment is required to avoid discontinuation of service or charges;
    4. Procedure by which the customer may initiate a complaint or request an investigation concerning service or charges;
    5. Procedure by which the customer may request the implementation of a payment plan for the unpaid charges;
    6. Procedure for the customer to obtain information on the availability of financial assistance (including private, local, state, or federal sources, if applicable);
    7. The telephone number of a District employee who can provide additional information or institute arrangements for payment;
    8. The date that the District will discontinue services;
    9. Information that the residential occupants have the right to become customers of the public utility without being required to pay the amount due on the delinquent account; and
    10. Must specify, in plain language, what the residential occupants are required to do in order to prevent discontinuation of service, or to reestablish service; and
    11. The telephone number of a qualified legal services project, which has been recommended by the local county bar association.

Notice to Elderly or Dependent Adult

If a customer if 65 years of age or older, or a dependent adult, the following must apply:

a. The District must provide an option to these customers for third-party notification services. For example, a qualified customer may designate his or her adult child as the designated third-party to be notified about a delinquent payment.
b. The qualified customer shall make a request to designate a third-party to be notified on a form provided by the District and shall include the written consent of the designated third-party.
c. The third-party notification does not obligate the third-party to pay the overdue charges, nor shall it prevent or delay the termination of services.
d. If a qualified customer requests third-party notification, the District must attempt to notify the designated third-party to receive notification when the qualified customer's account is past due and subject to discontinuation of services.
e. Notification shall include information on requirements to prevent discontinuation of services.

Exceptions to Discontinuation of Services

The District will not discontinue services in the following instances:

a. On Saturday, Sunday, legal holiday, or hours during which business offices of the District's Utility Department are not open to the public;

b. If the customer disputes the bill and during the pendency of an investigation into the customer's dispute or complaint, as outlined in Section 7 of this Policy;

c. When the customer has been granted an extension of the period to pay the bill (however, termination may be applicable if the extension period expires);

d. If the customer is compliant with an amortization agreement and the customer also keeps the account current as charges accrue in each subsequent billing period; and

e. A licensed physician or surgeon has certified that termination of services will be life threatening to the customer, and the customer is financially unable to pay for service in the normal payment period, and the customer is willing to enter into an amortization agreement for all charges that the customer is unable to pay prior to delinquency.

Section 7: Request for Relief

a. Any customer of the District may file a written request with the General Manager disputing any fee or charge assessed by the District or water service disconnection within five (5) days of the fee becoming due or water service becoming disconnected. Time limitations prescribed by this subsection shall not apply within the first ninety (90) days of this policy's adoption.
b. Within thirteen (13) days of submitting the request in writing, the customer may make a request for an extension of the payment period of a bill asserted to be beyond the means of the customer to pay in full during the normal period for payment.
c. The General Manager shall review all written requests for relief and either deny the request or grant the relief requested or a portion thereof. Factors for consideration shall include:
    1. Billing errors;
    2. Faulty meter or a misread meter;
    3. A water leak was present necessitating a leak adjustment;
    4. Consideration of whether the customer shall be permitted to amortize the unpaid balance of the account over a reasonable period of time; and
    5. Any other factor deemed relevant by the General Manager.

Section 8: Request for Relief, leak adjustments

a. Any customer of the District may file a written request for a leak adjustment.

i. The written request must include the following information: account number, name on the account, date leak was fixed, cause of the leak, supporting information of the leak repair (receipts, pictures, etc.).

b. To apply for a leak adjustment, the following conditions must be met:
   i. The customer's account must be current, the customer must have taken immediate action to repair the leak once the leak was identified, and the customer must not have had any other leak adjustment within 12 months of the current request.

c. If approved by the General Manager, the amount of the credit will be determined by subtracting the average of the previous 12 months' bills from the bill for the period in which the leak occurred and dividing that amount by two.

Section 9: Appeals

a. Any customer of the District who disputes the General Manager's final decision under section 7 and 8 of this policy, may appeal the decision by filing a "Notice of Appeal" no later than fifteen (15) days from the date of the General Manager's final decision. Appeals of the General Manager's decision shall be heard by the Board of Directors.
b. No customer shall be entitled to a hearing before the Board of Directors without first requesting relief pursuant to Section 7 or Section 8.
c. The Notice of Appeal shall set forth the basis for the appeal and all facts upon which the appeal is based.
d. Within fifteen (15) days of receiving the Notice of Appeal, the General Manager shall notify the appellant of the time and place for the hearing. The General Manager shall provide notice of the hearing to the appellant no later than fourteen (14) days prior to the hearing.
e. The customer may present evidence demonstrating that the utility bill is inaccurate, or the amount owed is improper. The General Manager may present evidence that demonstrates the accuracy of the utility bill and evidence that justifies the amount of the utility bill.
f. The Board of Directors may affirm the amounts assessed by the General Manager, reduce any portion of the delinquent amount or penalties, or find that the imposition of the penalty is not warranted. When reducing the amount sought by the utility bill, the Board shall make a finding on the record that the reduction is in the public interest.
g. The Board of Directors' decision shall be final, and outstanding balances shall be due immediately, unless otherwise extended by the Board of Directors.
h. The Board of Directors, in its sole discretion, may refuse to hear an appeal and instead have the appeal heard by a neutral arbitrator. Costs of arbitration prescribed by this subsection shall be split evenly by the District and the customer.

Section 10. Collection Via Tax Roll

Any amount that remains outstanding thirty (30) days after the appeal hearing or any amount that becomes final and unappealable may be collected on the tax roll in the same manner as property

taxes, pursuant to Government Code section 61115. The General Manager shall prepare and file a report with the Board of Directors that describes the affected property and the amount of charges and delinquencies for the year. The General Manager shall publish notice of the filing of the report and of the time and place for a public hearing in a newspaper of general circulation once a week for two weeks at least fourteen (14) days prior to the public hearing.

At the public hearing, the Board of Directors shall hear and consider any objections or protests to the report. At the conclusion of the public hearing, the Board of Directors may adopt or revise the charges and penalties prior to adopting the final report. The Board of Directors determination on each affected parcel and its determinations shall be final.

After the Board of Directors adopts the final report, the General Manager shall submit the final report to the County of San Luis Obispo Clerk Recorder on or before June 1st of each year, and the delinquent charges shall become an assessment against each affected parcel and collected in the same manner as property taxes.

Section 11. Severability

If any part of this policy, or the application thereof to any person or circumstance, is held invalid, the remainder of the policy, including the application of such part or provision to other persons or circumstances, shall not be affected thereby and shall continue in full force and effect. To this end, the sections of this policy are severable.

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 11.1**

SUBJECT: Paso Basin Cooperative Committee MOA amendment #2 (Recommend review and approve by 3/5 vote to approve the amendment at the scheduled PBCC meeting)

SUGGESTED ACTION: Approve MOA Amendment #2 and authorize approval at the next PBCC Board meeting.

DISCUSSION:
Over the past year the County of San Luis Obispo has been acting as the contracting agent for the PBCC. Prior to the County, the City of Paso Robles was the contracting agent.
Based on prior feedback from this Board the PBCC staff has changed the proposal to only allow for the City and County to act as contracting agencies for the PBCC.

This amendment only affects section 6.7 of the MOA. The remainder of the MOA will remain the same.

FISCAL IMPACT:
No additional cost to the District outside of staff and legal time that is already committed to the PBCC is expected.

PREPARED BY: Kelly Dodds

AMENDMENT NO. 2
TO MEMORANDUM OF AGREEMENT REGARDING
PREPARATION OF A GROUNDWATER SUSTAINABILITY PLAN
FOR THE PASO ROBLES GROUNDWATER BASIN

This Amendment No. 2 to Memorandum of Agreement regarding Preparation of a Groundwater Sustainability Plan for the Paso Robles Groundwater Basin ("Amendment No. 2") is entered into by and between the City of El Paso de Robles ("City"), the San Miguel Community Services District ("SMCSD"), the County of San Luis Obispo ("County"), the Shandon-San Juan Water District ("SSJWD") and the Estrella-El Pomar-Creston Water District ("EPCWD") (each a "Party" and collectively, "Parties").

WHEREAS, on or about September 20, 2017, City, SMCSD, County, SSJWD and the Heritage Ranch Community Services District ("HRCSD") entered into a Memorandum of Agreement Regarding Preparation of a Groundwater Sustainability Plan for the Paso Robles Groundwater Basin ("MOA") for purposes of establishing a framework for preparing a single groundwater sustainability plan for the Paso Robles Area Subbasin ("GSP") and for continued cooperation among the Parties; and

WHEREAS, HRCSD provided written notice of its withdrawal from the MOA pursuant to Section 9.1 on or around January 18, 2019, and its withdrawal became effective shortly thereafter; and

WHEREAS, on or about March 3, 2020, City, SMCSD, County and SSJWD entered into Amendment No. 1 to the MOA ("Amendment No. 1") expanding the purpose of the MOA to include serving as the basis for continued cooperation among the Parties during the period between adoption of the GSP by each Party and development of a long-term governance structure for GSP implementation and deleting the provision stating that the MOA would automatically terminate upon the Department of Water Resources' ("DWR") approval of the GSP (a copy of Amendment No. 1 is attached hereto as Attachment 1 and incorporated herein by this reference); and

WHEREAS, on June 6, 2023, the County Board of Supervisors adopted a resolution accepting and approving the Addition of Party to Memorandum of Agreement regarding Preparation of a Groundwater Sustainability Plan for the Paso Robles Groundwater Basin signed by EPCWD; and

WHEREAS, subsequent to entering into the MOA, the County created a Groundwater Sustainability Department, and its Department head has taken on a leadership role with respect to implementation of the MOA by e.g. preparing Paso Basin Cooperative Committee ("Cooperative Committee") meeting agendas, applying for and administering grant funding and engaging consultants for preparation of the annual

reports notwithstanding the terms of the MOA, including, without limitation, Section 6 pursuant to which the City agrees to act as the contracting agent on behalf of the Cooperative Committee; and

WHEREAS, on or about June 20, 2023, DWR approved the GSP developed under the terms of the MOA; and

WHEREAS, given that long-term governance options for the Basin are still being explored and will likely be informed by recent Cooperative Committee initiatives related to implementation of the GSP and for which consultants will likely be retained, the Parties would like to amend the MOA to clarify that the County may also serve as the contracting agent consistent with the terms and conditions set forth in Section 6 of the MOA.

NOW, THEREORE, the Parties agree with the above recitals, and hereby further agree as follows:

1. Section 6.7 is hereby added to the MOA and shall hereafter be and read as follows:

Notwithstanding the foregoing, the County may also act as the contracting agent on behalf of the Cooperative Committee with respect to the retention of any and all consultants subject to approval by the Cooperative Committee. If the County acts as the contracting agent, the same provisions applicable to the City under this Section 6 shall apply to the County excepting that the County shall follow its own procurement policies in the engagement of such consultant(s) with inclusion of the Parties and Cooperative Committee in the selection of any consultant as set forth in Section 6.3 above. In addition, notwithstanding Section 5.3, the Parties agree that the County shall calculate each Party's payment obligation based on the following percentages: City – 15.2%; SMCSD – 3.0%; SSJWD – 20.2%; County – 32.3% and EPCWD – 29.3%; and provided that each Party has approved a budget that includes such consultant costs or its share of such consultant costs, each Party shall remit payment to the County within thirty (30) days upon receipt of an invoice from the County that reflects the above percentages.

2. Except as expressly modified by this Amendment No. 2, all terms and provisions of the MOA, as amended by Amendment No. 1, shall remain in full force and effect.

3. This Amendment No. 2 shall be effective as of the date that it has been signed by all Parties.

IN WITNESS THEREOF, the Parties hereto have executed this Amendment No. 2 on the dates shown below.

CITY OF EL PASO DE ROBLES

By: _____

Its: _____

Date: _____

APPROVED AS TO LEGAL FORM AND EFFECT:

By: _____

Its: _____

Date: _____

SHANDON SAN JUAN WATER DISTRICT

By: _____

Its: _____

Date: _____

APPROVED AS TO LEGAL FORM AND EFFECT:

By: _____

Its: _____

Date: _____

COUNTY OF SAN LUIS OBISPO

By: _____

Its: _____

Date: _____

APPROVED AS TO LEGAL FORM AND EFFECT:

By: _____

Its: _____

Date: _____

SAN MIGUEL COMMUNITY SERVICES DISTRICT

By: _____

Its: _____

Date: _____

APPROVED AS TO LEGAL FORM AND EFFECT:

By: _____

Its: _____

Date: _____

ESTRELLA-EL POMAR-CRESTON
WATER DISTRICT

By: _____

Its: _____

Date: _____

APPROVED AS TO LEGAL
FORM AND EFFECT

By: _____

Its: _____

Date: _____

ATTACHMENT 1
AMENDMENT NO. 1

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 13.1**

SUBJECT: CONFERENCE WITH LABOR NEGOTIATORS

Unrepresented employee: Board Clerk/Account Clerk Manager

Pursuant to Government Code Section 54954.6

SUGGESTED ACTION: Discussion

DISCUSSION:

FISCAL IMPACT:
Financial impact depends on future Board action.

PREPARED BY: Kelly Dodds

San Miguel Community Services District Board Of Director & Groundwater Sustainability Agency
Staff Report

January 25, 2024 **AGENDA ITEM: 13.2**

SUBJECT:

CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code, § 54957.6)

Agency designated representatives: District General Manager and General Counsel

Employee Organization: San Miguel Employees' Association

SUGGESTED ACTION: Discussion

DISCUSSION:

FISCAL IMPACT:
Unknown

PREPARED BY: Kelly Dodds