



BOARD OF DIRECTORS

Ward Roney, President Raynette Gregory, Vice-President
Rod Smiley, Director Owen Davis, Director Anthony Kalvans, Director

REGULAR MEETING AGENDA

Open Session 6:00 PM - then convene to Closed Session

601 12th Street San Miguel, CA Date: 01-26-2023

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting.

Public Comment: Sign in sheet at podium for public comment. Comments are **limited to three minutes**, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under item "Public Comment and Communications for items not on the agenda". Person(s) who wish to submit written correspondence, may do so at www.sanmiguelcsd.org. All correspondence is distributed to each Board Director and will become part of the record of that board meeting. Any member of the public may address the Board of Directors on items on the consent calendar.

Meeting Schedule: Regular Board of Director meetings are held on the fourth Thursday of each month at 6:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Posting Board/ San Miguel CSD office, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Regular Meeting Agenda**
4. **Pledge of Allegiance**

5. **Public Comment and Communications for items not on the agenda** *Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are **limited to three minutes**. Please sign in with name and address at podium.*
6. **Special Presentations/Public Hearings/Other**
7. **Non-District Reports**
 1. Community Service Organizations
Listen to Verbal Report
 2. San Luis Obispo County Organizations
Listen to verbal report
 3. Camp Roberts—Army National Guard
Listen to verbal report
8. **Staff & Committee Reports - Receive & File** Non-District Reports
District Staff & Committee Reports
 1. General Manager
Receive verbal report
 2. District Counsel
Receive verbal report
 3. District Utilities
Receive and File
 4. Fire Chief Report
Receive and File
9. **Consent Calendar** *The items listed below are scheduled for consideration as a group and one vote. Any Director may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.*
 1. Public Records Request Policy, revision to policy and fees. (Dodds)
Review and approve RESOLUTION 2023-06 adopting a revised public records request policy and fee.
 2. 12-15-2022 Draft Special Meeting Minutes (Parent)
Receive and File

10. Board Action Items

1. Financial Reports - December 2022 (Hido)

Review, Discuss and Receive the Enumeration of Financial Reports for December 2022. The Financial Reports are for review and information. After the Audit a final Financial Report will be presented.

2. Authorizing banking powers for Current Board Members, and removing banking powers for former Director Hector Palafox. (Dodds)

Approve RESOLUTION 2023-01 authorizing banking powers for current Board Members Ward Roney, Raynette Gregory, Anthony Kalvans, Owen Davis and Rod Smiley for all District bank accounts and removing banking powers for former Director Hector Palafox.

3. Adopting the Operations and Maintenance Mid-Year Budget Adjustment (Dodds)

Review and Approve RESOLUTION 2023-03 Adopting the Operations and Maintenance Mid-Year Budget Adjustments.

4. Approval of (2) Two year Memorandum of Understanding between the San Miguel Employees' Association Confidential and Non-Confidential Units and the San Miguel Community Services District for the Period of February 1, 2023 through June 30, 2025 (Dodds)

Review & Approve Resolution 2023-04 Approving the Memorandum of Understanding between the San Miguel Employees' Association Confidential and Non-Confidential Units and the San Miguel Community Services District for the Period of February 1, 2023 through June 30, 2025.

5. Regional Governmental Services Contract (Dodds)

Approve RESOLUTION 2023-07 authorizing the General Manager to contract with Regional Governmental Services (RGS) for Mediation, Teambuilding and Job Classification Study in an amount not to exceed \$31,876, including a budget adjustment in an equal amount.

6. Update to Surplus equipment policy (Dodds)

Review and approve RESOLUTION 2023-05 adopting a revised surplus equipment policy.

7. Surplus equipment designation (Dodds)

Approve RESOLUTION 2023-08 designating listed property as surplus and authorize the General Manager to dispose of that property in accordance with District policy.

8. Fire Department Temporary Housing Unit (Young)

Continue discussion on the process required to provide a Temporary Fire Department Staffing Housing Unit including space for a Sheriff's Beat Station

9. Fire Department Code Enforcement Violation (Young)

Proceed with the correctional measures to resolve the Code Enforcement Notice of Violation for the existing conditions at the San Miguel Fire Station.

- 11. **Board Comment** *This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.*
- 12. **Adjourn to Closed Session/Closed Session Agenda** Public Comment for items on closed session agenda

- 1. **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Kelly Dodds, General Manager - Douglas L. White, General Counsel

Unrepresented Employee: Board Clerk/ Account Manager

Discussion

- 2. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:1

Discussion

- 13. **Report out of Closed Session**

- 14. **Adjournment to Next Regular Meeting February 23rd 2023**

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) SS.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office.

Date:

Ward Roney, SMCSO Board President 2023
Kelly Dodds, SMCSO General Manager
Tamara Parent, SMCSO Board Clerk