



BOARD OF DIRECTORS

Ashley Sangster, President
Ward Roney, Director

Anthony Kalvans, Vice-President
Hector Palafox, Director
Raynette Gregory, Director

REGULAR MEETING AGENDA 6:00 P.M. Closed Session 7:00 P.M. Opened Session SMCSD Boardroom 06-24-2021

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

Based on the mandates by the Governor in Executive Order 33-20 and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the Corona Virus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not opened to the public at this time, please call 805-467-3388
- The Meeting will be conducted with social distancing observed.
- All members of the public seeking to observe and comment to the local legislative body may do so in person or telephonically/email in the manner described below.

HOW TO SUBMIT PUBLIC COMMENT IF NOT ATTENDING MEETING:

Written / Read Aloud: Please email your comments to tamara.parent@sanmiguelcsd.org (Board Clerk), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (keep to three minutes) prominently write "Read Aloud at Meeting" at the top of your email. All comments received before 4:00 PM the day of the meeting will be included as agenda supplement on the District's website under relevant meeting date and will be provided to the Board of Directors.

Voice Mail: Leave a message on the District phone line at 805-467-3388 after 4:30pm before 4:30pm District Staff will take down message. Voice "Public Comment" at beginning of message and include agenda item number and title. All comments received before 4:00 PM the day of the meeting will be included as agenda supplement on the District's website under relevant meeting date and will be provided to the Board of Directors.

PUBLIC RECORD

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time, they are distributed to all of the members of the Board. The documents may also be obtained by calling the District Board Clerk.

Please see: www.sanmiguelcsd.org

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: please see notice.

Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCSO Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

I. Call to Order: 6:00 PM

II. Pledge of Allegiance:

III. Roll Call: *Sangster* ___ *Kalvans* ___ *Roney* ___ *Palafos* ___ *Gregory* ___

IV. Approval of Regular Meeting Agenda:

M_____ S_____ V_____

V. ADJOURN TO CLOSED SESSION: Public Comment for items on closed session agenda

Time: _____

A. CLOSED SESSION AGENDA:

1. PUBLIC EMPLOYMENT

Title: Interim General Manager/Fire Chief; Pursuant to Government Code Section 54954.5

2. CONFERENCE WITH DISTRICT GENERAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: White Oak

3. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:
Confidential Complainant

VI. Call to Order for Regular Board Meeting/Report out of Closed Session 7:00 PM

Time: _____

1. Report out of closed session by District General Counsel (WhiteBrenner, LLP)

VII. Public Comment and Communications for items not on the Agenda:

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VIII. Special Presentations/Public Hearings/Other:

- 1. **PUBLIC HEARING:** Consider approving Resolution No 2021-16 confirming the 2021 Weed Abatement Cost Report and Authorizing Collection of the charges on the County Tax Rolls.

Recommendation: That the Board of Directors approve the Cost Report for the 2021 Weed Abatement Program (Exhibit "A" to **Resolution 2021-16**)

- 2. **PUBLIC HEARING:** Consider approving Resolution No 2021-17 Authorizing Delinquent Water and Sewer Services Charges to be collected on the 2021-2022 Tax Roll.

Recommendation: After Public Hearing; The Board of Directors Approve Resolution 2021-17 authorizing collection of the charges on the 2021-2022 Tax Roll.

Public Comments: (Hear public comments prior to Board Action)

M _____ S _____ V _____

IX. Staff & Committee Reports – Receive & File:

Non-District Reports:

- | | | |
|----|---|-----------|
| 1. | San Luis Obispo County | No Report |
| 2. | Camp Roberts—Army National Guard (Mitten) | Verbal |
| 3. | Community Service Organizations | Verbal |

District Staff & Committee Reports:

- | | | | |
|----|--------------------------|------------------|-----------------|
| 4. | Interim General Manager | (Mr. Roberson) | Verbal |
| 5. | District General Counsel | (Mr. White) | Verbal |
| 6. | District Engineer | (Dr. Reely) | Report Attached |
| 7. | Director of Utilities | (Mr. Dodds) | Report Attached |
| 8. | Fire Chief | (Chief Roberson) | Report Attached |

X. CONSENT CALENDAR:

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

1. Review and Approve Board Meeting Minutes

- a) 4-22-2021 Regular Board Meeting
- b) 5-27-2021 Regular Board Meeting

XI. BOARD ACTION ITEMS:

- 1. Review, Discuss, Receive and File the Enumeration of Financial Report for May 2021 (Dodds)**
 - a. Claims Detail Report MAY
 - i. Claims Detail Report APRIL (tabled from May meeting)
 - b. Statement of Revenue Budget vs Actuals
 - c. Rev Budget vs Actual Summary
 - d. Statement of Expenditures Budget vs Actual
 - e. Cash Report

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

- 2. Discussion on LAFCO sphere of influence boundaries. (Roberson/Young)**

Recommendation: Discuss LAFCO sphere of influence boundaries.

Public Comments: (Hear public comments)

- 3. Continued discussion on the Fire Department Temporary Housing unit (Young)**

Recommendation: Discuss the status and next steps for the Fire Department Temporary Housing unit

Public Comments: (Hear public comments)

- 4. Review status of Machado Wastewater Treatment Facility expansion and aeration upgrade project**

Recommendation: Review the status and next steps of the Machado Wastewater Treatment Facility expansion and aeration upgrade projects.

XII. BOARD COMMENT:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT TO NEXT REGULAR MEETING

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Rob Roberson, General Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office on April 18, 2021

Date: April 18, 2021
Rob Roberson, Fire Chief/Interim General Manager
Ashley Sangster, SMCSO Board President 2021



MONSOON CONSULTANTS

P.O. Box 151 San Luis Obispo, CA 93406
(805) 476-6168 www.monsoonconsultants.com

SAN MIGUEL COMMUNITY SERVICES DISTRICT

Rob Roberson, Interim General Manager
Post Office Box 180
San Miguel, CA 93451
(805) 467-3300

BOARD OF DIRECTORS

Ashley Sangster, President
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Hector Palafox
Raynette Gregory
Ward Roney

Re: DISTRICT ENGINEER REPORT - JUNE 2021

Board Members:

The following is a summary of the activities performed and the status of relevant issues which pertain to the duties and responsibilities of this position:

OVERVIEW

The District produced approximately 9.16 MGAL (12,251 CCF) of water during the month of May 2021. This represents an increase of approximately 11.9% from the prior month. Compared to 1-year ago, the volume of water produced in May 2020 was approximately 9.57 MGAL, which represents a decreased production of 4.2%. There are no significant problems with the District's infrastructure at the time this report was prepared.

MEETING PARTICIPATION

A summary of relevant issues that were discussed during meetings attended by the DE during the previous month are summarized below. (Note that routine meetings with SMCS staff are not included):

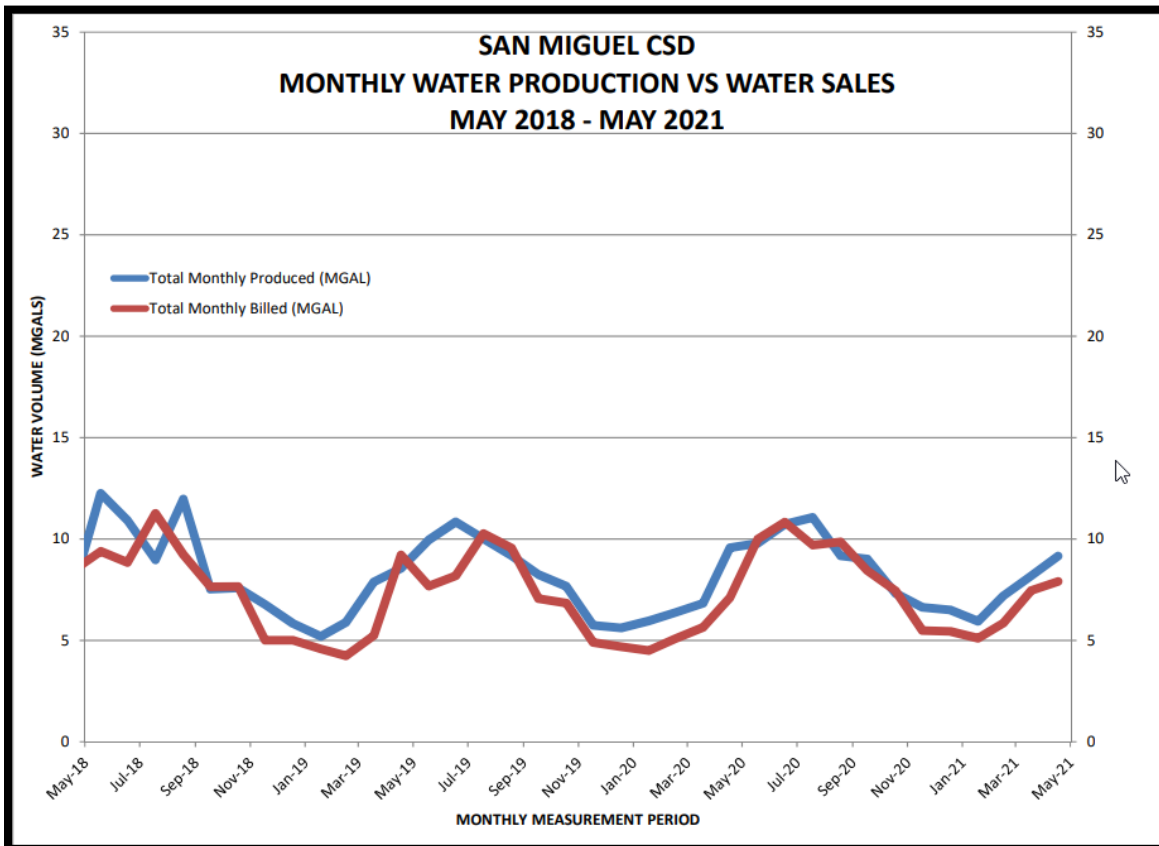
1. June 4, 2021: The DE participated in a TEAMS meeting with Paso Robles Groundwater Basin GSA Cooperative Committee staff to discuss a letter that was received on June 3, 2021 from the DWR notifying the GSA's that the GSP was determined to have deficiencies and is not approvable in its current form.
2. June 15, 2021: The DE and Director of Utilities participated in a TEAMS meeting with USDA staff to discuss WWTF project status and agency requirements for the

Preliminary Engineering Report (PER) and the CEQA / NEPA Analysis and Documents.

3. June 17, 2021: The DE participated in a meeting of Countywide Water Action Team to be briefed on the "FINAL" Regional Water Infrastructure Resiliency Plan.

WATER PRODUCTION HISTORY

The following graph depicts the water production and sales for the proceeding 36-months.



CAPITAL IMPROVEMENT PROGRAM

The following is a summary of the principal activities that were related to the Capital Improvements Program during the previous month:

1. Wastewater Treatment Plant Renovation / Upgrade & Recharge Basin Design Phase: The District has received and executed an agreement with the DWR Waterboard for funding in the amount of \$250,000 for Planning & Design for the Wastewater Treatment Plant renovation. The Board approved an agreement with Monsoon Consultants to provide project management and design services for this

project at their October 2019 Board meeting. On April 13, 2020, the DE and the Director of Utilities met with representatives of the USDA to discuss the project and potential financing terms. Based on comments received from the USDA, the DE and staff have been diligently working on the preparation of the documents required to apply for project financing to the USDA. The revised Preliminary Engineering Report (PER) was completed and sent to the USDA and Waterboard on May 6, 2021. The USDA application documents will include, among other items, the CEQA / NEPA documentation currently being prepared by Dudek.

On April 23, 2020, the District awarded a contract to Dudek to provide environmental services to address the NEPA / CEQA requirements of the project. Dudek has initiated the work and performed the initial biological field survey on June 11, 2020. As of the date of this report, Dudek has completed rare plant field survey and San Joaquin kit fox habitat assessment and incorporated into GIS dataset to support preparation of technical report and initial study/mitigated negative declaration. On October 24, 2020 Dudek submitted the DRAFT Archeological Report to the District for review. As of the date of this report, Dudek has not delivered a finalized DRAFT CEQA/NEPA Environmental Document.

In addition, the Director of Utilities submitted a Funding Inquiry Form to the CALIFORNIA FINANCING COORDINATING COMMITTEE (CFCC). This submittal represents the initial step in soliciting additional grant and loan funding from a variety of agencies and programs within the State. On May 5, 2020, the DE submitted a Pre-Application to the DWR for \$14,500,000 in funding through the Small Community Funding Program.

A Request for Proposals (RFP) and Technical Specifications was prepared for the Pre-Engineered Package Membrane Bioreactor System and was advertised for cost proposal solicitation. The Engineers Estimate for the MBR System, including the Pre-Engineered Package integrated Membrane Bioreactor (MBR) / UV Disinfection / Sludge Dewatering treatment system, with factory testing, installation, start-up, commissioning, and operator training is approximately \$6,800,000. The DISTRICT is working with the USDA and DWR to secure funding for the overall project, including the work to be performed in conjunction with MBR System. A pre-Proposal meeting was held at the District on May 19, 2021. Proposals are scheduled for submittal on June 1, 2021.

The DISTRICT received one (1) cost proposal on June 11, 2021 in response to the RFP. The cost proposal was received from Cloacina, LLC, which is based in Arroyo Grande, CA. The DE and Director of Utilities are in the process of reviewing the proposal and pending completion of that process, will present our findings and recommendations to the Board.

In anticipation of the new WWTF becoming operational, operator job descriptions were revised and efforts to advance current operator licensing are underway. The vacant WW Operator position is required to have the appropriate licensing. Based on state requirements, the WWTF is currently classified as a Class I plant. After the proposed upgrade and expansion project is complete, the plant will be designated as a Class III plant. After the new plant becomes operational, the Chief Plant Operator (CPO) will be required to carry a minimum Wastewater Grade III license. The CPO is the operator responsible for the overall operation of the

WWTP and must be a certified WWTP operator at the same grade of, or higher than the level of classification of the WWTP. The Designated Operators-in-Charge (DOIC) will be required to carry a minimum Wastewater Grade II license. The DOIC is a certified operator appointed by the CPO to be responsible for the overall operation of a WWTP, including compliance with the applicable waste discharge requirements when the CPO is unable to carry out the responsibilities of the position. The DOIC reports directly to the CPO.

2. **DISTRICT Fuel System Upgrade:** The Director of Utilities has initiated an analysis of the adequacy of the existing fuel storage and dispensing system to address existing operational resiliency issues and in anticipation of the future WWTF expansion, along with other potential changes in the operations of the DISTRICT. At present, the DISTRICT's existing fueling system is located at the WWTF and is comprised of a single 400-gallon diesel storage tank with associated spill protection and dispensing equipment. Currently, there is no storage of gasoline at the DISTRICT. The diesel is used to fuel some of the DISTRICT's rolling stock and to store the fuel for the existing Mission Gardens lift station generator, which consumes approximately 82 GPD diesel and the existing WWTF generator which consumes approximately 106 GPD diesel. In an event in which both backup generators would need to be brought online under existing conditions, there would be sufficient diesel stored to operate approximately 2-days, not accounting for any rolling stock fuel needs. Increasing the diesel tank size to 1000 gallons would increase the duration that both existing generators could be operating simultaneously from approximately 2-days to approximately 5-days.

Based on current estimates of back-up power requirements for the new WWTF, it is anticipated that the plant will require a 600 KW generator. A diesel fueled generator of this size will require approximately 880 GPD. To provide for a minimum 24-hours of back-up generator supplied power, there would be a minimum diesel storage requirement of approximately 1000 gallons.

DEVELOPMENT

The following is a summary of private development projects that are either in-progress or planned that staff is currently reviewing or inspecting during construction:

- a) Tract 2779 (Nino - 34 lots) –New home construction has been completed all thirty-four (34) lots and the project is complete.
- b) Tract 2647 Hastings The Bluffs (12-Lots) - The developer has completed construction on the initial five (5) residences.
- c) Tract 2723 Mountain View - The developer has applied to the District for this development which will include thirty-eight (38) lots. The Director of Utilities and the DE have reviewed the initial submittal of the improvement plans for the project and have provide the plan check comments back the Developer. This project is currently on hold.

GROUNDWATER SUSTAINABILITY AGENCY

On June 3, 2021, a letter from the DWR was issued to the Paso Robles GSP plan manager, John Diodati, informing the GSAs that DWR Department staff have completed

an initial review of the GSP and have identified deficiencies which may preclude the Department's approval. Consistent with the GSP Regulations, DWR department staff have identified corrective actions that the GSAs should review to determine whether and how the deficiencies can be addressed. GSA Cooperative Committee staff are currently reviewing the DWR submittal and developing a response strategy that will be presented to the GSA Cooperative Committee at the July GSA CC meeting for consideration and possible action.

I would like to take this opportunity to thank each of you and District staff that will review the information contained in this report. If there are any questions or you wish to discuss, please do not hesitate to contact me.

Respectfully Submitted,
MONSOON CONSULTANTS

Blaine T. Reely

Blaine T. Reely, Ph.D., P.E.
President, Monsoon Consultants

June 17, 2021
Date



San Miguel Community Services District

UTILITY STATUS REPORT

5-22-2021 Thru 6-18-2021

AGENDA ITEM# IX.7

Well Status:

- Well 4 is partially operational – Well Level 72.8 6/12/2021
- Well 3 is fully operational – Well Level 63.4 6/12/2021
- SLT well is in service – Well Level

Water System status:

Water leaks this month:0 This calendar year: 0

Water related calls through the alarm company after hours this month: 0 This Year: 4

- A bad valve was replaced on SLO rd and Mission Alley.

Sewer System status:

Sewer overflows this month: 0 this year: 0

Sewer related calls through the alarm company this month: 0 This Year: 0

WWTF status:

- .

State Water Resources Control Board (SWRCB):

- .

Billing related activity:

- **Total active accounts (at the time of this report)**
 - 938 water accounts
 - 813 wastewater accounts
- **Overdue accounts (at the time of this report)**
 - 59 accounts 60 days past due
- **Service orders (for prior month)**
 - 9 service orders issued and completed

Lighting status:

- Working with PGE Rep to get the remainder of the PGE owned streetlights converted to LED.

Landscaping:

- Increased watering due to projected heat wave.

Solid Waste:

Mattress recycling

- Mattresses are accepted by appointment only, and only on Fridays between 8 am and 11 am.

E-Waste collection

- E-waste is accepted on Fridays between 8 am and 11 am.

Working with IWMA on Household Hazardous waste collection in San Miguel

Working with IWMA and San Miguel Garbage on a proposed amendment to comply with SB 1383.

Project status:

- Well arsenic treatment
 - Working with Awalt Engineering and Monsoon Consultants to identify a viable option for treating arsenic at the District wells.
 - Working to determine a funding mechanism for arsenic treatment.
- Generator installation is in progress, generators are on order.
 - Generator at the water tank is complete

Board requested information:

- .

WWTP expansion and Aerator Upgrade

- MBR RFP mandatory pre bid meeting was held on May 19th, 8 contractors attended
- MBR bids were due June 11th, 1 proposal was received and will be reviewed by staff.
- DE and DOU met with USDA on June 15th about funding.
- DE and DOU have a meeting scheduled with the Waterboard on June 30th

Staffing

- One vacant position.
 - WWTF Operator Lead, which will remain vacant until we are closer to WWTF construction.

SLO County in San Miguel:

- County is continuing to perform road striping and marking throughout town.

Caltrans in San Miguel:

- .

Rain in San Miguel:

2018	9"
2019	12.5"
2020	.50"
2021	.68"

Kelly Dodds

Kelly Dodds
 Director of Utilities
 Date: June 18, 2021

San Miguel Community Services District Board of Directors Meeting



Staff Report

June 24th, 2021

AGENDA ITEM: IX 8

SUBJECT: Fire Chief & Asst Fire Chief Report for May 2021

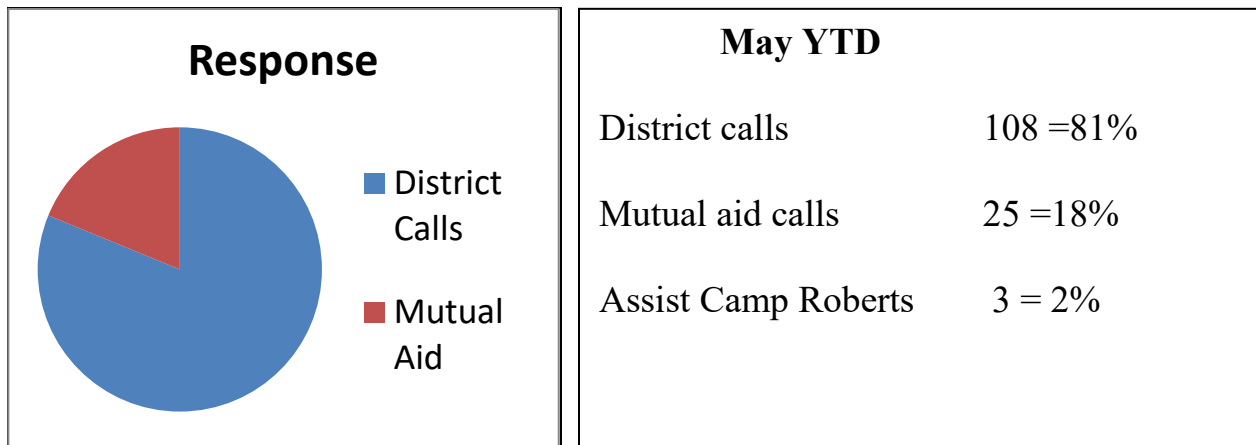
STAFF RECOMMENDATION: Receive and File Monthly Reports for the Fire Department

INCIDENT RESPONSE:

- Total Incidents for May 2021 **28**
- Average Calls for per 5 Months in 2021 **26**
- Total calls for the year to date **133**

Emergency Response Man Hours in May = 71	Total	404
Stand-By Man Hours for May = 15	Total	<u>165</u>
	Total hr.	569

Emergency Response Man Hours =	2.5 hr. Per call for May	3 Per call for the year
Stand-By Average per Call =	.5 Per call for, May	1.2 Per call for the year



Fire Department Financial overview

April /2021

Beginning - **\$813,339.06**
Received - \$71,726.76 = \$885,065.82
Transferred in \$5,594.96 = \$890,660.78
Disbursed- \$19,737.67= \$870,923.11
Transferred Out- \$14,314.75 = **\$856,608.36**

May / 2021

Beginning - **\$856,609.39**
Received - \$93,707.02 = \$950,316.38
Transferred in - \$ 0 = \$950,316.38
Disbursed- \$332.52 = \$949,983.86
Transferred Out- \$6,714.50= **\$943,269.36**

Equipment:

- All equipment is in service.
- E8668 had the rear view and front end camera installed, Rear traffic control light.

Activities:

- Actively working within the COVID standards
- We are back to training in person using COVID precautions.
- Community Fuel Management Projects
- Working on the Temporary Housing Unit Project.
- Weed abatement has been completed, it was completed by the district. The cost for the weed abatement will be placed on the tax roll for the 2022 property tax assessment.

May

<u>Date</u>	<u>Subject matter</u>
4	Wildland Fire Weather/ Behavior, 10&18's
11	Wildland Hand Tools, Shelters, Chain Saw
18	Mobile Attack, Firing Ops, Wildland Progressive Hose Lays
25	Association Meeting

June

<u>Date</u>	<u>Subject matter</u>
1	Wildland Progressive Hose Lays
8	Vehicle Extrication
15	Engine Company Operations / Mission Response
22	Association Meeting

Information:

- Fire Prevention Report.

Prepared By:

Rob Roberson | Scott Young

Rob Roberson, Fire Chief & Scott Young, Assistant Fire Chief

FIRE EQUIPMENT

2021 MILEAGE / FUEL REPORT

IX-8

Mileage/ Fuel	January		February		March		April		May		June		Total		Avg. MPG
Diesel	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	
E-8696	32	17	115	17	50	40	9	0	37	0			243	74	3.3
E-8668	67	40.2	30	11	30	20	64	14	162	62			353	147	2.4
P-8651	67	0	47	24	118	12.4	51	13	145	21			428	70.4	6.1
6 Month Total												1024	292	3.5	
Gas	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	
U-8630	7.7	0	920	70	931	66	874	63.8	666	34			3632.5	234	15.5
C-8601	663	63	389	36	399	33	291	32.6					1742	165	10.6
C-8600	368	37	216	22	296	18	268	40	347	42			1495	159	9.4
6 Month Total												6869.5	557	12.3	

Mileage / Fuel	July		August		September		October		November		December		Total		Avg. MPG
Diesel	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	
E-8696													243	74	3.3
E-8687/68													353	147	2.4
P-8651													428	70.4	6.1
12 Month Total												1024	292	3.5	
Gas	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	
U-8630													3632.5	234	15.5
C-8601													1742	165	10.6
C-8600													1495	159	9.4
12 Month Total												6869.5	557	12.3	

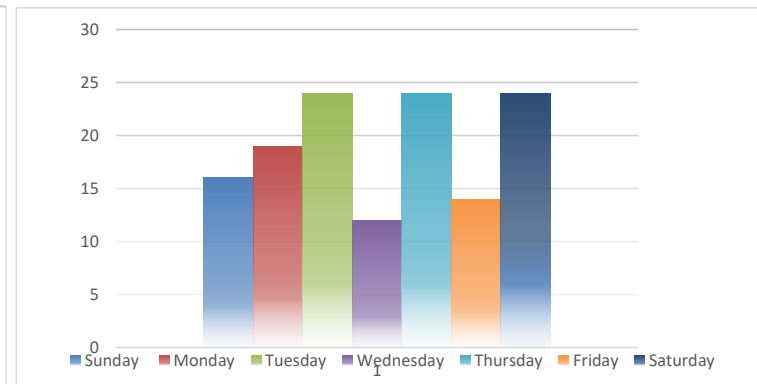
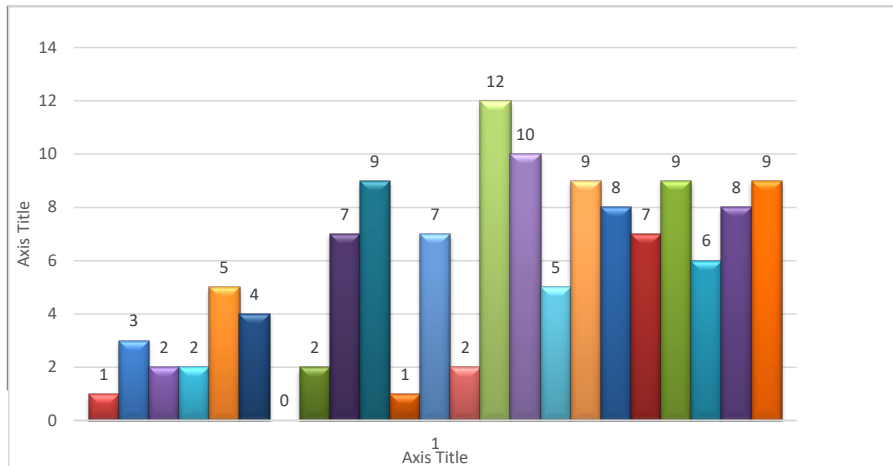
YTD 2021 Total	mi.	gal.	Avg. MPG
Diesel	1024	292	3.5
Gas	6869.5	557	12.3

Call per time of day and day of the week 2021

	After Hours					CSD Work Hours											Off Hours									
	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total	
Sunday					1	1			1	2				2	1			3	2	1	2				16	12%
Monday		1	2					2	3			1	1	1	1		2	3					1	1	19	14%
Tuesday				2					2			3		1	3		1	1	4	3	2		1	1	24	18%
Wednesday									1					4	1		2	2		1	1				12	9%
Thursday		1			2			1	1	1	3	1	2	1	1		3		1		1	2	1	2	24	18%
Friday		1			2	1		1							1	1			2	1		1	1	2	14	10%
Saturday	1					2		2	2			1		2	3	1	1	2	1	1		1	1	3	24	18%
Hour Total	1	3	2	2	5	4	0	2	7	9	1	7	2	12	10	5	9	8	7	9	6	8	5	9	133	
	1%	2%	1%	1%	3%	3%	0%	2%	5%	6%	1%	5%	2%	9%	7%	3%	6%	6%	5%	6%	4%	6%	3%	6%		

Total calls during CSD Work Hours	38	28%
Total calls during Off time and weekends	95	71%
After Hours calls 22:00 to 06:00	31	23%
Total Weekend Calls	40	30%
Total Calls Monday thru Friday	93	69%

8am to 8pm 26 19%





	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		TOTAL	
	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid
Structure Fires	2	0	0	2	2	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6	2
Veg. Fires	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Vehicle Fires	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Misc. Fires	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Illegal Burning	3	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0
Vehicle Accidents	1	1	1	0	2	2	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	3
False Alarms	2	0	0	0	2	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	0
Hazardous Condition	3	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6	0
Hazardous Materials	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
Standby	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pub.Svc.Asst.	2	0	3	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7	0
Medical Aids	12	3	11	5	18	1	16	2	17	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	74	15
Call TOTALS	25	5	16	7	28	3	17	4	22	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	108	25
	30		23		31		21		28		0		0		0		0		0		0		0		133	
<i>CPR</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mutual Aid SLO/Mon.	3	0	7	0	2	0	1	1	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20	0
Camp Bob Asst.	1		1		0		0		1		0		0		0		0		0		0		0		3	
Average Calls Per	<i>Month</i>		27.0	<i>Day</i>	1	<i>SLO Co. MA</i>					19	<i>Montrey Co. MA</i>					1	<i>CPR TOTAL</i>					0			

San Miguel Fire Department

San Miguel, CA

This report was generated on 6/16/2021 3:22:11 PM



Daily Log Items per Personnel for Activity Code for Personnel

Activity Codes: All Activity Codes | Personnel: Young, Scott P | Start Time: 00:00 | End Time: 23:00 | Start Date: 05/01/2021 | End Date: 05/31/2021

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
05/02/2021 08:30:00	05/03/2021 08:30:00	DAYBOOK	SMF 1		24.00
05/03/2021 08:30:00	05/04/2021 08:30:00	DAYBOOK	SMF 1		24.00
05/04/2021 08:30:00	05/04/2021 22:00:00	DAYBOOK	SMF 1		13.50
05/04/2021 18:00:00	05/04/2021 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
05/05/2021 08:30:00	05/05/2021 17:30:00	DAYBOOK	SMF 1		9.00
05/05/2021 09:00:00	05/05/2021 10:00:00	DAYBOOK	SMF 1	Planning meeting with County Staff regarding the Temporary Housing Project	1.00
05/05/2021 10:00:00	05/05/2021 10:30:00	DAYBOOK	SMF 1	Phone meeting with North County Sheriff Commander Manuele regarding Temporary Housing Project & Migrant Children at Camp Roberts.	0.50
05/05/2021 13:30:00	05/05/2021 17:00:00	DAYBOOK	SMF 1	Meeting with Director Kalvans regarding CREST Presentation	3.50
05/05/2021 18:10:00	05/05/2021 18:30:00	DAYBOOK	8601	Phone in call for a response to 9812 Vina Way for a fall injurie. Self transport	0.33
05/06/2021 08:30:00	05/06/2021 22:00:00	DAYBOOK	SMF 1		13.50
05/06/2021 11:00:00	05/06/2021 12:00:00	DAYBOOK	SMF 1	County planning meeting for 1010 L Street	1.00
05/06/2021 18:00:00	05/06/2021 22:00:00	DAYBOOK	SMF 1	BOD planning meeting	4.00
05/09/2021 08:30:00	05/10/2021 08:30:00	DAYBOOK	8601		24.00
05/10/2021 08:30:00	05/11/2021 08:30:00	DAYBOOK	SMF 1		24.00
05/11/2021 08:30:00	05/12/2021 08:30:00	DAYBOOK	SMF 1		24.00
05/11/2021 18:00:00	05/11/2021 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
05/12/2021 08:30:00	05/12/2021 17:00:00	DAYBOOK	SMF 1		8.50
05/12/2021 10:00:00	05/12/2021 11:00:00	DAYBOOK	8601	Final fire inspections CS Ninin lots 26, 27, 28, & 29. All passed	1.00
05/13/2021 08:30:00	05/13/2021 20:30:00	DAYBOOK	SMF 1		12.00
05/16/2021 08:30:00	05/17/2021 08:30:00	DAYBOOK	8601		24.00
05/17/2021 08:30:00	05/18/2021 08:30:00	DAYBOOK	SMF 1		24.00
05/18/2021 08:30:00	05/19/2021 08:30:00	DAYBOOK	SMF 1		24.00
05/18/2021 17:00:00	05/18/2021 18:30:00	DAYBOOK	SMF 1	SLOCOC webinar	1.50
05/18/2021 18:00:00	05/18/2021 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
05/19/2021 08:30:00	05/19/2021 17:00:00	DAYBOOK	SMF 1		8.50
05/20/2021 08:30:00	05/20/2021 17:00:00	DAYBOOK	SMF 1		8.50
05/20/2021 11:30:00	05/20/2021 13:00:00	DAYBOOK	E8668	Participate in Detective Benedeitti's procession	1.50
05/22/2021 06:00:00	05/22/2021 19:30:00	DAYBOOK	E8668	WUI Drill at Camp Roberts assigned to Taskforce 2	13.50
05/23/2021 08:30:00	05/24/2021 08:30:00	DAYBOOK	8601		24.00
05/24/2021 08:30:00	05/25/2021 08:30:00	DAYBOOK	SMF 1		24.00
05/25/2021 08:30:00	05/25/2021 20:00:00	DAYBOOK	SMF 1		11.50

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.



START	END	LOG TYPE	APPARATUS	NOTES	HOURS
05/25/2021 10:00:00	05/25/2021 11:00:00	DAYBOOK	8601	Inspection at Rios Caladonia Adobe. Rescheduling required, owners rep did not attend scheduled inspection.	1.00
05/25/2021 18:00:00	05/25/2021 20:00:00	DAYBOOK	SMF 1	SMFA Meeting	2.00
05/26/2021 06:00:00	05/26/2021 18:00:00	DAYBOOK	E8668	Impact Area Burn at Camp Roberts	12.00
05/27/2021 08:30:00	05/27/2021 22:30:00	DAYBOOK	SMF 1		14.00
05/27/2021 11:14:00	05/27/2021 11:14:00	INCIDENT	E8668	Incident 2021-130 - Dispatched & cancelled en route: Apparatus E8668 responded to 1152 N Street	0.00
05/27/2021 18:00:00	05/27/2021 22:00:00	DAYBOOK	SMF 1	BOD Meeting	4.00
05/30/2021 08:30:00	05/31/2021 08:30:00	DAYBOOK	8601		24.00
05/31/2021 08:30:00	06/01/2021 08:30:00	DAYBOOK	8601		24.00
Total Hours for: Young, Scott P					445.83

Total of all Personnel Hours					445.83
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Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.





San Miguel Community Services District

BOARD OF DIRECTORS Staff Report

June 24, 2021

AGENDA ITEM: VIII-1

SUBJECT: Consider approving **Resolution No 2021-16** confirming the 2021 Weed Abatement Cost Report and Authorizing Collection of the charges on the County Tax Rolls.

RECOMMENDATION:

Staff recommends that the Board of Directors approve the Cost Report for the 2021 Weed Abatement Program (Exhibit “A” to **Resolution 2021-16**) After holding the hearing and making any appropriate modifications to the Cost Report, it is recommended that the Board adopt **Resolution 2021-16** confirming the Cost Report and authorizing the collection of the charges on the County Tax Rolls.

DISCUSSION:

The San Miguel Community Services District Fire Department conducts a weed abatement program in accordance with the authority and procedures in Health and Safety Code §14875 et seq., as permitted by Government Code §61100(t). Staff is recommending that the costs incurred by the District to abate weeds from properties where the property owners have failed to do so be placed upon the tax rolls for collection.

When the District performs weed abatement work, Health and Safety Code §14905 provides that an account of the costs is to be kept and an itemized report prepared for the Board showing the cost of removing the weeds from each parcel. The Cost Report is then required to be posted on or near the door of the Board Chamber for at least three (3) days, with a notice of the time when the Cost Report will be submitted to the Board for confirmation.

The staff has complied with these requirements and the 2021 Weed Abatement Cost Report is now being submitted to the Board for confirmation.

At the hearing, the Board is to consider the Cost Report and hear any objections (Health and Safety Code §14910). The Board may modify the amounts, as it deems appropriate, and then it is

recommended that the Board adopt Resolution 2021-16 confirming the costs and directing that the Resolution and Cost Report be submitted to the County Tax Assessor, so the charges can be collected on the property tax rolls.

FISCAL IMPACT:

It is anticipated that the District will recover all costs incurred abating weeds in 2021 by having the costs placed on the property owners' tax bills.

PREPARED BY:

Scott Young

Scott Young, Assistant Fire Chief / Prevention Officer

ATTACHMENTS:

- 1) **Resolution No. 2021-16**
- 2) **Exhibit "A" - 2021 Weed Abatement Cost Report & List**



SAN MIGUEL COMMUNITY SERVICES DISTRICT

NOTICE OF PUBLIC HEARING

**APPROVING COSTS ASSOCIATED WITH WEED ABATEMENT
CONDUCTED BY THE DISTRICT AS APPROVED BY RESOLUTION NO.
2021-16**

NOTICE IS HEREBY GIVEN THAT THE San Miguel Community Services District Board of Directors will hold a public hearing on:

Thursday, June 24, 2021, at 7:00 P.M. at 1150 Mission Street, San Miguel, California 93451, to consider approving costs associated with weed abatement conducted by the District as approved by Resolution No. 2021-16. Approved costs will be liened against the affected parcels through the County tax roll for their respective assessment amount.

Pursuant to Health and Safety Code section 14905 the District accounted for the cost of abatement for each affected parcel of land. The itemized report will be presented to the District Board of Directors at the June 24, 2021 hearing. A copy of the itemized report will be posted at least three (3) days prior to the hearing at the abovementioned address.

BY ORDER OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Rob Roberson, Fire Chief, District Interim General Manager

RESOLUTION NO. 2021-16

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT CONFIRMING THE 2021 WEED ABATEMENT COST REPORT AND AUTHORIZING COLLECTION OF THE CHARGES ON THE TAX ROLL

WHEREAS, in 2021, in accordance with the procedures required by law, the District Fire Chief was directed to abate a public nuisance on certain parcels of real property located within the San Miguel Community Services District consisting of noxious or dangerous weeds growing upon said parcels and which have been abated under the power granted to the District by Health and Safety Code §14875, et seq, and Government Code §61100(t); and

WHEREAS, parcels in which the nuisance fire hazard vegetation was not removed by the owners, have been cleared and abated by the San Miguel Community Services District Fire Hazard Fuel Reduction Contractor, as approved by the Board of Directors; and

WHEREAS, an itemized report has been prepared showing the cost of said weed abatement to be charged to each parcel, which report is attached hereto marked Exhibit “A” and incorporated herein by reference as though here fully set forth.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the San Miguel Community Services District does hereby resolve, declare, determine, and order as follows:

1. That the recitals set forth hereinabove are true, correct and valid.
2. That said itemized report entitled “**2021 Weed Abatement Cost Report**” a copy of which is on file in the office of the San Miguel Community Services District and is available there for public inspection and also attached hereto as **Exhibit “A”** be and hereby is ordered confirmed.
3. That the District Clerk shall transmit a copy of this Resolution to the County Auditor.
4. That the County Auditor and the County Tax Collector be and hereby are authorized and directed to do all acts necessary and proper to place on the 2021-2022 Tax Rolls the respective assessments as set forth in said confirmed itemized report plus such administrative fees as are allowed under the law.
5. That as a result of said confirmation and recording of said itemized report, the amounts of the weed abatement costs set forth in said itemized report are thereby made special assessments and liens against the respective parcels of real property in the San Miguel Community Services District, all as set forth in said itemized report.

On the motion by Director _____, seconded by Director _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby passed and adopted this 24th day of June 2021.

Ashley Sangster, President
Board of Directors

ATTEST:

Rob Roberson, Interim General Manager/Fire Chief

Tamara Parent, Board Clerk

APPROVED AS TO FORM:

Douglas L. White, District General Counsel

INVOICE #2021-INTERNAL

San Miguel CSD

Po Box 180 San Miguel CA 93451
1-805-467-3388



6/4/2021

BILL TO

San Miguel CSD Fire Department

c/o: Scott Young

Details

AMOUNT

2021 Weed abatement 021-334-034	\$258.40
2021 Weed abatement 021-231-005	\$318.48
2021 Weed abatement 021-371-003	\$258.40
2021 Weed abatement 021-302-010	\$258.40
2021 Weed abatement 9th and Mission	\$258.40
2021 Weed abatement N st btw 11th and 12th	\$218.14
2021 Weed abatement 11th and Mission NE corner	\$194.45
SUBTOTAL	\$1,764.67
TOTAL	\$1,764.67

Make all checks payable to San Miguel CSD

If you have any questions concerning this invoice, use the following contact information:

Phone: 805-467-3388

Email: kelly.dodds@sanmiguelcsd.org

THANK YOU

SMCSD Transfer to 50-105 \$1430.85 / 50-351 \$333.82

021-334-34 L Street

Total travel 0.25
Total On site 0.5
Total Time (hrs) 0.75

	Qty	Ext Cost
Supervisor w/ truck	0.5	\$ 58.14
Operator Lead	1	\$ 50.99
Operator	2	\$ 80.52
Utility truck	1	\$ 14.25
Tractor w/ mower	1	\$ 23.69
Weed Wacker	2	\$ 10.82
ADMIN	1	\$ 20.00

Total Cost \$ 258.40

021-231-005 River road

Total travel 0.25
Total On site 0.75
Total Time (hrs) 1

	Qty	Ext Cost
Supervisor w/ truck	0.5	\$ 58.14
Operator Lead	1	\$ 67.98
Operator	2	\$ 107.36
Utility truck	1	\$ 19.00
Tractor w/ mower	1	\$ 31.58
Weed Wacker	2	\$ 14.42
ADMIN	1	\$ 20.00

Total Cost \$ 318.48

021-371-003 Monterey Road

Total travel 0.25
Total On site 0.5
Total Time (hrs) 0.75

	Qty	Ext Cost
Supervisor w/ truck	0.5	\$ 58.14
Operator Lead	1	\$ 50.99
Operator	2	\$ 80.52
Utility truck	1	\$ 14.25
Tractor w/ mower	1	\$ 23.69
Weed Wacker	2	\$ 10.82
ADMIN	1	\$ 20.00

Total Cost \$ 258.40

021-302-010**L street**

Total travel 0.25
 Total On site 0.5
 Total Time (hrs) 0.75

	Qty	Ext Cost
Supervisor w/ truck	0.5	\$ 58.14
Operator Lead	1	\$ 50.99
Operator	2	\$ 80.52
Utility truck	1	\$ 14.25
Tractor w/ mower	1	\$ 23.69
Weed Wacker	2	\$ 10.82
ADMIN	1	\$ 20.00

Total Cost	\$ 258.40
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9th and Mission south of 950 Mission

Total travel 0.25
 Total On site 0.5
 Total Time (hrs) 0.75

	Qty	Ext Cost
Supervisor w/ truck	0.5	\$ 58.14
Operator Lead	1	\$ 50.99
Operator	2	\$ 80.52
Utility truck	1	\$ 14.25
Tractor w/ mower	1	\$ 23.69
Weed Wacker	2	\$ 10.82
ADMIN	1	\$ 20.00

Total Cost	\$ 258.40
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N street from 11th to 12th

Total travel 0.25
 Total On site 0.5
 Total Time (hrs) 0.75

	Qty	Ext Cost
Supervisor w/ truck	0.5	\$ 58.14
Operator Lead	1	\$ 50.99
Operator	1	\$ 40.26
Utility truck	1	\$ 14.25
Tractor w/ mower	1	\$ 23.69
Weed Wacker	2	\$ 10.82
ADMIN	1	\$ 20.00

Total Cost	\$ 218.14
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11th street at Mission street

Total travel 0.25
Total On site 0.5
Total Time (hrs) 0.75

	Qty	Ext Cost
Supervisor w/ truck	0.5	\$ 58.14
Operator Lead	1	\$ 50.99
Operator	1	\$ 40.26
Utility truck	1	\$ 14.25
Tractor w/ mower	0	\$ -
Weed Wacker	2	\$ 10.82
ADMIN	1	\$ 20.00

Total Cost	\$ 194.45
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San Miguel Community Services District

Staff Report

June 24, 2021

AGENDA ITEM: VIII 2

SUBJECT: Public Hearing regarding the 2021 delinquent sewer/water charge, including Resolution 2021-17 authorizing delinquent water and sewer service charges to be collected on tax roll.

STAFF RECOMMENDATION:

It is recommended that the Board of Directors hold a public hearing on the 2021 report of delinquent sewer/water charge and authorizing delinquent water and sewer service charges to be collected on the County Tax Roll. After holding the hearing and making any appropriate modifications to the delinquent report, it is recommended that the Board adopt **Resolution No 2021-17** confirming and authorizing the collection of the charges on the County Tax Roll.

BACKGROUND:

On May 19, 2021 in accordance with Health and Safety Code Section 5473.1, the District Account Clerk mailed letters to owners of real property notifying them of the District's intent to have delinquent water and sewer services charges placed on the 2021-2022 County tax roll for collection, pursuant to Health and Safety Code Sections 5473 and 5473a by filing a written report with the Auditor-Controller's office of the County of San Luis Obispo, containing a description of each parcel of real property with delinquent water and sewer service charges and the owner.

Interested persons are invited to be present at the public hearing at which time all interested persons will be given the opportunity to present oral or written testimony for or against said report.

Multiple attempts to contact each property owner has been made by phone and mail.

PREPARED BY:

APPROVED BY:

Account Clerk

General Manager

ATTACHMENTS:

- a) 021-291-012 Leggitt 560 12th St- Hotel \$7,166.71
- b) 021-291-012 Leggitt 560 12th St- Court \$9,801.21
- c) 021-402-009 Barker 611 A 11th St \$2,199.80 (Alba Madrid)
- d) 021-151-058 Porter 875 16th St- \$2,465.29 (Sherree Dominguez)
- e) 021-242-015 Nino 810 Rio Mesa Circle- \$1,682.91 (Ravenscroft)
- f) 021-013-032 Robles 1927 L St- \$914.97 (Dougherty)

RESOLUTION NO. 2021-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT APPROVING AND ADOPTING THE 2021 REPORT OF DELINQUENT SEWER AND WATER CHARGES AND AUTHORIZING DELINQUENT WATER AND SEWER SERVICE CHARGES TO BE COLLECTED ON TAX ROLL

WHEREAS, the Board of Directors (“Board”) of the San Miguel Community Services District (“District”) makes the following findings of fact:

1. On April 22, 2010, the Board duly adopted Ordinance No. 01-10 pursuant to which the Board elected to have delinquent water and sewer service charges collected on the tax roll in the same manner, by the same persons, and at the same time as its general taxes, all pursuant to applicable Government and Health and Safety Codes; and

2. On May 19, 2021 in accordance with Health and Safety Code Section 5473.1, the District Account Clerk mailed letters to owners of real property notifying them of the District’s intent to have delinquent water and sewer service charges placed on the 2021-2022 County tax roll for collection, pursuant to Health and Safety Code Sections 5473 and 5473a by filing a written report with the Auditor-Controller’s office of the County of San Luis Obispo, containing a description of each parcel of real property with delinquent water and sewer service charges and the owner thereof; and

3. Furthermore, such notice informed the property owner of the time and place of the public hearing to be held before the Board scheduled for June 24, 2021 at which time all interested persons will be given the opportunity to present oral or written testimony for or against said report or any portions thereof; and

4. On or before July 10th, 2021 the final filing date established by the County Auditor-Controller’s Office, the District Account Clerk must submit all changes, additions and deletions to such list on a final filing basis; and

5. In accordance with San Luis Obispo County regulations, as of April 22, 2021 a fee of \$36.00 will be charged for each assessment removed or revised from the assessment listing occurring on a tax bill after extension. Thus, any charge levied against the District for change(s) in an assessment amount of a property owner that is not the result of District error will be subsequently invoiced and collected by the District from the property owner of record.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the San Miguel Community Services District as follows:

Section 1. The above findings are true and correct; and are incorporated herein by this reference.

Section 2. The Board hereby approves and adopts the 2021 Report of Delinquent Sewer and

Water Charges attached hereto as Exhibit "A" and hereby authorizes such charges to be collected on the County real property tax roll, pursuant to the procedures set forth in Health and Safety Code Sections 5473 *et seq.*

On the motion of _____, seconded by _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby passed and adopted this ___th day of ____ 2021.

ATTEST:

Rob Roberson, Interim General Manager/
Secretary to the Board of Directors

Ashley Sangster,
Board of Directors President

APPROVED AS TO FORM:

_____, District Counsel

ATTACHMENTS:

- a) 021-291-012 Leggitt 560 12th St- Hotel \$7,166.71
- b) 021-291-012 Leggitt 560 12th St- Court \$9,801.21
- c) 021-402-009 Barker 611 A 11th St \$2,199.80 (Alba Madrid)
- d) 021-151-058 Porter 875 16th St- \$2,465.29 (Sherree Dominguez)
- e) 021-242-015 Nino 810 Rio Mesa Circle- \$1,682.91 (Ravenscroft)
- f) 021-013-032 Robles 1927 L St- \$914.97 (Dougherty)



SAN MIGUEL COMMUNITY SERVICES DISTRICT

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE San Miguel Community Services District Board of Directors will hold a public hearing on:

Thursday, June 24, 2021, 7:00 P.M., 1150 Mission Street to consider the following:

Adopting a Resolution of the Board of Directors of the San Miguel Services District approving and adopting the 2021 report of delinquent sewer /water charge and authorizing delinquent water and sewer service charges to be collected on tax roll

Description:

On June 24, 2021, 7:00pm in accordance with Health and Safety Code Section 5473.1, the District Account Clerk mailed letters to owners of real property notifying them of the District's intent to have delinquent water and sewer services charges placed on the 2021-2022 County tax roll for collection, pursuant to Health and Safety Code Sections 5473 and 5473a by filing a written report with the Auditor-Controller's office of the County of San Luis Obispo, containing a description of each parcel of real property with delinquent water and sewer service charges and the owner.

Interested persons are invited to be present at the public hearing at which time all interested persons will be given the opportunity to present oral or written testimony for or against said report. If you elect to attend the Public hearing, please be advised that any written info to be given to the Board of Directors must be provided to the District on or before June 17th 2021. Written comments, by you, may choose to explain why you are disputing the charges.

BY ORDER OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS.

SAN MIGUEL COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
April 22, 2021 REGULAR MEETING MINUTES

MEETING HELD AT DISTRICT
1150 MISSION STREET
SAN MIGUEL, CA 93451

- I. Call to Order:** Meeting Called to Order by President Ashley Sangster – 6:00 P.M.
- II. Pledge of Allegiance:** Pledge of Allegiance lead by Director Anthony Kalvans
- III. Roll Call:** Directors Present: Sangster, Kalvans, Palafox, and Gregory
- IV. Approval of Regular Meeting Agenda:**
Motion by President Sangster to approve agenda for April 22, 2021
Seconded by Director Kalvans. Motion was approved by Vote of 4 AYES and 0 NOES and 1 ABSTAINED.

Public Comment: None

V. ADJOURN TO CLOSED SESSION 6:05 PM

VI. Call to Order for Regular Board Meeting/Report out of Closed Session: 7:00 PM

Pledge of Allegiance by Director Anthony Kalvans.

Report out of closed session by District General Counsel Erin Dervin. Direction given to staff on two items.

VII. Public Comment and Communications for items not on the Agenda: None

VIII. Special Presentations/Public Hearings/Other: None.

IX. Staff & Committee Reports – Receive & File:

1. San Luis Obispo County – No Report.
2. Camp Roberts – Army Nation Guard (Mitten) – None. No Response.
3. Community Service Organization – San Miguel Fire Fighter’s Association - No Report.

District Staff & Committee Reports:

4. Interim General Manager Rob Roberson – We still have a closed-door policy. We are working on a couple of items, and I will talk about that. We are working on a kiosk for billing. The Covid count in the last 24 hours, there has been one additional person diagnosed with Covid.

In San Miguel we have had 527 diagnosed so far. Paso Robles has had 9 with 4,117. In the county there has been 21,038 so far and 28 additional new ones diagnosed in the last 24 hours. We have unfortunately had 2 more deaths in the County due to Covid. We have 8 in the hospital and 2 are in ICU. It is now down to 1 in ICU. I hope that is a good that and that person recovered. We are continuing our Covid Operations. The District has been getting ready for reports for our end of the year audit. We have also been preparing the 2021 budget for review and approval. A preliminary [budget] is in the Board Packet for your review this evening and discussion. Back to the kiosk, as one of the operations for the front office, we are looking at getting specifications and bids for a unit pay station that will meet the needs for the District, give access 24/7 and they will be able to pay bills through the kiosk which will also eliminate phone and foot traffic as far as bill pay. It will be bilingual. Board Clerk Tamara Parent said it is vital. Mr. Roberson said There are a lot of specifications. With regards to Pacific Premier Bank, everyone here needs to go in and see April. On the 6th of May we will be doing the master plan discussion for fire. On May 28th we will be doing staff CPR here. That date is still flexible if you want to attend there is room for you here at the district and it will be in the afternoon. I actually need to get with Kelly and see when his guys are available so that date may change or the time, but the idea would be that I need 4 hours. That is all I have unless you have questions. Director Gregory said, "you said that date is May 28th?" Mr. Roberson said; "the date is supposed to be April 28th, not May 28th". Director Gregory said I have a question about the kiosk. Where is it supposed to be? Mr. Roberson said well, depending on the specifications, we want people to have 24/7 access to it so a system that is probably going to be in an exterior wall where they can access it on the outside control from the inside. If it was on the inside, it does not fit our Covid situation and also limited space. We have a couple of ideas on the north wall near the office for here right now but based on specifications of what they can build and what people are telling us what they can do, it will be pretty much like an ATM situation. They can access it, computer screen, bilingual, and it is weatherproof. We will have to put some cameras there to prevent vandalism. Director Sangster asked what about insurance? Mr. Roberson said well the building is still alarmed and anything on the inside where the money would be going would be like...if they want to put a chain on it and pull it out with a truck I guess they could. Mrs. Parent said well, we will see them on camera. It is really new, and our billing company is just starting to do it too, so we are just starting to feel them out. Mr. Roberson said it just kind of fills a need. I know a lot of people that a 24/7 would be really an improvement. Bilingual will help in many cases, The convenience of it, and if it captures more and relieves staff of the phone calls and the hands-on stuff it will be a win-win. We are going to look that the cost of it and the whole feasibility thing and how it fits in. Director Sangster asked how much do you think it would cost approximately? Mr. Roberson said Tam has checked with a couple of places. Mrs. Parent stated the kiosk would cost between \$30,000 to \$50,000. Mr. Roberson said that also comes back to the specification. Is it an inside freestanding machine or is it a wall mount to the outside? Is it a lease or is it a purchase? Depending on what you want it to do will determine how much that will cost so the price is pretty wide. San Miguel resident Owen Davis said I still like your drop box to pay my bill. Director Raynette Gregory said I have

questions about the CPR classes. Are the days definitive with the CPR classes and what will be the time? Mr. Roberson said again I have to get with Kelly regarding his staff just to confirm when they will be available for that block of time. I'm real flexible on the class itself. If you can't make that one, I can put a class together at any time as long as I have 3 to 4 students. Director Gregory asked so you do have work for the Directors? Mr. Roberson replied yes. Director Gregory asked can you notify us? Mr. Roberson replied yes. Director Sangster asked if there were any questions. Director Kalvans said with regard to the kiosk, do you expect there to be any processing fee for using it just like there is online? Mrs. Parent said Yes, it would be the same company. It would only be for credit cards though. The credit card clearing house. Checks, cash, none of that. Director Sangster asked what is the credit card processing fee? Mrs. Parent said \$2 or 3%, whichever is more so 3%.

Board Comments: None

Public Comments: None

5. District General Counsel Attorney Erin Dervin – No Report.

6. District Engineer – Dr. Blaine Reeley – Mr. Reeley was not present. There was no report per Utility Director Kelley Dodds. If there are any questions he can take them back to him. Director Kalvans said I am surprised that he is not here because of the RFP. I figured he would be talking to us about that. Mr. Dodds said I can answer any of your questions on that. Director Sangster asked is there any reason that the water figures were not upgraded compared to March? Mr. Dodds replied because we did billing the same day as this report therefore they did not get updated.

Board Comments: None

Public Comments: None

7. Director of Utilities Kelly Dodds – You have my report. I will answer any questions you may have. Director Kalvans said two things. Thank you for replacing the streetlight down on the corner. What was the cost of the streetlight? Mr. Dodds replied Thirty-One Hundred and some change I think. Director Kalvans said I thought that would have been \$10,000 for a streetlight. That is what I have been told in the past. Mr. Dodds said that was our original estimate based on older information we had. Interim General Manager Rob Roberson asked is that a new install or a replacement? Mr. Dodds replied it is a replacement. It was already there. Director Kalvans said I saw the news regarding the IWMA. I understand that the County may be pulling out? Mr. Dodds said they voted to look at the fiscal consequence from removing themselves from that. They have directed their staff to look and see what it would cost to do all this work themselves. They are not happy with the direction of the IWMA. I do not know all of the specifics of why they want out of it. Director Kalvans said I understand that the Paso Robles City Council representative also said that if the County pulls out, he is going to recommend that the City of Paso pulls out too. Do you suspect they need to form a north county IWMA? I am trying to figure out what all of this political posture is going to mean for our district. Mr. Dodds said well number one, I think when the county looks at the actual costs to do all the work themselves they are probably not going to be super inclined to pull out for little reasons. If the county and Paso Robles pull out I imagine it would still be a regional IWMA but it would be a county IWMA. The city would most likely have

to have their own. The county has north and south so they are not going to do just north county. What that means for special districts, I don't know. Director Kalvans said a bunch of political posturing and political grandstands. Mr. Dodds said that as information comes down it will be passed along. Director Kalvans said then we can figure out what we are going to do at that point. Mr. Dodds said what it boils down to is that we do not have the funds to do all the work ourselves and not even for our district, so we definitely do not want that responsibility. Director Raynette Gregory said ever since we took over the landscaping for the signage out on the highway, with all the new growth that is coming up, and I know that there is a very large area that is not our responsibility, what is the course of action that is going to happen that will cancel all of the weeds? Mr. Dodds replied well, we will take care of what is immediately around it and CalTrans will mow the rest. Director Gregory asked will we be spraying too? Mr. Dodds said well you have to be careful because we don't want to kill the plants that are actually there. Director Gregory asked have you guys been out there since we took over it? Mr. Dodds replied we have been over there and picked up some trash, but they haven't done weeds out there. Director Gregory said I just noticed that there are a lot especially coming in from this one south. Mr. Dodds said we are working on weed abatement now so we will take care of it. Discussion ensued regarding rainfall for 2021. Director Kalvans asked if we are in a drought state. Mr. Dodds said it depends on who you ask. In the State of California there are only two counties in a drought currently right now.

Board Comments: None.

Public Comments: None.

8. Fire Chief Rob Roberson - We are getting our troops ready for fire season. Other than that the report is submitted as written unless you have any questions. I know we are going to go through our Master Plan on the 6th of May so we will be able to talk about that.

Board Comments: None

Public Comments: None

X. CONSENT CALENDAR: Motion to approve made by Director Ashley Sangster. Seconded by Director Hector Palafox. Motion Passes with a vote of 4 AYES 0 NOES and 1 ABSENT.

XI. BOARD ACTION ITEMS:

1. Review, Discuss, Receive and File the Enumeration of Financial Report for March 2021

Utilities Director Kelly Dodds said I can answer any questions if anyone has any questions. Interim General Manager Rob Roberson said we are forging ahead, and things are going good. Staff have been very helpful in preparing and maintaining. Director Sangster said I do have a comment. I think it's the Claims Details Report. It seems to me at one time that was sorted by vendor so you could see all of the expenses grouped. Mr. Dodds said I used to give a total by vendor. It is separated out like the individual invoices, but it tells you how much we spent each month. Director Sangster said well, here is an example. There is U.S. Bank under lighting and then there is U.S. Bank under water and U.S. Bank under fire. It would be helpful to have it all together because now we have to go back and forth to each one on each page and figure out what's what. Mr. Dodds said you can run these reports 100 different ways and I think I just did it by vendor instead of by fund but we can do that. Director Sangster said I want it grouped by vendor

so I can see what was the expenditure in each fund. It used to be in alphabetical order but this one is not. There are total summary pages or not? Mr. Dodds asked the summary of the cash? Director Gregory said yes, versus budget summary yes.

Board Comments: None

Public Comments: San Miguel resident Owen Davis said he would like to know about revenue budget versus actual summary. In other words how much within the budget and how much is spent is pretty much what it takes. Director Sangster said just for the month of March there are figures on the first page, which is page 29. So for March, the income was \$369,891.13. For March, the expenses were \$135,653.50. Mr. Davis said well you're in the black so that's good. Director Sangster said yes. Mr. Davis said that is what I wanted to know.

to Approve Financial Report for March 2021 made by Director Sangster. Motion seconded by Director Hector Palafox. Motion passes with a Vote of 4 AYES 0 NOES 1 ABSENT.

2. Receive and discuss proposed Fiscal Year 2021-2022 Operation and Maintenance Budget for San Miguel Community Services District. Interim General Manager Rob Roberson said we went through each fund Kelly has wastewater, water, lighting, and garbage. He's gone through all of his funds, forecast expenses, revenues as well as fire so we submitted those reports and have them for you. I will entertain any questions. Director Sangster said I have just a comment to begin with. There is a budget overview which outlines the different funds which I really appreciate. I would like to see it compared to the fiscal year 2020. Is that in there? Mr. Roberson said 2021? Director Sangster said our current budget. The current budget proposed. Utilities Director Kelley Dodds said if you look at the budget overview the first section is 2020-2021 through April 16th which is when we finalized this report. There are two lines. There is budget revenue and budget expense. Those are for 2020-2021. The line below that is the draft budget of 2021-2022 and that only compares the budget revenue and budget expenses and what the net would be. The lines above it show what we budgeted, what we actually received and the percentage of what we budgeted and where we are at. That is the same for all five departments. The only difference in any of the departments is that in wastewater it also just provides clarification that \$100,000 is taken straight off the top for long-term maintenance and \$220,000 is taken off the top to go to capitol reserve for the future payment for loans both in wastewater and water. The proposed budget is assuming that we continue with the next rate study which are the rate increase which is included in that budget. Director Sangster said I guess the one that is missing is the district total 2021 proposed. Mr. Dodds said we can definitely add that in.

Board Comments: Director Anthony Kalvans said that he has a few comment. Director Sangster said I'm looking at the numbers and for the most part everything seems fairly well in mind. It looks like some of the things that were the most drastic increase were things like payroll taxes, insurance, printing, and reproduction seems to be up 250%. Is there a reason for that? Mr. Dodds replied that is more to do with reallocation than actual additional expense. Our billing is mailed out and those are just paid by our billing vendor, and we have been accounting for it in a different way. We try and separate it back out into printing and postage so we can get a better accounting of what it actually costs. Board Clerk Tamara Parent said instead of postage and printing now. Director Gregory asked how much surplus of pipes and that sort of material for repairs and maintenance and that type of thing do you have? Are you purchasing it as you need it, or do you

have a stockpile? Mr. Dodds replied we have some. We have the most common sizes and parts that we need because they are all pretty expensive. We don't try to keep a lot on the shelf. However, we keep enough to fix what our usual problems are. Director Gregory asked have you seen a huge increase? Mr. Dodds said oh yeah, it's like 150 to 200%. One of our suppliers told me that in May it should go back down. Director Gregory said ok, that's good. So you haven't adjusted your budget for that you are just assuming that it is going to come back down then. It is the same with steel, steel is just crazy. Mr. Dodds said everything is bad right now because a lot of the factories that were closed are going back up and the demand has skyrocketed. They haven't kept up with it and that's why. What I have been told is that in May it should be coming back down. In general, we don't keep a lot of extra material because there is no reason to pay the money out and then let it sit on the shelf for years and years. Director Kalvans said I have a couple of items I want to bring up because we are now in April so this will give staff time to think about the comments that I have. First off, I want to thank you guys for putting together the budget, trying to get a good picture, and trying to make our finances stable. I'm going to discuss these one by one so we can discuss it and get a good consensus or shut it down from there. The first one this is mostly a notification for future Board staff members and future clarification is to rename the Department Fund 30 to Lighting and Landscaping. It is compared to the language used in most codes. It's just a little name but it is a language thing I know. Mr. Dodds said you can probably do that I don't know if it really means anything other than its just a label. Director Kalvans said yeah, it is just a label. Mr. Dodds said we can talk to the auditor and see if there is a problem with doing that with the audit and we can go from there. Director Kalvans said as we moved down the road if future staff members or anyone else is going to get confused as to why something is being done a certain way. Is that ok? Director Sangster said it makes sense to me. Director Kalvans said the next one is I would like to request some funding in Department Fund 30 for a new ordinance. This is requirement for grant opportunities for that fund. It specifically says we have to have an ordinance for those services and we do not have it. Mr. Dodds asked we need an ordinance for what services? Director Kalvans said it's for lighting and landscaping we need an ordinance. We only have a policy and a resolution. Mr. Dodds said ok, that would have to be a project which would have to be specially approved so whether that's in the Operation Budget or not is kind of irrelevant. It could be a budget adjustment and most likely it would come from capital because it's an overall master plan lighting code. Director Kalvans said that is what I wanted to know. I think in the past we actually budgeted for it, but we need to put some money towards notifications. Mr. Dodds said if we are going to take the money straight out of regular revenue then it should be in this budget. Depending on what the scope is and what the actual cost is it will most likely come out of reserves or out of capital. In which case being in this budget doesn't really make any difference. On the other side of that, we will need to assess what that is going to cost and most likely there would have to be some sort of transfer from reserves to pay for it anyway. My recommendation at this point would be to keep that on the top of our list as a project and we can bring that back into the budget adjustment for that. Director Kalvans said you know we've done that before, and you know things end up falling by the wayside for over a year. Mr. Dodds said well honestly sometimes it takes a year or more to get things done and that's just the way it is. It's not that anybody is slacking or trying to put it off when you've been here 8 years that happens a lot. In fourteen years I've seen a lot of things happen but yes, that would be my recommendation. If you want to talk to me a little bit more about that or about the ordinance then we can get a better idea of what it is going to cost. If we can get that together soon then we can put that in the budget now. If we can't get that together in the next month then we'll have to bring

it back as an adjustment. Director Kalvans said I think we can get it done and I don't think it's going to cost that much; it just needs to state public lighting and just in the landscaping it opens us up for grants for future projects in that classification. I have mentioned this to you in the past I think the one about the grants and it said you have to have an ordinance. For quite specifically landscaping. Literally for the grant we meet all the classifications or requirements, but they did not say you need an ordinance for it. Board Clerk Tamara Parent asked do you have a sample of one? Director Kalvans asked a sample of requirements? Mrs. Parent said no a sample of the ordinance. Director Kalvans said I think there is one on the website which I can probably just forward on over. So projects like that they will come out of reserves and not be a budget item. Mr. Dodds said anything that is going to be a capital project isn't included in the revenue or in the Operation and Maintenance. If it's coming out regular rate revenue or regular property tax then it should be in this because this is that money. Capital money is going to have to be Board approved and the transfer of that money or use of that money would be Board approved. So we would take that money from the capital and then put it into this budget. Director Kalvans asked if the Board had any comments on the matter. Director Sangster said no, it sounds good. Director Kalvans asked if there were any questions before he moved on. He then stated what is our general fund breakdown allotments? I know there is some weird percentage formula number. Do you know that off the top of your head? Mr. Dodds said I can tell you exactly what it is for the proposed budget. For 2020-2021 the breakdown was 23% fire; 2% lighting; 35% wastewater; 38% water and 2% solid waste. For the proposed 2021-2022 budget we are looking at 20.5% for fire; 2% for lighting; 38% for wastewater; 37.5% for water and 2% for solid waste. Director Kalvans replied so 2% general fund expenditures comes from. Mr. Dodds said it's not general fund. Director Kalvans replied I know, its shared fund. Mr. Dodds said it's what we call shared expenses. You start getting down to administration in general and it brings back PTSD. Director Kalvans said the big thing I would like to bring up unfortunately is that I would like to request in order for us to meet certain well to legally support the district and our strategic planning goals is to create a new department fund with Department 70. I know that there is a funding matrix that I do not have in front of me that would not impact existing operations, but I do know that as we talk about some of those projects and goals that we are kind of limited in what we can do, and how we can do those projects. Mr. Dodds said hold on just two second. You want to create a new fund to do what? Director Kalvans said it will support well, let me read this off correctly. I call it the Community Development Fund. It opens up the CSD and the community of development grants, one of which is actually coming up in November of this year. Specifically for this kind of community but more importantly it legally supports the CSD in pursuing qualify of life and strategic planning goals. This makes sure that we aren't giving any gifts of public funds and we can do community projects like the website we have talked about and some other things that have come up in the past. Right now in our current funding model we are limited in what we can do. My proposal would give us the flexibility, legal coverage, and give us the grant funding. Mr. Dodds asked how would you fund this? Director Kalvans said \$43,000 comes from the general 1% property tax so that is not restricted revenue. Mr. Dodds said ok, I don't mean to cut you off but my understanding from the conversation before and where you seem to be going right now is you want to take money from the other five departments to fund this? Director Kalvans replied no that would not be. Mr. Dodds asked so where exactly are you getting money from? Director Kalvans said I'm proposing two funds. One which is random surplus which significantly over the years has been the Lighting Landscaping Fund. I'm proposing \$24,000 from lighting landscaping and \$33,000 from the Sanitary Property Tax Fund. Overall this equals 1.8% of the overall CSD budget and the funding

request is lower than the rate increase revenue. This funding should not have a big impact on the operations of any of those other funds. Unless you are going to tell me that we are completely up the creek on both of those funds. Mr. Dodds said I'm just going to say right now that I'm not taking any money from wastewater or water for anything other than wastewater or water because that would be a horrible idea. We are going through a rate increase which nobody is happy about. I'm assuming that nobody on the Board is super happy about it so taking any money away from wastewater specifically when we have a huge looming project is not recommended. Director Kalvans said Mr. Dodds I completely agree with that, and we have already spoken about that, and I have heard from the community that our rates are pretty high. Some people aren't happy with the rates in this community, but we have tools available to potentially lower the rates of this community and increase revenues. One which is the standby charge that other agencies use. We can actually use those things to pay for our projects and lower people's bills in this community. Mr. Dodds said you can't just do that. You can't just start charging somebody, it doesn't work that way. Director Kalvans said no, you have to create a rate study. I have sat here long enough to know that you have to create a rate study. There is a process. The standby charge is there regardless of when we do a rate study, and I will be bringing it up. Mr. Dodds said I understand but I do not think that at this time it is a good idea to take \$33,000 from wastewater. Director Kalvans said at some point we need to discuss but I don't think we should even be using property tax money for wastewater, but it is something to discuss and support but even the \$24,000 from the Lighting Landscaping Fund is more than enough to get started on those projects. Mr. Dodds said so right now you want to take \$3,235 in surplus and you want to take \$24,000? In the eight years that I have been on this Board, lighting has never once come close to doing its revenue. Assistant Fire Chief Scott Young said I'm just confused though, could you backtrack? I'm really confused as to what you are trying to accomplish by gathering \$50,000. What do you plan on spending that \$50,000 on and what do you plan on accomplishing with this expenditure? Director Kalvans said during special meeting I asked for us to potentially look at, figure out, or wait on the budget so we can get through the rest of the strategic planning process and the stuff we were going to talk about in May. We talked about projects at the strategic planning. Director Sangster said I think the gist of what Director Kalvans is trying to get at is that there are things we would want or would like to spend money on for the betterment or quality of life here in San Miguel but without having an established fund there really is no way to fund those type of projects which we collectively have all talked about and said would be beneficial for the community, so I think that is what he is driving at. Mr. Young said it seems to me that it is getting scurried and backtracked and back and forth. Yes, we want to do betterment, well we want to do strategic planning and we might need 50 but we could do 20. It's clear as mud in my opinion. I'm sorry that I appear to be coming in late on this. I'm not privy to the email conversations that go on prior to the meeting so it's kind of hitting be blind. I don't understand (a) why you need \$50,000 and (b) what you plan on doing with it. Those questions are clear in my mind but the answers are not. Director Sangster said I don't think there has been a cost established for the five identified projects. Discussion ensued regarding money requested for the five projects, whether or not we are a disadvantaged community, and creating a fund. San Miguel resident Owen Davis said Kalvans you sit here and you have wasted over 30 minutes of my time on nothing. I mean it's all irrelevant. It's just on your wish list. Director Kalvans said Mr. Board President, informally though we haven't called again for public comment. Director Sangster said I will be calling for public comment momentarily. Director Kalvans said I want to get a consensus on the direction that the Board

wants to go in. I just want more consensus on the direction of that so these projects that we have all talked about in our community plan can move forward.

Public Comments: San Miguel resident Mr. Owen Davis said Kalvans, you have wasted over 30 minutes of my time and the Board's on a bunch of stuff on your wish list. Now you've got to realize that any money, grant or anything is coming out of my pocket and everybody in San Miguel. You think you get all these free grants or borrow money and everything and this wasn't even on the Agenda. but you brought it up and your bull crap is going to have to stop bringing up all of this during the meeting. Director Sangster said keep it simple. Mr. Davis said you do this all the time. You waste probably 30 minutes of every CSD meeting on stuff that is irrelevant to San Miguel. It's what you think you know like they will ask me quality of life. I told you the best way to do quality of life is to get these idiots out of Sacramento and Whitehouse. Director Gregory asked Mr. President is this necessary? Mr. Davis continued with I got the Agenda and I think he is way out of order with what he is doing at a public meeting. Director Sangster said he is trying to conform it with the idea of the budget since it is related. I understand your point. I think Director Kalvans understands your point. We all get elected and I think we all have ideas of wanting to make the place better. Mr. Davis said yeah, everybody who lives here does, I want a better community too, but this is nonsense. Director Sangster said well, he has to have a way to air it not only to the other Board members but to the community. It's a public meeting. He does spend a considerable amount of personal time to find the potential, so I respect that and I certainly appreciate his efforts and I appreciate your opinion. Mr. Davis said well, like I said a lot of this stuff he does behind the scenes and then he comes up and plays on that computer all the time trying to do this and checking how San Francisco is doing. San Miguel resident Mary Szlavik-Hankins said Mr. Davis, Mr. Kalvans is doing his job. I'm trying to do my job. I know it's enough to start sir. We get it. Mr. Davis said yes, well I understand but he does this every week. Mrs. Szlavik-Hankins said yes, and he is doing his job. Director Sangster said alright, we will call point of order. It's been three minutes I think we've covered it. Everybody understands everybody's position.

3. Discussion and Consideration by the Board of Directors of the San Miguel Community Services District to approve the Request for Proposals (RFP) & Technical Specifications for the Wastewater Treatment Facility Upgrade & Expansion Pre-Engineered Package Membrane Bioreactor Municipal Wastewater Treatment System and authorize Director of Utilities to advertise for qualified cost proposals. Utilities Director Kelly Dodds said what you have before you is a RFP for the entire Membrane Bioreactor from the ground up including factory site testing and all of the commissioning. Basically this would be a turnkey system including the lab. We would bring the utilities to a predetermined location and they would connect to those and build the process from the ground up. It would include everything that is necessary including all training for personnel. Again, it's just an RFP and the close of this would be June with a mandatory pre-meeting in May. Director Sangster said ok, a couple of questions. I see that the Training and Operations, Maintenance and Personnel section on page 174 of the packet. So we've got Section A, Subsection 1, Sub Subsection E talking about failure to complete the training is required would generate assessment damages of \$1,500 per day until the training is complete. The omission that I am going to point out is there does not seem to be any liquidated damages related to delivery of the system or commissioning the system. I would think that liquidated damages would be more applicable to the construction, delivery, installation, and conditioning of the system

as opposed to simply the training. Mr. Dodds said well I think we had taken out the liquidated damages and probably forgot that one. Otherwise, in the RFP it does refer to the established timeline that would have to be established once we go into the contract, but I don't know that we have or need any provision for liquidated damages and especially if we're not going to have any sort of an award for requirement. Director Sangster said well, I think the issue is that it's a project whereby a system is being constructed and it has to be delivered, installed, set up, commissioned and then staff needs to be trained. So I think that liquidated damages would be warranted. I understand the reservation because there is preset, pre-determined timeline. I suppose that since this is an RFP it is not a contract. My personal and professional opinion, what I would do is state that there will be a project schedule and liquidated damages may apply. Then at that point they could be utilized in the contract when we are actually contracting the work and you are setting a project schedule. Right now there is no way to define it in the RFP document but if you make reference to it it's not unexpected when it comes to contract time and things don't unravel. Assistant Fire Chief Scott Young said yeah so you see what damages you have to awards though. You can't just punish somebody for not performing. You have to give them a reward for performing above and beyond expectation. My contract experience in the past is that you can't have damages without awards. Director Sangster said right, you can have an incentive for completing a project early but there would also be the flip side of that, which would be liquidated damage. Liquidated damage would apply if the commission work or completion of this project is delayed through no fault of ours. It is strictly based on the contractor's delay. Mr. Dodds said well what we can do is we can add that into the game and just make the statement that there will be a determined schedule. Director Sangster asked who are you sourcing for this? Mr. Dodds said there are three or four companies we are aware of. Obviously, it will be put out to the plan rooms on CSDA and on our website in the paper. I have noticed just when we put out for the generators that we got some companies from farther away, so I think people are paying a little more attention. However, I think the people farther away are going to have a hard time being competitive just in transportation. If you have anybody specifically that you guys sent out to when you guys put yours in at Cal Poly then please send to me and we will include them. Director Sangster said there was a company called Clear Blue, but I don't recall if they are actually still in business. I don't think they are but we were sourcing our MBR so there was a third company. I will look at my sourcing sheet and I will send it to you today. I don't recall but I think there were only three within a 250-mile radius. Mr. Dodds said Avoqua and Cloacina are the two that we have been talking to and getting information to so obviously they will be involved in the bidding. There are two other ones that we got information from initially and they will be notified. Other than that I don't have anybody specifically. Director Sangster asked did we write all of the specs in this? Mr. Dodds said these are a culmination of three or four different MBRS that were done by different companies. One of them they are just putting in Avila. They have a lot of other language that was in there that did not apply so that was taken out. Director Sangster asked but none of the companies that could potentially participated in providing specs? Mr. Dodds replied Cloacina, and Avoqua had information that they provided but these are finalized by us. Director Sangster said information provided that we did not pay for. Mr. Dodds said we did not pay for it. Director Sangster said I guess whether it could be construed as consulting whether you are paying them to derive a specification set or something you would like to purchase and generally speaking I don't know that we are bound by the same agreement in state contracting based on public contract code could not engage in a follow-up contract so you have somebody providing consulting you wouldn't engage with that person to provide the services for the product after the fact. Mr. Dodds

said ok, we will add a line or a paragraph describing that there will be a schedule, a definitive schedule and that liquidated damages may apply. Director Sangster said it gives us the option. It doesn't mean we have to put them in the contract, but we at least have the option to do so.

Public Comments: None.

Motion made by Director Sangster to authorize the Director of Utilities to release an RFP for the MBR process for the WWTF expansion. Motion seconded by Director Anthony Kalvans.

Motion passes with a Vote of 4 AYES 0 NOES 1 ABSENT.

4. Review and approve RESOLUTION 2021-10 approving a budget adjustment for the CAL OES Community Power Resiliency Grant for Special Districts, in the amount of \$230,000 to the water fund (revenue 50-46115 and expense 50-590). Utilities Director Kelly Dodds said so this is the grant the Board approved and accepted last month. This is the \$230,000 for the grant. We already received the money for that grant. This is essentially creating the line item and the funding for this grant. It will allow us to spend staff time and minor expenses towards that end goal. It will also help facilitate the next item which is the purchase of generators.

Board Comments: None.

Public Comments: San Miguel Resident Owen Davis asked how many wells do we have? Mr. Kelly Dodds replied we have three wells. Mr. Davis ok, we have three wells, what is the fourth generator for? Mr. Dodds responded for the tank and the Fire Department Repeater site. Mr. Davis said ok, well my question is this. Is there ever a time, because you are getting generators in case of a power outage right? Mr. Dodds replied yes. Director Sangster said this is actually the next item on the Agenda. Mr. Davis said ok, well they should have highlighted it because that was the only reason I came to the meeting.

Director Sangster made Motion to Approve Resolution 2021-10. Director Kalvans seconded the Motion.

Motion passes with a Vote of 4 AYES 0 NOES 1 ABSENT.

5. Review and approve RESOLUTION 2021-11 approving purchase of four (4) standby generators from All Tech Services in an amount not to exceed \$144,658.80 as part of the CAL OES Community Power Resiliency Grant for Special Districts to be paid from water fund CAL OES Resiliency Grant (50-590). Director of Utilities Kelly Dodds said this is to purchase the four generators. There were three proposals, and one was for Rolls-Royce generators. The two competitive bids were for All Tech Services and San Luis Powerhouse. San Luis Powerhouse's bid was \$157,526.92 and the major difference between the two is really just the type of generator. All Tech is proposing Generic generators and Powerhouse is proposing Kohler generator and Kohler is a little bit better. I think for our purposes I think we are not going to have any problem with the generator they have installed all over the county for all types of different things. Director Sangster said ok, the other difference that I took from it straight out was that All Tech is also a certified small business so according to our policy they should invest a percentage of consideration

for being a certified small business. I don't think that San Luis Powerhouse is, so the fact that All Tech is the lowest cost, certified small business, shortest lead time, I fully support rewarding to All Tech myself. Mr. Dodds said I've talked to San Luis Powerhouse is the one who services our generators now and I have talked about them, and I don't think we are going to have any problem having adequate service in the future.

Board Comments: Director Hector Palafox said the only comment he had was since the amount of money the generators cost is less than the grant, what happens to the rest of the grant? Mr. Dodds replied there is still the installation, so we have to install the gas lines, propane lines, propane tanks, the pads form, the power, the power lines from the generators back to the buildings and most of the labor is going to be done by district staff. However, you know repaving the gas lines, electrical work has to be contracted out. Director Palafox asked so all of that will be taken care of? Mr. Dodds said that is all included in that. Director Sangster asked are there any more comments or questions?

Public Comments: San Miguel resident Owen Davis said ok, this is a legitimate question here. The generators are being bought in case of a power outage right? Utilities Director Kelly Dodds replied right. Is there any time when you actually have to run all three wells at the same time? Mr. Dodds replied since I have been here we have not had all three wells on at the same time on purpose anyway. The reality is that currently we have one well with a generator so if the power outages were to happen we are hoping that the one well is working. The purpose of having a generator at each well is that you have redundancy. If you have one well down for maintenance then you have other wells that can provide water. If we were funding this out of pocket we would be doing this one well at a time and trying to get generators one well at a time. Because this grant was available, we applied for it and we got it, we are doing all three at the same time. The purpose of having a generator at the tank and the fire repeater site is to provide continuity not only to the fire repeater but also to SCADA repeater which is at the same site. Right now if we have a power outage for more than a couple of hours we lose our ability to get our SCADA information because there is only a short window for the battery backup. In short, providing generators at all sites gives us that redundancy that we can run anything that we need to, and we don't have to hunt down a generator in a power outage to try to run a well that is not currently served by a generator. Director Sangster asked is it being served by a UPS? Mr. Dodds replied yes. Mr. Davis asked do you really need four generators? Mr. Dodds replied part of this grant was for clean energy and power resiliency. We are required to put in natural gas or propane generators. We could get a trailer-mounted propane generator however for permitting and long-term maintenance it is a lot more costly. It creates a lot more paperwork problems. There really is no need to move them around. We are going to be much better served by having them stationary. General Manager Rob Roberson asked Kelly would those all have an auto start function on them in the event of a power outage so in other words you would go without a period of time of no power? Mr. Dodds replied they would all be automatic start so if the power went out they would all come on automatically. They are all required to have an exerciser function. They are started once a week or once every couple of weeks to make sure they are not just sitting which is a problem we had with a previous generator. It didn't have that function so you were relying on somebody to remember to run it. That is part of the purpose, to make sure it comes on and they operate and in the event somebody isn't able to get here immediately then we have wells that are on. It is the same consensus with the treatment plant. It has to work independent of any sort of operator interference. Director Kalvans said Mr. Dodds under the current conditions

is it a diesel generator that we have right now? Under current conditions does it just keep running? Mr. Dodds replied, it runs until it doesn't. It runs until you run out of fuel or it decides it doesn't want to work anymore. Director Kalvans asked was it Oceano where the power went out and they had a boil water notice because they ran out of water in their system? Mr. Dodds replied I think it gets pretty expensive too. Director Kalvans said yes it does. Mr. Dodds said yes, there have been multiple areas where they have lost power and lost pressure and had to issue boil water notices until they can get pressure back up and everything tested. In those instances you have to provide bottled water.

Director Sangster brought Motion to approve RESOLUTION 2021-11. Director Hector Palafox seconded the Motion. Motion approved by Vote of 4 AYES 0 NOES and 1 ABSENT.

6. Review and approve RESOLUTION 2021-12 Authorizing the General Manager to Execute a Purchase and Sale Agreement for the Sale of Assessor's Parcel Number 021-261-017.

Attorney Erin Dervin stated this matter is on for the Board to consider the resolution related to the Contract for Sale of the property or parcel of land which is approximately 750 sq. ft. near 13th and Mission Street. It is a small, undeveloped parcel that the District has determined it does not need for any District use. This matter has been on at least once in the past. I want to say it was in the February meeting where we had some discussion and guidance. Mr. Kelly Dodds has been engaged in negotiations with the prospective buyer. My office drafted a Real Estate Sales Contract which is included in your packet. The sales price is \$5,000. This is a fairly typical escrow period of 60 days. The buyer has the typical inspection period. The parcel is being sold as is. The only item that we know of on the property is an abandoned well or a defunct well that has not been used in a very long time. The buyer knows about that and he is on notice that he is going to need to...well he knows that we are not making any guarantees and there are no assurances about the well. As you can see before you we have the contract drafted and it is my understanding from my conversations with Mr. Dodds that the buyer is ready to execute the Sales Agreement upon approval from the Board. If the Board has any questions I am happy to answer them or perhaps Mr. Dodds might be able to answer as well. Board Clerk Tamara Parent said Board in looking at the recommendations I noticed that there is a typo but the APN Number is correct 021-261-017 that is the correct one. In the recommendation the APN Number is incorrect, it has 014. Attorney Erin Dervin said the APN Number is correct on the Purchase and Sale Agreement.

Board Comments: Director Kalvans stated that he would like to thank the staff for getting in the Five-Year Development Agreement. Mr. Dodds said the buyer is working on a Development Agreement and is hoping to get with the county. Director Raynette Gregory asked do we know what he is putting on the lot or what he is doing? Mr. Dodds replied no, not exactly. He just wanted some clarification, or his consultant wanted clarification on building height. Director Gregory said well it is a requirement that he build a two-story is it not? Mr. Dodds replied yes two-story. Fire Chief Scott Young said he could have a living space but no more than two stories. The design plan for Mission Street clearly shows two-story construction with business and residential above or behind. Director Gregory asked isn't that the preference of the County? Mr. Young replied yes. Director Kalvans asked could he building a one-story with a caretaker in the back? Mr. Young replied yes, he could but the preference is a two-story building. Director Palafox asked was the cost of the land pretty much... Mr. Dodds stated that in the search we had performed was in the range of 13 cents per square foot to approximately what we are proposing here. It was slightly

higher for lot that was in my opinion better positioned. The equivalent would have been about \$5,800 so we are actually probably making it ahead. In the agreement the buyer has agreed to pay all closing costs.

Public Comments: None.

Motion by Director Sangster to approve RESOLUTION 2021-12. Director Raynette Gregory seconded the Motion. Motion passes by Vote of 4 AYES 0 NOES and 1 ABSENT.

7. Review and approve RESOLUTION 2021-03 adoption of the San Miguel CSD Standard Terms and Conditions. Attorney Erin Dervin said good evening again. This item is on for consideration and potentially for talking of the resolution and to adopt the proposed standard terms and conditions. We have had it before the Board a few times and since the last time we have adopted all of the suggested changes including modifications to the provisions of arbitration, insurance coverage and some of the green incentives we talked about for better practices that are environmentally friendly, green type of practices. Mr. Dodds pointed out a separate contract instead of an Addendum to other contracts or other bids, so we need to make some more substantial edits just for the tone so that it read the way it was intended in relation to other contracts or RFPs. If there are any questions, you can see the tracking of the last discussions between myself and Mr. Dodds for edits. Everything else that the Board has previously discussed and suggested has been incorporated into this current version which we have spoken about a few times. We do feel that this is the best version that includes all of the standard provisions that we encounter from time to time with other contractors. This is one document for both goods and services so it should be kind of one-stop shopping so hopefully it will reduce the need to spend a lot of time negotiating further contracts or further agreements within a contract going forward. Director Sangster said ok, just a couple of comments. I know what we are trying to achieve by creating one set of terms and conditions for the District but there are some of these elements that seem tailored towards like public works projects. There are tones for goods and services but nothing toward IT. There is nothing towards information and security. Attorney Erin Dervin said that the last time I was present we did discuss a standard for consultation contracts and there was some IT. language on there, but it became very bloated. My thought and my understanding was that we were going to keep the consultant service separate from this. Goods and services are a little bit narrower than consultation services. It could get much more esoteric, and it could add many, many pages to a standard term that really do not apply to 90% of the work that the District is engaged in. Director Sangster said I wouldn't be too concerned with utilizing this for professional services and what you are speaking of such as consulting and that kind of thing. I wouldn't have any issue really in using this in that capacity. Really in my mind the big four would be services and goods which would be one. Then you have IT. which is separate and then you have public works which gives you a third. So realistically I don't see how we could craft one that would cover everything. I think that this is the best starting point, and it covers us for 90% of what we do. Public works would be my next attack because we are going to do so much public works and so much contracting that I think we should have something that would protect the district in those engagements. My other comment is specifically related to arbitration. As everyone knows, I do not favor arbitration and it is still in here. So as a legal question for counsel, if we leave this in and someone were having a dispute with the district and they were to submit a demand for Arbitration, are we obligated to arbitrate at that point? Attorney Erin Dervins replied no. Based on the modifications I made and the conversations

that we have had about that provision, I made it so that if the opposing party wants to arbitrate and we do not, we do not have to arbitrate. Both parties have to agree to Arbitration. There is no forced arbitration and there is no mandatory arbitration in any circumstance.

Board Comments: Director Kalvans said I just want to thank you because this is your strength, this is your wheelhouse and I really appreciate you going through this and getting this taken care of.

Public Comments: None.

Director Sangster made motion to approve Resolution 2021-03. Director Raynette seconded the motion. Motion passes by Vote of 4 AYES 0 NOES and 1 ABSENT.

8. Continued discussion on the Fire Department Temporary Housing unit. Assistant Fire Chief Fire Scott Young said the background is still the same. We are still trying to achieve staff facilities for 24-hour fire department staffing when necessary and Sheriff's speed station. Mr. Keller signed the Lease Agreement and on April 8th the payment was processed. Payment should be in his hand so I believe that we are good for the next year with the property. A pre-application meeting has been scheduled with the county for May 5, 2021, at 9 a.m. to discuss that project and another project that we are looking at across the room for a training opportunity. I gave you a breakdown of the financial impact currently and we paid \$1,330 to Monsoon Consulting for the design documents that we have in hand which is basically a plot plan with the building location site as we kind of envision it and some elevations. That should be a good tool to get the project in front of the county and use that component as part of the bidding process. That's about where we are at. The staff recommendations of the process of for the procurement installation of the mobile home including the required permit documentation. The permit documentation would be the builders or the providers responsibility. We would basically bring the utilities to the site and then they would make the final connection, land the structure and everything else. In addition we did make contact with SDRNA regarding insuring the property because we have an insurance requirement. There was a little confusion at first, but we ironed it out. As we sit right now the property is insured under our umbrella and once facilities are moved into place then we will address how we will insure those facilities. Director Sangster asked is there any other movement on the purchase of said unit? Mr. Young said we have not moved forward with the purchase of said unit. We were looking at refining and streamlining the bid package and getting that out of here. We really want to get in front of the county before we really put in any effort above and beyond where we are at right now. So after May 5th we will try to get that churned out and get it out to some potential vendors. We provided you with the vendor list and the documentation for the RFP and so we will plug away on that after May 5th. I don't see any resistance from the county but one never knows. Director Gregory asked are you required to have ADA? Mr. Young said that is one of the questions I need to bring up because the facility is not a public facility. It is for fire staff and Sheriff's Department use. It needs to be ambulatory in nature and if there is an ADA component then we will have to modify the design slightly to make the bathrooms work for the ADA component. There are two restrooms in the proposed design and that item might have to extend into the living space for the Fire Department, but I don't see it as part of the Sheriff's component. The Sheriff is there merely to rest, recreate, get out of the heat, and do report writing. Our staff is mainly there to do the report writing and have a housing element for night-time usage. Director Gregory said if that was to happen though, most of these units are residential in nature are they not? Mr. Scott replied they are residential, but they

can be modified to be compliant. It's not that difficult. You would be looking at doing a custom unit versus a stock unit and the requirements for turning radiuses, access ramps, door widths, door swings, kitchen access and things of that nature are different. It is a pretty open floor plan. If it is a point that we would have to meet then I believe it could be done but I don't think we are going to have to. Director Sangster said if you do, I think there are specifications I sent you. Director Gregory said so our facility is not for public use. Mr. Scott replied no, absolutely not and that removes it from. Director Gregory said well, what I meant was mine, and yet everything is ADA compliant. Mr. Young said oh, ok, your facility. Well, you have employees and maybe your employees might require you to have ADA access. You can't discriminate against employees for a business of your nature. This is a private facility for government use which is for law enforcement and fire department use. Director Gregory said well, just get ready. Mr. Scott said I am an advocate for ADA compliance personally. I have a strong belief that it is a necessary item if it fits the need, and I don't see the need for that particular building. If it is we will have to accommodate it one way or another. Director Sangster asked have we identified sources to submit an RFP to? Mr. Young replied I have the list of sources and mobile home systems in Paso Robles and API and others will be contacted when we actually get a list of vendors. We will combine the RFP with the terms and conditions. I think there are six vendors. It could be a factory ship modular home so it could come from anywhere literally. There are transportation costs involved in getting it here and wherever the facility is where it is being manufactured it could be a factory ship or you know it could be sitting on the lot somewhere, but somebody has the exact thing and it's going to be an in-kind proposal. It will be the Silver Crest unit that we want or equal to so we would have to submit an equal to plan or specification to that unit. There are certain requirements that we are asking for such as things we asked for in the past. Things we spoke about in the past such as the installation and the Louis requirements for the non-combustible siding. Director Sangster said the framework too. Mr. Young said yes, the WUI exterior sides and all the other requirements that go along with it. It could be a factory ship, or it could be sitting on a lot somewhere. We are looking at how the Sheriff's section would be. The Sheriff's section is basically the master bedroom area, or the master suite is what we propose having the Sheriff utilize because it makes sense. They have their own area where they can take off their gear if they need to and have it secure. They would have a closet where they could put their tower from their computer in and secure that as well. Ultimately we will have access to it for emergency services and if something goes awry then we need to have access and it will be via an Knox box assembly like you put on any other commercial project.

Board Comments: Director Kalvans asked at what point do we expect to hear more with the Sheriff's who we were interacting with on this project? Mr. Young replied well the Sheriffs have been on board since the beginning, but the Sheriffs have had some changes with the watch commanders. The North County watch commander has changed. It was Donovan and now its Martinez, but I cannot remember his name exactly. We met at the Easter fun event that we had. He actually came up and we talked in the park about the project and he was receptive and in favor of it under Sheriff Voge who was the point of contact initially. The Sheriff's Department is looking forward to having a place like they have in Shandon basically and that is what we would be providing. It's like a Shandon or Oceano type space. It's not a substation it's a beat station. It's for report writing, to get out of the heat, have some food, you know it is not an interrogation room. If they actually needed to have an interrogation room then that would be a totally different animal for the secure facility, but they might. They have used this facility previously for questioning individuals and that is how it would have to be worded. We don't want them to bring any persons

in for questioning into that facility because it changes the need. Right now as it stands it is a non-essential needs structure. Once it becomes an essential needs structure then everything escalates, and your building construction is one and a half times standard, and I don't even know if the module will classify as an essential needs structure based on the criteria. I would assume not. General Interim Manager Rob Roberson said the benefit of having it here is the fact that the S.O.'s do not have a lot of resources here for what we are trying to fill that need. They do have access to that building right now. Our future is to remodel this building and that temporary housing will go away but it keeps them here. When we talked to them they agreed to that. Right now they have to use the Caledonia, or they come up here or they go to the school and it is not as convenient. It's not necessarily their space. They need to place their place, their security and then they would be in town more. Nothing is better than having their car sitting out here when these people were acting up. Attorney Erin Dervin said that she wanted to interject for a little about as far as the discussion about the ADA and whether it would apply to temporary housing unit. I think it doesn't but I'm not 100% sure. The ADA does not obligate like a private residence or an owner of a private residence to have the standard accommodations for disabled access. Usually public buildings have to comply so there may be a little bit of a gray area and I am going to have to look at this further and discuss it more with Scott before we finalize anything. I am thinking that because it is a building that is not going to be open to the public that it is going to be exempt, but I don't want to say that without 100% certainty and until I look at it in a little bit more detail. Director Sangster said based on the County I think you are probably right. I can only say that because of where the RFE came from. It was for two housing units for use on Cal Poly and there were for state employees, the beef unit manager and the dairy manager. Even though they are on state owned land, and they are being lived in by state employees we did have on the plans the ADA compliance elements, but they were not actually built into the units because they were private residences being occupied by state employees. Mr. Young said fortunately for us this is not a unique experience because the same thing has happened like I said Shandon, Oceano, and Templeton. Because the Templeton Sheriff's Station, Station 30 has a temporary housing unit on their property. They will have background. I did get with the county in the past, and I don't recall having that conversation. It was more about essential needs and public access. The hard fast rule is no public access, and we are ok with that. Attorney Erin Dervin said but creating a nice place that can be a beat office for the Sheriff's Office where they are not going to be residing could open us up to the obligation. Mr. Young said its absolutely not a substation. It is a report writing area for the on-duty deputies. Attorney Erin Dervin said I sent an email to Attorney Doug White for advice on that because he is the real estate/real property guru.

Public Comments: None.

9. Discussion on status of Machado Wastewater Treatment Facility expansion and aeration upgrade project. Utilities Director Kelly Dodds said so we are hovering around the same capacity that we were last month. This month our average is about 147,558 gallons per day which is 74% for design capacity for the max day of 170,117 gallons or 85% of our hydraulic capacity so we are staying at about the same right now. I imagine as we come into summertime and people are staying home more that we will see a little bit of a rise in there. It really only started going back down when people started going back to work. Other than that we are still moving along with our environmentalist. I think that we are 99% there. There has been a lot of back and forth and clarifying what exactly you are supposed to be doing. The questions regarding the 500-year

floodplain are solidified and we do have to comply with that. I don't know if I mentioned that last month, but we do have to comply with that. Blaine and I are meeting about that specific thing tomorrow and what that means for the treatment plant. At this point it looks like a nice little curb at the upper part of the treatment plant. Director Sangster asked it is an 8-foot curb? Mr. Dodds said no, more like a 3-foot curb. In my utility report I mentioned that we met with USDA last month. They are onboard and we provided all of our information to them. Apparently when people change jobs there and they don't get all of the information from their predecessor it causes problems, so they are still reviewing everything. I talked to the USDA, and they are onboard with everything, but they did provide some crucial edits to our Preliminary Engineering Report. We are working on making those edits and once we have our environmental we should be able to solidify funding from USDA. Based on previous conversations, USDA is one of the agencies willing to maintain our disadvantaged community status since we are working towards it. However, if this takes too much longer I don't know if they will be able to do that. The intent is to have something approved by USDA by the end of June. Next month we will have an RFP for Headworks which is the only other major piece. After that we will have an RFP for the site work which is fairly minor compared to the other two.

Board Comments: Director Kalvans said hopefully we will be able to keep any future incidents from happening and more surprises happening. Mr. Dodds said I think we have come across most of them. Director Sangster said how about a permanent, inflatable cofferdam? Mr. Dodds said we can look at that but it's a long way.

Public Comments: None

XII. BOARD COMMENTS: Director Kalvans said I want to thank the Board Clerk for the way you work on these Agendas and the way you have them structured. I have tried following other agency's agendas and they don't have the tabs or any of the other stuff that is behind a certain section. If there are 300 pages and you are trying to scroll through to try to find the page you are looking for. Director Sangster asked don't you read it from front to back? Director Kalvans said I read the entire thing but when you want to go back and find something. Also, I attended the San Miguel Chamber of Commerce Meeting in March just to find out what was going on with them because we have been in the dark. I want to know what they will be doing in the future. One thing that did come up was that the Paso Robles Chamber of Commerce is interested in taking them over. The Paso Robles Chamber of Commerce is trying to become the entire economic development arm for the entire North County. That is something interesting that came out of that meeting. Utilities Director Kelly Dodds asked does the Board want us to start working on Public Works Terms and Conditions? Director Sangster replied it is in our interest. Given the amount of public works we are liable to be engaged in in the near future I would say yes. Time permitting obviously...Mr. Dodds asked is there a consensus to start down that road? Director Kalvans said yes. Director Gregory said yes. Director Sangster said I did send to you I think as a starting point some general provisions for maintenance which have a lot of public works language and if you don't find that right at hand I can send it to counsel and to you as well. Mr. Dodds said if you could resend it please. Director Sangster said I will resend it because actually it has been updated since we probably spoke about it initially. Mr. Dodds said how convenient for us. Director Sangster said I will resend it. Thanks to staff and counsel for getting those other ones down the road. I'm glad to see them implemented and keep up the good work everybody.

XIII. ADJOURNMENT TO NEXT REGULAR MEETING: 9:14 p.m.

VII. **Public Comment and Communications for items not on the Agenda:** *Video part 1/8 time: 01:23*
 Owen Davis asked about Memorial Day flags, the next rate increase, sewage costs.
 Laverne Buckman comment on lack of public participation, size of meeting agendas, adding agenda key points into the monthly billing.

VII. **Special Presentations/Public Hearings/Other:** *Video part 1/8 time: 08:29*

1. **PUBLIC HEARING:** Consider Adoption of Resolution No. 2021-13 Adopting the FY 2021-22 Operations and Maintenance Budget.

Recommendation: After Public Hearing; Approve Resolution 2021-13 Adopting the FY 2021-22 Operation and Maintenance Budget.

Public Comments:

Laverne Buckman concerns about Water and Sewer accounts, rate increases, Water Treatment Facility project.
 Owen Davis comment regarding the rate increase.

Director Sangster closed the public hearing, board discussion ensued

Board Discussion:

Director Roney comment about future community growth and development.

Director Kalvans comment on staff work on the budget. Comment to looking at options at the next rate study.
 Request for future budgets to have a budget summary sheet similar to Templeton's.

Director Gregory asked for clarification on the current rate study.

Director Sangster asks about the overall reserves destination. Budget changes since the proposed budget and final budget.

Director Kalvans suggests in the future we budget higher in maintenance and replacing infrastructure/pipes.

Motion by: Director Sangster

Second by: Director Rooney

Motion: to approve Resolution 2021-13 as presented

Board Members	Ayes	Noes	Abstain	Recuse	Absent
A. Sangster	X				
A. Kalvans	X				
H. Palafox	X				
R. Gregory	X				
W. Roney	X				

IX.	Staff & Committee Reports – Receive & File: Non-District Reports: 1. San Luis Obispo County Sheriff Caron Verbal 2. Camp Roberts—Army National Guard None 3. Community Service Organizations – SMFA Verbal District Staff & Committee Reports: 4. Interim General Manager (Mr. Roberson) Verbal 5. District General Counsel (Mr. White) Verbal 6. District Engineer (Dr. Reely) Report Attached 7. Director of Utilities (Mr. Dodds) Report Attached 8. Fire Chief (Chief Roberson) Report Attached	Video part 2/8 Time: 24:32 Video part 2/8 Time: 25:00 Video part 3/8 Time: 04:37 Video part 3/8 Time: 06:44 Video part 4/8 Time: 05:01 Video part 4/8 Time: 05:11 Video part 4/8 Time: 18:25 Video part 4/8 Time: 19:35
	Public Comments: Owen Davis commented on projected project costing during this inflation	

X.	CONSENT CALENDAR: 1. Review and Approve Board Meeting Minutes a) 3-25-2021 Regular Board Meeting b) 4-16-2021 Special Board Meeting c) 5-6-2021 3rd Strategic Planning Informal Work Session- Fire d) 5-13-2021 4 th Strategic Planning Informal Work Session- LAFCO Board Comment: Director Sangster noted a name spelling correction in item A. Motion by: Director Sangster Second by: Director Rooney Motion: to approve as amended	Video part 4/8 Time: 27:06																																				
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Board Members</th> <th style="text-align: center;">Ayes</th> <th style="text-align: center;">Noes</th> <th style="text-align: center;">Abstain</th> <th style="text-align: center;">Recuse</th> <th style="text-align: center;">Absent</th> </tr> </thead> <tbody> <tr> <td>A. Sangster</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>A. Kalvans</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>H. Palafox</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>R. Gregory</td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>W. Roney</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Board Members	Ayes	Noes	Abstain	Recuse	Absent	A. Sangster	X					A. Kalvans	X					H. Palafox	X					R. Gregory					X	W. Roney	X					
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XI. BOARD ACTION ITEMS:

Video part 4/8 Time: 28:37

1. **Review, Discuss, Receive and File the Enumeration of Financial Report for April 2021** (Dodds)
 - A. Claims Detail Report
 - B. Statement of Revenue Budget vs Actuals
 - C. Rev Budget vs Actual Summary
 - D. Statement of Expenditures Budget vs Actual
 - E. Cash Report

Public Comments:

Laverne Buckman concerned about 1) the conflict of interest with Dodds (district purchaser) doing the financials, 2) the procedures the last audit recommended are not being followed, 3) an equipment list inventory is being tracked, 4) the US Bank credit card not on the statement, 5) how the fuel card use is tracked, 6) wants the board to see the auditor’s recommendations list

Board Comment:

Director Sangster find a better line item for the property rental.
 Director Roney asked about the cost of chlorine.

Motion by: Director Sangster

Second by: Director Kalvans

Motion: Approve Item 1 sections B, C, D, E. Tabled Item A to be revisited at June board meeting.

Board Members	Ayes	Noes	Abstain	Recuse	Absent
A. Sangster	X				
A. Kalvans	X				
H. Palafox	X				
R. Gregory	X				
W. Roney	X				

Video part 5/8 Time: 23:20

2. **Review and approve Resolution 2021-14 authorizing the Director of Utilities to contract with B&T Service Station Contractors in an amount not to exceed \$105,000 to provide a turnkey fuel tank and fuel management system at the Machado WWTF and authorize a budget adjustment in an amount of \$120,000 divided equally from all Funds (object 500) from capital reserve. (Dodds)**

Recommendation: Approve Resolution 2021-14 authorizing the Director of Utilities to contract with B&T Service Station Contractors and authorizing a corresponding Budget adjustment.

Public Comments:

Laverne Buckman asked for clarifications about the costs
 Scott Young asked about fuel taxes
 Owen Davis said that he gets his tank for free from Eagle Energy

Board Comment:

Director Gregory clarification on the tank size

Director Sangster asked about the lowest bids lack of information. Clarification on CSD needs and fuel use.

Director Kalvans asked about campaign fire in the area and if they would use the fuel

Director Sangster wanted to know about the warranty period and the terms and conditions

Director Roney feels that we will need to do this eventually, and with costs going up on everything the costs won't be lower. Feels it's a priority.

Director Kalvans asked how long the pricing is good for

Director Sangster would like the RFP to be run again so that the lowest bidder can be helped to do it correctly

Status: Table item and the Director of Utilities will re-run RFP

Video part 6/8 Time: 31:58

3. **Review final project report for 10th and 11th street waterline replacement project and approve RESOLUTION 2021-15 accepting this completed project. (Dodds)**

Recommendation: Review final project report for 10th and 11th street waterline replacement project and approve Resolution 2021-15 accepting this completed project.

Public Comments:

None

Board Comment:

Director Kalvans asked about the past 16th Street project

Director Sangster asked about change orders

Motion by: Director Sangster

Second by: Director Kalvans

Motion: To accept the final report, approve Resolution 2021-15 and accept the completed project.

Board Members	Ayes	Noes	Abstain	Recuse	Absent
A. Sangster	X				
A. Kalvans	X				
H. Palafox	X				
R. Gregory	X				
W. Roney	X				

Video part 7/8 Time: 07:34

4. **Adoption of RESOLUTION NO. 2021-16 authorizing the abatement of weeds within the District boundaries.**
(Young/ Roberson)

Recommendation: Staff requests that the Board hold a discussion to consider objections to the “Notice to Remove, Destroy, and/or Abate Vegetation, Rubbish and Debris”, overrule any objections and adopt Resolution No 2021-16 authorizing Fire Chief to have weed abatement work performed.

Public Comments:

None

Board Comment:

Director Sangster asked about the fire safety notice in the May's Utility bill

Motion by: Director Roney

Second by: Director Kalvans

Motion: Motion to approve Resolution 2021-16 authorizing abatement of weeds within the District boundaries

Board Members	Ayes	Noes	Abstain	Recuse	Absent
A. Sangster	X				
A. Kalvans	X				
H. Palafox	X				
R. Gregory	X				
W. Roney	X				

Video part 7/8 Time: 11:14

5. **Continued discussion on the Fire Department Temporary Housing unit** (Young)

Recommendation: Discuss the status and next steps for the Fire Department Temporary Housing unit

Public Comments:

None

Board Comment:

Director Gregory asked about sourcing the building

Informational Item only. See Status Report.

Video part 7/8 Time: 19:30

6. **Discussion on status of Machado Wastewater Treatment Facility expansion and aeration upgrade project**
(Dodds)

Recommendation: Discuss the status and next steps of the Machado Wastewater Treatment Facility expansion and aeration upgrade projects.

Public Comments:

None

Board Comment:

Director Kalvans asked about the number of bids

Informational Item only. See Status Report.

XII. **BOARD COMMENT:**

Video part 7/8 Time: 27:33

Director Kalvans asked for a date for the 5th Strategic Planning Work Session. Wednesday July 7th 2021 6:00pm
Kelly Dodds would like a Special Meeting about the SMCSD Utilities Dept

XIII. **ADJOURNMENT TO NEXT REGULAR MEETING**

11:04 PM

Video part 8/8 Time: 00:10



San Miguel Community Services District Board of Directors

June 24th, 2021

AGENDA ITEM: XI - 1

SUBJECT: Review and File the Enumeration for Financial Reports for May 2021

May 2021 Revenue: \$318,100.80 (primarily property tax and user fee revenue)

May 2021 Expenses: \$144,405.45

Project expenses

10th and 11th street waterline replacement (retainer/ final payment)

- Raminha Construction \$21,093.24

CALOES power resiliency generator project (\$21,596.29 of \$230,000 / 9% / spent thru May)

- PRW Steel Supply \$1,473.99 bollards for propane tanks and generators
- Alameda Electric \$4,627.77 wire, boxes, and conduit for generators

Other projects

- Slo County Tax assessor \$3,500 for property purchase on Mission street
- Monsoon Consultants \$19,852.50 (Fire station, WWTF, Waterline replacement)

Legal Services

- WhiteBrenner LLP Legal Services \$26,237.80 **March** legal services
- WhiteBrenner LLP Legal Services \$25,636.25 **April** legal services

Normal Operating expenses

- Ferguson Enterprises \$2,041.51 Replacement valves and fittings
- Fruit Growers Laboratories \$2,432.00 routing wate sample analysis
- Santa Maria Famcon \$3,670.37 Materials for sewer line repair and air vac repairs
- PG&E \$9,040.06 Facilities

Recommendation: Review and File the Enumeration for the Financial Reports for May 2021. This item is for information and discussion only.

PREPARED BY:

REVIEWED BY:

Kelly Dodds

Rob Roberson

Director of Utilities

Interim General Manager/Fire Chief

06/24/2021 BOD Meeting

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6738	18945S	650 13 STARS MEDIA	63.20					
		Advertisement for MBR RFP						
1	6911	04/23/21 LEGAL ADD FOR MBR RFP	63.20			40 64000	587	10200
		Total for Vendor:	63.20					
6739	18946S	675 All Tech Services Inc	320.68					
		CALOES GENERATOR PURCHASE RESOLUTION 2021-10/ 11						
1	19-11569	04/26/21 CONCRETE GENERATOR PAD	320.68			50 65000	590	10200
6740	18946S	675 All Tech Services Inc	4,070.14					
		CALOES GENERATOR PURCHASE RESOLUTION 2021-10/ 11						
1	19-11568	04/26/21 13KW GENERATOR FOR TANK	4,070.14			50 65000	590	10200
		Total for Vendor:	4,390.82					
6697	18924S	576 APEX FIRE CONTROL	411.34					
5	3500	04/06/21 Fire Extg. Annual Maintenance	205.67			40 64000	351	10200
6	3500	04/06/21 Fire Extg. Annual Maintenance	205.67			50 65000	351	10200
6719	18947S	576 APEX FIRE CONTROL	698.90					
1	3501	04/06/21 Annual Fire Extinguisher test	698.90			20 62000	305	10200
		Total for Vendor:	1,110.24					
6698	18925S	672 Battery Systems	2.00					
1	03/31/21	Battery charge	2.00			50 65000	352	10200
		Total for Vendor:	2.00					
6689	18926S	340 C&N TRACTORS	17.77					
1	47880P	10/02/20 Combo Wrench	17.77			20 62000	457	10200
6690	18926S	340 C&N TRACTORS	353.28					
1	50461P	02/25/21 Chain saw chains	353.28			20 62000	457	10200
		Total for Vendor:	371.05					

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6728	18948S	67 CHARTER COMMUNICATIONS	314.94					
Acct# 8245-10-105-0027311 Spectrum Business Internet/Voice								
Service 04/11/21 ~ 05/10/21								
1	0041121	04/11/21 Internet/Voice	94.48			20 62000	375	10200
2	041121	04/11/21 Internet/Voice	110.23			40 64000	375	10200
3	041121	04/11/21 Internet/Voice	110.23			50 65000	375	10200
6744	18948S	67 CHARTER COMMUNICATIONS	134.97					
Acct# 8245101050040553 1765 Bonita Treatment Plant								
Service from 04/18/2021 ~ 05/17/2021								
1	11821	03/18/21 Internet/Voice	134.97			40 64000	375	10200
Total for Vendor:			449.91					
6718	18949S	199 CITY OF EL PASO DE ROBLES	222.29					
1	20210416	04/16/21 GSP 2nd annual share	222.29			50 65000	324	10200
Total for Vendor:			222.29					
6730	18950S	583 COBLENTZ BIEHLE & CRAMER	300.00					
1	8215	04/10/21 Assist with bank rec / payroll	69.00			20 62000	325	10200
2	8215	04/10/21 Assist with bank rec / payroll	6.00			30 63000	325	10200
3	8215	04/10/21 Assist with bank rec / payroll	105.00			40 64000	325	10200
4	8215	04/10/21 Assist with bank rec / payroll	114.00			50 65000	325	10200
5	8215	04/10/21 Assist with bank rec / payroll	6.00			60 66000	325	10200
Total for Vendor:			300.00					
6734	18951S	429 COUNTY OF SAN LUIS OBISPO - EH	288.50					
1	04/02/21	Cross Connection Reporting	288.50			50 65000	362	10200
Total for Vendor:			288.50					
6695	18927S	654 CULLIGAN WATER	8.67					
Water Delivery								
1	03/31/21	Water Delivery	2.16			30 63000	305	10200
2	03/31/21	Water Delivery	2.17			40 64000	305	10200
3	03/31/21	Water Delivery	2.17			50 65000	305	10200

05/05/21
06:24:49

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Claim Details
For the Accounting Period: 4/21

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4	03/31/21	Water Delivery	2.17			60 66000	305	10200
		Total for Vendor:	8.67					
6741	18952S	105 FAILSAFE TESTING	345.20					
1	11564	04/20/21 ANNUAL LADDER TESTING	345.20			20 62000	351	10200
		Total for Vendor:	345.20					
6696	18928S	109 FERGUSON ENTERPRISES	3,657.23					
1	b654756	04/05/21 Locator and transmitter	731.45*			30 63000	490	10200
2	b654756	04/05/21 Locator and transmitter	1,462.89			40 64000	490	10200
3	b654756	04/05/21 Locator and transmitter	1,462.89			50 65000	490	10200
		Total for Vendor:	3,657.23					
6681	18929S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
1	180650A	03/30/21 Metals Total As	67.00			50 65000	358	10200
6682	18929S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
1	180742A	03/30/02 Metals Total As	67.00			50 65000	358	10200
6684	18929S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
1	180821A	03/30/21 Metals Total As	67.00			50 65000	358	10200
6714	18953S	112 FGL - ENVIRONMENTAL ANALYTICAL	225.00					
1	180875A	04/15/21 Coliform	225.00*			50 65000	359	10200
6715	18953S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
1	180883A	04/12/21 Metals Total As	67.00			50 65000	358	10200
6716	18953S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
1	180971A	04/12/21 Metals Total As	67.00			50 65000	358	10200
		Total for Vendor:	560.00					
6693	18930S	308 FRONTIER COMMUNICATIONS	71.04					
		Acct #805-467-2015-051216-5						
		Service from 4/1/21 ~ 4/31/21						
SCADA								
1	4/21	04/01/21 Alarm/SCADA	35.52			40 64000	310	10200

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2	4/21 04/01/21	Alarm/SCADA	35.52			50 65000	310	10200
Total for Vendor:			71.04					
6742 A0702	18954S 125	GREAT WESTERN ALARM	75.60					
Service Period: 5/01/21 ~ 5/31/21								
Inv 210402242101								
1	05/01/21	Answering Service	37.80			40 64000	380	10200
2	05/01/21	Answering Service	37.80			50 65000	380	10200
6743 GW-661	18954S 125	GREAT WESTERN ALARM	32.00					
Service Period: 05/1/21 ~ 05/31/21								
inv 210400545101								
1	05/01/21	Alarm Monitoring	16.00			40 64000	380	10200
2	05/01/21	Alarm Monitoring	16.00			50 65000	380	10200
Total for Vendor:			107.60					
6683	18931S 147	JB DEWAR	1,019.18					
1	154307 03/25/21	Clear Diesel	466.38			20 62000	485	10200
2	154307 03/25/21	Clear Diesel	276.40			40 64000	485	10200
3	154307 03/25/21	Clear Diesel	276.40			50 65000	485	10200
Total for Vendor:			1,019.18					
6694 Hydrant paint	18932S 633	KELLY-MOORE PAINTS	71.76					
1	111509 04/05/21	Paint for HYDRANTS	71.76			50 65000	353	10200
Total for Vendor:			71.76					
6692	18933S 510	LOCAL IT EXPERTS	979.00					
Managed IT Services, Setup of profile								
1	292 04/07/21	Profile setup	4.45			30 63000	334	10200
2	292 04/07/21	Profile setup	40.05			40 64000	334	10200
3	292 04/07/21	Profile setup	40.05			50 65000	334	10200
4	292 04/07/21	Profile setup	4.45			60 66000	334	10200
5	292 04/07/21	IT Service	204.70*			20 62000	334	10200
6	292 04/07/21	IT Service	17.80			30 63000	334	10200

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
7	292 04/07/21	IT Service	311.50			40 64000	334	10200
8	292 04/07/21	IT Service	338.20			50 65000	334	10200
9	292 04/07/21	IT Service	17.80			60 66000	334	10200
Total for Vendor:			979.00					
6691	18934S	646 MISSION UNIFORM SUPPLY Uniforms; Dodds, Sobotka, Pittman, Paslay	50.17					
1	514390848 03/17/21	Employee Uniforms	1.00			30 63000	495	10200
2	514390848 03/17/21	Employee Uniforms	24.08			40 64000	495	10200
3	514390848 03/17/21	Employee Uniforms	24.09			50 65000	495	10200
4	514390848 03/17/21	Employee Uniforms	1.00			60 66000	495	10200
6731	18955S	646 MISSION UNIFORM SUPPLY Uniforms; Dodds, Sobotka, Pittman, Paslay	50.17					
1	514562853 04/14/21	Employee Uniforms	1.00			30 63000	495	10200
2	514562853 04/14/21	Employee Uniforms	24.08			40 64000	495	10200
3	514562853 04/14/21	Employee Uniforms	24.09			50 65000	495	10200
4	514562853 04/14/21	Employee Uniforms	1.00			60 66000	495	10200
Total for Vendor:			100.34					
6699	18935S	559 MONSOON VENTURES, INC.	435.00					
1	2698 03/29/21	BOARD AND COMMITTEE MTG	217.50			40 64000	326	10200
2	2698 03/29/21	BOARD AND COMMITTEE MTG	217.50*			50 65000	326	10200
6700	18935S	559 MONSOON VENTURES, INC.	1,885.00					
1	2703 04/02/21	10TH AND 11TH ST WATERLINE	1,885.00*			50 65000	500	10200
6701	18935S	559 MONSOON VENTURES, INC.	605.00					
1	2696 03/29/21	WWTF CON DOCS	605.00			40 64000	587	10200
6702	18935S	559 MONSOON VENTURES, INC.	870.00					
1	2699 03/29/21	GSP / GSA	870.00			50 65000	324	10200
6703	18935S	559 MONSOON VENTURES, INC.	145.00					
1	2697 03/29/21	WWTF PER	145.00			40 64000	587	10200

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6704	18935S	559 MONSOON VENTURES, INC.	725.00					
1	2695	03/29/21 WWTF MANAGEMENT SVCS	725.00			40 64000	587	10200
		Total for Vendor:	4,665.00					
6729	18956S	17 N REX AWALT CORPORATION	6.11					
1	19798	04/19/21 Ball valve	6.11			50 65000	353	10200
		Total for Vendor:	6.11					
6707	18936S	636 OFFICE1	77.45					
		Maintenance Contract #CBM6913-02						
		Samsung/X4250LX						
		Acct No. 013014						
1	AR665665	04/06/21 Maint Contract 4/1/21~4/31/2	25.81*			20 62000	334	10200
2	AR665665	04/06/21 Maint Contract 4/1/21~4/31/2	25.82			40 64000	334	10200
3	AR665665	04/06/21 Maint Contract 4/1/21~4/31/2	25.82			50 65000	334	10200
		Total for Vendor:	77.45					
6713	18957S	638 ONE BEAT CPR	79.00					
1	76996-2	01/07/21 Large Defibrillator Cabinet	79.00			20 62000	450	10200
		Total for Vendor:	79.00					
6745	18958S	208 PG&E #6480-8	1,086.71					
		Acct #8565976480-8						
1		04/19/21 12th & K 8565976725	8.93			30 63000	381	10200
2		04/19/21 Tract 2710 - 8562053214	69.46			30 63000	381	10200
3		04/19/21 Tract 2710 - 8564394360	30.23			30 63000	381	10200
4		04/19/21 Tract 2710 - 8560673934	75.57			30 63000	381	10200
5		04/19/21 Mission Heights - 8565976482	164.49			30 63000	381	10200
6		04/19/21 Tract 2605 - 8565976109	35.25			30 63000	381	10200
7		04/19/21 9898 River Rd. - 8565976002	327.68			30 63000	381	10200
8		04/19/21 9898 River Rd. - 8565976004	42.24			30 63000	381	10200
9		04/19/21 9898 River Rd. - 8565976008	199.43			30 63000	381	10200
10		04/19/21 9898 River Rd. - 8565976014	67.16			30 63000	381	10200
11		04/19/21 9898 River Rd. - 8565976481	47.08			30 63000	381	10200
12		04/19/21 9898 River Rd. - 8565976483	19.19			30 63000	381	10200
		Total for Vendor:	1,086.71					

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6746	18959S	209 PG&E #6851-8	9,676.65					
Acct #3675186851-8								
1	04/20/21	Old Fire Station / 1297 L St	26.84			20 62000	381	10200
2	04/20/21	New Fire Station 1150 Mission	10.51			20 62000	381	10200
3	04/20/21	Water Works #1 / Well 3	721.24			50 65000	381	10200
4	04/20/21	Bonita Pl & 16th / Well 4	2,386.46			50 65000	381	10200
5	04/20/21	N St / WWTP	6,127.93			40 64000	381	10200
6	04/20/21	2HP Booster Station	18.90			50 65000	381	10200
7	04/20/21	Mission Heights Booster	10.51			50 65000	381	10200
8	04/20/21	14th St. & K St.	53.82			50 65000	381	10200
9	04/20/21	942 Soka Way lift station	126.05			40 64000	381	10200
10	04/20/21	Missn & 12th Lanscape~St light	105.87			30 63000	381	10200
11	04/20/21	SLT Well	88.52			50 65000	381	10200
Total for Vendor:			9,676.65					
6687	18937S	665 RAMINHA CONSTRUCTION, INC	95,293.54					
Resolution 2020-38 10th and 11th water main improvement								
1	#3 02/28/21	water main improvement	95,293.54*			50 65000	500	10200
Total for Vendor:			95,293.54					
6710	18960S	450 SAN LUIS OBISPO COUNTY	2,500.00					
Waterline replacement 10th street to San Luis Obispo Mission Alley Engineering Deposit								
1		Engineering Deposit	2,500.00*			50 65000	500	10200
Total for Vendor:			2,500.00					
6686	18938S	595 SAN LUIS OBISPO COUNTY EMS	62.00					
EMT RECERT MATTHEW ROBERSON								
1	560 04/01/21	EMT RECERT	62.00			20 62000	715	10200
Total for Vendor:			62.00					
6732	18961S	440 SAN LUIS OBISPO COUNTY FIRE	636.54					
Elite EMS Saas Image Trend								
1	1485 10/14/20	Elite EMS Saas Image Trend	636.54*			20 62000	385	10200
Total for Vendor:			636.54					

05/05/21
06:24:49

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Claim Details
For the Accounting Period: 4/21

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Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6720	18962S	481 SAN MIGUEL COMMUNITY SERVICES 1199 Mission Irrigation Meter Acct#01004-00	22.45					
04-15-21								
1	04/15/21	1150 Mission 01004-00	11.23			40 64000	384	10200
2	04/15/21	1150 Mission 01004-00	11.22			50 65000	384	10200
6721	18962S	481 SAN MIGUEL COMMUNITY SERVICES 1203 Mission Irrigation Meter Acct#20547-00	319.56					
04-15-21								
1	04/15/21	1203 Mission Irrig 20547-00	319.56			30 63000	384	10200
6722	18962S	481 SAN MIGUEL COMMUNITY SERVICES 942 Soka Way Acct#20840-00	50.03					
04-15-21								
1	04/15/21	942 Soka Way #20840-00	50.03			40 64000	384	10200
6723	18962S	481 SAN MIGUEL COMMUNITY SERVICES 1199 Mission Irrigation Meter Acct#27476-00	92.24					
04-15-21								
1	04/15/21	1199 Mission Irrig 27476-00	92.24			30 63000	384	10200
6724	18962S	481 SAN MIGUEL COMMUNITY SERVICES 1765 Bonita Acct#27475-00	8.98					
04-15-21								
1	04/15/21	1765 Bonita 27475-00	8.98			40 64000	384	10200
Total for Vendor:			493.26					
6685	18939S	238 SAN MIGUEL GARBAGE Account # 318694 Service 04/01/21 ~ 4/31/21	103.98					
1	4-2021	04/01/21 Trash Disposal	51.99			40 64000	383	10200

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2	4-2021 04/01/21	Trash Disposal	51.99			50 65000	383	10200
		Total for Vendor:	103.98					
6705	18940S 673	SCOTT KELLER	4,800.00					
		ANNUAL LEASE PAYMENT FOR APN 021-221-014/015/016/018						
1	2021 04/08/21	ANNUAL LEASE PAYMENT	4,800.00*			20 62000	352	10200
		Total for Vendor:	4,800.00					
6709	4121S 247	SDRMA	1,029.94					
		Employee Dental & Vision Insurance						
		Coverage Month: May 2021						
1	35140 04/09/21	Dental	49.02			20 21811		10250
2	35140 04/09/21	Dental	15.24			30 21811		10250
3	35140 04/09/21	Dental	402.76			40 21811		10250
4	35140 04/09/21	Dental	422.02			50 21811		10250
5	35140 04/09/21	Dental	16.08			60 21811		10250
6	35140 04/09/21	Vision	7.25			20 21812		10250
7	35140 04/09/21	Vision	2.08			30 21812		10250
8	35140 04/09/21	Vision	45.16			40 21812		10250
9	35140 04/09/21	Vision	68.12			50 21812		10250
10	35140 04/09/21	Vision	2.21			60 21812		10250
		Total for Vendor:	1,029.94					
6711	18963S 657	SOUTHERN CALIFORNIA GAS COMPANY	4,043.77					
		Natural Gas line extension for SLT Well part of CAL OES grant						
1	248042-1 04/23/21	Gas Line Extension	4,043.77			50 65000	590	10200
6712	18963S 657	SOUTHERN CALIFORNIA GAS COMPANY	3,856.60					
		Natural Gas line extension for Well 3 part of CAL OES grant						
1	248034-1 04/23/21	Gas Line Extension	3,856.60			50 65000	590	10200
		Total for Vendor:	7,900.37					
6680	18941S 534	STREAMLINE	200.00					
		Web Page Hosting						
		Service for April May 2021						
DA029807-0005								
1	04/01 04/01/21	Web Page Monthly Fee	46.00			20 62000	376	10200

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2	04/01	04/01/21 Web Page Monthly Fee	4.00			30 63000	376	10200
3	04/01	04/01/21 Web Page Monthly Fee	70.00			40 64000	376	10200
4	04/01	04/01/21 Web Page Monthly Fee	76.00			50 65000	376	10200
5	04/01	04/01/21 Web Page Monthly Fee	4.00			60 66000	376	10200
Total for Vendor:			200.00					
6678	18942S	664 UNITED STAFFING ASSOCIATES, LLC	191.25					
Transcriptionist 3-25-21 meeting								
2	177842	03/31/21 Transcriptionist	43.99*			20 62000	330	10200
3	177842	03/31/21 Transcriptionist	3.82			30 63000	330	10200
4	177842	03/31/21 Transcriptionist	66.94			40 64000	330	10200
5	177842	03/31/21 Transcriptionist	72.68			50 65000	330	10200
6	177842	03/31/21 Transcriptionist	3.82*			60 66000	330	10200
6733	18964S	664 UNITED STAFFING ASSOCIATES, LLC	133.88					
Transcriptionist 3-25-21 meeting								
2	178155	04/07/21 Transcriptionist	30.80*			20 62000	330	10200
3	178155	04/07/21 Transcriptionist	2.68			30 63000	330	10200
4	178155	04/07/21 Transcriptionist	46.85			40 64000	330	10200
5	178155	04/07/21 Transcriptionist	50.87			50 65000	330	10200
6	178155	04/07/21 Transcriptionist	2.68*			60 66000	330	10200
6737	18964S	664 UNITED STAFFING ASSOCIATES, LLC	344.25					
Transcriptionist 3-25-21 meeting								
2	178969	04/21/21 Transcriptionist	79.18*			20 62000	330	10200
3	178969	04/21/21 Transcriptionist	6.88			30 63000	330	10200
4	178969	04/21/21 Transcriptionist	120.49			40 64000	330	10200
5	178969	04/21/21 Transcriptionist	130.82			50 65000	330	10200
6	178969	04/21/21 Transcriptionist	6.88*			60 66000	330	10200
Total for Vendor:			669.38					
6725	18965S	298 UNIVAR USA INC	1,398.31					
1	49081816	04/12/21 Chlorine Well 4	1,398.31			50 65000	482	10200

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6726	18965S	298 UNIVAR USA INC	812.70					
1	49081817	04/12/21 Chlorine SLT Well	812.70*			50 65000	483	10200
6727	18965S	298 UNIVAR USA INC	690.99					
1	49081815	04/12/21 Chlorine Well 3	690.99			50 65000	481	10200
		Total for Vendor:	2,902.00					
6708	18943S	327 VALLI INFORMATION SYSTEMS	75.00					
1	64738	03/31/21 OTC MONTHLY MAINT	37.50			40 64000	305	10200
2	64738	03/31/21 OTC MONTHLY MAINT	37.50			50 65000	305	10200
6736	18966S	327 VALLI INFORMATION SYSTEMS	721.61					
		Web Posting service and Postage for April						
1	64978	04/16/21 Web Posting, Postage	168.82			40 64000	315	10200
2	64978	04/16/21 Web Posting, Postage	168.82			50 65000	315	10200
3	64978	04/16/21 Printed insert ~ Recycle	169.13			60 66000	320	10200
4	64978	04/16/21 Printing	107.42			40 64000	320	10200
5	64978	04/16/21 Printing	107.42			50 65000	320	10200
		Total for Vendor:	796.61					
6717	18967S	511 VERIZON	90.16					
		Laptop 805-423-7591,805-591-9233,805-591-9352						
		Laptop 805-369-9703						
03/09/21 ~ 04/08/21								
1	9877180343	04/08/21 Tablets	20.05			20 62000	310	10200
2	9877180343	04/08/21 Tablets	35.06			40 64000	310	10200
3	9877180343	04/08/21 Tablets	35.05			50 65000	310	10200
		Total for Vendor:	90.16					
6679	18944S	612 WEX BANK	869.29					
1	70635414	03/07/21 Fuel 8600	0.00			20 62000	485	10200
2	70635414	03/07/21 Fuel 8601	128.04			20 62000	485	10200
3	70635414	03/07/21 Fuel 8632	100.01			40 64000	485	10200
4	70635414	03/07/21 Fuel 8632	100.02			50 65000	485	10200
5	70635414	03/07/21 Fuel 8636	86.22			40 64000	485	10200
6	70635414	03/07/21 Fuel 8636	86.22			50 65000	485	10200

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
7	70635414	03/07/21 Fuel 8630	368.78			20 62000	485	10200
		Total for Vendor:	869.29					
6735	18968S	674 Wilber Construction	1,537.00			50 65000	353	10200
1	50750	04/21/21 Patch paving	1,537.00					
		Total for Vendor:	1,537.00					
		# of Claims	67	Total:	149,593.02			

Fund/Account	Amount
20 FIRE PROTECTION DEPARTMENT	
10200 Operating Cash - Premier	\$8,607.25
10250 Pac Premier - Payroll	\$56.27
30 STREET LIGHTING DEPARTMENT	
10200 Operating Cash - Premier	\$2,385.62
10250 Pac Premier - Payroll	\$17.32
40 WASTEWATER DEPARTMENT	
10200 Operating Cash - Premier	\$11,783.40
10250 Pac Premier - Payroll	\$447.92
50 WATER DEPARTMENT	
10200 Operating Cash - Premier	\$125,567.88
10250 Pac Premier - Payroll	\$490.14
60 SOLID WASTE DEPARTMENT	
10200 Operating Cash - Premier	\$218.93
10250 Pac Premier - Payroll	\$18.29
Total:	\$149,593.02

* ... Over spent expenditure

Claim/ Line #	Check #	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6765	18969S	650 13 STARS MEDIA	120.12					
		Budget Publication						
1	6991	05/10/21 Budget publication	27.63			20 62000	393	10200
2	6991	05/10/21 Budget publication	2.40			30 63000	393	10200
3	6991	05/10/21 Budget publication	42.04			40 64000	393	10200
4	6991	05/10/21 Budget publication	45.65			50 65000	393	10200
5	6991	05/10/21 Budget publication	2.40			60 66000	393	10200
6825	18995S	650 13 STARS MEDIA	101.75					
1	7020	05/14/21 Weed abatement notice	101.75			20 62000	393	10200
		Total for Vendor:	221.87					
6761	18970S	671 Alameda Electrical Distributors	3,738.89					
1	5058888.0	05/07/21 GenMaterial Resolution 2021	3,738.89			50 65000	590	10200
6805	18996S	671 Alameda Electrical Distributors	298.74					
1	5067569.01	05/13/21 CONDUIT FOR GENERATOR INST	298.74			50 65000	590	10200
6806	18996S	671 Alameda Electrical Distributors	358.50					
1	505888.003	05/12/21 CONDUIT FOR GENERATOR INST	358.50			50 65000	590	10200
6808	18996S	671 Alameda Electrical Distributors	231.64					
1	505888.002	05/12/21 CONDUIT FOR GENERATOR INST	231.64			50 65000	590	10200
		Total for Vendor:	4,627.77					
6780	18971S	622 BALDWIN ELECTRIC SERVICE	249.36					
1	308	04/25/21 Street light wiring	249.36			30 63000	353	10200
6822	18997S	622 BALDWIN ELECTRIC SERVICE	843.19					
		CALOES Generator Grant						
1	317	05/16/21 Generator connection for tank	843.19			50 65000	590	10200
		Total for Vendor:	1,092.55					

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6770	18972S	573 BURT INDUSTRIAL SUPPLY	217.01					
1	90906	04/26/21 Piping materials	217.01			50 65000	353	10200
6788	18998S	573 BURT INDUSTRIAL SUPPLY	14.66					
1	91358	05/05/21 Caution tape, cap	14.66			50 65000	353	10200
		Total for Vendor:	231.67					
6760	18973S	420 CALIFORNIA RURAL WATER	643.00					
1		04/27/21 2021-22 membership	321.50			40 64000	385	10200
2		04/28/21 2021-22 membership	321.50			50 65000	385	10200
		Total for Vendor:	643.00					
6821	18999S	67 CHARTER COMMUNICATIONS	324.94					
		Acct# 8245-10-105-0027311						
		Spectrum Business Internet/Voice						
		Service 04/11/21 ~ 05/10/21						
1	051121	05/11/21 Internet/Voice	97.48			20 62000	375	10200
2	051121	05/11/21 Internet/Voice	113.73			40 64000	375	10200
3	051121	05/11/21 Internet/Voice	113.73			50 65000	375	10200
6837	19022S	67 CHARTER COMMUNICATIONS	134.97					
		Acct# 8245101050040553						
		1765 Bonita Treatment Plant						
		Service from 05/18/2021 ~ 06/17/2021						
1	11821	05/26/21 Internet/Voice	134.97			40 64000	375	10200
		Total for Vendor:	459.91					
6828	19023S	473 CHURCHWELL WHITE LLP	26,237.80					
1	42082	05/21/21 General Legal services	2,796.14*			20 62000	327	10200
2	42082	05/21/21 General Legal services	177.14*			30 63000	327	10200
3	42082	05/21/21 General Legal services	3,188.52*			40 64000	327	10200
4	42082	05/21/21 General Legal services	4,637.06*			50 65000	327	10200
5	42082	05/21/21 General Legal services	177.14*			60 66000	327	10200
6	42083	05/21/21 Stinebeck Legal	1,568.70*			50 65000	327	10200
7	42084	05/21/21 Water Legal	27.10*			50 65000	327	10200
8	42085	05/21/21 WO Legal	1,271.40*			50 65000	327	10200

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
9	42086 05/21/21	HR legal	836.03*			20 62000	327	10200
10	42086 05/21/21	HR legal	72.70*			30 63000	327	10200
11	42086 05/21/21	HR legal	1,272.22*			40 64000	327	10200
12	42086 05/21/21	HR legal	1,381.26*			50 65000	327	10200
13	42086 05/21/21	HR legal	72.70*			60 66000	327	10200
14	42087 05/21/21	HR investigation	1,969.63*			20 62000	327	10200
15	42087 05/21/21	HR investigation	171.27*			30 63000	327	10200
16	42087 05/21/21	HR investigation	2,997.26*			40 64000	327	10200
17	42087 05/21/21	HR investigation	3,254.16*			50 65000	327	10200
18	42087 05/21/21	HR investigation	171.27*			60 66000	327	10200
19	42088 05/21/21	Public Record Request	43.14*			20 62000	327	10200
20	42088 05/21/21	Public Record Request	3.92*			30 63000	327	10200
21	42088 05/21/21	Public Record Request	70.60*			40 64000	327	10200
22	42088 05/21/21	Public Record Request	74.52*			50 65000	327	10200
23	42088 05/21/21	Public Record Request	3.92*			60 66000	327	10200
6857	19023S 473	CHURCHWELL WHITE LLP	25,636.25					
1	42285 05/27/21	General Legal services	2,401.48*			20 62000	327	10200
2	42285 05/27/21	General Legal services	169.42*			30 63000	327	10200
3	42285 05/27/21	General Legal services	3,872.64*			40 64000	327	10200
4	42285 05/27/21	General Legal services	5,867.75*			50 65000	327	10200
5	42285 05/27/21	General Legal services	169.42*			60 66000	327	10200
6	42286 05/27/21	Stinebeck Legal	487.80*			50 65000	327	10200
7	Water Legal		0.00*			50 65000	327	10200
8	WO Legal		0.00*			50 65000	327	10200
9	42287 05/27/04	HR legal	1,087.31*			20 62000	327	10200
10	42287 05/27/21	HR legal	94.55*			30 63000	327	10200
11	42287 05/27/21	HR legal	1,654.61*			40 64000	327	10200
12	42287 05/27/21	HR legal	1,796.43*			50 65000	327	10200
13	42287 05/27/21	HR legal	94.55*			60 66000	327	10200
14	42288 05/27/21	HR investigation	1,826.27*			20 62000	327	10200
15	42288 05/27/21	HR investigation	158.80*			30 63000	327	10200
16	42288 05/27/21	HR investigation	2,779.11*			40 64000	327	10200
17	42288 05/27/21	HR investigation	3,017.31*			50 65000	327	10200
18	42288 05/27/21	HR investigation	158.80*			60 66000	327	10200
19	Public Record Request		0.00*			20 62000	327	10200
20	Public Record Request		0.00*			30 63000	327	10200

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
21		Public Record Request	0.00*			40 64000	327	10200
22		Public Record Request	0.00*			50 65000	327	10200
23		Public Record Request	0.00*			60 66000	327	10200
		Total for Vendor:	51,874.05					
6826	19000S	199 CITY OF EL PASO DE ROBLES	14.88					
1	20210513	05/13/21 Paso Robles 2nd Annual Repor	14.88			50 65000	324	10200
		Total for Vendor:	14.88					
6842	19025S	429 COUNTY OF SAN LUIS OBISPO - EH	171.40					
1	IN0132038	05/20/21 Cross Connection Admin Fee	171.40*			50 65000	362	10200
		Total for Vendor:	171.40					
6831	19001S	252 COUNTY PUBLIC WORKS DEPARTMENT	1,384.00					
1	05/20/21	Encroachment permit	384.00			40 64000	582	10200
2	05/20/21	Damage Bond Deposit	1,000.00			40 64000	582	10200
		Total for Vendor:	1,384.00					
6773	18974S	654 CULLIGAN WATER	27.42					
1	04/30/21	Water	13.71			40 64000	305	10200
2	04/30/21	Water	13.71			50 65000	305	10200
		Total for Vendor:	27.42					
6824	19002S	660 DUDEK	637.50					
1	202102747	05/11/21 WWTF enviromental	637.50			40 64000	587	10200
		Total for Vendor:	637.50					
6752	18975S	651 DUSTIN PITTMAN	163.13					
1	05/03/21	Boot allowance	81.57			40 64000	495	10200
2	05/03/21	Boot allowance	81.56			50 65000	495	10200
6779	18975S	651 DUSTIN PITTMAN	192.00					
1	05/04/21	CWEA membership	192.00			40 64000	385	10200

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6787	19003S	651 DUSTIN PITTMAN	150.00					
		DMV physical						
1	05/24/21	DMV Physical	75.00*			40 64000	121	10200
2	05/24/21	DMV Physical	75.00*			50 65000	121	10200
		Total for Vendor:	505.13					
6757	18976S	109 FERGUSON ENTERPRISES	863.90					
1	9130166	04/19/21 repair clamps	863.90			50 65000	353	10200
6758	18976S	109 FERGUSON ENTERPRISES	78.83					
1	9130166-01	04/20/21 repair clamps	78.83			50 65000	353	10200
6803	19004S	109 FERGUSON ENTERPRISES	358.22					
1	9208570	05/10/21 4" CHECK VALVE AND FITTINGS	358.22			50 65000	353	10200
6804	19004S	109 FERGUSON ENTERPRISES	740.56					
		HYDRANT VALVE REPAIR 815 16TH STREET						
1	9217165	05/11/21 6" VALVE AND FITTINGS	740.56			50 65000	520	10200
		Total for Vendor:	2,041.51					
6747	18977S	112 FGL - ENVIRONMENTAL ANALYTICAL	125.00					
		Coliform						
1	181025A	04/26/21 Coliform P/A	125.00*			50 65000	359	10200
6748	18977S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
1	181026A	04/27/21 Total Metals	67.00			50 65000	358	10200
6749	18977S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
1	181134A	04/29/21 Total Metals	67.00			50 65000	358	10200
6750	18977S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
1	181202A	04/30/21 Total Metals	67.00			50 65000	358	10200

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6791	19005S	112 FGL - ENVIRONMENTAL ANALYTICAL	67.00					
1	181283A	05/13/21 Total Metals As	67.00			50 65000	358	10200
6792	19005S	112 FGL - ENVIRONMENTAL ANALYTICAL	162.00					
1	181334A	05/14/21 Total Metals Na	81.00			50 65000	356	10200
2	181334A	05/14/21 Total Metals Na	81.00			50 65000	357	10200
6793	19005S	112 FGL - ENVIRONMENTAL ANALYTICAL	81.00					
1	181333A	05/14/21 Total Metals Na	81.00			50 65000	358	10200
6794	19005S	112 FGL - ENVIRONMENTAL ANALYTICAL	225.00					
1	181201A	05/18/21 Coliform P/A	225.00*			50 65000	359	10200
6795	19005S	112 FGL - ENVIRONMENTAL ANALYTICAL	205.00					
1	181332A	05/18/21 Metals Total B Na	205.00			40 64000	355	10200
6840	19028S	112 FGL - ENVIRONMENTAL ANALYTICAL	530.00					
1	181284A	05/25/21 Well 4 PFAS	530.00			50 65000	357	10200
6841	19028S	112 FGL - ENVIRONMENTAL ANALYTICAL	530.00					
1	181285A	05/25/21 Well 3 PFAS	530.00			50 65000	356	10200
6844	19028S	112 FGL - ENVIRONMENTAL ANALYTICAL	181.00					
1	181385A	05/27/21 Coliform MPN	60.33			50 65000	356	10200
2	181385A	05/27/21 Coliform MPN	60.33			50 65000	357	10200
3	181385A	05/27/21 Coliform MPN	60.34			50 65000	358	10200
6847	19028S	112 FGL - ENVIRONMENTAL ANALYTICAL	125.00					
1	181388A	05/27/21 Coliform PA	125.00			50 65000	358	10200
		Total for Vendor:	2,432.00					
6759	18978S	308 FRONTIER COMMUNICATIONS	62.12					
		Acct #805-467-2818-010415-5						
		Service from 5/1/21 ~ 5/31/21						
FS ALARM								
1	0422	04/22/21 FS Alarm	31.06			40 64000	310	10200

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2	0422 04/22/21	FS Alarm	31.06			50 65000	310	10200
6767	18978S 308	FRONTIER COMMUNICATIONS	95.19					
Acct #805-467-2015-051216-5 Service from 5/1/21 ~ 5/31/21								
SCADA								
1	MAY 21 05/01/21	Alarm/SCADA	47.60			40 64000	310	10200
2	MAY 21 05/01/21	Alarm/SCADA	47.59			50 65000	310	10200
6846	19029S 308	FRONTIER COMMUNICATIONS	62.12					
Acct #805-467-2818 010412-5 Service from 05/22/21 ~ 06/21/21								
1150 Mission Street								
1	June 05/22/21	Building Alarm	20.71			40 64000	310	10200
2	June 05/22/21	Building Alarm	20.71			50 65000	310	10200
3	June 05/22/21	Building Alarm	20.70			20 62000	310	10200
Total for Vendor:			219.43					
6782	18979S 348	GOLDING CONCRETE SAWING	350.00					
1	1595 05/11/21	Saw cutting well 4 gen install	350.00			50 65000	590	10200
Total for Vendor:			350.00					
6838	19030S 125	GREAT WESTERN ALARM	75.60					
A0702 Service Period: 6/01/21 ~ 6/31/21								
Inv 210502242101								
1	06/01/21	Answering Service	37.80*			40 64000	380	10200
2	06/01/21	Answering Service	37.80*			50 65000	380	10200
6839	19030S 125	GREAT WESTERN ALARM	32.00					
GW-661 Service Period: 06/1/21 ~ 06/31/21								
inv 210500545101								
1	06/01/21	Alarm Monitoring	16.00*			40 64000	380	10200
2	06/01/21	Alarm Monitoring	16.00*			50 65000	380	10200
Total for Vendor:			107.60					

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6775	18980S	676 HAAKER EQUIPMENT COMPANY	984.84					
1	C69984	04/30/21 SEWER JETTING TOOLS	984.84			40 64000	490	10200
		Total for Vendor:	984.84					
6845	19032S	147 JB DEWAR	785.74					
1	161302	05/27/21 Diesel Fuel 84 gallons	330.01			20 62000	485	10200
2	161302	05/27/21 Diesel Fuel 58 gallons	227.86*			40 64000	485	10200
3	161302	05/27/21 Diesel Fuel 58 gallons	227.87			50 65000	485	10200
		Total for Vendor:	785.74					
6836	19033S	633 KELLY-MOORE PAINTS	109.20					
1	113074	05/26/21 Hydrant paint	109.20			50 65000	353	10200
		Total for Vendor:	109.20					
6801	19006S	586 LEHR	43.46					
1	SI61339	05/20/21 Cables	43.46			20 62000	456	10200
		Total for Vendor:	43.46					
6754	18981S	510 LOCAL IT EXPERTS	1,068.00					
		Managed IT Services, lorex setup						
1	296	05/04/21 Lorex setup	59.33*			20 62000	334	10200
2	296	05/04/21 Lorex setup	59.34			40 64000	334	10200
3	296	05/04/21 Lorex setup	59.33			50 65000	334	10200
5	292	04/07/21 IT Service	204.70*			20 62000	334	10200
6	292	04/07/21 IT Service	17.80			30 63000	334	10200
7	292	04/07/21 IT Service	311.50			40 64000	334	10200
8	292	04/07/21 IT Service	338.20			50 65000	334	10200
9	292	04/07/21 IT Service	17.80			60 66000	334	10200
		Total for Vendor:	1,068.00					
6777	18982S	MID_CO MID-COAST GEOTECHNICAL, INC.	250.00					
1	24064	05/03/21 Density testing report	250.00*			50 65000	500	10200
		Total for Vendor:	250.00					

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6755	18983S	646 MISSION UNIFORM SUPPLY	42.90					
		Mat						
1	514638880	04/28/21 Mat	0.86			30 63000	305	10200
2	514638880	04/28/21 Mat	20.59			40 64000	495	10200
3	514638880	04/28/21 Mat	20.59			50 65000	495	10200
4	514638880	04/28/21 Mat	0.86			60 66000	495	10200
6756	18983S	646 MISSION UNIFORM SUPPLY	135.96					
		Uniforms; Dodds, Sobotka, Pittman, Paslay						
1	514649057	04/28/21 Employee Uniforms	1.00			30 63000	495	10200
2	514649057	04/28/21 Employee Uniforms	24.08			40 64000	495	10200
3	514649057	04/28/21 Employee Uniforms	24.09			50 65000	495	10200
4	514649057	04/28/21 Employee Uniforms	1.00			60 66000	495	10200
5	514649057	04/28/21 Cleaner	42.89			40 64000	305	10200
6	514649057	04/28/21 Cleaner	42.90			50 65000	305	10200
6778	18983S	646 MISSION UNIFORM SUPPLY	50.17					
		Uniforms; Dodds, Sobotka, Pittman, Paslay						
1	514691615	05/05/21 Employee Uniforms	1.00			30 63000	495	10200
2	514691615	05/05/21 Employee Uniforms	24.08			40 64000	495	10200
3	514691615	05/05/21 Employee Uniforms	24.09			50 65000	495	10200
4	514691615	05/05/21 Employee Uniforms	1.00			60 66000	495	10200
6783	19007S	646 MISSION UNIFORM SUPPLY	50.17					
		Uniforms; Dodds, Sobotka, Pittman, Paslay						
1	514780077	05/19/21 Employee Uniforms	1.00			30 63000	495	10200
2	514780077	05/19/21 Employee Uniforms	24.08			40 64000	495	10200
3	514780077	05/19/21 Employee Uniforms	24.09			50 65000	495	10200
4	514780077	05/19/21 Employee Uniforms	1.00			60 66000	495	10200
6784	19007S	646 MISSION UNIFORM SUPPLY	50.17					
		Uniforms; Dodds, Sobotka, Pittman, Paslay						
1	514824776	05/26/21 Employee Uniforms	1.00			30 63000	495	10200
2	514824776	05/26/21 Employee Uniforms	24.08			40 64000	495	10200
3	514824776	05/26/21 Employee Uniforms	24.09			50 65000	495	10200
4	514824776	05/26/21 Employee Uniforms	1.00			60 66000	495	10200

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6823	19007S	646 MISSION UNIFORM SUPPLY	50.17					
		Uniforms; Dodds, Sobotka, Pittman, Paslay						
1	514736422	05/12/21 Employee Uniforms	1.00			30 63000	495	10200
2	514736422	05/12/21 Employee Uniforms	24.08			40 64000	495	10200
3	514736422	05/12/21 Employee Uniforms	24.09			50 65000	495	10200
4	514736422	05/12/21 Employee Uniforms	1.00			60 66000	495	10200
		Total for Vendor:	379.54					
6829	19008S	679 Mission View Homes LLC	1,095.22					
1	05/26/21	13125 N Bluff Sewer Refund	1,095.22			40 20550		10200
		Total for Vendor:	1,095.22					
6810	19009S	559 MONSOON VENTURES, INC.	580.00					
1	2714	05/17/21 SMCSO BOARD MEETINGS	290.00			40 64000	326	10200
2	2714	05/17/21 SMCSO BOARD MEETINGS	290.00*			50 65000	326	10200
6811	19009S	559 MONSOON VENTURES, INC.	435.00					
1	2715	05/17/21 GSA/ GSP PBCC	435.00			50 65000	324	10200
6812	19009S	559 MONSOON VENTURES, INC.	1,540.00					
1	2716	05/17/21 10TH AND 11TH STREET WL	1,540.00*			50 65000	326	10200
6813	19009S	559 MONSOON VENTURES, INC.	942.50					
1	2717	05/17/21 WWTF PROJECT MANAGMENT SVC	942.50			40 64000	587	10200
6814	19009S	559 MONSOON VENTURES, INC.	7,050.00					
1	2718	05/17/21 WWTF PROJECT DESIGN	7,050.00			40 64000	587	10200
6815	19009S	559 MONSOON VENTURES, INC.	7,410.00					
1	2719	05/17/21 WWTF PER	7,410.00			40 64000	587	10200
6816	19009S	559 MONSOON VENTURES, INC.	870.00					
1	2720	05/17/21 WWTF GRANT ADMIN	870.00			40 64000	587	10200

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6817	19009S	559 MONSOON VENTURES, INC.	220.00					
1	2721	05/17/21 WWTF FISCAL SUSTAINABILITY PLA	220.00			40 64000	587	10200
6818	19009S	559 MONSOON VENTURES, INC.	145.00					
1	2722	05/17/21 CAMP ROBERT RESILIENCY INIT	72.50			40 64000	326	10200
2	2722	05/17/21 CAMP ROBERT RESILIENCY INIT	72.50*			50 65000	326	10200
6819	19009S	559 MONSOON VENTURES, INC.	1,820.00					
1	2723	05/17/21 SLT PRESSURE ZONE	1,820.00*			50 65000	326	10200
6820	19009S	559 MONSOON VENTURES, INC.	110.00					
1	2724	05/17/21 SMCSO PROJECT FILE ARCHIVE	55.00			40 64000	326	10200
2	2724	05/17/21 SMCSO PROJECT FILE ARCHIVE	55.00*			50 65000	326	10200
		Total for Vendor:	21,122.50					
6809	19010S	678 Monterey County Fire Prevention	25.00					
1		05/17/21 membership	25.00*			20 62000	385	10200
		Total for Vendor:	25.00					
6790	19011S	17 N REX AWALT CORPORATION	10.77					
1	19841	05/21/21 PVC COUPLING	10.77			50 65000	353	10200
		Total for Vendor:	10.77					
6766	18984S	636 OFFICE1	95.76					
		Maintenance Contract #CBM6913-02						
		Samsung/X4250LX						
		Acct No. 013014						
1	AR677020	05/05/21 Maint Contract 5/1/21~5/31/2	31.92*			20 62000	334	10200
2	AR677020	05/05/21 Maint Contract 5/1/21~5/31/2	31.92			40 64000	334	10200
3	AR677020	05/05/21 Maint Contract 5/1/21~5/31/2	31.92			50 65000	334	10200
		Total for Vendor:	95.76					
6849	19040S	209 PG&E #6851-8	9,040.06					
		Acct #3675186851-8						
1		05/20/21 Old Fire Station / 1297 L St	24.28			20 62000	381	10200
2		05/20/21 New Fire Station 1150 Mission	9.53			20 62000	381	10200

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3	05/20/21	Water Works #1 / Well 3	961.36			50 65000	381	10200
4	05/20/21	Bonita Pl & 16th / Well 4	2,210.70			50 65000	381	10200
5	05/20/21	N St / WWTP	5,463.87			40 64000	381	10200
6	05/20/21	2HP Booster Station	16.31			50 65000	381	10200
7	05/20/21	Mission Heights Booster	9.53			50 65000	381	10200
8	05/20/21	14th St. & K St.	53.15			50 65000	381	10200
9	05/20/21	942 Soka Way lift station	103.01			40 64000	381	10200
10	05/20/21	Missn & 12th Lanscape~St light	99.58			30 63000	381	10200
11	05/20/21	SLT Well	88.74			50 65000	381	10200
		Total for Vendor:	9,040.06					
6789	19012S	585 PRW Steel Supply	1,473.99					
1	387112	05/17/21 4" bollards for generators	1,473.99			50 65000	590	10200
		Total for Vendor:	1,473.99					
6769	18985S	665 RAMINHA CONSTRUCTION, INC	21,093.42					
		Resolution 2020-38 10th and 11th water main improvement						
1	#4	03/31/21 water main improvement	21,093.42*			50 65000	500	10200
		Total for Vendor:	21,093.42					
6855	19041S	5 SAN LUIS OBISPO COUNTY AIR	625.00					
1	21339	06/01/21 610 12th Gen Permit	625.00			50 65000	590	10200
6856	19041S	5 SAN LUIS OBISPO COUNTY AIR	725.00					
1	21340	06/01/21 8687 Martinez Gen Permit	725.00			50 65000	590	10200
		Total for Vendor:	1,350.00					
6796	19013S	609 SAN LUIS POWER HOUSE	580.00					
1	44858	05/19/21 Mission Garden LS Gen SVC	580.00			40 64000	349	10200
6797	19013S	609 SAN LUIS POWER HOUSE	185.00					
1	44857	05/19/21 Fire Station Gen Testing	185.00*			20 62000	334	10200
6798	19013S	609 SAN LUIS POWER HOUSE	534.16					
1	44855	05/19/21 WWTP Gen SVC	534.16			40 64000	582	10200

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6799	19013S	609 SAN LUIS POWER HOUSE	576.89					
1	44856	05/19/21 Well 3 Gen SVC	576.89			50 65000	353	10200
		Total for Vendor:	1,876.05					
6832	19014S	481 SAN MIGUEL COMMUNITY SERVICES	22.45					
1		05/15/21 1150 Mission street	11.23			50 65000	384	10200
2		05/15/21 1150 Mission street	11.22			40 64000	384	10200
6833	19014S	481 SAN MIGUEL COMMUNITY SERVICES	312.06					
1		05/15/21 1203 Mission	312.06			30 63000	384	10200
6834	19014S	481 SAN MIGUEL COMMUNITY SERVICES	50.03					
1		05/15/21 942 Soka	50.03			40 64000	384	10200
6835	19014S	481 SAN MIGUEL COMMUNITY SERVICES	92.24					
1		05/15/21 1199 Mission	92.24			30 63000	384	10200
		Total for Vendor:	476.78					
6772	18986S	238 SAN MIGUEL GARBAGE	103.98					
1		may 21 05/01/21 may charges	51.99			40 64000	383	10200
2		may 21 05/01/21 may charges	51.99			50 65000	383	10200
		Total for Vendor:	103.98					
6774	18987S	624 SANTA MARIA FAMCON PIPE SUPPLY	3,670.37					
1		02/08/21 249 10th street	231.93			40 64000	353	10200
2		03/01/21 249 10th street	10.73			40 64000	353	10200
3		03/04/21 Air valves and enclosures	3,427.71			50 65000	353	10200
		Total for Vendor:	3,670.37					
6764	4122S	247 SDRMA	761.34					
		Employee Dental & Vision Insurance Coverage Month: June 2021						
1		35354 05/10/21 Dental	49.02			20 21811		10250
2		35354 05/10/21 Dental	13.60			30 21811		10250
3		35354 05/10/21 Dental	289.46			40 21811		10250
4		35354 05/10/21 Dental	308.72			50 21811		10250

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
5	35354	05/10/21 Dental	14.44			60 21811		10250
6	35354	05/10/21 Vision	7.25			20 21812		10250
7	35354	05/10/21 Vision	1.81			30 21812		10250
8	35354	05/10/21 Vision	30.28			40 21812		10250
9	35354	05/10/21 Vision	44.80			50 21812		10250
10	35354	05/10/21 Vision	1.96			60 21812		10250
Total for Vendor:			761.34					
6843	19043S	437 SLOACTTC	3,500.00					
Assessment # 021-261-019 Tax sale #258								
1	06/02/21	APN 021-261-019 sale #258	805.00*			20 62000	305	10200
2	06/02/21	APN 021-261-019 sale #258	70.00			30 63000	305	10200
3	06/02/21	APN 021-261-019 sale #258	1,225.00			40 64000	305	10200
4	06/02/21	APN 021-261-019 sale #258	1,330.00			50 65000	305	10200
5	06/02/21	APN 021-261-019 sale #258	70.00			60 66000	305	10200
Total for Vendor:			3,500.00					
6830	19015S	680 SM 18 LLC	56.35					
1	05/17/21	1166 Cortez Circle Water Ref	56.35			50 20550		10200
Total for Vendor:			56.35					
6751	18988S	534 STREAMLINE	200.00					
Web Page Hosting Service for May June 2021								
DA029807-0006								
1	05/01	05/01/21 Web Page Monthly Fee	46.00			20 62000	376	10200
2	05/01	05/01/21 Web Page Monthly Fee	4.00			30 63000	376	10200
3	05/01	05/01/21 Web Page Monthly Fee	70.00			40 64000	376	10200
4	05/01	05/01/21 Web Page Monthly Fee	76.00			50 65000	376	10200
5	05/01	05/01/21 Web Page Monthly Fee	4.00			60 66000	376	10200
Total for Vendor:			200.00					
6771	18989S	280 TEMPLETON UNIFORMS	243.46					
1	137394	05/04/21 Pants - Rojas	243.46*			20 62000	495	10200
Total for Vendor:			243.46					

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6786	19016S	677 Trevor Paslay	204.00					
		Reimbursement for CWEA membership						
1	05/24/21	Cwea membership	204.00			40 64000	385	10200
Total for Vendor:			204.00					
6753	18990S	664 UNITED STAFFING ASSOCIATES, LLC	420.75					
		Transcriptionist 4-22-21 meeting						
2	179184	04/28/21 Transcriptionist	96.77*			20 62000	330	10200
3	179184	04/28/21 Transcriptionist	8.42			30 63000	330	10200
4	179184	04/28/21 Transcriptionist	147.27			40 64000	330	10200
5	179184	04/28/21 Transcriptionist	159.87			50 65000	330	10200
6	179184	04/28/21 Transcriptionist	8.42*			60 66000	330	10200
6776	18990S	664 UNITED STAFFING ASSOCIATES, LLC	191.25					
		Transcriptionist 3-25-21 meeting						
2	179891	05/05/21 Transcriptionist	43.99*			20 62000	330	10200
3	179891	05/05/21 Transcriptionist	3.83			30 63000	330	10200
4	179891	05/05/21 Transcriptionist	66.94			40 64000	330	10200
5	179891	05/05/21 Transcriptionist	72.66			50 65000	330	10200
6	179891	05/05/21 Transcriptionist	3.83*			60 66000	330	10200
6800	19017S	664 UNITED STAFFING ASSOCIATES, LLC	306.00					
		Transcriptionist 4-22-21 meeting						
2	180716	05/19/21 Transcriptionist	70.38*			20 62000	330	10200
3	180716	05/19/21 Transcriptionist	6.10			30 63000	330	10200
4	180716	05/19/21 Transcriptionist	107.14			40 64000	330	10200
5	180716	05/19/21 Transcriptionist	116.28			50 65000	330	10200
6	180716	05/19/21 Transcriptionist	6.10*			60 66000	330	10200
6848	19046S	664 UNITED STAFFING ASSOCIATES, LLC	66.94					
		Transcriptionist 4-22-21 meeting						
2	181188	05/26/21 Transcriptionist	15.40*			20 62000	330	10200
3	181188	05/26/21 Transcriptionist	1.34			30 63000	330	10200
4	181188	05/26/21 Transcriptionist	23.43			40 64000	330	10200
5	181188	05/26/21 Transcriptionist	25.43			50 65000	330	10200
6	181188	05/26/21 Transcriptionist	1.34*			60 66000	330	10200
Total for Vendor:			984.94					

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6781	18991S	301 US BANK	5,546.03					
1	04/22/21	LOWES	160.97			50 65000	353	10200
2	04/22/21	ADOBE	0.75*			30 63000	385	10200
3	04/22/21	ADOBE	6.75			40 64000	385	10200
4	04/22/21	ADOBE	6.74			50 65000	385	10200
5	04/22/21	ADOBE	0.75*			60 66000	385	10200
6	04/22/21	ECPR	321.75			20 62000	386	10200
7	04/22/21	ANTHONY TIRE	900.03*			20 62000	354	10200
8	04/22/21	SUPPLY CASHE	113.11			20 62000	457	10200
9	04/22/21	CDW	489.90			20 62000	456	10200
10	04/22/21	BARCODE GIANT	121.11			20 62000	456	10200
11	04/22/21	CDW	126.53			20 62000	456	10200
12	04/22/21	CDW	328.51			20 62000	456	10200
13	04/22/21	WESTERN JANITORIAL	70.68*			20 62000	305	10200
14	04/22/21	CDW	403.55			20 62000	456	10200
16	04/22/21	NEWEGG	1,902.46			20 62000	456	10200
17	04/22/21	USPS	1.20			50 65000	315	10200
18	04/22/21	USPS	1.80			40 64000	587	10200
19	04/22/21	USPS	55.15			40 64000	315	10200
20	04/22/21	USPS	55.15			50 65000	315	10200
21	04/22/21	ACE HARDWARE	288.59			30 63000	353	10200
22	04/22/21	VISTA PRINT	42.89			20 62000	320	10200
23	04/22/21	ZOOM	3.45*			20 62000	305	10200
24	04/22/21	ZOOM	0.30			30 63000	305	10200
25	04/22/21	ZOOM	5.25			40 64000	305	10200
26	04/22/21	ZOOM	5.69			50 65000	305	10200
27	04/22/21	ZOOM	0.30			60 66000	305	10200
28	04/22/21	ADOBE	3.45*			20 62000	334	10200
29	04/22/21	ADOBE	0.30			30 63000	334	10200
30	04/22/21	ADOBE	5.25			40 64000	334	10200
31	04/22/21	ADOBE	5.69			50 65000	334	10200
32	04/22/21	ADOBE	0.30			60 66000	334	10200
33	04/22/21	AMAZON	58.84			40 64000	305	10200
34	04/22/21	AMAZON	58.84			50 65000	305	10200
Total for Vendor:			5,546.03					

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6763	18992S	327 VALLI INFORMATION SYSTEMS	75.00					
1	65290 04/30/21		37.50			40 64000	305	10200
2	65290 04/30/21		37.50			50 65000	305	10200
6785	19018S	327 VALLI INFORMATION SYSTEMS	360.00					
		Credit card scanner						
1	65500 05/24/21	Credit card scanner	180.00			40 64000	305	10200
2	65500 05/24/21	Credit card scanner	180.00			50 65000	305	10200
		Total for Vendor:	435.00					
6802	19019S	511 VERIZON	90.12					
		Laptop 805-423-7591,805-591-9233,805-591-9352						
		Laptop 805-369-9703						
		04/09/21 ~ 05/08/21						
1	9879319224 05/17/21	Tablets	20.04			20 62000	310	10200
2	9879319224 05/17/21	Tablets	35.04			40 64000	310	10200
3	9879319224 05/17/21	Tablets	35.04			50 65000	310	10200
		Total for Vendor:	90.12					
6768	18993S	612 WEX BANK	999.92					
1	71184389 04/07/21	Fuel 8600	77.42			20 62000	485	10200
2	71184389 04/07/21	Fuel 8601	181.14			20 62000	485	10200
3	71184389 04/07/21	Fuel 8632	114.44*			40 64000	485	10200
4	71184389 04/07/21	Fuel 8632	114.43			50 65000	485	10200
5	71184389 04/07/21	Fuel 8636	101.34*			40 64000	485	10200
6	71184389 04/07/21	Fuel 8636	101.34			50 65000	485	10200
7	71184389 04/07/21	Fuel 8630	275.34			20 62000	485	10200
8	71184389 04/07/21	Fuel 8634	17.23*			40 64000	485	10200
9	71184389 04/07/21	Fuel 8634	17.24			50 65000	485	10200
		Total for Vendor:	999.92					
6762	18994S	318 WILDHORSE PROPANE	660.15					
1	0066668 05/10/21	Gen propane Resolution 2021-1	660.15			50 65000	590	10200
		Total for Vendor:	660.15					
		# of Claims 104	Total: 145,777.68					

Fund/Account	Amount
20 FIRE PROTECTION DEPARTMENT	
10200 Operating Cash - Premier	\$18,823.15
10250 Pac Premier - Payroll	\$56.27
30 STREET LIGHTING DEPARTMENT	
10200 Operating Cash - Premier	\$2,010.73
10250 Pac Premier - Payroll	\$15.41
40 WASTEWATER DEPARTMENT	
10200 Operating Cash - Premier	\$48,493.02
10250 Pac Premier - Payroll	\$319.74
50 WATER DEPARTMENT	
10200 Operating Cash - Premier	\$74,720.54
10250 Pac Premier - Payroll	\$353.52
60 SOLID WASTE DEPARTMENT	
10200 Operating Cash - Premier	\$968.90
10250 Pac Premier - Payroll	\$16.40
Total:	\$145,777.68

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
20 FIRE PROTECTION DEPARTMENT						
40000						
40220	Weed Abatement Fees	0.00	0.00	2,000.00	2,000.00	0 %
40300	Fireworks Permit Fees	0.00	3,120.00	0.00	-3,120.00	** %
40310	Fireworks Refundable C/Up Bond	0.00	0.00	2,700.00	2,700.00	0 %
40410	Mutual Aid Fires ~ OES	0.00	47,246.47	0.00	-47,246.47	** %
40420	Ambulance Reimbursement	0.00	3,759.52	4,400.00	640.48	85 %
40500	VFA Assistance Grant	0.00	0.00	20,000.00	20,000.00	0 %
40505	CFF-California Fire Foundation	0.00	15,000.00	0.00	-15,000.00	** %
	Account Group Total:	0.00	69,125.99	29,100.00	-40,025.99	238 %
43000	Property Taxes Collected					
43000	Property Taxes Collected	93,622.89	422,397.75	417,997.00	-4,400.75	101 %
	Account Group Total:	93,622.89	422,397.75	417,997.00	-4,400.75	101 %
44000	Forestry & Fire Protection Reimbursement					
44000	Forestry & Fire Protection Reimbursement	0.00	19,031.10	0.00	-19,031.10	** %
	Account Group Total:	0.00	19,031.10	0.00	-19,031.10	** %
46000	Revenues & Interest					
46000	Revenues & Interest	84.13	967.42	0.00	-967.42	** %
46150	Miscellaneous Income	0.00	9,750.28	0.00	-9,750.28	** %
46151	Refund/Adjustments	0.00	1,815.51	0.00	-1,815.51	** %
46153	Plan Check Fees and Inspections	0.00	10,553.72	2,000.00	-8,553.72	528 %
	Account Group Total:	84.13	23,086.93	2,000.00	-21,086.93	*** %
	Fund Total:	93,707.02	533,641.77	449,097.00	-84,544.77	119 %
30 STREET LIGHTING DEPARTMENT						
43000	Property Taxes Collected					
43000	Property Taxes Collected	28,653.35	126,822.74	124,439.00	-2,383.74	102 %
	Account Group Total:	28,653.35	126,822.74	124,439.00	-2,383.74	102 %
46000	Revenues & Interest					
46000	Revenues & Interest	32.67	4,135.61	0.00	-4,135.61	** %
46100	Realized Earnings	0.00	-2,104.50	0.00	2,104.50	** %
46150	Miscellaneous Income	0.00	11,733.76	0.00	-11,733.76	** %
46151	Refund/Adjustments	0.00	24.48	0.00	-24.48	** %
	Account Group Total:	32.67	13,789.35	0.00	-13,789.35	** %
	Fund Total:	28,686.02	140,612.09	124,439.00	-16,173.09	113 %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
40 WASTEWATER DEPARTMENT						
40000						
40850	Wastewater Hook-up Fees	0.00	330,704.00	0.00	-330,704.00	** %
40900	Wastewater Sales	90,530.89	990,823.13	954,125.00	-36,698.13	104 %
	Account Group Total:	90,530.89	1,321,527.13	954,125.00	-367,402.13	139 %
43000	Property Taxes Collected					
43000	Property Taxes Collected	14,196.88	63,032.26	62,508.00	-524.26	101 %
	Account Group Total:	14,196.88	63,032.26	62,508.00	-524.26	101 %
46000	Revenues & Interest					
46000	Revenues & Interest	131.46	1,763.94	0.00	-1,763.94	** %
46006	IRWM Grants	0.00	8,561.77	0.00	-8,561.77	** %
46008	DWR Grants	0.00	96,974.00	250,000.00	153,026.00	39 %
46150	Miscellaneous Income	0.00	16,018.47	0.00	-16,018.47	** %
46151	Refund/Adjustments	0.00	2,208.50	0.00	-2,208.50	** %
46152	Recycling	0.00	99.50	0.00	-99.50	** %
46155	Will Serve Processing Fees	0.00	750.00	0.00	-750.00	** %
	Account Group Total:	131.46	126,376.18	250,000.00	123,623.82	51 %
	Fund Total:	104,859.23	1,510,935.57	1,266,633.00	-244,302.57	119 %
50 WATER DEPARTMENT						
40000						
40440	CDBG Grant	0.00	164,387.50	0.00	-164,387.50	** %
	Account Group Total:	0.00	164,387.50	0.00	-164,387.50	** %
41000	Water Sales					
41000	Water Sales	82,504.21	853,962.42	895,101.00	41,138.58	95 %
41001	Water Connection Fees	0.00	332,852.00	0.00	-332,852.00	** %
41010	Water Meter Fees	0.00	12,150.00	0.00	-12,150.00	** %
	Account Group Total:	82,504.21	1,198,964.42	895,101.00	-303,863.42	134 %
46000	Revenues & Interest					
46000	Revenues & Interest	42.17	570.45	0.00	-570.45	** %
46115	CALOES Resiliency Grant	0.00	230,000.00	230,000.00	0.00	100 %
46150	Miscellaneous Income	5,000.00	12,504.57	0.00	-12,504.57	** %
46151	Refund/Adjustments	0.00	800.21	0.00	-800.21	** %
46152	Recycling	0.00	1,977.10	0.00	-1,977.10	** %
46155	Will Serve Processing Fees	0.00	2,700.00	0.00	-2,700.00	** %
	Account Group Total:	5,042.17	248,552.33	230,000.00	-18,552.33	108 %
	Fund Total:	87,546.38	1,611,904.25	1,125,101.00	-486,803.25	143 %

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SAN MIGUEL COMMUNITY SERVICES DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 5 / 21

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Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
60 SOLID WASTE DEPARTMENT						
46000	Revenues & Interest					
46000	Revenues & Interest	8.33	105.17	0.00	-105.17	** %
46005	Franchise Fees	3,293.82	36,910.39	32,323.00	-4,587.39	114 %
46150	Miscellaneous Income	0.00	199.83	0.00	-199.83	** %
46151	Refund/Adjustments	0.00	17.77	0.00	-17.77	** %
	Account Group Total:	3,302.15	37,233.16	32,323.00	-4,910.16	115 %
	Fund Total:	3,302.15	37,233.16	32,323.00	-4,910.16	115 %
	Grand Total:	318,100.80	3,834,326.84	2,997,593.00	-836,733.84	128 %

Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
20 FIRE PROTECTION DEPARTMENT	93,707.02	533,641.77	449,097.00	-84,544.77	119 %
30 STREET LIGHTING DEPARTMENT	28,686.02	140,612.09	124,439.00	-16,173.09	113 %
40 WASTEWATER DEPARTMENT	104,859.23	1,510,935.57	1,266,633.00	-244,302.57	119 %
50 WATER DEPARTMENT	87,546.38	1,611,904.25	1,125,101.00	-486,803.25	143 %
60 SOLID WASTE DEPARTMENT	3,302.15	37,233.16	32,323.00	-4,910.16	115 %
Grand Total:	318,100.80	3,834,326.84	2,997,593.00	-836,733.84	128 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 21

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 FIRE PROTECTION DEPARTMENT							
62000 Fire							
62000 Fire							
	105 Salaries and Wages	0.00	102,248.49	150,000.00	150,000.00	47,751.51	68 %
	111 BOD Stipend	0.00	924.00	1,380.00	1,380.00	456.00	67 %
	112 OES Payroll Tax Expense	0.00	0.00	1.00	1.00	1.00	0 %
	113 OES Payroll Tax FICA	0.00	0.00	1.00	1.00	1.00	0 %
	114 OES Tax Medicare	0.00	0.00	1.00	1.00	1.00	0 %
	115 Payroll Expenses	332.52	4,166.80	1,800.00	3,600.00	-566.80	116 %
	116 OES Payroll Expense	0.00	0.00	1.00	1.00	1.00	0 %
	117 OES Backfill Coverage	0.00	0.00	1.00	1.00	1.00	0 %
	119 OES Payroll Tax Fed W/H	0.00	0.00	1.00	1.00	1.00	0 %
	120 Workers' Compensation	0.00	10,435.74	7,260.00	10,435.00	-0.74	100 %
	121 Physicals	0.00	75.00	2,000.00	2,000.00	1,925.00	4 %
	125 Volunteer firefighter stipends	0.00	39,754.31	45,000.00	45,000.00	5,245.69	88 %
	126 Strike Team Pay - VFF	0.00	114,489.30	0.00	107,352.00	-7,137.30	107 %
	135 Payroll Tax - FICA	0.00	8,432.57	2,800.00	11,318.00	2,885.43	75 %
	140 Payroll Tax - Medicare	0.00	1,722.76	2,800.00	2,800.00	1,077.24	62 %
	155 Payroll Tax - SUI	0.00	2,769.08	3,918.00	3,918.00	1,148.92	71 %
	205 Insurance - Health	0.00	3,574.03	13,884.00	6,942.00	3,367.97	51 %
	210 Insurance - Dental	0.00	421.30	686.00	686.00	264.70	61 %
	215 Insurance - Vision	0.00	69.11	250.00	250.00	180.89	28 %
	225 Retirement - PERS expense	0.00	4,987.99	6,940.00	6,940.00	1,952.01	72 %
	305 Operations and maintenance	879.13	6,455.91	6,000.00	6,000.00	-455.91	108 %
	310 Phone and fax expense	40.74	424.21	475.00	475.00	50.79	89 %
	315 Postage, shipping and freight	0.00	497.35	300.00	600.00	102.65	83 %
	320 Printing and reproduction	42.89	403.88	600.00	600.00	196.12	67 %
	325 Professional svcs - Accounting	0.00	4,450.50	5,800.00	8,349.00	3,898.50	53 %
	326 Professional svcs - Engineering	0.00	1,330.00	4,000.00	4,000.00	2,670.00	33 %
	327 Professional svcs - Legal (General)	10,960.00	19,096.00	8,000.00	10,997.00	-8,099.00	174 %
	328 Insurance - prop and liability	0.00	22,508.41	13,000.00	22,509.00	0.59	100 %
	330 Contract labor	226.54	776.41	0.00	0.00	-776.41	*** %
	334 Maintenance Agreements	484.40	5,740.59	4,979.00	4,979.00	-761.59	115 %
	335 Meals - Reimbursement	0.00	354.23	600.00	600.00	245.77	59 %
	340 Meetings and conferences	0.00	0.00	1,000.00	500.00	500.00	0 %
	345 Mileage expense reimbursement	0.00	14.50	500.00	500.00	485.50	3 %
	348 Safety Equipment and Supplies	0.00	422.76	0.00	700.00	277.24	60 %
	350 Repairs and maint - computers	0.00	1,300.81	4,500.00	3,500.00	2,199.19	37 %
	351 Repairs and maint - equip	0.00	1,141.61	10,000.00	5,000.00	3,858.39	23 %
	352 Repairs and maint - structures	0.00	4,958.70	5,000.00	3,000.00	-1,958.70	165 %
	354 Repairs and maint - vehicles	900.03	14,065.50	10,000.00	13,000.00	-1,065.50	108 %
	370 Dispatch services (Fire)	0.00	8,999.06	10,000.00	10,000.00	1,000.94	90 %
	375 Internet expenses	97.48	1,042.28	1,134.00	1,134.00	91.72	92 %
	376 Webpage- Upgrade/Maint	46.00	506.00	552.00	552.00	46.00	92 %
	380 Utilities - alarm service	0.00	0.00	120.00	120.00	120.00	0 %
	381 Utilities - electric	33.81	2,495.71	1,600.00	4,634.92	2,139.21	54 %
	382 Utilities - propane	0.00	327.13	500.00	500.00	172.87	65 %
	385 Dues and subscriptions	25.00	7,819.58	6,272.00	6,572.00	-1,247.58	119 %
	386 Education and training	321.75	623.67	4,000.00	2,000.00	1,376.33	31 %
	393 Advertising and public notices	129.38	129.38	500.00	500.00	370.62	26 %
	394 LAFCO Allocations	0.00	1,483.11	2,250.00	1,550.00	66.89	96 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 FIRE PROTECTION DEPARTMENT							
395	Community Outreach	0.00	0.00	1,500.00	750.00	750.00	0 %
405	Software	0.00	0.00	3,000.00	1,500.00	1,500.00	0 %
410	Office Supplies	0.00	402.78	2,000.00	1,200.00	797.22	34 %
450	EMS supplies	0.00	4,264.81	10,000.00	5,000.00	735.19	85 %
455	Fire Safety Gear & Equipment	0.00	1,218.13	3,500.00	2,500.00	1,281.87	49 %
456	VFF Assistance Grant	3,415.52	3,415.52	40,000.00	20,000.00	16,584.48	17 %
457	CFF Grant ~ California Fire Grant	113.11	5,048.97	0.00	15,000.00	9,951.03	34 %
460	OES Vehicle Repairs	0.00	25,748.31	0.00	30,000.00	4,251.69	86 %
465	Cell phones, radios and pagers	0.00	536.86	1,171.00	1,171.00	634.14	46 %
470	Communication equipment	0.00	838.50	5,000.00	5,000.00	4,161.50	17 %
475	Computer supplies and upgrades	0.00	0.00	8,000.00	8,000.00	8,000.00	0 %
485	Fuel expense	863.91	5,122.11	6,000.00	6,000.00	877.89	85 %
490	Small tools and equipment	0.00	2,111.86	2,500.00	2,500.00	388.14	84 %
495	Uniform expense	243.46	3,434.72	3,000.00	3,000.00	-434.72	114 %
500	Capital Outlay	0.00	759.00	0.00	0.00	-759.00	*** %
503	Weed Abatement Costs	0.00	0.00	9,000.00	9,000.00	9,000.00	0 %
505	Fire Training Grounds	0.00	689.00	2,500.00	2,500.00	1,811.00	28 %
510	Fire station addition	0.00	474.36	5,000.00	5,000.00	4,525.64	9 %
710	County hazmat dues	0.00	0.00	4,000.00	2,000.00	2,000.00	0 %
715	Licenses, permits and fees	0.00	641.58	1,000.00	1,000.00	358.42	64 %
960	Property tax expense	0.00	210.62	220.00	220.00	9.38	96 %
	Account Total:	19,155.67	456,354.90	447,797.00	586,839.92	130,485.02	78 %
	Account Group Total:	19,155.67	456,354.90	447,797.00	586,839.92	130,485.02	78 %
	Fund Total:	19,155.67	456,354.90	447,797.00	586,839.92	130,485.02	78 %
30 STREET LIGHTING DEPARTMENT							
63000 Lighting							
63000	Lighting						
105	Salaries and Wages	0.00	8,629.72	12,849.00	12,849.00	4,219.28	67 %
111	BOD Stipend	0.00	84.00	120.00	120.00	36.00	70 %
115	Payroll Expenses	5.41	107.47	180.00	180.00	72.53	60 %
120	Workers' Compensation	0.00	364.64	100.00	400.00	35.36	91 %
135	Payroll Tax - FICA	0.00	13.45	163.00	163.00	149.55	8 %
140	Payroll Tax - Medicare	0.00	117.27	163.00	163.00	45.73	72 %
155	Payroll Tax - SUI	0.00	71.42	91.00	91.00	19.58	78 %
205	Insurance - Health	0.00	1,014.45	1,638.00	1,728.00	713.55	59 %
210	Insurance - Dental	0.00	47.74	65.00	0.00	-47.74	*** %
215	Insurance - Vision	0.00	6.13	24.00	-1.00	-7.13	*** %
225	Retirement - PERS expense	0.00	1,486.27	1,108.00	1,800.00	313.73	83 %
305	Operations and maintenance	71.16	432.27	2,000.00	2,000.00	1,567.73	22 %
315	Postage, shipping and freight	0.00	11.82	0.00	50.00	38.18	24 %
320	Printing and reproduction	0.00	8.39	200.00	200.00	191.61	4 %
325	Professional svcs - Accounting	0.00	387.00	508.00	508.00	121.00	76 %
326	Professional svcs - Engineering	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
327	Professional svcs - Legal (General)	847.80	2,512.42	1,700.00	1,700.00	-812.42	148 %
328	Insurance - prop and liability	0.00	944.80	500.00	890.00	-54.80	106 %
329	New Hire Screening	0.00	22.50	0.00	0.00	-22.50	*** %

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 21

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
30 STREET LIGHTING DEPARTMENT							
330	Contract labor	19.69	67.51	23,000.00	10,000.00	9,932.49	1 %
331	Professional Services - Legal	0.00	0.00	200.00	200.00	200.00	0 %
334	Maintenance Agreements	18.10	351.10	320.00	640.00	288.90	55 %
340	Meetings and conferences	0.00	0.00	350.00	350.00	350.00	0 %
345	Mileage expense reimbursement	0.00	52.11	150.00	150.00	97.89	35 %
348	Safety Equipment and Supplies	0.00	61.13	500.00	500.00	438.87	12 %
350	Repairs and maint - computers	0.00	108.38	250.00	250.00	141.62	43 %
351	Repairs and maint - equip	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
352	Repairs and maint - structures	0.00	13.80	0.00	100.00	86.20	14 %
353	Repairs & Maint- Infrastructure	537.95	4,258.87	10,000.00	10,000.00	5,741.13	43 %
354	Repairs and maint - vehicles	0.00	91.79	0.00	150.00	58.21	61 %
376	Webpage- Upgrade/Maint	4.00	44.00	48.00	48.00	4.00	92 %
381	Utilities - electric	99.58	11,995.55	0.00	14,244.00	2,248.45	84 %
382	Utilities - propane	0.00	28.44	100.00	100.00	71.56	28 %
384	Utilities - Water/Sewer	404.30	6,603.07	0.00	10,000.00	3,396.93	66 %
385	Dues and subscriptions	0.75	139.83	132.00	132.00	-7.83	106 %
386	Education and training	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
393	Advertising and public notices	2.40	2.40	1,000.00	1,000.00	997.60	0 %
394	LAFCO Allocations	0.00	247.19	375.00	375.00	127.81	66 %
410	Office Supplies	0.00	174.57	125.00	125.00	-49.57	140 %
465	Cell phones, radios and pagers	0.00	51.46	143.00	143.00	91.54	36 %
475	Computer supplies and upgrades	0.00	0.00	50.00	50.00	50.00	0 %
485	Fuel expense	0.00	0.00	100.00	100.00	100.00	0 %
490	Small tools and equipment	0.00	1,300.51	1,000.00	1,000.00	-300.51	130 %
495	Uniform expense	5.00	44.73	200.00	200.00	155.27	22 %
500	Capital Outlay	0.00	9,064.70	0.00	8,998.70	-66.00	101 %
581	WWTP Expansion	0.00	1,840.80	0.00	1,800.00	-40.80	102 %
715	Licenses, permits and fees	0.00	0.00	50.00	50.00	50.00	0 %
	Account Total:	2,016.14	52,803.70	67,502.00	91,546.70	38,743.00	58 %
	Account Group Total:	2,016.14	52,803.70	67,502.00	91,546.70	38,743.00	58 %
	Fund Total:	2,016.14	52,803.70	67,502.00	91,546.70	38,743.00	58 %

40 WASTEWATER DEPARTMENT

64000 Sanitary
64000 Sanitary

105	Salaries and Wages	0.00	145,305.43	214,800.00	214,800.00	69,494.57	68 %
109	Stand-by Hours	0.00	5,517.50	7,500.00	7,500.00	1,982.50	74 %
111	BOD Stipend	0.00	1,512.00	2,100.00	2,100.00	588.00	72 %
115	Payroll Expenses	94.62	1,880.53	3,420.00	3,420.00	1,539.47	55 %
120	Workers' Compensation	0.00	7,874.01	8,000.00	8,000.00	125.99	98 %
121	Physicals	75.00	75.00	0.00	0.00	-75.00	*** %
135	Payroll Tax - FICA	0.00	233.47	3,052.00	500.00	266.53	47 %
140	Payroll Tax - Medicare	0.00	2,061.42	3,052.00	3,052.00	990.58	68 %
155	Payroll Tax - SUI	0.00	1,209.51	2,140.00	306.00	-903.51	395 %
160	Payroll Tax - ETT	0.00	0.00	4,056.00	0.00	0.00	0 %
205	Insurance - Health	0.00	18,098.05	32,844.00	34,927.00	16,828.95	52 %
206	Insurance - CalPers Health Retiree	0.00	1,455.11	0.00	1,350.00	-105.11	108 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
40 WASTEWATER DEPARTMENT							
210	Insurance - Dental	0.00	1,012.95	1,526.00	0.00	-1,012.95	*** %
215	Insurance - Vision	0.00	93.00	557.00	0.00	-93.00	*** %
225	Retirement - PERS expense	0.00	18,532.10	15,833.00	15,833.00	-2,699.10	117 %
305	Operations and maintenance	1,563.19	4,729.16	8,000.00	8,000.00	3,270.84	59 %
310	Phone and fax expense	134.41	993.38	1,138.00	1,138.00	144.62	87 %
315	Postage, shipping and freight	55.15	2,994.60	4,000.00	4,000.00	1,005.40	75 %
320	Printing and reproduction	0.00	482.21	1,000.00	1,000.00	517.79	48 %
324	Professional Svcs- GSA-GSP	0.00	217.50	0.00	0.00	-217.50	*** %
325	Professional svcs - Accounting	0.00	6,772.50	8,897.00	8,897.00	2,124.50	76 %
326	Professional svcs - Engineering	417.50	16,031.25	12,000.00	18,250.00	2,218.75	88 %
327	Professional svcs - Legal (General)	15,834.96	31,327.60	29,750.00	29,750.00	-1,577.60	105 %
328	Insurance - prop and liability	0.00	12,356.91	12,000.00	12,000.00	-356.91	103 %
329	New Hire Screening	0.00	22.50	100.00	100.00	77.50	23 %
330	Contract labor	344.78	1,181.47	5,000.00	5,000.00	3,818.53	24 %
331	Professional Services - Legal	0.00	0.00	4,800.00	4,800.00	4,800.00	0 %
334	Maintenance Agreements	408.01	8,173.13	13,161.00	13,161.00	4,987.87	62 %
335	Meals - Reimbursement	0.00	0.00	100.00	100.00	100.00	0 %
340	Meetings and conferences	0.00	0.00	5,000.00	1,000.00	1,000.00	0 %
345	Mileage expense reimbursement	0.00	640.11	1,000.00	1,000.00	359.89	64 %
348	Safety Equipment and Supplies	0.00	1,552.65	1,000.00	1,500.00	-52.65	104 %
349	Repairs & Maintenance Mission Gardens	580.00	580.00	10,000.00	10,000.00	9,420.00	6 %
350	Repairs and maint - computers	0.00	1,089.98	1,500.00	1,500.00	410.02	73 %
351	Repairs and maint - equip	0.00	965.81	10,000.00	10,000.00	9,034.19	10 %
352	Repairs and maint - structures	0.00	718.21	1,500.00	1,500.00	781.79	48 %
353	Repairs & Maint- Infrastructure	242.66	550.52	5,000.00	5,000.00	4,449.48	11 %
354	Repairs and maint - vehicles	0.00	2,501.45	2,000.00	2,000.00	-501.45	125 %
355	Testing & Supplies (WWTP)	205.00	1,376.00	12,000.00	12,000.00	10,624.00	11 %
375	Internet expenses	248.70	2,700.70	1,863.00	2,863.00	162.30	94 %
376	Webpage- Upgrade/Maint	70.00	770.00	840.00	840.00	70.00	92 %
379	Utilities Electric Mission Gardens	0.00	178.13	5,000.00	5,000.00	4,821.87	4 %
380	Utilities - alarm service	53.80	648.15	620.00	620.00	-28.15	105 %
381	Utilities - electric	5,566.88	70,827.47	50,000.00	82,000.00	11,172.53	86 %
382	Utilities - propane	0.00	497.81	1,000.00	1,000.00	502.19	50 %
383	Utilities - trash	51.99	571.89	700.00	700.00	128.11	82 %
384	Utilities - Water/Sewer	61.25	612.70	0.00	700.00	87.30	88 %
385	Dues and subscriptions	724.25	3,884.07	4,000.00	4,000.00	115.93	97 %
386	Education and training	0.00	-895.00	5,000.00	1,000.00	1,895.00	-90 %
393	Advertising and public notices	42.04	142.04	1,000.00	1,000.00	857.96	14 %
394	LAFCO Allocations	0.00	1,483.11	2,250.00	2,250.00	766.89	66 %
395	Community Outreach	0.00	0.00	1,200.00	1,200.00	1,200.00	0 %
396	Utilities SoCalGas	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
410	Office Supplies	0.00	691.55	1,125.00	1,125.00	433.45	61 %
432	Utility Rate Design Study	0.00	1,755.00	0.00	1,800.00	45.00	98 %
459	Scada - Maintenance Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
465	Cell phones, radios and pagers	0.00	998.46	1,530.00	1,530.00	531.54	65 %
475	Computer supplies and upgrades	0.00	0.00	2,450.00	2,450.00	2,450.00	0 %
485	Fuel expense	460.87	5,048.23	5,000.00	5,000.00	-48.23	101 %
490	Small tools and equipment	984.84	3,102.64	6,000.00	6,000.00	2,897.36	52 %
495	Uniform expense	222.56	1,327.36	1,800.00	1,800.00	472.64	74 %
500	Capital Outlay	0.00	10,153.70	0.00	8,998.70	-1,155.00	113 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 21

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
40 WASTEWATER DEPARTMENT							
560	Sewer Line Repairs	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
570	Repairs, Maint. and Video Sewer Lines	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
581	WWTP Expansion	0.00	3,842.19	0.00	54,000.00	50,157.81	7 %
582	WWTP Plant Maintenance	1,918.16	13,864.18	50,000.00	50,000.00	36,135.82	28 %
585	Sludge Removal Project	0.00	2,419.40	10,000.00	10,000.00	7,580.60	24 %
587	WWTF Final Design/ Construction	17,131.80	138,605.68	250,000.00	250,000.00	111,394.32	55 %
589	Proposition 68 Grant	0.00	4,500.00	0.00	4,500.00	0.00	100 %
705	Waste Discharge Fees/Permits	0.00	23,210.00	25,000.00	25,000.00	1,790.00	93 %
715	Licenses, permits and fees	0.00	1,817.52	1,500.00	1,500.00	-317.52	121 %
960	Property tax expense	0.00	127.84	150.00	150.00	22.16	85 %
970	WWTF Long Term maintenance	0.00	0.00	100,000.00	100,000.00	100,000.00	0 %
	Account Total:	47,492.42	593,001.84	991,854.00	1,086,510.70	493,508.86	55 %
	Account Group Total:	47,492.42	593,001.84	991,854.00	1,086,510.70	493,508.86	55 %
	Fund Total:	47,492.42	593,001.84	991,854.00	1,086,510.70	493,508.86	55 %
50 WATER DEPARTMENT							
65000 Water							
65000 Water							
105	Salaries and Wages	0.00	170,838.18	234,901.00	234,901.00	64,062.82	73 %
109	Stand-by Hours	0.00	5,517.50	7,500.00	7,500.00	1,982.50	74 %
111	BOD Stipend	0.00	1,596.00	2,280.00	2,280.00	684.00	70 %
115	Payroll Expenses	102.73	2,041.69	3,420.00	3,420.00	1,378.31	60 %
120	Workers' Compensation	0.00	8,992.09	6,050.00	9,050.00	57.91	99 %
121	Physicals	75.00	75.00	0.00	0.00	-75.00	*** %
135	Payroll Tax - FICA	0.00	279.44	3,403.00	564.00	284.56	50 %
140	Payroll Tax - Medicare	0.00	2,395.32	3,403.00	3,403.00	1,007.68	70 %
155	Payroll Tax - SUI	0.00	1,416.77	2,166.00	287.00	-1,129.77	494 %
160	Payroll Tax - ETT	0.00	0.00	3,967.00	7,934.00	7,934.00	0 %
205	Insurance - Health	0.00	24,285.50	34,896.00	37,104.00	12,818.50	65 %
206	Insurance - CalPers Health Retiree	0.00	1,455.13	0.00	1,350.00	-105.13	108 %
210	Insurance - Dental	0.00	1,054.45	1,618.00	0.00	-1,054.45	*** %
215	Insurance - Vision	0.00	158.33	590.00	0.00	-158.33	*** %
225	Retirement - PERS expense	0.00	20,351.35	20,913.00	20,913.00	561.65	97 %
305	Operations and maintenance	1,668.64	4,582.29	8,000.00	8,000.00	3,417.71	57 %
310	Phone and fax expense	134.40	993.26	1,138.00	1,138.00	144.74	87 %
315	Postage, shipping and freight	56.35	3,020.09	4,000.00	4,000.00	979.91	76 %
320	Printing and reproduction	0.00	767.67	1,000.00	1,000.00	232.33	77 %
324	Professional Svcs- GSA-GSP	449.88	8,902.62	20,000.00	20,000.00	11,097.38	45 %
325	Professional svcs - Accounting	0.00	7,353.00	9,660.00	9,660.00	2,307.00	76 %
326	Professional svcs - Engineering	3,777.50	43,207.28	20,000.00	32,750.00	-10,457.28	132 %
327	Professional svcs - Legal (General)	23,383.49	43,987.46	32,300.00	32,300.00	-11,687.46	136 %
328	Insurance - prop and liability	0.00	19,477.18	20,000.00	20,000.00	522.82	97 %
329	New Hire Screening	0.00	22.50	100.00	100.00	77.50	23 %
330	Contract labor	374.24	1,282.67	5,000.00	5,000.00	3,717.33	26 %
331	Professional Services - Legal	0.00	0.00	4,800.00	4,800.00	4,800.00	0 %
332	Professional Services - Legal	0.00	47,056.33	100,000.00	100,000.00	52,943.67	47 %
334	Maintenance Agreements	435.14	10,052.00	13,671.00	13,671.00	3,619.00	74 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
50 WATER DEPARTMENT							
	335 Meals - Reimbursement	0.00	0.00	200.00	200.00	200.00	0 %
	340 Meetings and conferences	0.00	0.00	5,000.00	1,000.00	1,000.00	0 %
	345 Mileage expense reimbursement	0.00	725.00	1,000.00	1,000.00	275.00	73 %
	348 Safety Equipment and Supplies	0.00	1,688.23	1,000.00	1,500.00	-188.23	113 %
	350 Repairs and maint - computers	0.00	1,169.09	1,500.00	1,500.00	330.91	78 %
	351 Repairs and maint - equip	0.00	3,848.68	4,000.00	4,000.00	151.32	96 %
	352 Repairs and maint - structures	0.00	936.68	2,000.00	2,000.00	1,063.32	47 %
	353 Repairs & Maint- Infrastructure	5,818.16	16,692.07	50,000.00	50,000.00	33,307.93	33 %
	354 Repairs and maint - vehicles	0.00	2,501.42	2,000.00	2,000.00	-501.42	125 %
	356 Testing & Supplies - Well #3 (Water)	671.33	1,515.83	3,500.00	3,500.00	1,984.17	43 %
	357 Testing & Supplies - Well #4 (Water)	671.33	1,440.81	3,500.00	3,500.00	2,059.19	41 %
	358 Testing & Supplies- SLT Well (Water)	534.34	3,829.82	6,000.00	6,000.00	2,170.18	64 %
	359 Testing & Supplies-Other	350.00	7,217.00	6,000.00	6,000.00	-1,217.00	120 %
	362 Cross-Connection Control Srvcs.	171.40	1,169.00	1,000.00	1,000.00	-169.00	117 %
	375 Internet expenses	113.73	1,216.03	1,863.00	2,863.00	1,646.97	42 %
	376 Webpage- Upgrade/Maint	76.00	836.00	912.00	912.00	76.00	92 %
	380 Utilities - alarm service	53.80	648.15	620.00	620.00	-28.15	105 %
	381 Utilities - electric	3,339.79	39,826.22	50,000.00	50,000.00	10,173.78	80 %
	382 Utilities - propane	0.00	540.49	1,000.00	1,000.00	459.51	54 %
	383 Utilities - trash	51.99	571.89	700.00	700.00	128.11	82 %
	384 Utilities - Water/Sewer	11.23	40.41	0.00	700.00	659.59	6 %
	385 Dues and subscriptions	328.24	3,232.49	4,000.00	4,000.00	767.51	81 %
	386 Education and training	0.00	25.00	5,000.00	1,000.00	975.00	3 %
	393 Advertising and public notices	45.65	214.93	2,000.00	2,000.00	1,785.07	11 %
	394 LAFCO Allocations	0.00	1,483.11	2,250.00	2,250.00	766.89	66 %
	395 Community Outreach	0.00	0.00	1,200.00	1,200.00	1,200.00	0 %
	396 Utilities SoCalGas	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
	410 Office Supplies	0.00	713.73	1,125.00	1,125.00	411.27	63 %
	432 Utility Rate Design Study	0.00	1,755.00	0.00	1,800.00	45.00	98 %
	459 Scada - Maintenance Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	465 Cell phones, radios and pagers	0.00	1,110.44	1,573.00	1,573.00	462.56	71 %
	475 Computer supplies and upgrades	0.00	115.15	2,450.00	2,450.00	2,334.85	5 %
	481 Chemicals- Well #3	0.00	690.99	4,000.00	4,000.00	3,309.01	17 %
	482 Chemicals-Well #4	0.00	2,464.54	4,000.00	4,000.00	1,535.46	62 %
	483 Chemicals-SLT Well	0.00	2,314.21	2,000.00	2,000.00	-314.21	116 %
	485 Fuel expense	460.88	2,865.76	4,000.00	4,000.00	1,134.24	72 %
	490 Small tools and equipment	0.00	2,688.34	6,000.00	6,000.00	3,311.66	45 %
	495 Uniform expense	222.60	1,327.47	1,800.00	1,800.00	472.53	74 %
	500 Capital Outlay	21,343.42	491,847.39	0.00	406,978.70	-84,968.69	121 %
	520 Water Main Valves Replacement	740.56	1,951.42	10,000.00	10,000.00	8,048.58	20 %
	525 Water meter replacement	0.00	18,085.78	20,000.00	20,000.00	1,914.22	90 %
	526 Development Meters	0.00	6,043.87	15,000.00	15,000.00	8,956.13	40 %
	535 Water Lines Repairs	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	581 WWTP Expansion	0.00	1,841.16	0.00	5,400.00	3,558.84	34 %
	582 WWTP Plant Maintenance	0.00	2,126.06	0.00	3,000.00	873.94	71 %
	590 CALOES Resiliency Grant	9,305.10	21,596.29	0.00	230,000.00	208,403.71	9 %
	605 USDA Loan Payment	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	715 Licenses, permits and fees	0.00	4,060.99	6,500.00	6,500.00	2,439.01	62 %
	930 Interest Fees	0.00	25,585.07	50,000.00	50,000.00	24,414.93	51 %
	940 Bank service charges	0.00	42.04	0.00	100.00	57.96	42 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
50 WATER DEPARTMENT							
	Account Total:	74,766.92	1,111,755.15	894,469.00	1,552,196.70	440,441.55	72 %
	Account Group Total:	74,766.92	1,111,755.15	894,469.00	1,552,196.70	440,441.55	72 %
	Fund Total:	74,766.92	1,111,755.15	894,469.00	1,552,196.70	440,441.55	72 %
60 SOLID WASTE DEPARTMENT							
66000 SOLID WASTE							
66000 SOLID WASTE							
	105 Salaries and Wages	0.00	8,700.66	12,849.00	12,849.00	4,148.34	68 %
	111 BOD Stipend	0.00	83.99	120.00	120.00	36.01	70 %
	115 Payroll Expenses	5.40	107.42	180.00	180.00	72.58	60 %
	120 Workers' Compensation	0.00	364.64	100.00	400.00	35.36	91 %
	135 Payroll Tax - FICA	0.00	13.65	163.00	163.00	149.35	8 %
	140 Payroll Tax - Medicare	0.00	118.82	163.00	163.00	44.18	73 %
	155 Payroll Tax - SUI	0.00	72.40	91.00	91.00	18.60	80 %
	205 Insurance - Health	0.00	1,050.52	1,638.00	1,728.00	677.48	61 %
	206 Insurance - CalPers Health Retiree	0.00	0.02	0.00	0.00	-0.02	*** %
	210 Insurance - Dental	0.00	47.83	65.00	0.00	-47.83	*** %
	215 Insurance - Vision	0.00	5.94	24.00	-1.00	-6.94	*** %
	225 Retirement - PERS expense	0.00	1,516.75	1,108.00	1,800.00	283.25	84 %
	305 Operations and maintenance	70.30	430.82	2,000.00	2,000.00	1,569.18	22 %
	315 Postage, shipping and freight	0.00	11.82	500.00	500.00	488.18	2 %
	320 Printing and reproduction	0.00	264.15	500.00	500.00	235.85	53 %
	325 Professional svcs - Accounting	0.00	387.00	508.00	508.00	121.00	76 %
	327 Professional svcs - Legal (General)	847.80	2,512.41	1,700.00	1,700.00	-812.41	148 %
	328 Insurance - prop and liability	0.00	727.61	500.00	890.00	162.39	82 %
	329 New Hire Screening	0.00	22.50	0.00	0.00	-22.50	*** %
	330 Contract labor	19.69	67.51	0.00	0.00	-67.51	*** %
	331 Professional Services - Legal	0.00	0.00	200.00	200.00	200.00	0 %
	334 Maintenance Agreements	18.10	376.90	320.00	640.00	263.10	59 %
	340 Meetings and conferences	0.00	0.00	200.00	200.00	200.00	0 %
	345 Mileage expense reimbursement	0.00	54.64	100.00	100.00	45.36	55 %
	348 Safety Equipment and Supplies	0.00	61.13	500.00	500.00	438.87	12 %
	350 Repairs and maint - computers	0.00	82.57	0.00	100.00	17.43	83 %
	352 Repairs and maint - structures	0.00	13.80	0.00	100.00	86.20	14 %
	353 Repairs & Maint- Infrastructure	0.00	514.98	0.00	0.00	-514.98	*** %
	354 Repairs and maint - vehicles	0.00	91.79	0.00	150.00	58.21	61 %
	376 Webpage- Upgrade/Maint	4.00	44.00	48.00	48.00	4.00	92 %
	382 Utilities - propane	0.00	28.44	0.00	100.00	71.56	28 %
	384 Utilities - Water/Sewer	0.00	0.00	2,000.00	500.00	500.00	0 %
	385 Dues and subscriptions	0.75	142.53	132.00	132.00	-10.53	108 %
	386 Education and training	0.00	0.00	500.00	500.00	500.00	0 %
	393 Advertising and public notices	2.40	2.40	500.00	500.00	497.60	0 %
	394 LAFCO Allocations	0.00	247.19	375.00	375.00	127.81	66 %
	395 Community Outreach	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	410 Office Supplies	0.00	174.94	125.00	125.00	-49.94	140 %
	465 Cell phones, radios and pagers	0.00	53.10	143.00	143.00	89.90	37 %
	475 Computer supplies and upgrades	0.00	0.00	50.00	50.00	50.00	0 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
60 SOLID WASTE DEPARTMENT							
490	Small tools and equipment	0.00	32.86	0.00	0.00	-32.86	*** %
495	Uniform expense	5.86	45.59	200.00	200.00	154.41	23 %
500	Capital Outlay	0.00	9,064.70	0.00	8,998.70	-66.00	101 %
581	WWTP Expansion	0.00	1,840.88	0.00	1,800.00	-40.88	102 %
	Account Total:	974.30	29,378.90	28,602.00	40,052.70	10,673.80	73 %
	Account Group Total:	974.30	29,378.90	28,602.00	40,052.70	10,673.80	73 %
	Fund Total:	974.30	29,378.90	28,602.00	40,052.70	10,673.80	73 %
	Grand Total:	144,405.45	2,243,294.49	2,430,224.00	3,357,146.72	1,113,852.23	67 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Cash Report
For the Accounting Period: 5/21

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
20 FIRE PROTECTION DEPARTMENT						
10200 Operating Cash - Premier	76,558.88	0.00	0.00	0.00	6,658.23	69,900.65
10250 Pac Premier - Payroll	6,806.17	0.00	0.00	332.52	56.27	6,417.38
10340 Pac Premier Operational Reserve	467,253.42	93,668.02	0.00	0.00	0.00	560,921.44
10350 Pac Premier- Capital Reserve	305,990.92	39.00	0.00	0.00	0.00	306,029.92
Total Fund	856,609.39	93,707.02		332.52	6,714.50	943,269.39
30 STREET LIGHTING DEPARTMENT						
10200 Operating Cash - Premier	164,569.54	28,653.35	0.00	0.00	992.01	192,230.88
10250 Pac Premier - Payroll	910.16	0.00	0.00	5.41	15.41	889.34
10340 Pac Premier Operational Reserve	150,188.76	12.09	0.00	0.00	0.00	150,200.85
10350 Pac Premier- Capital Reserve	161,511.93	20.58	0.00	0.00	0.00	161,532.51
10460 Cantella & Co. Investment Acct.	160,415.59	0.00	0.00	0.00	0.00	160,415.59
Total Fund	637,595.98	28,686.02		5.41	1,007.42	665,269.17
40 WASTEWATER DEPARTMENT						
10200 Operating Cash - Premier	645,814.60	93,946.11	2,147.15	98.75	25,405.41	716,403.70
10250 Pac Premier - Payroll	21,187.61	0.00	0.00	94.62	319.74	20,773.25
10260 Pac Western Bank --Long Term	100,031.94	0.00	0.00	0.00	0.00	100,031.94
10340 Pac Premier Operational Reserve	180,225.94	14.51	0.00	0.00	0.00	180,240.45
10350 Pac Premier- Capital Reserve	917,609.03	116.95	0.00	0.00	0.00	917,725.98
Total Fund	1,864,869.12	94,077.57	2,147.15	193.37	25,725.15	1,935,175.32
50 WATER DEPARTMENT						
10150 Cash in SLO County	76,655.36	0.00	0.00	0.00	0.00	76,655.36
10200 Operating Cash - Premier	263,399.71	71,954.88	0.00	54.52	45,490.00	289,810.07
10250 Pac Premier - Payroll	2,707.85	0.00	0.00	102.73	353.52	2,251.60
10340 Pac Premier Operational Reserve	25,255.29	2.03	0.00	0.00	0.00	25,257.32
10350 Pac Premier- Capital Reserve	310,434.25	5,039.57	0.00	0.00	0.00	315,473.82
10400 HOB - USDA Reserve	66,967.26	0.57	0.00	0.00	0.00	66,967.83
Total Fund	745,419.72	76,997.05		157.25	45,843.52	776,416.00
60 SOLID WASTE DEPARTMENT						
10200 Operating Cash - Premier	41,457.10	3,293.82	0.00	0.00	49.76	44,701.16
10250 Pac Premier - Payroll	1,174.95	0.00	0.00	5.40	16.40	1,153.15
10340 Pac Premier Operational Reserve	62,248.14	5.01	0.00	0.00	0.00	62,253.15
10350 Pac Premier- Capital Reserve	26,052.14	3.32	0.00	0.00	0.00	26,055.46
Total Fund	130,932.33	3,302.15		5.40	66.16	134,162.92
73 CLAIMS CLEARING FUND						
10200 Operating Cash - Premier	324,185.70	0.00	76,448.26	0.00	0.00	400,633.96
10250 Pac Premier - Payroll	6,680.96	0.00	761.34	0.00	0.00	7,442.30
Total Fund	330,866.66		77,209.60			408,076.26
Totals	4,566,293.20	296,769.81	79,356.75	693.95	79,356.75	4,862,369.06

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.



**San Miguel Community Services District
Board of Directors
Staff Report**

June 24, 2021

AGENDA ITEM: XI-2

SUBJECT: LAFCO Sphere of Influence Boundaries.

RECOMMENDATION: Continue to assist LAFCO with the current District study.

Background:

LAFCO is current reviewing the San Miguel Community Services District as a whole. As a part of the study the San Miguel Fire Department has requested the inclusion of property West of Highway 101 extending to the Camp Roberts permitter, South of San Miguel Avenue and extending as far South as San Marcos Road.

Department Staff presented portions of the following reports to LAFCO;

- 2018 Blue Ribbon Committee Report relating to San Miguel Fire
- 2019 San Luis Obispo County Review of Special Districts Fire Protection Study
- San Miguel Fire response reporting information relating to the area for review
- 2013 San Miguel Community Services District Service Area & Sphere of Influence Map
- San Luis Obispo County APN Maps proposed areas for annexation
- 2018 Incident Density Map for San Miguel Fire's District Boundaries
- 2018 San Miguel CSD Tax Rare Area Map.

All documentation was well received and accepted for review for the purpose of potential annexation and is attached to this report.

Follow-up:

Fire Department Staff requested the Mr. David Church and Mr. Rob Fitzroy attend the July 7, 2021, Strategic Planning Meeting to discuss incorporation, and other topics.

STAFF RECOMMENDATION.

Continue participating and providing information to assist with the potential annexation process.

FISCAL IMPACT:

None currently.

PREPARED BY: Scott Young

APPROVED BY: Rob Roberson

SAN MIGUEL COMMUNITY SERVICES DISTRICT



KEY FINDINGS

1. **San Miguel CSD** believes they can sustain their current fire protection service model for five years, but the future of the service is unclear after that.
2. San Miguel has success sustaining a paid call firefighter (PCF) program to provide emergency response.
3. Sustainability of the current staffing model for the next five years is predicated on the ability to recruit and retain paid call firefighters and develop experienced PCF staff into fire officers.
4. San Miguel CSD requests the following support from the County:
 - 4.1. Increase auto aid support from County Fire.
 - 4.2. County Fire assign a County water tender that San Miguel can staff and respond to calls inside and outside of the district.
 - 4.3. Fiscal support for mobile data computers and dispatch costs.
5. Based on the County Fire Strategic Plan service level analysis, if San Miguel CSD divested fire protection, the County will need to staff the San Miguel fire station since there is not a reasonably proximal alternative. The added cost for staffing is \$1.3 million.

DISTRICT INTERVIEW ATTENDEES

August 15, 2018 meeting: Interim General Manager/Fire Chief Rob Roberson; Board V. Pres. Joseph Parent; Board Clerk Tamara Parent

BACKGROUND, HISTORY, AND SERVICES PROVIDED

The San Miguel Community Service District (SM CSD) was formed after Proposition 13 in 2000 by a reorganization that combined the volunteer San Miguel Fire Protection District, San Miguel Sanitary District, County Waterworks District #1, San Miguel Lighting District. The SM CSD provides property tax-supported services (fire and lighting) and enterprise services (water, sewer, solid waste). The 2018-19 SM CSD budget is \$2,228,376; \$566,535 is from property taxes; the balance of the budget is primarily from water, sewer and solid waste enterprise funds.

Fire protection is provided from the SM CSD fire station on Mission Street. There are no firefighters on duty at the fire station; response staffing is from on-call Paid Call Firefighters (PCF). The SM CSD fire department consists of a part paid Fire Chief, 1 part paid Assistant Fire Chief, 2 PCF-Captains, 2 PCF-Engineer/Driver Operator, and 11 Paid Call Firefighters. Administrative support is provided by SM CSD staff.

Automatic aid is provided by Camp Roberts-CA National Guard Fire Department, 5 miles north with a response time of 13 minutes. Next closest mutual aid fire stations are City of Paso Robles, 10 miles south; and Cal Fire/County Fire Station 30, 12 miles south, in south Paso Robles, and County Fire Station 52 on Branch Road and Hwy 46 east, 14 miles away. City of Paso Robles apparatus have 15 minute response time; Station 30 has a response time of 16 minutes, and Station 52's response time is 19 minutes.

SAN MIGUEL FIRE PROTECTION CONCERNS

San Miguel is an isolated community with no close fire agency neighbors; the closest are 5-9 miles away. San Miguel Fire Department responds to approximately 380 emergencies per year, 38% of which are mutual aid outside of the district. SM CSD is occasionally experiencing long response delays or no response from PCFs. The closest ambulance is 15 minutes away also responding from Paso Robles.

SM CSD Fire Department is totally dependent on community members volunteering for Paid Call Firefighter and Fire Officer positions. To date, they have been effective at recruiting community members. Chief Roberson believes this model is sustainable for the next five (5) years. However, Chief Roberson is concerned that increased response demand and training requirements will significantly impact the ability to sustain the PCF model long term. His belief is exceeding 500 incidents a year will create a serious deterioration of volunteer or PCF response because of the time demand and absence from work or home. Chief Roberson is also concerned about continued automatic aid from Camp Roberts Fire may be at risk.

Primary funding for 2018-19 FY \$517,456 SM CSD fire protection budget is from property taxes in the amount of \$390,856. Anticipated grants and response reimbursement make up the remainder.

SAN MIGUEL UNIQUE RISKS AND HAZARDS

The Union Pacific railroad runs through San Miguel and presents unique training requirements for rail and passenger emergencies. Highway 101 also passes through the community and results in frequent vehicle accidents, inside and outside of the district that San Miguel responds to.

Specialized training and equipment are required to respond to these unique hazards.

SAN MIGUEL CSD DATA SHEET

Authorizing Code	Cal. Govt. Code 61000 et. seq.
Address:	P.O. Box 180 1150 Mission Street San Miguel CA 93451
Telephone:	805-467-3388
FAX:	805-467-9212
Website:	www.sanmiguelcsd.org
District Manager:	Rob Roberson (Interim)
Fire Chief:	Rob Roberson
Board of Directors Meetings	Fourth Tuesday of the Month at 7 p.m. at the fire station.
Board of Directors	John Green Joseph Parent Gilbert Buckman Anthony Kalvans Ashley Sangster
Acreage	1932
Square miles	3.02
Number of parcels	1094
Population	2413
Assessed Valuation	\$272,887,870
2017/2018 Fire Actual Tot. Rev.	436,590
2017/2018 Property Tax: District	547,511
2017/2018 Property Tax: Fire	384,831
Special Tax or Assessment	0
Number of Career/Paid personnel	1
Number of Reserve Firefighters	0
Number of Active Volunteers	20
Annual calls for service (2017 cy)	239
Date of Formation	February 1, 2000

Figure 50 San Miguel CSD Data Sheet

SAN MIGUEL CSD FIRE DEPARTMENT INCIDENT DENSITY

The following map represents the density of incidents in a given location of the District, known as a “heat map”. The District boundary is represented with an orange line. The shades of purple and blue represent incidents at that location. Light shades indicate few calls for service at that location, while the deep purple represents a high volume of calls at the same location. The purpose of the map is to evaluate historical incident data for planning deployment of emergency resources, including fire station placement. The source of the incident data for the map is from the dispatch center’s computer-aided dispatch program and represents 3 ½ years of data from January 1, 2015, to June 30, 2018.

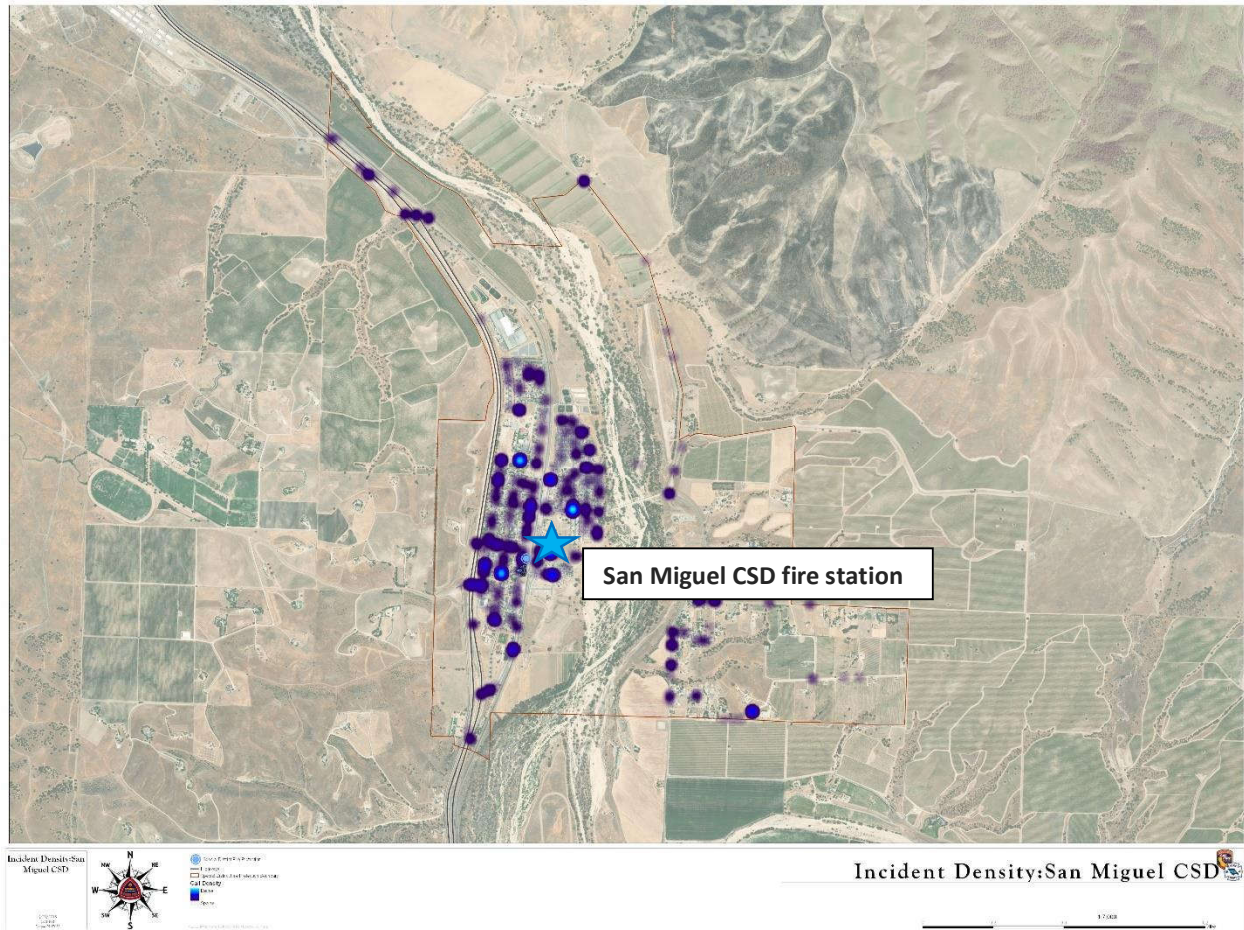


Figure 52 Heat Map of Incident Locations in San Miguel

The map above depicts County Fire responses in and around San Miguel, most of the responses are from Station 30 south of Paso Robles or Station 52 east of Paso Robles.

RESPONSE TIME ANALYSIS: SAN MIGUEL CSD

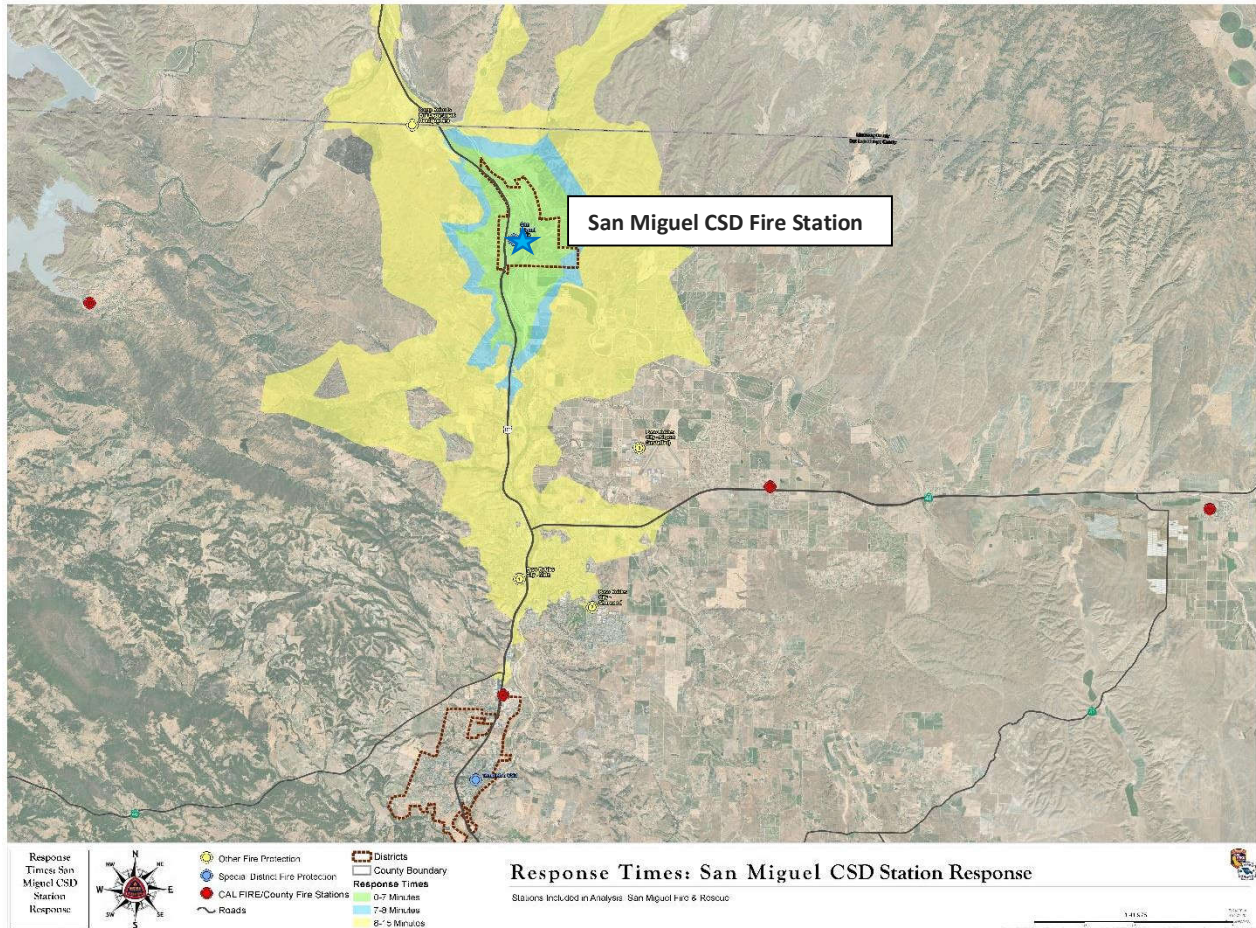


Figure 53 Response Times from San Miguel Fire Station

This map represents the response times from only the San Miguel CSD Fire Station on Mission Street. SM CSD can cover 95% of the district in 7 minute response time, and 100% of the district in less than 8 minutes.

The shaded green area represents a drive time of up to four (4) minutes, the blue shaded area represents a drive time of over four (4) minutes and under five (5) minutes, while the yellow shaded area represents a drive time of five (5) to twelve (12) minutes. In all cases, 3 minutes are added for “reflex” time. Reflex time includes the time required to dispatch the call, assemble the crew, don the appropriate gear for the response and get out the door. The resulting total response times of seven, eight and fifteen minutes are based on industry standards for levels of service and fire progression. While not absolute, these tools are effective for planning purposes.

AUTOMATIC AND MUTUAL AID RESPONSE TIME ANALYSIS: STATIONS NEAR SAN MIGUEL CSD

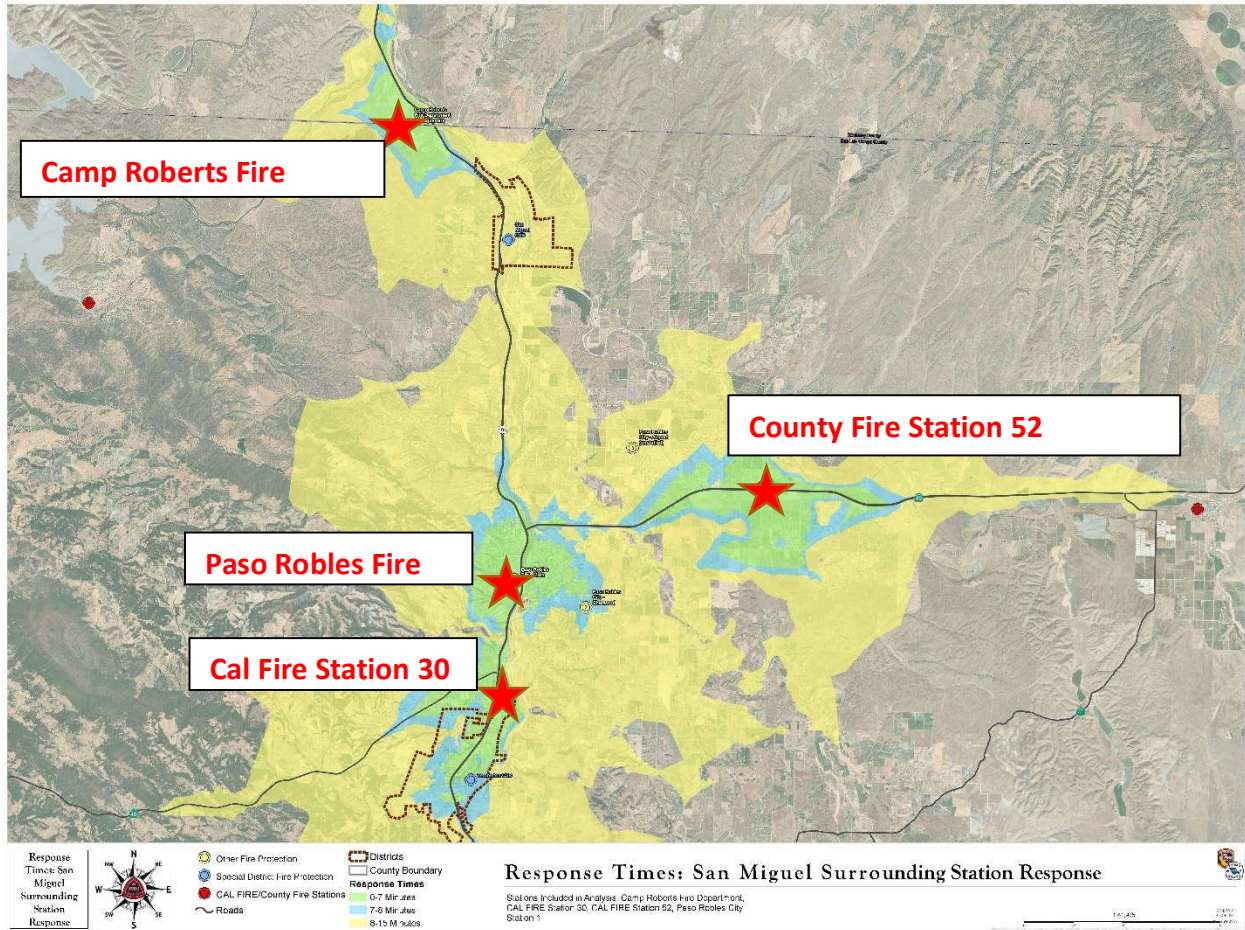


Figure 54 Response times from adjoining fire stations

This map uses the same time values as the previous one. The difference is that this map removes the San Miguel CSD Fire Station from the analysis and considers automatic and mutual aid response times from nearby fire stations. The four stations nearby are Camp Roberts, City of Paso Robles fire station, Cal Fire station 30, and County Fire station 52.

SAN MIGUEL CSD FUNDING

ASSESSED VALUATION ⁵²

The assessed value along with a percentage increase of growth of the district is listed in the table below. The total for San Luis Obispo County is listed as well for comparison purposes.

Agency	Secured and Utility 2017-2018 Assessed Valuation (after HOPTR*)	Percent of Total	Growth from Prior Year		
			2015- 2016	2016- 2017	2017- 2018
San Luis Obispo County	\$49,089,032,946	100.0000%	6.22%	5.67%	5.61 %
San Miguel CSD	\$272,887,870	0.5559%	9.15%	11.04 %	4.34 %

Figure 55 San Miguel CSD Assessed Valuation

*HOPTR-Homeowners Property Tax Relief

SAN MIGUEL CSD PROPERTY TAX

The primary source of revenue for fire protection in special districts is property tax. The assessed value (chart above) and allocation formulas impact the amount of property tax allocated to the San Miguel CSD.

PROPERTY TAX GROWTH TREND

San Miguel CSD Fire Property Tax Allocation⁵³

Fiscal Year	2014/2015	2015/2016	2016/2017	2017/2018
Property Tax Allocation	\$260,218	\$ 285,334	\$319,028	\$334,418
Growth from Previous Year	\$13,479	\$25,116	\$33,694	\$15,390
Incremental Growth %	5.46%	9.65%	11.81	4.82%

Figure 56 San Miguel Property Tax allocation for Fire Protection 2014-2018

⁵² San Luis Obispo County Auditor, Controller, Treasurer, Tax Collector's Office

⁵³ San Luis Obispo County Auditor, Controller, Treasurer, Tax Collector's Office

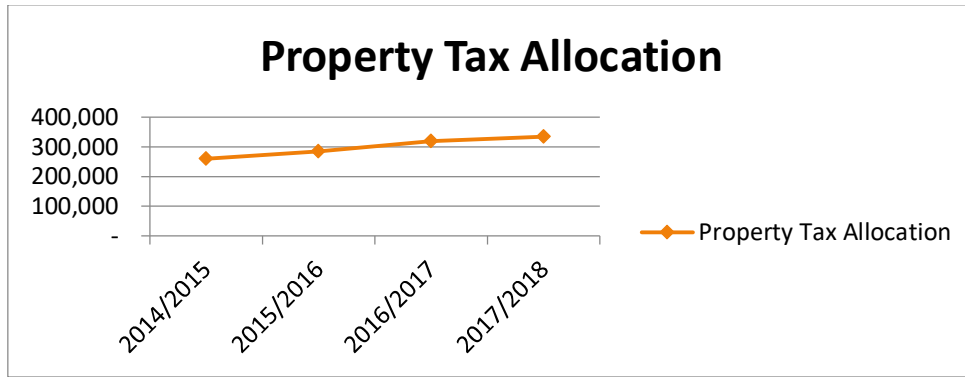


Figure 57 Property Tax allocation patterns

SAN MIGUEL CSD TAX RATE AREAS⁵⁴

San Miguel CSD has nine tax rate areas within the district, which are listed below along with the total taxes collected in each TRA, percentage allocated to the District, and associated dollar allocation amounts.

⁵⁴ San Luis Obispo County Auditor, Controller, Treasurer Tax, Collectors Office
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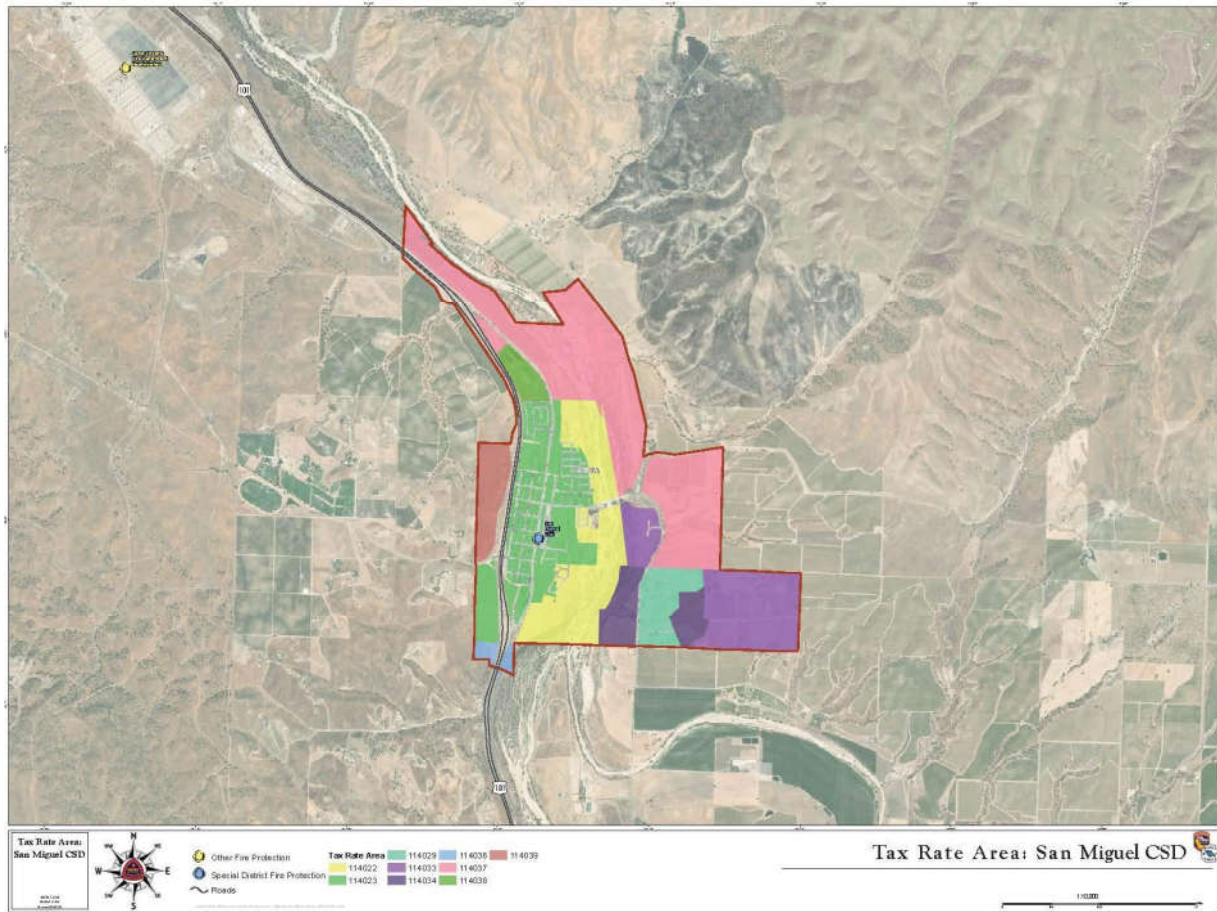
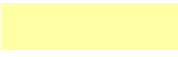






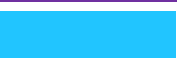



Figure 58 San Miguel CSD Map of Tax Rate Areas (TRA)

Tax Rate Area	Legend	Tax Rate Area	Legend	Tax Rate Area	Legend
114-022		114-033		114-037	
114-023		114-034		114-038	
114-029		114-036		114-039	

San Miguel CSD 2017/2018 Tax Revenue % and \$ by TRA

TRA	Percent to CSD	Total Tax for TRA	Tax Dollars to CSD (All Depts.)
114-022	19.76570	\$283,614	\$56,058
114-023	22.19123	\$1,620,747	\$359,664
114-029	9.79412	\$129,082	\$12,642
114-033	9.79418	\$123,529	\$12,099
114-034	9.79198	\$11,529	\$1,129
114-036	12.28879	\$0	\$0
114-037	12.28879	\$75,599	\$9,290
114-038	12.28879	\$781,673	\$96,058
114-039	12.28879	\$4,642	\$570
TRA Count = 9	Total	\$3,030,415	\$547,511

Figure 59 San Miguel CSD Tax revenue % and \$ by TRA

PROPERTY TAX ALLOCATION/TAX RATE AREA PERCENTAGES

The pie chart below represents the allocation of property tax to all the agencies that receive property taxes within the 114-023 tax rate area. This tax rate area was selected as a representative example of the allocation of property tax to the District and is the tax rate area that generates the greatest tax revenue within the District.

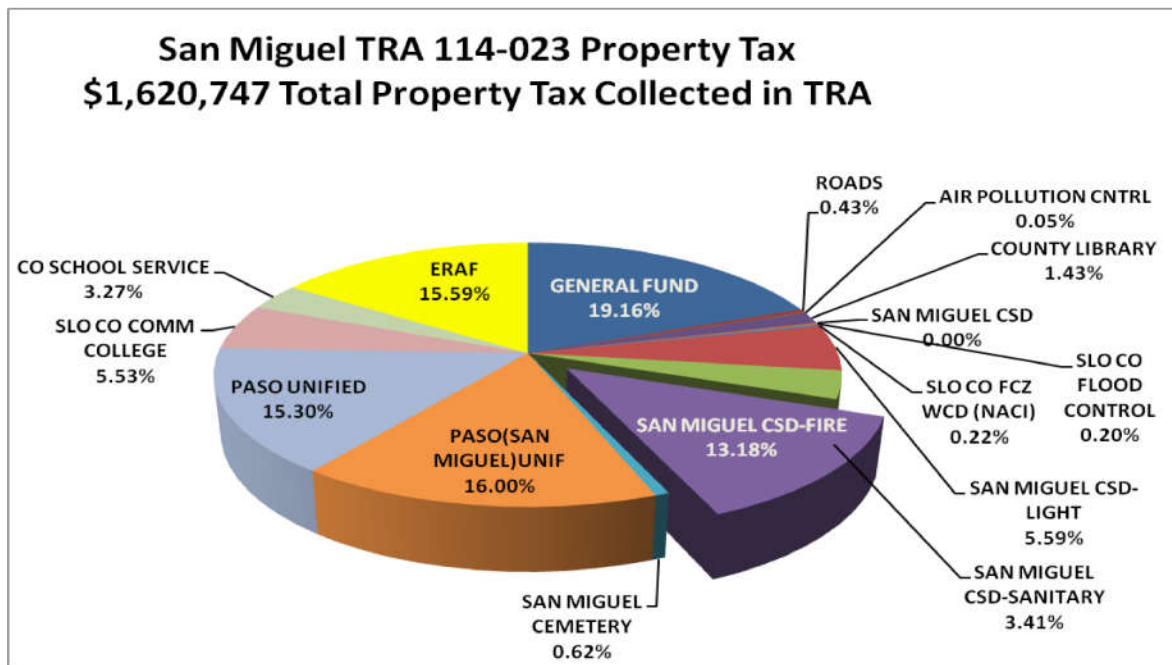


Figure 60 San Miguel CSD TRA 114-023 Breakdown⁵⁵

⁵⁵ San Luis Obispo County Auditor, Controller, Treasurer, Tax Collector's Office

PERCENTAGE OF PROPERTY TAX EXPENDED ON FIRE PROTECTION IN FY 2017/2018⁵⁶

Total Property Tax Received by San Miguel CSD:	\$547,511
Property Tax Allocated to Fire Protection:	\$384,831
Percent of Total Allocated to Fire Protection:	70%

Number of Parcels

The number of parcels in the District impacts the ability of the District to pass a parcel based benefit assessment fee. An analysis was conducted to determine the fee burden per parcel based on generating an arbitrary amount of \$500,000 in revenue for the District. That analysis is reflected in the table below. A flat fee of \$457.00 per parcel (all parcels charged the same amount) is required to generate \$500,000 in the San Miguel CSD. Values may vary depending on number of exempt parcels.

District	Total Number Of Parcels	Fee Per Parcel to Generate \$500,000.00
San Miguel CSD	1094	\$457

Figure 61 San Miguel CSD Parcel Count

SAN MIGUEL CSD LOCAL REVENUE ENHANCEMENT EFFORTS

Grants

San Miguel CSD (SM CSD) applied for Volunteer Fire Assistance and federal Homeland Security grants for equipment with some success.

SAN MIGUEL CSD SIGNIFICANT COST FACTORS

Payroll

The District is successfully utilizing a part-time Fire Chief and Paid Call Firefighters in an effort to reduce payroll costs.

Retirement and Other Post Employment Benefits (OPEB)

The District has taken steps to reduce its exposure for OPEB. The Fire Chief and Assistant Fire Chief have other primary jobs and do not receive retirement benefits, including post-retirement health care, from their San Miguel CSD Fire Department role.

Equipment Replacement Fund

The District utilizes a sinking fund for significant equipment purchases when funds allow. They have also had success with grant funding to pay for some equipment.

⁵⁶ San Miguel CSD Financial Documents

Workers' Compensation

The District reported having no significant open workers' compensation claims.

Liability

The District reported not have any pending lawsuits involving the fire department.

Facility Costs

San Miguel Fire Station is part of the administrative offices for the San Miguel CSD and appears to be in good condition. San Miguel staff stated they are considering adding additional square footage to either this building or a separate facility.

Further examination is required to determine if there are adequate spaces for on-duty crew.

SAN MIGUEL CSD FIRE DEPARTMENT BUDGET

**San Miguel Community Services District
Actual Revenue and Expenditures: Fire
As of 6/25/2018**

	2014/2015	2015/2016	2016/2017	2017/2018
Revenue				
Property Tax	45,034	289,090	327,678	341,497
Benefit Assessment/Special Tax	-	-	-	-
Interest Revenue	425	-	304	249
Public Facility Fee-Fire	4,016	55,217	72,090	25,467
Weed Abatement Fees	1,788	1,646	1,097	-
Inspection Fees	-	-	-	-
Reimbursement for Mutual Aid	220,130	61,224	9,983	60,457
CDBG Grant	-	-	105,000	-
VFA Assistance Grant	-	10,000	8,424	-
Ambulance Reimbursements	4,364	4,431	4,486	4,584
Other Revenue	5,983	2,897	37,538	4,336
Total Revenue	281,740	424,505	566,600	436,590
Expenditures				
Salaries, Stipends and Benefits	46,996	119,000	143,852	218,584
Services and Supplies	93,990	232,563	83,185	154,347
Debt Payments	-	-	-	-
Capital Outlay	2,272	6,055	30,289	227,265
Other Expenses	30,789	-	-	-
Transfers Out (Veh. Rep/Equip)	71,395	-	88,150	-
Total Expenditures	245,442	357,618	345,476	600,196

Figure 62 San Miguel CSD Fire Budget 2014-2018

SAN MIGUEL CSD FIRE DEPARTMENT STAFFING

CURRENT STAFFING:

- 1 Fire Chief-Part Time
- 1 Assistant Chief-Part Time
- 2 PCF-Fire Captains
- 3 PCF- Engineer/Driver Operator
- 11 PCF

RECRUITMENT AND RETENTION

- San Miguel actively recruits Paid Call Firefighters (PCF) with moderate success.
- There is a turnover of 2-3 PCFs per year (15-20% of 11 member PCF force).
- Some PCFs are deployed to summer seasonal firefighter jobs and are not available to the CSD.
- Developing PCF fire officers (Asst. Chief and Captains) is difficult due to time and experience requirements. If the fire department loses an experienced fire officer due to work commitment or relocating from the area, it can take years to replace them.
- Out of district assignments (major fire mutual aid) can serve as a retention tool for (PCFs) if they can be committed away from town for two weeks.
- Chief Roberson is a native of San Miguel and has a fulltime job outside of the district. He is the Fire Chief for SM CSD, and also the Interim General Manager of SM CSD, which is a significant commitment.
- Chief Roberson will retire in 5 years and does not have a community member identified yet as his successor; hiring a career fire chief may exceed the available budget.

PROPOSED STAFFING

Chief Roberson believes the current PCF model can operate for up to another 5 years. The major concerns are:

- Incident activity exceeding 500 calls per year will cause a negative impact on volunteer/PCF response.
- Community demographics being able to support recruitment of new PCFs due to training and time commitments.

SAN MIGUEL CSD RESOURCE NEEDS

SM CSD did not request a property tax transfer from SLO County.

SM CSD is interested in:

- Receiving additional automatic aid from County Fire

- Sharing any new revenue source or cost reductions for fire protection services such as dispatch cost including mobile data computers.
- San Miguel is in need of a water tender for portions of their district with no fire hydrants and offered to cooperate with County Fire by providing staffing and response outside of the district if a county water tender is assigned to San Miguel fire station.

SAN MIGUEL CSD OPTIONS CONSIDERED

- San Miguel CSD has no current plans or intention to divest fire protection.
- If PCF recruitment is unsustainable in the future, and there is a need to provide fulltime career staff, SM CSD will need to seek additional revenue (most likely a benefit assessment) or divest fire protection.

COUNTY OPTIONS IN THE EVENT OF DIVESTITURE BY SAN MIGUEL CSD

Level of Service Analysis

The County Fire Strategic Plan Level of Service Analysis recommends a minimum of an “Urban Service Level” for San Miguel which equates to a 7 minute response time for 90% of the district. All of the district can be reached within 7 minutes response from the San Miguel fire station.

Response Time	Dispatch and Get Away Time	Driving Time to Incident
Urban Standard == 7 Minutes	3 minutes	4 minutes
Suburban Standard== 8 minutes	3 minutes	5 minutes

Figure 63 San Miguel CSD Service Level Analysis

Closest Existing County Station

Station 30 (Paso Robles) on Ramona Drive in south Paso Robles is the closest Cal Fire/County Fire station and exceeds a 15 minute response time to San Miguel.

Impact on the County

San Miguel CSD’s current budget funding of \$517,456 is sufficient to fund station operational costs and PCF company costs. If the SM CSD divests fire protection the primary reason will be the inability to sustain adequate PCF company strength creating a requirement for full-time staffing. If SM CSD cannot recruit and retain PCF’s, County Fire is unlikely to be more successful. Because no other fire stations are nearby, fulltime career fire staff will be required to staff San Miguel fire station.

If SM CSD divests and County is required to provide full-time staff it will cost \$1.3 million more than San Miguel Fire’s current budget.

COUNTY FIRE OPTIONS

2 Full-time firefighters on duty daily at San Miguel fire station:

County Fire can staff the San Miguel CSD Fire Station with 2 full-time firefighters on duty daily with support by PCF's for \$ 1.3 million plus station operating expense. If current 2018-19 FY SM CSD property tax funding allocation for fire (\$347,000) is transferred to the County through property tax exchange, there will still be insufficient funding for the fire station staffing and operation.

The County will need to fund an additional annual \$1.3 million for full-time staffing in addition to the current \$347,000 district property tax allocation.



Special Districts Fire Protection Study

www.slocounty.ca.gov

Background

- Cayucos Fire Protection District Dissolution
 - lack of available volunteer staff
 - limited revenues to pay for services
- Issue statewide and throughout United States
- June 5, 2018 – Board approved an amendment to the current contract for the 2018 Fire Protection Master Plan to add a Special Districts Fire Protection Study



COUNTY OF SAN LUIS OBISPO

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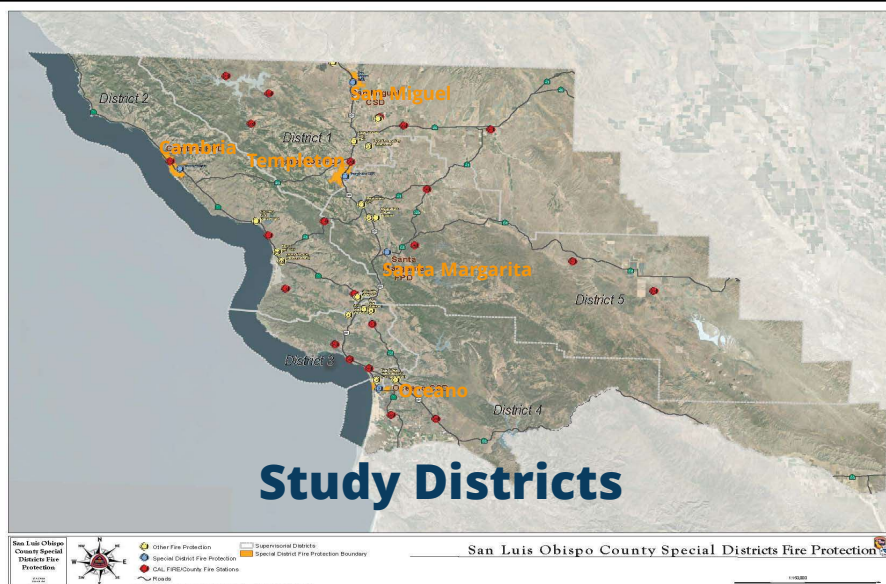
Special Districts Fire Protection Study

- **Scope**
 - Status of fire protection services
 - Challenges to sustainability
 - Impact if a special district discontinues providing fire protection
- **County invited 5 special districts to participate**
 - Cambria CSD
 - Oceano CSD
 - San Miguel CSD
 - Santa Margarita FPD
 - Templeton CSD
- **Study Team**
 - Dan Turner, Fire Chief (retired), Cal Fire, San Luis Obispo
 - Mike McMurry, Fire Chief (retired), Scotts Valley FPD



COUNTY OF SAN LUIS OBISPO

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Study Methodology

- Gathered background data:
 - LAFCO
 - County organizations
- Developed baseline budgets for all volunteer and minimum career staffed departments
- Analyzed revenue patterns and generating options for each district
- Conducted interviews with district representatives
- Conducted interview with County Fire
- Shared draft report with all districts



COUNTY OF SAN LUIS OBISPO

www.slocounty.ca.gov

Summary of Findings

1. All 5 districts are very different in demographics, funding, and fire service demand
2. All districts are facing funding issues or service delivery changes now or within 5 years
3. All districts were originally all volunteer fire departments
4. Volunteer firefighter programs are in steep decline at the same time career staff costs have skyrocketed



COUNTY OF SAN LUIS OBISPO

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Summary of Findings

5. Special districts' primary funding for fire service comes from property taxes
6. Allocated property tax revenue alone is insufficient to fund current and projected staffing levels
7. New revenue options are limited
 - Benefit Assessment Districts or Mello-Roos Districts
 - Property tax increases
 - Property tax exchanges



COUNTY OF SAN LUIS OBISPO

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Summary of Findings

8. District demographics determine new revenue success
 - Prop 13 tax rate percentage
 - Assessed valuation
 - Potential for growth in assessed value
 - Parcel count
 - Population
9. Sales tax and Transient Occupancy Tax (TOT) increases are not options districts can independently implement
10. All districts were interested in any cost reduction or revenue enhancement measures




COUNTY OF SAN LUIS OBISPO


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Cambria CSD 

Sustainability Findings

- CSD does not want to divest fire service
- Current fire budget is \$2,330,000
- 72% of property tax is allocated to fire budget
- Goal is 4 career staff on duty daily
- \$62 per parcel Benefit Assessment failed in 2018

 COUNTY OF SAN LUIS OBISPO www.slocounty.ca.gov


Cambria CSD 

Specific Requests

- N/A

Potential County Options

- N/A

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Oceano CSD



Sustainability Findings

- CSD intends to remain with Five Cities Fire Authority (JPA)
- FCFA members negotiating JPA agreement and have a goal to use all career staffing
- CSD fire budget is \$975,000
- 96% of CSD property tax is allocated to fire budget
- CSD considering benefit assessment vote
- Withdrawal of one of the other JPA members could cause CSD to seek other options, including divestiture



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Oceano CSD



Specific Requests

- N/A

Potential County Options

- Divestiture would require staffing at the Oceano Fire Station since no county station is proximal
- Potential annual impact to General Fund = \$600,000 per year



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San Miguel CSD



Sustainability Findings

- CSD does not forecast divestiture of fire
- CSD can sustain current status for 5 years, uncertain after that
- Current budget \$436,000
- 70% of property tax is allocated to fire budget
- Has successful PCF program



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San Miguel CSD



Specific Request

- Increased auto aid support from County Fire
- County Fire assign a water tender to San Miguel that they can staff and respond

Potential County Options

- Divestiture would require staffing at the San Miguel Fire Station since no county station is proximal
- Potential annual impact to General Fund = \$1.3 Million per year



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Santa Margarita FPD



Sustainability Findings

- Santa Margarita does not forecast dissolution
- Can sustain current model for 5 years, future is uncertain
- Current budget \$113,200
- 100% of property tax is allocated to fire budget
- Existing tax funding is insufficient to sustain agency
- Fire Station is in serious need of replacement



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Santa Margarita FPD



Specific Requests

- N/A


Potential County Options

- County should expedite moving County Engine 40 to Santa Margarita or Garden Farms if district dissolves
- Potential annual impact to General Fund = One time costs for fire station construction
- District and County can build joint fire station




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Templeton CSD 

Sustainability Findings


- Imminent fiscal peril without financial augmentation may lead to divestiture of fire protection
- Currently experiencing night time station coverage shortfalls
- Goal is to add additional career staff
- Current fire budget \$947,628
- 72.5% of property tax is allocated to fire budget
- Implemented Mello-Roos district
- May be seeking a parcel benefit assessment in August 2019

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Templeton CSD 

Specific Request

- Templeton CSD is requesting a permanent property tax exchange from the county in the amount of \$485,000 plus growth

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Templeton CSD



Potential County Options

- Option 1. County agrees to give a permanent property tax exchange to fund fire protection in district
- Option 2. If Templeton CSD divests:
 - A. Relocate County Engine 30 to TEM, augment staffing to have 3 career on duty- annual impact \$0
 - B. County staffs TEM station with 2 on duty and Station 30 with 2 on duty – annual impact \$485,000
 - C. Relocate County Engine 30 to TEM and augment staff to have 4 career on duty-annual impact \$350,000
- Options 2A-C include adding Dep Fire Marshal position
- TEM fire station may require remodeling



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Questions



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San Miguel Fire Department

San Miguel, CA

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Mutual or Automatic Aid Given by FDID for Incident Type for Date Range

Incident Type(s): All Incident Types | Start Date: 01/01/2020 | End Date: 12/31/2020

INCIDENT NUMBER	INCIDENT DATE	LOCATION	AID TYPE	INCIDENT TYPE
FDID: 00089				
2020-99	05/14/2020	East Garrison	Mutual aid given	611 - Dispatched & cancelled en route
Count of Calls for FDID 00089: 1				
FDID: 27555 - Cal Fire 27555				
2020-83	04/27/2020	N Highway 101 HWY	Automatic aid given	324 - Motor vehicle accident with no injuries.
Count of Calls for FDID 27555 - Cal Fire 27555 : 1				
FDID: 27555 - Cal Fire 27555				
CRF 8900 - Camp Roberts Fire				
CHP TEL - CHP Temepelton				
2020-68	04/02/2020	N Highway 101 HWY	Mutual aid given	324 - Motor vehicle accident with no injuries.
Count of Calls for FDID 27555 - Cal Fire 27555 CRF 8900 - Camp Roberts Fire CHP TEL - CHP Temepelton : 1				
FDID: 40010 - Atascadero Fire 40010				
2020-125	06/09/2020	9800 Carmelita Rd	Mutual aid given	141 - Forest, woods or wildland fire
2020-270	11/01/2020	9175 Crestview Way	Automatic aid given	111 - Building fire
Count of Calls for FDID 40010 - Atascadero Fire 40010 : 2				
FDID: 40050 - Paso City Fire 40050				
2020-278	11/11/2020	517 Sims Ave	Mutual aid given	111 - Building fire
Count of Calls for FDID 40050 - Paso City Fire 40050 : 1				

FDID: 40080 - Cal Fire 40080						
2020-6	01/06/2020	N Highway 101 HWY	Automatic aid given	322 - Motor vehicle accident with injuries		
2020-9	01/12/2020	N Highway 101 HWY	Automatic aid given	324 - Motor vehicle accident with no injuries.		
2020-17	01/23/2020	2125 Wellsona RD	Automatic aid given	321 - EMS call, excluding vehicle accident with injury		
2020-21	01/25/2020	7575 N River RD	Automatic aid given	321 - EMS call, excluding vehicle accident with injury		
2020-30	02/05/2020	1142 San Marcos RD	Automatic aid given	321 - EMS call, excluding vehicle accident with injury		
2020-35	02/06/2020	9802 Vina WAY	Automatic aid given	321 - EMS call, excluding vehicle accident with injury		
2020-64	03/25/2020	7575 N River RD	Automatic aid given	321 - EMS call, excluding vehicle accident with injury		
2020-65	03/25/2020	9999 Woodmancee WAY	Automatic aid given	321 - EMS call, excluding vehicle accident with injury		
2020-79	04/25/2020	6400 Monterey RD	Automatic aid given	321 - EMS call, excluding vehicle accident with injury		
2020-86	04/29/2020	7575 N River RD	Automatic aid given	321 - EMS call, excluding vehicle accident with injury		
2020-112	06/03/2020	6800 N River Rd	Mutual aid given	352 - Extrication of victim(s) from vehicle		
2020-126	06/10/2020	8635 N River Rd	Automatic aid given	321 - EMS call, excluding vehicle accident with injury		
2020-129	06/14/2020	3730 N River Rd	Mutual aid given	141 - Forest, woods or wildland fire		
2020-131	06/15/2020	Avila Beach Dr	Mutual aid given	141 - Forest, woods or wildland fire		
2020-135	06/18/2020	4300 Vineyard Canyon	Mutual aid given	324 - Motor vehicle accident with no injuries.		
2020-145	06/22/2020	1220 S River Rd	Mutual aid given	140 - Natural vegetation fire, other		
2020-168	07/12/2020	4900 Indian Valley Rd	Mutual aid given	321 - EMS call, excluding vehicle accident with injury		
2020-176	07/20/2020	SB Hwy 101	Mutual aid given	321 - EMS call, excluding vehicle accident with injury		
2020-178	07/21/2020	250 San Marcos Rd	Mutual aid given	321 - EMS call, excluding vehicle accident with injury		
2020-190	08/01/2020	ICP Pond Fire	Mutual aid given	140 - Natural vegetation fire, other		
2020-202	08/15/2020	2500 Old Creek Rd - Whale Fire	Mutual aid given	141 - Forest, woods or wildland fire		
2020-214	08/31/2020	ICP Plumas County Fire	Mutual aid given	140 - Natural vegetation fire, other		
2020-249	10/06/2020	7555 N. River Rd	Mutual aid given	321 - EMS call, excluding vehicle accident with injury		
2020-262	10/27/2020	Unnamed Rd	Mutual aid given	141 - Forest, woods or wildland fire		
2020-316	12/19/2020	70 Laddy Lane	Automatic aid given	321 - EMS call, excluding vehicle accident with injury		
Count of Calls for FDID 40080 - Cal Fire 40080 : 25						
FDID: CRF 8900 - Camp Roberts Fire						
2020-140	06/21/2020	Generals Rd	Automatic aid given	143 - Grass fire		
2020-169	07/13/2020	San Miguel St	Mutual aid given	611 - Dispatched & cancelled en route		

FDID: CRF 8900 - Camp Roberts Fire M21 - San Luis Ambulance					
2020-113	06/03/2020	Camp Rob Tower Rd/G St	Automatic aid given	321 - EMS call, excluding vehicle accident with injury	
Count of Calls for FDID CRF 8900 - Camp Roberts Fire M21 - San Luis Ambulance : 1					
FDID: E3462					
2020-94	05/11/2020	8635 N River rd	Automatic aid given	320 - Emergency medical service, other	
Count of Calls for FDID E3462: 1					

San Miguel Fire Department

San Miguel, CA

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Mutual or Automatic Aid Given for Date Range

Start Date: 01/01/2020 | End Date: 12/31/2020

INCIDENT NUMBER	INCIDENT DATE	LOCATION	AID TYPE	AGENCY FDID - AGENCY NAME
2020-112	06/03/2020	6800 N River Rd	Mutual aid given	40080 - Cal Fire 40080 CHP TEL - CHP Temepelton M21 - San Luis Ambulance SLO SO - San Luis Obispo Sheriff
2020-113	06/03/2020	Camp Rob Tower Rd/G St	Automatic aid given	CRF 8900 - Camp Roberts Fire M21 - San Luis Ambulance
2020-125	06/09/2020	9800 Carmelita Rd	Mutual aid given	40010 - Atascadero Fire 40010 SLO SO - San Luis Obispo Sheriff
2020-126	06/10/2020	8635 N River Rd	Automatic aid given	40080 - Cal Fire 40080
2020-129	06/14/2020	3730 N River Rd	Mutual aid given	40010 - Atascadero Fire 40010 40080 - Cal Fire 40080 CRF 8900 - Camp Roberts Fire 40050 - Paso City Fire 40050
2020-131	06/15/2020	Avila Beach Dr	Mutual aid given	40010 - Atascadero Fire 40010 27555 - Cal Fire 27555 40080 - Cal Fire 40080 CHP TEL - CHP Temepelton 40050 - Paso City Fire 40050 SLO SO - San Luis Obispo Sheriff
2020-135	06/18/2020	4300 Vineyard Canyon	Mutual aid given	40080 - Cal Fire 40080
2020-140	06/21/2020	Generals Rd	Automatic aid given	CRF 8900 - Camp Roberts Fire
2020-145	06/22/2020	1220 S River Rd	Mutual aid given	40010 - Atascadero Fire 40010 27555 - Cal Fire 27555 40080 - Cal Fire 40080 CHP TEL - CHP Temepelton 40050 - Paso City Fire 40050 SLO SO - San Luis Obispo Sheriff
2020-168	07/12/2020	4900 Indian Valley Rd	Mutual aid given	CHP TEL - CHP Temepelton
2020-169	07/13/2020	San Miguel St	Mutual aid given	CRF 8900 - Camp Roberts Fire
2020-17	01/23/2020	2125 Wellsona RD	Automatic aid given	40080 - Cal Fire 40080 M21 - San Luis Ambulance

Only Reviewed incidents included. Report Matches agency information from Basic 5 to "Neighboring Agencies" in Administration module.



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INCIDENT NUMBER	INCIDENT DATE	LOCATION	AID TYPE	AGENCY FDID - AGENCY NAME
2020-176	07/20/2020	SB Hwy 101	Mutual aid given	CRF 8900 - Camp Roberts Fire 40050 - Paso City Fire 40050 M21 - San Luis Ambulance SLO SO - San Luis Obispo Sheriff
2020-178	07/21/2020	250 San Marcos Rd	Mutual aid given	CRF 8900 - Camp Roberts Fire M21 - San Luis Ambulance
2020-189	07/31/2020	4050 Arizona Blvd	Automatic aid given	CRF 8900 - Camp Roberts Fire
2020-190	08/01/2020	ICP Pond Fire	Mutual aid given	40080 - Cal Fire 40080
2020-202	08/15/2020	2500 Old Creek Rd - Whale Fire	Mutual aid given	40080 - Cal Fire 40080
2020-21	01/25/2020	7575 N River RD	Automatic aid given	40080 - Cal Fire 40080 M21 - San Luis Ambulance
2020-214	08/31/2020	ICP Plumas County Fire	Mutual aid given	40080 - Cal Fire 40080
2020-249	10/06/2020	7555 N. River Rd	Mutual aid given	40080 - Cal Fire 40080 M21 - San Luis Ambulance
2020-262	10/27/2020	Unnamed Rd	Mutual aid given	40010 - Atascadero Fire 40010 40080 - Cal Fire 40080 CRF 8900 - Camp Roberts Fire 40050 - Paso City Fire 40050
2020-270	11/01/2020	9175 Crestview Way	Automatic aid given	40080 - Cal Fire 40080 CRF 8900 - Camp Roberts Fire
2020-278	11/11/2020	517 Sims Ave	Mutual aid given	40080 - Cal Fire 40080 CRF 8900 - Camp Roberts Fire 40050 - Paso City Fire 40050 M21 - San Luis Ambulance
2020-298	12/07/2020	CRMB #113	Automatic aid given	CRF 8900 - Camp Roberts Fire
2020-30	02/05/2020	1142 San Marcos RD	Automatic aid given	40080 - Cal Fire 40080 CRF 8900 - Camp Roberts Fire M21 - San Luis Ambulance
2020-316	12/19/2020	70 Laddy Lane	Automatic aid given	M21 - San Luis Ambulance
2020-35	02/06/2020	9802 Vina WAY	Automatic aid given	CRF 8900 - Camp Roberts Fire M21 - San Luis Ambulance
2020-6	01/06/2020	N Highway 101 HWY	Automatic aid given	CHP TEL - CHP Temepelton M21 - San Luis Ambulance
2020-64	03/25/2020	7575 N River RD	Automatic aid given	40080 - Cal Fire 40080 M21 - San Luis Ambulance
2020-65	03/25/2020	9999 Woodmancee WAY	Automatic aid given	40080 - Cal Fire 40080 CRF 8900 - Camp Roberts Fire M21 - San Luis Ambulance
2020-68	04/02/2020	N Highway 101 HWY	Mutual aid given	27555 - Cal Fire 27555 CRF 8900 - Camp Roberts Fire CHP TEL - CHP Temepelton

Only Reviewed incidents included. Report Matches agency information from Basic 5 to "Neighboring Agencies" in Administration module.



INCIDENT NUMBER	INCIDENT DATE	LOCATION	AID TYPE	AGENCY FDID - AGENCY NAME
2020-79	04/25/2020	6400 Monterey RD	Automatic aid given	40080 - Cal Fire 40080 M21 - San Luis Ambulance
2020-83	04/27/2020	N Highway 101 HWY	Automatic aid given	27555 - Cal Fire 27555 CRF 8900 - Camp Roberts Fire CHP TEL - CHP Temepelton
2020-86	04/29/2020	7575 N River RD	Automatic aid given	40080 - Cal Fire 40080 M21 - San Luis Ambulance
2020-9	01/12/2020	N Highway 101 HWY	Automatic aid given	CRF 8900 - Camp Roberts Fire CHP TEL - CHP Temepelton
2020-94	05/11/2020	8635 N River rd	Automatic aid given	E3462
2020-99	05/14/2020	East Garrison	Mutual aid given	89

Only Reviewed incidents included. Report Matches agency information from Basic 5 to "Neighboring Agencies" in Administration module.



San Miguel Fire Department

San Miguel, CA

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Effective Response Force Times by Incident for Date Range

Agencies On Scene: All Agencies | Census Tract(s): All Census Tracts | Cities: All Cities | Map Page(s): All Map Pages | Mutual Aid: All Types and None | Primary Action(s) Taken: All Codes | Property Use(s): All Types and None | Response Mode(s): All Response Modes | Shift(s): All Shifts | Zone(s): All Zones | Incident Type(s): All Incident Types | Station(s): All Stations | Start Date: 01/01/2019 | End Date: 12/31/2019

Incident Date	Incident #	Losses - Property	Losses - Contents	Alarm Time	Total Personnel - Effective Response	First On Scene Apparatus	Last On Scene Apparatus	Earliest Turnout	Call Processing Time	First Unit Total Response Time	First Unit Travel Time	Total Travel Time Effective Response	Total Response Time Effective Response
01/09/2019	2019-002	0	0	18:07:00	3	E8696	8600	10:00	00:00	00:14:00	00:04:00	00:06:00	00:16:00
01/10/2019	2019-003	0	0	00:00:00	3	8600	E8687	05:00	00:00	00:06:00	00:01:00	00:01:00	00:06:00
01/11/2019	2019-004	0	0	17:01:00	1	8600	8600	04:00	00:00	00:09:00	00:05:00	00:05:00	00:09:00
01/13/2019	2019-006	0	0	07:22:00	3	E8687	E8687	08:00	00:00	00:08:00	00:00:00	00:00:00	00:08:00
01/14/2019	2019-007	0	0	15:37:00	2	E8687	E8687	00:00	02:00	00:03:00	00:01:00	00:01:00	00:03:00
01/14/2019	2019-008	15000	0	16:10:00	2	E8696	E8696	00:00	03:00	00:05:00	00:02:00	00:02:00	00:05:00
01/14/2019	2019-009	0	0	19:35:00	4	E8696	E8696	05:00	00:00	00:07:00	00:02:00	00:02:00	00:07:00
01/15/2019	2019-010	0	0	14:30:00	1	E8668	E8668	03:00	00:00	00:04:00	00:01:00	00:01:00	00:04:00
01/18/2019	2019-011	0	0	05:57:00	5	E8696	E8696	06:00	00:00	00:12:00	00:06:00	00:06:00	00:12:00
01/19/2019	2019-012	0	0	14:54:00	1	E8668	E8668	04:00	00:00	00:06:00	00:02:00	00:02:00	00:06:00
01/24/2019	2019-015	0	0	17:36:00	3	8600	8600	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
01/26/2019	2019-016	0	0	21:42:00	2	E8668	E8668	05:00	00:00	00:08:00	00:03:00	00:03:00	00:08:00
01/27/2019	2019-017	0	0	10:25:00	2	E8687	E8687	05:00	00:00	00:07:00	00:02:00	00:02:00	00:07:00
01/29/2019	2019-018	0	0	08:29:00	1	E8687	E8687	08:00	00:00	00:10:00	00:02:00	00:02:00	00:10:00
01/30/2019	2019-019	0	0	08:18:00	2	E8668	E8668	07:00	00:00	00:09:00	00:02:00	00:02:00	00:09:00
02/01/2019	2019-020	0	0	10:11:00	2	E8687	E8687	02:00	00:00	00:04:00	00:02:00	00:02:00	00:04:00
02/02/2019	2019-021	0	0	14:46:00	3	8600	8600	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
02/03/2019	2019-022	0	0	13:00:00	3	E8687	E8687	06:00	00:00	00:07:00	00:01:00	00:01:00	00:07:00
02/05/2019	2019-023	0	0	14:07:00	4	E8668	E8668	03:00	00:00	00:08:00	00:05:00	00:05:00	00:08:00
02/06/2019	2019-024	0	0	17:15:00	3	E8687	E8687	05:00	00:00	00:15:00	00:10:00	00:10:00	00:15:00
02/08/2019	2019-025	0	0	09:39:00	2	E8668	E8668	03:00	00:00	00:04:00	00:01:00	00:01:00	00:04:00
02/11/2019	2019-027	0	0	11:26:00	2	E8687	E8687	03:00	00:00	00:07:00	00:04:00	00:04:00	00:07:00
02/13/2019	2019-029	8500	0	13:09:00	3	8600	E8696	00:00	00:00	00:01:00	00:01:00	00:05:00	00:05:00

This is a custom report. Only Reviewed Incidents are included. Cancelled Apparatus are excluded. Only apparatus and personnel from the earliest Dispatch Time are included in this report. Travel Time is Enroute Time to Arrive Time. Total Travel Time for the Effective Response Force (ERF) is the difference between the apparatus with the earliest Enroute Time and the apparatus with the last Arrived Time. Total Travel Time for the ERF is calculated from units that were part of the earliest Dispatch Time. Total Response Time for the ERF is earliest Alarm Time to the last Arrive Time.

02/14/2019	2019-030	0	0	14:43:00	3	E8668	E8668	01:00	00:00	00:02:00	00:01:00	00:01:00	00:02:00
02/17/2019	2019-031	0	0	22:29:00	2	E8687	E8687	06:00	00:00	00:07:00	00:01:00	00:01:00	00:07:00
02/18/2019	2019-032	0	0	08:05:00	1	E8687	E8687	01:00	00:00	00:04:00	00:03:00	00:03:00	00:04:00
02/21/2019	2019-034	0	0	04:29:00	3	E8696	E8696	07:00	00:00	00:18:00	00:11:00	00:11:00	00:18:00
02/22/2019	2019-035	0	0	15:44:00	2	E8668	E8668	08:00	00:00	00:11:00	00:03:00	00:03:00	00:11:00
02/26/2019	2019-037	0	0	08:51:00	3	E8687	E8687	03:00	00:00	00:04:00	00:01:00	00:01:00	00:04:00
02/26/2019	2019-038	0	0	09:25:00	4	E8668	E8668	02:00	00:00	00:04:00	00:02:00	00:02:00	00:04:00
02/27/2019	2019-039	0	0	09:57:00	3	8600	8600	00:00	00:00	00:06:00	00:06:00	00:06:00	00:06:00
03/01/2019	2019-040	0	0	10:09:00	2	E8696	E8696	03:00	00:00	00:04:00	00:01:00	00:01:00	00:04:00
03/03/2019	2019-042	200	0	19:57:00	3	E8687	E8687	09:00	00:00	00:10:00	00:01:00	00:01:00	00:10:00
03/04/2019	2019-043	0	0	11:16:00	2	E8668	E8668	02:00	00:00	00:03:00	00:01:00	00:01:00	00:03:00
03/04/2019	2019-044	0	0	16:12:00	2	E8668	E8668	02:00	00:00	00:04:00	00:02:00	00:02:00	00:04:00
03/06/2019	2019-045	0	0	22:20:00	3	E8696	E8696	09:00	00:00	00:13:00	00:04:00	00:04:00	00:13:00
03/07/2019	2019-046	0	0	04:54:00	2	E8696	E8696	09:00	00:00	00:13:00	00:04:00	00:04:00	00:13:00
03/07/2019	2019-047	0	0	20:52:00	3	8600	8600	06:00	00:00	00:16:00	00:10:00	00:10:00	00:16:00
03/08/2019	2019-048	0	0	08:47:00	2	E8668	E8668	05:00	00:00	00:11:00	00:06:00	00:06:00	00:11:00
03/08/2019	2019-049	0	0	09:33:00	3	E8668	E8668	00:00	00:00	00:01:00	00:01:00	00:01:00	00:01:00
03/09/2019	2019-050	0	0	00:17:00	2	E8668	E8668	05:00	00:00	00:09:00	00:04:00	00:04:00	00:09:00
03/11/2019	2019-051	0	0	22:12:00	2	E8696	E8696	09:00	00:00	00:12:00	00:03:00	00:03:00	00:12:00
03/13/2019	2019-052	0	0	20:20:00	2	E8668	E8668	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
03/16/2019	2019-054	0	0	08:42:00	2	E8668	E8668	00:00	00:00	00:03:00	00:03:00	00:03:00	00:03:00
03/16/2019	2019-055	0	0	09:00:00	2	E8668	E8668	00:00	00:00	00:01:00	00:01:00	00:01:00	00:01:00
03/17/2019	2019-057	0	0	08:19:00	2	E8687	E8687	07:00	00:00	00:08:00	00:01:00	00:01:00	00:08:00
03/18/2019	2019-058	0	0	14:20:00	2	8601	8601	01:00	00:00	00:02:00	00:01:00	00:01:00	00:02:00
03/19/2019	2019-059	0	0	09:50:00	2	E8687	E8687	02:00	00:00	00:03:00	00:01:00	00:01:00	00:03:00
03/20/2019	2019-060	0	0	10:51:00	2	E8668	E8668	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
03/20/2019	2019-061	0	0	20:58:00	3	8600	8600	07:00	00:00	00:12:00	00:05:00	00:05:00	00:12:00
03/21/2019	2019-062	0	0	11:13:00	2	E8668	E8668	00:00	00:00	00:04:00	00:04:00	00:04:00	00:04:00
03/24/2019	2019-063	0	0	09:15:00	2	E8668	E8668	06:00	00:00	00:11:00	00:05:00	00:05:00	00:11:00
03/26/2019	2019-064	0	0	14:34:00	2	E8687	E8687	02:00	00:00	00:04:00	00:02:00	00:02:00	00:04:00
03/26/2019	2019-065	0	0	22:50:00	3	E8696	E8696	07:00	00:00	00:09:00	00:02:00	00:02:00	00:09:00
03/27/2019	2019-066	0	0	05:57:00	3	E8687	E8687	08:00	00:00	00:10:00	00:02:00	00:02:00	00:10:00
03/27/2019	2019-068	0	0	20:26:00	1	8600	8600	03:00	00:00	00:09:00	00:06:00	00:06:00	00:09:00
03/29/2019	2019-069	0	0	19:45:00	2	E8668	E8668	02:00	00:00	00:07:00	00:05:00	00:05:00	00:07:00
03/30/2019	2019-071	0	0	15:42:00	2	U8630	U8630	06:00	00:00	00:13:00	00:07:00	00:07:00	00:13:00
04/03/2019	2019-073	0	0	13:02:00	2	E8687	E8687	02:00	00:00	00:06:00	00:04:00	00:04:00	00:06:00

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04/03/2019	2019-074	0	0	18:21:00	3	E8687	E8687	07:00	00:00	00:10:00	00:03:00	00:03:00	00:10:00
04/05/2019	2019-075	0	0	14:20:00	3	E8668	E8668	03:00	00:00	00:06:00	00:03:00	00:03:00	00:06:00
04/05/2019	2019-076	0	0	15:30:00	3	E8668	E8668	02:00	00:00	00:05:00	00:03:00	00:03:00	00:05:00
04/07/2019	2019-077	0	0	00:15:00	1	E8668	E8668	11:00	00:00	00:13:00	00:02:00	00:02:00	00:13:00
04/08/2019	2019-079	0	0	21:12:00	2	E8668	E8668	06:00	00:00	00:13:00	00:07:00	00:07:00	00:13:00
04/09/2019	2019-081	0	0	14:21:00	3	E8687	E8687	02:00	00:00	00:11:00	00:09:00	00:09:00	00:11:00
04/11/2019	2019-082	0	0	11:00:00	2	8600	8600	02:00	00:00	00:07:00	00:05:00	00:05:00	00:07:00
04/11/2019	2019-083	5000	200	13:00:00	3	E8696	E8696	04:00	00:00	00:07:00	00:03:00	00:03:00	00:07:00
04/12/2019	2019-084	0	0	15:16:00	3	E8668	E8668	02:00	00:00	00:04:00	00:02:00	00:02:00	00:04:00
04/12/2019	2019-085	0	0	15:19:00	2	8600	8600	01:00	00:00	00:05:00	00:04:00	00:04:00	00:05:00
04/15/2019	2019-088	0	0	14:53:00	2	E8668	E8668	03:00	00:00	00:04:00	00:01:00	00:01:00	00:04:00
04/16/2019	2019-090	0	0	14:09:00	2	E8668	E8668	02:00	00:00	00:04:00	00:02:00	00:02:00	00:04:00
04/16/2019	2019-091	0	0	14:33:00	2	E8668	E8668	01:00	00:00	00:01:00	00:00:00	00:00:00	00:01:00
04/16/2019	2019-092	0	0	19:21:00	3	E8687	E8687	02:00	00:00	00:05:00	00:03:00	00:03:00	00:05:00
04/17/2019	2019-093	0	0	10:43:00	3	E8668	E8668	03:00	00:00	00:04:00	00:01:00	00:01:00	00:04:00
04/18/2019	2019-094	0	0	04:32:00	3	E8696	E8696	04:00	00:00	00:08:00	00:04:00	00:04:00	00:08:00
04/23/2019	2019-095	0	0	08:28:00	2	E8668	E8668	06:00	00:00	00:08:00	00:02:00	00:02:00	00:08:00
04/25/2019	2019-096	0	0	07:42:00	3	E8668	E8668	07:00	00:00	00:22:00	00:15:00	00:15:00	00:22:00
04/25/2019	2019-097	0	0	15:44:00	3	E8668	E8668	02:00	00:00	00:03:00	00:01:00	00:01:00	00:03:00
04/25/2019	2019-098	0	0	23:41:00	2	E8668	E8668	06:00	00:00	00:09:00	00:03:00	00:03:00	00:09:00
04/26/2019	2019-099	0	0	21:16:00	3	E8687	E8687	06:00	00:00	00:10:00	00:04:00	00:04:00	00:10:00
04/29/2019	2019-100	0	0	08:32:00	1	8601	8601	00:00	00:00	00:02:00	00:02:00	00:02:00	00:02:00
04/30/2019	2019-101	0	0	05:39:00	2	E8668	E8668	07:00	00:00	00:09:00	00:02:00	00:02:00	00:09:00
04/30/2019	2019-102	0	0	09:56:00	2	E8687	E8687	02:00	00:00	00:04:00	00:02:00	00:02:00	00:04:00
05/02/2019	2019-104	0	25000	12:01:00	4	E8687	E8687	01:00	00:00	00:06:00	00:05:00	00:05:00	00:06:00
05/02/2019	2019-105	0	0	15:52:00	3	E8696	E8696	02:00	00:00	00:12:00	00:10:00	00:10:00	00:12:00
05/03/2019	2019-106	0	0	06:16:00	3	E8696	E8696	05:00	00:00	00:09:00	00:04:00	00:04:00	00:09:00
05/07/2019	2019-108	0	0	19:07:00	3	E8687	E8687	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
05/08/2019	2019-109	1000	0	00:42:00	2	E8687	E8687	09:00	00:00	00:10:00	00:01:00	00:01:00	00:10:00
05/08/2019	2019-110	0	0	20:05:00	2	E8668	E8668	03:00	00:00	00:09:00	00:06:00	00:06:00	00:09:00
05/09/2019	2019-111	0	0	01:50:00	2	E8668	E8668	06:00	00:00	00:07:00	00:01:00	00:01:00	00:07:00
05/09/2019	2019-112	0	0	18:31:00	2	8600	8600	02:00	00:00	00:22:00	00:20:00	00:20:00	00:22:00
05/10/2019	2019-113	0	0	19:47:00	3	8600	8600	03:00	00:00	00:05:00	00:02:00	00:02:00	00:05:00
05/11/2019	2019-114	0	0	11:10:00	2	E8668	E8668	00:00	03:00	00:09:00	00:06:00	00:06:00	00:09:00
05/12/2019	2019-115	0	0	17:56:00	3	E8668	E8668	03:00	00:00	00:06:00	00:03:00	00:03:00	00:06:00
05/14/2019	2019-116	0	0	04:34:00	2	E8687	E8687	10:00	00:00	00:16:00	00:06:00	00:06:00	00:16:00

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05/16/2019	2019-117	0	0	12:50:00	2	E8668	E8668	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
05/17/2019	2019-118	0	0	22:03:00	2	E8668	E8668	05:00	00:00	00:13:00	00:08:00	00:08:00	00:13:00
05/18/2019	2019-119	0	0	00:21:00	2	E8668	E8668	05:00	00:00	00:11:00	00:06:00	00:06:00	00:11:00
05/18/2019	2019-120	0	0	01:40:00	3	E8668	E8668	04:00	00:00	00:08:00	00:04:00	00:04:00	00:08:00
05/19/2019	2019-122	0	0	05:15:00	2	E8668	E8668	07:00	00:00	00:08:00	00:01:00	00:01:00	00:08:00
05/19/2019	2019-123	0	0	12:44:00	2	E8687	E8687	03:00	00:00	00:05:00	00:02:00	00:02:00	00:05:00
05/20/2019	2019-124	10000	300	21:22:00	4	E8696	E8696	06:00	00:00	00:08:00	00:02:00	00:02:00	00:08:00
05/29/2019	2019-126	0	0	08:40:00	1	8601	8601	02:00	00:00	00:05:00	00:03:00	00:03:00	00:05:00
05/29/2019	2019-127	0	0	20:16:00	6	E8696	E8696	07:00	00:00	00:11:00	00:04:00	00:04:00	00:11:00
05/31/2019	2019-128	0	0	12:51:00	1	8600	8600	00:00	00:00	00:01:00	00:01:00	00:01:00	00:01:00
06/04/2019	2019-130	0	0	05:23:00	4	E8696	E8696	07:00	00:00	00:18:00	00:11:00	00:11:00	00:18:00
06/06/2019	2019-132	0	0	19:33:00	3	E8668	E8668	05:00	00:00	00:06:00	00:01:00	00:01:00	00:06:00
06/07/2019	2019-133	0	0	10:27:00	3	E8668	E8668	01:00	00:00	00:09:00	00:08:00	00:08:00	00:09:00
06/07/2019	2019-134	0	0	11:27:00	5	E8687	E8687	01:00	00:00	00:05:00	00:04:00	00:04:00	00:05:00
06/10/2019	2019-136	0	0	08:30:00	4	E8687	E8687	04:00	00:00	00:05:00	00:01:00	00:01:00	00:05:00
06/10/2019	2019-137	0	0	16:24:00	5	E8687	E8687	04:00	00:00	00:26:00	00:22:00	00:22:00	00:26:00
06/11/2019	2019-138	0	0	02:38:00	3	SMF 1	SMF 1	05:00	00:00	00:05:00	00:00:00	00:00:00	00:05:00
06/11/2019	2019-140	0	0	16:34:00	5	E8687	E8687	03:00	00:00	00:10:00	00:07:00	00:07:00	00:10:00
06/12/2019	2019-141	0	0	12:22:00	3	8601	8601	00:00	00:00	00:04:00	00:04:00	00:04:00	00:04:00
06/12/2019	2019-142	0	0	13:06:00	5	E8687	E8687	08:00	00:00	00:44:00	00:36:00	00:36:00	00:44:00
06/14/2019	2019-143	0	0	11:07:00	2	8600	8600	04:00	00:00	00:09:00	00:05:00	00:05:00	00:09:00
06/14/2019	2019-144	0	0	17:18:00	3	E8668	E8668	10:00	00:00	00:12:00	00:02:00	00:02:00	00:12:00
06/15/2019	2019-145	0	0	18:38:00	3	8600	8600	09:00	01:00	00:16:00	00:06:00	00:06:00	00:16:00
06/17/2019	2019-146	0	0	10:00:00	3	E8668	E8668	01:00	00:00	00:03:00	00:02:00	00:02:00	00:03:00
06/17/2019	2019-147	0	0	15:35:00	4	E8668	E8668	03:00	00:00	00:06:00	00:03:00	00:03:00	00:06:00
06/17/2019	2019-148	0	0	15:54:00	6	E8687	E8687	05:00	00:00	00:26:00	00:21:00	00:21:00	00:26:00
06/18/2019	2019-150	0	0	01:58:00	2	E8668	E8668	08:00	00:00	00:10:00	00:02:00	00:02:00	00:10:00
06/18/2019	2019-151	0	0	11:30:00	5	E8687	E8687	00:00	00:00	00:02:00	00:02:00	00:02:00	00:02:00
06/19/2019	2019-154	0	0	14:36:00	5	E8687	E8687	03:00	00:00	00:14:00	00:11:00	00:11:00	00:14:00

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San Miguel Fire Department

San Miguel, CA

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Count of Overlapping Incidents for Station for Date Range (In Service Time Used)

Incident Status(s): All Incident Statuses | Station(s): All Stations | Start Date: 01/01/2019 | End Date: 12/31/2019

OVERLAPPING COUNT	PERCENT OVERLAPPING	TOTAL
12	7.79 %	154

OVERLAPPING INCIDENT DETAILS (ALARM TO IN SERVICE)

ALARM	IN SERVICE	INCIDENT NUMBER	INCIDENT TYPE	ZONE
3/8/2019				
3/8/2019 8:47:00 AM	3/8/2019 10:00:00 AM	2019-048	321	CSD Limits
3/8/2019 9:33:00 AM	3/8/2019 10:00:00 AM	2019-049	321	Lillian Larson School
3/16/2019				
3/16/2019 8:42:00 AM	3/16/2019 9:00:00 AM	2019-054	550	San Lawerance Terrace
3/16/2019 9:00:00 AM	3/16/2019 9:20:00 AM	2019-055	150	San Lawerance Terrace
4/12/2019				
4/12/2019 3:16:00 PM	4/12/2019 3:26:00 PM	2019-084	321	CSD Limits
4/12/2019 3:19:00 PM	4/12/2019 3:40:00 PM	2019-085	320	San Lawerance Terrace
6/11/2019				
6/11/2019 2:38:00 AM	6/11/2019 3:15:00 AM	2019-138	321	CSD Limits
6/11/2019 2:59:00 AM	6/11/2019 3:12:00 AM	2019-139	321	San Lawerance Terrace
6/12/2019				
6/12/2019 12:22:00 PM	6/12/2019 1:06:00 PM	2019-141	324	Auto Aid North
6/12/2019 1:06:00 PM	6/12/2019 8:15:00 PM	2019-142	140	Auto Aid East
6/17/2019				
6/17/2019 3:54:00 PM	6/17/2019 8:10:00 PM	2019-148	142	Auto Aid West
6/17/2019 7:36:00 PM	6/17/2019 7:42:00 PM	2019-149	321	Camp Roberts

Incident time range is difference between 'Alarm' and 'In Service' time stamps (both must be present). If multiple apparatus respond, 'In Service' taken from final apparatus to leave. Results grouped by date.

San Miguel Fire Department

San Miguel, CA

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Incident Count per Apparatus per Zone for Date Range

Start Date: 01/01/2020 | End Date: 12/31/2020

ZONE	# INCIDENTS
APPARATUS: 8600	
AAE - Auto Aid East	2
AAN - Auto Aid North	5
AAS - Auto Aid South	6
AAW - Auto Aid West	5
BOB - Camp Roberts	1
CBMHP - Casa Blanca Mobile Home Park	3
CSD - CSD Limits	50
JZT - Jazzy Town	2
LLS - Lillian Larson School	1
MAE - Mutual Aid East	1
MAS - Mutual Aide South	2
MH - Mission Heights	5
MM - Mission Meadows	6
PSHH - Peoples Self Help Housing	3
Ter - San Lawerance Terrace	5
WOMHP - White Oaks Mobile Home Park	1
APPARATUS: 8601	
AAS - Auto Aid South	1
AAW - Auto Aid West	3
CBMHP - Casa Blanca Mobile Home Park	1
CSD - CSD Limits	17
LLS - Lillian Larson School	1
MM - Mission Meadows	2
PSHH - Peoples Self Help Housing	3
SMF - San Miguel Fire	1
Ter - San Lawerance Terrace	2
APPARATUS: E8668	
AAE - Auto Aid East	2
AAN - Auto Aid North	4
AAS - Auto Aid South	3
AAW - Auto Aid West	1
BOB - Camp Roberts	4
CBMHP - Casa Blanca Mobile Home Park	2
CSD - CSD Limits	35
JZT - Jazzy Town	3

Only REVIEWED included.



ZONE	# INCIDENTS
LLS - Lillian Larson School	1
MAE - Mutual Aid East	1
MAS - Mutual Aide South	4
MH - Mission Heights	1
MM - Mission Meadows	2
SMF - San Miguel Fire	1
Ter - San Lawerance Terrace	7
APPARATUS: E8687	
AAE - Auto Aid East	3
AAN - Auto Aid North	1
AAS - Auto Aid South	3
AAW - Auto Aid West	2
BOB - Camp Roberts	6
CBMHP - Casa Blanca Mobile Home Park	1
CSD - CSD Limits	42
MAE - Mutual Aid East	3
MAN - Mutial Aid North	1
MAS - Mutual Aide South	1
MAW - Mutual Aid West	1
MH - Mission Heights	5
MM - Mission Meadows	3
PSHH - Peoples Self Help Housing	2
Ter - San Lawerance Terrace	6
WOMHP - White Oaks Mobile Home Park	2
APPARATUS: E8696	
AAE - Auto Aid East	2
AAN - Auto Aid North	4
AAS - Auto Aid South	7
AAW - Auto Aid West	2
BOB - Camp Roberts	1
CSD - CSD Limits	14
JZT - Jazzy Town	1
LLS - Lillian Larson School	2
MAN - Mutial Aid North	1
MAS - Mutual Aide South	4
MM - Mission Meadows	3
PSHH - Peoples Self Help Housing	2
SMF - San Miguel Fire	1
Ter - San Lawerance Terrace	4
APPARATUS: P8651	
AAE - Auto Aid East	4
AAN - Auto Aid North	2
AAS - Auto Aid South	5

Only REVIEWED included.



ZONE	# INCIDENTS
AAW - Auto Aid West	3
BOB - Camp Roberts	5
CBMHP - Casa Blanca Mobile Home Park	5
CSD - CSD Limits	42
MAS - Mutual Aide South	1
MH - Mission Heights	2
MM - Mission Meadows	12
PSHH - Peoples Self Help Housing	5
Ter - San Lawerance Terrace	7
APPARATUS: SMF 1	
AAE - Auto Aid East	8
AAN - Auto Aid North	5
AAS - Auto Aid South	10
AAW - Auto Aid West	5
BOB - Camp Roberts	4
CBMHP - Casa Blanca Mobile Home Park	2
CSD - CSD Limits	55
JZT - Jazzy Town	2
LLS - Lillian Larson School	3
MAE - Mutual Aid East	3
MAN - Mutial Aid North	1
MAS - Mutual Aide South	5
MAW - Mutual Aid West	1
MH - Mission Heights	4
MM - Mission Meadows	8
PSHH - Peoples Self Help Housing	3
SMF - San Miguel Fire	1
Ter - San Lawerance Terrace	10
WOMHP - White Oaks Mobile Home Park	1
APPARATUS: U8630	
CSD - CSD Limits	4
Ter - San Lawerance Terrace	1
Total for All Apparatus :	559

Only REVIEWED included.



San Miguel Fire Department

San Miguel, CA

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Average Number of Responding Personnel per Incident Type for Date Range

StartDate: 01/01/2019 | EndDate: 12/31/2019

INCIDENT TYPE	AVG. # PERSONNEL
100 - Fire, other	3
111 - Building fire	6
118 - Trash or rubbish fire, contained	2
131 - Passenger vehicle fire	5
132 - Road freight or transport vehicle fire	4
140 - Natural vegetation fire, other	5
142 - Brush or brush-and-grass mixture fire	4
143 - Grass fire	5
150 - Outside rubbish fire, other	2
154 - Dumpster or other outside trash receptacle fire	3
300 - Rescue, EMS incident, other	2
311 - Medical assist, assist EMS crew	2
320 - Emergency medical service, other	2
321 - EMS call, excluding vehicle accident with injury	3
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	2
331 - Lock-in (if lock out , use 511)	5
400 - Hazardous condition, other	4
412 - Gas leak (natural gas or LPG)	2
520 - Water problem, other	3
531 - Smoke or odor removal	2
550 - Public service assistance, other	1
553 - Public service	3
600 - Good intent call, other	1
661 - EMS call, party transported by non-fire agency	3
700 - False alarm or false call, other	4
711 - Municipal alarm system, malicious false alarm	2
714 - Central station, malicious false alarm	1
715 - Local alarm system, malicious false alarm	2
733 - Smoke detector activation due to malfunction	2
735 - Alarm system sounded due to malfunction	2

Reviewed Incidents only.

INCIDENT TYPE	AVG. # PERSONNEL
743 - Smoke detector activation, no fire - unintentional	4
911 - Citizen complaint	2

Reviewed Incidents only.

San Miguel Fire Department

San Miguel, CA

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Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 01/01/2020 | End Date: 12/31/2020

ZONE	INCIDENT COUNT	MAN-HOURS
AAE - Auto Aid East	12	32:13
AAN - Auto Aid North	11	23:32
AAS - Auto Aid South	19	58:50
AAW - Auto Aid West	8	65:40
BOB - Camp Roberts	15	39:56
CBMHP - Casa Blanca Mobile Home Park	9	15:11
CSD - CSD Limits	155	525:48
JZT - Jazzy Town	4	19:52
LLS - Lillian Larson School	4	5:58
MAE - Mutual Aid East	4	12:00
MAN - Mutual Aid North	2	2169:15
MAS - Mutual Aide South	11	1365:37
MAW - Mutual Aid West	1	59:54
MH - Mission Heights	10	22:03
MM - Mission Meadows	23	44:51
PSHH - Peoples Self Help Housing	12	11:37
SMF - San Miguel Fire	4	6:13
Ter - San Lawerance Terrace	23	374:16
WOMHP - White Oaks Mobile Home Park	2	4:25
TOTAL	329	4857:11

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



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San Miguel Fire Department

San Miguel, CA

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Turnout Times per Incident for Date Range

Start Date: 01/01/2019 | End Date: 12/31/2019

INCIDENT DATE	INC. #	ADDRESS	INCIDENT TYPE	TURNOUT TIME in minutes (Dispatch to Enroute)
01/09/2019	2019-002	625 ST	Building fire	5:00
01/10/2019	2019-003	651 ST	Medical assist, assist EMS crew	5:00
01/11/2019	2019-004	1435 ST	Medical assist, assist EMS crew	4:00
01/13/2019	2019-006	775 ST	Medical assist, assist EMS crew	8:00
01/14/2019	2019-007	560 ST #I	EMS call, excluding vehicle accident with injury	0:00
01/14/2019	2019-008	700 RD	Motor vehicle accident with no injuries.	0:00
01/14/2019	2019-009	1540 ST	Medical assist, assist EMS crew	5:00
01/15/2019	2019-010	1071 ST	Emergency medical service, other	3:00
01/18/2019	2019-011	100 RD	Passenger vehicle fire	6:00
01/19/2019	2019-012	1071 ST	Public service assistance, other	4:00
01/24/2019	2019-015	S HWY S	Motor vehicle accident with injuries	4:00
01/26/2019	2019-016	200 ST	EMS call, excluding vehicle accident with injury	5:00
01/27/2019	2019-017	1273 PL	EMS call, excluding vehicle accident with injury	5:00
01/29/2019	2019-018	1658 WAY	Dumpster or other outside trash receptacle fire	8:00
01/30/2019	2019-019	1584 ST	EMS call, excluding vehicle accident with injury	7:00
02/01/2019	2019-020	675 ST	Smoke detector activation, no fire - unintentional	2:00
02/02/2019	2019-021	1101 ST	Hazardous condition, other	4:00
02/03/2019	2019-022	1355 ST #2	False alarm or false call, other	6:00
02/05/2019	2019-023	240 RD	EMS call, excluding vehicle accident with injury	3:00
02/06/2019	2019-024	1150 ST	Motor vehicle accident with injuries	5:00
02/08/2019	2019-025	1071 ST	Motor vehicle accident with injuries	3:00
02/11/2019	2019-027	S HWY	Medical assist, assist EMS crew	3:00
02/13/2019	2019-029	ST	Motor vehicle accident with no injuries.	0:00
02/14/2019	2019-030	9892 N	EMS call, excluding vehicle accident with injury	1:00
02/17/2019	2019-031	1625 ST	EMS call, excluding vehicle accident with injury	6:00
02/18/2019	2019-032	RD	Good intent call, other	1:00
02/21/2019	2019-034	8526 RD	Motor vehicle accident with no injuries.	7:00

TURNOUT TIME field calculated from the difference between the earliest DISPATCH time and earliest ENROUTE time provided. Only REVIEWED incidents included.

INCIDENT DATE	INC. #	ADDRESS	INCIDENT TYPE	TURNOUT TIME in minutes (Dispatch to Enroute)
02/22/2019	2019-035	1363 PL	EMS call, excluding vehicle accident with injury	8:00
02/26/2019	2019-037	1605 WAY	EMS call, party transported by non-fire agency	3:00
02/26/2019	2019-038	611 LN	Trash or rubbish fire, contained	2:00
02/27/2019	2019-039	1601 ST	Local alarm system, malicious false alarm	0:00
03/01/2019	2019-040	675 ST	Smoke detector activation due to malfunction	3:00
03/03/2019	2019-042	810 ST	Water problem, other	9:00
03/04/2019	2019-043	655 LN	Public service	2:00
03/04/2019	2019-044	655 LN	Emergency medical service, other	2:00
03/06/2019	2019-045	S HWY	Motor vehicle accident with injuries	9:00
03/07/2019	2019-046	9200 N RD	Motor vehicle accident with no injuries.	9:00
03/07/2019	2019-047	1915 AVE	EMS call, excluding vehicle accident with injury	6:00
03/08/2019	2019-048	1601 ST	EMS call, excluding vehicle accident with injury	5:00
03/08/2019	2019-049	1601 ST	EMS call, excluding vehicle accident with injury	0:00
03/09/2019	2019-050	1598 ST	EMS call, excluding vehicle accident with injury	5:00
03/11/2019	2019-051	S HWY	Motor vehicle accident with injuries	9:00
03/13/2019	2019-052	1584 ST	EMS call, excluding vehicle accident with injury	4:00
03/16/2019	2019-054	9755 RD	Public service assistance, other	0:00
03/16/2019	2019-055	9898 N RD	Outside rubbish fire, other	0:00
03/17/2019	2019-057	332 ST	EMS call, excluding vehicle accident with injury	7:00
03/18/2019	2019-058	1429 PL	Rescue, EMS incident, other	1:00
03/19/2019	2019-059	345 ST	EMS call, excluding vehicle accident with injury	2:00
03/20/2019	2019-060	655 LN	EMS call, excluding vehicle accident with injury	1:00
03/20/2019	2019-061	9850 N RD	EMS call, excluding vehicle accident with injury	7:00
03/21/2019	2019-062	350 ST	Emergency medical service, other	0:00
03/24/2019	2019-063	8715 N RD	EMS call, excluding vehicle accident with injury	6:00
03/26/2019	2019-064	1516 ST	EMS call, excluding vehicle accident with injury	2:00
03/26/2019	2019-065	S HWY	Motor vehicle accident with no injuries.	7:00
03/27/2019	2019-066	830 CT	EMS call, excluding vehicle accident with injury	8:00
03/27/2019	2019-068	S HWY	Motor vehicle accident with no injuries.	3:00

TURNOUT TIME field calculated from the difference between the earliest DISPATCH time and earliest ENROUTE time provided. Only REVIEWED incidents included.

INCIDENT DATE	INC. #	ADDRESS	INCIDENT TYPE	TURNOUT TIME in minutes (Dispatch to Enroute)
03/29/2019	2019-069	1071 ST	EMS call, excluding vehicle accident with injury	2:00
03/30/2019	2019-071	9755 N RD	EMS call, excluding vehicle accident with injury	6:00
04/03/2019	2019-073	9850 N RD	EMS call, excluding vehicle accident with injury	2:00
04/03/2019	2019-074	7598 RD	Motor vehicle accident with injuries	7:00
04/05/2019	2019-075	655 LN	Emergency medical service, other	3:00
04/05/2019	2019-076	9755 N	Emergency medical service, other	2:00
04/07/2019	2019-077	1383	EMS call, excluding vehicle accident with injury	11:00
04/08/2019	2019-079	560 ST #A	EMS call, excluding vehicle accident with injury	6:00
04/09/2019	2019-081	S	EMS call, excluding vehicle accident with injury	2:00
04/11/2019	2019-082	9755 N RD	Emergency medical service, other	2:00
04/11/2019	2019-083	N	Motor vehicle accident with injuries	4:00
04/12/2019	2019-084	1601 ST	EMS call, excluding vehicle accident with injury	2:00
04/12/2019	2019-085	9755 N RD	Emergency medical service, other	1:00
04/15/2019	2019-088	655 LN	Emergency medical service, other	3:00
04/16/2019	2019-090	560 ST	EMS call, excluding vehicle accident with injury	2:00
04/16/2019	2019-091	560 ST	EMS call, excluding vehicle accident with injury	1:00
04/16/2019	2019-092	1525	Trash or rubbish fire, contained	2:00
04/17/2019	2019-093	655 LN	EMS call, excluding vehicle accident with injury	3:00
04/18/2019	2019-094	N	Motor vehicle accident with no injuries.	4:00
04/23/2019	2019-095	655 LN	Emergency medical service, other	6:00
04/25/2019	2019-096	6950 RD	EMS call, excluding vehicle accident with injury	7:00
04/25/2019	2019-097	560 ST	EMS call, excluding vehicle accident with injury	2:00
04/25/2019	2019-098	1530 ST	EMS call, excluding vehicle accident with injury	6:00
04/26/2019	2019-099	1601 ST	Local alarm system, malicious false alarm	6:00
04/29/2019	2019-100	675 ST #PO Box 180	Trash or rubbish fire, contained	0:00
04/30/2019	2019-101	1915 WAY	EMS call, excluding vehicle accident with injury	7:00
04/30/2019	2019-102	2425 ST	EMS call, excluding vehicle accident with injury	2:00
05/02/2019	2019-104	1956	EMS call, excluding vehicle accident with injury	1:00

TURNOUT TIME field calculated from the difference between the earliest DISPATCH time and earliest ENROUTE time provided. Only REVIEWED incidents included.

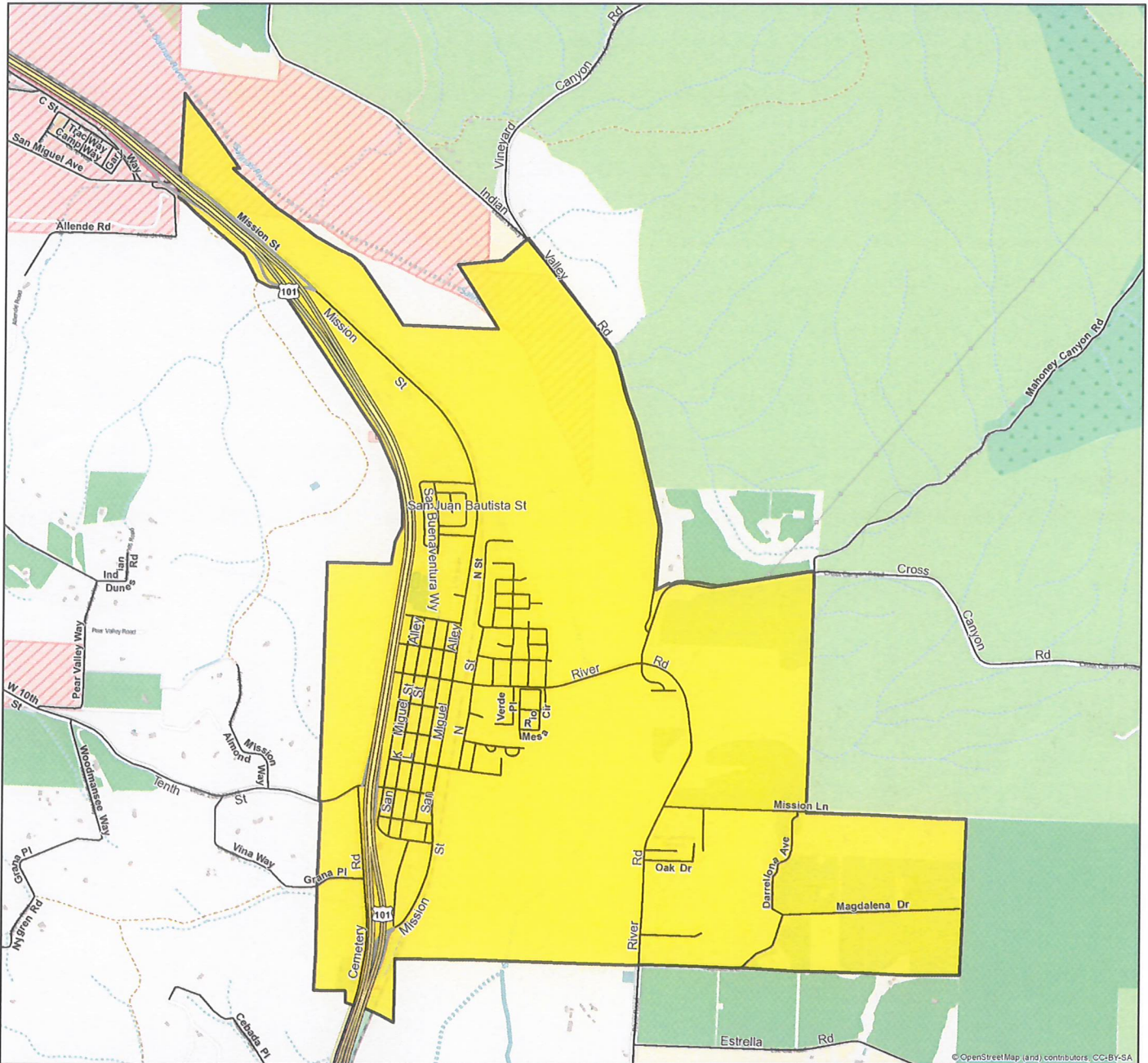
INCIDENT DATE	INC. #	ADDRESS	INCIDENT TYPE	TURNOUT TIME in minutes (Dispatch to Enroute)
05/02/2019	2019-105	N	Motor vehicle accident with injuries	2:00
05/03/2019	2019-106	S	Road freight or transport vehicle fire	5:00
05/07/2019	2019-108	560 ST	EMS call, excluding vehicle accident with injury	1:00
05/08/2019	2019-109	1398 ST	Trash or rubbish fire, contained	9:00
05/08/2019	2019-110	335 ST	Smoke or odor removal	3:00
05/09/2019	2019-111	655 LN	EMS call, excluding vehicle accident with injury	6:00
05/09/2019	2019-112		EMS call, excluding vehicle accident with injury	2:00
05/10/2019	2019-113	ST	Fire, other	3:00
05/11/2019	2019-114	6885 RD	EMS call, excluding vehicle accident with injury	0:00
05/12/2019	2019-115	1198 ST	EMS call, excluding vehicle accident with injury	3:00
05/14/2019	2019-116	S HWY	Motor vehicle accident with no injuries.	10:00
05/16/2019	2019-117	1385 ST	EMS call, excluding vehicle accident with injury	1:00
05/17/2019	2019-118	10150 WAY	EMS call, excluding vehicle accident with injury	5:00
05/18/2019	2019-119	1263 ST	EMS call, excluding vehicle accident with injury	5:00
05/18/2019	2019-120	S HWY	Motor vehicle accident with no injuries.	4:00
05/19/2019	2019-122	655 LN	EMS call, excluding vehicle accident with injury	7:00
05/19/2019	2019-123	1235 ST	Gas leak (natural gas or LPG)	3:00
05/20/2019	2019-124	350 ST	Motor vehicle accident with injuries	6:00
05/29/2019	2019-126	822 CIR	Citizen complaint	2:00
05/29/2019	2019-127	ST #6004	Building fire	7:00
05/31/2019	2019-128	655	EMS call, excluding vehicle accident with injury	0:00
06/04/2019	2019-130		Motor vehicle accident with injuries	7:00
06/06/2019	2019-132	1625 ST	Brush or brush-and-grass mixture fire	5:00
06/07/2019	2019-133	8275 S RD	EMS call, excluding vehicle accident with injury	1:00
06/07/2019	2019-134	9225 WAY	Brush or brush-and-grass mixture fire	1:00
06/10/2019	2019-136	880	EMS call, excluding vehicle accident with injury	4:00
06/10/2019	2019-137	100 RD	Natural vegetation fire, other	4:00
06/11/2019	2019-138	1150 ST	EMS call, excluding vehicle accident with injury	5:00
06/11/2019	2019-140	7385 RD	Grass fire	3:00
06/12/2019	2019-141	8698 RD	Motor vehicle accident with no injuries.	0:00
06/12/2019	2019-142		Natural vegetation fire, other	8:00

TURNOUT TIME field calculated from the difference between the earliest DISPATCH time and earliest ENROUTE time provided. Only REVIEWED incidents included.

INCIDENT DATE	INC. #	ADDRESS	INCIDENT TYPE	TURNOUT TIME in minutes (Dispatch to Enroute)
06/14/2019	2019-143	7325 N RD	EMS call, excluding vehicle accident with injury	4:00
06/14/2019	2019-144	655	EMS call, excluding vehicle accident with injury	10:00
06/15/2019	2019-145	8650 AVE	EMS call, excluding vehicle accident with injury	9:00
06/17/2019	2019-146	710 ST	Public service	1:00
06/17/2019	2019-147	475 RD	EMS call, excluding vehicle accident with injury	3:00
06/17/2019	2019-148	2731 LN	Brush or brush-and-grass mixture fire	5:00
06/18/2019	2019-150	1020 WAY	EMS call, excluding vehicle accident with injury	8:00
06/18/2019	2019-151	675 N RD	Lock-in (if lock out , use 511)	0:00
06/19/2019	2019-154		Brush or brush-and-grass mixture fire	3:00

TURNOUT TIME field calculated from the difference between the earliest DISPATCH time and earliest ENROUTE time provided. Only REVIEWED incidents included.

San Miguel Community Services District Service Area & Sphere of Influence Adopted: November 2013

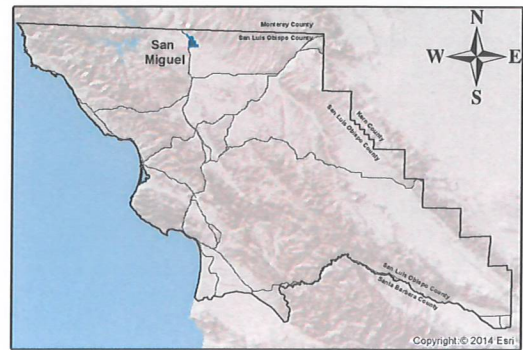


Legend

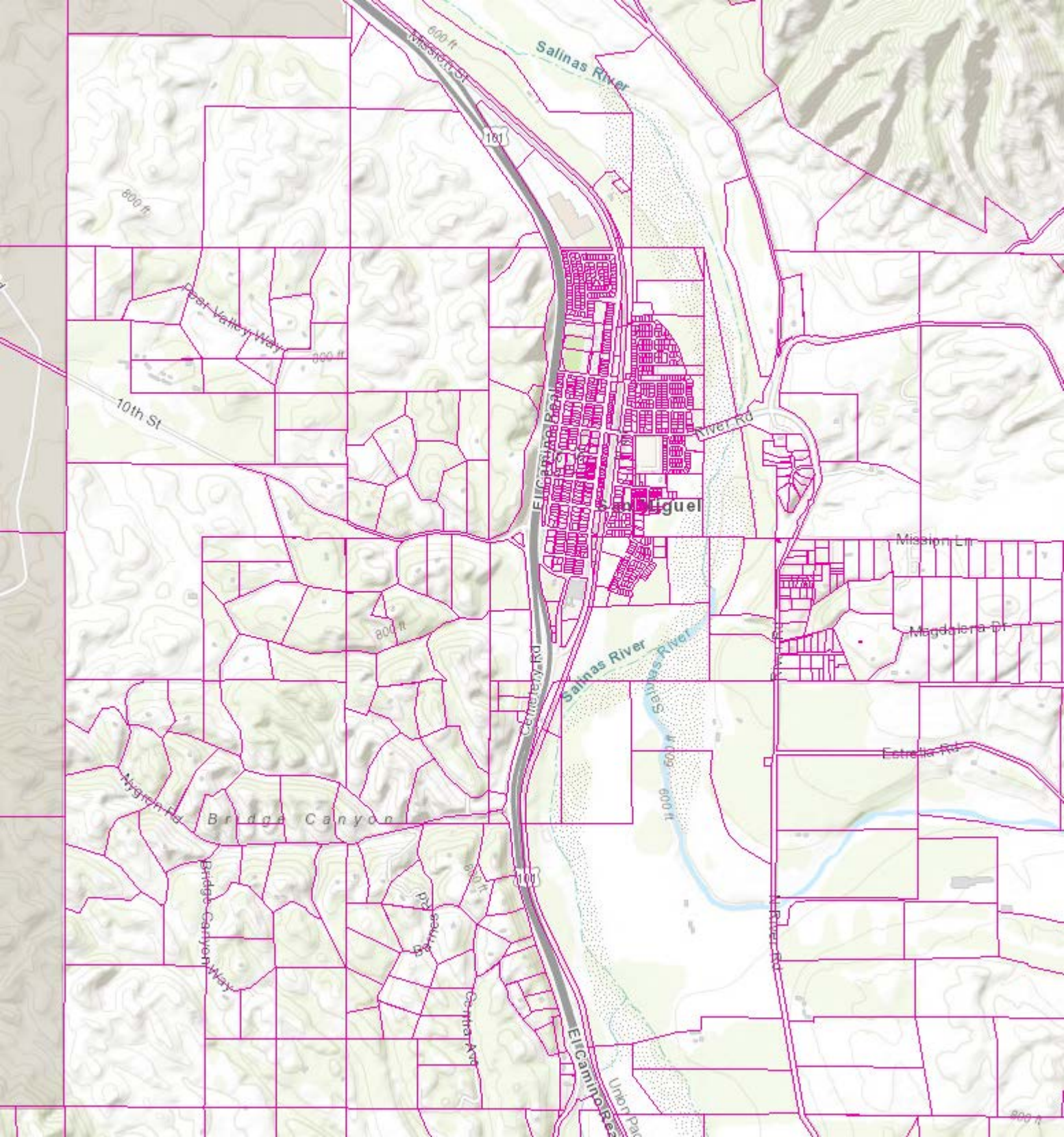
- Service Area
- Sphere of Influence
(Same as Service Area)



Prepared By SLOLAFCO
Name: San Miguel_SOI Bndy
Date: 2/10/2016



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600 ft

Salinas River

188

600 ft

San Vicente Way

600 ft

10th St

El Caminito Reservoir

River Rd

San Miguel

Mission Ln

800 ft

Salinas River

Magdalena Dr

Nygren Rd

Bridge Canyon

Bridge Canyon Way

620 ft

600 ft

600 ft

600 ft

600 ft

600 ft

188

188

El Caminito Reservoir

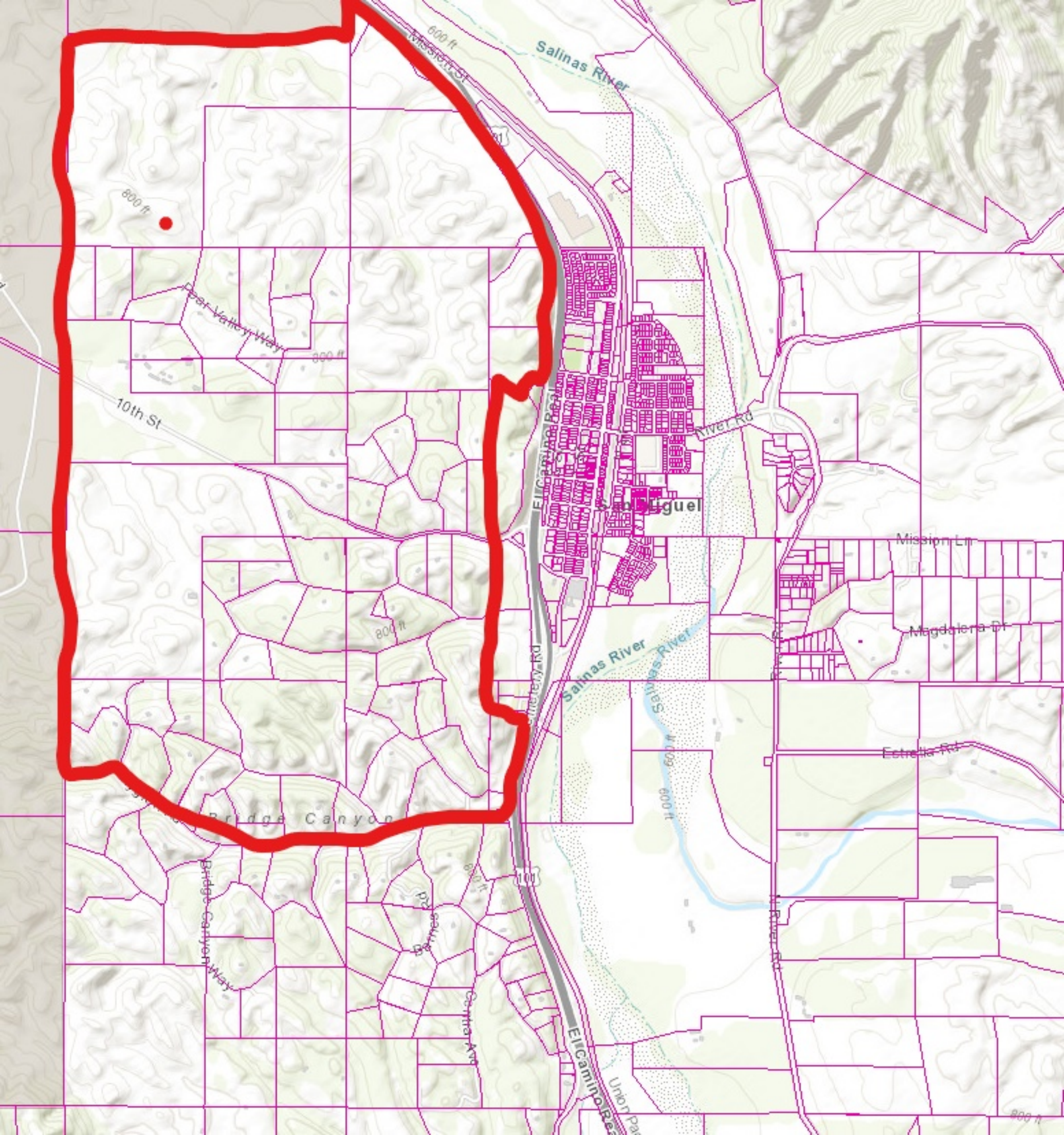
Union Park

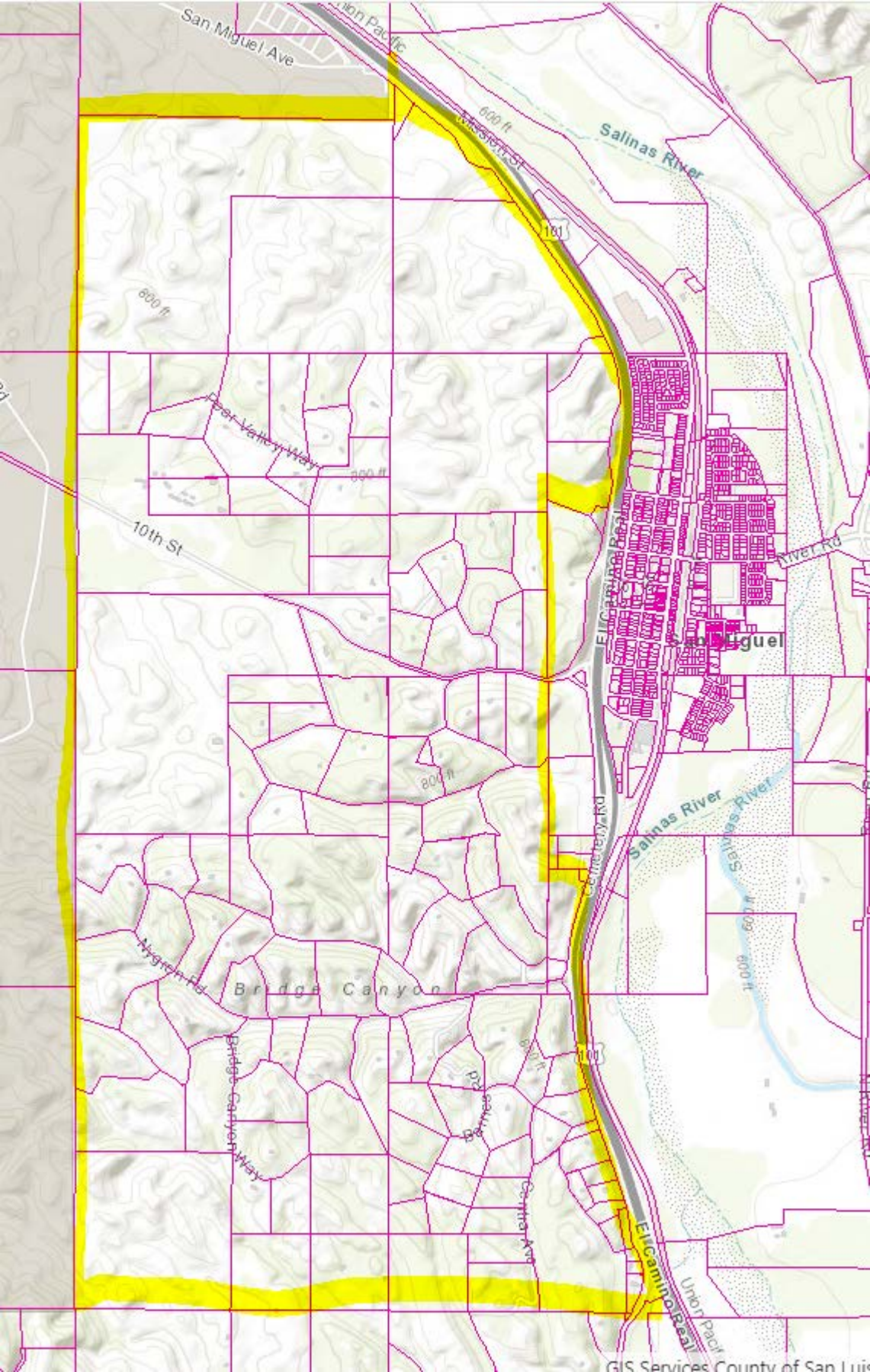
11,000 ft

600 ft

Estrella Rd

800 ft





San Miguel Ave

San Pacific

Salinas River

600 ft

101

600 ft

Deer Valley Way

600 ft

10th St

San Miguel

River Rd

El Comodoro Rd

Salinas River

800 ft

Bridge Canyon

Highway 101

Bridge Canyon Way

600 ft

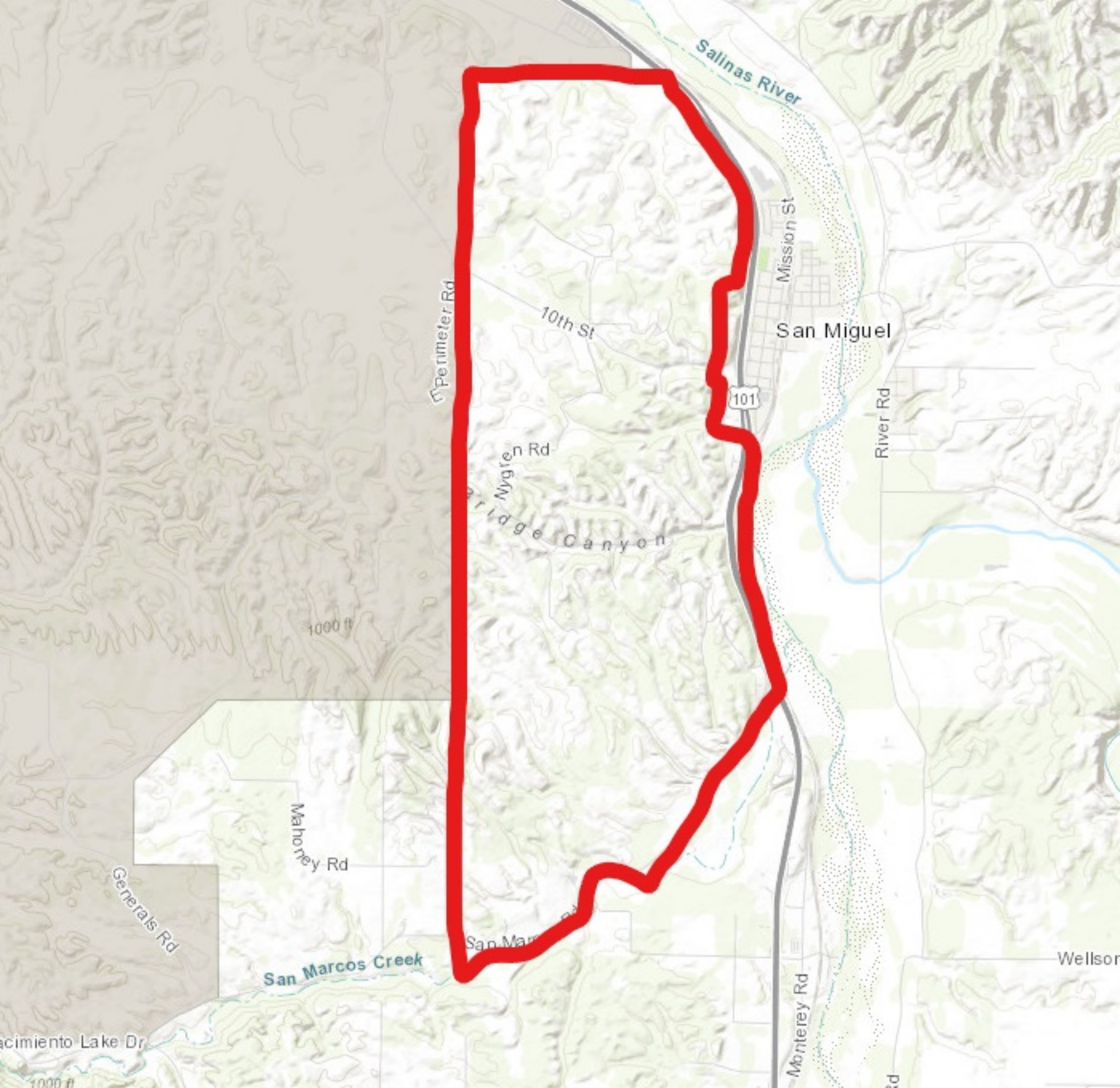
Comodoro Ave

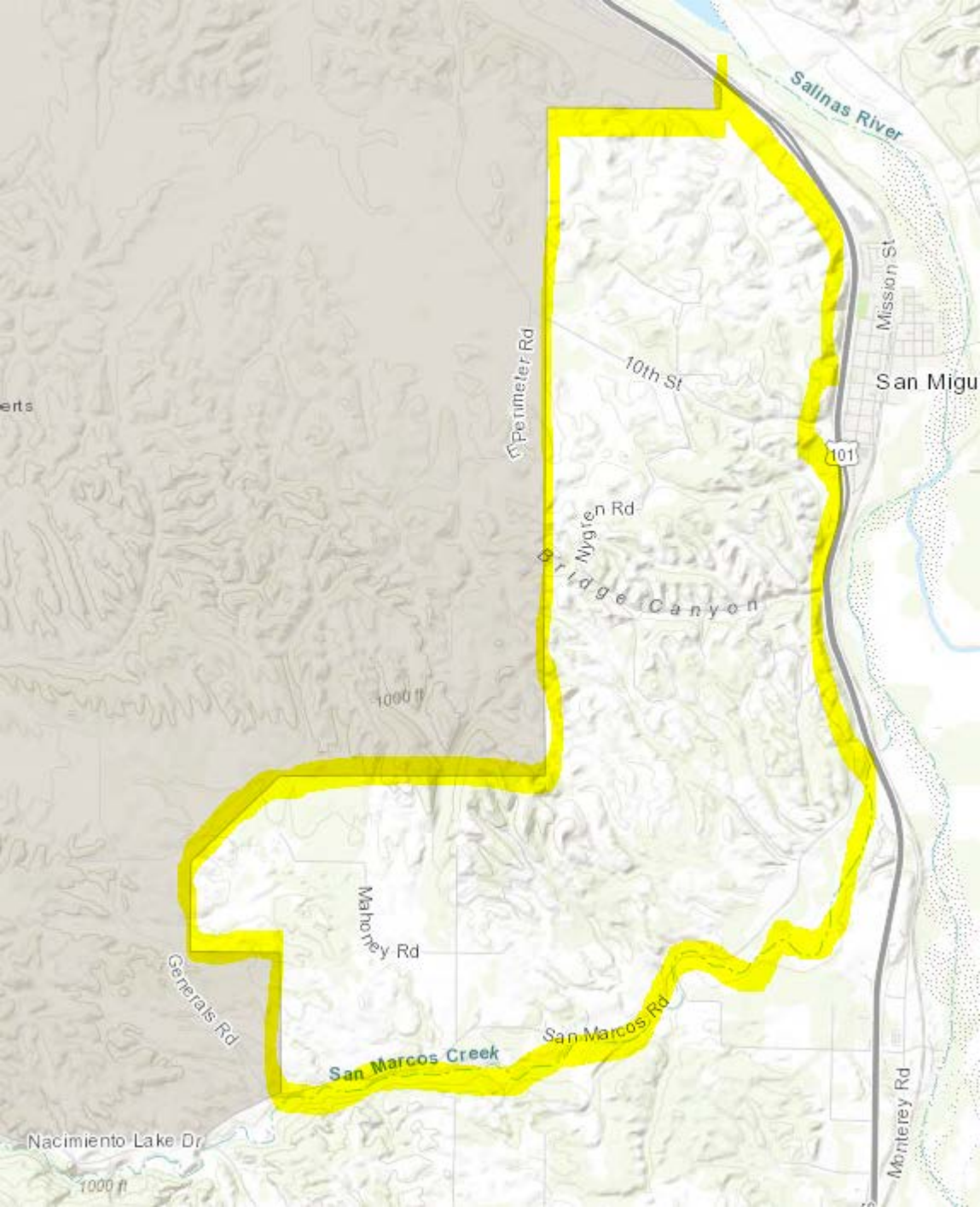
Salinas River

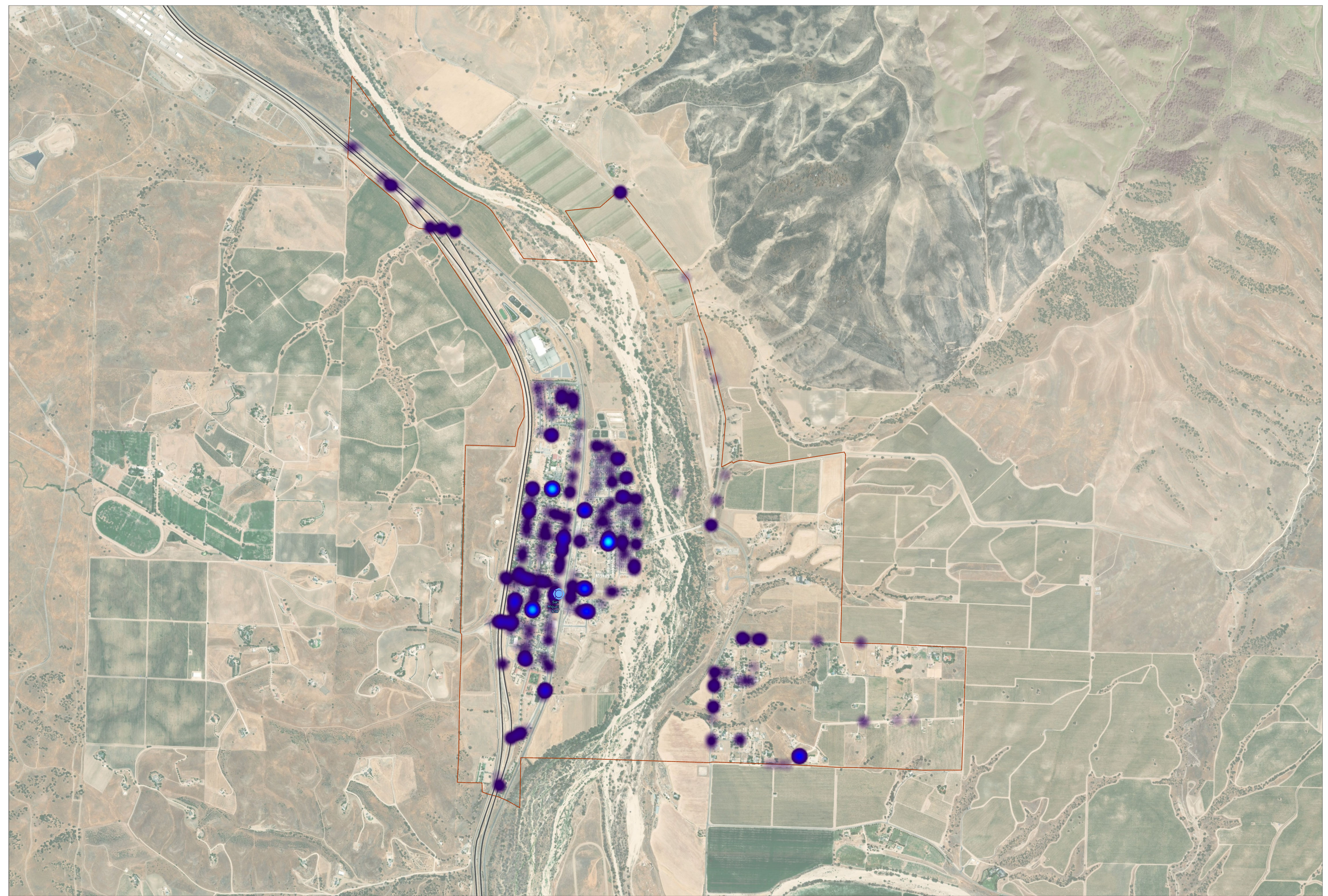
600 ft

El Comodoro Rd

Univ Pacif







Incident Density:San Miguel CSD

7/24/2018
1:31 PM
Datum: NAD 83

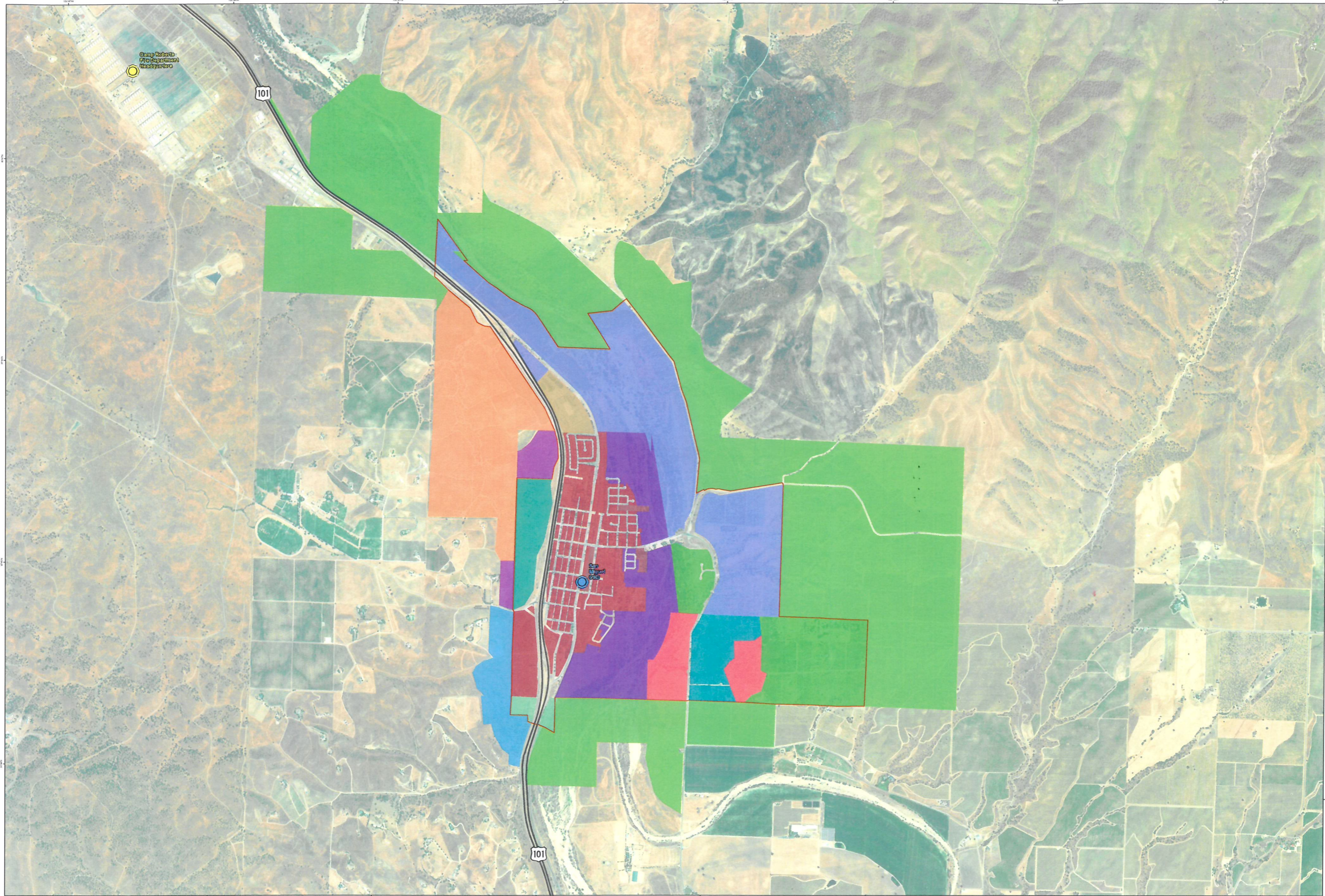


-  Special District Fire Protection
-  Highways
-  Special District Fire Protection Boundary
- Call Density**
-  Dense
-  Sparse

Source: BRRE, 2018; LAPCO, 2018; SLD County, 2018

Incident Density:San Miguel CSD





Tax Rate Area:
San Miguel CSD

8/18/2018
9:01:32 AM
Etrian NAD 83



- Other Fire Protection
- Special District Fire Protection
- Roads

Tax Rate Area	
	114023
	114024
	114021
	114022
	NA
	114026
	114027
	114029
	114033
	114034
	114036
	114037
	114038
	114039

Tax Rate Area: San Miguel CSD





**San Miguel Community Services District
Board of Directors
Staff Report**

June 24, 2021

AGENDA ITEM: XI-3

SUBJECT: Fire Department Temporary Housing Unit Continuation.

RECOMMENDATION: Continue with the process required to provide a Temporary Fire Department Staffing Housing Unit including space for a Sheriff's Beat Station.

Background:

The San Miguel Fire Department currently shares space with the CSD Staff and is beyond workspace capacity. Additionally, the Fire Department currently lacks the ability to provide accommodations for Department Members to provide 24-hour District coverage when required. The project shall include a "Sheriff's Beat Station" within the temporary housing unit.

Follow-up:

Staff is preparing bidding documentation. No additional information is available for presentation currently.

STAFF RECOMMENDATION.

Continue with the bidding process for the procurement and installation of a double wide mobile home, including the required permit documents.

FISCAL IMPACT:

No additional financial impact has result of this project.

PREPARED BY: Scott Young

APPROVED BY: Rob Roberson



San Miguel Community Services District

Board of Directors Staff Report

June 24th 2021

AGENDA ITEM: XI-4

SUBJECT: Continued Discussion on the status of the Machado Wastewater Treatment Facility expansion and the aerator upgrade project.

RECOMMENDATION: Discuss status of the Machado Wastewater Treatment Facility expansion and the aerator upgrade project.

CURRENT STATUS:

WWTF

The existing plant upgrade was completed in 2001, at that time it was upgraded to a maximum capacity of 200,000 gallons per day.

COMPLIANCE – Based on the 1st quarter 2021 testing the plant is out of compliance for a single sample and is out of compliance for the 6-sample average in regard to TDS, Sodium and Chloride

FLOW – In *April* the plant averaged 148,148 gallons per day (74% of hydraulic design capacity) with a max day of 177,144 gallons (89% of hydraulic design capacity)

On 6/18/18 the District received a letter from SWRCB outlining the status of the plant and setting a timeline of approximately 2.9 years before the plant reaches capacity. This is the window to complete the expansion to prevent potential overflows and potential violations.

Monsoon Consultants is currently working on design requirements and options to meet current/future and proposed regulatory requirements.

- August 2018 WWTP Expansion engineering report.
- November 2018 DE presented options to the Board and discussed the engineering study and alternatives.
- December 2018 DOU and Engineer from Monsoon Consultants toured SBR and MBR plants and talked to operators about process benefits and issues.
- January 2019 the DE delivered the Final engineering report to the Board at the regular Board Meeting and the Board subsequently approved the report.

- January 2019 the District submitted the Final Engineering Report to the CCWQCB for their review and comment.
- February 2019 DE and Director of Utilities met with CCWQCB staff to discuss the engineering report and future project phases, requirements, funding, permitting, and schedules.
- February 2019 the District submitted the Final Engineering Report to PG&E for their review in advance of a meeting to discuss future WWTF electrical service requirements and the potential for technical/financial assistance for the WWTF expansion/renovation.
 - The District also applied for a service change to PG&E to begin the process of determining the extent of improvements needed to service the new power requirements.
- February 2019 the District applied to SoCal Gas for service and is in the process of determining costs to bring gas to the plant.
- August 2019 DE and DOU toured manufacturing plant and installations MBR package plants
- October 2019 the Board approved a contract with Monsoon Consultants to prepare the construction plans for the WWTF expansion
- November 2019 District received an agreement for a \$250,000 planning grant for the WWTF expansion.
- March 2020 RFP was released for an environmental consultant for the WWTF
- April 2020 Submitted Preliminary Engineering Report to USDA for review for Grant/ Loan funding. Comments were received back from the USDA which are being addressed by the DE
- April 23, 2020, the Board approved DUDEK proposal to perform environmental consultation for the District in relation to the WWTF and Recycled Water distribution system (purple pipe)
- May 2020 the District received the signed agreement back for the planning grant and submitted the initial invoice for reimbursement.
- June 2020 DE completed an analysis of the flooding risk to the WWTF site from Salinas River flood flows. The results of the study will be incorporated into the final design.
- June 2020 the DE completed the revisions of the USDA Preliminary Engineering Report (PER) and will resubmit to the USDA for funding consideration.
- On September 25, 2020, The Central Coast Regional Water Quality Control Board approved and adopted General Waste Discharge Requirements (Order No. R3-2020-0020) for Discharges from Domestic Wastewater Systems with Flows >100,000 GPD. The District WWTP, including the planned expansion/renovation, will be subject to the requirements in this order.
- November 2020 the DE submitted the FINAL USDA Preliminary Engineering Report (PER) to the USDA and Waterboard for review.
- January 2021 the DE submitted an application to the California Department of Water Resources for the amount of \$5,000,000 to obtain a grant under the 2019 Sustainable Groundwater Management (SGM) Grant Program Implementation – Round 1 for the upgrade and expansion of the District’s Machado Wastewater Treatment Facility (WWTF) and the construction of a new recycled water (“purple pipe”) distribution system (or a component thereof).
- February 2021 Dudek submitted the initial DRAFT of the CEQA / NEPA Initial Study and Mitigated Negative Declaration to the District for review and comment.

- April 22, 2021 the Board of Directors authorized the District to advertise a Request for Proposals (RFP) from qualified vendors to provide, install, test & adjust, start-up, and provide operator training of a pre-engineered package membrane bioreactor (MBR) municipal wastewater treatment system which will be a critical component of the upgrade and expansion of the DISTRICT's Machado Wastewater Treatment Facility (WWTF).
- May 6, 2021 the District submitted a revised version of the Preliminary Engineering Report (PER) to the USDA for their review.
- May 17, 2021 Dudek submitted the Phase 1 Archeological Survey Report to the District for staff review and comment.
- May 19, 2021 a Pre-Proposal meeting was held to inform qualified vendors about the District's requirements for the pre-engineered package membrane bioreactor (MBR) municipal wastewater treatment system and solicit input and answer questions.

AERATOR PROJECT

5/17/18 WSC issued the Final Technical Memorandum outlining some of the options for the replacement of the existing surface aerators with bubbler aeration in the ponds. Part of the recommendation is to install a headworks to prevent fouling the diffusers.

The Energy Watch and PG&E are working on preliminary paperwork for On-Bill Financing for this project once it is ready.

The aeration project is being modified as part of the overall expansion of the WWTF. It is possible that the original project will be scrapped in favor of other assistance available from PG&E.

FUNDS EXPENDED

Total Costs incurred to date

- Property acquisition - \$240,140 (Paid with Capital Funds not covered under any grant FY2016-17)
- Planning - \$177,740 (Reimbursed through the IRWM DAC Grant)
- Engineering / Environmental - \$140,684 (Reimbursable through the DWR CWSRF Grant)

GRANT FUNDING

Awarded

- Integrated Regional Water Management (IRWM) Prop 1 DAC -- \$177,750 for Wastewater plant upgrade analysis, basin recharge study.
- State Revolving Fund (CWSRF) -- \$250,000 for project design, engineering, and environmental studies – The District received the agreement for this grant in November 2019. The grant is retroactive to 2017. As of March 31, 2020, a total of \$140,684 has been expended.

Applied for/ to

- The District submitted applications to SLO County for the 2020 and 2021 funding cycles for CDBG funds to help pay for construction. No CDBG funds were awarded to the District in either cycle.
- Preparing to apply to DWR and USDA
- Held pre-application meeting with USDA to start application process 1/10/2020
- Met with Cayucos Sanitary District to discuss how they are financing their Wastewater treatment plant currently under construction
- Discussed additional funding with the Department of Financial Assistance at the state about construction financing.
- Submitted a Pre-Application to DWR for \$14.5M in funding through the Small Community Funding Program on May 5, 2020.
- Submitted an application to the California Department of Water Resources for the amount of \$5,000,000 to obtain a grant under the 2019 Sustainable Groundwater Management (SGM) Grant Program Implementation – Round 1 for the upgrade and expansion of the District’s Machado Wastewater Treatment Facility (WWTF) and the construction of a new recycled water (“purple pipe”) distribution system (or a component thereof) in January 2021.

NEXT STEPS:

WWTF

Based on discussions with the DE, we have initiated the final design phase for the recommended WWTP upgrade and expansion design alternative. We have scheduled completion of the final design and the preparation of the Construction / Bidding Documents by end of June 2021. On April 23, 2020, the Board awarded a contract to Dudek for Environmental Studies as required for CEQA/ NEPA Compliance for the recommended WWTP upgrade and expansion design alternative. The timing of the environmental compliance & permitting work will coincide with the completion of the final design phase. Under our currently planned schedule, the District should plan on initiating the process of obtaining financing for the WWTP upgrade and expansion project during the third quarter of 2021, with the goal of having financing in place to advertise and award a construction project in 4th Quarter 2021.

Although the District staff are aggressively researching and applying for grant funding opportunities, it is likely that, in order to meet our deadline, the District may need to pay out of pocket for some of the construction design work.

AERATOR PROJECT

Once design criteria are determined for the WWTF and it is determined that the aeration upgrade will be maintained with the plant expansion then staff will bring additional items to the board to facilitate the approval and construction of the aeration upgrade.

COUNT DOWN CLOCK

Notice issued – June 2018 Deadline given – March 2021 (2.9 years)

Time remaining— -3 months (We have met with the Waterboard to discuss the project progress and schedule.)

FISCAL IMPACT

No impact resulting from this information.

RECOMMENDATION

This item is for information and discussion only.

Due to the limited time frame, this item will be updated monthly, and the Board will likely have additional items for approval in conjunction with this report.

PREPARED BY:

Kelly Dodds

Kelly Dodds, Director of Utilities

Blaine Reely

Blaine Reely, Monsoon Consultants