



Agenda

San Miguel Community Services District

BOARD OF DIRECTORS

John Green, President
Anthony Kalvans, Director

Joseph Parent, Vice President
Gib Buckman, Director

Ashley Sangster, Director

THURSDAY, MAY 24, 2018 6:00 P.M. closed session 7:00 P.M. opened session BOARD OF DIRECTORS REGULAR MEETING AGENDA

**SMCSD Boardroom
1150 Mission St.
San Miguel, CA 93451**

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. Call to Order: 6:00 PM**
- II. Pledge of Allegiance:**
- III. Roll Call:**
- IV. Approval of Special Meeting Agenda**
- V. ADJOURN TO CLOSED SESSION: Time: _____**

A. CLOSED SESSION AGENDA:

- 1. CONFERENCE WITH DISTRICT GENERAL COUNSEL – Existing Litigation** Pursuant to Government Code Section 54956.9 (d)(1) Case: *Steinbeck v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-265039* and Case: *Eidemiller v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-269212*
- 2. CONFERENCE WITH DISTRICT GENERAL COUNSEL-ANTICIPATED LITIGATION**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 : (1 case)
- 3. CONFERENCE WITH LABOR NEGOTIATORS** (Pursuant to Government Code Section 54954.5(f) and Government Code Section 54957.6)
District Representatives: District General Counsel, Director Kalvans, and Director Green.
Unrepresented Bargaining Units: Non-Management Non-Confidential Unit and Non-Management Confidential Unit

- VI. Call to Order for Regular Board Meeting/Report out of Closed Session 7:00 PM**
 - 1. Report out of closed session by District General Counsel

VII. Public Comment and Communications:

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VIII. Special Presentations/Public Hearings/Other:

- 1. PUBLIC HEARING FOR THE ADOPTION OF WATER AND SEWER RATES:**
Pursuant to Article XIII (D) of the California Constitution that San Miguel Community Services District is holding a public hearing as part of the District’s Board meeting to consider increasing its rates for water and wastewater services.

IX. Staff & Committee Reports – Receive & File:

Non-District Reports:

- | | | |
|--|---------------------|-----------|
| 1. San Luis Obispo County Sheriff | (Commander K.Scott) | No Report |
| 2. San Luis Obispo County Board of Supervisors | | No Report |
| 3. San Luis Obispo County Planning and/or Public Works | | No Report |
| 4. San Miguel Area Advisory Council | | No Report |
| 5. Camp Roberts—Army National Guard | (LTC Kevin Bender) | No Report |

District Staff & Committee Reports:

6.	Interim General Manager	(Mr. Roberson)	Verbal
7.	District General Counsel	(Mr. White)	Verbal
8.	District Engineer	(Dr. Reely)	Report Attached
9.	Director of Utilities	(Mr. Dodds)	Report Attached
10.	Fire Chief	(Chief Roberson)	Report Attached

X. CONSENT CALENDAR:

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

- 1.** Review and Approve Board Meeting Minutes
 - a) 03-22-18 Special Meeting Minutes
 - b) 04-26-18 Regular Meeting Minutes

- 2.** Review and Approve **revision** to **Resolution 2018-12**, from Amount not to exceed \$9,950.00 to not to exceed \$10,698.19 for purchase of high pressure pump system from Micro Droplet Systems.

XI. BOARD ACTION ITEMS:

- 1. Review, Discuss, Receive and File the Enumeration of Financial Report for April 2018**
 - a) Claims Detail Report 4-2018
 - b) Statement of Revenue Budget vs Actuals 4-2018
 - c) Statement of Expenditures Budget vs Actual 4-2018
 - d) Cash Report for Payrolls 4-2018

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

- 2. Consider Adoption of Resolution No. 2018-15 Adopting the FY 2018-19 Operations and Maintenance Budget.**

Recommendation: Review and Discuss Approving Resolution 2018-15 Adopting the 2018-19 FY Budget.

Public Comments: (Hear public comments)

M_____ S_____ V_____

3. Review and adopt Resolution 2018-18 increasing connection fees for water and wastewater based on the recommendation by Bartle Wells. New connection fees would be effective July 1st, 2018

Recommendation: Adopt resolution 2018-18 increasing connection fees for water and wastewater based on the recommendation by Bartle Wells. New connection fees would be effective July 1st, 2018

Public Comments: (Hear public comments)

M _____ S _____ V _____

4. Review and Discuss the existing District purchasing policy and procedure manual. (Dodds)

Recommendation: Review and Discuss the existing District purchasing policy and procedure manual and provide direction to staff

Public Comments: (Hear public comments)

5. Review timeline of water and wastewater projects in process and future projects. (informational only) (Dodds)

Recommendation: Review and provide comments to staff.

Public Comments: (Hear public comments)

6. Review and Discuss Public Surplus list, declaring items on the list as surplus and authorizing staff to dispose of them in accordance with the District’s Surplus equipment policy.

Public Comments: (Hear public comments prior to Board Action)

M _____ S _____ V _____

7. Consider Adoption of Resolution No. 2018-17 Authorizing the Abatement of Weeds Within the District Boundaries.

Recommendation: Staff requests that the Board hold a discussion to consider objections to the “Notice to Remove, Destroy, and/or Abate Vegetation, Rubbish and Debris”, overrule any objections and adopt **Resolution No 2018-17** authorizing Fire Chief to have weed abatement work performed.

Public Comments: (Hear public comments)

M _____ S _____ V _____

XII. BOARD COMMENT:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT TO NEXT REGULAR MEETING OF 6-28-2018 Time: _____

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office on May 18, 2018

Date: May 18, 2018

Tamara Parent Approved 5-12-2018

Tamara Parent, Board Clerk/ Accounts Manager

Rob Roberson Approved 5-18-2018

Rob Roberson, Fire Chief/Interim General Manager

John Green Approved 5-11-2018

Approved by: President Green