



BOARD OF DIRECTORS

Raynette Gregory, President Anthony Kalvans, Vice-President
 Ward Roney, Director Hector Palafox, Director Crystal Lara, Director

REGULAR MEETING AGENDA 6:00 P.M. Closed Session 7:00 P.M. Opened Session SMCS D Boardroom 05-26-2022

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCE MEETINGS:

please note the following changes to the District's ordinary meeting procedures:

- The District offices are not opened to the public at this time, please call 805-467-3388
- The Meeting will be conducted with social distancing observed.
- All members of the public seeking to observe and comment to the local legislative body may do so in person or telephonically/email in the manner described below.

HOW TO SUBMIT PUBLIC COMMENT IF NOT ATTENDING MEETING:

Written / Read Aloud: Please email your comments to tamara.parent@sanmiguelcsd.org (Board Clerk), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (keep to three minutes) prominently write "Read Aloud at Meeting" at the top of your email. All comments received before 4:00 PM the day of the meeting will be included as agenda supplement on the District's website under relevant meeting date and will be provided to the Board of Directors.

Voice Mail: Leave a message on the District phone line at 805-467-3388 after 4:30pm before 4:30pm District Staff will take down message. Voice "Public Comment" at beginning of message and include agenda item number and title. All comments received before 4:00 PM the day of the meeting will be included as agenda supplement on the District's website under relevant meeting date and will be provided to the Board of Directors.

PUBLIC RECORD

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time, they are distributed to all of the members of the Board. The documents may also be obtained by calling the District Board Clerk.

Please see: www.sanmiguelcsd.org

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: please see notice. Sign in sheet at podium for public comment. Comments are **limited to three minutes**, unless you have registered your organization with CSD Clerk prior to the meeting. Please complete a “Request to Speak” form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. If you wish to speak on an item not on the agenda, you may do so under item VII “Public Comment and Communications for items not on the agenda”. Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a “Request to Speak” form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCS D Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. **Call to Order: 6:00 PM**
- II. **Roll Call:** *Gregory* ___ *Kalvans* ___ *Roney* ___ *Palafox* ___ *Lara* ___
- III. **Approval of Regular Meeting Agenda:**

M _____ S _____ V _____

IV. **ADJOURN TO CLOSED SESSION:** Public Comment for items on closed session agenda
Time: _____

A. CLOSED SESSION AGENDA:

- 1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Pursuant to Government Code Section 54956.8 Properties: 021-261-019
Agency negotiator: (Interim General Manager Rob Roberson, and Director of Utilities Kelly Dodds)
- 2. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:1
- 3. **PUBLIC EMPLOYMENT**
Title: Interim General Manager; Pursuant to Government Code Section 54954.5
- 4. **CONFERENCE WITH DISTRICT GENERAL COUNSEL – Existing Litigation** Pursuant to Government Code Section 54956.9 (d)(1) Case: *Steinbeck v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-265039* and Case: *Eidemiller v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-269212*

V. **Call to Order for Regular Board Meeting/Pledge of Allegiance:**

VI. Report out of Closed Session

Time: _____

1. Report out of closed session by District General Counsel (WhiteBrenner, LLP)

VII. Public Comment and Communications for items not on the agenda:

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are **limited to three minutes**. Please sign in with name and address at podium.

VIII. Special Presentations/Public Hearings/Other:

1. **PUBLIC HEARING:** Consider adoption of RESOLUTION 2022-25 adopting the FY 2022-23 Operations and Maintenance Budget and Capital Improvement Budget.

Recommendation: After public hearing; approve RESOLUTION 2022-25 adopting the FY 2022-23 Operations and Maintenance Budget and Capital Improvement Budget.

Public Comments: (Hear public comments prior to Board Action) M___S___V___

IX. Staff & Committee Reports – Receive & File:

Non-District Reports:

- | | | |
|----|--------------------------------------|---------------|
| 1. | San Luis Obispo County Organizations | Verbal/Report |
| 2. | Camp Roberts—Army National Guard | Verbal |
| 3. | Community Service Organizations | Verbal |

District Staff & Committee Reports:

- | | | | |
|----|--------------------------|------------------|-----------------|
| 4. | Interim General Manager | (Mr. Roberson) | Verbal |
| 5. | District General Counsel | (Mr. White) | Verbal |
| 6. | District Utilities | (Mr. Dodds) | Report Attached |
| 7. | Fire Chief | (Chief Roberson) | Report Attached |

X. CONSENT CALENDAR:

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

1. **Approve Draft Board Meeting Minutes**
 - a. 3-24-2022 Regular Board Meeting Minutes Draft
 - b. 4-21-2022 Special Meeting Minutes Draft
2. **Approve RESOLUTION 2022-27 approving the San Miguel Community Services District revised job descriptions for the Account Clerk 1.**
3. **Approve RESOLUTION 2022-30 delegating authority to the General Manager to appoint members and alternates to the Water Resources Advisory Committee (WRAC)**

Public Comments on all Consent Items: (Hear public comments prior to Board Action) M___S___V___

XI. BOARD ACTION ITEMS:**1. Review, Discuss and Receive the Enumeration of Financial Reports for April 2022 (Hido)**

- A. Claims Detail Report
- B. Statement of Revenue Budget vs Actuals
- C. Rev Budget vs Actual Summary
- D. Statement of Expenditures Budget vs Actual
- E. Cash Report
- F. Investment Portfolio Report

Public Comments: (Hear public comments prior to Board Action) M_____ S_____ V_____

2. Review and approve RESOLUTION 2022-29 adopting the Annual FY 22-23 Investment Policy to ensure compliance with the State Government Code 53646 (Roberson)

Recommendation: Approve Resolution 2022-29 adopting the annual Investment Policy to ensure compliance with the State Government Code 53646.

Public Comments: (Hear public comments prior to Board Action) M_____ S_____ V_____

3. Consider approving RESOLUTION 2022-24 awarding a contract to Moss, Levy & Hartzheim, LLP to perform annual financial audit services for three-year period for years ending June 30, 2022, 2023, and 2024. (Roberson)

Recommendation: Approve RESOLUTION 2022-24 and direct the General Manager to award contract for Financial Auditing Services for Fiscal Years ending June 30, 2022, 2023, and 2024.

Public Comments: (Hear public comments prior to Board Action) M_____ S_____ V_____

4. Adopt RESOLUTION NO. 2022-26 authorizing the abatement of weeds within the District boundaries. (Young/ Roberson)

Recommendation: Staff requests that the Board hold a discussion to consider objections to the “Notice to Remove, Destroy, and/or Abate Vegetation, Rubbish and Debris”, overrule any objections and adopt Resolution 2022-26 authorizing Fire Chief to have weed abatement work performed.

Public Comments: (Hear public comments prior to Board Action) M_____ S_____ V_____

5. Review and approve RESOLUTION 2022-20 authorizing the Director of Utilities to purchase and contract with CIO Solutions to replace computer hardware in an amount no to exceed \$20,463.50 and authorize a budget adjustment to all departments in an amount proportionate to their use of the hardware replaced. (object 475). (Dodds)

Recommendation: Approve RESOLUTION 2022-20 authorizing the Director of Utilities to purchase hardware and contract with CIO Solutions to install and configure the hardware and authorizing a corresponding budget adjustment.

Public Comments: (Hear public comments prior to Board Action) M____S____V____

6. Consideration and approval of RESOLUTION 2022-28 requesting consolidation of the San Miguel Community Services District’s Biennial Election with County’s November 8, 2022 Consolidated General Election. (Parent)

Recommendation: Approve RESOLUTION 2022-28 requesting consolidation of the San Miguel Community Services District’s Biennial Election with the County’s November 8, 2022, Consolidated General Election.

Public Comments: (Hear public comments prior to Board Action) M____S____V____

7. Fire Department Code Enforcement Violation (Young/Roberson)

Recommendation: Approve correctional measures to resolve the Code Enforcement Notice of Violation by RESOLUTION 2022-31 for the existing conditions that exist at the San Miguel Fire Station.

Public Comments: (Hear public comments prior to Board Action) M____S____V____

8. Continued discussion on the Fire Department Temporary Housing unit (Young)

Recommendation: Discuss the status and next steps for the Fire Department Temporary Housing unit

Public Comments: (Hear public comments)

9. Discussion on status of Machado Wastewater Treatment Facility expansion and aeration upgrade project (Dodds)

Recommendation: Discuss the status and next steps of the Machado Wastewater Treatment Facility expansion and aeration upgrade projects.

Public Comments: (Hear public comments)

XII. BOARD COMMENT:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT TO NEXT REGULAR MEETING

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office on May 19, 2022

Date: May 19, 2022

Rob Roberson, Fire Chief/Interim General Manager
Raynette Gregory, SMCSO Board President 2022
Tamara Parent, SMCSO Board Clerk



San Miguel Community Services District

Board of Directors Staff Report

May 26, 2022

AGENDA ITEM: VIII-1

SUBJECT: Consider adoption of RESOLUTION 2022-25 adopting the FINAL FY 2022-2023 Operation and Maintenance (O&M) Budget and Capital Improvement Project (CIP) Budget.

RECOMMENDATION:

Approve RESOLUTION 2022-25 approving the FINAL FY 2022-2023 O&M Budget and CIP Budget and provide comments to staff.

At the April 27th Regular Board Meeting draft O&M and CIP budgets for 2022/2023 were presented for all departments.

Since the April 27th regular meeting the proposed budget has been reviewed and revised as needed to incorporate additional Expense and Revenue information in all the departments.

This year in addition to the O&M Budget, the Board is being tasked with reviewing and approving a Capital Improvement Project (CIP) Budget for the District. The CIP Budget is attached and is inclusive of projects which are currently underway, that are carrying over from the prior year, as well as new projects for this fiscal year.

Once approved as part of the O&M or CIP budgets all purchases will be made in accordance with the purchasing, or other applicable, policies in effect at the time of purchase or obligation.

Once approved, these budgets will take effect July 1st, 2022.

REVENUE NOTE: All property tax revenues are estimates provided (annually) by the County of San Luis Obispo. Water and Wastewater Revenues are those identified in the 2017 Rate Study by Bartle Wells and Associates.

REVENUE TRANSFERS: Transfers from the Operating account to either operational reserve or capital reserve may be made within a department to meet reserve goals based on the approved District Reserve Policy. This usually occurs at the close of a Fiscal Year but may occur at any time throughout the year as needed.

Transfers from Capital Reserve to fund specific capital project expenditures are only done after the expense is incurred and only for the amount incurred if that amount is different than the total amount approved.

Budget Overview**Fire Department (Fund 20)****2021-22 Budget performance thru May 19th, 2022**

- | | | |
|------------------------------|--------------------------|----------------|
| • Budgeted Revenue \$425,798 | Actual Revenue \$374,179 | Percentage 78% |
| • Budgeted Expense \$479,935 | Actual Expense \$322,740 | Percentage 67% |

2022-23 DRAFT Budget

- | | | |
|---|--|---------------|
| • Budgeted Revenue \$471,232 | Budgeted Expense \$397,013 | Net \$28,785* |
| (*2021-22 Revenue minus 2022-23 Expenses) | | |
| • Budgeted Project Cost \$33,577 | (note that this amount is the annual payment of the THU lease agreement) | |

Lighting Department (Fund 30)**2021-22 Budget performance thru May 19th, 2022**

- | | | |
|------------------------------|-------------------------|----------------|
| • Budgeted Revenue \$137,231 | Actual Revenue \$77,727 | Percentage 57% |
| • Budgeted Expense \$130,144 | Actual Expense \$47,327 | Percentage 36% |

2022-23 DRAFT Budget

- | | | |
|----------------------------------|----------------------------|-----------|
| • Budgeted Revenue \$145,677 | Budgeted Expense \$145,342 | Net \$335 |
| • Budgeted Project Cost \$60,500 | | |

Wastewater Department (Fund 40)**2021-22 Budget performance thru May 19th, 2022**

- | | | |
|--------------------------------|----------------------------|----------------|
| • Budgeted Revenue \$1,309,266 | Actual Revenue \$1,181,503 | Percentage 90% |
| • Budgeted Expense \$1,875,015 | Actual Expense \$747,047 | Percentage 40% |

Per the 2021-22 approved budget and 2017 Rate Study;

\$100,000 (included in budgeted total) is to be transferred to the Long-Term Maintenance account for the WWTF.

\$220,000 (NOT included in budgeted total) is to be transferred to the Capital reserve account for WWTF construction.

2022-23 DRAFT Budget

- | | | |
|-------------------------------------|------------------------------|-------------|
| • Budgeted Revenue \$1,260,719 | Budgeted Expense \$1,258,855 | Net \$1,864 |
| • Budgeted Project Cost \$1,736,325 | | |

Draft Revenue budget reflects the annual increase as identified in the 2017 Bartle Wells Rate Study.

⁹
\$100,000 (included in budgeted total) is to be transferred to the Long-term maintenance account for the WWTF.

\$300,000 (included in budgeted total) is to be transferred to the Capital reserve account for WWTF construction.

Water Department (Fund 50)

2021-22 Budget performance thru May 19th, 2022

- Budgeted Revenue \$1,182,393 Actual Revenue \$832,829 Percentage 70%
- Budgeted Expense \$1,227,769 Actual Expense \$770,119 Percentage 63%

2022-23 DRAFT Budget

- Budgeted Revenue \$920,172 Budgeted Expense \$920,119 Net \$53
- Budgeted Project Cost \$123,000

Draft Revenue budget reflects the annual increase as identified in the 2017 Bartle Wells Rate Study.

Solid Waste Department (Fund 60)

2021-22 Budget performance thru May 19th, 2022

- Budgeted Revenue \$37,719 Actual Revenue \$32,528 Percentage 86%
- Budgeted Expense \$50,174 Actual Expense \$23,051 Percentage 46%

2022-23 DRAFT Budget

- Budgeted Revenue \$39,600 Budgeted Expense \$46,492 Net -\$6,892
- Budgeted Project Cost \$45,500

District Totals

2021-22 Budget performance thru May 19th, 2022

- Budgeted Revenue \$3,147,058 Actual Revenue \$2,498,767 Percentage 79%
- Budgeted Expense \$3,763,039 Actual Expense \$1,910,287 Percentage 51%

2022-23 DRAFT Budget

- Budgeted Revenue \$2,837,400 Budgeted Expense \$2,751,821 Net \$85,579
- Budgeted Project Cost \$1,998,902

¹⁰ **The Draft Capital Improvement Projects (CIP's) are outlined below**

First 2 digits of project number relate to the fiscal year in which it started. The last 3 digits are the project number in sequence for which it was entered into the system.

THESE PROJECTS ARE CONTINUING FROM PRIOR FISCAL YEARS UNDER THE ORIGINAL FUNDING AMOUNT

- **20001 – WWTF Final Design/ project management.** This project is for the design and management of the WWTF upgrade and expansion. This project is carried over from the 2020-21 fiscal year. Funded with capital reserves.
- **21001 – Mission Gardens Lift Station replacement Generator.** Purchase and installation of replacement standby generator in order to maintain compliance with APCD.
- **21002 – Water main flushing project.** At the direction of the Waterboard, the District will be required to flush water mains in a proactive attempt to reduce arsenic buildup in the water distribution system.
- **21003 – WWTF Membrane Bio Reactor.** Purchase of the Membrane Bio Reactor treatment system currently under contract with Fluid Resource Management. This project is carried over from the 2021-22 fiscal year. Funded with capital reserves.
- **21004 – WWTF Headworks Equipment.** Purchase of the course bar screen equipment for the WWTF currently under contract with Duperon Corp. This project is carried over from the 2021-22 fiscal year. Funded with capital reserves.
- **21005 – Replacement computer hardware.** Purchase of replacement computer hardware and contract with CIO Solutions to install and configure that equipment. This project is scheduled for approval at the 5/26/2022 Board meeting.
- **21006 -Temporary Housing Unit.** Finance, purchase, and installation of a Temporary Housing Unit on the parcel south of the Fire Station for fire department coverage and Sheriff Beat Station. This project was approved at the 4/21/2022 Board meeting.

THESE PROJECTS ARE PROPOSED PROJECTS TO BE STARTED AND FUNDED WITHIN THE 2022-23 FISCAL YEAR

- **22001 – Scissor Lift replacement.** Replacement of existing scissor lift with an all-terrain lift capable of being used at all facilities. Funded with capital reserves. Proceeds from sale of existing lift would be returned to Fund 30 capital reserves.
- **22002 – Electric Vehicle for WWTF.** Purchase of an electric service vehicle for sole use at the WWTF for daily operation and maintenance. Funded with capital reserves.
- **22003 – Replacement Utility Vehicle.** Replacement of existing utility vehicle with a utility vehicle which meets the current and planned needs of the utilities departments both now and in the foreseeable future. Funded with capital reserves.
- **22004 – Replacement sewer video camera.** Purchase of a replacement sewer video camera system to replace the system donated to the District from The City of Paso Robles. Funded with capital reserves.
- **22005 – Cost of Service Rate study for funds 30, 40, 50, 60.** Each fund will pay their share of the study cost, funds 30 and 60 will pay for their share of cost with Operational reserves while funds 40 and 50 will pay for their share of cost with capital reserves.

- ~~22006~~¹¹ – **Annual Water meter replacement.** Previously funded in the O&M budget this annual replacement is a CIP item and is now included in this year’s CIP Budget. Funded with capital reserves.
- **22007 – Mission Street trash and recycling cans.** Purchase new and replacement trash and recycling cans for Mission Street. Funded with capital reserves.
- **22008 – Temporary office trailer.** Lease, setup and breakdown of a temporary office trailer for relocation of office staff until a permanent office is finished. This project is for the lease and installation/ removal of the office. Monthly rental and other fees will be divided by all funds. Funded with capital reserves.
- **22009 – Leak detection for water distribution system.** Contract leak detection services to survey and map the areas of the system that are not PVC, including services, for leaks.
- **22010 – 3W water line SGMA.** SGMA grant funded planning and installation of a recycled water line from the WWTF to vineyards for reuse in lieu of groundwater pumping.

Fiscal Impact:

The action before the District Board is to adopt the fiscal year 2022-23 Operations and Maintenance Budget and Capital Improvement Project Budget. The proposed budgets are based on up-to-date information regarding projected revenues and expenditures.

PREPARED BY:

Michelle Hido, Michelle Hido, Financial Officer

Kelly Dodds, Kelly Dodds, Director of Utilities

APPROVED BY:

Rob Roberson, Rob Roberson, Interim General Manager/Fire Chief

RESOLUTION NO. 2022-25

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN MIGUEL COMMUNITY SERVICES DISTRICT (SMCSD) FOR ADOPTING THE
FY 2022-2023 OPERATIONS AND MAINTENANCE BUDGET AND CAPITAL
IMPROVEMENT PROJECT BUDGET**

WHEREAS, San Miguel Community Services District (“District”) is a community services district formed under California Government Code Section 61000 et. Seq. to provide community services within the District’s service area, including water, sewer, lighting, solid waste, and fire protection services; and

WHEREAS, the Board desires to adopt the fiscal year 2022-2023 operations and maintenance budget as presented.

WHEREAS, the Board desires to adopt the fiscal year 2022-2023 capital improvement project budget as presented.

NOW THEREFORE, BE IT RESOLVED, the Board does, hereby, adopt this Resolution approving and adopting the 2022-2023 fiscal year operations and maintenance and capital improvement project budget.

On the motion of Director _____ seconded by Director _____ and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby passed and adopted this 26th day of May 2022.

Robert Roberson, Interim General Manager

Raynette Gregory, Board President

Tamara Parent, Board Clerk/Account Clerk Manager

APPROVED AS TO FORM:

Douglas L. White, District General Counsel

SAN MIGUEL CSD
Revenue Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

20 FIRE PROTECTION DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	18-19	19-20	20-21	21-22	Budget 21-22	Rec. 21-22	Budget 22-23	Change 22-23	Budget 22-23	Budget 22-23
40000										
40220 Weed Abatement Fees	8,996	8,982			0	0%			0	0%
40300 Fireworks Permit Fees	2,500	2,700	3,120		0	0%			0	0%
40310 Fireworks Refundable C/Up	1,500	-204			0	0%			0	0%
40320 Fire Impact Fees	51,264	31,618			0	0%			0	0%
40370 Johnson Restitution -				6,027	0	***%			0	0%
40410 Mutual Aid Fires ~ OES	6,653	12,962	184,384	72,427	0	***%			0	0%
40420 Ambulance Reimbursement	4,747	4,911	5,021	3,833	4,400	87%	5,000		5,000	114%
40500 VFA Assistance Grant	16,436	19,619			20,000	0%			0	0%
40505 CFF California Fire			15,000		15,000	0%			0	0%
40510 Sponsored Training Fees		400			0	0%			0	0%
Group:	92,096	80,988	207,525	82,287	39,400	209%	5,000	0	5,000	13%
43000 Property Taxes Collected										
43000 Property Taxes Collected	375,222	406,221	431,847	289,351	425,798	68%	466,232		466,232	109%
Group:	375,222	406,221	431,847	289,351	425,798	68%	466,232	0	466,232	109%
44000 Forestry & Fire Protection Reimbursement										
44000 Forestry & Fire			19,031		0	0%			0	0%
Group:			19,031		0	0%	0	0	0	0%
46000 Revenues & Interest										
46000 Revenues & Interest	681	531	958	208	0	***%			0	0%
46009 Grants - Other				138	0	***%			0	0%
46100 Realized Earnings	343				0	0%			0	0%
46150 Miscellaneous Income	1,000		9,832	10	9,750	0%			0	0%
46151 Refund/Adjustments	3,598	335	1,816	249	0	***%			0	0%
46153 Plan Check Fees and	900	3,700	11,310	1,936	5,500	35%			0	0%
46155 Will Serve Processing	150				0	0%			0	0%
46157 Donation		4,325			0	0%			0	0%
Group:	6,672	8,891	23,916	2,541	15,250	17%	0	0	0	0%
Fund:	473,990	496,100	682,319	374,179	480,448	78%	471,232	0	471,232	98%

SAN MIGUEL CSD
Revenue Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

30 STREET LIGHTING DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	18-19	19-20	20-21	21-22	Budget 21-22	Rec. 21-22	Budget 22-23	Change 22-23	Budget 22-23	Budget 22-23
40000										
40370 Johnson Restitution -				-717	-717	100%				0 0%
Group:				-717	-717	100%	0	0		0 0%
43000 Property Taxes Collected										
43000 Property Taxes Collected	108,158	120,903	130,125	83,341	135,740	61%	145,677		145,677	107%
Group:	108,158	120,903	130,125	83,341	135,740	61%	145,677	0	145,677	107%
46000 Revenues & Interest										
46000 Revenues & Interest	79	4,898	4,724	3,940	2,134	185%				0 0%
46009 Grants - Other				12	12	100%				0 0%
46100 Realized Earnings	62	11,064	-2,919	-9,065	0	***%				0 0%
46150 Miscellaneous Income	200	200	11,734		0	0%				0 0%
46151 Refund/Adjustments	640	19	24	16	11	145%				0 0%
46155 Will Serve Processing				200	50	400%				0 0%
Group:	981	16,181	13,563	-4,897	2,207	***%	0	0		0 0%
Fund:	109,139	137,084	143,688	77,727	137,230	57%	145,677	0	145,677	106%

SAN MIGUEL CSD
Revenue Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

40 WASTEWATER DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	18-19	19-20	20-21	21-22	Budget 21-22	Rec. 21-22	Budget 22-23	Change 22-23	Budget 22-23	Budget 22-23
40000										
40370 Johnson Restitution -				8,069	8,069	100%				0 0%
40440 CDBG Grant			185,736		0	0%				0 0%
40850 Wastewater Hook-up Fees	36,990	62,575	330,704	13,033	13,033	100%				0 0%
40900 Wastewater Sales	681,704	947,016	1,082,533	946,986	1,001,618	95%	1,099,618		1,099,618	110%
40901 Riverzone Surcharge				6,076	0	***%	18,388		18,388	*****%
40910 Wastewater Late Charges	11,645	10,769		7,592	3,151	241%				0 0%
Group:	730,339	1,020,360	1,598,973	981,756	1,025,871	96%	1,118,006	0	1,118,006	109%
43000 Property Taxes Collected										
43000 Property Taxes Collected	59,068	61,916	65,474	139,302	96,842	144%	72,713		72,713	75%
Group:	59,068	61,916	65,474	139,302	96,842	144%	72,713	0	72,713	75%
46000 Revenues & Interest										
46000 Revenues & Interest	1,647	546	1,443	543	513	106%				0 0%
46006 IRWM Grants		160,300	8,562		0	0%				0 0%
46008 DWR Grants			137,699	46,989	180,000	26%	70,000		70,000	39%
46009 Grants - Other				210	0	***%				0 0%
46010 Transfer In	-6,277				0	0%				0 0%
46100 Realized Earnings	831				0	0%				0 0%
46150 Miscellaneous Income	43	7,273	16,676	11,243	5,322	211%				0 0%
46151 Refund/Adjustments	8,334	540	3,270	260	168	155%				0 0%
46152 Recycling			100		0	0%				0 0%
46155 Will Serve Processing	525	1,850	750	1,200	550	218%				0 0%
Group:	5,103	170,509	168,500	60,445	186,553	32%	70,000	0	70,000	38%
Fund:	794,510	1,252,785	1,832,947	1,181,503	1,309,266	90%	1,260,719	0	1,260,719	96%

SAN MIGUEL CSD
Revenue Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

50 WATER DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	18-19	19-20	20-21	21-22	Budget 21-22	Rec. 21-22	Budget 22-23	Change 22-23	Budget 22-23	Budget 22-23
40000										
40370 Johnson Restitution -				7,886	7,886	100%				0 0%
40440 CDBG Grant	14,321		164,388		0	0%				0 0%
40900 Wastewater Sales	737				0	0%				0 0%
Group:	15,058		164,388	7,886	7,886	100%	0	0		0 0%
41000 Water Sales										
41000 Water Sales	708,055	868,049	951,263	795,981	920,172	87%	920,172		920,172	100%
41001 Water Connection Fees	37,620	74,568	332,852	13,255	13,255	100%				0 0%
41005 Water Late Charges	14,141	10,378		7,428	1,368	543%				0 0%
41010 Water Meter Fees	-15,072	-2,301	12,150	450	450	100%				0 0%
Group:	744,744	950,694	1,296,265	817,114	935,245	87%	920,172	0	920,172	98%
43000 Property Taxes Collected										
43000 Property Taxes Collected	48,983	48,980	48,991		0	0%				0 0%
Group:	48,983	48,980	48,991		0	0%	0	0		0 0%
46000 Revenues & Interest										
46000 Revenues & Interest	3,376	1,751	945	179	346	52%				0 0%
46007 State/Federal Grants		38,312		4,290	4,290	100%				0 0%
46009 Grants - Other				228	0	***%				0 0%
46010 Transfer In	6,277				0	0%				0 0%
46100 Realized Earnings	831				0	0%				0 0%
46115 CALOES Resiliency Grant			230,000		230,000	0%				0 0%
46150 Miscellaneous Income	43	904	14,351	2,375	1,461	163%				0 0%
46151 Refund/Adjustments	8,339	522	987	256	165	155%				0 0%
46152 Recycling	1,559		1,977		0	0%				0 0%
46155 Will Serve Processing	525	2,600	2,700	500	3,000	17%				0 0%
Group:	20,950	44,089	250,960	7,828	239,262	3%	0	0		0 0%
Fund:	829,735	1,043,763	1,760,604	832,828	1,182,393	70%	920,172	0	920,172	78%

SAN MIGUEL CSD
Revenue Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

60 SOLID WASTE DEPARTMENT

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	18-19	19-20	20-21	21-22	Budget 21-22	Rec. 21-22	Budget 22-23	Change 22-23	Budget 22-23	Budget 22-23
40000										
40370 Johnson Restitution -				729	729	100%				0 0%
Group:				729	729	100%	0	0		0 0%
46000 Revenues & Interest										
46000 Revenues & Interest	63	13	121	44	33	133%				0 0%
46005 Franchise Fees	39,808	35,093	44,194	31,532	36,900	85%	39,600		39,600	107%
46009 Grants - Other				12	0	***%				0 0%
46100 Realized Earnings	10				0	0%				0 0%
46150 Miscellaneous Income			200	149	0	***%				0 0%
46151 Refund/Adjustments		10	18	12	7	171%				0 0%
46155 Will Serve Processing				50	50	100%				0 0%
Group:	39,881	35,116	44,533	31,799	36,990	86%	39,600	0	39,600	107%
Fund:	39,881	35,116	44,533	32,528	37,719	86%	39,600	0	39,600	105%
Grand Total:	2,247,255	2,964,848	4,464,091	2,498,765	3,147,056		2,837,400	0	2,837,400	

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

20 FIRE PROTECTION DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget 21-22	Exp. 21-22	Budget 22-23	Changes 22-23	Budget 22-23	Budget 22-23
62000	Fire										
105	Salaries and Wages	58,282	107,885	132,754	136,274	170,000	80%	164,684		164,684	97%
111	BOD Stipend	836	1,179	1,408	1,848	1,380	134%	2,880		2,880	209%
115	Payroll Expenses	923	2,585	4,856	2,827	2,000	141%			0	0%
120	Workers' Compensation	6,917	6,911	10,044	8,939	8,000	112%	11,312		11,312	141%
121	Physicals		150	75	885	1,000	89%	2,400		2,400	240%
125	Volunteer Firefighter Sti	50,806	28,072	47,372	35,121	45,000	78%			0	0%
126	OES Strike Team Payroll	3,539		114,489		0	0%			0	0%
135	Payroll Tax - FICA/SS	3,383	2,089	9,027	2,714	3,100	88%	2,790		2,790	90%
140	Payroll Tax - Medicare	2,862	1,785	2,229	2,304	2,800	82%	2,978		2,978	106%
155	Payroll Tax - SUI	2,124	1,106	3,234	2,121	3,918	54%	2,984		2,984	76%
160	Payroll Tax - ETT	23			9	0	***%			0	0%
165	Payroll Tax - FUTA	284				0	0%			0	0%
205	Insurance - Health	1,033	4,361	5,225	8,361	4,000	209%	14,592		14,592	365%
210	Insurance - Dental	432	544	530	690	686	101%	697		697	102%
215	Insurance - Vision	65	90	87	114	250	46%	112		112	45%
225	Retirement - PERS Expense	3,785	4,684	7,261	7,670	5,500	139%	8,503		8,503	155%
305	Operations & Maintenance	4,143	6,763	8,531	1,523	6,000	25%			0	0%
307	OES Strike Team Expenses			331		0	0%			0	0%
310	Phone & Fax Expense	225	391	444	2,791	475	588%	1,500		1,500	316%
315	Postage, Shipping & Freig	163	455	533	125	300	42%	200		200	67%
319	Legal: P.R.A.s - Professi			2,209	273	0	***%	360		360	*****%
320	Printing & Reproduction	114	233	478	142	600	24%			0	0%
321	IT Services - Professiona				3,418	3,000	114%	7,140		7,140	238%
323	Auditor - Professional Sv				2,341	4,100	57%	4,200		4,200	102%
325	Accounting - Professional	9,863	8,364	4,451	1,737	2,000	87%	7,200		7,200	360%
326	Engineering - Professiona		1,500	1,330	618	4,000	15%	2,000		2,000	50%
327	Legal: General - Professi	19,584	10,819	15,147	11,381	11,000	103%	18,000		18,000	164%
328	Insurance - Prop & Liabil	11,734	12,751	22,508	13,747	24,000	57%	15,687		15,687	65%
330	Contract Labor			867		1,250	0%			0	0%
333	Legal: HR - Professional			16,155	6,536	0	***%			0	0%
334	Maintenance Agreements	2,145	2,199	6,623	2,475	10,000	25%	5,000		5,000	50%
335	Meals	207	501	429	37	600	6%			0	0%
340	Meetings and Conferences		1		370	1,000	37%	500		500	50%
345	Mileage Expense Reimburse	240	35	15	86	500	17%	250		250	50%
347	OES Vehicle Repair & Main				1,232	0	***%			0	0%
348	Safety Equipment and Supp			821	226	2,000	11%			0	0%
350	Repairs & Maint - Compute	1,757	2,138	1,301	236	4,500	5%	4,000		4,000	89%
351	Repairs & Maint - Equip	3,157	9,740	1,925	1,917	7,500	26%	5,000		5,000	67%
352	Repairs & Maint - Structu	171	90	288	4,262	6,000	71%			0	0%
354	Repairs & Maint - Vehicle	11,916	22,506	14,066	3,981	13,000	31%	10,000		10,000	77%
355	Testing & Supplies (WWTP)				70	0	***%			0	0%
370	Dispatch Services (Fire)		8,963	8,797	10,874	10,000	109%	16,000		16,000	160%
375	Internet Expenses	1,240	1,248	1,140	612	1,134	54%	2,000		2,000	176%
376	Web Page - Upgrade/Maint	396	528	552	492	552	89%	1,000		1,000	181%
380	Utilities - Alarm Service		10			120	0%	288		288	240%
381	Utilities - Electric	2,082	1,722	2,531	3,350	4,500	74%	6,000		6,000	133%
382	Utilities - Propane	220	328	327	300	500	60%	1,000		1,000	200%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

20 FIRE PROTECTION DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget 21-22	Exp. 21-22	Budget 22-23	Changes 22-23	Budget 22-23	Budget 22-23
384	Utilities - Water/Sewer					0	0%	622		622	*****
385	Dues and Subscriptions	3,966	5,200	7,963	8,511	10,000	85%	5,234		5,234	52%
386	Education and Training	6,885	2,335	1,526	8,708	6,000	145%	10,000		10,000	167%
387	Education and training: T	211				0	0%			0	0%
393	Advertising and Public No	440	376	150	132	500	26%	1,000		1,000	200%
394	LAFCO Allocations	965	2,036	1,483	1,211	2,250	54%	1,600		1,600	71%
395	Community Outreach	1,462		418	284	1,500	19%	1,000		1,000	67%
405	Software	1,500			2,127	4,000	53%	3,000		3,000	75%
410	Office Supplies	425	1,232	541	519	2,000	26%	1,000		1,000	50%
445	CPR/FIRST AID TRAINING MA					0	0%	500		500	*****
450	EMS Supplies	2,160	10,882	4,265	1,888	7,500	25%	5,000		5,000	67%
455	Fire Safety Gear & Equipm	4,926	2,301	30,627	517	3,500	15%	5,000		5,000	143%
456	VFF Assistance Grant	38,988		4,967	1,741	20,000	9%			0	0%
457	CFE Grant - California Fi			5,282	7,332	15,000	49%			0	0%
465	Cell phones, Radios and P	395	596	695	1,059	1,200	88%	1,500		1,500	125%
470	Communication Equipment	2,431	2,349	839	6,082	5,000	122%	7,500		7,500	150%
475	Computer Supplies & Upgra	3,129	13,455	965	641	4,000	16%			0	0%
485	Fuel Expense	6,927	4,264	6,082	7,871	5,000	157%	9,000		9,000	180%
490	Small Tools & Equipment	2,852	467	1,919	1,104	2,500	44%	2,000		2,000	80%
495	Uniform Expense	2,540	2,260	3,435	4,257	4,000	106%	5,000		5,000	125%
500	Capital Outlay			759	-5,917	0	***%			0	0%
503	Weed Abatement Costs	9,009	4,866	1,976	255	5,000	5%	3,000		3,000	60%
505	Fire Training Grounds		19	689	1,402	2,500	56%	5,000		5,000	200%
510	Fire Station Addition	6,560		474	130	5,000	3%	2,000		2,000	40%
511	Fire- Temp Housing Unit			4,800	2,914	0	***%	6,800		6,800	*****
710	County Hazmat Dues	2,000	2,000		2,000	2,000	100%			0	0%
715	Licenses, Permits and Fee	273		287		1,000	0%			0	0%
900	District Strategic Plan				6,125	4,000	153%			0	0%
905	Admin Allocation Transfer	-150				0	0%			0	0%
940	Bank Service Charges	4			7	0	***%			0	0%
960	Property Tax Expense	211	211	211	211	220	96%			0	0%
990	Retirement/Health Ins Lia	626				0	0%			0	0%
	Account:	303,386	307,575	530,743	346,140	479,935	72%	397,013	0	397,013	83%
	Fund:	303,386	307,575	530,743	346,140	479,935	72%	397,013	0	397,013	83%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

30 STREET LIGHTING DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget 21-22	Exp. 21-22	Budget 22-23	Changes 22-23	Budget 22-23	Budget 22-23
63000	Lighting										
105	Salaries and Wages	12,538	11,439	11,427	11,224	15,500	72%	20,667		20,667	133%
110	Payroll Tax Expense	375				0	0%			0	0%
111	BOD Stipend	148	107	128	168	240	70%	300		300	125%
115	Payroll Expenses	89	127	121	87	250	35%	250		250	100%
120	Workers' Compensation	36	1	590	370	370	100%	52		52	14%
121	Physicals				2	0	***%	50		50	*****%
135	Payroll Tax - FICA/SS	34	36	27	43	300	14%	100		100	33%
140	Payroll Tax - Medicare	310	164	164	167	300	56%	300		300	100%
155	Payroll Tax - SUI	125	88	78	78	150	52%	971		971	647%
205	Insurance - Health	909	909	1,136	2,146	2,736	78%	2,241		2,241	82%
206	Insurance - CalPers Healt		7			0	0%			0	0%
210	Insurance - Dental	114	118	54	76	200	38%	115		115	58%
215	Insurance - Vision	17	13	6	13	100	13%	19		19	19%
225	Retirement - PERS Expense	1,621	1,381	1,927	1,243	2,500	50%	1,575		1,575	63%
305	Operations & Maintenance	139	19	469	462	2,000	23%	1,500		1,500	75%
310	Phone & Fax Expense	8			174	250	70%	37		37	15%
315	Postage, Shipping & Freig		17	13	12	100	12%	100		100	100%
319	Legal: P.R.A.s - Professi				25	50	50%	45		45	90%
320	Printing & Reproduction	15	2	8	16	500	3%	150		150	30%
321	IT Services - Professiona				271	500	54%	398		398	80%
323	Auditor - Professional Sv			242	228	400	57%	420		420	105%
325	Accounting - Professional	1,707	760	145	168	400	42%	720		720	180%
326	Engineering - Professiona		585			5,000	0%	5,000		5,000	100%
327	Legal: General - Professi	1,025	983	2,865	1,060	1,800	59%	1,875		1,875	104%
328	Insurance - Prop & Liabil	413	449	945	925	925	100%	1,050		1,050	114%
329	New Hire Screening			23		0	0%	50		50	*****%
330	Contract Labor			75		5,000	0%	5,000		5,000	100%
331	Legal: SMEA - Professiona					500	0%	250		250	50%
333	Legal: HR - Professional			845	212	400	53%	400		400	100%
334	Maintenance Agreements	186	113	381	223	700	32%	104		104	15%
335	Meals			5		150	0%	150		150	100%
340	Meetings and Conferences				38	350	11%	350		350	100%
345	Mileage Expense Reimburse	52	63	52	11	150	7%	150		150	100%
348	Safety Equipment and Supp			61		1,000	0%	1,000		1,000	100%
350	Repairs & Maint - Compute	178	173	122	5	150	3%	150		150	100%
351	Repairs & Maint - Equip		945		97	10,000	1%	10,000		10,000	100%
352	Repairs & Maint - Structu			72	1	500	0%	500		500	100%
353	Repairs & Maint - Infrast		4,075	4,259	4,810	12,500	38%	10,000		10,000	80%
354	Repairs & Maint - Vehicle					1,000	0%	1,000		1,000	100%
375	Internet Expenses					200	0%	27		27	14%
376	Web Page - Upgrade/Maint	72	48	48	48	48	100%	48		48	100%
380	Utilities - Alarm Service					200	0%	36		36	18%
381	Utilities - Electric	18,468	14,406	14,269	12,196	20,000	61%	20,000		20,000	100%
382	Utilities - Propane	44	30	28	29	50	58%	50		50	100%
383	Utilities - Trash					200	0%	63		63	32%
384	Utilities - Water/Sewer			7,084	7,762	15,000	52%	15,100		15,100	101%
385	Dues and Subscriptions	111	243	145	224	300	75%	1,348		1,348	449%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

30 STREET LIGHTING DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget 21-22	Exp. 21-22	Budget 22-23	Changes 22-23	Budget 22-23	Budget 22-23
386	Education and Training	48	12	24	217	2,000	11%	2,000		2,000	100%
393	Advertising and Public No	2	1	2	13	1,000	1%	500		500	50%
394	LAFCO Allocations	176	339	247	1,211	1,211	100%	1,600		1,600	132%
395	Community Outreach				12	50	24%	150		150	300%
410	Office Supplies	8	22	184	49	500	10%	500		500	100%
432	Utility Rate Design Study					0	0%	30,000		30,000	*****%
465	Cell phones, Radios and P	54	68	67	70	200	35%	59		59	30%
475	Computer Supplies & Upgra	59	18		167	1,000	17%	1,000		1,000	100%
485	Fuel Expense				3	200	2%	200		200	100%
490	Small Tools & Equipment			1,301	1,551	5,000	31%	5,000		5,000	100%
495	Uniform Expense			51	93	200	47%	52		52	26%
500	Capital Outlay			9,065		0	0%			0	0%
581	WWTP Expansion			1,841		10,000	0%			0	0%
582	WWTP Plant Maintenance			33		5,000	0%			0	0%
715	Licenses, Permits and Fee	2				100	0%	100		100	100%
900	District Strategic Plan				598	700	85%			0	0%
940	Bank Service Charges	1			1	15	7%	15		15	100%
949	Lease agreements					0	0%	455		455	*****%
990	Retirement/Health Ins Lia	114				0	0%			0	0%
	Account:	39,198	37,761	60,629	48,599	130,145	37%	145,342	0	145,342	112%
	Fund:	39,198	37,761	60,629	48,599	130,145	37%	145,342	0	145,342	112%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

40 WASTEWATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget 21-22	Exp. 21-22	Budget 22-23	Changes 22-23	Budget 22-23	Budget 22-23
64000	Sanitary										
105	Salaries and Wages	155,082	175,745	199,536	168,426	289,546	58%	307,977		307,977	106%
109	Stand-by Hours	8,472	12,897	7,020	3,015	7,500	40%	12,500		12,500	167%
110	Payroll Tax Expense	4,248				0	0%			0	0%
111	BOD Stipend	1,992	1,929	2,304	3,024	4,600	66%	4,320		4,320	94%
115	Payroll Expenses	1,161	2,259	2,117	1,655	3,400	49%	3,000		3,000	88%
120	Workers' Compensation	4,469	7,394	8,222	8,456	8,456	100%	9,811		9,811	116%
121	Physicals		40	75	88	150	59%	150		150	100%
135	Payroll Tax - FICA/SS	505	673	461	752	4,000	19%	2,000		2,000	50%
140	Payroll Tax - Medicare	4,453	2,739	2,864	2,609	4,000	65%	4,466		4,466	112%
155	Payroll Tax - SUI	1,715	1,325	1,319	1,347	2,200	61%	14,475		14,475	658%
160	Payroll Tax - ETT	1			1	0	***%			0	0%
165	Payroll Tax - FUTA	21				0	0%			0	0%
205	Insurance - Health	21,276	20,597	23,717	32,785	43,500	75%	38,641		38,641	89%
206	Insurance - CalPers Healt	794	1,215	1,455	754	2,000	38%	1,700		1,700	85%
210	Insurance - Dental	1,764	1,180	1,098	1,338	2,100	64%	2,261		2,261	108%
215	Insurance - Vision	257	117	51	219	350	63%	321		321	92%
225	Retirement - PERS Expense	26,230	21,217	24,520	15,656	22,000	71%	18,885		18,885	86%
305	Operations & Maintenance	4,455	7,570	5,788	3,676	8,000	46%	8,000		8,000	100%
310	Phone & Fax Expense	1,104	1,174	1,107	2,861	5,600	51%	1,316		1,316	24%
315	Postage, Shipping & Freig	3,361	3,354	3,482	445	1,000	45%	1,000		1,000	100%
319	Legal: P.R.A.s - Professi				454	900	50%	540		540	60%
320	Printing & Reproduction	685	588	627	144	1,000	14%	1,000		1,000	100%
321	IT Services - Professiona				5,556	5,016	111%	5,660		5,660	113%
323	Auditor - Professional Sv			3,997	4,340	7,600	57%	4,480		4,480	59%
324	GSA-GSP - Professional Sv			218		0	0%			0	0%
325	Accounting - Professional	23,135	13,669	2,776	3,166	5,100	62%	7,680		7,680	151%
326	Engineering - Professiona	5,863	13,038	13,894	2,883	18,000	16%	25,000		25,000	139%
327	Legal: General - Professi	28,106	38,929	39,041	23,701	30,400	78%	27,000		27,000	89%
328	Insurance - Prop & Liabil	8,261	10,409	12,357	12,842	12,842	100%	14,448		14,448	113%
329	New Hire Screening	20		23	23	100	23%	100		100	100%
330	Contract Labor	1,475	325	1,319		5,000	0%	5,000		5,000	100%
331	Legal: SMEA - Professiona	4,320	3,640			2,000	0%	2,250		2,250	113%
333	Legal: HR - Professional			14,795	2,287	3,000	76%	3,000		3,000	100%
334	Maintenance Agreements	7,015	5,083	8,809	4,819	10,500	46%	5,739		5,739	55%
335	Meals			5		100	0%	100		100	100%
340	Meetings and Conferences				723	1,000	72%	1,000		1,000	100%
345	Mileage Expense Reimburse	589	724	640	192	1,000	19%	1,000		1,000	100%
348	Safety Equipment and Supp			1,553	335	2,000	17%	2,000		2,000	100%
349	Repairs & Maint - Mission			2,043	4,035	10,000	40%	10,000		10,000	100%
350	Repairs & Maint - Compute	3,048	4,002	1,314	97	1,600	6%	1,600		1,600	100%
351	Repairs & Maint - Equip	697	4,522	1,220	4,930	8,500	58%	8,000		8,000	94%
352	Repairs & Maint - Structu	484		595	298	1,500	20%	1,500		1,500	100%
353	Repairs & Maint - Infrast	319	2,007	697	20,542	10,000	205%	15,000		15,000	150%
354	Repairs & Maint - Vehicle	1,337	2,197	3,008	2,226	3,500	64%	3,000		3,000	86%
355	Testing & Supplies (WWTP)	5,548	1,903	1,376	6,582	12,000	55%	12,000		12,000	100%
374	CSD Utilities - Billing S				3,029	3,500	87%	3,500		3,500	100%
375	Internet Expenses	1,334	2,373	2,964	1,588	2,500	64%	1,187		1,187	47%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

40 WASTEWATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget 21-22	Exp. 21-22	Budget 22-23	Changes 22-23	Budget 22-23	Budget 22-23
376	Web Page - Upgrade/Maint	960	864	840	912	912	100%	768		768	84%
379	Utilities - Electric Miss			1,335	1,220	2,000	61%	2,000		2,000	100%
380	Utilities - Alarm Service	648	636	648	628	800	79%	1,320		1,320	165%
381	Utilities - Electric	69,755	54,520	76,335	63,660	80,000	80%	80,000		80,000	100%
382	Utilities - Propane	583	536	498	555	1,000	56%	510		510	51%
383	Utilities - Trash	632	624	624	574	800	72%	504		504	63%
384	Utilities - Water/Sewer			690	852	1,000	85%	2,470		2,470	247%
385	Dues and Subscriptions	3,450	3,168	4,046	4,721	4,500	105%	3,984		3,984	89%
386	Education and Training	1,724	2,923	-475	622	2,500	25%	2,500		2,500	100%
393	Advertising and Public No	129	1,043	231	277	1,000	28%	1,000		1,000	100%
394	LAFCO Allocations	2,340	2,036	1,483	1,211	1,211	100%	1,600		1,600	132%
395	Community Outreach				143	1,200	12%	1,200		1,200	100%
396	Utilities - SoCal Gas					1,000	0%	1,000		1,000	100%
410	Office Supplies	631	555	1,082	1,256	2,000	63%	2,000		2,000	100%
415	Office Equipment	756				0	0%			0	0%
432	Utility Rate Design Study			1,755		0	0%			0	0%
459	SCADA - Maintenance Fees		1,567			1,500	0%	1,500		1,500	100%
465	Cell phones, Radios and P	641	1,326	1,314	1,234	1,600	77%	1,394		1,394	87%
475	Computer Supplies & Upgra	4,502	11,124		2,029	2,000	101%	2,000		2,000	100%
485	Fuel Expense	2,778	3,719	5,563	5,263	6,000	88%	6,000		6,000	100%
490	Small Tools & Equipment	2,341	5,381	4,039	6,386	5,739	111%	5,500		5,500	96%
495	Uniform Expense	793	1,720	1,559	2,476	2,000	124%	1,248		1,248	62%
500	Capital Outlay	44,825		10,154	16,972	16,972	100%			0	0%
545	Sewer System Mgmt Plan (S			2,500		0	0%	4,000		4,000	*****
560	Sewer Line Repairs					10,000	0%	10,000		10,000	100%
570	Repairs, Maint. & Video S	1,851			7,425	1,000	0%	1,000		1,000	100%
580	MISSION GARDENS LIFT STAT					27,722	27%	10,000		10,000	36%
581	WWTP Expansion	956	18,445	3,842		40,000	0%			0	0%
582	WWTP Plant Maintenance	8,297	34,010	13,482	15,003	32,000	47%	40,000		40,000	125%
583	WWTP Drying Pond Maintena				14,821	20,000	74%	40,000		40,000	200%
585	Sludge Removal Project			2,419		0	0%			0	0%
586	WWTF Ground Water Recharg	177,750				0	0%			0	0%
587	WWTF Final Design/Constru		33,395	155,048	88,639	128,589	69%			0	0%
589	Proposition 68 Grant			4,500		0	0%			0	0%
705	Waste Discharge Fees/Perm	18,633	21,392	23,210	45,184	77,109	59%	30,000		30,000	39%
715	Licenses, Permits and Fee	2,888	2,558	2,713	6,106	4,000	153%	4,000		4,000	100%
805	Refundable Water/Sewer/Hy	375			2	25	8%	100		100	400%
900	District Strategic Plan				11,353	13,300	85%			0	0%
905	Admin Allocation Transfer	-875				0	0%			0	0%
908	Cash Over/Cash Short	10				0	0%			0	0%
911	Finance Charges/Late Fees			7		0	0%			0	0%
930	Interest Fees	2,320				0	0%			0	0%
935	Depreciation Expense	67,561	75,935	75,935		0	0%			0	0%
940	Bank Service Charges	1,413	18		13	25	52%	100		100	400%
949	Lease agreements					0	0%	8,400		8,400	*****
950	WWTF Exp MBR				128,469	248,094	52%			0	0%
951	WWTF Exp Headworks Equipm					250,231	0%			0	0%
960	Property Tax Expense	128	128	128	128	128	100%	150		150	117%

SAN MIGUEL CSD
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40 WASTEWATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget 21-22	Exp. 21-22	Budget 22-23	Changes 22-23	Budget 22-23	Budget 22-23
970	WWTF Long Term Maintenanc					100,000	0%	100,000		100,000	100%
971	Loan Principal Payment					110,000	0%	150,000		150,000	136%
972	Loan Interest Payment					110,000	0%	150,000		150,000	136%
990	Retirement/Health Ins Lia	1,516				0	0%			0	0%
	Account:	753,907	642,457	793,912	780,033	1,875,017	42%	1,258,855	0	1,258,855	67%
	Fund:	753,907	642,457	793,912	780,033	1,875,017	42%	1,258,855	0	1,258,855	67%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

50 WATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget 21-22	Exp. 21-22	Budget 22-23	Changes 22-23	Budget 22-23	Budget 22-23
65000	Water										
105	Salaries and Wages	156,995	196,888	244,590	218,029	263,120	83%	303,673		303,673	115%
109	Stand-by Hours	8,472	12,897	7,020	3,015	7,500	40%	12,500		12,500	167%
110	Payroll Tax Expense	4,248				0	0%			0	0%
111	BOD Stipend	1,996	2,036	2,432	3,192	4,600	69%	4,260		4,260	93%
115	Payroll Expenses	1,161	2,381	2,298	1,634	3,400	48%	3,000		3,000	88%
120	Workers' Compensation	3,522	5,762	6,744	8,504	8,504	100%	13,240		13,240	156%
121	Physicals		40	75	139	150	93%	150		150	100%
135	Payroll Tax - FICA/SS	505	738	579	929	4,000	23%	2,000		2,000	50%
140	Payroll Tax - Medicare	4,482	3,039	3,452	3,423	4,000	86%	4,403		4,403	110%
155	Payroll Tax - SUI	1,717	1,437	1,560	1,632	2,200	74%	14,273		14,273	649%
160	Payroll Tax - ETT	1			1	0	***%			0	0%
165	Payroll Tax - FUTA	22				0	0%			0	0%
205	Insurance - Health	20,190	24,482	35,841	41,449	48,500	85%	28,444		28,444	59%
206	Insurance - CalPers Healt	794	1,215	1,455	754	2,000	38%	1,700		1,700	85%
210	Insurance - Dental	1,772	1,284	1,207	1,702	2,100	81%	1,987		1,987	95%
215	Insurance - Vision	259	154	189	282	350	81%	326		326	93%
225	Retirement - PERS Expense	26,287	25,918	26,652	23,033	33,000	70%	26,093		26,093	79%
305	Operations & Maintenance	4,616	7,911	5,659	3,789	8,000	47%	8,000		8,000	100%
310	Phone & Fax Expense	1,148	1,174	1,107	2,838	5,600	51%	1,316		1,316	24%
315	Postage, Shipping & Freig	3,375	4,011	3,595	441	1,000	44%	1,000		1,000	100%
319	Legal: P.R.A.s - Professi				475	900	53%	532		532	59%
320	Printing & Reproduction	1,047	590	1,697	170	1,000	17%	1,000		1,000	100%
321	IT Services - Professiona				5,520	5,016	110%	5,633		5,633	112%
323	Auditor - Professional Sv				4,283	7,500	57%	4,480		4,480	60%
324	GSA-GSP - Professional Sv	47,689	17,678	9,338	8,125	15,000	54%	15,000		15,000	100%
325	Accounting - Professional	23,225	14,435	7,353	3,149	5,100	62%	7,680		7,680	151%
326	Engineering - Professiona	21,558	27,178	43,518	2,226	30,000	7%	27,500		27,500	92%
327	Legal: General - Professi	24,948	41,036	55,415	29,976	30,000	100%	26,625		26,625	89%
328	Insurance - Prop & Liabil	12,986	15,790	19,425	21,032	22,000	96%	23,603		23,603	107%
329	New Hire Screening	20		23	23	100	23%	100		100	100%
330	Contract Labor	1,475	325	1,432		5,000	0%	5,000		5,000	100%
331	Legal: SMEA - Professiona	3,728	3,640			2,000	0%	2,250		2,250	113%
332	Legal: Steinbeck & Water	327,160	43,620	46,639	22,959	60,000	38%	50,000		50,000	83%
333	Legal: HR - Professional			16,063	2,396	3,000	80%	3,000		3,000	100%
334	Maintenance Agreements	8,604	6,696	11,094	6,263	9,600	65%	9,260		9,260	96%
335	Meals	91		5		200	0%	100		100	50%
340	Meetings and Conferences				714	1,000	71%	1,000		1,000	100%
345	Mileage Expense Reimburse	589	1,033	725	283	1,000	28%	1,000		1,000	100%
348	Safety Equipment and Supp			1,688	335	1,500	22%	2,000		2,000	133%
350	Repairs & Maint - Compute	3,048	4,125	1,393	101	1,600	6%	1,500		1,500	94%
351	Repairs & Maint - Equip	960	2,575	5,149	2,872	4,000	72%	4,000		4,000	100%
352	Repairs & Maint - Structu	622		1,082	109	2,000	5%	2,000		2,000	100%
353	Repairs & Maint - Infrast	15,389	61,720	25,907	17,006	50,000	34%	50,000		50,000	100%
354	Repairs & Maint - Vehicle	1,337	2,055	2,480	1,706	3,000	57%	3,000		3,000	100%
355	Testing & Supplies (WWTP)	92				0	0%			0	0%
356	Testing & Supplies - Well	2,070	1,664	1,686	1,970	3,500	56%	3,500		3,500	100%
357	Testing & Supplies - Well	1,980	1,568	1,611	1,687	3,500	48%	3,500		3,500	100%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
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50 WATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget 21-22	Exp. 21-22	Budget 22-23	Changes 22-23	Budget 22-23	Budget 22-23
358	Testing & Supplies - SLT	5,026	4,395	4,414	4,776	6,000	80%	6,000		6,000	100%
359	Testing & Supplies - Othe	4,320	6,217	7,508	3,367	6,000	56%	6,000		6,000	100%
362	Cross-Connection Control	943	692	1,244	660	1,000	66%	1,000		1,000	100%
374	CSD Utilities - Billing S				3,028	3,500	87%	3,500		3,500	100%
375	Internet Expenses	1,334	1,248	1,330	1,438	2,500	58%	1,187		1,187	47%
376	Web Page - Upgrade/Maint	960	912	912	900	900	100%	768		768	85%
380	Utilities - Alarm Service	648	636	648	628	800	79%	1,320		1,320	165%
381	Utilities - Electric	41,377	37,192	43,917	37,085	45,452	82%	46,000		46,000	101%
382	Utilities - Propane	583	566	540	548	750	73%	2,010		2,010	268%
383	Utilities - Trash	632	624	624	574	800	72%	504		504	63%
384	Utilities - Water/Sewer			75	226	500	45%	622		622	124%
385	Dues and Subscriptions	3,227	3,024	3,358	4,284	4,500	95%	4,072		4,072	90%
386	Education and Training	1,226	1,432	481	535	2,500	21%	5,000		5,000	200%
393	Advertising and Public No	1,012	1,110	304	273	1,000	27%	1,000		1,000	100%
394	LAFCO Allocations	2,340	2,036	1,483	1,211	1,211	100%	1,600		1,600	132%
395	Community Outreach				519	1,200	43%	1,200		1,200	100%
396	Utilities - SoCal Gas					3,000	0%	1,500		1,500	50%
410	Office Supplies	676	577	937	1,008	2,000	50%	2,000		2,000	100%
415	Office Equipment	756				0	0%			0	0%
431	SLT Blending Line - CDBG	7,971				0	0%			0	0%
432	Utility Rate Design Study			1,755		0	0%			0	0%
459	SCADA - Maintenance Fees		1,567			1,500	0%	1,500		1,500	100%
465	Cell phones, Radios and P	604	1,461	1,510	1,390	1,500	93%	1,398		1,398	93%
475	Computer Supplies & Upgra	4,402	11,001	115	2,547	2,500	102%	2,500		2,500	100%
481	Chemicals- Well #3	2,384	2,086	691	2,232	4,000	56%	4,000		4,000	100%
482	Chemicals- Well #4	2,575	3,553	2,465	2,350	4,000	59%	4,000		4,000	100%
483	Chemicals- SLT Well	794	1,277	2,314	1,039	2,000	52%	3,000		3,000	150%
485	Fuel Expense	2,778	2,483	3,381	5,262	6,000	88%	6,000		6,000	100%
490	Small Tools & Equipment	1,722	5,344	3,176	3,642	6,000	61%	6,000		6,000	100%
495	Uniform Expense	668	1,173	1,560	2,542	1,800	141%	1,248		1,248	69%
500	Capital Outlay			514,047	23,853	23,853	100%			0	0%
517	Water Projects Well 4				12,114	12,114	100%			0	0%
520	Water Main Valves Replace			2,688		10,000	0%	10,000		10,000	100%
525	Water Meter Replacement	16,130	12,233	18,312	26,595	20,000	133%			0	0%
526	Development Meters		14,696	6,630		15,000	0%			0	0%
535	Water Lines Repairs	161				20,000	0%	20,000		20,000	100%
577	PROPOSITION 1 GRANT					10,000	0%			0	0%
581	WWTP Expansion			2,369		0	0%			0	0%
582	WWTP Plant Maintenance			2,126	554	8,000	7%			0	0%
587	WWTF Final Design/Constru				10	500	2%			0	0%
590	CALOES Resiliency Grant			28,766	155,913	230,000	68%			0	0%
605	USDA Loan Payment					20,000	0%	20,000		20,000	100%
715	Licenses, Permits and Fee	7,475	3,501	4,956	6,356	6,500	98%	7,000		7,000	108%
805	Refundable Water/Sewer/Hy	375	-15		2	25	8%	100		100	400%
900	District Strategic Plan				11,204	13,300	84%			0	0%
908	Cash Over/Cash Short	10				0	0%			0	0%
930	Interest Fees	56,828	54,828	52,728	25,386	60,000	42%	60,000		60,000	100%
935	Depreciation Expense	186,145	185,554	185,554		0	0%			0	0%

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50 WATER DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget 21-22	Exp. 21-22	Budget 22-23	Changes 22-23	Budget 22-23	Budget 22-23
940	Bank Service Charges	109	74	47	15	25	60%	100		100	400%
949	Lease agreements					0	0%	8,362		8,362	*****%
990	Retirement/Health Ins Lia	1,516				0	0%			0	0%
	Account:	1,097,887	898,572	1,501,143	792,232	1,227,770	65%	920,119	0	920,119	75%
	Fund:	1,097,887	898,572	1,501,143	792,232	1,227,770	65%	920,119	0	920,119	75%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
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60 SOLID WASTE DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget 21-22	Exp. 21-22	Budget 22-23	Changes 22-23	Budget 22-23	Budget 22-23
66000	SOLID WASTE										
105	Salaries and Wages	2,019	12,041	12,272	10,823	13,810	78%	19,370		19,370	140%
110	Payroll Tax Expense	6				0	0%			0	0%
111	BOD Stipend	28	107	128	168	240	70%	240		240	100%
115	Payroll Expenses	14	122	121	87	250	35%	250		250	100%
120	Workers' Compensation	6	1	590	370	370	100%	37		37	10%
121	Physicals				2	0	***%	50		50	*****%
135	Payroll Tax - FICA/SS	3	10	27	46	250	18%	150		150	60%
140	Payroll Tax - Medicare	35	226	166	167	250	67%	281		281	112%
155	Payroll Tax - SUI	9	14	79	71	200	36%	910		910	455%
205	Insurance - Health	138	975	1,219	2,141	2,736	78%	2,132		2,132	78%
210	Insurance - Dental	7	98	55	76	200	38%	105		105	53%
215	Insurance - Vision	1	21	6	12	200	6%	17		17	9%
225	Retirement - PERS Expense	193	1,068	1,962	1,267	2,000	63%	1,475		1,475	74%
305	Operations & Maintenance	486	19	469	455	2,000	23%	1,000		1,000	50%
310	Phone & Fax Expense	1			173	300	58%	37		37	12%
315	Postage, Shipping & Freig		17	13	23	100	23%	100		100	100%
319	Legal: P.R.A.s - Professi				25	150	17%	30		30	20%
320	Printing & Reproduction		2	264	29	250	12%	150		150	60%
321	IT Services - Professiona				271	500	54%	356		356	71%
323	Auditor - Professional Sv				471	700	67%	420		420	60%
325	Accounting - Professional	355	760	387	-75	250	-30%	720		720	288%
327	Legal: General - Professi	476	2,278	2,925	970	1,600	61%	1,500		1,500	94%
328	Insurance - Prop & Liabil	69	364	728	744	694	107%	837		837	121%
329	New Hire Screening			23		0	0%	50		50	*****%
330	Contract Labor			75		1,000	0%	1,000		1,000	100%
331	Legal: SMEA - Professiona					100	0%	250		250	250%
333	Legal: HR - Professional			845	127	400	32%	400		400	100%
334	Maintenance Agreements	22	113	421	209	400	52%	104		104	26%
335	Meals					200	0%	100		100	50%
340	Meetings and Conferences				38	200	19%	100		100	50%
345	Mileage Expense Reimburse	1	67	55	12	100	12%	50		50	50%
348	Safety Equipment and Supp			61		500	0%	500		500	100%
350	Repairs & Maint - Compute	29	173	83	19	150	13%	150		150	100%
351	Repairs & Maint - Equip		488			1,000	0%	500		500	50%
352	Repairs & Maint - Structu			14	1	100	1%	100		100	100%
353	Repairs & Maint - Infrast			515	1,291	2,000	65%	1,000		1,000	50%
354	Repairs & Maint - Vehicle			92		200	0%	150		150	75%
375	Internet Expenses					200	0%	27		27	14%
376	Web Page - Upgrade/Maint	12	48	48	48	48	100%	48		48	100%
380	Utilities - Alarm Service					0	0%	36		36	*****%
382	Utilities - Propane	7	30	28	29	100	29%			0	0%
383	Utilities - Trash					200	0%	189		189	95%
384	Utilities - Water/Sewer					500	0%	39		39	8%
385	Dues and Subscriptions	18	243	145	202	350	58%	1,321		1,321	377%
386	Education and Training	8	12	24	262	500	52%	500		500	100%
393	Advertising and Public No		247	2	653	500	131%	500		500	100%
394	LAFCO Allocations	29	339	247	1,211	1,211	100%	1,600		1,600	132%

SAN MIGUEL CSD
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2022 - 2023

60 SOLID WASTE DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		18-19	19-20	20-21	21-22	Budget 21-22	Exp. 21-22	Budget 22-23	Changes 22-23	Budget 22-23	Budget 22-23
395	Community Outreach				291	750	39%	750		750	100%
410	Office Supplies	1	22	184	51	150	34%	150		150	100%
465	Cell phones, Radios and P	6	70	70	74	150	49%	57		57	38%
475	Computer Supplies & Upgra	10	18		167	500	33%	500		500	100%
485	Fuel Expense				3	200	2%	200		200	100%
490	Small Tools & Equipment			33	72	500	14%	500		500	100%
495	Uniform Expense			52	93	200	47%	52		52	26%
500	Capital Outlay			9,065		0	0%			0	0%
581	WWTP Expansion			1,841		0	0%			0	0%
650	SB1383 Compliance					10,000	0%	5,000		5,000	50%
900	District Strategic Plan				598	700	85%			0	0%
940	Bank Service Charges				1	15	7%	15		15	100%
949	Lease agreements					0	0%	387		387	*****
990	Retirement/Health Ins Lia	19				0	0%			0	0%
	Account:	4,008	19,993	35,334	23,768	50,174	47%	46,492	0	46,492	93%
	Fund:	4,008	19,993	35,334	23,768	50,174	47%	46,492	0	46,492	93%
											%
	Grand Total:	2,198,386	1,906,358	2,921,761	1,990,772	3,763,041		2,767,821	0	2,767,821	

05/19/22
13:32:12

SAN MIGUEL CSD
Project Budgets
For the Year: 2022 - 2023

Page: 1 of 5
Report ID: B280

20 FIRE PROTECTION DEPARTMENT

Account	Object	Project	Prelim. Budget	Budget Change	Final Budget

46012	Fire Transfers from Cap Reserve				
21006	Temporary Housing Unit		33,577	0	33,577
		Account:	33,577	0	33,577
	Total Project Revenue Budget:		33,577	0	33,577
62000	Fire				
21006	511 Fire- Temp Housing Unit Temporary Housing Unit		33,577	0	33,577
		Object:	33,577		33,577
		Account:	33,577	0	33,577
	Total Project Expenditure Budget:		33,577	0	33,577
Revenue Less Expenditures for Fund:			0	0	0

30 STREET LIGHTING DEPARTMENT

Account	Object	Project	Prelim. Budget	Budget Change	Final Budget
10340 Pac Premier Operational Reserve					
22005	Cost of Service Rate Study		30,000	0	30,000
	Account:		30,000	0	30,000
46013 Lighting Transfers from Cap Reserve					
22001	Scissor Lift Replacement		25,000	0	25,000
22003	Replacement Utility Truck		4,000	0	4,000
22008	Temporary office		1,500	0	1,500
	Account:		30,500	0	30,500
Total Project Revenue Budget:			60,500	0	60,500
63000 Lighting					
432 Utility Rate Design Study					
22005	Cost of Service Rate Study		30,000	0	30,000
	Object:		30,000		30,000
500 Capital Outlay					
22001	Scissor Lift Replacement		25,000	0	25,000
22003	Replacement Utility Truck		4,000	0	4,000
	Object:		29,000		29,000
949 Lease agreements					
22008	Temporary office		1,500	0	1,500
	Object:		1,500		1,500
	Account:		60,500	0	60,500
Total Project Expenditure Budget:			60,500	0	60,500
Revenue Less Expenditures for Fund:			0	0	0

40 WASTEWATER DEPARTMENT

Account	Object	Project	Prelim. Budget	Budget Change	Final Budget

46014 Wastewater Transfers from Cap Reserve					
20001	WWTF	Final Design/	80,000	0	80,000
21003	WWTF	Membrane Bio Reactor	248,094	0	248,094
21004	WWTF	Headworks Equipment	250,231	0	250,231
22002		Electric Vehicle for WWTF	25,000	0	25,000
22003		Replacement Utility Truck	36,000	0	36,000
22004		Replacement sewer video camera	55,000	0	55,000
22005		Cost of Service Rate Study	30,000	0	30,000
22008		Temporary office	12,000	0	12,000
22010		3W water line from WWTF to	1,000,000	0	1,000,000
		Account:	1,736,325	0	1,736,325
		Total Project Revenue Budget:	1,736,325	0	1,736,325
64000 Sanitary					
		432 Utility Rate Design Study			
22005		Cost of Service Rate Study	30,000	0	30,000
		Object:	30,000		30,000
500 Capital Outlay					
22002		Electric Vehicle for WWTF	25,000	0	25,000
22003		Replacement Utility Truck	36,000	0	36,000
22004		Replacement sewer video camera	55,000	0	55,000
		Object:	116,000		116,000
587 WWTF Final					
20001	WWTF	Final Design/	80,000	0	80,000
		Object:	80,000		80,000
949 Lease agreements					
22008		Temporary office	12,000	0	12,000
		Object:	12,000		12,000
950 WWTF Exp MBR					
21003	WWTF	Membrane Bio Reactor	248,094	0	248,094
		Object:	248,094		248,094
951 WWTF Exp Headworks Equipment					
21004	WWTF	Headworks Equipment	250,231	0	250,231
		Object:	250,231		250,231
955 3W Water Line SGMA					
22010		3W water line from WWTF to	1,000,000	0	1,000,000
		Object:	1,000,000		1,000,000
		Account:	1,736,325	0	1,736,325
		Total Project Expenditure Budget:	1,736,325	0	1,736,325
Revenue Less Expenditures for Fund:			0	0	0

50 WATER DEPARTMENT

Account	Object	Project	Prelim. Budget	Budget Change	Final Budget

46015 Water Transfers from Cap Reserve					
22003	Replacement	Utility Truck	36,000	0	36,000
22005	Cost of Service	Rate Study	30,000	0	30,000
22006	Annual water meter	replacement	20,000	0	20,000
22008	Temporary	office	12,000	0	12,000
22009	Leak detection	for water	25,000	0	25,000
	Account:		123,000	0	123,000
Total Project Revenue Budget:			123,000	0	123,000
65000 Water					
	432	Utility Rate Design Study			
22005	Cost of Service	Rate Study	30,000	0	30,000
	Object:		30,000		30,000
500 Capital Outlay					
22003	Replacement	Utility Truck	36,000	0	36,000
22009	Leak detection	for water	25,000	0	25,000
	Object:		61,000		61,000
525 Water Meter Replacement					
22006	Annual water meter	replacement	20,000	0	20,000
	Object:		20,000		20,000
949 Lease agreements					
22008	Temporary	office	12,000	0	12,000
	Object:		12,000		12,000
	Account:		123,000	0	123,000
Total Project Expenditure Budget:			123,000	0	123,000
Revenue Less Expenditures for Fund:			0	0	0

60 SOLID WASTE DEPARTMENT

Account	Object	Project	Prelim. Budget	Budget Change	Final Budget

10340 Pac Premier Operational Reserve					
22005	Cost of Service Rate Study		20,000	0	20,000
		Account:	20,000	0	20,000
46016 Solid Waste Transfers from Cap Reserve					
22003	Replacement Utility Truck		4,000	0	4,000
22007	Mission Street trash/		20,000	0	20,000
22008	Temporary office		1,500	0	1,500
		Account:	25,500	0	25,500
Total Project Revenue Budget:			45,500	0	45,500
66000 SOLID WASTE					
432 Utility Rate Design Study					
22005	Cost of Service Rate Study		20,000	0	20,000
		Object:	20,000		20,000
500 Capital Outlay					
22003	Replacement Utility Truck		4,000	0	4,000
22007	Mission Street trash/		20,000	0	20,000
		Object:	24,000		24,000
949 Lease agreements					
22008	Temporary office		1,500	0	1,500
		Object:	1,500		1,500
		Account:	45,500	0	45,500
Total Project Expenditure Budget:			45,500	0	45,500
Revenue Less Expenditures for Fund:			0	0	0

CERTIFICATION OF PUBLICATION

STATE OF CALIFORNIA
County of **SAN LUIS OBISPO**

I hereby certify that I am the principal clerk of the printer of **The Paso Robles Press and The Atascadero News**, newspapers of general Circulation by The Superior Court of the County of San Luis Obispo, State of California: that the notice of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspapers and not in any supplement thereof on the following dates to wit:

Legal Notice:

San Miguel CSD

NOTICE OF PUBLIC HEARING

Dates Published:

05/19/2022

I certify (or declare) under penalty of perjury that the forgoing is true and correct.

Executed on: 05/19/2022

In Atascadero, California



Legal Clerk, Cami Martin
The Atascadero News and
The Paso Robles Press



**SAN MIGUEL COMMUNITY
SERVICES DISTRICT
NOTICE OF PUBLIC
HEARING**

NOTICE IS HEARBY GIVEN THAT THE San Miguel Community Services District Board of Directors will hold a public hearing on:

Thursday, May 26th, 2022 at 7:00 P.M. at 1150 Mission Street, San Miguel, California 93451, to consider adopting the Final Budget for the 2022-2023 fiscal year.

You can view the proposed Final Budget at the San Miguel Community Services District offices located at the above address or online at: <https://www.sanmiguelcsd.org>.

The Board of Directors will meet on Thursday, May 26th, 2022, at 7:00 p.m., to adopt the Final Budget and any person may appear and be heard regarding any budget item or adding any item to the Final Budget. The Board may continue the hearing on the budget. For additional information please contact Board Clerk/Accounts Manager Tamara Parent 805-467-3388 or tamara.parent@sanmiguelcsd.org. This notice is published pursuant to Government Code section 61110.

BY ORDER OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Rob Roberson, Interim District General Manager

PUB: 05/19/2022

LEGALCM 313



San Miguel Community Services District

UTILITY STATUS REPORT

4-15-2022 Thru 5-19-2022

AGENDA ITEM# IX.6

Well Status:

- Well 4 is fully operational – Well Level 82.90’ 5/11/2022 (STATIC)
- Well 3 is fully operational – Well Level 83’ 5/11/2022 (STATIC)
- SLT well is in service
- **Total combined average running hours per day (10.59)**
(threshold for stage 1 resource severity level determination is 17 hours per day)

Water System status:

Water leaks this month:0 This calendar year: 1

Water related calls through the alarm company after hours this month: 1 This Year: 2

- Annual valve turning has been completed, only one bad valve was found which is being scheduled for replacement.
- CRWA, though a grant by DWR, inspected 1600ft of water main on the terrace for leaks. Awaiting final report.

Sewer System status:

Sewer overflows this month: 0 this year: 1

Sewer related calls through the alarm company this month: 0 This Year: 1

- Video inspection of all sewer lines is in progress as time permits.

WWTF status:

- Notice of Intent (NOI) for new general order permit from the Waterboard is in progress.
 - NOI was submitted and we are awaiting a response from the Waterboard

State Water Resources Control Board (SWRCB):

- Staff applied for Wastewater arearage on behalf of customers who qualified, funds have been received and applied to applicable accounts.
- Staff completed the application for a new arearage program to provide additional assistance to customers whom are behind in water and wastewater payments. Waiting for additional program information to provide to customers.

Division of Water Resources (DWR):

- The 2021 Consumer Confidence Report (CCR) was send out to all customers and property owners.

Billing related activity:

- **Total active accounts (at the time of this report)**

- 906 water accounts
- 807 wastewater accounts
- **Overdue accounts (at the time of this report)**
 - 10 accounts 60 days past due
- **Accounts on a Payment Arrangement Agreement**
 - accounts have started the arrangement
- **Service orders (for prior month)**
 - 11 service orders issued and completed

Lighting status:

- Working with PGE to correct billing issues related to Tract street lights

Mission street Landscaping:

- .

Solid Waste:

Mattress recycling

- Mattresses are accepted by appointment only, and only on Fridays between 8 am and 11 am.

E-Waste collection

- E-waste is accepted on Fridays between 8 am and 11 am.

SB-1383:

- .

Project status:

- **CAL OES Generator Project** (20002) started October 2019
 - **(100% GRANT FUNDED).**
 - All generators are installed, Well 3 and SLT are waiting on Gas meters
- **Replacement water tank and pump station on east side of river/ water line replacement.** (21007) started February 2022
 - **(POTENTIALLY GRANT FUNDED)**
 - Project was proposed to the RWMG to be included in the IRWM round 2 funding.
 - Working on other funding opportunities for this project.
- **Study to determine condition and I&I of the existing sewer collection system** (21008) started February 2021
 - **(100% GRANT FUNDED)**
 - Application is in review by DFA awaiting award approval.
- **Mission Gardens Replacement Generator Project** (21001) started January 2022
 - **(FUNDED WITH SURCHARGE FEES).**
 - Generator is on order and appropriate applications have been filed.
 - Natural gas line installed.

Board requested information:

- .

Staffing

- Temporary Utility worker is being hired to fill in a labor gap while an operator is out.
- One vacant position.

- WWTF Operator Lead, which will remain vacant until we are closer to WWTF construction.
- Investigating feasibility of hiring an additional person to fill a need for compliance and reporting in the utilities departments.

SLO County in San Miguel:

- .

Caltrans in San Miguel:

- .

Kelly Dodds

Kelly Dodds
Director of Utilities
Date: May 19th 2022

San Miguel Community Services District Board of Directors Meeting



Staff Report

May 25th, 2022,

AGENDA ITEM: IX 7

SUBJECT: Fire Chief & Asst Fire Chief Report for April 2022.

STAFF RECOMMENDATION: Receive and File Monthly Reports for the Fire Department

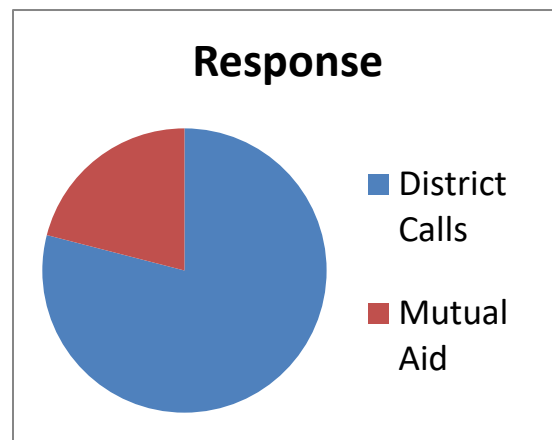
INCIDENT RESPONSE:

- Total Incidents for April 2022 **37**
- Average Calls for per 3 Months in 2022 **25.7**
- Total calls for the year to date **103**

Emergency Response Man Hours in March = 116	Total	328
Stand-By Man Hours for February = 4	Total	<u>13</u>
	Total hr.	341

Emergency Response Man Hours = **3.1 hr.** Per call for April **3.1** Per call for the year
 Stand-By Average per Call = **.01** Per call for, March **.03** Per call for the year

April YTD 103 calls	
District calls	68 = 66%
Mutual aid calls	17 = 16%
Assist Camp Roberts	1 = .9%



Fire Department Financial overview

March 2022

Beginning - **\$ 1,067,724.68**

Received - \$23,655.59 = \$1,091,380.27

Transferred in - \$15,332.91 = \$1,106,713.18

Disbursed - \$0.00 = \$1,106,713.18

Transferred Out - \$55,722.21 = **\$1,050,990.97**

April 2022

Beginning – **\$1,048,326.79**

Received -\$31,387.34 = \$1,079,714.13

Transferred in - \$15,581.12 = \$1,095,295.25

Disbursed - \$0 = \$1,095,295.25

Transferred Out - \$43,587.54 = **\$1,051,707.71**

Equipment:

- All equipment is in service.

Activities:

- Actively recruiting new Pay Call Firefighters.
- Actively working within the COVID standards.
- Temporary Housing Unit has been purchased
- Working on the Temporary Housing Unit Installation.
- Working on the Fire Department Strategic Master Plan with BHI.
- Working on facility plans for Phase 2 Apparatus Bay and Phase 3 Fire Station Remodel design.
- 2022 Weed abatement second evaluation

Information:

- Fire Prevention Report.

County Fire Chiefs Meeting Report:

Prepared By:

Rob Roberson | Scott Young

Rob Roberson, Fire Chief & Scott Young, Assistant Fire Chief

FIRE EQUIPMENT

2022 MILEAGE / FUEL REPORT

IX-7

Mileage/ Fuel	January		February		March		April		May		June		Total		Avg. MPG
Diesel	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	
E-8696	13	0	34	19	43	0	134	20	0	0	0	0	224	39	5.7
E-8668	88	14	32	23	68	25	276	15	0	0	0	0	464	77	6.0
P-8651	65	30	26	0	65	40	93	23	0	0	0	0	249	93	2.7
6 Month Total												937	209	4.5	
Gas	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	
U-8630	233	18	111	9	317	21	1263	83	0	0	0	0	2055	131	15.7
C-8601	266	19	201	32	330	0	327	34	0	0	0	0	1124	85	13.2
C-8600	460	30	303	28	174	0	353	36	0	0	0	0	1290	94	13.7
6 Month Total												4469	310	14.4	

Mileage / Fuel	July		August		September		October		November		December		Total		Avg. MPG
Diesel	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	
E-8696	0	0	0	0	0	0	0	0	0	0	0	0	224	39	5.7
E-8668	0	0	0	0	0	0	0	0	0	0	0	0	464	77	6.0
P-8651	0	0	0	0	0	0	0	0	0	0	0	0	249	93	2.7
12 Month Total												937	209	4.5	
Gas	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	mi.	gal.	
U-8630	0	0	0	0	0	0	0	0	0	0	0	0	2055	131	15.7
C-8601	0	0	0	0	0	0	0	0	0	0	0	0	1124	85	13.2
C-8600	0	0	0	0	0	0	0	0	0	0	0	0	1290	94	13.7
12 Month Total												4469	310	14.4	

OC

YTD 2021 Total	mi.	gal.	Avg. MPG
Diesel	937	209	4.5
Gas	4469	310	14.4

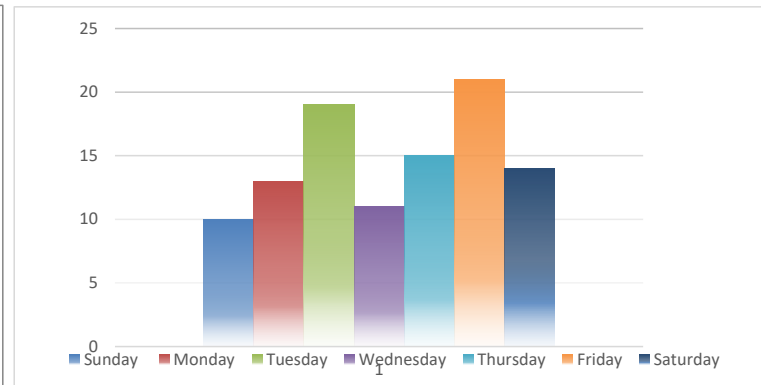
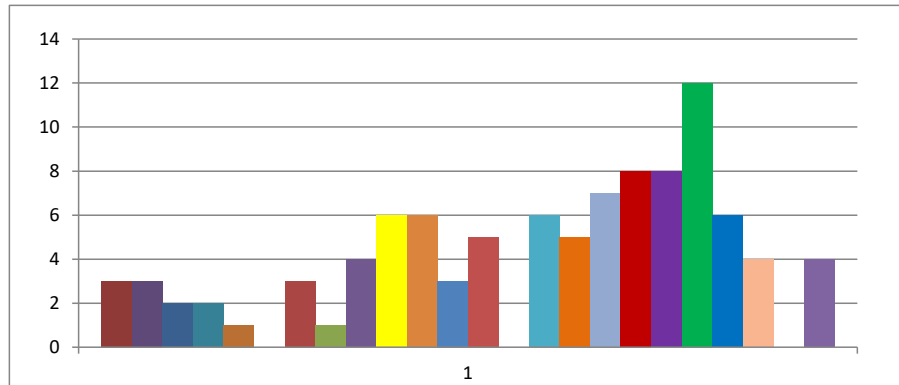
Call per time of day and day of the week 2022

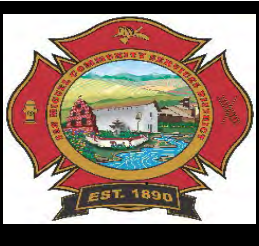
IX-7

	After Hours					CSD Work Hours										Off Hours										
	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total	
Sunday	0	0	1	0	0	0	0	0	1	0	0	0	1	0	1	0	0	2	0	2	1	1	0	0	10	10%
Monday	1	0	0	0	0	0	0	2	1	1	2	1	0	0	1	0	2	1	1	0	0	0	0	1	13	8%
Tuesday	1	1	1	2	1	0	1	0	1	1	2	0	0	0	0	2	1	1	1	1	1	0	1	0	19	19%
Wednesday	0	1	0	0	0	0	0	0	0	0	0	2	0	0	0	0	2	1	1	1	2	0	0	1	11	13%
Thursday	0	0	0	0	0	0	2	1	0	3	1	0	0	0	3	0	1	0	1	3	0	0	0	0	15	17%
Friday	0	0	0	0	0	0	0	0	1	2	0	1	0	2	1	0	2	1	1	3	2	1	0	4	21	19%
Saturday	1	1	0	0	0	0	0	0	0	0	0	1	0	0	0	1	1	1	3	2	0	2	0	1	14	10%
Hour Total	3	3	2	2	1	0	3	1	4	6	6	3	5	0	6	5	7	8	8	12	6	4	0	7	103	
	3%	3%	2%	2%	0%	0%	3%	1%	4%	6%	6%	3%	6%	0%	6%	5%	7%	8%	8%	12%	6%	4%	0%	7%	102%	

Total calls during CSD Work Hours	31	30%
Total calls during Off time and weekends	72	69%
After Hours calls 22:00 to 06:00	19	18%
Total Weekend Calls	24	23%
Total Calls Monday thru Friday	79	76%

8am to 8pm 17 16%



	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		TOTAL			
	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid	District	Mutual Aid		
Structure Fires	0	0	0	0	0	0	0	0																		0	0	
Veg. Fires	0	0	0	0	0	0	0	0																			0	0
Vehicle Fires	0	0	0	0	0	0	0	0																			0	0
Misc. Fires	0	0	0	0	0	0	1	0																			1	0
Illegal Burning	0	0	0	0	0	0	0	0																			0	0
Vehicle Accidents	2	0	4	3	1	1	4	2																			11	6
False Alarms	1	0	0	0	0	0	1	1																			2	1
Hazardous Condition	0	0	2	0	0	0	0	0																			2	0
Hazardous Materials	0	0	0	0	0	0	1	0																			1	0
Standby	0	0	0	0	0	0	0	0																			0	0
Pub.Svc.Asst.	1	0	0	0	3	0	1	0																			5	0
Medical Aids	18	3	11	2	12	2	23	3																			64	10
Call TOTALS	22	3	17	5	16	3	31	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	86	17
	25		22		19		37		0		0		0		0		0		0		0		0		103			
<i>CPR</i>	0	0					0																				0	0
Mutual Aid SLO/Mon.	2	0	5	0	3		6	0																			16	
Camp Bob Asst.	0		0		1		0																				1	
Average Calls Per	<i>Month</i>		25.7	<i>Day</i>	0.8	<i>SLO Co. MA</i>			16	<i>Montrey Co. MA</i>			0	<i>CPR TOTAL</i>			0											

San Miguel Fire Department

San Miguel, CA

This report was generated on 5/19/2022 2:58:59 PM

Daily Log Items per Personnel for Activity Code for Personnel

Activity Codes: All Activity Codes | Personnel: Young, Scott P | Start Time: 00:00 | End Time: 23:00 | Start Date: 04/01/2022 | End Date: 04/30/2022

START	END	LOG TYPE	APPARATUS	NOTES	HOURS
04/01/2022 08:30:00	04/02/2022 08:30:00	DAYBOOK	8601		24.00
04/01/2022 14:25:00	04/01/2022 14:35:00	INCIDENT	8601	Incident 2022-067 - Detector activation, no fire - unintentional: Apparatus 8601 responded to 775 Mission ST	0.17
04/01/2022 16:15:00	04/01/2022 16:22:00	INCIDENT	E8696	Incident 2022-068 - Motor vehicle accident with no injuries.: Apparatus E8696 responded to S Highway 101 HWY	0.12
04/02/2022 00:11:00	04/02/2022 00:36:00	INCIDENT	P8651	Incident 2022-069 - EMS call, excluding vehicle accident with injury: Apparatus P8651 responded to 850 Sebastian CT	0.42
04/02/2022 16:00:00	04/03/2022 08:30:00	DAYBOOK	8601		16.50
04/03/2022 08:30:00	04/04/2022 08:30:00	DAYBOOK	8601		24.00
04/04/2022 08:30:00	04/05/2022 08:30:00	DAYBOOK	SMF 1		24.00
04/04/2022 15:40:00	04/04/2022 17:54:00	INCIDENT	E8696	Incident 2022-072 - Motor vehicle accident with injuries: Apparatus E8696 responded to 4300 Vineyard Canyon RD	2.23
04/05/2022 06:40:00	04/05/2022 07:07:00	INCIDENT	E8696	Incident 2022-074 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 1530 N ST	0.45
04/05/2022 08:30:00	04/05/2022 22:00:00	DAYBOOK	SMF 1		13.50
04/05/2022 10:08:00	04/05/2022 10:34:00	INCIDENT	E8696	Incident 2022-075 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 1601 L ST	0.43
04/05/2022 18:00:00	04/05/2022 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
04/05/2022 20:41:00	04/05/2022 20:50:00	INCIDENT	E8668	Incident 2022-076 - Dispatched & cancelled en route: Apparatus E8668 responded to 1171 Cortez CIR	0.15
04/05/2022 22:24:00	04/05/2022 22:50:00	INCIDENT	P8651	Incident 2022-077 - EMS call, excluding vehicle accident with injury: Apparatus P8651 responded to 1330 N ST	0.43
04/06/2022 08:30:00	04/06/2022 17:00:00	DAYBOOK	SMF 1		8.50
04/06/2022 08:45:00	04/06/2022 08:45:00	DAYBOOK	SMF 1	Fire Extinguisher inspection & testing	0.00
04/06/2022 09:00:00	04/06/2022 09:30:00	DAYBOOK	SMF 1	Meeting with Howard Baldwin	0.50
04/06/2022 09:30:00	04/06/2022 10:00:00	DAYBOOK	SMF 1	Meeting with Abatement Consultant	0.50
04/06/2022 17:42:00	04/06/2022 18:01:00	INCIDENT	E8696	Incident 2022-078 - Smoke scare, odor of smoke: Apparatus E8696 responded to 15th ST	0.32
04/07/2022 08:30:00	04/07/2022 17:00:00	DAYBOOK	SMF 1		8.50
04/07/2022 19:16:00	04/07/2022 19:30:00	INCIDENT	P8651	Incident 2022-079 - EMS call, excluding vehicle accident with injury: Apparatus P8651 responded to 587 11th ST	0.23
04/08/2022 09:00:00	04/08/2022 10:00:00	DAYBOOK	8601	Meeting with Michael Stoker regarding Code Enforcement item at 1150 Mission Street	1.00
04/08/2022 23:24:00	04/08/2022 23:33:00	INCIDENT	P8651	Incident 2022-081 - EMS call, excluding vehicle accident with injury: Apparatus P8651 responded to 560 12th ST	0.15
04/08/2022 23:33:00	04/08/2022 23:49:00	INCIDENT	P8651	Incident 2022-082 - Alarm system activation, no fire - unintentional: Apparatus P8651 responded to 8998 N River RD	0.27
04/09/2022 21:17:00	04/09/2022 21:43:00	INCIDENT	P8651	Incident 2022-083 - EMS call, excluding vehicle accident with injury: Apparatus P8651 responded to 1691 Mission ST	0.43
04/10/2022 08:30:00	04/11/2022 08:30:00	DAYBOOK	8601		24.00
04/10/2022 08:30:00	04/12/2022 08:30:00	DAYBOOK	SMF 1		48.00
04/10/2022 08:48:00	04/10/2022 09:25:00	INCIDENT	P8651	Incident 2022-084 - EMS call, excluding vehicle accident with injury: Apparatus P8651 responded to 587 11th ST	0.62
04/12/2022 08:30:00	04/12/2022 22:00:00	DAYBOOK	SMF 1		13.50
04/12/2022 18:00:00	04/12/2022 22:00:00	DAYBOOK		Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
04/12/2022 20:44:00	04/12/2022 21:06:00	INCIDENT	E8696	Incident 2022-085 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 1428 K ST	0.37
04/13/2022 00:57:00	04/13/2022 01:24:00	INCIDENT	E8696	Incident 2022-086 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 850 Sebastian CT	0.45
04/17/2022 08:30:00	04/18/2022 08:30:00	DAYBOOK	8601		24.00

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.



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Page # 1 of 2



START	END	LOG TYPE	APPARATUS	NOTES	HOURS
04/17/2022 14:19:00	04/17/2022 14:36:00	INCIDENT	E8696	Incident 2022-091 - Motor vehicle accident with no injuries.: Apparatus E8696 responded to S Highway 101 HWY	0.28
04/17/2022 17:31:00	04/17/2022 17:35:00	INCIDENT	E8696	Incident 2022-092 - Dispatched & cancelled en route: Apparatus E8696 responded to 13350 N River RD	0.07
04/17/2022 21:29:00	04/17/2022 21:56:00	INCIDENT	P8651	Incident 2022-093 - EMS call, excluding vehicle accident with injury: Apparatus P8651 responded to S Highway 101 HWY	0.45
04/18/2022 08:30:00	04/19/2022 08:30:00	DAYBOOK	SMF 1		24.00
04/18/2022 09:33:00	04/18/2022 10:17:00	INCIDENT	E8696	Incident 2022-094 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 1725 Aldo WWAY	0.73
04/18/2022 14:00:00	04/18/2022 14:30:00	DAYBOOK	SMF 1	Replace Station Flags	0.50
04/19/2022 08:30:00	04/19/2022 22:00:00	DAYBOOK	SMF 1		13.50
04/19/2022 18:00:00	04/19/2022 22:00:00	DAYBOOK	SMF 1	Firefighter Training: RT130 Lead Instructor: Young, Scott P	4.00
04/20/2022 08:30:00	04/20/2022 17:00:00	DAYBOOK	SMF 1		8.50
04/21/2022 08:30:00	04/21/2022 21:00:00	DAYBOOK	SMF 1		12.50
04/22/2022 11:00:00	04/22/2022 14:00:00	DAYBOOK	SMF 1		3.00
04/22/2022 11:30:00	04/22/2022 15:30:00	DAYBOOK	SMF 1	NCI & Affiliates on Mission Street	4.00
04/22/2022 19:40:00	04/22/2022 20:06:00	INCIDENT	E8696	Incident 2022-095 - Water problem, other: Apparatus E8696 responded to 1169 Cortez CIR	0.43
04/23/2022 08:30:00	04/23/2022 16:00:00	DAYBOOK	SMF 1		7.50
04/23/2022 09:00:00	04/23/2022 15:00:00	DAYBOOK	SMF 1	Sagebrush Days	6.00
04/23/2022 21:39:00	04/23/2022 21:56:00	INCIDENT	E8696	Incident 2022-096 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 560 12th ST	0.28
04/24/2022 08:30:00	04/25/2022 08:30:00	DAYBOOK	8601		24.00
04/24/2022 09:00:00	04/24/2022 12:30:00	DAYBOOK	8601	Assist SLOFIST with Investigator 1A burn room construction	3.50
04/25/2022 08:30:00	04/26/2022 08:30:00	DAYBOOK	SMF 1		24.00
04/25/2022 14:00:00	04/25/2022 15:00:00	DAYBOOK	8601	Onsite prestart up meeting for the new chiller system at EJ Gallo. ES2 and County Environmental Health attending as well	1.00
04/26/2022 04:55:00	04/26/2022 05:22:00	INCIDENT	E8696	Incident 2022-097 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 6675 Monterey RD	0.45
04/26/2022 08:30:00	04/27/2022 08:30:00	DAYBOOK	SMF 1		24.00
04/26/2022 20:02:00	04/26/2022 20:21:00	INCIDENT	E8696	Incident 2022-098 - EMS call, excluding vehicle accident with injury: Apparatus E8696 responded to 581 Tema ST	0.32
Total Hours for: Young, Scott P					408.75
Total of all Personnel Hours					408.75

Lists the Daily Log items, grouped by Personnel, corresponding to the selected Activity Code and Personnel.



BOARD OF DIRECTORS

Raynette Gregory, President Anthony Kalvans, Vice-President
 Ward Roney, Director Hector Palafox, Director Crystal, Lara

REGULAR MEETING MINUTES
6:30 P.M. Closed Session 7:00 P.M. Opened Session
SMCSD Boardroom 3-24-2022

I. Call to Order: 6:32 PM **Video part 1/7 Time: 00:01**

II. Roll Call: *Kalvans, Roney, Palafox, Gregory* ABSENT: *Lara*

III. Approval of Regular Meeting Agenda:
 Motion by: Director Kalvans
 Second by: Director Palafox
 Motion: Voice Vote

Board Members	Ayes	Noes	Abstain	Recuse	Absent
R. Gregory	X				
A. Kalvans	X				
H. Palafox	X				
W. Roney	X				
C. Lara					X

4/0/1

Public Comment for items on closed session agenda: *None*

IV. ADJOURN TO CLOSED SESSION: 6:33 PM

A. CLOSED SESSION AGENDA:

- 1. PUBLIC EMPLOYMENT**
 Title: Interim General Manager; Pursuant to Government Code Section 54954.5
- 2. CONFERENCE WITH DISTRICT GENERAL COUNSEL – Existing Litigation**
 Pursuant to Government Code Section 54956.9 (d)(1) Case: Steinbeck v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-265039 and Case: Eidemiller v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-269212
- 3. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
 Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:1

V. Call to Order for Regular Board Meeting/Pledge of Allegiance: *Kalvans* **Video Part 2/7 Time: 00:10**

VI. Call to Order for Regular Board Meeting/Report out of Closed Session Approximately 7:00 PM
Time: 7:07 PM

1. Report out of closed session by District General Counsel (WhiteBrenner, LLP)
 Direction was given to staff, no reportable action taken.

VII. Public Comment and Communications for items not on the Agenda: **Video part 2/7 Time: 01:00**
 Owen Davis made statement regarding the January 6th board meeting.
 District Counsel made clarification.

VIII.	Special Presentations/Public Hearings/Other:	None
	Public Comment:	None

IX.	Staff & Committee Reports – Receive & File:	
	Non-District Reports:	
1.	San Luis Obispo County: Verbal Report San Luis Obispo County Sheriff gave verbal report for February call statistics. Board Comment: None Public Comment: None	Video part 2/7 Time: 02:40
2.	Camp Roberts—Army National Guard No Report Board Comment: None Public Comment: None	Video part 2/7 Time: 07:15
3.	Community Service Organizations: Verbal Report Firefighter Association President Scott Young gave verbal report about the upcoming Sagebrush Parade, Easter egg hunt, preparing for the 2022 Fireworks. Board Comment: Director Gregory asked about the history of Sagebrush Day and was responded to. Michelle Hido voiced statement on the history of Alan Belden creating Sagebrush Day. Public Comment: None	Video part 2/7 Time: 07:20
	District Staff & Committee Reports:	
4.	Interim General Manager : Report Attached Director of Utilities made statement about county assessor's list of delinquent parcels with none being in San Miguel, Notice of Interest or Objection was sent back with no objections, discussion ensued. Board Comment: Director Gregory asked about the tax property and brief discussion ensued. Public Comment: None	Video part 2/7 Time: 10:05
5.	District General Counsel: No Report Board Comment: None Public Comment: None	Video part 2/7 Time: 13:20
6.	Director of Utilities: Report Attached Director of Utilities report as submitted. Board Comment: Director Kalvans asked question about report on costs for solid waste, recycling, and discussion ensued. Director Gregory asked question about the cameras and completion of video inspection, sewer lines, about the new pump station, matching funds, and discussion ensued. Director Kalvans asked question about having cement pipes, the durability of said pipes, brief discussion ensued. Public Comment: None	Video part 2/7 Time: 13:25
7.	Fire Chief: Report Attached Assistant Fire Chief Scott Young stated report is submitted as written and added that they are updating policies and procedures, attended meeting at 560 12th street for full park inspection at Casa Blanca mobile home park, annual rt-130 training, applied for RFC grant, working with code enforcement regarding solar project in town, no update on Temporary housing unit. Board Comment: Director Kalvans asked question about possibility of receiving any money from Salud Carbajal's office	Video part 2/7 time: 20:50

Director Gregory asked question about the numbers of applicants for recruitment and training and asked about the Fire Station remodel and brief discussion ensued.

Public Comment:

Owen Davis made comment about not needing a training facility in San Miguel and using the one in Paso Robles.

Board Comment:

Director Roney responded about the necessity of having a Fire training facility in San Miguel for the community of San Miguel and back and forth ensued.

Assistant Fire Chief Scott Young responded that no money has been spent on a plan for a training facility, there is a lot of dirt that has been set aside, if they train at the Paso Robles facility it will cost the District to use it.

Director Kalvans made comment about government agencies starting to build facilities and not following through

Public Comments for all reports: None

X.

Consent Calendar:

Video part 3/7 Time: 00:01

1. Review and Approve Board Meeting Minutes

A. 1-27-2022 Regular Board Meeting Minutes Draft

B. 3-3-2022 Special Board Meeting Minutes Draft – BHI #1

Director Kalvans motioned to pull item 2 for future discussion.

Motion by: Director Kalvans

Second by: Director Palafox

Motion: Approve Consent Calendar Item One and Voice Vote. 4/0/1

2. Approve RESOLUTION 2022-10 authorizing the General Manager and Director of Utilities as authorized signatories and representatives for all matters related IWMA and SB 1383 on behalf of the District. (Dodds)

Director of Utilities Kelly Dodds presented Item Two and stated the item is to appoint the General Manager and Director of Utilities as signatories or representatives so that if either person is not available the other will be able to conduct business or sign for the District.

Board Comment:

Director Kalvans asked for clarification on the types of matters that the representatives would be signing for and brief discussion ensued.

Public Comment: None

Motion by: Director Kalvans

Second by: Director Palafox

Motion: Approve Consent Calendar Item Two and Voice Vote. 4/0/1

XI.

Board Action Items:

Video part 2/6 Time: 30:35

1. Review, Discuss and Receive the Enumeration of Financial Reports for February 2022 (Hido)

A. Claims Detail Report

B. Statement of Revenue Budget vs Actuals

C. Rev Budget vs Actual Summary

D. Statement of Expenditures Budget vs Actual

E. Cash Report

F. Investment Portfolio Report

Financial Officer Michelle Hido submitted reports as written with note that **Darcia** came by and completed the quarter one review of financials, responded the legal cost for the recall efforts.

Board Comment:

Director Gregory asked question about the legal fees associated with the recall and discussion ensued.

Public Comment:

Owen Davis made comment about the recall efforts and back and forth ensued.

Director Roney made statement regarding the costs and further back and forth ensued.

Director Gregory called for a 10 minute recess. Time: 7:51 PM

Motion by: Director Kalvans

Second by: Director Palafox

Voice Vote 3/0/2

Director Gregory called meeting back to Order. Time: 8:02 PM

Motion by: Director Kalvans

Second by: Director Palafox

Motion: Review and File Financial Reports for February 2022.

Board Members	Ayes	Noes	Abstain	Recuse	Absent
A. Kalvans	X				
H. Palafox	X				
R. Gregory	X				
W. Roney					X
C. Lara					X

3/0/2

Video part 4/7 Time: 00:40

2. **First Reading of a Proposed ORDINANCE of the San Miguel Community Services District to Adopt Mandatory Solid Waste, Organic Waste and Recycling Materials Rules and Regulations. (Dodds/Dervin)**

Recommendation: Waive Reading, Read by Title Only, and Set for Public Hearing on April 28, 2022 of an Ordinance Adopting Mandatory Solid Waste, Organic Waste and Recycling Materials Rules and Regulations

Director of Utilities Kelly Dodds presented item on the Proposed Ordinance to adopt mandatory solid waster, organic waste, and recycling materials rules and regulations.

Board Comment:

Director Kalvans asked if this replaces the existing ordinance and why are they two separate documents

Counsel Doug White clarified the difference in the documents.

Director of Utilities further described the new ordinance and its purpose.

Director Gregory called for a 5 minute recess. Time: 8:08 PM

Motion by: Director Kalvans

Second by: Director Palafox

Voice Vote 3/0/2

Director Gregory called meeting back to Order. Time: 8:20 PM

Director Kalvans asked if there will be a point in the future to make additional comments to the solid waste ordinance

Director od Utilities clarified the process to change anything.

Counsel Erin Dervin made statement to clarify appeal process of ordinance and the rules to draft a more comprehensive appeal process for the District

Public Comment: None

Motion by: Director Kalvans

Second by: Director Palafox

Motion to Approve Waiving Reading and Proceed to second Reading next month. Voice Vote 3/0/2

Video part 5/7 Time: 04:10

3. **Consider a Proposed Policy of the San Miguel Community Services District to Require Recycled Content and Recovered Organic Waste Products in District Procurements by RESOLUTION 2022-11. (Dodds/ Dervin)**

Recommendation: Adopt a Policy to Require Recycled-Content and Recovered Organic Waste Products in District Purchasing Policies and Procurement

Director of Utilities Kelly Dodds presented item about adopting a policy to require recycled-content and recovered organic waste products in the District Purchasing Policies and Procurement.

Board Comment:

Director Kalvans made comment about codifying policies in future and brief discussion ensued.

Director Palafox asked about following the resolutions and the vendors being aware of these requirements.

Director of Utilities responded the process and responsibility of the District to meet those standards, the vendors are aware and are trying to meet those requirements.

Board Clerk Tamara Parent responded about finding a product that meets the requirements and sticking with it.

Public Comment: None

Motion by: Director Palafox

Second by: Director Kalvans

Motion: Approve Resolution 2022-11

Board Members	Ayes	Noes	Abstain	Recuse	Absent
H. Palafox	X				
A. Kalvans	X				
R. Gregory	X				
W. Roney					X
C. Lara					X

3/0/2

Video part 5/7 Time: 10:00

4. **Review and approve RESOLUTION 2022-09 amending section 7.8 of the District Personnel Guidelines and Policies (Dervin)**

Recommendation: Approval of Resolution 2022-09 amending section 7.8 of the District Personnel Guidelines and Policies

Director of Utilities Kelly Dodds presented item to replace existing language in District Personnel Guidelines and Policies.

Board Comment:

Director Kalvans made a comment about the policies.

Director Gregory asked about the fees paid for the work and Director of Utilities responded with clarification.

Public Comment: None

Motion by: Director Kalvans

Second by: Director Palafox

Motion: Review and approve Resolution 2022-09

Board Members	Ayes	Noes	Abstain	Recuse	Absent
A. Kalvans	X				
H. Palafox	X				
R. Gregory	X				
W. Roney					X
C. Lara					X

3/0/2

Video part 5/7 Time: 17:35

5. **Continue discussion on rate structures. (Dodds)**
Motion to Move this item to last by Director Kalvans Second by Director Palafox 3/0/2

Discussion Item Only

Video part 5/7 Time: 18:25

6. **Review and Approve of RESOLUTION 2022-12 establishing the dates for applications and sales of “Safe and Sane” fireworks, for the 2022 calendar year (Young)**

Recommendation: Approve Resolution 2022-12

Fire Assistant Chief Scott Young read report as submitted.

Board Comment:

Director Kalvans made clarification about supporting the Fireworks and asked about the dates.

Director Gregory asked about the amount of applications available and the fees and brief discussion ensued.

Public Comment: None

Motion by: Director Palafox

Second by: Director Gregory

Motion: Review and approve board meeting minutes.

Board Members	Ayes	Noes	Abstain	Recuse	Absent
A. Kalvans	X				
H. Palafox	X				
R. Gregory	X				
W. Roney					X
C. Lara					X

3/0/2

Video part 5/7 Time: 21:45

7. **Review and Approve fireworks fees for the 2022 calendar year and adopt RESOLUTION 2022-13 (Young)**

Recommendation: Approve Resolution 2022-13

Fire Assistant Chief Scott Young presented item discussing the fees in comparison to last year & additional costs.

Board Comment:

Director Kalvans disclosed that he is part of the Lion's club and does not receive any compensation from his involvement

Public Comment: None

Motion by: Director Palafox

Second by: Director Gregory

Motion: Review and approve board meeting minutes.

Board Members	Ayes	Noes	Abstain	Recuse	Absent
H. Palafox	X				
A. Kalvans	X				
R. Gregory	X				
W. Roney					X
C. Lara					X

Video part 5/7 Time: 23:35

8. **Review and approve RESOLUTION 2022-14 authorizing the Director of Utilities to contract with Water Systems Consulting (WSC) for engineering and technical support to prepare and submit a proposal for Proposition 1 Round 2 Implementation grant Funding in an amount of \$10,000. Including an equal budget adjustment to Proposition 1 Grant (50-577). (Dodds)**

Recommendation: Approve Resolution 2022-14

Director of Utilities Kelly Dodds presented item on authorizing the contract with Water Systems Consulting to prepare and submit a proposal for Proposition 1 Round 2 Implementation grant funding.

Board Comment:

Director Palafox asked if the amount was just for the application.

Director of Utilities responded the details of what the \$10,000 includes and brief discussion ensued.

Director Gregory asked where the tank is supposed to go, approval of the property, the dimensions and capacity of the tank, and more discussion ensued.

Director Kalvans asked about the location of the tank, requesting discussion on beautification for the tank, and about the specifications of the contract.

Director of Utilities responded about the qualifications and details of the beautification process.

Public Comment: None

Motion by: Director Kalvans

Second by: Director Palafox

Motion: Review and approve board meeting minutes.

Board Members	Ayes	Noes	Abstain	Recuse	Absent
A. Kalvans	X				
H. Palafox	X				
R. Gregory	X				
W. Roney					X
C. Lara					X

Video part 6/7 Time: 10:05

9. **Discussion on status of Machado Wastewater Treatment Facility expansion and aeration upgrade project (Dodds)**

Recommendation: Discuss the status and next steps of the Machado Wastewater Treatment Facility expansion and aeration upgrade projects.

Director of Utilities Kelly Dodds presented item to discuss the status of the Machado Wastewater Treatment Facility expansion and the aerator upgrade project and the next steps.

Board Comment:

Director Kalvans made comment about looking forward to groundbreaking.

Public Comment: None

Discussion Item Only

Video part 6/7 Time: 13:40

5. **Continue discussion on rate structures. (Dodds)**

Recommendation: Discuss rate structures.

Director of Utilities Kelly Dodds presented item to discuss upcoming Cost of Service Rate Study.

Board Comment:

Director Gregory asked about Templeton residential rate.

Director Kalvans stated being against the variable charge based on water usage for sewer, asked Counsel about Senate Bill 998 effect on utility rates, would like to look into options with fixed costs, would like to take lot size into account, and discussion ensued.

Director of Utilities responded with information on the rate charges, possible scenarios, and more information about the rate study process and more discussion ensued.

Director Gregory asked about sewer rate and further discussion ensued.

Public Comment: None

Discussion Item Only

- | | | |
|-------------|---|-----------------------------------|
| XII. | BOARD COMMENT: | Video part 7/7 Time: 11:10 |
| | <p>Director Gregory stated about hearing from a Lion's Club member who mentioned the future of the Lions Club.
 Board Clerk Tamara Parent responded she had heard more information from the County about the Lions Club.
 Director Kalvans made comment about a lot of the nonprofits struggling, having an ordinance for vital management, and brief discussion ensued.
 Board Clerk Tamara Parent made comment about the county offering money for nonprofits and small businesses.
 Director Kalvans asked about the uses for money received from agricultural and property tax and brief discussion ensued.</p> | |

- | | | |
|--------------|--|---------|
| XIII. | ADJOURNMENT TO NEXT REGULAR MEETING | 9:37 PM |
|--------------|--|---------|



BOARD OF DIRECTORS

Raynette Gregory, President Anthony Kalvans, Vice-President
 Ward Roney, Director Hector Palafox, Director Crystal, Lara

SPECIAL MEETING MINUTES
6:30 P.M. Opened Session
SMCSD Boardroom 4-21-2022

I.	Call to Order:	6:30 PM	Video part 1/2 Time: 0																																				
II.	Pledge of Allegiance:	<i>Kalvans</i>																																					
III.	Roll Call:	<i>Kalvans, Roney, Lara, Gregory</i>	ABSENT: <i>Palafox</i>																																				
IV.	Approval of Regular Meeting Agenda:	<i>skipped by mistake by R Roberson</i>																																					
	Motion by:	Director																																					
	Second by:	Director																																					
	Motion:	Voice Vote																																					
	<table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width:15%;">Board Members</th> <th style="width:15%;">Ayes</th> <th style="width:15%;">Noes</th> <th style="width:15%;">Abstain</th> <th style="width:15%;">Recuse</th> <th style="width:15%;">Absent</th> </tr> </thead> <tbody> <tr> <td>R. Gregory</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>A. Kalvans</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>H. Palafox</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>W. Roney</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>C. Lara</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Board Members	Ayes	Noes	Abstain	Recuse	Absent	R. Gregory						A. Kalvans						H. Palafox						W. Roney						C. Lara					
Board Members	Ayes	Noes	Abstain	Recuse	Absent																																		
R. Gregory																																							
A. Kalvans																																							
H. Palafox																																							
W. Roney																																							
C. Lara																																							
	Public Comment for items on closed session agenda:																																						
V.	ADJOURN TO CLOSED SESSION: None																																						
VI.	Report out of Closed Session Approximately: None																																						
VII.	<u>Public Comment and Communications for items not on the Agenda:</u>		Video part 1/2 Time: 03:36																																				
	<i>Owen Davis: Voiced that he was not informed about the Meeting</i>																																						
VIII.	Special Presentations/Public Hearings/Other:	None	Video part 1/2 Time: N/A																																				
IX.	Staff & Committee Reports – Receive & File:	None																																					
X.	Consent Calendar:	None	Video part 0 Time: N/A																																				

XI. **Board Action Items:** Video part 1 Time: 5:30

1. **Review and Approve Resolution 2022-21 authorizing the Interim General Manager/Fire Chief and/or Assistant Fire Chief to enter into a financing agreement with Holman Capital Corporation to purchase and install a Temporary Housing Unit for San Miguel Fire Department in an amount not to exceed \$274,378.95. (Young/Roberson)**

Recommendation: Approve Resolution 2022-21 authorizing the Interim General Manager/Fire Chief and or Assistant Fire Chief to enter into a Master Lease Payment Agreement with Holman Capital Corporation for an amount not to exceed \$274,378.95 (Young/Roberson)

Assistant Fire Chief presented item with background.

Fire Chief Rob Roberson explained master plan.

Board Comment:

Director Kalvans voiced his appreciation for Assistant Chief Youngs details in this item. Discussion ensued
 Director Kalvans asked about a timeline for the insatlation. Discussion ensued with a timeline of July or August.
 Director Lara asked about other cost, with Mr. Young explaining that the total is for everything. Discussion ensued

Public Comment:

Owen Davis spoke about cost for the Temporary Housing Unit

Kathy Shuder spoke about the Sherriff Department use of the Temporary Housing Unit

Assistant Fire Chief Scott Young gave more detail from public comment questions. Discussion ensued

Motion by: Director Roney

Second by: Director Kalvans

Motion: Approve Resolution 2022-21 as written

Board Members	Ayes	Noes	Abstain	Recuse	Absent
W. Roney	x				
A. Kalvans	x				
H. Palafox					x
C. Lara	x				
R. Gregory	x				

4/0/1

Video part 2 Time: 4:01

2. **Review and approve Resolution 2022-22 authorizing the Interim General Manager/Fire Chief and/or Assistant Fire Chief to contract for the purchase and installation of a modular housing structure for use as a Temporary Housing Unit for San Miguel Fire Department in an amount not to exceed \$274,378.95. (Young/Roberson)**

Recommendation: Approve Resolution 2022-22 authorizing the Interim General Manager/Fire Chief and/or Assistant Fire Chief to enter into purchasing agreements with Mobile Homes Systems and other selected vendors as required to complete the acquisition and installation of the Temporary Housing Unit for San Miguel Fire Department in an amount not to exceed \$274,378.95. (Young/Roberson)

Assistant Fire Chief presented item with background, and detailed the expense

Board Comment:

Director Lara asked about the overnight stays for the VFF, and how this unit will be utilized in the future
 Fire Chief Rob Roberson explained the master plan. Discussion ensued

Director Roney voiced that the call volume at the SMFD has only gone up and will continue in the future and the SMFD needs to be able to continue provide service at a high level.

Director Lara asked if she is correct that the SMFD doesn't have to wait for Camp Roberts to response to emergency calls. Assisat Chief Scott Young voiced that, no they did not have to wait to respond to calls. Discussion ensued.

Public Comment: None

Motion by: Director Kalvans with added dedication ceremony on completion

Second by: Director Roney

Motion: Approve Resolution 2022-22 adding Dedication Ceremony on completion of project

Board Members	Ayes	Noes	Abstain	Recuse	Absent
W. Roney	x				
A. Kalvans	x				
H. Palafox					x
C. Lara	x				
R. Gregory	x				

4/0/1

XII. BOARD COMMENT: Video part 2 Time: 19.22
 Director Roney voiced that he wanted the public to understaind the cost to the community if the SMFD got changed over to CalFire. Discussion ensued.
 Director Lara asked question about Calfire. Discussion ensued

XIII. ADJOURNMENT TO NEXT REGULAR MEETING 04-28-2022 9:42 PM



San Miguel Community Services District

Board of Directors Staff Report

May 26, 2022

AGENDA ITEM: X-2

SUBJECT: Review, Discuss and approve Resolution 2022-27 approving the San Miguel Community Services District revised job description for the Account Clerk 1.

RECOMMENDATION:

Approve **Resolution 2022-27** approving the San Miguel Community Services District revised job description for the Account Clerk 1 position.

DISCUSSION:

Over the years as the District has grown and job descriptions have been modified to keep up with the change in responsibility and duties.

The Account Clerk 1 position, description revisions have been reviewed and agreed to by the San Miguel Employees' Association, on May 16, 2022 which fulfills the District's meet and confer obligations on these items pursuant to the California Government Code section 3500 et seq.

The attached resolution approves the adoption of the revised Account 1 job description.

Fiscal Impact:

There is no fiscal impact to approving the revised job description.

PREPARED BY:

Tamara Parent

Board Clerk/Account Clerk Manager



San Miguel Community Services District
1150 Mission Street
San Miguel, CA 93451
805-467-3388

TITLE: ACCOUNT CLERK 1
REPORTS TO: Board Clerk/Account Clerk Manager
FLSA: Non-Exempt
CONFIDENTIAL: No
SALARY: Depends on experience, Scale per San Miguel Employee Association MOU

SUPERVISORY RESPONSIBILITIES

DIRECT: None
INDIRECT: None

MINIMUM QUALIFICATION REQUIREMENTS

EDUCATION: High School diploma or greater.
Standard First Aid and CPR certification is required and will be provided by the District.
Must have a valid California Driver's License and be insurable through the District's insurance carrier.

EXPERIENCE: Minimum of two (2) years' experience working in an office setting performing a variety of tasks; including processing payments, working with customers, managing files, drafting and filing documents, providing administrative support, working with computer applications and databases. Training in government accounting principles and accounting software is desirable but not required. Ability to effectively utilize a computer and various computer applications; and proven ability to organize and manage competing tasks and priorities. Bilingual Spanish highly desirable. Intermediate knowledge in software products such as Microsoft Word, Excel, Outlook, and Adobe is preferred. Training and knowledge on hosting and updating websites is desirable but not required.

Unless required by law, experience and education may be substituted for each other upon approval by the General Manager or their designee.

CONTACT RESPONSIBILITY

INTERNAL: Interaction with Board Clerk/Account Clerk Manager and General Manager to receive specific work assignments, general direction, and have results reviewed. Interaction with other District staff to provide/receive information.

EXTERNAL: Interaction with Board Directors, consultants, contractors, customers, vendors, and other agencies.

PHYSICAL REQUIREMENTS

Good hearing, eyesight, and speech; able to tolerate long periods of continuous sitting may, on an infrequent basis, lift up to thirty-five (35) pounds.

ENVIRONMENTAL CONDITIONS

Work is primarily performed within an enclosed office setting with lighting and ventilation. Subject to conversational noise from other personnel within the facility, along with typical background noise found in an office environment. Subject to long periods of sitting and exposure to computer screen. When performing work outside the facility, subject to variable weather conditions and possible exposure to heavy equipment, dust, fumes, odor, and noise. Appropriate personal safety equipment is provided.

DETAILED DUTIES AND RESPONSIBILITIES - ESSENTIAL FUNCTIONS

60 Under the direction of the Board Clerk/Account Clerk Manager or General Manager, prepare and submit monthly utility bills per current procedures and policies, receive and process utility bill payments, answer telephones, respond to inquiries made by the public, greet the public and make appropriate referrals, coordinate incoming/outgoing mail, assist with the preparation for District Board meetings.

Must have excellent skills in mathematics. Must have excellent communication skills and be able to communicate clearly both verbally and in writing. Must be able to maintain proper and professional etiquette when communicating with the public and with other staff.

Must have knowledge of office procedures, etiquette, practices, and equipment. Must be able to draft correspondence and assist in proofreading reports and other official documents and communications. Must perform necessary duties on computers with, including frequent use of Microsoft Office software and utility billing software; experience in both software and a working knowledge of utility and general accounting terminology is desirable.

Must have the ability to independently perform job duties and establish task priorities with minimum supervision; perform clerical bookkeeping for utility service accounts, secretarial duties, and independently complete routine administrative tasks; compose correspondence; interact with the public, co-workers, and vendors tactfully and courteously; maintain confidentiality on issues consistent with the District's rules, regulations, and applicable law; and operate automated office and communication equipment, including computers, printers, scanners, fax machines, copy machines, telephones, and other office equipment.

Billing

- Prepares bank deposit for monies received from various sources
- Processes applications for new utility customers;
- Produces and sends water and sewer bills to residents based on meter reads for water and sewer usage;
- Processes utility bill payments over the phone or at the office daily through credit card system or by cash or check payment;
- Drafts water and sewer rental deposit agreements and reports;
- Maintains adjustment journals for water accounts;
- Maintains and processes Journal Vouchers through Black Mountain Software Utility Billing and Permitting Applications;
- Drafts cash receipts and billing summaries;
- Maintains records for monthly water and sewer usage totals, and billing totals;
- Maintains accounts receivables;
- Contacts customers regarding delinquent water or sewer billing
- Complies with legal requirements to terminate utility services.

General Administrative Support

- Assists with the hosting, maintenance and regular updating of the District website;
- Provides administrative and project support for District projects;
- Answers inquiries involving department procedures, activities, and functions;
- Assists in scheduling and coordinating meetings, appointments, and events, including the completion of event registration and travel arrangements;
- Edits and proofreads department memos, reports, policies, and Board-related correspondence;
- Performs copying, faxing, filing, scanning and other administrative tasks;
- Assists District personnel with meeting preparation, set-up, and clean-up;
- Organizes outgoing and incoming mail;
- Provides support for the District utility personnel.

DETAILED DUTIES AND RESPONSIBILITIES - NON-ESSENTIAL FUNCTIONS

Performs all related duties, as assigned by the Board Clerk/Account Clerk Manager and General Manager.

RESOLUTION NO. 2022-27

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN MIGUEL COMMUNITY SERVICES DISTRICT APPROVING THE DISTRICT’S
REVISED JOB DESCRIPTION FOR THE ACCOUNT CLERK 1**

WHEREAS, San Miguel Community Services District (“District”) maintains job descriptions for all positions within the District; and

WHEREAS, the District needs to revise the job descriptions and add positions from time to time to maintain District operations; and

WHEREAS, the Interim General Manager authorized staff to revise the job description for the Account Clerk 1 attached hereto as Appendix A; and

WHEREAS, the revised job description shall be effective upon approval by the Board of Directors; and

WHEREAS, District staff has fulfilled its meet and confer obligations with the San Miguel Employees’ Association and has reached a tentative agreement on the revised job description; and

NOW THEREFORE, BE IT RESOLVED, the Board does, hereby, adopt this Resolution revising the Account Clerk 1 Job Description, attached hereto as Appendix A;

On the motion of Director _____seconded by Director _____and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**
- VACANCY:**

the foregoing Resolution is hereby passed and adopted this 26th day of May 2022.

Raynette Gregory, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Rob Roberson, Interim General Manager

Douglas L. White, District General
Counsel



San Miguel Community Services District

Board of Directors Staff Report

May 26th, 2022

AGENDA ITEM: X-3

SUBJECT: Approve RESOLUTION 2022-30 delegate authority to the General Manager to appoint members to the Water Resources Advisory Committee to represent the District at his or her discretion.

RECOMMENDATION:

Approve RESOLUTION 2022-30 delegate authority to the General Manager to appoint members to the Water Resources Advisory Committee to represent the District at his or her discretion.

The District is currently a member of the Water Resources Advisory Committee (WRAC) of which Director Kalvans is currently the only listed member.

With approval of this resolution the Board will be delegating authority to the General Manager to appoint members, without further Board approval, to represent the District at the WRAC meetings and have voting power at these meetings. As the WRAC bylaws require specific individuals be appointed instead of positions, the ability of the General Manager to make appointments to replace individuals as necessary will be essential in maintaining the District's ability to have voting power within the group.

Initially it is recommended that the General Manager appoint the Kelly Dodds and the member and Dustin Pittman as the alternate for the WRAC.

Going forward these appointments could be revised by the General Manager to best suit the needs of the District.

FISCAL IMPACT

There are no additional costs to the District by approving this resolution.

PREPARED BY: Kelly Dodds Director of Utilities

Attachment: RESOLUTION 2022-30



RESOLUTION NO. 2022-30

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SAN MIGUEL COMMUNITY SERVICES DISTRICT
DELEGATING AUTHORITY TO THE GENERAL MANAGER TO APPOINT
MEMBERS AND ALTERNATES FOR TO REPRESENT THE SAN MIGUEL
COMMUNITY SERVICE DISTRICT ON THE WATER RESOURCES ADVISORY
COMMITTEE.**

WHEREAS, the San Miguel Community Services District is currently a member of the Water Resources Advisory Committee (WRAC); and

WHEREAS, in order to have a voting voice the Board must identify who is authorized to vote on behalf of the District; and

WHEREAS, the Board is delegating authority to the General Manager to appoint members and alternates to the WRAC to represent and vote on behalf of the District as he or she deems necessary to maintain a voting presence within the group; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED the San Miguel Board of Directors delegates authority to the General Manager to appoint members and alternates to the Water Resources Advisory Committee as necessary without further review by the Board.

PASSED AND ADOPTED by the Board of Directors on a motion to approve this resolution by Director _____, seconded by Director _____, by the following roll call vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**

the foregoing Resolution is hereby passed and adopted this 26th day of May 2022.

Raynette Gregory, President SMCS D Board of Directors

ATTEST:

APPROVED AS TO FORM:

Rob Roberson, Interim General Manager

Douglas L. White, District General Counsel
5-26-2022 Board of Directors Meeting



Board of Directors

President
Raynette Gregory

Vice President
Anthony Kalvans

Members
Hector Palafox
Ward Roney
Crystal Lara

General Manager
Rob Roberson

Fire Chief
Rob Roberson

Mission Statement

Committed to serving
the community with
effectiveness, efficiency, and
care to support the economic
and social
quality of life
in San Miguel

Proudly serving
San Miguel with:

Fire Protection
Street Lighting
Water
Wastewater
Solid Waste

P.O. Box 180
1150 Mission Street
San Miguel, CA 93451

Tel. 805-467-3388
Fax 805-467-9212

May 26th 2022

Mr. Brendan Clark
Secretary, Water Resources Advisory Committee
976 Osos Street, Room 206
San Luis Obispo CA 93408

Dear Mr. Clark

The San Miguel CSD Board of Directors, by passage of Resolution 2022-30, delegated authority to the General Manager to appoint members and alternates to the WRAC.

Please accept the appointment of Kelly Dodds as member, replacing Anthony Kalvans, and Dustin Pittman as alternate.

On behalf of the District, I am respectfully requesting that the San Luis Obispo Flood Control and Water Conservation District Board Confirm these appointments.

Sincerely,

Rob Roberson
General Manager



San Miguel Community Services District
AGENDA ITEM: XI – 1
Financial Report

May 19, 2022

BOARD ACTION: Review the enumeration of Financial Reports for April 2022

APRIL 2022 Revenue: \$228,158.65 Sale Revenues, Property Taxes, and Franchise Fees.

APRIL 2022 Expenses: \$131,127.23

FIRE DEPT PROJECTS:

Resolution 2021-05: MDC- Budget: \$20,000.00

APRIL costs: \$0

Project costs to date: \$6,707.59 (34% spent)

Status: In Process

Resolution 2022-22: Fire Temporary Housing Unit- Budget: \$274,378.95

APRIL costs: \$0

Project costs to date: \$8,096.01

Status: In Process

Fire Station Remodel-

APRIL costs: \$667.00

Project costs to date: \$2,877.00

Status: In Process

UTILITY DEPT PROJECTS:

Resolution 2021-06: Generator Project- \$230,000.00 CALOES Power Resiliency Grant

APRIL costs: Southern California Gas Co – SLT Gas Line install \$403.97

Grant use to date: \$184,679.42 (currently 80% of the grant has been used)

Status: In Process

WWTF Expansion Resolution 2021-20,32,33,35- by SWRCB Order June 2018

APRIL costs: \$0

Project costs to date: \$473,597.84

Status: In Process

WWTF Resolution 2021-33: MBR- Budget: \$206,835.37/\$6,894,512.30

APRIL costs: \$0

Project costs to date: \$128,468.83 (62% spent)

Status: In Process

WWTF Resolution 2021-35: Headworks- Budget: \$250,231.00

APRIL costs: 0

Status: Started

WWTF Resolution 2022-04: WSC – NOI for Permit- Budget: \$50,000.00

APRIL costs: WSC – DOC and Data Review \$14,482.50

Project costs to date: \$18,075.00 (36% spent)

66
Status: In Process

Resolution 2022-03: Mission Gardens Lift Stations Generator- Budget: \$27,722.34

APRIL costs: \$0

Project costs to date: \$5,475.49 (20% spent)

Status: In Process

LEGAL SERVICES

APRIL Legal bills: None received

2021/22 LEGAL EXPENSES TO DATE:

BOARD MEETINGS:	\$ 23,506.04
CSD BOARD REQUESTS:	\$ 2,434.58
GENERAL CSD/ADMIN:	\$ 8,652.61
GENERAL HR AND HR CONTRACTS:	\$ 10,148.11
HR INVESTIGATION/ARBITRATION:	\$ 3,793.78
PUBLIC RECORDS REQUESTS:	\$ 1,115.89
RECALL:	\$ 15,165.90
SEWER:	\$ 14,896.00
STEINBECK:	\$ 22,959.30
WHITE OAK:	\$ 3,330.20
WATER:	\$ 4,471.50
	\$ 110,473.91

LEGAL BILLS TO DATE:

\$ 45,266.61

OTHER GENERAL OPERATING EXPENSES- FEBRUARY

- PG&E \$10,419.14 – Facilities electric bill April
 - CalPERS \$10,300.48 – April monthly (Employer portion only)
 - US Bank \$6,811.17 – Monthly SMCSO Credit Card expenses
 - BHI Management Consulting \$4,550.00 – Strategic Plan Draft/Doc Development
 - Swift Tectonics \$3,950.00 – 15th/Mission Sewer Line Repair
 - Ferguson Enterprises \$3,3058.60 – Pipes & Fittings
 - Fluid Resource Management \$2,877.87 – 15th/Mission Sewer Line Repair
 - SLO County Air Pollution Control \$2,407.60 – Permits
 - JB Dewar \$2,073.21 – Monthly Diesel Fuel
 - Trailer Barn \$1,467.17 – Trailer repairs
 - WEX Bank \$1,273.29 – Monthly SMCSO District Vehicle Fuel Cards
 - Apex Fire Control \$1,257.91 – Fire Extinguisher Service
 - Amazon \$1,188.91 – Computer Accessories, Blades, Cutting/Welding Kit
 - FGL Environmental \$1,167.00 – Monthly Labs and Testing
 - SLO County Fire \$1,120.05 – Annual EMS Image Fee
-

RECOMMENDATION: Receive and file the April 2022 SMCSO Financial Reports.

PREPARED BY:

Michelle Hido

Financial Officer

REVIEWED BY:

Interim General Manager/Fire Chief

05/18/22
14:28:56

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Claim Details
For the Accounting Period: 4/22

Page: 1 of 18
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
7903	19592S	650 13 STARS MEDIA	442.42					
1	8994	04/08/22 NOTICE OF PUBLIC HEARING 4/28	442.42*			60 66000	393	10200
		Total for Vendor:	442.42					
7875	19582S	689 AMAZON CAPITOL SERVICES	472.16					
1M6P-DYJY-JTYH								
1	1WCF-4FNR	04/01/22 GLOVES & BOOTS	236.08			40 64000	348	10200
2	1WCF-4FNR	04/01/22 GLOVES & BOOTS	236.08			50 65000	348	10200
7876	19582S	689 AMAZON CAPITOL SERVICES	23.57					
1R1H-RFYJ-L4L9								
1	1R1H-RFYJ	04/01/22 SD CARD READER MH	4.84			20 62000	410	10200
2	1R1H-RFYJ	04/01/22 SD CARD READER MH	0.47			30 63000	410	10200
3	1R1H-RFYJ	04/01/22 SD CARD READER MH	8.96			40 64000	410	10200
4	1R1H-RFYJ	04/01/22 SD CARD READER MH	8.83			50 65000	410	10200
5	1R1H-RFYJ	04/01/22 SD CARD READER MH	0.47			60 66000	410	10200
7877	19582S	689 AMAZON CAPITOL SERVICES	448.27					
1R1H-RFYJ-D74N								
2	RFYJ-D74N	04/01/22 14" BLADES- METAL,MASON,GEN	224.13			40 64000	305	10200
3	RFYJ-D74N	04/01/22 14" BLADES- METAL,MASON,GEN	224.14			50 65000	305	10200
7878	19582S	689 AMAZON CAPITOL SERVICES	35.93					
1R1H-RFYJ-DWPQ								
2	RFYJ-DWPQ	04/01/22 WRAP HOSE PROTECTOR	17.96			40 64000	351	10200
3	RFYJ-DWPQ	04/01/22 WRAP HOSE PROTECTOR	17.97			50 65000	351	10200
7879	19582S	689 AMAZON CAPITOL SERVICES	33.10					
1R1H-RFYJ-LHRJ								
1	RFYJ-LHRJ	04/01/22 EMERGENCY SIGN, CUTTING WHE	16.55*			40 64000	490	10200
2	RFYJ-LHRJ	04/01/22 EMERGENCY SIGN, CUTTING WHE	16.55			50 65000	490	10200
7911	19593S	689 AMAZON CAPITOL SERVICES	175.88					
1MPY-TG6T-DTPD								
1	TG6T-DTPD	04/01/22 OXY/ACET CUTTING/WELDING KI	87.94*			40 64000	490	10200
2	TG6T-DTPD	04/01/22 OXY/ACET CUTTING/WELDING KI	87.94			50 65000	490	10200
		Total for Vendor:	1,188.91					

05/18/22
14:28:56

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Claim Details
For the Accounting Period: 4/22

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
7898	19594S	576 APEX FIRE CONTROL	866.54					
1	4171 04/11/22	Fire Extg. Service AnnualMaint	433.27			40 64000	351	10200
2	4171 04/11/22	Fire Extg. Service AnnualMaint	433.27			50 65000	351	10200
7920	19594S	576 APEX FIRE CONTROL	391.37					
1	4172 04/26/22	Fire Extg. Annual Maintenance	391.37			20 62000	455	10200
		Total for Vendor:	1,257.91					
7915	19595S	714 AT&T MOBILITY	88.66					
FIRE CELL PHONES								
1	04102022 04/02/22	FIRE CELL PHONE - ROBERSON	44.33			20 62000	465	10200
2	04102022 04/02/22	FIRE CELL PHONE - YOUNG	44.33			20 62000	465	10200
		Total for Vendor:	88.66					
7922	19596S	622 BALDWIN ELECTRIC SERVICE	300.00					
1	430 04/13/22	STREET LIGHT PHOTO CELL REPAIR	300.00			30 63000	353	10200
		Total for Vendor:	300.00					
7966	19623S	709 BHI MANAGEMENT CONSULTING	4,550.00					
1	022-24 04/30/22	STRATEGIC PLAN:DRAFT DOC DEVEL	932.75*			20 62000	900	10200
2	022-24 04/30/22	STRATEGIC PLAN:DRAFT DOC DEVEL	91.00			30 63000	900	10200
3	022-24 04/30/22	STRATEGIC PLAN:DRAFT DOC DEVEL	1,729.00			40 64000	900	10200
4	022-24 04/30/22	STRATEGIC PLAN:DRAFT DOC DEVEL	1,706.25			50 65000	900	10200
5	022-24 04/30/22	STRATEGIC PLAN:DRAFT DOC DEVEL	91.00			60 66000	900	10200
		Total for Vendor:	4,550.00					
7905	19598S	34 BLAKE'S INC	4.14					
1	1485577 04/05/22	HARDWARE	2.07			40 64000	351	10200
2	1485577 04/05/22	HARDWARE	2.07			50 65000	351	10200
7912	19598S	34 BLAKE'S INC	8.69					
1	1484926 04/01/22	RIVET 100PK	8.69			40 64000	582	10200
		Total for Vendor:	12.83					

05/18/22
14:28:56

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Claim Details
For the Accounting Period: 4/22

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
7944	19624S	573 BURT INDUSTRIAL SUPPLY	146.88					
2	106417	04/20/22 Blue Marking paint	146.88			50 65000	353	10200
7954	19624S	573 BURT INDUSTRIAL SUPPLY	180.35					
2	106529	04/22/22 STRUT CLAMP, CONTRACTOR HOSE	180.35			40 64000	351	10200
7963	19624S	573 BURT INDUSTRIAL SUPPLY	361.88					
1	106862	04/29/22 Pipe and fittings	361.88			40 64000	582	10200
		Total for Vendor:	689.11					
7895	19583S	87 CALIFORNIA WATER ENVIRONMENT	192.00					
		ID: 3963501 T. PASLAY CWEA MEMBERSHIP Renewal Fees						
1	3963501	04/06/22 22/23 Renewal Fees T.PASLAY Valve	192.00*			40 64000	715	10200
		Total for Vendor:	192.00					
7887	-99354E	416 CALPERS	501.08					
		CalPers PERPA Annual Unfunded Accrued Liability Actuarial Valuation for Rate Plan 26019						
1	16758239	04/01/22 CalPers 3100 Retirement	102.72			20 21851		10250
2	16758239	04/01/22 CalPers 3100 Retirement	10.02			30 21851		10250
3	16758239	04/01/22 CalPers 3100 Retirement	190.41			40 21851		10250
4	16758239	04/01/22 CalPers 3100 Retirement	187.91			50 21851		10250
5	16758239	04/01/22 CalPers 3100 Retirement	10.02			60 21851		10250
7888	-99353E	416 CALPERS	1,387.17					
		CalPers 4680 Annual Unfunded Accrued Liability Classic Plan 06-30-19 Actuarial Valuation						
1	16758232	04/01/22 CalPers 3100 Retirement	0.00			20 21850		10250
2	16758232	04/01/22 CalPers 3100 Retirement	69.34			30 21850		10250
3	16758232	04/01/22 CalPers 3100 Retirement	624.24			40 21850		10250
4	16758232	04/01/22 CalPers 3100 Retirement	624.24			50 21850		10250
5	16758232	04/01/22 CalPers 3100 Retirement	69.35			60 21850		10250

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7972	-99350E	416 CALPERS	300.00					
		CalPERS Safety Category Valuations						
1	16781296	04/21/22 CalPERS Safety Cat. Valuatio	300.00*			20 62000	225	10250
		Total for Vendor:	2,188.25					
7919	19599S	67 CHARTER COMMUNICATIONS	129.98					
		Acct# 8245 10 105 0040553						
		Spectrum Business Internet/Voice						
		Service 4/11/22 - 5/10/22						
1	041122	04/11/22 Internet/Voice CSD MAY	64.99			40 64000	375	10200
2	041122	04/11/22 Internet/Voice CSD MAY	64.99			50 65000	375	10200
7951	19625S	67 CHARTER COMMUNICATIONS	119.98					
		Acct# 8245 10 105 0040553						
		1765 Bonita Treatment Facility						
		Service from 4/18/2022 - 5/17/2022						
1	0553041822	04/18/22 Internet/Voice WWTP 4/18-5	59.99			40 64000	375	10200
2	0553041822	04/18/22 Internet/Voice WWTP 4/18-5	59.99			50 65000	375	10200
		Total for Vendor:	249.96					
7937	19626S	199 CITY OF PASO ROBLES	300.42					
		GSI WATER SOLUTIONS INV# 00824.003-5 4/12/22						
		3.03% OF PR SUB-BASIN 3RD ANNUAL RPT						
1	SM20220422	04/22/22 Paso Robles 3RD Annual Rep	300.42			50 65000	324	10200
		Total for Vendor:	300.42					
7892	19584S	654 CULLIGAN WATER	17.20					
1	963566	03/31/22 WATER DELIVERY MARCH	8.60			40 64000	305	10200
2	963566	03/31/22 WATER DELIVERY MARCH	8.60			50 65000	305	10200
		Total for Vendor:	17.20					
7904	19600S	93 DODDS, KELLY	154.02					
		REIMBURSEMENT FOR LOWES PURCH WHEN CSD CC WASN'T ACCEPTED						
2	04/08/22	REIMB FOR LOWES PIPE FITTINGS	154.02			40 64000	352	10200
		Total for Vendor:	154.02					

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7957	19627S	105 FAILSAFE TESTING	345.20					
1	12139	04/18/22 ANNUAL LADDER TESTING	345.20			20 62000	351	10200
		Total for Vendor:	345.20					
7913	19601S	109 FERGUSON ENTERPRISES	2,718.81					
1	9795861	04/08/22 PIPE & FITTINGS	2,718.81			50 65000	353	10200
7914	19601S	109 FERGUSON ENTERPRISES	124.41					
1	9688027-2	01/08/22 PIPE & FITTINGS	124.41			50 65000	353	10200
7955	19628S	109 FERGUSON ENTERPRISES	12.11					
1	832287	04/19/22 PIPE & FITTINGS	12.11			40 64000	351	10200
7956	19628S	109 FERGUSON ENTERPRISES	203.27					
1	9886946	04/15/22 PIPE & FITTINGS	203.27			40 64000	351	10200
		Total for Vendor:	3,058.60					
7882	19585S	112 FGL - ENVIRONMENTAL ANALYTICAL	180.00					
1	280397A	03/30/22 Metals	180.00			40 64000	355	10200
7883	19585S	112 FGL - ENVIRONMENTAL ANALYTICAL	159.00					
1	280669A	03/30/22 Metals	159.00			40 64000	355	10200
7884	19585S	112 FGL - ENVIRONMENTAL ANALYTICAL	159.00					
2	280785A	03/30/22 WET CHEMISTRY	159.00			40 64000	355	10200
7885	19585S	112 FGL - ENVIRONMENTAL ANALYTICAL	95.00					
1	280973A	03/30/22 Metals	31.66			50 65000	356	10200
2	280973A	03/30/22 Metals	31.67			50 65000	357	10200
3	280973A	03/30/22 Metals	31.67			50 65000	358	10200
7891	19585S	112 FGL - ENVIRONMENTAL ANALYTICAL	70.00					
1	280784A	03/30/22 Metals	70.00			40 64000	355	10200

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7948 1	19629S 280943A	112 FGL - ENVIRONMENTAL ANALYTICAL 04/15/22 Metals	95.00 95.00			50 65000	359	10200
7949 3	19629S 280786A	112 FGL - ENVIRONMENTAL ANALYTICAL 03/29/22 COLIFORM	125.00 125.00			50 65000	359	10200
7950 3	19629S 281144A	112 FGL - ENVIRONMENTAL ANALYTICAL 04/22/22 COLIFORM	125.00 125.00			50 65000	359	10200
7958 2	19629S 280942A	112 FGL - ENVIRONMENTAL ANALYTICAL 04/22/22 WET CHEMISTRY	159.00 159.00			40 64000	355	10200
Total for Vendor:			1,167.00					
7921 1	19602S W21607	401 FLUID RESOURCE MANAGEMENT 04/18/22 15TH/MISSION ST SEWER LINE	2,877.87 2,877.87*			40 64000	353	10200
Total for Vendor:			2,877.87					
7899	19603S	632 FRONTIER COMMUNICATIONS (216-5) Acct #805-467-2015-051216-5 Service from 04/1/22 - 04/31/22	83.61					
SCADA								
1	APRIL 2022	04/01/22 Alarm/SCADA	41.81			40 64000	310	10200
2	APRIL 2022	04/01/22 Alarm/SCADA	41.80			50 65000	310	10200
Total for Vendor:			83.61					
7967	19630S	308 FRONTIER COMMUNICATIONS (412-5) Acct #805-467-2818-010412-5 Service from 4/22/22 - 5/21/22	61.19					
FS/CSD ALARM								
1	04/22/22	FS/CSD Alarm MAY	12.55*			20 62000	310	10200
2	04/22/22	FS/CSD Alarm MAY	1.22			30 63000	310	10200
3	04/22/22	FS/CSD Alarm MAY	23.25			40 64000	310	10200
4	04/22/22	FS/CSD Alarm MAY	22.94			50 65000	310	10200
5	04/22/22	FS/CSD Alarm MAY	1.23			60 66000	310	10200
Total for Vendor:			61.19					

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7952	19631S	125 GREAT WESTERN ALARM	83.16					
A0702 UTILITIES EMERGENCY								
Service Period: 5/01/22 - 5/31/22								
Inv 220202242101								
1	2204022421	05/01/22 Answering Service MAY	41.58			40 64000	380	10200
2	2204022421	05/01/22 Answering Service MAY	41.58			50 65000	380	10200
7953	19631S	125 GREAT WESTERN ALARM	32.00					
GW-661 SCADA								
Service Period: 4/1/22 - 4/31/22								
1	2204005451	05/01/22 Alarm Monitoring APRIL	16.00			40 64000	380	10200
2	2204005451	05/01/22 Alarm Monitoring APRIL	16.00			50 65000	380	10200
Total for Vendor:			115.16					
7965	19632S	129 HACH	373.87					
Acct #292463								
1	13012774	04/29/22 TUBING KIT	124.63			50 65000	356	10200
2	13012774	04/29/22 TUBING KIT	124.62			50 65000	357	10200
3	13012774	04/29/22 TUBING KIT	124.62			50 65000	358	10200
Total for Vendor:			373.87					
7880	19586S	147 JB DEWAR	1,455.24					
1	199425	04/09/22 Clear Diesel- 108.8 GAL	713.21*			20 62000	485	10200
2	199425	04/09/22 Clear Diesel- 56.60 GAL	371.01			40 64000	485	10200
3	199425	04/09/22 Clear Diesel- 56.60 GAL	371.02			50 65000	485	10200
7940	19633S	147 JB DEWAR	617.97					
1	202692	04/21/22 Clear Diesel- 42.90 GAL	279.07*			20 62000	485	10200
2	202692	04/21/22 Clear Diesel- 26.05 GAL	169.45			40 64000	485	10200
3	202692	04/21/22 Clear Diesel- 26.05 GAL	169.45			50 65000	485	10200
Total for Vendor:			2,073.21					
7960	19634S	406 KALVANS, ANTHONY	682.28					
Board Member Stipend June 27, 2019 meeting								
1	CSDA AK	04/27/22 SP LEADERSHIP CONFERENCE AK	60.69			20 62000	340	10200
2	CSDA AK	04/27/22 SP LEADERSHIP CONFERENCE AK	5.92			30 63000	340	10200

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3	CSDA AK 04/27/22	SP LEADERSHIP CONFERENCE AK	112.48			40 64000	340	10200
4	CSDA AK 04/27/22	SP LEADERSHIP CONFERENCE AK	111.00			50 65000	340	10200
5	CSDA AK 04/27/22	SP LEADERSHIP CONFERENCE AK	5.92			60 66000	340	10200
6	CSDA AK 04/27/22	SP LEADERSHIP CONFERENCE AK	79.19			20 62000	345	10200
7	CSDA AK 04/27/22	SP LEADERSHIP CONFERENCE AK	7.72			30 63000	345	10200
8	CSDA AK 04/27/22	SP LEADERSHIP CONFERENCE AK	146.78			40 64000	345	10200
9	CSDA AK 04/27/22	SP LEADERSHIP CONFERENCE AK	144.85			50 65000	345	10200
10	CSDA AK 04/27/22	SP LEADERSHIP CONFERENCE AK	7.73			60 66000	345	10200
Total for Vendor:			682.28					
7934 19604S 999999 LISA BOYER 153.30								
SEWER Arrearage								
610 TIELO ST								
01705-04								
2	01705-04 04/11/22	SEWER ARREARAGE 610 TIELO ST	153.30			40 20550		10200
Total for Vendor:			153.30					
7893 19587S 646 MISSION UNIFORM SERVICE 47.29								
Uniforms; Dodds, Sobotka, Pittman, Paslay								
1	516788789 04/06/22	Employee Uniforms	1.00			30 63000	495	10200
2	516788789 04/06/22	Employee Uniforms	22.64*			40 64000	495	10200
4	516788789 04/06/22	Employee Uniforms	22.65*			50 65000	495	10200
5	516788789 04/06/22	Employee Uniforms	1.00			60 66000	495	10200
7930 19605S 646 MISSION UNIFORM SERVICE 47.29								
Uniforms; Dodds, Sobotka, Pittman, Paslay								
1	516832817 04/13/22	Employee Uniforms	1.00			30 63000	495	10200
2	516832817 04/13/22	Employee Uniforms	22.64*			40 64000	495	10200
4	516832817 04/13/22	Employee Uniforms	22.65*			50 65000	495	10200
5	516832817 04/13/22	Employee Uniforms	1.00			60 66000	495	10200
7938 19635S 646 MISSION UNIFORM SERVICE 50.29								
Uniforms; Dodds, Sobotka, Pittman, Paslay								
1	516917055 04/27/22	Employee Uniforms	1.00			30 63000	495	10200
2	516917055 04/27/22	Employee Uniforms	24.14*			40 64000	495	10200
4	516917055 04/27/22	Employee Uniforms	24.15*			50 65000	495	10200
5	516917055 04/27/22	Employee Uniforms	1.00			60 66000	495	10200

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7961	19635S	646 MISSION UNIFORM SERVICE	50.29					
		Uniforms; Dodds, Sobotka, Pittman, Paslay						
1	516875279	04/20/22 Employee Uniforms	1.00			30 63000	495	10200
2	516875279	04/20/22 Employee Uniforms	24.14*			40 64000	495	10200
4	516875279	04/20/22 Employee Uniforms	24.15*			50 65000	495	10200
5	516875279	04/20/22 Employee Uniforms	1.00			60 66000	495	10200
		Total for Vendor:	195.16					
7896	19588S	17 N REX AWALT CORPORATION	59.43					
1	20353	04/05/22 BALL VALVE BRASS 3/4"	59.43			50 65000	353	10200
7910	19606S	17 N REX AWALT CORPORATION	2.92					
1	20382	04/15/22 2x1.5" REDUCER BUSHING	2.92			40 64000	351	10200
		Total for Vendor:	62.35					
7881	19589S	182 NAPA AUTO PARTS	57.84					
2	117842	03/30/22 FILTERS & OIL	28.92			40 64000	351	10200
3	117842	03/30/22 FILTERS & OIL	28.92			50 65000	351	10200
		Total for Vendor:	57.84					
7959	19636S	999999 NICHOLAS CUMMINGS	27.35					
		STALE DATED PAYCHECK REPLACEMENT						
		8/13/21 CUMMINGS						
2	081321PCK	04/29/22 REPLACED PAYCK STALE 8/21	27.35			20 62000	125	10200
		Total for Vendor:	27.35					
7907	19607S	636 OFFICE1	86.84					
		Maintenance Contract #CBM6913-02						
		Samsung/X4250LX						
Acct No.	013014							
1	AR796314	04/04/22 MAINT/COPY CNTRCT 4/4-5/3/22	17.81			20 62000	334	10200
2	AR796314	04/04/22 MAINT/COPY CNTRCT 4/4-5/3/22	1.73			30 63000	334	10200
3	AR796314	04/04/22 MAINT/COPY CNTRCT 4/4-5/3/22	33.00			40 64000	334	10200
4	AR796314	04/04/22 MAINT/COPY CNTRCT 4/4-5/3/22	32.56			50 65000	334	10200
5	AR796314	04/04/22 MAINT/COPY CNTRCT 4/4-5/3/22	1.74			60 66000	334	10200
		Total for Vendor:	86.84					

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7942	19637S	208 PG&E #6480-8	1,121.56					
Acct #8565976480-8								
1	04/18/22	12th & K 8565976725	9.64			30 63000	381	10200
2	04/18/22	Tract 2710 - 8562053214	75.82			30 63000	381	10200
3	04/18/22	Tract 2710 - 8564394360	23.64			30 63000	381	10200
4	04/18/22	Tract 2710 - 8560673934	59.10			30 63000	381	10200
5	04/18/22	Mission Heights - 8565976482	170.84			30 63000	381	10200
6	04/18/22	Tract 2605 - 8565976109	36.61			30 63000	381	10200
7	04/18/22	9898 River Rd. - 8565976002	352.19			30 63000	381	10200
8	04/18/22	9898 River Rd. - 8565976004	43.80			30 63000	381	10200
9	04/18/22	9898 River Rd. - 8565976008	207.06			30 63000	381	10200
10	04/18/22	9898 River Rd. - 8565976014	71.36			30 63000	381	10200
11	04/18/22	9898 River Rd. - 8565976481	51.11			30 63000	381	10200
12	04/18/22	9898 River Rd. - 8565976483	20.39			30 63000	381	10200
Total for Vendor:			1,121.56					
7943	19638S	209 PG&E #6851-8	9,297.58					
Acct #3675186851-8								
1	04/19/22	Old Fire Station/1297 L St	26.78			20 62000	381	10200
2	04/19/22	Fire Station/1150 Mission	10.51			20 62000	381	10200
3	04/19/22	Water Works #1/Well 3	2,239.92			50 65000	381	10200
4	04/19/22	Bonita Pl & 16th/Well 4	1,329.15			50 65000	381	10200
5	04/19/22	N St/WWTF	5,153.67			40 64000	381	10200
6	04/19/22	2HP Booster Station	10.51			50 65000	381	10200
7	04/19/22	Mission Heights Booster	10.51			50 65000	381	10200
8	04/19/22	14th St. & K St.	69.44			50 65000	381	10200
9	04/19/22	942 Soka Way lift station	135.68			40 64000	379	10200
10	04/19/22	Missn & 12th Lanscape~St light	137.09			30 63000	381	10200
11	04/19/22	SLT Well	174.32			50 65000	381	10200
Total for Vendor:			9,297.58					
7945	19639S	651 PITTMAN, DUSTIN	100.00					
1	21001913	04/21/22 T3 exam payment Reimbursemen	100.00			50 65000	715	10200

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7946	19639S	651 PITTMAN, DUSTIN	175.00					
1	04/20/22	Boot allowance	87.50*			40 64000	495	10200
2	04/20/22	Boot allowance	87.50*			50 65000	495	10200
Total for Vendor:			275.00					
7931	19608S	585 PRW STEEL SUPPLY	443.70					
1	400186 04/04/22	SHEAR .063" ALUM TREAD	443.70			40 64000	582	10200
7932	19608S	585 PRW STEEL SUPPLY	50.80					
1	400262 04/05/22	2"X2"X.180X5' HR SQ TB	25.40			40 64000	351	10200
2	400262 04/05/22	2"X2"X.180X5' HR SQ TB	25.40			50 65000	351	10200
Total for Vendor:			494.50					
7933	19609S 999999	ROB NINO	756.81					
		SEWER Arrearage						
		810 RIO MESA CIRCLE						
27492-05								
2	27492-05 04/11/22	SEWER ARREARAGE 810 RIO MESA	756.81			40 20550		10200
Total for Vendor:			756.81					
7923	19610S	481 SAN MIGUEL COMMUNITY SERVICES	148.04					
		01004-00						
1	04/15/22	1150 Mission Street	74.02			50 65000	384	10200
2	04/15/22	1150 Mission Street	74.02			40 64000	384	10200
7924	19610S	481 SAN MIGUEL COMMUNITY SERVICES	398.87					
		20547-00						
1	04/15/22	1203 Mission St Irrigation Mtr	398.87			30 63000	384	10200
7925	19610S	481 SAN MIGUEL COMMUNITY SERVICES	51.54					
1	04/15/22	942 Soka Way	51.54			40 64000	384	10200
7926	19610S	481 SAN MIGUEL COMMUNITY SERVICES	51.54					
		Acct#27475-00						
1	04/15/22	1765 Bonita	51.54			40 64000	384	10200

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7927 ACCT#	19610S 27476-00	481 SAN MIGUEL COMMUNITY SERVICES	118.17					
1	04/15/22	1199 Mission Irrigation Meter	118.17			30 63000	384	10200
		Total for Vendor:	768.16					
7894 ACCT#	19590S 318691	238 SAN MIGUEL GARBAGE	103.98					
1	040122	04/01/22 APRIL 2022	51.99			40 64000	383	10200
2	040122	04/01/22 APRIL 2022	51.99			50 65000	383	10200
		Total for Vendor:	103.98					
7902 Employee Dental & Vision Insurance Allocation WS Coverage Month: MAY 2022	4133S	247 SDRMA	718.22					
1	38179	04/10/22 DENTAL MAY 2022	47.43			20 21811		10250
2	38179	04/10/22 DENTAL MAY 2022	12.78			30 21811		10250
3	38179	04/10/22 DENTAL MAY 2022	274.09			40 21811		10250
4	38179	04/10/22 DENTAL MAY 2022	288.44			50 21811		10250
5	38179	04/10/22 DENTAL MAY 2022	13.97			60 21811		10250
6	38179	04/10/22 VISION MAY 2022	6.92			20 21812		10250
7	38179	04/10/22 VISION MAY 2022	1.74			30 21812		10250
8	38179	04/10/22 VISION MAY 2022	28.67			40 21812		10250
9	38179	04/10/22 VISION MAY 2022	42.38			50 21812		10250
10	38179	04/10/22 VISION MAY 2022	1.80			60 21812		10250
		Total for Vendor:	718.22					
7900	19611S	5 SLO COUNTY AIR POLLUTION CONTROL	2,407.60					
1	22056	04/11/22 942 Soka,Lift Station Permits	2,407.60*			40 64000	715	10200
		Total for Vendor:	2,407.60					
7901 ANNUAL FEE - ELITE EMS SAAS	19612S	440 SLO COUNTY FIRE	1,120.05					
1	1606	04/07/22 ANNUAL EMS IMAGE FEE	1,120.05			20 62000	385	10200
		Total for Vendor:	1,120.05					

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SAN MIGUEL COMMUNITY SERVICES DISTRICT
Claim Details
For the Accounting Period: 4/22

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
7939	19622S	657 SOUTHERN CALIFORNIA GAS COMPANY	403.97					
Gas line installation for SLT Well part of CAL OES grant D Ticket# 000005518678								
MCU Order# 5518678-0010								
1	5518678	04/28/22 SLT well Gas line installatio	403.97			50 65000	590	10200
Total for Vendor:			403.97					
7935	19613S	999999 STEPHANIE PORTER	1,434.58					
Water and Sewer deposit refund 875 16TH ST								
20704-04								
2	20704-04	04/18/22 WATER DEPOSIT REFUND 875 16T	-51.54			50 20550		10200
3	20704-04	04/18/22 SEWER DEPOSIT REFUND 875 16T	1,486.12			40 20550		10200
Total for Vendor:			1,434.58					
7936	19614S	999999 SUSAN GARIBAY	60.00					
Water and Sewer deposit refund 1051 WIMER WAY								
20690-01								
1	20690-01	04/18/22 WATER DEPOSIT REFUND 1051WIM	60.00			50 20550		10200
Total for Vendor:			60.00					
7909	19615S	378 SWIFT TECTONICS, INC.	3,950.00					
15TH/MISSION SEWER LINE REPAIR								
1	6223	03/15/22 15TH/MISSION SEWER LINE REPAIR	3,950.00*			40 64000	353	10200
Total for Vendor:			3,950.00					
7928	19616S	291 TRAILER BARN, INC.	55.00					
Cust #P50189								
1	20487	04/13/22 TRAILER BRAKE REPAIR	27.50			40 64000	351	10200
2	20487	04/13/22 TRAILER BRAKE REPAIR	27.50			50 65000	351	10200
7968	19640S	291 TRAILER BARN, INC.	1,412.17					
Cust #P50189								
1	20490	04/21/22 DUMP TRAILER	706.08			40 64000	351	10200
2	20490	04/21/22 DUMP TRAILER	706.09			50 65000	351	10200
Total for Vendor:			1,467.17					

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
7969	19641S	301 US BANK	1,042.84					
TP STATEMENT DATE 4/22/2022								
1	TP APRIL22	04/22/22 ASSESSOR APN SLO CNTY	90.27			20 62000	503	10200
2	TP APRIL22	04/22/22 ASSESSOR APN SLO CNTY	45.12			40 64000	305	10200
3	TP APRIL22	04/22/22 ASSESSOR APN SLO CNTY	45.12			50 65000	305	10200
4	TP APRIL22	04/22/22 ZOOM - BOARD MEETINGS	3.07			20 62000	385	10200
5	TP APRIL22	04/22/22 ZOOM - BOARD MEETINGS	0.30			30 63000	385	10200
6	TP APRIL22	02/22/22 ZOOM - BOARD MEETINGS	5.70*			40 64000	385	10200
7	TP APRIL22	04/22/22 ZOOM - BOARD MEETINGS	5.62			50 65000	385	10200
8	TP APRIL22	04/22/22 ZOOM - BOARD MEETINGS	0.30			60 66000	385	10200
9	TP APRIL22	04/22/22 CSDA FINANCIAL MGMT WS	20.50*			20 62000	386	10200
10	TP APRIL22	04/22/22 CSDA FINANCIAL MGMT WS	2.00			30 63000	340	10200
11	TP APRIL22	04/22/22 CSDA FINANCIAL MGMT WS	38.00			40 64000	340	10200
12	TP APRIL22	04/22/22 CSDA FINANCIAL MGMT WS	37.50			50 65000	340	10200
13	TP APRIL22	04/22/22 CSDA FINANCIAL MGMT WS	2.00			60 66000	340	10200
14	TP APRIL22	04/22/22 RINGCENTRAL APRIL PHONE	58.77*			20 62000	310	10200
15	TP APRIL22	04/22/22 RINGCENTRAL APRIL PHONE	5.73			30 63000	310	10200
16	TP APRIL22	04/22/22 RINGCENTRAL APRIL PHONE	108.95			40 64000	310	10200
17	TP APRIL22	04/22/22 RINGCENTRAL APRIL PHONE	107.51			50 65000	310	10200
18	TP APRIL22	04/22/22 RINGCENTRAL APRIL PHONE	5.73			60 66000	310	10200
19	TP APRIL22	04/22/22 CRAIGSLIST JOB POSITING	12.50			50 65000	393	10200
20	TP APRIL22	04/22/22 CRAIGSLIST JOB POSITING	12.50			40 64000	393	10200
21	TP APRIL22	04/22/22 DOOR HANGER BLANKS	217.82			40 64000	410	10200
22	TP APRIL22	04/22/22 DOOR HANGER BLANKS	217.83			50 65000	410	10200
7970	19641S	301 US BANK	4,888.68					
KD STATEMENT DATE 04/22/2022								
1	KD APRIL22	04/22/22 TANK & BARREL- 300 GAL TAN	771.61			40 64000	351	10200
2	KD APRIL22	04/22/22 LOWES- PARTS	24.97			40 64000	582	10200
3	KD APRIL22	04/22/22 TRACTOR SUPP- GLYPHOSATE	282.73			40 64000	582	10200
4	KD APRIL22	04/22/22 IDLERS- WASHER/DRYER	1,085.28			40 64000	582	10200
5	KD APRIL22	04/22/22 HP ZBOOK POWER G8	135.15			30 63000	475	10200
6	KD APRIL22	04/22/22 HP ZBOOK POWER G8	1,216.37*			40 64000	475	10200
7	KD APRIL22	04/22/22 HP ZBOOK POWER G8	1,216.37*			50 65000	475	10200
8	KD APRIL22	04/22/22 HP ZBOOK POWER G8	135.15			60 66000	475	10200
9	KD APRIL22	04/22/22 CSC OF PR- PIPE AND HOSE	21.05			40 64000	351	10200

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
7971	19641S	301 US BANK	879.65					
		SY STATEMENT DATE 4/22/22						
1	SY APRIL22	04/22/22 SUPPLYCACHE-HITCH, HOSE BA	225.58			20 62000	348	10200
2	SY APRIL22	04/22/22 EMERGENCY MED PRODUCTS	47.08			20 62000	450	10200
3	SY APRIL22	04/22/22 EMERGENCY MED PRODUCTS	264.54			20 62000	450	10200
4	SY APRIL22	04/22/22 CARROT-TOP US & CA FLAGS	263.14			20 62000	352	10200
5	SY APRIL22	04/22/22 AMAZON - TEXT BOOK	79.31*			20 62000	386	10200
		Total for Vendor:	6,811.17					
7908	19617S	327 VALLI INFORMATION SYSTEMS	112.50					
		MONTHLY MAINTENANCE FOR MARCH						
1	81536	03/31/22 OTC/Online Monthly Maint MARCH	37.50			40 64000	334	10200
2	81536	03/31/22 OTC/Online Monthly Maint MARCH	37.50			50 65000	334	10200
3	81536	03/31/22 IVR SERVICE FEE MARCH	18.75			40 64000	374	10200
4	81536	03/31/22 IVR SERVICE FEE MARCH	18.75			50 65000	374	10200
7947	19642S	327 VALLI INFORMATION SYSTEMS	696.48					
		Web Posting Service and Postage for APRIL Billing						
1	81060	04/21/22 Web Posting, Postage APRIL	192.24			40 64000	374	10200
2	81060	04/21/22 Web Posting, Postage APRIL	192.24			50 65000	374	10200
3	81060	04/21/22 Printing APRIL	105.00			40 64000	374	10200
4	81060	04/21/22 Printing APRIL	105.00			50 65000	374	10200
5	81060	OTC/Online Monthly Maintenance	0.00			40 64000	334	10200
6	81060	OTC/Online Monthly Maintenance	0.00			50 65000	334	10200
12	81060	04/21/22 Printed insert WATER CONSV	102.00			50 65000	395	10200
13	81060	IVR SERVICE FEE APRIL	0.00			40 64000	374	10200
14	81060	IVR SERVICE FEE APRIL	0.00			50 65000	374	10200
		Total for Vendor:	808.98					
7916	19618S	511 VERIZON	50.04					
		TABLETS: FIRE x2						
		03/09/22 ~ 04/08/22						
1	9903654847	04/08/22 RR DATA PLAN	25.02			20 62000	465	10200
2	9903654847	04/08/22 SY DATA PLAN	25.02			20 62000	465	10200

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
7917	19618S	511 VERIZON	324.83					
TABLETS: UTILITIES x4								
CELL PHONE: TMP, MS, TP, KD, DP								
04/09/22 - 05/08/22								
1	9903654846	04/08/22 TABLETS UTILITY MARCH X4	20.04			40 64000	310	10200
2	9903654846	04/08/22 TABLETS UTILITY MARCH X4	20.04			50 65000	310	10200
3	9903654846	04/08/22 UTILITIES CELL PHONES	4.08			30 63000	465	10200
4	9903654846	04/08/22 UTILITIES CELL PHONES	97.86			40 64000	465	10200
5	9903654846	04/08/22 UTILITIES CELL PHONES	97.86			50 65000	465	10200
6	9903654846	04/08/22 UTILITIES CELL PHONES	4.08			60 66000	465	10200
7	9903654846	04/08/22 T PARENT CELL PHONE	10.45			20 62000	465	10200
8	9903654846	04/08/22 T PARENT CELL PHONE	1.02			30 63000	465	10200
9	9903654846	04/08/22 T PARENT CELL PHONE	19.27			40 64000	465	10200
10	9903654846	04/08/22 T PARENT CELL PHONE	19.11			50 65000	465	10200
11	9903654846	04/08/22 T PARENT CELL PHONE	1.02			60 66000	465	10200
12	9903654846	04/08/22 4GB DATA PLAN	0.60			30 63000	465	10200
13	9903654846	04/08/22 4GB DATA PLAN	14.40			40 64000	465	10200
14	9903654846	04/08/22 4GB DATA PLAN	14.40			50 65000	465	10200
15	9903654846	04/08/22 4GB DATA PLAN	0.60			60 66000	465	10200
Total for Vendor:			374.87					
7874	19591S	717 WATER SYSTEMS CONSULTING, INC	14,482.50					
2022-04								
1	6557	02/28/22 NOI/PERMIT DOC/DATA REVIEW	14,482.50			40 64000	705	10200
Total for Vendor:			14,482.50					
7897	19619S	667 WEST COAST SAFETY CONSULTANTS	667.00					
1150 Mission St Asbestos Inspection								
1	2022036	04/11/22 Asbestos Inspection CSD	667.00			20 62000	352	10200
Total for Vendor:			667.00					
7962	19643S	317 WESTERN JANITOR SUPPLY INC	12.25					
4	193936	04/21/22 CLEANING GOODS	2.51			20 62000	305	10200
5	193936	04/21/22 CLEANING GOODS	0.25			30 63000	305	10200
6	193936	04/21/22 CLEANING GOODS	4.65			40 64000	305	10200
7	193936	04/21/22 CLEANING GOODS	4.59			50 65000	305	10200

Fund/Account	Amount
20 FIRE PROTECTION DEPARTMENT	
10200 Operating Cash - Premier	\$6,637.01
10250 Pac Premier - Payroll	\$457.07
30 STREET LIGHTING DEPARTMENT	
10200 Operating Cash - Premier	\$2,340.99
10250 Pac Premier - Payroll	\$93.88
40 WASTEWATER DEPARTMENT	
10200 Operating Cash - Premier	\$43,435.69
10250 Pac Premier - Payroll	\$1,117.41
50 WATER DEPARTMENT	
10200 Operating Cash - Premier	\$16,039.36
10250 Pac Premier - Payroll	\$1,142.97
60 SOLID WASTE DEPARTMENT	
10200 Operating Cash - Premier	\$707.75
10250 Pac Premier - Payroll	\$95.14
Total:	\$72,067.27

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
20 FIRE PROTECTION DEPARTMENT						
40000						
40370	Johnson Restitution - Unrealized Earnings	0.00	6,027.04	0.00	-6,027.04	** %
40410	Mutual Aid Fires ~ OES	0.00	72,427.02	0.00	-72,427.02	** %
40420	Ambulance Reimbursement	0.00	3,832.53	4,400.00	567.47	87 %
40500	VFA Assistance Grant	0.00	0.00	20,000.00	20,000.00	0 %
40505	CFF California Fire Foundation	0.00	0.00	15,000.00	15,000.00	0 %
	Account Group Total:	0.00	82,286.59	39,400.00	-42,886.59	209 %
43000	Property Taxes Collected					
43000	Property Taxes Collected	31,033.15	289,351.43	425,798.00	136,446.57	68 %
	Account Group Total:	31,033.15	289,351.43	425,798.00	136,446.57	68 %
46000	Revenues & Interest					
46000	Revenues & Interest	33.75	207.75	0.00	-207.75	** %
46009	Grants - Other	0.00	138.00	0.00	-138.00	** %
46150	Miscellaneous Income	0.00	9.88	9,750.00	9,740.12	0 %
46151	Refund/Adjustments	0.00	249.21	0.00	-249.21	** %
46153	Plan Check Fees and Inspections	0.00	1,936.45	5,500.00	3,563.55	35 %
	Account Group Total:	33.75	2,541.29	15,250.00	12,708.71	17 %
	Fund Total:	31,066.90	374,179.31	480,448.00	106,268.69	78 %
30 STREET LIGHTING DEPARTMENT						
40000						
40370	Johnson Restitution - Unrealized Earnings	0.00	-717.28	-717.28	0.00	100 %
	Account Group Total:	0.00	-717.28	-717.28	0.00	100 %
43000	Property Taxes Collected					
43000	Property Taxes Collected	9,700.56	83,340.92	135,740.00	52,399.08	61 %
	Account Group Total:	9,700.56	83,340.92	135,740.00	52,399.08	61 %
46000	Revenues & Interest					
46000	Revenues & Interest	171.55	3,939.92	2,134.19	-1,805.73	185 %
46009	Grants - Other	0.00	12.00	12.00	0.00	100 %
46100	Realized Earnings	-1,393.40	-9,065.20	0.00	9,065.20	** %
46150	Miscellaneous Income	0.00	0.42	0.42	0.00	100 %
46151	Refund/Adjustments	0.00	16.33	11.48	-4.85	142 %
46155	Will Serve Processing Fees	150.00	200.00	50.00	-150.00	400 %
	Account Group Total:	-1,071.85	-4,896.53	2,208.09	7,104.62	*** %
	Fund Total:	8,628.71	77,727.11	137,230.81	59,503.70	57 %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
40 WASTEWATER DEPARTMENT						
40000						
40370	Johnson Restitution - Unrealized Earnings	0.00	8,068.59	8,068.59	0.00	100 %
40850	Wastewater Hook-up Fees	0.00	13,033.00	13,033.00	0.00	100 %
40900	Wastewater Sales	94,864.33	946,985.97	1,001,618.00	54,632.03	95 %
40901	Riverzone Surcharge	1,506.27	6,076.14	0.00	-6,076.14	** %
40910	Wastewater Late Charges	1,499.92	7,592.35	3,150.81	-4,441.54	241 %
	Account Group Total:	97,870.52	981,756.05	1,025,870.40	44,114.35	96 %
43000 Property Taxes Collected						
43000	Property Taxes Collected	4,827.84	139,301.74	96,841.52	-42,460.22	144 %
	Account Group Total:	4,827.84	139,301.74	96,841.52	-42,460.22	144 %
46000 Revenues & Interest						
46000	Revenues & Interest	83.21	543.26	513.34	-29.92	106 %
46008	DWR Grants	0.00	46,989.00	180,000.00	133,011.00	26 %
46009	Grants - Other	0.00	210.00	0.00	-210.00	** %
46150	Miscellaneous Income	1,982.40	11,242.79	5,322.26	-5,920.53	211 %
46151	Refund/Adjustments	0.00	260.49	168.36	-92.13	155 %
46155	Will Serve Processing Fees	1,000.00	1,200.00	550.00	-650.00	218 %
	Account Group Total:	3,065.61	60,445.54	186,553.96	126,108.42	32 %
	Fund Total:	105,763.97	1,181,503.33	1,309,265.88	127,762.55	90 %
50 WATER DEPARTMENT						
40000						
40370	Johnson Restitution - Unrealized Earnings	0.00	7,886.31	7,886.31	0.00	100 %
	Account Group Total:	0.00	7,886.31	7,886.31	0.00	100 %
41000 Water Sales						
41000	Water Sales	76,899.49	795,981.47	920,172.00	124,190.53	87 %
41001	Water Connection Fees	0.00	13,255.00	13,255.00	0.00	100 %
41005	Water Late Charges	1,115.81	7,428.29	1,368.03	-6,060.26	543 %
41010	Water Meter Fees	0.00	450.00	450.00	0.00	100 %
	Account Group Total:	78,015.30	817,114.76	935,245.03	118,130.27	87 %
46000 Revenues & Interest						
46000	Revenues & Interest	19.40	179.15	346.37	167.22	52 %
46007	State/Federal Grants	0.00	4,290.17	4,290.17	0.00	100 %
46009	Grants - Other	0.00	228.00	0.00	-228.00	** %
46115	CALOES Resiliency Grant	0.00	0.00	230,000.00	230,000.00	0 %
46150	Miscellaneous Income	0.00	2,374.68	1,460.56	-914.12	163 %
46151	Refund/Adjustments	0.00	255.92	165.01	-90.91	155 %
46155	Will Serve Processing Fees	1,000.00	500.00	3,000.00	2,500.00	17 %
	Account Group Total:	1,019.40	7,827.92	239,262.11	231,434.19	3 %
	Fund Total:	79,034.70	832,828.99	1,182,393.45	349,564.46	70 %

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
60 SOLID WASTE DEPARTMENT						
40000						
40370	Johnson Restitution - Unrealized Earnings	0.00	729.11	729.11	0.00	100 %
	Account Group Total:	0.00	729.11	729.11	0.00	100 %
46000	Revenues & Interest					
46000	Revenues & Interest	3.30	43.93	32.69	-11.24	134 %
46005	Franchise Fees	3,661.07	31,532.22	36,900.00	5,367.78	85 %
46009	Grants - Other	0.00	12.00	0.00	-12.00	** %
46150	Miscellaneous Income	0.00	148.92	0.42	-148.50	*** %
46151	Refund/Adjustments	0.00	12.09	7.24	-4.85	167 %
46155	Will Serve Processing Fees	0.00	50.00	50.00	0.00	100 %
	Account Group Total:	3,664.37	31,799.16	36,990.35	5,191.19	86 %
	Fund Total:	3,664.37	32,528.27	37,719.46	5,191.19	86 %
	Grand Total:	228,158.65	2,498,767.01	3,147,057.60	648,290.59	79 %

Fund	Received			Revenue To Be Received	% Received
	Current Month	Received YTD	Estimated Revenue		
20 FIRE PROTECTION DEPARTMENT	31,066.90	374,179.31	480,448.00	106,268.69	78 %
30 STREET LIGHTING DEPARTMENT	8,628.71	77,727.11	137,230.81	59,503.70	57 %
40 WASTEWATER DEPARTMENT	105,763.97	1,181,503.33	1,309,265.88	127,762.55	90 %
50 WATER DEPARTMENT	79,034.70	832,828.99	1,182,393.45	349,564.46	70 %
60 SOLID WASTE DEPARTMENT	3,664.37	32,528.27	37,719.46	5,191.19	86 %
Grand Total:	228,158.65	2,498,767.01	3,147,057.60	648,290.59	79 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 FIRE PROTECTION DEPARTMENT							
62000 Fire							
62000 Fire							
	105 Salaries and Wages	12,088.28	123,713.57	160,000.00	170,000.00	46,286.43	73 %
	111 BOD Stipend	176.00	1,650.00	1,380.00	1,380.00	-270.00	120 %
	115 Payroll Expenses	0.00	2,827.02	2,000.00	2,000.00	-827.02	141 %
	120 Workers' Compensation	0.00	8,938.52	8,000.00	8,000.00	-938.52	112 %
	121 Physicals	0.00	885.00	1,000.00	1,000.00	115.00	89 %
	125 Volunteer Firefighter Stipends	4,860.65	27,540.25	45,000.00	45,000.00	17,459.75	61 %
	135 Payroll Tax - FICA/SS	286.58	2,230.47	3,100.00	3,100.00	869.53	72 %
	140 Payroll Tax - Medicare	248.01	2,008.97	2,800.00	2,800.00	791.03	72 %
	155 Payroll Tax - SUI	217.25	1,933.09	3,918.00	3,918.00	1,984.91	49 %
	160 Payroll Tax - ETT	4.65	4.65	0.00	0.00	-4.65	*** %
	205 Insurance - Health	552.36	7,801.28	4,000.00	4,000.00	-3,801.28	195 %
	210 Insurance - Dental	53.44	636.53	686.00	686.00	49.47	93 %
	215 Insurance - Vision	8.59	105.14	250.00	250.00	144.86	42 %
	225 Retirement - PERS Expense	949.89	7,020.24	5,500.00	5,500.00	-1,520.24	128 %
	305 Operations & Maintenance	2.51	1,460.45	6,000.00	6,000.00	4,539.55	24 %
	310 Phone & Fax Expense	71.32	2,790.90	475.00	475.00	-2,315.90	588 %
	315 Postage, Shipping & Freight	0.00	124.92	300.00	300.00	175.08	42 %
	319 Legal: P.R.A.s - Professional Svcs	0.00	272.64	0.00	0.00	-272.64	*** %
	320 Printing & Reproduction	0.00	142.47	600.00	600.00	457.53	24 %
	321 IT Services - Professional Svcs	0.00	3,418.27	0.00	3,000.00	-418.27	114 %
	323 Auditor - Professional Svcs	0.00	2,341.10	4,100.00	4,100.00	1,758.90	57 %
	325 Accounting - Professional Svcs	0.00	1,736.94	2,000.00	2,000.00	263.06	87 %
	326 Engineering - Professional Svcs	0.00	617.50	4,000.00	4,000.00	3,382.50	15 %
	327 Legal: General - Professional Svcs	0.00	11,380.65	11,000.00	11,000.00	-380.65	103 %
	328 Insurance - Prop & Liability	-197.39	13,746.95	24,000.00	24,000.00	10,253.05	57 %
	330 Contract Labor	0.00	0.00	1,250.00	1,250.00	1,250.00	0 %
	333 Legal: HR - Professional Svcs	0.00	6,536.06	0.00	0.00	-6,536.06	*** %
	334 Maintenance Agreements	17.81	2,474.96	10,000.00	10,000.00	7,525.04	25 %
	335 Meals	0.00	36.67	600.00	600.00	563.33	6 %
	340 Meetings and Conferences	60.69	369.61	1,000.00	1,000.00	630.39	37 %
	345 Mileage Expense Reimbursement	79.19	86.05	500.00	500.00	413.95	17 %
	347 OES Vehicle Repair & Maint	0.00	1,231.76	0.00	0.00	-1,231.76	*** %
	348 Safety Equipment and Supplies	225.58	225.58	2,000.00	2,000.00	1,774.42	11 %
	350 Repairs & Maint - Computers	0.00	236.08	4,500.00	4,500.00	4,263.92	5 %
	351 Repairs & Maint - Equip	345.20	1,916.52	7,500.00	7,500.00	5,583.48	26 %
	352 Repairs & Maint - Structures	930.14	4,205.25	6,000.00	6,000.00	1,794.75	70 %
	354 Repairs & Maint - Vehicles	0.00	3,981.02	13,000.00	13,000.00	9,018.98	31 %
	355 Testing & Supplies (WWTP)	0.00	69.53	0.00	0.00	-69.53	*** %
	370 Dispatch Services (Fire)	0.00	10,874.00	10,000.00	10,000.00	-874.00	109 %
	375 Internet Expenses	0.00	611.90	1,134.00	1,134.00	522.10	54 %
	376 Web Page - Upgrade/Maint	0.00	492.00	552.00	552.00	60.00	89 %
	380 Utilities - Alarm Service	0.00	0.00	120.00	120.00	120.00	0 %
	381 Utilities - Electric	37.29	3,350.26	4,500.00	4,500.00	1,149.74	74 %
	382 Utilities - Propane	42.14	299.50	500.00	500.00	200.50	60 %
	385 Dues and Subscriptions	1,123.12	8,510.84	10,000.00	10,000.00	1,489.16	85 %
	386 Education and Training	99.81	8,708.07	4,000.00	6,000.00	-2,708.07	145 %
	393 Advertising and Public Notices	0.00	120.00	500.00	500.00	380.00	24 %
	394 LAFCO Allocations	0.00	1,210.52	2,250.00	2,250.00	1,039.48	54 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 22

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20 FIRE PROTECTION DEPARTMENT							
395	Community Outreach	0.00	283.68	1,500.00	1,500.00	1,216.32	19 %
405	Software	0.00	2,127.04	4,000.00	4,000.00	1,872.96	53 %
410	Office Supplies	4.84	495.71	2,000.00	2,000.00	1,504.29	25 %
450	EMS Supplies	311.62	1,887.67	7,500.00	7,500.00	5,612.33	25 %
455	Fire Safety Gear & Equipment	391.37	1,985.04	3,500.00	3,500.00	1,514.96	57 %
456	VFF Assistance Grant	0.00	1,740.54	40,000.00	20,000.00	18,259.46	9 %
457	CFE Grant - California Fire Grant	0.00	7,332.30	15,000.00	15,000.00	7,667.70	49 %
460	8668 - Build Out	0.00	-1,468.17	0.00	0.00	1,468.17	*** %
465	Cell phones, Radios and Pagers	149.15	1,058.62	1,200.00	1,200.00	141.38	88 %
470	Communication Equipment	0.00	6,082.44	5,000.00	5,000.00	-1,082.44	122 %
475	Computer Supplies & Upgrades	0.00	640.50	4,000.00	4,000.00	3,359.50	16 %
485	Fuel Expense	1,694.86	7,213.79	5,000.00	5,000.00	-2,213.79	144 %
490	Small Tools & Equipment	0.00	1,104.48	2,500.00	2,500.00	1,395.52	44 %
495	Uniform Expense	-43.05	4,257.20	3,000.00	4,000.00	-257.20	106 %
500	Capital Outlay	0.00	-5,917.31	0.00	0.00	5,917.31	*** %
503	Weed Abatement Costs	90.27	255.43	5,000.00	5,000.00	4,744.57	5 %
505	Fire Training Grounds	0.00	1,402.07	2,500.00	2,500.00	1,097.93	56 %
510	Fire Station Addition	0.00	130.00	5,000.00	5,000.00	4,870.00	3 %
511	Fire- Temp Housing Unit	0.00	2,913.59	0.00	0.00	-2,913.59	*** %
710	County Hazmat Dues	0.00	2,000.00	2,000.00	2,000.00	0.00	100 %
715	Licenses, Permits and Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
900	District Strategic Plan	932.75	6,124.61	0.00	4,000.00	-2,124.61	153 %
940	Bank Service Charges	0.00	7.18	0.00	0.00	-7.18	*** %
960	Property Tax Expense	0.00	210.64	220.00	220.00	9.36	96 %
	Account Total:	25,814.92	322,740.75	479,935.00	479,935.00	157,194.25	67 %
	Account Group Total:	25,814.92	322,740.75	479,935.00	479,935.00	157,194.25	67 %
	Fund Total:	25,814.92	322,740.75	479,935.00	479,935.00	157,194.25	67 %
30 STREET LIGHTING DEPARTMENT							
63000 Lighting							
63000 Lighting							
105	Salaries and Wages	971.53	10,224.15	15,500.00	15,500.00	5,275.85	66 %
111	BOD Stipend	16.00	150.00	240.00	240.00	90.00	63 %
115	Payroll Expenses	0.00	86.96	250.00	250.00	163.04	35 %
120	Workers' Compensation	0.00	370.32	500.00	370.32	0.00	100 %
121	Physicals	0.00	1.60	0.00	0.00	-1.60	*** %
135	Payroll Tax - FICA/SS	1.00	40.43	300.00	300.00	259.57	13 %
140	Payroll Tax - Medicare	14.67	151.90	300.00	300.00	148.10	51 %
155	Payroll Tax - SUI	0.76	76.32	150.00	150.00	73.68	51 %
205	Insurance - Health	116.98	2,030.23	2,000.00	2,736.00	705.77	74 %
210	Insurance - Dental	5.80	70.39	200.00	200.00	129.61	35 %
215	Insurance - Vision	0.97	12.00	100.00	100.00	88.00	12 %
225	Retirement - PERS Expense	102.22	1,141.06	2,500.00	2,500.00	1,358.94	46 %
305	Operations & Maintenance	0.25	458.74	2,000.00	2,000.00	1,541.26	23 %
310	Phone & Fax Expense	6.95	173.51	50.00	250.00	76.49	69 %
315	Postage, Shipping & Freight	0.00	11.56	100.00	100.00	88.44	12 %
319	Legal: P.R.A.s - Professional Svcs	0.00	25.04	0.00	50.00	24.96	50 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 22

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
30 STREET LIGHTING DEPARTMENT							
320	Printing & Reproduction	0.00	16.34	500.00	500.00	483.66	3 %
321	IT Services - Professional Svcs	0.00	270.65	0.00	500.00	229.35	54 %
323	Auditor - Professional Svcs	0.00	228.40	400.00	400.00	171.60	57 %
325	Accounting - Professional Svcs	0.00	167.75	240.00	400.00	232.25	42 %
326	Engineering - Professional Svcs	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
327	Legal: General - Professional Svcs	0.00	1,060.15	1,800.00	1,800.00	739.85	59 %
328	Insurance - Prop & Liability	0.00	925.06	1,125.00	925.06	0.00	100 %
330	Contract Labor	0.00	0.00	10,000.00	5,000.00	5,000.00	0 %
331	Legal: SMEA - Professional Svcs	0.00	0.00	500.00	500.00	500.00	0 %
333	Legal: HR - Professional Svcs	0.00	212.41	0.00	400.00	187.59	53 %
334	Maintenance Agreements	1.73	223.37	700.00	700.00	476.63	32 %
335	Meals	0.00	0.00	150.00	150.00	150.00	0 %
340	Meetings and Conferences	7.92	38.06	350.00	350.00	311.94	11 %
345	Mileage Expense Reimbursement	7.72	11.35	150.00	150.00	138.65	8 %
348	Safety Equipment and Supplies	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
350	Repairs & Maint - Computers	0.00	5.34	150.00	150.00	144.66	4 %
351	Repairs & Maint - Equip	0.00	97.42	10,000.00	10,000.00	9,902.58	1 %
352	Repairs & Maint - Structures	0.00	0.00	500.00	500.00	500.00	0 %
353	Repairs & Maint - Infrastructure	300.00	4,809.57	10,000.00	12,500.00	7,690.43	38 %
354	Repairs & Maint - Vehicles	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
375	Internet Expenses	0.00	0.00	200.00	200.00	200.00	0 %
376	Web Page - Upgrade/Maint	0.00	48.00	100.00	48.00	0.00	100 %
380	Utilities - Alarm Service	0.00	0.00	200.00	200.00	200.00	0 %
381	Utilities - Electric	1,258.65	12,195.70	20,000.00	20,000.00	7,804.30	61 %
382	Utilities - Propane	4.11	29.22	50.00	50.00	20.78	58 %
383	Utilities - Trash	0.00	0.00	200.00	200.00	200.00	0 %
384	Utilities - Water/Sewer	517.04	7,761.51	15,000.00	15,000.00	7,238.49	52 %
385	Dues and Subscriptions	0.30	223.57	200.00	300.00	76.43	75 %
386	Education and Training	0.00	216.56	4,000.00	2,000.00	1,783.44	11 %
393	Advertising and Public Notices	0.00	11.71	1,000.00	1,000.00	988.29	1 %
394	LAFCO Allocations	0.00	1,210.52	1,600.00	1,210.52	0.00	100 %
395	Community Outreach	0.00	12.44	0.00	50.00	37.56	25 %
410	Office Supplies	0.47	47.16	500.00	500.00	452.84	9 %
465	Cell phones, Radios and Pagers	5.70	70.43	200.00	200.00	129.57	35 %
475	Computer Supplies & Upgrades	135.15	166.82	1,000.00	1,000.00	833.18	17 %
485	Fuel Expense	0.00	3.00	200.00	200.00	197.00	2 %
490	Small Tools & Equipment	0.00	1,551.24	5,000.00	5,000.00	3,448.76	31 %
495	Uniform Expense	4.00	91.55	200.00	200.00	108.45	46 %
581	WWTP Expansion	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
582	WWTP Plant Maintenance	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
715	Licenses, Permits and Fees	0.00	0.00	100.00	100.00	100.00	0 %
900	District Strategic Plan	91.00	597.52	0.00	700.00	102.48	85 %
940	Bank Service Charges	0.00	0.70	0.00	15.00	14.30	5 %
	Account Total:	3,570.92	47,327.73	132,505.00	130,144.90	82,817.17	36 %
	Account Group Total:	3,570.92	47,327.73	132,505.00	130,144.90	82,817.17	36 %
	Fund Total:	3,570.92	47,327.73	132,505.00	130,144.90	82,817.17	36 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 22

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
40 WASTEWATER DEPARTMENT							
64000 Sanitary							
64000 Sanitary							
	105 Salaries and Wages	13,330.14	162,814.29	289,546.00	289,546.00	126,731.71	56 %
	109 Stand-by Hours	0.00	3,014.50	7,500.00	7,500.00	4,485.50	40 %
	111 BOD Stipend	288.00	2,700.00	4,600.00	4,600.00	1,900.00	59 %
	115 Payroll Expenses	0.00	1,655.35	3,400.00	3,400.00	1,744.65	49 %
	120 Workers' Compensation	0.00	8,455.52	10,000.00	8,455.52	0.00	100 %
	121 Physicals	0.00	87.80	150.00	150.00	62.20	59 %
	135 Payroll Tax - FICA/SS	17.84	691.69	4,000.00	4,000.00	3,308.31	17 %
	140 Payroll Tax - Medicare	197.22	2,402.93	4,000.00	4,000.00	1,597.07	60 %
	155 Payroll Tax - SUI	13.52	1,301.64	2,200.00	2,200.00	898.36	59 %
	160 Payroll Tax - ETT	0.28	0.28	0.00	0.00	-0.28	*** %
	205 Insurance - Health	1,684.47	31,103.93	35,000.00	43,500.00	12,396.07	72 %
	206 Insurance - CalPers Health Retiree	0.00	754.20	2,000.00	2,000.00	1,245.80	38 %
	210 Insurance - Dental	107.24	1,226.21	2,100.00	2,100.00	873.79	58 %
	215 Insurance - Vision	17.23	202.99	350.00	350.00	147.01	58 %
	225 Retirement - PERS Expense	1,184.90	14,500.57	22,000.00	22,000.00	7,499.43	66 %
	305 Operations & Maintenance	282.50	3,613.19	8,000.00	8,000.00	4,386.81	45 %
	310 Phone & Fax Expense	194.05	2,818.33	1,100.00	5,600.00	2,781.67	50 %
	315 Postage, Shipping & Freight	0.00	445.35	3,500.00	1,000.00	554.65	45 %
	319 Legal: P.R.A.s - Professional Svcs	0.00	454.38	0.00	900.00	445.62	50 %
	320 Printing & Reproduction	0.00	144.17	2,500.00	1,000.00	855.83	14 %
	321 IT Services - Professional Svcs	0.00	5,556.21	0.00	5,016.00	-540.21	111 %
	323 Auditor - Professional Svcs	0.00	4,339.60	7,600.00	7,600.00	3,260.40	57 %
	325 Accounting - Professional Svcs	0.00	3,166.25	4,600.00	5,100.00	1,933.75	62 %
	326 Engineering - Professional Svcs	0.00	217.50	18,000.00	18,000.00	17,782.50	1 %
	327 Legal: General - Professional Svcs	0.00	23,701.48	30,400.00	30,400.00	6,698.52	78 %
	328 Insurance - Prop & Liability	0.00	12,841.72	15,000.00	12,841.72	0.00	100 %
	329 New Hire Screening	0.00	22.50	100.00	100.00	77.50	23 %
	330 Contract Labor	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
	331 Legal: SMEA - Professional Svcs	0.00	0.00	4,800.00	2,000.00	2,000.00	0 %
	333 Legal: HR - Professional Svcs	0.00	2,287.45	0.00	3,000.00	712.55	76 %
	334 Maintenance Agreements	70.50	4,781.50	10,500.00	10,500.00	5,718.50	46 %
	335 Meals	0.00	0.00	100.00	100.00	100.00	0 %
	340 Meetings and Conferences	150.48	723.10	1,000.00	1,000.00	276.90	72 %
	345 Mileage Expense Reimbursement	146.78	191.70	1,000.00	1,000.00	808.30	19 %
	348 Safety Equipment and Supplies	236.08	335.28	2,000.00	2,000.00	1,664.72	17 %
	349 Repairs & Maint - Mission Gardens	0.00	4,034.68	10,000.00	10,000.00	5,965.32	40 %
	350 Repairs & Maint - Computers	0.00	97.46	1,600.00	1,600.00	1,502.54	6 %
	351 Repairs & Maint - Equip	2,432.51	4,801.70	10,000.00	8,500.00	3,698.30	56 %
	352 Repairs & Maint - Structures	154.02	286.45	1,500.00	1,500.00	1,213.55	19 %
	353 Repairs & Maint - Infrastructure	6,827.87	20,542.25	10,000.00	10,000.00	-10,542.25	205 %
	354 Repairs & Maint - Vehicles	0.00	2,016.06	3,000.00	3,500.00	1,483.94	58 %
	355 Testing & Supplies (WWTP)	727.00	5,741.00	12,000.00	12,000.00	6,259.00	48 %
	374 CSD Utilities - Billing Services	315.99	3,020.13	0.00	3,500.00	479.87	86 %
	375 Internet Expenses	124.98	1,587.75	2,500.00	2,500.00	912.25	64 %
	376 Web Page - Upgrade/Maint	0.00	912.00	1,000.00	912.00	0.00	100 %
	379 Utilities - Electric Mission Gardens	135.68	1,219.94	2,000.00	2,000.00	780.06	61 %
	380 Utilities - Alarm Service	57.58	627.52	650.00	800.00	172.48	78 %
	381 Utilities - Electric	5,153.67	63,659.88	80,000.00	80,000.00	16,340.12	80 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 22

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
40 WASTEWATER DEPARTMENT							
382	Utilities - Propane	78.09	555.12	1,000.00	1,000.00	444.88	56 %
383	Utilities - Trash	51.99	522.02	800.00	800.00	277.98	65 %
384	Utilities - Water/Sewer	177.10	851.73	1,000.00	1,000.00	148.27	85 %
385	Dues and Subscriptions	5.70	4,720.68	4,000.00	4,500.00	-220.68	105 %
386	Education and Training	0.00	622.10	1,000.00	2,500.00	1,877.90	25 %
393	Advertising and Public Notices	12.50	253.94	2,000.00	1,000.00	746.06	25 %
394	LAFCO Allocations	0.00	1,210.52	1,600.00	1,210.54	0.02	100 %
395	Community Outreach	0.00	142.86	1,200.00	1,200.00	1,057.14	12 %
396	Utilities - SoCal Gas	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
410	Office Supplies	226.78	1,192.94	2,000.00	2,000.00	807.06	60 %
459	SCADA - Maintenance Fees	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
465	Cell phones, Radios and Pagers	131.53	1,233.73	1,600.00	1,600.00	366.27	77 %
475	Computer Supplies & Upgrades	1,216.37	2,028.91	2,000.00	2,000.00	-28.91	101 %
485	Fuel Expense	825.81	4,937.29	5,000.00	6,000.00	1,062.71	82 %
490	Small Tools & Equipment	104.49	6,474.34	5,739.00	5,739.00	-735.34	113 %
495	Uniform Expense	181.06	2,427.88	2,000.00	2,000.00	-427.88	121 %
500	Capital Outlay	0.00	16,971.60	0.00	16,971.60	0.00	100 %
560	Sewer Line Repairs	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
570	Repairs, Maint. & Video Sewer Lines	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
580	MISSION GARDENS LIFT STATION PROJECTS	0.00	5,475.49	0.00	27,722.34	22,246.85	20 %
581	WWTP Expansion	0.00	0.00	40,000.00	40,000.00	40,000.00	0 %
582	WWTP Plant Maintenance	2,207.25	13,517.70	32,000.00	32,000.00	18,482.30	42 %
583	WWTP Drying Pond Maintenance	0.00	14,821.30	20,000.00	20,000.00	5,178.70	74 %
587	WWTF Final Design/Construction	0.00	72,825.33	128,589.00	128,589.00	55,763.67	57 %
705	Waste Discharge Fees/Permits	14,482.50	45,184.00	25,000.00	77,109.00	31,925.00	59 %
715	Licenses, Permits and Fees	2,599.60	6,015.30	2,000.00	4,000.00	-2,015.30	150 %
805	Refundable Water/Sewer/Hydrant	0.00	1.80	0.00	25.00	23.20	7 %
900	District Strategic Plan	1,729.00	11,352.94	0.00	13,300.00	1,947.06	85 %
940	Bank Service Charges	0.00	13.30	0.00	25.00	11.70	53 %
950	WWTF Exp MBR	0.00	128,468.83	0.00	248,093.76	119,624.93	52 %
951	WWTF Exp Headworks Equipment	0.00	0.00	0.00	250,231.00	250,231.00	0 %
960	Property Tax Expense	0.00	127.84	250.00	127.84	0.00	100 %
970	WWTF Long Term Maintenance	0.00	0.00	100,000.00	100,000.00	100,000.00	0 %
971	Loan Principal Payment	0.00	0.00	110,000.00	110,000.00	110,000.00	0 %
972	Loan Interest Payment	0.00	0.00	110,000.00	110,000.00	110,000.00	0 %
	Account Total:	57,880.30	747,047.92	1,248,574.00	1,875,015.32	1,127,967.40	40 %
	Account Group Total:	57,880.30	747,047.92	1,248,574.00	1,875,015.32	1,127,967.40	40 %
	Fund Total:	57,880.30	747,047.92	1,248,574.00	1,875,015.32	1,127,967.40	40 %
50 WATER DEPARTMENT							
65000 Water							
65000 Water							
105	Salaries and Wages	21,143.95	208,586.31	263,120.00	263,120.00	54,533.69	79 %
109	Stand-by Hours	0.00	3,014.50	7,500.00	7,500.00	4,485.50	40 %
111	BOD Stipend	304.00	2,850.00	4,600.00	4,600.00	1,750.00	62 %
115	Payroll Expenses	0.00	1,633.85	3,400.00	3,400.00	1,766.15	48 %
120	Workers' Compensation	0.00	8,503.67	10,000.00	8,503.67	0.00	100 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 22

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
50 WATER DEPARTMENT							
121	Physicals	0.00	139.00	150.00	150.00	11.00	93 %
135	Payroll Tax - FICA/SS	18.84	867.73	4,000.00	4,000.00	3,132.27	22 %
140	Payroll Tax - Medicare	309.79	3,104.09	4,000.00	4,000.00	895.91	78 %
155	Payroll Tax - SUI	14.28	1,585.38	2,200.00	2,200.00	614.62	72 %
160	Payroll Tax - ETT	0.32	0.32	0.00	0.00	-0.32	*** %
205	Insurance - Health	1,957.50	39,303.07	40,000.00	48,500.00	9,196.93	81 %
206	Insurance - CalPers Health Retiree	0.00	754.20	2,000.00	2,000.00	1,245.80	38 %
210	Insurance - Dental	130.61	1,566.51	2,100.00	2,100.00	533.49	75 %
215	Insurance - Vision	20.96	262.91	350.00	350.00	87.09	75 %
225	Retirement - PERS Expense	1,948.07	21,125.80	33,000.00	33,000.00	11,874.20	64 %
305	Operations & Maintenance	282.45	3,726.80	8,000.00	8,000.00	4,273.20	47 %
310	Phone & Fax Expense	192.29	2,795.22	1,100.00	5,600.00	2,804.78	50 %
315	Postage, Shipping & Freight	0.00	441.38	3,500.00	1,000.00	558.62	44 %
319	Legal: P.R.A.s - Professional Svcs	0.00	474.80	0.00	900.00	425.20	53 %
320	Printing & Reproduction	0.00	169.57	2,500.00	1,000.00	830.43	17 %
321	IT Services - Professional Svcs	0.00	5,520.21	0.00	5,016.00	-504.21	110 %
323	Auditor - Professional Svcs	0.00	4,282.50	7,500.00	7,500.00	3,217.50	57 %
324	GSA-GSP - Professional Svcs	300.42	8,124.80	15,000.00	15,000.00	6,875.20	54 %
325	Accounting - Professional Svcs	0.00	3,148.81	4,600.00	5,100.00	1,951.19	62 %
326	Engineering - Professional Svcs	0.00	217.50	30,000.00	30,000.00	29,782.50	1 %
327	Legal: General - Professional Svcs	0.00	29,976.25	30,000.00	30,000.00	23.75	100 %
328	Insurance - Prop & Liability	51.64	21,031.55	20,000.00	22,000.00	968.45	96 %
329	New Hire Screening	0.00	22.50	100.00	100.00	77.50	23 %
330	Contract Labor	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
331	Legal: SMEA - Professional Svcs	0.00	0.00	4,800.00	2,000.00	2,000.00	0 %
332	Legal: Steinbeck & Water -	0.00	22,959.30	70,000.00	60,000.00	37,040.70	38 %
333	Legal: HR - Professional Svcs	0.00	2,396.09	0.00	3,000.00	603.91	80 %
334	Maintenance Agreements	70.06	6,225.87	9,600.00	9,600.00	3,374.13	65 %
335	Meals	0.00	0.00	200.00	200.00	200.00	0 %
340	Meetings and Conferences	148.50	713.58	1,000.00	1,000.00	286.42	71 %
345	Mileage Expense Reimbursement	144.85	282.62	1,000.00	1,000.00	717.38	28 %
348	Safety Equipment and Supplies	236.08	335.28	1,500.00	1,500.00	1,164.72	22 %
350	Repairs & Maint - Computers	0.00	100.79	1,600.00	1,600.00	1,499.21	6 %
351	Repairs & Maint - Equip	1,241.22	2,818.49	4,000.00	4,000.00	1,181.51	70 %
352	Repairs & Maint - Structures	0.00	97.75	2,000.00	2,000.00	1,902.25	5 %
353	Repairs & Maint - Infrastructure	3,049.53	16,988.05	50,000.00	50,000.00	33,011.95	34 %
354	Repairs & Maint - Vehicles	0.00	1,495.49	3,000.00	3,000.00	1,504.51	50 %
356	Testing & Supplies - Well #3 (Water)	156.29	1,969.69	3,500.00	3,500.00	1,530.31	56 %
357	Testing & Supplies - Well #4 (Water)	156.29	1,686.68	3,500.00	3,500.00	1,813.32	48 %
358	Testing & Supplies - SLT Well (Water)	156.29	4,487.82	6,000.00	6,000.00	1,512.18	75 %
359	Testing & Supplies - Other	345.00	3,142.00	6,000.00	6,000.00	2,858.00	52 %
362	Cross-Connection Control Svcs.	0.00	660.00	1,000.00	1,000.00	340.00	66 %
374	CSD Utilities - Billing Services	315.99	3,019.88	0.00	3,500.00	480.12	86 %
375	Internet Expenses	124.98	1,437.77	2,500.00	2,500.00	1,062.23	58 %
376	Web Page - Upgrade/Maint	0.00	900.00	1,000.00	900.00	0.00	100 %
380	Utilities - Alarm Service	57.58	627.52	650.00	800.00	172.48	78 %
381	Utilities - Electric	3,833.85	37,084.96	45,452.00	45,452.00	8,367.04	82 %
382	Utilities - Propane	77.06	547.81	750.00	750.00	202.19	73 %
383	Utilities - Trash	51.99	522.02	800.00	800.00	277.98	65 %
384	Utilities - Water/Sewer	74.02	225.78	500.00	500.00	274.22	45 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 22

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
50 WATER DEPARTMENT							
	385 Dues and Subscriptions	5.62	4,284.18	4,000.00	4,500.00	215.82	95 %
	386 Education and Training	0.00	535.29	1,000.00	2,500.00	1,964.71	21 %
	393 Advertising and Public Notices	12.50	251.01	2,000.00	1,000.00	748.99	25 %
	394 LAFCO Allocations	0.00	1,210.52	1,600.00	1,210.52	0.00	100 %
	395 Community Outreach	102.00	519.14	1,200.00	1,200.00	680.86	43 %
	396 Utilities - SoCal Gas	0.00	0.00	1,000.00	3,000.00	3,000.00	0 %
	410 Office Supplies	226.66	945.94	2,000.00	2,000.00	1,054.06	47 %
	459 SCADA - Maintenance Fees	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
	465 Cell phones, Radios and Pagers	131.37	1,390.32	1,500.00	1,500.00	109.68	93 %
	475 Computer Supplies & Upgrades	1,216.37	2,546.62	0.00	2,500.00	-46.62	102 %
	481 Chemicals- Well #3	0.00	2,231.56	4,000.00	4,000.00	1,768.44	56 %
	482 Chemicals- Well #4	0.00	2,350.37	4,000.00	4,000.00	1,649.63	59 %
	483 Chemicals- SLT Well	0.00	1,038.67	2,000.00	2,000.00	961.33	52 %
	485 Fuel Expense	825.83	4,935.54	4,000.00	6,000.00	1,064.46	82 %
	490 Small Tools & Equipment	104.49	3,729.45	6,000.00	6,000.00	2,270.55	62 %
	495 Uniform Expense	181.10	2,494.05	1,800.00	1,800.00	-694.05	139 %
	500 Capital Outlay	0.00	23,853.00	0.00	23,853.00	0.00	100 %
	517 Water Projects Well 4	0.00	12,114.04	0.00	12,114.04	0.00	100 %
	520 Water Main Valves Replacement	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
	525 Water Meter Replacement	0.00	22,295.11	20,000.00	20,000.00	-2,295.11	111 %
	526 Development Meters	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
	535 Water Lines Repairs	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	577 PROPOSITION 1 GRANT	0.00	0.00	0.00	10,000.00	10,000.00	0 %
	582 WWTP Plant Maintenance	0.00	554.48	10,000.00	8,000.00	7,445.52	7 %
	587 WWTF Final Design/Construction	0.00	10.44	0.00	500.00	489.56	2 %
	590 CALOES Resiliency Grant	403.97	155,913.13	230,000.00	230,000.00	74,086.87	68 %
	605 USDA Loan Payment	0.00	0.00	20,000.00	20,000.00	20,000.00	0 %
	715 Licenses, Permits and Fees	100.00	6,355.64	6,500.00	6,500.00	144.36	98 %
	805 Refundable Water/Sewer/Hydrant	0.00	1.80	0.00	25.00	23.20	7 %
	900 District Strategic Plan	1,706.25	11,203.56	0.00	13,300.00	2,096.44	84 %
	930 Interest Fees	0.00	25,385.82	60,000.00	60,000.00	34,614.18	42 %
	940 Bank Service Charges	0.00	15.42	0.00	25.00	9.58	62 %
	Account Total:	41,930.86	770,119.57	1,153,172.00	1,227,769.23	457,649.66	63 %
	Account Group Total:	41,930.86	770,119.57	1,153,172.00	1,227,769.23	457,649.66	63 %
	Fund Total:	41,930.86	770,119.57	1,153,172.00	1,227,769.23	457,649.66	63 %

60 SOLID WASTE DEPARTMENT

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	105 Salaries and Wages	968.11	10,575.32	13,810.00	13,810.00	3,234.68	77 %
	111 BOD Stipend	16.00	150.00	240.00	240.00	90.00	63 %
	115 Payroll Expenses	0.00	87.04	250.00	250.00	162.96	35 %
	120 Workers' Compensation	0.00	370.32	500.00	370.32	0.00	100 %
	121 Physicals	0.00	1.60	0.00	0.00	-1.60	*** %
	135 Payroll Tax - FICA/SS	1.00	42.78	250.00	250.00	207.22	17 %
	140 Payroll Tax - Medicare	14.25	152.61	250.00	250.00	97.39	61 %
	155 Payroll Tax - SUI	0.76	68.55	200.00	200.00	131.45	34 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 22

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
60 SOLID WASTE DEPARTMENT							
205	Insurance - Health	113.81	2,027.01	2,000.00	2,736.00	708.99	74 %
210	Insurance - Dental	5.63	70.54	200.00	200.00	129.46	35 %
215	Insurance - Vision	0.89	11.22	200.00	200.00	188.78	6 %
225	Retirement - PERS Expense	102.03	1,165.03	2,000.00	2,000.00	834.97	58 %
305	Operations & Maintenance	0.25	451.66	2,000.00	2,000.00	1,548.34	23 %
310	Phone & Fax Expense	6.96	173.45	100.00	300.00	126.55	58 %
315	Postage, Shipping & Freight	0.00	23.09	100.00	100.00	76.91	23 %
319	Legal: P.R.A.s - Professional Svcs	0.00	25.04	0.00	150.00	124.96	17 %
320	Printing & Reproduction	0.00	28.98	500.00	250.00	221.02	12 %
321	IT Services - Professional Svcs	0.00	270.65	0.00	500.00	229.35	54 %
323	Auditor - Professional Svcs	0.00	470.80	400.00	700.00	229.20	67 %
325	Accounting - Professional Svcs	0.00	-74.65	250.00	250.00	324.65	-30 %
327	Legal: General - Professional Svcs	0.00	969.57	1,600.00	1,600.00	630.43	61 %
328	Insurance - Prop & Liability	0.00	744.32	1,000.00	694.32	-50.00	107 %
330	Contract Labor	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
331	Legal: SMEA - Professional Svcs	0.00	0.00	500.00	100.00	100.00	0 %
333	Legal: HR - Professional Svcs	0.00	126.60	0.00	400.00	273.40	32 %
334	Maintenance Agreements	1.74	209.43	400.00	400.00	190.57	52 %
335	Meals	0.00	0.00	200.00	200.00	200.00	0 %
340	Meetings and Conferences	7.92	38.05	200.00	200.00	161.95	19 %
345	Mileage Expense Reimbursement	7.73	11.64	100.00	100.00	88.36	12 %
348	Safety Equipment and Supplies	0.00	0.00	500.00	500.00	500.00	0 %
350	Repairs & Maint - Computers	0.00	18.68	150.00	150.00	131.32	12 %
351	Repairs & Maint - Equip	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
352	Repairs & Maint - Structures	0.00	0.00	100.00	100.00	100.00	0 %
353	Repairs & Maint - Infrastructure	0.00	1,290.92	1,000.00	2,000.00	709.08	65 %
354	Repairs & Maint - Vehicles	0.00	0.00	200.00	200.00	200.00	0 %
375	Internet Expenses	0.00	0.00	200.00	200.00	200.00	0 %
376	Web Page - Upgrade/Maint	0.00	48.00	0.00	48.00	0.00	100 %
382	Utilities - Propane	4.11	29.22	100.00	100.00	70.78	29 %
383	Utilities - Trash	0.00	0.00	200.00	200.00	200.00	0 %
384	Utilities - Water/Sewer	0.00	0.00	500.00	500.00	500.00	0 %
385	Dues and Subscriptions	0.30	202.05	150.00	350.00	147.95	58 %
386	Education and Training	0.00	261.73	500.00	500.00	238.27	52 %
393	Advertising and Public Notices	442.42	454.13	500.00	500.00	45.87	91 %
394	LAFCO Allocations	0.00	1,210.52	1,600.00	1,210.52	0.00	100 %
395	Community Outreach	0.00	291.31	750.00	750.00	458.69	39 %
410	Office Supplies	0.47	48.44	150.00	150.00	101.56	32 %
465	Cell phones, Radios and Pagers	5.70	74.06	150.00	150.00	75.94	49 %
475	Computer Supplies & Upgrades	135.15	166.82	0.00	500.00	333.18	33 %
485	Fuel Expense	0.00	3.00	200.00	200.00	197.00	2 %
490	Small Tools & Equipment	0.00	72.17	500.00	500.00	427.83	14 %
495	Uniform Expense	4.00	91.50	200.00	200.00	108.50	46 %
650	SB1383 Compliance	0.00	0.00	0.00	10,000.00	10,000.00	0 %
900	District Strategic Plan	91.00	597.52	0.00	700.00	102.48	85 %
940	Bank Service Charges	0.00	0.70	0.00	15.00	14.30	5 %
	Account Total:	1,930.23	23,051.42	36,900.00	50,174.16	27,122.74	46 %
	Account Group Total:	1,930.23	23,051.42	36,900.00	50,174.16	27,122.74	46 %

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SAN MIGUEL COMMUNITY SERVICES DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 22

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Report ID: B100C

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
	Fund Total:	1,930.23	23,051.42	36,900.00	50,174.16	27,122.74	46 %
	Grand Total:	131,127.23	1,910,287.39	3,051,086.00	3,763,038.61	1,852,751.22	51 %

SAN MIGUEL COMMUNITY SERVICES DISTRICT
Cash Report
For the Accounting Period: 4/22

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
20 FIRE PROTECTION DEPARTMENT						
10200 Operating Cash - Premier	256,536.25	197.39	5.73	0.00	24,012.12	232,727.25
10250 Pac Premier - Payroll	3,552.65	80.00	15,575.39	0.00	19,575.42	-367.38
10340 Pac Premier Operational Reserve	356,564.54	31,085.10	0.00	0.00	0.00	387,649.64
10350 Pac Premier- Capital Reserve	431,673.35	24.85	0.00	0.00	0.00	431,698.20
Total Fund	1,048,326.79	31,387.34	15,581.12		43,587.54	1,051,707.71
30 STREET LIGHTING DEPARTMENT						
10200 Operating Cash - Premier	65,127.32	9,850.56	0.00	0.00	3,737.78	71,240.10
10250 Pac Premier - Payroll	4,302.00	16.00	1,221.77	0.00	1,323.81	4,215.96
10340 Pac Premier Operational Reserve	210,261.18	5.25	0.00	0.00	0.00	210,266.43
10350 Pac Premier- Capital Reserve	249,654.10	14.37	0.00	0.00	0.00	249,668.47
10460 Cantella & Co. Investment Acct.	156,005.67	151.93	0.00	1,393.40	0.00	154,764.20
Total Fund	685,350.27	10,038.11	1,221.77	1,393.40	5,061.59	690,155.16
40 WASTEWATER DEPARTMENT						
10200 Operating Cash - Premier	614,569.43	110,610.57	4,292.47	706.63	69,977.30	658,788.54
10250 Pac Premier - Payroll	28,102.71	640.00	23,213.84	0.00	17,958.25	33,998.30
10260 Pac Western Bank --Long Term	400,088.67	9.86	0.00	0.00	0.00	400,098.53
10340 Pac Premier Operational Reserve	330,363.18	8.24	0.00	0.00	0.00	330,371.42
10350 Pac Premier- Capital Reserve	1,131,093.76	65.11	0.00	0.00	0.00	1,131,158.87
Total Fund	2,504,217.75	111,333.78	27,506.31	706.63	87,935.55	2,554,415.66
50 WATER DEPARTMENT						
10150 Cash in SLO County	77,412.40	0.00	0.00	0.00	0.00	77,412.40
10200 Operating Cash - Premier	128,431.13	78,308.42	53.87	605.68	46,573.45	159,614.29
10250 Pac Premier - Payroll	-13,777.41	832.00	22,908.40	0.00	26,991.29	-17,028.30
10340 Pac Premier Operational Reserve	155,308.76	3.88	0.00	0.00	0.00	155,312.64
10350 Pac Premier- Capital Reserve	259,530.33	14.94	0.00	0.00	0.00	259,545.27
10400 HOB - USDA Reserve	70,000.43	0.58	0.00	0.00	0.00	70,001.01
Total Fund	676,905.64	79,159.82	22,962.27	605.68	73,564.74	704,857.31
60 SOLID WASTE DEPARTMENT						
10200 Operating Cash - Premier	39,146.97	3,661.07	0.00	0.00	2,104.54	40,703.50
10250 Pac Premier - Payroll	4,690.61	32.00	1,221.77	0.00	1,317.62	4,626.76
10340 Pac Premier Operational Reserve	72,275.56	1.80	0.00	0.00	0.00	72,277.36
10350 Pac Premier- Capital Reserve	26,089.80	1.50	0.00	0.00	0.00	26,091.30
Total Fund	142,202.94	3,696.37	1,221.77		3,422.16	143,698.92
71 PAYROLL CLEARING FUND						
10250 Pac Premier - Payroll	17,374.09	0.00	64,259.92	64,407.65	0.00	17,226.36
73 CLAIMS CLEARING FUND						
10200 Operating Cash - Premier	182,875.53	0.00	77,911.95	208,156.06	0.00	52,631.42
10250 Pac Premier - Payroll	718.22	0.00	2,906.47	2,906.47	0.00	718.22
Total Fund	183,593.75		80,818.42	211,062.53		53,349.64
Totals	5,257,971.23	235,615.42	213,571.58	278,175.89	213,571.58	5,215,410.76

*** Transfers In and Transfers Out columns should match, with the following exceptions:


- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

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SAN MIGUEL CSD Investment Portfolio Report - MONTHLY

4/30/2022

SECURITY	PRICE	COUPON	AMOUNT	YIELDS AVG YIELD	ANNUAL CASH FLOW	MATURITY DATE	FDIC CERT #	SETTLE DATE	MARKET VALUE AS OF REPORT	PORTFOLIO % BY INVESTMENT
Fidelity Govt MMKT	N/A								\$ 13,958.40	
Morgan Stanley Bank NA	\$ 100.00	3.05%	\$ 75,000.00	3.05%	\$ 2,287.50	2/14/2024	32992	2/14/2019	\$ 75,700.50	54%
Comenity Cap. Bank	\$ 100.00	2.75%	\$ 65,000.00	2.75%	\$ 1,787.50	4/15/2024	57570	4/15/2019	\$ 65,105.30	46%
Total & Average:			\$ 140,000.00	2.90%	\$ 4,075.00				\$ 154,764.20	

SMCSD BMS Accounts: 30-46000, 30-46100



SECURITIES & ADVISORY SERVICES
OFFERED THROUGH CANTELLA & CO., INC.
MEMBER FINRA/SIPC

Disclosure Page

All information provided "as is" for informational purposes only, not intended for trading purposes or advice. Some holdings may included assets held by third party firms. Estimates of asset values provided by the client are not verified for accuracy and are not guaranteed. Prior to execution of any security trade, you are advised to consult your authorized financial advisor to verify the accuracy of all information. Neither Cantella & Co., Inc., nor Mark Edelman, King Capital Advisors is liable for any informational errors, incompleteness, or for any actions taken in reliance on information contained herein.

The performance data quoted represents past performance, which does not guarantee future results. Principle value and investment return of stocks, mutual funds, and variable/life products will fluctuate and an investor's share/units when redeemed will be worth more or less than the original investment. Stocks, mutual funds, and variable/life products are not FDIC-insured, may lose value, and are not guaranteed by a bank or other financial institution

Current performance may be lower or higher than the performance data quoted. For performance data current to the most recent month-end call or write for more information.

Account statements are provided directly from National Financial Services and should be reviewed for accuracy. As always, for more complete account information please contact your representative at 281-582-6500 or Cantella & Co., home office representative for an official statement.

Please carefully consider the fund's investment objective, risks, charges and expenses applicable to a continued investment in the fund before investing. For this and other information, call or write to for a free prospectus, or view one online. Read it carefully before you invest or send money.

Bonds contain interest rate risk (as interest rates rise bond prices usually fall); the risk of issuer default; and inflation risk. The municipal market is volatile and can be significantly affected by adverse tax, legislative, or political changes and the financial condition of the issuers of municipal securities. Interest rate increases can cause the price of a debt security to decrease.

Variable insurance products, including variable annuities are offered by prospectus only. The prospectus contains information about the product's features, risks, charges and expenses, and the investment objectives, risks and policies or the underlying portfolios, as well as other information about the underlying funding choices. Read the prospectus and consider this information carefully

Securities offered through Cantella & Co., Inc. Member FINRA/SIPC

SMCSD STATEMENTS OF INFORMATION:

As of this report date the District is in compliance with the SMCSD Investment Policy.

As of this report date the District has the ability to meet it's expenditure requirements through: October 28, 2022

Robert Roberson, Interim General Manager SMCSD

Michelle Hido

Michelle Hido, Financial Officer SMCSD



San Miguel Community Services District

Board of Directors Staff Report

May 26th 2022

AGENDA ITEM: XI-2

SUBJECT: Review and approve Resolution 2022-29 adopting the annual Investment Policy to ensure compliance with the State Government Code

RECOMMENDATION:

It is recommended that the Board of Directors adopt Resolution 2022-29 adopting the annual Investment Policy to ensure compliance with the State Government Code.

BACKGROUND:

An Investment Policy's purpose establishes the cash management and investment guidelines for a public agency. The portfolio, as well as individual transactions, must comply with the applicable California Government Code sections 53600 et seq and the adopted San Miguel Community Services District ("District") Investment Policy.

The focus of the Investment Policy would be on financial assets as accounted for in the annual financial report. The "prudent investor" standard shall be used by the designated representative managing the portfolio which states "When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency." (Government Code Section 53600.3)

Many agencies have opted to have the annual adoption of an Investment Policy align with the annual budget adoption process, i.e., on a fiscal year basis. The policy, as presented in Exhibit A or the attached resolution, would be in effect from July 1, 2022, until June 30th 2023.

Fiscal Impact:

The primary objectives stated related to investment activity in priority shall be safety, liquidity, and return on investment, and as such, there is no specific fiscal impact with Board adoption of this policy.

PREPARED BY:

Rob Roberson

Interim General Manager Rob Roberson

Attachment:

Exhibit A: Resolution 2022-29, Investment Policy

**SAN MIGUEL COMMUNITY SERVICES DISTRICT
STATEMENT OF INVESTMENT POLICY
Fiscal Year 2022-23**

Introduction

The Board of the San Miguel Community Services District (“District”) recognizes its responsibility to properly direct the investments of funds. The purpose of this policy is to provide guidelines for the investment of funds based upon prudent cash management practices and in conformity with all applicable statutes. In instances in which the Policy is more restrictive than Federal or State law, the Policy supersedes.

Section 1. Investments Goals

The District’s investment philosophy sets the tone for its policies, practices, procedures, and objectives that control the investment function. The investment of funds will be guided by the primary goals of safety, liquidity, and reasonable market rate of return.

- **Safety** - the District will undertake investments in a manner that ensures the preservation of capital in the overall portfolio.
- **Liquidity** - the District will maintain sufficient cash and short-term investment instruments which together with projected revenues which will cover the District’s cash flow needs
- **Reasonable Market Rate of Return** - the investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

Section 2. Standard of Prudence

The standard of prudence to be used by investment officials shall be the "prudent investor" standard and shall be applied in the context of managing an overall portfolio. The “prudent investor” standard states that:

“When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.”

Section 3. Delegation of Authority

The Board’s primary responsibilities over the investment function includes establishing investment policies, annually reviewing such policies, and authorizing any deviations from the District’s investment policies. The Board hereby delegate(s) investment authority to the General Manager (“Manager”) for a period of one year.

Section 4. Authorized Financial Dealers and Institutions

A list of approved financial institutions authorized to provide investment services to the District in the State of California will be maintained by District staff. These may include “primary” dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1. An annual review of the financial condition and registrations of qualified bidders will be conducted by the Manager or his/her designee. A current audited financial statement is required to be accessible for each financial institution and broker/dealer with which the District invests. All financial institutions which desire to become qualified bidders for investment transactions must supply the Manager with proof of FINRA registration and a statement certifying that the institution has reviewed the California Government Code Section 53600 *et seq.* and the Board’s Investment policy and that all securities offered shall comply fully and in every instance with all provisions of the California Government Code.

Section 5. Strategy

Passive investing – Given the absence of staff dedicated to investment analysis, the District will passively manage the portfolio and avoid medium to long-term investments, thereby diminishing the need for credit monitoring.

Diversification – Staff will maintain diversified call provisions rather than anticipate market conditions. Staff will diversify timing of trading and maintain diversification by type within the constraints of other provisions of this policy.

Minimum liquidity and debt considerations – A portion of the portfolio with maturities of no more than three months shall be maintained in excess of the Board established operating reserve. A portion of the portfolio with maturities of no more than one year shall be maintained in excess of the Board established operating reserve. Staff will also consider that too much liquidity is a risk and invest to ladder maturities when possible.

Section 6. Restrictions on Allowable Investments

The maximum maturity of any specific investment will not exceed the maturity limit established by this policy or expressly permitted by the District. State statutory limits will be followed unless the District maturity limits are more restrictive.

The investments made by the District will have the quality standards set forth by the Government Code. This policy sets forth investment quality standards that may be higher than those in the Government Code. When a difference in quality standard occurs, the higher quality standard will be adhered to.

All bank deposits will be FDIC insured or deposited with institutions which comply with the State collateral requirements for public funds. Certificate of deposits will not be placed with an institution once it has received a cease-and-desist order from any bank regulatory agency.

Section 7. General Portfolio Allowable Investments with Quality and Limit Guidelines

The California Government Code sections 53600 et seq. govern the allowable investments a local government agency can enter into. The Government Code requirements are a starting point for establishing the District quality standards, percentage limits and maturity levels. Presently, this policy exceeds the standards set forth by the State. In the event the Government Code becomes more restrictive than this policy, the Government Code restrictions shall prevail. Where this Policy specifies a percentage limitation for a particular security type or issuer, that percentage is applicable at the time the security is purchased. Credit criteria listed in this section refers to the credit rating at the time the security is purchased.

Investment Type	Maximum Maturity	Maximum Specified % of Portfolio	Minimum Quality Requirements
U.S. Treasury bills, notes & bonds	5 Years	None	Not applicable
Government Agency Securities, including Fed. agency obligations & federally sponsored enterprises	5 Years	None	Not applicable
Calif. Local Agency Investment Fund (LAIF)	No	\$65 million	Not applicable
Bankers Acceptances	180 days	40%	A-1 or higher
Commercial Paper	270 days	25-40%	Highest letter & number rating by an NRSRO
Medium Term Notes	5 years	30% 5% issuer limit	“A” rating category or its equivalent or better
Certificates of Deposit (Negotiable)	5 years	30% 5% issuer limit	“A” rating category or its equivalent or better
Certificates of Deposit (Non-negotiable)	5 years	None \$250,000 limit	Top 25% of peer group independently rated
Money market mutual funds	Not applicable	20% No back loaded	Highest letter & number rating by an NRSRO
Bonds, notes or other indebtedness of the State of California or local agencies in California	5 years	None 5% issuer limit	None
Bonds, notes or other indebtedness of the other 49 states	5 years	None 5% issuer limit	None

Section 8. Prohibited Investment Transactions and Derivatives

The Government Code specifically prohibits certain types of investment instruments for municipalities. In addition to those prohibitions, the following investments are not permitted: reverse repurchase agreements, collateralized mortgage obligations, commodities, common stock, corporate bonds of 5 years or more, and foreign currency.

Section 9. Reporting and Miscellaneous

The Manager, or his/her designees, may maintain one or more accounts with reputable investment security dealers or brokers with which investment transactions are to be conducted. Investments may be held in safekeeping at a designated financial institution where the District has established a safekeeping account.

Pursuant to Government Code Section 53646, a monthly report shall be submitted to the Board of Directors within 30 days following the end of the month covered by the report and a quarterly report shall be submitted. The quarterly report shall include:

- * the type of investment
- * the issuer of the investment
- * maturity date
- * coupon, discount and/or yield rate
- * paramount, dollar amount invested and market value of the investment
- * percentage of the portfolio represented by each investment

The report shall also note whether the portfolio is in compliance or the manner in which the portfolio is in non-compliance. The report shall include a statement regarding the ability of the District to meet its expenditure requirements for the next six months.

The investment policy applies to all financial assets held by the District except employee deferred compensation plans, funds held in trust with the District with specific investments instructions, and any funds held in employee pension plans. The primary guiding investment policy for any bond proceeds will be dictated by the bond documents governing such funds as long as the documents are approved by the District Board.

The Board of Directors may meet on a quarterly basis with District staff to review District investments and to review market conditions.

Section 12. Conflicts of Interest

Elected officials and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment function or which may impair their ability to make impartial investment decisions. Employees and investment officials shall subordinate their personal investment transactions to those of the District.

Section 13. Glossary of Terms

Terms that are used in this Policy or frequently used in connection with the investments made by public agencies are defined in the attached Appendix.

APPENDIX - GLOSSARY OF TERMS

Accrued Interest - Interest earned but not yet received.

Active Deposits - Funds which are immediately required for disbursement.

Amortization - An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time.

Arbitrage – Transactions by which securities are bought and sold in different markets at the same time for the sake of the profit arising from a yield difference in the two markets.

Asked Price - The price a broker dealer offers to sell securities.

Bankers' Acceptance (BA) - A draft or bill or exchange accepted by a bank or a trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

Basis Point - One basis point is one hundredth of one percent (.01%).

Bid Price - The price a broker dealer offers to purchase securities.

Bond - A financial obligation for which the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

Book Value - The value at which a debt security is shown on the holder's balance sheet. Book value is acquisition cost less amortization of premium or accretion of discount.

Broker - A broker brings buyers and sellers together for a commission. He does not take a position.

Callable Securities – Bonds that the issuer has the right to redeem prior to maturity under certain, specified conditions.

Certificate of Deposit - A deposit insured by the FDIC at a set rate for a specified period of time.

Collateral - Securities, evidence of deposit or pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposit of public monies.

Commercial Paper – Short-term, negotiable unsecured promissory notes of corporations.

Corporate Notes - Obligations issued by corporations bearing interest and return of principal at maturing.

Coupon - The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value.

Credit Analysis - A critical review and appraisal of the economic and financial conditions or of the ability to meet debt obligations.

Current Yield - The interest paid on an investment expressed as a percentage of the current price of the security.

Dealer - A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

Discount - The difference between the cost of a security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

Discount Securities - Non-interest-bearing money market instruments that are issued at a discount and redeemed at maturity for full face value (e.g., U. S. Treasury Bills).

Diversification - Dividing investment funds among a variety of securities offering independent returns and risk profiles. The technique is used to minimize risk to the District's portfolio.

Fannie Mae - Trade name for the Federal National Mortgage Association (FNMA), a U. S. sponsored corporation.

Federal Deposit Insurance Corporation (FDIC) - A federal agency that insures bank deposits, currently up to \$250,000.

Federal Funds Rate - The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

Federal Home Loan Banks (FHLB) - The institutions that regulate and lend to savings and loan associations. The Federal Home Loan Banks play a role analogous to that played by the Federal Reserve Banks vis a vis member commercial bank.

Federal Reserve System - The central bank of the U.S. which consists of a seven-member Board of Governors, 12 regional banks, and 5,700 commercial banks that are members.

Freddie Mac - Trade name for the Federal Home Loan Mortgage Corporation (FHLMC), a U.S. sponsored corporation.

Fannie Mae - Trade name for the Government National Mortgage Association (GNMA), a direct obligation bearing the full faith and credit of the U. S. Government.

Interest Rate - The annual yield earned on an investment, expressed as a percentage.

Investment Agreements - An agreement with a financial institution to borrow public funds subject to certain negotiated terms and conditions concerning collateral, liquidity and interest rates.

Liquidity - Refers to the ability to rapidly convert an investment into cash. A liquid asset is one that can be converted easily and rapidly to cash without a substantial loss of value.

Local Government Investment Pool - The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment. In California, the pool is called the Local Agency Investment Fund (LAIF).

Market Value - The price at which a security is trading and could presumably be purchased or sold.

Mark-to-Market – Adjustment of an account or portfolio to reflect actual market price rather than book price, purchase price or some other valuation. Adjustment is required under GASB #31 for reporting purposes.

Maturity - The date upon which the principal or stated value of an investment becomes due and payable.

Money Market - The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

Par Value – The amount of principal which must be paid at maturity. Also referred to as the face amount of the bond, normally quoted in \$1,000 increments per bond.

Portfolio - Collection of securities held by an investor. The purpose of a portfolio is to reduce risk by diversification.

Primary Dealer - A group of government securities dealers that submit daily reports of market activity and security positions held to the Federal Reserve Bank of New York and are subject to its informal oversight.

Principal – The face value or par value of a debt instrument, or the amount of capital invested in a given security.

Prudent Investor Standard – A standard of conduct where a person acts with care, skill, prudence and diligence when investment, reinvesting, purchasing, acquiring, exchanging, selling, and managing funds. The test of whether the standard is being met is if a prudent person acting in a similar situation would engage in similar conduct to ensure that investments safeguard principal and maintain liquidity.

Purchase Date - The date in which a security is purchased for settlement on that or a later date.

Rate of Return - The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

Rating – The designation used by investor services to rate the quality of a security's creditworthiness.

Repurchase Agreement (REPO) - A transaction where the seller (bank) agrees to buy back from the buyer (District) the securities at an agreed upon price after a stated period of time. The buyer in effect lends the seller money for the period of this agreement, and the terms of the agreement are structured to compensate the buyer for this.

Risk - Degree of uncertainty of return on an asset.

Secondary Market - A market made for the purchase and sale of outstanding issues following the initial distribution.

Securities and Exchange Commission (SEC) - Agency created by Congress to protect investors in securities transactions by administering securities legislation.

Settlement Date - The date on which a trade is cleared by delivery of securities against funds.

Treasury Bills - U. S. Treasury Bills which are short-term, direct obligations of the U. S. Government issued with original maturities of 13 weeks, 26 weeks, and 52 weeks; sold in minimum amounts of \$10,000 in multiples \$5,000 above the minimum. Issued in book entry form only. T-bills are sold on a discount basis.

Treasury Bond - Long-term U. S. Treasury securities having initial maturities of more than 10 years.

Treasury Notes - Intermediate-term coupon bearing U. S. securities having maturities from one year to ten years.

Weighted Average Maturity (WAM) – The average maturity of all the securities that comprise a portfolio that is typically expressed in days or years.

Yield - The rate of annual income return on an investment, expressed as a percentage. It is obtained by dividing the current dollar income by the current market price of the security.

Yield to Maturity - The rate of income return on an investment, minus any premium above par or plus any discount with the adjustment spread over the period from the date of the purchase to the date of maturity of the bond.

Yield Curve - The yield on bonds, notes or bills of the same type and credit risk at a specific date for maturities up to thirty years.

RESOLUTION NO. 2022-29

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN MIGUEL COMMUNITY SERVICES DISTRICT (SMCSD) APPROVING THE
FISCAL YEAR 2022-23 INVESTMENT POLICY**

WHEREAS, San Miguel Community Services District (“District”) is a community services district formed under California Government Code Section 61000 et. Seq. to provide community services within the District’s service area, including water, sewer, lighting, solid waste, and fire protection services; and

WHEREAS, the District is bound by State law to invest District Funds within specific guidelines as allowed by State statute and the District’s annual Investment Policy and changes have been made to the policy (Exhibit A) including recommending that the policy should be adopted on a fiscal year basis; and

WHEREAS, it remains the intention of the District Board to delegate investment authority of funds to the General Manager, who may assign a designee to perform this function.

NOW THEREFORE, BE IT RESOLVED, the Board does, hereby, adopt this Resolution approving the District’s 2022-23 annual investment policy.

On the motion of Director _____ seconded by Director _____ and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**
- VACANCY:**

The foregoing Resolution is hereby passed and adopted this 26TH day of May 2022

Robert Roberson, Interim General Manager

Raynette Gregory, Board President

ATTEST:

APPROVED AS TO FORM:

Michelle Hido
Financial Officer

Douglas L. White,
District General Counsel

**San Miguel Community Services District
Board of Directors**

Staff Report

May 26, 2022

AGENDA ITEM: XI - 3

SUBJECT: Consider approving RESOLUTION No 2022-24 awarding a contract to Moss, Levy & Hartzheim, LLP to perform annual financial audit services for three-year period for years ending June 30, 2022, 2023, and 2024.

RECOMMENDATION:

Approve Resolution No 2022-24 approving the award of contract to Moss, Levy & Hartzheim, LLP to perform annual financial audits for Fiscal Years ending June 30, 2022, June 30, 2023 and June 30, 2024 for a not-to-exceed fee of \$11,000 (FY22), \$11,385 (FY23), \$11,785 (FY24), each fiscal year and authorizing the General Manager to execute a contract agreement on behalf of the District.

DISCUSSION:

The Board requested the circulation of an RFP (Request for Proposals) to solicit bids from qualified bidders available to perform the financial audit services for the 2022, 2023, 2024 fiscal years.

The District received bids from three certified and licensed financial firms. The District Staff reviewed all the Proposals for service and found two of the three firms did not meet the requirements of the RFP and were disqualified. The remaining firm, Moss Levy & Hartzheim (MLH) met the terms of the RFP and is being presented to the Board for contract approval. The fees that are being proposed by MLH are consistent with their services for prior years with cost inflation for the second and third years of the contract.

As MLH served as our auditor for the previous three years, a new lead auditor will be assigned to us to maintain an impartial audit.

FISCAL IMPACT:

The Moss, Levy & Hartzheim, LLP fees for performing the requested financial services for the next three fiscal years is a not-to-exceed fee of \$11,000 (FY22), \$11,385 (FY23), \$11,785 (FY24) per each fiscal year. The annual Operations & Maintenance Budget to be approved by the Board must include an expense line item for these auditing fees. The total contract term of three years will cost the District a total of \$34,170.00

PREPARED BY:

Rob Roberson

Interim General Manager

Attachments: Resolution No 2022-24

RESOLUTION No 2022-24

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT
APPROVING A CONTRACT AGREEMENT WITH
MOSS, LEVY & HARTZHEIM, LLP TO PERFORM ANNUAL FINANCIAL AUDIT
SERVICES FOR FISCAL YEARS ENDING JUNE 30, 2022, JUNE 30, 2023 AND JUNE
30, 2024**

WHEREAS, the San Miguel Community Services District (“the District”) desires to employ the professional financial auditing services of Moss, Levy, & Hartzheim, LLP (“Contractor”) to perform annual financial auditing services for Fiscal Years ending June 30, 2022, June 30,2023 and June 30, 2024; and

WHEREAS, the Contractor desires to perform said annual financial auditing services for the above described fiscal years; and

WHEREAS, the District has determined the Contractor to be the most qualified firm to be the lowest cost that fits the needs of the district; and

WHEREAS, the District and Contractor to provide these services at a fixed price and terms as shown in the attached contract agreement.

THEREFORE, BE IT RESOLVED, by the Board of Directors of the District does hereby resolve the following:

- 1. To approve the Contractual Agreement (the “Agreement”), attached hereto as Exhibit “A”, between the District and Moss, Levy, & Hartzheim, LLP to perform the annual fiscal year audit services for the fiscal years listed above.
- 2. The District’s General Manager is hereby authorized to execute this Agreement on behalf of the San Miguel Community Services District.

On a motion of Director _____, seconded by Director _____ and on the following Roll Call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**

(continued on next page)

The foregoing Resolution is hereby passed and adopted this 26th day of May 2022.

Robert Roberson, Interim General Manager
Directors

Raynette Gregory, President Board of

ATTEST:

APPROVED AS TO FORM:

Tamara Parent, Board Clerk

Douglas L. White, District General Counsel



San Miguel Community Services District Staff Report

May 26, 2022

ITEM: XI-4

SUBJECT: Consider adoption of **Resolution No. 2022-26** authorizing the abatement of weeds within the District boundaries.

STAFF RECOMMENDATION:

Consider objections to the “Notice to Destroy Weeds,” overrule any objections, and adopt RESOLUTION 2022-26 authorizing the Fire Chief to have weeds abated from the properties identified on the attached list (Exhibit A).

DISCUSSION:

The San Miguel Community Services District (“District”) is authorized to take the necessary abatement action where property owners, after proper notification, fail to abate public nuisances caused by the accumulations of weeds or debris on their properties. In accordance with provisions of Section 14875 *et seq.* of the Health & Safety Code, property owners on the attached list have been given a “Notice to Destroy Weeds” (“Notice”). The Notice advised property owners that the District Board of Directors (“Board”) would hear objections and given due consideration on May 26, 2022 to hear and consider all objections and protests to the proposed removal of weeds.

At the end of the hearing, the Board may allow or overrule any objections to the removal of weeds, after which it acquires jurisdiction to order the abatement of the public nuisance. By adopting the attached Resolution, the Board will authorize the Fire Chief to hire contractors to abate the remaining fire hazards. Approximately 138 notices were sent out to property owners on May 2nd, 2022 informing them of their obligation to abate their properties of combustible weeds by June 1, 2021. The attached list, Exhibit A, is the lists of properties that were given notice to abate weeds. On June 1st a second assessment of the lots on the list will be made. The Lots that haven’t complied with the abatement notice will be subject to abatement by the district. After June 1st The district will form a list of the lots that required abatement for the public hearing June 23rd 2022.

FISCAL IMPACT:

The District will incur the initial costs associated with performing the weed abatement. However, once the abatement occurs, District staff will notice a public hearing for June 23, 2022, Board meeting to initiate the process of placing liens or special assessments on each affected parcel.

Prepared by:

Scott Young
Assistant Fire Chief / Fire Prevention

Approved by:

Rob Roberson
Interim General Manager / Fire Chief

ATTACHMENTS: Resolution No. 2022-26 and Exhibit A–Property List

RESOLUTION NO. 2022-26
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT OVERRULING
OBJECTIONS AND ORDERING THE ABATEMENT OF WEEDS WITHIN
DISTRICT BOUNDARIES

WHEREAS, on April 28th, 2022, the Board of Directors (“Board”) of the San Miguel Community Services District (“District”) adopted Resolution No. 2022-15 declaring certain weeds located on private properties within District boundaries to be a public nuisance; and

WHEREAS, a meeting was held on May 26th, 2022, at 7:00 pm at 1150 Mission Street, San Miguel, California 93451 to hear objections and protest the proposed removal of such weeds.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the San Miguel Community Services District does hereby resolve, declare, determine and order as follows:

1. That the above recitals are true and correct and incorporated herein by this reference.
2. That the District Board held a meeting on May 26th, 2022, at 7:00pm at 1150 Mission Street, San Miguel, California 93451 to hear objections to the proposed removal of such weeds, and the hearing was closed with all objections and protests overruled.
3. That the District Fire Chief or his Designee is ordered to abate the nuisance declared by Resolution No. 2022-15 by removing the nuisance weeds and or fuels located on the properties described in Exhibit “A” attached hereto and incorporated herein by this reference. The Fire Chief/ Designee may enter private property to abate the nuisance. Before the Fire Chief/ Designee arrives, any property owner listed in Exhibit “A” may remove such weeds at his/ her own expense.
4. The Fire Chief/ Designee shall keep an account of the cost of abatement in front of or on each separate lot or parcel of land or both, where the work is to be done and shall submit to the District Board an itemized report on June 23rd, 2022, at the hour of 7:00 pm at 1150 Mission Street, San Miguel, California 93451, which date, time and place of hearing of such report is hereby fixed for the hearing of any objections of any of the property owners liable to be assessed for the costs and expenses of such abatement. The Fire Chief/ Designee shall post a true and correct copy of said report on or near the District Board’s chambers for at least three (3) days prior to its submission to the Board, with a notice of the time and place the report will be submitted to the District Board for confirmation.

(Continued on next page)

On the motion of Director _____, seconded by Director _____, and on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

The foregoing Resolution is hereby passed and adopted this 23rd day of May 2022.

Raynette Gregory, President
Board of Directors

ATTEST:

Tamara Parent Board Clerk

Interim General Manager, Rob Roberson

APPROVED AS TO FORM:

Douglas L. White, General Council

	APN	Number	STREET	ST/AV	LEGAL	EST_ACRE	SITEZIP	COMMUNI
1	021-092-002	00000	17TH	ST	TN SAN MIGUEL BL 68 & PTN ABD RD	1.28	93451	SMIG
2	021-112-002	00000	16TH	ST	TN SAN MIGUEL BL 67 & PTN ABD RD	1.10	93451	SMIG
3	021-122-006	01540	K	ST	TN SAN MIGUEL BL 36 LT 25	0.09	93451	SMIG
4	021-122-007	01540	K	ST	TN SAN MIGUEL BL 36 LT 24	0.10	93451	SMIG
5	021-122-008	01532	K	ST	TN SAN MIGUEL BL 36 LTS 22 & 23	0.19	93451	SMIG
6	021-122-012	01599	L	ST	TN SAN MIGUEL BL 36 LTS 1 TO 3	0.23	93451	SMIG
7	021-122-021	01502	K	ST	TN SAN MIGUEL BL 36 PTN LTS 17 TO 19	0.13	93451	SMIG
8	021-131-025	00340	16TH	ST	TN SAN MIGUEL PM 53-75 PAR 2	0.17	93451	SMIG
9	021-131-029	01520	L	ST	TN SAN MIGUEL BL 55 PTN LTS 19 & 20	0.10	93451	SMIG
10	021-141-007	01530	MISSION	ST	TN SAN MIGUEL PTN DEPOT GRDS	0.08	93451	SMIG
11	021-141-009	01510	MISSION	ST	TN SAN MIGUEL PTN DEPOT GRDS	0.08	93451	SMIG
12	021-141-013	01460	MISSION	ST	TN SAN MIGUEL PTN DEPOT GRDS	0.08	93451	SMIG
13	021-141-014	01450	MISSION	ST	TN SAN MIGUEL PTN DEPOT GRDS	0.08	93451	SMIG
14	021-141-015	01440	MISSION	ST	TN SAN MIGUEL PTN DEPOT GRDS	0.08	93451	SMIG
15	021-141-016	01430	MISSION	ST	TN SAN MIGUEL PTN DEPOT GRDS	0.07	93451	SMIG
16	021-161-005	01421	K	ST	TN SAN MIGUEL BL 24 LTS 12 TO 16	0.28	93451	SMIG
17	021-162-007	00205	14TH	ST	TN SAN MIGUEL BL 35 LTS 17 & 18	0.17	93451	SMIG
18	021-171-012	01417	MISSION	ST	TN SAN MIG BL 56 LT 10	0.09	93451	SMIG
19	021-171-013	01411	MISSION	ST	TN SAN MIGUEL BL 56 LT 13 & PTN LT 12	0.11	93451	SMIG
20	021-171-022	00355	14TH	ST	TN SAN MIGUEL BL 56 LTS 14 TO 16	0.28	93451	SMIG
21	021-201-004	01343	K	ST	TN SAN MIGUEL BL 25 LTS 9 TO 11	0.18	93451	SMIG
22	021-202-003	01372	K	ST	TN SAN MIGUEL BL 34 LTS 28 & 29 & PTN LT 30	0.22	93451	SMIG
23	021-231-005	00590	14TH	ST	TN SAN MIGUEL T25S R12E PTN SEC 16	0.66	93451	SMIG
24	021-241-008	00000	11TH	ST	T25S R12E PTN SEC 16	0.48	93451	SMIG
25	021-301-004	00000	K	ST	TN SAN MIG BL 28 PTN LTS 7 TO 16	0.08	93451	SMIG
26	021-301-006	01099	K	ST	TN SAN MIG BL 28 PTN LTS 1 TO 6 & ABA ST	0.63	93451	SMIG
27	021-302-006	01071	L	ST	TN SAN MIGUEL BL 31 LTS 1 TO 4	0.42	93451	SMIG
28	021-322-013	00965	L	ST	TN SAN MIGUEL MCD ADD BL 30 LTS 7, 8 & 9	0.28	93451	SMIG
29	021-322-014	00947	L	ST	TN SAN MIGUEL MCD ADD BL 30 LTS 10 & 11	0.20	93451	SMIG
30	021-322-015	00939	L	ST	TN SAN MIGUEL MCD ADD BL 30 LTS 12,13& N 1/2 LT 14	0.29	93451	SMIG
31	021-323-001	00238	9TH	ST	TN SAN MIGUEL MC D ADD BL 77 PTN LTS 1 TO 5	0.23	93451	SMIG
32	021-323-004	00252	9TH	ST	TN SAN MIGUEL T25S R12E PTN SEC 20	0.68	93451	SMIG
33	021-331-001	00000	L	ST	TN SAN MIGUEL BL 61 LTS 30 TO 32	0.28	93451	SMIG
34	021-331-019	00000	MISSION	ST	MCD ADD BL 61 LT 4,5,PTN LT 3 & PTN ABD RD	0.28	93451	SMIG
35	021-331-034	00968	L	ST	TN SAN MIGUEL MC D ADD BL 61 LTS 23 THUR 24	0.19	93451	SMIG
36	021-352-001	00795	SLO MONTEREY	RD	T25S R12E PTN SEC 20	4.85	93451	SMIG
37	021-371-001	00000	CEMETERY	RD	T25S R12E SEC 20 PTN	23.17	93451	SMIG
38	021-391-001	00000	10TH	ST	T25S R12E PTN SEC 20	19.62	93451	SMIG
39	021-391-002	00000	10TH	ST	T25S R12E PTNS SECS 17 & 20	0.68	93451	SMIG
40	027-221-041	08750	OAK	DR	SAN LAWR TER PTN LT 31	3.18	93451	SMIG
41	027-221-044	00000	LINDA VISTA	DR	SAN LAWR TER LT 33	11.91	93451	SMIG
42	027-221-045	08550	MAGDALENA	DR	SAN LAWR TER LT 34	10.33	93451	SMIG
43	027-221-056	09850	RIVER	RD	PM 42-81 PAR 2	1.75	93451	SMIG
44	027-251-004	08742	MAGDALENA	DR	SAN LAWR TER PTN LT 46	1.13	93451	SMIG
45	027-251-005	08733	MAGDALENA	DR	SAN LAWR TER PTN LT 45	0.76	93451	SMIG
46	027-251-017	00000	MAGDALENA	DR	SAN LAWR TER PTN LTS 41 & 42	26.31	93451	SMIG



San Miguel Community Services District

Board of Directors Staff Report

May 26th, 2022

AGENDA ITEM: XI-5

SUBJECT: Review and approve RESOLUTION 2022-20 authorizing the Director of Utilities to purchase and contract with CIO Solutions to replace computer hardware in an amount not to exceed \$20,463.50 and authorize a budget adjustment to all departments in an amount proportionate to their use of the hardware replaced. (object 475 – Project 21005).

RECOMMENDATION:

Approve RESOLUTION 2022-20 authorizing the Director of Utilities to purchase hardware and contract with CIO Solutions to install and configure the hardware and authorizing a corresponding budget adjustment.

Since initially contracting with CIO Solutions, they have made multiple changes to increase the resiliency of the Districts computer technology systems.

In addition, they have identified multiple areas for which the District can improve its operational efficiency as well as security. CIO has proposed several projects to increase the Districts cyber security and operational efficiency which include replacement of end-of-life devices with more resilient hardware, as well as additional framework to ensure that the District is insulated from the threat of intrusion into our systems from the outside. Without the completion of these projects the security and operation of the Districts information and systems could be in jeopardy.

At the April Board meeting the Board requested additional information on what this request covered.

There are two components to this request.

The first part is for a budget adjustment **only** for the purchase and configuration of two laptops, which function as desktop computers as well as laptops, to replace two existing devices. The cost to purchase and configure these laptops was previously approved by the General Manager in order to capitalize on a sale that was occurring. The original cost estimate for these laptops,

docking stations and configuration by CIO solutions totaled \$ 7,970.58. However, since the District was able to capitalize on an active sale for these devices the revised cost is \$5,797.58.

The second part of this request is to replace security hardware and access points for both the fire station and wastewater treatment facility. The hardware portion (2-switches, 2-firewalls, 3-routers, 4-wireless access points, cabling etc.) of this request is \$7,315.92 and the configuration and installation by CIO Solutions is \$7,350.00. Total estimate for this part of the request is \$14,665.92.

The total cost being approved by this resolution is \$20,463.50, this has been revised from the initial report provided in April due to updated pricing from vendors.

Additionally in response to questions posed at the April meeting, all the information that currently exists on the devices to be replaced will be transferred to the new devices. After all information has been transferred the hard drives will be deleted or removed prior to surplus per the District and CIO Solution policies. No data will be lost as a result of replacing devices.

If the replaced devices are sold as surplus, the funds recovered will go back to the departments associated with the surplus items.

FISCAL IMPACT

The following budget adjustments would be made to budget object 475 for each fund (Project 21005) (Fund 20 - \$1,772.82 / Fund 30 - \$770.00/ Fund 40 - \$8,535.00/ Fund 50 - \$8617.68/ Fund 60 - \$770.00)

PREPARED BY: Kelly Dodds, Director of Utilities

Attachment: RESOLUTION 2022-20

RESOLUTION NO. 2022-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN MIGUEL COMMUNITY SERVICES DISTRICT AUTHORIZING THE DIRECTOR OF UTILITIES TO PURCHASE AND CONTRACT WITH CIO SOLUTIONS TO REPLACE COMPUTER HARDWARE, IN AN AMOUNT NOT TO EXCEED \$20,465.50, INCLUDING A BUDGET ADJUSTMENT TO ALL DEPARTMENTS IN AN AMOUNT PROPORTIONATE TO THEIR USE OF THE HARDWARE REPLACED (ALL FUNDS-475)

WHEREAS, San Miguel Community Services District (“District”) has the responsibility to maintain the operational efficiency and security of our computer technology and information systems; and

WHEREAS, There have been multiple deficiencies identified by the Districts IT provider as being both necessary and prudent to protect the technological and information security of the District; and

WHEREAS, the Board of Directors authorizes the Director of Utilities to purchase and contract with CIO Solutions to purchase, install and configure replacement computer hardware; and

WHEREAS, the Board of Directors authorizes a budget adjustment to each department for the above purpose in an amount equal to its proportionate use of the hardware (Fund 20 - \$1,772.82 / Fund 30 - \$770.00/ Fund 40 - \$8,535.00/ Fund 50 - \$8617.68/ Fund 60 - \$770.00) in a total amount not to exceed \$20,465.50 to object 475.

NOW THEREFORE, BE IT RESOLVED, the Board does, hereby, adopt this Resolution for purposes specified herein.

On the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINING:**

the foregoing Resolution is hereby passed and adopted this 26th day of May 2022.

Raynette Gregory, Board President

ATTEST:

APPROVED AS TO FORM AND CONTENT:

Rob Roberson, Interim General Manager

Douglas L. White, District General Counsel



San Miguel Community Services District Board of Directors

Staff Report

May 26, 2022

Agenda Item: XI-6

SUBJECT: Consideration and approval of RESOLUTION 2022-28 requesting consolidation of the San Miguel Community Services District's Biennial Election with County's November 8, 2022, Consolidated General Election.

RECOMMENDATION:

Approve RESOLUTION 2022-28 requesting consolidation of the San Miguel Community Services District's Biennial Election with the County's November 8, 2022, Consolidated General Election.

BACKGROUND:

Pursuant to California Elections Code §10555, the San Miguel Community Services District's Biennial Election can be consolidated with the San Luis Obispo County's November 8th, 2022 General Election.

This is a long-standing practice for past District elections, as it saves the District a substantial amount of staff time and money that would otherwise be spent on preparation of materials, mailing election materials, counting ballots and certifying the election results.

FISCAL IMPACT:

Consolidating elections is the most cost-effective approach to District elections since any costs are based on # of voters and a pro-rata sharing with other agencies participating in a consolidated biennial election.

PREPARED BY:

Tamara Parent

Board Clerk/Accounts Manager

Attachment: Resolution No. 2022-28



**NOTICE TO COUNTY ELECTIONS OFFICIAL
ELECTIVE OFFICES TO BE FILLED, MAP OF DISTRICT BOUNDARIES,
PAYMENT OF CANDIDATE STATEMENT OF QUALIFICATIONS**

Elections Code §§10509,10522

San Miguel Community Services District

Name of District

TO THE COUNTY ELECTIONS OFFICIAL OF SAN LUIS OBISPO COUNTY:

- 1. Notice is hereby given that the elective offices of the district to be filled at the Consolidated General Election on November 8, 2022, are as follows:

NUMBER OF DIRECTORS TO BE ELECTED	TERM OF OFFICE
<u>2</u>	Four Year Term
_____	Two Year Term

Name of Elected officials whose term will be expiring.

- _____
- Hector Palafox
- _____
- Crystal Lara
- _____

- 2. The qualifications of a nominee and of an elective office of the district are as follows:

SHALL BE A REGISTERED ELECTOR RESIDING IN THE DISTRICT

- 3. Pursuant to Elections Code§10522, a map showing the boundaries of the district is attached.

Have the boundaries changed since 2020?

YES _____ NO X

- 4. Please indicate whether the DISTRICT or the CANDIDATE will pay for the printing and handling of the Statement of Qualifications, per Elections Code §13307

DISTRICT _____ CANDIDATE X

Signed: _____ Dated: _____

Print Name and Title: Interim General Manager Rob Roberson



Incumbent List by District

District Range: CS37 to CS37

Incumbent Regular & Alt Phone Numbers Term of Office Begin & End Term Dates

124

CS37 San Miguel Community Services District

4310 San Miguel Community Services District DIRECTOR

4310 - 2 Anthony Raymond Kalvans
Res Addr: 549 12th St Apt 6
 San Miguel, CA 93451
Mail Addr: PO Box 64
 San Miguel CA 93451
 Incumbent - Elect. No
 Residence County Yes
 Appointed/Elected Appointed In Lieu
 Party
 Incumbent Vacated No
 ar.kalvans@gmail.com
 4 12/04/2020 - 12/06/2024
 (805)610-2480

4310 - 3 Raynette Mariea Gregory
Res Addr: 8585 Cross Canyon Rd
 San Miguel, CA 93451
Mail Addr: 8585 Cross Canyon Rd
 San Miguel, CA 93451
 Incumbent - Elect. No
 Residence County Yes
 Appointed/Elected Appointed In Lieu
 Party
 Incumbent Vacated No
 raynette.gregory@sanmiguelcsd.org
 4 12/04/2020 - 12/06/2024

Remarks: Replaced Joseph Parent 4/23/2020.

4310 - 4 Ward Roney
Res Addr: 9860 N River Rd
 San Miguel, CA 93451
Mail Addr: 9860 N River Rd
 San Miguel, CA 93451
 Incumbent - Elect. No
 Residence County No
 Appointed/Elected Appointed In Lieu
 Party
 Incumbent Vacated No
 ward.roney@gmail.com
 4 12/04/2020 - 12/06/2024
 8059535391

4315 San Miguel Community Services District DIRECTOR

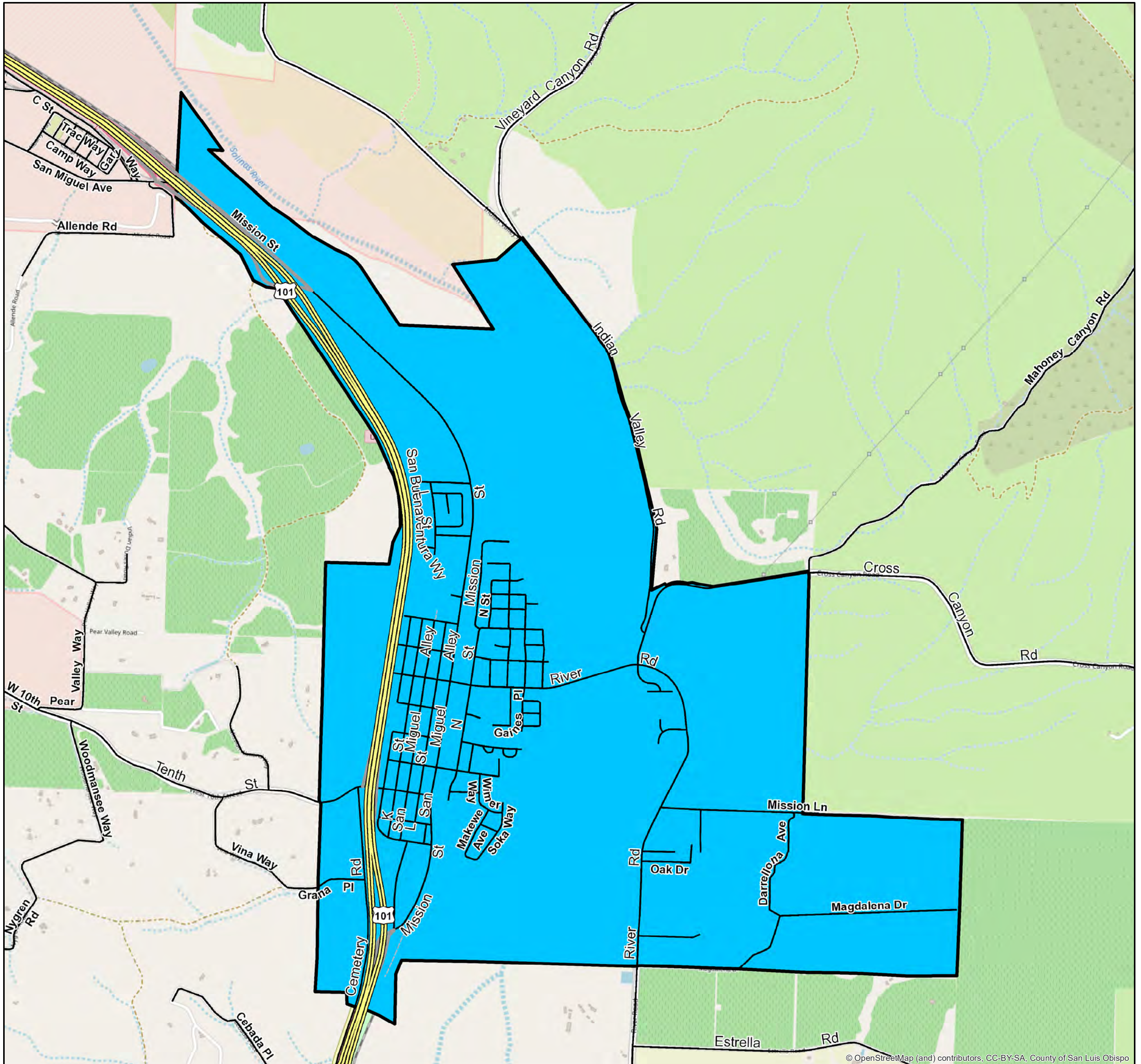
4315 - 0 Crystal Renee Lara
Res Addr: 879 Avenida Vista
 San Miguel, CA 93451
Mail Addr:
 Incumbent - Elect. No
 Residence County No
 Appointed/Elected Appointed To Vacan
 Party
 Incumbent Vacated No
 Director
 4 01/06/2022 - 12/02/2022

Remarks: Appinted to replace Ashley Sangster

4315 - 5 Hector Oswaldo Palafox
Res Addr: 839 L St
 San Miguel Ca 93451
Mail Addr: Po Box 3374
 Paso Robles Ca 93447
 Incumbent - Elect. No
 Residence County Yes
 Appointed/Elected Elected
 Party
 Incumbent Vacated No
 4 12/07/2018 - 12/02/2022


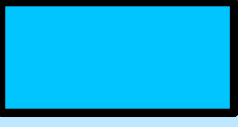

Total Incumbents: 5

San Miguel Community Services District Service Area & Sphere of Influence Adopted: November 2013



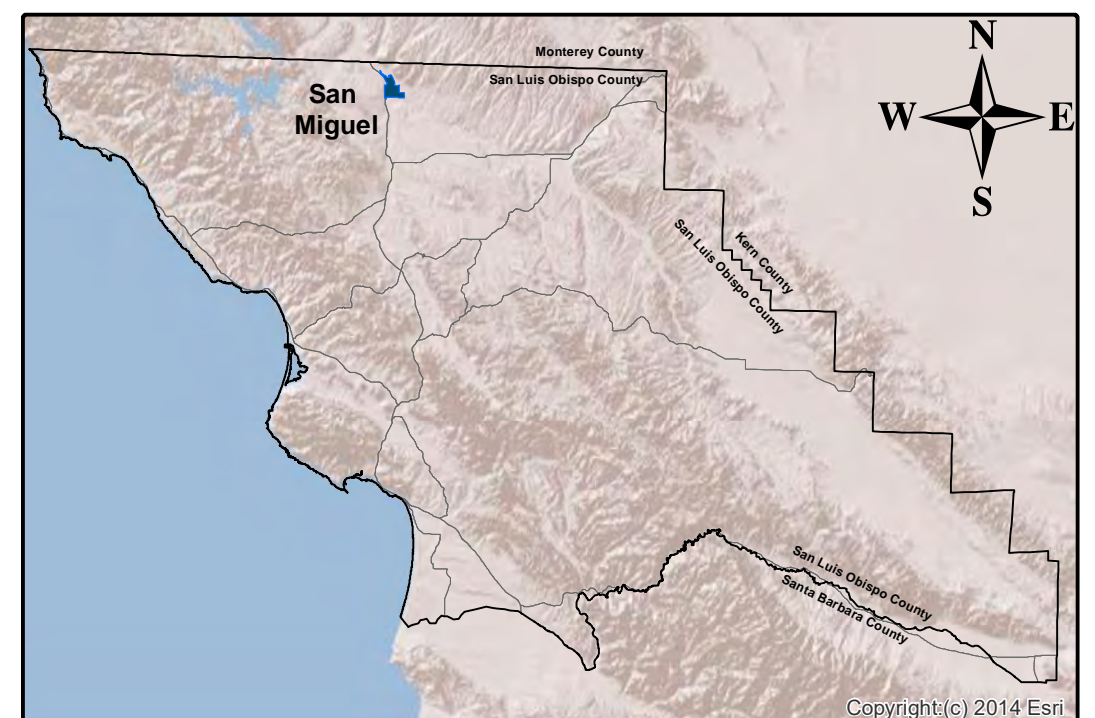
© OpenStreetMap (and) contributors. CC-BY-SA. County of San Luis Obispo

Legend

-  Major Roads
-  Service Area
-  Sphere of Influence
(Same as Service Area)



Prepared By SLOLAFCO
Name: San Miguel_SOI Bndy
Date: 3/3/2020



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RESOLUTION NO. 2022-28

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN MIGUEL COMMUNITY SERVICES DISTRICT
REQUESTING CONSOLIDATION OF THEIR BIENNIAL ELECTION WITH THE
NOVEMBER 8, 2022 CONSOLIDATED GENERAL ELECTION**

WHEREAS, an election shall be conducted on November 8, 2022, for the San Miguel Community Services District (“District”) pursuant to the Uniform District Election Law commencing with Elections Code §10500; and

WHEREAS, pursuant to Elections Code Section §10555, said election may be consolidated with any other election pursuant to Part 3 (commencing with Section §10400); and

WHEREAS, the Board of Directors requests the San Luis Obispo County Board of Supervisors to consolidate this District’s General District Election with any other election which may be held on the same day.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the San Miguel Community Services District as follows:

1. The Board of Supervisors of San Luis Obispo County is hereby requested to consolidate the General District Election of this District to be held on November 8, 2022, with all other elections held on the same date. This request is made pursuant to Elections Code §10555 and §10400, et seq. The Board of Directors agrees to reimburse the County of San Luis Obispo in full, upon presentation of a bill for services performed relating to this election.
2. The offices to be voted on are two (2) positions on the Board of Directors for four-year terms.

On the motion of Director _____, seconded by Director _____, and on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

The foregoing Resolution is hereby passed and adopted this 26th day of May 2022.

(signatures on next page)

By: _____
Raynette Gregory, President of the Board

ATTEST:

By: _____
Rob Roberson, Interim General Manager/Fire Chief

By: _____
Tamara Parent, Board Clerk/Accounts Manager

APPROVED AS TO FORM:

By: _____
Douglas L. White, District General Counsel



**San Miguel Community Services District
Board of Directors
Staff Report**

May 26, 2022

AGENDA ITEM: XI-7

SUBJECT: Fire Department Code Enforcement Violation.

RECOMMENDATION: Approve correctional measures to resolve the Code Enforcement Notice of Violation by RESOLUTION 2022-31 for the existing conditions that exist at the San Miguel Fire Station.

Background:

On February 23, 2022, the San Miguel Fire Department received a Notice of Violation, CODE2022-00043 dated February 16, 2022, from the County of San Luis Obispo Department of Building & Planning (Attachment 1) citing the San Miguel Fire Department for a violation of SLOCC22.01.080 unlawful construction / alteration to a building and or structure.

Initial contact with County Code Enforcement was made on February 24, 2022 to discuss the Notice of Violation, an onsite meeting at 1150 Mission Street San Miguel, CA. 93451 was scheduled for 9:00 AM on March 3, 2022, with County Code Enforcement, and an in-person meeting with County Building Department Staff to review the documentation and current building conditions.

Initial conversations and email correspondences resulted in two options required for correctional measures.

- Option one: Procure a demolition permit and return the structure to its originally permitted state.
- Option two: Procure a building permit for the unpermitted components of the structure.

Original construction plans (Attachment 2) preliminary "As Built" plans (Attachments 3a, 3b, 3c, & 3d) and a preliminary demolition plan (Attachments 4a, 4b, 4c, & 4d) were produced and provided on March 15, 2022, to the County Agencies for use of conversations and determination of scope necessary to correct the Notice of Violation.

Upon review it was determined that all post construction items beyond the original fire station construction completed in September 2000 (Attachment 5 permit number A8113) was performed without benefit of permit or inspections (reference original construction plan set attachment 2). No building permits for construction or alteration to the structure other than the solar project permit were on file with the County Building Department. A Commercial Addition / Alteration permit was applied for on March 29, 2003 (Attachment 6 Permit Number PMT2002-12615) however no records exist relating to this application and the permit process was not completed as of June 6,

~~1009~~. The permit application was eventually closed by an Administrative Closure on June 16, 2018 (Attachment 7 PMT-2002-12615-6-16-2018).

Additional construction / alterations took place between 2016 & 2018 without the benefit of permits and inspections to the existing undocumented spaces as noted on the preliminary As Built plans Attachment 3.

Overview:

The San Miguel Fire Station was built in 2000 using grant fund to construct an Essential Services Structure for the Fire Department's soul use.

On January 24, 2000, the San Miguel Community Services District (CSD) was formed combining Water, Wastewater, Lighting, and Fire services.

Upon completion of the Fire Station CSD staff occupied space planned for Fire Department Staff.

CSD Board of Directors elected to expand the Fire Station in 2003 without the benefit of permits and inspection to accommodate CSD administrative, utility and billing staff with little or no consideration to the Fire Department's needs. Additional construction was performed between 2016 & 2018 as an effort to remedy the overcrowding of a structure that was not designed for the use beyond the Fire Departments use.

Options:

Option 1:

- Procure a demolition permit and return the structure to its planned approved condition.
 - i) Submit original building plans and demolition and procure a demolition permit.
 - ii) Remove all walls, floors, electrical, mechanical, plumbing, stairs, fire sprinklers, windows, doors, and other building components not part of the original permitted construction.
 - iii) Repair firewall surfaces, electrical terminations, plumbing terminations, fire sprinkler terminations, infill windows, relocate server rack systems, remove HVAC system, and finish surfaces to match the existing as closely as possible.

Option 2:

- Procure a building permit for the unpermitted components of the structure.
 - i) Hire a design team including an Architect, Structural Engineer, Electrical Engineer, Mechanical Engineer, and certified testing consultants as necessary to complete a As Built Construction plan set as required for an Essential Needs Facility.
 - ii) Perform exploratory demolition as necessary to inspect the existing conditions allowing the design team to develop a scope of work necessary to produce As Built construction documents.
 - iii) Apply for a As Built Construction Permit with the County of San Luis Obispo Department of Building & Planning.
 - iv) Procure pricing for corrective construction measures based on the approved As Built Construction Permit documentation.
 - v) Proceed with corrective construction measures.

Option 3:

- Do nothing.
 - i) Pay all accrued, & future fines.
 - ii) Face possible prosecution.
 - iii) Jeopardize strong working relationships with the County agencies.
 - iv) Delay and/or halt any future County required permits for any District project.
 - v) Be held accountable in the court of public opinion.

Option Overview:

Option 1 Overview:

Option 1 is the most cost-effective and time effective approach to correcting the Notice of Violation based on preliminary observations of the existing conditions and the difficulty of compliance to the required Essential Needs Facility construction standards.

Preliminary cost projection for Option 1 is approximately \$46,500.00. The actual cost will be determined once the process begins, and the unforeseen conditions become clear.

Option 2 Overview:

Option 2 is the least realistic, more costly, and least time sensitive approach to correcting the Notice of Violation based on the permit design / engineering requirements and existing construction methods not meeting Essential Services Facility standards.

No preliminary cost information has been received to date for this option.

Option 2 Overview:

Option 3 is not an option due to the overwhelming negative impact on the Fire Department and District as a whole.

Option Summary:

Based on the degree of difficulty required and the Fire Departments plan as presented to the District Master Planning Consultant option 1 is the only viable option to proceed with.

Additionally, based on the fact that Fire Department funds were utilized for all portions of the existing construction to accommodate Utility Department Staff at the direction of the Board, it is the Fire Departments Staff's recommendation that the \$46,500.00 be funded by the Lighting, Wastewater, Water & Solid Waste Departments.

Staff Recommendation:

Approve Resolution 2022-31 authorizing the Assistant Fire Chief to proceed with Option 1 employing corrective measures necessary to remove the Notice of Violation and return the District

~~130~~¹³¹ good standings with the County Department of Building & Planning and County Code Enforcement,

PREPARED BY: Scott Young

APPROVED BY: Rob Roberson

RESOLUTION NO. 2022-31

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN MIGUEL COMMUNITY SERVICES DISTRICT AUTHORIZING ASSISTANT
FIRE CHIEF TO PROCEED WITH CORRECTIVE MEASURES TO CLEAR THE
NOTICE OF VIOLATION RECEIVED BY THE COUNTY DEPARTMENT OF
BUILDING & PLANNING AND COUNTY OF SAN LUIS OBISPO CODE
ENFORCEMENT IN THE AMOUNT OF \$46,500.00.**

WHEREAS, San Miguel Community Services District (“District”) has the responsibility of providing emergency services to the community of San Miguel and maintain proper facilities and inter agency relationships to do so; and

WHEREAS, on February 23, 2022, the San Miguel Fire Department was served with a Notice of Violation from the San Luis Obispo Department & Planning citing unlawful construction alterations without obtaining necessary permits.

WHEREAS, The San Miguel Fire Department / San Miguel Community Services District in order to remain in good standings with the County Agencies and the Community of San Miguel shall correct the Notice of Violation in a timely manner.

WHEREAS, The Board of Directors wishes to provide a superior level of services to the community of San Miguel and adhere to all applicable codes and standards.

WHEREAS, The Board of Directors authorizes the Assistant Fire Chief to proceed with all corrective measures necessary to clear the existing Notice of Violation.

NOW THEREFORE, BE IT RESOLVED, the Board does, hereby, adopt this Resolution for purposes specified herein;

BE IT FURTHER RESOLVED, that the District Fiscal Year Budget Object Code Number 352- 2021-2022 / 352-2022-2023 includes the requested amount of \$46,500.00 to be directed from funds 30 Lighting, 40 Wastewater, 50 Water, and 60 Solid Waste.

On the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby passed and adopted this 26th day of May 2022.

(Signature page to follow)

Raynette Gregory, SMCSO Board President

ATTEST:

APPROVED AS TO FORM AND CONTENT:

Rob Roberson, Interim General Manager

Douglas L. White, District General Counsel



NOTICE OF VIOLATION

February 16, 2022

San Miguel Fire District
PO Box 180
San Miguel, CA 93451



RE: **CODE2022-00043**- 1150 Mission Street. San Miguel. APN 021-221-012

Dear Property Owner,

Violations of County Code make your property a public nuisance and are misdemeanors, so please take this notice seriously. We will assist you as much as we can, but it is your responsibility to resolve these violations.

Listed below are the violations and the resolution describing how to bring your property into compliance:

SLOCC 22.01.080 makes it unlawful for any person to erect, construct, enlarge, alter, repair, move, use, occupy or maintain any building or structure or cause any grading without first obtaining the necessary land use and/or building permits.

Stop all work on this project and apply for the necessary permits. Please note the information below for obtaining an as-built permit.

Please complete the above tasks by 3/16/22. This is the only notice you will receive. If you do not voluntarily correct this matter, one or all of the following may be assessed:

1. You may be administratively fined.
2. You could be ordered to an Abatement Hearing in front of the County Hearing Officer.
3. You may be prosecuted in court.

In addition to the above, we are also notifying you that the adopted County Fee Ordinance requires our department to recover costs associated with the investigation

and administration of nuisances. If you do not comply by the deadline you will be charged either a minor or major cost recovery fee (fees currently in effect are \$760.00 or \$1,581.00 respectively). Additional required inspections will be billed at \$156.00/hour. Also, if this matter is a repeat violation or is related to unpermitted (as-built) grading or construction, these fees cannot be waived.

In order to avoid these fees and legal action, you must either take action to bring your property into compliance or contact us to request additional time. You **MUST** make your request before the compliance date.

IMPORTANT: If you need an as-built permit, you will need to submit it first to an intake planner. Walk-in clients for as-built construction/grading are not served at the Permit Center without an appointment. Please call the receptionist at (805) 781- 5600 to schedule an appointment to submit the application.

Sincerely,

Nick Lupoli

Nick Lupoli
Resource Protection Specialist
805-781-4224
nlupoli@co.slo.ca.us

PERFORMANCE CERTIFICATE OF COMPLIANCE Part 1 of 3 **PERF-1**

PROJECT NAME: **San Miguel Fire Protection District Fire Station** DATE: **1/22/98**
 PROJECT ADDRESS: **1150 Mission Street San Miguel**
 PRINCIPAL DESIGNER: **Fraser - Seiple Architects** TELEPHONE: **805-544-6161**
 DOCUMENTATION AUTHOR: **PACIFIC ENERGY CO.** TELEPHONE: **(805) 544-4700**

GENERAL INFORMATION
 DATE OF PLANS: _____ BUILDING CONDITIONED FLOOR AREA: **4,200 sq. Ft.** CLIMATE ZONE: **5**
 BUILDING TYPE: NONRESIDENTIAL HIGH RISE RESIDENTIAL HOTEL/MOTEL GUEST ROOM
 PHASE OF CONSTRUCTION: NEW CONSTRUCTION ADDITION ALTERATION EXISTING + ADDITION

STATEMENT OF COMPLIANCE
 This Certificate of Compliance lists the building features and performance specifications needed to comply with Title 24, Parts 1 and 6, of the State Building Code. This certificate applies only to a building using the performance compliance approach.
 DOCUMENTATION AUTHOR: **John R. Ewan** SIGNATURE: _____ DATE: **1/22/98**
 The Principal Designers hereby certify that the proposed building design represented in the construction documents and modeled for this permit application are consistent with all other forms and worksheets, specifications, and other calculations submitted with this permit application. The proposed building as designed meets the energy efficiency requirements of the State Building Code, Title 24, Part 6, Chapter 1.

ENV. LTG. MECH.
 I hereby affirm that I am eligible under the provisions of Division 3 of the Business and Professions Code to sign this document as the person responsible for its preparation; and that I am licensed as a civil engineer, mechanical engineer, electrical engineer or architect.
 I affirm that I am eligible under the exemption to Division 3 of the Business and Professions Code by Section 5537.2 of the Business and Professions Code to sign this document as the person responsible for its preparation; and that I am a licensed contractor preparing documents for work that I have contracted to perform.
 I affirm that I am eligible under the exemption to Division 3 of the Business and Professions Code by Section _____ of the _____ Code to sign this document as the person responsible for its preparation; and for the following reason: _____

ENVELOPE COMPLIANCE
 Indicate location on plans of Note Block for Mandatory Measures
 Required Forms: **ENV-1, ENV-2**
 PRINCIPAL ENVELOPE DESIGNER - NAME: **Fraser - Seiple Architects** SIGNATURE: _____ LIC. NO.: _____ DATE: _____

LIGHTING COMPLIANCE
 Indicate location on plans of Note Block for Mandatory Measures
 Required Forms: **LTG-1, LTG-2**
 PRINCIPAL LIGHTING DESIGNER - NAME: **Thoma Electric** SIGNATURE: _____ LIC. NO.: _____ DATE: _____

MECHANICAL COMPLIANCE
 Indicate location on plans of Note Block for Mandatory Measures
 Required Forms: **MECH-1, MECH-2, MECH-3, MECH-4**
 PRINCIPAL MECHANICAL DESIGNER - NAME: **Cannon Associates** SIGNATURE: _____ LIC. NO.: _____ DATE: _____

ANNUAL SOURCE ENERGY USE SUMMARY (kBtu/sq-ft-yr)

ENERGY COMPONENT	Standard Design	Proposed Design	Compliance Margin
Space Heating	49.24	51.90	-2.67
Space Cooling	13.00	9.24	3.76
Indoor Fans	34.75	28.57	6.21
Heat Rejection	0.00	0.00	0.00
Pumps	0.00	0.00	0.00
Domestic Hot Water	2.86	2.86	0.00
Lighting	35.35	24.79	10.57
Receptacle	16.83	16.83	0.00
Process	0.00	0.00	0.00
TOTALS:	152.17	134.28	17.89

BUILDING COMPLIES

GENERAL INFORMATION

Building Orientation: **(West 270)** Conditioned Floor Area: **4,200 sq. ft.**
 Number of Stories: **09g** Unconditioned Floor Area: **0 sq. ft.**
 Number of Systems: **2** Conditioned Footprint Area: **4,203 sq. ft.**
 Number of Zones: **2**

Orientation: **(West)** Gross Area: **1,138 sq. ft.** Glazing Area: **22 sq. ft.** Glazing Ratio: **8.2%**
 Front Elevation: **(West)** Gross Area: **1,110 sq. ft.** Glazing Area: **66 sq. ft.** Glazing Ratio: **6.1%**
 Left Elevation: **(North)** Gross Area: **1,138 sq. ft.** Glazing Area: **64 sq. ft.** Glazing Ratio: **5.6%**
 Rear Elevation: **(East)** Gross Area: **1,110 sq. ft.** Glazing Area: **0 sq. ft.** Glazing Ratio: **0.0%**
 Right Elevation: **(South)** Gross Area: **4,495 sq. ft.** Glazing Area: **225 sq. ft.** Glazing Ratio: **5.0%**
 Total: **4,495 sq. ft.** Glazing Area: **225 sq. ft.** Glazing Ratio: **5.0%**

Roof: **4,200 sq. ft.** Glazing Area: **0 sq. ft.** Glazing Ratio: **0.0%**

Lighting Power Density: **1.200 w/sq. ft.** Proposed: **0.842 w/sq. ft.**
 Prescriptive Env. Heat Loss: **1,105** Proposed: **652**
 Prescriptive Env. Heat Gain: **318** Proposed: **100**

SCHEMATIC SCHEDULING

System Name	Zone Name	Occupancy Type	Floor Area (sq. ft.)	Inst. Load (W/sq. ft.)	Crtd. Load (W/sq. ft.)	Tailored Load (W/sq. ft.)	Proc. Load (W/sq. ft.)
Office Mech System	Office Zone	Comp Bldg Ind Work	1,050	1.495			
Engine Bay Unit Heater	Engine Bay	Comp Bldg Ind Work	3,150	0.625			

Notes: 1. See LTG-3 2. See LTG-4 3. See MECH-4 4. Provide supporting documentation

EXCEPTIONAL CONDITIONS COMPLIANCE CHECKLIST

The local enforcement agency should pay special attention to the items specified in this checklist. These items require special written justification and documentation, and special verification to be used with the performance approach. The local enforcement agency determines the adequacy of the justification, and may reject a building or design that otherwise complies based on the adequacy of the special justification and documentation submitted.

The Room "Engine Bay" has a Heating Indoor Design Temperature of 55 degrees F.

The exceptional features listed in this performance approach application have specifically been reviewed. Adequate written justification and documentation for their use have been provided by the applicant.

Authorized Signature or Stamp: _____
 Run Initiation Time: 01/22/98 18:32:16 Run Code: 885522736
 EnergyPro 1.0 By EnergySoft User Number: 1078 Job Number: 98-01 Page: 5 of 30

Deferred Approval

A. Following is a list of deferred approval items

- Manufactured Metal Building Frame, components, specifications, seismic calculations (with importance factor in accordance with UBC Table No. 16-K), and seismic restraint for cabinetry, lockers, bookshelves or similar items.
- All deferred submittal items shall be submitted to the County of San Luis Obispo Building Department by the Architect of record with a notation indicating that the deferred submittal documents have been reviewed and that they have been found to be in general conformance with the design of the building.
- Deferred submittal items shall not be installed until their design and submittal documents have been approved by the Building Official.
- All deferred approval items shall comply with UBC Section 106.3.4.2

Special Inspection Requirements

A. SPECIAL INSPECTION SHALL BE CONDUCTED IN COMPLIANCE WITH UBC 1701, BY THE ARCHITECT OF RECORD OR THE PROJECT ARCHITECT AT TWO WEEK INTERVALS. FURNISH VERIFIED REPORTS TO THE BUILDING DEPARTMENT, IN ACCORDANCE WITH UBC 1701.3. STRUCTURAL OBSERVATION MEANS THE VISUAL OBSERVATION OF THE STRUCTURAL SYSTEM, FOR GENERAL CONFORMANCE TO THE APPROVED PLANS AND SPECIFICATIONS, AT SIGNIFICANT STAGES AND AT COMPLETION OF THE STRUCTURAL SYSTEM.

INSPECT THE FOLLOWING:

- ALL STRUCTURAL WELDING WHETHER PERFORMED IN THE FIELD OR IN THE SHOP, UNLESS PERFORMED IN THE SHOP OF AN APPROVED FABRICATOR.
- SHOP MATERIAL IDENTIFICATION.
- GRADING AND EXCAVATION AS DESCRIBED IN THE SOILS INVESTIGATION REPORT.
- CONCRETE MIX DESIGNS AND CORE SAMPLES WITH VERIFIED REPORTS AS REQUIRED BY THE SOILS ENGINEER NOTING THAT THE BUILDING PAD IS SUITABLE FOR THE INTENDED STRUCTURE
- HIGH STRENGTH BOLT INSTALLATIONS AND TIGHTENING OPERATIONS
- STEEL COLUMN ANCHOR BOLTS AND ANCHOR BOLTS IN CONCRETE.

San Miguel Fire Protection District Fire Station

1150 Mission Street
San Miguel California

Project Statistics / Description

A.P.N.: 021-221-006,004
 Legal Description: Block 221, Town of San Miguel
 Zoning: Commercial/Retail Central Business District
 Use: Public Facility
 Number of Stories: One Story
 Height: 25'-0"
 Site Area: 6080 Square Feet
 Building Area: 4200 Square Feet
 Covered Exterior Area: 190 Square Feet
 Construction Type: V-Non Rated
 Occupancy Group: B
 Occupancy Load: Apparatus Bay 3150 SF / 200 = 16
 Office 1050 SF / 100 = 11
 Total = 27
 Parking Provided: One Employee Parking Space
 One Public Parking Space (Handicap)
 Total: Two Tandem Spaces

Sheet Index

Sheet No.	Description
T.1	Title Sheet Title 24 Energy Compliance
C.1	Site Plan
C.2	Grading plan Site Topographic Plan
IP.1-5	Water and Sewer Improvements
A.1	Floor Plan
A.2	Reflected Ceiling Plan
A.3	Exterior Elevations Building Sections Schedules Interior Elevations
A.4	Foundation Plan Foundation Details Framing Plan
S.1	Mechanical Notes and Schedules
S.2	Mechanical Details Mechanical Details
M.1	Plumbing Notes and Schedules
M.2	Plumbing Details
M.3	Plumbing Plan
P.1	Electrical Notes and Schedules
P.2	Electrical and Lighting Plan
P.3	
E.1	
E.2	

Project Directory

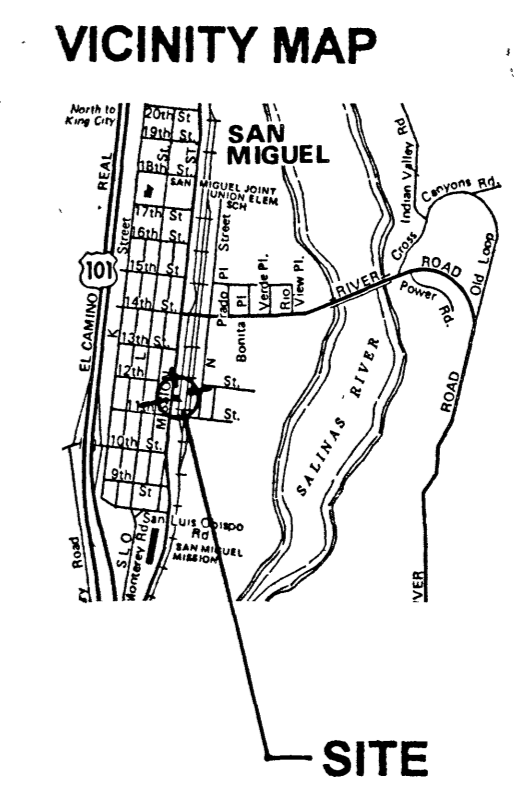
Owner: San Miguel Fire Protection District
 P.O. Box 180
 San Miguel CA 93451
 Fire Chief: Tom Peterson
 (805) 467-3300

Architect: Fraser Seiple Architects
 971 Osos Street
 San Luis Obispo CA 93401

Structural Engineer: Steve Macie
 1009 Morro Street Suite 205
 San Luis Obispo CA 93401
 (805) 541-3837

Mechanical Engineer: Cannon Associates
 384 Pacific Street
 San Luis Obispo CA 93401
 (805) 544-7407

Electrical Engineer: Thoma Electric Company, Inc
 3582 Empleo
 San Luis Obispo CA
 (805) 543-3850



GENERAL NOTES

- All work shall comply with the minimum standards of the following applicable codes as amended by the County of San Luis Obispo:
 - California Amended Building Code, 1995
 - Uniform Plumbing Code, 1994 Edition
 - Uniform Mechanical Code, 1994 Edition
 - National Electrical Code, 1993 Edition
 - CCR Title 24 Regulations Governing Energy Conservation
 - All applicable standards, ordinances and regulations of the agencies with jurisdiction over the work.
- The California Energy Conservation Standards for non-residential construction contained in Title 24 of the California Code of Regulations, have been reviewed and the building described herein is in substantial conformance with those standards which apply to new construction.
- A certificate of construction compliance, based on observation of construction, shall be signed and transmitted to the Inspecting Building official by the contractor.
- The contractor shall verify all existing conditions for dimension, grade, configuration and other aspects of compatibility with the work of these construction documents. Any conditions which interfere with the work shall immediately be brought to the attention of the Architect and the work shall not proceed in areas of conflict until such conflicts have been resolved.
- Written dimensions shall take precedence over drawing scale or proportion. Verify all dimensions which are in conflict.
- No demolition work shall occur until the contractor has obtained a demolition permit from the County of San Luis Obispo Building Department.

PROJECT

A New FIRE STATION
 for the **SAN MIGUEL FIRE PROTECTION DISTRICT**
 1150 MISSION STREET
 SAN MIGUEL CALIFORNIA

CLIENT JOB # ARCHITECT JOB #
 9724

FRASER SEIPLE ARCHITECTS

CONSULTANTS:

PROJECT MANAGER

TECHNOLOGIST

DRAWN BY

DATES

SIGNED

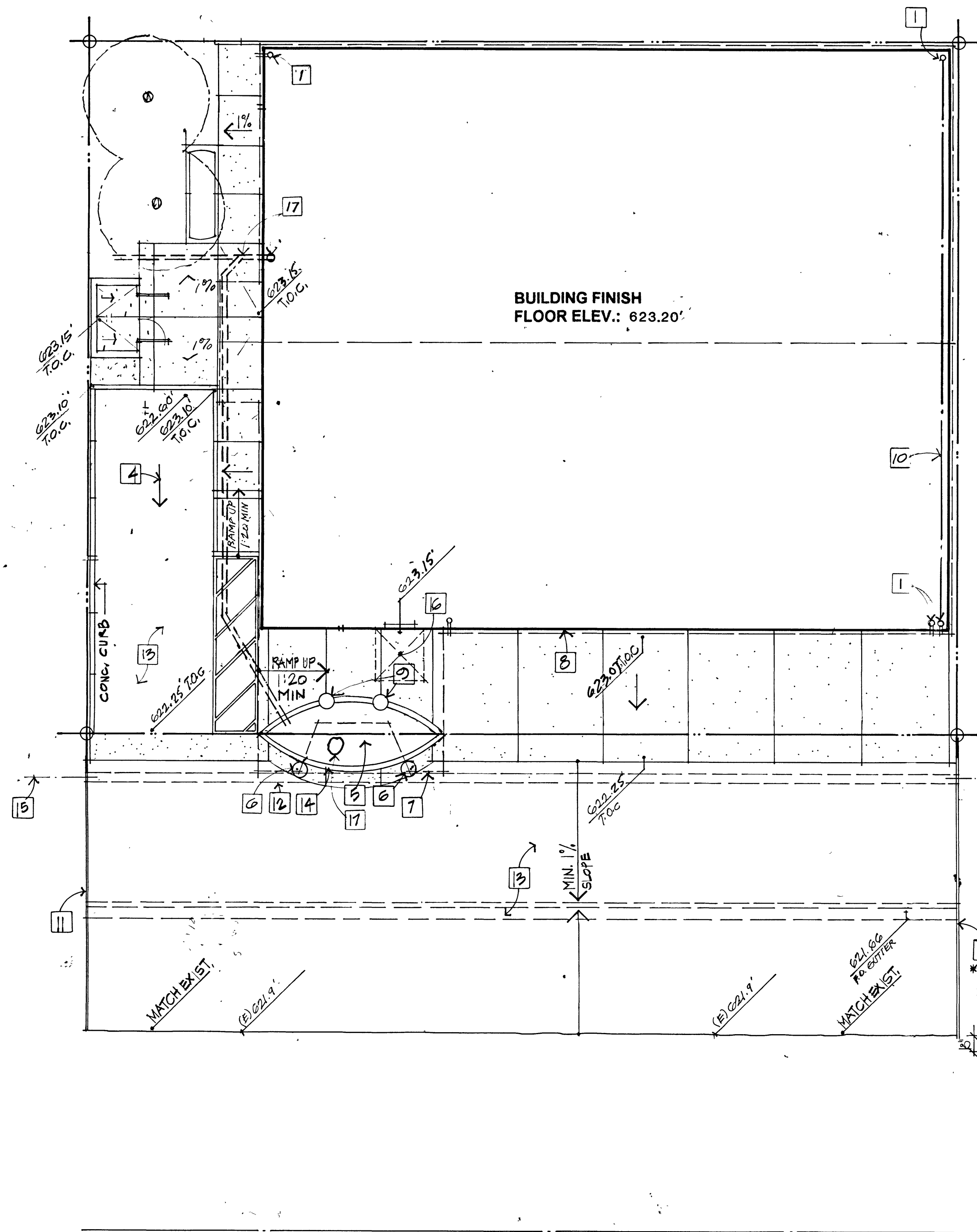
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SHEET TITLE
TITLE SHEET
 467-3800

SHEET #
T.1

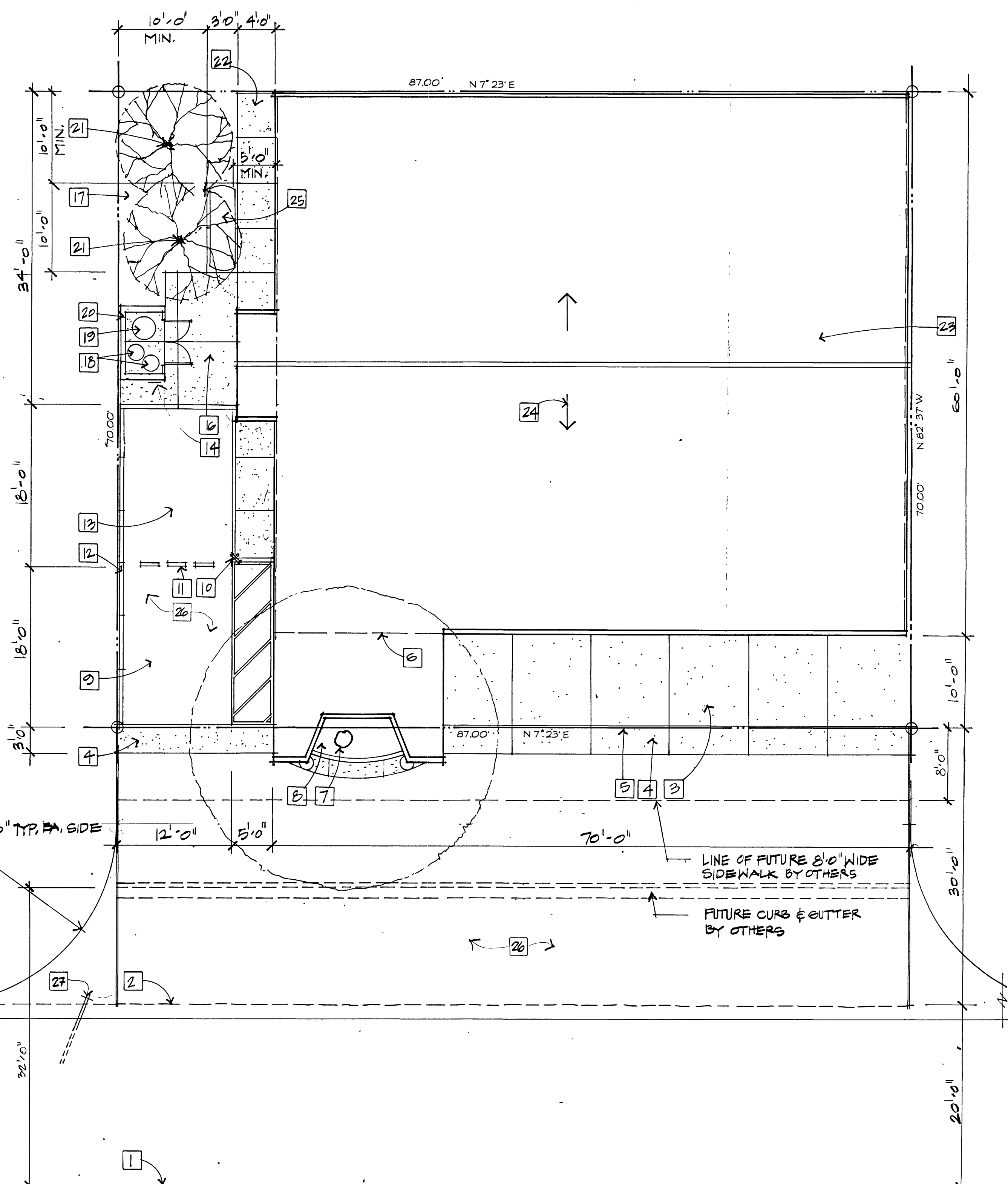
BID SET #11



Grading Plan
1/8" = 1'-0"

Grading and Drainage Plan Keynotes

1. 3 inch rainwater leader, daylight 2" min. through wall, 6" above finish grade.
2. Existing tree, 2.5 foot trunk dia.
3. 12 inch sq. catch basin.
4. Arrow indicates direction of drainage.
5. Landscape planter.
6. 18 inch dia. concrete culvert pipe/catch basin, 18 inches above finish slab and 18 inches below grade. Fill with 2 inch dia. clean river rock, free of sand. Encroachment permit required.
7. Line of roof above.
8. Perimeter building line.
9. 18 inch dia. concrete bollard, 18 inches above finish slab with 24 inch sq. x 12 inch deep reinforced concrete footing.
10. Slope exposed rainwater pipe along interior side of wall to drain, minimum 1:12 slope.
11. 2x8redwood header.
12. not used.
13. Concrete asphalt paving over class II base.
14. 6 inch high concrete planter curb. Encroachment permit required.
15. Centerline of existing drainage swale.
16. 5 ft. x 5 ft. level landing, 1/4 inch per foot slope max.
17. Provide 2 inch dia. Schedule 40 PVC sleeve for future irrigation. Stub up in wall and terminate in planters per drawings.



Site Plan
1/8" = 1'-0"

Site Plan Keynotes

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Centerline of Mission Street. 2. Edge of existing pavement. 3. New concrete drive, light broom finish. 4. New concrete approach ramp, light salt finish. 5. Property line. 6. Perimeter building line. 7. Existing tree, 2.5 foot trunk dia. 8. New landscape planter. 9. Handicap parking space. 10. Handicap parking sign. 11. 4 inch wide x 12 inch long painted strip parking stall designation. 12. 6 inch concrete curb. 13. Fire Chief parking space. 14. Tandem parking space sign. 15. not used. 16. Concrete patio area. | <ol style="list-style-type: none"> 17. Landscape planter, (landscaping by owner). 18. Trash and recycling containers (by owner). 19. HVAC heat pump (Add. Alt. #2); stub piping and electrical for Base Bid. 20. Concrete block trash enclosure (footing and vertical bars by Contractor; CMU by owner) 21. New tree. 22. Concrete walk. 23. Building roof. 24. Arrow indicates direction; 3:12 roof slope. 25. 125 gallon propane tank by Owner. Slab and stub piping by Contractor. 26. Concrete asphalt paving over Class II base. 27. Underground electrical service tie-in. Contractor to verify location with P.G.&E. |
|--|--|

PROJECT
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1150 MISSION STREET
SAN MIGUEL CALIFORNIA

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9724



CONSULTANTS

PROJECT MANAGER *P. Sterias*

TECHNOLOGIST

DRAWN BY

DATES 1/13/99

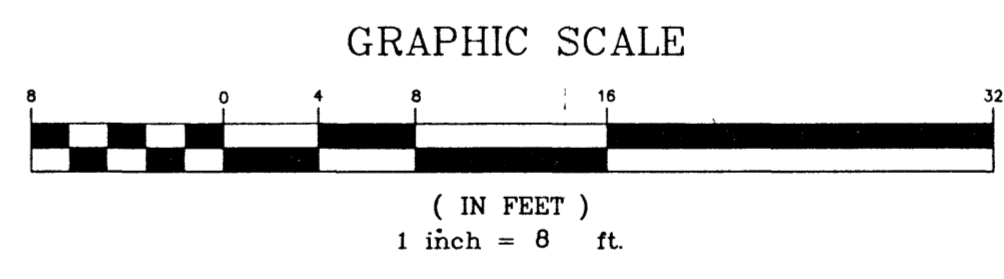
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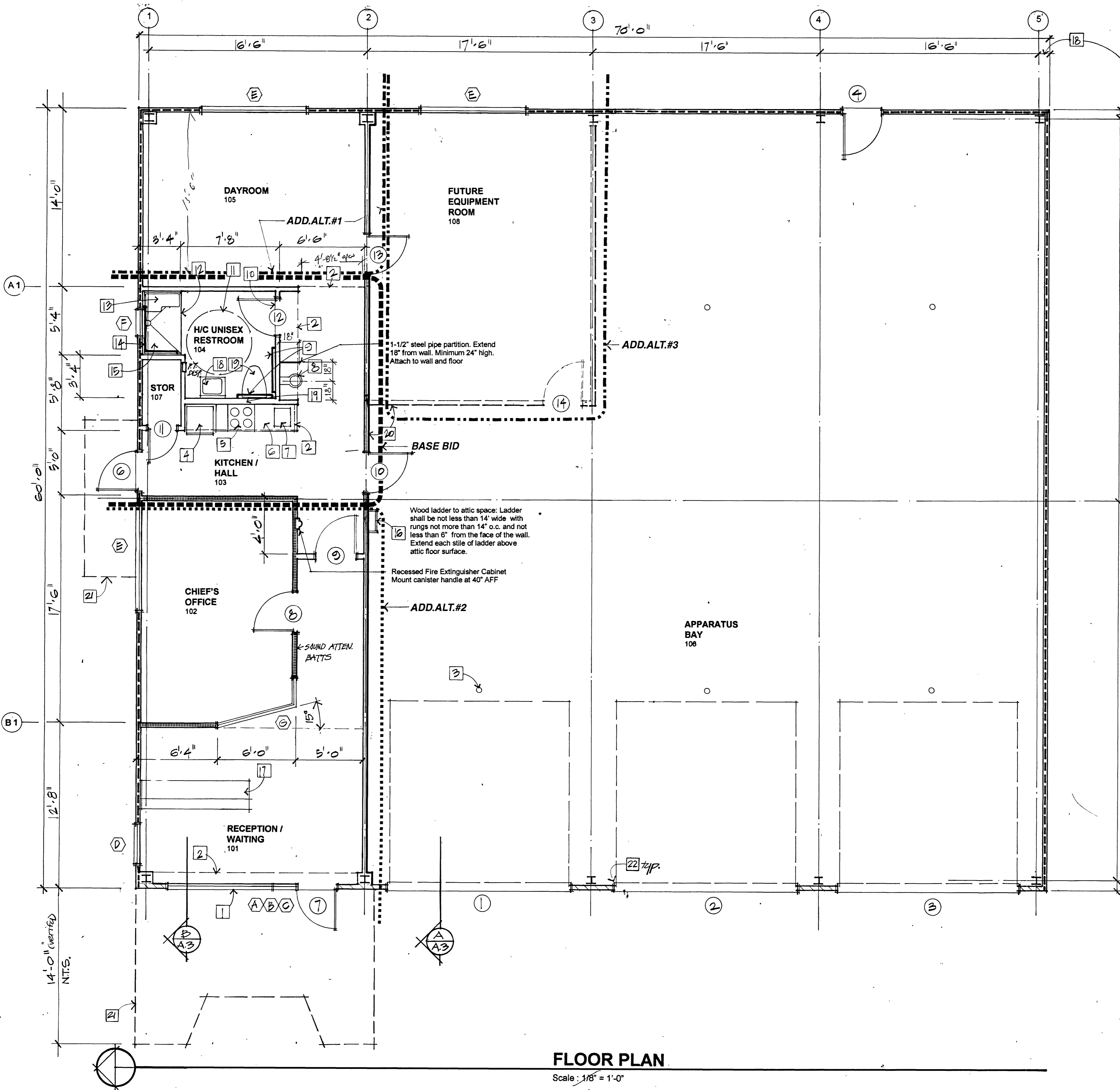
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SHEET TITLE
SITE PLAN
GRADING/ DRAINAGE PLAN

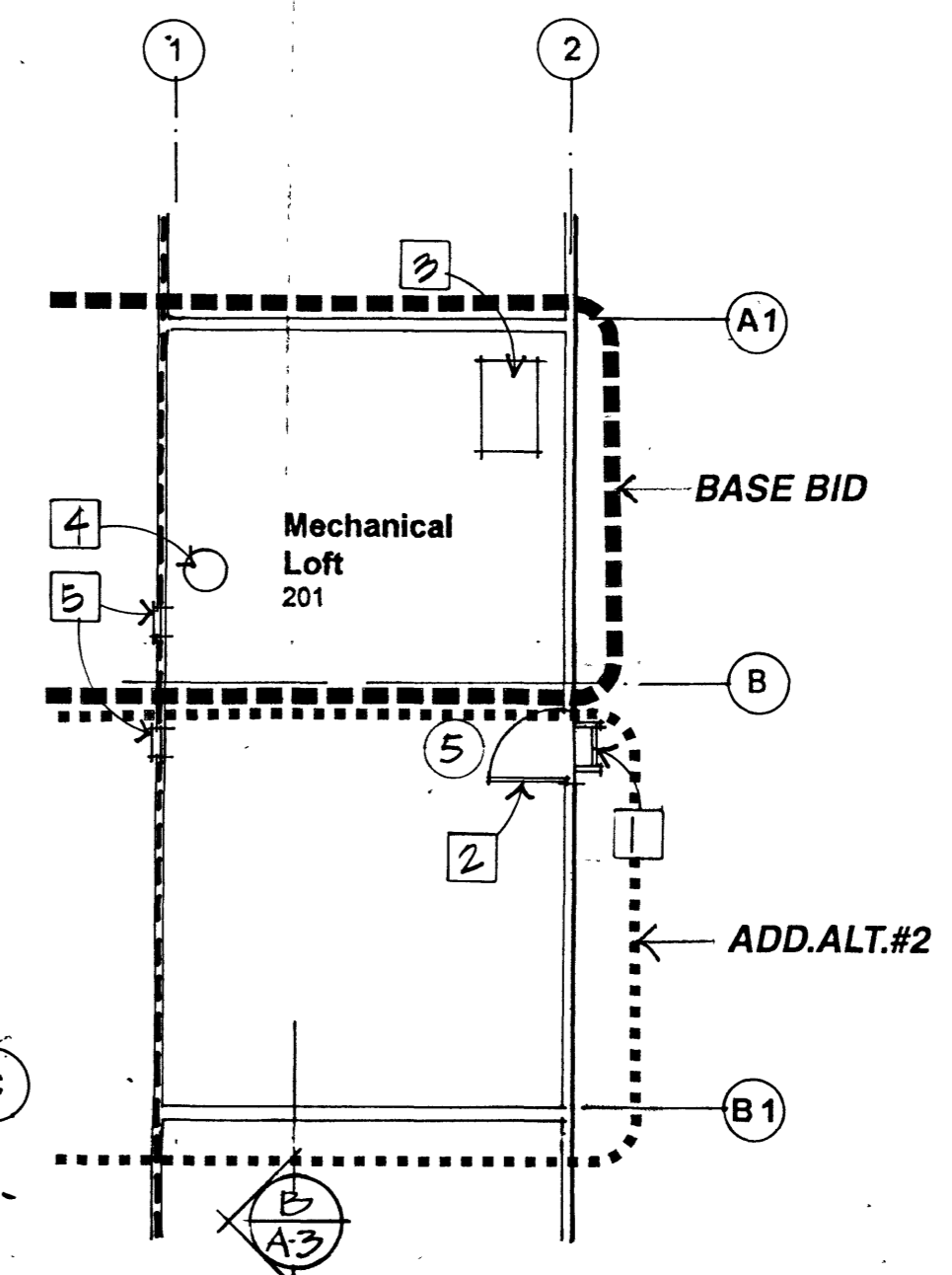
SHEET #
C.1





- ### Floor Plan Keynotes
- Center window and door assembly between columns on Gridline 1 & 2.
 - Line of soffit above.
 - Floor drain - refer to Plumbing Drawings.
 - Refrigerator - NIC.
 - Cooktop/Oven - NIC.
 - Base Cabinet - NIC.
 - Sink - NIC. Contractor to provide water supply and drain stubs per Plumbing Drawings.
 - Drinking Fountain - refer to Plumbing Drawings.
 - Grab Bars - refer to Interior Elevations.
 - Line of level floor to sloped floor transitions - see Foundation Plan.
 - 60 inch dia. wheelchair maneuvering space.
 - Line of shower pan to floor transition. Transition to be flush.
 - Folding shower seat.
 - Two direction shower grab bar.
 - Pre-manufactured fiberglass shower enclosure.
 - Ladder to Mechanical Loft above - Add Alt. #2.
 - Reception Desk - Add. Alt. #2.
 - Verify dimension with metal building manufacturer.
 - 2 x 6 plumbing wall.
 - Heavy line indicates 5/8 inch Type "X" gypsum board at Apparatus Bay side of wall. Extend gypsum board from floor to bottom of roof.
 - Line of roof above.
 - Red-iron channel to frame garage door opening per metal building manufacturer. Paint to match pre-finished flashing to close edge of exterior metal wall panel at door opening.

- ### Wall Types
- 1-hr rated wood stud wall with 5/8 inch Type "X" gypsum board each side. Refer to Framing Plan for stud size and spacing.
 - 2 x 4 wood stud wall with 5/8 inch gypsum board each side.
 - 2 x 4 stud wall, with 5/8 inch gypsum board on room side only.
 - 2 x 4 bearing wall, except at Gridline 1 (2 x 6) - refer to Framing Plan.
- ### 1-Hour Rated Wall Assembly:
- GA File NO. WP3514. Gypsum wallboard, wood studs
 One layer 5/8" Type "X" gypsum wallboard or veneer base applied
 Parallel with or right angles to each side of 2 x 4 (minimum) wood studs spaced
 At 16" o.c. with 1-1/4" Type W drywall screws at 12" o.c. Stagger
 Joints each side. (Load bearing)
 Thickness: 4-3/4"
 Approx. Weight: 7 psf
 Fire Test: SWR101-4511-619, 8-19-92



- ### Mechanical Loft Keynotes
- Ladder - refer to Floor Plan (Add. Alt. #2).
 - Access Door - refer to Door Schedule (Add. Alt. #2).
 - HVAC unit - refer to Mechanical Drawings (Add. Alt. #2).
 - Water Heater - refer to Plumbing Drawings (Base Bid).
 - Wall mounted exhaust grilles - refer to Mechanical Drawings (Base Bid).

FLOOR PLAN
 Scale: 1/8" = 1'-0"
 1/4"

PROJECT
A New FIRE STATION for the SAN MIGUEL FIRE PROTECTION DISTRICT
 1150 MISSION STREET
 SAN MIGUEL CALIFORNIA

CLIENT JOB # ARCHITECT JOB #
 9724



CONSULTANTS

PROJECT MANAGER *P. Sterios*

TECHNOLOGIST

DRAWN BY

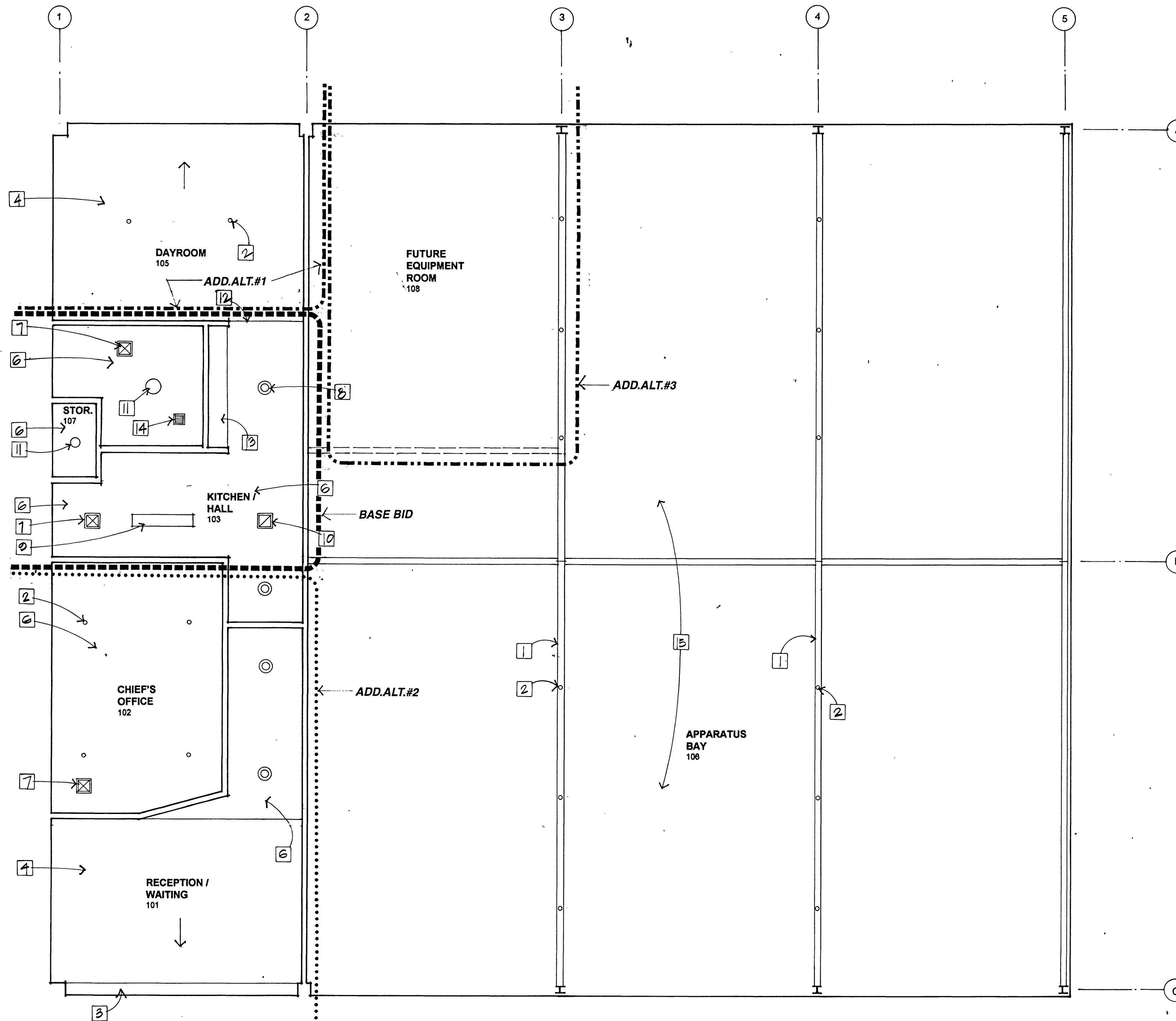
DATES 1/13/99

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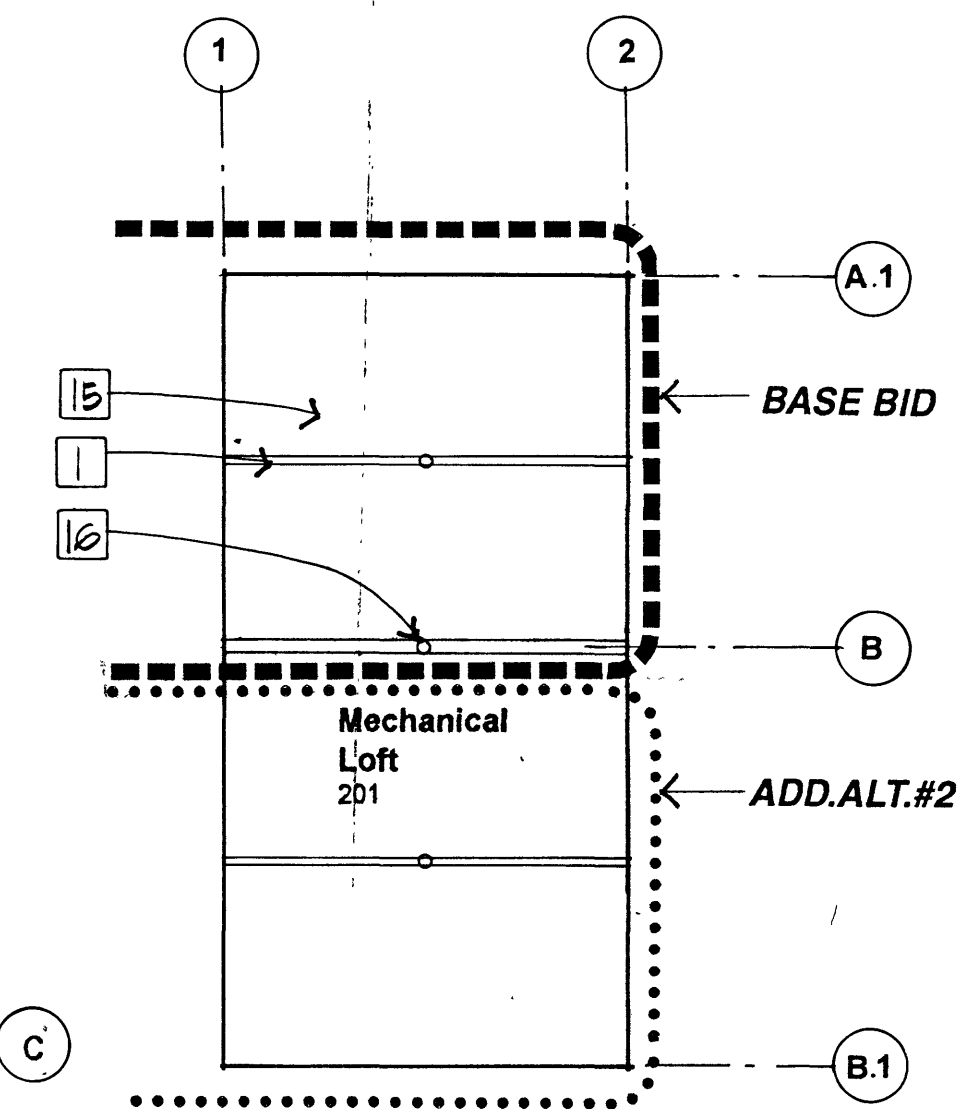
SHEET TITLE
FLOOR PLAN

SHEET #
A.1



Reflected Ceiling Plan Keynotes

- 1. Exposed steel beam - verify placement with metal building manufacturer
- 2. Pendant mounted light fixture - refer to Electrical Plans
- 3. Gypsum board soffit - bottom at top of window entry window assembly
- 4. Sloped gypsum board ceiling - refer to Building Sections
- 5. ~~Stepped-well-detail - refer to Interior Elevations - Not Used.~~
- 6. Gypsum board ceiling at 8'-0" AFF
- 7. Supply air register - refer to Mechanical Plans
- 8. Recessed light fixture - refer to Electrical Plans
- 9. Ceiling mounted fluorescent light fixture - refer to Electrical Plans
- 10. Return air register - refer to Mechanical Plans
- 11. Ceiling mounted incandescent light fixture - refer to Electrical Plans
- 12. Line of flat ceiling to vertical wall above
- 13. Gypsum board soffit - bottom at 8'-0" AFF
- 14. Ceiling exhaust fan grill - refer to Mechanical Plans
- 15. Vaulted ceiling with exposed vinyl backed insulation batts
- 16. Incandescent light fixture mounted to bottom of steel structure - refer to Electrical Plans



PROJECT

**A New
FIRE STATION
for the
SAN MIGUEL
FIRE PROTECTION
DISTRICT**

1150 MISSION STREET
SAN MIGUEL CALIFORNIA

CLIENT JOB # ARCHITECT JOB #
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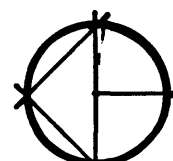
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SHEET TITLE

REFLECTED CEILING PLANS

SHEET #

A.2



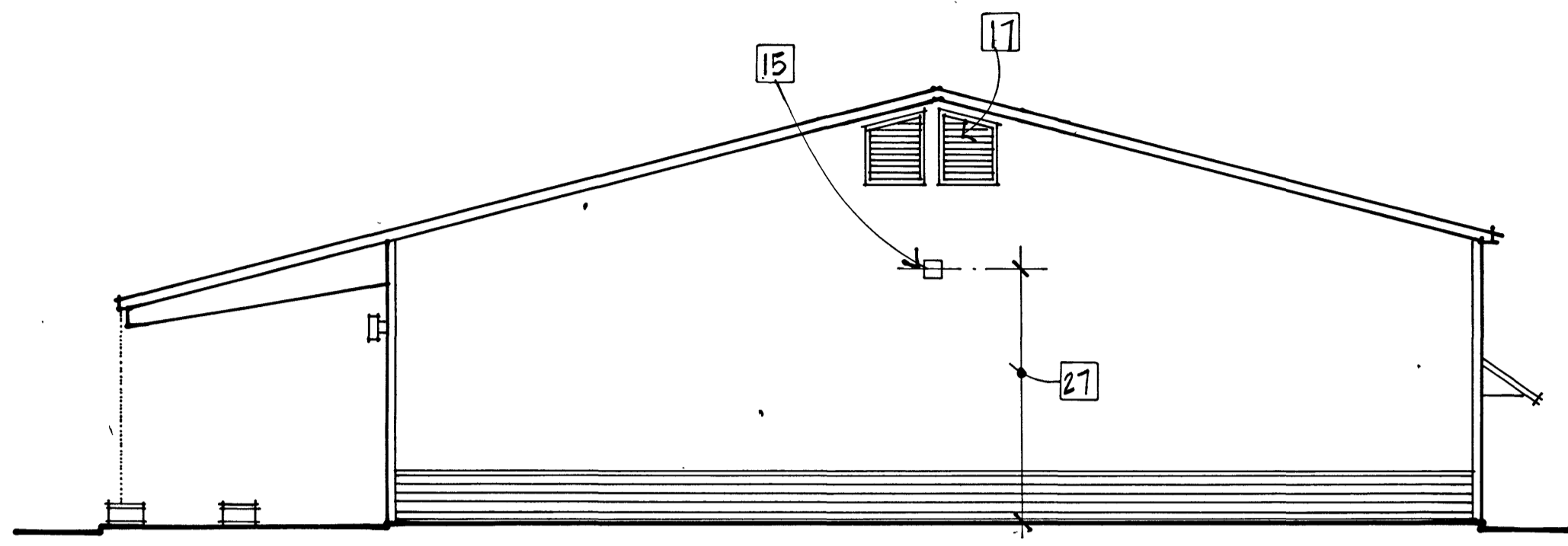
REFLECTED CEILING PLAN

Scale : 1/8" = 1'-0"



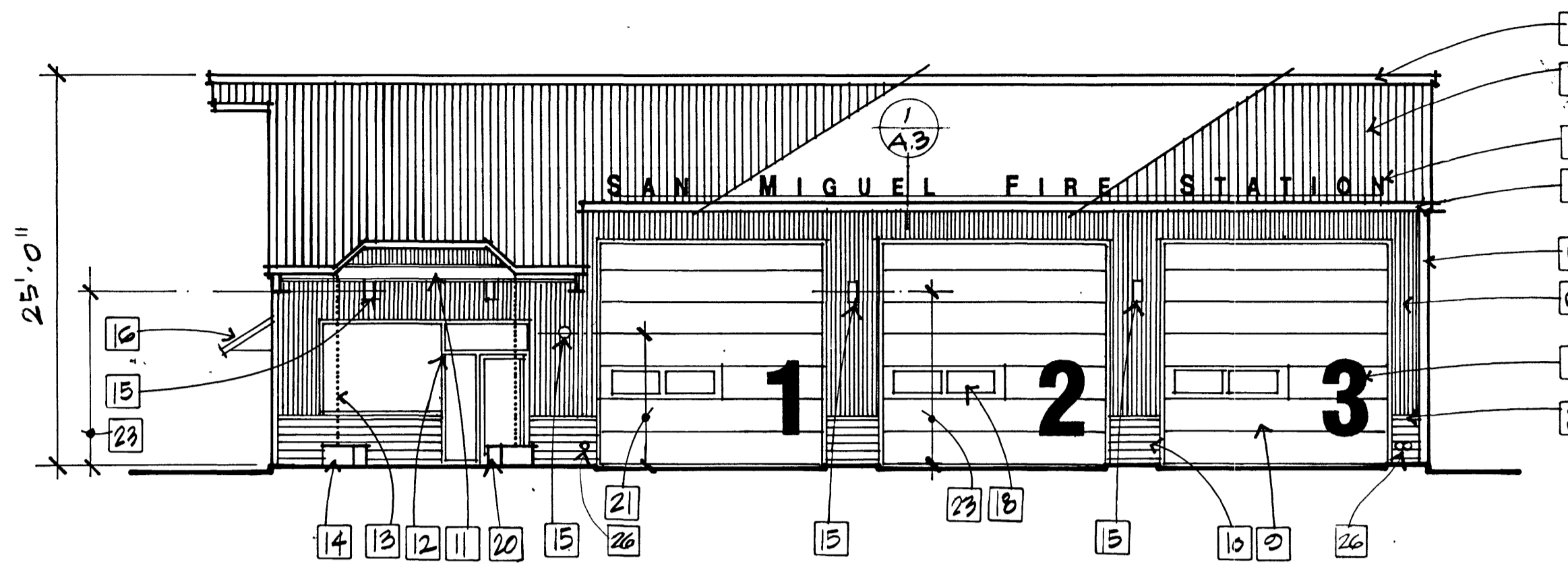
REFLECTED CEILING PLAN

Scale : 1/8" = 1'-0"



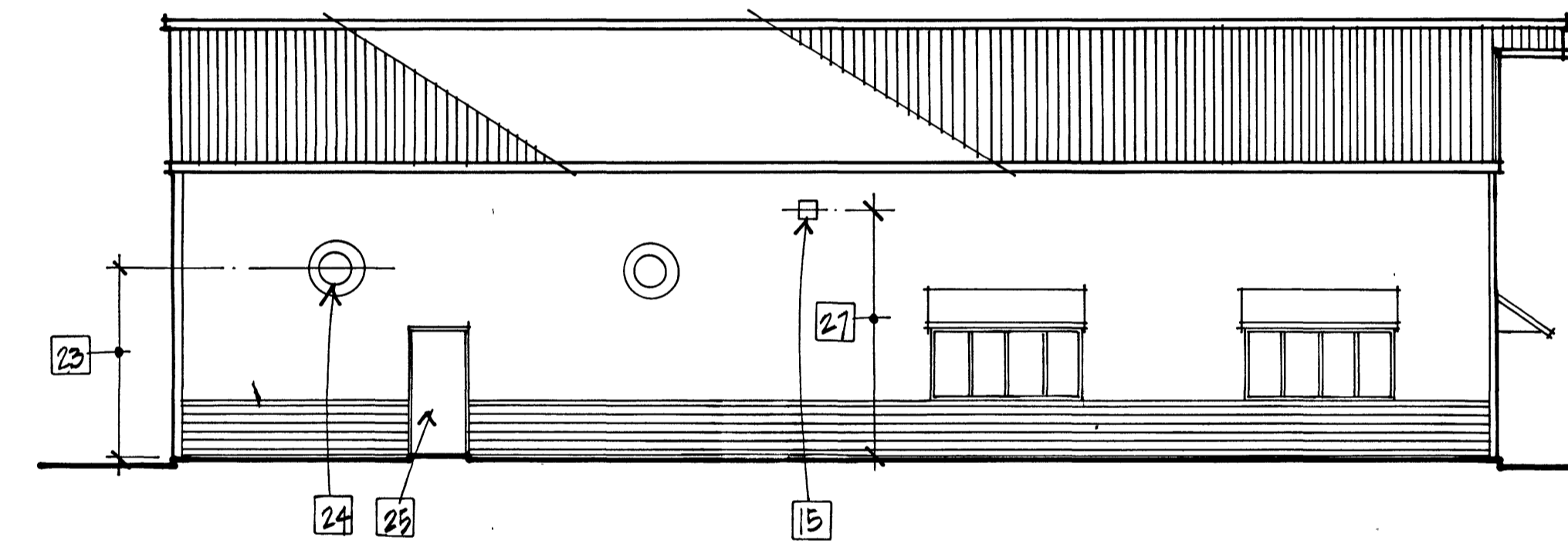
SOUTH ELEVATION

Scale: 1/8" = 1'-0"



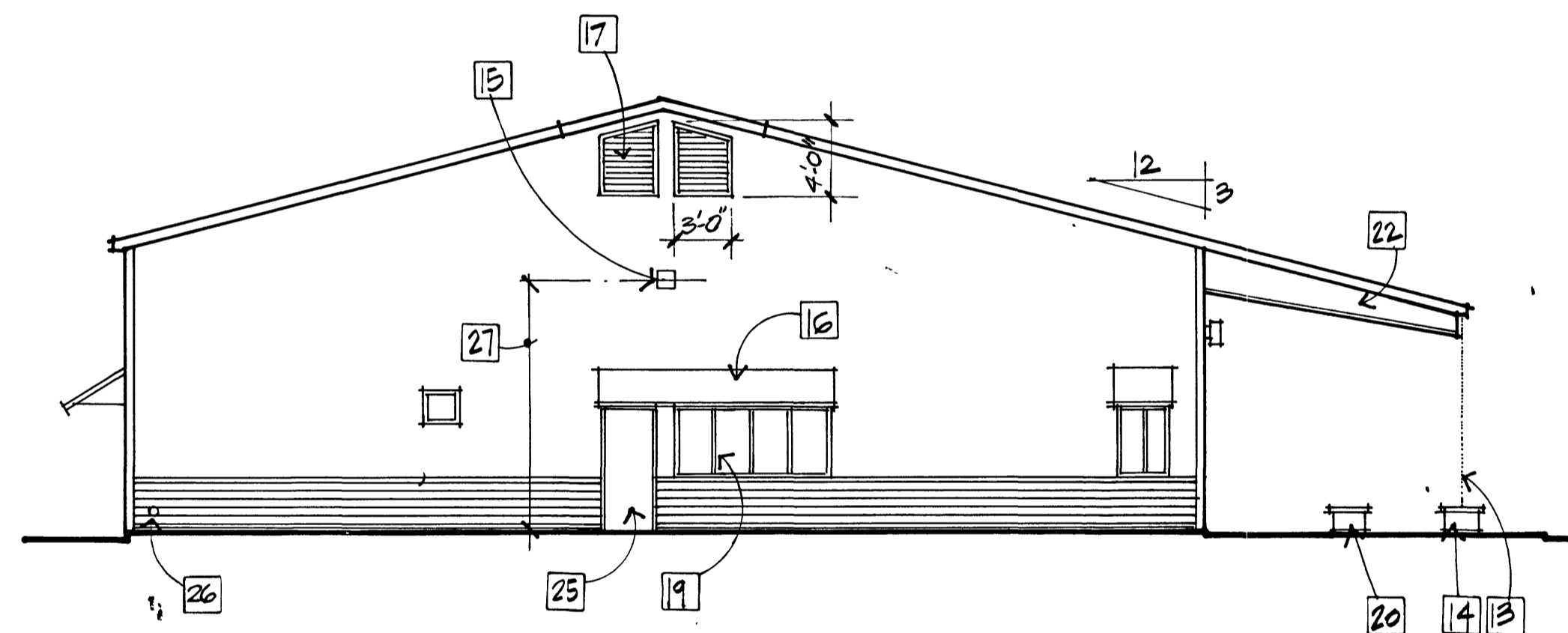
WEST / MISSION STREET ELEVATION

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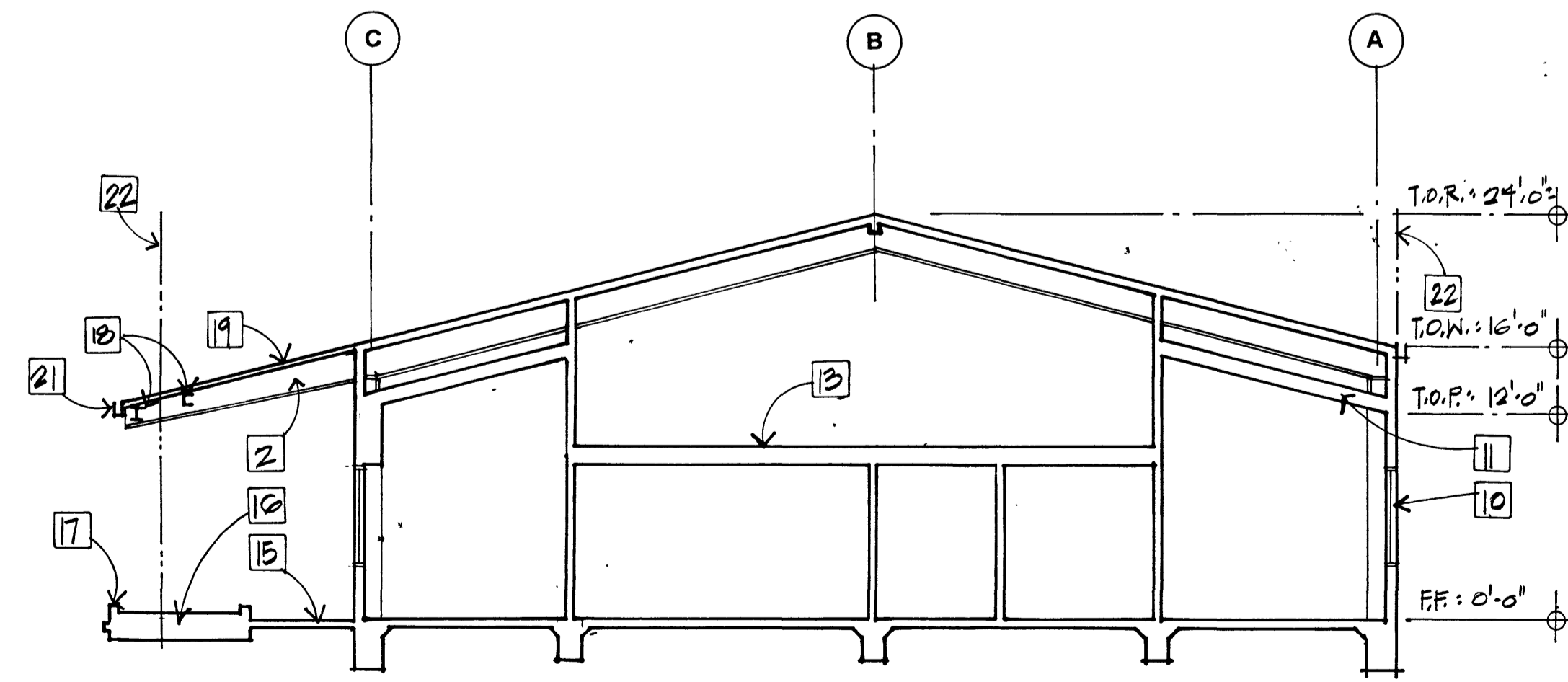
EAST ELEVATION

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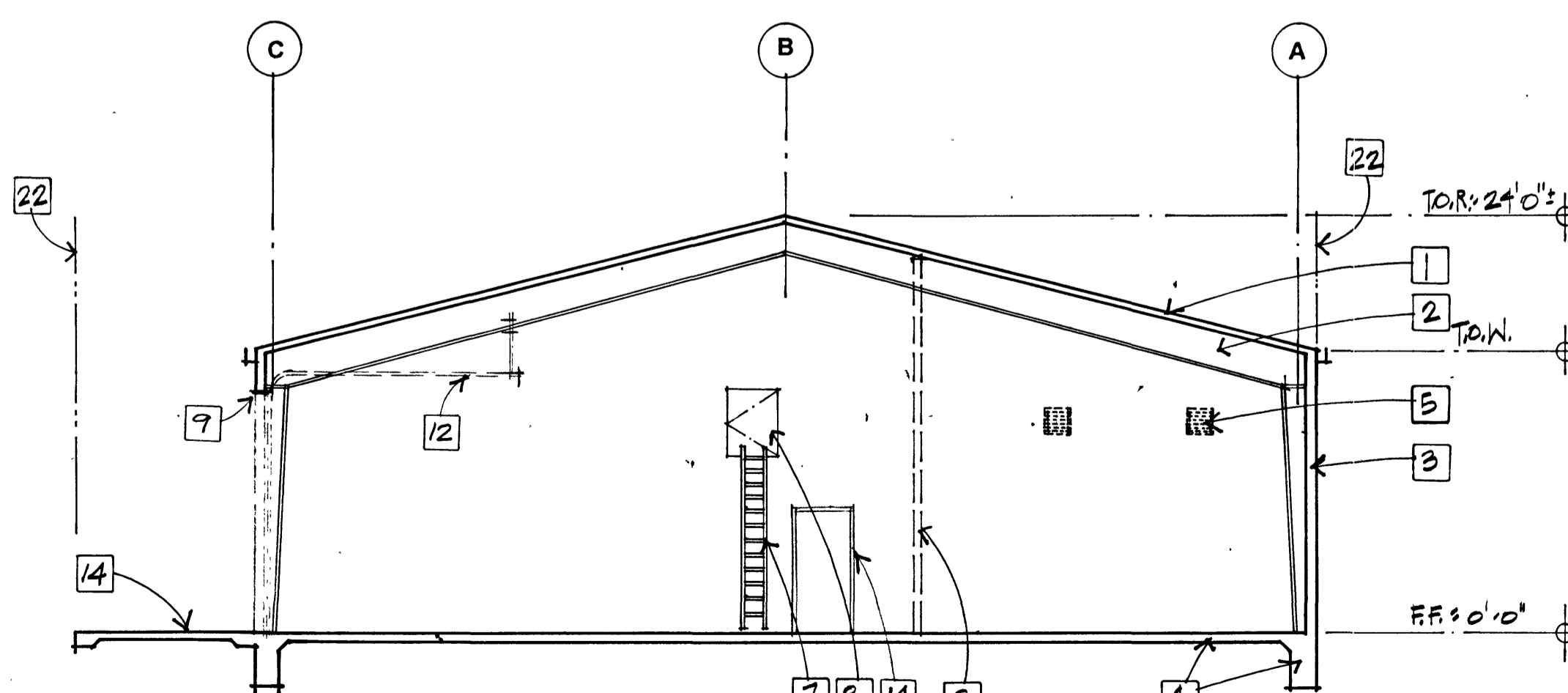
NORTH ELEVATION

Scale: 1/8" = 1'-0"



BUILDING / SITE SECTION 'B'

Scale: 1/8" = 1'-0"

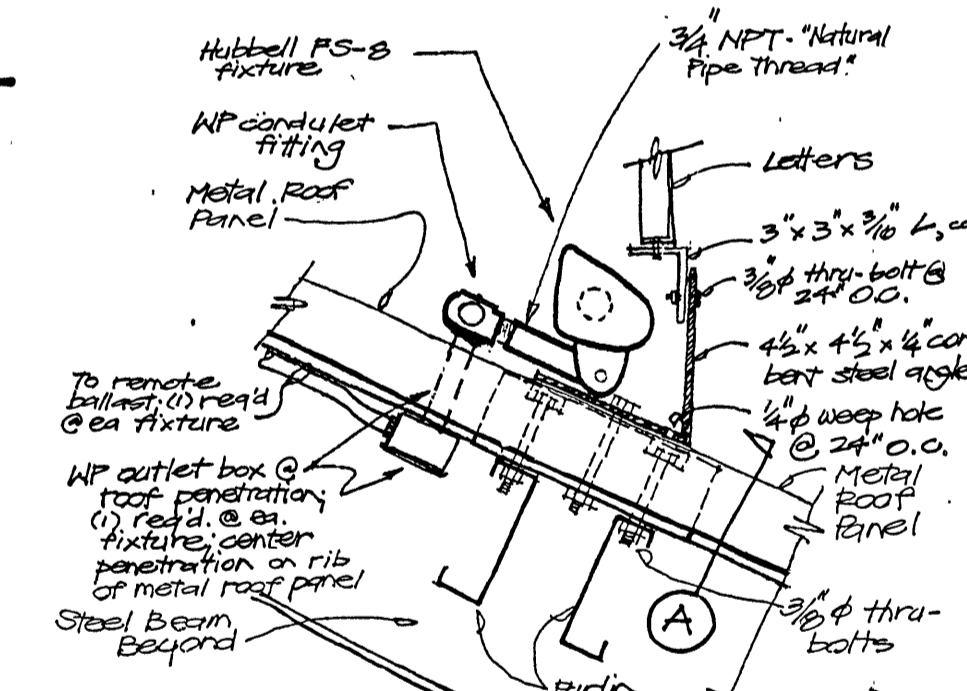
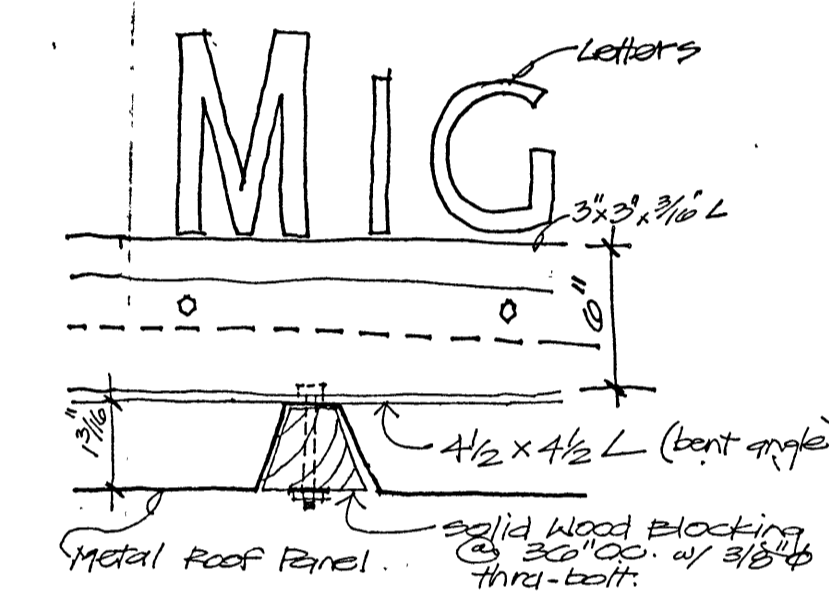


BUILDING / SITE SECTION 'A'

Scale: 1/8" = 1'-0"

Exterior Elevation Keynotes

1. Pre-finished metal ridge cap.
2. Pre-finished metal roof panel.
3. Metal signage free-standing letters, see Detail 1-A/3.
4. Pre-finished metal gutter with interior rainwater leader.
5. Prefinished metal corner trim.
6. Prefinished metal wall panel - vertical.
7. 5 foot high painted apparatus bay numbers.
8. Pre-finished metal flashing.
9. Sectional metal roll-up garage doors.
10. Prefinished metal wainscot panel - horizontal.
11. Exposed steel structure - painted.
12. Door and window frame assembly - refer to Window Schedule.
13. Galvanized steel chain rainwater leader. Extend 24 inches below top of river rock; anchor to rebar (primed) drilled through sides of catch basin.
14. Concrete culvert/catch basin - refer to Grading and Drainage Plan.
15. Light fixture - refer to Electrical Drawings.
16. Metal awning frame (painted) with canvas cover; 3:12 slope projecting 3'-6" from wall, no end panel or skirting.
17. Metal louver (painted).
18. Glazing panel in sectional metal garage door.
19. Window frame rated - refer to Window Schedule.
20. Concrete bollard - refer to Site Plan.
21. 8'-0" A.F.F.
22. Cantilevered steel beam (painted).
23. 10'-6" A.F.F.
24. Exhaust fan - refer to Mechanical Drawings.
25. Door and frame - refer to Door Schedule.
26. Rainwater downspout, daylight 6 inches above finished grade.
27. 14'-0" A.F.F.



Exterior Signage Detail

Building Section Keynotes

1. Pre-finished metal roof with insulation.
2. Exposed steel beam (painted).
3. Wood framed wall with wall insulation.
4. Concrete slab and footing - refer to Foundation Plan.
5. Mechanical gillies (Add. Alt. #3).
6. Wood framed wall (Add. Alt. #3).
7. Wood ladder to Mechanical Loft (Add. Alt. #2).
8. Access Door - refer to Door Schedule (Add. Alt. #2).
9. Red-iron channel to frame garage door opening per metal building manufacturer. Paint to match pre-finished flashing to close edge of exterior metal wall panel at door opening.
10. Rated window and frame - refer to Window Schedule.
11. 2 x ceiling framing.
12. Overhead sectional garage door - refer to Door Schedule.
13. Plywood flooring over 2 x floor framing - refer to Framing Plan.
14. Concrete drive - refer to Site Plan.
15. Concrete sidewalk - refer to Site Plan.
16. Planter - refer to Grading and Drainage Plan.
17. Concrete curb at planter - refer to Grading and Drainage Plan.
18. Exposed steel beam (painted); location to be verified by Contractor. Provide minimum 12" clearance from existing tree.
19. Pre-finished metal roof without insulation, underside painted to match pre-finished panel color.
20. not used.
21. Pre-finished metal gutter.
22. Centerline of existing tree, location to be verified by Contractor.

PROJECT
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FRASER SEIPLE ARCHITECTS

CONSULTANTS

PROJECT MANAGER *P. Sterios*

TECHNOLOGIST

DRAWN BY

DATES *1/15/99*

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SHEET TITLE
**EXTERIOR ELEVATIONS
 BUILDING SECTIONS**

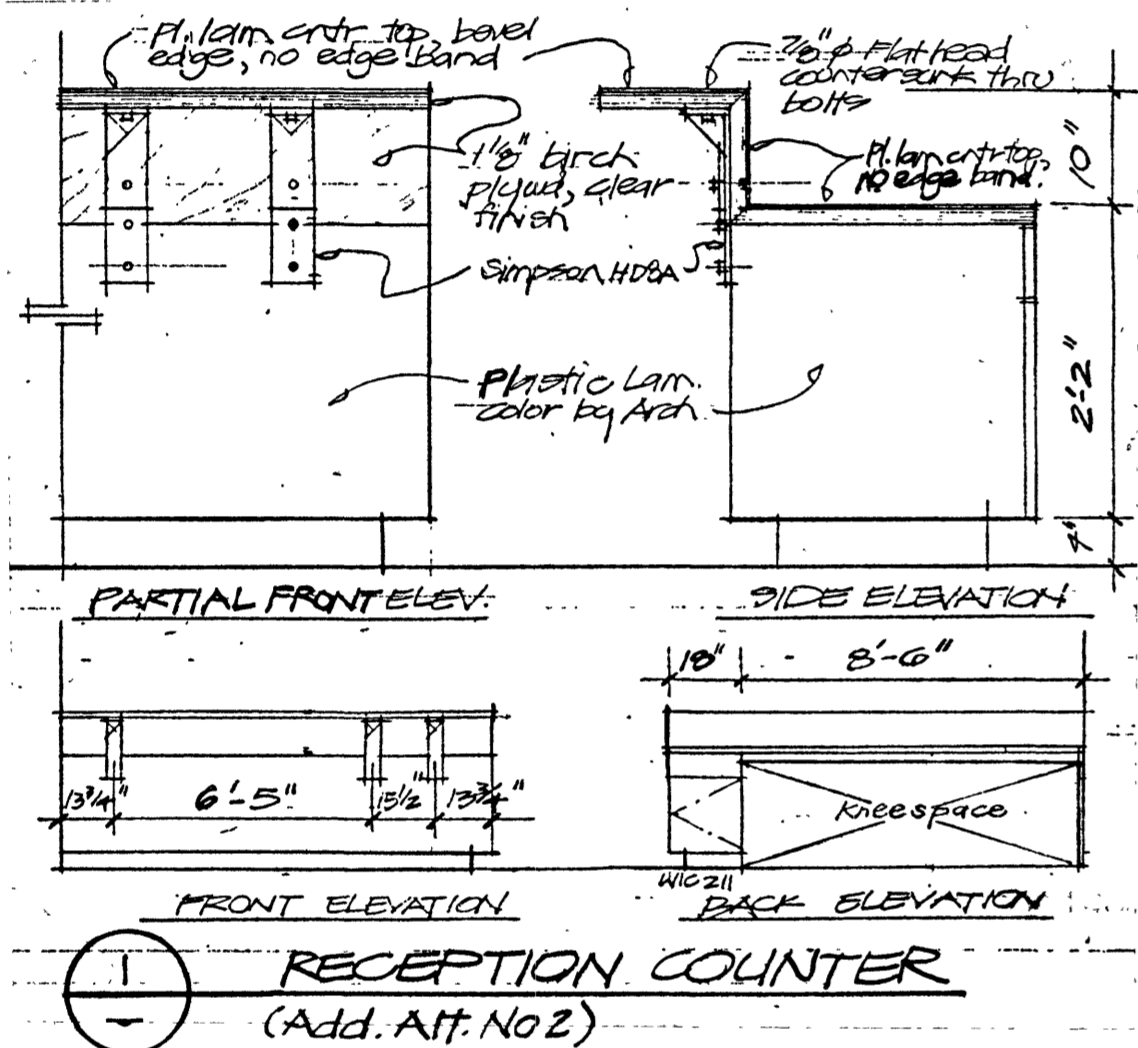
SHEET #
A.3

Finish Schedule

Room NO.	Room Name	Floor	Wall Base	North Wall	West Wall	South Wall	East Wall	Ceiling	Remarks
101	Reception/Waiting	CAR.1	RB.1	GWB.1	GWB.1	GWB.1	GWB.1	GWB.2	Vaulted Ceiling; (Add. Alt. #2)
102	Chief's Office	CAR.1	RB.1	GWB.1	GWB.1	GWB.1	GWB.1	GWB.2	Ceiling @ 9'-0"; (Add. Alt. #2)
103	Kitchen Hall	VCT.1	RB.1	GWB.1	GWB.1	GWB.1	GWB.1	GWB.2	Ceiling @ 9'-0"; (Base Bkt)
104	Restroom	SV.1	RB.2	GWB.3 FRP.1	GWB.3 FRP.1	GWB.3 FRP.1	GWB.3 FRP.1	GWB.3	Ceiling @ 9'-0"; (Base Bkt)
105	Dayroom	CAR.1	RB.1	GWB.1	GWB.1	GWB.1	GWB.1	GWB.2	Vaulted Ceiling (Add. Alt. #1)
106	Apparatus Bays	EC.1	-	GWB.1	GWB.1	GWB.1	GWB.1	VF.1	Vaulted Ceiling (Base Bkt)
107	Storage	EC.1	-	GWB.2	GWB.2	GWB.2	GWB.2	GWB.2	Ceiling @ 9'-0"; (Base Bkt)
108	Equipment Room	CAR.1	RB.1	GWB.1	GWB.1	GWB.1	GWB.1	GWB.2	Vaulted Ceiling (Add. Alt. #3)
201	Mechanical Loft	PLY.1	-	GWB.4	GWB.4	GWB.4	GWB.4	VF.1	Vaulted Ceiling (Base Bkt; Add. Alt. #2)

Finish Schedule Legend

- CAR.1 Carpet
 - PLY.1 Exposed Plywood (unsealed)
 - EC.1 Exposed Concrete, (sealed)
 - VCT.1 Vinyl Composition Tile
 - SV.1 Sheet Vinyl
 - RB.1 Resilient Rubber Base
 - RB.2 Resilient Cove Base
 - NOTE: Refer to Floor Plan for locations of 5/8" Type "X" gypsum board.
 - GWB.1 Gypsum Wallboard
 - GWB.2 Gypsum Wallboard
 - GWB.3 Gypsum Wallboard
 - GWB.4 Gypsum Wallboard
 - FRP.1 Fiberglass Reinforced Plastic
 - VF.1 Vinyl Faced Insulation
- Glue down
Glue down
Glue down
4 inch
4 inch
5/8 inch with semi-gloss paint. Light stiple, knock down, with light sanding.
5/8 inch with flat paint.
5/8 inch with moisture resistant semi-gloss paint.
5/8 inch, tape and texture only.



Window Schedule

Window Symbol	Width	Height	Frame Type	Details			Glazing Type	Remarks
				Head	Jamb	Sill		
A	8'-0"	6'-0"	FS.1				G.1	
B	2'-0"	7'-0"	FS.1				G.1	
C	5'-0"	2'-0"	FS.1				G.1	
D	4'-0"	4'-0"	FS.2				G.3	
E	8'-0"	4'-0"	FS.3				G.3	Operable steel sash
F	2'-0"	2'-0"	FS.4				G.2/3	Operable steel sash
G	6-0-2-6	4'-0"	WD.1				G.4	Mitered glass corner

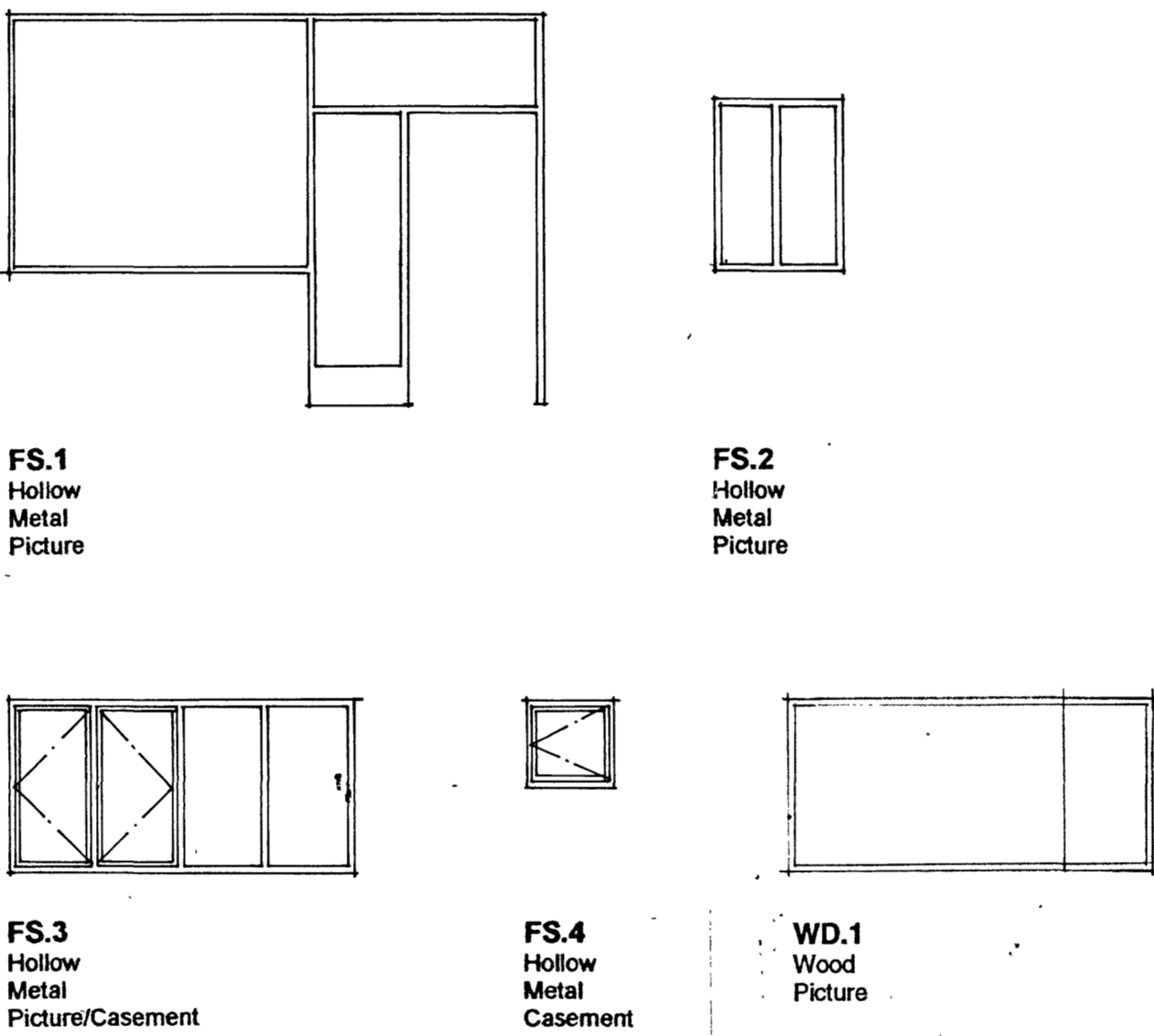
Window Notes

- Fixed or operable windows adjacent to a door where the nearest exposed edge of the glazing is within a 24 inch arc of either a vertical edge of a door in a closed position and where the bottom exposed edge of the glazing is less than 60 inches above a walking surface shall be tempered glazing.
- All window frames shall be per Window Schedule.
- All operable sash windows shall be screened.
- All exterior glazing shall be dual glazed Grade B, clear 3/16 inch thick, U.O.N.
- All new glazing shall be installed with a certifying label attached to the surface of the glass showing the U-value.

Glazing Schedule

- G.1 Clear tempered.
- G.2 Obscure.
- G.3 Clear 45-minute rated wire glass.
- G.4 Clear 1/4" thick single pane.

Window Types



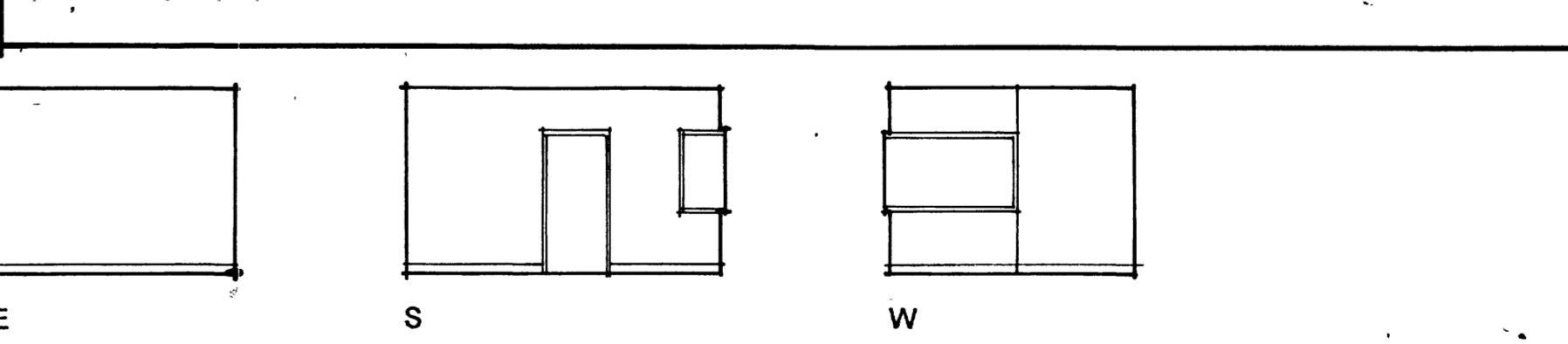
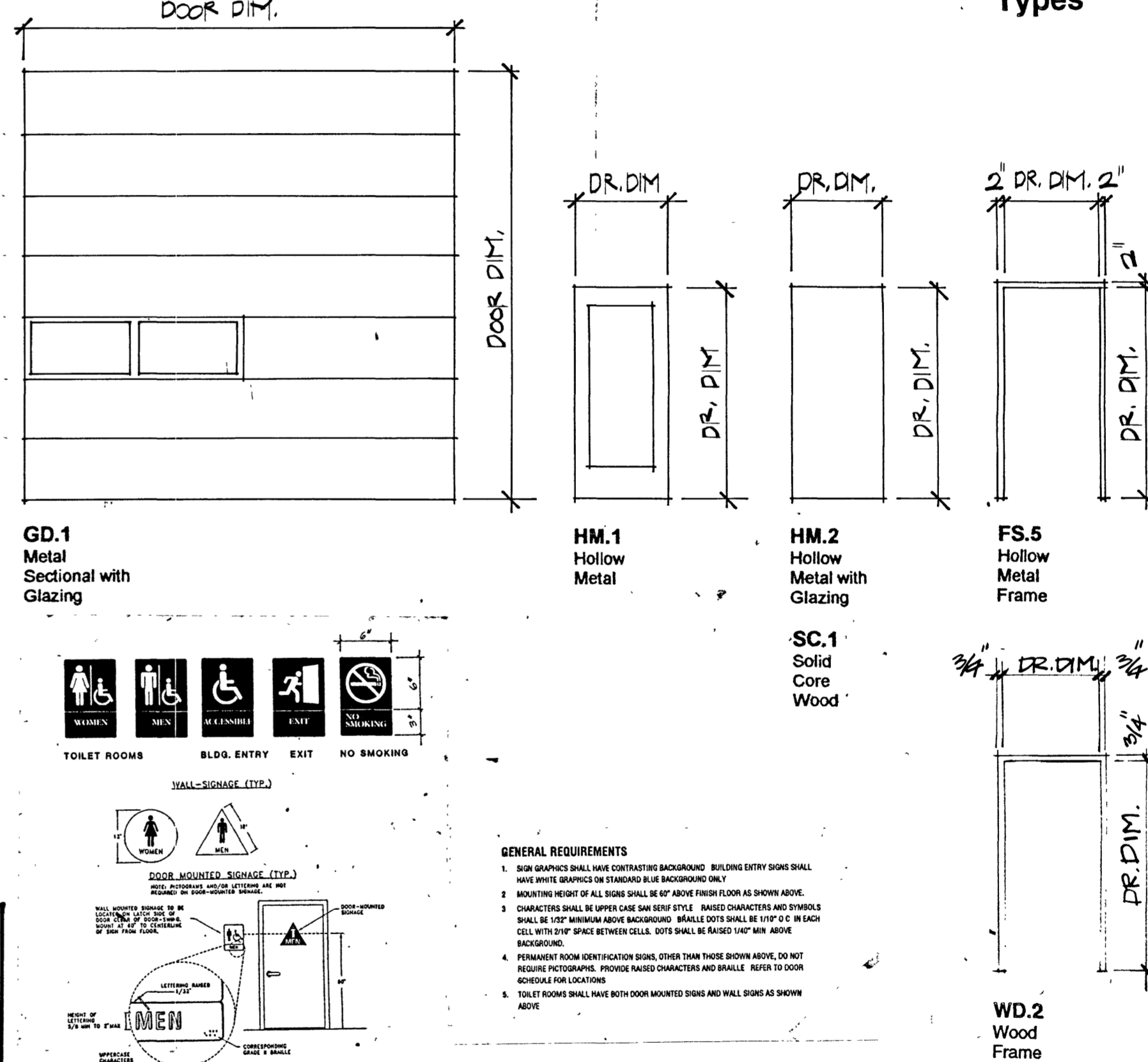
Door Schedule

Door Number	Door Type	Frame Type	Door Size	Details			Hardware Group	Remarks
				Head	Jamb	Sill		
1	GD.1	-	14'-0" x 14'-0"				-	
2	GD.1	-	14'-0" x 14'-0"				-	
3	GD.1	-	14'-0" x 14'-0"				-	
4	HM.1	FS.5	3'-0" x 6'-10"				1	1-HR Label w/ rated frame
5	SC.1	WD.2	3'-0" x 4'-0"				7	(Add. Alt. #2)
6	HM.2	WD.2	3'-0" x 6'-10"				2	1-HR Label w/ rated frame
7	HM.1	FS.1	3'-0" x 6'-10"				2	Refer to Window Types
8	HM.2	WD.2	3'-0" x 6'-8"				3	(Add. Alt. #2)
9	SC.1	WD.2	3'-0" x 6'-8"				4	(Add. Alt. #2)
10	SC.1	WD.2	3'-0" x 6'-8"				5	Self-closing
11	SC.1	WD.2	2'-6" x 6'-8"				7	
12	SC.1	WD.2	3'-0" x 6'-8"				6	
13	SC.1	WD.2	3'-0" x 6'-8"				5	Self-closing; (Add. Alt. #1)
14	SC.1	WD.2	3'-0" x 6'-8"				5	Self-closing; (Add. Alt. #3)

Door Notes

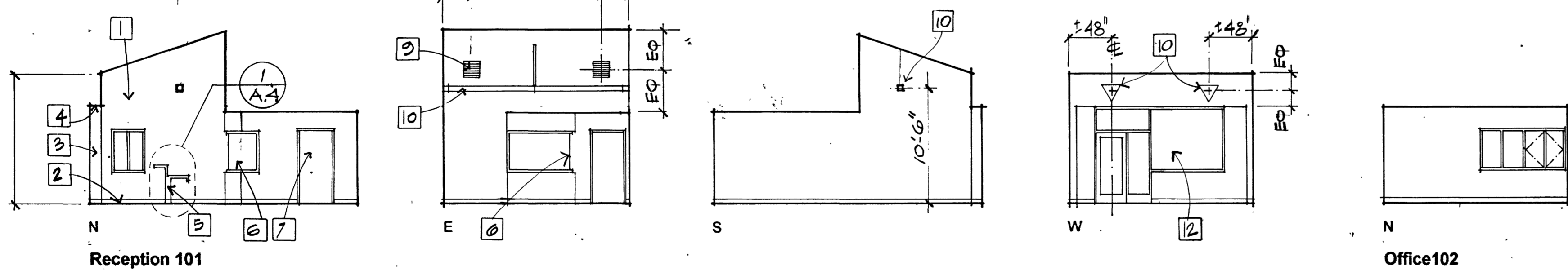
- The unlatching of any exit door shall not require more than one operation.
- All exit doors shall be operable from the inside without the use of a key or any special knowledge.
- All exterior doors and doors from the Apparatus Bay into the improved spaces shall be weather-stripped.
- Door hardware shall be centered between 30 and 44 inches above finished floor and shall be operated with a single push/pull activating bar, or other hardware designed to provide passage without requiring the ability to grasp the opening hardware.
- Interior and exterior thresholds shall be no higher than 1/2 inch above the adjacent floor levels. Each exposed edge of the thresholds shall be required to be beveled or sloped at an angle not to exceed 45 degrees so that no vertical change of elevation exceeds 1/4 inch.
- On doors that have closers, the door closer pressure shall be 5 pounds for interior doors, 8.5 pounds for exterior doors and 15 pounds for fire exit doors.
- The bottom 10 inches of all doors except automatic and sliding shall have a smooth, uninterrupted surface to allow the door to be opened by a wheelchair footrest without creating a trap or hazardous condition.
- All glazing in doors shall be tempered. Fire rated doors shall have wire-glass.
- Provide a 4 inch x 4 inch handicap decal with symbol on blue background, readable from either side of glass. Locate as directed by building official. Provide H/C decals on Doors 6 & 7.

Door Types



Interior Elevations

Scale 1/8" = 1'-0"



Interior Elevation Keynotes

- Gypsum wallboard.
- Wall base.
- Furred wall around steel column.
- Gypsum board soffit.
- Reception desk see Detail 1/A.4
- Mitered corner window.
- Interior door - refer to Door Schedule.
- not used.
- HVAC registers - refer to Mechanical.
- Light fixture - refer to Electrical.
- not used.
- not used.
- Lavatory - refer to Plumbing Drawings.
- Flexible shower spray hose. Min. 60" long.
- Hand held shower head.
- Single lever mixing valve.
- Shower grab bar. Mount 33" to 36" A.F.F.
- Mount 47" to 49" A.F.F.
- Mount 23" max. from wall.
- Mount 40" max. A.F.F.
- Fold-up seat. Mount 18" A.F.F.
- Toilet paper holder.
- 42" long grab bar.
24. Fiberglass reinforced panel.
- Top of seat 17 to 19" A.F.F.
- 19" min. to center of toilet paper holder.
- 12" max. from face of toilet to center of toilet paper holder.
- 35" A.F.F. to center of grab bar.
- 48" A.F.F. to top of FRP.
- not used.
- 6" max.
- 18" min.
- 36" grab bar.
- Mirror with S.S. frame.
- Shower grab bar.
- 27" min. clear A.F.F.
- 34" max. A.F.F. to top of sink.
- Refrigerator - NIC.
- Exhaust hood/fan - NIC.
- Cooktop/oven - NIC.
- Sink - NIC.
- Upper cabinet - NIC.
- Base cabinet - NIC.
- 36" A.F.F.
- 4" high backsplash - NIC.
- 20" from top of backsplash to bottom of upper cabinets.
- 36"
- 12" open above cabinets.
- 18" min. clear from wall to center of drinking fountain.
- Gypsum board soffit.
- Drinking fountain.
- 27" min. A.F.F.
- 36" max to bubbler A.F.F.

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FRASER SEIPLE ARCHITECTS

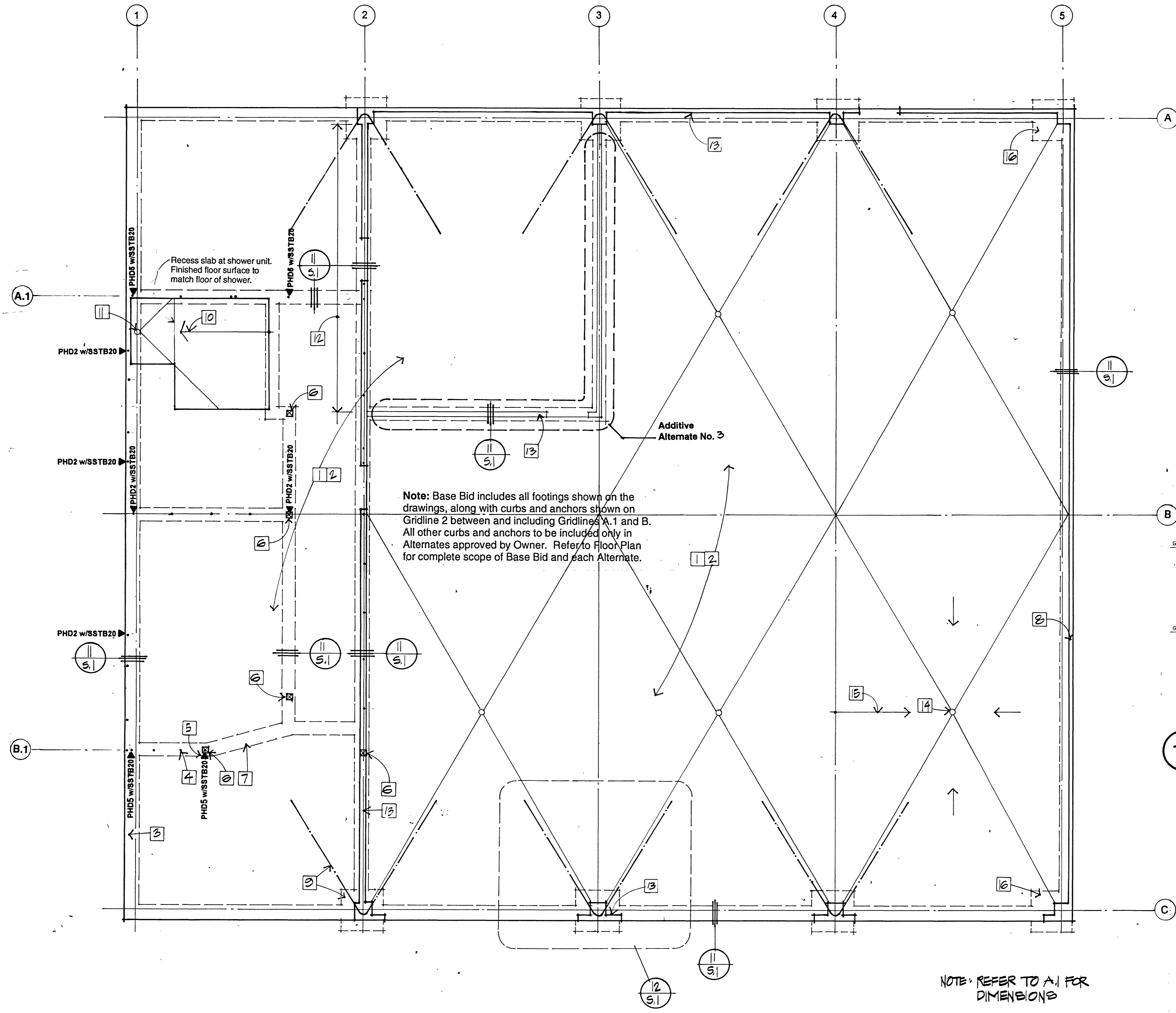
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PROJECT MANAGER *P. Perieros*
TECHNOLOGIST
DRAWN BY
DATES *1/15/99*

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SHEET TITLE
**Door Schedule
Window Schedule
Finish Schedule
Interior Elevations**

SHEET #
A.4

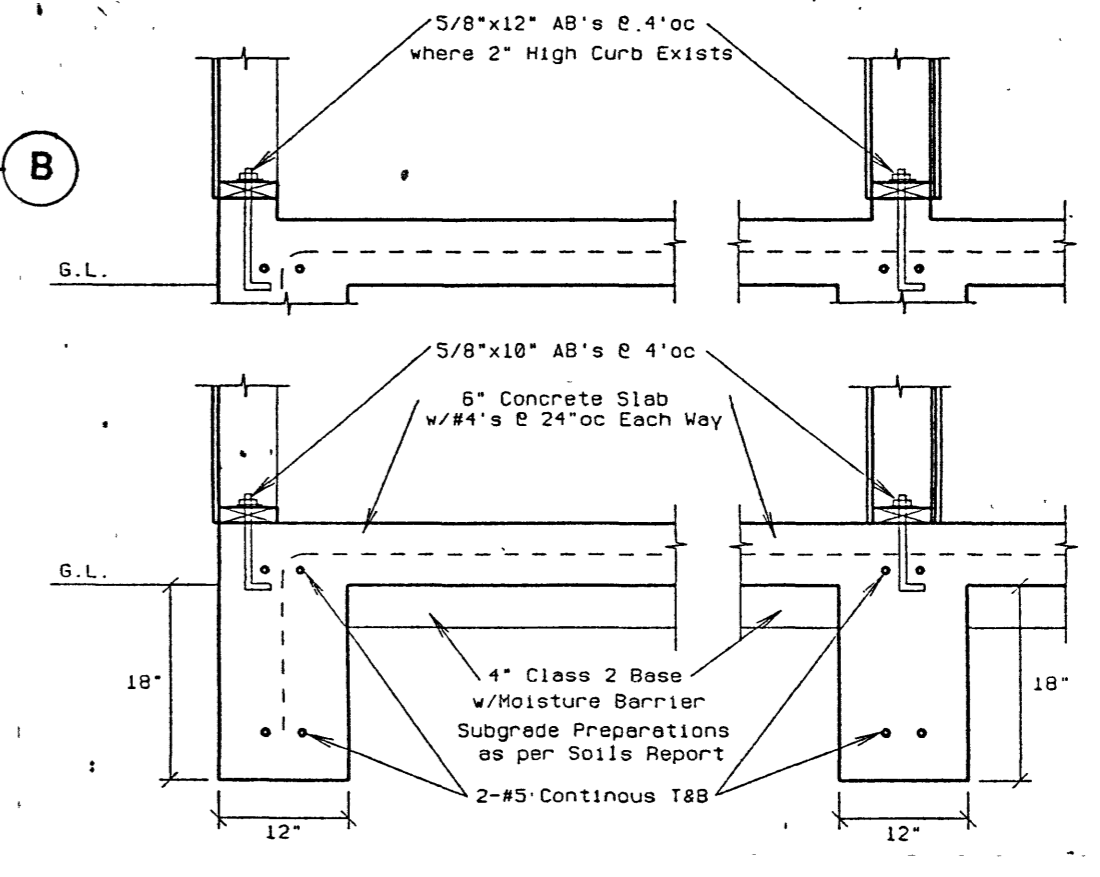


Foundation Plan Keynotes

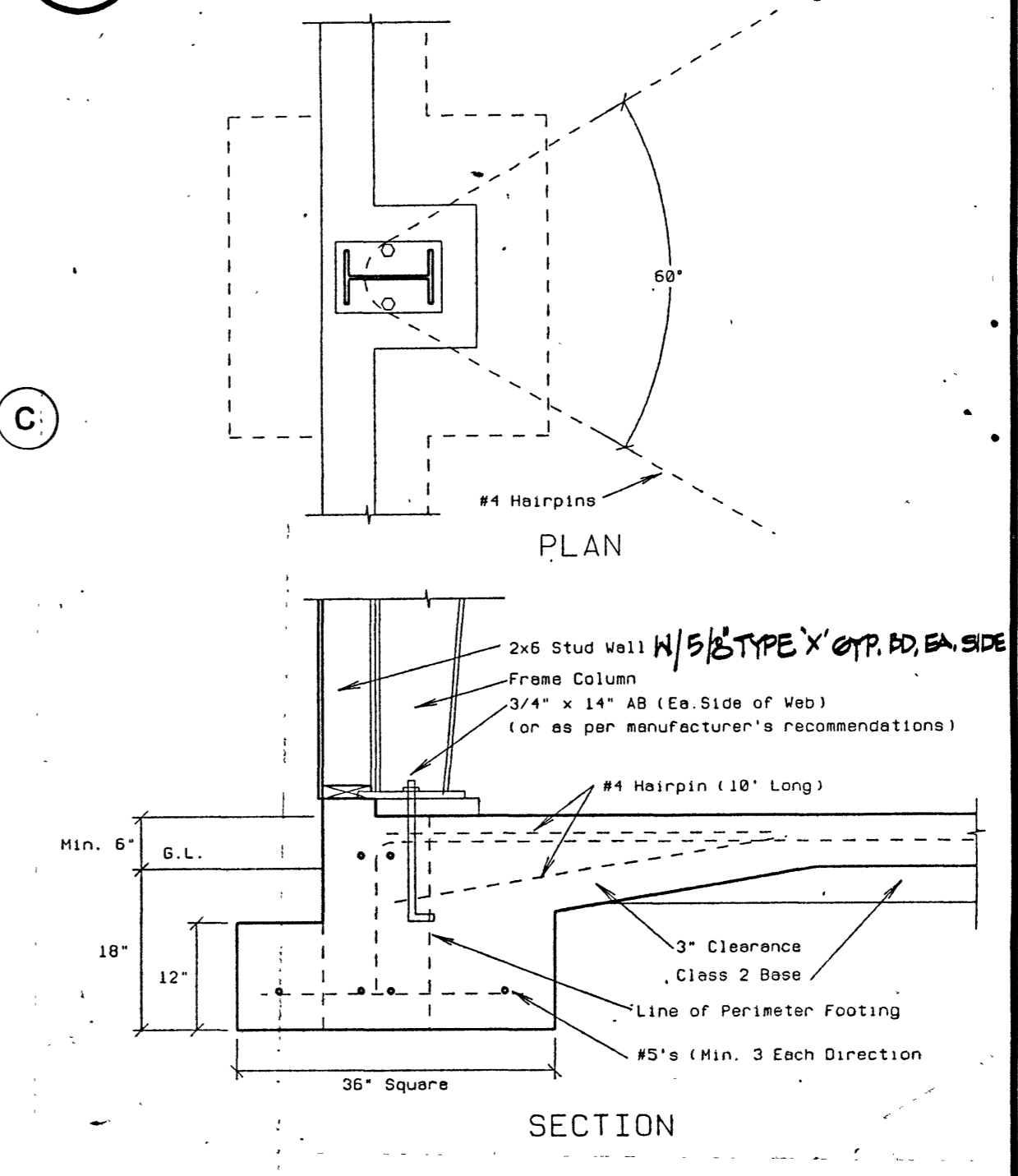
1. 6 inch thick concrete slab with #4 rebar at 24" o.c. each way over 4 inch class II base over moisture barrier. Provide control joints at 17.5 feet o.c. +/-.
2. Refer to General Structural Notes Sheet S.2 for additional requirements.
3. Typical exterior concrete footing - refer to detail
4. Refer to Shearwall Schedule for anchor-bolts requirements
5. Indicates holddown location - Refer to Shearwall Schedule and details
6. 4 x 4 DF #2 post with Simpson PB44 base
7. Typical interior footing - refer to detail
8. 2 inch high x 6 inch wide raised concrete curb
9. 36 inch square concrete column pad with hairpin reinforcing - refer to detail
10. Slope restroom floor maximum 1/4 inch per foot to drain
11. Shower drain - refer to Plumbing Plans
12. Eliminate concrete curb along line '2' as indicated if Add Alt #1 is constructed
13. 2 inch high x 2 inch wide raised concrete curb
14. Floor drain - refer to Plumbing Plans
15. Slope to drain minimum 1/8 inch per foot
16. 36 inch square concrete pad - refer to detail (sim. with no steel hairpin reinforcing)
17. 4 x 4 DF #2 post with Simpson EPB44 base (minimum 6 inch embedment into slab)

General Foundation Notes

- A. Refer to Soils Report for additional information and requirements.
- B. Holdown anchors shall be tied in place prior to foundation inspection.
- C. Refer to Building Floor Plans for framed wall locations.
- D. Coordinate foundation work with mechanical, plumbing and electrical trades prior to commencing work



11 Perimeter Ftg / Interior Ftg



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FIRE PROTECTION
DISTRICT
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SAN MIGUEL CALIFORNIA

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9724

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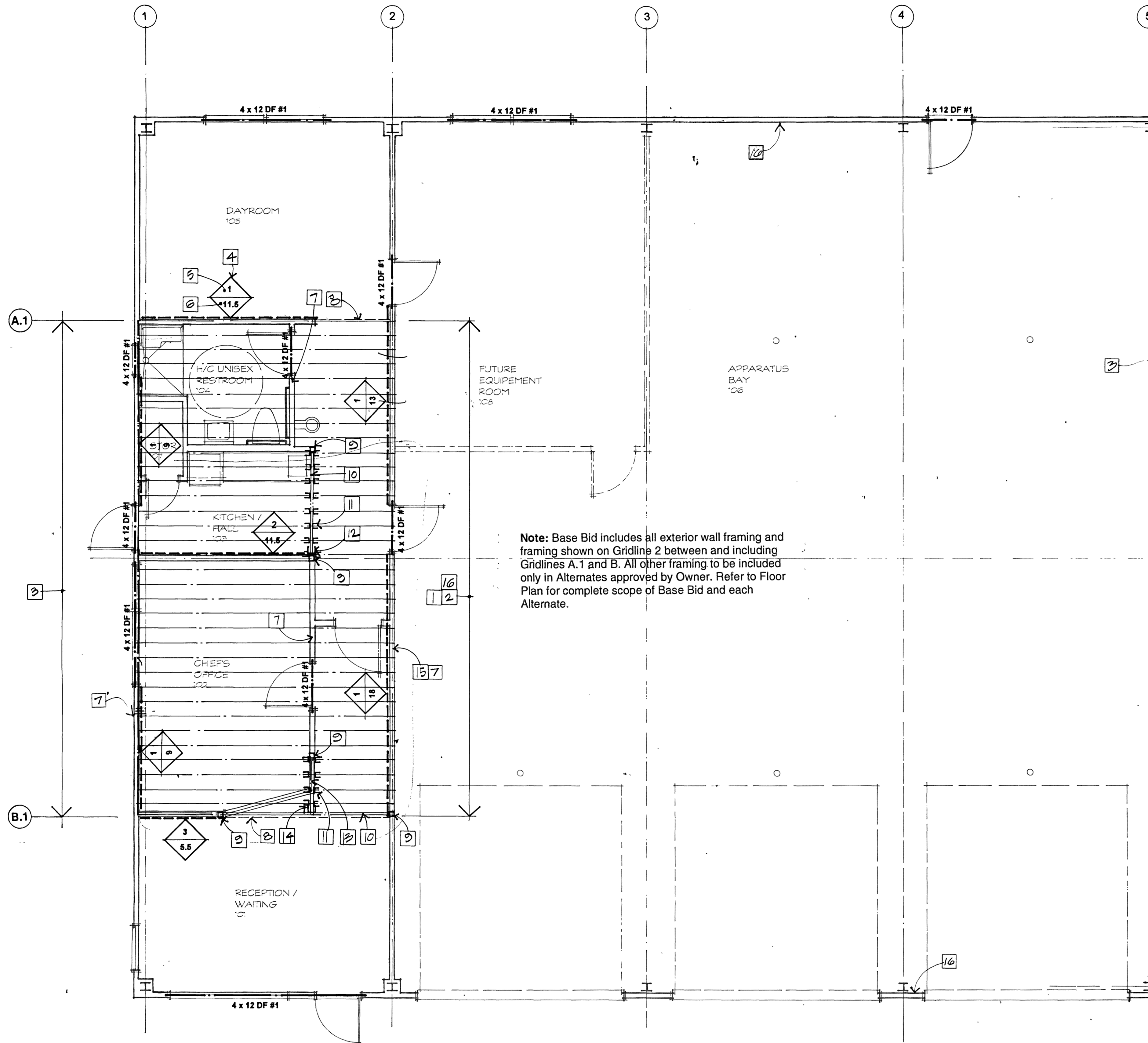
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SHEET TITLE
Foundation Plan
Foundation Details

SHEET #
S.1



Note: Base Bid includes all exterior wall framing and framing shown on Gridline 2 between and including Gridlines A.1 and B. All other framing to be included only in Alternates approved by Owner. Refer to Floor Plan for complete scope of Base Bid and each Alternate.

Second Level Framing Plan

Scale: 1/4" = 1'-0"

Framing Plan Keynotes

1. 2 x 12 DF #2 floor joists at 12" O.C.
2. 3/4 inch plywood floor
3. 2 x 6 studs at 16" O.C. @ Gridline 1 - let-in 2 x 12 ledger to studs with (4) 16d nails each stud, Balloon frame wall.
4. Symbol indicates shearwall location.
5. Indicates shearwall type.
6. Indicates minimum shearwall length.
7. Bearing wall.
8. Extent of second level framing.
9. 4 x 4 DF #2 post.
10. (2) 1 3/4" x 11 1/4" LVL.
11. Simpson U212 Joist hanger.
12. Simpson LUS210 hanger to post and dbl. LVL.
13. (2) 2 x 12 DF #2 floor joists.
14. Simpson HU12-2 hanger.
15. Floor joists to bear on dbl. Top plate of 2 x 4 stud wall.
16. 2 x 4 studs at 16" O.C., conventional frame.

General Framing Notes

Vertical Notes

- A. Any posts not framed into a wall is to have a post base and post cap.
- B. All posts and header supports not otherwise specified shall be (2) 2 x 4 minimum.
- C. All posts are to be as wide as the beam it supports unless a steel post cap is used.
- D. Install double floor joists under parallel walls.
- E. All headers not specifically sized are to be 4 x 6 DF #2 minimum.

Lateral Notes

- A. Other than those openings shown on these plans, no holes may be cut in any shearwall or diaphragm larger than 4 inches square without written permission of the engineer.
- B. Sheath all shearwalls from the floor to the roof diaphragm above.
- C. Use (12) 16d nails on each side of top plate splices.

Nailing Schedule

- A. All nailing shall conform to the requirements of Table 23-1-Q in the Uniform Building Code.

Shearwall Schedule

Key	Structural Panel	Allow v	Plates and Blocking/(A.B.'s)	A35 to Plate Alternative
1	3/8" with 8d's at 8" o.c.	220 / 260	(3) 16d at 16" o.c./A	1-A35 at 24" o.c.
2	3/8" with 8d's at 4" o.c.	320 / 380	(4) 16d at 16" o.c./B	1-A35 at 24" o.c.
3	3/8" with 8d's at 3" o.c.	410 / 490	(4) 16d at 16" o.c./C	1-A35 at 24" o.c.

All edges require blocking and nailing
 * = with studs at 16" o.c. or panel perp. to framing, use 15/32" values
 ** = Min. 3" nominal framing required at adjoining plywood edges

Where shear is applied to both sides of the wall, double the plate nailing, the anchor bolting and the number of A35's at the plate (stagger the 16d's to avoid splitting)

Into Concrete	Plywood one side
A	5/8 inch at 48" o.c.
B	5/8 inch at 48" o.c.
C	5/8 inch at 32" o.c.

Structural Notes and Specifications

1. All work shall comply to the UBC and local and State ordinances.
2. Lumber shall be Douglas Fir, coast region, joists and headers # 2, beams # 1, studs standard or better, unless otherwise noted.
3. MICRO-LAM, PARALLAM, SIMPSON, TRUSJOIST, etc. are pre-manufactured products. See manufactures specifications.
4. Plywood shall be rated douglas fir, CDX unless otherwise noted.
5. Concrete and/or grout shall reach fc' = 2500 psi minimum at 28 days.
6. Steel straps, plates, etc. shall be FY = 36000 psi minimum and as per manufactures specifications (Simpson or equal).
7. Steel bolts shall be A307 or better with standard washers where bearing against wood.
8. Special attention shall be given to locations and placement holdowns, straps, drag struts, and lateral connections in general.
9. Discrepancies in soils conditions as shown in the soils report shall be reported to the engineers office immediately and prior to resumption of construction. Recommendations of the soils engineer shall be followed as per the soils report.
10. The contractor or owner shall verify all dimensions and conditions on the job. Should conditions exist which are contrary to those on the plans, notify the engineer before proceeding with the work.
11. This engineering applies only to the structure at the above listed location. Application of this engineering to any other location shall be referred to this office for verification. Any alterations of the plans with regards to this engineering will render these calculations void and no responsibility for this project will be assumed by this engineer.
12. The steel building engineering and specifications are to be supplied by the manufacturer. The foundation analysis is performed using the preliminary frame reactions supplied by the manufacture's agent. Any discrepancies where the loads assumed are less than the actual loads must be presented to this engineer for foundation re-evaluation prior to the construction of the foundation.

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CONSULTANTS

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SHEET TITLE

Second Level Framing Framing Details Shearwall Schedule

SHEET #

S.2

SELF-CONTAINED GAS HEATING/ELECTRIC COOLING UNIT SCHEDULE

MARK	MAKE	MODEL	NOMINAL CAPACITY	ELECTRICAL DATA				ARI PERFORMANCE		FAN DATA				FURNACE SECTION			FILTER	UNIT WT. (LBS)	ZONE NO.	REMARKS (SEE BELOW)	
				POWER	FLA.	MIN. CIRCUIT AMPS	FUSE SIZE	CAPACITY (BTUH)	SEER (EER)	CFM	ESP	HP	BHP	FAN SPEED	INPUT (BTUH)	OUTPUT (BTUH)					AFUE
AC-1	CARRIER	38CF060321	5 TONS	230/1/60	1.4	37.5	50	60,000	10	2000	-	-	-	-	-	-	233	-			
AHU-1	CARRIER	58ROV11513120	-	115/1/60	11.1	13.3	20	-	-	2000	0.4	0.75	-	1075	115,000	94,000	82	INCLUDED	171	-	
UH-1	REZNOR	F50	-	115/1/60	1.3	-	-	-	-	650	-	1/40	-	1550	50,000	40,000	-	-	79	-	INCLUDE SPARK PILOT OPTION AH2/AH3 & 4 PT. SUSPENSION

EXHAUST FAN SCHEDULE

MARK	MAKE	MODEL	TYPE	FAN			MOTOR			ACCESSORIES					WEIGHT (LBS)	REMARKS (SEE BELOW)	
				CFM	SP	RPM	SONES	DRIVE	HP	POWER	BIRD GUARD	BACKDRAFT DAMPER	ROOF CURB	ROOF JACK			WALL CAP
EF-1	COOK	GC-320	CEILING	100	0.25	1042	1.8	DIRECT	1/6	120/1/60	YES	YES	NO	YES	NO	25	SEE NOTE 1
EF-2	COOK	GC-720	CEILING	400	0.25	960	3.2	DIRECT	1/4	120/1/60	YES	YES	NO	YES	NO	36	SEE NOTE 2
EF-3	COOK	ACW-B	SIDEWALL	3300	0.25	1265	21.0	BELT	3/4	230/1/60	YES	NO	NO	NO	YES	106	SEE NOTE 3
EF-4	COOK	ACW-B	SIDEWALL	3300	0.25	1265	21.0	BELT	3/4	230/1/60	YES	NO	NO	NO	YES	106	SEE NOTE 3

NOTES

- INTERLOCK WITH LIGHTSWITCH
- PROVIDE SWITCH WITH SPEED CONTROLLER ON WALL.
- PROVIDE COMMON SWITCH FOR BOTH FANS.

GRILLE, REGISTER & DIFFUSER SCHEDULE

MARK: S-SUPPLY; R-RETURN; E-EXHAUST; T-TRANSFER; L-LOUVER

MARK	MAKE	SERIES	MODEL	SIZE	CONSTRUCTION	FINISH	DEFLECTION	MOUNTING	FACE STYLE	FRAME	T-BAR PANEL	SQ-RND ADAPTER	OBD	FD	REMARKS
S1	METALAIRE	5000	5000-6	9x9	ALUMINUM	OFF WHITE	4-WAY, S4	SURFACE	LOUVER	FLAT	NO	IF REQ'D	YES	NO	
S2	METALAIRE	5000	5000-6	12x12	ALUMINUM	OFF WHITE	4-WAY, S4	SURFACE	LOUVER	FLAT	NO	IF REQ'D	YES	NO	
S3	METALAIRE	5000	5000-6	6x6	ALUMINUM	OFF WHITE	4-WAY, S4	SURFACE	LOUVER	FLAT	NO	IF REQ'D	YES	NO	
S4	METALAIRE	H4000	H4000D	10x8	ALUMINUM	OFF WHITE	VARIES	SIDEWALL	LOUVER	FLAT	NO	IF REQ'D	YES	NO	
R1	METALAIRE	H4000	H4000D	10x8	ALUMINUM	OFF WHITE	VARIES	SIDEWALL	LOUVER	FLAT	NO	IF REQ'D	YES	NO	
R2	METALAIRE	CC-5	CC-5D	16x6	ALUMINUM	OFF WHITE	VARIES	SURFACE	CUBE	FLAT	NO	IF REQ'D	NO	NO	

MECHANICAL

- ALL WORK SHALL COMPLY WITH CURRENT ADOPTED STATE AND LOCAL CODES INCLUDING UMC, UBC, UPC, ALL STATE OF CALIFORNIA CURRENT AMENDMENTS, AND ALL APPLICABLE CALIFORNIA TITLE-24 REQUIREMENTS.
- FURNISH ALL LABOR, MATERIALS, TRANSPORTATION, AND PERFORM ALL REQUIRED OPERATIONS TO PROVIDE COMPLETE AND OPERABLE MECHANICAL SYSTEM, IN ACCORDANCE WITH THE FULL INTENT AND MEANING OF THE DRAWINGS AND SPECIFICATIONS
- ALL LOCATIONS OF DUCTWORK AND EQUIPMENT ARE SHOWN DIAGRAMMATICALLY. ADHERE TO LOCATIONS AS CLOSELY AS POSSIBLE, VARY RUNS OR SHAPE OF DUCTWORK AS REQUIRED TO MEET STRUCTURAL AND OTHER INTERFERENCES AS REQUIRED BY THE ARCHITECT
- DUCT DIMENSIONS SHOWN ARE INTERNAL.
- THE CONTRACTOR SHALL SUBMIT SHOP DRAWINGS AND CATALOG SHEETS TO THE ARCHITECT OF ALL MECHANICAL EQUIPMENT THAT DEVIATES FROM THE SPECIFIED ITEMS FOR APPROVAL
- ALL EQUIPMENT SHALL BE INSTALLED WITH SUFFICIENT ACCESS TO CONTROLS, FILTERS, ELECTRIC MOTORS, ETC. CONTRACTOR SHALL PROVIDE ACCESS TO PANELS WHERE REQUIRED.
- THE MECHANICAL CONTRACTOR SHALL COORDINATE WITH GENERAL CONTRACTOR FOR ACCESS TO ALL DAMPERS AND EQUIPMENT
- SITE CONSTRUCTED DOORS AND WINDOWS SHALL BE CAULKED BETWEEN THE UNIT AND THE BUILDING AND SHALL BE WEATHER-STRIPPED (EXCEPT FOR UNFRAMED GLASS DOORS AND FIRE DOORS)
- THERMOSTATS SHALL HAVE NUMERIC SETPOINTS °F

MANDATORY MEASURES ENERGY STANDARDS COMPLIANCE (ALL SECTION NUMBERS ARE FROM TITLE 24, PART 6, CHAPTER 1)

ENVELOPE

- INSTALLED INSULATING MATERIAL SHALL HAVE BEEN CERTIFIED BY THE MANUFACTURER TO COMPLY WITH THE CALIFORNIA QUALITY STANDARDS FOR INSULATING MATERIAL.
- ALL INSULATING MATERIALS SHALL BE INSTALLED IN COMPLIANCE WITH THE FLAME SPREAD RATING AND SMOKE DENSITY REQUIREMENTS OF SECTION 1712 AND 1713 OF UBC.
- ALL EXTERIOR JOINTS AND OPENINGS IN THE BUILDING ENVELOPE THAT ARE OBSERVABLE SOURCES OF AIR LEAKAGE SHALL BE CAULKED, GASKETED, WEATHER-STRIPPED OR OTHERWISE SEATED.

PLUMBING LEGEND

SYMBOL	ABBREV.	DESCRIPTION
		CEILING SUPPLY AIR OUTLET
		CEILING RETURN OR EXHAUST AIR INLET
		SIDEWALL REGISTER (SUPPLY OR RETURN)
		DUCT (RETANGULAR)
		DUCT (ROUND)
		FLEXIBLE DUCT
	F D	DUCT FIRE DAMPER
	OAI	OUTSIDE AIR INTAKE MIN CFM
	T AC-1	ROOM THERMOSTAT - SUBSCRIPT INDICATES CONTROL UNIT, 7 DAY PROGRAMMABLE
	S D	SMOKE DETECTOR
		CONTROL DAMPER

ABBREVIATIONS

A/C	AIR GONDITION(-ING, -ED)	GALV	GALVANIZED
ABV	ABOVE	GPM	GALLONS PER MINUTE
AFF	ABOVE FINISHED FLOOR	HP	HORSEPOWER
ALUM	ALUMINIUM	LBS	POUNDS
ARCH	ARCHITECTURAL	MBH	BTU PER HOUR (THOUSAND)
BLDG	BUILDING	MFR	MANUFACTURE OR MANUFACTURER
BTU	BRITISH THERMAL UNIT	(N)	NEW
CAP	CAPACITY	NOM	NOMINAL
CD	CONDENSATE DRAIN	NTS	NOT TO SCALE
CFD	CEILING FIRE DAMPER	OA	OUTSIDE AIR
CFM	CUBIC FEET PER MINUTE	OAI	OUTSIDE AIR INTAKE
	CONNECTION	OBD	OPPOSED BLADE DAMPER
CSE	CALIF. SEASONAL EFFICIENCY	OSA	OFFICE OF THE STATE ARCHITECT
DB	DRY BULB (TEMPERATURE)	PSI	POUNDS PER SQAURE INCH
DET	DETAIL	RA	RETURN AIR
DN	DOWN	RM	ROOM
(E)	EXISTING	RND	ROUND
EA	EXHAUST AIR	SA	SUPPLY AIR
EDB	ENTERING DRY BULB	SEER	SEASONAL ENERGY EFFICIENCY
EER	ENERGY EFFICIENCY RATIO	SHT	SHEET
ELEC	ELECTRICAL	SP	STATIC PRESSURE
ESP	EXTERNAL STATIC PRESSURE	SQ	SQUARE
EWB	ENTERING WET BULB	SSE	STEADY STATE EFFICIENCY
FA	FACE AREA	TYP	TYPICAL
FC	FLEXIBLE CONNECTION	UON	UNLESS OTHERWISE NOTED
FD	FIRE DAMPER	WB	WET BULB TEMPERATURE
FLA	FULL LOAD AMP	WFD	WALL FIRE DAMPER
FPM	FEET PER MINUTE	WT	WEIGHT
GA	GAGE OR GUAGE		

NEW FIRE STATION
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SAN MIGUEL, CALIFORNIA

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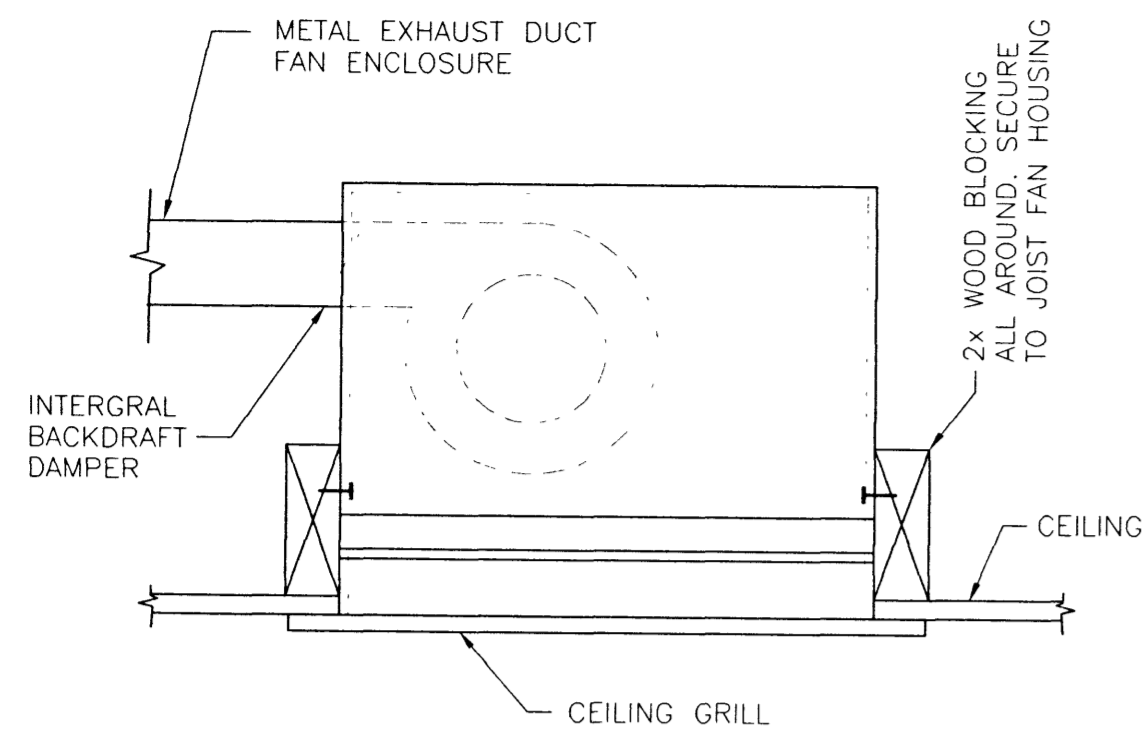
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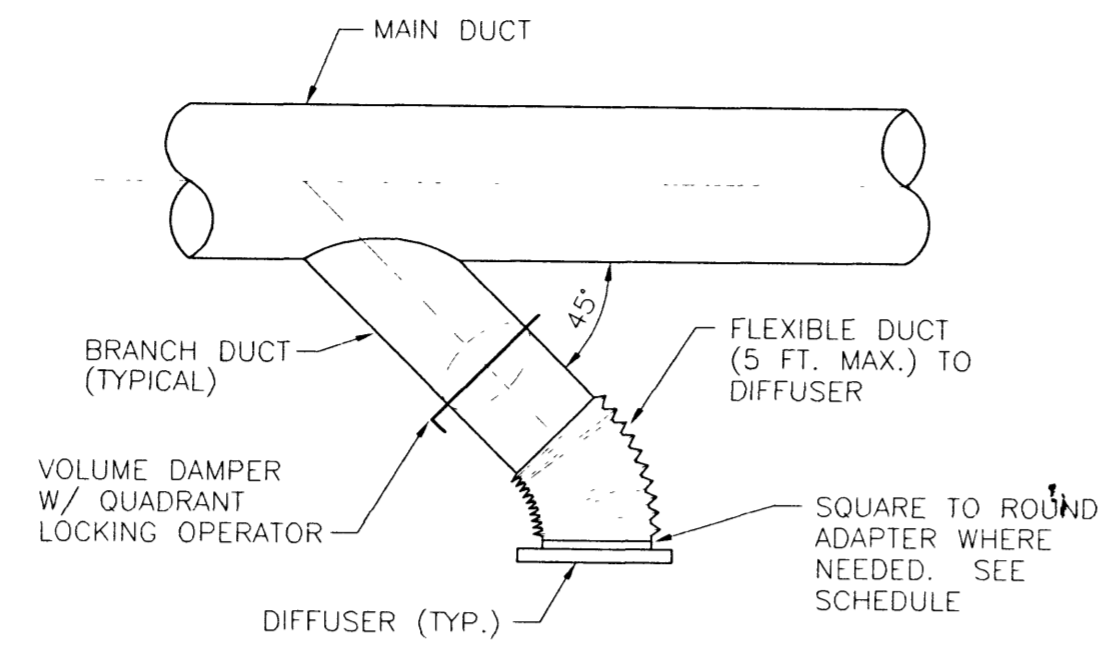
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HVAC SCHEDULE
AND LEGENDS

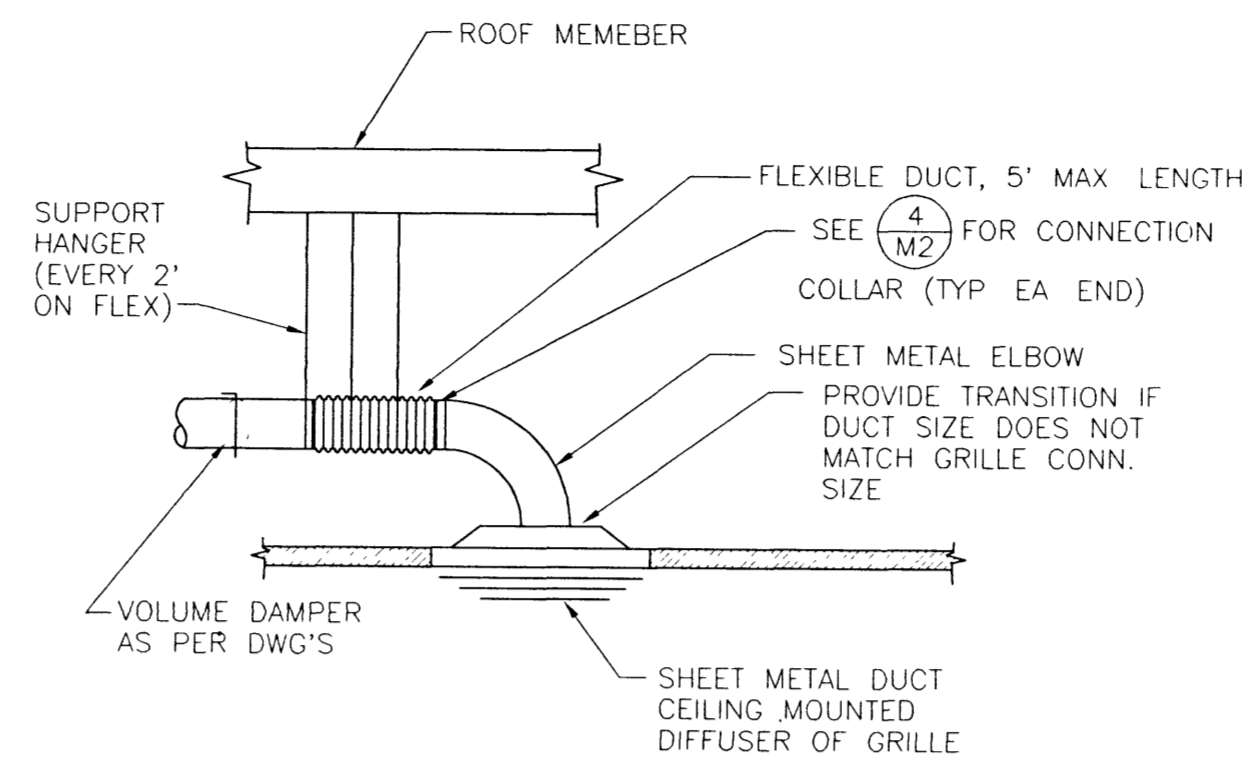
M-1



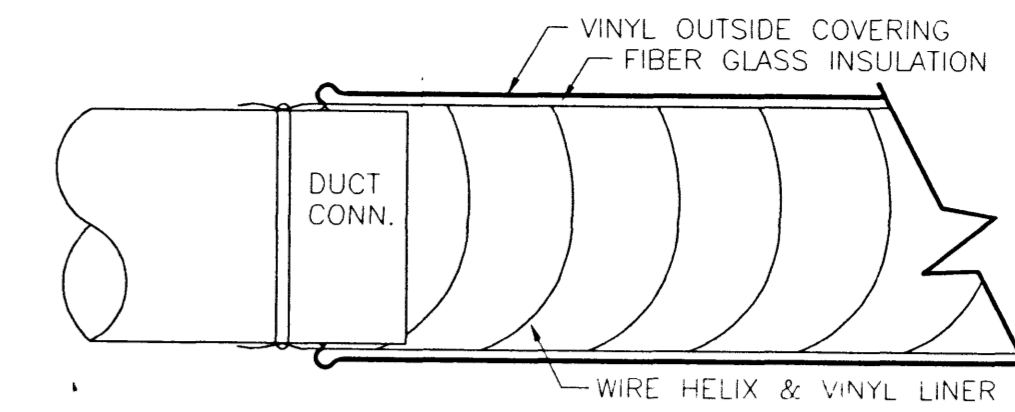
① CEILING EXHAUST FAN



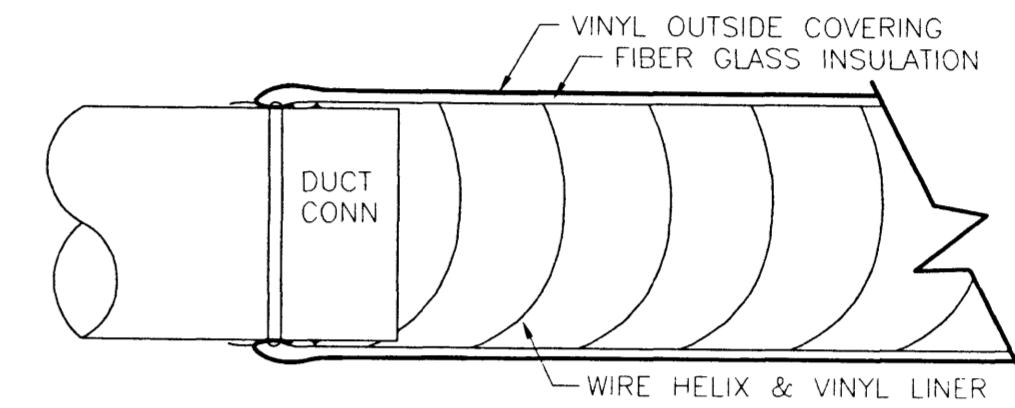
② TYPICAL DROP



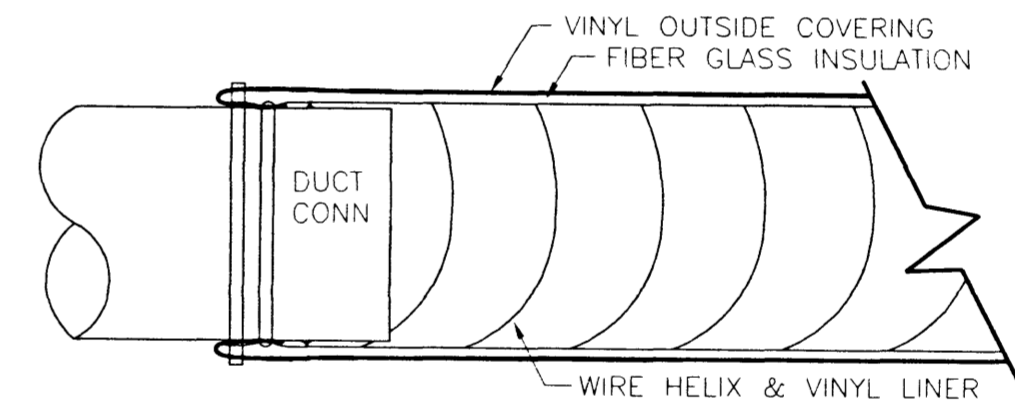
③ CEILING EXHAUST FAN



STEP - 1.
FIRST INSERT THE WIRE HELIX & VINYL LINER OVER THE DUCT CONNECTOR THEN PULL THE INSULATION & OUTSIDE COVERING BACK TO ALLOW ENOUGH OF THE WIRE HELIX TO EXTEND FAR ENOUGH ON THE DUCT CONNECTOR. FASTEN THE WIRE HELIX TO THE DUCT CONNECTOR BY WAY OF A PANDUIT STRAP RATED FOR 175 LBS. THIS WILL CONNECT THE INNER LINING TO THE DUCT CONNECTOR SECURELY

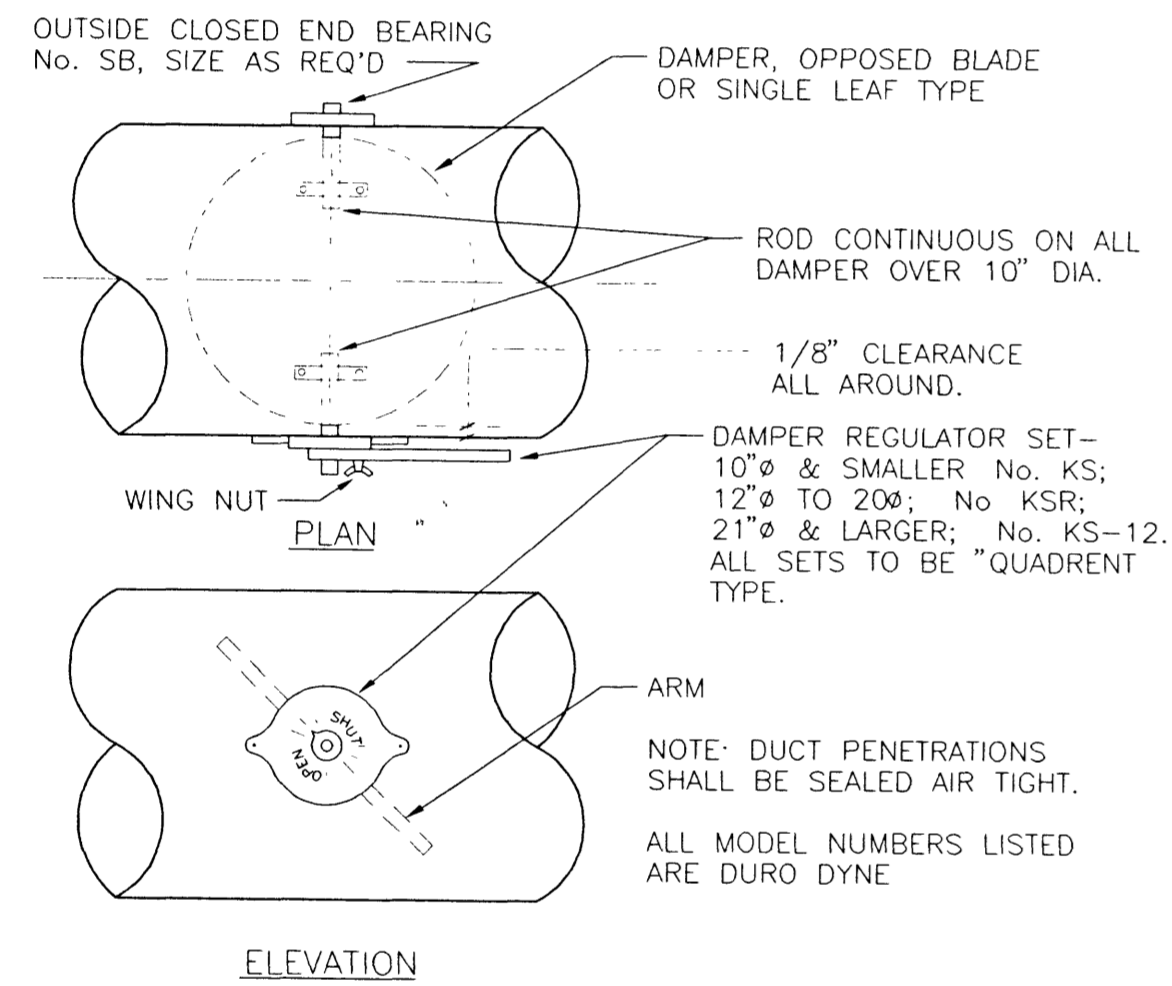


STEP - 2.
AFTER FOLLOWING ALL OF STEP 1, PROCEED BY PULLING THE FIBERGLASS INSULATION & VINYL OUTSIDE OVER THE TOP OF THE WIRE HELIX AND THE PANDUIT YOU JUST PUT ON. CONTINUE ON WITH THE OUTSIDE COVERING AND TUCK THE WIRE HELIX. PROCEED WITH STEP 3



STEP - 3
AFTER FOLLOWING ALL OF STEPS 1 & 2, CONTINUE BY INSTALLING A SECOND PANDUIT STRAP AROUND THE ENTIRE HELIX, FIBERGLASS & VINYL OUTSIDE THIS PANDUIT MUST ALSO BE RATED FOR 175 LBS

④ FLEX CONN. INSTALLATION



⑤ ROUND VOLUME DAMPER

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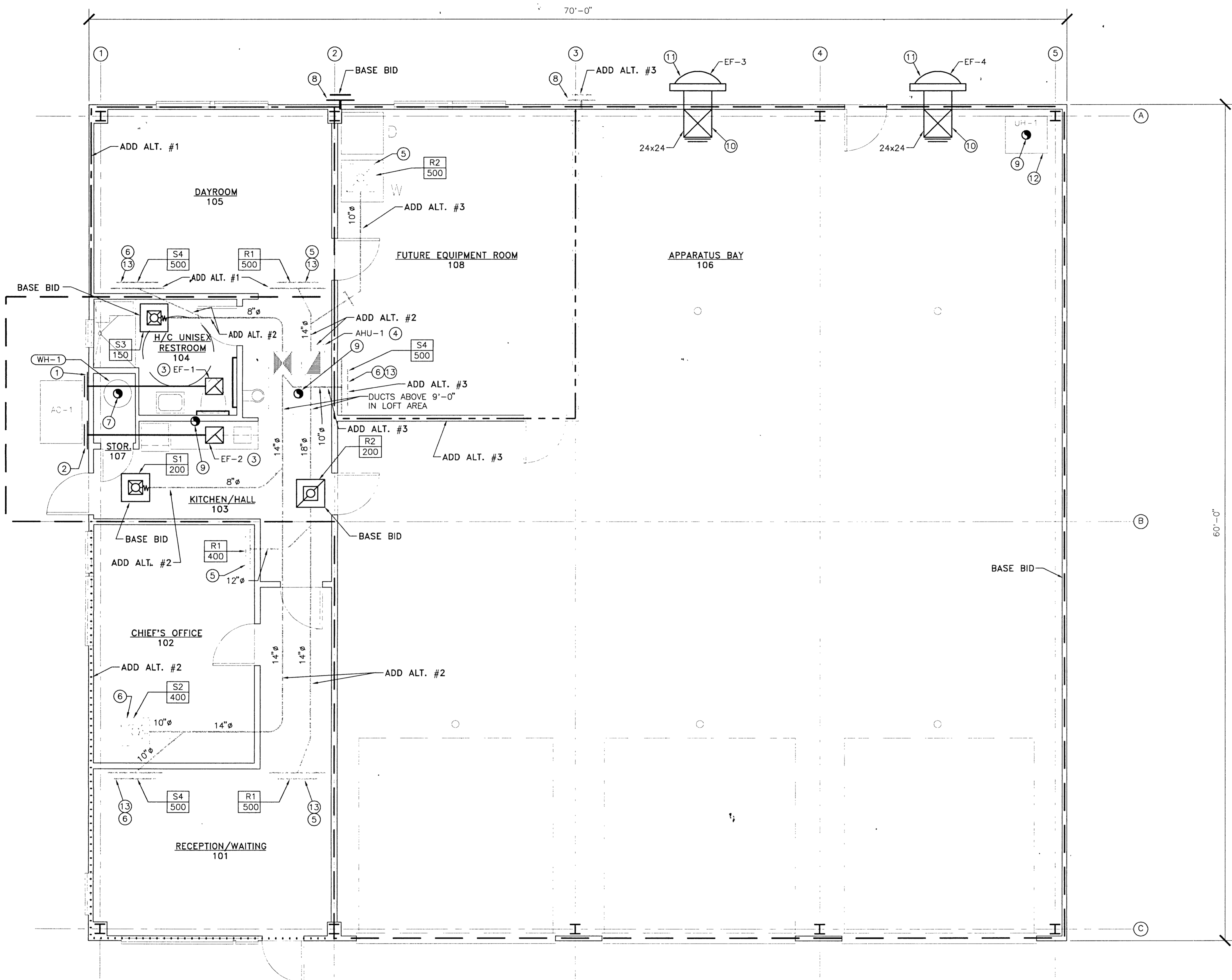
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MECHANICAL
DETAILS

M-2



- REFERENCE NOTES:**
- ① — 4" EXHAUST VENT — SIDE MOUNTED
 - ② — 4" EXHAUST VENT — SIDE MOUNTED
 - ③ — CEILING EXHAUST FAN SEE 3/M2 FOR MOUNTING
 - ④ — AIR HANDLER MOUNTED ABOVE HALLWAY CEILING
 - ⑤ — FUTURE RETURN WITH FIRE DAMPER (ADDITIVE ALTERNATE)
 - ⑥ — FUTURE SUPPLY WITH FIRE DAMPER (ADDITIVE ALTERNATE)
 - ⑦ — 3" VENT UP TO ROOF JACK
 - ⑧ — FUTURE 4" DRYER VENT (ADDITIVE ALTERNATE)
 - ⑨ — 4" VENT UP TO ROOF JACK
 - ⑩ — LOCATE EXHAUST INLET 6" ABOVE SLAB
 - ⑪ — LOCATE BOTTOM OF EXHAUST FAN TO PROVIDE 9'-0" VERTICAL CLEARANCE ABOVE GRADE.
 - ⑫ — SUSPEND UNIT HEATER FROM CEILING
 - ⑬ — LOCATE SUPPLY AND RETURN GRILLS MIN. 9'-0" ABOVE FLOOR

MECHANICAL FLOOR PLAN
SCALE: 1/4" = 1'-0"

PROJECT
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FIRE PROTECTION DISTRICT
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 SAN MIGUEL, CALIFORNIA

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PROJECT MANAGER

DRAWN BY JPM

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SHEET TITLE
MECHANICAL FLOOR PLAN

SHEET #
M-3

GENERAL

1. CONTRACTORS ARE REFERRED TO THE BOOK SPECIFICATIONS OF THE PROJECT FOR MORE DETAILED AND ADDITIONAL REQUIREMENTS.
2. ALL WORK SHALL COMPLY WITH CURRENT ADOPTED STATE AND LOCAL CODES INCLUDING UMC, UBC, UPC, AND ALL STATE OF CALIFORNIA CURRENT AMENDMENTS, AND ALL APPLICABLE CALIFORNIA TITLE-24 REQUIREMENTS.
3. FURNISH ALL LABOR, MATERIALS, TRANSPORTATION, AND PERFORM ALL REQUIRED OPERATIONS TO PROVIDE A COMPLETE AND OPERABLE SYSTEM, IN ACCORDANCE WITH THE FULL INTENT AND MEANING OF THE DRAWINGS, SPECIFICATIONS, AND PER STANDARD TRADE PRACTICES.
4. THE INSTALLATION OF PIPING AND EQUIPMENT SHALL BE MADE IN SUCH A MANNER TO CLEAR BEAMS AND OBSTRUCTIONS. DO NOT CUT INTO OR REDUCE THE SIZE OF PLATES OR ANY LOAD CARRYING MEMBERS WITHOUT APPROVAL OF THE ARCHITECT. CHECK DRAWINGS AND WORK OF OTHERS TO PREVENT INTERFERENCE.

PLUMBING

1. ALL LOCATIONS OF PIPING AND EQUIPMENT ARE SHOWN DIAGRAMMATICALLY. ADHERE TO LOCATIONS AS CLOSELY AS POSSIBLE. VARY RUNS OR SHAPE OF PIPING AS REQUIRED TO MEET STRUCTURAL AND OTHER INTERFERENCES OR AS REQUIRED BY ARCHITECT.
2. NO PRODUCT WILL BE ACCEPTED ON THE JOB SITE WITHOUT PRIOR APPROVAL BY THE ARCHITECT. THE CONTRACTOR SHALL SUBMIT CATALOG SHEETS OF ALL PLUMBING EQUIPMENT.
3. ROUGH-IN AND / OR INSTALL PLUMBING FIXTURES AT HEIGHTS INDICATED ON PLANS, OR AS DIRECTED BY ARCHITECT. IF A CONFLICT IN FIXTURE LOCATION IS NOTED ON THE DRAWINGS, THE ARCHITECTURAL DRAWINGS SHALL TAKE PRECEDENCE.
4. PROVIDE COMBUSTION AIR TO ALL GAS FIRED EQUIPMENT PER UPC.

MANDATORY TITLE 24 MEASURES

SERVICE WATER HEATING SYSTEMS

1. SERVICE WATER HEATING SYSTEMS AND EQUIPMENT MAY BE INSTALLED ONLY IF THE MANUFACTURER HAS CERTIFIED THAT THE EQUIPMENT MEETS OR EXCEEDS ALL APPLICABLE EFFICIENCY REQUIREMENTS LISTED IN SECTION 113 OF THE ENERGY EFFICIENCY STANDARDS.

PLUMBING FIXTURE SCHEDULE

MARK	DESCRIPTION	MIN. BRANCH SIZE (")				MAKE AND MODEL	FITTINGS	REMARKS
		W	V	CW	HW			
HB-1	HOSE BIB WALL MOUNTED W/ VACUUM BREAKER	-	-	3/4"	-	WOODFORD, #24C, BRASS		
L-1	LAVATORY WALL MOUNTED HANDICAP	2	1-1/2	1/2	1/2	AMERICAN STD "LUCERNE" #0355.012, 20"x18", VITREOUS CHINA	AMERICAN STD. "RELIANT" FAUCET & DRAIN #2385.000, STOPS, SUPPLIES & C.P. BRASS "P" TRAP	SEE ADA REQUIREMENTS THIS SHEET W/ JR. SMITH TRAP #2698
S-1	SINK-SINGLE BOWL FLOOR MOUNTED HANDICAP	2	1-1/2	3/4	3/4	JUST #SL-ADA-2019-AGR 20"x19"x6-1/2" 18-GA STAINLESS STEEL	JUST GOOSENECK FAUCET #JTR-51R70, DRAIN #J-ADA-35, STOPS & SUPPLIES	SEE ADA REQUIREMENTS THIS SHEET
WC-1	WATER CLOSET - HANDICAP FLOOR MOUNTED ELONGATED, 16 GPF	3	2	3/4	-	AMERICAN STD. "CADET 2" #2216.143, 30"x19"x16" RIM, VITREOUS CHINA	BENEKESEAT #533, STOP & SUPPLY	SEE ADA REQUIREMENTS THIS SHEET
FD-1	FLOOR DRAIN WITH TRAP, PRIMER, AND FUNNEL	2	2	1/2	-	J.R. SMITH #2005Y02-A05PB, 5"Ø, C.I.	J.R. SMITH FUNNEL #3580	SEE L-1 FOR TRAP PRIMER

WATER HEATER SCHEDULE

MARK	MAKE	MODEL	STORAGE CAPACITY (GALLONS)	DIMENSIONS	FULL WEIGHT (POUNDS)	INLET/OUTLET (INCHES)	POWER			KW	BTUH	BRANCH SIZE (INCHES)	FLUE SIZE (INCHES)	REMARKS
							VOLTS	PH	CY					
WH-1	RHEEM	21V40-7P	40	17-3/4x60"	116	3/4	-	-	-	-	34,000	1/2"	3"	PROVIDE SMITTY DRAIN PAN #19S

CALIFORNIA ADA REQUIREMENTS



PIPING MATERIALS

SERVICE	PIPING	FITTINGS	COMMENTS
COND. DRUMS	ASTM B306-86 HARD DRAWN COPPER	ANSI B16.29-86 WROUGHT COPPER SOLDER JOINT TYPE	
DWV	CISPI 301-85 C.I. "NO HUB"	CISPI 301-85 C.I. "NO HUB"	ASTM D2661-89 OR F628-85 SCH. 40 ABS ACCEPTABLE FOR VENT & U/G PIPING
U/G DOMESTIC WATER	ASTM B88-88Q TYPE "K" HARD DRAWN COPPER	ANSI B16.22.80 WROUGHT OR FORGED COPPER	ASTM D1785-86 SCH. 40 PVC PIPE WITH ASTM D2466-78 FITTINGS ACCEPTABLE FOR EXTERIOR PIPING
A/G DOMESTIC WATER	ASTM B88-88Q TYPE "L" HARD DRAWN COPPER	ANSI B16.22.86 WROUGHT OR FORGED COPPER	USE MAKE UP WITH 95-5 TIN/ANT. SOLDER
U/G GAS	SCH. 40, C.S., X-TRUCOAT COATED	STD. WT. WELD FITTINGS	PIPE/FITTINGS TO MEET ASTM A120-84 AND ANSI B16
A/G GAS	SCH. 40, BLACK PIPE	BLACK MALLABLE IRON	PIPE/FITTINGS TO MEET ASTM A120-84 AND ANSI B16

PLUMBING LEGEND

SYMBOL	ABBREV.	DESCRIPTION
---	S	SEWER
---	S	SEWER PROTECTED BY BACKWATER VALVE
---	V	VENT
---	CW	COLD WATER
---	HW	HOT WATER
---	D	INDIRECT DRAIN
---	F	FIRE PROTECTION WATER
---	G	GAS - LOW PRESSURE
---		BALL VALVE
---		GAS COCK
---		HOSE BIB
---		UNION
---		PIPE UP
---		PIPE DOWN
---		PIPES CONNECTED
---		CAPPED / PLUGGED PIPE
---	FCO	FLOOR CLEANOUT
---	WCO	WALL CLEANOUT
---	COTG	CLEANOUT TO GRADE
---		VALVE IN RISER
---		DRAIN
---	POC/POD	POINT OF CONNECTION OR DISCONNECTION
---	WHA	WATER HAMMER ARRESTOR
---	FDC	FIRE DEPARTMENT CONNECTION
---	TPV	TEMPERATURE PRESSURE RELIEF VALVE
---	SD	STORM OR RAIN DRAIN
---	FH	FIRE HYDRANT

ABBREVIATIONS

ABV	ABOVE	HP	HORSEPOWER
AFF	ABOVE FINISHED FLOOR	L	LAVATORY
ARCH	ARCHITECT	KW	KILOWATTS
B	BATHTUB	LBS	POUNDS
BEL	BELOW	KBTUH	BTU PER HOUR (THOUSANDS)
BLDG	BUILDING	MFR	MANUFACTURE OR MANUFACTURER
CD	CONDENSATE DRAIN	NTS	NOT TO SCALE
CFH	CUBIC FOOT PER HOUR	PH	PHASE
CI	CAST IRON	PIV	POST INDICATOR VALVE
CP	CHROME PLATED	PSI	POUNDS PER SQUARE INCH
CY	CYCLES	RPM	REVOLUTIONS PER MINUTE
DF	DRINKING FOUNTAIN	RM	ROOM
DN	DOWN	SD	STORM DRAIN
(E)	EXISTING	SH	SHOWER
ELEC	ELECTRICAL	SOV	SHUT-OFF VALVE
EWC	ELECTRIC WATER COOLER	TYP	TYPICAL
FD	FLOOR DRAIN	U	URINAL
FS	FLOOR SINK	UON	UNLESS OTHERWISE NOTED
FT	FEET OR FLUSH TANK	VTR	VENT THROUGH ROOF
FU	FIXTURE UNITS	W	WASTE
FV	FLUSH VALVE	WC	WATER CLOSET
GA	GAGE OR GAUGE	WH	WATER HEATER
CALV	CALVANIZED	WT	WEIGHT
GPM	GALLONS PER MINUTE	W/	WITH
HB	HOSE BIBB	W/O	WITHOUT

UTILITY SIZING

DOMESTIC WATER SERVICE										
TOTAL FU	FT/FV	GPM	PIPE SIZE	METER SIZE	STREET PSI	REGULATED PSI	PSI/100' FRICTION			
23	FT	17	1"	3/4"	60	-	3.0			
MAXIMUM FU ALLOWED (8FPS VELOCITY)	PIPE	1/2"	3/4"	1"	1-1/4"	1-1/2"	2"	2-1/4"	2-1/2"	3"
	FT	4	13	29	55	-	-	-	-	-
PIPING SIZED PER 1994 UPC										
SEWER LINE										
TOTAL FU	PIPE SIZE	BUILDING DRAIN SLOPE	BUILDING SEWER SLOPE							
23	4"	2%	2%							
PIPING SIZED PER 1994 UPC										
GAS SERVICE										
KBTUHS				DISTANCE METER TO FARTHEST APPLIANCE	PIPE SIZE					
SPACE HEAT	WATER HEAT	OTHER	TOTAL	95	1"					
165	34	65	264							
PIPING SIZED PER 1994 UPC										

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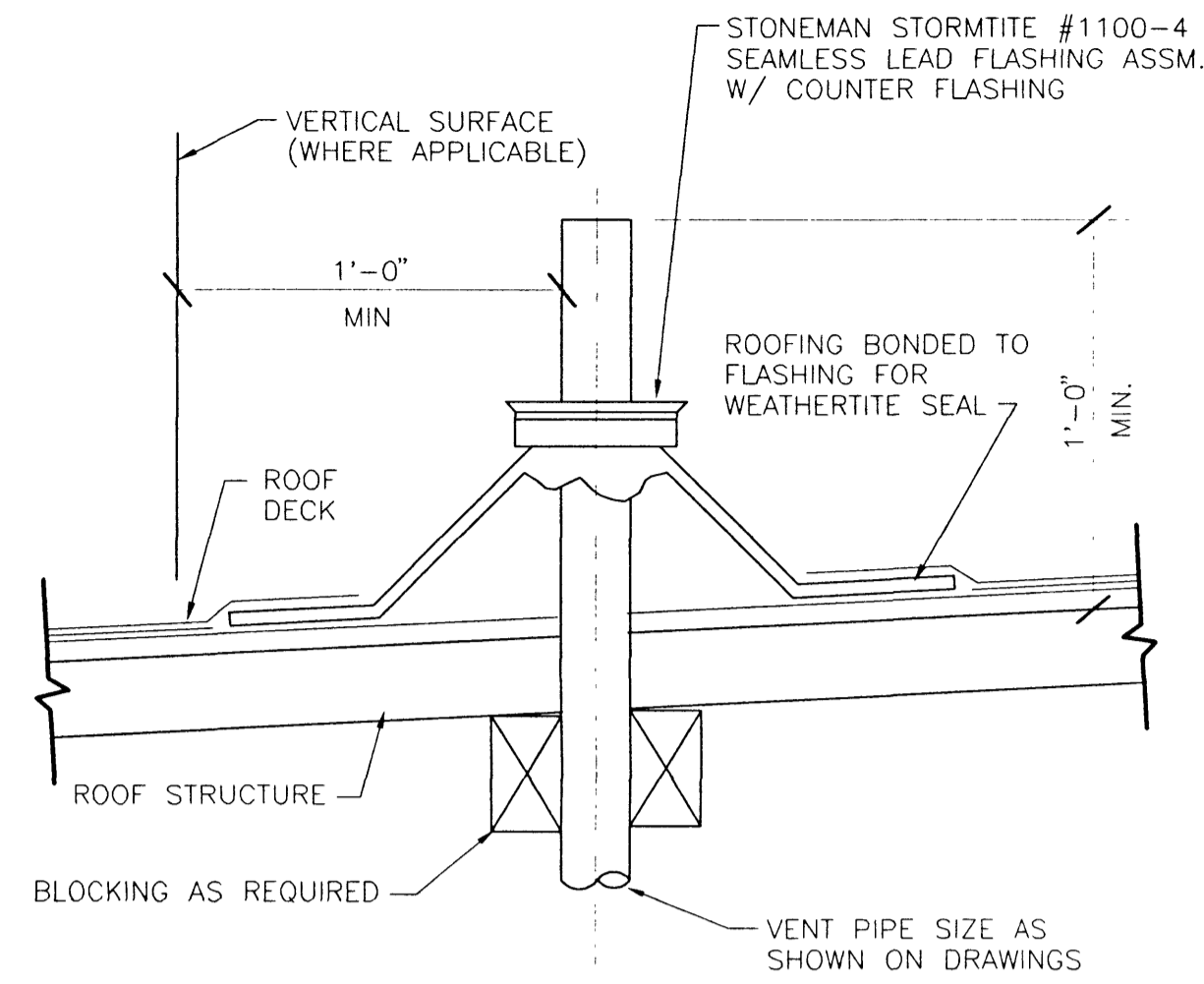
FRASER SEIPLE ARCHITECTS

Cannon

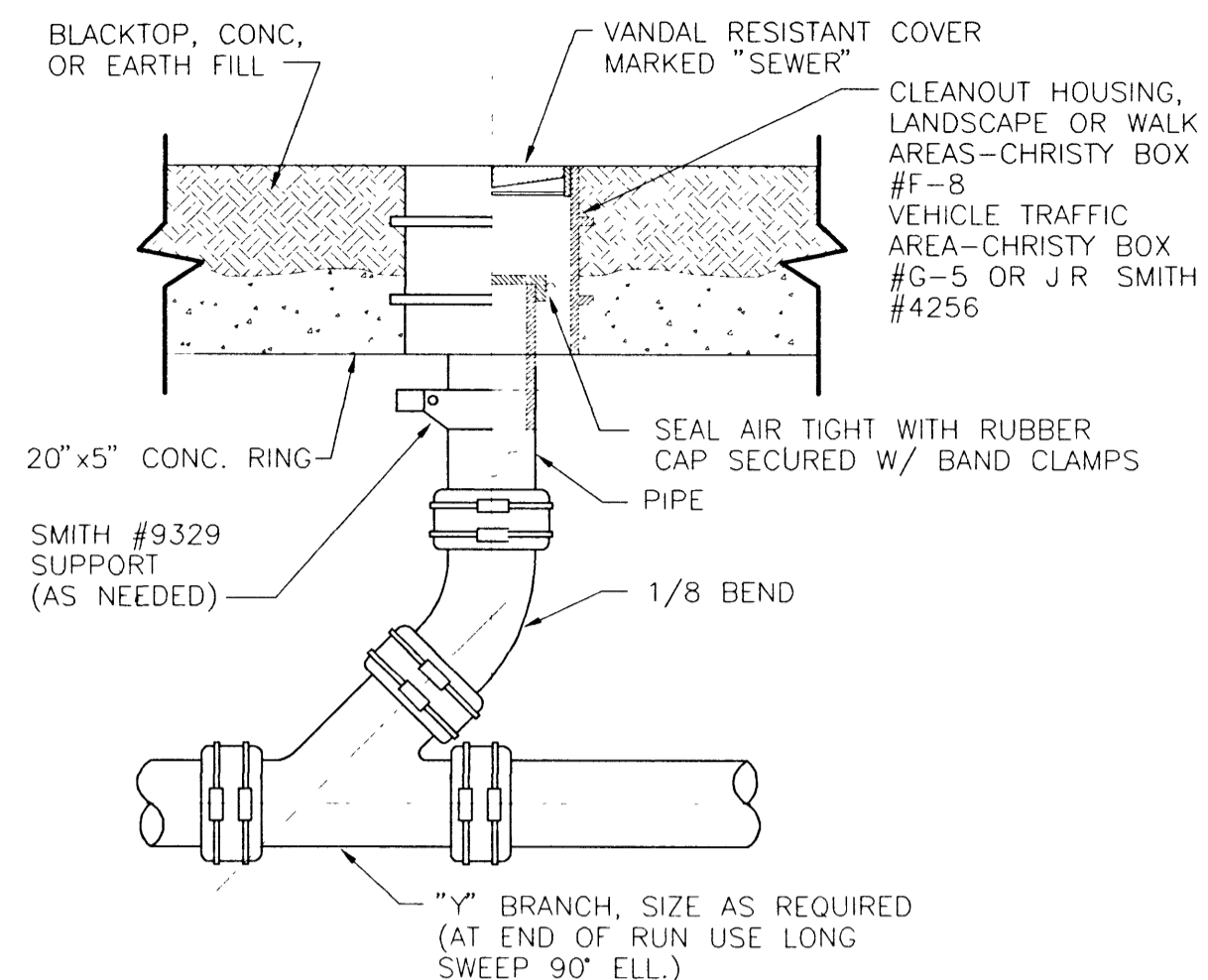
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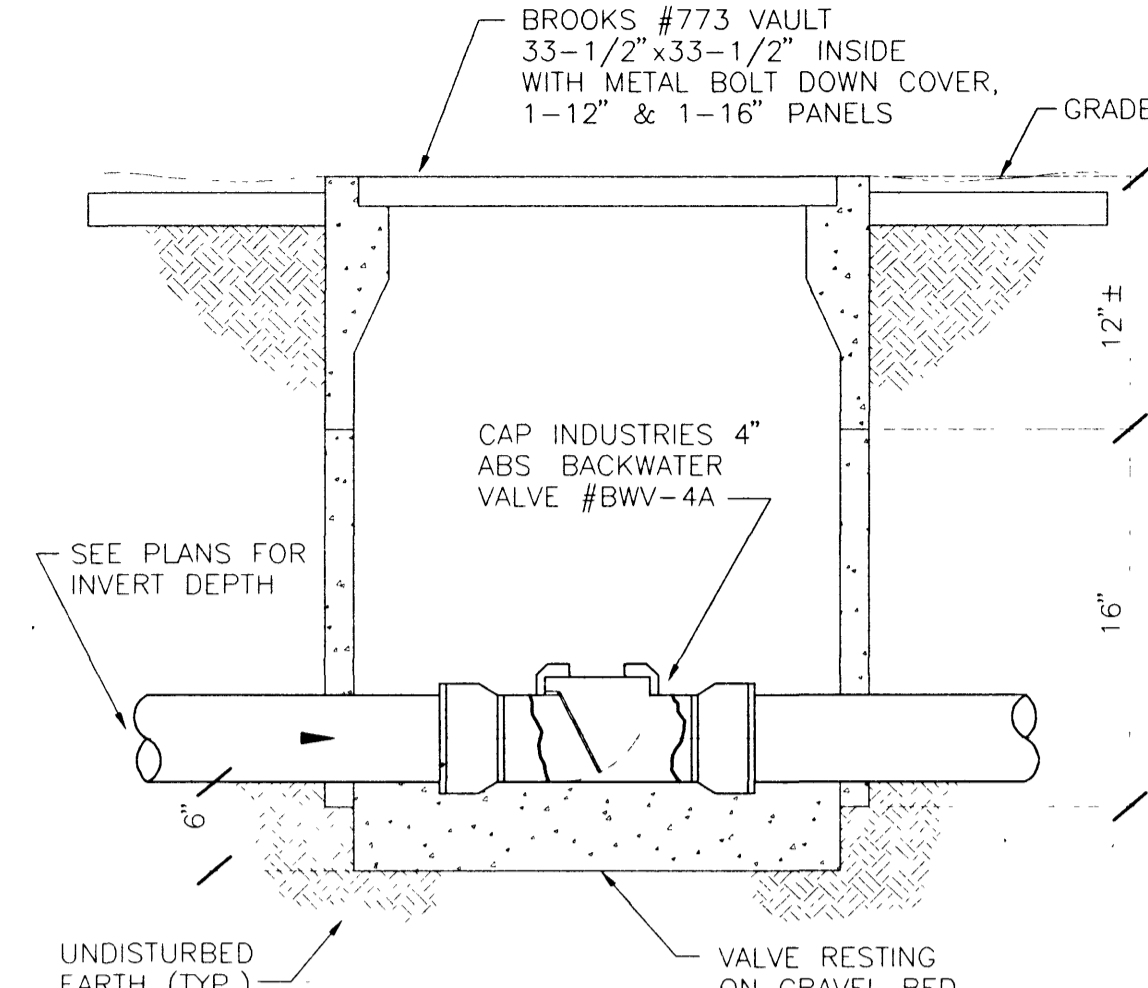
PLUMBING SCHEDULE AND LEGENDS



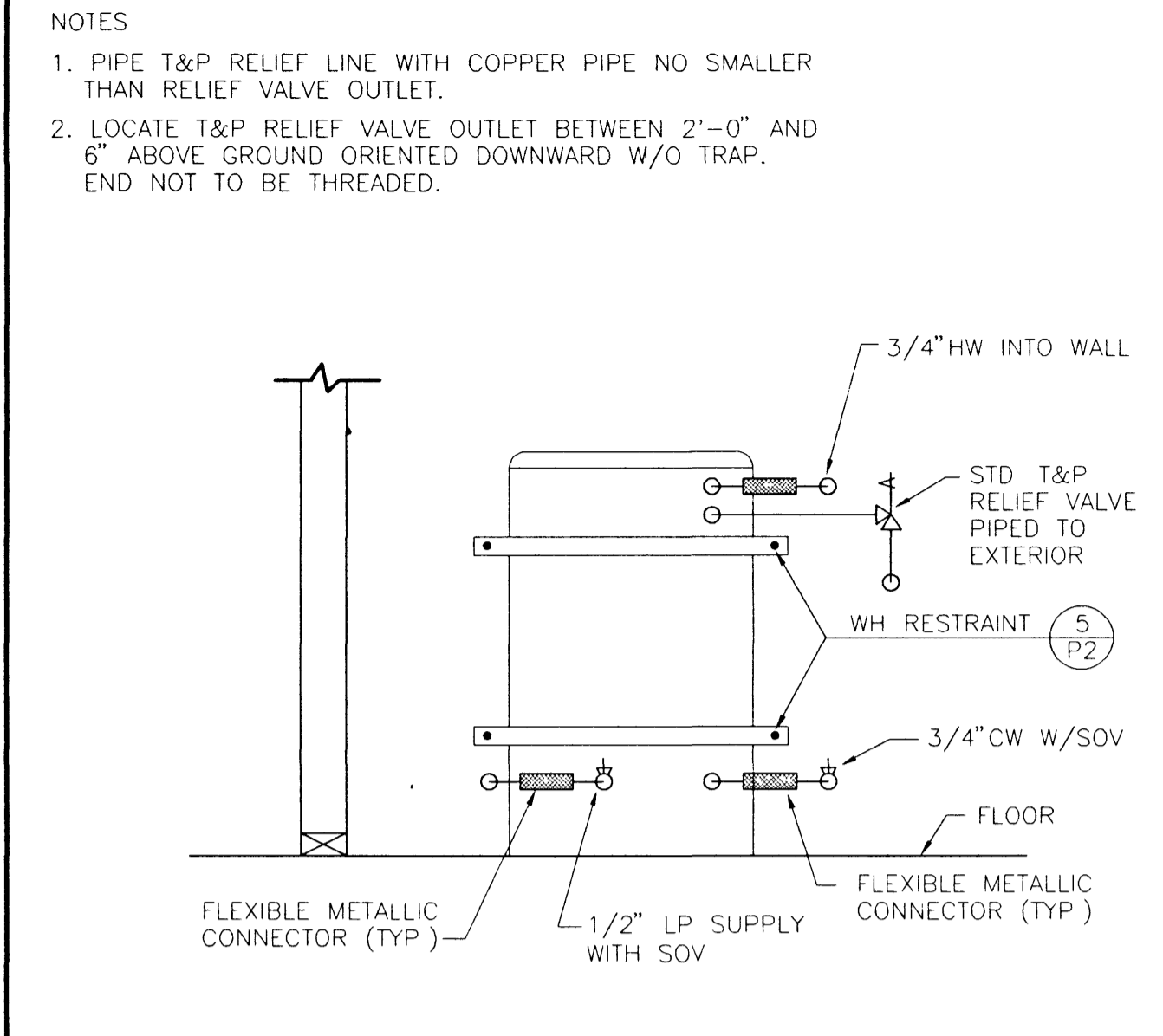
① VENT THRU ROOF



② GRADE CLEANOUT

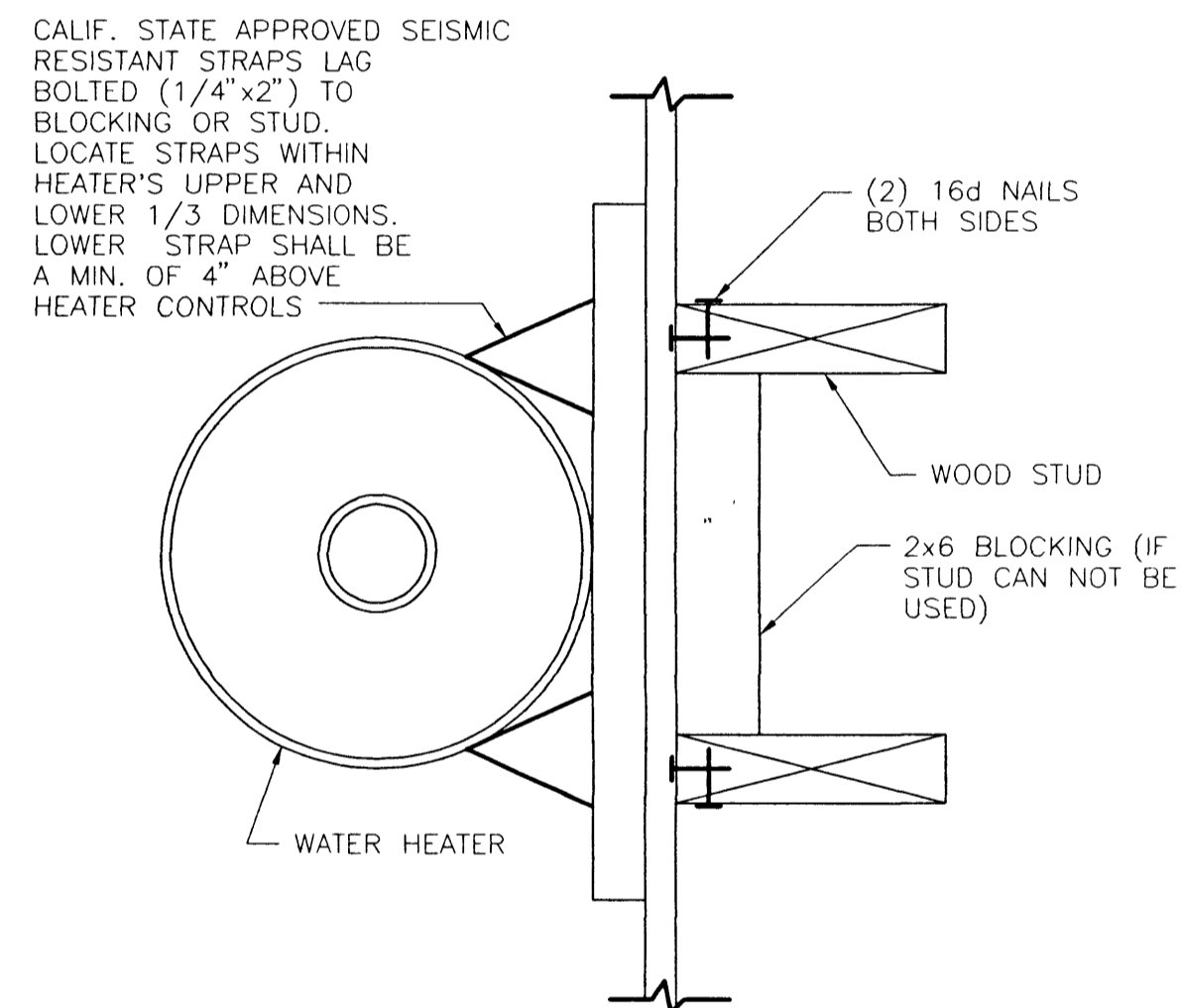


③ BACKWATER VALVE

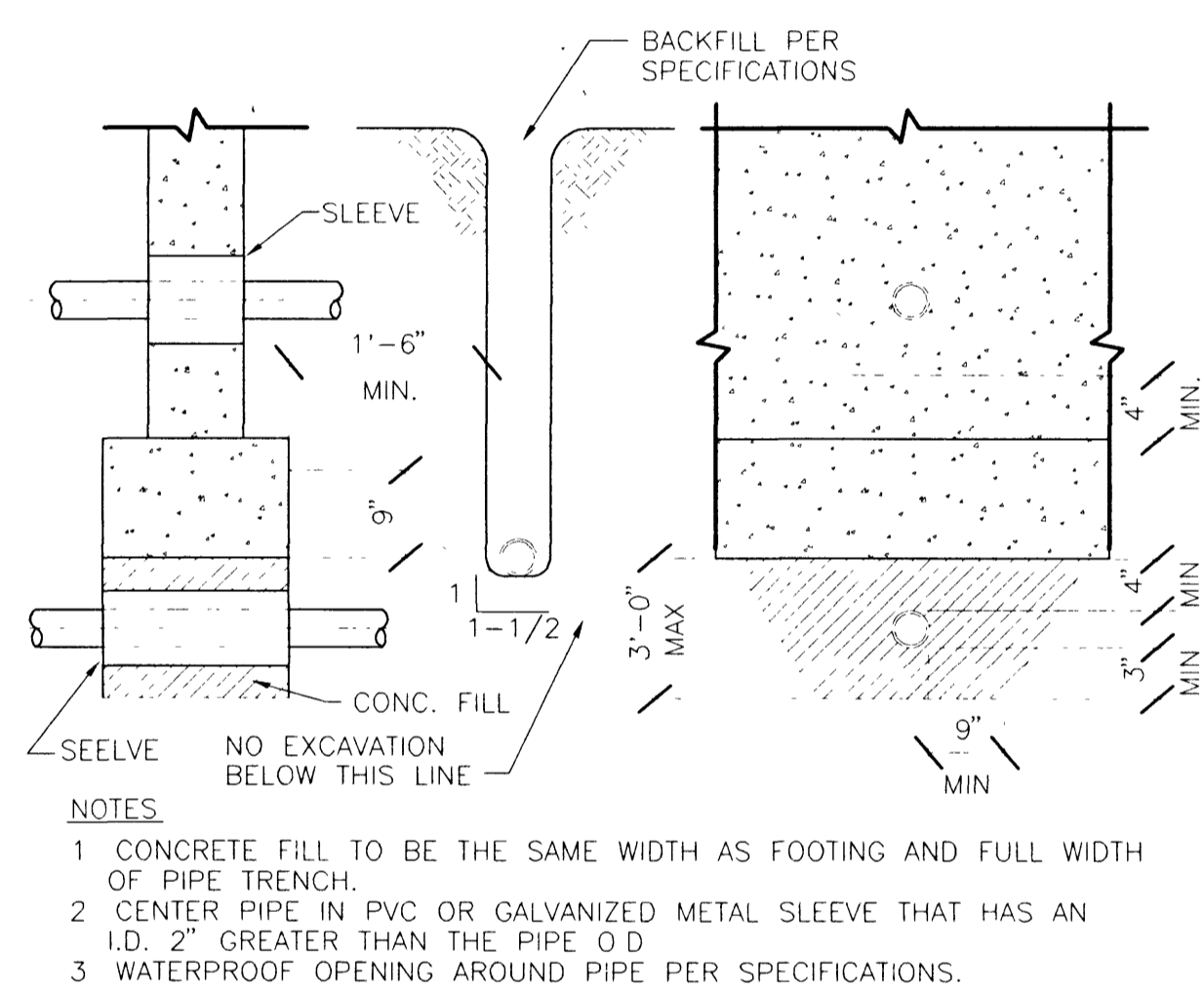


④ WH-1

NOTES
 1. PIPE T&P RELIEF LINE WITH COPPER PIPE NO SMALLER THAN RELIEF VALVE OUTLET.
 2. LOCATE T&P RELIEF VALVE OUTLET BETWEEN 2'-0" AND 6" ABOVE GROUND ORIENTED DOWNWARD W/O TRAP. END NOT TO BE THREADED.

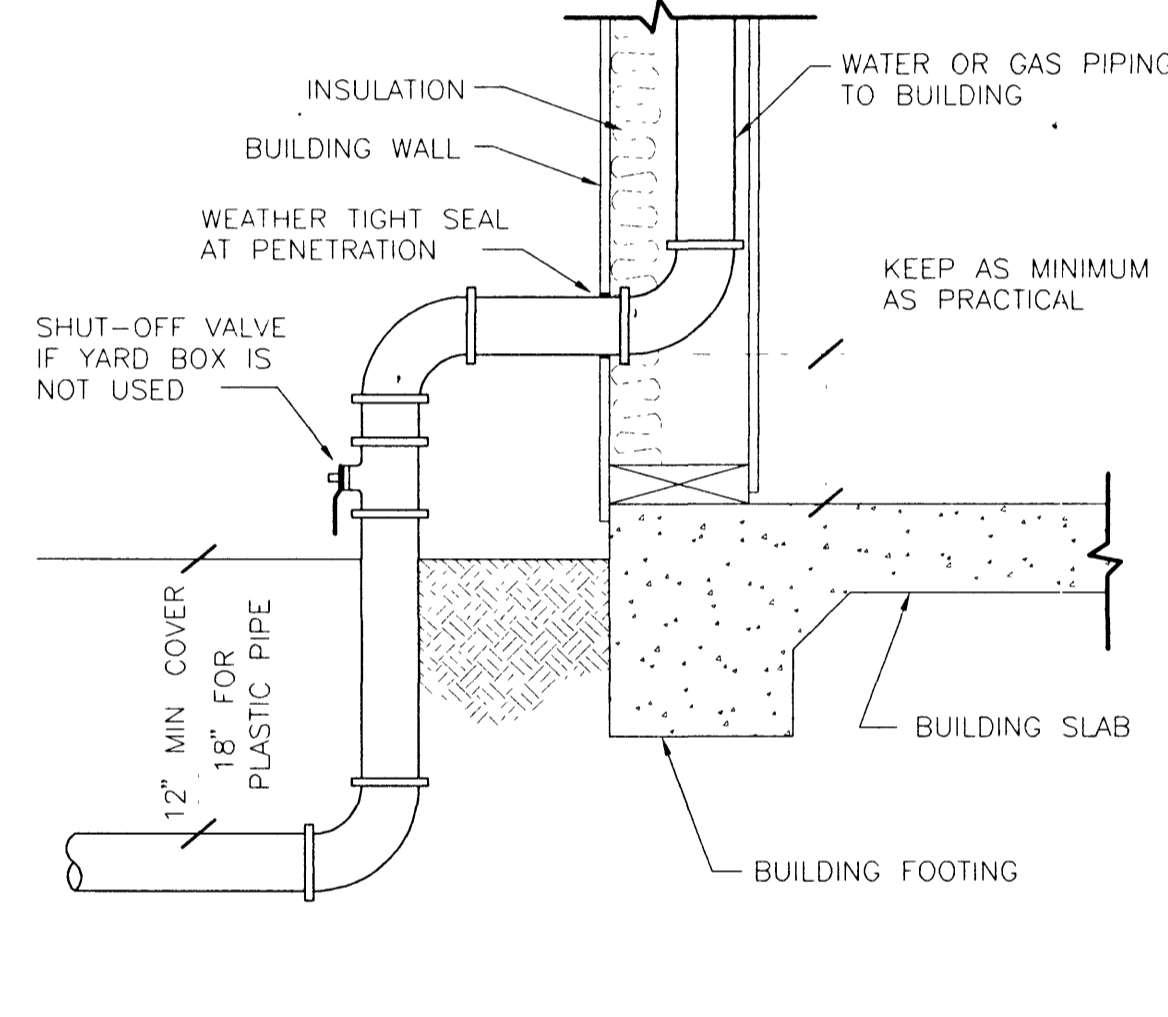


⑤ WATER HEATER RESTRAINT

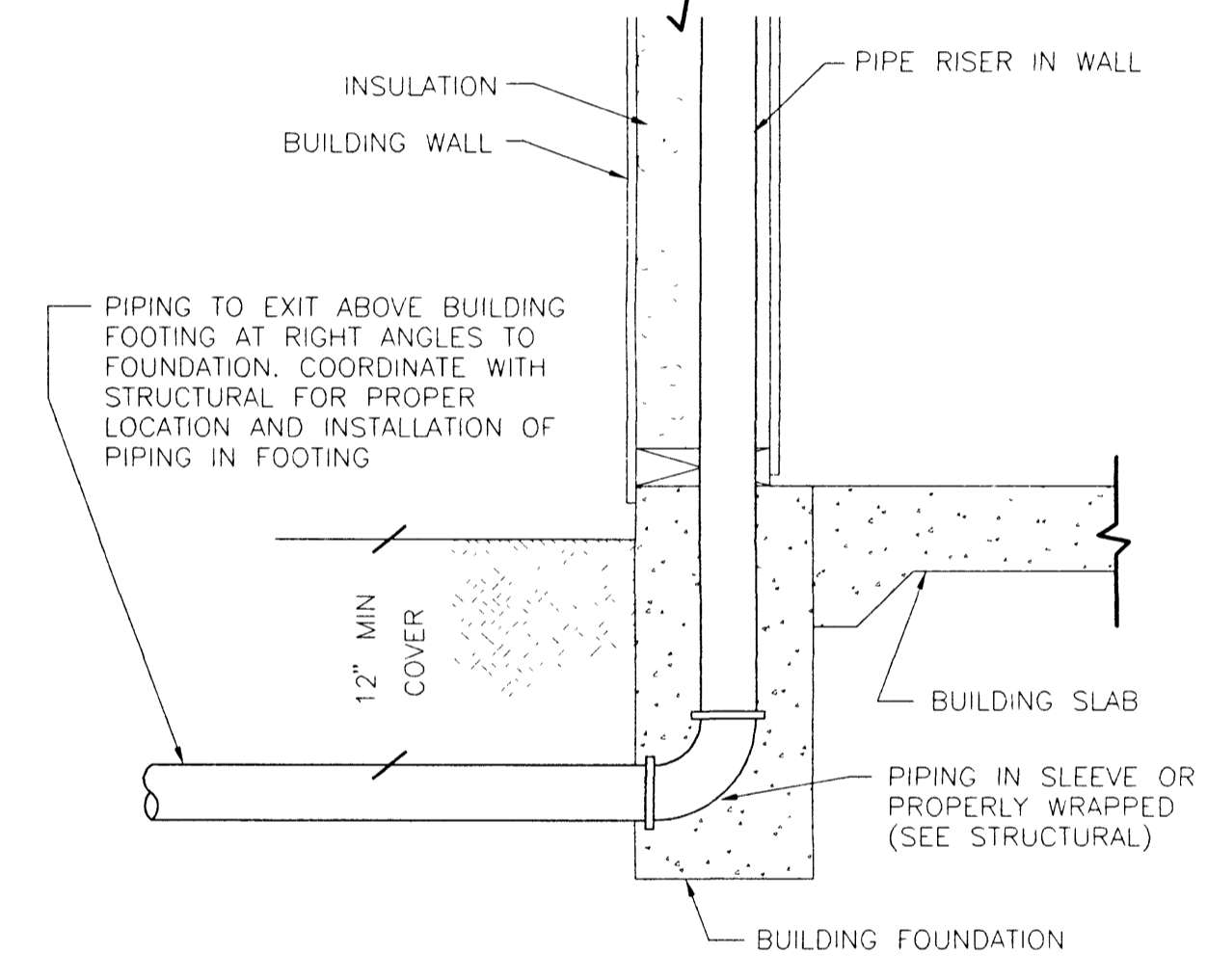


⑥ PIPE THRU/NEAR FOOTING

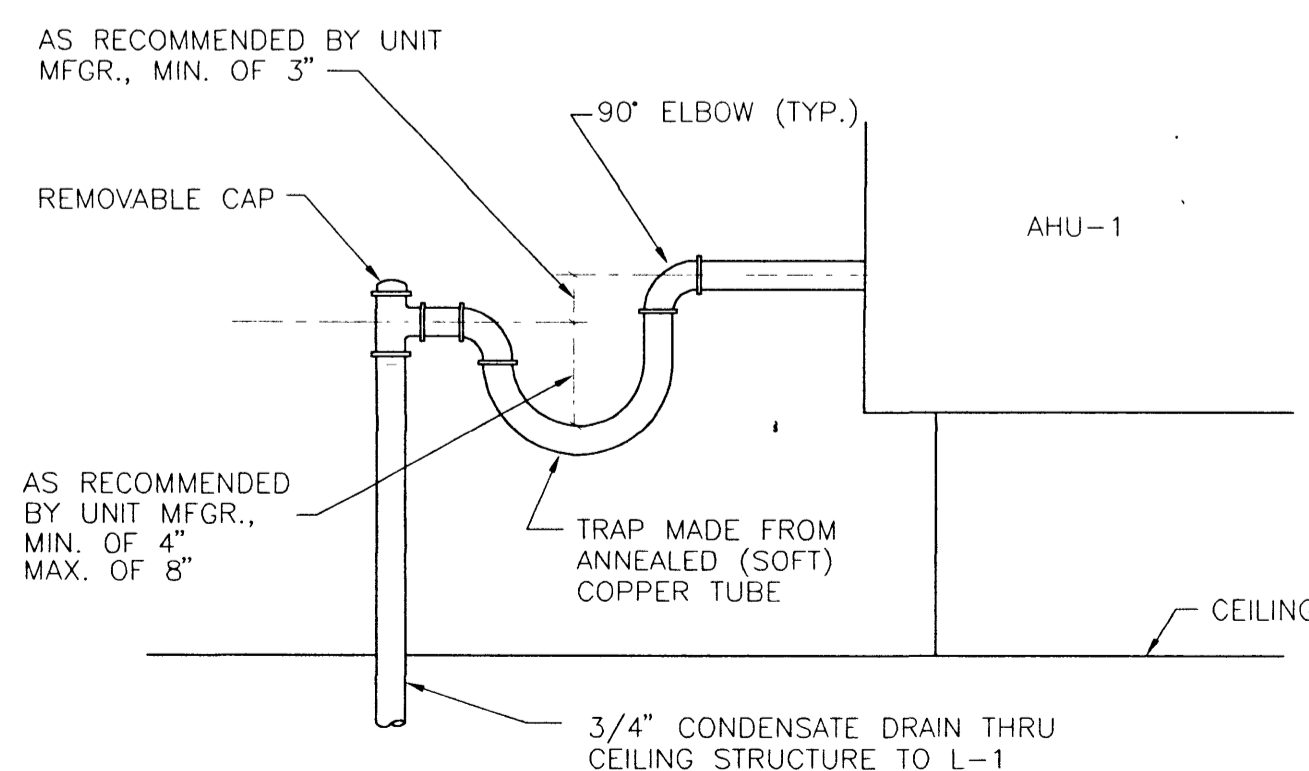
NOTES
 1. CONCRETE FILL TO BE THE SAME WIDTH AS FOOTING AND FULL WIDTH OF PIPE TRENCH.
 2. CENTER PIPE IN PVC OR GALVANIZED METAL SLEEVE THAT HAS AN I.D. 2" GREATER THAN THE PIPE O.D.
 3. WATERPROOF OPENING AROUND PIPE PER SPECIFICATIONS.



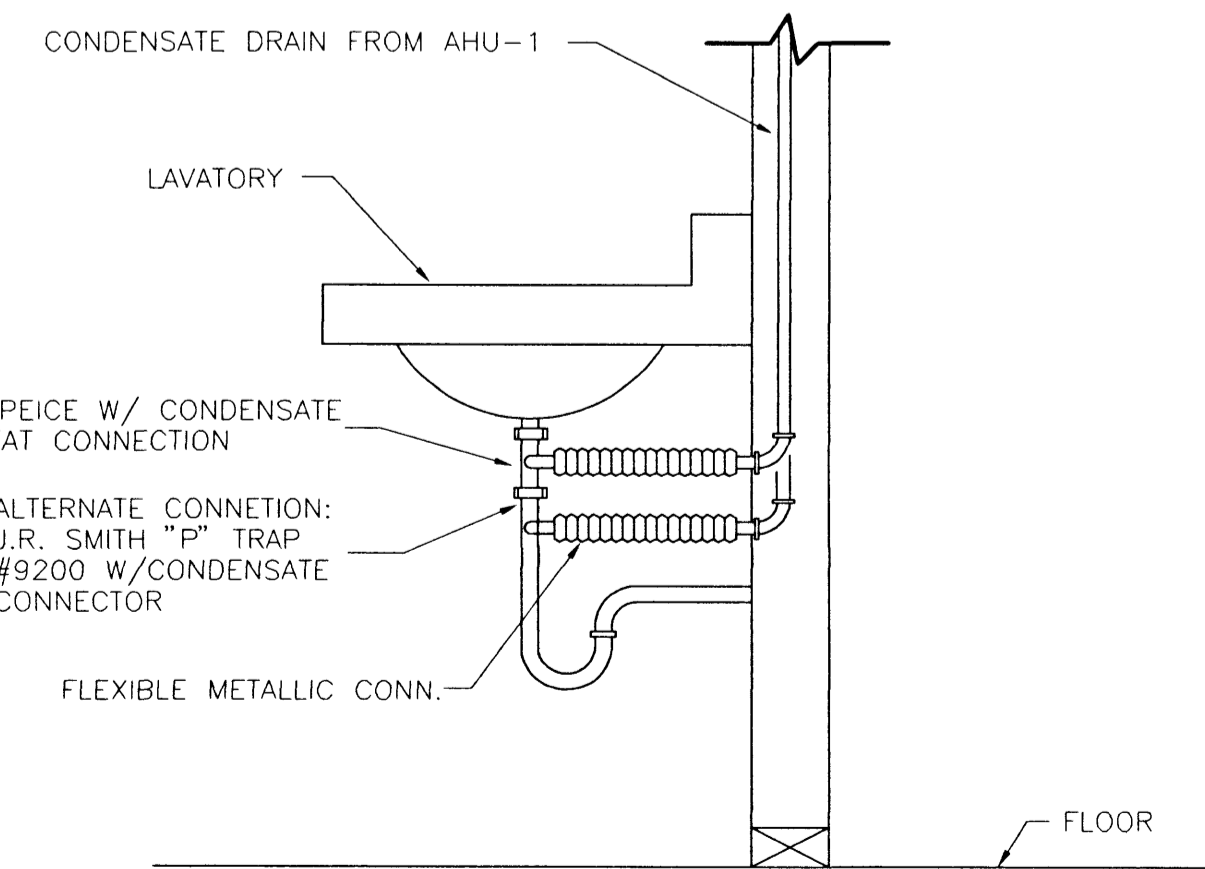
⑦ UTILITY SERVICE TO BUILDING



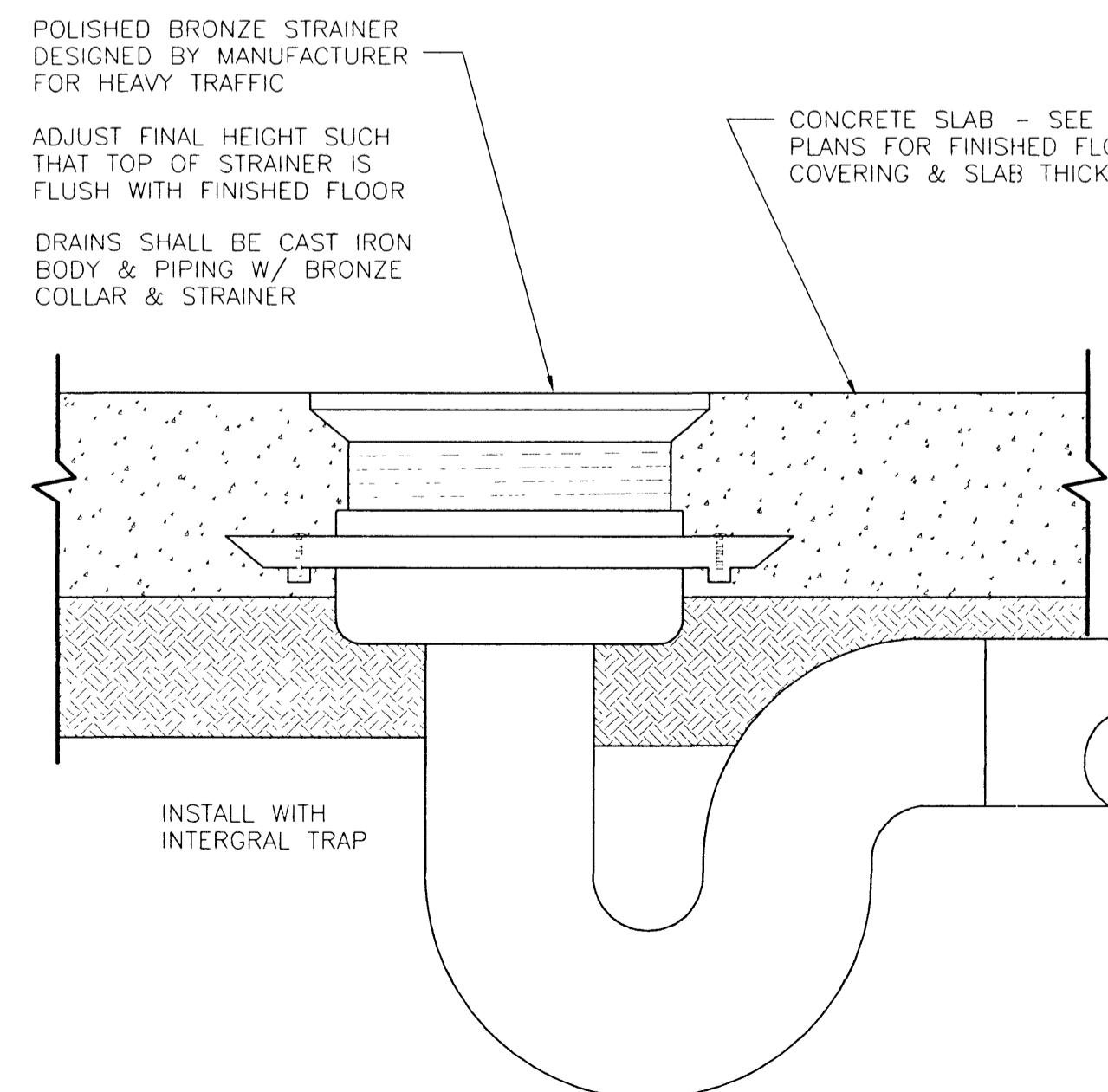
⑧ PIPING IN BUILDING FDN.



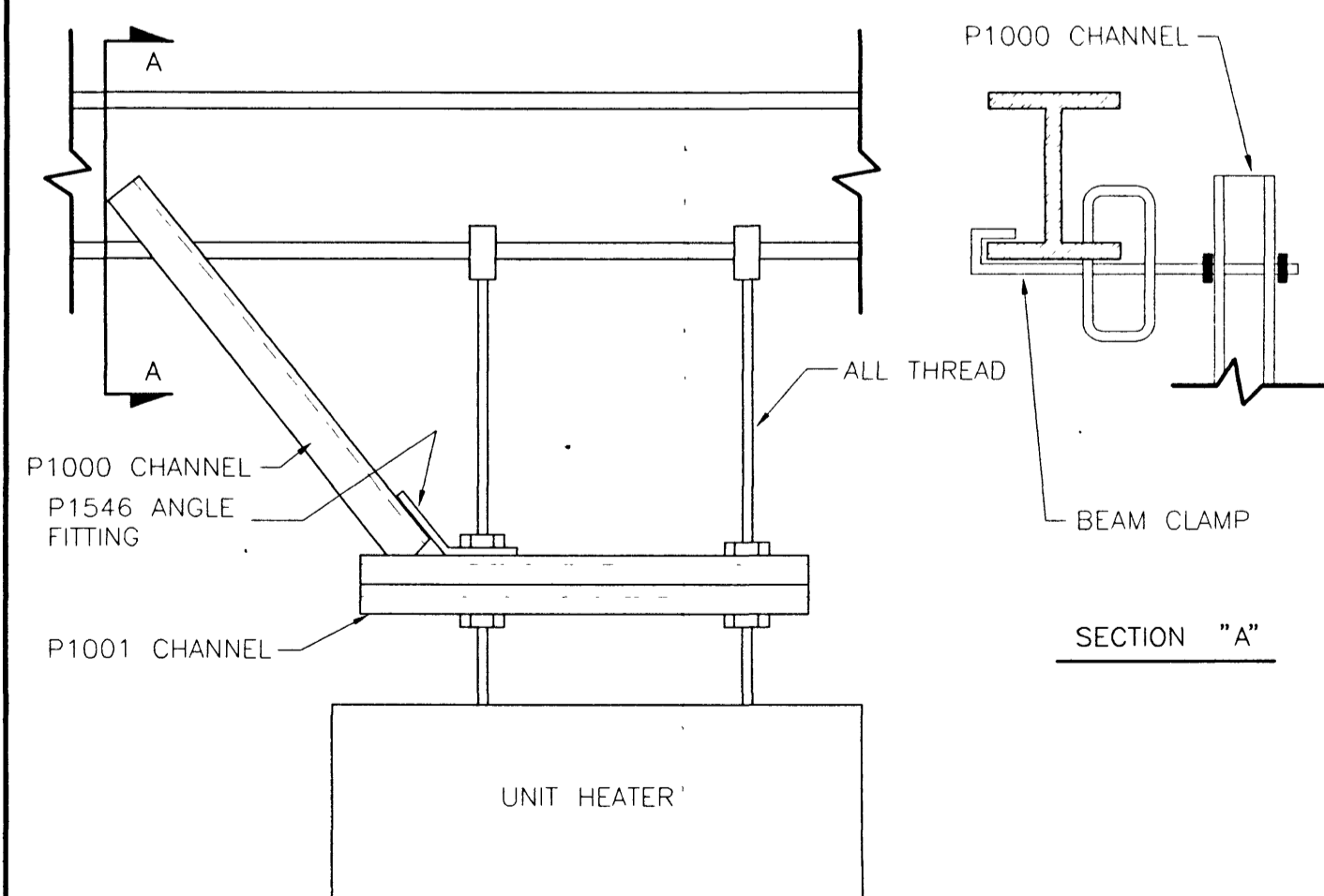
⑨ AHU CONDENSATE DRAIN



⑩ CONDENSATE DRAIN CONNECTION



⑪ FLOOR DRAIN IN SLAB



⑫ UNIT HEATER SEISMIC BRACING

NOTES
 1. INSTALL TWO BRACES LOCATE PERPENDICULAR TO EACH OTHER.

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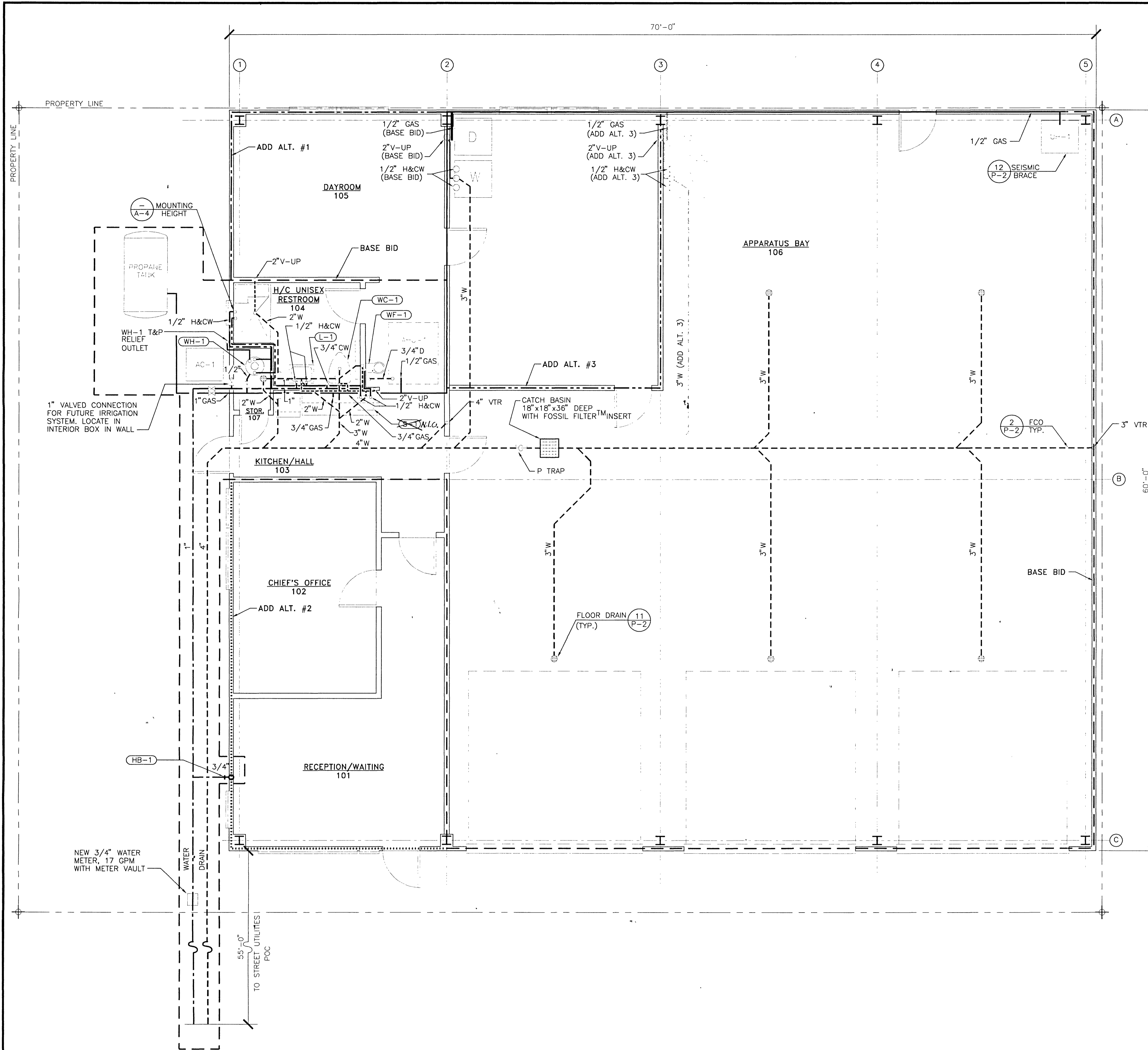
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 thereof is expressly...
 publication by any...
 Title to these plans and...
 architect without prejudice...
 and specifications shall constitute...
 the acceptance of these results.

Written dimensions on these drawings...
 over scaled dimensions. Contractor...
 responsible for all dimensions and...
 job and shall report any discrepancies...
 resolution prior to commencing work.

PLUMBER
 DETAILS

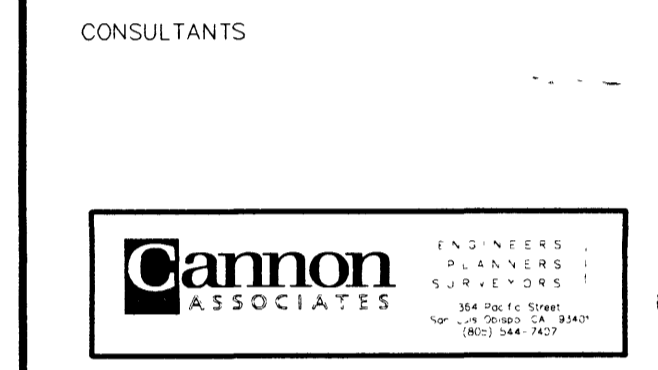
P-2



PLUMBING FLOOR PLAN
SCALE: 1/4"=1'-0"

PROJECT
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FIRE PROTECTION DISTRICT
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 SAN MIGUEL, CALIFORNIA

CLIENT JOB # ARCHITECT JOB #
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 DRAWN BY JPM
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SHEET TITLE
PLUMBING FLOOR PLAN

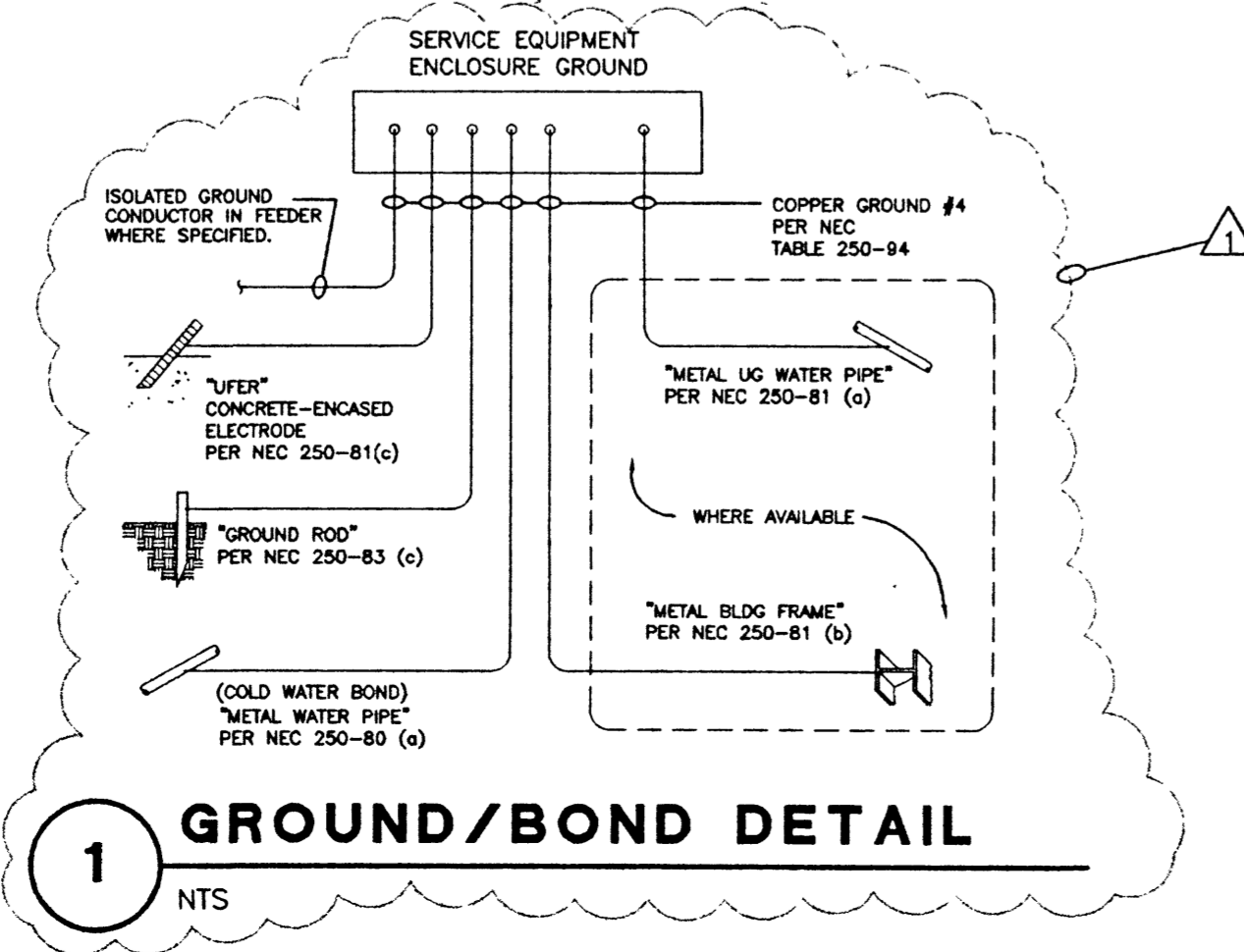
SHEET #
 P-3

LIGHTING FIXTURE SCHEDULE

TYPE	ILLUSTRATION	DESCRIPTION	VOLTAGE	MAX. VA.	LAMPING	MOUNTING	COMMENTS
A		8' PENDANT FLUORESCENT (DIRECT/INDIRECT)	120	260	(8)F32T8	STEM 12'-0" AFF	SEE NOTE 9
A1		8' PENDANT FLUORESCENT (INDIRECT)	120	195	(6)F32T8	STEM 7'-6" AFF	SEE NOTE 1, 10
B		8' INDUSTRIAL FLUORESCENT W/REFLECTOR (20% UPLIGHT)	120	123	(2)F96T12 CW/WI	STEM 15'-0" AFF	SEE NOTE 1
B1		8' INDUSTRIAL FLUORESCENT W/REFLECTOR (SOLID TOP)	120	123	(2)F96T12 CW/WI	WALL 15'-0" AFF	SEE NOTE 2
C		4' FLUORESCENT	120	37	(1)F32T8	UNDER CAB AT WALL	
D		FLUORESCENT DOWNLIGHT	120	50	(2)F180T1 27K	RECESSED	SEE NOTE 3
D1		L.V. DOWNLIGHT	120	71	Q71MR16 NFL 25"	RECESSED	SEE NOTE 4
E		3' FLUORESCENT	120	65	(2)F25T8	WALL (ABOVE MIRROR)	
F		10" FLUORESCENT DRUM	120	34	(2)F13T1	CEILING	
G		WALL SCONCE	120	30	F26DT1	WALL	SEE NOTE 5
H		WALL CYLINDER (UP/DOWN LIGHT)	120	150	(2) 75W PAR 38 SPOTS	WALL 10'-6" AFF	SEE NOTE 6
H1		WALL CYLINDER (DOWN LIGHT ONLY)	120	75	(1) 75W PAR 38 FLOOD	WALL 12'-0" AFF	SEE NOTE 6
I		WALL PACK	120	175	150W HPS	WALL 14'-0" AFF	SEE NOTE 7
J		8' FLUORESCENT (WP) FIXTURE	120	37	F32T8	ABOVE ROOF	SEE NOTE 8
K		UTILITY LIGHT 6" DIAMETER GLOBE	120	60	60W A19/B	CEILING	
L		4' FLUORESCENT WRAP	120	65	(2)F32T8	CEILING	
M		FLUORESCENT VAPORITE WITH GUARD AND RED LENS	120	17	13W PL FLUOR.	WALL	

FIXTURE SCHEDULE NOTES:

- MOUNT FIXTURE WITH STEM MOUNTING KIT FROM SWIVEL CANOPIES (30 DEGREE MAX. SWING) AT CEILING.
- WALL MOUNT ON ANGLE BRACKET. (SEE ARCHITECT'S DETAIL)
- 8" APERTURE, CLEAR ALZAK REFLECTOR AND WHITE TRIM FLANGE. HORIZONTAL LAMP MOUNTING EQUAL TO LITHONIA "AF" SERIES.
- AIM AS DIRECTED BY THE OWNER.
- FIXTURE TO BE PRUDENTIAL "S-22-R-26W-120". (WHITE)
- FIXTURE "H" TO BE LISTED FOR DAMP LOCATION, FIXTURE "H1" TO BE LISTED FOR WET LOCATION. (DARK BRONZE FINISH WITH BLACK REFLECTOR CONE)
- CUT-OFF TYPE FIXTURE (LENS DOWN/FORWARD THROW) REQUIRED. SIMILAR TO TYPE "OLV" BY QUALITY LIGHTING.
- REFER TO ARCHITECT'S DETAIL FOR MOUNTING FIXTURES BEHIND SIGN LETTERS. FIXTURE TO BE HUBBELL "FS-8" WITH REMOTE BALLAST.
- FIXTURES TO SPAN WALL TO WALL IN RECEPTION AREA WITH (1) SUSPENSION POINT IN CENTER AS SHOWN ON PLANS. PRUDENTIAL "D-89-DS" SERIES (WHITE) WITH BLACK LOUVERS. PROVIDE CUSTOM FABRICATED FILLER PIECE AT EACH WALL CONNECTION.
- FIXTURE TO BE PRUDENTIAL "P-60-D2" WITH WHITE FINISH.



LEGEND

- NOTE: INTERPRET IN CONTEXT
- LIGHT FIXTURES**
- CEILING SURFACEMOUNT
 - WALL SURFACEMOUNT
 - PENDANT MOUNT
 - RECESSED DOWNLIGHT
 - RECESSED WALLWASH
 - RECESSED FLOOR SURFACE FLUOR.
 - SURFACE FLUOR.
 - TRACK LIGHT
 - FLOOR STRIP UON
 - TRACK LIGHT
 - DIRECTIONAL FLOOD
 - EMERGENCY FIXTURE
 - POLE LIGHT
 - POLE LIGHT - DECORATIVE
 - TANDUM-WIRED LAMPS
 - BOLLARD
 - EXIT LIGHT - WALL
 - EXIT LIGHT - CEILING (ARROW INDICATES DIRECTION)
 - LETTER ADJACENT INDICATES FIXTURE TYPE
- CONDUIT/WIRE**
- NEW
 - NEW POWER HOMERUN (5' NOTS & NEUT SHOWN)
 - ISOLATED GROUND
 - EXISTING TO REMAIN
 - (E) POWER HOMERUN
 - CONDUIT STUB (W/MARKER)
 - VERTICAL CONDUIT RUN
 - CONDUIT SEAL
 - FLEXIBLE CONNECTION
 - LOW VOLTAGE
 - SURFACEMOUNT RACEWAY
- ABBREVIATIONS**
- A AMPERE
 - AF AMP FUSE RATING
 - AFB ABOVE FINISH FLOOR
 - AFB ABOVE FINISH GRADE
 - AC AMPERES INTERRUPT CAPACITY
 - AS AMP SWITCH RATING
 - BFG BELOW FINISH GRADE
 - CB CIRCUIT BREAKER
 - CEC CA. ELECTRICAL CODE
 - CKT CIRCUIT
 - C CONDUIT
 - (E) EXISTING
 - EC ELECTRICAL CONTRACTOR
 - EF EXHAUST FAN
 - (EXN) (E) IN (N) LOCATION
 - (EXR) (E) TO BE (R)
 - (F) FUTURE
 - FA FIRE ALARM
 - FACP FIRE ALARM CONTROL PANEL
 - G GROUNDING CONDUCTOR
 - GC GENERAL CONTRACTOR
 - GFI GROUND FAULT CKT INTERRUPTER
 - ONG GROUND
 - GRS GALVANIZED RIGID STEEL
 - GWS GANGED WITH SWITCH
 - IG ISOLATED GROUND
 - LTO LIGHTING
 - MC MECHANICAL CONTRACTOR
 - MCB MAIN CIRCUIT BREAKER
 - MLO MAIN LUGS ONLY
 - MSB MAIN SWITCHBOARD
 - MTEB MAIN TELEPHONE TERMINAL BOARD
 - (N) NEW
 - NIC NOT IN CONTRACT
 - NL NIGHT LIGHT
 - P POLE
 - (R) RELOCATED
 - TR TO BE REMOVED
 - TYP TYPICAL
 - UC UNDERCABINET
 - UG UNDERGROUND
 - UON UNLESS OTHERWISE NOTED
 - V VOLT
 - WA VOLT AMPERES
 - W WATT, WIRE
 - WP WEATHERPROOF (NEMA 3R)
- SWITCHES**
- \$ SPST
 - \$ DPST
 - \$ 3-WAY
 - \$ 4-WAY
 - \$ DIMMER
 - \$ TIMER SWITCH
 - \$ W/THERMAL OVERLOAD
 - \$ W/PILOT LIGHT
 - \$ KEY OPERATED
 - \$ DUAL LEVEL SWITCHING
 - (S) SWITCHLEG DESIGNATION
 - (S) OCCUPANCY SENSOR
- POWER/COMM.**
- SINGLE RECEPT
 - DUPLEX RECEPT
 - DUPLEX - HALF SWITCHED
 - DOUBLE DUPLEX
 - SPECIAL CONFIGURATION
 - DUPLEX - FLOOR OUTLET
 - JUNCTION BOX
 - TELEPHONE OUTLET
 - DATA OUTLET
 - SAFETY DISCONNECT
 - TELEVISION OUTLET
- FIRE ALARM**
- HORN - AUDIBLE DEVICE
 - VISUAL - VISUAL DEVICE
 - AUDIBLE/VISUAL
 - FLOW SWITCH
 - MANUAL PULL STATION
 - SMOKE DETECTOR
 - DUCT SMOKE DETECTOR
 - HEAT DETECTOR
 - BELL
 - END OF LINE RESISTOR
- MISCELLANEOUS**
- MOTOR
 - THERMOSTAT
 - CIRCUIT BREAKER
 - FUSIBLE SWITCH
 - PHASE
 - GROUND
 - REFERENCE NOTES
 - BID ALTERNATE NOTES

(N) PANEL A

FLUSH MOUNT, NEMA 1
LOCATION: DAYROOM
WITH EQUIPT GND BUS
AND ISO GND BUS

CKT #	DESCRIPTION	AMP CB	WIRE SIZE	PHASE A VA	PHASE B VA	DESCRIPTION	CKT #
1	SPARE					SPARE	2
3	LIGHTS APP BAYS	12			984		4
5	SPARE						6
7	LIGHTS EXTERIOR	12			1210		8
9	SPACE						10
11					900	RECEPTACLES DAYROOM	12
13					900		14
15					1260	OFFICES	16
17					720	APP BAYS	18
19					720	APP. BAYS	20
21						SPACE	22
23							24
25							26
27							28
29						PANEL EM	30
31	APP BAY EXH.	20			1656		32
33					3804		34
35	UNIT HEATER	20			1656	10 30	36
37	AIR HANDLER	20			1656		38
39	AIR COND	50			4488		40
41					3000	COOKTOP / OVEN	42

CONNECTED LOAD (VA) = 19972 21928
25% OF CONTINUOUS LOAD = 0 549
TOTAL (VA) = 19972 22477
TOTAL @ 120 VOLT = 166 A 187 A

PANEL SCHEDULE NOTES:

- LONG CONTINUOUS LOAD (LCL). ADDITIONAL 25% ADDED AT BOTTOM OF PANEL.
- EMERGENCY CIRCUIT PROVIDE RED DEVICE, PLATE.
- CONTROL THROUGH (2) CHANNEL TIME SWITCH / PHOTOCELL COMBINATION. FIXTURES DESIGNATED (NL) TO OPERATE DUSK TO DAWN. ALL REMAINING FIXTURES TO SHUT OFF LATE EVENING, AT TIME DESIGNATED BY THE OWNER.
- ISOLATED GROUND CIRCUIT. SEPARATE NEUTRAL REQUIRED.
- VERIFY LOAD, CB AND CONDUCTOR SIZE.
- HACR BREAKER REQUIRED.

(N) PANEL EM

FLUSH MOUNT, NEMA 1
LOCATION: DAYROOM
WITH EQUIPT GND BUS
AND ISO GND BUS

CKT #	DESCRIPTION	AMP CB	WIRE SIZE	PHASE A VA	PHASE B VA	DESCRIPTION	CKT #
1.2	LIGHTS - OFFICE DAYROOM	12		1302	1000	RECEPTACLES REFRIGERATOR	2
3	SPARE				984	APPLIANCE	4
5	LIGHTS - APPARATUS BAY	12		720	900	OFFICE	6
7	RECEPTACLES APPARATUS BAY				1200		8

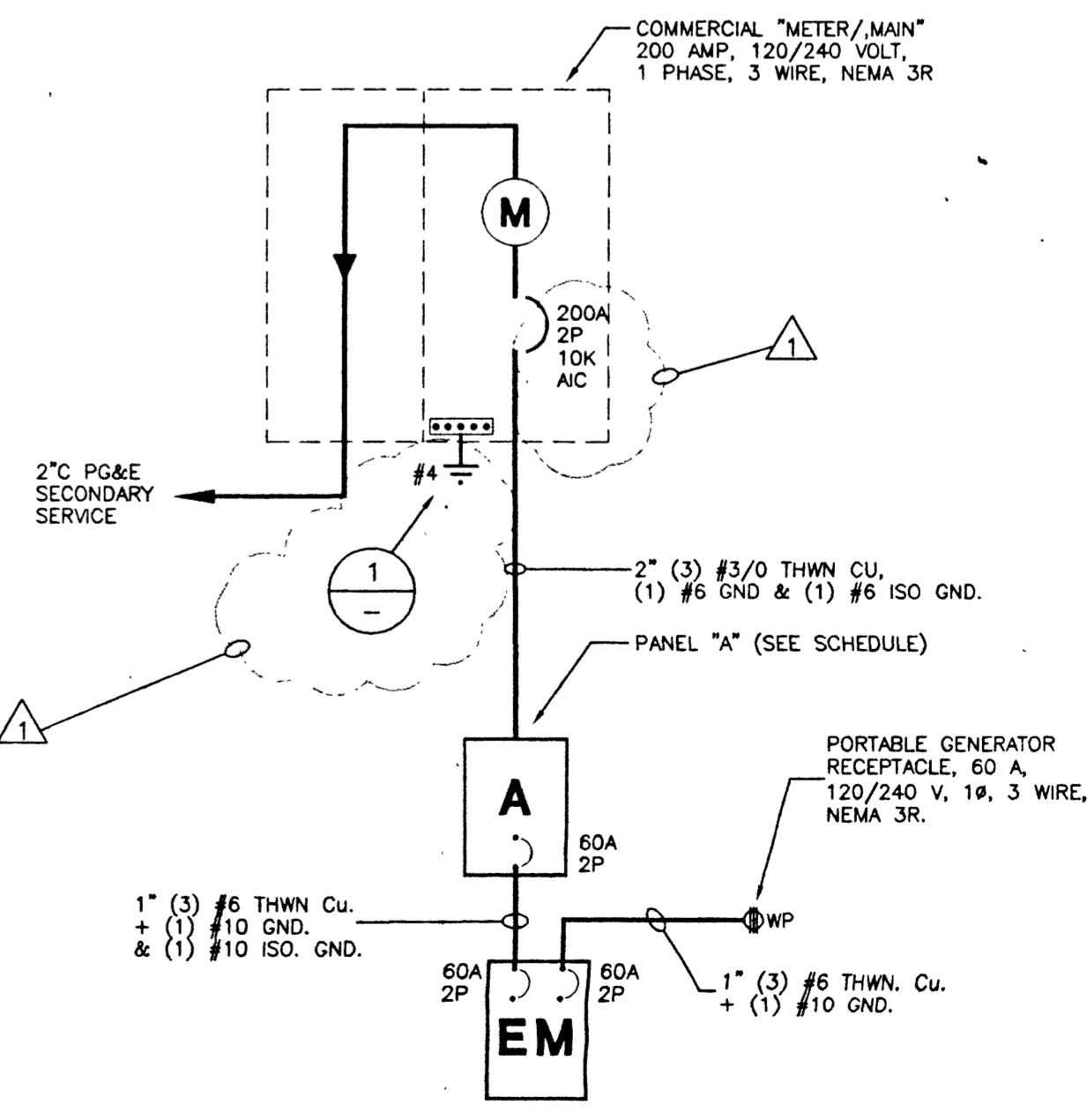
CONNECTED LOAD (VA) = 3802 3804
25% OF CONTINUOUS LOAD = 326 246
TOTAL (VA) = 4128 4050
TOTAL @ 120 VOLT = 34 A 34 A

PANEL SCHEDULE NOTES:

- CONTINUOUS LOAD.

GENERAL NOTES

- CODE COMPLIANCE:** All work shall conform to and be performed in accordance with codes, standards, and ordinances as set forth by the authorities having jurisdiction and their latest adopted editions (in effect at time of building permit application) of the following publications:
(a) California Code of Regulations Title 24; includes 1995 California Electrical Code, Uniform Fire Code, Uniform Building Code, etc. with California and other local amendments as applicable.
(b) Americans with Disabilities Act (ADA)
- SAFETY:** The Electrical Contractor is responsible to maintain all equipment in a safe and responsible manner. Keep dead front equipment in place while equipment is energized. Conduct all construction operations in a safe manner for employees as well as other workers or anyone visiting the job site. Provide barriers, flags, tape, etc. as required for safety. The Contractor shall hold all parties harmless of negligent safety practices which may cause injury to others on or near the job site.
- FIRE RATED ASSEMBLIES** shall maintain ratings as specified in 1995 California Building Code chapter 7. General Contractor shall provide and install physical enclosure ground fixtures, panels, etc. as required. All assemblies to be penetrated shall be installed with applicable through-penetration firestop system as determined by UL classification. Before construction, verify and comply with requirements of local authority having jurisdiction.
- MOUNTING HEIGHTS** in inches to centerline above finish floor shall be as follows unless otherwise noted:
+15" AFF: receptacles, telephone, TV & data outlets.
+44" AFF: light switches.
+48" AFF: T-stubs.
- Before rough-in, verify all mounting heights and exact locations for all equipment electrical connections, stub-ups, receptacles, outlets, etc. with Architect or Owner. Place devices located above counters, shelving, etc. and in bathrooms so as not to conflict with edges of wainscoting, counter splash, shelving, etc. Architectural sheets shall govern.
- LABEL panels, cabinets, backboards, main devices, safety switches, contactors and other specifically designated equipment** shown on plans. Use engraved laminated plastic nameplates attached by screws or rivets. Neatly and indelibly label conduit destinations on both visible ends of conduit runs where conduits terminate at designated enclosures, structures or equipment (including pull and splice boxes).
- UTILITY COMPANY CONTACTS:** Before construction, coordinate & verify all utility company requirements.
- FUSING:** All fusible safety disconnect switches be provided with dual-element time delay type fuses sized and rated per equipment manufacturers' recommendations. Verify with equipment nameplate before installation.
- INSTALL SEPARATE NEUTRALS** for each branch circuit serving isolated ground receptacles.
- MOTOR OVERLOAD PROTECTION:** Where required by NEC Article 430 Part C and not shown on plan or provided integral with equipment, provide and install thermal overload protection for all motors.
- DUAL LEVEL SWITCHING:** Control inboard lamps by one switch and outboard lamps by other switch.
- NIGHT LIGHT (NL)** designated fixtures in interior locations shall have one ballast continuously energized. Fixtures in exterior locations shall be automatically controlled to be on from dusk to dawn.
- MECHANICAL UNIT CONDUITS:** To prevent damage due to vibration, both power and control wiring conduits feeding exterior mechanical units shall be provided and installed by Electrical Contractor and shall be liquid tight flexible type at final connection to unit.
- MECHANICAL CONTROLS ROUGH-IN:** Provide and install J-box, ring and conduit (size all as required) from each mechanical controls location to controlled mechanical units.
- EXHAUST FANS** shall be provided & installed by Mechanical Contractor with wiring connections made by Electrical Contractor.
- SIGNAL & COMMUNICATIONS SYSTEMS RACEWAYS & BOXES:** Provide and install 4" square recessed junction box with 1-gang ring and (1) 3/4" conduit stub to accessible ceiling space above each wall telephone (voice), television and data outlet location shown on the plans unless otherwise noted.
- TELEPHONE WIRING:** Each telephone outlet location shown on the plans shall have a 4 pair, 24 gauge phone cable homerun to the Telephone Terminal Board. Terminate at outlet location with Owner approved jack. Verify with Owner or Architect prior to construction.
- EQUIPMENT GROUNDING CONDUCTORS** shall be installed in ALL power system raceways.
- MINIMUM CONDUIT SIZE** shall be 1/2" except use minimum 3/4" for underslab homeruns and below grade outside of building exterior walls. Run exposed conduit (where allowed by the Architect) square and plumb with building lines.
- PULLROPE:** Any raceway without cable or wire shall be installed with minimum 200 pound test pull line and larger if required by serving utility company.
- SPARE CONDUIT FOR RECESSED PANELS:** Provide (1) 3/4" spare conduit stub up to accessible above ceiling space and/or interstitial space below as applicable for every (4) spares or spaces indicated on panel schedules.



SAN MIGUEL FIRE PROTECTION DISTRICT
FIRE STATION
1150 MISSION STREET
SAN MIGUEL CALIFORNIA

CONSULTANTS
THOMA ELECTRIC, INC.
P.O. Box 1167 - 3562 Empire St.
San Luis Obispo, CA 93406
Phone: (805) 543-3850



PROJECT MANAGER
TECHNOLOGIST
DRAWN BY
DATES
1/15/99

6-29-98 - PLAN CHECK

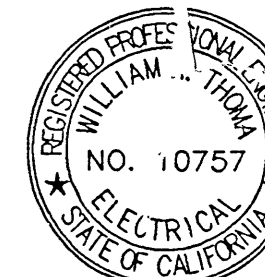
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NOTES, LEGEND, SCHEDULES & DIAGRAMS

A New
FIRE STA
for the
SAN MIGUEL
FIRE PROTECT
DISTRICT
1150 MISSION STR
SAN MIGUEL CALIF

CLIENT JOB # ARCHITECT
9724

FRASER
SEIPLE
ARCHITECTS

CONSULTANTS
THOMA ELECTRIC, INC.
P.O. Box 117 - 3562 Emp
San Luis Obispo, CA 93401
Phone: (805) 543-3555

EXPIRES: 6/30/01
THOMA #8778

PROJECT MANAGER
TECHNOLOGIST
DRAWN BY
DATES 1/15
SIGNED

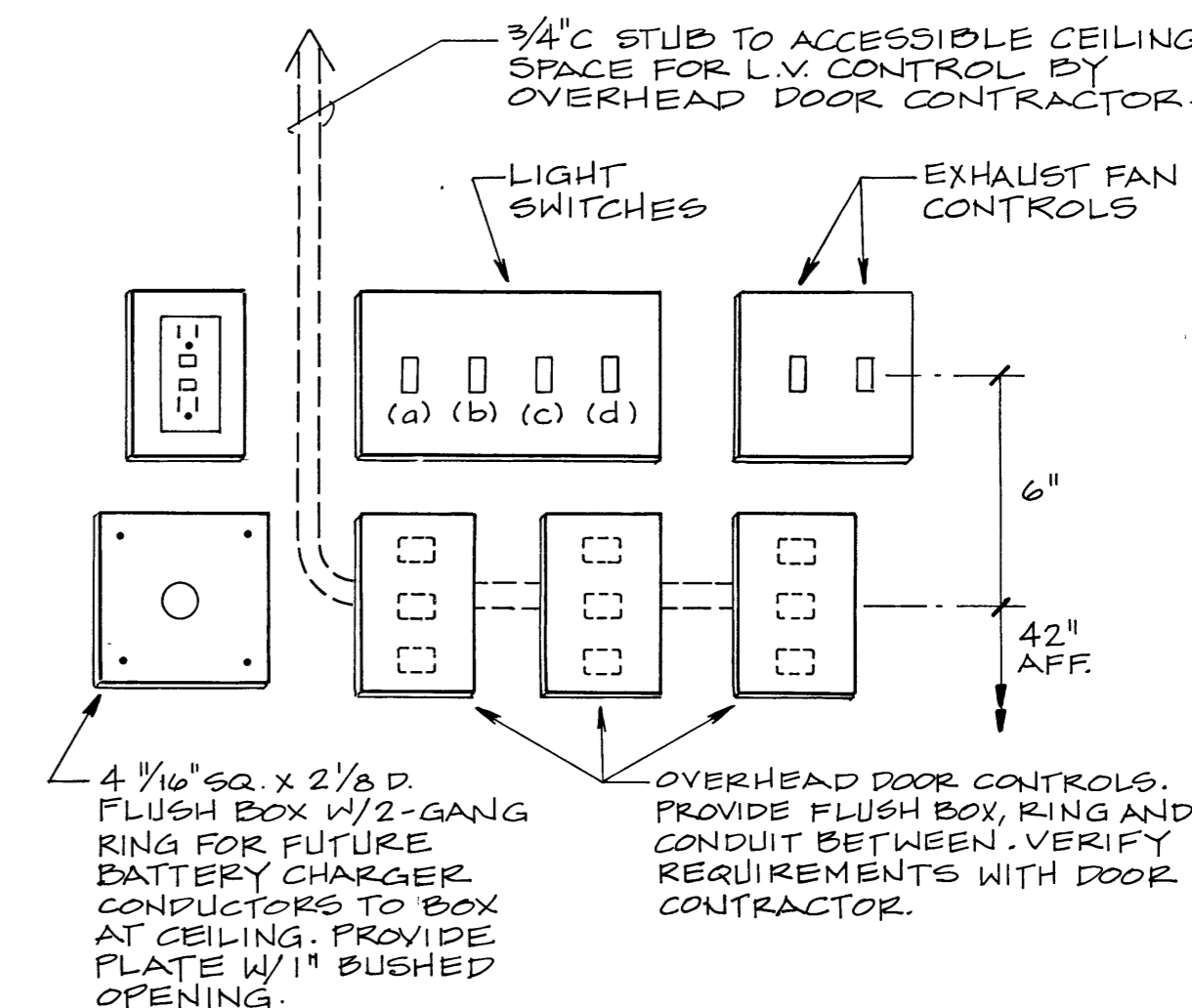
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Written dimensions on these drawings shall over scaled dimensions. Contractors shall be responsible for all dimensions and existing conditions and shall report any discrepancies to the architect prior to commencing the work.

SHEET TITLE
ELECTRICAL

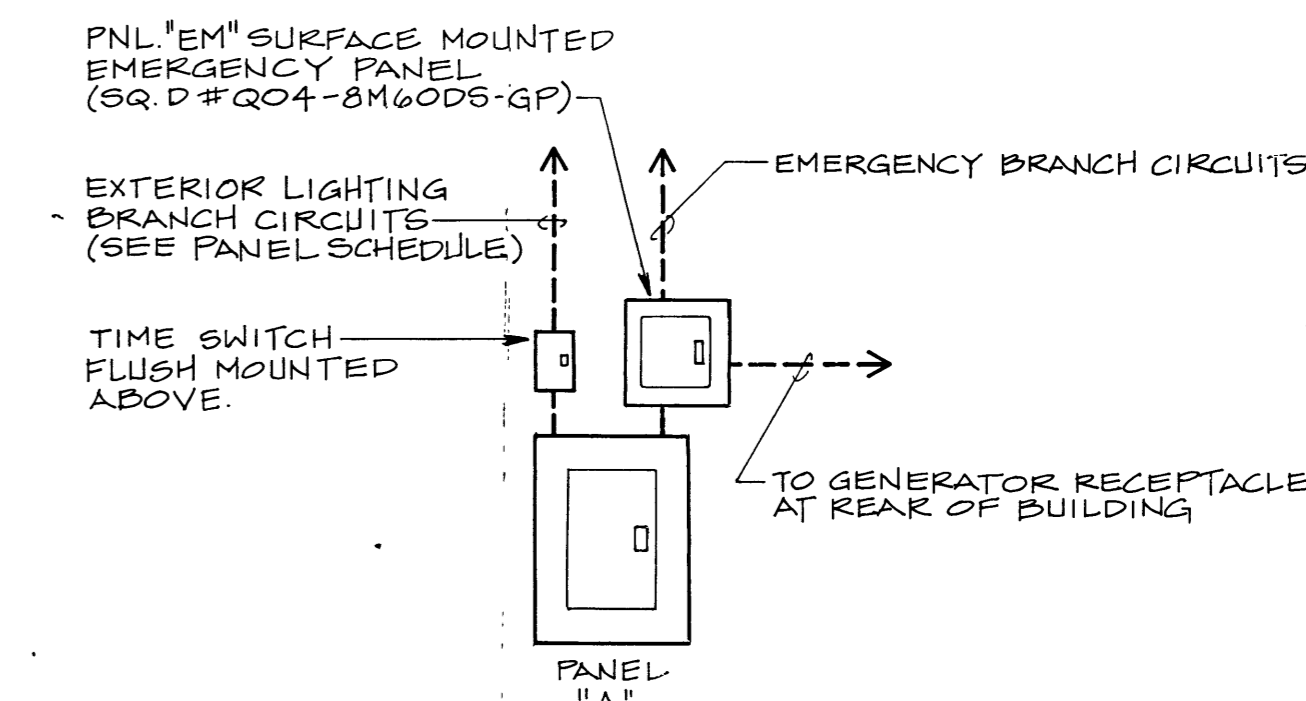
SHEET #
E-2

ELEC. PLAN
REFERENCE NOTES

- LOCATE FOR WATER HEATER IN STORAGE MEZZANINE ABOVE.
- PULL BOX ABOVE PANEL FOR FUTURE EMERGENCY PANEL (SEE ELEVATION) PROVIDE +48" TO WP J BOX AT 24" AFG FOR FUTURE PORTABLE GENERATOR W/ WP GFCI RECEPTABLE GENERATOR FEED RECEPT. (SEE SINGLE LINE DIAGRAM)
- MOUNT @ +48" FOR REFRIG.
- MOUNT BELOW COUNTER FOR COOKTOP / RANGE
- MOUNT ABOVE COUNTER FOR APPLIANCE.
- 6" SQ. X 4" DEEP SCREW COVER PULL BOX AT CEILING FOR FUTURE BATTERY CHARGER DROPS TO APPARATUS. PROVIDE 1-1/4" C. TO FLUSH BOX ON WALL AT SWITCHBANK "SB". (SEE ELEVATION)
- CONNECT TO UNIT HEATER. (SEE MECH.) PROVIDE 1/2" C. FROM T-STAT (VERIFY LOCATION)
- AIR HANDLER. CONNECT POWER / CONTROL.
- THERMOSTAT AND CONTROL WIRING BY MC, PROVIDE 1/2" C. TO FURNACE. (VERIFY LOCATION)
- AIR COND. UNIT. CONNECT POWER / CONTROL PROVIDE 3/4" C TO FURNACE, CONTROL WIRING BY MC.
- NIGHT LIGHT. (2) LAMPS IN FIXTURE UNSWITCHED
- FLUSH DOOR SWITCH (120 V. RATED) IN DOOR FRAME.
- CONNECT EXHAUST FAN.
- METER / MAIN (SEE SINGLE-LINE)
- TEL. TERMINAL BOX. VERIFY EXACT SIZE / REQUIREMENTS WITH PAC BELL.
- UTILITY SERVICES. (SEE ARCH. SITE PLAN)
- 1" C STUB TO ACCESSIBLE LANDSCAPE AREA CAP AND MARK
- 600 WATT LOW VOLTAGE DIMMER.
- TYPE "A" FIXTURES TO SPAN BETWEEN WALLS WITH (1) PENDANT SUPPORT IN MIDDLE. PROVIDE CUSTOM FILLER PIECE AT EACH END. (SEE FIXTURE SCHEDULE)
- SWITCH TYPE "G" FIXTURE WITH UP-LIGHT COMPONENT OF TYPE "A" FIXTURES.
- MOUNT ABOVE ROOF BEHIND SIGN LETTERS. SEE ARCHITECT'S DETAIL FOR MOUNTING
- REMOTE BALLASTS FOR "J" FIXTURE MOUNTED HIGH ON WALL AT +10'-0".
- PORCELAIN LAMPHOLDER (WITH GROUNDED CONVENIENCE RECEPTACLE) IN ATTIC ABOVE. TYPICAL FOR (3) SWITCH BY ACCESS DOOR AT LADDER
- STUB TELEPHONE, DATA AND POWER UP IN RECEPTION DESK. VERIFY EXACT LOCATION

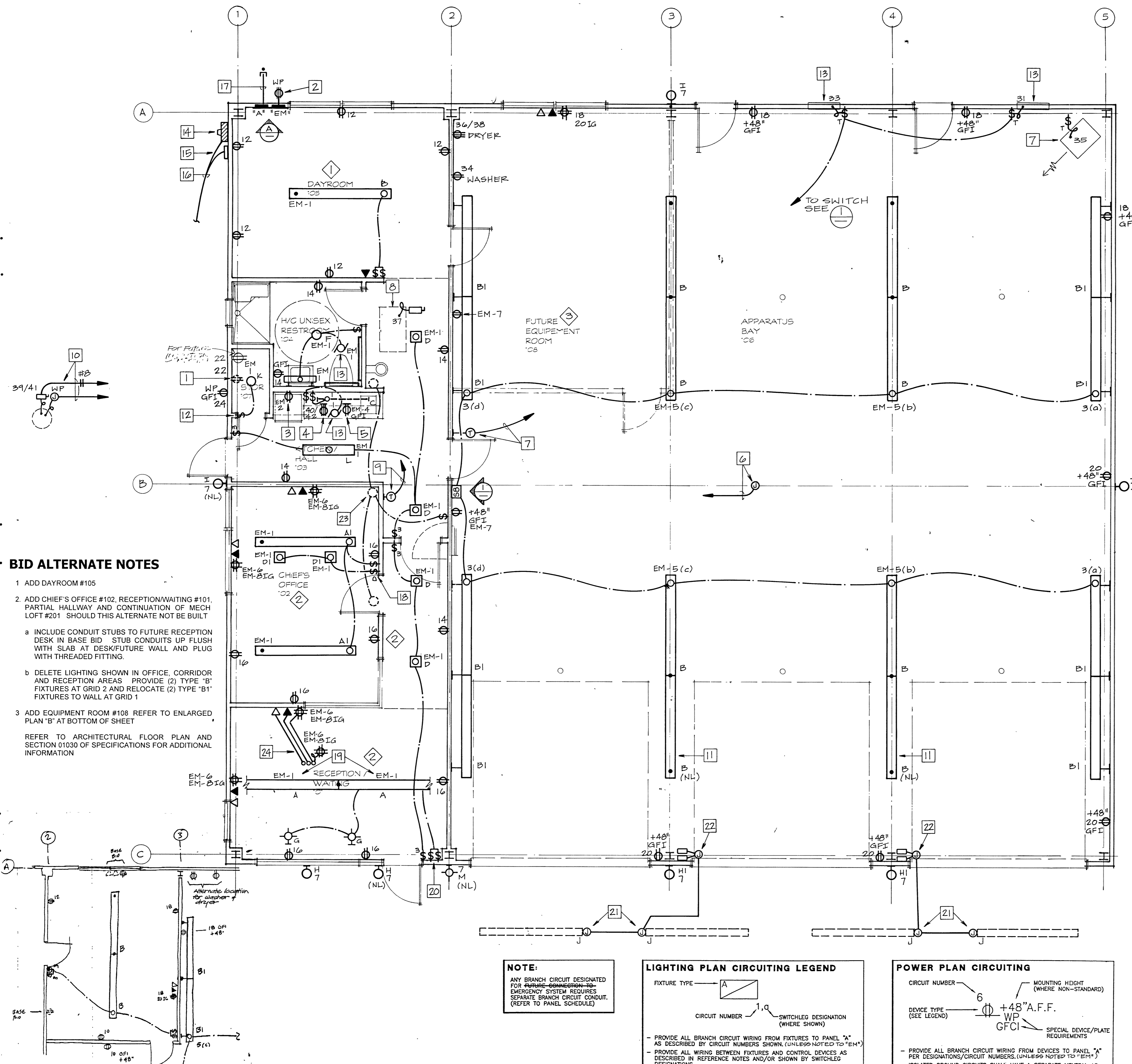


1 ELEVATION OF SWITCHBANK "SB"
NTS



FIN. FLOOR

A FRONT ELEVATION OF PANEL "A"
NTS

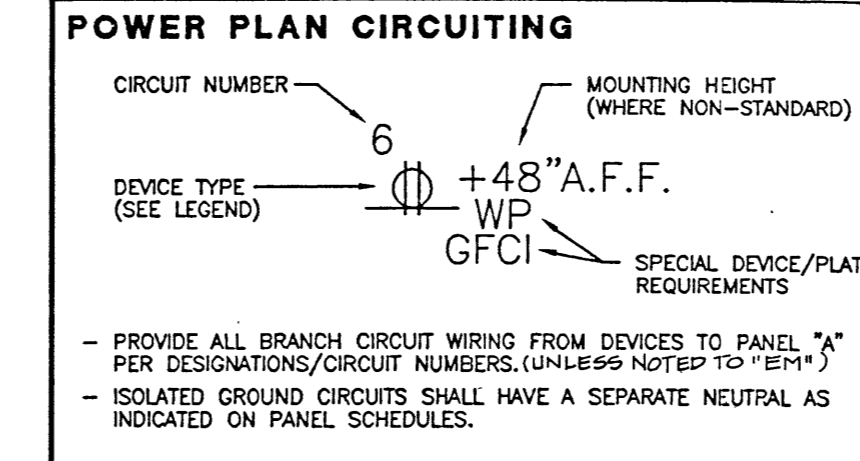
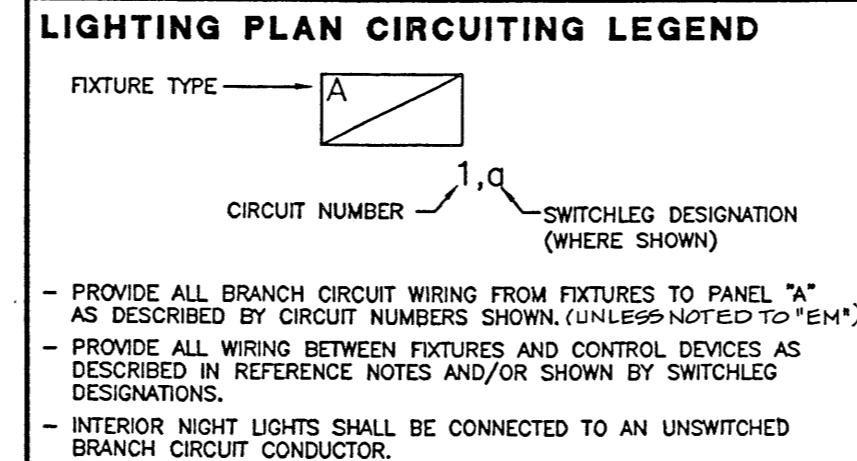


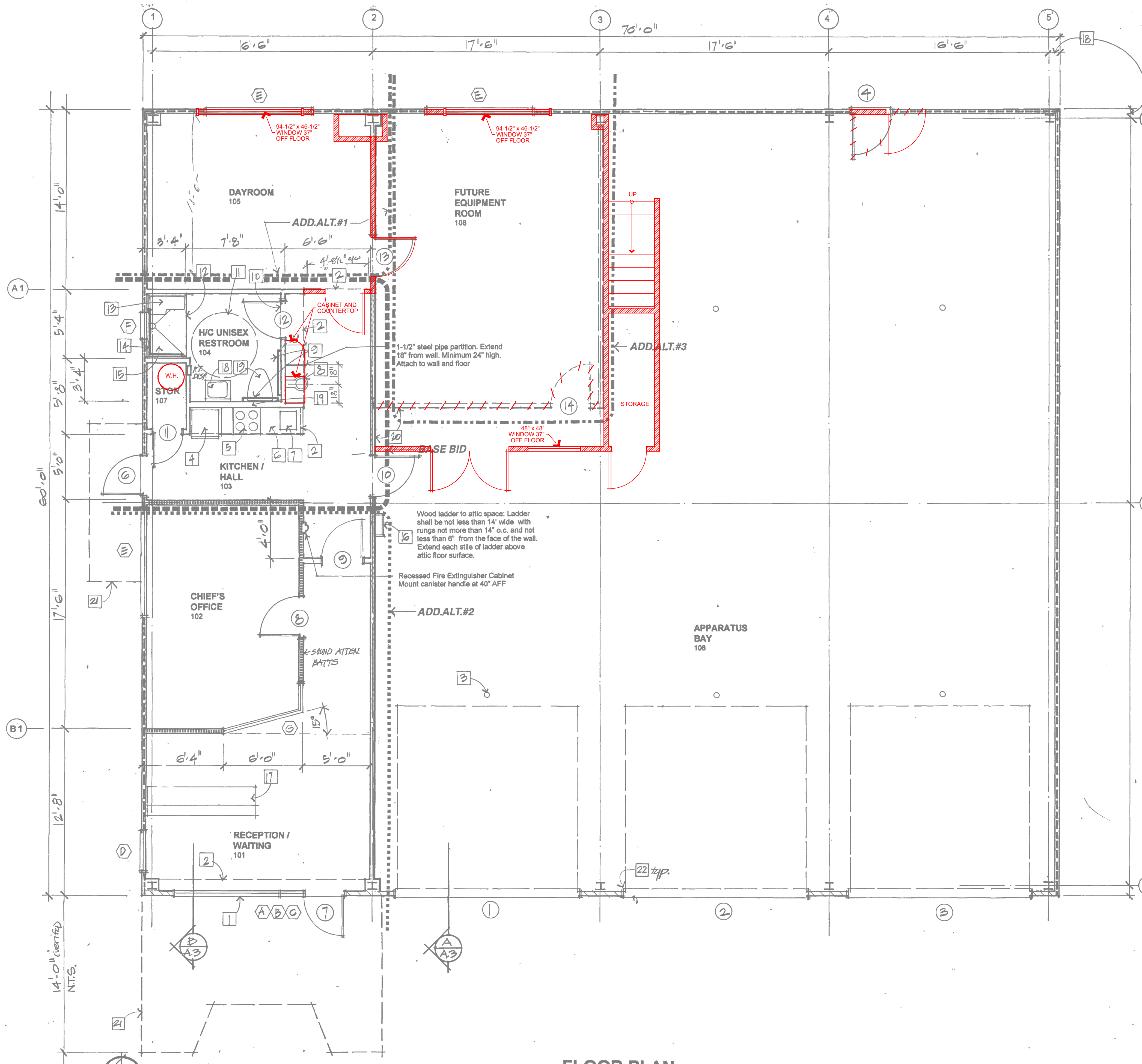
- BID ALTERNATE NOTES**
- ADD DAYROOM #105
 - ADD CHIEF'S OFFICE #102, RECEPTION/WAITING #101, PARTIAL HALLWAY AND CONTINUATION OF MECH LOFT #201 SHOULD THIS ALTERNATE NOT BE BUILT
 - INCLUDE CONDUIT STUBS TO FUTURE RECEPTION DESK IN BASE BID. STUB CONDUITS UP FLUSH WITH SLAB AT DESK/FUTURE WALL AND PLUG WITH THREADED FITTING.
 - DELETE LIGHTING SHOWN IN OFFICE, CORRIDOR AND RECEPTION AREAS. PROVIDE (2) TYPE "B" FIXTURES AT GRID 2 AND RELOCATE (2) TYPE "B1" FIXTURES TO WALL AT GRID 1
 - ADD EQUIPMENT ROOM #108 REFER TO ENLARGED PLAN "B" AT BOTTOM OF SHEET
- REFER TO ARCHITECTURAL FLOOR PLAN AND SECTION 01030 OF SPECIFICATIONS FOR ADDITIONAL INFORMATION

B - Additive Alternate No. 3
Electrical Plan

ELECTRICAL PLAN
SCALE: 1/4" = 1'-0"

NOTE:
ANY BRANCH CIRCUIT DESIGNATED FOR FUTURE CONNECTION TO EMERGENCY SYSTEM REQUIRES SEPARATE BRANCH CIRCUIT CONDUIT. (REFER TO PANEL SCHEDULE)





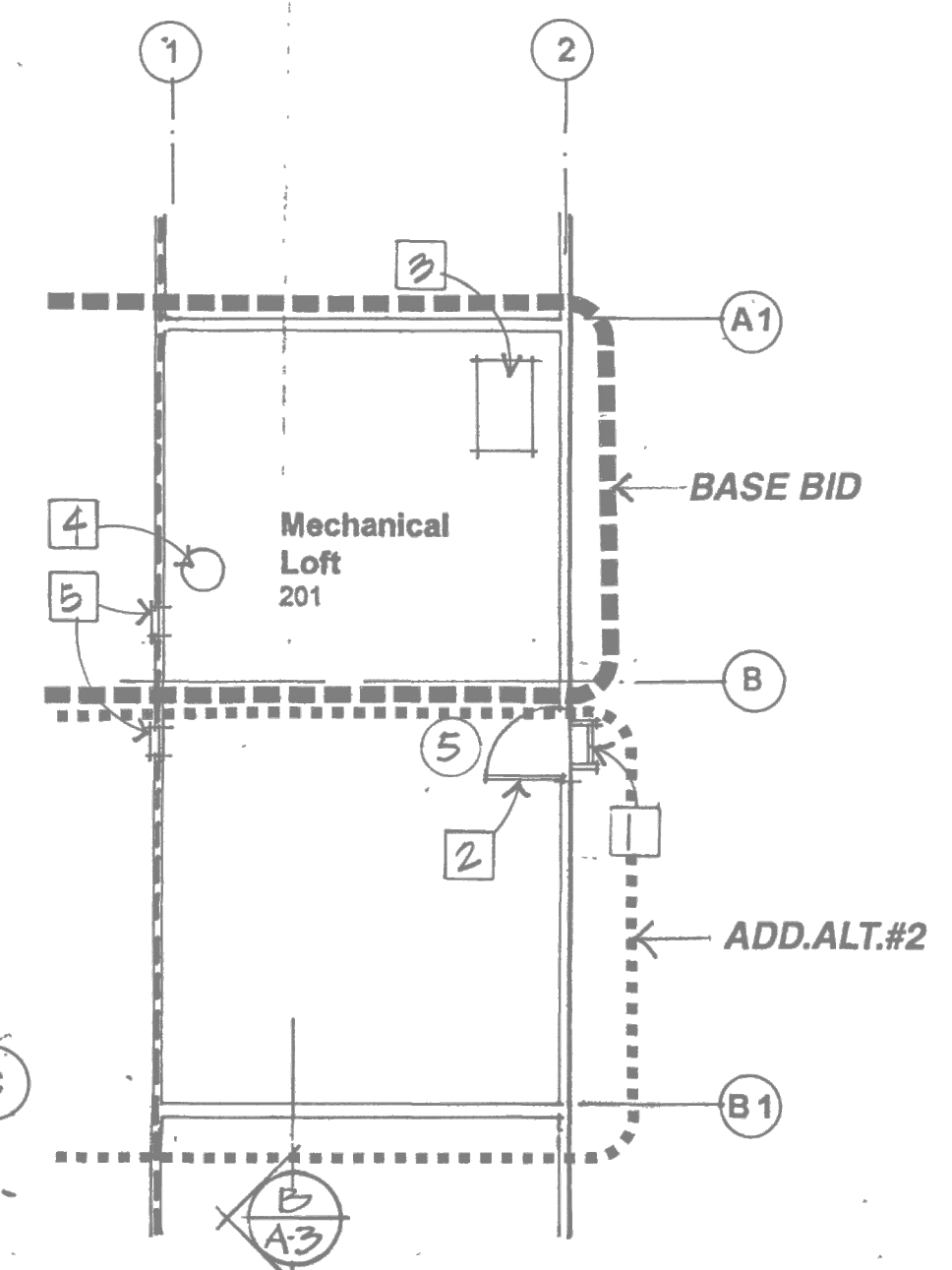
Floor Plan Keynotes

1. Center window and door assembly between columns on Gridline 1 & 2.
2. Line of soffit above.
3. Floor drain - refer to Plumbing Drawings.
4. Refrigerator - NIC.
5. Cooktop/Oven - NIC.
6. Base Cabinet - NIC.
7. Sink - NIC. Contractor to provide water supply and drain stubs per Plumbing Drawings.
8. Drinking Fountain - refer to Plumbing Drawings.
9. Grab Bars - refer to Interior Elevations.
10. Line of level floor to sloped floor transitions - see Foundation Plan.
11. 60 inch dia. wheelchair maneuvering space.
12. Line of shower pan to floor transition. Transition to be flush.
13. Folding shower seat.
14. Two direction shower grab bar.
15. Pre-manufactured fiberglass shower enclosure.
16. Ladder to Mechanical Loft above - Add Alt. #2.
17. Reception Desk - Add. Alt. #2.
18. Verify dimension with metal building manufacturer.
19. 2 x 6 plumbing wall.
20. Heavy line indicates 5/8 inch Type "X" gypsum board at Apparatus Bay side of wall. Extend gypsum board from floor to bottom of roof.
21. Line of roof above.
22. Red-iron channel to frame garage door opening per metal building manufacturer. Paint to match pre-finished flashing to close edge of exterior metal wall panel at door opening.

Wall Types

- 1-hr rated wood stud wall with 5/8 inch Type "X" gypsum board each side. Refer to Framing Plan for stud size and spacing.
- 2 x 4 wood stud wall with 5/8 inch gypsum board each side.
- 2 x 4 stud wall, with 5/8 inch gypsum board on room side only.
- 2 x 4 bearing wall; except at Gridline 1 (2 x 6) - refer to Framing Plan.

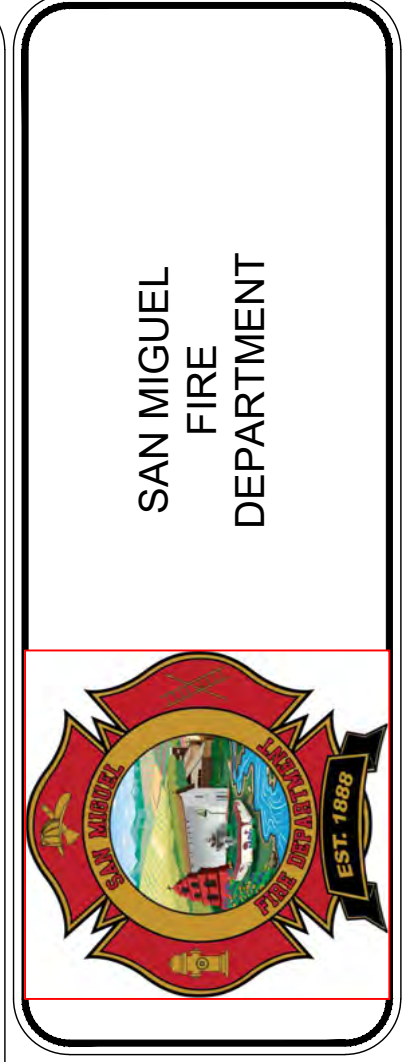
1-Hour Rated Wall Assembly:
 GA File NO. W/P3514, Gypsum wallboard, wood studs
 One layer 5/8" Type "X" gypsum wallboard or veneer base applied
 Parallel with or right angles to each side of 2 x 4 (minimum) wood studs spaced
 At 16" o.c. with 1-1/4" Type W drywall screws at 12" o.c. Stagger
 Joints each side. (Load bearing)
 Thickness: 4-3/4"
 Approx. Weight: 7 psf
 Fire Test: SWR101-4511-619, 8-19-92



Mechanical Loft Keynotes

1. Ladder - refer to Floor Plan (Add. Alt. #2).
2. Access Door - refer to Door Schedule (Add. Alt. #2).
3. HVAC unit - refer to Mechanical Drawings (Add. Alt. #2).
4. Water Heater - refer to Plumbing Drawings (Base Bid).
5. Wall mounted exhaust grilles - refer to Mechanical Drawings (Base Bid).

FLOOR PLAN
 Scale: 1/8" = 1'-0"



REVISIONS	Number	Date	Description

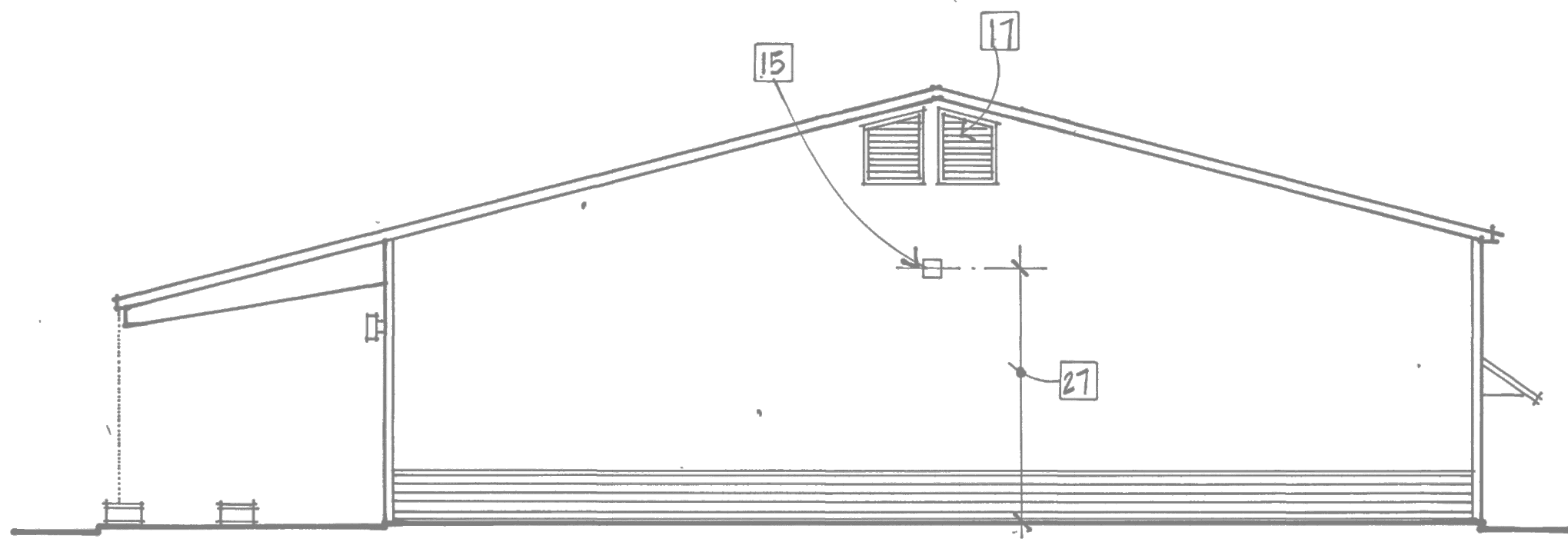
Project Number: 2022.03.002
 Project Location: SAN LUIS OBISPO COUNTY
 A.P.N. 021-221-016 & 021-221-015

SMCSD FIRE STATION - AS BUILTS
 FLOOR PLAN
 Owner/Architect: SAN MIGUEL COMMUNITY SERVICES DISTRICT
 1150 MISSION ST.
 SAN MIGUEL, CA 93451

NOT FOR CONSTRUCTION

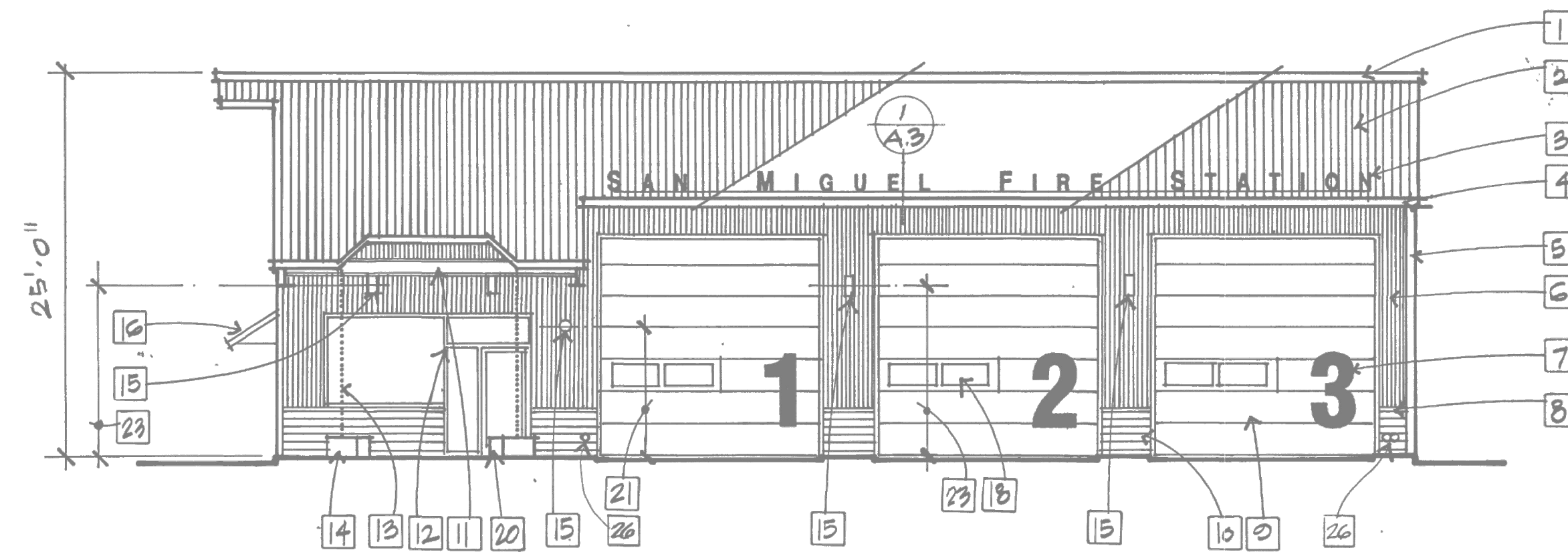
Date: 03-16-22
 Scale: PER PLAN
 Drawn by: JMC
 Checked by: JMC
 Sheet: A.1

AS-BUILT
 03-16-22



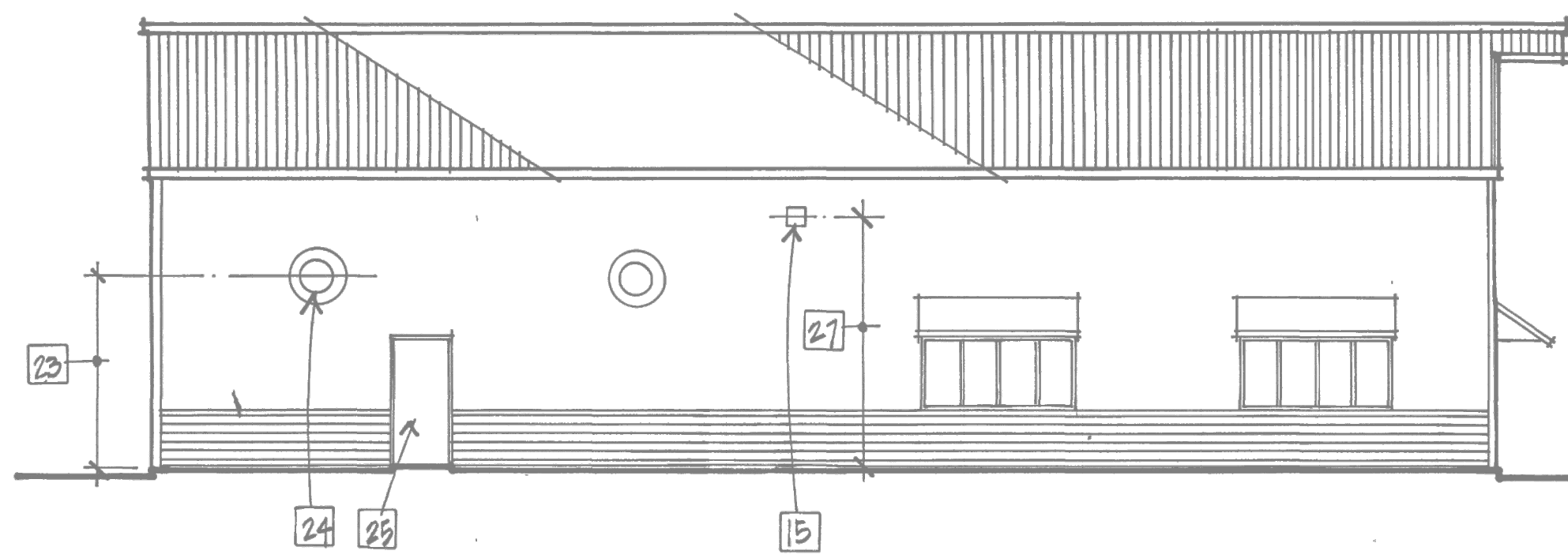
SOUTH ELEVATION

Scale : 1/8" = 1'-0"



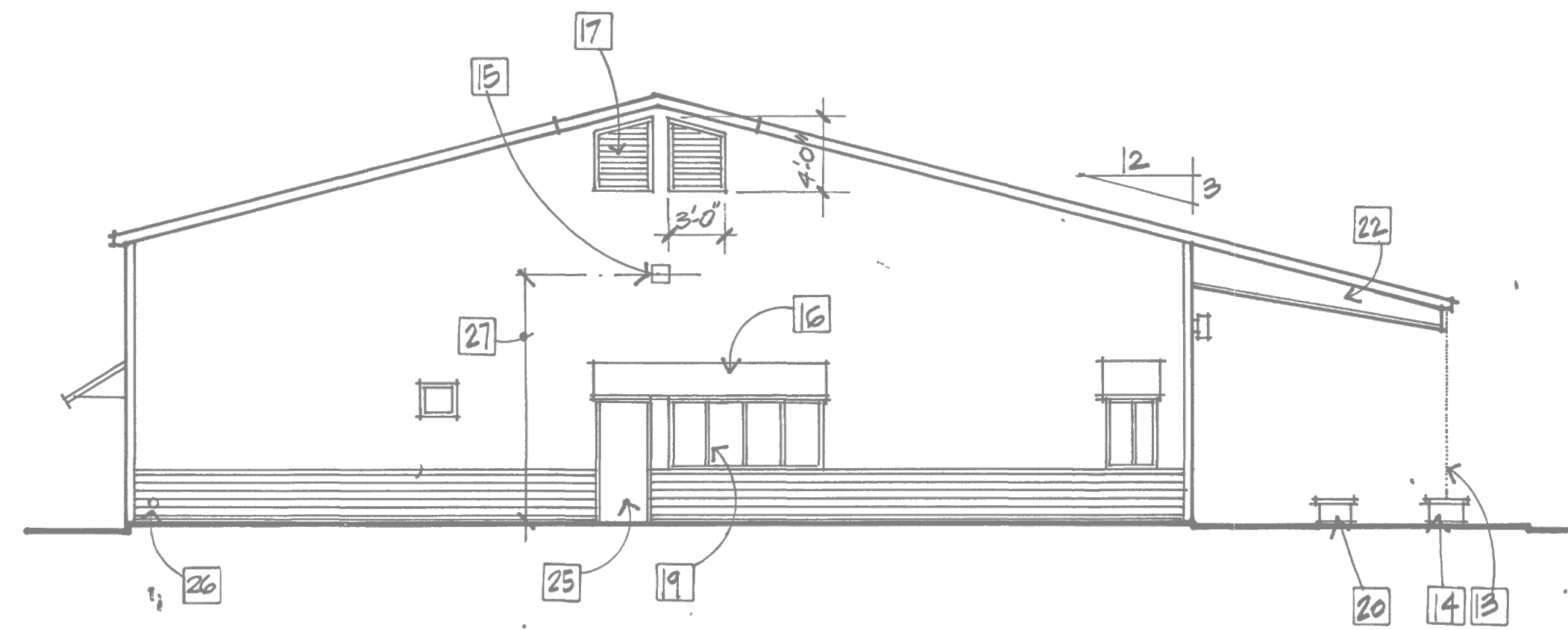
WEST / MISSION STREET ELEVATION

Scale : 1/8" = 1'-0"



EAST ELEVATION

Scale : 1/8" = 1'-0"

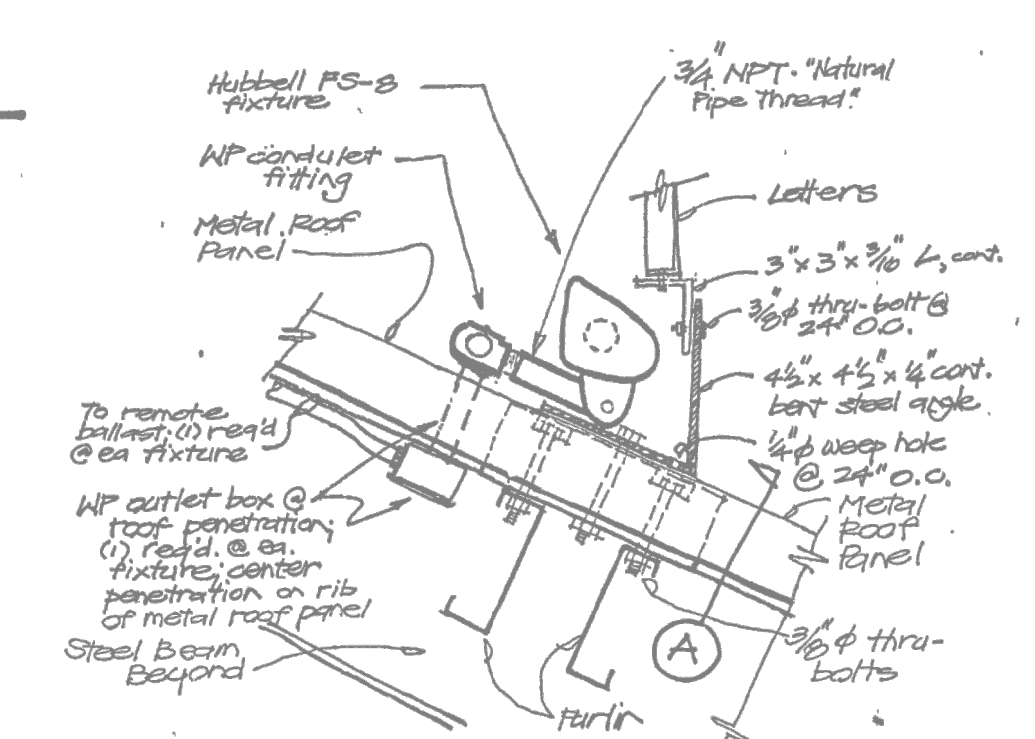
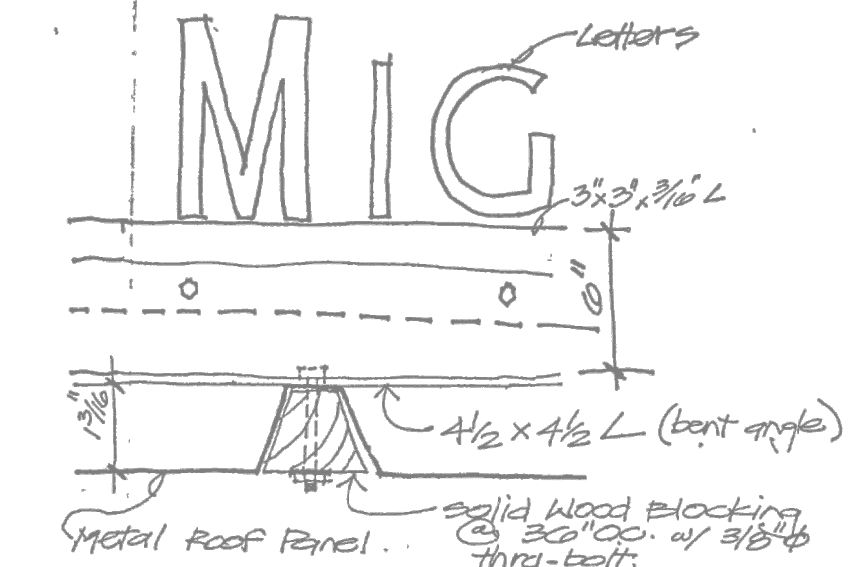


NORTH ELEVATION

Scale : 1/8" = 1'-0"

Exterior Elevation Keynotes

1. Pre-finished metal ridge cap.
2. Pre-finished metal roof panel.
3. Metal signage free-standing letters, see Detail 1-A/3.
4. Pre-finished metal gutter with interior rainwater leader.
5. Pre-finished metal corner trim.
6. Pre-finished metal wall panel - vertical.
7. 5 foot high painted apparatus bay numbers.
8. Pre-finished metal flashing.
9. Sectional metal roll-up garage doors.
10. Pre-finished metal wainscot panel - horizontal.
11. Exposed steel structure - painted.
12. Door and window frame assembly - refer to Window Schedule.
13. Galvanized steel chain rainwater leader. Extend 24 inches below top of river rock; anchor to rebar (primed) drilled through sides of catch basin.
14. Concrete culvert/catch basin - refer to Grading and Drainage Plan.
15. Light fixture - refer to Electrical Drawings.
16. Metal awning frame (painted) with canvas cover; 3:12 slope projecting 3'-6" from wall, no end panel or skirting.
17. Metal louver (painted).
18. Glazing panel in sectional metal garage door.
19. Window frame rated - refer to Window Schedule.
20. Concrete bollard - refer to Site Plan.
21. 8'-0" A.F.F.
22. Cantilevered steel beam (painted).
23. 10'-6" A.F.F.
24. Exhaust fan - refer to Mechanical Drawings.
25. Door and frame - refer to Door Schedule.
26. Rainwater downspout, daylight 6 inches above finished grade.
27. 14'-0" A.F.F.

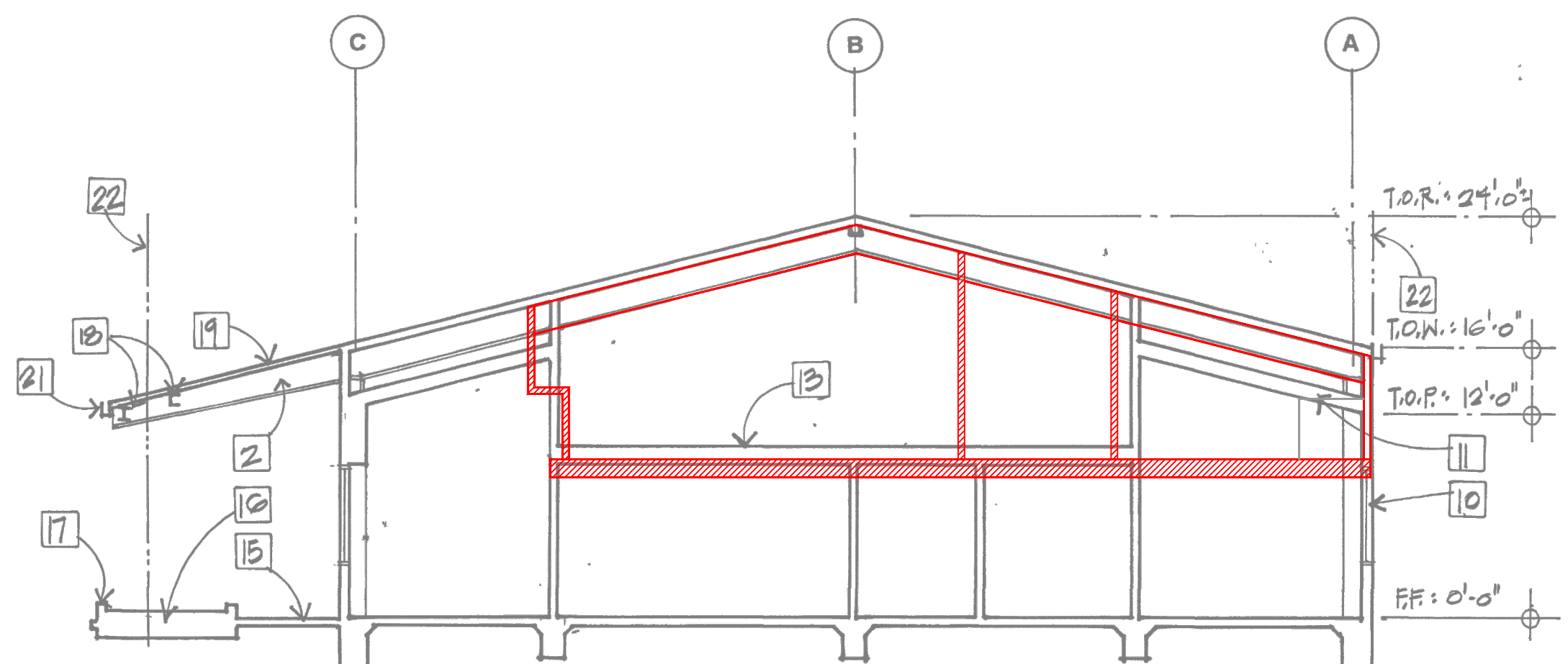


Exterior Signage Detail

Building Section Keynotes

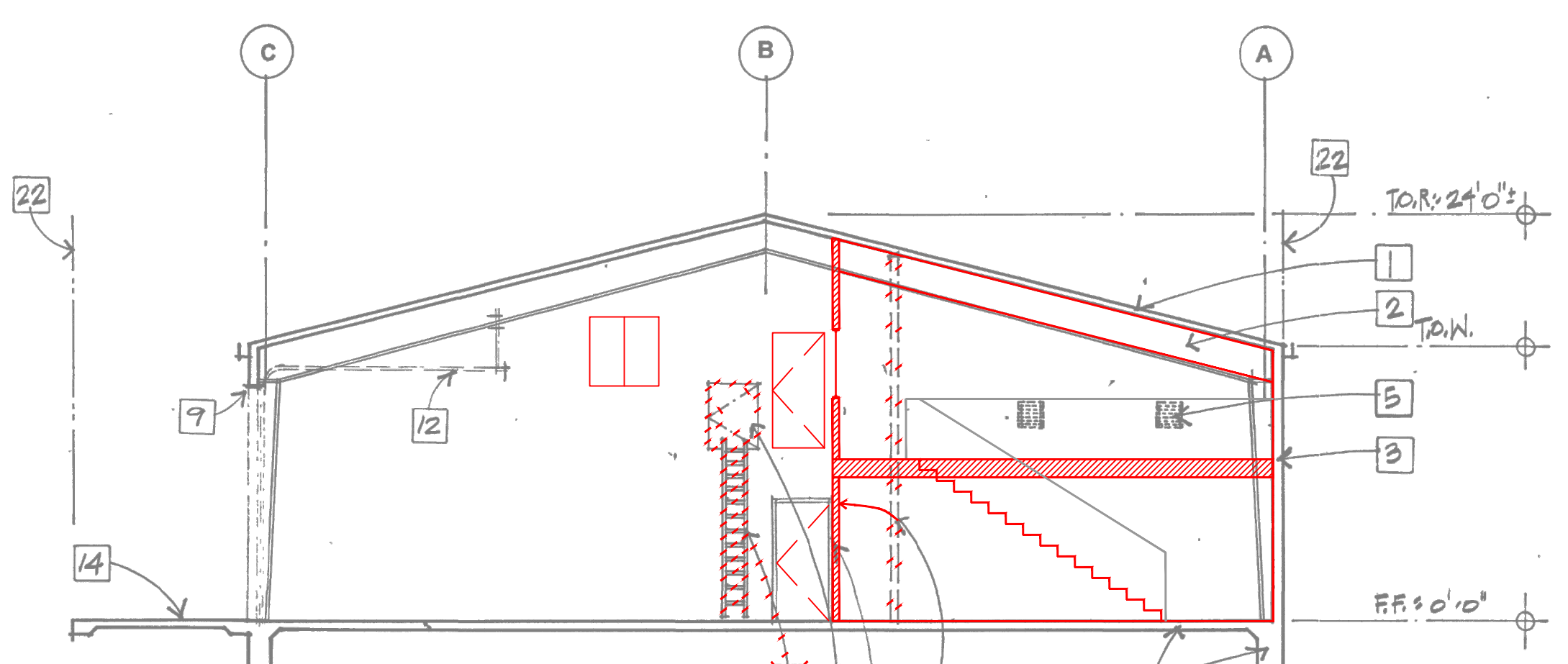
1. Pre-finished metal roof with insulation.
2. Exposed steel beam (painted).
3. Wood framed wall with wall insulation.
4. Concrete slab and footing - refer to Foundation Plan.
5. Mechanical grilles (Add. Alt. #3).
6. Wood framed wall (Add. Alt. #3).
7. Wood ladder to Mechanical Loft (Add. Alt. #2).
8. Access Door - refer to Door Schedule (Add. Alt. #2).
9. Rad-iron channel to frame garage door opening per metal building manufacturer. Paint to match pre-finished flashing to close edge of exterior metal wall panel at door opening.
10. Rated window and frame - refer to Window Schedule.
11. 2 x ceiling framing.
12. Overhead sectional garage door - refer to Door Schedule.
13. Plywood flooring over 2 x floor framing - refer to Framing Plan.
14. Concrete drive - refer to Site Plan.
15. Concrete sidewalk - refer to Site Plan.
16. Planter - refer to Grading and Drainage Plan.
17. Concrete curb at planter - refer to Grading and Drainage Plan.
18. Exposed steel beam (painted); location to be verified by Contractor. Provide minimum 12" clearance from existing tree.
19. Pre-finished metal roof without insulation, underside painted to match pre-finished panel color.
20. not used.

AS-BUILT
03-16-22



BUILDING / SITE SECTION 'B'

Scale : 1/8" = 1'-0"



BUILDING / SITE SECTION 'A'

Scale : 1/8" = 1'-0"



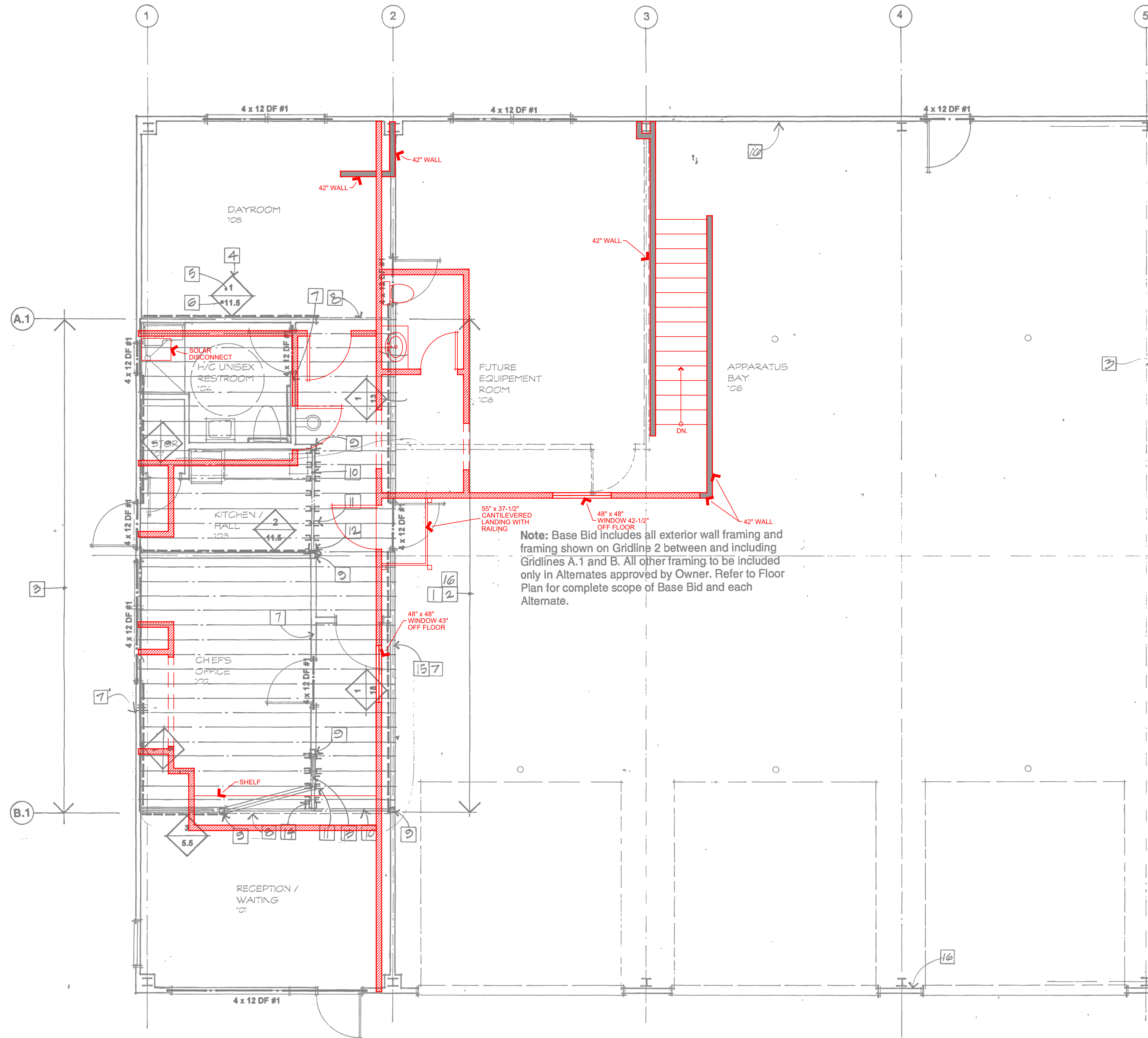
REVISIONS	
Number	Date

Project Number: 2022.03.002
Project Location: SAN LUIS OBISPO COUNTY
A.P.N.: 021-221-016 & 021-221-015

SMCSD FIRE STATION - AS BUILTS
EXTERIOR ELEVATIONS & BUILDING SECTIONS
Owner/Architect: SAN MIGUEL COMMUNITY SERVICES DISTRICT
1150 MISSION ST.
SAN MIGUEL, CA 93451

NOT FOR CONSTRUCTION

Date: 03-16-22
Scale: PER PLAN
Drawn by: JMC
Checked by: JMC
Sheet: A.3



Second Level Framing Plan

Scale : 1/4" = 1'-0"

Framing Plan Keynotes

1. 2 x 12 DF #2 floor joists at 12" O.C.
2. 3/4 inch plywood floor
3. 2 x 6 studs at 16" O.C. (@ Gridline 1 - let-in 2 x 12 ledger to studs with (4) 16d nails each stud). Balloon frame wall.
4. Symbol indicates shearwall location.
5. Indicates shearwall type.
6. Indicates minimum shearwall length.
7. Bearing wall.
8. Extent of second level framing.
9. 4 x 4 DF #2 post.
10. (2) 1 3/4" x 11 1/4" LVL.
11. Simpson U212 joist hanger.
12. Simpson LUS210 hanger to post and dbl. LVL.
13. (2) 2 x 12 DF #2 floor joists.
14. Simpson HU212-2 hanger.
15. Floor joists to bear on dbl. Top plate of 2 x 4 stud wall.
16. 2 x 4 studs at 16" O.C., conventional frame.

General Framing Notes

Vertical Notes

- A. Any posts not framed into a wall is to have a post base and post cap.
- B. All posts and header supports not otherwise specified shall be (2) 2 x 4 minimum
- C. All posts are to be as wide as the beam it supports unless a steel post cap is used
- D. Install double floor joists under parallel walls
- E. All headers not specifically sized are to be 4 x 6 DF #2 minimum

Lateral Notes

- A. Other than those openings shown on these plans, no holes may be cut in any shearwall or diaphragm larger than 4 inches square without written permission of the engineer
- B. Sheath all shearwalls from the floor to the roof diaphragm above
- C. Use (12) 16d nails on each side of top plate splices

Nailing Schedule

- A. All nailing shall conform to the requirements of Table 23-I-Q in the Uniform Building Code

Shearwall Schedule

Key	Structural Panel	Allow v	Plates and Blocking/(A.B.'s)	A35 to Plate Alternative
1	3/8" with 8d's at 8" o.c.	220 / 260	(3) 16d at 16" o.c./A)	1-A35 at 24" o.c.
2	3/8" with 8d's at 4" o.c.	320 / 380	(4) 16d at 16" o.c./B)	1-A35 at 24" o.c.
3	3/8" with 8d's at 3" o.c.	410 / 490	(4) 16d at 16" o.c./C)	1-A35 at 24" o.c.

All edges require blocking and nailing
 * = with studs at 16" o.c. or panel perp. to framing, use 15/32" values
 ** = Min. 3" nominal framing required at adjoining plywood edges
 Where shear is applied to both sides of the wall, double the plate nailing, the anchor bolting and the number of A35's at the plate (stagger the 16d's to avoid splitting)

Into Concrete	
A	Plywood one side
B	5/8 inch at 48" o.c.
C	5/8 inch at 48" o.c.
	5/8 inch at 32" o.c.

Structural Notes and Specifications

1. All work shall comply to the UBC and local and State ordinances.
2. Lumber shall be Douglas Fir, coast region, joists and headers # 2, beams # 1, studs standard or better, unless otherwise noted.
3. MICRO-LAM, PARALLAM, SIMPSON, TRUS-JOIST, etc. are pre-manufactured products. See manufactures specifications.
4. Plywood shall be rated douglas fir, CDX unless otherwise noted.
5. Concrete and/or grout shall reach $f_c = 2500$ psi minimum at 28 days.
6. Steel straps, plates, etc. shall be $F_y = 36000$ psi minimum and as per manufactures specifications (Simpson or equal).
7. Steel bolts shall be A307 or better with standard washers where bearing against wood.
8. Special attention shall be given to locations and placement holdowns, straps, drag struts, and lateral connections in general.
9. Discrepancies in soils conditions as shown in the soils report shall be reported to the engineers office immediately and prior to resumption of construction. Recommendations of the soils engineer shall be followed as per the soils report.
10. The contractor or owner shall verify at dimensions and conditions on the job. Should conditions exist which are contrary to those on the plans, notify the engineer before proceeding with the work.
11. This engineering applies only to the structure at the above listed location. Application of this engineering to any other location shall be referred to this office for verification. Any alterations of the plans with regards to this engineering will render these calculations void and no responsibility for this project will be assumed by this engineer.
12. The steel building engineering and specifications are to be supplied by the manufacturer. The foundation analysis is performed using the preliminary frame reactions supplied by the manufacturer's agent. Any discrepancies where the loads assumed are less than the actual loads must be presented to this engineer for foundation re-evaluation prior to the construction of the foundation.



REVISIONS	Number	Date	Description

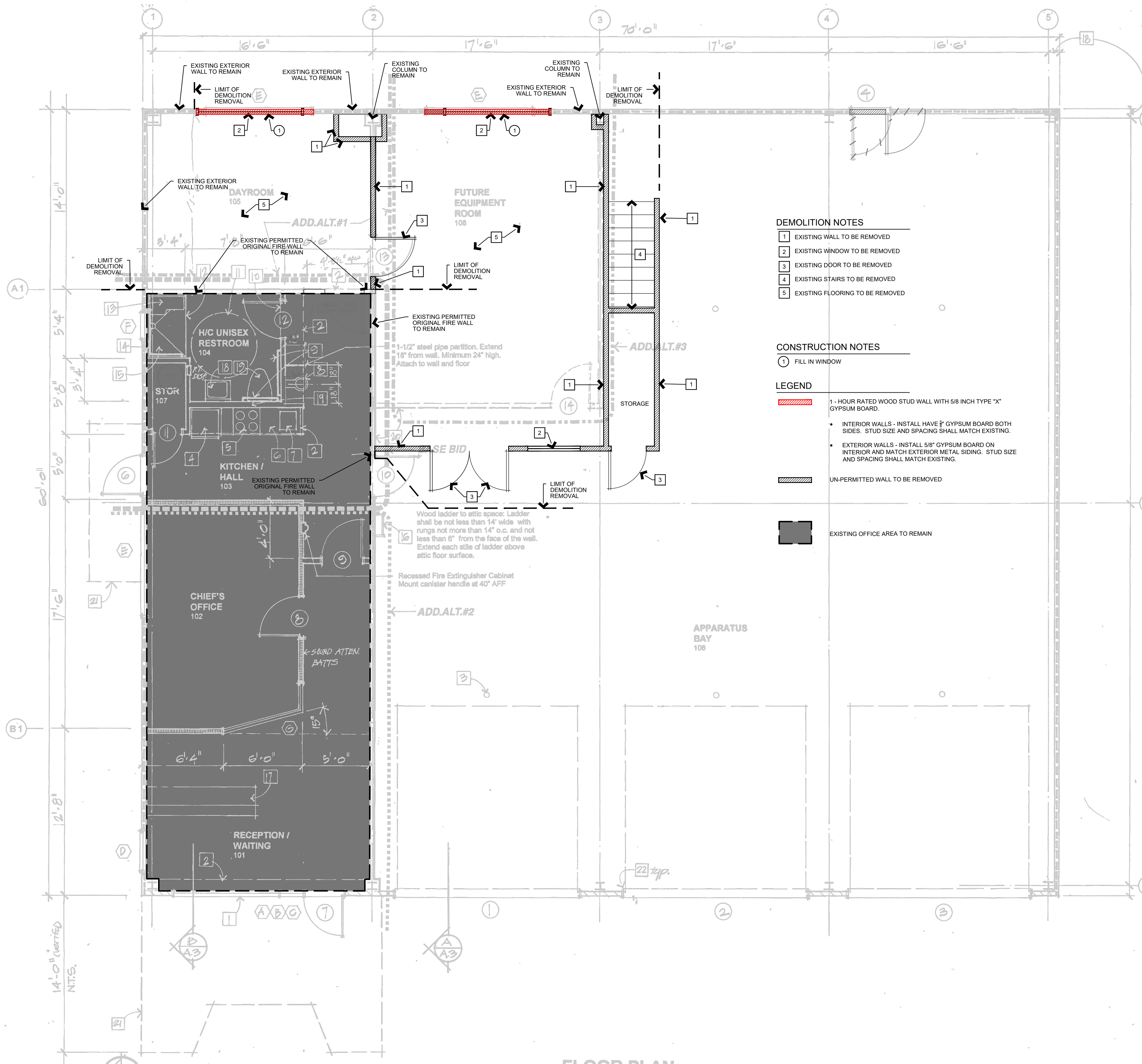
Project Number: 2022.03.002
 Project Location: SAN LUIS OBISPO COUNTY
 A.P.N. 021-221-016 & 021-221-015

SMCSD FIRE STATION - AS BUILTS
 SHEET TITLE: SECOND LEVEL FRAMING
 SHEET NUMBER: FRAMING DETAILS
 SHEARWALL SCHEDULE
 Owner/Architect: SAN MIGUEL COMMUNITY SERVICES DISTRICT
 1150 MISSION ST.
 SAN MIGUEL, CA 93451

NOT FOR CONSTRUCTION

Date: 03-16-22
 Scale: PER PLAN
 Drawn by: JMC
 Checked by: JMC
 Sheet: S.2

AS-BUILT
 03-16-22



FLOOR PLAN
Scale: 1/8" = 1'-0"

Floor Plan Keynotes

1. Center window and door assembly between columns on Gridline 1 & 2.
2. Line of soffit above.
3. Floor drain - refer to Plumbing Drawings.
4. Refrigerator - NIC.
5. Cooktop/Oven - NIC.
6. Base Cabinet - NIC.
7. Sink - NIC. Contractor to provide water supply and drain stubs per Plumbing Drawings.
8. Drinking Fountain - refer to Plumbing Drawings.
9. Grab Bars - refer to Interior Elevations.
10. Line of level floor to sloped floor transitions - see Foundation Plan.
11. 60 inch dia. wheelchair maneuvering space.
12. Line of shower pan to floor transition. Transition to be flush.
13. Folding shower seat.
14. Two direction shower grab bar.
15. Pre-manufactured fiberglass shower enclosure.
16. Ladder to Mechanical Loft above - Add Alt. #2.
17. Reception Desk - Add. Alt. #2.
18. Verify dimension with metal building manufacturer.
19. 2 x 6 plumbing wall.
20. Heavy line indicates 5/8 inch Type "X" gypsum board at Apparatus Bay side of wall. Extend gypsum board from floor to bottom of roof.
21. Line of roof above.
22. Red-iron channel to frame garage door opening per metal building manufacturer. Paint to match pre-finished flashing to close edge of exterior metal wall panel at door opening.

Wall Types

- 1-hr rated wood stud wall with 5/8 inch Type "X" gypsum board each side. Refer to Framing Plan for stud size and spacing.
- 2 x 4 wood stud wall with 5/8 inch gypsum board each side.
- 2 x 4 stud wall, with 5/8 inch gypsum board on room side only.
- 2 x 4 bearing wall; except at Gridline 1 (2 x 6) - refer to Framing Plan.

1-Hour Rated Wall Assembly:
GA File NO. WP3514, Gypsum wallboard, wood studs
One layer 5/8" Type "X" gypsum wallboard or veneer base applied
Parallel with or right angles to each side of 2 x 4 (minimum) wood studs spaced
At 16" o.c. with 1-1/4" Type W drywall screws at 12" o.c. Stagger
Joints each side. (Load bearing)
Thickness: 4-3/4"
Approx. Weight: 7 pcf
Fire Test: SWR101-4511-619, 8-19-92

DEMOLITION NOTES

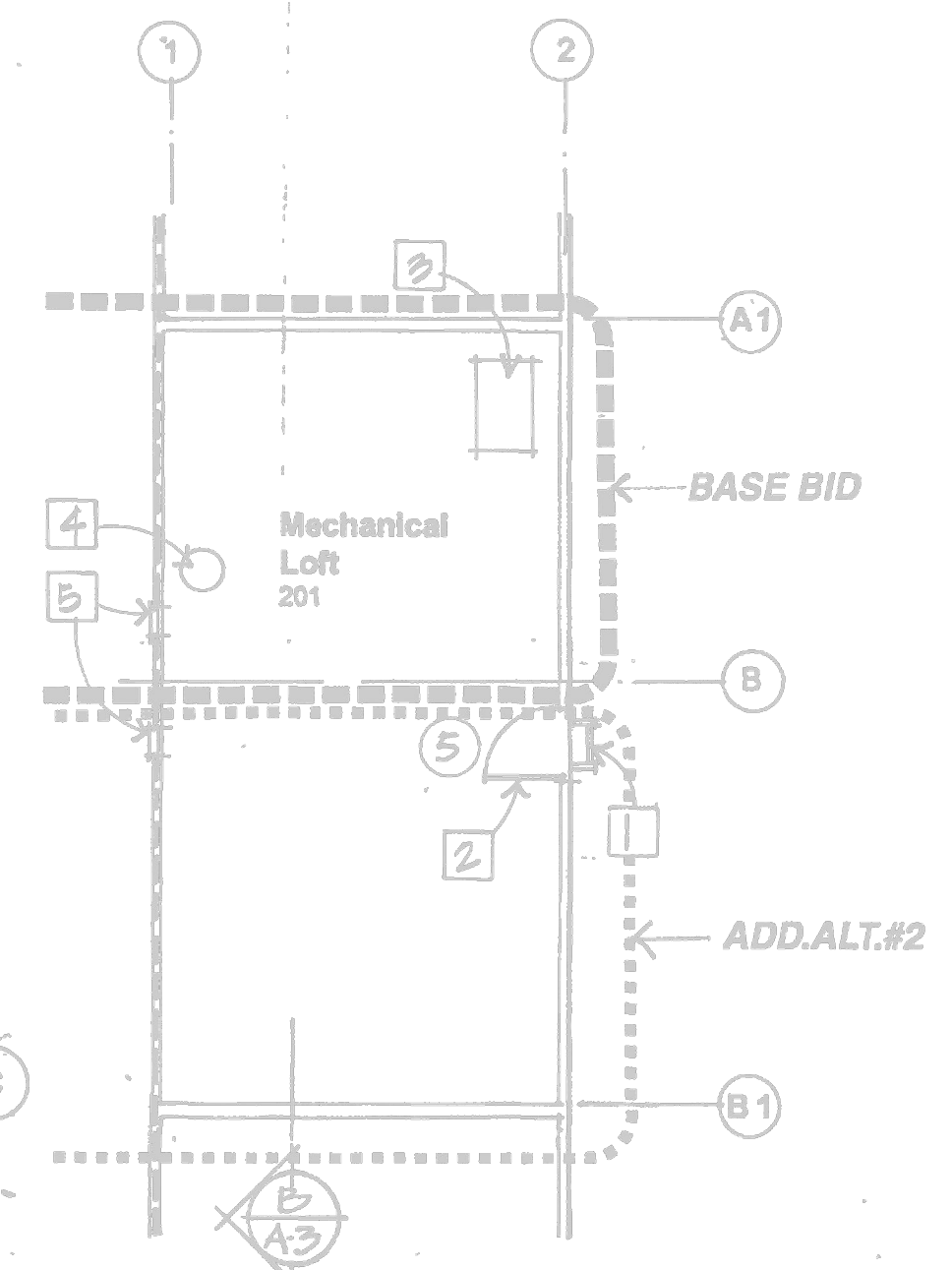
- 1 EXISTING WALL TO BE REMOVED
- 2 EXISTING WINDOW TO BE REMOVED
- 3 EXISTING DOOR TO BE REMOVED
- 4 EXISTING STAIRS TO BE REMOVED
- 5 EXISTING FLOORING TO BE REMOVED

CONSTRUCTION NOTES

- 1 FILL IN WINDOW

LEGEND

- 1-HOUR RATED WOOD STUD WALL WITH 5/8 INCH TYPE "X" GYPSUM BOARD.
- UN-PERMITTED WALL TO BE REMOVED
- EXISTING OFFICE AREA TO REMAIN
- INTERIOR WALLS - INSTALL HAVE 5/8" GYPSUM BOARD BOTH SIDES. STUD SIZE AND SPACING SHALL MATCH EXISTING.
- EXTERIOR WALLS - INSTALL 5/8" GYPSUM BOARD ON INTERIOR AND MATCH EXTERIOR METAL SIDING. STUD SIZE AND SPACING SHALL MATCH EXISTING.



Mechanical Loft Keynotes

1. Ladder - refer to Floor Plan (Add. Alt. #2).
2. Access Door - refer to Door Schedule (Add. Alt. #2).
3. HVAC unit - refer to Mechanical Drawings (Add. Alt. #2).
4. Water Heater - refer to Plumbing Drawings (Base Bid).
5. Wall mounted exhaust grilles - refer to Mechanical Drawings (Base Bid).

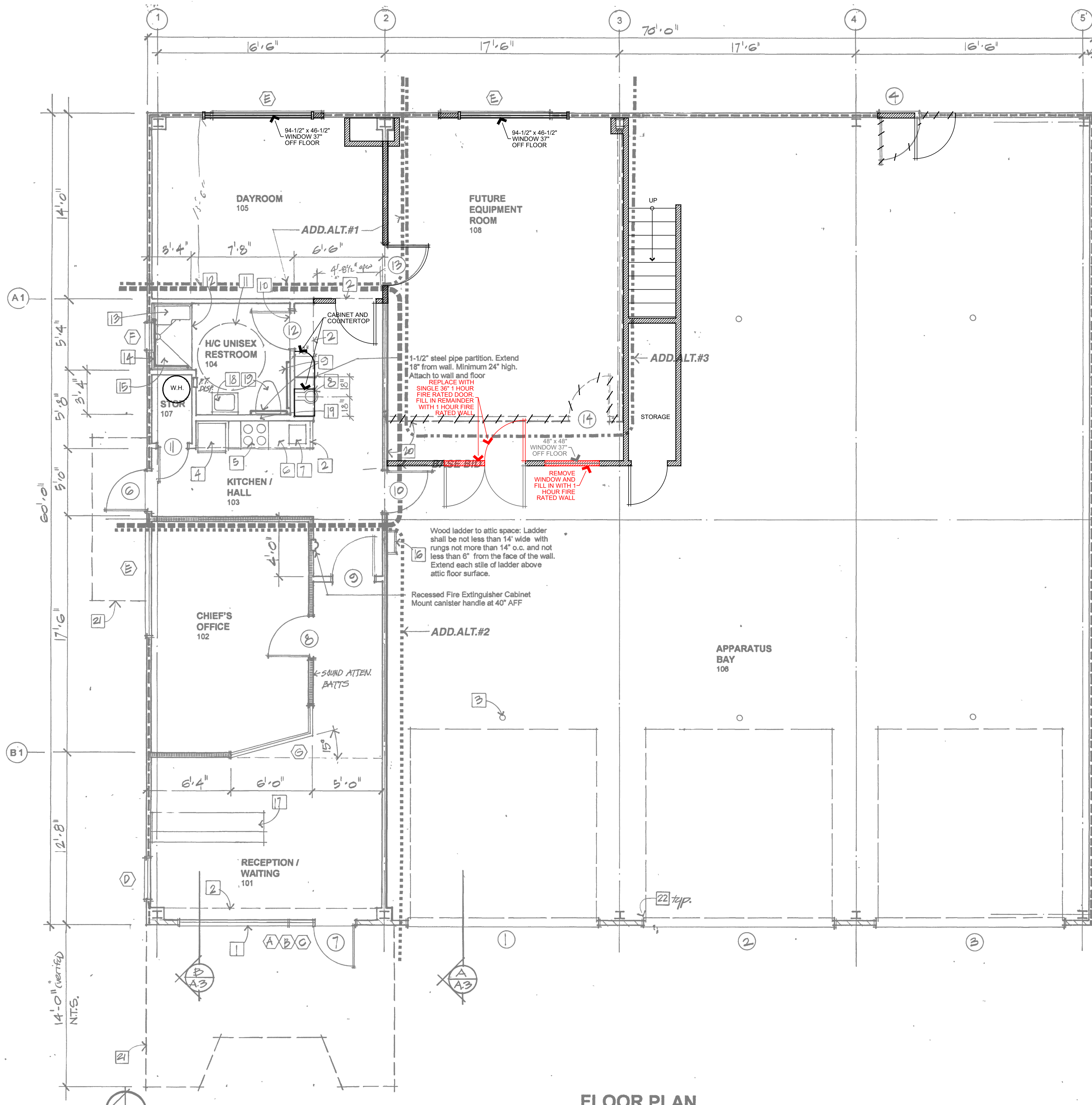


REVISIONS	Number	Date	Description

Project Number: 2022.03.002
Project Location: SAN LUIS OBISPO COUNTY
A.P.N.: 021-221-016 & 021-221-015

SMCSD FIRE STATION - DEMOLITION PLANS
Sheet Title: FLOOR PLAN
Owner/Preparer: SAN MIGUEL COMMUNITY SERVICES DISTRICT
1150 MISSION ST.
SAN MIGUEL, CA 93451

Date:	04-08-22
Scale:	PER PLAN
Drawn by:	JMC
Checked by:	JMC
Sheet:	A.1



Floor Plan Keynotes

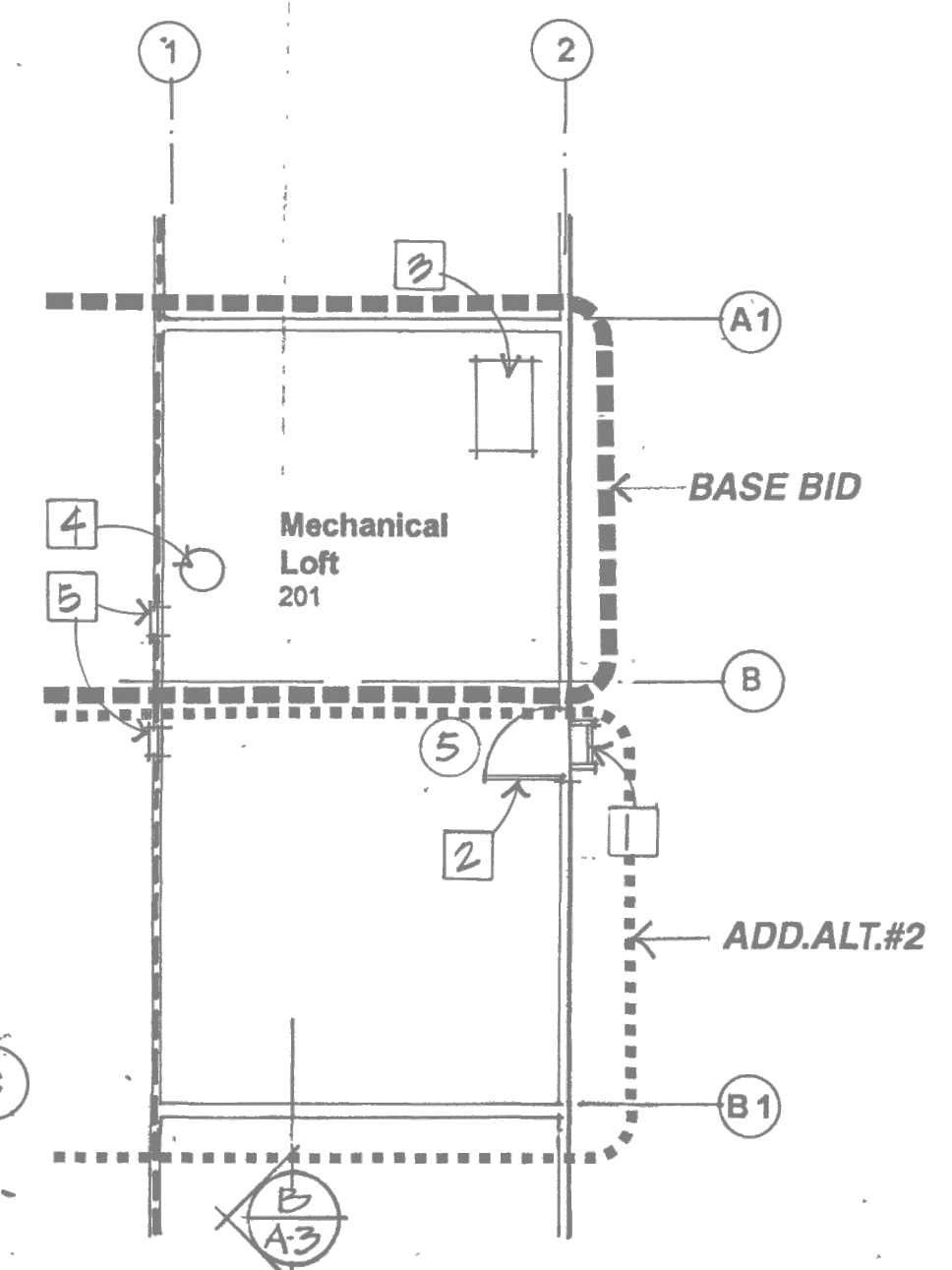
1. Center window and door assembly between columns on Gridline 1 & 2.
2. Line of soffit above.
3. Floor drain - refer to Plumbing Drawings.
4. Refrigerator - NIC.
5. Cooktop/Oven - NIC.
6. Base Cabinet - NIC.
7. Sink - NIC. Contractor to provide water supply and drain stubs per Plumbing Drawings.
8. Drinking Fountain - refer to Plumbing Drawings.
9. Grab Bars - refer to Interior Elevations.
10. Line of level floor to sloped floor transitions - see Foundation Plan.
11. 60 inch dia. wheelchair maneuvering space.
12. Line of shower pan to floor transition. Transition to be flush.
13. Folding shower seat.
14. Two direction shower grab bar.
15. Pre-manufactured fiberglass shower enclosure.
16. Ladder to Mechanical Loft above - Add Alt. #2.
17. Reception Desk - Add. Alt. #2.
18. Verify dimension with metal building manufacturer.
19. 2 x 6 plumbing wall.
20. Heavy line indicates 5/8 inch Type "X" gypsum board at Apparatus Bay side of wall. Extend gypsum board from floor to bottom of roof.
21. Line of roof above.
22. Red-iron channel to frame garage door opening per metal building manufacturer. Paint to match pre-finished flashing to close edge of exterior metal wall panel at door opening.

Wall Types

- 1-hr rated wood stud wall with 5/8 inch Type "X" gypsum board each side. Refer to Framing Plan for stud size and spacing.
- 2 x 4 wood stud wall with 5/8 inch gypsum board each side.
- 2 x 4 stud wall, with 5/8 inch gypsum board on room side only.
- 2 x 4 bearing wall; except at Gridline 1 (2 x 6) - refer to Framing Plan.

1-Hour Rated Wall Assembly:

GA File NO. WP3514, Gypsum wallboard, wood studs
 One layer 5/8" Type "X" gypsum wallboard or veneer base applied
 Parallel with or right angles to each side of 2 x 4 (minimum) wood studs spaced
 At 16" o.c. with 1-1/4" Type W drywall screws at 12" o.c. Stagger
 Joints each side. (Load bearing)
 Thickness: 4-3/4"
 Approx. Weight: 7 psf
 Fire Test: SWR101-4511-619, 8-19-92



Mechanical Loft Keynotes

1. Ladder - refer to Floor Plan (Add. Alt. #2).
2. Access Door - refer to Door Schedule (Add. Alt. #2).
3. HVAC unit - refer to Mechanical Drawings (Add. Alt. #2).
4. Water Heater - refer to Plumbing Drawings (Base Bid).
5. Wall mounted exhaust grilles - refer to Mechanical Drawings (Base Bid).

FLOOR PLAN

Scale: 1/8" = 1'-0"

SAN MIGUEL
FIRE
DEPARTMENT

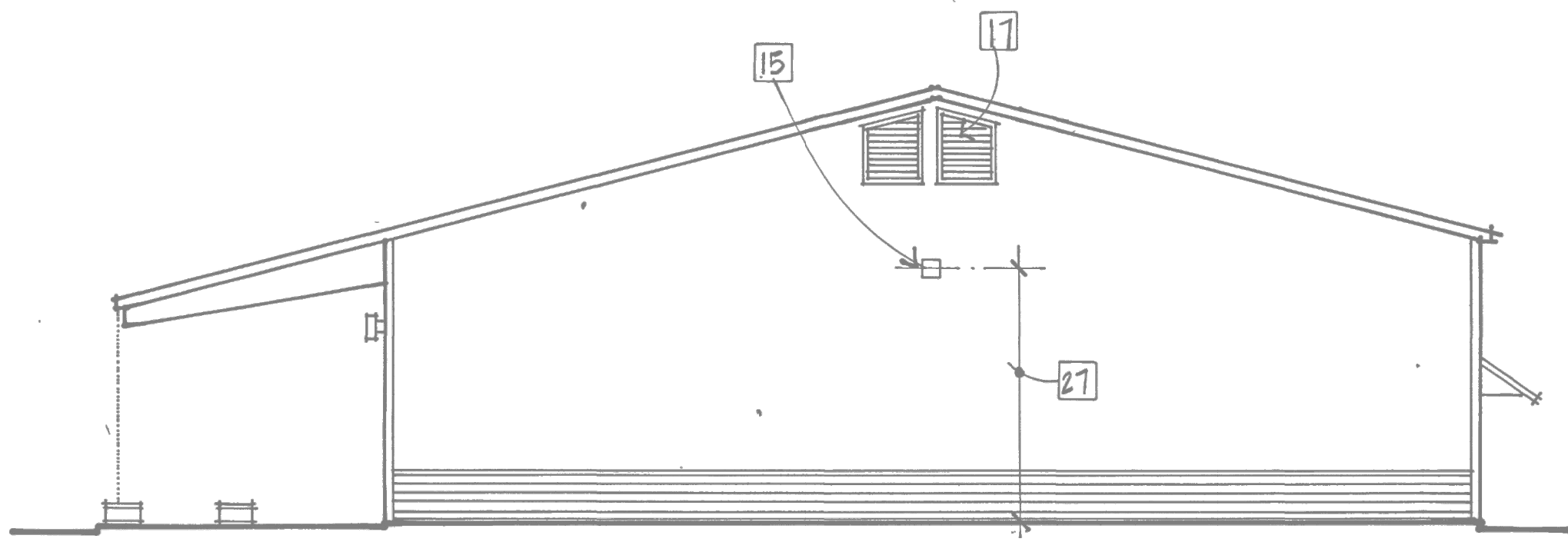


REVISIONS	Number	Date	Description

Project Number: 2022.03.002
 Project Location: SAN LUIS OBISPO COUNTY
 A.P.N.: 021-221-016 & 021-221-015

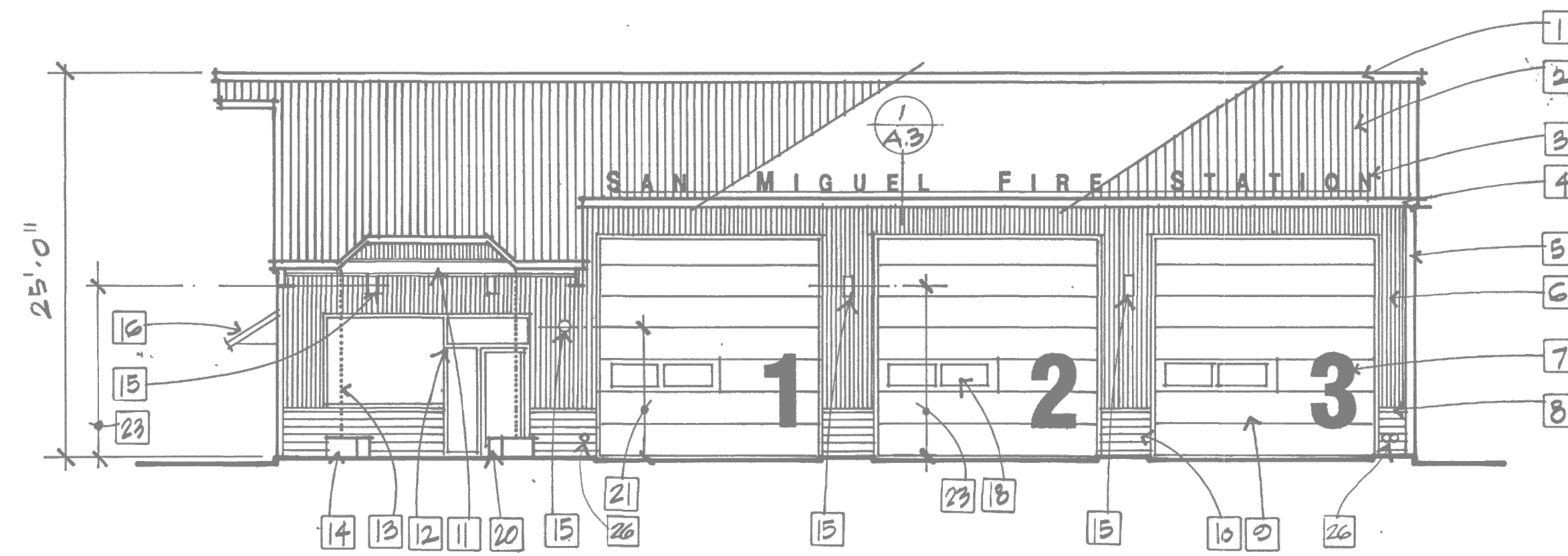
Project Name: SMCSD FIRE STATION - DEMOLITION PLANS
 Sheet Title: FLOOR PLAN
 Owner/Preparer: SAN MIGUEL COMMUNITY SERVICES DISTRICT
 1150 MISSION ST.
 SAN MIGUEL, CA 95451

Date:	04-08-22
Scale:	PER PLAN
Drawn by:	JMC
Checked by:	JMC
Sheet:	A.1



SOUTH ELEVATION

Scale : 1/8" = 1'-0"

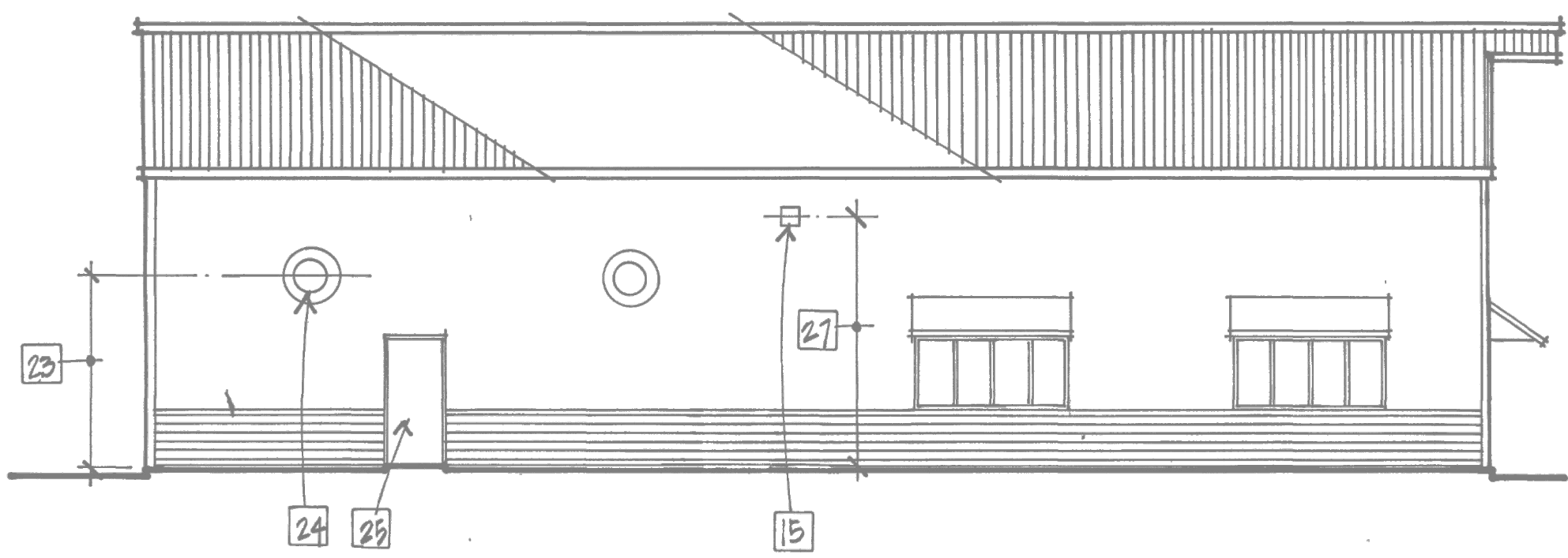


WEST / MISSION STREET ELEVATION

Scale : 1/8" = 1'-0"

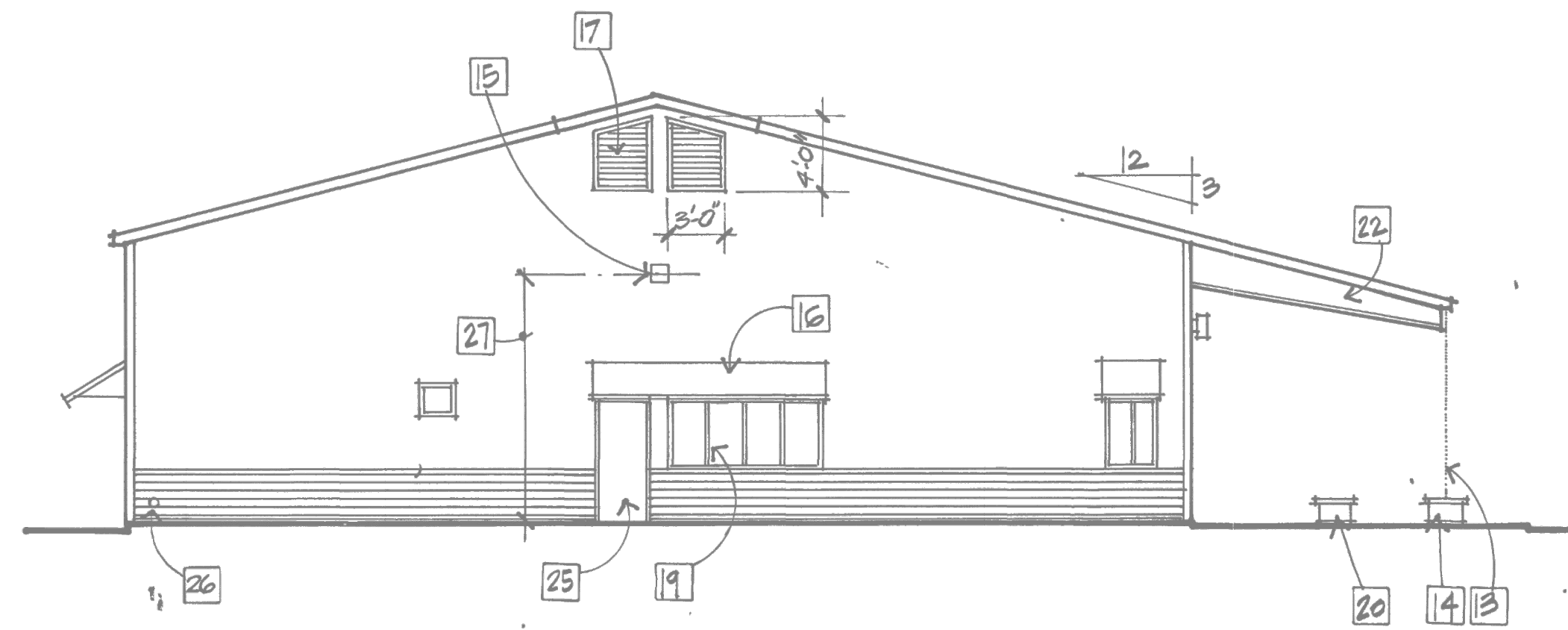
Exterior Elevation Keynotes

1. Pre-finished metal ridge cap.
2. Pre-finished metal roof panel.
3. Metal signage free-standing letters, see Detail 1-A/3.
4. Pre-finished metal gutter with interior rainwater leader.
5. Prefinished metal corner trim.
6. Prefinished metal wall panel - vertical.
7. 5 foot high painted apparatus bay numbers.
8. Pre-finished metal flashing.
9. Sectional metal roll-up garage doors.
10. Prefinished metal wainscot panel - horizontal.
11. Exposed steel structure - painted.
12. Door and window frame assembly - refer to Window Schedule.
13. Galvanized steel chain rainwater leader. Extend 24 inches below top of river rock; anchor to rebar (primed) drilled through sides of catch basin.
14. Concrete culvert/catch basin - refer to Grading and Drainage Plan.
15. Light fixture - refer to Electrical Drawings.
16. Metal awning frame (painted) with canvas cover; 3:12 slope projecting 3'-6" from wall, no end panel or skirting.
17. Metal louver (painted).
18. Glazing panel in sectional metal garage door.
19. Window frame rated - refer to Window Schedule.
20. Concrete bollard - refer to Site Plan.
21. 8'-0" A.F.F.
22. Cantilevered steel beam (painted).
23. 10'-6" A.F.F.
24. Exhaust fan - refer to Mechanical Drawings.
25. Door and frame - refer to Door Schedule.
26. Rainwater downspout, daylight 6 inches above finished grade.
27. 14'-0" A.F.F.



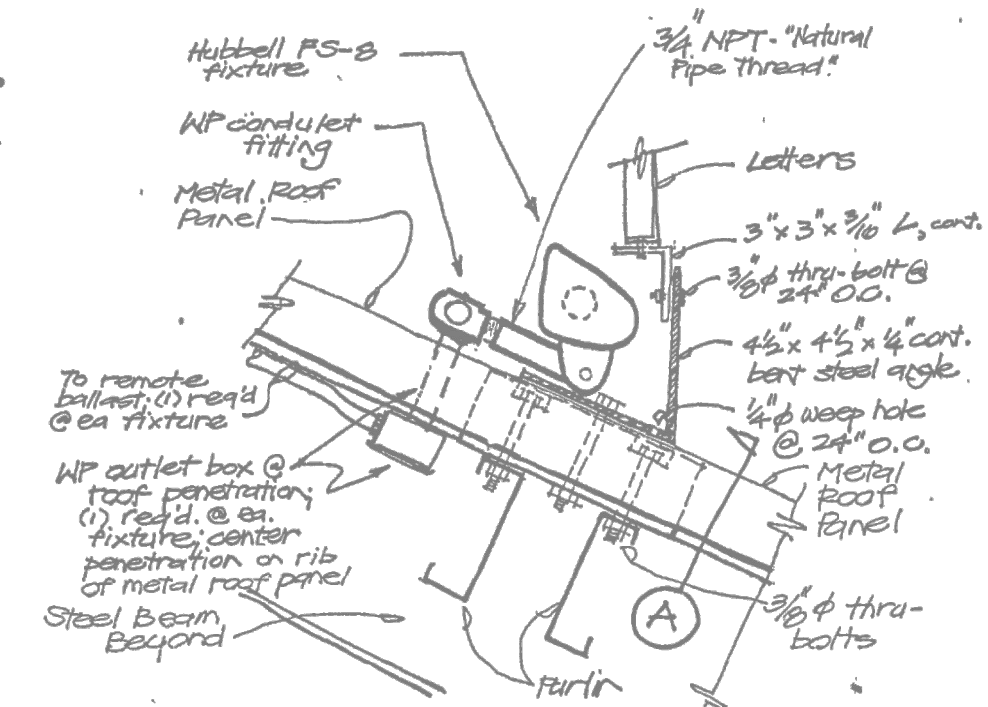
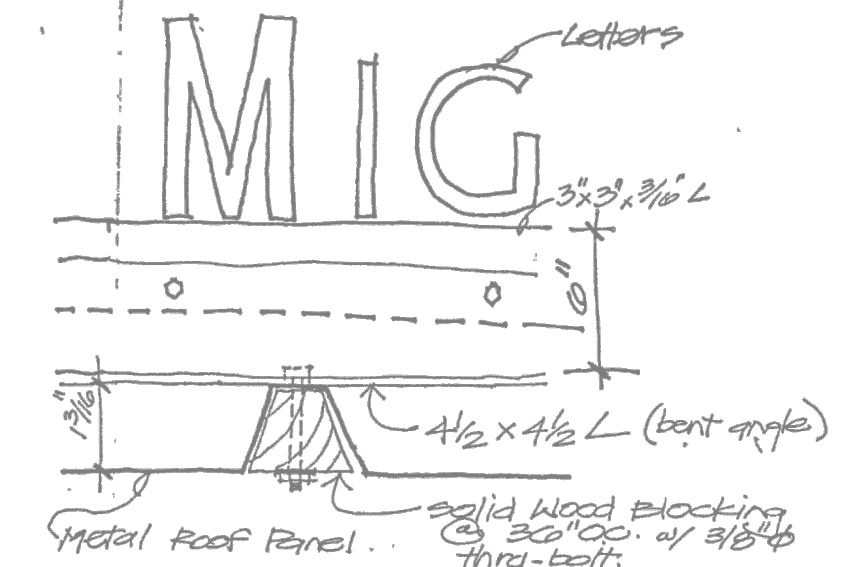
EAST ELEVATION

Scale : 1/8" = 1'-0"



NORTH ELEVATION

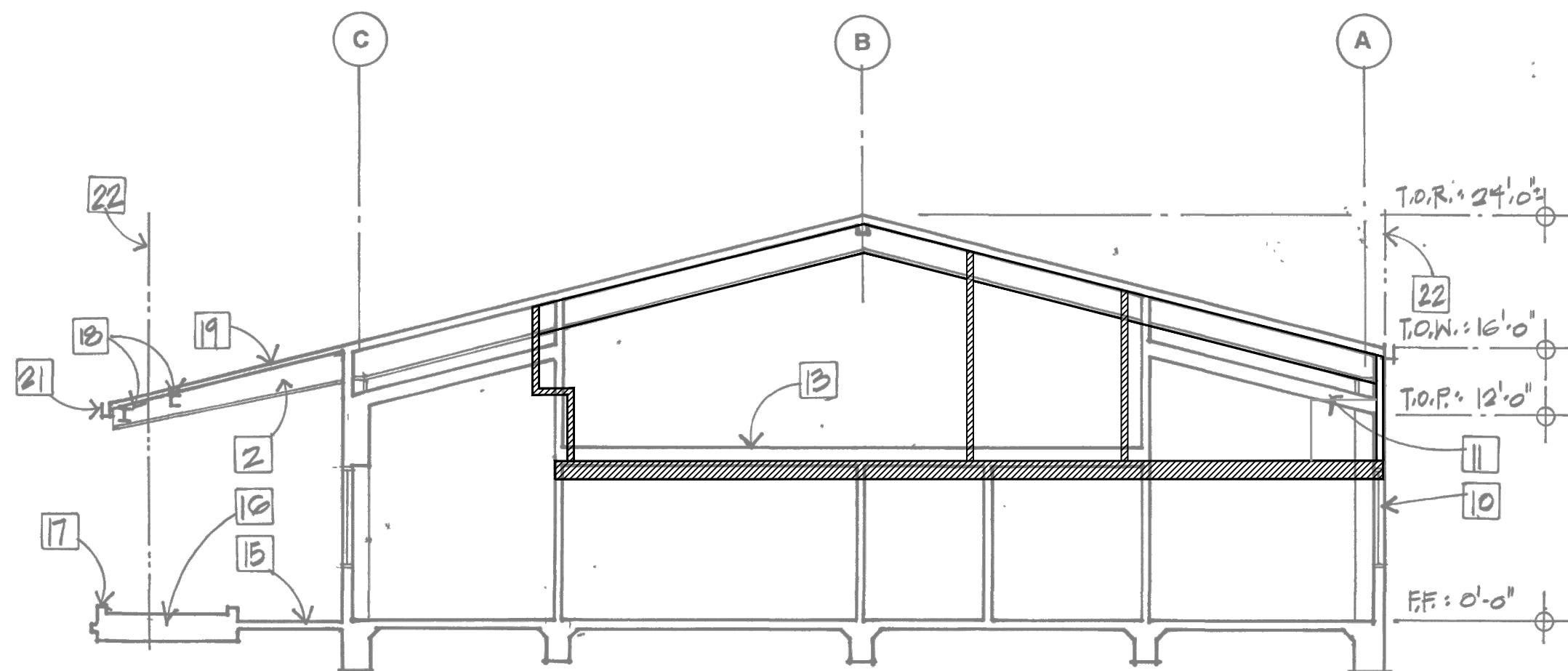
Scale : 1/8" = 1'-0"



Exterior Signage Detail

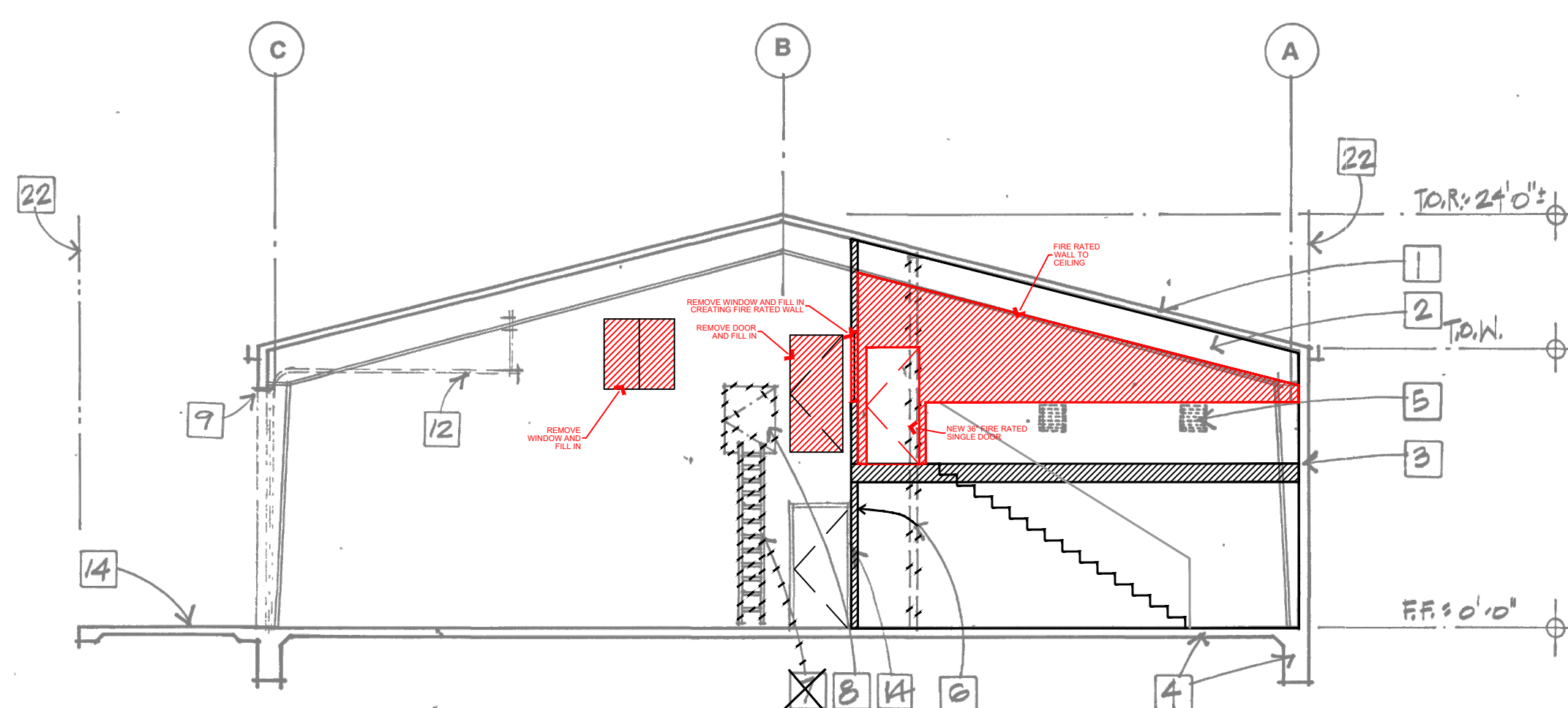
Building Section Keynotes

1. Pre-finished metal roof with insulation.
2. Exposed steel beam (painted).
3. Wood framed wall with wall insulation.
4. Concrete slab and footing - refer to Foundation Plan.
5. Mechanical grilles (Add. Alt. #3).
6. Wood framed wall (Add. Alt. #3).
7. Wood ladder to Mechanical Loft (Add. Alt. #2).
8. Access Door - refer to Door Schedule (Add. Alt. #2).
9. Red-iron channel to frame garage door opening per metal building manufacturer. Paint to match pre-finished flashing to close edge of exterior metal wall panel at door opening.
10. Rated window and frame - refer to Window Schedule.
11. 2 x ceiling framing.
12. Overhead sectional garage door - refer to Door Schedule.
13. Plywood flooring over 2 x floor framing - refer to Framing Plan.
14. Concrete drive - refer to Site Plan.
15. Concrete sidewalk - refer to Site Plan.
16. Planter - refer to Grading and Drainage Plan.
17. Concrete curb at planter - refer to Grading and Drainage Plan.
18. Exposed steel beam (painted); location to be verified by Contractor. Provide minimum 12" clearance from existing tree.
19. Pre-finished metal roof without insulation, underside painted to match pre-finished panel color.
20. not used.
21. not used.



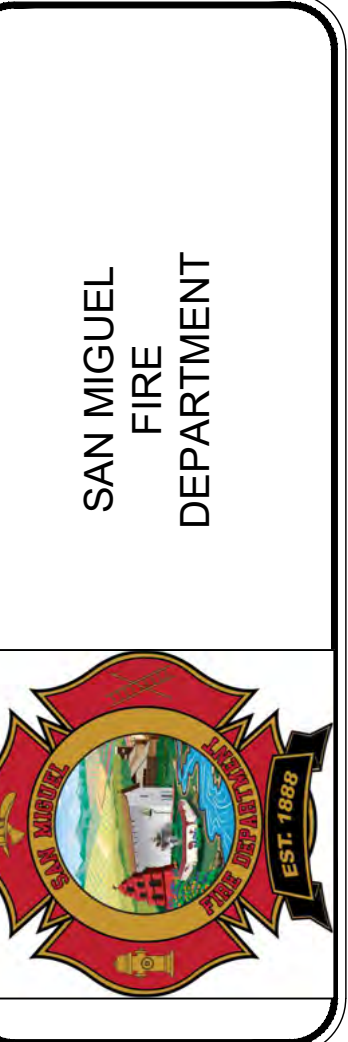
BUILDING / SITE SECTION 'B'

Scale : 1/8" = 1'-0"



BUILDING / SITE SECTION 'A'

Scale : 1/8" = 1'-0"

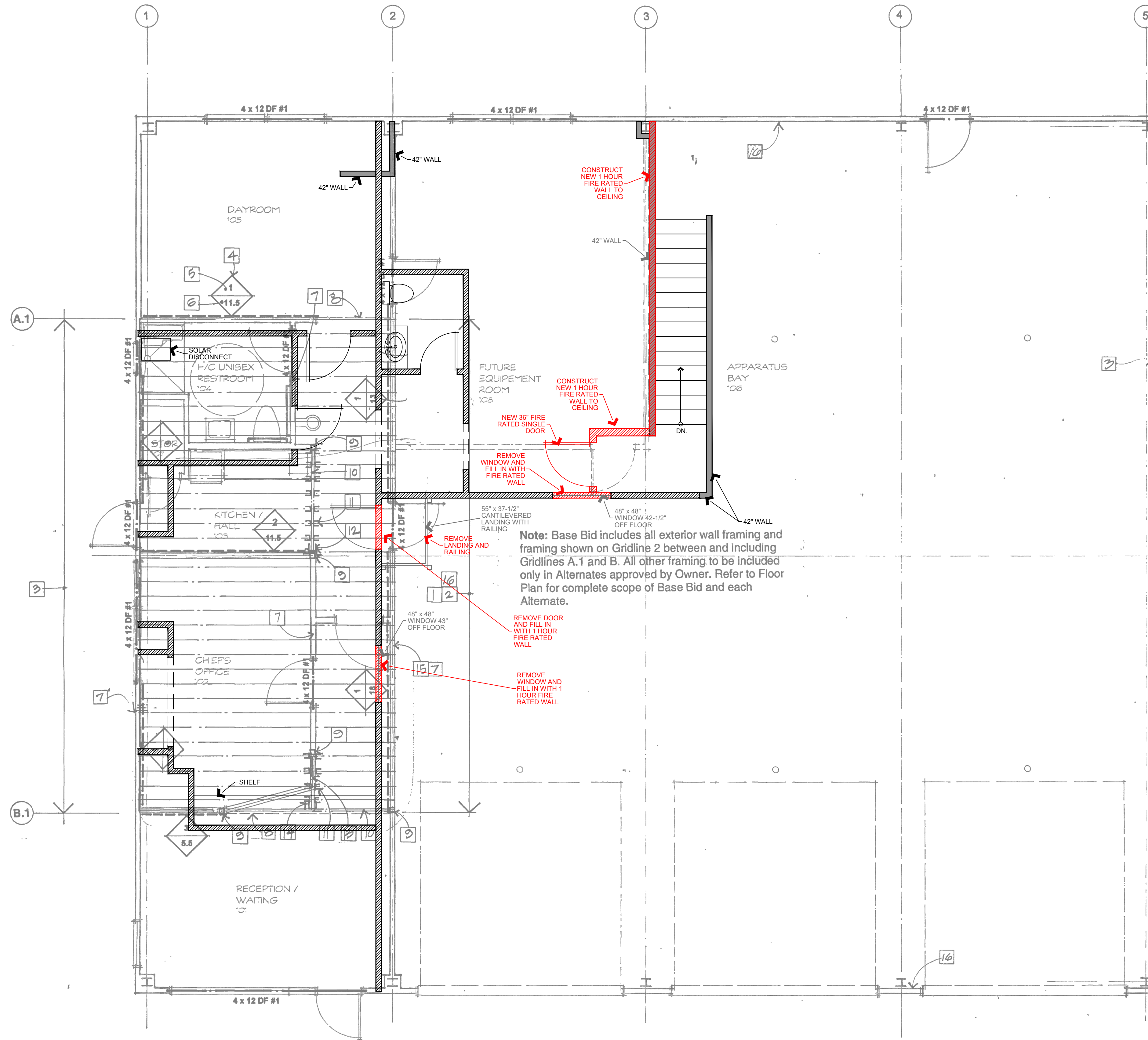


REVISIONS	
Number	Date

Project Number: 2022.03.002
 Project Location: SAN LUIS OBISPO COUNTY
 A.P.N. 021-221-016 & 021-221-015

SMCSD FIRE STATION - DEMOLITION PLANS
 EXTERIOR ELEVATIONS & BUILDING SECTIONS
 Owner/Architect: SAN MIGUEL COMMUNITY SERVICES DISTRICT
 1150 MISSION ST.
 SAN MIGUEL, CA 95451

Date:	04-08-22
Scale:	PER PLAN
Drawn by:	JMC
Checked by:	JMC
Sheet:	A.3



Second Level Framing Plan

Scale : 1/4" = 1'-0"

Framing Plan Keynotes

1. 2 x 12 DF #2 floor joists at 12" O.C.
2. 3/4 inch plywood floor
3. 2 x 6 studs at 16" O.C. (@ Gridline 1 - let-in 2 x 12 ledger to studs with (4) 16d nails each stud). Balloon frame wall.
4. Symbol indicates shearwall location.
5. Indicates shearwall type.
6. Indicates minimum shearwall length.
7. Bearing wall.
8. Extent of second level framing.
9. 4 x 4 DF #2 post.
10. (2) 1 3/4" x 11 1/4" LVL.
11. Simpson U212 joist hanger.
12. Simpson LUS210 hanger to post and dbl. LVL.
13. (2) 2 x 12 DF #2 floor joists.
14. Simpson HUZ12-2 hanger.
15. Floor joists to bear on dbl. Top plate of 2 x 4 stud wall.
16. 2 x 4 studs at 16" O.C., conventional frame.

General Framing Notes

- Vertical Notes**
- A. Any posts not framed into a wall is to have a post base and post cap.
 - B. All posts and header supports not otherwise specified shall be (2) 2 x 4 minimum.
 - C. All posts are to be as wide as the beam it supports unless a steel post cap is used.
 - D. Install double floor joists under parallel walls.
 - E. All headers not specifically sized are to be 4 x 6 DF #2 minimum.
- Lateral Notes**
- A. Other than those openings shown on these plans, no holes may be cut in any shearwall or diaphragm larger than 4 inches square without written permission of the engineer.
 - B. Sheath all shearwalls from the floor to the roof diaphragm above.
 - C. Use (12) 16d nails on each side of top plate splices.

Nailing Schedule

- A. All nailing shall conform to the requirements of Table 23-I-Q in the Uniform Building Code.

Shearwall Schedule

Key	Structural Panel	Allow v	Plates and Blocking/(A.B.'s)	A35 to Plate Alternative
1	3/8" with 8d's at 8" o.c.	220 / 260	(3) 16d at 16" o.c./A)	1-A35 at 24" o.c.
2	3/8" with 8d's at 4" o.c.	320 / 380	(4) 16d at 16" o.c./B)	1-A35 at 24" o.c.
3	3/8" with 8d's at 3" o.c.	410 / 490	(4) 16d at 16" o.c./C)	1-A35 at 24" o.c.

All edges require blocking and nailing
 * = with studs at 16" o.c. or panel perp. to framing, use 15/32" values
 ** = Min. 3" nominal framing required at adjoining plywood edges
 Where shear is applied to both sides of the wall, double the plate nailing, the anchor bolting and the number of A35's at the plate (stagger the 16d's to avoid splitting)

Into Concrete	
A	Plywood one side
B	5/8 inch at 48" o.c.
C	5/8 inch at 48" o.c.
	5/8 inch at 32" o.c.

Structural Notes and Specifications

1. All work shall comply to the UBC and local and State ordinances.
2. Lumber shall be Douglas Fir, coast region, joists and headers # 2, beams # 1, studs standard or better, unless otherwise noted.
3. MICRO-LAM, PARALLAM, SIMPSON, TRUS-JOIST, etc. are pre-manufactured products. See manufactures specifications.
4. Plywood shall be rated douglas fir, CDX unless otherwise noted.
5. Concrete and/or grout shall reach $f_c' = 2500$ psi minimum at 28 days.
6. Steel straps, plates, etc. shall be $F_y = 36000$ psi minimum and as per manufactures specifications (Simpson or equal).
7. Steel bolts shall be A307 or better with standard washers where bearing against wood.
8. Special attention shall be given to locations and placement holdowns, straps, drag struts, and lateral connections in general.
9. Discrepancies in soils conditions as shown in the soils report shall be reported to the engineers office immediately and prior to resumption of construction. Recommendations of the soils engineer shall be followed as per the soils report.
10. The contractor or owner shall verify at dimensions and conditions on the job. Should conditions exist which are contrary to those on the plans, notify the engineer before proceeding with the work.
11. This engineering applies only to the structure at the above listed location. Application of this engineering to any other location shall be referred to this office for verification. Any alterations of the plans with regards to this engineering will render these calculations void and no responsibility for this project will be assumed by this engineer.
12. The steel building engineering and specifications are to be supplied by the manufacturer. The foundation analysis is performed using the preliminary frame reactions supplied by the manufacturer's agent. Any discrepancies where the loads assumed are less than the actual loads must be presented to this engineer for foundation re-evaluation prior to the construction of the foundation.

SAN MIGUEL
FIRE
DEPARTMENT

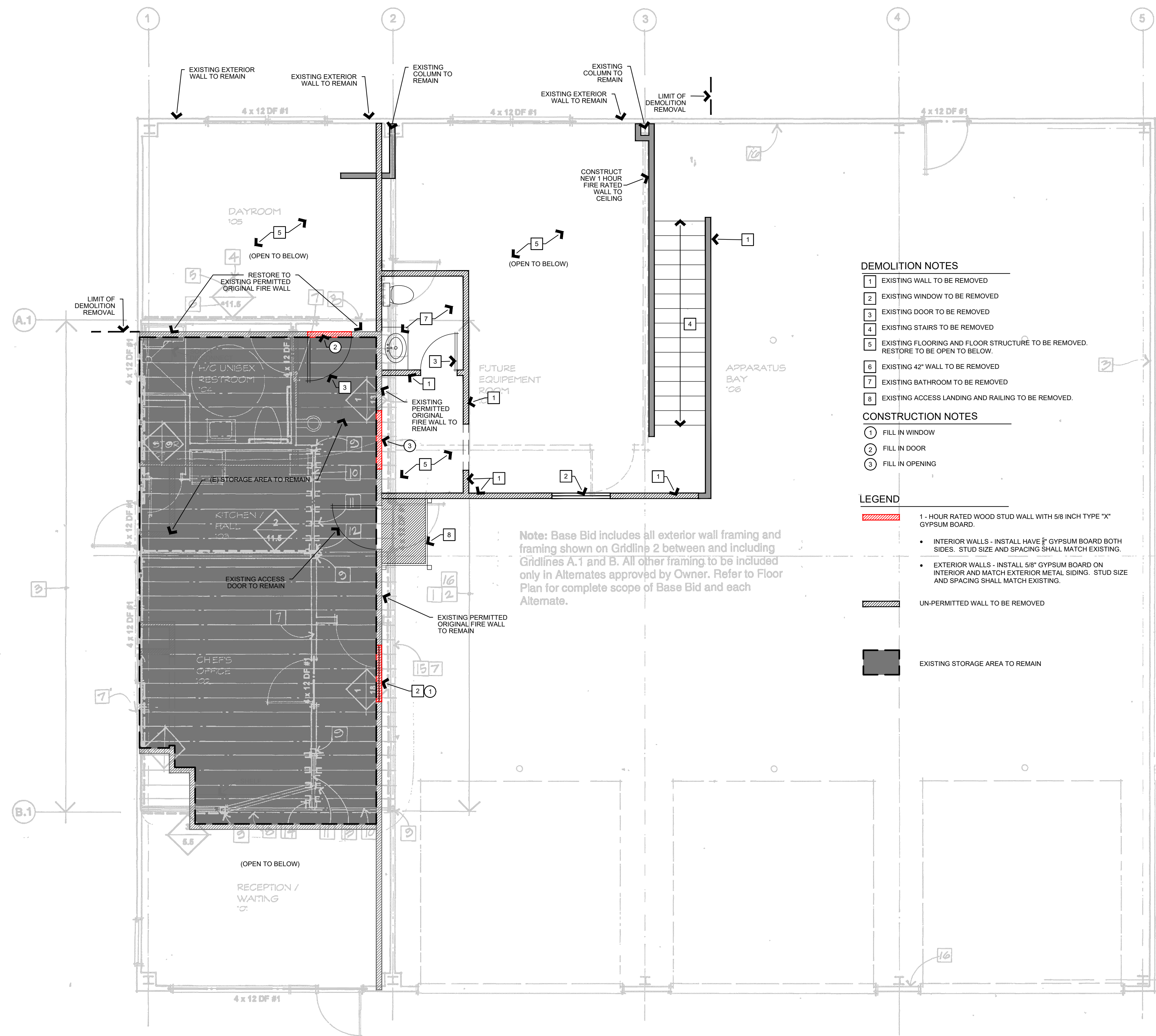


REVISIONS	Number	Date	Description

Project Number: 2022.03.002
 Project Location: SAN LUIS OBISPO COUNTY
 A.P.N. 021-221-016 & 021-221-015

SMCSD FIRE STATION - DEMOLITION PLANS
 Sheet Title: SECOND LEVEL FRAMING
 SHEARWALL SCHEDULE
 Owner/Recipient: SAN MIGUEL COMMUNITY SERVICES DISTRICT
 1150 MISSION ST.
 SAN MIGUEL, CA 93451

Date: 04-08-22
 Scale: PER PLAN
 Drawn by: JMC
 Checked by: JMC
 Sheet: S.2



Second Level Framing Plan

Scale: 1/4" = 1'-0"

Framing Plan Keynotes

1. 2 x 12 DF #2 floor joists at 12" O.C.
2. 3/4 inch plywood floor
3. 2 x 6 studs at 16" O.C. (@ Gridline 1 - let-in 2 x 12 ledger to studs with (4) 16d nails each stud). Balloon frame wall.
4. Symbol indicates shearwall location.
5. Indicates shearwall type.
6. Indicates minimum shearwall length.
7. Bearing wall.
8. Extent of second level framing.
9. 4 x 4 DF #2 post.
10. (2) 1 3/4" x 11 3/4" LVL.
11. Simpson U212 joist hanger.
12. Simpson LUS210 hanger to post and dbl. LVL.
13. (2) 2 x 12 DF #2 floor joists.
14. Simpson HU212-2 hanger.
15. Floor joists to bear on dbl. Top plate of 2 x 4 stud wall.
16. 2 x 4 studs at 16" O.C., conventional frame.

General Framing Notes

Vertical Notes

- A. Any posts not framed into a wall is to have a post base and post cap.
- B. All posts and header supports not otherwise specified shall be (2) 2 x 4 minimum.
- C. All posts are to be as wide as the beam it supports unless a steel post cap is used.
- D. Install double floor joists under parallel walls.
- E. All headers not specifically sized are to be 4 x 6 DF #2 minimum.

Lateral Notes

- A. Other than those openings shown on these plans, no holes may be cut in any shearwall or diaphragm larger than 4 inches square without written permission of the engineer.
- B. Sheath all shearwalls from the floor to the roof diaphragm above.
- C. Use (12) 16d nails on each side of top plate splices.

Nailing Schedule

- A. All nailing shall conform to the requirements of Table 23-I-Q in the Uniform Building Code.

Shearwall Schedule

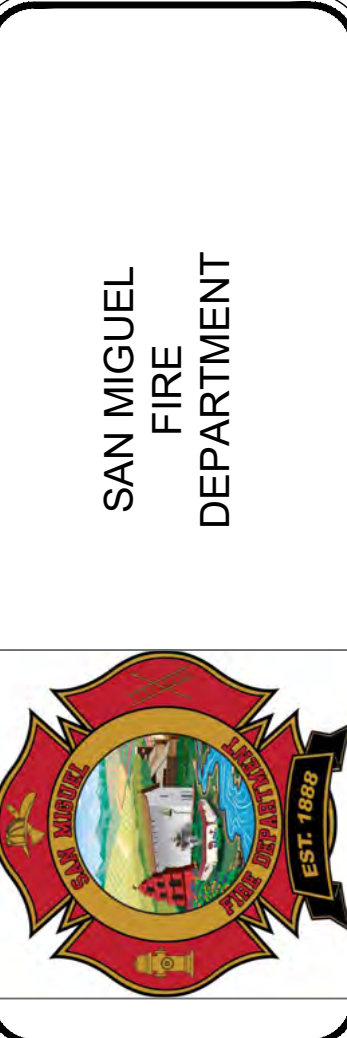
Key	Structural Panel	Allow v	Plates and Blocking/(A,B's)	A35 to Plate Alternative
1	3/8" with 8d's at 6" o.c.	220 / 260	(3) 16d at 16" o.c./A)	1-A35 at 24" o.c.
2	3/8" with 8d's at 4" o.c.	320 / 380	(4) 16d at 16" o.c./B)	1-A35 at 24" o.c.
3	3/8" with 8d's at 3" o.c.	410 / 490	(4) 16d at 16" o.c./C)	1-A35 at 24" o.c.

All edges require blocking and nailing
 * = with studs at 16" o.c. or panel perp. to framing, use 15/32" values
 ** = Min. 3" nominal framing required at adjoining plywood edges
 Where shear is applied to both sides of the wall, double the plate nailing, the anchor bolting and the number of A35's at the plate (stagger the 16d's to avoid splitting)

Into Concrete	Plywood one side
A	5/8 inch at 48" o.c.
B	5/8 inch at 48" o.c.
C	5/8 inch at 32" o.c.

Structural Notes and Specifications

1. All work shall comply to the UBC and local and State ordinances.
2. Lumber shall be Douglas Fir, coast region, joists and headers # 2, beams # 1, studs standard or better, unless otherwise noted.
3. MICRO-LAM, PARALLAM, SIMPSON, TRUS-JOIST, etc. are pre-manufactured products. See manufacturers specifications.
4. Plywood shall be rated douglas fir, CDX unless otherwise noted.
5. Concrete and/or grout shall reach f'c = 2500 psi minimum at 28 days.
6. Steel straps, plates, etc. shall be Fy = 36000 psi minimum and as per manufactures specifications (Simpson or equal).
7. Steel bolts shall be A307 or better with standard washers where bearing against wood.
8. Special attention shall be given to locations and placement holdowns, straps, drag struts, and lateral connections in general.
9. Discrepancies in soils conditions as shown in the soils report shall be reported to the engineers office immediately and prior to resumption of construction. Recommendations of the soils engineer shall be followed as per the soils report.
10. The contractor or owner shall verify all dimensions and conditions on the job. Should conditions exist which are contrary to those on the plans, notify the engineer before proceeding with the work.
11. This engineering applies only to the structure at the above listed location. Application of this engineering to any other location shall be referred to this office for verification. Any alterations of the plans with regards to this engineering will render these calculations void and no responsibility for this project will be assumed by this engineer.
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 Sheet: S.2

☰ SLOProd

Permit Number: A8113

[Permit Details \(\)](#) | [Tab Elements \(\)](#) | [Main Menu \(\)](#)

^ (.multi-collapse)

Type:

Commercial - Essential Services

Status:

Finalized

IVR Number:

678095

Applied Date:

01/23/1998

Issue Date:

09/30/1999

District:

District 1

Assigned To:

Expire Date:

Square Feet:

Valuation:

\$221,844.00

Finalized Date:

☰ SLOProd

Permit Number: PMT2002-12615

[Permit Details \(\)](#) | [Tab Elements \(\)](#) | [Main Menu \(\)](#)

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Type:

Commercial - Additions/Alterations

Status:

Administrative Close

IVR Number:

600363

Applied Date:

03/29/2002

Issue Date:

06/10/2003

District:

District 1

Assigned To:

Expire Date:

Square Feet:

0.00

Valuation:

\$43,986.00

Type: Commercial -
Additions/Alterations

Status: Administrative Close

IVR Number: 600363

Applied Date: 03/29/2002

Issue Date: 06/10/2003

District: District 1

Assigned To:

Expire Date:

Square Feet: 0.00

Valuation: \$43,986.00

Finalized Date: 02/16/2018

Description: REMODEL FIRESTATION TO ADD OFFICES

Summary

Locations

Fees

Attachments

Contacts

Sub-Records

Holds

More Info

Progress



100%
Completed

- Completed
- In Progress
- Not Started

Workflow

Available Actions


No Actions

Fees

\$0.00

[View Details](#)



**San Miguel Community Services District
Board of Directors
Staff Report**

May 26, 2022

AGENDA ITEM: XI-8

SUBJECT: Fire Department Temporary Housing Unit.

RECOMMENDATION: Continue with the process required to provide a Temporary Fire Department Staffing Housing Unit including space for a Sheriff's Beat Station.

Background:

The San Miguel Fire Department currently shares space with the CSD Staff and is beyond workspace capacity. Additionally, the Fire Department currently lacks the ability to provide accommodations for Department Members to provide 24-hour District coverage when required. The project shall include a "Sheriff's Beat Station" within the temporary housing unit.

During the April 21, 2022, Special Board Meeting the Board approved by resolution entering into a financial agreement with Holman Capital Corporation (HCC) and the purchase and installation of the Temporary Housing Unit / Sheriff's Beat Station.

Follow-up:

- An Escrow account was opened with the Community Bank of Santa Maria on April 26, 2022.
- A Purchase agreement with Mobile Home Sales of California (MHSC) was entered into on May 5, 2022.
- A 50% deposit was processed on May 9, 2022, for the purchase of the modular unit.
- The District draftsman is working with the District engineer to produce the permit documentation for County submittal.

PREPARED BY: Scott Young

APPROVED BY: Rob Roberson



San Miguel Community Services District

Board of Directors Staff Report

May 26th 2022

AGENDA ITEM: XI-9

SUBJECT: Continued Discussion on the status of the Machado Wastewater Treatment Facility expansion and the aerator upgrade project.

RECOMMENDATION: Discuss status of the Machado Wastewater Treatment Facility expansion and the aerator upgrade project.

CURRENT STATUS:

WWTF

The existing plant upgrade was completed in 2001, at that time it was upgraded to a maximum capacity of 200,000 gallons per day.

COMPLIANCE – Based on the 1st quarter 2022 testing the plant is out of compliance for a single sample and is out of compliance for the 6-sample average in regard to TDS, Sodium and Chloride

FLOW – In *March* the plant averaged 140,863 gallons per day (70% of hydraulic design capacity) with a max day of 168,133 gallons (84% of hydraulic design capacity)

On 6/18/18 the District received a letter from SWRCB outlining the status of the plant and setting a timeline of approximately 2.9 years before the plant reaches capacity. This is the window to complete the expansion to prevent potential overflows and potential violations.

Monsoon Consultants is currently working on design requirements and options to meet current/future and proposed regulatory requirements.

- August 2018 WWTP Expansion engineering report.
- November 2018 DE presented options to the Board and discussed the engineering study and alternatives.
- December 2018 DOU and Engineer from Monsoon Consultants toured SBR and MBR plants and talked to operators about process benefits and issues.
- January 2019 the DE delivered the Final engineering report to the Board at the regular Board Meeting and the Board subsequently approved the report.

- January 2019 the District submitted the Final Engineering Report to the CCWQCB for their review and comment.
- February 2019 DE and Director of Utilities met with CCWQCB staff to discuss the engineering report and future project phases, requirements, funding, permitting, and schedules.
- February 2019 the District submitted the Final Engineering Report to PG&E for their review in advance of a meeting to discuss future WWTF electrical service requirements and the potential for technical/financial assistance for the WWTF expansion/renovation.
 - The District also applied for a service change to PG&E to begin the process of determining the extent of improvements needed to service the new power requirements.
- February 2019 the District applied to SoCal Gas for service and is in the process of determining costs to bring gas to the plant.
- August 2019 DE and DOU toured manufacturing plant and installations MBR package plants
- October 2019 the Board approved a contract with Monsoon Consultants to prepare the construction plans for the WWTF expansion
- November 2019 District received an agreement for a \$250,000 planning grant for the WWTF expansion.
- March 2020 RFP was released for an environmental consultant for the WWTF
- April 2020 Submitted Preliminary Engineering Report to USDA for review for Grant/ Loan funding. Comments were received back from the USDA which are being addressed by the DE
- April 23, 2020, the Board approved DUDEK proposal to perform environmental consultation for the District in relation to the WWTF and Recycled Water distribution system (purple pipe)
- May 2020 the District received the signed agreement back for the planning grant and submitted the initial invoice for reimbursement.
- June 2020 DE completed an analysis of the flooding risk to the WWTF site from Salinas River flood flows. The results of the study will be incorporated into the final design.
- June 2020 the DE completed the revisions of the USDA Preliminary Engineering Report (PER) and will resubmit to the USDA for funding consideration.
- On September 25, 2020, The Central Coast Regional Water Quality Control Board approved and adopted General Waste Discharge Requirements (Order No. R3-2020-0020) for Discharges from Domestic Wastewater Systems with Flows >100,000 GPD. The District WWTP, including the planned expansion/renovation, will be subject to the requirements in this order.
- November 2020 the DE submitted the FINAL USDA Preliminary Engineering Report (PER) to the USDA and Waterboard for review.
- January 2021 the DE submitted an application to the California Department of Water Resources for the amount of \$5,000,000 to obtain a grant under the 2019 Sustainable Groundwater Management (SGM) Grant Program Implementation – Round 1 for the upgrade and expansion of the District’s Machado Wastewater Treatment Facility (WWTF) and the construction of a new recycled water (“purple pipe”) distribution system (or a component thereof).
- February 2021 Dudek submitted the initial DRAFT of the CEQA / NEPA Initial Study and Mitigated Negative Declaration to the District for review and comment.

- April 22, 2021 the Board of Directors authorized the District to advertise a Request for Proposals (RFP) from qualified vendors to provide, install, test & adjust, start-up, and provide operator training of a pre-engineered package membrane bioreactor (MBR) municipal wastewater treatment system which will be a critical component of the upgrade and expansion of the DISTRICT's Machado Wastewater Treatment Facility (WWTF).
- May 6, 2021 the District submitted a revised version of the Preliminary Engineering Report (PER) to the USDA for their review.
- May 17, 2021 Dudek submitted the Phase 1 Archeological Survey Report to the District for staff review and comment.
- May 19, 2021 a Pre-Proposal meeting was held to inform qualified vendors about the District's requirements for the pre-engineered package membrane bioreactor (MBR) municipal wastewater treatment system and solicit input and answer questions.
- On June 11, 2021 the DISTRICT received one (1) cost proposal in response to the MBR RFP. The cost proposal was received from Cloacina, LLC, which is based in Arroyo Grande, CA. The DE and Director of Utilities are in the process of reviewing the proposal and pending completion of that process, will present our findings and recommendations to the Board.
- On July 7, 2021 Dudek delivered a preliminary and incomplete DRAFT CEQA/NEPA Environmental Document. The DE and Director of Utilities have reviewed the subject document and responded to Dudek with comments and revision requirements.
- On July 16, the DOU and DE participated in a TEAMS meeting with USDA and Waterboard staff to discuss the regulatory / permit requirements for the WWTF upgrade. The Preliminary Engineering Report (PER) will be revised to incorporate the issues that were discussed.
- July 30, 2021 Dudek delivered an ADMINISTRATIVE DRAFT CEQA/NEPA Environmental Document. District staff have reviewed the subject document and responded to Dudek with comments and revision requirements.
- On August 11, 2021, The DE submitted a revised DRAFT PER to the Director of Utilities for review. The revision addresses issues that were identified in discussions with the USDA and RWQCB.
- August 16, 2021: The DE and Director of Utilities participated in a TEAMS meeting with SLO County Planning, Building and Public Works Departments staff to discuss WWTF project status and the anticipated requirements from the SLO County with regard to a new Conditional Use Permit (CUP).

AERATOR PROJECT

5/17/18 WSC issued the Final Technical Memorandum outlining some of the options for the replacement of the existing surface aerators with bubbler aeration in the ponds. Part of the recommendation is to install a headworks to prevent fouling the diffusers.

The Energy Watch and PG&E are working on preliminary paperwork for On-Bill Financing for this project once it is ready.

The aeration project is being modified as part of the overall expansion of the WWTF. It is possible that the original project will be scrapped in favor of other assistance available from PG&E.

FUNDS EXPENDED

Total Costs incurred to date

- Property acquisition - \$240,140 (Paid with Capital Funds not covered under any grant FY2016-17)
- Planning - \$177,740 (Reimbursed through the IRWM DAC Grant)
- Engineering / Environmental - \$163,796 (Reimbursable through the DWR CWSRF Grant)

GRANT FUNDING

Awarded

- Integrated Regional Water Management (IRWM) Prop 1 DAC -- \$177,750 for Wastewater plant upgrade analysis, basin recharge study.
- State Revolving Fund (CWSRF) -- \$250,000 for project design, engineering, and environmental studies – The District received the agreement for this grant in November 2019. The grant is retroactive to 2017. As of June 30, 2021, a total of \$163,796 has been expended.

Applied for/ to

- The District submitted applications to SLO County for the 2020 and 2021 funding cycles for CDBG funds to help pay for construction. No CDBG funds were awarded to the District in either cycle.
- Preparing to apply to DWR and USDA
- Held pre-application meeting with USDA to start application process 1/10/2020
- Met with Cayucos Sanitary District to discuss how they are financing their Wastewater treatment plant currently under construction
- Discussed additional funding with the Department of Financial Assistance at the state about construction financing.
- Submitted a Pre-Application to DWR for \$14.5M in funding through the Small Community Funding Program on May 5, 2020.
- Submitted an application to the California Department of Water Resources for the amount of \$5,000,000 to obtain a grant under the 2019 Sustainable Groundwater Management (SGM) Grant Program Implementation – Round 1 for the upgrade and expansion of the District’s Machado Wastewater Treatment Facility (WWTF) and the construction of a new recycled water (“purple pipe”) distribution system (or a component thereof) in January 2021.

NEXT STEPS:*WWTF*

Based on discussions with the DE, we have nearing completion of the design development phase for the recommended WWTP upgrade and expansion design alternative. We have scheduled completion of the final design and the preparation of the Construction / Bidding Documents by the end of 2021. On April 23, 2020, the Board awarded a contract to Dudek for Environmental Studies as required for CEQA/ NEPA Compliance for the recommended WWTP upgrade and expansion design alternative. The timing of the environmental compliance & permitting work will coincide

with the completion of the final design phase. Under our currently planned schedule, the District should plan on initiating the process of obtaining financing for the WWTP upgrade and expansion project during the third quarter of 2021, with the goal of having financing in place to advertise and award a construction project in 4th Quarter 2021.

Although the District staff are aggressively researching and applying for grant funding opportunities, it is likely that, in order to meet our deadline, the District may need to pay out of pocket for some of the construction design work.

AERATOR PROJECT

Once design criteria are determined for the WWTF and it is determined that the aeration upgrade will be maintained with the plant expansion then staff will bring additional items to the board to facilitate the approval and construction of the aeration upgrade.

COUNT DOWN CLOCK

Notice issued – June 2018 Deadline given – March 2021 (2.9 years)

Time remaining— -15 months (We have met with the Waterboard to discuss the project progress and schedule.)

FISCAL IMPACT

No impact resulting from this information.

RECOMMENDATION

This item is for information and discussion only.

Due to the limited time frame, this item will be updated monthly, and the Board will likely have additional items for approval in conjunction with this report.

PREPARED BY:

Kelly Dodds

Kelly Dodds, Director of Utilities