



Agenda

San Miguel Groundwater Sustainability Agency

BOARD OF DIRECTORS

John Green, President
Anthony Kalvans, Director

Joseph Parent, Director

Ashley Sangster, Vice President
Hector Palafox, Director

THURSDAY, October 24, 2019

6:00 P.M. Opened Session

BOARD OF DIRECTORS MEETING AGENDA

**SMCSD Boardroom
1150 Mission St.
San Miguel, CA 93451**

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired.

Public Comment: Please complete a "Request to Speak" form located at the podium in the boardroom in order to address the Board of Directors on any agenda item. Comments are limited to three minutes, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications." Any member of the public may address the Board of Directors on items on the Consent Calendar. Please complete a "Request to Speak" form as noted above and mark which item number you wish to address.

Meeting Schedule: Regular Board of Director meetings are generally held in the SMCSD Boardroom on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Counter/ San Miguel CSD office located at 1150 Mission St., San Miguel, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time at the counter/ San Miguel CSD office at 1150 Mission St., San Miguel, during normal business hours.

- I. **Call to Order:** **6:00 PM**
- II. **Pledge of Allegiance:**
- III. **Roll Call:** *Green*___ *Sangster* ___ *Palafox*___ *Kalvans*___ *Parent* ___
- IV. **Approval of GSA Meeting Agenda:**

M_____ S_____ V_____

V. **ADJOURN TO CLOSED SESSION:**

A. **CLOSED SESSION AGENDA:** None

VI. **Call to Order for Regular Board Meeting/Report out of Closed Session:** N/A

VII. **Public Comment and Communications for items not on the Agenda:**

Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are limited to three minutes. Please complete a "Request to Speak" form and place in basket provided.

VIII. **Special Presentations/Public Hearings/Other:** None

IX. **Staff & Committee Reports – Receive & File:** None

X. **CONSENT CALENDAR:**

- 1. **Review and Approve Board Meeting Minutes:**
 - a. 09-26-2019 Draft Meeting Minutes

The items listed above are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

XI. **BOARD ACTION ITEMS:**

- 1. **Review, Discuss, Receive and File the Invoice #17 dated 9-27-2019 (SM20190927-17) for payment for proportional share of the "Paso Robles Basin GSP" for \$557.54**

Public Comments: (Hear public comments prior to Board Action)

M_____ S_____ V_____

- 2. **Review and approve proposal from GSI Water Solutions, Inc. to prepare the 1st Annual Report the Groundwater Sustainability Plan (GSP) for Basin 3-004.06 Salinas Valley Paso**

Robles Area and authorize Funding per the terms of the GSA Memorandum of Agreement (MOA).

Public Comments: (Hear public comments prior to Board Action)

M_____ **S**_____ **V**_____

XII. BOARD COMMENT:

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT TO NEXT GSA MEETING: 11-21-2019

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) ss.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk/Accounts Manager of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office on October 18th, 2019

Date: October 18th, 2019

John Green
John Green President, Board of Directors

Tamara Parent
Tamara Parent, Board Clerk/ Accounts Manager

SAN MIGUEL COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
GROUNDWATER SUSTAINABILITY AGENCY MEETING MINUTES

September 26, 2019

MEETING HELD AT DISTRICT OFFICES
1150 MISSION STREET
SAN MIGUEL, CA 93451

- I. Meeting Called to Order by Director Sangster – 6:04 P.M.
- II. Pledge of Allegiance lead by Director Kalvans
- III. **Roll Call:** Directors Present: Palafox, Sangster, Kalvans
Director Absent: Parent, Green
District Staff in attendance: Rob Roberson, Kelly Dodds, Tamara Parent
District Staff Absent: District Engineer, Blaine Reely
- IV. **Adoption of Special Meeting Agenda:**
Motion by Director Kalvans to adopt Meeting Agenda as presented.
Seconded by Director Sangster Motion was approved by vote of 3 AYES and 0 NOES 2 ABSENT.
- V. **Adjourn to closed session:** None
- VI. **Call to order out of the closed session:** None
- VII. **Public Comment and Communications** (for items not on the agenda):
No Public Comment
- VIII. **Special Presentation/Public Hearing/Other:** None
- IX. **Staff & Committee Reports-** Receive & File: None
- X. **Consent Calendar:** 1.a Review and approve 08-22-2019 GSA Meeting Minutes

Motion by Director Kalvans to approve the Consent Calendar, 1.a

Seconded by Director Palafox. Motion was approved by Vote of 3 AYES and 0 NOES and 2 ABSENT.

The items listed below are scheduled for consideration as a group and one vote. Any Director or a member of the public may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

XI. BOARD ACTION ITEMS:

1. Review, Discuss, Receive and File the Invoice #15 dated 08-20-2019 (SM20190820-15) for payment for a proportional share of the "Paso Robles Basin GSP" for \$1,691.69

Item presented by Director of Utilities Kelly Dodds, explaining that the invoices are from August 2019.

Board Comment: None

Public Comment: None

Motion by Director Kalvans to Receive and File the Invoice #15 dated 08-20-2019 (SM20190820-15) for payment for a proportional share of the "Paso Robles Basin GSP" for \$1,691.69

Seconded by Director Sangster, Motion was approved by Vote of 3 AYES and 0 NOES and 2 ABSENT.

2. Review, Discuss, Receive and File the Invoice #16 dated 08-21-2019 (SM20190821-16) for payment for a proportional share of the "Paso Robles Basin GSP" for \$359.13

Item presented by Director of Utilities Kelly Dodds, explaining that the invoices are from August 2019.

Board Comment: None

Public Comment: None

Motion by Director Kalvans to Receive and File the Invoice #16 dated 08-21-2019 (SM20190821-16) for payment for a proportional share of the "Paso Robles Basin GSP" for \$359.13

Seconded by Director Palafox, Motion was approved by Vote of 3 AYES and 0 NOES and 2 ABSENT.

XII. BOARD COMMENT: Director Kalvans asked if there has been new information on this item? Director of Utilities Kelly Dodds voiced that the public comment period would be ending on September 29th. Director Sangster asked about the volume of comments from the San Miguel area. Director of Utilities Kelly Dodds explained that Paso has had a lot and they will be incorporating comments to not have duplicates and/or comments that don't make sense.

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their activities related to District business. No action is to be taken until an item is placed on a future agenda.

XIII. ADJOURNMENT @ 6:11 P.M

DRAFT



City of Paso Robles
 Administrative Services Department
 821 Pine Street, Suite A
 Paso Robles, CA 93446

INVOICE
INVOICE #SM20190927
CUSTOMER # 5922

DATE: 09-27-2019

TO:
 San Miguel Community Services District
 Attn: Rob Roberson, Interim General Mgr.
 1150 Mission Street
 San Miguel, CA 93451
 Email: rob.roberson@sanmiguelcsd.org

FOR SERVICE PROVIDED BY:
 City of Paso Robles
 Public Works Department
 1000 Spring Street
 Paso Robles, CA 93446-7392
 Phone (805) 237-3861 Fax (805) 237-3904

GL 407-23090

DESCRIPTION	Total Invoice	Share %	AMOUNT
Proportional Share of the "Paso Robles Basin GSP"			
Montgomery & Assoc. Invoice No. 9200-19-8A Dated 08/31/2019 (copy attached)	18,400.50	3.030%	557.54
PAST DUE 7/31/19			359.13
PAST DUE 6/30/19			1,644.68
TOTAL DUE:			\$2,561.35

Make all checks payable to: City of Paso Robles
And return to: City of Paso Robles
Attn: Ryan Cornell, Finance Mgr.
821 Pine Street, Suite A
Paso Robles, CA 93446-2881

PLEASE INCLUDE COPY OF INVOICE WITH YOUR PAYMENT
*****Remittance Copy*****



**MONTGOMERY
& ASSOCIATES**
Water Resource Consultants

www.elmontgomery.com
1550 East Prince Road
Tucson, AZ 85719
520.881.4912

September 16, 2019

Dick McKinley
1000 Spring Street
Paso Robles, CA 93446

SUBJECT: AUGUST 2019 INVOICE, PASO ROBLES GROUNDWATER SUSTAINABILITY PLAN

Dear Mr. McKinley:

Attached is the August 2019 invoice for work completed on the Paso Robles Subbasin Groundwater Sustainability Plan. Total project cost for August was \$18,401.

Table 1 summarizes the budget status on a task basis. On August 7, an additional funding amount of \$19,600 was approved by the City of Paso Robles. This amount was added to Task L (M&A Task 9200.1001), Finalize GSP. The new total approved budget is 1,383,115.

The individual task budgets reflect our understanding of the likely effort on each task at the start of the project. While some tasks are over budget and others are under budget, we are tracking the total budget to ensure that we deliver the complete GSP within the approved total budget.

Please ensure that our total billings match your records and contact us if you have questions.

Sincerely,
MONTGOMERY & ASSOCIATES

Derrick Williams
Principal Hydrogeologist | Project Manager

Timothy Leo
Principal Hydrogeologist | Vice President

**TABLE 1: SUMMARY OF BUDGET STATUS - AUGUST 2019
PASO ROBLES SUBBASIN GROUNDWATER SUSTAINABILITY PLAN**

PROPOSAL TASK ID	PROPOSAL TASK NAME	M&A TASK	APPROVED BUDGET	COST THROUGH AUGUST 2019	VARIANCE
A	Compile and Organize Data	5	\$44,224	\$31,435	\$12,789
B	Develop Introductory and Administrative Information	3	\$26,115	\$19,158	\$6,957
C	Describe Plan Area (plus Notice and Communication)	3	\$32,984	\$19,158	\$13,826
D	Describe Basin Setting (includes water budgets)	4	\$114,080	\$189,782	(\$75,702)
E	Prepare SW-GW Flow Model (+ Optional Task 2)	6	\$166,516	\$226,677	(\$60,161)
F	Identify Sustainable Management Criteria	9	\$293,084	\$123,034	\$170,050
G	Establish Monitoring Networks and Protocols	5	\$82,491	\$31,435	\$51,056
H	Organize Data Management System	5	\$58,791	\$15,718	\$43,073
I	Develop and Analyze Projects and Management Actions (+ Optional Tasks 3 & 4)	7	\$288,734	\$314,109	(\$25,375)
J	Plan Implementation	11	\$24,656	\$1,671	\$22,985
K	Outreach and Stakeholder Involvement (+ Optional Task 1)	8	\$97,660	\$117,769	(\$20,109)
L	Finalize GSP	10	\$66,180	\$48,984	\$17,197
M	Project Management	1,2	\$87,600	\$241,805	(\$154,205)
	TOTAL		\$1,383,115	\$1,380,735	\$2,380



**MONTGOMERY
& ASSOCIATES**

Water Resource Consultants

www.elmontgomery.com

1550 East Prince Road

Tucson, AZ 85719

520.881.4912

INVOICE

August 31, 2019

INVOICE NO

9200-19-8A

CITY OF PASO ROBLES
Attn: Mr. Dick McKinley, Project Manager
1000 Spring Street
Paso Robles, CA 93446
DMcKinley@prcity.com

Paso Robles GSP Preparation

PERIOD: August 01, 2019 - August 31, 2019

9200.0101 Project Management-M&A

Professional services: 1) prepare weekly report; 2) review and process invoice; and 3) coordinate project activities.

Timothy P. Leo, Scientist 8 3.0 hours @ \$195.00/hr.	\$585.00
Derrick Williams, Scientist 8 0.5 hours @ \$240.00/hr.	\$120.00
Juliet M. McKenna, Scientist 6 0.5 hours @ \$172.00/hr.	<u>\$86.00</u>
9200.0101 Subtotal	\$791.00

9200.0601 GW Model & Water Budget Chapter-M&A

Professional services: review Alluvial Aquifer water budget with GSAs.

Timothy P. Leo, Scientist 8 1.0 hours @ \$195.00/hr.	<u>\$195.00</u>
9200.0601 Subtotal	\$195.00

(continued)



**MONTGOMERY
& ASSOCIATES**

STATEMENT - August 31, 2019 (continued)

9200.1001 Finalize GSP-M&A

Professional services: revise text, tables, and figures for final draft GSP.

Timothy P. Leo, Scientist 8 19.0 hours @ \$195.00/hr.	\$3,705.00
Derrick Williams, Scientist 8 22.5 hours @ \$240.00/hr.	\$5,400.00
Juliet M. McKenna, Scientist 6 28.5 hours @ \$172.00/hr.	\$4,902.00
Jonathan Reeves, Scientist 2 4.0 hours @ \$107.00/hr.	\$428.00
Anna M. Urizar, Scientific Illustrator 2 9.5 hours @ \$85.00/hr.	\$807.50
Caryn S. Fogel, Technical Editor 42.5 hours @ \$50.00/hr.	\$2,125.00
Tracie L. Jaeger, Clerical 1.0 hours @ \$47.00/hr.	<u>\$47.00</u>
9200.1001 Subtotal	\$17,414.50

TOTALS:

9200.0101 Subtotal	\$791.00
9200.0601 Subtotal	\$195.00
9200.1001 Subtotal	<u>\$17,414.50</u>
TOTAL AMOUNT DUE	\$18,400.50

MONTGOMERY & ASSOCIATES

Mark M. Cross

DUE UPON RECEIPT FOR PAYMENT WITHIN 45 DAYS.
IF PAYMENT HAS NOT BEEN RECEIVED WITHI 45 DAYS, INTEREST WILL
ACCRUE AT 1% PER MONTH FOR UNPAID BALANCE.



MONTGOMERY
& ASSOCIATES

TIME REPORT

NAME: Timothy P. Leo

PROJECT NUMBER: 9200.0101

PERIOD: 8/1/2019 - 8/31/2019

City of Paso Robles Project Management-M&A

DATE	TIME START	TIME STOP	HOURS	WORK DESCRIPTION
08/12/19	9:00	10:00	1.0	Weekly project coordination call
08/13/19	13:00	13:30	0.5	Review and process invoice
08/19/19	9:00	10:00	1.0	Meet with project team to plan tasks
	10:00	10:30	0.5	Finalize invoice; prepare cover letter and budget table
TOTAL			3.0 HOURS	



MONTGOMERY
& ASSOCIATES

TIME REPORT

NAME: Derrick Williams

PROJECT NUMBER: 9200.0101

PERIOD: 8/1/2019 - 8/31/2019

City of Paso Robles Project Management-M&A

DATE	TIME START	TIME STOP	HOURS	WORK DESCRIPTION
08/06/19	11:00	11:30	0.5	Prepare weekly report to GSAs
TOTAL			0.5 HOURS	



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& ASSOCIATES

TIME REPORT

NAME: Juliet M. McKenna

PROJECT NUMBER: 9200.0101

PERIOD: 8/1/2019 - 8/31/2019

City of Paso Robles Project Management-M&A

DATE	TIME START	TIME STOP	HOURS	WORK DESCRIPTION
08/19/19	9:00	09:30	0.5	Weekly call
TOTAL			0.5 HOURS	



MONTGOMERY
 & ASSOCIATES

TIME REPORT

NAME: Timothy P. Leo

PROJECT NUMBER: 9200.0601

PERIOD: 8/1/2019 - 8/31/2019

City of Paso Robles GW Model & Water Budget Chapter-M&

DATE	TIME START	TIME STOP	HOURS	WORK DESCRIPTION
08/13/19	15:30	16:30	1.0	Phone call with GSAs to review Alluvial Aquifer water budget
TOTAL			1.0 HOURS	



TIME REPORT

NAME: Timothy P. Leo

PROJECT NUMBER: 9200.1001

PERIOD: 8/1/2019 - 8/31/2019

City of Paso Robles Finalize GSP-M&A

DATE	TIME START	TIME STOP	HOURS	WORK DESCRIPTION
08/06/19	15:30	16:00	0.5	Review status of final draft GSP
08/07/19	11:30	12:00	0.5	Phone call with team to coordinate tasks on chapter revisions
	14:00	15:00	1.0	Update Chapter 6 per GSA comments
	16:00	17:00	1.0	Finalize draft Chapter 6; provide updated version to technical editor
	17:30	18:00	0.5	Finalize revised Chapter 6
08/08/19	13:00	14:00	1.0	Provide input to revised Chapter 7; revise Chapter 8
	15:30	16:00	0.5	Review emails from GSAs on chapter comments; provide emails to technical editor
08/09/19	9:30	10:30	1.0	Coordinate revisions to Chapter 8; revise Chapter 8 per input from GSAs; review public comments
	12:30	13:30	1.0	Prepare final draft Chapter 8
	14:00	15:00	1.0	Prepare final draft Chapter 8
	16:30	17:30	1.0	Prepare final draft Chapter 8
08/11/19	10:00	12:00	2.0	Prepare revised draft Chapter 8; update SMC for subsidence and water quality
08/12/19	14:30	15:30	1.0	Review Chapter 7; provide guidance on updated monitoring network; review updated maps
08/14/19	11:00	12:00	1.0	Review and finalize Chapters 1 - 6
	12:30	14:00	1.5	Finalize Chapters 1 - 6
	16:00	17:00	1.0	Finalize executive summary; coordinate final changes with GSAs
	17:00	18:00	1.0	Coordinate final production of complete draft GSP; review chapter formats
08/16/19	16:00	16:30	0.5	Review D. Williams email regarding Annual report and CC presentation
08/19/19	17:00	17:30	0.5	Review presentation for CC meeting
08/21/19	16:00	17:30	1.5	Attend Cooperative Committee meeting
TOTAL			19.0	HOURS



TIME REPORT

NAME: Derrick Williams

PROJECT NUMBER: 9200.1001

PERIOD: 8/1/2019 - 8/31/2019

City of Paso Robles Finalize GSP-M&A

DATE	TIME START	TIME STOP	HOURS	WORK DESCRIPTION
08/07/19	11:30	12:00	0.5	Phone call with T. Leo regarding tasks to complete GSP
08/09/19	14:30	15:30	1.0	Add text to Chapter 10; call with J. McKenna; review Chapter 7
	15:30	18:00	2.5	Edit Chapter 7; post Chapters 1-6, 9, and 10 to cloudshare for GSAs
08/11/19	10:00	15:30	5.5	Prepare Executive Summary; respond to emails from T. Leo, J. McKenna, and A. Ruberto re: Chapters 7 and 8 edits
08/13/19	9:30	10:00	0.5	Address issues with Appendices; call from W. Cunha; identify data for survey appendix
	15:30	16:00	0.5	Attend phone call with GSA staff re: edits to GSP
08/14/19	9:00	10:30	1.5	Review regulatory checklist; respond to attorneys questions regarding status of report; review language regarding Shandon San Juan organization
	13:30	14:30	1.0	Review comments from W. Cunha and P. Sorensen on storage in the Alluvial Aquifer; call with T. Leo to review Chapters 3 and 4 edits
08/16/19	16:00	16:30	0.5	Review emails from A. Ruberto; send emails to T. Leo and J. McKenna re: annual report and CC presentation
08/19/19	8:30	10:00	1.5	Respond to emails from A. Ruberto and W. Cunha, staff call, call with W. Cunha re: Appendix N and comments that were received by mail
	15:30	17:00	1.5	Prepare presentation for CC meeting
08/20/19	8:00	09:30	1.5	Prepare presentation for 8/21 CC meeting; send draft presentation to GSA staff
	15:00	15:30	0.5	Edit 8/21 CC meeting presentation based on suggestions by GSA staff
08/21/19	9:30	10:00	0.5	Meet with T. Leo to discuss GSP and to review recent conversations with A. Ruberto Ford
	15:30	17:30	2.0	Present at August 21 CC meeting
08/22/19	8:30	09:30	1.0	Meeting with T. Leo re: finalizing GSP
	15:00	15:30	0.5	Contact W. Cunha re: new information about submitting multiple GSPs from Paso Robles

TOTAL 22.5 HOURS



TIME REPORT

NAME: Juliet M. McKenna

PROJECT NUMBER: 9200.1001

PERIOD: 8/1/2019 - 8/31/2019

City of Paso Robles Finalize GSP-M&A

DATE	TIME START	TIME STOP	HOURS	WORK DESCRIPTION
08/02/19	13:30	15:00	1.5	Finalize GSP
08/05/19	13:00	14:30	1.5	Finalize Chapters 1-6; review and address comments from GSAs
08/06/19	13:00	14:30	1.5	Review and incorporate edits to Chapter 1-6
08/07/19	15:30	17:00	1.5	Prepare regulatory map
08/08/19	12:30	15:00	2.5	Review of Chapter 9; update regulatory map; revise Chapter 7 with additional monitoring wells
08/09/19	8:30	09:30	1.0	Edits to Chapter 7
	11:00	15:00	4.0	Edit Chapter 7; update regulatory map; finalize Chapter 11 and 12
08/11/19	11:30	13:00	1.5	Update Chapter 7 with new wells
	13:00	14:00	1.0	Prepare final chapters and regulatory map
08/12/19	9:00	10:00	1.0	Coordinate updates of chapters with new monitoring wells
	12:30	13:30	1.0	Incorporate new monitoring well data into network
	15:30	17:30	2.0	Incorporate new monitoring wells into network and update Chapter 7 and other relevant sections of GSP
08/13/19	8:30	10:00	1.5	Review and edit chapters and appendices relating to new monitoring well network and other edits
08/14/19	8:00	10:30	2.5	Review GSA edits and prepare final documents
	15:30	17:30	2.0	Review GSA comments and prepare final documents
08/16/19	8:00	08:30	0.5	Review and coordinate Paso GCP posting and eblasting
08/19/19	9:30	10:30	1.0	Coordinate replacement and reposting of appendices, as requested by GSAs
08/26/19	14:30	15:30	1.0	Call to review GSP upload instructions from DWR
TOTAL			28.5 HOURS	



MONTGOMERY
& ASSOCIATES

TIME REPORT

NAME: Jonathan Reeves

PROJECT NUMBER: 9200.1001

PERIOD: 8/1/2019 - 8/31/2019

City of Paso Robles Finalize GSP-M&A

DATE	TIME START	TIME STOP	HOURS	WORK DESCRIPTION
08/14/19	8:00	12:00	4.0	Edit GSP text and tables; locate GIS files
TOTAL			4.0 HOURS	



MONTGOMERY
& ASSOCIATES

TIME REPORT

NAME: Anna M. Urizar

PROJECT NUMBER: 9200.1001

PERIOD: 8/1/2019 - 8/31/2019

City of Paso Robles Finalize GSP-M&A

DATE	TIME START	TIME STOP	HOURS	WORK DESCRIPTION
08/05/19	10:00	11:30	1.5	Revise cross-sections
08/06/19	9:00	10:00	1.0	Revise cross-sections
	15:00	15:30	0.5	Revise cross-section
08/12/19	9:00	15:30	6.5	Prepare GSP maps
	TOTAL		9.5	HOURS



TIME REPORT

NAME: Caryn S. Fogel

PROJECT NUMBER: 9200.1001

PERIOD: 8/1/2019 - 8/31/2019

City of Paso Robles Finalize GSP-M&A

DATE	TIME START	TIME STOP	HOURS	WORK DESCRIPTION
08/01/19	9:30	11:00	1.5	Finalize GSP
	12:00	13:30	1.5	Finalize GSP
08/06/19	10:00	10:30	0.5	Finalize GSP
	13:30	17:30	4.0	Finalize Paso GSP
08/07/19	9:30	12:00	2.5	Finalize Paso Robles GSP
08/08/19	8:30	11:30	3.0	Finalize Paso Robles GSP
	13:30	16:00	2.5	Finalize Paso Robles GSP
08/09/19	8:30	10:30	2.0	Finalize Paso GSP
	11:00	12:00	1.0	Finalize Paso GSP
	13:30	17:00	3.5	Finalize Paso GSP
08/12/19	8:00	09:00	1.0	Finalize Paso GSP
	9:00	10:00	1.0	Participate in Paso call
	10:00	12:00	2.0	Finalize Paso GSP
	16:30	18:00	1.5	Finalize Paso GSP
08/13/19	9:00	11:00	2.0	Finalize GSP
	13:00	15:30	2.5	Finalize Paso GSP
08/14/19	11:00	20:00	9.0	Finalize Paso Robles GSP
08/15/19	16:30	17:30	1.0	Finalize Paso GSP
08/19/19	12:00	12:30	0.5	Finalize GSP
TOTAL			42.5	HOURS



MONTGOMERY
& ASSOCIATES

TIME REPORT

NAME: Tracie L. Jaeger

PROJECT NUMBER: 9200.1001

PERIOD: 8/1/2019 - 8/31/2019

City of Paso Robles Finalize GSP-M&A

DATE	TIME START	TIME STOP	HOURS	WORK DESCRIPTION
08/14/19	15:30	16:30	1.0	Format appendices and prepare PDF
TOTAL			1.0 HOURS	



San Miguel Groundwater Sustainability Agency

Board of Directors Staff Report

October 24, 2019

AGENDA ITEM: XI-2

SUBJECT: Consider Approval of Proposal from GSI Water Solutions, Inc. to prepare the 1st Annual Report the Groundwater Sustainability Plan (GSP) for Basin 3-004.06 Salinas Valley Paso Robles Area and authorize Funding per the terms of the GSA Memorandum of Agreement (MOA).

STAFF RECOMMENDATION:

Approve request for funding per the terms of the GSA Memorandum of Agreement (MOA).

BACKGROUND:

Section 356.2 of the Sustainable Groundwater Management Act (SGMA) Emergency Regulations outlines the requirements of the Groundwater Sustainability Plan (GSP) Annual Report, which must be submitted to DWR by April 1 of each year following the adoption of the GSP. The subject GSP will be completed and submitted to the DWR by January 31, 2020 and the Draft Paso Basin Annual Report will need to be public by January 20, 2020 to meet the GSA review process. The groundwater level and aquifer storage data that is reported in the GSP is current through 2016. It is important to note that the regulations require that the components of the report be based on the preceding water year, which covers the period of October 1 to September 30. Because this will be the first GSP Annual Report for the Paso Robles Sub-Basin, the 2020 Annual Report will report on data from October 1, 2017 through September 30, 2019. The annual report must meet SGMA GSP regulatory requirements, including but not limited to SGMA GSP Article 5 - Plan Content and Article 7- Annual Reports and Periodic Evaluations related to plan implementation, as well as the reporting standards as discussed in the SGMA GSP regulations, Article 3 -Technical and Reporting Standards.

On August 21, 2019, the GSA Cooperative Committee authorized GSA staff to prepare and issue an RFP to solicit the services of a consultant to prepare the 2020 GSP Annual Report and authorized a not to exceed amount of \$100,000 for this project. The City of Paso Robles agreed to serve as the lead agency in this effort and issued an RFP on September 5, 2019. Three (3)

proposals were received on October 3, 2019. Subsequently, GSA staff met on October 9, 2019 to review and rank the proposals. Based on the results of the rankings, staff selected GSA Water Solutions, Inc. as the top candidate. Per the terms of the GSI proposal, the fee for the work is \$80,875. No expenses for travel, lodging or meals are to be included in this fee. Per the terms of the MOA, the proportionate share of the cost to be borne by the San Miguel GSA is 3.03% of the total, which equates to \$2,668.88. The RFP, as well as the consultant proposals received, are available at the County's Paso Basin SGMA page:

<https://slocountywater.org/site/Water%20Resources/SGMA/paso/>.

FUNDING:

Funding for this project will come from the Water Fund. These costs will NOT be eligible for reimbursement back to the District from DWR grant funds.

PREPARED BY:

Blaine T. Reely

Blaine T. Reely, P.E., District Engineer

Attachments: None