

San Miguel Community Service District
3rd Strategic Planning Informal Work Session
Board of Directors Meeting Agenda
May 6th, 2021

- I. **Call to Order:** by Director Sangster at 6:00 PM
- II. **Pledge of Allegiance:** led Director Kalvans.
- III. **Roll Call:** *Sangster* ✓ *Kalvans* ✓ *Palafox* ✓ (*arrived at 6:12 PM*) *Gregory* ✓ *Roney* ✓
- IV. **Approval of Special Meeting Agenda:** Motion by Director Sangster to approve the Special Meeting Agenda; Motion seconded by Director Kalvans.

Motion was approved by Vote of 4 AYES 0 NOES 1 ABSENT. *Palafox (arrived at 6:12 PM)*
- V. **ADJOURN TO CLOSED SESSION:** None
- VI. **Call to Order for Regular Board Meeting/Report out of Closed Session:** None
- VII. **Public Comment and Communications for items not on the Agenda:** None
- VIII. **Special Presentations/Public Hearings/Other:** None
- IX. **Staff & Committee Reports – Receive & File:** None
- X. **CONSENT CALENDAR:** None
- XI. **BOARD WORK SESSION ITEMS:**

- 1. **Review and Discuss presentation on San Miguel Fire Department Master Plan.** Item was presented by Fire Chief Rob Roberson. See Website PowerPoint: <https://www.sanmiguelcsd.org/files/e9d263e2e/Master+Plan+2021-1-5-6-21+SYRR.pdf>

Board Comment: Clarification questions were asked throughout presentation.

Public Comment: Gilbert Buckman San Miguel Resident asked about the San Luis Ambulance. Fire Chief Rob Roberson explained that San Luis Ambulance is a private company. Laverne Buckman San Miguel Resident asked about the difference in what OES requires for Fire Engines, that go on out of county assignments. Assistant Fire Chief Scott Young explained it all depended on what OES needs are, and that the smaller engines are cheaper to operate. Mrs. Buckman also asked about the Annual Maintenance and what must be maintained by a certified

vendor. Chief Roberson explained each item. Mrs. Buckman asked about the percentages in the “Finance History” portion of the presentation. Chief Roberson voiced that the percentages were based on an average for the per call cost.

Board Comment: Director Sangster asked about federal funding/grants. Chief Roberson explained that the grants that he was speaking of are Fire Scope and CSDA and have discussed looking for a strong grant writer that knows more about these facilities grants. Discussion ensued.

Director Gregory asked about emergencies, and how it would not be a drain on this community. Chief Roberson explained the Master Mutual Aid plan, and how San Miguel is for initial response. Director Gregory asked what the Chief thought the biggest strain of the District might be. Chief Roberson explained that he thought it would be “Call Volume” and sees that the call volume only going up and how it could change budget. The equipment needs for increased call volume and a discussion about a District Water Tender ensued and how it would be beneficial for the District.

Director Sangster voiced that these plans need to be compartmentalized, and each Function/Department within the District would need its own plan that works together. Director Sangster voiced that he would like to see timelines, stages, and cost associated with each plan. Discussion ensued.

Director Kalvans asked about the next steps. Chief Roberson explained that he will begin by getting a five- and ten-year plan of needs and budget. The temporary house is already in process. Director Kalvans voiced that he would like to not leave any funding mechanisms off the table.

Public Comment: None.

- XII. BOARD COMMENT:** Board Clerk Tamara Parent asked to discuss the May 13th – 4th Strategic Planning Informal Work Session; and that the information that was planned to be discussed was not ready and that it would be beneficial for the Board of Directors to learn about LAFCO and the SOI/MSR that the District will need to be participating in this year. Discussion ensued.

The consensus of the Board is to have the May 13th Special Board Meeting be: Review and Discuss Webinar: How and Why Special District Need to be Involved in LAFCO.

Public Comment: None.

- XIII. ADJOURNMENT TO NEXT MEETING:** by President Ashley Sangster at 8:31 P.M..