



SAN MIGUEL COMMUNITY SERVICES DISTRICT BOARD OF DIRECTOR & GROUNDWATER SUSTAINABILITY AGENCY

Rod Smiley, President

Owen Davis, Director

Ashley Sangster, Director

John Green, Director

Brendin Beatty, Director

REGULAR BOARD OF DIRECTORS & GROUNDWATER SUSTAINABILITY AGENCY AGENDA

Open Session 6:00 PM

601 12th Street San Miguel, CA Date: 12-19-2024

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting.

Public Comment: Sign in sheet at podium for public comment. Comments are **limited to three minutes**, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under item "Public Comment and Communications for items not on the agenda". Person(s) who wish to submit written correspondence, may do so at www.sanmiguelcsd.org. All correspondence is distributed to each Board Director and will become part of the record of that board meeting. Any member of the public may address the Board of Directors on items on the consent calendar.

Meeting Schedule: Regular Board of Director meetings are held on the fourth Thursday of each month at 6:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Posting Board/ San Miguel CSD office, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Regular Meeting Agenda**

4. Pledge of Allegiance

5. Public Comment and Communications for items not on the agenda *Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are **limited to three minutes**. Please sign in with name and address at podium.*

6. Special Presentations/Public Hearings/Other

1. Swearing in & Oath of Office of Directors Beatty, Green, Sangster. (Pg. 5)
2. Presentation of Certificate of Appreciation and Recognition for Public Service to Anthony Kalvans for serving on the Board of Directors for the San Miguel Community Services District since December 2012, from SMCSD, San Luis Obispo County Supervisor John Peschong (attending) and Assemblymember Dawn Addis's Office (absent). (Pg. 6)
3. Presentation of Certificate of Appreciation and Recognition for Public Service to Raynette Gregory for serving on the Board of Directors for the San Miguel Community Services District since May 2020, from SMCSD, San Luis Obispo County Supervisor John Peschong (attending) and Assemblymember Dawn Addis's Office (absent). (Pg. 7)
4. Presentation of Certificate of Appreciation and Recognition for Public Service to Berkley Baker for serving on the Board of Directors for the San Miguel Community Services District since June 2023, from SMCSD, San Luis Obispo County Supervisor John Peschong (attending) and Assemblymember Dawn Addis's Office (absent). (Pg.8)
5. Annual election of Board President and Vice President for calendar year 2025. (**Discuss and appoint president and vice president**) (Pg. 9-10)
6. Presentation and acceptance of the San Miguel CSD Fiscal Year 2023-24 Financial Audit report from Moss, Levy & Hartzheim, LLP RESOLUTION 2024-61 (**Recommend approve resolution and accept audit by 3/5 Vote**) (Pg. 11-70)

7. Non- District Reports

1. San Luis Obispo County Organizations (Pg. 71)
2. Community Service Organizations (Pg. 72)
3. Camp Roberts—Army National Guard (Pg.73)

8. Staff & Committee Reports - Receive & File

1. General Manager (Pg. 74)
2. District Counsel (Pg. 75)
3. District Utilities (Pg. 76-78)
4. Fire Chief Report (Pg. 79-92)

9. Consent Calendar *The items listed below are scheduled for consideration as a group and one vote. Any Director may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended*

course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion. Public Comment

1. 11-21-2024 Draft San Miguel CSD Board of Directors meeting minutes (Pg. 93-107)
2. Adoption of San Miguel CSD Board of Director regular meeting dates for calendar year 2025 by RESOLUTION 2024-59 (Pg. 108-110)
3. Approval of RESOLUTION 2024-58 adopting Well drilling, Well equipping, and Sewer Lift Station Design Standards for projects within the District boundaries.(Pg. 111-219)

10. Board Action Items

1. Monthly claim detail and investment reports for November 2024 (**Recommend receive and file claim detail and investment report by Board consensus**) (Pg. 220-264)
When ancillary reports area provided they are for reference only and are subject to change.
2. Banking powers Five Star Bank for current Board Members and Removing Former Board Members- Board of Directors (**Recommend approve by 3/5 Vote**) (Pg. 265-266)
3. LAFCo Special District Representative nomination - two seats open (**Provide nomination(s) by Board 3/5 Vote**) (Pg. 267-269)
4. Review proposal for annual financial audit services for three-year period for years ending June 30, 2025, 2026, and 2027 and authorize the General Manager to execute a professional services agreement with Moss, Levy & Hartzheim, LLP by RESOLUTION 2024-62 (**Recommend approve by 3/5 vote**) (Pg. 270-295)
5. Termination of grant funding agreement between the County of San Luis Obispo and San Miguel Community Service District for the Implementation of the San Miguel Recycled Water Supply Project (**Recommend approve by 3/5 vote**) (Pg. 296-344)
6. San Lawrence Terrace Booster pump station design contract award by RESOLUTION 2024-64 (**Recommend approve by 3/5 vote**) (Pg. 345-437)
7. Mission Gardens Lift Station Flood Mitigation contract award by RESOLUTION 2024-47 (**Recommend approve by 3/5 vote**) (Pg. 438-489)
8. Request for Qualifications/ Proposal for Water and Wastewater Masterplan update and Streetlighting Masterplan. (Pg. 490-507)

Adjourn to the San Miguel Community Services District Groundwater Sustainability Agency (GSA)

11. GSA Board Action Items

1. Update from Paso Basin Cooperative Committee; December 16, 2024 Special Meeting (**Discussion only, direction may be provided to Legal or General Manager for future action**) (Pg. 508-510)
2. Discuss and appoint San Miguel CSD GSA representation to the Paso Basin Cooperative Committee (PBCC) (**Discuss and appoint a member and alternate by 3/5 vote**) (Pg. 511)

3. Review of DRAFT Joint Exercise of Powers Agreement (JPA) for administration of The Paso Robles Area Groundwater Sub Basin Groundwater Sustainability Plan. (**Discussion only, direction may be provided to Legal or General Manager for future action**) (Pg.512-529)

Reconvene to the San Miguel Community Services District Board of Directors

12. Board Comment *This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.*

13. Adjourn to Closed Session/Closed Session Agenda *Public comment for items on closed session agenda.*

CLOSED SESSION ADMONISHMENT:

The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waiver of the privilege.

1.

CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code, § 54957.6)

Agency designated representatives: District General Manager and General Counsel

Employee Organization: San Miguel Employees’ Association (SMEA) (Pg.530)

2. CONFERENCE WITH DISTRICT GENERAL COUNSEL – Existing Litigation

Pursuant to Government Code Section 54956.9 (d)(1) Case: *Steinbeck v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-265039* and Case: *Eidemiller v. City of Paso Robles, Santa Clara County Superior Court Case No. 1-14-CV-269212* (Pg.531)

14. Report out of Closed Session

15. Adjournment to Next Regular Meeting

ATTEST:

STATE OF CALIFORNIA)
 COUNTY OF SAN LUIS OBISPO) SS.
 COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office.

Date: