



BOARD OF DIRECTORS

Rod Smiley, President Raynette Gregory, Vice-President
Berkley Baker, Director Anthony Kalvans, Director Owen Davis, Director

REGULAR MEETING AGENDA

Open Session 6:00 PM

601 12th Street San Miguel, CA Date: 10-24-2024

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting.

Public Comment: Sign in sheet at podium for public comment. Comments are **limited to three minutes**, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under item "Public Comment and Communications for items not on the agenda". Person(s) who wish to submit written correspondence, may do so at www.sanmiguelcsd.org. All correspondence is distributed to each Board Director and will become part of the record of that board meeting. Any member of the public may address the Board of Directors on items on the consent calendar.

Meeting Schedule: Regular Board of Director meetings are held on the fourth Thursday of each month at 6:00 P.M. Agendas are also posted at: www.sanmiguelcsd.org

Agendas: Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Posting Board/ San Miguel CSD office, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Regular Meeting Agenda**
4. **Pledge of Allegiance**

5. **Public Comment and Communications for items not on the agenda** *Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are **limited to three minutes**. Please sign in with name and address at podium.*
6. **Special Presentations/Public Hearings/Other**
7. **Non- District Reports**
 1. San Luis Obispo County Organizations (Pg. 5)
 2. Community Service Organizations (Pg. 6)
 3. Camp Roberts—Army National Guard (Pg.7)
8. **Staff & Committee Reports - Receive & File**
 1. General Manager (Pg. 8)
 2. District Counsel (Pg. 9)
 3. District Utilities (Pg. 10-12)
 4. Fire Chief Report (Pg. 13-27)
9. **Consent Calendar** *The items listed below are scheduled for consideration as a group and one vote. Any Director may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion. Public Comment*
 1. 9-26-2024 Draft San Miguel CSD/GSA Board of Directors meeting minutes. (Pg. 28-40)
 2. REQUEST FOR RFP - Request for proposal for Independent Auditing Services for three fiscal years. (Pg. 41-49)
 3. RFQ for Certified Public Accountant consultation services. (Pg. 50-62)
 4. Contract renewal with CIO Solutions as Managed Service Provider (MSP) for the District's Information Technology systems.(RESOLUTION 2024-48) (Pg. 63-64)
 5. King Capital Advisors investment agreement five (5) year extension. (RESOLUTION 2024-54) (Pg. 65-66)
10. **Board Action Items**
 1. Monthly claim detail and investment reports for September 2024 (Recommend receive and file by Board consensus)
When ancillary reports area provided they are for reference only and are subject to change. (Pg.67-86)
 2. Review and approve changes to the Board Handbook by RESOLUTION 2024-45. (approve by 3/5 Vote) (Pg. 87-214)
 3. 2024 California Special Districts Association (CSDA) Bylaw revision vote. (by Board

consensus) (Pg. 215-243)

4. Mission Gardens Lift Station Flood Mitigation contract award by RESOLUTION 2024-47 (approve by 3/5 vote) (Pg. 244-293)
5. Purchase of replacement well chlorine and turbidity monitoring equipment and budget adjustment by RESOLUTION 2024-55 (approve by 3/5 vote) (Pg. 294-296)
6. Contract award to Specialty Construction Inc. for \$389,820.00 for the San Miguel Alley (#6020) Waterline Relocation Project and approve related budget adjustments and transfers by RESOLUTION 2024-49. (approve by 3/5 vote) (Pg. 297-312)
7. San Miguel Alley (#6020) Waterline relocation project environmental compliance monitoring and project management and related budget adjustment by RESOLUTION 2024-50. (approve by 3/5 vote) (Pg. 313-321)
8. Contract award to Specialty Construction Inc. for \$1,226,965.00 for the San Miguel Recycled Water Pipeline Project and approve related budget adjustments by RESOLUTION 2024-51. (approve by 3/5 vote) (Pg. 322-336)
9. Recycled Water Pipeline Project, project management and environmental compliance monitoring and related budget adjustments by RESOLUTION 2024-52. (approve by 3/5 Vote) (Pg. 337-355)
10. REQUEST FOR PROPOSAL- San Lawrence Terrace Booster Pump Station Design (by Board consensus) (Pg. 356-407)
11. Update on the San Miguel Fire Department Temporary Housing Unit (THU) (Pg. 408-449)
12. 10 year Interfund loan between the Street Lighting fund and Fire fund in an amount of \$80,000 by RESOLUTION 2024-44 (approve by 3/5 vote) (Pg.450-454)
13. Authorization to open investment accounts with CalTRUST by RESOLUTION 2024-53 (approve by 3/5 vote) (Pg. 455-456)

11. Board Comment *This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.*

12. Adjourn to Closed Session/Closed Session Agenda *Public comment for items on closed session agenda.*

CLOSED SESSION ADMONISHMENT:

The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waiver of the privilege.

1.

Conference with Real Property Negotiators (Gov. Code, § 54956.8) (Pg.457)

Property: Assessor's Parcel Numbers 027-420-017

Agency Negotiator: Kelly Dodds

Negotiating Parties: Rivers Edge LLC

Under Negotiation: Acquisition of potable water well

2.

Conference with Real Property Negotiators (Gov. Code, § 54956.8) (Pg.458)

Property: Assessor's Parcel Numbers 027-011-019 and 027-061-019

Agency Negotiator: Kelly Dodds

Negotiating Parties: E&J Gallo Winery

Under Negotiation: Price and terms of payment for a right of way easement

13. Report out of Closed Session

14. Adjournment to Next Regular Meeting

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF SAN LUIS OBISPO) SS.
COMMUNITY OF SAN MIGUEL)

I, Tamara Parent, Board Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCS D office.

Date: