



## BOARD OF DIRECTORS

Raynette Gregory, President                      Anthony Kalvans, Vice-President  
Ward Roney, Director                              Hector Palafox, Director                      Vacancy, Director

### **SPECIAL MEETING AGENDA** **Open Session 7:00 PM - then convene to Closed Session** **601 12th Street San Miguel, CA Date: 12-15-2022**

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversations outside the Boardroom.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the CSD Clerk at (805) 467-3388. Notification 48 hours in advance will enable the CSD to make reasonable arrangements to ensure accessibility to this meeting.

**Public Comment:** Sign in sheet at podium for public comment. Comments are **limited to three minutes**, unless you have registered your organization with CSD Clerk prior to the meeting. If you wish to speak on an item not on the agenda, you may do so under item "Public Comment and Communications for items not on the agenda". Person(s) who wish to submit written correspondence, may do so at [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org). All correspondence is distributed to each Board Director and will become part of the record of that board meeting. Any member of the public may address the Board of Directors on items on the consent calendar.

**Meeting Schedule:** Regular Board of Director meetings are held on the fourth Thursday of each month at 7:00 P.M. Agendas are also posted at: [www.sanmiguelcsd.org](http://www.sanmiguelcsd.org)

**Agendas:** Agenda packets are available for public inspection 72 hours prior to the scheduled meeting at the Posting Board/ San Miguel CSD office, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Special Meeting Agenda**
4. **Pledge of Allegiance**

**5. Public Comment and Communications for items not on the agenda** *Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken until placed on a future agenda. Speakers are **limited to three minutes**. Please sign in with name and address at podium.*

**6. Special Presentations/Public Hearings/Other**

1. Presentation of Certificate of Appreciation for Public Service to Robert Roberson, Retiring Fire Chief by Resolution 2022-60 San Miguel Community Services District and the County Board of Supervisor John Peschong, and Assemblymember Jordan Cunningham's Office (Parent)

Present Retired Fire Chief Robert Roberson with Resolution from the San Miguel CSD and Certificate of Appreciation from San Luis Obispo County Supervisor John Peschong (attending) and Certificate of recognition from Assemblymember Jordan Cunningham's Office (absent).

2. Presentation of Certificate of Appreciation for Public Service to Hector Palafox, Retiring Board of Director, by RESOLUTION 2022-61 San Miguel Community Services District and the County Board of Supervisor John Peschong. (Parent)

Present Director Palafox with Resolution from the San Miguel CSD and from San Luis Obispo County Supervisor John Peschong office.

3. Swearing in & Oath of Office (Dodds)

Administering the Oath of Office to newly elected Board members: Owen Davis and Rod Smiley (2)

4. Election of Board Officers and Board Appointments for 2023 (Dodds)

Nominate and Elect Board of Director Officers for 2023:

A.1. President

A.2 Vice-President

**7. Non-District Reports**

1. Community Service Organizations

Verbal

2. San Luis Obispo County Organizations

Verbal/Report

3. Camp Roberts—Army National Guard

Verbal

**8. Staff & Committee Reports - Receive & File**

1. General Manager  
Receive verbal report
2. District Counsel  
Receive verbal report
3. District Utilities  
Receive and File
4. Fire Chief Report  
Receive and File

**9. Consent Calendar** *The items listed below are scheduled for consideration as a group and one vote. Any Director may request an item be withdrawn from the Consent Agenda to discuss or to change the recommended course of action. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion*

1. 10-27-2022 Draft Regular Meeting Minutes (Parent)

Receive and File

2. 11-17-2022 Draft Special Meeting Minutes (Parent)

Receive and File

3. Authorize the General Manager to act as authorized representative for Clean Water State Revolving Fund Grants for the Machado Wastewater Treatment Facility Construction Funding (Dodds)

Approve RESOLUTION 2022-62 authorizing the General Manager, Kelly Dodds to act as authorized representative for Clean Water State Revolving Fund Grants for the Machado Wastewater Treatment Facility Construction Funding.

4. Authorized representative for Prop1 Round 2 IRWM funding (Dodds)

Approve Resolution 2022-69 designating the General Manager as the authorized representative for the PROP 1 Round 2 IRWM funding application and award.

5. SAFER Grant Applicant Approval by RESOLUTION 2022-63(Young)

Review and approve Resolution 2022-63 appointing the District Fire Chief as the representative in all matters relating to the SAFER Grant process.

**10. Board Action Items**

1. Financial Reports - November 2022 (Hido)

Review, Discuss and Receive the Enumeration of Financial Reports for November 2022. The Financial Reports are for review and information. After the Audit a final Financial Report will be presented.

2. Establish calendar year 2023 regular Board of Director meeting dates (Dodds)

Review and approve RESOLUTION 2022-65 establishing regular board meeting dates for calendar year 2023

3. Contract amendment for the Safety Category with CalPERS (Dodds)

Review and approve RESOLUTION 2022-68 Amending the contract between the Board of Administration California Public Employees Retirement System and the Board of Directors San Miguel Community Services District.

4. Discussion on SLT Tank and Booster Pump Station project.

Discuss the SLT Tank and Booster Pump Station project and provide direction to the General Manger

5. SLT Tank and Booster Pump application preparation (Dodds)

Approve RESOLUTION 2022-66 authorizing the General Manager to contract with Water Systems Consulting in an amount not to exceed \$22,960 to prepare a grant application for the SLT Tank and Booster Pump project.

6. Tank inspection and coating repair contract with Advantage Technical Services. (Dodds)

Approve RESOLUTION 2022-64 authorizing the General Manager to contract with Advantage Technical Services.

7. Funding agreement between the County of San Luis Obispo and San Miguel Community Service District. (Dodds)

Adopt RESOLUTION 2022-70 approving a funding agreement between the County of San Luis Obispo and San Miguel Community Services District for implementation of the Recycled Water Supply Project under Grant Agreement No. 4600014639 between the California Department of Water Resources (“DWR”) and the County of San Luis Obispo and authorizing the General Manager to execute and administer the funding agreement

8. Recycle water line design and engineering contract (Dodds)

Approve RESOLUTION 2022-67 authorizing the General Manager to contract with Water Systems Consulting (WSC) for the design and engineering of the recycled water line from the Machado WWTF to vineyards as is described in the grant awarded to by DWR.

9. Fire Department Code Enforcement Violation (Young)

Proceed with the correctional measures to resolve the Code Enforcement Notice of Violation

for the existing conditions at the San Miguel Fire Station.

**10. Fire Department Temporary Housing Unit (Young)**

Continue discussion on the process required to provide a Temporary Fire Department Staffing Housing Unit including space for a Sheriff's Beat Station

**11. Board Comment** *This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.*

**12. Adjourn to Closed Session/Closed Session Agenda:** *Public comment for items on closed session agenda.*

1.

**CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representative: Kelly Dodds, General Manager / Douglas L. White, General Counsel

Represented Employee union: San Miguel Employee Association (SMEA)

Discussion

2. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:1

Discussion

**13. Report out of Closed Session:**

**14. Adjournment to Next Regular Meeting - January 26th 2023**

ATTEST:

STATE OF CALIFORNIA )  
COUNTY OF SAN LUIS OBISPO ) SS.  
COMMUNITY OF SAN MIGUEL )

I, Tamara Parent, Board Clerk of San Miguel Community Services District, hereby certify that I caused the posting of this agenda at the SMCSO office.

Date: 12/8/2022 @4:05 PM

Raynette Gregory, SMCSO Board President 2022  
Kelly Dodds, SMCSO General Manager  
Tamara Parent, SMCSO Board Clerk