

SAN MIGUEL COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
JULY 6 2017 SPECIAL MEETING MINUTES
MEETING HELD AT DISTRICT OFFICES
1150 MISSION STREET
SAN MIGUEL, CA 93451

- I.** Meeting Called to Order by President Kalvans – 6:03 p.m.
- II.** Pledge of Allegiance lead by President Kalvans.
- III.** Roll Call: Directors Present: Buckman, Kalvans, Reuck, and Parent.

Director Absent: Green

District Staff in attendance: Kelly Dodds, District General Counsel White,
Counsel Seikaly, Counsel Schweikert
- IV. Adoption of Special Meeting Agenda:**
Motion by Director Buckman to adopt Special Meeting Agenda as presented.
Seconded by Director Reuck Motion was approved by vote of 4 AYES and 0 NOES 1
ABSENT.
- V. Public Comment and Communications (for items not on the agenda):**
No public comment.
- VI. ADJOURN TO CLOSED SESSION:**
Closed Session convened at 5:38 p.m.
- A. CLOSED SESSION AGENDA:**
- 1. CONFERENCE WITH LABOR NEGOTIATORS**
Pursuant to Government Code Section 54957.6
Agency Designated Representatives: District General Counsel, President
Kalvans and Director Green
Employee Organization: San Luis Obispo County Employees Association
Title: Memorandum of Understanding Negotiations with the Association
- B. RECONVENE TO OPEN SESSION**
President Kalvans reconvened to Open Session approximately 6:30pm
- C. REPORT OUT OF CLOSED SESSION**
Report out of Closed Session by District General Counsel. Direction given to Staff

VII. Call to Order for Open Board Meeting: Approximately 6:35 p.m.

VIII. Public Comment and Communications:

No public comment.

IX. CONSENT ITEMS: None

X. BOARD ACTION ITEMS:

1. Review & Approve **Resolution 2017-35** to dissolving Finance and Budget Committee and Citizen's Oversight & Budget Committee.

Item presented by: Interim General Manager/Fire Chief Rob Roberson

Staff Recommendation: Staff recommends that the Board approve Resolution 2017-35 dissolving the Finance and Budget Committee and Citizen's Oversight & Budget Committee.

Manager.

Counsel Comments: Counsel Doug White pointed out that the District has a lot of meetings and with the Budget needing special attention. Counsel White recommends to the directors and staff that during this time of transition that a couple thing need to happen. One, we are needing to cut down on the number of meetings so that staff can concentrate on more of the main purpose of the district and the day to day duties. Secondly, but most importantly the entire board not just a few need to be really engaged in the budget, and understanding what items are being attributed to what funds for financial clarity.

Interim General Manager/Fire Chief Rob Roberson, also commented on how he has let the board know that the format will be different, and that the Bookkeeper will be present at the regular board meetings for questions. The finances need to be a group effort and everyone needs to attend the meetings.

Board Comment: Director Reuck, stated that it had been so long since the Finance and Budget Committee had met that it has kind of dissolved itself. He agreed with the rest of the Board need to be involved.

Interim General Manager/Fire Chief Rob Roberson informed the Board that our new Bookkeeper, Paola Freeman has been working through a lot of information, researching and trying to get the financials up to date with correct information. The Board of Directors, will be get financial information we know is correct, and will have back-up to prove it.

Director Parent asked Mr. Roberson when they might expect to start seeing financials. Counsel White and Interim General Manager/Fire Chief Rob Roberson agreed that with the things going on and the research that needs to be done, estimating around end of the calendar year. Roberson reassured the Board that progress was being made.

Director Parent agreed with the Consent Item stating that he needs to learn more about the finances, and would rather have longer board meetings or special meeting.

Director Buckman was concerned that this was premature on dissolving the Finance and Budget Committee. He would like to give Paola time to get information and then meet with the Committee and Citizens Group and explained that the Committee was formed because the regular meeting was going on for hours. He is tired of not getting correct information. Discussion ensued.

Interim General Manager/Fire Chief Rob Roberson, reassured him that the new format he will have time to see correct information.

Counsel White clarified on a few items that the staff was going to do to keep Directors involved. One being a Claims Report, so that every month they can file the information as correct. Discussion ensued, about how the Budget is first priority and getting staff the help they need.

Public Comments: None

Motion by Director Buckman to approve Resolution 2017-35 dissolving the Finance and Budget Committee and Citizen's Oversight & Budget Committee.

Seconded by Director Parent. Motion was approved by vote of 4 AYES and 0 NOES and 1 ABSENT

2. Conduct Public Hearing Approving Resolution 2017-34 authorizing the Cost Associated with the Weed Abatement for the Properties Effected to be assessed on the County Tax Roll Pursuant to Provisions of Section 14875 *et seq.* of the Health & Safety Code "Notice to Destroy Weeds."

Item presented by Interim General Manager/Fire Chief Rob Roberson

Staff Recommendation: Board approve resolution 2017-34 authorizing the cost associated with the weed abatement for the properties effected to be assessed on the County Tax Roll pursuant to the provisions of Section 14875 *et seq.* of the Health & Safety Code "Notice to Destroy Weeds."

Board Comment: Director Parent asked about the process of "Weed Abate" within the district.

Chief Roberson clarified the process.

Director Reuck, asked about specific lots on the Mission Lane that did not get weed abated. Mr. Roberson spoke of the consequences for property owners not weed abating their lots. Stating that if the lot is occupied or has a fence around it then they can't go on to the lot.

Public Comments: No public comment.

Motion by Director Parent to approve resolution 2017-34 authorizing the cost associated with the weed abatement for the properties effected to be assessed on the County Tax Roll pursuant to the provisions of Section 14875 *et seq.* of the Health & Safety Code “Notice to Destroy Weeds.”

Seconded by Director Buckman. Motion was approved by vote of 4 AYES and 0 NOES and 1 ABSENT

3. Conduct Special District Risk Management Authority Official Election Vote.

Item presented by Interim General Manager/Fire Chief Rob Roberson

Staff Recommendation: Staff recommends that the Board of Directors approve Resolution No 2017-36 casting vote for SDRMA Board of Directors Candidates.

Board Comment: Director Kalvans stated that he had met David Aranda, and he would recommend him.

Staff Comment: None

XI. BOARD COMMENT

Director Kalvans and Parent complemented Rob Roberson on his appearance on the local new station. No other comments

XII. ADJOURNMENT

Time: 6:40 pm