

WATER LEAK CREDIT REQUEST

Name on Account _____ Date _____

Phone Number _____ Account Number _____

Email Address: _____ Month/Bill amount: _____

Property Account Service Address: _____

San Miguel CSD customers are responsible for all water consumption on the customer side of the water meter. As such, consumption charges for water leaks that originate on the customer's side of the water meter are the responsibility of the customer.

For credit consideration, the Water customer Account holder must complete the section below:

Date leak discovered / loss noticed	Date leak / loss repaired
Describe the water leak	Describe the repairs to your system
Name of person or entity discovering leak	Name of person or entity repairing leak

Please submit your plumbing repair bill along with proof of payment for repairs.

THIS REQUEST DOES NOT GUARANTEE APPROVAL, NOR DOES IT CONSTITUTE A PAYMENT ARRANGEMENT

Credit is for water usage only. Adjustments are reviewed and approved or denied by the General Manager and are based upon account history. Please note that one (1) leak credit is allowed per service address per 12 months (year) and will be applied to one billing cycle only.

I understand that my application for a Leak Credit (if approved) will not be reflected until the next billing cycle.

Applicant Signature: _____ **Date:** _____

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Office Use Only:

Application: Approved/Denied Initials: _____ Date: _____